



**PARK BOARD MEETING**  
**PARKS, ARTS & RECREATION ADMINISTRATION BUILDING - HALL**  
**OF FAME CONFERENCE ROOM, 400 COLLEGE STREET**  
**WEDNESDAY, OCTOBER 23, 2024 AT 6:00 PM**

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## **AGENDA**

### **INVOCATION**

### **CALL TO ORDER**

### **CITIZEN COMMENTS**

*Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.*

### **AGENDA ITEMS**

1. Minutes of the September 25, 2024, Park Board Meeting
2. Former Park Board Member Recognition
3. Turner Park Disc Golf Status Report
4. Reports Schedule 2025
5. Tree Board Report to review tree-related activities for Park Services, Lake Parks and Golf Courses during the month of September 2024.
6. Chair Report: Holiday Dinner, Street N Treat, Veteran's Day Event, Prairie Lights VIP Night
7. Director Report: Parks Master Plan, Charley Taylor Recognition Display, PlayGrand Adventures Sensory Wall

### **ADJOURNMENT**

*This meeting location is wheelchair accessible. If you plan to attend this public meeting and you have a disability that requires special arrangements, please call 972-237-8027 at least 24 hours in advance. Reasonable accommodations will be made to assist your needs.*

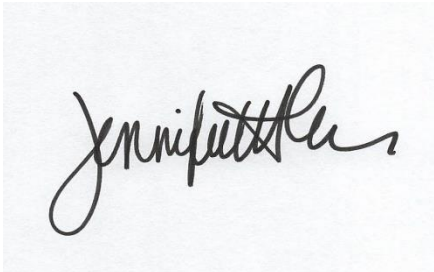
### **MESSAGE OF RELIGIOUS WELCOME**

*As many of you are aware, we customarily begin our meetings with an invocation. This prayer is intended for the benefit of the board members and is directed to them and not the audience. Those who deliver the invocation may reference their own religious faith as you might refer to yours when offering a prayer. We wish to emphasize, however, that members of all religious faiths are welcome, not only in*

*these meetings, but in our community as well. The participation of all our citizens in the process of self-government will help our fine city best serve the good people who live here. Employees and audience members are welcome to pray or not pray, and this choice will have no bearing on any vote made by the board.*

*Certification*

*In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Park Board agenda was prepared and posted October 18, 2024.*

A rectangular box containing a handwritten signature in black ink. The signature is cursive and appears to read "Jennifer Hilburn".

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*Jennifer Hilburn, Executive Assistant*



**CITY OF GRAND PRAIRIE  
COMMUNICATION**

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**MEETING DATE:** 10/23/2024

**REQUESTER:** Jennifer Hilburn

**PRESENTER:** Mal Earl, Park Board Chair

**TITLE:** Minutes of the September 25, 2024, Park Board Meeting

**RECOMMENDED ACTION:** Approve

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**PARK BOARD MEETING**  
**PARKS, ARTS & RECREATION ADMINISTRATION BUILDING - HALL**  
**OF FAME CONFERENCE ROOM, 400 COLLEGE STREET**  
**WEDNESDAY, SEPTEMBER 25, 2024 AT 6:00 PM**

## MINUTES

### INVOCATION

### CALL TO ORDER

#### PRESENT

*Chair Mal Earl*

*Board Member Susanna Ramirez*

*Board Member Warren Landrum*

*Board Member Mike Riley*

*Board Member Norris "Stretch" Rideaux*

*Board Member Euwye Chan*

*Board Member Greg Mullen*

*Board Member Jeff Gibson*

*Board Member Jerry Partain*

#### NOT PRESENT

### CITIZEN COMMENTS

*Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.*

*Citizen: Jim Dart expressed concerns regarding Turner Park trees, litter and the legacy park status.*

### AGENDA ITEMS

1. Minutes of the August 14, 2024, Park Board Meeting

*Motion to approve the August 14, 2024, minutes made by Board Member Susanna Ramirez  
 Seconded by Board Member Norris "Stretch" Rideaux. Voting Yea: Chair Mal Earl, Board  
 Member Susanna Ramirez, Board Member Warren Landrum, Board Member Mike Riley,  
 Board Member Norris "Stretch" Rideaux, Board Member Euwye Chan, Board Member Greg  
 Mullen, Board Member Jeff Gibson, Board Member Jerry Partain.*

