Docusign Envelope ID: E38A250F-26D4-4B38-BCE8-24B1354A97DE



# City Council Special Meeting

## MINUTES

**Tuesday, December 9, 2025 5:30 PM**

---

**CALL TO ORDER**

The regular City Council meeting was called to order at 5:30 pm with Mayor Aquino presiding.

**ROLL CALL:**

| | |
|---|---|
| Councilmembers Present: | Barbara Leary, Councilmember<br>Justin Raithel, Vice Mayor<br>Anna Rohrbough, Councilmember<br>Michael Kozlowski, Councilmember (*joined at 5:32 p.m.)*<br>Sarah Aquino, Mayor |
| Councilmembers Absent: | None |

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

**AGENDA UPDATE**

City Attorney Steven Wang advised that there was additional information for Item Nos. 5, 16 and 17.

**BUSINESS FROM THE FLOOR:**

The following speakers spoke under this item:

1. Gary Qualset

**CONSENT CALENDAR:**

Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Councilmembers may pull an item for discussion.

1. Approval of the November 12, 2025 City Council Special Meeting Minutes

2. Appointment of At-Large Member to the Folsom Landscaping and Lighting District Advisory Committee to Represent the Willow Creek Estates East and Willow Creek Estates East No. 2 District

3. Ordinance No. 1357 – An Ordinance of the City of Folsom Amending Sections 17.06.030 and 17.06.080 and Adding Section 17.06.045 to Chapter 17.06, “Design Review,” of the Folsom

Docusign Envelope ID: E38A250F-26D4-4B38-BCE8-24B1354A97DE



Municipal Code Regarding Objective Development and Design Standards and Establishing a Ministerial Review Process (Second Reading and Adoption)

4. Resolution No. 11507 – A Resolution Approving the Historic District Commission's Recommendation for Approval of a Design Review for a Residential Addition and Exterior Modification Project Located at 1016 Persifer Street and Determination that the Project is Exempt from CEQA Under Section 15301 (Existing Facilities) of the CEQA Guidelines

5. Resolution No. 11508 – A Resolution Approving the Historic District Commission's Recommendation for Approval of a Design Review for a New Duplex Project Located at 307 Reading Street and Determination that the Project is Exempt from CEQA Under Section 15303 (New Construction or Conversion of Small Structures) of the CEQA Guidelines

6. Resolution No. 11509 – A Resolution Approving the Historic District Commission's Recommendation for Approval of a Design Review for a Temporary Storage Shed Project Located at 810 Sutter Street and Determination that the Project is Exempt from CEQA Under Section 15303 (New Construction or Conversion of Small Structures) of the CEQA Guidelines

7. Resolution No. 11511 – A Resolution Approving the Historic District Commission's Recommendation for Approval of a Design Review for a New Custom Home Project Located at 294 Leidesdorff Street and Determination that the Project is Exempt from CEQA Under Section 15303 (New Construction or Conversion of Small Structures) of the CEQA Guidelines

8. Resolution No. 11513- A Resolution Authorizing the City Manager to Enter into a Renewal Agreement with Sun Ridge Systems, Inc. for Annual Software Support for FY 25-26 for $95,464 and Authorizing the City Manager to Renew the Agreement Annually Through FY 2030-31 with Annual Increases of Approximately 9% per Year Funded from the General Fund (Fund 010)

9. Resolution No. 11514 – A Resolution Authorizing the City Manager to Execute a Certification Form for the Folsom Fire Department to Participate in a Medi-Cal Intergovernmental Transfer (IGT) Program with the Department of Health Care Services (DHCS) for Reimbursement of PP-GEMT IGT Services for the Service Period of January 1, 2026, through December 31, 2026, and Make Transfers Not to Exceed $588,963 and Appropriation of Funds in the General Fund (Fund 010)

10. Resolution No. 11515 – A Resolution Authorizing the City Manager to Execute a Memorandum of Understanding with the Capital SouthEast Connector Joint Powers Authority related to Construction Administration and Transfer of Funding for the White Rock Road Class 1 Trail Project

11. Highway 50 Class I Undercrossing and Trail Improvements Capital Improvement Project

i. Resolution No. 11516 - A Resolution Approving the Highway 50 Class I Undercrossing and Trail Improvements Capital Improvement Project and Appropriation of Funds in the Amount of $572,312 from the Folsom Plan Area Impact Fees $337,879 (Fund 472), the

