



WORK SESSION

March 11, 2024
10:00 AM

Albany-Dougherty Government Center
222 Pine Ave, Room 100, Albany, GA 31701

AGENDA

The public will also have access to the live meeting by accessing the Dougherty County Georgia Government Facebook page at facebook.com/Dougherty.ga.us or viewing the public government access channel (Channel 16).

1. Call the meeting to order by Chairman Lorenzo Heard.
2. Roll Call.
3. Minutes.
 - [a.](#) Minutes of the February 19th Regular Meeting and February 26th Work Session.
4. Delegations (*The Commission will hear comments on those items pertaining to Dougherty County for which a public hearing has not been held or scheduled. Please be brief, to the point, and considerate of time for others*).
 - [a.](#) Sheriff Kevin Sproul present to update the Commission with their annual report for the Sheriff's Office and Jail.
 - [b.](#) Director Chuck Mathis present to update the Commission with their annual report for the Public Works Department.
 - [c.](#) Public Information Officer Phyllis Banks, Chief Information Officer John Dawson, and Representatives of Granicus present to provide a brief overview of the transition from our County's current web platform to Granicus.
 - d. Albany Convention and Visitors Bureau Executive Director Rashelle Minx present to provide an update to the Board on the recent Combo's Marathon.
 - e. Director of Recreation and Parks Steven Belk present to provide an update to the Board on the recent basketball tournament.

5. Zoning.
 - a. Andrew Dismuke, applicant and Moree Motors #2, LLC, owner, (24-006) request to rezone 6.76 acres from C-R (Community Residential Multiple-Dwelling District) to R-MHP (Mobile Home Park District). The rezoning would allow the current expired manufactured home park to be rehabilitated/reconstructed to meet the regulations per Dougherty County Ordinance. The property is at 3325 Sylvester Hwy. The Planning Commission recommends approval. Angel Gray, Deputy Planning Director will address. The Public Hearing and Action on this item are scheduled for the March 18, 2024 Regular Meeting.

6. Purchases.
 - a. Recommendation from the Dougherty County Jail to accept the quote to upgrade the video surveillance system from Invision Technologies (Albany, Ga) in the amount of \$34,659. Funding is available in SPLOST VI. Assistant County Administrator Barry Brooks will address. Chief Jailer John Ostrander is present.
 - b. Recommendation to accept the agreement from Granicus (Denver, Colorado) with the starting fee of \$48,820 . The recommendation will include product, maintenance and services for Government Experience Cloud (SERVE), Government Experience Cloud (SERVE) Set-up and Configuration, and Government Experience Cloud (SERVE) Training. Funding will be available in Contingency. Assistant County Administrator Barry Brooks will address. Public Information Officer Phyllis Banks and Chief Information Officer John Dawson are present.
 - c. Recommendation from Dougherty County Sheriff's Office to purchase one (1) 2023 Ford F150 XLT 4X4 in the amount \$52,060 and one (1) 2023 Ford F150 Responder in the amount of \$50,365 from Wade Ford (Smyrna, Ga) for a total amount of \$102,425. State contract pricing has been provided and the vehicles are currently on-site. Funding is available in SPLOST VIII. Assistant County Administrator Barry Brooks will address. Major Ken Faust is present.

7. Additional Business.
 - a. Recommendation to accept the MOU between MCLB and DCP Animal Control Unit to securing the benefits of animal control support aboard MCLB for the surrender and disposition of stray dogs to the Albany Humane Society. Chief Kenneth Johnson will address.

8. Updates from the Assistant County Administrator.
 - a. REMINDER** -The Public Safety Committee will meet in Room 120 immediately following the Work Session.

9. Updates from the County Attorney.

10. Updates from the County Commission.

11. Adjourn.

Dougherty County's Vision Statement

Dougherty County will be a committed leader in sustaining a high quality of life by partnering with citizens, businesses, and other government agencies to make this a community of choice for living, working, and leisure activities.

Dougherty County's Mission Statement

To improve the quality of life for all our citizens by being accessible and good stewards of our resources while delivering cost-effective, responsive, services with integrity, fairness, and friendliness.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-431-2121 promptly to allow the County to make reasonable accommodations for those persons.

DOUGHERTY COUNTY COMMISSION
WORK SESSION MEETING MINUTES

DRAFT

February 12, 2024

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on February 12, 2024. Chairman Lorenzo Heard presided and called the meeting to order at 10:08 a.m. after the Westover Comprehensive High School Choir selections, led by Chorus Director Deese Brown II. Present were Commissioners Victor Edwards, Gloria Gaines, Russell Gray, Clinton Johnson, Anthony Jones, and Ed Newsome. Also present were Assistant County Administrator Barry Brooks, County Attorney Alex Shalishali, County Clerk Jawahn Ware and other staff. The public and representatives of the media participated in person and via live streaming of the meeting on the County's Facebook page and the government public access channel.

After the invocation by Chairman Heard, he asked the Commission to review the minutes of the January 22nd Regular Meeting, January 29th Work Session and February 2nd Commission Retreat.

The Chairman, on behalf of the Dougherty County Board of Commissioners, presented a proclamation celebrating Black History Month and the historical legacy of the Board's African American leadership. Those that were physically present were former Commissioners James Bush, Juanita Cribb, Muarlean Edwards, and John Hayes. Family members of former Commissioner William Hall accepted the acknowledgment on his behalf. Each former representative and current Commissioner provided comments. The proclamation reads as follows:

**A PROCLAMATION BY THE BOARD OF COMMISSIONERS OF
DOUGHERTY COUNTY, GEORGIA CELEBRATING BLACK HISTORY MONTH
AND THE HISTORICAL LEGACY OF BLACK LEADERSHIP IN DOUGHERTY
COUNTY.**

WHEREAS, the month of February marks the annual celebration of Black History Month, honoring the rich heritage, achievements, and contributions of African Americans throughout history; and

WHEREAS, it is with great pride and profound appreciation that we recognize the significant milestone achieved by Commissioner James Bush and Commissioner Jaunita Cribb, who made history as the first two black county commissioners to serve on the Dougherty County Board of Commissioners; and

WHEREAS, we also pay homage to the trailblazing legacy of former commissioners to include, Commissioners George Brown, Robert Cross, Brenda Robinson Cutler, Don Cutler, Muarlean Edwards, William Hall, John Hayes, Harry James, and Art Searles whose dedication, leadership, and advocacy have paved the way for future generations; and

WHEREAS, the commitment and service of these remarkable individuals has enriched our community, and we commend their unwavering dedication to public service and their enduring commitment to building a more inclusive and equitable society for all.

WHEREAS, we honor their legacy by continuing to strive for justice, equality, and opportunity for every member of our community.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Dougherty County, Georgia and it is hereby proclaimed by Authority of same that our gratitude and admiration for the contributions of Commissioner George Brown, Commissioner James Bush, Commissioner Jaunita Cribb, Commissioner Robert Cross, Commissioner Brenda Robinson Cutler, Commissioner Don Cutler, Commissioner Muarlean Edwards, Commissioner William Hall, Commissioner John Hayes, and Commissioner Harry James shall be recognized, this is the 12th day of February 2024.

BOARD OF COMMISSIONERS OF
DOUGHERTY COUNTY, GEORGIA

BY: _____
LORENZO L. HEARD, Chairman
Dougherty County Commission

The Chairman recognized Southwest Georgia Regional Organizer of the Southwest Black Voters Matter Fund Kanisha Jones to acknowledge Dougherty County in support of closing Georgia’s Health Insurance Coverage gap. She highlighted that many counties do not have hospitals and heavily rely on Albany, Phoebe Hospital, and Dougherty County.

The Chairman called for a recommendation to ratify the expenditures in the amount of \$189,386 for the emergency rehabilitation of the Public Works crew quarters. Funding is available in the General Fund. Assistant County Administrator Barry Brooks and Facilities Management Director Heidi Hailey addressed. It was clarified that this was an emergency repair, and the project exceeded the approval threshold of the Acting County Administrator. Commissioner Edwards questioned the nature of the emergency and felt as if the project had time to be bid. Public Works Director Chuck Mathis shared the severity of the situation including the displacement of employees. Mr. Brooks said that we can look at providing a specific threshold in a document (i.e. ordinance or policy) for emergency purchases.

The Chairman called for a recommendation from Dougherty County Police to purchase two mobile license plate readers in the amount of \$41,851 from Madden Associates (Braselton, GA) for use by DCP’s Traffic Enforcement Unit. The expenditure includes license plate readers, installation, software systems, user licenses, and a first-year warranty. Funding is available in the Special Service District Fund. Chief Kenneth Johnson addressed. Assistant County Administrator Barry Brooks was present.

The Chairman called for a recommendation to purchase a Caterpillar 259D3 Compact Track Loader for Solid Waste from State Contract GA #99999-001-SPD0000177-0024 from Yancey Bros. Co. (Albany, GA) in the amount of \$79,233. Funding is budgeted in Solid Waste Capital Outlay. Assistant County Administrator Barry Brooks and Solid Waste Interim Director Melvin Williams addressed. Mr. Williams shared that the deductible exceeded the cost of the machinery, so it was more feasible to purchase new equipment.

The Chairman called for the recommendation to approve the alcohol application from Nilkanth 2212, Inc., Krupali V. Bodar licensee, dba Crossroads Food Mart, at 3023 Leary Road for Package-Beer and Wine. The Albany-Dougherty Marshal's Office recommends approval. Deputy Marshal Marcus Mitchell, Code Enforcement Department, addressed.

Mr. Brooks announced that the Public Health Committee will meet after the Executive Session and shared that the proposal for the financial audit had been distributed for later action. Commissioner Johnson stressed the need for a financial audit for the effectiveness and efficiency of the County. Chairman Heard commended Commissioner Johnson for the out-of-the-box approach to seeking a partnership with NACA (Neighborhood Assistance Corporation of America) for homeownership, which could later grow our tax base.

There being no further business to discuss the Commission the meeting adjourned at 11: 02 a.m.

CHAIRMAN

ATTEST:

COUNTY CLERK

DOUGHERTY COUNTY COMMISSION

DRAFT

REGULAR MEETING MINUTES

February 19, 2024

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on February 19, 2024. Sheriff Officer Deputy Cornelius Drake sang a hymn in honor of Black History Month. Chairman Lorenzo Heard presided and called the meeting to order at 10:06 a.m. Present were Commissioners Victor Edwards, Gloria Gaines, Russell Gray, Clinton Johnson, Anthony Jones, and Ed Newsome. Also present were Assistant County Administrator Barry Brooks, County Attorney Alex Shalishali, County Clerk Jawahn Ware, and other staff. The public and representatives of the media participated in person and via live streaming of the meeting on the County's Facebook page and the government public access channel.

After the invocation and Pledge of Allegiance by the Chairman, he called for approval of the minutes of the January 22nd Regular Meeting, January 29th Work Session, and February 2nd Commission Retreat.

Commissioner Johnson moved for approval. Upon a second by Commissioner Edwards, the minutes were unanimously approved.

The Chairman, on behalf of the Dougherty County Board of Commissioners, presented a proclamation celebrating Black History Month and the historical legacy of the City of Albany's African American leadership. Those physically present were former Commissioners Bobby Coleman, Kenderson Hill, Ivey Hines, Henry Mathis, Robert Montgomery, Arthur K. Williams, and Mayor Dorothy Hubbard. The proclamation reads as follows:

**A PROCLAMATION BY THE BOARD OF COMMISSIONERS OF
DOUGHERTY COUNTY, GEORGIA HONORING THE LEGACY OF
BLACK LEADERSHIP IN THE CITY OF ALBANY FOR BLACK
HISTORY MONTH**

WHEREAS, it is with great honor that the Dougherty County Board of Commissioners recognizes the profound impact of African American City of Albany Commissioners, whose unwavering dedication has shaped the course of our city's history;

WHEREAS, we honor the inerasable legacy of the first two black commissioners, Former Commissioner Robert L. Montgomery and Mary Young, whose commitment to public service and advocacy for equality inspired positive change within our community; and

WHEREAS, we pay tribute to the monumental achievements of the first black mayor of the City of Albany, Willie Adams, Jr. whose leadership and integrity exemplified the highest ideals of civic responsibility; and

WHEREAS, we celebrate the historic milestone of the first black female mayor of the City of Albany, Dorothy Hubbard, whose unwavering dedication, and groundbreaking leadership have empowered countless individuals.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Dougherty County, Georgia and it is hereby proclaimed by Authority of same that we recognize and honor the extraordinary contributions of former City of Albany Commissioners Charles Sherrod, Arthur K. Williams, Henry Mathis, David Williams, Kenderson Hill, Tommie Postell, Christopher Pike, Ivey Hines and Bobby Coleman, former mayors Willie Adams, Jr., and Dorothy Hubbard. Their leadership, courage, and commitment to public service have not only inspired generations but have also paved the way for progress and equality in our beloved city.

BOARD OF COMMISSIONERS OF
DOUGHERTY COUNTY, GEORGIA

BY: _____
LORENZO L. HEARD, Chairman
Dougherty County Commission

The Chairman called for consideration to ratify the expenditures in the amount of \$189,386 for the emergency rehabilitation of the Public Works crew quarters. Funding is available in the General Fund.

Commissioner Johnson moved for approval. Commissioner Edwards seconded the motion. Under discussion, Commissioner Johnson asked that future ratification requests be in front of the Board. There being no further discussion, the motion for approval passed unanimously.

The Chairman called for consideration of the recommendation from Dougherty County Police to purchase two mobile license plate readers in the amount of \$41,851 from Madden Associates (Braselton, GA) for use by DCP's Traffic Enforcement Unit. The expenditure includes the license plate readers, installation, software systems, user licenses, and first-year warranty. Funding is available in the Special Service District Fund.

Commissioner Newsome moved for approval. Upon a second by Commissioner Johnson, the motion for approval passed unanimously.

The Chairman called for consideration to purchase a Caterpillar 259D3 Compact Track Loader for Solid Waste from State Contract GA #99999-001-SPD0000177-0024 from Yancey Bros. Co. (Albany, GA) in the amount of \$79,233. Funding is budgeted in Solid Waste Capital Outlay.

Commissioner Johnson moved for approval. Upon a second by Commissioner Gray, the motion for approval passed unanimously.

The Chairman called for consideration to approve the alcohol application from Nilkanth 2212, Inc., Krupali V. Bodar licensee, dba Crossroads Food Mart, at 3023 Leary Road for Package- Beer and Wine. The Albany-Dougherty Marshal's Office recommended approval.

Commissioner Gaines moved for approval. Upon a second by Commissioner Johnson, the motion for approval passed unanimously.

The Chairman called for consideration of the resolution providing for the approval and execution of the contract to engage the services of Mauldin and Jenkins (Albany, GA) to provide a best practices financial audit in a not to exceed amount of \$50,000. Funding is available in the General Fund- Contingency. Assistant County Administrator Barry Brooks addressed.

