



WORK SESSION

July 26, 2021
10:00 AM

Albany-Dougherty Government Center
222 Pine Ave, Room 100, Albany, GA 31701

AGENDA

To comply with the request set forth by the Chairman of Dougherty County, GA and the guidelines of the Center for Disease Control (CDC) regarding the Coronavirus (COVID19) pandemic and social distancing, face coverings (masks) are optional but encouraged for all meeting participants.

The public will also have access to the live meeting by accessing the Dougherty County Georgia Government Facebook page at facebook.com/Dougherty.ga.us or viewing the public government access channel (Channel 16).

1. Call the meeting to order by Chairman Christopher Cohilas.
2. Roll Call.
3. Minutes.
 - a. Minutes of the July 12th Work Session.
4. Delegations (*The Commission will hear comments on those items pertaining to Dougherty County for which a public hearing has not been held or scheduled. Please be brief, to the point, and considerate of time for others*).
 - a. Frank Sheppard, President & CEO, Cheryl Maddox, Albany Site Manager and Shelby Williams, Business Manager from Feeding the Valley Food Bank are present to discuss the needs and grant opportunities available for the Local Food Bank. Tommy Lowmon, EDFP Director, Office of Community Development, Georgia Department of Community Affairs is present to discuss the possible use of the Department of Community Affairs FY 2022 Community Development Block Grant-COVID (CDBG-CV) funds to expand local food bank services in Dougherty County and surrounding areas.
 - b. Director of Planning and Development Services Paul Forgey and County Attorney Spencer Lee present to update the Commission on citizen concerns regarding businesses located on Poinciana Ave.
 - c. William Wright, dba Afram-Tech, Inc. present to continue discussion of building capacity, programs for small businesses, and other concerns.

5. Purchases.
 - a. Recommendation to accept the quote to install new cameras at Turtle Grove & Riverfront Parks for the Public Works Department from single-source vendor Invision Technologies (Albany, GA) in the amount of \$22,110. Funding is budgeted in SPLOST VII – County Parks Improvement/Equipment. Assistant County Administrator Scott Addison will address. Public Works Engineer Jeremy Brown is present.
 - b. Recommendation to purchase one (1) 2021 Hyundai Santa Fe SEL for the GBI Southwestern Regional Drug Enforcement Office from Albany Chrysler Dodge Jeep Ram-Hyundai (Albany, GA) for a not to exceed amount of \$32,093. Funding will be provided by the GBI SWRDEO Grant Fund. Assistant County Administrator Scott Addison will address. Eric Schwalls, GBI Special Agent In Charge is present.
6. Additional Business.
 - a. Recommendation to accept the 2020-2025 Hazard Mitigation Plan. Fire Chief/EMA Director Cedric D. Scott is present to address.
 - b. Review and discuss a proposed Resolution providing for the use of the services of the Southwest Georgia Regional Commission for the purpose of preparing, submitting and administering a FY 2022 Community Development Block Grant-COVID (CDBG-CV) Food Bank application to the State of Georgia Department of Community Affairs. County Administrator Michael McCoy, SW Georgia Regional Commission Executive Director Suzanne Angell, Deputy Director Barbara Reddick and Grants Administrator Brenda Wade will discuss.
 - c. Recommendation to amend the FY 2021 General Fund Budget from \$53,664,296 to \$55,258,686 for various grants. Also recommend amending the Grants Fund from \$1,980,748 to \$2,038,756 to show the HEROS Grant and to create the Alternate Dispute Resolution Fund as requested by Superior Court Judge, Willie Lockette. County Administrator Michael McCoy and Finance Director Martha Hendley will address.
7. Updates from the County Administrator.
8. Updates from the County Attorney.
9. Updates from the County Commission.
10. Adjourn.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-431-2121 promptly to allow the County to make reasonable accommodations for those persons.

DOUGHERTY COUNTY COMMISSION
WORK SESSION MEETING MINUTES

DRAFT

July 12, 2021

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on July 12, 2021. Chairman Christopher Cohilas presided and called the meeting to order at 10:00 am. Commissioners present were Victor Edwards, Gloria Gaines, Russell Gray, Clinton Johnson, Anthony Jones, and Ed Newsome. Also present were County Administrator Michael McCoy, Assistant County Administrator Scott Addison, County Attorney Spencer Lee, County Clerk Jawahn Ware, and other staff. The public and representatives of the media participated in person, via live streaming of the meeting on the County's Facebook page and the government public access channel.

