



REGULAR MEETING

April 01, 2024
10:00 AM

Albany-Dougherty Government Center
222 Pine Ave, Room 100, Albany, GA 31701

AGENDA

The public will also have access to the live meeting by accessing the Dougherty County Georgia Government Facebook page at facebook.com/Dougherty.ga.us or viewing the public government access channel (Channel 16).

1. Call the meeting to order by Chairman Lorenzo Heard.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.
5. Minutes.
 - a. Consider for action the Minutes of the March 4th Regular Meeting and March 11th Work Session. **ACTION:**
6. Delegations (*The Commission will hear comments on those items pertaining to Dougherty County for which a public hearing has not been held or scheduled. Please be brief, to the point, and considerate of time for others.*)
7. Purchases.
 - a. Consider for action the Resolution providing for the acceptance and execution of the proposal for Disaster Debris Removal Services from the most responsive and responsible vendor meeting specifications, Ceres Environmental Services, Inc. (Sarasota, FL), subject to execution of the contract by the Acting County Administrator. The proposal is for a total, complete, turn-key disaster disposal relief service to be utilized on an as needed basis in the occurrence of a major storm event. This will be a one (1) year contract with four (4) options to renew for additional one-year terms. If required, funding will be provided by the Special Services District Fund. **ACTION:**

b. Consider for action the Resolution providing for the acceptance and execution of the bid for Phase III Alley Improvements for Public Works from the most responsive and responsible bidder meeting specifications, Concrete Enterprises (Albany, GA) in the amount of \$1,496,873.04, subject to execution by the Acting County Administrator. Funding is budgeted in T-SPLOST. **ACTION:**

c. Consider for action the Resolution providing for the acceptance and execution of the agreement from Granicus (Denver, Colorado) in the amount of \$48,820, subject to execution by the Acting County Administrator. The recommendation includes the product, maintenance, and services for Government Experience Cloud (SERVE), Government Experience Cloud (SERVE) Set-up and Configuration, and Government Experience Cloud (SERVE) Training. Maintenance costs for year two is \$21,464.20 and year three is \$22,966.69. Funding for the first year will be available in General Fund- Contingency. **ACTION:**

8. Additional Business.

a. Consider for action the Resolution declaring the listed vehicles and equipment as surplus and authorizing the disposal of or sale of same via an online auction. **ACTION:**

b. Consider for action the recommendation to approve the Alcohol Application from Jimmy Sylvester Investments LLC, Azim Abdul Sultan Shroff licensee, dba Kash Food Mart, at 3333 Sylvester Road for Package- Beer and Wine. The Albany-Dougherty Marshal's Office recommends approval. **ACTION:**

c. Consider for action the recommendation to approve the Alcohol Application from SVR Brands, Inc., Prashant Patel licensee, dba Big E Country Store, at 2100 Cordele Road for Package- Beer and Wine. The Albany-Dougherty Marshal's Office recommends approval. **ACTION:**

d. Consider for action the Resolution providing for the acceptance and execution of the Statewide Mutual Aid and Assistance Agreement with the State of Georgia. The contract allows Dougherty County to make agreements for mutual aid assistance in emergencies. **ACTION:**

e. Consider for action the Resolution declaring two (2) Stryker Pro-Cot Stretchers as surplus and authorizing the Intergovernmental Transfer of the same at no cost of the same to Albany Technical College. The equipment will be used by the college's Paramedicine Program. **ACTION:**

f. Consider for action the Resolution providing for the acceptance of the proposed Emergency Medical Service Standby Event & Service Priority Policy effective April 1, 2024. **ACTION:**

g. Consider for action the recommendation to present to the City of Albany the proposed Memorandum of Understanding regarding construction of a tennis center. **ACTION:**

9. Updates from the Assistant County Administrator.

10. Updates from the County Attorney.
11. Updates from the County Commission.
12. Adjourn.

Dougherty County's Vision Statement

Dougherty County will be a committed leader in sustaining a high quality of life by partnering with citizens, businesses, and other government agencies to make this a community of choice for living, working, and leisure activities.

Dougherty County's Mission Statement

To improve the quality of life for all our citizens by being accessible and good stewards of our resources while delivering cost-effective, responsive, services with integrity, fairness, and friendliness.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-431-2121 promptly to allow the County to make reasonable accommodations for those persons.

DOUGHERTY COUNTY COMMISSION

DRAFT

REGULAR MEETING MINUTES

March 4, 2024

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on March 4, 2024. Chairman Lorenzo Heard presided and called the meeting to order at 10:02 a.m. Present were Commissioners Victor Edwards, Gloria Gaines, Russell Gray, Clinton Johnson, Anthony Jones, and Ed Newsome. Also present were Assistant County Administrator Barry Brooks, County Attorney Alex Shalishali, County Clerk Jawahn Ware, and other staff. The public and representatives of the media participated in person and via live streaming of the meeting on the County's Facebook page and the government public access channel.

After the invocation and Pledge of Allegiance by the Chairman, he called for approval of the minutes of the February 5th Regular Meeting, February 12th Work Session and February 12th Special Called Meeting.

Commissioner Johnson moved for approval. Upon a second by Commissioner Newsome, the minutes were unanimously approved.

The Chairman, alongside the other members of the Dougherty County Board of Commissioners, provided a special recognition to Sam Allen, Director, Dougherty County EMS, as 2024 Paramedic Manager of the Year; Michael Hefton, Deputy, Dougherty County Sheriff's Office 2023 Officer of the Year and Melvin Stultz, Officer, Dougherty County Police Department, 2023 Officer of the Year. These individuals were recognized during the annual Exchange Club of Albany program. Sheriff Sproul introduced Officer Hefton and mentioned the services he provided with his K9 Maverick. Chief Johnson introduced Officer Stultz. Supervisor Mike Pence introduced EMS Director Sam Allen. Sentiments and accolades were provided by the Board.

The Chairman recognized Chief Kenneth Johnson to update the Commission with the annual report for the Dougherty County Police. During the presentation, he highlighted key statistics. In 2023, DCP was dispatched to 18,023 calls which was a daily average of 49.3 calls. He announced Detective Melvin Stultz as the 2023 Officer of the Year, Senior Clerk/Dispatcher Pamela Bowens as the 2023 Support Staff of the Year, Top Gunner of Year Patrolman Elder Johnson and Traffic Officer of the Year Addonis Batlle. Questions pertaining to the statistic increase were answered. Commissioner Gray suggested a partnership with our local mental health entities. The needs of the departments were also discussed. Commissioner Edwards asked about a potential contract with vendors that manage wild animals. He also shared his concern with Chief Johnson requesting that there is more patrolling and less parking at venues. Lastly, he asked the Chief to also conduct exit

interviews in addition to HR. Commissioner Gaines asked for a visual map of where crimes are geographically occurring in the County.

The Chairman recognized Director Sam Allen to update the Commission with the annual report for the Dougherty County Emergency Medical Services Department. In 2023, EMS responded to 24,241 calls, billed 12,480 transports, collected \$3,911,256 from transports and \$38,361 was collected for standby events. The average 911 emergency response time is 5 minutes and 43 seconds with the peak call volume at 11:30 a.m. This was the first year of the highest employee retainage after the salary adjustments. A very lengthy discussion ensued.

The Chairman called for consideration to upgrade the Automated Fingerprint Identification System (AFIS) for the Sheriff's Office from NEC Corporation of America (Irving, TX) in the amount of \$44,600 as required by the Georgia Bureau of Investigations (GBI). Funding is available in General Fund Contingency.

Commissioner Johnson moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously.

The Chairman called for consideration of the recommendation from Dougherty County Police to purchase twenty-two Flock Cameras in the amount of \$209,949.92 from sole-source provider Flock Group, Inc. (Atlanta, GA). The expenditure includes the flock cameras, set-up, testing and license plate readers with data retrieval capabilities. Funding is provided by the Public Safety and Community Violence Reduction Grant.

Commissioner Newsome moved for approval. Commissioner Johnson seconded the motion. Under discussion, Commissioner Gaines asked again for the maintenance cost and Mr. Brooks clarified that the cost is about \$3,000. The first 3 years were grant-funded, and grants can be sought for future years, if the Board desires to continue with the program. There being no further discussion, the motion for approval passed unanimously.

The Chairman called for consideration of the resolution providing for the recommended increases in the Dougherty County Environmental Health Fees.

Commissioner Gray moved for approval. Commissioner Newsome seconded the motion. Under discussion, Commissioner Edwards asked Commissioner Gray if we were adopting a policy. Commissioner Gray shared that the fee schedule increase was a part of the policy. He added that we were adopting the fee schedule increase that was being presented statewide. It was later clarified that Commissioner Edwards was asking about the EMS standby policy. There being no further discussion, the motion for approval passed unanimously. Resolution 24-008 is entitled:

A RESOLUTION
ENTITLED

A RESOLUTION FOR APPROVAL OF RECOMMENDED
INCREASE IN DOUGHERTY COUNTY
ENVIRONMENTAL HEALTH DEPARTMENT FEES;
REPEALING RESOLUTIONS OR PARTS OF
RESOLUTIONS IN CONFLICT HEREWITH;
AND FOR OTHER PURPOSES

The Chairman called for consideration the recommendation for Commissioner Russell Gray to serve as the County Voting Delegate at the Region 4 Meeting on March 26, 2024 in Moultrie, GA as requested by ACCG as part of Georgia's participation in the national Opioid Distributor and Janssen Settlements.

Upon a nomination by Commissioner Johnson, Commissioner Gray was unanimously appointed to represent Dougherty County as the Voting Delegate at the Region 4 Meeting.

Mr. Brooks gave kudos to all the individuals involved in a successful Combos Marathon. Attorney Shalishali gave an update on the relationship of Dougherty County and the Historic Preservation Commission (HPC), Ordinance Section 2-12-8 to 11. He shared that our code ordinance specifies action, and he highlighted the Board's role in governance and membership. He shared that the HPC does have the latitude to adopt its own bylaws. The concerns from last week were not specifically addressed but the code gives latitude to both Dougherty County and the City of Albany. He also will still need to review the MOU and answer any additional questions.

Commissioner Newsome asked for an update on the renovations for the new Judge. Mr. Brooks shared that an agenda item will be brought to the Board after the meeting with himself, Judge Lockette, and the architect this week. Commissioner Edwards asked that the Board proceed with hiring a grant writer. Upon request, Attorney Shalishali shared Dougherty does not have a flag policy, but there is a state and federal policy that gives guidance. The federal policy does give latitude to the Governors of each state. Commissioner Gray shared that federally, there are limitations, but we can proceed as we desire with the County flag. Mr. Brooks thanked Commissioner Edwards for his interest in our employees and he will work with the Chairman and Attorney [on recognition ideas]. Mr. Brooks suggested that the topic be included in the ordinance review. Commissioner Johnson asked for a county flag and gave kudos to all the local sport teams and for a successful event. Commissioner Gray gave kudos to those who participated in the weekend's event and kept the area clean. Commissioner Gaines shared concerns about the local drownings and would like to seek more preventative methods. She also asked that water safety be promoted on social media. Mr. Brooks shared that our Safety Committee and Coroner were both working on those measures. Commissioner Jones would like Rashelle Minx and Steven Belk to provide an update on the most recent events. Chairman Heard asked that the meeting participant pause in memory of the life of the former City of Albany employee Darrious Stephens.

The Chairman called for consideration of the recommendation from the County Attorney to enter into Executive Session for the purpose of discussing personnel and then to adjourn.

Commissioner Johnson moved for approval. Upon a second by Commissioner Gaines, the motion for approval passed unanimously via roll call.

There being no further discussion, the Board entered into Executive Session at 12:18 p.m.

CHAIRMAN

ATTEST:

COUNTY CLERK

DOUGHERTY COUNTY COMMISSION

DRAFT

WORK SESSION MEETING MINUTES

March 11, 2024

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on March 11, 2024. Chairman Lorenzo Heard presided and called the meeting to order at 10:00 am. Present were Commissioners Victor Edwards, Gloria Gaines, Russell Gray, Clinton Johnson, Anthony Jones, and Ed Newsome. Also present were Assistant County Administrator Barry Brooks, County Attorney Alex Shalishali, Deputy County Clerk Bristeria Clark and other staff. The public participated in person via live streaming of the meeting on the County's Facebook page and the government public access channel.

After the roll call and the invocation, Chairman Heard asked the Commission to review the minutes of the February 19th Regular Meeting and February 26th Work Session.

The Chairman recognized Sheriff Kevin Sproul to update the Commission with their annual report for the Sheriff's Office and Jail. Sheriff Sproul introduced Officer Hefton and mentioned the services he provided with his K9 Maverick. Corporal Vivian Hunt was recognized as the Employee of the Year. The Sheriff discussed field operations and the significant increase in calls of service to 34,369. He shared that there were 202 new cases, 139 cleared cases, and 131 pounds of prescription drugs collected. Sheriff Sproul reminded the Board that this would be his last annual update because he will be retiring at the end of this year. All of the Board members shared similar sentiments and accolades to the Sheriff for his hard work and thanked him for his years of service. Commissioner Edwards asked for an update on the workforce use of inmates and Sheriff Sproul mentioned he had a follow-up conversation with the Public Works Department. Commissioner Jones said that he would like for the County to partner with Albany Technical College for a CDL training opportunity.

The Chairman recognized Director Chuck Mathis to update the Commission with their annual report for the Public Works Department. Mr. Mathis shared his annual report and highlighted the completion of the ASU to Downtown Multipurpose Trail. Commissioners Jones and Gaines provided kudos to Mr. Mathis for his hard work and Commissioner Gaines asked him about completing some work on Shady Glen Lane. Mr. Mathis shared that he will recognize his staff during the America Public Works Association (APWA) Week. Commissioner Edwards wanted to find out who provided the fuel for Dougherty County and Mr. Mathis said that Brad Lanier Oil Company is our provider.

