



**HOUSING AND COMMUNITY IMPROVEMENT
COMMISSION**
**HOUSING AND NEIGHBORHOOD SERVICES - 205 W. CHURCH
STREET**
MONDAY, JULY 19, 2021 AT 6:00 PM

AGENDA

CALL TO ORDER

AGENDA ITEMS

Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

1. Minutes of April 19, 2021, meeting
2. Review PY21 CDBG and HOME Budget
3. Open Meetings Training Video Certification Status

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

ADJOURNMENT

The Grand Prairie Housing and Neighborhood Services is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8040 or email (lr Brooks@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Housing and Community Improvement Commission agenda was prepared and posted July 16,2021.

A handwritten signature in black ink that reads "Lolette Brooks".

Lolette Brooks, Executive Assistant



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/19/2021

REQUESTER: Patrick Cornelius

PRESENTER: Patrick Cornelius, Neighborhood Services Manager

TITLE: Minutes of April 19, 2021, meeting

RECOMMENDED ACTION: Approve

Minutes of Meeting
HOUSING AND COMMUNITY IMPROVEMENT COMMISSION
Grand Prairie, Texas 75050
April 19, 2021

The Housing and Community Improvement Commission (HCIC) of the City of Grand Prairie met on Monday, April 19, 2021. The meeting was held virtually through the TEAMS application. The following persons were in attendance:

BOARD MEMBERS PRESENT:

Kim Akinrodoye, President
Keith Walker, Vice President
Chuck Edwards, Commissioner
Sven Bonander, Commissioner

CITY STAFF PRESENT:

Esther Coleman, Executive Director
Patrick Cornelius, Housing and Neighborhood Services Manager
Lolette Brooks, Executive Assistant

BOARD MEMBERS ABSENT:

Coretta Richardson, Commissioner
Daniel Henderson, Commissioner
Judy Kanaujiya, Commissioner
Greg Wiggins, Commissioner

OTHERS PRESENT:

None

I. CALL TO ORDER:

President Kim Akinrodoye called the meeting to order at 6:16 p.m.

II. APPROVAL OF MINUTES:

President Kim Akinrodoye moved to approve the prior HCIC meeting minutes held on January 25, 2021. Commissioner Walker seconded the approval and the motion passed unanimously.

III. PRIORITY RATING OF PROPOSED PY21 CDBG/HOME BUDGETS

Housing and Neighborhood Services Manager, Patrick Cornelius presented the programs and rating sheet on screen to review the Commissioners' ratings. President Kim Akinrodoye's ratings were already noted on the rating sheet. Commissioner Keith Walker verbally rated each program to mirror Commissioner Akinrodoye's ratings. Commissioner Chuck Edwards rated next but wanted to clarify the rating system. Commissioner Edwards understood the

rating system to be the lower the number, the higher the rating. HNS Manager, Patrick Cornelius confirmed Commissioner Edward's understanding and Mr. Edwards verbally rated each program to mirror Commissioner Walker's ratings. HNS Manager, Patrick Cornelius confirmed that Commissioner Sven Bonander has already submitted his rating sheet which was visible on the screen. The programs ranked as follows – Grand Prairie United Charities, Brighter Tomorrows, Life Line and Children First Center (tied), Summer Camps, Grand Prairie Summit, Reconstruct, GP CHDO then Future Builders Program. HNS Manager, Patrick Cornelius reviewed the 2020 programs, the 2021 HUD budget, and confirmed that the final budget numbers would be discussed in the October 2021 HCIC meeting. Housing Director, Esther Coleman briefly explained the three (3) home programs to Commissioner Edwards since he was new to the board and confirmed that the Housing Department will wait to get the final budget numbers before presenting it to the city council for approval. Commissioner Akinrodoye moved to vote for an in-person meeting for the October 2021 HCIC meeting, Commissioner Walker seconded the motion and Commissioner Edwards motioned to hold a simulcast meeting. The simulcast meeting was agreed to by all.

IV. REQUIRED OPEN MEETINGS TRAINING VIDEO CERTIFICATION

Commissioner Edwards requested the link to complete his certification and Mrs. Brooks confirmed that the link would be provided to Mr. Edwards by the following morning.

V. ADJOURNMENT

There was no further business, the meeting adjourned at 6:37 p.m.

Lolette Brooks

Lolette Brooks,
Executive Assistant

Kimberly Akinrodoye, President



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/19/2021

REQUESTER: Patrick Cornelius

PRESENTER: Patrick Cornelius. Neighborhood Services Manager

TITLE: Review PY21 CDBG and HOME Budget

RECOMMENDED ACTION: Approve

EXHIBIT 1 (Pg. 1 of 3)

**CITY OF GRAND PRAIRIE
2021 CDBG PROGRAM SUMMARY**

Program Administration

CDBG Program Administration \$289,030

This includes oversight, management, monitoring and coordination of the CDBG Program. This pays the full salaries of the Neighborhood Services Manager, and Neighborhood Services Specialist.

