



WORK SESSION

April 08, 2024
10:00 AM

Albany-Dougherty Government Center
222 Pine Ave, Room 100, Albany, GA 31701

AGENDA

The public will also have access to the live meeting by accessing the Dougherty County Georgia Government Facebook page at facebook.com/Dougherty.ga.us or viewing the public government access channel (Channel 16).

1. Call the meeting to order by Chairman Lorenzo Heard.
2. Roll Call.
3. Minutes.
 - [a.](#) Minutes of the March 18th Regular Meeting and March 25th Work Session.
4. Delegations (*The Commission will hear comments on those items pertaining to Dougherty County for which a public hearing has not been held or scheduled. Please be brief, to the point, and considerate of time for others*).
 - [a.](#) Coroner Michael Fowler is present to update the Commission on the 2024 Swim for Life program.
5. Additional Business.
 - [a.](#) Recommendation from Juvenile Court to apply for a Criminal Justice Incentive Grant Program in the amount of \$410,000 for Functional Family Therapy use. This is an annual request for the 100% grant with no local match. Juvenile Court Clerk Tequilla Woods is present to address.
 - [b.](#) Recommendation from the Dougherty County Jail and Dougherty County Public Defender's Office to participate in the "My Justice Portal" pilot program. The "My Justice Portal" is an application that can be deployed on inmate tablets and enhances the quality, frequency, and confidentiality of inmate/attorney communication between the inmate and Public Defender's Office. The program anticipates reducing backlogged cases in the court system and the average length-of-stay for jail inmates. The cost of the program is \$136,464 and funding is available in SPLOST V. Grant funding is desired. The Public Safety Committee recommends the use of the application. Public Safety Committee Chairman Anthony Jones, Assistant County Administrator Barry Brooks, and Chief Jailer John Ostrander will address.

DOUGHERTY COUNTY COMMISSION

DRAFT

REGULAR MEETING MINUTES

March 18, 2024

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on March 18, 2024. Chairman Lorenzo Heard presided and called the meeting to order at 10:02 a.m. Present were Commissioners Gloria Gaines, Clinton Johnson, Anthony Jones, and Ed Newsome. Also present were Assistant County Administrator Barry Brooks, County Attorney Alex Shalishali, County Clerk Jawahn Ware, and other staff. The public and representatives of the media participated in person and via live streaming of the meeting on the County's Facebook page and the government public access channel. Commissioners Victor Edwards and Russell Gray were absent.

After the invocation and Pledge of Allegiance by the Chairman, he called for approval of the minutes of the February 19th Regular Meeting and February 26th Work Session.

Commissioner Johnson moved for approval. Upon a second by Commissioner Gaines, the minutes were unanimously approved.

The Chairman opened the public hearing for Andrew Dismuke, applicant and Moree Motors #2, LLC, owner, (24-006) request to rezone 6.76 acres from C-R (Community Residential Multiple-Dwelling District) to R-MHP (Mobile Home Park District). The rezoning would allow the current expired manufactured home park to be rehabilitated/reconstructed to meet the regulations per Dougherty County Ordinance. The property is at 3325 Sylvester Hwy. The Planning Commission recommended approval. Angel Gray, Deputy Planning Director addressed. Mrs. Gray shared that manufactured homes are now the acceptable term for mobile homes. It was noted when a mobile home park was vacant for a period of time, the original zoning classification, which in this case was C-R should be used and the process to change would apply. Upon the request of Commissioner Gaines, Mrs. Gray will provide a map of the area. Citizen Lynette Harper and her son Grey Harper opposed the request because of the drainage concerns. They reside on Bennett Drive which is not in the flood zone but had flood concerns. Commissioner Johnson asked that DOT or County Public Works look at the flow of water; and Commissioner Jones echoed the same sentiments to prevent/ reduce flooding. Mr. Brooks has been directed to determine the best way to address in regard to the Harper's request for a fence. Mrs. Gray shared that it was not required but the Commission has an opportunity to add. There being no additional comments regarding the proposed matter, the Chairman closed the public hearing.

