



Utility Commission Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street – Dripping Springs, Texas

Thursday, February 15, 2024, at 4:00 PM

AGENDA

CALL TO ORDER & ROLL CALL

Commission Members

Charlie Busbey, Chair

Barney Austin

Lara Dudek

Mark Miller

Matthew Ordway

Staff, Consultants, & Appointed/Elected Officials

Utilities Service Manager Dane Sorenson

Deputy City Secretary Cathy Gieselman

Mayor Bill Foulds, Jr.

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least six (6) copies; if six (6) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

PRESENTATIONS

Presentations are for discussion only and no action shall be taken.

MINUTES

- 1. Approval of the January 10, 2024, Utility Commission meeting minutes.**

UTILITY REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

2. Water & Wastewater Facility Report.

BUSINESS AGENDA

3. Discuss and consider approval of the Revised 2024 Utility Commission meeting calendar.

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

Utility Commission Meetings (pending Approval of Revised Calendar)

March 21, 2024, at 4:00 p.m.

April 18, 2024, at 4:00 p.m.

May 16, 2024, at 4:00 p.m.

City Council Meetings

February 20, 2024, at 6:00 p.m.

March 5, 2024, at 6:00 p.m.

March 19, 2024, at 6:00 p.m.

April 2, 2024, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

*I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on **February 9, 2024 at 12:00 PM.***

Andrea Cunningham, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



Utility Commission Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street – Dripping Springs, Texas

Wednesday, January 10, 2024, at 4:00 PM

MINUTES

CALL TO ORDER & ROLL CALL

With a quorum of the Commission present, Chair Busbey called the meeting to order at 4:00 p.m.

Commission Members present were:

Charlie Busbey, Chair
Barney Austin
Lara Dudek
Mark Miller
Matthew Ordway

Staff, Consultants, & Appointed/Elected Officials present were:

Public Works Director Aaron Reed
Utilities Service Manager Dane Sorensen

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least six (6) copies; if six (6) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

PRESENTATIONS

Presentations are for discussion only and no action shall be taken.

Charlie Flatten wished the Commission Happy New Year.

MINUTES

1. Approval of the December 13, 2023, Utility Commission meeting minutes.

A motion was made by Commissioner Austin to approve the December 13, 2023, Utility Commission meeting minutes. Commissioner Ordway seconded the motion which carried unanimously 5 to 0.

UTILITY REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

2. Water & Wastewater Facility Report

Dane Sorenson presented the staff report which is on file.

BUSINESS AGENDA

3. Discuss and consider possible action regarding meeting frequency for the Utility Commission.

A motion was made by Commissioner Dudek to make a recommendation to change the Utility Commission meeting date to the third Thursday of the month at 4:00 p.m. Commissioner Miller seconded the motion which carried unanimously 5 to 0.

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

Utility Commission Meetings

February 14, 2024, at 4:00 p.m.

March 13, 2024, at 4:00 p.m.

April 10, 2024, at 4:00 p.m.

City Council Meetings

January 16, 2024, at 6:00 p.m.

February 6, 2024, at 6:00 p.m.

February 20, 2024, at 6:00 p.m.
March 5, 2024, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Austin to adjourn the meeting. Commissioner Ordway seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 4:23 p.m.



City of Dripping Springs

Post Office Box 384
511 Mercer Street
Dripping Springs, Texas 78620

Staff Report from: Aaron Reed

| | |
|---------------------------------|---|
| Commission Meeting Date: | 02/15/2024 |
| Item Wording: | Update on Utilities for the month of January 2024 |
| Agenda Item Requestor: | Utility Commission |

Projects Under Construction:

Driftwood Ranch Phase 4 Final Plat

Treated effluent line under construction

Driftwood effluent line - obtaining permits

Upcoming projects:

Anarene (Double L) – Water and Wastewater plans under review

Wild Ridge (Cynosure) – Water and Wastewater plans under review

Village Grove –Wastewater plans under review

New Growth –Wastewater plans under review

South Regional Water Reclamation Expansion Project Update:

The Supreme Court has requested additional briefing. Final briefings are due March 8th. There is no timeline on how quickly they decide whether they will hear oral arguments or dismiss the case.