Fair Housing \$5,000

Provision of fair housing services and counseling is available to all city residents. The budget supports part of the Fair Housing Officer's activities.

Rehabilitation, Code and Housing Related

Housing Rehabilitation, Reconstruction, Emergency, Homeownership and Program Direct Delivery Cost \$353,083

Payment of operational expenses for the Housing and Emergency Rehabilitation Program, HOME, BuyinG-Power, and public service agency administration. This program pays for the salaries of staff positions.

Housing Rehabilitation/Reconstruction \$390,000

This program provides full rehab assistance up to \$25,000 and reconstruction up to \$150,000 for citizens 60 years and older or disabled utilizing CDBG funds. Liens are filed to protect the City's investment on single family low/mod owner occupied units. Depending on income, deferred payment, 0 percent and 3 percent loans are utilized.

Emergency Small Home Repair \$70,000

This program provides emergency repairs up to \$5,000 to alleviate health, safety, and public welfare conditions. Emergencies must occur without warning and applicants must be 50% of the median area income or below.

BuyinG-Power Program \$30,000

The City of Grand Prairie BuyinG-Power Program will help pay initial costs to help qualified low and moderate income citizens purchase a home. The City will provide up to \$5,000 which can be used towards half of the down payment and/or reasonable closing costs. The home purchased must be the primary residence of the buyer and located within the city limits of Grand Prairie.

EXHIBIT 1 (Pg. 2 of 3)**Public Service Activities*****Grand Prairie United Charities \$52,500***

Provide salaries for a Caseworker, Administrative Assistant, Office Coordinator, and Donation Coordinator to assist Low Income families and water bill payments for clients. Services provided are food pantry, rent/mortgage, utility assistance (electric, water, gas), etc. for Grand Prairie families in need.

Brighter Tomorrows \$52,500

Payment of salaries of Residential Specialists related to the direct operation of a battered women and children shelter. This includes food, clothing, shelter, emergency transportation, emergency medical care, 24-hour a day crisis intervention, legal assistance in civil and criminal justice systems, educational arrangements for children, support groups, parenting classes, survival skills, and domestic and sex violence counseling.

Children First Center \$52,500

Funds are used for abuse counseling at a reduced cost. It makes counseling affordable to qualified low/mod income and presumptive benefactor persons. This includes counseling and guidance services with a primary focus on child abuse prevention.

Lifeline Shelter for Families \$52,500

This program was established to address the problem of homelessness in Grand Prairie providing full services to homeless families including shelter, food, clothing, transportation along with educational and employment services. This funding will be used to offset the salary of the Case Manager and Executive Director. The focus is on families with children based on students classified as homeless in the Grand Prairie Independent School District.

GP Charlie Taylor/Shotwell/Dalworth Day Camps & The Epic \$13,000

After school and day camps are provided Monday – Friday for school age children under the supervision of the Parks and Recreation Department. This service will be provided to low and moderate income children that reside in the City of Grand Prairie.

Grand Prairie Summit \$4,000

The Summit Scholarship Program is total scholarships for Grand Prairie low-income residents above the age of 50. The Summit scholarship would have no overhead and would go completely to cover the complete cost of the membership fees of those awarded.

EXHIBIT 1 (Pg. 3 of 3)**Public Facilities and Improvements*****Sidewalks Repair and Replacement \$150,000***

This project will repair / replace concrete sidewalks along streets where children routinely walk to school in CDBG Low-Moderate census tract areas. Maintaining these sidewalks will increase the children's safety and beautify the neighborhoods.

HOME Program***Home Rehabilitations (HRP)/Home Reconstructions \$320,000***

The rehabilitation and reconstruction program provides deferred payment, 0% and 3% loans up to \$85,000 for low and moderate-income homeowners 60 years and older or disabled citizens to rehab single-family homes and is used in conjunction with the CDBG Rehabilitation Program. Liens are filed to protect the City's investment on single family low/mod owner occupied units Applications are accepted on a first-come first-served basis and rehabs and/or reconstructions are conducted based on need.

***Grand Prairie Community Housing Development Organization, Inc.
(CHDO) \$206,403***

This organization provides revitalization to Grand Prairie city wide through new construction and lot development for single family units. This funding will be used primarily for lot acquisition and construction to provide affordable housing for low to moderate income qualified families.

HOME American Rescue Plan (ARP) \$1,907,879

Funding to be used for eligible activities including the production or preservation of affordable housing; and creates significant opportunity to meet housing and service needs of our community's most vulnerable populations.

Esther Coleman, Director
Housing and Neighborhood Services



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/19/2021

REQUESTER: Patrick Cornelius

PRESENTER: Patrick Cornelius, Neighborhood Services Manager

TITLE: Open Meetings Training Video Certification Status

RECOMMENDED ACTION: None