2. Award Presentation for employees of the Parks, Arts and Recreation Department

*Presented by Ray Cerda, Parks, Arts & Recreation Director and Mal Earl, Park Board Chair.*

- *2024 Full Time Employee of the Year Award: Dana Woods, Park Planning*
- *2024 Part-Time Employee of the Year Award: Jay Mendez, Life Guard at The Summit*
- *September Exemplary Employee Award: Kaye Gilbert, Senior Office Assistant at Ruthe Jackson Center*
- *September Seasonal & Part Time Worker Award: Marcus McDowell, Athletic Coordinator at The Epic*

### 3. Recognition of Former Park Board Members

*Former Park Board Members Angela Vaughn-Luckey and Tracy Aldridge did not attend meeting.*

### 4. Assignments of Park Board Members

*Presented by Chair Mal Earl. Board Members were provided a copy of assignments and contact list.*

### 5. Park Board Reports

*Each Park Board Member gave updates on their assigned areas. Greg Mullen – Golf (Tangle Ridge & Prairie Lakes), Mal Earl – Lake Parks (Loyd Park & Lynn Creek Park), Warren Landrum – Special Events, Stretch Rideaux – The Epic, Susanna Ramirez – Ruthe Jackson Center, Euwye Chan – Recreation, Mike Riley – Park Planning, Jerry Partain – Park Services/Aquatics, Jeff Gibson – The Summit*

### 6. Elections for 2024-2025 Chair and Vice Chair

*Presented by Chair Mal Earl. Motion presented by Board Member Jerry Partain for Chair Mal Earl to continue as Chair. Park Board Member Susanna Ramirez seconds motion. Motion presented by Euwye Chan nominating Greg Mullen for Chair. Mike Riley seconds motion.*

*Chair Mal Earl called upon each board member for their vote in alphabetical order:*

- *Euwye Chan – Greg Mullen*
- *Mal Earl – Mal Earl*
- *Jeff Gibson – Mal Earl*
- *Warren Landrum – Mal Earl*
- *Greg Mullen – Greg Mullen*
- *Jerry Partain – Mal Earl*
- *Susanna Ramirez – Mal Earl*
- *Norris “Stretch” Rideaux – Greg Mullen*
- *Mike Riley – Greg Mullen*

*Chair Mal Earl wins the vote 5/4 and remains Chair for Park Board for 2024-2025. Motion presented by Board Member Susanna Ramirez for Warren Landrum as Vice Chair. Jerry Partain seconds Motion. Voting Yea: Chair Mal Earl, Board Member Board Member Jeff Gibson, Board Member Warren Landrum, Board Member Greg Mullen, Board Member Jerry Partain, Board Member Susanna Ramirez, Board Member Norris “Stretch” Rideaux, board Member Mike Riley. Voting Nay: Board Member Euwye Chan. Board member Warren Landrum wins the vote 8/1 and is named Vice Chair of Park Board for 2024-2025.*

7. FY25 Budget Overview Presentation

*Stephen Bowles, Parks, Arts and Recreation Fiscal Manager presented overview of Parks, Arts and Recreation Fiscal Year 2025 Budget.*

8. Tree Board Report to review tree-related activities for Park Services, Lake Parks and Golf Courses during the month of July 2024 and August 2024.

*Presented by Ray Cerda, Director Parks, Arts and Recreation*

9. Chair Report: Pickle Fest and Employee Appreciation Luncheon Summary, Meat on Main Event September 28, 2024, National Fitness Campaign Ribbon Cutting Ceremony, October 17, 2024, Park Board Member Photos at October Meeting

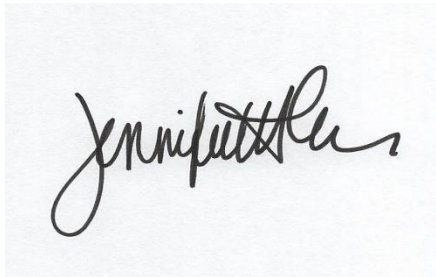
*Presented by Mal Earl, Chair.*

10. Director Report: Water Distribution Summary, Main Street Fest Award, Hall of Fame Inductee Ceremony, October 4, 2024

*Presented by Ray Cerda, Director Parks, Arts and Recreation*

## **ADJOURNMENT**

*No further business, the Park Board Meeting was adjourned by Chair Mal Earl at 7:49pm.*

A handwritten signature in black ink on a light blue background. The signature is cursive and appears to read "Jennifer Hilburn".