The Chairman recognized Public Information Officer Phyllis Banks and Chief Information Officer John Dawson to provide a brief overview of the proposed transition from our County's current web platform to Granicus. Representatives of Granicus, Luke Mulvaney and Matthew Jacques, participated via telephone conference. Ms. Banks shared that this change would enhance the overall digital presence for the public and she informed the Board that support and training will be provided with our new platform. Mr. Mulvaney and Mr. Jacques

said that the implementation is expected to take about 9-12 months depending on the availability of Dougherty County. The cost for Year 1 will be \$48,820 which includes a one-time fee and recurring fee. In addition, Year 2 will be \$21,464.20 and Year 3 will be \$22,966.69. Commissioner Gaines asked if there were some offsets to the cost. Mr. Dawson shared that this cost will solely be the responsibility of Dougherty County because the City of Albany pays for the web services solely. Mr. Brooks said that he would bring information to the Board for any future items especially if it involved potentially increasing the budget. He also shared that he would like to see some performance indicators for effectiveness. Attorney Shalishali said that he would research the service delivery agreement between the City of Albany and Dougherty County regarding information technology. Commissioner Edwards said that he would like to see a surveying option where citizens could provide feedback on the different departments. Commissioner Newsome wanted to see the resume of Granicus and Commissioner Jones said that he would like to see the comparison of a 3-year contract versus a 5-year contract with the company.

The Chairman recognized Albany Convention and Visitors Bureau Executive Director Rashelle Minx to provide an update to the Board on the recent Combos Marathon. Mrs. Minx thanked Dougherty County for the continuous support throughout the years. This year, there were 21 sponsors and over the past 17 years, the CVB has donated \$330,000 to Willson Hospice House. She added that 25% of the runners qualified for the Boston Marathon. Commissioners Jones and Newsome thanked Mrs. Minx for her hard work and support with the marathon.

The Chairman recognized Director of Recreation and Parks Steven Belk present to provide an update to the Board on the recent basketball tournament. Mr. Belk shared that this event supported the City of Albany and Dougherty County through hotel stays, restaurant usage, etc. It was shared by others that the event “looked and felt” safe.

The Chairman called for a discussion of the zoning application for Andrew Dismuke, applicant and Moree Motors #2, LLC, owner, (24-006) request to rezone 6.76 acres from C-R (Community Residential Multiple-Dwelling District) to R-MHP (Mobile Home Park District). The rezoning would allow the current expired manufactured home park to be rehabilitated/reconstructed to meet the regulations per Dougherty County Ordinance. The property is located at 3325 Sylvester Hwy. The Planning Commission recommended approval. Angel Gray, Deputy Planning Director addressed. The Public Hearing and Action on this item are scheduled for the March 18, 2024 Regular Meeting.

The Chairman called for a recommendation from the Dougherty County Jail to accept the quote to upgrade the video surveillance system from Invision Technologies (Albany, Ga) in the amount of \$34,659. Funding is available in SPLOST VI. Assistant County Administrator Barry Brooks addressed. Chief Jailer John Ostrander was present. [After the meeting, staff was notified that the company’s name is Synology, the Jail’s current vendor].

The Chairman called for a recommendation to accept the agreement from Granicus (Denver, Colorado) with the starting fee of \$48,820. The recommendation will include product, maintenance and services for Government Experience Cloud (SERVE), Government

Experience Cloud (SERVE) Set-up and Configuration, and Government Experience Cloud (SERVE) Training. Funding will be available in Contingency. Assistant County Administrator Barry Brooks addressed. Public Information Officer Phyllis Banks and Chief Information Officer John Dawson were present. Commissioner Gray asked that this item be placed on the next Work Session and then take action at the next Regular Meeting.

The Chairman called for a recommendation from the Dougherty County Sheriff's Office to purchase one 2023 Ford F150 XLT 4X4 in the amount of \$52,060 and one 2023 Ford F150 Responder in the amount of \$50,365 from Wade Ford (Smyrna, Ga) for a total amount of \$102,425. State contract pricing has been provided and the vehicles are currently on-site. Funding is available in SPLOST VIII. Assistant County Administrator Barry Brooks addressed. Major Ken Faust was present.

The Chairman called for a recommendation to accept the MOU between the Marine Corps Logistics Base (MCLB) and the Dougherty County Police (DCP) Animal Control Unit to secure the benefits of animal control support aboard MCLB for the surrender and disposition of stray dogs to the Albany Humane Society. Chief Kenneth Johnson addressed. Chief Johnson said that this MOU was requested by MCLB and would allow the dogs [on the base] to be transported. Commissioner Gaines wanted an update on whether all MOUs with MCLB could be consolidated. Mr. Brooks said that it was researched and due to the variety of items and agencies, it would be challenging to consolidate them into one. Commissioner Jones suggested that Mr. Brooks identify a MOU for fire services for the MCLB fire station.

Mr. Brooks said the Flint River was in the flood stage and the bodies of the two individuals that the First Responders had been looking for were found. He mentioned that he attended a Department of Community Affairs (DCA) meeting and learned a lot of beneficial information and said that the area between Jefferson and 7th Avenue will be closed on March 17th. Attorney Shalishali followed up with Jarrad and Davis LLP and said that they want to meet with the Governmental Affairs Committee Meeting to share future plans. Commissioner Gray gave kudos to EDC Director Jana Dyke and Director of Business Relations Jessica Zurheide for hosting a successful EDC 101 session and tour. Commissioner Gaines welcomed Pastor Antwion Yowe of Oakridge Baptist Church and asked all board members to share any concerns that they wanted to discuss during the next Governmental Affairs Committee Meeting. Commissioner Jones thanked Congressman Bishop for securing \$685,000 for Putney Park renovation and congratulated Commissioner Johnson on securing another four years as Commissioner of District 3. Chairman Heard shared the same sentiments as Commissioner Jones and thanked Districts 1, 3, and 5 Commissioners for their services.

There being no further business to discuss the Commission the meeting adjourned at 12:43 p.m.

CHAIRMAN

ATTEST:

COUNTY CLERK

**A RESOLUTION
ENTITLED
A RESOLUTION PROVIDING FOR THE ACCEPTANCE OF THE PROPOSAL FOR
DISASTER DEBRIS REMOVAL SERVICES FROM THE LOWEST RESPONSIVE
AND RESPONSIBLE VENDOR MEETING SPECIFICATIONS, CERES
ENVIRONMENTAL SOLUTIONS, INC.; REPEALING RESOLUTIONS OR PARTS OF
RESOLUTIONS IN CONFLICT HEREWITH;
AND FOR OTHER PURPOSES.**

WHEREAS, Dougherty County received six proposals to perform disaster debris removal services;

WHEREAS, the Board of Commissioners of Dougherty County, Georgia is hereby desirous of approving the proposal from the lowest responsive and responsible vendor meeting specifications, Ceres Environmental Services, Inc., out of Sarasota, Florida, to provide total, complete, turnkey disaster disposal relief service to be utilized on an as-needed basis in the occurrence of a major storm event based on a one (1) year contract with four (4) options to renew for additional one-year terms;

WHEREAS, funding, if required, for the performance of said disaster debris removal services, will be provided by the Special Services District Fund; and

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of Dougherty County, Georgia and it is hereby resolved by Authority of the same as follows:

SECTION I The attached contract to accept the proposal of Ceres Environmental Services, Inc., to perform disaster debris removal services is hereby approved and the acting County Administrator and Chairman of the Board of Commissioners of Dougherty County, Georgia are hereby authorized to execute the same. The acting County Administrator and Chairman of the Board of Commissioners of Dougherty County, Georgia are hereby authorized to execute any and all other documents necessary to full implementation of said contract.

SECTION II All Resolutions or parts of Resolutions in conflict herewith are hereby repealed.

This the 1st day of April, 2024.

BOARD OF COMMISSIONERS OF
DOUGHERTY COUNTY, GEORGIA

BY: _____
Lorenzo L. Heard, Chairman

ATTEST:

County Clerk



PROCUREMENT RECOMMENDATION

DATE: March 13, 2024

TITLE: Debris Disposal Services

DEPARTMENT: DOCO – Public Works

REFERENCE NUMBER: 24-038

ACCOUNT NUMBER: NA

OPENING DATE: 2/22/2024

BUDGETED AMOUNT: NA

BUYER: Takeshia Martin

DEPARTMENT CONTACTS: Jeremy Brown, DCPW

Joshua Williams
Joshua Williams, Procurement Manager

RECOMMENDATION:

Consider for approval a lump sum estimated contract with Ceres Environmental Services of Sarasota, FL to perform debris disposal services on an as needed basis. Total estimated expenditure- \$767,567.69.

BACKGROUND INFORMATION:

Request for Proposal #24-038 was advertised in the Albany Herald, the local access channel, the City website and Georgia Procurement Registry. The bid opening date was February 22, 2024. Thirteen (13) firms were directly solicited with six (6) proposals being submitted. The firm being deemed the most responsive and responsible is Ceres Environmental Services. This proposal is for a total, complete, turn-key disaster disposal relief service to be utilized on an as needed basis in the occurrence of a major storm event. Work to be performed if needed will include, but is not limited to, reduction of storm-related debris, hauling and final disposal of the reduced debris, necessary traffic control, and closure of the staging site. This will be a one (1) year contract with four (4) options to renew for additional one-year terms per GA Law 36-60-13. During the storm events of 2017 and 2018 Ceres provided exemplary service in helping aid in the debris removal efforts.

COUNTY ADMINISTRATOR ACTION:

APPROVED () DISAPPROVED () HOLD

COMMENTS:

3/20/24
DATE

[Signature]
COUNTY ADMINISTRATOR

List of Documents Attached:
Evaluation Tabulation

FINANCE

RFP 24-038 - DO. CO. Disaster Related Debris Removal Services

Request for Proposal #24-038

Finance Department
Procurement Division

Item 7a.

EVALUATION CRITERIA		POINTS ALLOWED			
		30			
PAST PERFORMANCE					
PROPOSER	#1	#2	#3	AVERAGE	
Phillips & Jordan	30	29	30	29.67	
Ash-Britt	30	29	29	29.33	
DRC	29	29	28	28.66	
Arbor Masters	N/A	N/A	N/A	N/A	
Ceres	30	30	30	30.00	
Looks Great Services	23	29	22	24.66	
EVALUATION CRITERIA		POINTS ALLOWED			
		20			
QUALIFICATIONS OF THE FIRM					
PROPOSER	#1	#2	#3	AVERAGE	
Phillips & Jordan	20	20	19	19.67	
Ash-Britt	20	20	20	20.00	
DRC	18	20	20	19.33	
Arbor Masters	N/A	N/A	N/A	N/A	
Ceres	20	20	20	20.00	
Looks Great Services	15	20	19	18.00	
EVALUATION CRITERIA		POINTS ALLOWED			
		20			
PROJECT UNDERSTANDING AND APPROACH					
PROPOSER	#1	#2	#3	AVERAGE	
Phillips & Jordan	20	20	20	20.00	
Ash-Britt	18	20	20	19.33	
DRC	19	20	20	19.67	
Arbor Masters	N/A	N/A	N/A	N/A	
Ceres	20	20	19	19.67	
Looks Great Services	18	20	19	19.00	
EVALUATION CRITERIA		POINTS ALLOWED			
		20			
TECHNICAL APPROACH					
PROPOSER	#1	#2	#3	AVERAGE	
Phillips & Jordan	10	10	10	10.00	
Ash-Britt	10	10	9	10.00	
Arbor Masters	N/A	N/A	N/A	N/A	
DRC	10	10	10	10.00	
Ceres	10	10	10	10.00	
Looks Great Services	7	9	10	8.66	
EVALUATION CRITERIA		POINTS ALLOWED			
		10			
FEE FOR SERVICES/SCHEDULE					
PROPOSER	#1	#2	#3	AVERAGE	
Phillips & Jordan	19.38	19.38	19.38	19.38	
Ash-Britt	19.32	19.32	19.32	19.32	
DRC	17.83	17.83	17.83	17.83	
Arbor Masters	N/A	N/A	N/A	N/A	
Ceres	19.5	19.5	19.5	19.5	
Looks Great Services	20	20	20	20	

TOTALS	
Ceres	99.1
Phillips & Jordan	98.72
Ash-Britt	97.98
DRC	95.49
Looks Great Services	90.32
Arbor Masters	0

EVALUATORS

Jeremy Brown, Project Engineer, DCPW
Kenneth Johnson, Asst. Director, DCPW
Takeshia Martin, City Finance, Procurement

**A RESOLUTION
ENTITLED
A RESOLUTION PROVIDING FOR THE ACCEPTANCE AND EXECUTION OF THE
CONTRACT TO ACCEPT THE BID FROM THE LOWEST RESPONSIVE AND
RESPONSIBLE BIDDER MEETING SPECIFICATIONS, CONCRETE ENTERPRISES,
FOR PHASE III ALLEY IMPROVEMENTS FOR PUBLIC WORKS; REPEALING
RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH;
AND FOR OTHER PURPOSES.**

WHEREAS, Dougherty County, Georgia issued an invitation to bid for Phase III Alley Improvements for Public Works and received two bids to perform said services;

WHEREAS, the Board of Commissioners of Dougherty County, Georgia is hereby desirous of approving the proposal from the lowest responsive and responsible bidder meeting specifications, Concrete Enterprises, out of Albany, Georgia, to perform Phase III Alley Improvements for Public Works in the total amount of \$1,469,873.04, subject to execution by the acting County Administrator;

WHEREAS, funding for Phase III Alley Improvements for Public Works is available in TSPLOST; and

WHEREAS, the Board of Commissioners of Dougherty County, Georgia is hereby desirous of approving and executing the contract to accept the bid for Concrete Enterprises to perform Phase III Alley Improvements for Public Works, attached hereto and specifically incorporated herein by reference.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of Dougherty County, Georgia and it is hereby resolved by Authority of same as follows:

SECTION I The attached contract to accept the bid for Concrete Enterprises to perform Phase III Alley Improvements for Public Works is hereby approved and the acting County Administrator is hereby authorized to execute same. The acting County Administrator is hereby authorized to execute any and all other documents necessary to full implementation of said contract.

