



Historic Preservation Commission Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street – Dripping Springs, Texas

Thursday, March 07, 2024, at 4:00 PM

AGENDA

CALL TO ORDER & ROLL CALL

Commission Members

Dean Erickson, Chair
Ashley Bobel, Vice Chair
Delbert Bassett
Minnie Glosson-Needham
Haley Hunt
Steve Mallett
Richard Moore

Staff, Consultants, & Appointed/Elected Officials

City Administrator Michelle Fischer
Deputy City Secretary Cathy Gieselman
Planning Director Tory Carpenter
Architectural Consultant Meredith Johnson, MSHP

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least eight (8) copies; if eight (8) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

MINUTES

- 1. Approval of the November 2, 2023, Historic Preservation Commission regular meeting minutes.**

BUSINESS AGENDA

2. **Presentation of the Fiscal Year 2025 Budget Calendar and consideration of the appointment of a Budget Committee.**

3. **Discuss and consider approval of the Historic Preservation Commission's participation in the Dripping Springs Women's Club Historical Mercer Street Walking Tour.**

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

Historic Preservation Commission Meetings

April 4, 2024, at 4:00 p.m.

May 2, 2024, at 4:00 p.m.

June 6, 2024, at 4:00 p.m.

City Council Meetings

March 19, 2024, at 6:00 p.m.

April 2, 2024, at 6:00 p.m.

April 16, 2024, at 6:00 p.m.

May 7, 2024, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

*I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on **March 1, 2024 at 2:00 PM.***

Cathy Gieselman, Deputy City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



HISTORIC PRESERVATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, November 02, 2023, at 4:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Erickson called the meeting to order at 4:01 p.m.

Commission Members present were:

Dean Erickson, Chair
Ashley Bobel, Vice Chair (arrived @ 4:02 p.m.)
Delbert Bassett
Haley Hunt
Steve Mallett
Richard Moore

Commission Members absent were:

Minnie Glosson-Needham

Staff, Consultants & Appointed/Elected Officials present were:

City Administrator Michelle Fischer
Planning Director Tory Carpenter
City Planner Warlan Rivera
Deputy City Secretary Cathy Gieselman
Architectural Consultant Keenan Smith

PRESENTATION OF CITIZENS

Each member of the public who desires to address the Historic Preservation Commission regarding any item for an open meeting may do so immediately before or during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during Presentation of Citizens. The Commission may limit the total amount of time the public may speak on a given item. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. The Commission may not prohibit public criticism of the governmental body, including criticism of any act, omission, policy, procedure, program, or service. This does not apply to public criticism that is otherwise prohibited by law. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. (Section 1. Subchapter A, Chapter 551, Government Code, Section 551.007)

No one spoke during Presentation of Citizens.

MINUTES

1. **Approval of the October 5, 2023, Historic Preservation Commission regular meeting minutes.**

A motion was made by Commissioner Hunt to approve the October 5, 2023, Historic Preservation Commission regular meeting minutes. Commissioner Mallett seconded the motion which carried unanimously 5 to 0.

BUSINESS

2. **Discuss and consider recommendation regarding a Professional Services Agreement between the City of Dripping Springs and Post Oak Preservation Solutions for a Historic Resources Survey and Building Inventory related to the Old Fitzhugh Road Historic District Preservation Recommendations.**

Rebecca Wallisch with Post Oak Preservation Solutions provided a presentation which is on file.

A motion was made by Commissioner Bassett to approve of a recommendation regarding a Professional Services Agreement between the City of Dripping Springs and Post Oak Preservation Solutions for a Historic Resources Survey and Building Inventory related to the Old Fitzhugh Road Historic District Preservation Recommendations. Vice Chair Bobel seconded the motion which carried unanimously 6 to 0.

3. **Discuss and consider recommendation regarding an Amendment to the Fiscal Year 2024 budget related to Historic Preservation Consulting Services.**

Michelle Fischer presented the staff report to increase the historic preservation consultant services expenditure line item by \$6,250.

A motion was made by Commissioner Mallett to approve recommendation to City Council regarding an Amendment to the Fiscal Year 2024 budget related to Historic Preservation Consulting Services as recommended by staff. Commissioner Hunt seconded the motion which carried unanimously 6 to 0.

4. **Discuss and consider recommendation to accept the Stephenson Building Project Architectural Development Design and issue Notice to Proceed with Construction Documents.**

- a. **Architexas Presentation** – Larry Irsik with Architexas provided a presentation which is on file.

- b. **Staff Report** – TIRZ Project Manager, Keenan Smith, provided a report which is on file.
- c. **Recommendation** – Staff recommends approval.

A motion was made by Commissioner Hunt to approve of a recommendation to accept the Stephenson Building Project Architectural Development Design and issue Notice to Proceed with Construction Documents. Commissioner Moore seconded the motion which carried unanimously 6 to 0.

EXECUTIVE SESSION

The Historic Preservation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 Deliberations about Gifts and Donations), 551.074 Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Historic Preservation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Commission did not meet in Executive Session.

UPCOMING MEETINGS

Historic Preservation Commission Meetings

December 7, 2023, at 4:00 p.m.
 January 4, 2024, at 4:00 p.m.
 February 1, 2024, at 4:00 p.m.

City Council Meetings

November 7, 2023, at 6:00 p.m.
 November 21, 2023, at 6:00 p.m.
 December 5, 2023, at 6:00 p.m.
 January 2, 2024, at 6:00 p.m.

ADJOURN

A motion was made by Vice Chair Hunt to adjourn the meeting. Commissioner Bassett seconded the motion which carried 6 to 0.

This regular meeting adjourned at 4:38 p.m.

Dripping Springs Women's Club
Historical Mercer Street Tour
February 8, 2024 Committee Meeting

Committee: Claireen Fellers, Lisa Garza, Terry Reddy, Cathie Cunningham, Jan Thomas, Kerri Salvatore, Pam King, Sam Larghe, Michelle Fischer

Tour Date: Sunday, April 21

Time: 1:00-3:00 (Registration 1:00-2:00)

Procedure:

1. Tour is free for DSWC members and families
2. Club will publicize and take reservations so we know how many will participate.
3. Participants will park at City Hall, register and receive name tags and brochures.
4. We'll divide them into groups, with a group leaving every ten minutes, and a guide will lead them down the north side of Mercer and back on the south side.
5. Following Mercer Street, those interested can go to the Pound House for a tour.

Guides: Lisa Garza has prepared a description of the buildings that can be used as you walk along.

Six guides needed: (Others added if registration warrants)

Lisa Garza

Cathie Cunningham

Terry Reddy

Sam Larghe

Pam King

Jan Thomas

Two registration: Claireen Fellers and other from Women's Club

Name tags and brochures at table—need a table City will provide table and 2 chairs

Speakers (5 min. each): Charlie Haydon (Homestead and Dripping Springs), Minnie Needham (Mazamas), Sandra Coe (Rippy's Feed Store) confirmed. Others needed for these locations:

Academy Claireen asking Pam Owens

Domino Hall Michelle scheduling

Barbershop Claireen contacting John

Stepheson Building—Michelle scheduling

Wells Fargo Claireen scheduling

Date for tour guide practice:

Wednesday, April 17, 2:00.