



CITY COUNCIL & BOARD OF ADJUSTMENT WORKSHOP & REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Tuesday, September 08, 2020 at 6:00 PM

VIDEOCONFERENCE MEETING

This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at acunningham@cityofdrippingsprings.com no later than 3:00 PM on the day the meeting will be held.

The City Council respectfully requests that all microphones and webcams be disabled unless you are a member of the City Council or Board of Adjustment. City staff, consultants and presenters please enable your microphone and webcam when presenting to the City Council or Board of Adjustment.

AGENDA

MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

Join Zoom Meeting

<https://us02web.zoom.us/j/84864758707?pwd=UjMrMTFDSXZYTXZPSURzR05FY1V4Zz09>

Meeting ID: 848 6475 8707

Passcode: 155873

Dial Toll Free:

888 475 4499 US Toll-free

877 853 5257 US Toll-free

Find your local number: <https://us02web.zoom.us/j/84864758707>

Join by Skype for Business: <https://us02web.zoom.us/skype/84864758707>

CALL TO ORDER AND ROLL CALL

City Council Members:

Mayor Bill Foulds, Jr.

Mayor Pro Tem Taline Manassian

Council Member Place 2 Wade King

Council Member Place 3 Todd Purcell

Council Member Place 4 April Harris Allison

Council Member Place 5 Travis Crow

Staff, Consultants and Appointed/Elected Officials:

City Administrator Michelle Fischer
Deputy City Administrator Ginger Faught
City Attorney Laura Mueller
City Treasurer Gina Gillis
City Secretary Andrea Cunningham
Senior Planner Amanda Padilla
City Engineer Chad Gilpin
Parks & Community Services Director Kelly Schmidt
DSRP Event Center Manager Tina Adams
Events & Programming Specialists Maggie Martin
Communications Director Lisa Sullivan
Public Works Coordinator Aaron Reed
Planning Consultant Robyn Miga
Planning & Zoning Commission Chair Mim James

WORKSHOP

Workshop items are for discussion only and no action will be taken.

- 1. Discussion regarding the City of Dripping Springs 2020 Proposed Ad Valorem Tax Rate and Levy.**

CITY COUNCIL & BOARD OF ADJUSTMENT REGULAR MEETING

PLEDGE OF ALLEGIANCE

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

PROCLAMATIONS & PRESENTATIONS

- 2. Approval of a Proclamation declaring the week of September 18 - 24, 2020 as "Constitution Week" in the City of Dripping Springs. Sponsor: Council Member King**
- 3. Approval of a Proclamation declaring August - October 2020 and March - May 2021, as "Lights Out Migratory Months" in the City of Dripping Springs, Texas. Sponsor: Mayor Pro Tem Manassian**

4. **Approval of a Proclamation declaring the Month of October 2020 as "Hill Country Night Sky Month" in the City of Dripping Springs.** *Sponsor: Mayor Foulds, Jr.*

CONSENT AGENDA

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

5. **Approval of the August 11, 2020 City Council & Board of Adjustment Workshop & Regular Meeting Minutes and the August 18, 2020 City Council Regular Meeting Minutes.**
6. **Approval of the August 2020 City Treasurer Report.**
7. **Approval of the DSRP Guest Services Coordinator Job Description.** *Sponsor: Council Member Purcell*
8. **Approval of a Tractor Sponsorship & Purchase Agreement between the City of Dripping Springs and ACM Tractors and Kioti related to activities and events at the Dripping Springs Ranch Park Event Center.** *Sponsor: Council Member Purcell*
9. **Approval of a Co-Sponsorship Agreement between the City of Dripping Springs and Dripping Springs Helping Hands regarding the 24th Annual Empty Bowls Project to take place November 8, 2021 at the Dripping Springs Ranch Park Event Center.** *Sponsor: Council Member Purcell*
10. **Approval of a Co-Sponsorship Agreement between the City of Dripping Springs and Texas Market Guide for the Hill Country Harvest Market to be held at the Dripping Springs Ranch Park Event Center October 10 & 11, 2020.** *Sponsor: Council Member Purcell*
11. **Approval of a Contract Instructor Agreement between the City of Dripping Springs and Earth Native Wilderness regarding the use of City Parks for class instruction.** *Sponsor: Council Member Purcell*
12. **Approval of a Resolution Authorizing City Staff to Negotiate an Advance Funding Agreement (AFA) with TxDOT for the Middle School Transportation Alternative Set Aside (TASA) Grant Project.** *Sponsor: Council Member Crow*
13. **Approval of an Amendment to the Professional Services Agreement between the City of Dripping Springs and Keenan Smith (City Lights Design Alliance) for TIRZ Project Manager Services.** *Sponsor: Mayor Pro Tem Manassian*

