



# PARKS & RECREATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, November 06, 2023 at 6:00 PM

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## Agenda

### CALL TO ORDER AND ROLL CALL

#### Commission Members

Paul Fushille, Chair  
Matthew Fougerat, Vice Chair  
Olivia Barnard  
Hope Boatright  
Kristy Caldwell  
Dustin Cloutier  
Christian Krueger  
Joe Wright

#### City Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Andy Binz  
Deputy City Secretary Cathy Gieselman

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

### MINUTES

- 1. Approval of the October 2, 2023, Parks & Recreation Commission regular meeting minutes.**

## BUSINESS

- 2. Presentation by Michelle Ciaccio, President of the Dripping Springs Youth Sports Association, on the conditions of the athletic fields at Founders Memorial Park and Dripping Springs Sports & Recreation Park.**
- 3. Discuss and consider approval of an amendment to the 2024 Parks & Recreation Commission meeting calendar.**

## REPORTS

*The following reports relate to the planning and administration of the City's Parks & Recreation Program. The commission may provide staff direction; however, no action may be taken.*

- 4. Parks & Community Services Report**  
*Andrew Binz, PCS Director*

## PARKS STANDING COMMITTEE REPORTS

*The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.*

- 5. Veterans Memorial Park Committee**  
*Commissioner Kristy Caldwell*
- 6. Charro Ranch Park Committee**  
*Commissioners Paul Fushille and Matt Fougerat*
- 7. Dripping Springs Ranch Park Committee**  
*Commissioner Hope Boatright*
- 8. Founders Memorial Park Committee**  
*Commissioners Olivia Barnard and Joe Wright*
- 9. Rathgeber Natural Resources Park Committee**  
*Commissioners Kristy Caldwell, Paul Fushille, and Matthew Fougerat*
- 10. Sports & Recreation Park Committee**  
*Commissioners Dustin Cloutier and Christian Krueger*

## EXECUTIVE SESSION

*The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

**UPCOMING MEETINGS**

**Parks & Recreation Commission Meetings**

December 4, 2023, at 6:00 p.m.

**City Council Meetings**

November 7, 2023, at 6:00 p.m.

November 21, 2023, at 6:00 p.m.

**ADJOURN**

**TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING**

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.*

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **November 3, 2023 at 12:00 PM.***

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City Secretary

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*



# PARKS & RECREATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, October 02, 2023 at 6:00 PM

## MINUTES

### CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Fushille called the meeting to order at 6:02 p.m.

**Commission Members present were:**

Paul Fushille, Chair  
Matthew Fougerat, Vice Chair  
Olivia Barnard  
Dustin Cloutier  
Christian Krueger  
Joe Wright (*left @ 7:03 p.m.*)

**Commission Members absent were:**

Hope Boatright  
Kristy Caldwell

**City Staff, Consultants & Appointed/Elected Officials present were:**

Parks & Community Services Director Andy Binz  
Deputy City Secretary Cathy Gieselman  
DSRP Program Coordinator Caylie Houchin  
DSRP Manager Emily Nelson

### PRESENTATION OF CITIZENS

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No one spoke during Presentation of Citizens.

## MINUTES

1. **Approval of the August 28, 2023, Parks & Recreation Commission regular meeting minutes.**

A motion was made by Vice Chair Fougerat to approve the August 28, 2023, Parks & Recreation Commission regular meeting minutes. Commissioner Cloutier seconded the motion which carried unanimously 6 to 0.

## BUSINESS

2. **Discuss and consider approval of the 2024 Parks & Recreation Commission meeting calendar.**

Cathy Gieselman presented the staff report which is on file. Two calendar options were presented, either to remain on the first Monday of the month or to meet the third Thursday of each month. Staff recommends approval.

A motion was made by Commissioner Barnard to approve the 2024 Parks & Recreation Commission meeting calendar to remain on the first Monday of each month and to accept the rescheduled holiday dates as suggested. Commissioner Wright seconded the motion which carried unanimously 6 to 0.

3. **Discuss and consider a recommendation regarding Rules Signage to be displayed at the Dorian Zev Kweller Memorial Skatepark.**

Andy Binz presented the staff report which is on file. Staff recommends approval.

