

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
ESTUARY TRANSIT DISTRICT and MIDDLETOWN TRANSIT DISTRICT BOARD MEETINGS

ESTUARY TRANSIT DISTRICT
MIDDLETOWN TRANSIT DISTRICT
SPECIAL EXPANSION TRANSITION COMMITTEE MEETING
MAT GARAGE, 91 N. Main Street, Middletown, CT with Remote Options
TUESDAY, SEPTEMBER 21, 2021, AT 1:00 PM.

CALL TO ORDER

The meeting was called to order by Susan Tyler at 1:03 p.m.

ROLL CALL

A quorum was established with the following committee members present: Angus McDonald, Joan Gay, Susan Tyler, Laura Francis and Ed Bailey.

Also in attendance: Leslie Strauss, Dave Lee, Joseph Comerford, Jonathan Shapiro, Joseph Samolis, and Christina Denison.

Absent: Beverly Lawrence

MOA DISCUSSION

Tyler reported that she, Laura Francis, and Joe Comerford met with Maureen Lawrence and Dennis Solensky from CT DOT on September 13. It was noted that the districts have approved the Letter of Intent and are willing to move forward without the \$2.5 million stipulation; however, it was stressed that the letter must be signed by the DOT Commissioner. Immediate approval of the TODs for the 3 new positions and for funds for the new shoreline facility were also requested.

EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING CONTRACT NEGOTIATIONS

A motion was made to enter Executive Session for the purpose of discussing MOA contract negotiations with CT DOT by Laura Francis and seconded by Ed Bailey. The motion passed unanimously. Invited into the Executive Session were all committee members, Leslie Strauss, Dave Lee, Joe Comerford, and Christina Denison. The Executive Session commenced at 1:05 p.m.

No actions were taken in Executive Session. The Executive Session concluded at 1:29 p.m.

DISCUSSION TOPICS

None.

OLD BUSINESS

A copy of the revised Board policies was included in the Committee's packet.

1. Board Policies

The revised policies were reviewed and discussed. Dave Lee will incorporate the changes into the By-laws and Board policies. Once complete, Tyler will send both documents to the full ETD Board to review.

2. Committee Workload

Tyler presented suggested proposals and asked the committee to review in greater detail prior to the next meeting.

3. Service Enhancements

Tyler noted that one component of the LCRVCOG study focused on service enhancements. After discussion, the committee agreed that ETD's Service Study Committee should be expanded to include members from both Boards.

4. Implementation Plan

Tyler indicated that the Implementation Plan referenced in the COG study acts as a working plan but will need to be revised.

NEW BUSINESS

Tyler reported that she will be resigning from the ETD Board in October. The Town of Lyme is actively seeking a replacement.

NEXT STEPS

1. Dave Lee will revise the Bylaws and policies and distribute to the committee.
2. Members will review the Committee Workplan for discussion at the next meeting.
3. Comerford will revise the Implementation Plan prior to the next meeting.

NEXT MEETING

The next meeting is scheduled for Tuesday, September 28, 2021, at the MAT Garage, 91 N. Main Street, Middletown at 1:00 p.m. with remote options.

ADJOURNMENT

A motion to adjourn was made by Joan Gay and seconded by Angus McDonald. The meeting was adjourned at 2:03 p.m.

Respectfully submitted,

Christina Denison
Clerk