



HISTORIC PRESERVATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, June 03, 2021 at 4:00 PM

Agenda

CALL TO ORDER AND ROLL CALL

Commission Members

Bruce Lewis, Chair
Emilie Kopp, Vice Chair
Ashley Bobel
Dean Erickson
Minnie Glosson-Needham
Jean Reimers
Tim Brown

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer
Senior Planner Amanda Padilla
Planning Assistant Alicia Lundy-Morse
Communications Director Lisa Sullivan
Architectural Consultant Keenan Smith
Mayor Pro Tem Taline Manassian

PRESENTATION OF CITIZENS

Each member of the public who desires to address the Historic Preservation Commission regarding any item for an open meeting may do so immediately before or during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during Presentation of Citizens. The Commission may limit the total amount of time the public may speak on a given item. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. The Commission may not prohibit public criticism of the governmental body, including criticism of any act, omission, policy, procedure, program, or service. This does not apply to public criticism that is otherwise prohibited by law. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. (Section 1. Subchapter A, Chapter 551, Government Code, Section 551.007)

MINUTES

- 1. Discuss and consider approval of the May 6, 2021 Historic Preservation Commission regular meeting minutes.**

BUSINESS

- 2. Discuss and consider approval of Mercer Street Pedestrian Light Pole Banner Design for the Dripping Springs Songwriters Festival.** *Lisa Sullivan, Communications & Marketing Director.*
- 3. Discuss and consider approval of Revised Fiscal Year 2022 Historic Preservation Commission Budget Recommendation.**

COMMITTEE REPORTS

- 4. Landscape Improvements Committee**
Commissioners Minnie Glosson-Needham and Jean Reimers
- 5. Parking Lot Improvements Committee**
Commissioners Dean Erickson and Tim Brown
- 6. Historic District Signage & Banner Committee**
Commissioners Ashley Bobel and Emilie Kopp
- 7. Website Committee**
Commissioner Emilie Kopp

EXECUTIVE SESSION

The Historic Preservation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 Deliberations about Gifts and Donations), 551.074 Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Historic Preservation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

UPCOMING MEETINGS

Historic Preservation Commission Meetings

July 8, 2021 at 4:00 p.m.
August 5, 2021 at 4:00 p.m.
September 2, 2021 at 4:00 p.m.

City Council Meetings

June 8, 2021 at 6:00 p.m.
June 15, 2021 at 6:00 p.m.
July 6, 2021 at 6:00 p.m.
July 20, 2021 at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **May 28, 2021 at 10:00 a.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



HISTORIC PRESERVATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, May 06, 2021 at 4:00 PM

MINUTES

MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

Join Zoom Meeting

<https://us02web.zoom.us/j/86876078135?pwd=L2NMd1lRTW83bmRZaFAxTldNbFhLZz09>

Meeting ID: 868 7607 8135

Passcode: 223138

Dial Toll Free:

888 475 4499 US Toll-free

877 853 5257 US Toll-free

Find your local number: <https://us02web.zoom.us/j/86876078135>

Join by Skype for Business: <https://us02web.zoom.us/j/86876078135>

CALL TO ORDER AND ROLL CALL

Commission Members

Bruce Lewis, Chair

Emilie Kopp, Vice Chair

Ashley Bobel

Dean Erickson

Minnie Glossoon-Needham

Commission Members absent were:

Jean Reimers

Tim Brown

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer

Planner Abraham Martinez

Planning Assistant Alicia Lundy-Morse

Architectural Consultant Keenan Smith

With a quorum of the Commission present, Chair Lewis called the meeting to order at 4:00 p.m.

PRESENTATION OF CITIZENS

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Julie and Tom Crawford spoke about their concerns with the lack of restrooms and specifically public restrooms on Mercer Street.

MINUTES

1. **Discuss and consider approval of the April 1, 2021 Historic Preservation Commission regular meeting minutes.**

A motion was made by Commissioner Erickson to approve the April 1, 2021 Historic Preservation Commission regular meeting minutes. Commissioner Glosson-Needham seconded the motion which carried unanimously 5 to 0.

BUSINESS

2. **Public hearing and consideration of approval of an Application to amend a Certificate of Appropriateness issued on February 11, 2020, for the Exterior Repair and Repaint of the Existing Buildings at 430 Old Fitzhugh Rd. The requested amendment will add painting of the fences. Applicant: Ross Fischer, Old Fitzhugh Rd. Townhome Community**

1. Presentation

Applicant Ross Fischer was available for questions from the Commission.