SECTION II All Resolutions or parts of Resolutions in conflict herewith are hereby repealed.

This the 1st day of April, 2024.

**BOARD OF COMMISSIONERS OF
DOUGHERTY COUNTY, GEORGIA**

BY: _____
Lorenzo L. Heard, Chairman

ATTEST:

County Clerk



PROCUREMENT RECOMMENDATION

DATE: March 19, 2024

TITLE: DOCO Alley Improvements Phase III

DEPARTMENT: DOCO Public Works 1575

REFERENCE NUMBER: 24-035

ACCOUNT NUMBER: TSPLOST

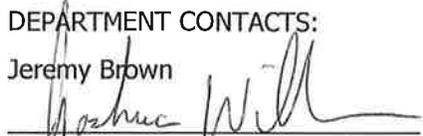
BUYER: Ricky Gladney

Alley Paving

DEPARTMENT CONTACTS:

BUDGETED AMOUNT: \$1,200,000

Jeremy Brown


Joshua Williams, Procurement Manager

RECOMMENDATION:

Recommend the purchase of roadway improvements from Concrete Enterprises, LLC for a total expenditure of \$1,496,873.04.

BACKGROUND INFORMATION:

The Project consists of Alley #11 located behind 3212 Gillionville Road. The remaining alleys are in the Radium Springs area. Alley #12 is located inside the block of S. Hibiscus Road to the West, Hollis Drive to the East and South, and Elizabeth Avenue to the north. Alley #13 is located behind the Brick Pointe Apartments on Holly Drive. Bordering roads are Holly Drive to the south and Roxanna Road to the east. Alley #14 is located inside the block of N Hibiscus Road to the west and south, Roxanna Road to the east, and Redbud Road to the north. Alley #15 is located inside the block of Barbragale Avenue to the north and east, Radium Springs Road to the west per Bid Ref. #24-017. The project was properly and legally advertised through local and state media outlets as well as directly solicited to sixteen (16) local vendors including seven (7) DBE vendors. Two (2) qualified bids were received with CE Construction of Georgia, LLC being the lowest responsive and responsible bidder.

COUNTY ADMINISTRATOR ACTION:

APPROVED

DISAPPROVED

HOLD

COMMENTS:

3/20/24
DATE


COUNTY ADMINISTRATOR

List of Documents Attached:

- Bid Tabulation
- GA Corporation Registration

FINANCE



Bid Ref. #24-035 Bid Negotiations
March 19, 2024

Dear Mr. Gladney,

CE Construction would like to thank you for meeting with our team this morning and the productive discussion regarding Bid Ref.#24-035 as referenced above. Upon review of the attached document showing the alternate piping that the County has chosen to accept and include in this bid package for a total value of \$1,496,873.04. CE Construction agrees to perform this work for the DOCO Alley Phase III project in accordance with the bid documents that have been presented. As it relates to Item #22, we agree that there shall be no cost increase for the change to increase the Connection from a 6" PVC Drain to an 8" PVC Drain. Lastly there is no additional cost associated with Item #49 for the Monitoring, Record Keeping, Water Sampling and Reporting for NPDES Permit. If your team has any additional questions, please feel free to reach out as needed. We look forward to continuing the working relationship as stated we are committed to this community and enjoy providing services to this community.

Warm Regards

Curt D. McDonald
General Manager

CC:
Job File
Jeremy Brown
Josh Williams
Adam Newman
Brad Rigdon
TJ Crittenden

CE CONSTRUCTION - BID TABULATION
 DOCO ALLEY IMPROVEMENTS PHASE III
 DOUGHERTY COUNTY, GEORGIA
 Project # 24-035

ITEM NO.	DESCRIPTION	QTY/UNIT	Original Bid		Calculation Difference/Note	Negotiated Final Pricing		Substitute with Alternate	
			UNIT PRICE	EXTENSION		UNIT PRICE	EXTENSION		
ALLEY #11 - GILLIONVILLE ALLEY									
1	Mobilization & Demobilization	1	LS	\$ 33,000.00	\$ 33,000.00		\$ 33,000.00	\$ 33,000.00	
2	Traffic Control	1	LS	\$ 7,500.00	\$ 7,500.00		\$ 7,500.00	\$ 7,500.00	
3	Bonding & Insurance	1	LS	\$ 5,550.00	\$ 5,550.00		\$ 5,550.00	\$ 5,550.00	
4	Construction Exit (Co)	2	EA	\$ 3,500.00	\$ 7,000.00		\$ 3,500.00	\$ 7,000.00	
5	Sediment Barrier (Sd1), Silt Fence Type (C)	392	LF	\$ 6.00	\$ 2,352.00		\$ 6.00	\$ 2,352.00	
6	Inlet Sediment Trap (Sd2)	6	EA	\$ 500.00	\$ 3,000.00		\$ 500.00	\$ 3,000.00	
7	Grassing, Temporary and Permanent	1	LS	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	\$ 2,500.00	
8	Slope Stabilization/Matt Blanket	242	SY	\$ 5.00	\$ 1,210.00		\$ 5.00	\$ 1,210.00	
9	Clearing, Demolition, and Disposal	1	LS	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	
10	Grading Complete	1	LS	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	
11	8" GAB	2,852	SY	\$ 23.33	\$ 66,537.16	\$ (12.84)	\$ 23.33	\$ 66,537.16	
12	Primer @ 0.3 GAL/SY	856	GAL	\$ 8.00	\$ 6,848.00		\$ 8.00	\$ 6,848.00	
13	2" 12.5 mm Superpave Asphaltic Concrete	300	TON	\$ 165.00	\$ 49,500.00		\$ 165.00	\$ 49,500.00	
14	6" PVC Storm Pipe	105	LF	\$ 22.00	\$ 2,310.00		\$ 22.00	\$ 2,310.00	
15	4" Cleanout	2	EA	\$ 500.00	\$ 1,000.00		\$ 500.00	\$ 1,000.00	
16	15" RCP Storm Pipe	333	LF	\$ 96.83	\$ 32,244.39	\$ (56.61)	\$ 34.78	\$ 11,581.74	Sub with #108 15" HDPE
17	18" RCP Storm Pipe	634	LF	\$ 96.83	\$ 61,390.22	\$ 0.22	\$ 53.50	\$ 33,919.00	Sub with #109 18" HDPE
18	24" RCP Storm Pipe	15	LF	\$ 144.00	\$ 2,160.00		\$ 75.28	\$ 1,129.20	Sub with #110 24" HDPE
19	30" RCP Storm Pipe	14	LF	\$ 207.00	\$ 2,898.00		\$ 144.45	\$ 2,022.30	Sub with #111 30" HDPE
20	Drop Inlet, Precast GDOT 1019A, Type A	5	EA	\$ 6,000.00	\$ 30,000.00		\$ 6,000.00	\$ 30,000.00	
21	Drop Inlet, Precast GDOT 1019A, Type C	1	EA	\$ 6,000.00	\$ 6,000.00		\$ 6,000.00	\$ 6,000.00	
22	Connection to 8" PVC Drain	1	LS	\$ 1,200.00	\$ 1,200.00	Bid 6" PVC	\$ 1,200.00	\$ 1,200.00	No cost increase
ALLEY #11 SUBTOTAL				\$ 374,199.77			\$ 324,159.40		
ALLEY #12 - HOLLIS ALLEY									
23	Mobilization & Demobilization	1	LS	\$ 42,000.00	\$ 42,000.00		\$ 42,000.00	\$ 42,000.00	
24	Traffic Control	1	LS	\$ 7,500.00	\$ 7,500.00		\$ 7,500.00	\$ 7,500.00	
25	Bonding & Insurance	1	LS	\$ 7,100.00	\$ 7,100.00		\$ 7,100.00	\$ 7,100.00	
26	Construction Exit (Co)	7	EA	\$ 3,500.00	\$ 24,500.00		\$ 3,500.00	\$ 24,500.00	
27	Inlet Sediment Trap (Sd2)	7	EA	\$ 500.00	\$ 3,500.00		\$ 500.00	\$ 3,500.00	
28	Hay Bale Check Dams (Cd)	12	EA	\$ 250.00	\$ 3,000.00		\$ 250.00	\$ 3,000.00	
29	Dust Control (Du)	1	LS	\$ 1,500.00	\$ 1,500.00		\$ 1,500.00	\$ 1,500.00	
30	Grassing, Temporary and Permanent	1	LS	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	\$ 2,500.00	
31	Clearing, Demolition, and Disposal	1	LS	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	
32	Grading Complete	1	LS	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	
33	Regrade 130 LF Road Side Ditch	1	LS	\$ 3,250.00	\$ 3,250.00		\$ 3,250.00	\$ 3,250.00	
34	Regrade 100 Road Side Ditch	1	LS	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	\$ 2,500.00	
35	Regrade 200 LF Road Side Ditch	1	LS	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00	\$ 5,000.00	
36	Regrade 50 LF Road Side Ditch	1	LS	\$ 1,250.00	\$ 1,250.00		\$ 1,250.00	\$ 1,250.00	
37	8" GAB	4,203	SY	\$ 23.33	\$ 98,055.99	\$ (0.01)	\$ 23.33	\$ 98,055.99	
38	Primer @ 0.3 GAL/SY	1,261	GAL	\$ 8.00	\$ 10,088.00		\$ 8.00	\$ 10,088.00	
39	2" 12.5 mm Superpave Asphaltic Concrete	447	TON	\$ 165.00	\$ 73,755.00		\$ 165.00	\$ 73,755.00	
40	Remove and Relocate Fence	255	LF	\$ 18.00	\$ 4,590.00		\$ 18.00	\$ 4,590.00	
41	15" RCP Storm Pipe	60	LF	\$ 97.00	\$ 5,820.00		\$ 34.78	\$ 2,086.80	Sub with #108 15" HDPE
42	18" RCP Storm Pipe	660	LF	\$ 97.00	\$ 64,020.00		\$ 53.50	\$ 35,310.00	Sub with #109 18" HDPE
43	24" RCP Storm Pipe	58	LF	\$ 144.00	\$ 8,352.00		\$ 75.28	\$ 4,366.24	Sub with #110 24" HDPE
44	Doghouse Manhole	1	EA	\$ 6,000.00	\$ 6,000.00		\$ 6,000.00	\$ 6,000.00	
45	Drop Inlet, Precast GDOT 1019A, Type A	6	EA	\$ 6,000.00	\$ 36,000.00		\$ 6,000.00	\$ 36,000.00	
46	Drop Inlet, Precast GDOT 1019A, Type C	1	EA	\$ 6,000.00	\$ 6,000.00		\$ 6,000.00	\$ 6,000.00	
47	Junction Box	1	EA	\$ 6,000.00	\$ 6,000.00		\$ 6,000.00	\$ 6,000.00	
48	Remove and Replace Asphalt	165	SF	\$ 15.00	\$ 2,475.00		\$ 15.00	\$ 2,475.00	
49	Monitoring, Record Keeping, Water Sampling & Reporting for NPDES Permit (5 Months)	1	LS			No Bid			Still required to provide
ALLEY #12 SUBTOTAL				\$ 474,755.99			\$ 438,327.03		
ALLEY #13 - HOLLY ALLEY									
50	Mobilization & Demobilization	1	LS	\$ 29,000.00	\$ 29,000.00		\$ 29,000.00	\$ 29,000.00	
51	Traffic Control	1	LS	\$ 4,000.00	\$ 4,000.00		\$ 4,000.00	\$ 4,000.00	
52	Bonding & Insurance	1	LS	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00	\$ 5,000.00	
53	Construction Exit (Co)	2	EA	\$ 3,500.00	\$ 7,000.00		\$ 3,500.00	\$ 7,000.00	
54	Inlet Sediment Trap (Sd2)	6	EA	\$ 500.00	\$ 3,000.00		\$ 500.00	\$ 3,000.00	
55	Grassing, Temporary and Permanent	1	LS	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	\$ 2,500.00	
56	Clearing, Demolition, and Disposal	1	LS	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	
57	Grading Complete	1	LS	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	
58	8" GAB	2,931	SY	\$ 23.33	\$ 68,380.23	\$ (0.77)	\$ 23.33	\$ 68,380.23	
59	Primer @ 0.3 GAL/SY	880	GAL	\$ 8.00	\$ 7,040.00		\$ 8.00	\$ 7,040.00	
60	2" 12.5 mm Superpave Asphaltic Concrete	303	TON	\$ 165.00	\$ 49,995.00		\$ 165.00	\$ 49,995.00	
61	Remove and Relocate Sign	1	EA	\$ 500.00	\$ 500.00		\$ 500.00	\$ 500.00	
62	15" RCP Storm Pipe	32	LF	\$ 97.00	\$ 3,104.00		\$ 34.78	\$ 1,112.96	Sub with #108 15" HDPE
63	18" RCP Storm Pipe	603	LF	\$ 97.00	\$ 58,491.00		\$ 53.50	\$ 32,260.50	Sub with #109 18" HDPE
64	Drop Inlet, Precast GDOT 1019A, Type A	4	EA	\$ 6,000.00	\$ 24,000.00		\$ 6,000.00	\$ 24,000.00	
65	Drop Inlet, Precast GDOT 1019A, Type C	1	EA	\$ 6,000.00	\$ 6,000.00		\$ 6,000.00	\$ 6,000.00	
66	Drop Inlet, Precast GDOT 1019A, Type E	1	EA	\$ 6,000.00	\$ 6,000.00		\$ 6,000.00	\$ 6,000.00	
67	Adjust Rim to Grade	1	EA	\$ 500.00	\$ 500.00		\$ 500.00	\$ 500.00	
ALLEY #13 SUBTOTAL				\$ 324,510.23			\$ 296,288.69		
ALLEY #14 - HIBISCUS ALLEY									
68	Mobilization & Demobilization	1	LS	\$ 19,500.00	\$ 19,500.00		\$ 19,500.00	\$ 19,500.00	
69	Traffic Control	1	LS	\$ 7,500.00	\$ 7,500.00		\$ 7,500.00	\$ 7,500.00	
70	Bonding & Insurance	1	LS	\$ 3,250.00	\$ 3,250.00		\$ 3,250.00	\$ 3,250.00	
71	Construction Exit (Co)	2	EA	\$ 3,500.00	\$ 7,000.00		\$ 3,500.00	\$ 7,000.00	
72	Sediment Barrier (Sd1), Silt Fence Type (A)	550	LF	\$ 6.00	\$ 3,300.00		\$ 6.00	\$ 3,300.00	
73	Inlet Sediment Trap (Sd2)	5	EA	\$ 500.00	\$ 2,500.00		\$ 500.00	\$ 2,500.00	
74	Hay Bale Check Dams (Cd)	2	EA	\$ 250.00	\$ 500.00		\$ 250.00	\$ 500.00	
75	Grassing, Temporary and Permanent	1	LS	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	\$ 2,500.00	
76	Clearing, Demolition, and Disposal	1	LS	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	
77	Grading Complete	1	LS	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	
78	Regrade 77 LF Roadside Ditch	1	LS	\$ 1,925.00	\$ 1,925.00		\$ 1,925.00	\$ 1,925.00	
79	8" GAB	1,423	SY	\$ 23.33	\$ 33,198.59	\$ (0.41)	\$ 23.33	\$ 33,198.59	
80	Primer @ 0.3 GAL/SY	427	GAL	\$ 8.00	\$ 3,416.00		\$ 8.00	\$ 3,416.00	
81	2" 12.5 mm Superpave Asphaltic Concrete	159	TON	\$ 165.00	\$ 26,235.00		\$ 165.00	\$ 26,235.00	
82	15" RCP Storm Pipe	139	LF	\$ 97.00	\$ 13,483.00		\$ 34.78	\$ 4,834.42	Sub with #108 15" HDPE
83	Drop Inlet, Precast GDOT 1019A, Type A	5	EA	\$ 6,000.00	\$ 30,000.00		\$ 6,000.00	\$ 30,000.00	