The Chairman called for consideration of the recommendation from the Dougherty County Jail to accept the quote to upgrade the video surveillance system with the current vendor, Synology, in the amount of \$34,659. Funding is available in SPLOST VI.

Commissioner Gaines moved for approval. Upon a second by Commissioner Johnson, the motion for approval passed unanimously.

The Chairman called for consideration of the recommendation from Dougherty County Sheriff's Office to purchase one 2023 Ford F150 XLT 4X4 in the amount of \$52,060 and one 2023 Ford F150 Responder in the amount of \$50,365 from Wade Ford (Smyrna, Ga) for a total expenditure of \$102,425. State contract pricing has been provided and the vehicles are currently on-site. Funding is available in SPLOST VIII.

Commissioner Gaines moved for approval. Upon a second by Commissioner Johnson, the motion for approval passed unanimously.

The Chairman called for consideration of the recommendation to purchase two Zoll Medical X Series Monitor/Defibrillators for the EMS Department from sole source vendor Zoll Medical Corporation (Chelmsford, MA) in the amount of \$64,642.56. Funding is budgeted in SPLOST VIII. Assistant County Administrator Barry Brooks addressed. EMS Director Sam Allen was present.

Commissioner Gaines moved for approval. Commissioner Johnson seconded the motion. Under discussion, Mr. Brooks clarified for Commissioner Johnson that this use was for ambulances. There being no further discussion, the motion for approval passed unanimously.

The Chairman called for consideration of the recommendation from Public Works to approve the expenditure in the amount of \$114,664 for a new fuel truck. The expenditure includes the purchase of a 2025 International MV607 Cab and Chassis from State Contract #99999-SPD-SPD00000151-0001, Rush Truck Center (Valdosta, GA) in the amount of \$108,414 and the anticipated labor cost of \$6,250 for Park Built Body Company (Sylvester, GA) to transfer the body. Funding is budgeted in SPLOST VII. Assistant County Administrator Barry Brooks addressed. Public Works Director Chuck Mathis was present.

Commissioner Newsome moved for approval. Upon a second by Commissioner Johnson, the motion for approval passed unanimously.

The Chairman called for consideration of the resolution providing for the acceptance and execution of the MOU between MCLB and DCP Animal Control Unit to secure the benefits of animal control support aboard MCLB for the surrender and disposition of stray dogs to the Albany Humane Society.

Commissioner Gaines moved for approval. Upon a second by Commissioner Johnson, the motion for approval passed unanimously. Resolution 24-009 is entitled:

A RESOLUTION
ENTITLED
A RESOLUTION FOR APPROVAL, ACCEPTANCE AND
EXECUTION OF MEMORANDUM OF UNDERSTANDING
BETWEEN MARINE CORPS LOGISTICS BASE AND
DOUGHERTY COUNTY POLICE DEPARTMENT ANIMAL
CONTROL UNIT; REPEALING RESOLUTIONS OR PARTS OF
RESOLUTIONS IN CONFLICT HEREWITH;
AND FOR OTHER PURPOSES.

The Chairman called for the zoning consideration for Andrew Dismuke, applicant and Moree Motors #2, LLC, owner, (24-006) request to rezone 6.76 acres from C-R (Community Residential Multiple-Dwelling District) to R-MHP (Mobile Home Park District). The rezoning would allow the current expired manufactured home park to be rehabilitated/reconstructed to meet the regulations per Dougherty County Ordinance. The property is at 3325 Sylvester Hwy. The Planning Commission recommended approval.

Commissioner Jones motioned to table the zoning request until additional drainage information was provided. Commissioner Johnson seconded the motion. Under discussion, Mrs. Gray clarified that there was no timeframe for the owner to respond and she explained the proper process for the Board to add conditions to the motion. There being no further discussion, the motion to table passed unanimously.

Mr. Brooks said that March 28th was the planned kickoff date with Mauldin and Jenkins for the financial audit. He would like to bring to the Board the consideration of the tennis center if there were no concerns. It was announced that the Tax Office will be closed (on the day of the meeting) from 10 am - 1 pm to honor the life of former worker Angela Butler. Commissioner Jones asked for a moment of silence for Ms. Butler. There were kudos provided to the DCP and the PIO on the recent activities from the weekend. Commissioner Gaines asked for the logistics of the tour for Albany Technical College and Mrs. Ware addressed.