The Chairman asked the Commission to review the minutes of the June 21st Regular Meeting and June 28th Special Called Meeting.

The Chairman recognized Mrs. Cherrine James to receive a plaque that memorialized the life of community advocate Joe James. Commissioner Edwards and Commissioner Jones assisted Chairman Cohilas with the presentation.

The Chairman recognized Paul Forgey, Director of Planning and Development Services, to update the Commission on citizen concerns regarding businesses located on Poinciana Ave. Mr. Forgey shared that personal care homes are allowed by right in the county and local and state licenses are required. He added that the business has been in operation before the County's ordinance. Mr. Forgey is working with the business to be compliance with the new business license requirements. Some of the requirements involve obtaining a fire inspection, submitting and adhering to the parking plans that are given. Marshall Norman is also reviewing the concern. The Board voiced concerns regarding the oversight and noncompliance of this particular business's existence. Commissioner Edwards would like a parking plan revised to have all staff park in the back. Upon the request of Commissioner Gaines, Chairman Cohilas asked that the review of this ordinance be placed on the next work session. Commissioner Edwards also asked that the Dougherty County Police department be involved in the conversation and Attorney Lee said that he will work with Mr. Forgey. Citizen Paul Murray spoke and provided his insight about the city and county's zoning ordinance. Mr. Forgey shared that a portion of the ordinance does not apply to the business operation in question. Mr. Murray spoke about other businesses that may not be operating in compliance.

The Chairman recognized William Wright, representative of AFRAM Tech, Inc to discuss his concern about the county's proposed budget amendment. He stated that there was no public participation or vetting.

The Chairman called for a discussion of the recommendation to accept the quote to install Playground Equipment at Radium Overlook Park for the Public Works Department from the lowest quoted vendor, GameTime (Longwood, FL) in the amount of \$26,960.04. Three vendors provided quotes with the highest being \$40,233.34. Funding is budgeted in SPLOST VII – County Parks Improvement/Equipment. Assistant County Administrator Scott Addison addressed. Public Works Director Larry Cook was present. Mr. Addison stated that there is numerous amount of traffic in the parks and believed that this purchase will be important. Chairman Cohilas encouraged individuals to go and visit the sites.

The Chairman called for a discussion of the board appointments. County Clerk Jawahn Ware addressed.

Albany/ Dougherty Land Bank – There are two appointments with a two-year term ending July 31, 2023. Incumbents Thelma Adams-Johnson and Larry Thomas desire reappointment. There are two new applicants: Darlene Price and Will Reese. [The minutes reflect the correction of the candidates with reappointments].

ASPIRE Behavioral Health & Developmental Disability Services Board – There is one appointment with a three-year term ending June 30, 2024. Incumbent Dr. Eugene Sherman desires reappointment. There are two new applicants: Joe Austin and Amber Marshall. The Chairman asked if there was a pending board appointment and the County Clerk stated that she will verify the information.

Department of Family & Children Services – There is one appointment with a five-year term ending June 30, 2026. Incumbent Dr. Carolyn Hand desires reappointment. There is one new applicant: Rosalynn Fowler Fliggins.

Economic Development Commission – There are two appointments with a two-year term ending July 31, 2023. Incumbents Chris Hatcher and Commissioner Clinton Johnson desire reappointment (The position held by a Commissioner is appointed by the Chairman). There are two new applicants: Fred Ghiglieri and Cedric Jackson.

Tax Assessors Board – There is one appointment with an unexpired three-year term ending December 31, 2023. Incumbent Warren Grant relocated outside of Dougherty County. There are two new applicants: George Anderson and Darlene Price.

The Chairman called for a discussion of the recommendation to declare the listed vehicles and equipment as surplus and authorizing the disposal of or sale of same via an online auction. Assistant County Administrator Scott Addison addressed. Mr. Addison stated that this was a standard surplus request.

The Chairman called for a discussion of the recommendation to declare the listed equipment as surplus and authorize the disposal of same. This is a listing of equipment damaged by water in the Judicial Building for the Sheriff's Office. Assistant County Administrator Scott Addison addressed. Assistant Chief Pamela Johnson was present. Mr. Addison said that we are tracking separately for the water damage that occurred.

