



TIRZ No. 1 & No. 2 Board of Directors Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street – Dripping Springs, Texas

Monday, April 15, 2024, at 4:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Board present, Chair Starcher called the meeting to order at 4:05 p.m.

Board Members present were:

Place 2 Craig Starcher, Chair
Place 1 Dave Edwards
Place 4 Miles Mathews
Place 5 Missy Atwood
Place 6 Susan Kimball

Board Members absent were:

Place 3 Taline Manassian, Vice Chair
Place 7 Walt Smith
Advisory Member Bob Richardson

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer
Deputy City Administrator Shawn Cox
City Attorney Laura Mueller
Deputy City Attorney Aniz Alani
City Secretary Andrea Cunningham
TIRZ Project Manager Keenan Smith, AIA
TIRZ Administrator Casey Sclar, P3 Works

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Board on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Board that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Board must present the documents to the City Secretary or City Attorney providing at least eight (8) copies; if eight (8) copies are not provided, the Board will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

Michelle Fischer spoke regarding City Secretary Andrea Cunningham's last day with the City. Her last day will be Friday, April 19th, and she is moving cross country.

MINUTES

1. **Discuss and consider approval of the March 18, 2024, TIRZ No. 1 & No. 2 Board regular meeting minutes.**

A motion was made by Board Member Edwards to approve the March 18, 2024, TIRZ No. 1 & No. 2 Board regular meeting minutes. Board Member Mathews seconded the motion which carried unanimously 5 to 0.

BUSINESS AGENDA

2. **Discuss and consider acceptance of the Q1 TIRZ Administrator's Report. TIRZ Administrator, Casey Sclar (P3 Works).**

Casey Sclar presented the revised report which is on file.

A motion was made by Board Member Kimball to accept the revised Q1 TIRZ Administrator's Report. Board Member Edwards seconded the motion which carried unanimously 5 to 0.

3. **Discuss and consider approval of the TIRZ No. 1 & No. 2 Board Fiscal Year 2025 Budget Recommendation.**

Keenan Smith and Shawn Cox presented the staff report which is on file.

No action was taken.

4. **Discuss and consider possible action regarding TIRZ Priority Projects. TIRZ Project Manager, Keenan Smith**

Keenan Smith presented the staff report which is on file.

No action was taken.

5. **Discuss and consider recommendation regarding changes to Continuous Pedestrian Illumination related to the Old Fitzhugh Road Project. TIRZ Project Manager, Keenan Smith**

Keenan Smith presented the staff report which is on file.

No action was taken.

A motion was made by Board Member Atwood to adjourn into Closed Session under Texas Government Code Sections 551.071, Consultation with City Attorney and 551.072, Deliberation Regarding Real Property, and regarding Closed Session Agenda Item 6. Board member Kimball seconded the motion which carried unanimously 5 to 0.

CLOSED SESSION

The Board has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

- 6. Consultation with Attorney and Deliberation Regarding Real Property related to TIRZ Priority Projects.** *Consultation with Attorney, 551.071; Deliberation Regarding Real Property, 551.072*

The Board met in Closed Session from 5:02 – 5:15 p.m.

No action or vote was taken during the Closed Session. Chair Starcher returned the meeting to Open Session at 5:15 pm.

UPCOMING MEETINGS

TIRZ No. 1 & No. 2 Board Meetings

May 13, 2024, at 4:00 p.m.

June 10, 2024, at 4:00 p.m.

July 8, 2024, at 4:00 p.m.

City Council Meetings

April 16, 2024, at 6:00 p.m.

May 7, 2024, at 6:00 p.m.

May 21, 2024, at 6:00 p.m.

June 4, 2024, at 6:00 p.m.

ADJOURN

A motion was made by Board Member Mathews to adjourn the meeting. Board Member Edwards seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 5:15 p.m.