Docusign Envelope ID: E38A250F-26D4-4B38-BCE8-24B1354A97DE



Transportation Development Act Fund $117,584 (Fund 248), and the Measure A Fund $116,849 (Fund 276)

ii. Resolution No. 11517 - A Resolution Authorizing the City Manager to Execute a Design and Engineering Consultant Services Agreement with Wood Rodgers, Inc. for the Highway 50 Class I Undercrossing and Trail Improvements Project for a Not-to-Exceed Amount of $497,312, from the Folsom Plan Area Impact Fees $292,879 (Fund 472), the Transportation Development Act Fund $102,584 (Fund 248), and the Measure A Fund $101,849 (Fund 276)

12. Resolution No. 11523 - A Resolution Authorizing the City Manager to Execute an Agreement with Long Beach BMW for the Purchase of Two Police Motorcycles in the Amount of $84,000 Funded by the CHP Cannabis Tax Fund Grant (Resolution No. 11440) in the General Grants Fund (Fund 012) and $199.32 from the Police Capital Vehicle Fund (Fund 607)

13. Resolution No. 11524 – A Resolution Accepting the AB1600 Development Fees Annual Report for the Fiscal Year ended June 30, 2025

14. Receive and File SB-165 Annual Reports for Community Facilities Districts No. 13, No. 14, No. 2013-1, No. 16, No. 17, No. 18, No. 19, No. 20, No. 20-1, No. 21, No. 22, and No. 23 to Comply with the Local Agency Special Tax Bond and Accountability Act

**Motion by Councilmember Kozlowski second by Councilmember Leary to approve the Consent Calendar. Motion passed by the following roll-call vote:**

**AYES: Leary, Raithel, Rohrbough, Kozlowski, Aquino**
**NOES: None**
**ABSENT: None**
**ABSTAIN: None**

**PUBLIC HEARING:**

15. Ordinance No. 1359 – An Ordinance of the City of Folsom Amending Certain Sections of Chapter 17.104 (Inclusionary Housing) of the Folsom Municipal Code to Update the Methodology for Calculating In-lieu Fees Applicable to Residential Development, and to Incorporate Non-Substantive Cleanup Revisions for Clarity and Consistency, and Determine that the Project is Exempt from CEQA (Introduction and First Reading)

Community Development Planning Manager Desmond Parrington and Economic and Planning Systems Senior Principal Amy Lapin made a presentation and responded to questions from the City Council. City Attorney Steven Wang responded further to questions from the City Council.

The public hearing was opened at 6:14 p.m.

The following speaker spoke under this item:

1. Martin Nivinski

The public hearing was closed at 6:17 p.m.

Docusign Envelope ID: E38A250F-26D4-4B38-BCE8-24B1354A97DE



Community Development Planning Manager Desmond Parrington and Economic and Planning Systems Senior Principal Amy Lapin responded further to questions from the City Council. City Attorney Steven Wang provided clarification to the motion.

**Motion by Councilmember Kozlowski, second by Councilmember Leary to introduce Ordinance No. 1359 and to ask staff to come back at a later date with an exemption provision. Motion passed by the following roll-call vote:**

**AYES: Leary, Rohrbough, Kozlowski, Aquino**
**NOES: Raithel**
**ABSENT: None**
**ABSTAIN: None**

*The following agenda item was called out of order:*

**NEW BUSINESS:**

20. Resolution No. 11512 - A Resolution Approving a Minor Administrative Modification Request from Folsom Cordova Unified School District to Modify Folsom Plan Area Specific Plan Land Use Designations and Residential Unit Allocations for Designated Parcels, to Accommodate the Relocation of a Planned Middle School Site to a Location Adjacent to a High School Site

Community Development Principal Planner Jessica Brandt made a presentation. Folsom Cordova Unified School District Executive Director Facilities Development Craig Rouse presented further and responded to questions from the City Council.

The following speaker spoke under this item:

1. Martin Nivinski

**Motion by Vice Mayor Raithel, second by Councilmember Leary to approve Resolution No. 11512. Motion passed by the following roll-call vote:**

**AYES: Leary, Raithel, Rohrbough, Kozlowski, Aquino**
**NOES: None**
**ABSENT: None**
**ABSTAIN: None**

**OLD BUSINESS**

16. Resolution No. 11522 - A Resolution Authorizing the City Manager to Execute a Professional Services and Consultant Agreement with Romo Studios, LLC for a Not-to-Exceed Amount of $279,730 (Grant Funds) for the Fabrication, Installation, and Construction of Hello, I'm Johnny Cash on the Johnny Cash Trail Art Experience (PK1502) from California Department of Parks & Recreation Budget Act of 2023 Grant Funds and Acceptance of Grant and Appropriation of Funds

Parks and Recreation and Community Services Manager Tom Hellmann made a presentation and responded to questions from the City Council.