The Chairman called for a discussion of the recommendation to accept the annual Cooperative Agreement with Turner Job Corps Center and Dougherty County outlining the assistance of the Dougherty County Police Department in performing law enforcement duties. Chief Kenneth Johnson addressed. Chief Johnson said that this annual MOU will be provided for the Dougherty County Police Department to assist Turner Job Corps on an as-needed basis.

The Chairman called for a discussion of the recommendation from the Finance Committee to amend the FY2022 Budget for the General Fund in the amount of \$59,216,979 and the Special Services District Budget amendment in the amount of \$8,603,444. Finance Committee Chairman Ed Newsome and County Administrator Michael McCoy addressed. Finance Director Martha Hendley, Sheriff Kevin Sproul, HR Director Dominique Hall, DCP Chief Kenneth Johnson, and EMS Director Sam Allen were present. Commissioner Johnson asked that the wording of the agenda be revised for clarity. Mr. McCoy shared that a portion of the funding can be provided by the American Rescue Plan (ARP) fund as an eligible expense. However, he advised that in the future, a millage increase will be required to sustain the increase. Commissioner Edwards shared the excitement about the long-awaited increase for staff and looking at a pay study to bring the county in line with other surrounding counties. Commissioner Johnson asked the Sheriff to address shortages at the jail. Sheriff Sproul explained how the jail population is currently being shifted and possibly being relocated to other facilities. He added that five of 15 pods have been closed due to the shortages.

Mr. McCoy reminded the Board of the ribbon-cutting scheduled at Robert Cross Park on Thursday. Commissioner Edwards asked that the proclamation template be updated with the added name of the requesting Commissioner. The Chairman shared that we will consult with the Attorney but this should be an easy fix. Commissioner Johnson gave kudos to a Dougherty County Police Officer for going over and beyond to protect the citizens by removing limbs from Gillionville Road.

There being no further business to come before the Commission, the meeting adjourned at 11:22 a.m.

CHAIRMAN

ATTEST:

COUNTY CLERK

Item 4a.



1



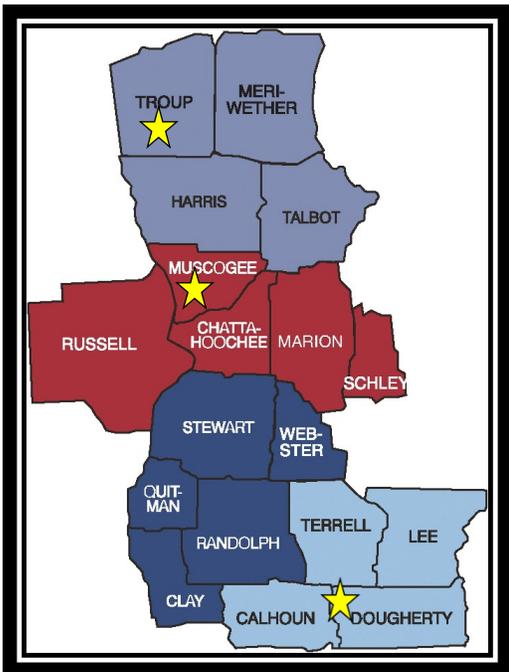
Who we are

- **Founded in 1983 to be a central source of food in Columbus, Ga. for people in need. Our first load of food was about 1,500 lbs. Today, we distribute more than 15 million lbs. a year.**
- **We are a member of Feeding America, the nation's largest hunger relief organization.**
- **We are a member of the Georgia Food Bank Association.**

