



Parks & Recreation Commission Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street – Dripping Springs, Texas

Monday, December 04, 2023, at 6:00 PM

AGENDA

CALL TO ORDER & ROLL CALL

Commission Members

Paul Fushille, Chair

Matt Fougerat, Vice Chair

Hope Boatright

Kristy Caldwell

Olivia Barnard

Dustin Cloutier

Joe Wright

Christian Krueger

Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Andy Binz

Public Works Director Aaron Reed

Deputy City Secretary Cathy Gieselman

PRESENTATION OF CITIZENS

A member of the public who wishes to address the Commission regarding items on the posted agenda may do so at Presentation of Citizens. For items posted with a Public Hearing, the Commission requests that members of the public hold their comments until the item is presented for consideration. Members of the public wishing to address matters not listed on the posted agenda may do so at Presentation of Citizens. Speakers are allotted two (2) minutes each and may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. Speakers are encouraged to sign in to speak, but it is not required. By law no action shall be taken during Presentation of Citizens.

MINUTES

- 1. Approval of the November 6, 2023, Parks & Recreation Commission regular meeting minutes.**

BUSINESS AGENDA

- 2. Presentation and update by Aaron Reed, Director of Public Works, on the irrigation of the athletic fields at Sports and Recreation Park and Founders Memorial Park.**
- 3. Discuss and consider the appointment of two Parks & Recreation Commissioners to the Parks, Recreation, and Open Space Master Plan Committee.**

PARKS & COMMUNITY SERVICES REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

- 4. Parks & Community Services Report**
Andrew Binz, PCS Director

PARKS COMMITTEE REPORTS

The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.

- 5. Charro Ranch Park**
Commissioners Fushille & Fougerat
- 6. Dripping Springs Ranch Park Committee**
Commissioner Boartright
- 7. Founders Memorial Park Committee**
Commissioners Barnard & Wright
- 8. Rathgeber Natural Resource Park**
Commissioners Caldwell, Fushille & Fougerat
- 9. Sports & Recreation Park Committee**
Commissioners Cloutier & Krueger
- 10. Veterans Memorial Park Committee**
Commissioner Caldwell

EXECUTIVE SESSION

The City of Dripping Springs Parks & Recreation Commission has the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). Items listed elsewhere in the agenda may be added to the Executive Agenda. The Commission may act on any item listed in Executive Session in Open Session, and no action shall be taken during the Executive Session.

UPCOMING MEETINGS

Parks & Recreation Commission Meetings

January 17, 2024, at 6:00 p.m.
February 21, 2024, at 6:00 p.m.
March 20, 2024, at 6:00 p.m.

City Council Meetings

December 5, 2023, at 6:00 p.m.

December 19, 2023, at 6:00 p.m.

January 2, 2024, at 6:00 p.m.

January 16, 2024, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on December 1, 2023 at 2:00 p.m.

Andrea Cunningham, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



PARKS & RECREATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, November 06, 2023 at 6:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Parks & Community Services Director Andy Binz called the meeting to order at 6:01 p.m.

Commission Members present were:

Olivia Barnard
Hope Boatright
Kristy Caldwell
Dustin Cloutier
Christian Krueger (*arrived @ 6:02 p.m.*)

Commission Members absent were:

Paul Fushille, Chair
Matthew Fougerat, Vice Chair
Joe Wright

City Staff, Consultants & Appointed/Elected Officials present were:

Parks & Community Services Director Andy Binz
Deputy City Secretary Cathy Gieselman

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

MINUTES

1. **Approval of the October 2, 2023, Parks & Recreation Commission regular meeting minutes.**

A motion was made by Commissioner Cloutier to approve the October 2, 2023, Parks & Recreation Commission regular meeting minutes. Commissioner Caldwell seconded the motion which carried unanimously 5 to 0.

BUSINESS

2. **Presentation by Michelle Ciaccio, President of the Dripping Springs Youth Sports Association, on the conditions of the athletic fields at Founders Memorial Park and Dripping Springs Sports & Recreation Park.**

Michelle Ciaccio provided an update on the conditions of the athletic fields at Founders Memorial Park and Dripping Springs Sports & Recreation Park and addressed questions from the Commissioners.