A motion was made by Vice Chair Fougerat to approve a recommendation to City Council regarding Rules Signage to be displayed at the Dorian Zev Kweller Memorial Skatepark. Commissioner Barnard seconded the motion which carried unanimously 6 to 0.

4. **Discuss and consider recommendation regarding Amendments to Chapter 16; Article 16.02: Parks and Recreation Code of Ordinances.**

Andy Binz presented the staff report which is on file. Staff recommends approval.

A motion was made by Commissioner Barnard to approve a recommendation to City Council regarding amendments to Chapter 16; Article 16.02: Parks and Recreation Code of Ordinances. Commissioner Cloutier seconded the motion which carried unanimously 6 to 0.

5. **Discuss and consider approval of the Rock Snake community activity at Sports and Recreation Park.**

Andy Binz presented the staff report which is on file. Staff recommends approval.

A motion was made by Commissioner Barnard to approve the Rock Snake community activity at Sports and Recreation Park. Commissioner Krueger seconded the motion which carried unanimously 6 to 0.

**6. Discuss and consider approval of possible staff direction on current and future projects within the parks system.**

Andy Binz presented the staff report which is on file. Staff recommends approval.

A motion was made by Commissioner Barnard to approve putting a hold on accepting any new projects within the parks system until after January 1, 2024. Commissioner Cloutier seconded the motion which carried unanimously 6 to 0.

**REPORTS**

*The following reports relate to the planning and administration of the City's Parks & Recreation Program. The commission may provide staff direction; however, no action may be taken.*

Reports are on file and available for review upon request.

- 7. Parks & Community Services Report**  
*Andrew Binz, PCS Director*
- 8. Aquatics & Athletics Report**  
*Mack Rusick, Aquatics & Athletics Manager*
- 9. Community Events Report**  
*Johnna Krantz, Community Events Coordinator*
- 10. Farmers Market Report**  
*Charlie Reed, Farmers Market Manager*
- 11. Dripping Springs Ranch Park & Event Center Report**  
*Emily Nelson, DSRP Manager*

**PARKS STANDING COMMITTEE REPORTS**

*The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however, no action may be taken.*

No reports provided.

- 12. Veterans Memorial Park Committee**  
*Commissioner Kristy Caldwell*
- 13. Charro Ranch Park Committee**  
*Commissioners Paul Fushille and Matt Fougerat*
- 14. Dripping Springs Ranch Park Committee**  
*Commissioner Hope Boatright*
- 15. Founders Memorial Park Committee**  
*Commissioners Olivia Barnard and Joe Wright*
- 16. Rathgeber Natural Resources Park Committee**  
*Commissioners Kristy Caldwell, Paul Fushille, and Matthew Fougerat*

**17. Sports & Recreation Park Committee**  
*Commissioners Dustin Cloutier and Christian Krueger*

**EXECUTIVE SESSION**

*The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

**UPCOMING MEETINGS**

**Parks & Recreation Commission Meetings**

November 6, 2023, at 6:00 p.m.

December 4, 2023, at 6:00 p.m.

**City Council Meetings**

October 3, 2023, at 6:00 p.m.

October 17, 2023, at 6:00 p.m.

November 7, 2023, at 6:00 p.m.

November 21, 2023, at 6:00 p.m.

**ADJOURN**

A motion was made by Commissioner Cloutier to adjourn the meeting. Commissioner Fougerat seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 7:17 p.m.



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

**Submitted By:** Andrew Binz, Parks and Community Services Director

**Parks & Recreation  
 Commission Meeting  
 Date:** November 6, 2023

**Agenda Item Wording:** Presentation by Michelle Ciaccio, President of DSYSA, on the conditions of the athletic fields at Founders Park and Sports & Recreation Park.

**Agenda Item Requestor:** Andrew Binz, Parks and Community Services Director

**Summary/Background:** Michelle Ciaccio, President of DSYSA, will update the Parks and Recreation Commission on the conditions of the athletic fields at Founders Parks and Sports & Recreation Park.

The past two summers have seen unprecedented draught conditions and this has had an impact on the athletic fields at Founders Memorial Park and Sports & Recreation Park. This fall, many of the athletic fields developed cracks in the ground making the fields unplayable. DSYSA needed to find alternative field space for games and practices, which caused a disruption in what would be a typical DSYSA fall season of sports.