2



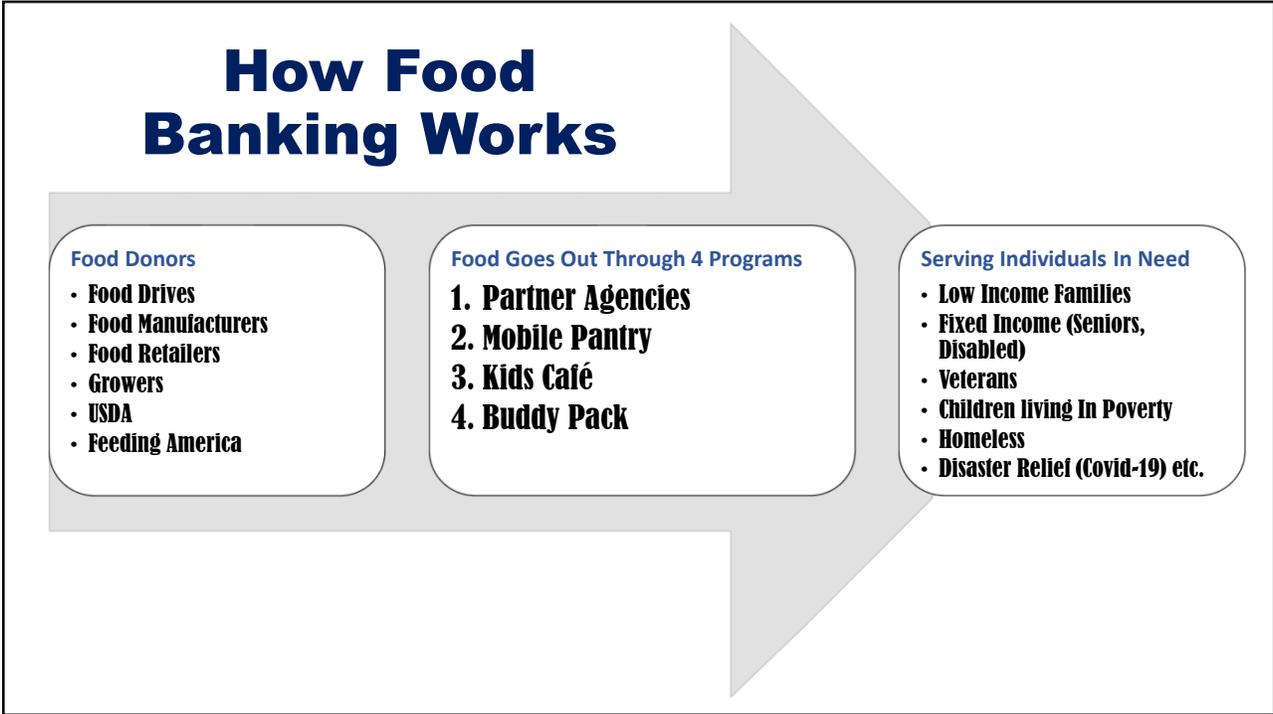
- We Serve 18 Counties:
 - In Georgia: Calhoun, Chattahoochee, Clay, Dougherty, Harris, Lee, Marion, Meriwether, Muscogee, Quitman, Randolph, Schley, Stewart, Talbot, Terrell, Troup, and Webster
 - In Alabama: Russell



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Counties	Population Estimate 2019	Food Insecure Persons 2019	Feeding America Food Insecure Percentage	Sq. Miles	State Ranking
Clay	3,024	829	27.4%	195.38	1
Dougherty	91,522	23,338	25.5%	328.00	2
Randolph	7,206	1,794	24.9%	428.24	3
Terrell	8,978	2,227	24.8%	335.00	4
Calhoun	6,503	1,457	22.4%	280.00	6
Stewart	5,862	1,278	21.8%	458.73	10
Muscogee	198,647	39,133	19.7%	216.39	
Quitman	2,140	419	19.6%	151.24	
Russell	58,480	11,228	19.2%	641.14	
Webster	2,627	489	18.6%	209.12	
Meriwether	21,152	3,871	18.3%	501.22	
Marion	8,558	1,523	17.8%	366.00	
Talbot	6,423	1,137	17.7%	391.39	
Troup	69,433	12,012	17.3%	413.99	
Schley	5,168	853	16.5%	166.91	
Chattahoochee	11,096	1,820	16.4%	248.74	
Lee	29,216	3,301	11.3%	355.00	
Harris	33,198	2,921	8.8%	463.87	
Totals	569,233	109,630	19.3%	6,150.36	

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Albany Partner Agencies



























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Item 4a.



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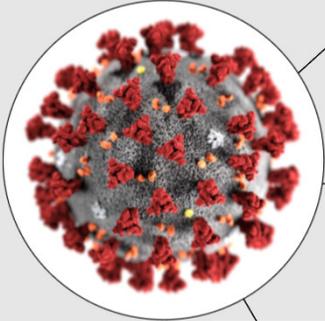
Crisis Relief

 A collage of images related to crisis relief. On the left, a worker in a warehouse packs cans. In the center, a cartoon illustration of a water bottle, a juice carton, and a sandwich. On the right, a family hug, a person shopping in a store, and an aerial view of a large parking lot filled with cars.