Commissioner Johnson moved for approval. Commissioner Newsome seconded the motion. Under discussion, Commissioner Jones asked for clarification regarding the benefit of the project. Mr. Brooks shared that it is best practice to occasionally review processes. He added that the audit was timely considering the concerns presented in the most recent audit. Commissioner Jones asked will this be a project that [results] would "sit on the shelf." Mr. Brooks said that the action [of the audit's results] would be upon the will of the Board. Commissioner Johnson mentioned the need due to the changes made to GASB (Governmental Accounting Standards Board) and to bring the County's operation up to the 21st century. Chairman Heard and Commissioner Gaines spoke positively regarding the need for continuous improvement. Mr. Brooks emphasized that the information would be provided by an independent body. There being no further discussion, the motion for approval passed unanimously. Resolution 24-007 is entitled:

A RESOLUTION
ENTITLED
A RESOLUTION PROVIDING FOR THE APPROVAL AND
EXECUTION OF A CONTRACT TO ENGAGE MAULDIN & JENKINS
TO PROVIDE A BEST PRACTICES FINANCIAL AUDIT;
REPEALING RESOLUTIONS OR PARTS OF RESOLUTIONS IN
CONFLICT HEREWITH;
AND FOR OTHER PURPOSES.

The Chairman called for consideration of the appeal, authorized under O.C.G.A. sec. 48-5-343, of the State Revenue Commissioner's order requiring the correction of the conditionally approved 2022 tax digest deficiencies as specified by 2025. Assistant County Administrator Barry Brooks and Interim Chief Tax Assessor Larry Thomas addressed. Tax Director Shonna Josey was present. In layman's terms, the County's conditional approval and proactive approach for resolution would not be completed until 2026, which is later than the date for compliance given by the State. Therefore, an appeal was requested. Commissioner Newsome shared additional information regarding the County's total revaluation.

Commissioner Newsome moved for approval. Upon a second by Commissioner Johnson, the motion for approval passed unanimously.

Mr. Brooks asked that prayers be sent to the family of the City of Albany employee. He shared that there is still a search and rescue. He also said protocols regarding water safety will be discussed in the next Public Safety Committee Meeting. Mr. Brooks announced that the Recreation Committee will meet after the Executive Session. Attorney Shalishali thanked both the City of Albany and Dougherty County former Commissioners for their service. Commissioner Newsome gave kudos to EMS Director Sam Allen for receiving the Public Safety Employee of the Year Award from the Exchange Club of Albany. Commissioner Edwards thanked Commissioners Newsome and Gray for their support in today's recognition efforts. Commissioner Johnson echoed some sentiments and shared that he will work with our Attorney regarding the creation of a tax allocation district. Commissioner Gaines asked for updates on the requested crime report. Clerk Ware shared that the Dougherty County Police Department was scheduled to provide details next month in the annual update and Commissioner Gaines asked for it sooner. Chairman Heard asked if the Safety Risk Committee can look at all safety measures. He shared condolences for the loss of life of Facilities Management employee Linda Hayes and the first African American Mayor of Lagrange, GA, Willie Edmondson.

The Chairman called for consideration of the recommendation from the County Attorney to enter into Executive Session for the purpose of discussing personnel and then to adjourn.

Commissioner Johnson moved for approval. Upon a second by Commissioner Gray, the motion for approval passed unanimously via roll call.

There being no further discussion, the Board entered into Executive Session at 11:30 a.m.

CHAIRMAN

ATTEST:

COUNTY CLERK

DOUGHERTY COUNTY SHERIFF'S OFFICE



2023 Annual Report

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Mission Statement

The mission of the Dougherty County Sheriff's Office shall be to maintain social order within prescribed ethical and constitutional limits, while providing professional law enforcement services in a fair and impartial manner; to house inmates in a safe and constitutional environment, while ensuring the protection of the surrounding community through the operation of a secure facility.

2

Field Operations

- 9,388 warrants received
- 26,829 civil papers received
- 140 motorists assisted
- 101 escorts
- 6,313 security checks
- 1,361 traffic stops
- 470 citations issued
- 34,369 calls for service
- 362 MH/SA transports

3

Investigations

- 202 new cases
- 139 cases cleared
- 131 pounds of prescription drugs destroyed

4

Investigations

AFIS

- 749 cases worked
- 310 identifications made
- 2,937 pieces of evidence examined
- 9,887 latent prints examined
- 749 forensic reports

Sex Offender Registration

- 256 offenders registered during year
- 250 average number of sex offenders managed per month

5

Crime Prevention & Intervention

Prevention

- 427 school visits
- 85 home visits
- 6 speaking engagements
- 7 meetings

Interventions

- 49 interventions
- 463 follow-up's
- 460 phone contacts

Community

- BUC Golf Tournament
- CHAMPS Summer Camp

6

Judicial Support

Booking & Bonding

- 75 persons booked
- 3,099 bonds processed
- 692 persons fingerprinted
- 1,183 UTC's processed

Court Security

- 86,909 visitors to the Judicial Building
- 14,670 court proceedings at the Judicial Building

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Jail Facility

- The average daily population for the year was 723
- 5,531 booked
- 5,424 released
- 1,123 transports to/from other facilities
- 851 transports to appointments
- 38,172 visitors
- 8,147 court cases

8

Jail Facility

Criminal Records

- 3,416 criminal background checks
- 44 record restrictions (expungements)

EMIT Lab (Urinalysis Testing)

- 763 urinalysis drug tests administered
- 328 positive results

9

Jail Facility

Pretrial Services

- 91 released into Pretrial Release program
- 3 re-arrested
- 9 completed program

10

Jail Facility

Medical Clinic (Phoebe)

- 3,090 seen by nurses
- 1,611 seen by Doctor/Physician's Assistant
- 1,038 chronic care evaluations
- 3,985 seen by Psychiatrist/Mental Health Counselor
- 186 sent to E.R.
- 28 admitted to PPMH
- 110 taken to dentist

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Jail Tablets

First 8 months since implementation

- 60,673 courses completed
- 6,870 courses currently in-progress
- 488,698 total credits earned
- 5,515 hours learning time (equal to 7 months, 19 days, 19 hours)
- 335 inmates completed all GED preparatory classes (46% of jail population)

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Professional Standards & Training

The Professional Standards & Training Division offers a wide variety of training:

- Basic Jail Officer Certification Training
- Jail Training Officer Certification Training
- Crisis Intervention Training
- Crisis Intervention Training for Trainers
- Law Enforcement In-Service Training
- Jail In-Service Training
- Management/Supervisory In-Service Training
- Firearms / Defensive Tactics / O.C. Spray / TASER Training
- And more

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Thank you for your continued support!



When we work together, EVERYONE wins!

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THIS IS NOT AN INVOICE

Order Form
Prepared for
Dougherty County GA

Granicus Proposal for Dougherty County GA

ORDER DETAILS

Prepared By: Luke Mulvaney
Phone:
Email: luke.mulvaney@granicus.com
Order #: Q-325808
Prepared On: 17 Jan 2024
Expires On: 11 Mar 2024

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 36 months.

The subscription includes the following domain(s) and subdomain(s):
<https://www.dougherty.ga.us/>

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Government Experience Cloud Subscription Fees		
Solution	Billing Frequency	Annual Fee
Government Experience Cloud (SERVE)	Annual	\$20,060.00

Government Experience Cloud Set-up and Training Fees		
Solution	Billing Frequency	Fee
Government Experience Cloud (SERVE) Set-up & Configuration	Up Front	\$28,260.00
Government Experience Cloud (SERVE) Training	Up Front	\$500.00
SUBTOTAL:		\$28,760.00

Communications Cloud Tier:
for up to 5000 subscribers

FUTURE YEAR PRICING

Solution(s)	Period of Performance	
	Year 2	Year 3
Government Experience Cloud (SERVE)	\$21,464.20	\$22,966.69

PRODUCT DESCRIPTIONS

Solution	Description
Government Experience Cloud (SERVE)	Government Experience Cloud is a purpose-built software-as-a-service (SaaS) solution that helps local government transform the resident experience to better connect, engage, and serve constituents by increasing workflow efficiencies and maximizing existing technology investments, such as integrations into traditional back-office enterprise solutions. The SERVE edition is an outcome focused solution that reduces costs by prioritizing moving expensive interactions with government - calls, in-person visits and downloadable PDFs - to easy-to-use self service interactions backed by data.

Solution	Description
<p>Granicus Web - Enhanced Package</p>	<p>The Enhanced package provides a citizen-focused website with a robust UX process. This package utilizes standard CMS functionality to create a modular homepage layout. It is recommended for organizations that have a small/medium website implementation team with the capacity to engage in a design process to feature their existing branding using proven design patterns for digital transformation.</p> <p>This package includes:</p> <ul style="list-style-type: none"> • Professional Project Management <ul style="list-style-type: none"> ○ Weekly / bi-weekly communication • Basic UX Consultation, which may include one (1) or more of the following based on consultation with client: <ul style="list-style-type: none"> ○ One (1) site analytics report based on Google Analytics ○ One (1) homepage heatmap analytics visualization ○ One (1) internal stakeholder survey ○ One (1) Community survey export ○ One (1) modular homepage wireframe based on predefined building blocks ○ Information Architecture (IA) best practices review • One (1) Content Rationalization Package (basic) <ul style="list-style-type: none"> ○ Best practices review, one (1) hour session ○ Site scrape loaded into AIM framework document • One (1) Visual Design Package <ul style="list-style-type: none"> ○ One (1) homepage design concept ○ Interior page sample ○ Mobile version sample ○ Up to three (3) rounds of design revisions • Up to two (2) CX features <ul style="list-style-type: none"> ○ choose from Granicus library • Development/CMS Implementation • Content Migration - up to one hundred (100) pages • QA & Accessibility Report • Remote Training <ul style="list-style-type: none"> ○ Delivered in three (3) non-consecutive sessions eight (8) hours total ○ Up to ten (10) people

Solution	Description
<p>OpenForms Team License</p>	<p>OpenForms is a digital forms builder specifically designed for Government. Government services can be complicated, but the experience for the residents accessing them shouldn't have to be. OpenForms is perfect for the business of government, with capabilities that will help you convert complex, multi-page forms and processes into simple, step-by-step online forms that adjust based on customers responses.</p> <p>The Team plan enables powerful form building for up to:</p> <ul style="list-style-type: none"> • 5 users, 50 published forms. <p>Key features include:</p> <ul style="list-style-type: none"> • Drag and drop form builder • Display logic and calculations • Payments • Insights dashboard • Form analytics • Support team access • Save responses • Unlimited responses • Data connections and API access • Up to: 10GB file uploads, 1,000 web API calls per hour <p>This package does not include premium features such as workflow, workspaces, form versioning or custom documents. For these features, please consider OpenForms Enterprise.</p>

Solution	Description
OpenCities SaaS License	<p>The OpenCities platform allows you to launch modern, easy to use websites that evolve to put the needs of your community at the center. The SaaS License includes:</p> <ul style="list-style-type: none"> • All OpenCities out of the box functionality (excluding optional/premium modules priced separately) • Platform setup and full project management • Managed cloud hosting via Microsoft AzureGov • Ongoing security updates • Ongoing product updates and enhancements • WCAG AA Accessibility maintained perpetually • 99.9% up-time guarantee and 24/7 support for Priority 1 issues (per SLA) • Comprehensive SLA and Support Ticketing system <p>See subscription agreement for details.</p>
OpenCities Cloud Security License	<p>Deployment of Imperva Security and Content Delivery Network (CDN). Providing leading caching and security resulting in enhanced protection from malicious attacks.</p> <p>Once configured, it continuously monitors and blocks attacks. With a global 24/7/365 security operations center, it provides an expertly managed web application firewall, distributed denial of service attack protection and advanced bot detection.</p>
Setup and configuration package: OpenForms License	Setup and configuration of OpenForms
Training: OpenForms	1.5 hour OpenForms Training session for up to 25 people, delivered online.
OpenForms Add-on: Workflow	With workflow, once a resident hits submit on a form, OpenForms will allow you to set up multiple steps with automatic or decision based transitions to manage form response workflows.
Communications Cloud - Online Training	Provides a balance of Product knowledge and industry best practices to a specific audience. Sessions are delivered by product experts via videoconferencing technology.

Solution	Description
Communications Cloud - Setup and Configuration	<p>The Cloud is a Software-as-a-Service (SaaS) solution that enables government organizations to connect with more people. By leveraging the Cloud, the client will be able to utilize a number of different outreach mediums, including email, SMS/text messages, RSS feeds, and social media integration to connect with its target audiences. The Cloud setup and configuration includes:</p> <ul style="list-style-type: none"> • The implementation consultant will be assigned to Recipient during the setup process for up to 90 days • Unlimited access to Web-based recorded trainings and online help for administrations on the following topics: standard Messaging, the GovDelivery Network, Automation, Mobile and Analytics • Up to 2 Web-hosted training sessions that must be used within 180 days of Kickoff • Up to 5 hours of message template and integration development that must be used within 90 days of Kickoff
OpenCities Imperva Security License - Services Setup and Configuration Package	Setup and configuration of OpenCities Imperva Security License
Setup and configuration package: OpenForms Workflow add-on	Setup and configuration of workflow for OpenForms Team License

GRANICUS ADVANCED NETWORK AND SUBSCRIBER INFORMATION

- **Granicus Communications Suite Subscriber Information.**
 - Data provided by the Client and contact information gathered through the Client's own web properties or activities will remain the property of the Client ('Direct Subscriber'), including any and all personally identifiable information (PII). Granicus will not release the data without the express written permission of the Client, unless required by law.
 - Granicus shall: (i) not disclose the Client's data except to any third parties as necessary to operate the Granicus Products and Services (provided that the Client hereby grants to Granicus a perpetual, non-cancelable, worldwide, non-exclusive license to utilize any data, on an anonymous or aggregate basis only, that arises from the use of the Granicus Products by the Client, whether disclosed on, subsequent to, or prior to the Effective Date, to improve the functionality of the Granicus Products and any other legitimate business purpose, including the right to sublicense such data to third parties, subject to all legal restrictions regarding the use

and disclosure of such information).

- **Data obtained through the Granicus Advanced Network.**

- Granicus offers a SaaS product, known as the Communications Cloud, that offers Direct Subscribers recommendations to subscribe to other Granicus Client's digital communication (the 'Advanced Network'). When a Direct Subscriber signs up through one of the recommendations of the Advanced Network, that subscriber is a 'Network Subscriber' to the agency it subscribed to through the Advanced Network.
- Network Subscribers are available for use while the Client is under an active subscription with Granicus. Network Subscribers will not transfer to the Client upon termination of any Granicus Order, SOW, or Exhibit. The Client shall not use or transfer any of the Network Subscribers after termination of its Order, SOW, or Exhibit placed under this agreement. All information related to Network Subscribers must be destroyed by the Client within 15 calendar days of the Order, SOW, or Exhibit placed under this agreement terminating.
- Opt-In. During the last 10 calendar days of the Client's subscription, the Client may send an opt-in email to Network Subscribers that shall include an explanation of the Client's relationship with Granicus terminating and that the Network Subscribers may visit the Client's website to subscribe to further updates from the Client in the future. Any Network Subscriber that does not opt-in will not be transferred with the subscriber list provided to the Client upon termination.

