



**TIRZ NO. 1 & NO. 2 BOARD  
REGULAR MEETING  
City of Dripping Springs  
Council Chambers, 511 Mercer St, Dripping Springs, TX  
Monday, June 12, 2023 at 4:00 PM**

---

**MINUTES**

**CALL TO ORDER AND ROLL CALL**

With a quorum of the Board present, Chair Edwards called the meeting to order at 4:02 p.m.

**Board Members present were:**

Dave Edwards, Chair  
James Alexander  
Susan Kimball  
Craig Starcher  
Bob Richardson (Advisory Board Member)

**Board Members absent were:**

Taline Manassian, Vice Chair  
Missy Atwood  
Walt Smith

**Staff, Consultants & Appointed/Elected Officials present were:**

Mayor Bill Foulds, Jr.  
City Administrator Michelle Fischer  
City Attorney Laura Mueller  
Interim Deputy City Administrator Shawn Cox  
Deputy City Secretary Cathy Gieselman  
TIRZ Project Manager Keenan Smith  
Traffic Engineering Consultant Leslie Pollack P.E., HDR Engineering

**PRESENTATION OF CITIZENS**

*A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained with in the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker*

*are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.*

No one spoke during Presentation of Citizens.

## **MINUTES**

- 1. Discuss and consider approval of the April 10, 2023, TIRZ No. 1 & No. 2 Board regular meeting minutes.**

A motion was made by Board Member Alexander to approve the April 10, 2023, TIRZ No. 1 & No. 2 Board regular meeting minutes. Board Member Starcher seconded the motion which carried unanimously 4 to 0.

## **BUSINESS**

- 2. Update regarding the TIRZ No. 1 & No. 2 Board Fiscal Year 2024 Budget and Stakeholder Reimbursements.**

Shawn Cox provided an update on Fiscal Years 2023 and 2024 Budgets and Stakeholder Reimbursements. TIRZ No. 1 and TIRZ No. 2 are looking good with strong balances going into next year. County numbers are pending but should be available soon. The hope is to retire the stakeholder's debt early, will know more once final numbers are in.

- 3. Update and discussion regarding the Old Fitzhugh Road Project Funding.**

- a. TxDOT Transportation Alternatives Grant Update
- b. Hays POSAC Grant
- c. Plan of Finance – There is no finance plan yet, pending approval of grants.

- 4. Update and discussion regarding the Old Fitzhugh Road Project Engineer's Report, and Project Schedule.**

*Chair Edwards grouped Items #3 & #4 together for discussion.*

Keenan Smith and Leslie Pollack provided a presentation on the Old Fitzhugh Road Project Funding as well as the project schedule. Keenan noted that from a Board level, it is important to keep an eye on the drainage easements. Report is on file.

- 5. Update on the Stephenson Building Project.**

Keenan Smith and Michelle Fischer provided an update on the Stephenson Building Project. The plan is to review design development and cost estimates and to possibly schedule a combined meeting with the TIRZ No. 1 & No. 2 Board and the Historic Preservation Commission for updates prior to going to City Council. Architect documents are moving forward, the hope is to begin the first phase this fiscal year and into the Fall. Once approved,

Design development should take approximately 9 weeks with an outlook of 6 months for working drawings for a projected Spring '24 timeline. Staff report is on file.

### **EXECUTIVE SESSION**

*The TIRZ No. 1 & No. 2 Board for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The TIRZ No. 1 & No. 2 Board for the City of Drippings Springs may act upon any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

The Board did not meet in Executive Session.

### **UPCOMING MEETINGS**

#### **TIRZ No. 1 & No. 2 Board**

July 10, 2023, at 4:00 p.m.

August 14, 2023, at 4:00 p.m.

September 11, 2023, at 4:00 p.m.

#### **City Council Meetings**

July 5, 2023, at 6:00 p.m.

July 18, 2023, at 6:00 p.m.

August 1, 2023, at 6:00 p.m.

August 18, 2023, at 6:00 p.m.

### **ADJOURN**

A motion was made by Board Member Kimball to adjourn the meeting. Board Member Starcher seconded the motion which carried unanimously 4 to 0.

This regular meeting adjourned at 4:41 p.m.