COVID-19 Response

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Programmatic Effects





Partner Agencies

- Appointment only shopping
- PPE Requirement
- Pickup restricted to front loading dock



Mobile Pantry

- Increased MPs
- PPE Requirement
- Zero contact "Drive Thru"



Kids cafe

- Site Shutdowns
- Cold "Grab & Go" meals
- Investing in new technology

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Midland Warehouse





10

Main Warehouse



Commercial Kitchen

Cooler and Freezer
(150 pallet capacity each)



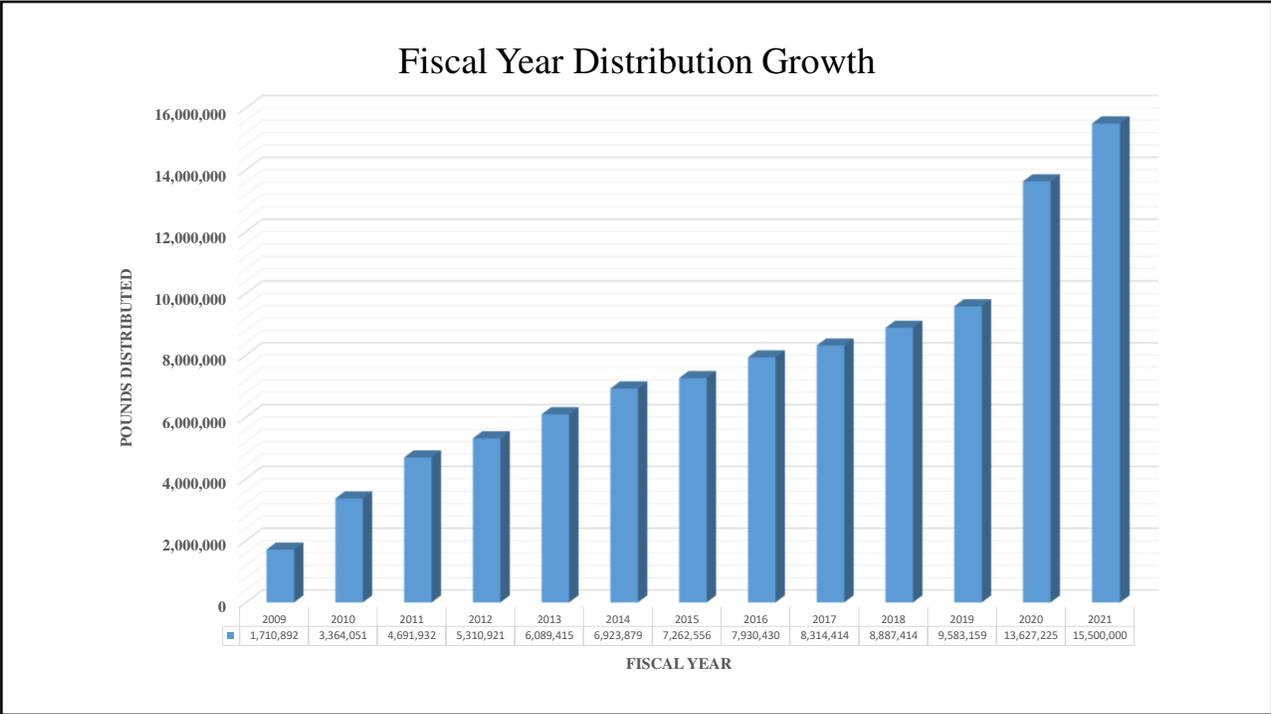
11

Packing Room



12

Item 4a.



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Albany Location




• 301 South Slappey Blvd.
Albany, GA 31701

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Terrell	8,978	2,227	24.8%	335.00	4
Calhoun	6,503	1,457	22.4%	280.00	6