UPDATES TO SHARED SHORT CODES FOR SMS/TEXT MESSAGING (US CLIENTS ONLY):

- Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee.
- Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-325808 dated 17 Jan 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Dougherty County GA to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- Billing Frequency Notes (Milestones - 40/30/30): An initial payment equal to 40% of the total; a payment equal to 30% of the total upon homepage design approval, and; a payment equal to 30% of the total upon go-live.
- Client will be invoiced for use of any product or service measured or capped by volume or amount of usage that exceeds the permitted amount set forth in this Quote at the same cost or rate set forth herein.
- **Updates to Shared Short Codes for SMS/Text Messaging:**
Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee. Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

BILLING INFORMATION

Billing Contact:		Purchase Order Required?	[] - No [] - Yes
Billing Address:		PO Number: <i>If PO required</i>	
Billing Email:		Billing Phone:	

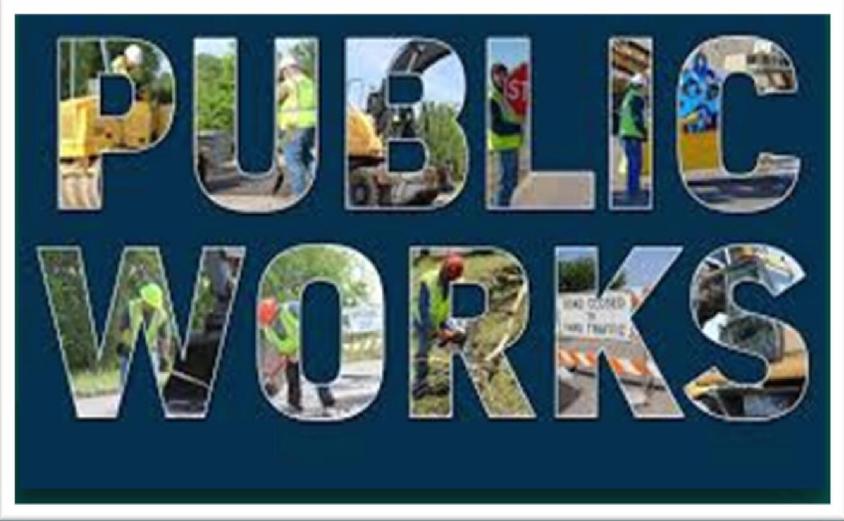
If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-325808 dated 17 Jan 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Dougherty County GA	
Signature:	
Name:	
Title:	
Date:	

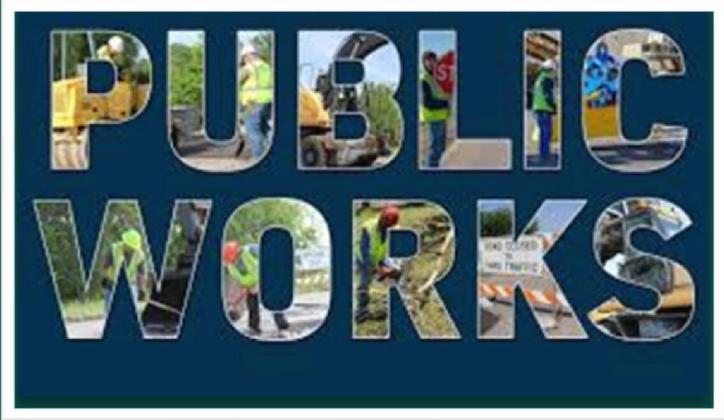


**2023
ANNUAL
REPORT**



A graphic for the 2023 Annual Report. It features the Dougherty County Georgia logo at the top left. The main title 'PUBLIC WORKS' is written in large, bold letters, where each letter is filled with a different photograph of public works activities, such as workers in safety vests, heavy machinery, and road construction. To the right of the title, the text '2023 ANNUAL REPORT' is displayed in a bold, yellow font. A small speaker icon is located at the bottom right of the graphic.

1



Our mission is to provide world class, cost effective, and efficient service to all customers.



A graphic for the 2023 Annual Report. It features the Dougherty County Georgia logo at the top left. The main title 'PUBLIC WORKS' is written in large, bold letters, where each letter is filled with a different photograph of public works activities, such as workers in safety vests, heavy machinery, and road construction. Below the title, the mission statement 'Our mission is to provide world class, cost effective, and efficient service to all customers.' is displayed in a bold, white font. A small speaker icon is located at the bottom right of the graphic.

2

DOUGHERTY COUNTY Georgia

PUBLIC WORKS DIVISIONS

- ADMINISTRATION
- ENGINEERING
- ENVIRONMENTAL CONTROL
- DRAINAGE
- FLEET MAINTENANCE
- ROAD MAINTENANCE
- PARKS & GARDENS

(Note: A speaker icon is located to the right of the Parks & Gardens section.)

3

Administrative Division

2038 DOUGHERTY COUNTY PUBLIC WORKS

The Dougherty County Public Works Administrative Staff of 6 employees handles a variety of services for citizens and employees throughout the year.

DOUGHERTY COUNTY Georgia

(Note: A speaker icon is located in the bottom right corner of the text area.)

4

Administrative Secretary

Deborah Patton

- Booking Park Rentals
- Entering Work Orders for citizens requests and issues.
- Taking request for mosquito spraying.
- Issuing fuel keys for All county employees
- Requests for removal of road and right of way debris and dead animals.



5



Administrative Specialist

Kwasha Stephenson

- Assists the Administrative Supervisor
- Provide Administrative Support and Assist all Public Works employees with HR issues.
- All personnel data and paperwork for Public Works.
- Assist with New Hire, On-boarding, Payroll, Time Reporting and documentation to HR and Finance.



6



Administrative Supervisor

Tracy Shorts

- Prepare the Annual Public Works Report
- Prepare the Annual Financial Budget
- Complete Payroll for all Public Works employees
- Supervising staff including training, assigning and evaluating work, counseling, disciplining, and terminating or recommending termination
- Assisting with the implementation of departmental policies and procedures according to County guidelines



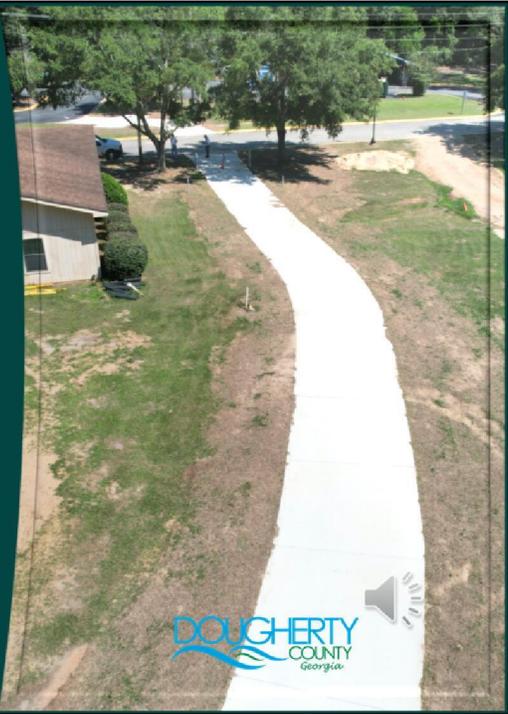
7



8

Engineering Division

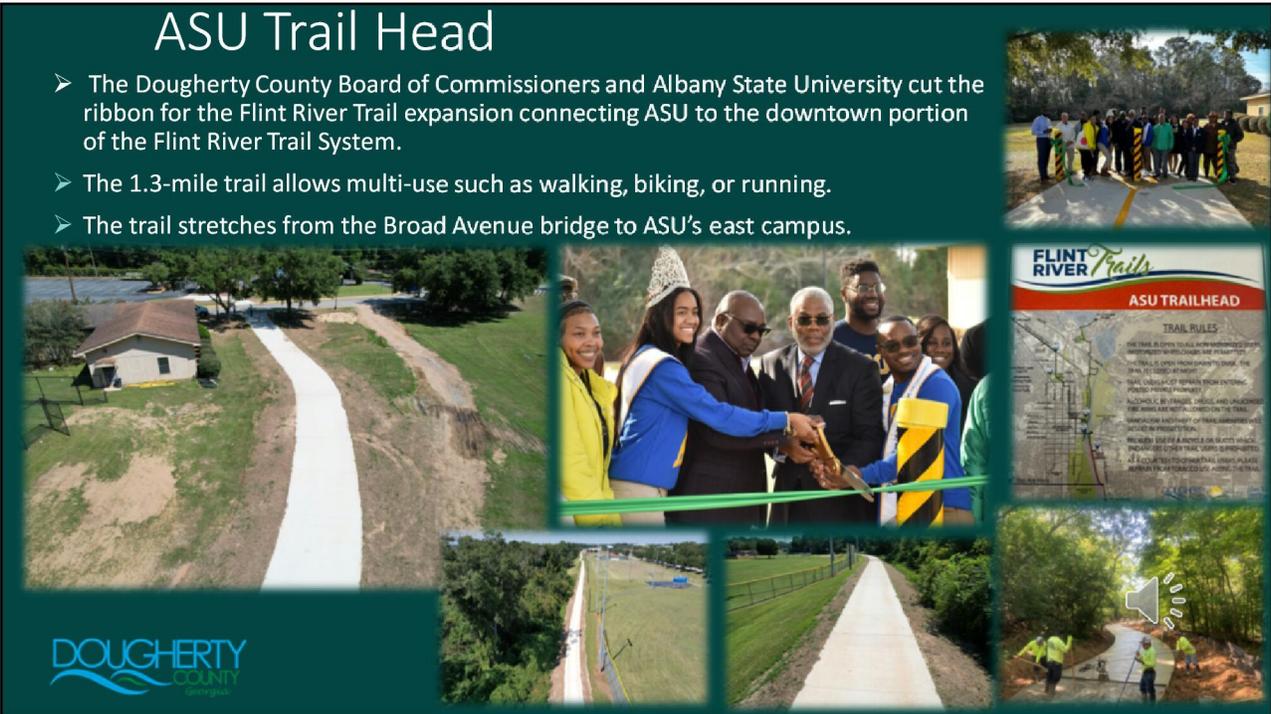
- Completed the bid and construction of the ASU to Downtown Multipurpose Connector Trail.
- Bid the Phase III Alley Improvement Project
- Reviewed and approved 6 new construction projects submitted by developers.



9

ASU Trail Head

- The Dougherty County Board of Commissioners and Albany State University cut the ribbon for the Flint River Trail expansion connecting ASU to the downtown portion of the Flint River Trail System.
- The 1.3-mile trail allows multi-use such as walking, biking, or running.
- The trail stretches from the Broad Avenue bridge to ASU's east campus.



10




Engineering Division

INSTALLATION OF THE NEW WEIR SYSTEM AT THE SPRING RUN BRIDGE



11



Engineering Special Projects:

- Placement of 20 Hazard Mitigation Storm Sirens
- Inspected 9,003 linear feet of storm drain lines for MS4 compliance
- Created 23 utility locate requests for design and construction of County Projects




12



13

Environmental Control Division

- Establish routine mosquito control spraying when in season
- Applied Lavacide to the entire Dougherty County area ditches, canals, and holding ponds.
- Set out Gravid Traps for mosquito surveillance and collected mosquitos for sampling.



DOUGHERTY COUNTY Georgia

14

Environmental Control Division



- Adulicide Sprayed Acreage: 465,946
- Mosquito Control Pesticide: 2,025 gals.
- Briquettes Used: 3,059
- Mosquito Complaints Addressed: 182
- Completed 9 rounds of Adulicide spraying in Dougherty County and City of Albany



15

Environmental Control Division



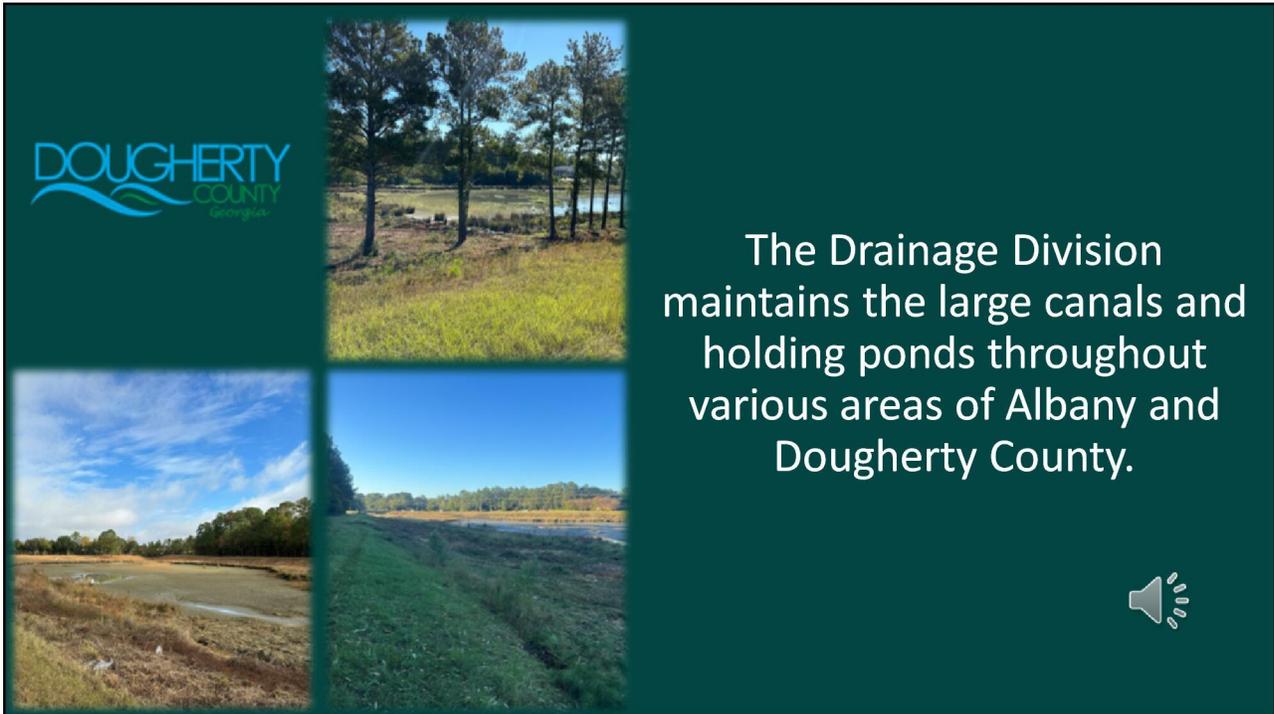
- Treats the right of way with herbicide program which retards growth of grass.
- Trims and removes tress on county right of ways and properties
- Responsible for mowing the grass along county roads and canals.
- Cut back limbs and pick up limbs off the right of way



16



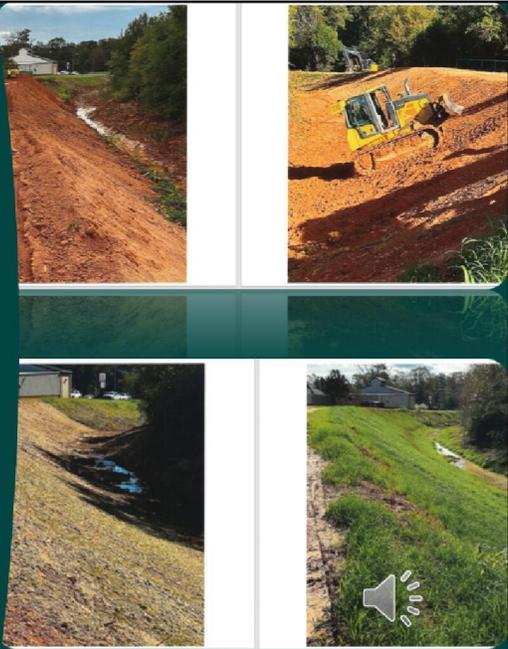
17



18

DRAINAGE DIVISON

Maintained and cleaned out 18 canals, approximately 10.5 miles and hauled off over 4,158 tons of waste material.

