

# CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA  
TUESDAY, JANUARY 21, 2025 – 6:00 PM



---

*The city council prohibits the use of cell phones and other electronic devices which emit an audible sound during all meetings with the exception of law enforcement, fire and rescue or health care providers on call. Persons in violation may be requested to leave the meeting.*

*Anyone wishing to address the City Council is requested to complete a card at the City Clerk's desk. Speakers are respectfully requested to abide by the following procedures:*

- |   |   |
|---|---|
| <i>*Limit your comments to three (3) minutes</i>              | <i>*No debating and rebuttals</i>               |
| <i>*Speak directly to the Mayor not staff or the audience</i> | <i>*Time cannot be allocated to others</i>      |
| <i>*No raising your hand and speaking from the audience</i>   | <i>*Only speak one (1) time per agenda item</i> |

---

## AGENDA

---

Invocation & Pledge of Allegiance to the Flag - **Chaplain MacClellan, GCSPD**

Roll Call

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.

### AWARDS & RECOGNITION

1. Proclamation - Black History Month
2. Proclamation - Carolyn Edwards, Executive Director of Clay County Habitat for Humanity
3. Police Department Life-Saving Awards *Interim Chief Hines*
  - Ofc Michael Babcock
  - Dispatcher Tracy Bishop
  - Daniel Haggerty
  - Ofc Sean Hickman
  - Det Cora Milliken
  - Sgt Brett Morando
  - Ofc Neal Newton
  - Det Doug Patterson
  - Dispatcher Carri Rulon
  - Sgt Erin Vineyard

### PUBLIC HEARINGS

4. Second and final reading of Ordinance No. O-01-2025, which addresses items abandoned on City property. *L.J. Arnold, III*

### CONSENT AGENDA

---

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

5. City Council approval of the School Crossing Guard Appreciation Day Proclamation. *Erin West*
6. City Council approval of the School Resource Officer Appreciation Day Proclamation. *Erin West*
7. City Council approval of Minutes. *Erin West*  
Regular Session: 10/1/2024 and 10/15/2024
8. City Council approval of the Honoring or Memorialization of City Streets and Public Facilities Policy. *Erin West, Kimberly Thomas*
9. Inform City Council of the installation of a volleyball system at the Thomas Hogan Gym in the amount of \$20,049.00. The agenda item is for informational purposes and to maintain full transparency. *Greg Bauer*
10. City Council approval of task order to JonesEdmunds in the not-to-exceed amount of \$54,560.00 to perform construction engineering and inspection (CEI) services for the Bayard St Stormwater Improvements project. *Mike Null*
11. City Council approval of Mittauer Invoice # 25011 in the amount of \$200,000.00, and authorization for the mayor to execute Disbursement Request #4 (to follow) for permitting and design services for the Magnolia Point Reclaimed Water System & Potable Water System Improvements. *Scott Schultz*
12. City Council approval of a Site Development Plan for a parking lot for Springs Academy, located at 1106 N Orange Ave *Michael Daniels*

#### COUNCIL BUSINESS

13. First reading of Ordinance No. O-02-2025, Provide for reduced building permit fees for private building provider services. *John Cioffi*
14. Discussion and approval of agreement with Clay EDC for space at City Hall. *Steve Kennedy*
15. City Manager & City Attorney Reports / Correspondence
16. City Council Reports / Correspondence

Adjournment

---

**The City Council meets the first and third Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in City Hall at 321 Walnut Street. Video and audio recordings of the meetings are available in the City Clerk's Office upon request.**

**City may take action on any matter during this meeting, including items that are not set forth within this agenda.**

**Minutes of the City Council meetings can be obtained from the City Clerk's office. The Meetings are usually recorded, but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.**

**Persons who wish to appeal any decision made by the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The City is not responsible if the in-house recording is incomplete for any reason.**

---

#### **ADA NOTICE**

---

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

#### **PUBLIC PARTICIPATION:**

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

#### **EXPARTE COMMUNICATIONS**

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the City Council. The exchanges must be disclosed by the City Council so the public may respond to such exchanges before a vote is taken.