

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT
FINANCE COMMITTEE MEETING
ETD OFFICES, 91 N. Main Street, Middletown, CT with Remote Options
Wednesday, December 10, 2025 at 9:00 A.M.

CALL TO ORDER

The meeting was called to order by Charles Norz, Chair, at 9:04 a.m.

ROLL CALL

A quorum was established with the following committee members present: DG Fitton, Joan Gay, Charles Norz, and Kathryn Russell

Also in attendance: Halyna Famiglietti; Leslie Strauss, Board Chair

DISCUSSION OF BUDGET VS. ACTUALS and CASH FLOW

Copies of the Budget vs. Actuals and Cash Flow report were included in the meeting packet.

The Budget and Cash Flow were reviewed and discussed. No issues to report. Famiglietti answered questions from the Committee.

NEW BUSINESS

2026-27 Town Dues – Copies of proposed town dues were included in the meeting packet.

Fitton made a motion that the Finance Committee recommend the Board approve a three (3) percent increase in Town dues for FY26-27. Gay seconded the motion. The motion passed unanimously.

Famiglietti noted that to assist the towns in their budget process, each town will receive a letter in January with the new town dues amounts and an explanation for the increases.

Salary Increases- Copies of the Proposed Salary Increases for Drivers, Dispatchers and Supervisors were included in the meeting packet.

Fitton made a motion, seconded by Gay to recommend the Board approve the salary increases as proposed. The motion passed unanimously.

2026 Schedule of Meetings- Copies of the Schedule of Meetings for 2026 were included in the meeting packet.

Fitton made a motion to approve the 2026 meeting schedule. Russell seconded the motion. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 9:19 a.m.

Next Meeting—February 11, 2026, at 9:00 a.m.

Respectfully submitted,

Christina Denison, Clerk