84	Junction Box	1	EA	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
85	Doghouse Junction Box	1	EA	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
86	Adjust Rim to Grade	1	EA	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
87	Grout Plug Existing Pipe Ends	3	EA	\$ 500.00	\$ 1,500.00	\$ 500.00	\$ 1,500.00
ALLEY #14 SUBTOTAL				\$ 218,307.59		\$ 209,859.01	
ALLEY #15 - BARBARAGALE SOUTH ALLEY							
88	Mobilization & Demobilization	1	LS	\$ 19,500.00	\$ 19,500.00	\$ 19,500.00	\$ 19,500.00
89	Traffic Control	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
90	Bonding & Insurance	1	LS	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00
91	Construction Exit (Co)	2	EA	\$ 3,500.00	\$ 7,000.00	\$ 3,500.00	\$ 7,000.00
92	Inlet Sediment Trap (Sd2)	2	EA	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
93	Hay Bale Check Dams (Cd)	2	EA	\$ 250.00	\$ 500.00	\$ 250.00	\$ 500.00
94	Mulching, Grassing, Temporary and Permanent	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
95	Clearing, Demolition, and Disposal	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
96	Grading Complete	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
97	Regrade 163 LF Road Side Ditch	1	LS	\$ 4,075.00	\$ 4,075.00	\$ 4,075.00	\$ 4,075.00
98	8" GAB	1,745	SY	\$ 23.33	\$ 40,710.85	\$ 23.33	\$ 40,710.85
99	Primer @ 0.3 GAL/SY	524	GAL	\$ 8.00	\$ 4,192.00	\$ 8.00	\$ 4,192.00
100	2" 12.5 mm Superpave Asphaltic Concrete	181	TON	\$ 165.00	\$ 29,865.00	\$ 165.00	\$ 29,865.00
101	15" RCP Storm Pipe	277	LF	\$ 97.00	\$ 26,869.00	\$ 34.78	\$ 9,634.06
102	18" RCP Storm Pipe	32	LF	\$ 97.00	\$ 3,104.00	\$ 53.50	\$ 1,712.00
103	Drop Inlet, Precast GDOT 1019A, Type A	2	EA	\$ 6,000.00	\$ 12,000.00	\$ 6,000.00	\$ 12,000.00
104	Relocate Tele Pedestal	1	EA	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
ALLEY #15 SUBTOTAL				\$ 217,065.85		\$ 198,438.91	
ALLOWANCES							
105	Landscaping Allowance		Lump Sum	\$ 5,000.00		\$ 5,000.00	
106	Utility Relocation/Adjustment Allowance		Lump Sum	\$ 8,000.00		\$ 8,000.00	
107	Unsuitable Materials Allowance		Lump Sum	\$ 17,000.00		\$ 17,000.00	
ALLOWANCE SUBT				\$ 30,000.00		\$ 30,000.00	
Total Base Bid (Items # 1-107)				\$ 1,638,839.43	\$ (70.57)	Total Revised Amount	\$ 1,496,873.04
						AMOUNT OF CONTRACT	

Sub with #108 15" HDPE
Sub with #109 24" HDPE

Alternate Bid Items

108	15" HDPE Storm Pipe	841	LF	\$ 34.78	\$ 29,249.98
109	18" HDPE Storm Pipe	1,929	LF	\$ 53.50	\$ 103,201.50
110	24" HDPE Storm Pipe	73	LF	\$ 75.28	\$ 5,495.44
111	30" HDPE Storm Pipe	14	LF	\$ 144.45	\$ 2,022.30

Additive Bid Items

112	Remove and Replace Unsuitable Material	Cubic Yard	\$ 35.00
113	Concrete Driveway Removal	Square Foot	\$ 6.00
114	6" Concrete Driveway	Square Foot	\$ 12.50
115	Sodding	Square Yard	\$ 5.00
116	Relocate Gas Line	Each	\$ 5,000.00
117	Additional Footage of Gas Line Relocation	Linear Foot	\$ 75.00
118	Reinstate Gas Service	Each	\$ 1,500.00
119	Relocate Water Main	Each	\$ 3,000.00
120	Additional Footage of Water Main Relocation	Linear Foot	\$ 120.00
121	Reinstate Water Service	Each	\$ 1,500.00

Note: Dougherty County reserves the right to deduct, substitute or adjust any of the line items listed above. Alternate & Additive items, at the discretion of Dougherty County, will be used to determine low bidder.

Company Name _____

**A RESOLUTION
ENTITLED
A RESOLUTION PROVIDING FOR THE ACCEPTANCE AND APPROVAL AND
EXECUTION OF AGREEMENT WITH GRANICUS TO PROVIDE PRODUCT,
MAINTENANCE, SET UP, CONFIGURATION AND SERVICES FOR GOVERNMENT
EXPERIENCE CLOUD (SERVE); REPEALING RESOLUTIONS OR PARTS OF
RESOLUTIONS IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.**

WHEREAS, the Board of Commissioners of Dougherty County, Georgia has considered and is hereby desirous of approving and executing an agreement with Granicus, out of Denver, Colorado, to provide product, maintenance, set up, configuration and services for the Government Experience Cloud (SERVE) in the amount of \$48,820.00, along with maintenance costs for the same in year two in the amount of \$21,464.20, and maintenance costs in year three in the amount of \$22,966.69;

WHEREAS, funding for the first year will be available in the General Fund-Contingency;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Dougherty County, Georgia and it is hereby resolved by Authority of the same as follows:

SECTION I The attached agreement for Granicus to provide product, maintenance, set up, configuration and services for the Government Experience Cloud (SERVE) in the amount of \$48,820.00 along with maintenance costs for the same in year two in the amount of \$21,464.20 and maintenance costs for year three in the amount of \$22,966.69 is hereby approved and the Chairman of the Board of Commissioners of Dougherty County, Georgia and acting County Administrator are hereby authorized to execute the same as well as any other documents necessary to the full implementation of the agreement.

SECTION II All Resolutions or parts of Resolutions in conflict herewith are hereby repealed.

This the 1st day of April, 2024.

BOARD OF COMMISSIONERS OF
DOUGHERTY COUNTY, GEORGIA

By: _____
Lorenzo L. Heard, Chairman

ATTEST:

County Clerk

THIS IS NOT AN INVOICE

Order Form
Prepared for
Dougherty County GA

Granicus Proposal for Dougherty County GA

ORDER DETAILS

Prepared By: Luke Mulvaney
Phone:
Email: luke.mulvaney@granicus.com
Order #: Q-325808
Prepared On: 17 Jan 2024
Expires On: 11 Mar 2024

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 36 months.

The subscription includes the following domain(s) and subdomain(s):
<https://www.dougherty.ga.us/>

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Government Experience Cloud Subscription Fees		
Solution	Billing Frequency	Annual Fee
Government Experience Cloud (SERVE)	Annual	\$20,060.00

Government Experience Cloud Set-up and Training Fees		
Solution	Billing Frequency	Fee
Government Experience Cloud (SERVE) Set-up & Configuration	Up Front	\$28,260.00
Government Experience Cloud (SERVE) Training	Up Front	\$500.00
SUBTOTAL:		\$28,760.00

Communications Cloud Tier:
for up to 5000 subscribers

FUTURE YEAR PRICING

Solution(s)	Period of Performance	
	Year 2	Year 3
Government Experience Cloud (SERVE)	\$21,464.20	\$22,966.69

**A RESOLUTION
ENTITLED
A RESOLUTION DECLARING AS SURPLUS THE
ATTACHED LIST OF EQUIPMENT AND VEHICLES;
PROVIDING FOR DISPOSAL OF OR SALE OF SAME VIA
AN ONLINE AUCTION; REPEALING PRIOR RESOLUTIONS
IN CONFLICT; AND FOR OTHER PURPOSES.**

WHEREAS, Dougherty County, Georgia owns the attached list of equipment and vehicles; and

WHEREAS, the County has neither an immediate or foreseeable future use for said equipment and vehicles;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Dougherty County, Georgia and **IT IS HEREBY RESOLVED** by Authority of same:

SECTION I. That the equipment and vehicles specified in the list attached hereto are hereby declared surplus and the Assistant County Administrator or County Clerk are authorized to dispose of or to sell the same via an online auction.

SECTION II. That the Assistant County Administrator or County Clerk are authorized to execute documents necessary to effectuate sale of said equipment and vehicles.

SECTION III. All resolutions or parts of resolutions in conflict herewith are repealed.

BOARD OF COMMISSIONERS OF
DOUGHERTY COUNTY, GEORGIA

By: _____
CHAIRMAN

COUNTY CLERK
Adopted: April 1, 2024

ADSIU		
Description	Unit Number	Condition
Royal Sovereign RBC 1003 Cash Counter		Poor
4 Rims and Tires 33X12.50R22		Poor
1 Rim and Tire 265/35R22		Poor
2 Rims and Tires 215/65R16		Poor
Speaker Box		Fair
Ryobi Weed Eater 31cc 16" cut		Poor
Bolens Weed Eater 31cc 16" cut		Poor
Briggs & Stratton Lawn Mower 5HP 21" cut		Poor
Pressure Washer 2300psi 2gpm		Poor
Motorola Radio Charger		Good
2012 Chevrolet Camaro	32-22-1263	Poor
2002 Chevrolet Tahoe	32-22-4810	Poor
2008 Chevrolet Tahoe	59-0829	Fair
2000 Toyota Avalon	32-22-0090	Poor
Elections		
Description	Unit Number	Condition
Brown Desk		Fair
2 Desk Chairs		Poor
Flat Bed		Poor
EMS		
Description	Unit Number	Condition
4 Lucas 2 Carrying Cases		Poor
15 Mattresses		Poor
2 Box Springs		Poor
3 Sofas		Poor
Metal Bed Frame		Poor
Desk		Poor
Wooden Chair		Poor
Hisense 43" TV		Poor

EMS Continued		
Description	Unit Number	Condition
10 Dell Monitors		Poor
2 Dell Rugged Laptops	9NWLNY1, 5PD5TG2	Poor
3 Dell Optiplex 3020	91C9382, 5XD3MR2, 2GFDP22	Poor
Dell Precision T1700	261ZV52	Poor
Dell Optiplex 3070	42JCB03	Poor
Human Resources		
Description	Unit Number	Condition
Ricoh Copier	9235723	Good
2 Dell Monitors	2418457694, 1000825H09	Fair
Acer Monitor	4.71389E+11	Poor
Fellow Shredder		Poor
Fan	61351213	Poor
Dell Optiplex 3070		Fair
2 Metal Organizers		Good
Desk Chair		Good
Rolodex		Good
Hole Punchers		Fair
Library		
Description	Unit Number	Condition
3 DVD Cabinets		Poor
Police Department		
Description	Unit Number	Condition
5 Rolling Chairs		Poor
2 Chairs		Poor
3 Brown Desks		Poor
2 Brown Cabinets		Poor
2 Gray Metal Filing Cabinets		Poor
Sylvania TV		Fair

Police Department Continued		
Description	Unit Number	Condition
Toshiba TV		Fair
RCA Stereo System		Fair
Blackboard		Poor
Public Works		
Description	Unit Number	Condition
2 Carlyle Napa 2.5 Ton Floor Jack		Good
2 Troybilt Pressure Washers		Poor
Robinair 34788 134A A/C Machine		Good
Pro Cut On Car Brake Lathe	530837	Good
Lot of Misc Hoses, Impact Chain Breaker, Riviter		Good
Lot Chain Saws		Poor
John Deere Motorgrader Wheel & Tire		Fair
22 Sunex Air Jack		Good
25 Ton OTC Air Jack		Fair
2 Mechanic Creepers		Fair
Solid Waste		
Description	Unit Number	Condition
2003 Peterbilt 330Water Truck & Attachment	54336	Poor
Water Truck Attachment	54336A	Fair
2007 Peterbilt 357 Dump Truck	51285	Poor
2009 Massey Ferguson 4WD 5465 Tractor	540970	Fair



222 Pine Avenue, Suite 540, Post Office Box 1827
Albany, Georgia 31702-1827

ALCOHOL LICENSE APPLICATION

Date of Application: 1/10/2024

New Applicant

Transfer of Ownership

INSTRUCTIONS: Every question must be answered, typewritten or printed legibly in ink. If the space provided is not sufficient, answer the question on a separate sheet and indicate in the space provided that a separate sheet is attached. When completed the application must be dated, signed and verified, under oath by the applicant and filed with the License Inspector, City of Albany, 240 Pine Ave, Ste 150, Albany, Georgia 31701. with all supporting documents and a money order, cashier's or certified check for the exact fee. **Please schedule an appointment with the Chief Licensing Inspector by calling 229-431-2118.** Appointments are scheduled Tuesdays and Thursdays from 10 a.m. to 2 p.m.