19

Drainage Division Special Projects Include:

- Building up shoulders on 8 Mile Road
- Building a Volleyball Court at Radium Gardens
- The Marine Base Canal
- Rebuilding the slopes on Gillionville Canal




20



21

FLEET MAINTENANCE

- Completed 2,357 Work Orders
- Went out to 216 Service Calls
- Maintains and repairs county vehicles and equipment.

DOUGHERTY COUNTY POLICE

DOUGHERTY COUNTY Georgia

A photograph showing a black police SUV with its hood open inside a garage. A person is visible working on the engine. The side of the car features "DOUGHERTY COUNTY POLICE" in large, stylized letters. The background shows the interior of a large garage with white brick walls and a door. A speaker icon is located in the bottom right corner of the image.

22

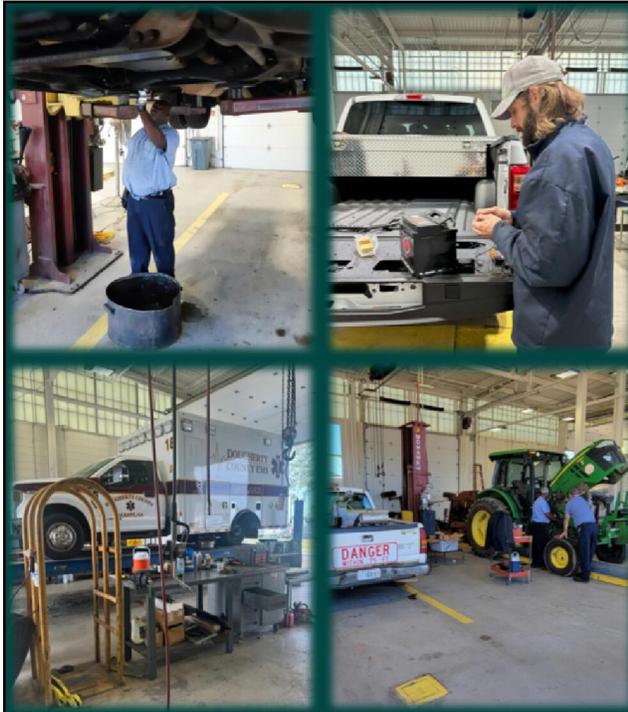


FLEET MAINTENANCE

Fuel Trucks has dispensed 15,932 gallons of Diesel Fuel and 1081 of Diesel Exhaust Fluid



23



FLEET MAINTENANCE WELDING SHOP

Completed repairs on mowers and trailers for several divisions in the department.

Continues to perform maintenance & Schedules Services on all County Vehicles and Equipment as needed.



24



25

ROAD MAINTENANCE DIVISION






Liter Removal 9.22 tons

Dead Animal Removal 6.02 tons

Repaired/Installed more than 8 driveways

Deep patched and repaired damage asphalt and potholes

Bladed Roads on 6 different occasions

Build and Clip Shoulders on 7 different road in various locations in unincorporated parts of the county

Cleaned and repaired ditches at 16 different locations along the county Road in the unincorporated area.

26

ROAD MAINTENANCE DIVISION



27



Road Maintenance Special Projects Include:

Replacing Old Signage and
installing new high retro reflectivity
signs in the unincorporated areas
of Dougherty County



28



PARKS & GARDENS



29

Parks and Garden Properties Includes:



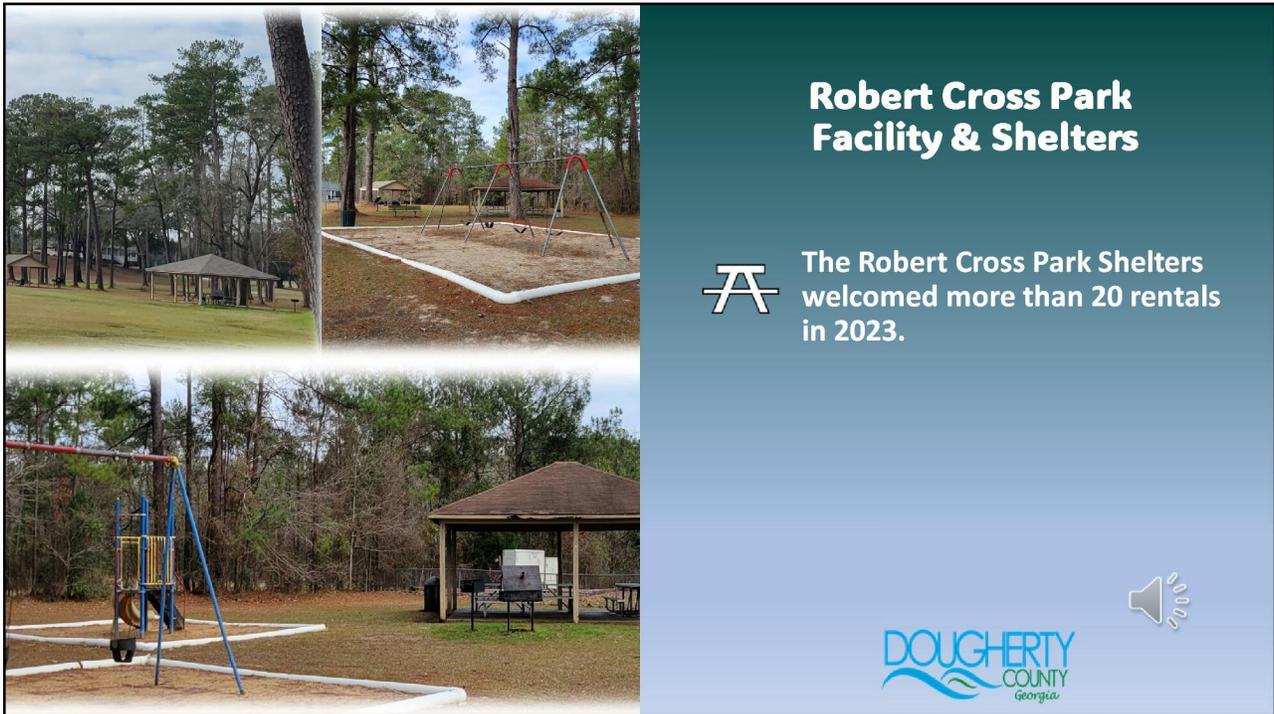
			
The Public Works Complex	Riverfront & Turtle Grove Park	The Robert Cross Park & Facility	The Radium Springs Gardens & Trails
			
Pine Glen, Elliott Park, and Putney Park	3 Fishing Ponds sites: Robert Cross Park, Lake at Radium, and Putney Park	And other locations within Dougherty County	



30



31



32

RADIUM SPRINGS GARDEN

- One of Georgia's 7-Natural Wonders- was the location for over 10 Weddings and several other fun filled occasions throughout the year.

33

Parks and Gardens Special Projects Include:

- Trunk or Treats
- Christmas Lights in the Gardens

34



Citizens of Taiwan Visits Radium Springs Gardens



35



Public Works Special Projects

- Keep Albany Dougherty Beautiful ~ Stash the Trash
- Chili Cook-Off ~ February 2023
- APWA Week ~ May 2023



36



- The Dougherty County Finish Line Freedom Run event was hosted by the City of Albany and Dougherty County.
- This celebratory event welcomed participants of all ages.
- The run featured a 5K race and a Fun Run, both held at the Radium Springs Trail System.
- Communities came together to celebrate freedom and promote physical activity.



37



Public Works Department

2023
Supervisor of the Year
Brandon Oliver





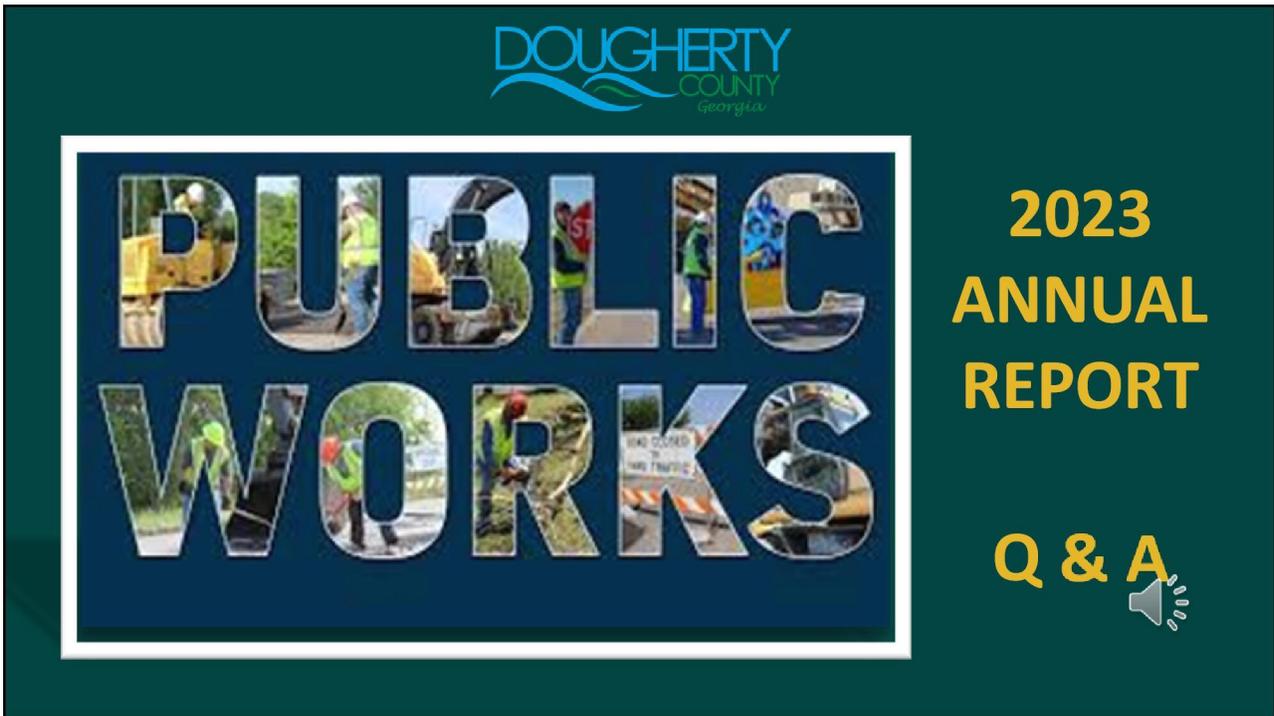
2023
Employee of the Year
Salitorious Hurley



38



39



40



1

Granicus Is Transforming how Government and People Connect Digitally

Serving
the public's
needs and
interests since
1999

500K+
GOVIES
Across 5,500
government
agencies

GRANICUS
Government
Experience Cloud

Web Comms Services Mtgs Records

300M+
PEOPLE
Across the
U.S., Canada,
U.K. and ANZ

Connecting
with
government-
provided
information and
services

granicus.co
m

2

Dougherty County + Granicus

- Simple and straightforward, templated design
- Balance of high-level and specific metrics in an easy to digest dashboard
- Delivers a clean slate with a proven, built-for-government Content Management System with hundreds of successful implementations

Dougherty County + Granicus

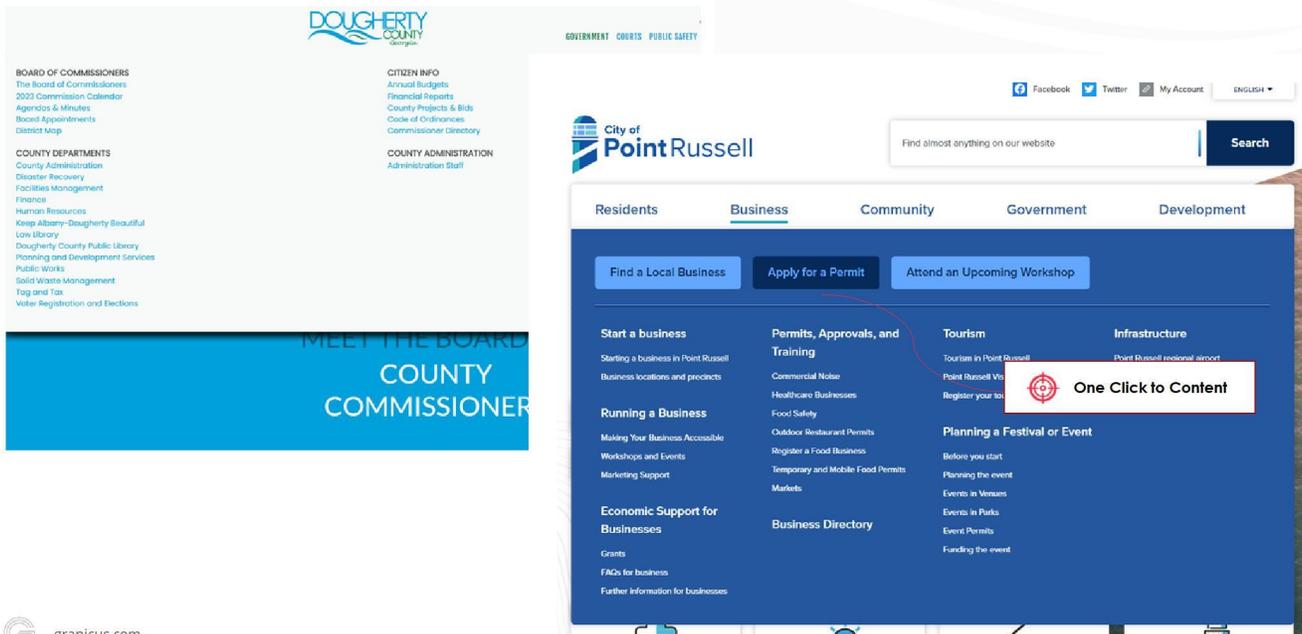


Dougherty County + Granicus



5

Dougherty County + Granicus



6

Dougherty County + Granicus

Find My Neighborhood & Council District

Enter Your Waco Address [Use my location](#) [Search](#)

Personalized Experience

Connect with Waco

- Transparency Portal**
View dashboard about financial transparency and check register.
- Open Records Request**
Visit our online portal to submit a public records request.
- Adopt an Animal**
Adopt your next furry friend from our animal shelter partner.
- Current Bid Opportunities**
Review active requests for bids, quotes and proposals.
- Municipal Court**
Get information about court programs, fines, and payment options.
- Better Streets Waco**
Find details on Waco's infrastructure improvements.