The Chairman called for consideration of the recommendation from the County Attorney to enter into Executive Session for the purpose of discussing pending litigation and then to adjourn.

Commissioner Johnson moved for approval. Upon a second by Commissioner Gaines, the motion for approval passed unanimously via roll call.

There being no further discussion, the Board entered into Executive Session at 10:39 a.m.

CHAIRMAN

ATTEST:

COUNTY CLERK

DOUGHERTY COUNTY COMMISSION

DRAFT

WORK SESSION MEETING MINUTES

March 25, 2024

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on March 25, 2024. Chairman Lorenzo Heard presided and called the meeting to order at 10:00 a.m. Present were Commissioners Victor Edwards, Gloria Gaines, Russell Gray, Clinton Johnson, Anthony Jones, and Ed Newsome. Also present were Assistant County Administrator Barry Brooks, County Attorney Alex Shalishali, County Clerk Jawahn Ware, and other staff. The public and representatives of the media participated in person and via live streaming of the meeting on the County's Facebook page and the government public access channel.

After the invocation by Chairman Heard, he asked the Commission to review the minutes of the March 4th Regular Meeting and March 11th Work Session.

The Chairman recognized Superior Court Judge Joseph W. Dent who introduced himself to the Board. Judge Dent gave an update on his first 64 days on the job and discussed his proposed process for the continuation of handling backlog for current and future cases. He asked the Board for continued support to the courts and the DA's Office, identify and secure proper space for operations and help to recruit. After providing his goals, he addressed questions and comments of the Board.

The Chairman recognized Nathaniel Cooper, Center Director for Turner Job Corps, to discuss their Work Based Learning opportunity. He had Career Technical Training Manager Jason Nelms, Director of Finance and Administrator Demetrius Love and students present with him. Mr. Cooper requested a MOU with the Board for WBL. Students shared information about their respective areas, and it was noted that TJC had 15 industry training programs. In addition, students from the correctional officers, welding, heavy construction equipment operation and office administration fields were represented. With the rebranding of the center called Turner Job Corps 2.0 (TJC 2.0), the main focus is to create new community partnerships. It was shared that their site was the fourth largest in the state. Mr. Cooper would provide the statistics and economic impact shared based on the request of Commissioner Gaines. After a lengthy discussion ensued, Mr. Cooper was asked to work directly with Mr. Brooks.

The Chairman called for a recommendation to accept the proposal for Disaster Debris Removal Services from the most responsive and responsible vendor meeting specifications, Ceres Environmental Services, Inc. (Sarasota, FL). Six proposals were received. The proposal is for a total, complete, turn-key disaster disposal relief service to be utilized on an as needed basis in the occurrence of a major storm event. This will be a one-year contract with four options to renew for additional one-year terms. The last contract for debris disposal services was approved in the February 4, 2019 Regular Meeting. If required, funding will be provided by the Special Services District Fund. Assistant County Administrator Barry Brooks, Project Manager Jeremy Brown, and

City of Albany Buyer Takeshia Martin addressed. Mr. Brooks emphasized that this would allow the County to be prepared in the event of a disaster. There was no cost unless services were utilized. Mrs. Ware and Mr. Brown confirmed that this was a new contract and questions from the Board were answered. Mr. Brown also said that Tetra Tech was our monitoring company and could determine if there was an opportunity to remove debris/ trees from private property.

The Chairman called for a recommendation to accept the bid for Phase III Alley Improvements for Public Works from the most responsive and responsible bidder meeting specifications, Concrete Enterprises (Albany, GA) in the amount of \$1,496,873.04. The project will provide grading and paving of five alleys in the unincorporated areas of the County. Two vendors submitted bids. Funding is budgeted in T-SPLOST. Assistant County Administrator Barry Brooks, Project Manager Jeremy Brown addressed. City of Albany Buyer Ricky Gladney was present. It was noted that this was the last phase and specific locations were provided. Commissioner Edwards asked Mr. Brown to contact the City of Albany regarding a possible partnership to pave a section of Poinciana Alley that falls within the city limits. Mr. Brooks shared that the COA and DOCO will work together.

