

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT
FINANCE COMMITTEE MEETING

ETD Administrative Offices, 91 N. Main Street, Middletown, CT (with Remote Option)
Tuesday, April 8, 2026, at 9:00 A.M.

CALL TO ORDER

The meeting was called to order at 9:02 a.m. by DG Fitton, acting as temporary Finance Committee Chair due to the absence of Charles Norz, regular chair.

ROLL CALL

A quorum was established with the following committee members present: DG Fitton (Zoom), Joan Gay (Zoom), and Kathryn Russell (Zoom)

Absent: Charles Norz

Also in attendance:

Staff: Joseph Comerford, Christina Denison and Halyna Famiglietti

Guests: Leslie Strauss, Board Chair (Zoom)

Discussion of Budget vs. Actual and Cash Flow

Copies of the Budget vs. Actuals and Cash Flow report were included in the meeting packet.

The Budget and Cash Flow were reviewed and discussed. Halyna Famiglietti reported that the district is performing very well with no deficits and a small surplus and noted sufficient CRRSAA funds for emergencies, if needed.

Kathryn Russell asked about the impact of rising fuel costs on the budget. Joseph Comerford noted that the price of diesel fuel is locked for the year, but the rising price of regular gas may have an impact on operations.

Other Business

Famiglietti reported that she will begin work on the FY27 budget in May and a special Finance Committee meeting and Board meeting will be called in May for approval before the June Board meeting and public hearing.

The committee discussed the implementation of the new Quick Books electronic bill payment system which will allow for two-level approval and reduce the time and cost associated with manual check processing.

ADJOURNMENT

Joan Gay made a motion, seconded by Russell, to adjourn the meeting at 9:16 a.m.

Next Regular Meeting—June 10, 2026 at 9:16 a.m.

Respectfully submitted,

Christina Denison, Clerk