

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT  
FACILITIES COMMITTEE MEETING  
ETD OFFICES, 91 N. Main Street, Middletown, CT with Remote Option  
TUESDAY, FEBRUARY 10, 2026 AT 2:00 P.M.

CALL TO ORDER

The meeting was called to order by Joan Gay, Chair, at 2:01 p.m.

ROLL CALL

A quorum was established with the following committee members present: Joan Gay, John Hall, and Christine Marques

Also in attendance: Staff: Joseph Comerford, Christina Denison

Board Members: Leslie Strauss, Board Chair and Charles Norz, ETD Board Member, Old Saybrook

CT DOT: Graham Curtis, Bus Capital Programs, Asst. Administrator

FACILITIES PLAN WITH DOT

A copy of the Facilities Progress Plan was included in the meeting packet.

Graham Curtis reported:

Middletown Maintenance Facility –

- STV is working on the preliminary design for the facility; the architect has recommended a few tweaks. Completion of the design is projected for August 2027
- DOT is working with the railroad company for a permit to access the property for the removal of materials.
- Public outreach and a public meeting with stakeholders will be coordinated with the City of Middletown once 30% of design work is completed, which is estimated in about 2 months.
- Repairs and restorations to the park that were suggested by the City will be reviewed as part of the design process.

Middletown Passenger Terminal –

- A survey of the property has been completed. DOT will meet with VHB to go through the design details and draw up a more concrete plan, including parking and alleyway access, to present to the City. The plan will be reviewed by the city engineer before going to the commissions.
- Conversion of Court Street to one-way will be made in the Spring. Parking needs to be reviewed.

Shoreline Operations Facility –

- The feasibility study for a septic system looks promising.
- Michael Baker, consultant, is working on the conceptual design for the septic system.
- Vernal pool studies and archaeological studies are being conducted to address potential federal requirements.
- A full NEPA study could take 12 months to complete.

EXECUTIVE DIRECTOR'S REPORT –

Joe Comerford reported that contractors have been on site for the last month evaluating 110 – 120 N. Main Street for asbestos and lead in preparation for demolition.

OLD BUSINESS – none.

NEW BUSINESS – none.

ADJOURNMENT

The meeting was adjourned at 2:21 p.m.

The next regular meeting will be held on April 7, 2026, at 2:00 p.m.

Respectfully submitted,

Christina Denison  
Clerk