**Motion by Councilmember Kozlowski, second by Vice Mayor Raithel to approve Resolution No. 11522. Motion passed by the following roll-call vote:**

Docusign Envelope ID: E38A250F-26D4-4B38-BCE8-24B1354A97DE



**AYES:** **Leary, Raithel, Rohrbough, Kozlowski, Aquino**
**NOES:** **None**
**ABSENT:** **None**
**ABSTAIN:** **None**

**NEW BUSINESS:**

17. Appointment of At-Large Members to the Folsom Historic District Commission

**Motion by Councilmember Rohrbough, second by Vice Mayor to appoint Lisa Gomez in the category of Business Owner within the Sutter Street subarea. Motion passed by the following roll-call vote:**

**AYES:** **Leary, Raithel, Rohrbough, Kozlowski, Aquino**
**NOES:** **None**
**ABSENT:** **None**
**ABSTAIN:** **None**

**Motion by Councilmember Leary, second by Councilmember Kozlowski to appoint Kathleen Cole in the category of Resident of the Historic District. Motion passed by the following roll-call vote:**

**AYES:** **Leary, Raithel, Rohrbough, Kozlowski, Aquino**
**NOES:** **None**
**ABSENT:** **None**
**ABSTAIN:** **None**

Mayor Aquino noted there were no applicants in the category for the Historic Preservation seat and directed staff to reopen the vacancy notice.

Community Development Director Pam Johns responded to questions from the City Council regarding the qualifications for this category.

18. Resolution No. 11525 - A Resolution Establishing the 2026 Ad Hoc Charter Review Committee

City Manager Bryan Whitemyer made a brief presentation and responded to questions from the City Council.

**Motion by Councilmember Kozlowski, second by Councilmember Leary to approve Resolution No. 11525 with an amendment to remove section 1(C) "two appointees recommended by City staff". Motion passed by the following roll-call vote:**

**AYES:** **Leary, Raithel, Rohrbough, Kozlowski, Aquino**
**NOES:** **None**
**ABSENT:** **None**
**ABSTAIN:** **None**

19. Resolution No. 11526 – A Resolution Establishing the 2026 American River Canyon School District Boundary Ad Hoc Committee

Mayor Aquino made a brief presentation and responded to questions from the City Council.

Docusign Envelope ID: E38A250F-26D4-4B38-BCE8-24B1354A97DE



**Motion by Mayor Aquino, second by Vice Mayor Raithel to approve Resolution No. 11526 with amendments to section 1(A) to appoint Councilmembers Mike Kozlowski and Sarah Aquino, removal of section 1(B) "one appointee by each Councilmember" and amendment to the wording in section 1(C) from "parents of students" to "residents" living in American River Canyon: Tom Scott, Kelly Dudley, and Kendyl Gilmore. Motion passed by the following roll-call vote:**

**AYES: Leary, Raithel, Rohrbough, Kozlowski, Aquino**
**NOES: None**
**ABSENT: None**
**ABSTAIN: None**

Human Resources Director Allison Garcia made a combined presentation on the following four items:

21. Resolution No. 11518 - A Resolution Authorizing the City Manager to Execute a Memorandum of Understanding Between the City of Folsom and the Folsom Middle Management Group

22. Resolution No. 11519 - A Resolution Authorizing the City Manager to Execute a Memorandum of Understanding Between the City of Folsom and the Folsom Police Officers Association (FPOA)

23. Resolution No. 11520 – A Resolution Authorizing the City Manager to Execute a Memorandum of Understanding Between the City of Folsom and the Folsom Police Management Association (FPMA)

24. Resolution No. 11521 - A Resolution Authorizing the City Manager to Execute a Memorandum of Understanding Between the City of Folsom and the City of Folsom Fire Department Middle Management Employees

**Motion by Councilmember Leary, second by Councilmember Rohrbough to approve Resolution No. 11518. Motion passed by the following roll-call vote:**

**AYES: Leary, Raithel, Rohrbough, Kozlowski, Aquino**
**NOES: None**
**ABSENT: None**
**ABSTAIN: None**

**Motion by Councilmember Rohrbough, second by Councilmember Kozlowski to approve Resolution No. 11519. Motion passed by the following roll-call vote:**

**AYES: Leary, Raithel, Rohrbough, Kozlowski, Aquino**
**NOES: None**
**ABSENT: None**
**ABSTAIN: None**

**Motion by Councilmember Kozlowski, second by Vice Mayor Raithel to approve Resolution No. 11520. Motion passed by the following roll-call vote:**