BOARD OF ADJUSTMENT

CALL TO ORDER AND ROLL CALL

Board of Adjustment Members

Bill Foulds, Jr., Chair
Taline Manassian
Wade King
Todd Purcell
April Harris-Allison
Travis Crow
Charlie Busbey (Alternate Member)
Joe Volpe (Alternate Member)

BOARD OF ADJUSTMENT

- 14. Public hearing and consideration regarding VAR2020-0013: Variance Application to consider a variance to encroach within the setback defined in Chapter 30, Exhibit B, Planned Development District 10, 2.4.5 (b) and the Public Utility Easement for two (2) corner lots within the Planned Development District No. 10 (PDD 10) at the properties located at 133 Dome Peak Terrace and 159 Delaware Mountains Terrace (Lot 9, Block 9 and Lot 9, Block 10 of Big Sky Ranch, Phase 1). Applicant: Christopher A. Reid, PE**

Applicant has requested postponement. Planning and Zoning Commission postponed this item to its next regular meeting.

- a) Presentation
- b) Staff Report
- c) Planning & Zoning Commission Report
- d) Public Hearing
- e) Variance

CITY COUNCIL

BUDGET

- 15. Public hearing and consideration of approval of an Ordinance approving the 2020 Ad Valorem Tax and Levy of 0.19 per one hundred dollars (\$100.00) of assessed valuation of all taxable property within the Corporate City Limits; providing for penalties and interest; and providing for the following: findings of fact; severability; savings clause; publication and effective date.**

- a) Staff Report
- b) Public Hearing
- c) Ordinance

- 16. Discuss and consider approval of a Resolution ratifying the Municipal Budget for Fiscal Year 2020-2021; funding municipal purposes; authorizing expenditures; filing of budget; repealer; severability; effective date; and proper notice.**

BUSINESS AGENDA

- 17. Public hearing and consideration of approval of an Ordinance regarding CUP2020-0008: An application for a Conditional Use Permit to allow the use Mobile Food Vendor**

- longer than 10 days located at 1111 W US Highway 290, Dripping Springs, TX 78620, which is zoned Commercial Services. Applicant: Jon Thompson

- a) Presentation
- b) Staff Report
- c) Planning & Zoning Commission Report
- d) Public Hearing
- e) Conditional Use Permit

- 18. Public hearing and consideration of approval of an Annexation Agreement and Ordinance of the City of Dripping Springs, Texas to Voluntarily Annex by Request of the Property Owner approximately 11.1044 Acres of Land Located in the E.B. Hargraves Survey No. 4, Abstract Number 240, In Hays County, Texas.**

- a) Presentation
- b) Staff Report
- c) Public Hearing
- d) Annexation Agreement
- e) Annexation Ordinance

- 19. Public hearing and consideration of approval of an Ordinance regarding ZA2020-0005: an application for a Zoning Amendment to consider a proposed zoning map amendment from Agriculture (AG) to General Retail (GR) for an approximately 11.1044 acre tract of land situated in the E B HARGRAVES SURVEY. This property is generally located Southwest of the intersection of Hwy 290 and Sawyer Ranch Road (R95789). Applicant: Jon Thompson**

- a) Presentation
- b) Staff Report
- c) Planning & Zoning Commission Report
- d) Public Hearing
- e) Zoning Amendment

- 20. Public hearing and consideration of approval of an Ordinance regarding ZA2020-0006: an application for a Zoning Amendment to consider a proposed zoning map amendment for three (3) tracts generally located northwest of the intersection of Bluff Street and Hays Street, within the Hays Street Historic District. Tracts 1 and 2 are requesting to rezone from Single Family-4 (SF-4) to Single Family-5 (SF-5). Tract 3 is requesting to rezone from SF-4 to General Retail (GR). Applicant: Jon Thompson**

- a) Presentation
- b) Staff Report
- c) Planning & Zoning Commission Report
- d) Public Hearing
- e) Zoning Amendment

- 21. Discuss and consider approval of a Refund Request of Membership Fee for an individual at the Dripping Springs Ranch Park. Requester: Paul Wolters**