Check Appropriate Block(s):

- | | | |
|---|---|--|
| <input type="checkbox"/> BEER, Consumption \$500 | <input type="checkbox"/> WINE, Consumption \$350 | <input type="checkbox"/> LIQUOR, Package/Consumption \$2,000 |
| <input checked="" type="checkbox"/> BEER, Package \$400 | <input checked="" type="checkbox"/> WINE, Package \$350 | <input type="checkbox"/> LIQUOR, Wholesale/Manufacture \$3,000 |
| <input type="checkbox"/> BEER, Brewers \$3,000 | <input type="checkbox"/> WINE, Manufacture \$1,000 | <input type="checkbox"/> PACKAGE-Liquor, Beer, and Wine \$2,000 |
| <input type="checkbox"/> BEER, Wholesale \$750 | <input type="checkbox"/> WINE, Wholesale \$500 | <input type="checkbox"/> CONSUMPTION-Liquor, Beer and Wine \$2,500 |

CORPORATION NAME: Jimmy Sylvester Investments LLC.			
TRADE NAME OF BUSINESS: Kash Food Mart			
BUSINESS ADDRESS: 3333 Sylvester Hwy.		BUSINESS PHONE: 229-406-4998	
CITY: Albany	STATE: GA	ZIP CODE: 31705	COUNTY IN WHICH BUSINESS IS LOCATED: Dougherty

MAILING ADDRESS IF DIFFERENT FROM BUSINESS ADDRESS

MAILING ADDRESS:		
CITY:	STATE:	ZIP CODE NUMBER:
THIS APPLICATION IS FILED BY:		
<input type="checkbox"/> SINGLE PROPRIETOR <input type="checkbox"/> PARTNERSHIP <input checked="" type="checkbox"/> CORPORATION (Documents Required) <input type="checkbox"/> PRIVATE CLUB (Documents Required)		

GENERAL INFORMATION LICENSEE

1. FULL NAME OF LICENSEE: Azim Abdul Sultan Shroff			
ADDRESS OF LEGAL RESIDENCE: 1420 Scenic View Trace			
CITY: Lawrenceville	STATE: GA	ZIP CODE: 30044	COUNTY OF RESIDENCE: Gwinnett
MOBILE PHONE: 678-234-1481		EMAIL: AMYNPUNJANI19@GMAIL.COM	AGE: 56
2. FULL NAME OF LICENSEE:			
ADDRESS OF LEGAL RESIDENCE:			
CITY:	STATE:	ZIP CODE:	COUNTY OF RESIDENCE:
MOBILE PHONE:		EMAIL:	AGE:

(A). If applicant resided at current residence less than 2 years list past address:

3. Manager/ Responsible Person Information (Agent): Managed by Applicant (Go to question #4)

Name: Lester Mills Jr. Age: 43 Phone # (229) 364-9071

Address: 3203 Sylvester Hwy. Lot 35 City: Albany State: GA Zip: 31705

CERTIFICATION OF APPOINTMENT

I, Azim Abdul Sultan Shroff the applicant of this alcohol application do hereby appoint the above agent who resides within the County of Dougherty, in the State of Georgia as my lawful and true manager/responsible person who conducts business for this establishment. This certification becomes a part of this application for the business known as Kash Food Mart at 3333 Sylvester Hwy. Albany, GA 31705

[Signature] 1-17-2024 Azim Shroff 01/17/2024
Agent Signature Date Applicant Signature Date

4. List all Corporations or firms associated with this business or its principal officers and their percentages of ownership (attach list if necessary):

	Name	Address	Percentage
A	Jimmy Sylvester Investments LLC.	3333 Sylvester Hwy. Albany, GA	100%
B			
C			

5. List the owner of the property or the property manager & company who issued the lease (include address & phone number): Check one: Leased 24 # of Months Purchased/Owner

Sylvester Investments LLC 3333 Sylvester Hwy. Albany, GA 31705

6. Has the applicant or any person listed in this application ever been convicted of any felony under federal or state law? YES ___ NO . If yes, please provide details for each instance.

7. Has the applicant or any person listed in this application ever been convicted of any violation of federal or state law or regulation respecting to the manufacture, possession or sale of alcoholic beverages or who has forfeited his or her bond to appear in court to answer charges for any such violations?

YES ___ NO . If yes, please provide details for each instance.

8. Have you ever been denied or had an alcohol license that has been revoked?

YES ___ NO . If yes give date, location, and reasons.

9. TYPE OF BUSINESS: (Check One)

- RESTAURANT
- PUB/TAVERN
- NIGHTCLUB/LOUNGE/BAR
- HOTEL/MOTEL
- PRIVATE CLUB (NON-PROFIT)

- CONVENIENCE/GROCERY STORE
- PACKAGE STORE
- MULTI-PURPOSE FACILITY
- MUNICIPAL FACILITY
- OTHER (SPECIFY _____)

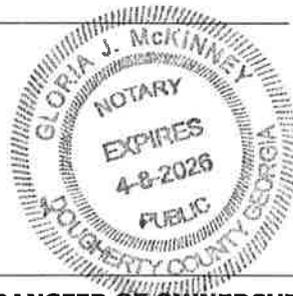
OATH

10. I, Azim Abdul Sultan Shroff (The Applicant), being duly sworn according to law, do swear or affirm that the facts stated in the above application are true and correct. Further that any false information that I have provided and should have known to be false may lead this application to be denied or revoked if it is discovered at a later date. Notwithstanding having criminal charges brought against me for false statements. I will promptly notify the License Inspector of any changes to the above information. I have read, understand, and also agree to abide by the Ordinances for Dougherty County, and any State or Federal Laws or regulations governing the service or sale of alcoholic beverages. I further swear or affirm that this application is made in order to procure an alcoholic beverage license in Dougherty County, Georgia.

I am aware of the age requirement for the admittance to alcoholic establishments, Days and Hours of Sale, and the requirement for Alcoholic Beverage Handlers Cards. I further certify that my business meets the required specifications and qualifications for the type of business as indicated above.

SIGNATURE OF APPLICANT(S):

1. Azim Shroff
2. _____



Sworn to and subscribed before me this 17th day of January, 2024.
Gloria J. McKinney
 NOTARY PUBLIC

OFFICE USE ONLY

PROXIMITIES (LEAVE BLANK IF A TRANSFER OF OWNERSHIP):

A. Nearest School: _____ + Feet From: Transfer
 (Must be greater than 300 ft. for beer and wine, 600 ft. for distilled spirits)

B. Nearest Church: _____ + Feet From: Transfer
 (Must be greater than 300 ft.)

C. Other Distances:

1. _____ feet.
 (Distance between Bars, Nightclubs, Taverns, Lounges within 1,000 feet of this applied location.)
2. _____ feet.
 (If requested location is within 300 feet of Government owned or operated Alcohol Treatment Center.)
3. _____ feet.
 (If requested location is within 300 feet of any Housing Authority Property.)

D. Package Stores _____ feet from existing package store _____
 located at _____ (Must be greater than 1,500 ft.)

Is this location or has this location been licensed for alcohol? Yes No

If Yes, License Number: DA21-000007 Last Year Licensed: 2023

Business Name: SYLVESTER FOOD LLC

Licensee: SYLVESTER FOOD LLC- FARYAL CHEEMA

Lic.No. DA24-000001

Fee \$ 750.00

ABC Date 01/18/2024

Accepted by: MJM 

ADDITIONAL INFORMATION

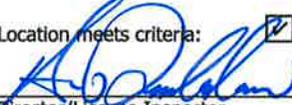
WORK SESSION DATE: March 25, 2024

REGULAR MEETING DATE: April 1st, 2024

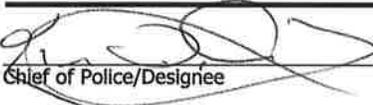
ZONING: C-3  DISTRICT: 6 

Applicant(s) meet criteria: Yes No 

Location meets criteria: Yes No

 Director/License Inspector 3/5/2024 Date

Recommendation: Approved Disapproved

 Chief of Police/Designee 1-25-24 Date

County Clerk/Designee _____ Date _____

Remarks:

Approved Disapproved

NOTICE OF APPLICATION FOR BEER AND WINE LICENSE
 I, Azim Abdul Sultan Shroff, trading as Kash Food Mart at 2201 Oglethorpe Blvd., Albany, Georgia 31705, give notice that I have applied for an Alcohol License transfer by the Dougherty County Commission at 10:00 am on April 1, 2024, at 222 Pine Ave., Room 100, Albany GA 31701. Run Dates: March 2, 9, 16 & 23, 2024.

COMMENTS:



222 Pine Avenue, Suite 540, Post Office Box 1827
Albany, Georgia 31702-1827

ALCOHOL LICENSE APPLICATION

Date of Application: February 29, 2024

New Applicant

Transfer of Ownership

INSTRUCTIONS: Every question must be answered, typewritten or printed legibly in ink. If the space provided is not sufficient, answer the question on a separate sheet and indicate in the space provided that a separate sheet is attached. When completed the application must be dated, signed and verified, under oath by the applicant and filed with the License Inspector, City of Albany, 240 Pine Ave, Ste 150, Albany, Georgia 31701. with all supporting documents and a money order, cashier's or certified check for the exact fee. **Please schedule an appointment with the Chief Licensing Inspector by calling 229-431-2118.** Appointments are scheduled Tuesdays and Thursdays from 10 a.m. to 2 p.m.

Administrative Fee: \$50

Check Appropriate Block(s):

- | | | |
|---|---|--|
| <input type="checkbox"/> BEER, Consumption \$500 | <input type="checkbox"/> WINE, Consumption \$350 | <input type="checkbox"/> LIQUOR, Package/Consumption \$2,000 |
| <input checked="" type="checkbox"/> BEER, Package \$400 | <input checked="" type="checkbox"/> WINE, Package \$350 | <input type="checkbox"/> LIQUOR, Wholesale \$3,000 |
| <input type="checkbox"/> BEER, Brewers \$3,000 | <input type="checkbox"/> WINE, Manufacture \$1,000 | <input type="checkbox"/> PACKAGE-Liquor, Beer, and Wine \$2,000 |
| <input type="checkbox"/> BEER, Wholesale \$750 | <input type="checkbox"/> WINE, Wholesale \$500 | <input type="checkbox"/> CONSUMPTION-Liquor, Beer and Wine \$2,500 |
| | | <input type="checkbox"/> LIQUOR, Manufacture \$3,000 |

CORPORATION NAME: SVR Brands Inc.			
TRADE NAME OF BUSINESS: Big E Country Store			
BUSINESS ADDRESS: 2100 Cordele Rd.		BUSINESS PHONE: (229) 471-4871	
CITY:	STATE:	ZIP CODE:	COUNTY IN WHICH BUSINESS IS LOCATED: Dougherty

MAILING ADDRESS IF DIFFERENT FROM BUSINESS ADDRESS

MAILING ADDRESS: 4774 Stone Summit Way		
CITY: Buford	STATE: Georgia	ZIP CODE NUMBER: 30519
THIS APPLICATION IS FILED BY:		
<input type="checkbox"/> SINGLE PROPRIETOR <input type="checkbox"/> PARTNERSHIP <input checked="" type="checkbox"/> CORPORATION (Documents Required) <input type="checkbox"/> PRIVATE CLUB (Documents Required)		

GENERAL INFORMATION LICENSEE

1. FULL NAME OF LICENSEE: Prashant Patel			
ADDRESS OF LEGAL RESIDENCE: 4774 Stone Summit Way			
CITY: Buford	STATE: Georgia	ZIP CODE: 30519	COUNTY OF RESIDENCE: Hall
MOBILE PHONE: (678-488-6078)		EMAIL: prashantpharma2@gmail.com	AGE: 41
2. FULL NAME OF LICENSEE:			
ADDRESS OF LEGAL RESIDENCE:			
CITY:	STATE:	ZIP CODE:	COUNTY OF RESIDENCE:
MOBILE PHONE:		EMAIL:	AGE:

(A). If applicant resided at current residence less than 2 years list past address:

3. Manager/ Responsible Person Information (Agent): Managed by Applicant (Go to question #4)

Name: Sonya King Age: 43 Phone # (229) 255-9195
Address: 821 10th Ave. Apt. B City: Albany State: Ga. Zip: 31701

CERTIFICATION OF APPOINTMENT

I, Prashant Patel the applicant of this alcohol application do hereby appoint the above agent who resides within the County of Dougherty, in the State of Georgia as my lawful and true manager/responsible person who conducts business for this establishment. This certification becomes a part of this application for the business known as Big E Country Store at 2100 Cordele Rd.