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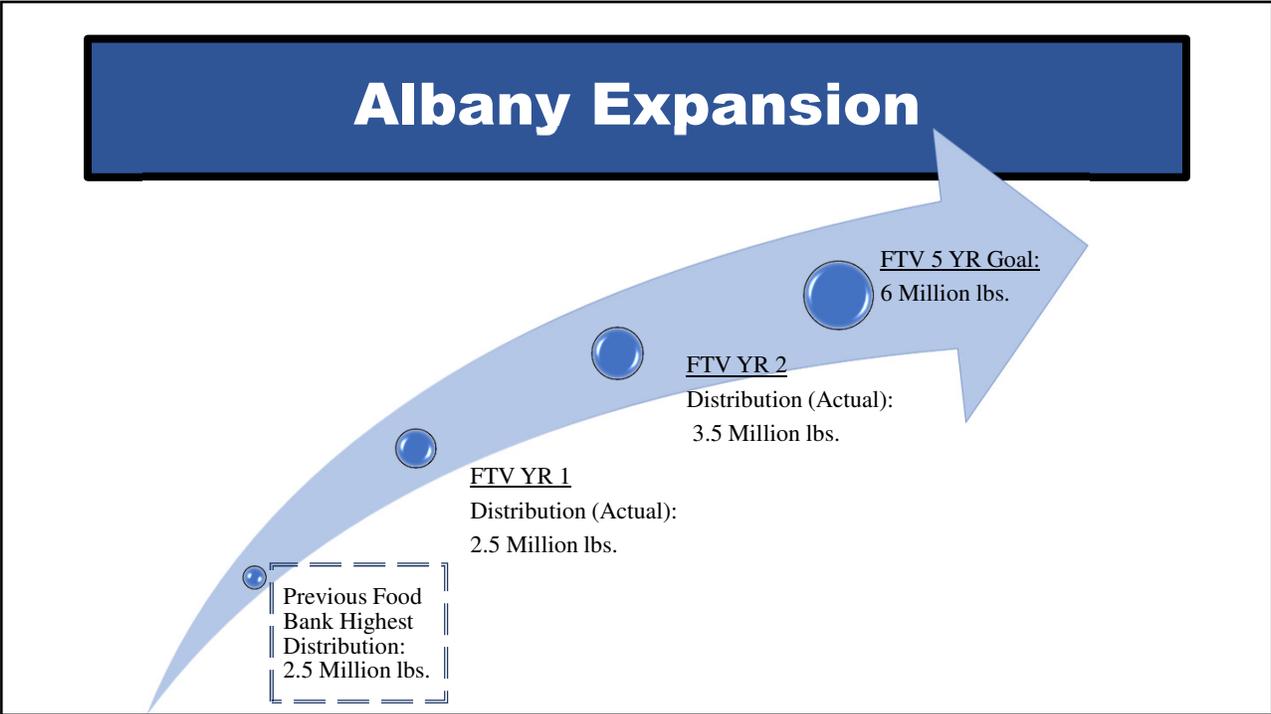


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Item 4a.



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Item 4a.

Thank you from...





Scott Addison
Assistant County Administrator

**DOUGHERTY COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION**

Agenda Item

Date: July 20, 2021
Meeting Date: July 26, 2021

Subject/Title: Install New Cameras at Turtle Grove & Riverfront Parks

Presented for: Decision

Presenter: Assistant County Administrator Scott Addison

Statement of Issue

The Public Works Department is requesting to install new cameras at Turtle Grove and Riverfront Parks.

History/Facts and Issues

The Dougherty County Public Works Department is requesting to install new cameras at Turtle Grove and Riverfront Parks for security purposes. The recommendation is to utilize Invision Technologies as a single-source vendor to tie the new cameras into the County's existing surveillance system in the amount of \$22,110.

Recommended Action

Recommend Dougherty County Commission approve the quote from Invision Technologies (Albany, GA) for an expenditure of \$22,110 to install new cameras at Turtle Grove and Riverfront Parks.

Funding Source

SPLOST VII – County Parks Improvement/Equipment





Scott Addison
Assistant County Administrator

**DOUGHERTY COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION**

Agenda Item

Date: July 23, 2021
Meeting Date: July 26, 2021

Subject/Title: Vehicle Purchase

Presented for: Decision

Presenter: Assistant County Administrator Scott Addison

Statement of Issue

The GBI Southwestern Regional Drug Enforcement Office is requesting to purchase a vehicle for operational use.

History/Facts and Issues

The GBI Southwestern Regional Drug Enforcement Office is requesting to purchase a vehicle for operational use. This the first of three vehicles approved for purchase by the SWRDEO Control Board.

Recommended Action

Recommend Dougherty County Commission approve the purchase of one (1) 2021 Hyundai Santa Fe SEL from Albany Chrysler Dodge Jeep Ram-Hyundai (Albany, GA) for a not to exceed amount of \$32,093. The expenditure will be reimbursed by the GBI SWRDEO Grant Fund.