7

Dougherty County + Granicus

My Area

Enter street address

or [Use my location](#)

Show map options

[Search](#)

- Fire Station 10
- WMARSS FOG Recycling Station
- Click Point
- Chapel Park
- Fire Station 12
- Load more results

Soley Park
Soley Park features a playground, basketball court, Victorian-style gazebos, paved walking trail, picnic tables and outdoor fitness station. Originally built in 1918, Soley Park is one of Waco's oldest neighborhood parks.

Your Elected Officials

Mayor

Email: wacomayor@wacoba.gov

Profile
Dillon Meek was elected Mayor of Waco, November 3, 2020. He served on the Waco City Council from 2018-2020, representing Council District 14, which includes parts of Downtown and Central Waco. While on City Council, he learned the importance of listening, fostering collaboration, and building consensus.

District Four

Email: council4@wacoba.gov

Profile
Darius Ewing moved to Waco in 2012 to attend Baylor University and has called Waco home ever since. After Baylor, Ewing worked as the portfolio manager for Rydell Real Estate, a local real estate holdings firm. While overseeing developments, Darius began interacting with various city departments deepening his understanding of the inner workings of our city.

Resident Information

Neighborhood

Sanger Heights
Join your [neighborhood association](#) to discuss your concerns, brainstorm solutions, and meet your neighbors.
Rory Parlin, President (615) 275-7678

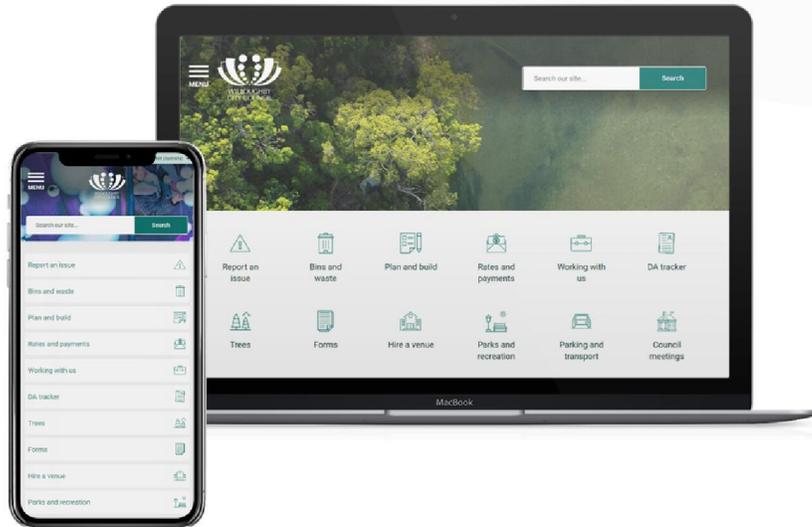
Yard/Brush Collection
Collected bi-weekly in the green cart. Place carts by the curb by 7 a.m. 5ft away from obstacles.
[Cart information](#)
Thu 3/14/2024

Trash Collection
Collected weekly in the grey cart. Place carts by the curb by 7 a.m. 5ft away from obstacles.
[Cart information](#)
Thu 3/7/2024

Recycling Collection
Collected bi-weekly in the blue cart. Place carts by the curb by 7 a.m. 5ft away from obstacles.
[Cart information](#)
Thu 3/7/2024

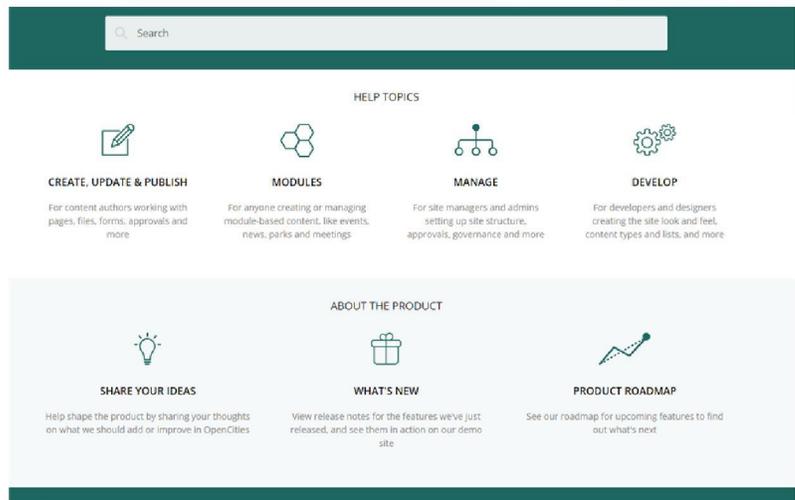
8

Modern, Mobile, Accessible



Training

- Remote Training
 - Delivered in 3 non-consecutive sessions
 - 8 hours total
 - Up to 10 people
 - Dougherty receives video recordings of those trainings
- In-App Help
- "How-To" Guides
- Documentation
- Monthly Webinars
- Dedicated Customer Success



Deliver an exceptional customer experience

The screenshot shows the City of Point Russell website's 'Request a Waste Bin' page. At the top, there are social media links for Facebook, Twitter, and My Account, along with a search bar. The navigation menu includes Residents, Business, Community, Government, and Development. The main heading is 'Request a Waste Bin', followed by a brief description of the service. A 'Contact Us' box provides phone, fax, and email information. The form itself has three tabs: 'Online', 'By phone', and 'In person'. The 'Online' tab is active, showing two numbered steps: '1 Check Your Eligibility' and '2 Request and Pay Online'. A red callout box labeled 'Services Simplified' points to the 'In person' tab.

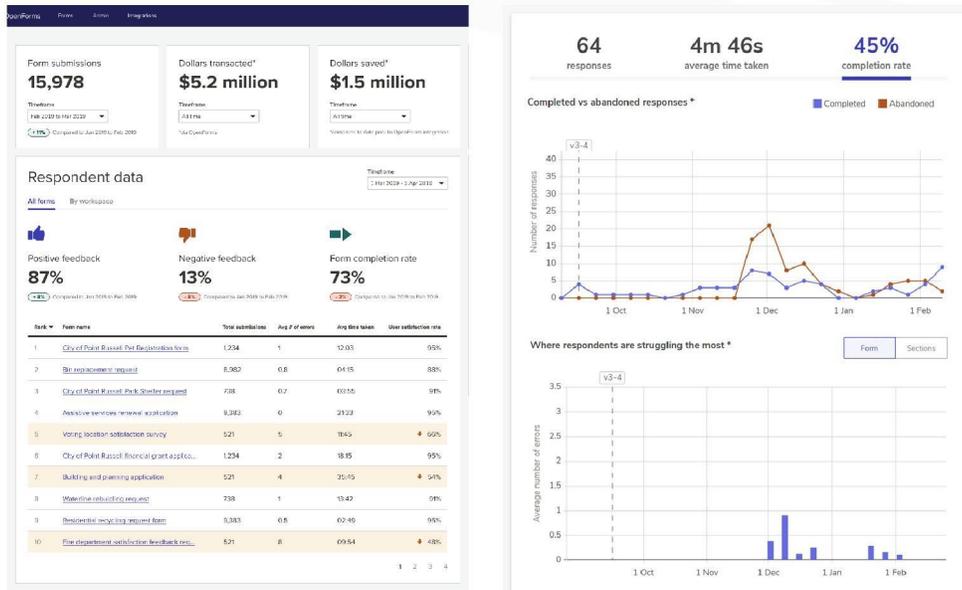
11

Friendly User Administration

The screenshot displays the OpenCities user administration dashboard. The top navigation bar includes 'OpenCities | Public' and icons for Dashboard, Pages, Files, Forms, Approvals, View Site, More, and Logout. A search bar is located below the navigation. The main content area is titled 'My Shortcuts' and contains a grid of 12 shortcut cards, each with an icon and a label: Department, Emergency Announcements, Forms & Policies, General, Glossary, Image Gallery, Initiative, Job, Lost Animal, News, Park, and Project. A 'Help' button is visible in the bottom right corner.

12

Data Insights to Improve Experiences



13

Blocks can expand and contract based on your outcomes

SAMPLE Government Experience Cloud Project Timeline

This is only for illustrative purposes and does not reflect your customized timeline



Based on project scope for Dougherty County, Granicus estimates 9-12 months depending on responsiveness and Dougherty's availability

14

Dougherty County, GA Pricing

Granicus Government Experience Cloud Website Package	Year 1	Year 2	Year 3
One-Time Fee	\$28,760	N/A	N/A
Recurring Fee	\$20,060	\$21,464.20	\$22,966.69
Total	\$48,820	\$21,464.20	\$22,966.69

Dougherty County + Granicus

- Granicus also provides the website service to the City of Albany
- Reliability and excellent customer support
- Single platform for training



MEMORANDUM

Date: March 7, 2024
To: The Dougherty County Board of Commissioners
From: Albany-Dougherty Planning Commission
Subject: 24-006 (Rezoning) 3225 Sylvester Hwy

Andrew Dismuke (24-006) submitted an application to the Albany Dougherty Planning Commission requesting that the Official Zoning Map of Dougherty County, Georgia, be amended to rezone 6.76-acre developed parcel from C-R (Community Residential Multiple-Dwelling District) to R-MHP (Mobile Home Park District).

The rezoning would allow the current expired manufactured home park to be rehabilitated/reconstructed to meet the regulations per Dougherty County Ordinance. The property is at 3225 Sylvester Hwy (00138/00001/026). The property owner is Moree Motors #2, LLC. and the applicant is Andrew Dismuke. **District 6**

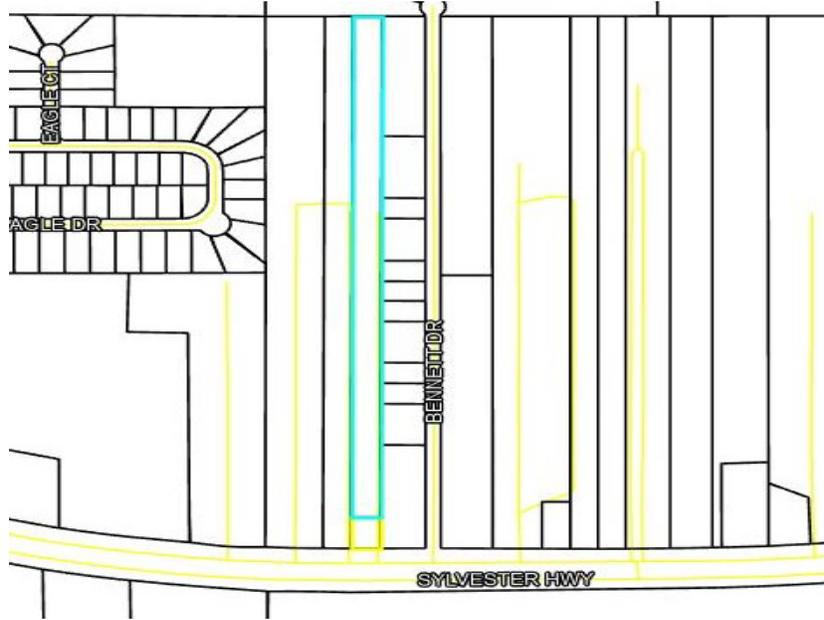
Charles Ochie offered a motion to approve; Jimmy Hall seconded the motion. The motion carried **5-0** with the following votes:

- Sanford Hillsman Tie or Quorum
- Aaron Johnson Yes
- Charles Ochie Yes
- William Geer Yes
- Jimmy Hall Yes
- Willie Simmons Yes

PLANNING & DEVELOPMENT SERVICES

P.O. Box 447 Albany, GA 31702 | Phone: 229.438.3901 | Fax: 229.438.3965 | www.albanyga.gov

**STAFF ANALYSIS AND REPORT
APPLICATION #24-006 REZONING**



OWNER: Moree Motors #2, Inc.
APPLICANT: Andrew Dismuke
LOCATION: 3225 Sylvester Hwy
Tax Parcel 00138/00001/026

CURRENT ZONING/USE:
Zoning: C-R (Community Residential Multiple-Dwelling District)
Use: Former Manufactured Home Park

PROPOSED ZONING/USE:
Zoning: R-MHP (Mobile Home Park District)
Use: Manufactured Home Park

ZONING/ADJACENT LAND USE:
North: Zoning: R-MHS (Residential Mobile Home Single-Family District)
Land Use: Vacant
South: Zoning: C-1 (Neighborhood Mixed-Use Business District)
Land Use: Convenience Store & Gas Station

West: Zoning: C-R (Community Residential Multiple-Dwelling District) & R-MHP (Mobile Home Park District)
Land Use: Manufactured Home Parks

East: Zoning: R-MHP (Mobile Home Park District)
Land Use: Manufactured Home Parks

MEETING INFORMATION:

Planning Commission: 3/7/2024, 2:00 P.M., Government Center, 222 Pine Avenue, Rm. 100

Public Hearing: 3/18/2024, 10:00 A.M., Government Center, 222 Pine Avenue, Rm. 100

RECOMMENDATION: Approval

BASIC INFORMATION

The applicant requests to rezone a 6.76-acre developed parcel from C-R (Community Residential Multiple-Dwelling District) to R-MHP (Mobile Home Park District). The rezoning would allow the current expired manufactured home park to be re-established to meet the regulations per Dougherty County Ordinance Part II Chapter 2-9 Articles I & II.

PHYSICAL CHARACTERISTICS AND INFRASTRUCTURE

This site is a 6.76-acre parcel within Dougherty County, with an Occupational Tax Certificate (business license) currently showing it as an expired manufactured home park. The property is not located within the floodplain.

RELEVANT ZONING HISTORY

Based on reviewing the past zoning maps, it has kept its original zoning designations since the City of Albany adopted zoning in 1970. The Zoning Classification is C-R (Community Residential Multiple-Dwelling).

PLANNING CONSIDERATIONS

Listed below are several issues for consideration in evaluating this rezoning application.