**AYES: Leary, Raithel, Rohrbough, Kozlowski, Aquino**

Docusign Envelope ID: E38A250F-26D4-4B38-BCE8-24B1354A97DE



**NOES: None**
**ABSENT: None**
**ABSTAIN: None**

**Motion by Councilmember Leary, second by Vice Mayor Raithel to approve Resolution No. 11521. Motion passed by the following roll-call vote:**

**AYES: Leary, Raithel, Rohrbough, Kozlowski, Aquino**
**NOES: None**
**ABSENT: None**
**ABSTAIN: None**

25. Resolution No. 11527 – A Resolution to Approve and Adopt a City-wide Pay Schedule as Required by the California Public Employee Retirement System (CalPERS) and Establish New Salary Tables for the City of Folsom Executive Management Team

Human Resources Director Allison Garcia made a presentation.

**Motion by Vice Mayor Raithel, second by Councilmember Leary to approve Resolution No. 11527. Motion passed by the following roll-call vote:**

**AYES: Leary, Raithel, Rohrbough, Kozlowski, Aquino**
**NOES: None**
**ABSENT: None**
**ABSTAIN: None**

**SELECTION OF MAYOR AND VICE MAYOR FOR 2026**

26. Selection of Mayor and Vice Mayor

Mayor Aquino thanked her colleagues for allowing her to serve as mayor over the past year.

**Nomination by Mayor Aquino, second by Councilmember Kozlowski of Justin Raithel to serve as Mayor. Motion passed by the following roll-call vote:**

**AYES: Leary, Raithel, Rohrbough, Kozlowski, Aquino**
**NOES: None**
**ABSENT: None**
**ABSTAIN: None**

Mayor Aquino nominated Councilmember Anna Rohrbough to serve as Vice Mayor for 2026.

**Nomination by Mayor Aquino, second by Councilmember Kozlowski of Anna Rohrbough to serve as Vice Mayor. Motion passed by the following roll-call vote:**

**AYES: Leary, Raithel, Rohrbough, Kozlowski, Aquino**
**NOES: None**
**ABSENT: None**
**ABSTAIN: None**

Docusign Envelope ID: E38A250F-26D4-4B38-BCE8-24B1354A97DE



Mayor Aquino congratulated the new Vice Mayor and Mayor for 2026.

## CITY MANAGER REPORTS

City Manager Bryan Whitemyer welcomed the new Police Chief Adam Green. He spoke about the night work at Oak Avenue Parkway and East Bidwell, the upcoming design reveal for the Benevento Family Park, and congratulated the Finance team and Finance Director Stacey Tamagni on receiving a Certificate of Achievement in Excellence. He also noted the Folsom Holiday Lights contest, announced that the Fire Department will be hosting the regional rescue training, and noted the upcoming Utility Commission meeting.

## COUNCIL COMMENTS

Councilmember Kozlowski congratulated the Folsom Historic District Association on the successful tree lighting event and the Arts and Craft Show and thanked the Folsom Police Department for their assistance with the CIM marathon. He welcomed Police Chief Adam Green and congratulated Justin Raithel and Anna Rohrbough for the upcoming year. He also spoke about the Vista Del Lago and Folsom High School Cross Country teams qualifying for the State Championship Cross Country meet.

Vice Mayor Raithel spoke about his appointment by the Sacramento Valley Division to the League of California Cities Revenue and Taxation Policy Committee, thanked Mayor Aquino for serving the past year as mayor, and expressed appreciation to his colleagues for their trust in him for upcoming year. He also thanked Anna Rohrbough for her willingness to serve in the coming year.

Councilmember Rohrbough thanked Mayor Aquino and Vice Mayor Raithel for their service over the past year and expressed appreciation to her colleagues for their vote and trust in her for the upcoming year. She wished everyone a Merry Christmas and Happy Holidays

Councilmember Leary welcomed Police Chief Adam Green, thanked staff for the agenda and for streamlining the presentations, expressed appreciation to Mayor Aquino and Vice Mayor Raithel for their service over the past year. She spoke about the Wild Nights and Holiday lights event and the fundraiser for the veterinary zoo trailer. She noted her appointment to the Legue of California Cities Environmental Quality Policy program and wished everyone a Happy Holiday.

Mayor Aquino welcomed Police Chief Adam Green and thanked the high school students for attending the City Council meeting.

## ADJOURNMENT

There being no further business to come before the City Council, the meeting was adjourned in memory of Barbara Baker at 7:46 p.m.

SUBMITTED BY:
Christa Freemantle
_____
Christa Freemantle, City Clerk

ATTEST: Sarah Aquino
_____
Sarah Aquino, Mayor