Michelle Ciaccio and City staff, including Public Works, have worked with the Dripping Springs Water Supply Corporation on applying for variances as water restrictions have been put in place. We have also discussed ways to try and prevent being in this situation again including installing water tanks at the parks, spraying the athletic fields using water trucks, and installing artificial turf.

**Staff** No recommendation at this time.

**Recommendations:**

**Attachments:** N/A

**Next Steps/Schedule:** N/A





**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

**Submitted By:** Cathy Gieselman, Deputy City Secretary

**Commission Meeting Date:** November 6, 2023

**Agenda Item Wording:** **Discuss and consider approval of amendment to the 2024 Parks & Recreation Commission meeting calendar.**

**Agenda Item Requestor:** Andrew Binz, Parks & Community Services Director

**Summary/Background:** The PRC ordinance calls for meetings on a regular basis but not less than once every two months. Meetings are currently scheduled for 6:00 p.m., the 1<sup>st</sup> Monday of each month, at City Hall in the Council Chambers.

The 2024 Parks & Recreation Commission Calendar was approved at the October 2<sup>nd</sup> meeting for the current schedule of 6:00 p.m. on the first Monday of each month. As discussed at the meeting, due to conflicts with Parks Staff Activities and the availability of Monthly Reports, staff is proposing options for a new meeting frequency which will afford sufficient time to adequately prepare and provide current information to the Commission. The 1<sup>st</sup> Monday of the month, as approved, does not provide adequate time to prepare.

Attached are meeting frequency options with the draft calendar for each option. Each option presented will provide sufficient time for staff to adequately prepare and provide information to the Commission as well as include current information in the Agenda Packet for distribution prior to the meeting.

- Option 1: 3<sup>rd</sup> Wednesday of each month at 6:00 p.m.
- Option 2: 2<sup>nd</sup> Thursday of each month at 6:00 p.m.
- Option 3: 3<sup>rd</sup> Thursday of each month at 6:00 p.m.

I will also have the official meeting schedule for all meetings held in the chambers in case any of the provided options will not work for a majority of the Commission and staff.

**Commission Recommendations:** Staff recommends selection and approval of one of the options presented, or an alternate option that will work for staff and a majority of the commission. Should there be any changes to meeting dates, please provide for those changes in a motion.

**Attachments:**

1. 2024 Calendar Meeting Frequency Options
2. Current Chamber schedule for board, commission, and committee meetings.

**Next Steps/Schedule:**

1. Update calendar if any changes
2. Add meetings to calendars:
  - a. Commission, Staff and City Council Member liaison(s)
  - b. City website main calendar
  - c. Municode Agenda (automatically populates Agendas and Minutes webpage with upcoming meetings)
3. Provide final calendar to Commission, Staff and City Council Members

# Meeting Frequency Options

## OPTION #1: 3<sup>RD</sup> WEDNESDAY OF THE MONTH:

January 17<sup>th</sup>  
 February 21<sup>st</sup>  
 March 20<sup>th</sup>  
 April 17<sup>th</sup>  
 May 15<sup>th</sup>

**June 19<sup>th</sup> – CONFLICT w/CODS Holiday – Staff recommends Monday, June 17<sup>th</sup> OR Thursday, June 20<sup>th</sup>**

July 17<sup>th</sup>  
 August 21<sup>st</sup>  
 September 18<sup>th</sup>  
 October 16<sup>th</sup>  
 November 20<sup>th</sup> *(NOTE: same day as EDC meeting – which is scheduled in Chambers 4-6 pm) – usually done before 6 pm*  
 December 18<sup>th</sup> *(NOTE: same day as EDC meeting – which is scheduled in Chambers 4-6 pm) – usually done before 6 pm*

## OPTION #2: 2<sup>ND</sup> THURSDAY OF THE MONTH:

January 11<sup>th</sup>  
 February 8<sup>th</sup>  
 March 14<sup>th</sup>  
 April 11<sup>th</sup>  
 May 9<sup>th</sup>  
 June 13<sup>th</sup>  
 July 11<sup>th</sup> *(Note: same day as the HPC meeting which is scheduled in Chambers from 4-6 pm)*  
 August 8<sup>th</sup>  
 September 12<sup>th</sup>  
 October 10<sup>th</sup>  
 November 14<sup>th</sup>  
 December 12<sup>th</sup>