3. **Discuss and consider approval of an amendment to the 2024 Parks & Recreation Commission meeting calendar.**

Andy Binz presented the meeting frequency options for consideration. Staff recommends selection and approval of one of the options presented, or an alternate option that will work for staff and a majority of the commission. Staff report is on file.

A motion was made by Commissioner Barnard to approve an amendment to move the Parks & Recreation Commission to the third Wednesday of the month beginning January 2024. Commissioner Cloutier seconded the motion which carried 5 to 0.

Cathy Gieselman noted the conflict for the June 19, 2024, meeting and presented the two options for consideration.

A motion was made by Commissioner Cloutier to approve of Thursday, June 20th for the June 2024 meeting since the 3rd Wednesday falls on a City holiday. Commissioner Boatright seconded the motion which carried 5 to 0.

REPORTS

The following reports relate to the planning and administration of the City's Parks & Recreation Program. The commission may provide staff direction; however, no action may be taken.

4. **Parks & Community Services Report**

Andrew Binz, PCS Director

Andy Binz presented the staff report which is on file.

PARKS STANDING COMMITTEE REPORTS

The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.

5. **Veterans Memorial Park Committee**
Commissioner Kristy Caldwell
6. **Charro Ranch Park Committee**
Commissioners Paul Fushille and Matt Fougerat
7. **Dripping Springs Ranch Park Committee**
Commissioner Hope Boatright
8. **Founders Memorial Park Committee**
Commissioners Olivia Barnard and Joe Wright
9. **Rathgeber Natural Resources Park Committee**
Commissioners Kristy Caldwell, Paul Fushille, and Matthew Fougerat
10. **Sports & Recreation Park Committee**
Commissioners Dustin Cloutier and Christian Krueger

EXECUTIVE SESSION

The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Commission did not meet in Executive Session.

UPCOMING MEETINGS

Parks & Recreation Commission Meetings

December 4, 2023, at 6:00 p.m.

City Council Meetings

November 7, 2023, at 6:00 p.m.

November 21, 2023, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Boatright to adjourn the meeting. Commissioner Cloutier seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 7:28 p.m.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrew Binz, Parks and Community Services Director

Parks & Recreation Commission Meeting Date: December 4, 2023

Agenda Item Wording: Presentation and update by Aaron Reed, Director of Public Works, on the irrigation of the athletic fields at Sports and Recreation Park and Founders Memorial Park.

Agenda Item Requestor: Andrew Binz, Parks and Community Services Director

Summary/Background: Aaron Reed, Director of Public Works, will update the Parks and Recreation Commission on the approved Second Amendment to the Wastewater Service & Impact Fee Agreement between SLF IV - Dripping Springs JV, L.P. and the City of Dripping Springs regarding the Heritage Subdivision and how this will affect the irrigation of the athletic fields at Sports & Recreation Park and Founders Memorial Park.

Staff No recommendation at this time.

Recommendations:

Attachments: N/A

Next Steps/Schedule: N/A



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrew Binz, Parks and Community Services Director

Parks & Recreation Commission Meeting Date: December 4, 2023

Agenda Item Wording: Discuss and consider the appointment of two Parks & Recreation Commissioners to the Parks, Recreation, and Open Space Master Plan Committee.

Agenda Item Requestor: Andrew Binz, Parks and Community Services Director

Summary/Background: An updated Parks, Recreation, and Open Space Master Plan was approved in the 2024 budget. Andrew Binz, Parks & Community Services Director, is requesting the appointment of two Parks & Recreation Commissioners to serve on the Parks, Recreation and Open Space Master Plan Committee.

Committee members will review the Requests for Qualifications (RFQ) before going public and any submissions received from professional landscape architect/engineering and technical service firms with experience in the parks and recreation industry that are interested in providing the Parks, Recreation, and Open Space Master Plan.

Committee members will also participate in interviewing selected firms if necessary.

Staff Recommendations: Staff recommends the appointment of two Parks & Recreation Commissioners to the Parks, Recreation, and Open Space Master Plan Committee.

Attachments: N/A

Next Steps/Schedule: The Parks & Community Services Director will contact the appointed Commissioners with next steps in the process.



