



## DSRP Board of Directors Regular Meeting

City of Dripping Springs Ranch Park Event Center

1042 Event Center Drive – Dripping Springs, Texas

Wednesday, March 13, 2024, at 11:00 AM

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## AGENDA

### CALL TO ORDER & ROLL CALL

#### Board Members

Todd Purcell, Chair  
Terry Polk, Vice Chair  
Pam Owens, Secretary  
Mike Carroll  
Sean Casey  
Penny Reeves

#### Staff, Consultants, & Appointed/Elected Officials

Parks & Community Services Director Andy Binz  
DSRP Event Center Manager Emily Nelson  
DSRP Event Center Assistant Manager Lily Sellers  
Deputy City Administrator Shawn Cox  
Council Member Sherrie Parks

### PRESENTATION OF CITIZENS

*A member of the public that wishes to address the Board on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Board that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Board must present the documents to the City Secretary or City Attorney providing at least eight (8) copies; if eight (8) copies are not provided, the Board will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.*

### MINUTES

- 1. Discuss and consider approval of the February 8, 2024, Dripping Springs Ranch Park Board regular meeting minutes.**

### BUSINESS AGENDA

2. **Presentation, discussion, and possible action regarding the DSRP Board of Directors Fiscal Year 2025 recommendation and Budget Committee appointments.**
3. **DSRP Board Member Ranch Park Walking Tour.**

## **REPORTS**

*Reports listed are on file and available for review upon request. The Board may provide staff direction; however, no action shall be taken.*

4. **DSRP Manager's Report**  
*Emily Nelson, DSRP Manager*

## **CLOSED SESSION**

*The Board has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.*

## **UPCOMING MEETINGS**

### **DSRP Board Meetings**

April 10, 2024, at 11:00 a.m.

May 8, 2024, at 11:00 a.m.

June 12, 2024, at 11:00 a.m.

### **City Council Meetings**

March 19, 2024, at 6:00 p.m.

April 2, 2024, at 6:00 p.m.

April 16, 2024, at 6:00 p.m.

## **ADJOURN**

## **TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING**

*I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **March 8, 2024, at 1:00 p.m.***

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*Andrea Cunningham, City Secretary*

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*



## DSRP Board of Directors Regular Meeting

*City of Dripping Springs Ranch Park Event Center*

*1042 Event Center Drive – Dripping Springs, Texas*

*Wednesday, February 14, 2024, at 11:00 AM*

# MINUTES

## CALL TO ORDER & ROLL CALL

With a quorum of the Board present, Chair Purcell called the meeting to order at 11:00 a.m.

### **Board Members present were:**

Todd Purcell, Chair  
Terry Polk, Vice Chair  
Mike Carroll  
Penny Reeves

### **Board Members absent were:**

Pam Owens, Secretary  
Sean Casey

### **Staff, Consultants, & Appointed/Elected Officials**

Parks & Community Services Director Andy Binz  
DSRP Event Center Manager Emily Nelson  
DSRP Event Center Assistant Manager Lily Sellers  
Council Member Sherrie Parks

## PRESENTATION OF CITIZENS

*A member of the public that wishes to address the Board on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Board that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Board must present the documents to the City Secretary or City Attorney providing at least eight (8) copies; if eight (8) copies are not provided, the Board will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.*

No one spoke during Presentation of Citizens.

## MINUTES

- 1. Discuss and consider approval of the December 6, 2023, DSRP Board of Directors regular meeting minutes.**

A motion was made by Board Member Carroll to approve the December 6, 2023, DSRP Board of Directors regular meeting minutes. Vice Chair Polk seconded the motion which carried unanimously 4 to 0.

## BUSINESS AGENDA

- 2. Discuss and consider City Council recommendation of a Professional Services & Use Agreement with Hell Country Productions, Inc. for a Haunted House at Dripping Springs Ranch Park.**

Emily Nelson presented the staff report which is on file. Staff recommends approval of the agreement.