## OPTION #3: 3<sup>RD</sup> THURSDAY OF THE MONTH:

**NOTE: This selection would fall on the same day as Farmers Market (DSRP @ 10 am) & Emergency Management (Council Chambers @ 12:00 – 2:00 p.m.) – won't affect the meeting**

January 18<sup>th</sup>  
 February 15<sup>th</sup>  
 March 21<sup>st</sup>  
 April 18<sup>th</sup>  
 May 16<sup>th</sup>  
 June 20<sup>th</sup>  
 July 18<sup>th</sup>  
 August 15<sup>th</sup>  
 September 19<sup>th</sup>  
 October 17<sup>th</sup>  
 November 21<sup>st</sup>  
 December 19<sup>th</sup>

Current Chamber Schedule for Board, Commission, and Committee Meetings

Item 3.

# April 2024

April 2024							May 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 31	Apr 1	2 6:00pm City Council & Board of Adjustment Regular Meeting - Andrea Cunningham	3 11:00am DSRP Board Regular Meeting (DSRP Event Center)	4 4:00pm Historic Preservation Commission Meeting	5	6
7	8 HOLIDAY - Eclipse Day (Conference Room) - Council Chamber	9	10 4:00pm Utility Commission Meeting	11	12	13
14	15 4:00pm TIRZ No. 1 & No. 2 Board Meeting	16 6:00pm City Council Regular Meeting	17	18 10:00am Farmers Market Committee Meeting (DSRP Ranch House) 12:00pm Emergency Management Commission Regular	19	20 6:30pm Founders Day Commission Regular Meeting
21	22 3:30pm Transportation Committee Regular Meeting - Andrea 6:30pm Founders Day Commission Regular Meeting	23 6:00pm Planning & Zoning Commission Regular Meeting (City Hall Council Chambers)	24 4:00pm Economic Development Committee Meeting	25	26	27
28	29	30	May 1	2	3	4

**NOTE: Founders Day Commission's 'regular' meeting date is on the 2nd Monday of the month**



## Staff Monthly Reports October 2023

### **Director:**

- PCS Staff Report and Numbers Report.
- Rathgeber Park
  - Vision Plan Update
    - Client Vision Workshop was held Wednesday, October 25<sup>th</sup> at City Hall.
    - RVi, Malone-Wheeler, and City met with DSISD on October 4, 2023.
    - Client Vision Workshop was held on October 25, 2023.
    - RVi will be at Christmas on Mercer at the PCS tent on Saturday, December 2<sup>nd</sup>.
    - Working on scheduling the Public Engagement Point/Meeting #1.
- Park System Signage Phase I:
  - Founders Park Signage is installed.
  - Veterans Memorial Banner Display is on hold until we find a location.
- Skatepark
  - Staff is finalizing the Skatepark Rules Sign and park amenities.
  - SPA Schedule
    - Grading Permit in early December for earthwork in December/January.
    - Final Construction Plans in January
- SRP Landscaping Beds
  - This project was put on hold until Spring.
- Scheduling of Park Tours with Commissioners.
- Tina Adkins, Paul Fushille, Johnna Krantz and I met to finalize the bird identification pictures for the bird blinds at Charro Ranch Park and Ranch Park.

### **Aquatics and Athletics:**

#### **Founders Pool:**

- Pool is closed for the season.