2. Staff Report

Keenan Smith presented the staff report which is on file. Staff recommends approval of the certificate of appropriateness.

3. Public Hearing – No one spoke during the Public Hearing.

4. Certificate of Appropriateness

A motion was made by Commissioner Erickson to approve the application to amend a Certificate of Appropriateness issued on February 11, 2021, for the Exterior Repair and

Repaint of the Existing Buildings at 430 Old Fitzhugh Rd. Vice Chair Kopp seconded the motion which carried unanimously 5 to 0.

COMMITTEE REPORTS

3. **Landscape Improvements Committee** – No updates at this time.
Commissioners Minnie Glosson-Needham and Jean Reimers
4. **Parking Lot Improvements Committee** – No updates at this time.
Commissioners Dean Erickson and Tim Brown
5. **Historic District Signage & Banner Committee**
Commissioners Ashley Bobel and Emilie Kopp

The banners have been switched to the spring flowers.

6. **Website Committee**
Commissioner Emilie Kopp

Working with Communications Director Lisa Sullivan on the website and branding conversations.

EXECUTIVE SESSION

The Historic Preservation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 Deliberations about Gifts and Donations), 551.074 Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Historic Preservation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The commission did not meet in Executive Session

UPCOMING MEETINGS

Historic Preservation Commission Meetings

June 3, 2021 at 4:00 p.m.

July 1, 2021 at 4:00 p.m.

August 5, 2021 at 4:00 p.m.

City Council Meetings

May 11, 2021 at 6:00 p.m.

May 18, 2021 at 6:00 p.m.

The Commission directed Staff to add a discussion and possible action on public restrooms on Mercer Street to the next meeting agenda.

ADJOURN

A motion was made by Commissioner Glosso-Needham to adjourn the meeting. Vice Chair Kopp seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 4:31pm.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Lisa Sullivan, Communications & Marketing Director

HPC Meeting Date: June 3, 2021

Agenda Item Wording: Discuss and Consider Approval of Mercer Street Pedestrian Light Pole Banner Design for the Dripping Springs Songwriters Festival

Agenda Item Requestor: Lisa Sullivan, Communications & Marketing Director

Summary/Background: The Dripping Springs Songwriters Festival has been given approval to purchase and display Mercer Street Pedestrian Light Pole Banners to promote their event on October 15-17, 2021. As part of the approval, banner design must be approved by the City of Dripping Springs, Historic Preservation Commission, and event organizer.

The City designed several versions following the look and feel of the current banners and these are the top choices of the event organizer, Destination Dripping Springs (DDS)/Songwriters Festival. See version A and Version B.

DDS likes version A the best. Staff thinks that both versions submitted would look good, but is leaning towards Version B. While we also like Version A, we are a little concerned about the look of a banner with so much black. And we are a little concerned that the musical notes may be lost. But we like both versions and are open to whichever one both the HPC and DDS opts for.

Commission Recommendations: Approve banner design.

Recommended Council Actions: N/A

Attachments: See Banner Designs.

Next Steps/Schedule:

Once design is approved, City will fine-tune and send off for printing. Slated to go up one month prior to the event: the week of September 13, 2021.

A

B

Proofs For Mercer Street Banners for Songwriters Festival



Amended HPC Budget Recommendation
FY 2022

| | A | B | C |
|----|--|--------------------|---|
| 1 | | Expenditure | Comments |
| 2 | GENERAL FUND | | |
| 3 | Historic District Consultant | \$3,500.00 | |
| 4 | | | |
| 5 | SPECIAL PROJECTS | | |
| 6 | OFR and Hays St. District Signage Design* | \$2,000.00 | |
| 7 | Mercer Street Planters (Quantity 4)** | \$3,850.00 | materials |
| 8 | Mercer & OFR District Marketing Signs in ROW at each of Mercer Street* | \$3,000.00 | new signs using existing posts |
| 9 | Historic Tour Brochure Printing | \$2,800.00 | now expect to need more printed; last time printed it cost \$2,415.6 for a quantity of 4,000 and \$2,714.40 for a 5,000 |
| 10 | TOTAL | \$15,150.00 | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | SUPPORT OF PROJECTS | | |
| 15 | Support improvements to Stephenson Bldg | | |
| 16 | Support of advancement of Old Fitzhugh Rd. Improvement Project | | |
| 17 | | | |
| 18 | *Eligible for Hotel Occupancy Tax Funds | | |
| 19 | **Eligible for Landscape Funds | | |