

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
ESTUARY TRANSIT DISTRICT and MIDDLETOWN TRANSIT DISTRICT BOARD MEETINGS

ESTUARY TRANSIT DISTRICT  
MIDDLETOWN TRANSIT DISTRICT  
SPECIAL EXPANSION TRANSITION COMMITTEE MEETING  
ZOOM CONFERENCE CALL  
MONDAY, JUNE 28, 2021, AT 11:00 A.M.

Call To Order

The meeting was called to order by Susan Tyler at 11:04 a.m.

Roll Call

A quorum was established with the following committee members present: Angus McDonald, Joan Gay, Laura Francis, Ed Bailey, and Susan Tyler.

Absent: Beverly Lawrence

Also in attendance: Joseph Comerford, Leslie Strauss, Joe Samolis, Dave Lee, and Christina Denison

MOA Discussion

None.

Executive Session for the purpose of discussing Contract Negotiations.

A motion was made to enter Executive Session for the purpose of discussing MOA contract negotiations with CT DOT by Angus McDonald and seconded by Joan Gay. The motion passed unanimously. Invited into the Executive Session were all committee members, Leslie Strauss, Joe Comerford, Joseph Samolis, Dave Lee, and Christina Denison. The Executive Session commenced at 11:12 a.m.

No actions were taken in Executive Session. The Executive Session concluded at 12:20 p.m.

Discussion of Board Policies

Susan Tyler reported that the revisions to the board policies are complete; however, an Investment Policy still needs to be drafted.

Discussion of Shared Staff

Tyler reported that Jonathan Shapiro, legal counsel, is reviewing the shared staff agreement and addendum. Further discussion is deferred to a future meeting.

Old Business

None.

### New Business

Susan Tyler suggested that matters concerning the two districts that are not addressed in the letter of intent with CTDOT, such as shared staffing, would best be addressed in a separate MOA between the districts. Laura Francis questioned whether such an agreement would “over-step” the authority of the Boards to act on the towns’ behalf. Joe Comerford noted that the COG could endorse any agreement. Legal counsel will advise.

### Next Steps

1. Susan Tyler, Laura Francis, and Joe Comerford will meet with Dennis Solensky on July 1 and report back to the committee; and
2. A draft of a MOA between the two districts will be prepared.

### Next Meeting

The next meeting is scheduled for Monday, July 12, 2021, via ZOOM at 11:00 a.m.

### Adjournment

A motion to adjourn was made by Angus McDonald and seconded by Ed Bailey. The meeting was adjourned at 12:24 p.m.

Respectfully submitted,

Christina Denison  
Clerk