**Staff Monthly Reports
November 2023**

Director:

- PCS Staff Report and Numbers Report.
- Patrick Baglietto has accepted the Park Maintenance Manager position and will start on Wednesday, December 6th.
- Mack Rusick has resigned from the Aquatics and Athletics Manager position.
- Rathgeber Park
 - Vision Plan Update
 - RVi will be at Christmas on Mercer at the PCS tent on Saturday, December 2nd.
 - Public Engagement Point/Meeting #1 will be held on Thursday, December 14th at 6:30 pm at City Hall.
- Skatepark
 - Staff is finalizing the Skatepark Rules Sign and park amenities.
 - SPA Schedule
 - Grading Permit in early December for earthwork in December/January.
 - Final Construction Plans in January
- Sports & Recreation Park
 - Working with DSYS on a plan to improve the Adult Softball fields.
- Scheduling of Park Tours with Commissioners.
 - DSRP – Hope Boatright
 - Veterans Memorial Park – Kristy Caldwell

Aquatics and Athletics:

Founders Pool:

- Pool is closed for the season.
- Andrew is working on the Tiger Splash agreement for 2024.

Community Events:

- **November Events:**
 - Run by the Creek
 - offered by Dripping Springs Running Club – (Special Event Permit)
 - November 12th
 - Holiday & Harvest Christmas Tree Sale
 - offered by the Little Longhorn – (Special Event Permit)
 - Began November 17th

- Runs through December 17th
 - Santa's Station (at the Station on Mercer St.)
 - offered by resident Bill Cafferata & family – (Special Event Permit)
 - Saturday, November 25th
 - *Holiday themed fundraiser for families in NICU*
- **December Events:**
 - Christmas on Mercer!
 - Dec 1st – tree lighting & holiday movie night
 - *The Santa Clause*, on the inflatable screen at the Stephenson Building
 - Vendor: Snowasis is bringing sno-cones and a cooler of pre-made snowballs for a snowball fight before the movie!
 - Sponsor: Sunrise Christian Schoolhouse (covers movie license fee)
 - 8-12 volunteers (4H)
 - Dec 2nd – Christmas on Mercer (day of event)
 - 21 Volunteers for set up, parking, and trash collection.
 - Homespun Holidays (Special Event Permit) at the Pound House
 - December 9th
 - Bird City Committee meeting
 - Initial review of new recertification requirements (2024)
 - *Plan to meet with Bird City Texas Audubon representative in January*

DSRP:

Highlights:

- The new sound installation hit some delays but it is back on track and will hopefully wrap this month
- We are full steam ahead with Western Wonderland. We will need sponsorships. Please share social media posts.
- We wrapped up our Haunted House and Family Fall Fest. It was fun to hear the Haunted House attendees that have come all 3 years say that this was the best year yet.
- Melanie Engels and Tina Adkins coordinated the planting of 50 trees at DSRP through the Apache Tree Gant. We had several volunteers for Hays County Master Naturalist, Hays County Master Gardeners, Boy Scout Troop 280 and Hudson Bend Middle School Day of Service.
- Coyote Kids Camp had 11 participants over Thanksgiving break.
- Family Campout on November 3rd and 4th had 8 families participate.
- Archery had 7 for Homeschool and 6 for after school.
- Skate Camp had 7 participants.
- Nature hikes had 12 participants over two dates.

DSRP Events in November:

CCA Banquet, Fences Over Bee Cave, Empty Bowls, Hope Annual Gala, Elections, Equestrian Vaulting, Blood Drive, Fall Classic, The Showcase Pig Show

Upcoming DSRP Events:

Western Wonderland, Vintage Market Days, CODS Blood Drive, Rough Out Ranch Rodeo Finals, Denbow Christmas Party

DSRP Programs:

Ranch Park Rec Days, Star Party, DSRP Riding Series: Holiday Classic Dressage Show, Skyhawks Sports weekly Program, Archery Club, Coyote Kids Winter Break Camp, Multiple Western Wonderland Micro Events

Farmers Market:

November FMC Meeting:

- Four of four vendor applications approved.

November Market recap:

- Volunteers helped plan/execute more market events. 11/1, 11/15 markets had kids activities; 11/29 market had a crossover book drop with Friends of DS Community Library.
- With 48 vendors, the 11/29 market had most since May 2023.