1. *Will the rezoning proposal permit a suitable use for the use and development of adjacent and nearby property?*
Yes. This rezoning to R-MHP will allow a use suitable to the site's adjacent uses. The R-MHP District will allow for the former manufactured home park to be rehabilitated/reconstructed.

2. *Will the rezoning proposal adversely affect the existing use or usability of adjacent or nearby property?*

No significant construction is proposed, however the existing buildings will be modified and rehabilitated to be brought back to code. This request proposes a zoning classification that will allow for maximum site flexibility. This request will also allow for its use as a manufactured home park.

3. *Does the property affected by the rezoning proposal have a reasonable economic use as currently zoned?*

No. This existing use is a vacant mobile home park and is not permitted within the C-R District. With the rezoning to R-MHP the lot will be able to be restored back to its original use.

4. *Will the rezoning proposal result in a use that will or could cause excessive or burdensome use of existing streets, transportation facilities, utilities, or schools?*

- **Impact on Utilities:** The proposed use will not impact utilities.
- **Impact on the School System:** The proposed use will not impact the school system.
- **Impact on Transportation Network:** Staff estimates that the effect of the rezoning on the surrounding transportation network would be minimal and as follows:

Trip Generation: Based on Trip Generation's 11th Edition, for every dwelling unit, a mobile home park would generate between 5 to 17 trips per day.

AADT: The closest Average Daily Traffic (AADT) is located on Sylvester Hwy, with an AADT of 7,140 in 2022.

Road Improvements: According to the **FY 2024-2027 Transportation Improvement Program** and the **Dougherty Area Regional Transportation Study 2045**, no state or federally funded projects have yet to be proposed for the area.

Road Classifications: Streets that provide access to the subject property are classified accordingly:

- Sylvester Highway is classified as an Urban Principal Arterial.

Public Transit Routes: Albany Transit System's Green Route-Sylvester Road has multiple stops within this area.

Accident Information: Planning Staff have run accident reports to provide data for the immediate area. Reports indicate that 18 accidents have been reported over the past year. No fatal crashes were reported, and 2 accidents resulted in serious injuries.

Proposed Driveway/Parking Plan: No changes to the driveways or the parking plan are submitted with this proposal. Current access to the parcel is from Sylvester highway. The owner will be required to provide a site plan to be reviewed and approved for ingress and egress.

Analysis: Staff finds there should be no significant adverse impact on the surrounding transportation network anticipated due to the proposed use at this time.

5. *Is the rezoning proposal conforming with the policy and intent of the Albany-Dougherty Comprehensive Plan for Development (2026)?*

Yes. The Comprehensive Plan designates this site as Low-Density Residential (four units per acre). Rezoning this site to R-MHP (Mobile Home Park District) will conform with the Comprehensive Plan.

6. *Are there other existing or changing conditions affecting the use and development of the property that provide grounds for approval or disapproval of the rezoning proposal as submitted?*

No other conditions exist or are changing that can be identified to provide grounds for approval or disapproval of this rezoning proposal.

RECOMMENDATION

Staff recommends **approval** to rezone this 6.76-acre parcel from C-R (Community Residential Multiple-Dwelling District) to R-MHP (Mobile Home Park District).



APPLICATION TO AMEND THE ZONING MAP OF:

City of Albany Dougherty County

Property Address: 3225 Sylvester Hwy

Name of Property Owner(s): Moree Motors No 2 Inc

Mailing Address: 951 US Hwy 82 W., Suite B

City: Leesburg State: GA Zip Code: 31763

Telephone: 229-869-8976 Email: brittney@dismuketransport.com

Name of Applicant: Andrew Dismuke for Moree Motors No 2 Inc

Mailing Address: 951 US Hwy 82 W., Suite B

City: Leesburg State: GA Zip Code: 31763

Telephone: 229-869-8976 Email: brittney@dismuketransport.com,

Zoning Classification:

Present zoning district: CR-RMHP

Current use: mobile home park

Proposed zoning district: expired

Proposed use: mobile home park

Please attach the following required documents:

- A written legal description of the property giving the full metes and bounds description rather than plat reference.
- A copy of the deed verifying ownership status.
- Authorization by property owner form (if the property owner and applicant are not the same).
- An 11" x 17" or larger size plat showing property lines with lengths and bearings, adjoining streets, locations of existing buildings, north arrow and scale.
- An 8" x 11" size map of the area (The map should be the same as the larger map).
- A disclosure of campaign contributions and gifts form.
- Filing fees should be paid when submitting the application. These fees are based on the zoning district that the applicant is applying for and should be payable to the City of Albany.

A complete application must be filed by the 10th of the month to be considered for the Planning Commission meeting of the following month.

I hereby authorize the Planning & Development Services Department staff to inspect the premises of the above described property and to place a public notice sign on the premises as required by law. I also hereby depose and say that all statements herein, and attached statements submitted are true and accurate to the best of my knowledge and belief.

Sworn to and subscribed before me this 9th day of February, 2024

Signature of Applicant: [Signature]

Notary Public: [Signature] Commission expires: 7-12-2026

(Staff Use)

Posting fee: _____ Date paid: _____ Receipt: _____

PLANNING & DEVELOPMENT SERVICES



VERIFICATION OF OWNERSHIP

Name of all owners: Andrew Dismuke
Address: 951 US Hwy 82 W, Suite B
City/State/Zip Code: Leesburg, GA 31763
Telephone Number: 229-869-8976
Email: brittney@dismuketransport.com
Property Location (give description if no address): 3225 Sylvester Rd, Albany, GA

I am the owner of the property listed above, which is the subject matter of the attached application, as shown in the records of the City of Albany, or Dougherty County.

Owner Signature (all owners must sign)
Personally appeared before me Andrew Dismuke, who has stated that the information on this form is true and correct.
2026
Brittney Burton
Notary Public

Owner Signature (all owners must sign)
Date 2-9-24

In my absence, I authorize the person named below to act as the applicant in the pursuit of action for the attached application.

Name: Brittney Burton
Address: 951 US Hwy 82 W, Suite B
City/State/Zip Code: Leesburg, GA 31763
Telephone Number: 229-869-8976
Email: brittney@dismuketransport.com



APPLICANT/AGENT DISCLOSURE CAMPAIGN CONTRIBUTIONS
(Required by Title 36, Chapter 67A, Official Code of Georgia Annotated)

The applicant filed on this date: Andrew Dismuke, to apply for a rezoning approval affecting described property as follows:

3225 Sylvester Hwy, Albany, GA

Yes No

Within the last two years preceding the above filing date, the applicant has made campaign contributions aggregating \$250 or more to a member or members of the City Commission or County commission who will consider application number _____

(Please list the name(s) and official position of the local government official; the dollar amount, description, and date of each campaign contribution).

I hereby depose and say that all statements herein are true, correct, and complete to the best of my knowledge and belief.

Sworn to and subscribed before me this 9 day of February, 20 24

[Signature]

Signature of Applicant

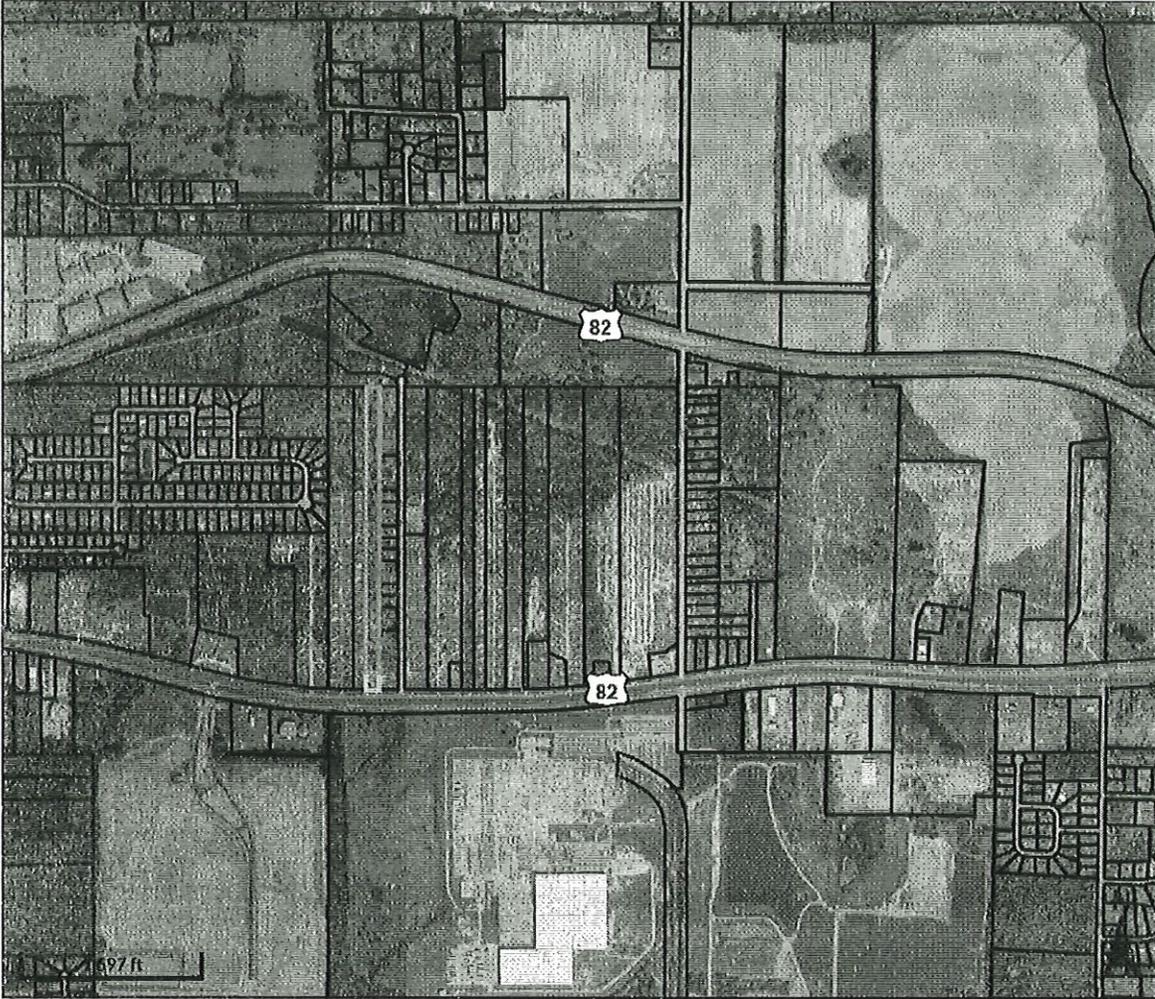
[Signature]

Notary Public

7-12-2026

Commission Expires





Overview



Legend

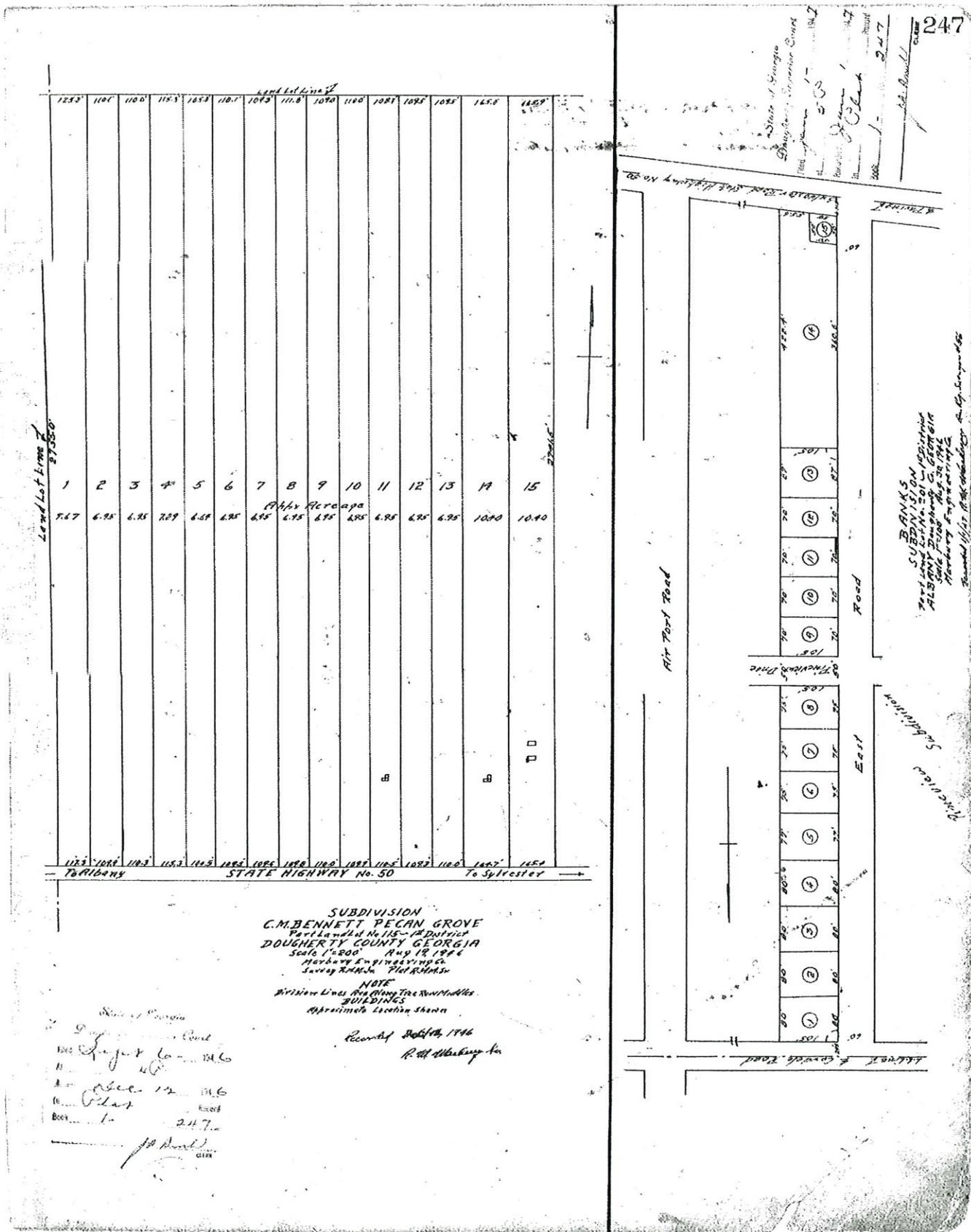
- Parcels
- Roads

<p>Parcel ID 00138/00001/026</p> <p>Class Code Commercial</p> <p>Taxing District 02 DOUGHERTY COUNTY</p> <p>Acres 6.76</p>	<p>Owner</p> <p>MOREE MOTORS NO 2 INC</p> <p>1706 N SLAPPEY BLVD</p> <p>ALBANY, GA 31701</p> <p>Physical Address 3225 SYLVESTER HWY</p> <p>Fair Market Value Value \$84600</p> <p>Land Value</p> <p>Improvement Value</p> <p>Accessory Value</p>	<p>Last 2 Sales</p> <table border="0"> <thead> <tr> <th>Date</th> <th>Price</th> <th>Reason</th> <th>Qual</th> </tr> </thead> <tbody> <tr> <td>2/9/2017</td> <td></td> <td>15</td> <td>U</td> </tr> <tr> <td>11/20/2007</td> <td></td> <td>15</td> <td>U</td> </tr> </tbody> </table>	Date	Price	Reason	Qual	2/9/2017		15	U	11/20/2007		15	U
Date	Price	Reason	Qual											
2/9/2017		15	U											
11/20/2007		15	U											

(Note: Not to be used on legal documents)

Date created: 2/8/2024
 Last Data Uploaded: 2/8/2024 2:32:30 AM

Developed by Schneider
 GEOSPATIAL



Land Lot Area
27,350

125.3'	110.1'	100.0'	115.3'	105.4'	110.1'	109.3'	111.8'	107.0'	110.0'	108.1'	109.5'	108.5'	145.8'	145.7'
7.47	6.95	6.35	7.29	6.48	6.95	6.75	6.75	6.95	6.95	6.95	6.95	6.95	10.40	10.40
115.3'	109.1'	100.3'	115.3'	105.4'	110.1'	109.3'	111.8'	107.0'	110.0'	108.1'	109.5'	108.5'	145.8'	145.7'
To Albany	STATE HIGHWAY No. 50													To Sylvester

SUBDIVISION
C.M. BENNETT PECAN GROVE
Part of and in No. 115-1st District
DOUGHERTY COUNTY, GEORGIA
Scale 1"=200' Aug 12, 1944
Harburt Engineering Co.
Survey R.H.M.A.S.

