



**ESTUARY TRANSIT DISTRICT
SPECIAL BOARD MEETING**
ETD Offices, 91 N. Main St, Middletown, CT
with Remote Options
April 19, 2024 at 9:00 AM

AGENDA

- I. Call to Order — L. Strauss, Chair
- II. Roll Call — T. Griswold, Secretary
 1. Welcome New Board Members and Reappointed Members
- III. Visitors' Comments as They Pertain to Agenda Items
- IV. Executive Session for the Purpose of Discussing Healthcare
- V. Communications — T. Griswold
 1. Letter from CT DOT Regarding Tap and Ride Vendor Recommendation
- VI. Secretary's Report — T. Griswold
 1. Acceptance of Board Meeting Minutes of February 9, 2024
 2. Acceptance of Special Finance Committee Minutes of February 26, 2024
 3. Acceptance of Special Board Meeting Minutes of February 27, 2024
 4. Acceptance of Transit Advisory Committee Meeting of March 8, 2024
 5. Acceptance of Special Facilities Committee Minutes of April 16, 2024
 6. Acceptance of Special Finance Committee Minutes of April 17, 2024
- VII. Treasurer's Report — C. Norz
- VIII. Committee Reports
 1. Facilities Committee — J. Gay, Chair
 2. Finance Committee — C. Norz, Chair
 3. Marketing Committee — L. Strauss, Chair
 4. Legislative Committee — J. Gay, Chair
 5. Transit Advisory Committee — T. Griswold, Chair
 6. Expansion Committee -- T. Griswold, Chair
 7. Personnel Committee —
 8. COG Update — B. Geraghty, Transit Planner
- IX. Executive Director's Report — J. Comerford
- X. Transit Planner's Report - B. Geraghty

- XI. Finance Director's Report — H. Famiglietti
 - 1. Budget vs. Actual and Cash Flow
- XII. Operations Director's Report — J. Whitcomb
 - 1. Ridership Report
 - 2. Customer Service Report
- XIII. Maintenance Director's Report — P. Hevrin
- XIV. New Business
 - 1. Angus McDonald, Jr. Recognition Resolution
 - 2. Approval of East Hampton and Portland Membership Dues
 - 3. Invitation to Join Resolution
 - 4. Snow Removal and Landscaping Authorizing Resolution
 - 5. Security Camera Authorizing Resolution
 - 6. Fare Validator Authorizing Resolution
 - 7. 5311 Authorizing Resolution
 - 8. On-Demand Authorizing Resolution
 - 9. AAA Authorizing Resolution
 - 10. Discussion of Fare and Service Change Policy as it Pertains to Service Equity Analysis
- XV. Old Business
 - 1. Committee Assignments
- XVI. Chair Comments
- XVII. Board Members Comments
- XVIII. Next Meeting — June 14, 2024 at 9:00 AM with Remote Options
- XIX. Adjournment

Join Zoom Meeting

<https://us02web.zoom.us/j/85658322438?pwd=V21EVGN3azd0MWdXOWNzOFBoTkIkUT09>

Meeting ID: 856 5832 2438

Passcode: 322594

One tap mobile

+13126266799,,85658322438#,,,,*322594# US (Chicago)

+16469313860,,85658322438#,,,,*322594# US

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 436 2866 US (New York)

Language Assistance is available. If you need assistance, please call Chris at 860-510-0429 ext. 104 at least 48 hours prior to the meeting.