Funding Source

GBI SWRDEO Grant Fund



RESOLUTION – DOUGHERTY COUNTY, GEORGIA

DOUGHERTY COUNTY HAZARD MITIGATION PLAN 2020-2025

WHEREAS, Dougherty County and its municipalities recognize that it is threatened by several different types of natural and man-made hazards that can result in loss of life, property loss, economic hardship and threats to public health and safety; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has required that every county and municipality have a pre-disaster mitigation plan in place, and requires the adoption of such plans in order to receive funding from the Hazard Mitigation Grant Program; and

WHEREAS, a Hazard Mitigation Plan is a community’s plan for evaluating hazards, identifying resources and capabilities, selecting appropriate actions, and developing and implementing the preferred mitigation actions to eliminate or reduce future damage in order to protect the health, safety and welfare of the residents in the community; and

WHEREAS, the Dougherty County 2020 Hazard Mitigation Plan has been prepared in accordance with FEMA requirements at 44 CFR 201.6; and

WHEREAS, the Plan will be updated every five years;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Dougherty County, Georgia, that:

- 1) Dougherty County, Georgia, has adopted the Dougherty County 2020 Hazard Mitigation Plan; and
- 2) It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range mitigation planning and budgeting for Dougherty County and its municipalities.

PASSED, APPROVED AND ADOPTED by the Board of Commissioners of Dougherty County, Georgia, in regular session this _____ day of _____, 2021.

Chairperson

County Clerk

**RESOLUTION
BY
DOUGHERTY COUNTY BOARD OF
COMMISSIONERS**

WHEREAS Dougherty County Board of Commissioners will submit a FY 2022 Community Development Block Grant-COVID (CDBG-CV) application to the State of Georgia Department Community Affairs and,

WHEREAS a project that will expand local food bank services has been identified and demonstrates a great need and will also primarily benefit low-to-moderate income residents in Dougherty County and the surrounding counties that are served by Feeding the Valley Food Bank.

BE IT THEREFORE RESOLVED that the Dougherty County Board of Commissioners has elected to use the services of the Southwest Georgia Regional Commission for the development and preparation of the County’s FY 2022 Community Development Block Grant-COVID (CDBG-CV) application.

BE IT FURTHER RESOLVED that the Dougherty County Board of Commissioners has elected to use the services of the Southwest Georgia Regional Commission to administer said grant should it be awarded.

Adopted this ___ day of _____ 2021.

Christopher Cohilas, Chairman
Dougherty County Board of Commissioners

ATTEST:

Jawahn Ware, County Clerk
Dougherty County Board of Commissioners

**Dougherty County Board of Commissioners
Work Session
7/26/2021**

General Fund - Fiscal Year 21 Budget

Total Amended FY21 General Fund Budget		\$ 53,664,296
	---CARES GRANT	831,455
CARES GRANT USED FOR LUMP SUM DISTRIBUTIONS	502,941	
CARES GRANT BALANCE - FUND BALANCE RESERVES	328,514	
	---FEMA COVID-19 GRANT	467,700
---2020 TECHNICAL/CIVIC LIFE -ELECTIONS/REGISTRATIONS DEPT USED FOR VARIOUS EXPENDITURES IN THE ELECTION/REGISTRATION DEPT.		295,235
<hr/>		
Total General Fund Budget After Amendment		\$ 55,258,686

Alternate Dispute Resolution Fund - Fiscal Year 21 Budget

Total Approved FY21 Alternate Dispute Resolution		\$ -
Transfer General Fund Reserve Liability to ADR Fund		28,600
---Original award 12/11/1992 = \$40,000 - Superior Court used \$11,400 this is the remaining balance, \$28,600.		
-COMMENTS-		
A new Fund created by Order of Chief Superior Court Judge, Willie Lockett		
The Judge wasn't aware of the need for this Fund in June of 2020.		
The Fund is supported by Fees collected in the courts.		
<hr/>		
Total Alternate Dispute Resolution Fund Budget After Amendment		\$ 28,600

Grants Fund - Fiscal Year 21 Budget

Total Approved FY21 Grants Fund Budget		\$ 1,980,748
Heros Grant available during the Fiscal Year. Dougherty County applied for grant and it was awarded for COVID expenses. The total amount of the Grant will be transferred to the General Fund.		58,008
<hr/>		
Total Grants Fund Fund Budget After Amendment		\$ 2,038,756