Sonya King 3-8-24 [Signature] 3/13/2024
Agent Signature Date Applicant Signature Date

4. List all Corporations or firms associated with this business or its principal officers and their percentages of ownership (attach list if necessary):

	Name	Address	Percentage
A	<u>SVR Brands Inc.</u>	<u>4774 Stone Summit Way Buford, Ga. 30519</u>	<u>100%</u>
B	<u></u>	<u></u>	<u></u>
C	<u></u>	<u></u>	<u></u>

5. List the owner of the property or the property manager & company who issued the lease (include address & phone number): Check one: Leased ___ # of Months Purchased/Owner

Pitts Bros. Partnership LLC. 134 CreekrIDGE Dr. Leesburg, Ga. 31763 (229) 392-4571

6. Has the applicant or any person listed in this application ever been convicted of any felony under federal or state law? YES ___ NO . If yes, please provide details for each instance.

7. Has the applicant or any person listed in this application ever been convicted of any violation of federal or state law or regulation respecting to the manufacture, possession or sale of alcoholic beverages or who has forfeited his or her bond to appear in court to answer charges for any such violations?

YES ___ NO . If yes, please provide details for each instance.

8. Have you ever been denied or had an alcohol license that has been revoked?

YES ___ NO . If yes give date, location, and reasons.

9. TYPE OF BUSINESS: (Check One)

- RESTAURANT
- PUB/TAVERN
- NIGHTCLUB/LOUNGE/BAR
- HOTEL/MOTEL
- PRIVATE CLUB (NON-PROFIT)

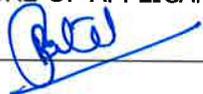
- CONVENIENCE/GROCERY STORE
- PACKAGE STORE
- MULTI-PURPOSE FACILITY
- MUNICIPAL FACILITY
- OTHER (SPECIFY _____)

OATH

10. I, Prashant Patel (The Applicant), being duly sworn according to law, do swear or affirm that the facts stated in the above application are true and correct. Further that any false information that I have provided and should have known to be false may lead this application to be denied or revoked if it is discovered at a later date. Notwithstanding having criminal charges brought against me for false statements. I will promptly notify the License Inspector of any changes to the above information. I have read, understand, and also agree to abide by the Ordinances for Dougherty County, and any State or Federal Laws or regulations governing the service or sale of alcoholic beverages. I further swear or affirm that this application is made in order to procure an alcoholic beverage license in Dougherty County, Georgia.

I am aware of the age requirement for the admittance to alcoholic establishments, Days and Hours of Sale, and the requirement for Alcoholic Beverage Handlers Cards. I further certify that my business meets the required specifications and qualifications for the type of business as indicated above.

SIGNATURE OF APPLICANT(S):

1. 
2. _____



Sworn to and subscribed before me this 13th day of March, 2024.
Latosha R. Evans
 NOTARY PUBLIC

OFFICE USE ONLY

PROXIMITIES (LEAVE BLANK IF A TRANSFER OF OWNERSHIP):

A. Nearest School: _____ + Feet From: Transfer
 (Must be greater than 300 ft. for beer and wine, 600 ft. for distilled spirits)

B. Nearest Church: _____ + Feet From: Transfer
 (Must be greater than 300 ft.)

- C. Other Distances:
1. N/A _____ feet.
 (Distance between Bars, Nightclubs, Taverns, Lounges within 1,000 feet of this applied location.)
 2. N/A _____ feet.
 (If requested location is within 300 feet of Government owned or operated Alcohol Treatment Center.)
 3. N/A _____ feet.
 (If requested location is within 300 feet of any Housing Authority Property.)

D. Package Stores _____ feet from existing package store _____
 located at _____ (Must be greater than 1,500ft.)

Is this location or has this location been licensed for alcohol? Yes No

If Yes, License Number: DA22-000001 Last Year Licensed: 2024

Business Name: Big E Country Store

Licensee: Alpeshkumar Patel

Lic. No. DA24-000002

Fee \$750.00

ABC Date 3/21/2024

Accepted by: A.D. 

ADDITIONAL INFORMATION

None noted

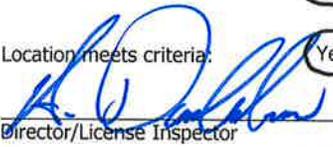
WORK SESSION DATE: March 25, 2024

REGULAR MEETING DATE: April 1, 2024

ZONING: C-1 DISTRICT: 6

Applicant(s) meet criteria: Yes No

Location meets criteria: Yes No


Director/License Inspector 3/5/2024
Date

Recommendation: Approved Disapproved

J. K. Kumaj
Chief of Police/Designee 3-12-24
Date

County Clerk/Designee _____ Date

Remarks: _____ Approved _____ Disapproved _____

NOTICE OF APPLICATION FOR SALE OF BEER AND WINE LICENSE

I, Prashant Patel, trading as Big E Country Store, located at 2100 Cordele Rd., give notice that I will apply for sale of beer & wine license to be considered by the Dougherty County Commission at 10:00 am on April 1, 2024, at 222 Pine Ave., Room 100, Albany GA 31701. Run Dates: March 2, 9, 16 & 23, 2024.

COMMENTS:

**A RESOLUTION
ENTITLED
A RESOLUTION FOR APPROVAL AND EXECUTION OF THE MUTUAL AID AND
ASSISTANCE AGREEMENT RENEWAL WITH THE STATE OF GEORGIA
ALLOWING DOUGHERTY COUNTY TO MAKE AGREEMENTS FOR MUTUAL AID
ASSISTANCE IN EMERGENCIES; REPEALING RESOLUTIONS OR PARTS OF
RESOLUTIONS IN CONFLICT HEREWITH;
AND FOR OTHER PURPOSES.**

WHEREAS, the Board of Commissioners of Dougherty County, Georgia has considered and is hereby desirous of approving and adopting the Mutual Aid Agreement with the State of Georgia allowing Dougherty County to make agreements for mutual aid assistance in emergencies;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of Dougherty County, Georgia and its hereby resolved by authority of same as follows:

SECTION I The attached the Mutual Aid Agreement with the State of Georgia allowing Dougherty County to make agreements for mutual aid assistance in emergencies is hereby approved and adopted and the Dougherty County Chairman along with any other appropriate Dougherty County staff are hereby authorized to execute any and all other documents necessary to the full implementation of said Mutual Aid Agreement.

SECTION II All Resolutions or parts of Resolutions in conflict herewith are hereby repealed.

This the 1st day of April, 2024.

BOARD OF COMMISSIONERS OF
DOUGHERTY COUNTY, GEORGIA

BY: _____
Lorenzo L. Heard, Chairman

ATTEST:

County Clerk

STATEWIDE MUTUAL AID AND ASSISTANCE AGREEMENT

County/Municipality: _____

The State of Georgia is vulnerable to a wide range of natural and man-made disasters and emergencies. The Georgia Emergency Management Act, as amended (The Act) gives the local governments of the State the authority to make agreements for mutual aid assistance in emergencies. Pre-existing agreements for mutual aid assistance in emergencies help to ensure the timely provision of mutual aid assistance and the reimbursement of costs incurred by those parties who render such assistance.

This mutual aid agreement is entered pursuant to authorities contained in Articles I through III, Chapter 3, Title 38, Official Code of Georgia Annotated.

ARTICLE I STATEMENT OF AGREEMENT, DEFINITIONS AND AUTHORITIES

This Agreement is made and entered into between the participating political subdivisions, which approve and execute this Agreement, hereinafter called "Participating Parties" and the Georgia Emergency Management and Homeland Security Agency (GEMA/HS). For purposes of this Agreement, the following terms and expressions shall apply:

- (1) "Agreement" means this agreement, generally referred to as the "Statewide Mutual Aid Agreement" (SWMAA).
- (2) "Assistance" includes personnel, equipment, facilities, services, supplies and other resources furnished to a Requesting Party pursuant to this Agreement during an emergency or disaster.
- (3) "Assisting Party" means a party that provides assistance pursuant to this Agreement during an emergency or disaster.
- (4) "Authorized Representative" means a Participating Party's elected or appointed official or employee who has been authorized in writing by that party to request, to offer, or otherwise to provide mutual aid assistance.
- (5) "Participating Party" means a county or municipality of the State of Georgia that has become party to this Agreement by its approval and execution of this agreement.
- (6) "Participating Parties" means the combination of counties and municipalities that have become parties to this Agreement by their approval and execution of this Agreement.
- (7) "Requesting Party" means a party that requests assistance pursuant to this Agreement during an emergency or disaster.

Any term or expression not defined in this Agreement shall have the meaning specified in the Georgia Emergency Management Act, as amended (the Act) and rules promulgated thereunder, unless used in a context that clearly suggests a different meaning.

ARTICLE II
GENERAL PURPOSE

The purpose of this Agreement is to:

1. Provide the framework to support mutual assistance in managing an emergency or disaster occurring within any political subdivision that is a Participating Party, whether arising from natural disaster, technological hazard, human caused disaster, civil emergency, community disorders, insurgency, enemy attack, acts of terrorism, other significant events or homeland security activity; and
2. Identify those persons who are authorized to act on behalf of the Participating Party signing this Agreement as their Authorized Representative(s) concerning the provision of mutual aid resources and requests for mutual aid resources related to any mutual aid assistance sought from another Participating Party, or from or through the State of Georgia. Appendix A of this Agreement shall contain the name(s) of the Participating Party's Authorized Representative for purposes of this Agreement. Appendix A can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. All such amendments to Appendix A shall be done in writing and the Participating Party shall notify GEMA/HS and all other Participating Parties of such amendment within thirty (30) days.

ARTICLE III
ACKNOWLEDGEMENT OF PRINCIPLES

The prompt, full and effective utilization of resources of the Participating Parties, including any resources on hand or available from the State or Federal Government or any other source, that are essential to the safety, care and welfare of the people shall be the underlying principle on which all articles of this Agreement shall be understood.

In the event of a conflict between any provision of this Agreement and any existing intrastate mutual aid agreement affecting a Participating Party, the provisions of this Agreement shall be controlling.

On behalf of the governing authority of each political subdivision of this State participating in the Agreement, the director of emergency management of such political subdivision will be responsible for formulation of the appropriate mutual aid plans and procedures necessary to implement this Agreement.

ARTICLE IV
PARTICIPATING PARTY RESPONSIBILITIES

(a) It shall be the responsibility of each Participating Party to formulate procedures and programs for intergovernmental cooperation in the performance of the responsibilities listed in this Article. In formulating such plans, and in carrying them out, each Participating Party, insofar as practical, shall:

- (1) Protect and assure uninterrupted delivery of services, medicines, water, food, energy and fuel, search and rescue, and critical lifeline equipment, services, and resources, both human and material; and

(2) Inventory and set procedures for the loan and delivery of human and material resources, together with procedures for reimbursement.

(b) Whenever a Participating Party requires mutual aid assistance from another Participating Party and/or the State of Georgia, the Requesting Party may request assistance by:

(1) Contacting the Participating Party who is the owner/operator/employer of the supplies, equipment and/or personnel being sought for mutual aid assistance (the Assisting Party); or

(2) Contacting GEMA/HS to serve as the facilitator of such request for those resources being sought for mutual aid that are owned/operated/employed by Participating Parties (where such Participating Parties have submitted a record of those resources to GEMA/HS for such use); and/or, when such resources being sought for mutual aid are owned/operated/employed directly by the State of Georgia.

The provisions of this Agreement shall only apply to requests for assistance made by an Authorized Representative. Requests may be verbal or in writing. If verbal, the request must be confirmed in writing within 30 days of the verbal request. Requests shall provide the following information:

(1) A description of the emergency service function for which assistance is needed, such as but not limited to fire services, law enforcement, emergency medical, transportation, communications, public works and engineering, building inspection, planning and information assistance, mass care, resource support, health and medical services, damage assessment, volunteer and donated goods and search and rescue; and

(2) The amount and type of personnel, equipment, materials and supplies needed, and a reasonable estimate of the length of time each will be needed; and

(3) The specific place and time for staging of the Assisting Party's response and a point of contact at that location.

The Assisting Party will (a) maintain daily personnel time records, material records and a log of equipment hours (or miles, if appropriate) and (b) report work progress to the Requesting Party at mutually agreed upon intervals.

ARTICLE V LIMITATIONS

Any Participating Party requested to render mutual aid shall take such action as is necessary to provide and make available the resources covered by this Agreement in accordance with the terms hereof; provided that it is understood that the Participating Party who is asked to render aid may withhold resources to the extent necessary to meet the current or anticipated needs of the Participating Party's own political subdivision to remain in compliance with such Participating Party's policy, rule or law.

The Assisting Party's mutual aid resources will continue under the command and control of their own

supervisors, but the organizational units will be under the operational control of the emergency services authorities of the Requesting Party unless the Assisting Party approves an alternative.

In the event the Governor should declare a State of Emergency, any and all provisions of this Agreement which may conflict with the declared State of Emergency shall be superseded by the terms and conditions contained within the State of Emergency.

