

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT
FACILITIES COMMITTEE MEETING
ETD OFFICES, 91 N. Main Street, Middletown, CT with Remote Option
TUESDAY, JANUARY 23, 2024, AT 2:00 P.M.

CALL TO ORDER

The meeting was called to order by Joan Gay, Chair, at 2:06 p.m.

ROLL CALL

Committee members present: Joan Gay, Karl Kilduff (ZOOM), and Angus McDonald

Also in attendance: Staff: Joe Comerford and Christina Denison

Board Members: Leslie Strauss, ETD Board Chair

CT DOT: Graham Curtis, Bus Capital Programs, Asst. Administrator, and Maureen Lawrence, CT Transit & Transit District Agreements Transit Manager (ZOOM, left at 2:20 p.m.)

FACILITIES PLAN WITH DOT

A copy of the Facilities Progress Plan and the Draft Energy Consumption Analysis, Westbrook, CT were included in the meeting packet.

Graham Curtis reported:

Architecture & Engineering

Facilities Master Plan –

- The Facilities Master Plan is completed in draft form and is waiting for final comments.
- An extensive search for compensatory fill to raise 110 N. Main Street above the flood plain has been conducted throughout the City of Middletown. A state-owned piece of rail property is considered ideal, and Curtis is waiting for the CT DOT rail group to sign off on the property.
- Electrification of buses – The electrification study for 91 N. Main Street has been completed and is being reviewed. Some off-site upgrades are needed. Curtis continues to meet with Eversource every few weeks. Methods for charging the buses, including “opportunity charging” and battery backup power were discussed. Challenges in charging the small cutaway buses were discussed.

Right of Way Acquisition

Middletown Maintenance Facility –

- The program space design for 110 N. Main Street has been laid out and looks good. The flood plain issue has potentially been resolved. The State is seeking federal grant funding for the facility through the Low-or -No Emission and bus facility programs.
- A large backup generator (1000 kw) which can handle 50% to 60% of the fleet is needed.
- The Title VI and NEPA are still being reviewed by the consultant. Letters have been published and public comments are being received.

Shoreline Facility –

- The space design for the Westbrook location has been reviewed and works for the size of the current fleet; however, electrification may impact future space needs.
- Curtis is closely following the potential redevelopment of the mall property and its impact on the purchase of the shoreline property.
- Soil tests have been completed and are favorable. A conceptual septic system has been laid out and works. The plan will be submitted to the state health department.

Middletown Terminal Renovation –

- Next steps were discussed.

EXECUTIVE DIRECTOR’S REPORT

None.

ADJOURNMENT

The meeting was adjourned at 3:20 p.m.

Next Meeting—For the remainder of the year, the Committee will meet at 2:00 p.m. on the second Tuesday of every other month. The next meeting will be April 9, 2024, at 2:00 p.m.

Respectfully submitted,

Christina Denison
Clerk