

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
ESTUARY TRANSIT DISTRICT and MIDDLETOWN TRANSIT DISTRICT BOARD MEETINGS

ESTUARY TRANSIT DISTRICT
MIDDLETOWN TRANSIT DISTRICT
SPECIAL EXPANSION TRANSITION COMMITTEE MEETING
MAT GARAGE, 91 N. Main Street, Middletown, CT with Remote Options
FRIDAY, SEPTEMBER 10, 2021, AT 10:00 AM.

CALL TO ORDER

The meeting was called to order by Susan Tyler at 10:01 a.m.

ROLL CALL

A quorum was established with the following committee members present: Angus McDonald, Beverly Lawrence (arrived at 10:22 a.m.), Susan Tyler, Laura Francis and Ed Bailey.

Also in attendance: Leslie Strauss, Dave Lee, Joseph Comerford, and Christina Denison.

Absent: Joan Gay

MOA DISCUSSION

None.

EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING CONTRACT NEGOTIATIONS

A motion was made to enter Executive Session for the purpose of discussing MOA contract negotiations with CT DOT by Laura Francis and seconded by Angus McDonald. The motion passed unanimously. Invited into the Executive Session were all committee members, Leslie Strauss, Dave Lee, Joe Comerford, and Christina Denison. The Executive Session commenced at 10:04 a.m.

No actions were taken in Executive Session. The Executive Session concluded at 10:37 a.m.

DISCUSSION TOPICS

A copy of the Committee Workload and Merger Related Studies and Projects were included in the Committee's packet

1. Committee Workload
To be discussed at next meeting.
2. Authority to Approve Contracts and Procurements
Laura Francis made a motion to recommend that the ETD and MTD Boards of Directors authorize the Joint Expansion Transition Committee to approve contracts and procurements on behalf of the Board of Directors that are fully funded and related to the expansion of ETD as outlined in the Memorandum of Agreement signed by both

Districts on July 23, 2021, in any amount of \$150,000 or less, in accordance with the ETD purchasing procedures. Angus McDonald seconded the motion. The motion passed unanimously.

OLD BUSINESS

- Meeting Schedule
Going forward, the Committee will meet on Tuesdays at 1:00 p.m. Meetings will continue to be held on a weekly basis until further notice.
- Board Policies
Tyler reported that Jonathan Shapiro, legal counsel, has reviewed the Board Policies making several changes, which will be discussed at the next meeting.

NEW BUSINESS

None.

NEXT STEPS

1. Tyler, Francis and Comerford will meet with Dennis Solensky, CTDOT, on Monday, September 13, and report back to the Committee.
2. Tyler will send Atty. Shapiro's policy comments to the committee.
3. Tyler, Francis and Comerford will review the Committee Workload list and make recommendations to the committee.

NEXT MEETING

The next meeting is scheduled for Tuesday, September 14, 2021, at the MAT Garage, 91 N. Main Street, Middletown at 1:00 p.m. with remote options.

ADJOURNMENT

A motion to adjourn was made by Beverly Lawrence and seconded by Angus McDonald. The meeting was adjourned at 10:53 a.m.

Respectfully submitted,

Christina Denison
Clerk