ARTICLE VI LIABILITY AND IMMUNITY

(a) In accordance with O.C.G.A. § 38-3-35(a), no political subdivision of the state, nor the agents or representatives of the state or any political subdivision thereof, shall be liable for personal injury or property damage sustained by any person appointed or acting as a volunteer emergency management worker or member of any agency engaged in emergency management activity. The foregoing shall not affect the right of any person to receive benefits or compensation to which he might otherwise be entitled under Chapter 9 of Title 34, Code Section 38-3-30, any pension law, or any act of Congress.

(b) In accordance with O.C.G.A. § 38-3-35(b), no political subdivision of the state nor, except in cases of willful misconduct, gross negligence, or bad faith, the employees, agents, or representatives of the state or any political subdivision thereof, nor any volunteer or auxiliary emergency management worker or member of any agency engaged in any emergency management activity complying with or reasonably attempting to comply with Articles 1 through 3, Chapter 3, Title 38, Official Code of Georgia Annotated; or any order, rule, or regulation promulgated pursuant to Articles 1 through 3 of title, or pursuant to any ordinance relating to precautionary measures enacted by any political provisions of Articles 1 through 3 of said chapter and title, or pursuant to any ordinance relating to precautionary measures enacted by any political subdivision of the state shall be liable for the death of or the injury to person or for damage to property as a result of any such activity.

(c) It is the express intent of the parties that the immunities specified in accordance with O.C.G.A. § 38-3-35 shall apply in addition to any other immunity provided by statute or case law.

ARTICLE VII RIGHTS AND PRIVILEGES

In accordance with O.C.G.A. § 38-3-30(a), whenever the employees of any Assisting Party or political subdivision are rendering outside aid pursuant to this agreement and the authority contained in Code Section 38-3-27, the employees shall have the same powers, duties, rights, privileges and immunities as if they were performing their duties in the political subdivisions in which they are normally employed.

ARTICLE VIII REIMBURSEMENT

In accordance with O.C.G.A. § 38-3-30(b), The Requesting Party shall be liable for any loss of or damage to equipment used or placed within the jurisdiction of the Requesting Party and shall pay any expense incurred in the operation and maintenance thereof. No claim for the loss, damage or expense shall be allowed unless, within 60 days after the same is sustained or incurred, an itemized notice of

the claim under oath is served by mail or otherwise upon the designated fiscal officer of the Requesting Party. Appendix B of this Agreement shall contain the name(s) of the Participating Party's designated fiscal officer for purposes of this Agreement. Appendix B can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. Appendix B can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. All such amendments to Appendix B shall be done in writing and the Participating Party shall notify GEMA/HS and all other Participating Parties of such amendment within thirty (30) days.

The Requesting Party shall also pay and reimburse the Assisting Party for the compensation paid to employees furnished by the Assisting Party during the time of the rendition of the aid, as well as the actual travel and per diem expenses of such employees while they are rendering the aid. The reimbursement shall include any amounts paid or due for compensation due to personal injury or death while the employees are engaged in rendering the aid. The term "employee," as used herein, shall mean, and this provision shall apply with equal effect to, paid, volunteer and auxiliary employees and emergency management workers.

Expenses to be reimbursed by the Requesting Party shall include the following:

- (1) Labor costs, which shall include all usual wages, salaries, compensation for hours worked, mobilization and demobilization, the Assisting Party's portion of payroll taxes (as employer), insurance, accrued paid leave and other fringe benefits, but not those amounts paid or due as a benefit to the Assisting Parties personnel under the terms of the Georgia Workers Compensation Act; and
- (2) Equipment costs, which shall include the fair rental value, the cost of fuel and other consumable supplies, service and repairs. If the equipment is damaged while in use under this Agreement and the Assisting Party receives payment for such damage under any contract for insurance, the Requesting Party may deduct such payment from any item or items invoiced; and
- (3) Material costs, which shall include the total reasonable cost for the use and consumption of any and all consumable supplies delivered by the Assisting Party for the benefit of the Requesting Party; and
- (4) Meals, lodging and other related expenses, which shall include charges for meals, lodging and other expenses relating to the provision of assistance pursuant to this Agreement shall be the actual and reasonable costs incurred by the Assisting Party.

The Assisting Party shall maintain records and submit invoices within 60 days for reimbursement as specified hereinabove and the Requesting Party shall pay the invoice no later than 30 days following the invoice date.

ARTICLE IX IMPLEMENTATION

This Agreement shall become operative immediately upon its approval and execution by GEMA/HS and any two political subdivisions of this State; thereafter, this Agreement shall become effective as to any other political subdivision of this State upon its approval and execution by such political subdivision.

Any Participating Party may withdraw from this Agreement by mailing notice of withdrawal, approved by the governing authority of such political subdivision, but no such withdrawal shall take effect until 30 days after the governing authority of the withdrawing political subdivision has given notice in writing of such withdrawal to the governing authorities of all other Participating Parties. Such action shall not relieve the withdrawing political subdivision from obligations assumed hereunder prior to the effective date of withdrawal.

Copies of this Agreement shall, at the time of their approval, be deposited with each of the respective Participating Parties and with GEMA/HS.

ARTICLE X
TERM OF AGREEMENT

This Agreement, once executed, is valid until March 1, 2028. Agreement of the Participating Parties to extend the term of this agreement at any time during the last year of its original term or the last year of any subsequent four-year term shall extend the term of this agreement for four years. Each four-year extension shall constitute a separate agreement.

ARTICLE XI
VALIDITY

If any provision of this Agreement is declared unconstitutional, or the applicability thereof to any person or circumstances is held invalid, the constitutionality of the remainder of this Agreement and the applicability thereof to other persons and circumstances shall not be affected thereby.

Agreed:

Chief Executive Officer - Signature

Chief Executive Officer – Print Name

County/Municipality: _____

Date: _____/_____/_____

GEMA/HS Director – Signature

GEMA/HS Director – Print Name

Date: _____/_____/_____

From: Naylor-Griffin, Tracie <tnaylor-griffin@albanytech.edu>
Sent: Thursday, February 29, 2024 2:30 PM
To: Allen, Sam <SaAllen@dougherty.ga.us>
Subject: Equipment donation

Good afternoon,

I wanted to start by thanking you and others at Dougherty County EMS for allowing our students to complete their required EMS clinical rotations at your service. This training is a critical part of their initial EMS education. Our students gain valuable experiences by riding with your FTOs and Senior Medics who serve as our program preceptors.

One of the main things we strive to do during their initial EMS education is train with the latest industry standard equipment. We want our graduates ready to work by teaching and training with the current equipment that is used in the local services. If you have any decommissioned Stryker stretchers that may be used during our labs and simulations, we would appreciate having them donated to Albany Technical College's EMS Programs. We use the donated equipment in our labs and simulations to teach our students how to be proficient in all aspects of EMS. This equipment is a critical part of their education. Thank you for your support and considering Albany Tech's EMS Programs for equipment donations.

Kind regards,



A Unit of the Technical College
System of Georgia

Tracie Naylor-Griffin, BS, NRP
Paramedicine Program Chair

P 229-430-3093
C 229-886-1983
E tnaylor-griffin@albanytech.edu

Albany Technical College
1704 S. Slappey Blvd.
Albany, Georgia 31701
<http://www.albanytech.edu>





Emergency Medical Service Standby Event & Service Priority

Policy Statement:

The purpose of the Emergency Medical Service Standby Event and Service Priority Policy is to **(I)** provide consistent guidelines, practices, and communication to the public with regard to requesting Dougherty County Emergency Medical Services Department Standby Services; **(II)** ensure that Dougherty County EMS prioritizes and meets its Georgia Department of Public Health license obligations for the provision of 911- Ground Ambulance Services within Dougherty County; **(III)** define the Standby Service types, application requirements, and fees for requesting emergency and non-emergency Dougherty EMS for Standby Events within the County and **(IV)** provide for certain policy waivers when the Dougherty County EMS Director determines such waiver is in the interest of public health.

Applicability of the Policy:

This policy will apply throughout Dougherty County, to public agencies, educational institutions, non-profit organizations, for-profit entities, private parties, and the public, whether individually or collectively.

Any questions regarding this policy should be directed to the Dougherty County EMS Director.

Definitions:

911- Ground Ambulance Services:

The type of Department of Public Health license that Dougherty County EMS holds to be the sole EMS licensee for 911 dispatch service in Dougherty County.

911- Medical/Trauma Dispatch:

The type of call that Dougherty County EMS receives from the Albany-Dougherty County 911 Call Center that initiates the response services required under the state operating license.

Certificate of Insurance:

Required as a part of the application to ensure the event/organization requesting ambulance services is adequately insured for the purpose of the event and the requirements of Dougherty County Risk Management.

County Administrator:

The chief administrative officer of Dougherty County who is appointed by the elected Board of County Commissioners.



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Dougherty County Emergency Medical Services Director:

The County senior manager, under the direction of the County Administrator, employed to ensure that the provision of 911-Ground Ambulance Services in Dougherty County meet the staffing and equipment resource needs to satisfy the license requirements of the Georgia Department of Public Health.

Dougherty County Emergency Medical Services:

The Dougherty County Department established under the authority of *Dougherty County Code sec. 2-2-33*, and responsible for the provision of 911- Ground Ambulance Services under license number 047-01 issued by the Georgia Department of Public Health.

Dougherty County EMS Standby Event Application (Exhibit A):

The necessary document that must be completed, including a non-refundable application fee, and signed by the event organizer or appropriate representative of the organization seeking Dougherty EMS Standby Event coverage.

Emergency Medical Services:

The umbrella term used to describe pre-hospital medical care by trained and licensed first responders.

EMS Medical Director:

A medical physician licensed in the State of Georgia with privileges at Pheobe Putney Memorial Hospital that serves as Dougherty County EMS medical/clinical standards advisor as required by Georgia State Office of EMS/Trauma.

EMS Shift Supervisor:

The designated Dougherty County EMS team member assigned to manage a particular shift of 911- Medical/Trauma Dispatch services and operations in and for Dougherty County.

EMS Stations:

The locations of Ambulance(s) and crew(s) throughout Dougherty County that serve the community in 24/7-hour zoned covered response to 911-Medical/Trauma Dispatch.

Georgia Department of Public Health:

The state regulatory agency for Emergency Medical Services and Ambulance Services.



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Notice of Appeal:

The document that the Standby Service applicant may file with the Dougherty County EMS Director in the event of a denial of service. The document will be the basis for the County Administrator's decision on the appeal.

Public Health:

The science and art of preventing diseases, prolonging life, and promoting a healthy community through organized services.

Standby Event:

Emergency and non-emergency events where Dougherty County EMS has been requested for a specified period of time.

Emergency 911 – Medical/Trauma Dispatch Standby: is any event when ambulance(s) and crew(s) service is requested in support of a potential Medical/Trauma event (Official Medical Services/Emergency Services potential events).

Non-Emergency 911 – Medical/Trauma Dispatch Standby: Any event, when ambulance and crew services are for a standby event in the interest of Public Health. (Typically, a Public Safety Agency Request).

Prescheduled non-Emergency Standby Event: A type of Standby Event, public or private, that is arranged in advance with Dougherty EMS through application and may include a single event or a series of events of a similar nature. This Standby Event type is subject to the fees listed in the application for requested service (Exhibit A). Additionally, this event type is subject to the availability of County resources beyond the minimum level of six (6) ambulances and crew members on duty for 911-Medical/Trauma Dispatch Service.

Non-Emergency Standby Event Fees:

The cost per hour for use of Dougherty County EMS. The hourly rate assessed will be inclusive of labor, materials, and equipment. This rate is subject to reasonable adjustment on an annual basis when deemed appropriate by the EMS Director in consultation with the County Administrator and approved by the Dougherty County Board of Commissioners.

State Office of Emergency Medical Services:

A division of the Georgia Department of Public Health responsible for the regulation and administration of the State's Trauma Rules. (Ga. Comp. R. & Regs. 511-9-2-.07)



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Policy:

- I. Dougherty County EMS is prioritized by the Board of County Commissioners for 911- Ground Ambulance Services in Dougherty County.
 - a. Dougherty EMS is the only state licensed 911- Ground Ambulance Service for Dougherty County.
 - i. Under the License Number 047-01, issued by the Georgia Department of Public Health's Office of Emergency Medical Services, Dougherty EMS must provide 24 hours a day, 7 days a week (24/7) coverage for all 911- Medical/Trauma Dispatch in and for Dougherty County.
 - b. Under the advice and professional judgement of the Dougherty County EMS Director, Dougherty EMS meets its state license obligation for 911- Medical/Trauma Dispatch service with a minimum of six (6) ambulances and associated medically trained and licensed crew members and supervisors.
 - c. The level of ambulances and crew members available for 911- Medical/Trauma Dispatch service may be increased when in the interest of Public Health at the discretion of the Dougherty County EMS Director.
 - d. In the event the minimum level of six (6) ambulances and crew members are not available for service, the EMS Director must notify the County Administrator.
 - i. The notification must be timely and must include information as to why the minimum level of service is being disrupted.
 - ii. Included in the notification will be the necessary actions to be taken to restore minimum services.
 - iii. An estimate of the amount of time the 911- Medical/Trauma Dispatch service will be below the minimal service levels.
 - e. If the EMS Director determines the minimum operations response capabilities of 911 Medical/Trauma dispatch is at risk, the EMS Director may cancel a pre-scheduled Standby Event with notice to the applicant.
- II. Standby Event, Types, Application, Cancellations, Fees, and Process.
 - a. Standby Event Types include:



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- i. Emergency 911 – Medical/Trauma Dispatch
- ii. Non-Emergency 911 – Medical/Trauma Dispatch
- iii. Prescheduled Non-Emergency Standby Events.
 - 1. A Public Event sponsored by a public or non-profit organization with the intent to benefit the public.
 - 2. An Event, whether public or private, that is sponsored by a for profit entity with the intent to produce a profit and/or support the entity's business.