NOTE
All lines are along true run and all
buildings
approximate location shown

Recorded July 14, 1946
R. H. Mackay, Jr.

State of Georgia
County of Dougherty
I, R. H. Mackay, Jr.,
Surveyor General,
do hereby certify that the
above is a true and correct
copy of the original
plat as filed in my
office on July 12, 1946.
R. H. Mackay, Jr.
Surveyor General

State of Georgia
Dougherty Superior Court
In the matter of
R. H. Mackay, Jr.
Surveyor General
vs.
The Board of Commissioners
of Dougherty County
No. 247

BANK'S
SUBDIVISION
Part of Lot No. 201 in District
No. 115-1st District
Dougherty County, Georgia
Harburt Engineering Co.
Survey R.H.M.A.S.

DOC# 003060
FILED IN OFFICE
05/19/2017 12:24 PM
BK:4416 PG:176-178
EVONNE S. MULL
CLERK OF COURT
DOUGHERTY COUNTY
~~Evonne S. Mull~~
REAL ESTATE TRANSFER TAX
PAID: \$0.00

PT-61 047-2017-000861

AFTER RECORDING, PLEASE RETURN TO:
SHERMAN WILLIS
Gardner, Willis, Sweat, Plaire & Pickett
P.O. Drawer 71788
Albany, Georgia 31708-1788
(229) 883-2441

QUIT CLAIM DEED

GEORGIA, DOUGHERTY COUNTY.

THIS INDENTURE, made this 9th day of Feb, in the year Two Thousand Seventeen, between Amber Lynn Avera, of the County of Dougherty, and State of Georgia, as Party of the First Part, hereinafter called "Grantor" and Moree Motors No. 2, Inc., as Party of the Second Part, hereinafter called "Grantee" (the words "Grantor" and "Grantee" to include their respective heirs, personal representative, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of One Dollar (\$1.00) and other valuable considerations in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has bargained, sold and does by these presents bargain, sell, remise, release and forever quit-claim to the said Grantee all the right, title, interest, claim or demand which the said Grantor has or may have had in and to the following described property, to-wit:

All that tract or parcel of land lying and being in Dougherty County, Georgia, more particularly described as Exhibit "A" attached hereto and expressly made a part hereof, as recorded in the office of the Clerk of Superior Court of Dougherty County, Georgia.

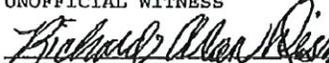
with all rights, members and appurtenances to the said premises in anywise appertaining or belonging.

TO HAVE AND TO HOLD the said described premises unto the said Grantee, so that neither the said Grantor nor any other person or persons claiming under the Grantor shall at any time claim or demand any right, title or interest to the aforesaid described premises or its appurtenances.

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year above written.

 (SEAL)
Amber Lynn Avera

Signed, sealed and delivered, this 9th day of Feb., 2017, in the presence of:


UNOFFICIAL WITNESS

NOTARY PUBLIC
My Commission Expires: 8-28-2017



SW/118-172A/ih/16-040-2017-06-118-1

LAW OFFICES
GARDNER, WILLIS, SWEAT,
PLAIRE & PICKETT, LLP
2408 WESTGATE DRIVE
P.O. DRAWER 71788
ALBANY, GEORGIA
31708-1788
(229) 883-2441

DISCLAIMER OF TITLE
The Grantee and Grantor acknowledge that the preparer is NOT issuing an opinion as to the status of the title of the property, including, but not limited to, the ownership and marketability of any interest held by the Grantor or the validity of the description. Grantee acknowledges that Grantee takes subject to all outstanding liens, judgments, restrictions and other matters of record. Grantor and Grantee do indemnify and hold harmless that preparer from all damages resulting from the use of this deed.

EXHIBIT "A"

TRACT I: 3501 SYLVESTER ROAD

Property: TRACT I: All that tract or parcel of land lying and being in a part of Land Lot No. 86 in the First Land District of Dougherty County, Georgia, and being more particularly described as follows: Starting at the intersection of the East right of way line of Branch Road with the North right of way line of U. S. Highway No. 82 (State Route 50), run thence North 82 degrees 50 minutes 47 seconds East along the North right of way line of said U. S. Highway No. 82 a distance of 629.89 feet to a point; continue thence along the North right of way line of said U. S. Highway No. 82 around a curve whose chord direction is North 88 degrees 53 minutes 14 seconds East and whose chord distance is 1186.62 feet having a radius of 3804.58 feet, an arc distance of 1188.69 feet to a point; continue thence South 85 degrees 14 minutes 48 seconds East along the North right of way line of said U. S. Highway No. 82 a distance of 106.85 feet to a point, and the Point of Beginning. From said Point of Beginning, run thence North 01 degree 35 minutes 10 seconds East a distance of 1802.52 feet along an old fence line to a point; run thence South 88 degrees 44 minutes 50 seconds East a distance of 793.02 feet to a point; run thence South 05 degrees 36 minutes 22 seconds West a distance of 1118.09 feet to a point; run thence North 80 degrees 54 minutes 44 seconds West a distance of 407.29 feet to a point; run thence South 39 degrees 32 minutes 47 seconds West a distance of 25.79 feet to the P.T. of a curve; run thence around said curve whose chord direction is South 21 degrees 59 minutes 19 seconds West and whose chord distance is 183.93 feet, having a radius of 105.00 feet, an arc distance of 186.84 feet to a point; run thence South 04 degrees 26 minutes 51 seconds West a distance of 313.39 feet to a point; run thence South 01 degree 35 minutes 10 seconds West a distance of 30.05 feet to a point on the North right of way line of said U. S. Highway No. 82; run thence North 85 degrees 14 minutes 26 seconds West along the North right of way line of said U. S. Highway No. 82, a distance of 200.00 feet to the Point of Beginning.

Said tract of land contains 24.90 acres, situated, lying and being in Land Lot 86 in the First Land District of Dougherty County, Georgia, according to a map or plat of survey prepared by Malcolm Burnsed, Georgia Registered Land Surveyor No. 1691, under date of March 10, 1973.

LEGAL DESCRIPTION CONTINUES ON FOLLOWING PAGE

TRACT II: 3225 SYLVESTER ROAD

In the County of Dougherty, State of Georgia, and being all of Tract 4 of the C.M. Barnett Pecon Croyer Subdivision according to a map or plat of said subdivision as same is recorded in Plat Book 1, Page 247, in the Office of the Clerk of Superior Court, Dougherty County, Georgia.

LESS AND EXCEPT:

That part of said Tract No. 4 more particularly described as follows: Starting at the intersection of the West line of Land Lot No. 115, First Land District, Dougherty County, Georgia, with the North right-of-way of U.S. Highway No. 82, run thence east along the North right-of-way of U.S. Highway No. 82 for a distance of 337.5 feet to the point of beginning. From said point of beginning run thence North along the West line of said Tract No. 4 for a distance of 160 feet to a point; run thence east along the line parallel to the North right-of-way of U.S. Highway No. 82 for a distance of 115.3 feet to a point; run thence South along the East line of said Tract No. 4 for a distance of 160 feet to a point on the North right-of-way of U.S. Highway No. 82; run thence west along the North right-of-way line of U.S. Highway No. 82 for a distance of 115.3 feet to the point of beginning. Said excepted tract containing 0.42 acres.

NOTICE OF PUBLIC HEARING

Item 5a.

Andrew Dismuke (24-006) has submitted an application to the Albany Dougherty Planning Commission requesting that the Official Zoning Map of Dougherty County, Georgia, be amended to rezone 6.76-acre developed parcel from C-R (Community Residential Multiple-Dwelling District) to R-MHP (Mobile Home Park District). The rezoning would allow the current expired manufactured home park to be rehabilitated/reconstructed to meet the regulations per Dougherty County Ordinance. The property is at 3325 Sylvester Hwy (00138/00001/026). The property owner is Moree Motors #2, LLC. and the applicant Andrew Dismuke. **District 6**

The Albany Dougherty Planning Commission will conduct a public hearing on these requests **Thursday, March 7, 2024, at 2:00 p.m.** at the Government Center, 222 Pine Avenue, Room 100, Albany, GA. The Planning Commission will forward its recommendation to the Board of County Commissioners based on information presented at the public meeting.

The Dougherty County Board of Commissioners will conduct a public hearing on **Monday, March 18, 2024, at 10:00 a.m.** in the Government Center, 222 Pine Avenue, Room 100, Albany, GA 31701.

Meetings of the Albany Dougherty Planning Commission and the Dougherty County Board of Commissioners are open to the public. Those wishing to speak or provide comments should contact the Planning & Development Services Department at (229) 438-3901, Monday thru Friday, 8:00 a.m. to 5:00 p.m., before the meeting for additional information.

As set forth in the Americans with Disabilities Act of 1990, Dougherty County does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. The Human Resources Department has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there, is available at the Office of Human Resources. Dougherty County will assist citizens with special needs given proper notice (7 working days). Any requests for reasonable accommodations required by individuals to fully participate in an open meeting, program, or activity of the City of Albany, Georgia, should be directed to Paul Forgey, AICP, 240 Pine Avenue, Suite 300, Albany, Georgia, 31701, (229) 438-3901.



Barry Brooks
Assistant County Administrator

**DOUGHERTY COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION**

Agenda Item

Date: February 23, 2024
Meeting Date: February 26, 2024
Subject/Title: Upgrade Video Surveillance System at Dougherty County Jail
Presented for: Decision
Presenter: Barry Brooks, Asst. County Administrator

Statement of Issue

The Dougherty County Jail desires to upgrade their video surveillance system.

History/Facts and Issues

The Dougherty County Jail is requesting to upgrade the Synology video surveillance system at the Dougherty County Jail. The current system was implemented when the jail experienced a catastrophic failure of the previous system but is insufficient to meet the needs of the facility. The cost to upgrade the system is \$34,659.

Recommended Action

Recommend Dougherty County Commission approves the upgrade of the video surveillance system at the jail, at a cost of \$34,659.

Funding Source

SPLOST VI



THIS IS NOT AN INVOICE

Order Form
Prepared for
Dougherty County GA

Granicus Proposal for Dougherty County GA

ORDER DETAILS

Prepared By: Luke Mulvaney
Phone:
Email: luke.mulvaney@granicus.com
Order #: Q-325808
Prepared On: 17 Jan 2024
Expires On: 11 Mar 2024

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 36 months.

The subscription includes the following domain(s) and subdomain(s):
<https://www.dougherty.ga.us/>

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Government Experience Cloud Subscription Fees		
Solution	Billing Frequency	Annual Fee
Government Experience Cloud (SERVE)	Annual	\$20,060.00

Government Experience Cloud Set-up and Training Fees		
Solution	Billing Frequency	Fee
Government Experience Cloud (SERVE) Set-up & Configuration	Up Front	\$28,260.00
Government Experience Cloud (SERVE) Training	Up Front	\$500.00
SUBTOTAL:		\$28,760.00

Communications Cloud Tier:
for up to 5000 subscribers

FUTURE YEAR PRICING

Solution(s)	Period of Performance	
	Year 2	Year 3
Government Experience Cloud (SERVE)	\$21,464.20	\$22,966.69

PRODUCT DESCRIPTIONS

Solution	Description
Government Experience Cloud (SERVE)	Government Experience Cloud is a purpose-built software-as-a-service (SaaS) solution that helps local government transform the resident experience to better connect, engage, and serve constituents by increasing workflow efficiencies and maximizing existing technology investments, such as integrations into traditional back-office enterprise solutions. The SERVE edition is an outcome focused solution that reduces costs by prioritizing moving expensive interactions with government - calls, in-person visits and downloadable PDFs - to easy-to-use self service interactions backed by data.