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*Jennifer Hilburn, Executive Assistant*



**CITY OF GRAND PRAIRIE  
COMMUNICATION**

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**MEETING DATE:** 10/23/2024  
**REQUESTER:** Jennifer Hilburn  
**PRESENTER:** Mal Earl, Park Board Chair  
**TITLE:** Former Park Board Member Recognition  
**RECOMMENDED ACTION:** None

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**CITY OF GRAND PRAIRIE  
COMMUNICATION**

Item 3.

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**MEETING DATE:** 10/23/2024  
**REQUESTER:** Jennifer Hilburn  
**PRESENTER:** Chris Michalski, Assistant Director Parks, Arts and Recreation  
**TITLE:** Turner Park Disc Golf Status Report  
**RECOMMENDED ACTION:** None

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**CITY OF GRAND PRAIRIE  
COMMUNICATION**

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**MEETING DATE:** 10/23/2024

**REQUESTER:** Jennifer Hilburn

**PRESENTER:** Mal Earl, Park Board Chair

**TITLE:** Approval of the Presentations Approvals and Reports Schedule for 2025

**RECOMMENDED ACTION:** Approve

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**ANALYSIS:**

- No Meeting in November (Combined November and December Meeting)
- December 4, 2024– Holiday Dinner, No Park Board Reports or Presentations
- January 22, 2025 – Site Tour – Meeting location: The Epic
- February 26, 2025 – Park Board Reports
- March 26, 2025 – Park Board Reports
- April 23, 2025 – No Park Board Reports
- May 28, 2025 – Park Board Reports
- June 25, 2025 – Park Site Tours, No Park Board Reports or Presentations
- No Meeting in July
- August 27, 2025 – Parks 101 Presentation, No Park Board Reports
- September 24, 2025 – Park Board Elections, Approval of the Presentations Approvals and Reports Schedule for 2025 and Park Board Reports
- October 22, 2025 – Park Site Tours, No Park Board Reports or Presentations



**CITY OF GRAND PRAIRIE  
COMMUNICATION**

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**MEETING DATE:** 10/23/2024

**REQUESTER:** Jennifer Hilburn

**PRESENTER:** Ray Cerda, Parks, Arts & Recreation Director

**TITLE:** Tree Board Report to review tree-related activities for Park Services, Lake Parks, and Golf Courses during the month of September 2024.

**RECOMMENDED ACTION:** None

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**MEMORANDUM**

**TO:** Tree Board  
**FROM:** Nathan Wilson, Operation Supervisor  
**RE:** September 2024 Tree-Related Activities  
**DATE:**10-14-2024

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The following is a list of tree-related activities for Parks Maintenance, Lake Parks, Golf Courses Divisions reported for September 2024.

**Parks Maintenance:** (North, South, Municipal & Gateway Crews)

- 80 Man hours – Pruning/maintenance, tree removal, hauling brush.

**Lake Parks:** (Lynn Creek Park / Loyd Park)

- 0 Man hours – Pruning, maintenance, tree removal.

**Golf Courses:** (Prairie Lakes / Tangle Ridge)

- 260 Man hours – Pruning/maintenance.

**Totals for Tree-Related Activities:**

- 340 - Man hours



**CITY OF GRAND PRAIRIE  
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**MEETING DATE:** 10/23/2024

**REQUESTER:** Jennifer Hilburn

**PRESENTER:** Mal Earl, Park Board Chair

**TITLE:** Chair Report on: Holiday Dinner, Street N Treat, Veteran’s Day Event, Prairie Lights VIP Night

**RECOMMENDED ACTION:** None

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**CITY OF GRAND PRAIRIE  
COMMUNICATION**

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**MEETING DATE:** 10/23/2024

**REQUESTER:** Jennifer Hilburn

**PRESENTER:** Ray Cerda, Parks, Arts & Recreation Director

**TITLE:** Director Report on: Parks Master Plan, Charley Taylor Recognition Display, PlayGrand

**RECOMMENDED ACTION:** None

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