~~iv. Standby Events that Dougherty County EMS will consider providing standby services for shall not exceed six (6) hours unless the Dougherty County EMS Director in determines in his professional based on staff and resource availability such services are feasible.~~

b. Standby Event services are limited to a maximum of six (6) hours.

i. Dougherty County EMS will consider providing standby services for events that exceed six (6) hours if the Dougherty County EMS Director determines sufficient staff and resources are available.

c. Standby Event Application, when required.

- i. Applicants for Standby Events must acknowledge that, at the discretion of the Dougherty County EMS Director or appropriate Dougherty County EMS Shift Supervisor, any designated Standby event ambulance(s) and crew(s) are subject to 911 – Medical/Trauma Dispatch in accordance with sec. I. a. and b. of this policy.
- ii. An application (Exhibit A) must be submitted by the requesting entity for a Prescheduled non-Emergency Standby Event as described in sec. II. a. iii. of this policy.
- iii. The application for a **Single Standby Event** request must be submitted, with the appropriate application fees, to Dougherty EMS at a minimum of two weeks in advance of the event.



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1. Applications submitted earlier than the minimum of two weeks will receive improved consideration.
2. The amount of the application fee, stated in the application (Exhibit A), is due at the time of submission, otherwise the application will be incomplete for consideration.
3. Applications, when submitted, must include a Certificate of Insurance for the event and as well naming Dougherty County as "additional insured" for the subject event.
4. The Dougherty County EMS Director, or designee, will consider the complete application and provide the applicant, within seven (7) business days, notice of Dougherty EMS availability for the requested Standby Event.
 - a. If Dougherty County EMS is available, the applicant must submit the minimum service hours fees in advance of the event for Dougherty EMS to be present. Any additional hours of standby service fees must be paid to Dougherty County EMS within seven days following receipt of the Dougherty County EMS Invoice. Failure to submit the assessed fees will subject the applicant to collections and potential forfeiture of future service.
5. If the Applicant must cancel the Standby Event for any reason, the Applicant must notify the Dougherty County EMS Director in writing.
 - a. If the cancellation notice is received before 72 hours of the required event start date and start time the minimum service hours fees that were paid in advance of the event to Dougherty EMS will be refunded.
 - b. If the cancellation notice is received under 72 hours of the required event date and start time, the applicant must forfeit the minimum service hours



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fees that were paid in advance of the event to Dougherty EMS.

- iv. The application for a scheduled **Series of Standby Events** by the same applicant must be submitted, with the appropriate application fees, to Dougherty EMS at a minimum of one month in advance of the first event of the series.
 1. Applications submitted earlier than the minimum of one month will receive improved consideration.
 2. The amount of the application fee, stated in the application (Exhibit A), is due at the time of submission, otherwise the application will be incomplete for consideration.
 3. Applications, when submitted, must include a Certificate of Insurance for the event and as well naming Dougherty County as "additional insured" for the subject event.
 4. The Dougherty County EMS Director, or designee, will consider the complete application and provide the applicant, within seven (7) business days, notice of Dougherty EMS' availability for the requested Standby Events.
 - a. If EMS is available to provide services for one or more of the series of events, the Dougherty County EMS Director may work with the applicant to establish an agreement regarding coverage for the requested events.
 - b. Fees and fee arrangements for the series of events will be consistent with the single event assessment for each of the events or addressed specifically in the optional service agreement as provided in sec. II. iv. 4. a. of the policy.
 - c. Failure to submit the assessed fees will subject the applicant to collections and denial of future applications for Dougherty County EMS to provide standby services.
 5. ~~All funds derived from fees will be used to support the Dougherty County EMS service delivery and recover costs~~



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~~associated with its Standby Events.~~ Any fees collected by Dougherty County EMS must, at a minimum, be commensurate with the costs of providing Standby Services.

6. If the Applicant must cancel the Standby Event for any reason, the Applicant must notify the Director of Dougherty County EMS in writing.
 - a. If the cancellation notice is received at least 72 hours before the event's start date and start time the minimum service hours fees will be refunded.
 - b. If the cancellation notice is received less than 72 before the required event date and start time, the applicant will forfeit the minimum service hours fees.
- III. Complete or specific provisions of this policy may be waived in the interest of Public Health by the Dougherty County EMS Director.
- a. If this policy, or portion thereof, is waived by the Dougherty County EMS Director a formal notice of such a waiver must be submitted in writing to the County Administrator within a reasonable period following the EMS Director's decision.
 - i. The formal notice must include the policy or specific provision of the policy waived and the corresponding reason as to the circumstances related to public health.
- IV. Denial of Standby Service and opportunity for the applicant to appeal the decision.
- a. Any Standby Service applicant may request, in writing, from Dougherty County EMS the justification for denial of an application.
 - b. Should the applicant believe the EMS Director's denial of the application to be inconsistent with this policy, a Notice of Appeal for the decision to deny may be filed with the County Administrator.



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- i. The applicant must provide Dougherty EMS with a written Notice of Appeal which must include a listing of the specific concerns or issues that may conflict with this policy.
- ii. Upon receiving the Notice of Appeal, the Dougherty County EMS Director will immediately share the document submitted with the County Administrator.
- iii. Upon receipt of the Notice of Appeal, the County Administrator, EMS Director and County Attorney (“Appeal Panel”) will decide the appeal based on the review of this policy.
 - 1. The Appeal Panel may render a decision based on the information presented in written form or request an interview with the Dougherty County EMS and/or the Applicant for the Standby Service.
 - 2. The Appeal Panel will be sensitive to the timing effects of the decision.
 - a. Dougherty County does not assume any liability for lack of service for the Standby Event(s) that is the subject of the appeal since the Applicant may obtain alternative private ambulance coverage.
 - 3. The Appeal Panel will provide a reasonable and timely response to the appeal in writing.
 - 4. The decision of the Appeal Panel is final.

Creation Date: April 1, 2024

Revision Date: N/A

Last Reviewed Date: N/A

Responsible Department: Dougherty County Emergency Medical Services

Dougherty County EMS Signature & Date: _____

EMS Director Signature & Date: _____

Dougherty County Administrator Signature & Date: _____

Effective Date _____, 2024

Adopted by Dougherty County Board of Commissioners Resolution No: _____



Emergency Medical Service Standby Event & Service Priority

EXHIBIT A

Dougherty EMS Standby Event Application

DATE OF REQUEST: _____

Business /Event Name: _____

Business Address: _____

Business Billing Address: _____

Business Day and/or After-Hours Phone Number: _____

Business Email Address: _____

Business Contact Person Responsible for Organization of Event: _____

Event Date: _____ Event Location: _____ Date of First Notice _____

Event Start Time: _____ Event End Time: _____

***For full consideration of the application please attach a Certificate of Insurance (COI) naming Dougherty County as "additional insured."**

Are there any other prevailing Georgia legal requirements/guidelines/licenses for this type of event?

YES

NO

If **YES**, please cite the legal authority/guideline to be followed: _____

Will your event meet the above referenced legal authority/guideline?

YES

NO

Dougherty County EMS is requested to provide _____ Ambulance(s) for this event.

FEE SCHEDULE:

- Dougherty County EMS Standby Event Fee Rate is the following:
 - ***A Non-Refundable Application fee of \$50.00** must be submitted for the application to be considered for review.
 - **Governmental/Non-Profit Event Request: \$125.00** per hour with a minimum of 4 hours. An additional \$125.00 per hour will be charged for any time greater than four hours.
 - **For Profit Event Request: \$ 225.00** per hour with a minimum of 4 hours. An additional \$225.00 per hour will be charged for any time greater than four hours.



Emergency Medical Service Standby Event & Service Priority

- **Multiple Ambulances:** Any event that requires two or more Ambulances for standby service will be charged the standard standby rate fee per ambulance on-site.
- **MOU/Agreement for Standby Event:** Standby Event fees and terms of payment associated with an agreement may be included within the agreement.
- Payment of Fees for Dougherty County EMS will be billed to the vendor at the end of the scheduled event. The vendor-organizer or promoter is responsible for ensuring payment is sent within a timely manner. If any outstanding balances are not paid to Dougherty County EMS, the vendor-organizer or promoter will be subject to collections and no further Standby Event services will be considered until fees are paid in full.
- Fees must be paid by check and include the date of the event. Payable to Dougherty County EMS, 1436 Palmyra Road, Albany Ga. 31701. The invoice must be included with the check. **No card or cash payment will be taken by any Dougherty County EMS Staff member.**

GENERAL DISCLAIMERS/ACKNOWLEDGEMENTS (Please initial):

The Dougherty County Board of Commissioners has prioritized 911 – Medical/Trauma Dispatch services for Dougherty County EMS. Provision of Non-Emergency Standby Services is a courtesy and is subject, without regard to any Standby Event commitments, to cancellation based on the Dougherty EMS Director’s determination that a Public Health emergency exists, or coverage of the Standby Event would compromise the minimum required 911 Medical/Trauma Dispatch service available for the County.

If Dougherty County EMS is unable to provide continuous coverage at the Standby Event, Applicant agrees to hold Dougherty County, its officers, directors, and employees harmless from any and all suits, actions, injuries, loss or damages, of any kind, arising out of any act, occurrence or omission resulting from Dougherty County EMS’ failure to provide continuous EMS standby services during the Standby Event.

In the unlikely event the Dougherty County EMS Director must cancel Standby Event coverage altogether, the applicant will be reimbursed any collected fees for the scheduled event except for the non-refundable application fee.

For any applicant filing a service denial appeal, the decision of the County Administrator is final.

Vendor / Organizer / Promoter Name:

Vendor / Organizer / Promoter Signature including date:

Dougherty County Emergency Medical Service Director Name:

Dougherty County Emergency Medical Service Director Signature including date:



**DOUGHERTY COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION**

Lorenzo L. Heard, C Item 8g.
Ed Newsome, *District 1*
Victor Edwards, *District 2*
Clinton Johnson, *District 3*
Russell Gray, *District 4*
Gloria Gaines, *Vice Chairman, District 5*
Anthony Jones, *District 6*

Barry G. Brooks, *Acting County Administrator*
Alex M. Shalishali, *County Attorney*

April 1, 2024

M E M O R A N D U M :

TO: Chairman Heard and Board of Commissioners
FROM: Barry G. Brooks, Acting County Administrator
Alex Shalishali, County Attorney
RE: Tennis Center

In the Commission Work Session of March 25, 2024, suggestions were provided regarding the Memorandum of Understanding (MOU) language provided for your consideration associated with the County's financial contribution towards a city operated tennis recreational facility. The intent of this MOU remains confined to defining the financial relationship between the City and County for such purposes contemplated in the SPLOST V referendum.

For context, through the voter-approved 2004 SPLOST V referendum, funding for a tennis center was approved. Supporting documents for the referendum allocated \$1,739,660 with \$1,717,588 remaining as of January 2024.

In discussions with the City of Albany and its Recreation Department over the years, various sites and operational agreements for the tennis center have been presented and discussed. Most recently, the city has shared a proposal to build and incorporate the existing tennis courts of Albany State University's West Campus into the envisioned community tennis center. With that proposal, the addition of pickleball courts, funded by the City, was included with an indication that pickleball courts would be included for whatever location is ultimately decided.

Formally outlining the County's conditions and expectations for participation with the City may help provide the clarity necessary to move the location and construction of a tennis center forward. The following conditions and expectations are provided for the Committee's consideration to share with the Board.

CONDITIONS AND EXPECTATIONS

- Any SPLOST V funding allocated for the subject tennis center by the County is limited to the preliminary engineering, design, and construction of new and/or rehabilitation of existing tennis courts along with any reasonably necessary supporting facilities thereof.
- The County expects that a tennis center partnership with the City of Albany to be in the best interest of the citizens. As such, the City of Albany, once a site is mutually selected, is better equipped to manage the construction and operation of the recreational opportunities a tennis center presents. Therefore, the County will limit its role in the partnership to be of a funding nature utilizing the tennis center designated SPLOST V funds.
- Site selection of a tennis center is critical, and the County commits to work cooperatively with the City of Albany to identify and agree to a location that supports reasonable public access and is well suited to maximize the wellness and economic benefit of investing in a tennis center recreational facility.
 - Should any third-party owned site be considered, the County, before SPLOST V funds are committed, must have documentation from the site's appropriate governing authority, that a tennis center, constructed with SPLOST V funds is an acceptable use of the property, and that all reasonable access to the public for tennis will be maintained for the life of the tennis center; to include any local government access to operate and maintain the facility as a recreational tennis center equipped for tournament play.
- The County expects that the use of SPLOST V funding for the tennis center will be maximized, to the greatest extent feasible, for a tennis center facility that enhances the availability of tournament quality courts for the public while offering well-constructed and well-maintained supporting facilities for the enticement of recognized tournament play.
- Availability of the County's SPLOST V funds for construction and capital investments in a tennis center project will be subject to the County Board of Commissioner's approval of an overall project plan that identifies the expected costs for the construction and/or rehabilitation of tennis courts and associated facilities.
 - Consistent with the approved project plan and through mutually agreeable accounting processes, as construction or capital investments are invoiced by a city-selected vendor or supplier, the County Finance Department will process and pay the appropriately invoiced and documented costs up to the reserved tennis center funds in the SPLOST V account.
- Finally, the County proposes a one-year limitation for this MOU. Should progress towards a Tennis Center project be underway a subsequent MOU may be developed.

Based on these conditions and expectations the - County Board of Commissioners would consider establishing the attached Memorandum of Understanding (MOU) with the City of Albany for the establishment of a tennis center that will serve as a community recreational and economic asset for years to come.