The Chairman called for a recommendation to accept the agreement from Granicus (Denver, Colorado) in the amount of \$48,820. The recommendation includes the product, maintenance, and services for Government Experience Cloud (SERVE), Government Experience Cloud (SERVE) Set-up and Configuration, and Government Experience Cloud (SERVE) Training. Maintenance costs for year one are \$21,464.20 and year two \$22,966.69. Funding for the first year will be available in General Fund- Contingency. Assistant County Administrator Barry Brooks, Public Information Officer Phyllis Banks, and Chief Information Officer John Dawson addressed. Granicus Representative Luke Mulvaney participated in via telephone conference. Previous questions were answered from the last presentation.

The Chairman called for a recommendation to declare the listed vehicles and equipment as surplus and authorize the disposal of or sale of the same via an online auction. Assistant County Administrator Barry Brooks and County Clerk Jawahn Ware addressed. Commissioner Edwards asked for the recent sales.

The Chairman called for a recommendation to approve the alcohol application from Jimmy Sylvester Investments LLC, Azim Abdul Sultan Shroff licensee, dba Kash Food Mart, at 3333 Sylvester Road for Package- Beer and Wine. The Albany-Dougherty Marshal's Office recommended approval. Deputy Marshal Marcus Mitchell, Code Enforcement Department, addressed.

The Chairman called for a recommendation to approve the alcohol application from SVR Brands, Inc., Prashant Patel licensee, dba Big E Country Store, at 2100 Cordele Road for Package- Beer and Wine. The Albany-Dougherty Marshal's Office recommended approval. Deputy Marshal Marcus Mitchell, Code Enforcement Department, addressed. It was clarified that both were transfers.

The Chairman called for a recommendation to accept the Statewide Mutual Aid and Assistance Agreement with the State of Georgia. The contract allows Dougherty County to make agreements for mutual aid assistance in emergencies. The last renewal was approved by the Board in the October 19, 2020 Regular Meeting. EMA Director Chief Cedric Scott addressed. Assistant County Administrator Barry Brooks was present. It was noted that this is a 4-year agreement and questions from the Board were answered.

The Chairman called for a recommendation to declare two Stryker Pro-Cot Stretchers as surplus and authorize the transfer at no cost of the same to Albany Technical College. The equipment will be used by the college's Paramedicine Program to teach new EMT and Paramedic students the skills needed to become a licensed EMT or Paramedic in the State of Georgia. This request is made on behalf of ATC Paramedicine Program Chair, Tracie Naylor-Griffin. Assistant County Administrator Barry Brooks addressed. EMS Director Sam Allen was present. It was shared that the stretchers have reached their useful life and will be used for training.

The Chairman called for a recommendation from the Public Health Committee to accept the proposed Emergency Medical Service Standby Event & Service Priority policy. Committee Chairman Russell Gray addressed. Assistant County Administrator Barry Brooks and EMS Director Sam Allen were present. Under discussion, there were several suggestions for clarity and inclusion. Mr. Allen clarified that EMS has always followed these processes, but this was now being written formally. Commissioner Gaines requested that more clarity be provided regarding entities being charged and to change where the fees were redirected. Attorney Shalishali will research the ability of staff to place a complaint against a citizen.

The Chairman called for a recommendation from the Recreation Committee to accept the Memorandum of Understanding between the City of Albany and Dougherty County regarding the construction of a tennis center. Recreation Committee Chairman Victor Edwards addressed. Assistant County Administrator Barry Brooks and Alex Shalishali were present. Commissioner Edwards deferred to Mr. Brooks and he provided an overview. He shared that the only item that needed consideration of the request by Commissioner Jones was to add a time certain for the City of Albany to accept. Commissioner Gray shared that the City of Albany's service needed to be listed and changed the title to include the multi-use purpose. Commissioner Gaines requested that the recommendation be sent as a draft to the City of Albany.

Mr. Brooks provided an update on earmarked funds by Congressman Sanford Bishop for the DCP building. It was determined that appropriation for the building should not be made this year. However, it was deemed acceptable to make a request of \$1.5 million for Festival Springs. There will be a Special Called Meeting of the Retirement Fund Committee to discuss the pension fund and consideration of the 401 (a) plan for specific managers.