### **Community Events:**

- **October Events:**
  - Pumpkin Festival at Pound House/Founders Park – (Special Event Permit)
    - Every weekend in October (no weekend pavilion rentals due to parking conflicts)
    - Minimal neighbor complaints
  - October Fest at St. Martin de Porres – (Special Event Permit)
    - Single-day event in October

- Eclipse Watch Party – (City Event)
  - October 14<sup>th</sup>
  - Veteran’s Memorial Park, next to the new Eclipse Glasses installation!
  - *KVUE* News video:  
[kvue.com/video/news/world/solar-eclipse/dripping-springs-celebrates-solar-eclipse-in-larger-than-life-way/269-29799cf9-19dc-45a7-81f2-934fca479648](http://kvue.com/video/news/world/solar-eclipse/dripping-springs-celebrates-solar-eclipse-in-larger-than-life-way/269-29799cf9-19dc-45a7-81f2-934fca479648)
- Songwriters Festival – (City Event)
  - September 20<sup>th</sup> – 22<sup>nd</sup>
  - First year of festival since the City adopted the Visitors Bureau
- November Events:
  - Star Party
    - November 10<sup>th</sup> at Ranch Park 8:00 – 10:30 pm
  - Run by the Creek
    - offered by Dripping Springs Running Club – (Special Event Permit)
    - November 12<sup>th</sup>
  - Holiday & Harvest Christmas Tree Sale
    - offered by the Little Longhorn – (Special Event Permit)
    - November 17<sup>th</sup> – December 17<sup>th</sup>

### **DSRP:**

#### **Highlights:**

- The new sound installation hit some delays but it is back on track and will hopefully wrap this month
- We are full steam ahead with Western Wonderland. We will need sponsorships. Please share social media posts.
- We wrapped up our Haunted House and Family Fall Fest. It was fun to hear the Haunted House attendees that have come all 3 years say that this was the best year yet.

#### **DSRP Events in November:**

CCA Banquet, Fences Over Bee Cave, Empty Bowls, Hope Annual Gala, Elections, Equestrian Vaulting, Blood Drive, Fall Classic, The Showcase Pig Show

#### **Upcoming DSRP Events:**

Western Wonderland, Vintage Market Days, CODS Blood Drive, Rough Out Ranch Rodeo Finals, Denbow Christmas Party

#### **DSRP Programs:**

Ranch Park Rec Days, Star Party, DSRP Riding Series: Holiday Classic Dressage Show, Skyhawks Sports weekly Program, Archery Club, Coyote Kids Winter Break Camp, Multiple Western Wonderland Micro Events

**Farmers Market:**

October FMC Meeting:

- Three of one vendor applications approved.

October Market recap:

- All is going well.



		October 2023		FY 2024	
		Oct. 2022	Total/Actual	Oct. 2023	Fiscal YTD
<b>PCS Aquatics</b>					
Programs Offered					
	Swim Lesson Classes	0	48	0	0
	ARC Certification	0	3	0	0
Number of Participants					
	Swim Lesson Classes	0	128	0	0
	ARC Certification	0	34	0	0
Admission Totals:					
	Membership Check-ins	0	2,379	0	0
	Day Passes Sold	0	3,550	0	0
	Season Passes Sold	0	108	0	0
<b>PCS Athletics</b>					
Leagues Offered					
	Adult Softball	0	2	0	0
	Youth Sport Camps	0	4	0	0
Number of Teams/Participants					
	Adult Softball	0	13	0	0
	Youth Sport Camps	0	77	0	0
<b>PCS Special Events</b>					
Events Offered					
		1	14	1	1
Number of Participants					
		4	307	50	50
<b>PCS Rentals</b>					
Pool					
		0	13	0	0
Pavilion					
		0	41	0	0
Athletic Fields					
		0	1	0	0
Veterans Memorial Park					
		2	3	0	0
<b>PCS Permits</b>					
Itinerant Vendor					
		7	12	0	0
Commercial Trainers/Activity					
		0	0	0	0
Special Event					
		0	4	2	2
<b>DSRP</b>					
Programs Offered					
		0	28	20	20
	Number of Participants	0	1,223	96	96
Camp Days Offered					
		0	77	0	0
	Number of Participants	0	786	0	0
DSRP Events					
		11	18	2	2
	Number of Participants	1,595	2,002	398	398
Arena Memberships Sold					
		25	44	14	14
Room Rentals					
		5	123	48	48
Arena Rentals					
		13	126	9	9
Other Rentals (Ranch House, Field, Etc..)					
		12	56	6	6
Free Use Agreements/Co-Sponsorships					
		13	173	21	21
<b>Farmers Market</b>					
Number of Markets Offered					
		4	51	4	0
Number of Vendors Registered					
		192	2,079	146	0
Number of Visitors					
		2,000	18,700	1350	0