No new updates on the TLAP Amendment 2 contested case.

Dripping Springs Retail Water Update:

Stage 3 watering restrictions are in place for all CODS water customers.

The City is currently negotiating an amendment to the wholesale agreement with the WTCPUA.

South Regional Water Reclamation Facility Operations Report.

The South Regional Water Reclamation Facility has been operating within permit limits since the last meet large amount of rainfall caused inflow and infiltration. This caused higher than average flows by around 9 percent.

National Works continues to work on the WWLA manhole rehab. This will rehab 46 manholes and add vented lids along the route. 20 have been completed so far.

No reportable violations have occurred this month. We are still waiting for the final lab results to come through.

Arrowhead Wastewater Plant Update:

The City is working with AUC on the plant expansion. Plant mobilization will be in early April. Bid packages will be completed by late February.

The freezing weather caused some damage to the process water lines and pumps. Repairs have been made along with some upgrades. Corrective action has been taken to mitigate future issues.

No reportable violations have occurred this month. We are still waiting for the final lab results to come through.

Update on Reclaimed Water:

Staff is finalizing the effluent pump station. We are waiting for the installation of a pump control panel.

| | |
|---|--|
| Commission Recommendations: | |
| Actions by Other Jurisdictions/Entities: | |
| Previous Action: | |
| Recommended Action: | |
| Alternatives/Options: | |
| Budget/Financial Impact: | |
| Attachments: | |
| Related Documents at City Hall: | |
| Public Notice Process: | |
| Public Comments: | |
| Enforcement Issues: | |
| Comprehensive Plan Element: | |
| Next Step/Schedule: | |

CoDS Arrowhead/ TPDES Permit No. WQ0014824001

Year : 2024-2025

Month: January

| Date | Daily Avg Flow (mgd) | Flow Drip Skid (mgd) | Effluent | | | | | Influent | |
|----------------|----------------------|----------------------|------------|------------|--------------|-------------|-----------|------------|------------|
| | | | BOD (mg/l) | TSS (mg/l) | e-Coli (cfu) | CL2 (mg/l) | pH (su) | BOD (mg/l) | TSS (mg/l) |
| Daily Avg mg/l | | | 25.0 | 40.0 | 126.0 | 1.0 - 4.0 | 6.0 - 9.0 | | |
| Smpl Frequency | | | 1/wk | 1/wk | 1/qtr | 5/wk | 1/mo | 2/mo | 2/mo |
| 1/1/2024 | 0.057 | 0.058 | | | | 5 | | | |
| 1/2/2024 | 0.058 | 0.06 | 7 | 16 | 13.1 | 5.3 | 7.6 | 361 | 290 |
| 1/3/2024 | 0.059 | 0.063 | | | | 5.9 | | | |
| 1/4/2024 | 0.061 | 0.063 | | | | 2.3 | | | |
| 1/5/2024 | 0.056 | 0.06 | | | | 5.3 | | | |
| 1/6/2024 | 0.055 | 0.058 | | | | 5.5 | | | |
| 1/7/2024 | 0.054 | 0.054 | | | | 5.5 | | | |
| 1/8/2024 | 0.056 | 0.06 | | | | 7.3 | | | |
| 1/9/2024 | 0.063 | 0.07 | 12 | 19 | | 2 | 7.9 | | |
| 1/10/2024 | 0.062 | 0.069 | | | | 8.8 | | | |
| 1/11/2024 | 0.06 | 0.066 | | | | 8.8 | | | |
| 1/12/2024 | 0.067 | 0.069 | | | | 2 | | | |
| 1/13/2024 | 0.057 | 0.07 | | | | - | | | |
| 1/14/2024 | 0.06 | 0.067 | | | | - | | | |
| 1/15/2024 | 0.1 | 0.058 | | | | 2 | | | |
| 1/16/2024 | 0.11 | 0.084 | 18 | 34 | | 3.2 | 7.8 | 204 | 172 |
| 1/17/2024 | 0.1 | 0.151 | | | | 1.2 | | | |
| 1/18/2024 | 0.089 | 0.112 | | | | 2 | | | |
| 1/19/2024 | 0.068 | 0.073 | | | | 2 | | | |
| 1/20/2024 | 0.062 | 0.069 | | | | 2.1 | | | |
| 1/21/2024 | 0.069 | 0.074 | | | | 2.3 | | | |
| 1/22/2024 | 0.07 | 0.068 | | | | 8.6 | | | |
| 1/23/2024 | 0.084 | 0.089 | 15 | 22 | | 1.3 | 7.8 | | |
| 1/24/2024 | 0.076 | 0.079 | | | | 2.4 | | | |
| 1/25/2024 | 0.083 | 0.087 | | | | - | | | |
| 1/26/2024 | 0.064 | 0.079 | | | | 1.5 | | | |
| 1/27/2024 | 0.058 | 0.06 | | | | 2.2 | | | |
| 1/28/2024 | 0.05 | 0.053 | | | | 2.5 | | | |
| 1/29/2024 | 0.057 | 0.067 | | | | 1.3 | | | |
| 1/30/2024 | 0.059 | 0.068 | | | | 6 | | | |
| 1/31/2024 | 0.059 | 0.068 | | | | 1.8 | | | |
| Average | 0.06719355 | 0.071806452 | 13 | 22.75 | 13.1 | 3.789285714 | 7.775 | 282.5 | 231 |