Solution	Description
<p>Granicus Web - Enhanced Package</p>	<p>The Enhanced package provides a citizen-focused website with a robust UX process. This package utilizes standard CMS functionality to create a modular homepage layout. It is recommended for organizations that have a small/medium website implementation team with the capacity to engage in a design process to feature their existing branding using proven design patterns for digital transformation.</p> <p>This package includes:</p> <ul style="list-style-type: none"> • Professional Project Management <ul style="list-style-type: none"> ○ Weekly / bi-weekly communication • Basic UX Consultation, which may include one (1) or more of the following based on consultation with client: <ul style="list-style-type: none"> ○ One (1) site analytics report based on Google Analytics ○ One (1) homepage heatmap analytics visualization ○ One (1) internal stakeholder survey ○ One (1) Community survey export ○ One (1) modular homepage wireframe based on predefined building blocks ○ Information Architecture (IA) best practices review • One (1) Content Rationalization Package (basic) <ul style="list-style-type: none"> ○ Best practices review, one (1) hour session ○ Site scrape loaded into AIM framework document • One (1) Visual Design Package <ul style="list-style-type: none"> ○ One (1) homepage design concept ○ Interior page sample ○ Mobile version sample ○ Up to three (3) rounds of design revisions • Up to two (2) CX features <ul style="list-style-type: none"> ○ choose from Granicus library • Development/CMS Implementation • Content Migration - up to one hundred (100) pages • QA & Accessibility Report • Remote Training <ul style="list-style-type: none"> ○ Delivered in three (3) non-consecutive sessions eight (8) hours total ○ Up to ten (10) people

Solution	Description
<p>OpenForms Team License</p>	<p>OpenForms is a digital forms builder specifically designed for Government. Government services can be complicated, but the experience for the residents accessing them shouldn't have to be. OpenForms is perfect for the business of government, with capabilities that will help you convert complex, multi-page forms and processes into simple, step-by-step online forms that adjust based on customers responses.</p> <p>The Team plan enables powerful form building for up to:</p> <ul style="list-style-type: none"> • 5 users, 50 published forms. <p>Key features include:</p> <ul style="list-style-type: none"> • Drag and drop form builder • Display logic and calculations • Payments • Insights dashboard • Form analytics • Support team access • Save responses • Unlimited responses • Data connections and API access • Up to: 10GB file uploads, 1,000 web API calls per hour <p>This package does not include premium features such as workflow, workspaces, form versioning or custom documents. For these features, please consider OpenForms Enterprise.</p>

Solution	Description
OpenCities SaaS License	<p>The OpenCities platform allows you to launch modern, easy to use websites that evolve to put the needs of your community at the center. The SaaS License includes:</p> <ul style="list-style-type: none"> • All OpenCities out of the box functionality (excluding optional/premium modules priced separately) • Platform setup and full project management • Managed cloud hosting via Microsoft AzureGov • Ongoing security updates • Ongoing product updates and enhancements • WCAG AA Accessibility maintained perpetually • 99.9% up-time guarantee and 24/7 support for Priority 1 issues (per SLA) • Comprehensive SLA and Support Ticketing system <p>See subscription agreement for details.</p>
OpenCities Cloud Security License	<p>Deployment of Imperva Security and Content Delivery Network (CDN). Providing leading caching and security resulting in enhanced protection from malicious attacks.</p> <p>Once configured, it continuously monitors and blocks attacks. With a global 24/7/365 security operations center, it provides an expertly managed web application firewall, distributed denial of service attack protection and advanced bot detection.</p>
Setup and configuration package: OpenForms License	Setup and configuration of OpenForms
Training: OpenForms	1.5 hour OpenForms Training session for up to 25 people, delivered online.
OpenForms Add-on: Workflow	With workflow, once a resident hits submit on a form, OpenForms will allow you to set up multiple steps with automatic or decision based transitions to manage form response workflows.
Communications Cloud - Online Training	Provides a balance of Product knowledge and industry best practices to a specific audience. Sessions are delivered by product experts via videoconferencing technology.

Solution	Description
Communications Cloud - Setup and Configuration	<p>The Cloud is a Software-as-a-Service (SaaS) solution that enables government organizations to connect with more people. By leveraging the Cloud, the client will be able to utilize a number of different outreach mediums, including email, SMS/text messages, RSS feeds, and social media integration to connect with its target audiences. The Cloud setup and configuration includes:</p> <ul style="list-style-type: none"> • The implementation consultant will be assigned to Recipient during the setup process for up to 90 days • Unlimited access to Web-based recorded trainings and online help for administrations on the following topics: standard Messaging, the GovDelivery Network, Automation, Mobile and Analytics • Up to 2 Web-hosted training sessions that must be used within 180 days of Kickoff • Up to 5 hours of message template and integration development that must be used within 90 days of Kickoff
OpenCities Imperva Security License - Services Setup and Configuration Package	Setup and configuration of OpenCities Imperva Security License
Setup and configuration package: OpenForms Workflow add-on	Setup and configuration of workflow for OpenForms Team License

GRANICUS ADVANCED NETWORK AND SUBSCRIBER INFORMATION

- **Granicus Communications Suite Subscriber Information.**
 - Data provided by the Client and contact information gathered through the Client's own web properties or activities will remain the property of the Client ('Direct Subscriber'), including any and all personally identifiable information (PII). Granicus will not release the data without the express written permission of the Client, unless required by law.
 - Granicus shall: (i) not disclose the Client's data except to any third parties as necessary to operate the Granicus Products and Services (provided that the Client hereby grants to Granicus a perpetual, non-cancelable, worldwide, non-exclusive license to utilize any data, on an anonymous or aggregate basis only, that arises from the use of the Granicus Products by the Client, whether disclosed on, subsequent to, or prior to the Effective Date, to improve the functionality of the Granicus Products and any other legitimate business purpose, including the right to sublicense such data to third parties, subject to all legal restrictions regarding the use

and disclosure of such information).

- **Data obtained through the Granicus Advanced Network.**

- Granicus offers a SaaS product, known as the Communications Cloud, that offers Direct Subscribers recommendations to subscribe to other Granicus Client's digital communication (the 'Advanced Network'). When a Direct Subscriber signs up through one of the recommendations of the Advanced Network, that subscriber is a 'Network Subscriber' to the agency it subscribed to through the Advanced Network.
- Network Subscribers are available for use while the Client is under an active subscription with Granicus. Network Subscribers will not transfer to the Client upon termination of any Granicus Order, SOW, or Exhibit. The Client shall not use or transfer any of the Network Subscribers after termination of its Order, SOW, or Exhibit placed under this agreement. All information related to Network Subscribers must be destroyed by the Client within 15 calendar days of the Order, SOW, or Exhibit placed under this agreement terminating.
- Opt-In. During the last 10 calendar days of the Client's subscription, the Client may send an opt-in email to Network Subscribers that shall include an explanation of the Client's relationship with Granicus terminating and that the Network Subscribers may visit the Client's website to subscribe to further updates from the Client in the future. Any Network Subscriber that does not opt-in will not be transferred with the subscriber list provided to the Client upon termination.

UPDATES TO SHARED SHORT CODES FOR SMS/TEXT MESSAGING (US CLIENTS ONLY):

- Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee.
- Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-325808 dated 17 Jan 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Dougherty County GA to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- Billing Frequency Notes (Milestones - 40/30/30): An initial payment equal to 40% of the total; a payment equal to 30% of the total upon homepage design approval, and; a payment equal to 30% of the total upon go-live.
- Client will be invoiced for use of any product or service measured or capped by volume or amount of usage that exceeds the permitted amount set forth in this Quote at the same cost or rate set forth herein.
- **Updates to Shared Short Codes for SMS/Text Messaging:**
Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee. Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

BILLING INFORMATION

Billing Contact:		Purchase Order Required?	[] - No [] - Yes
Billing Address:		PO Number: <i>If PO required</i>	
Billing Email:		Billing Phone:	

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-325808 dated 17 Jan 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Dougherty County GA	
Signature:	
Name:	
Title:	
Date:	



Barry Brooks
Assistant County Administrator

**DOUGHERTY COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION**

Agenda Item

Date: March 4, 2024
Meeting Date: March 11, 2024
Subject/Title: Dougherty County Sheriff's Office New Vehicles
Presented for: Decision
Presenter: Barry Brooks, Assistant County Administrator

Statement of Issue:

Dougherty County Sheriff's Office is requesting to purchase two (2) new 2023 Ford F150 Trucks.

History/Facts and Issues:

Dougherty County Sheriff's Office is requesting to purchase one (1) 2023 Ford F150 XLT 4x4 in the amount of \$52,060.00 and one (1) 2023 Ford F150 Responder in the amount of \$50,365.00 from state contract vendor Wade Ford in Smyrna, GA for a total amount of \$102,425.00. Both vehicles are scheduled vehicle purchases and are available on-site.

Recommended Action:

Recommend Dougherty County Commission approves the purchase of the two (2) Ford F150 Trucks for a total expenditure of \$102,425.00 from Wade Ford.

Funding Source:

SPLOST VIII





UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
814 RADFORD BOULEVARD SUITE 20302
ALBANY GEORGIA 31704-0302

Item 7a.

**MEMORANDUM OF AGREEMENT BETWEEN
MARINE CORPS LOGISTICS BASE ALBANY, GEORGIA
AND
DOUGHERTY COUNTY POLICE DEPARTMENT ANIMAL CONTROL UNIT**

This Memorandum of Agreement (MOA), M67008-240212-A001, is entered into by and between the Dougherty County Police Department (DCPD) Animal Control Unit, hereinafter referred to as SUPPLIER, and Marine Corps Logistics Base Albany (MCLBA), Georgia, hereinafter referred to as RECEIVER and collectively as the PARTIES.

1. **BACKGROUND.** MCLBA is almost entirely wildland urban interface with a high density of meso-mammals (foxes, racoons, feral cats). Natural Resources has a staff of three at most and the Conservation Law Enforcement Program (CLEO) position has been vacant since May 2022. Almost every other installation has multiple CLEOs and a USDA Wildlife Services position assigned to the Base for Bird/Wildlife Aircraft Strike Hazard (BASH) or other purposes, and Animal Control.

2. **AUTHORITIES.** The following references provide authority and additional guidance relevant to the provisions of this understanding.

- 2.1. DoDI 4000.19, Support Agreements
- 2.2. MCLBBO 4400.46H, Support Agreement Program
- 2.3. DoD 7000.14R, Financial Management Regulations
- 2.4. BO 11000.7B (Animal Control)

3. **PURPOSE.** This MOA is to document the services provided by the SUPPLIER to the RECEIVER for securing the benefits of animal control support aboard MCLBA for the surrender and disposition of stray dogs to the Albany Humane Society.

4. **UNDERSTANDING OF THE PARTIES.** The parties to this MOA agree as follows:

4.1. The SUPPLIER will:

4.1.1. Provide the RECEIVER with animal control support as requested to pick up and transport stray dogs aboard MCLBA to the Albany Humane Society.

4.1.2. Charge the RECEIVER a fee of \$40 per dog surrendered to the SUPPLIER, the accumulation of which will be billed through the Dougherty County Finance Department to the RECEIVER on a monthly basis.

4.1.3. Charge a fee of \$55 per dog surrendered over SUPPLIER'S 700 animal limit to the Albany Humane Society, payment(s) to be made at time of surrender.

4.1.4. Accept dogs surrendered by the RECEIVER between the hours of 8:00 a.m. and 3:00p.m., Monday through Friday.

4.2. The RECEIVER will:

4.2.1. Contact the SUPPLIER with request to pick up stray dogs from MCLBA for transport to the Albany Humane Society.

4.2.2. Reimburse SUPPLIER appropriate fees.

4.2.3. Hold the SUPPLIER harmless for any and all expenses charged for reasonable and necessary care to any stray animal surrendered to the SUPPLIER.

4.2.4. Hold the SUPPLIER harmless for any and all injuries resulting from any stray animals that the RECEIVER surrenders to the SUPPLIER.

4.2.5. Meet the SUPPLIER at 814 Radford Blvd, Albany, Georgia 31704, unless the Natural Resource Manager or designee directs the SUPPLIER otherwise, to surrender dogs between the SUPPLIER'S established hours of surrender.

4.2.6. Ensure dogs are surrendered by a member of the MCLBA PD Branch Office or from Animal Control.

5. **PERSONNEL.** Each PARTY is responsible for all costs of its personnel, including pay and benefits, support, and travel. Each PARTY is responsible for supervision and management of its personnel.

6. **GENERAL PROVISIONS:**

6.1. Points of Contact. PARTIES are to use the following points of contact (POC) to communicate in the implementation of this MOU. Each PARTY may change its point of contact upon reasonable notice to the other PARTY.

6.1.1. For the SUPPLIER

6.1.1.1. Dougherty County Police
Department Animal Control Unit
222 Pine Ave
Albany, GA 31701
Phone: (229) 430-6600

6.1.2. For the RECIEVER

6.1.2.1. Support Agreement Specialist
Location: Business Performance Office
Building 3500, Room 15
Phone: (229) 639-7494

6.1.2.2. Marine Corps Police Department
Public Safety Division
814 Radford Blvd, Suite 20302
Phone: (229) 639-7592

6.1.2.3. Animal Control Officer
Phone: (229) 639-5637/5188

6.2. Correspondence: All correspondence to be sent and notices to be given pursuant to this MOU will be addressed, if to the SUPPLIER, to

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6.2.1. Dougherty County Police Department
Animal Control Unit
222 Pine Ave,
Albany, GA 31701

and, if to the RECEIVER, to

6.2.2. Commanding Officer
Marine Corps Logistics Base
814 Radford Blvd, Suite 20302
Albany, GA 31704-0302

6.3. Review of Agreement. This MOA will be reviewed mid-point of its term, in its entirety.

6.4. Modification of Agreement. This MOA may only be modified by the written agreement of the PARTIES, duly signed by their authorized representatives.

6.5. Disputes. Any disputes relating to this MOA will, subject to any applicable law, Executive Order, Directive, or Instruction, be resolved by consultation between the PARTIES or in accordance with DoDI 4000.19.

6.6. Termination of Agreement. This MOA may be terminated by either PARTY by giving at least 90 days written notice to the other PARTY. The MOA may also be terminated at any time upon the mutual written consent of the PARTIES.

6.7. Transferability. This agreement is not transferable except with the written consent of the PARTIES.

6.8. Entire Agreement. It is expressly understood and agreed that this MOA embodies the entire agreement between the PARTIES regarding the MOA's subject matter.

6.9. Effective Date. This MOA takes effect beginning on the day after the last Party signs.

6.10. Expiration Date. This agreement will remain in effect for nine years, unless otherwise modified or canceled.

6.11. No Third-Party Beneficiaries. Nothing in this MOA, express or implied, is intended to give to, or will be construed to confer upon, any person not a party any remedy or claim under or by reason of this MOA and this MOA will be for the sole and exclusive benefit of the PARTIES.

7. **FINANCIAL DETAILS.**

7.1. Availability of Funds. This MOA does not document the obligation of funds between the PARTIES. The obligation of funds by the PARTIES, resulting from this MOA, is subject to the availability of funds pursuant to the DoD Financial Management Regulation. No provision in this MOA will be interpreted to require obligation or payment of funds in violation of the Anti-Deficiency Act, Section 1341 of Title 31, United States Code.

7.2. Billing. The SUPPLIER will bill the RECEIVER on a monthly basis in accordance with the billing procedures of Dougherty County. A record of the transaction will be sent to the RECEIVER within 30 calendar days after the month in which the transaction occurred.

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7.3. Payment of Bills. The RECEIVER paying office will forward payments, along with a copy of billed invoices, to the SUPPLIER within 30 calendar days of the date of invoice. Bills rendered will not be subject to audit in advance of payment.

8. **APPROVAL:**

FOR MARINE CORPS LOGISTICS BASE ALBANY

MCKINNEY.MATTH Digitally signed by
MCKINNEY.MATTHEW.J.1189485
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Date: 2024.02.20 16:05:12 -05'00'
EW.J.1189485529

M. J. MCKINNEY Date
Colonel, Commanding Officer

FOR DOUGHERTY COUNTY

LORENZO HEARD Date
Chairman, Dougherty County
Board of Commissions

BARRY G. BROOKS Date
Acting County Administrator
Dougherty County

KENNETH JOHNSON Date
Police Chief
Dougherty County