A motion was made by Board Member Carroll to recommend City Council approval of Professional Services & Use Agreement with Hell Country Productions, Inc. for a Haunted House at Dripping Springs Ranch Park. Board Member Reeves seconded the motion which carried unanimously 4 to 0.

- 3. Discuss and consider City Council recommendation of a Co-Sponsorship Agreement renewal for Texas Beef Initiative regarding Weekly Roping Practices and Events.**

Emily Nelson presented the staff report which is on file. Staff recommends approval of the agreement.

A motion was made by Board Member Reeves to recommend City Council approval of a Co-Sponsorship Agreement renewal for Texas Beef Initiative regarding Weekly Roping Practices and Events. Vice Chair Polk seconded the motion which carried unanimously 4 to 0.

- 4. Discuss and consider City Council recommendation of a Co-Sponsorship Agreement with the Texas Hill Country Barrel Racing Association regarding the 2024 Buckle Series and Weekly Exhibitions.**

Emily Nelson presented the staff report which is on file. Staff recommends approval of the agreement.

A motion was made by Board Member Carroll to recommend City Council approval of a Co-Sponsorship Agreement with the Texas Hill Country Barrel Racing Association regarding the 2024 Buckle Series and Weekly Exhibitions. Board Member Reeves seconded the motion which carried unanimously 4 to 0.

**5. Discuss and consider City Council recommendation regarding a Use Agreement with Holiday and Harvest for the 2024 Extravaganza.**

Emily Nelson presented the staff report which is on file. Staff recommends approval of the agreement.

A motion was made by Board Member Carroll to recommend City Council approval of a Use Agreement with Holiday and Harvest for the 2024 Extravaganza. Vice Chair Polk seconded the motion which carried unanimously 4 to 0.

**6. Discuss and consider City Council recommendation of a Co-Sponsorship and Logo Use Agreement with Dripping Springs Ag Boosters regarding the 2024 Fair and Rodeo.**

Emily Nelson presented the staff report which is on file. Staff recommends approval of the agreement.

A motion was made by Board Member Carroll to recommend City Council approval of a Co-Sponsorship and Logo Use Agreement with Dripping Springs Ag Boosters regarding the 2024 Fair and Rodeo. Board Member Reeves seconded the motion which carried unanimously 4 to 0.

**7. Discuss and consider approval of the 2024 DSRP Board of Directors amended meeting calendar.**

Andrea Cunningham's staff report is on file. Staff recommends approval of the amended calendar for the 2<sup>nd</sup> Wednesday of each month.

A motion was made by Board Member Carroll to approve 2024 DSRP Board of Directors amended meeting calendar for meetings the 2<sup>nd</sup> Wednesday of each month. Board Member Reeves seconded the motion which carried unanimously 4 to 0.

## REPORTS

*Reports listed are on file and available for review upon request. The Board may provide staff direction; however, no action shall be taken.*

**8. DSRP Manager's Report**

*Emily Nelson, DSRP Manager*

## CLOSED SESSION

*The Board has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.*

The Board did not meet in Closed Session.

## UPCOMING MEETINGS

### *DSRP Board Meetings*

March 13, 2024, at 11:00 a.m.

April 10, 2024, at 11:00 a.m.

May 8, 2024, at 11:00 a.m.

### *City Council Meetings*

February 20, 2024, at 6:00

March 5, 2024, at 6:00

March 19, 2024, at 6:00

## ADJOURN

A motion was made by Vice Chair Polk to adjourn the meeting. Board Member Reeves seconded the motion which carried unanimously 4 to 0.

This regular meeting adjourned at 12:00 p.m.



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78602**

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**Submitted By:** Emily Nelson, Dripping Springs Ranch Park Manager

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**DSRP Board Meeting Date:** March 13, 2024

**Agenda Item Wording:** DSRP Board Member Ranch Park Walking Tour.

**Agenda Item Requestor:** Emily Nelson

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**Summary/Background:** DSRP Board Member Ranch Park Walking Tour.

**Staff Recommendation:** None

**Attachments:** None

**Next Steps/Schedule:** None