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Cathy Gieselman, Deputy City Secretary

Commission Meeting Date: February 15, 2024

Agenda Item Wording: **Discuss and consider approval of the Revised 2024 Utility Commission meeting calendar.**

Agenda Item Requestor: Dane Sorenson, Utility Services Manager

Summary/Background: At the January 10, 2024, Utility Commission meeting, the Commissioners approved a recommendation to change the Utility Commission meeting date to the third Thursday of the month at 4:00 p.m. The City Council approved the change to Ordinance 2024-03 at the January 16, 2024, City Council meeting. The revised Utility Commission ordinance calls for monthly meetings to be scheduled for 4:00 p.m., the 3rd Thursday of each month at City Hall in the Council Chambers.

Attached for review is the proposed, revised 2024 meeting calendar with approved city holidays; UC meetings are highlighted in **turquoise**. There are no conflicts with CODS holidays. Meetings may be rescheduled throughout the year as the Commission sees fit.

Commission Recommendations: Staff recommends approval of the calendar as presented. Should there be any changes to meeting dates, please provide for those changes in a motion.

Attachments:

1. UC 2024 Proposed Revised Calendar

Next Steps/Schedule:

1. Update calendar if any changes
2. Add meetings to calendars:
 - a. Commission, Staff and City Council Member liaison(s)
 - b. City website main calendar
 - c. Municode Agenda (automatically populates Agendas and Minutes webpage with upcoming meetings)
3. Provide final calendar to Commission, Staff and City Council Members

2024 Utility Commission

JANUARY

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

FEBRUARY

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
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| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | | |

MARCH

| SUN | MON | TUE | WED | THU | FRI | SAT |
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

APRIL

| SUN | MON | TUE | WED | THU | FRI | SAT |
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| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

MAY

| SUN | MON | TUE | WED | THU | FRI | SAT |
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

JUNE

| SUN | MON | TUE | WED | THU | FRI | SAT |
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| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

JULY

| SUN | MON | TUE | WED | THU | FRI | SAT |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

AUGUST

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

SEPTEMBER

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

OCTOBER

| SUN | MON | TUE | WED | THU | FRI | SAT |
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

NOVEMBER

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

DECEMBER

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

CITY HOLIDAYS DSISD HOLIDAYS

UC Meetings

| | |
|----------|--------------------------------------|
| 01/10/24 | Regular Meeting |
| 02/15/24 | Regular Meeting - Begin 3rd Thursday |
| 03/21/24 | Regular Meeting |
| 04/18/24 | Regular Meeting |
| 05/16/24 | Regular Meeting |
| 06/20/24 | Regular Meeting |
| 07/18/24 | Regular Meeting |
| 08/15/24 | Regular Meeting |
| 09/19/24 | Regular Meeting |
| 10/17/24 | Regular Meeting |
| 11/21/24 | Regular Meeting |
| 12/19/24 | Regular Meeting |