22. **Discuss and consider approval of a Donation Agreement between the City of Dripping Springs and the Dripping Springs Lions Club for the Refurbishment of the Dripping Springs Monument.** *Sponsor: Mayor Pro Tem Manassian.*
23. **Discuss and consider approval of a License Agreement between the City of Dripping Springs and the Dripping Springs Visitors Bureau for Holiday Decorations.** *Sponsor: Mayor Pro Tem Manassian*
24. **Discuss and consider approval of a Facilities Use Agreement between the City of Dripping Springs and Dripping Springs Lions Club regarding Co-sponsorship of Christmas on Mercer.** *Sponsor: Mayor Pro Tem Manassian*
25. **Discuss and consider approval of an Ordinance Amending the Fiscal Year 2021 Budget related to Dripping Springs Ranch Park Revenues and Expenditures.**
26. **Discuss and consider approval of an Ordinance Amending Appendix A: Article A1.000 (General Provisions) of the Dripping Springs Code of Ordinances, Amending the Dripping Springs Fee Schedule Section 3: Site Development; Section 4: Subdivisions; and Section 17: Dripping Springs Ranch Park.**
27. **Discuss and consider approval of an Amendment to the Hotel Occupancy Tax Grant Program Funding Agreement between the City of Dripping Springs and the Hill Country Alliance.** *Sponsor: Mayor Pro Tem Manassian.*
28. **Discuss and consider approval of a Change Order No. 4 to the Professional Services Agreement between the City of Dripping Springs and SAM, LLC regarding the South Regional Water Reclamation Expansion Project.** *Sponsor: Mayor Foulds*
29. **Discuss and consider the Election of one (1) member to the Texas Municipal League Health Benefits Pool Board of Trustees.**
30. **Discuss and consider the Election of four (4) members to the Texas Municipal League Intergovernmental Risk Pool Board of Trustees for Places 1 - 4.**
 - a) Place 1
 - b) Place 2
 - c) Place 3
 - d) Place 4
31. **Discuss and consider the Appointment of one (1) individual as the City of Dripping Springs Representative to the Capital Area Council of Governments General Assembly.**

REPORTS

Reports of Staff, Boards, Commissions, Committees, Boards and Agencies. All reports are on file and available for review upon request.

32. **Parks & Community Services Report**
Kelly Schmidt, Parks & Community Services Director

33. Economic Development Committee Report

Kim Fernea, Chair

34. Maintenance & Facilities Monthly Report

Craig Rice, Maintenance Director

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

35. Consultation with City Attorney regarding legal issues related to Emergency Management, Disaster Declaration, and Emergency Orders including upcoming city events. *Consultation with City Attorney, 551.071*

36. Deliberation of Real Property and Consultation with City Attorney regarding legal issues related to Real Property for the Tax Increment Reinvestment Zone including the Town Center Project and uses and real property in the Triangle and Veterans Memorial Park. *Consultation with City Attorney, 551.071; Deliberation of Real Property, 551.072*

37. Deliberation of Real Property and Consultation with City Attorney regarding legal issues related to the South Regional Water Reclamation Expansion Project Easement Acquisition. *Consultation with City Attorney, 551.071; Deliberation of Real Property, 551.072*

UPCOMING MEETINGS

City Council & BOA Meetings

September 15, 2020 at 6:00 p.m.

October 13, 2020 at 6:00 p.m. (Workshop 6:00 / Regular Meeting 6:30)

October 20, 2020 at 6:00 p.m.

Board, Commission & Committee Meetings

September 9, 2020 Utility Commission at 4:00 p.m.

September 14, 2020 TIRZ No. 1 & No. 2 Board at 4:00 p.m.

September 14, 2020 Founders Day Commission at 6:30 p.m.

September 17, 2020 Farmers Market Association Board at 10:00 a.m.

September 17, 2020 Emergency Management Commission at 12:00 p.m.

September 22, 2020 Planning & Zoning Commission at 6:30 p.m.

September 23, 2020 Economic Development Committee at 4:00 p.m.

September 28, 2020 Transportation Committee at 3:30 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting.

Due to the Texas Governor Order, Hays County Order, City of Dripping Springs Disaster Declaration, and Center for Disease Control guidelines related to COVID-19, a quorum of this body could not be gathered in one place, and this meeting will be conducted through videoconferencing. Texas Government Code Sections 551.045; 551.125; and 551.127.

I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on September 4, 2020 at 2:30 p.m.

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.