Commissioner Johnson shared that Albany Dougherty County was recognized as one of the 2023 Top-Tier 3 Metropolitan by Site Selection Magazine. There was an update on our community movement regarding the tax credit and tier. Mr. Brooks was asked to have Department of Community Affairs (DCA) or Economic Development Commission (EDC) make a presentation and he would provide the specific funding percentage of the County. Commissioner Gaines noted

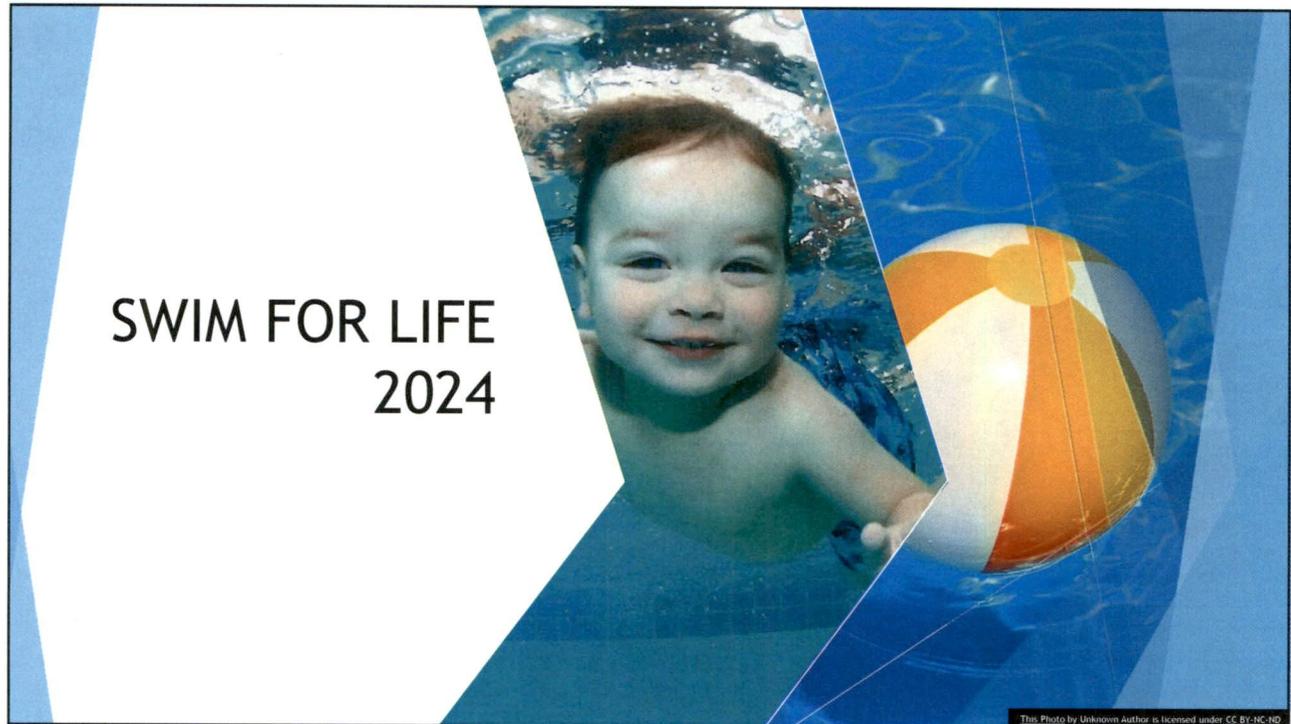
the life of citizen Kenneth Florence and provided an update on the movement of the County's request for funding for the Westtown Library on the state level. She asked if a discussion for clarification from the Development Authority could be reviewed and placed on a Work Session regarding the 18 acres of County land. Commissioner Jones invited the Board to two events referencing the ribbon cutting of the store in District 6 and graduation of the Financial Literacy Program.

There being no further business to discuss the Commission the meeting adjourned at 12:53 p.m.

CHAIRMAN

ATTEST:

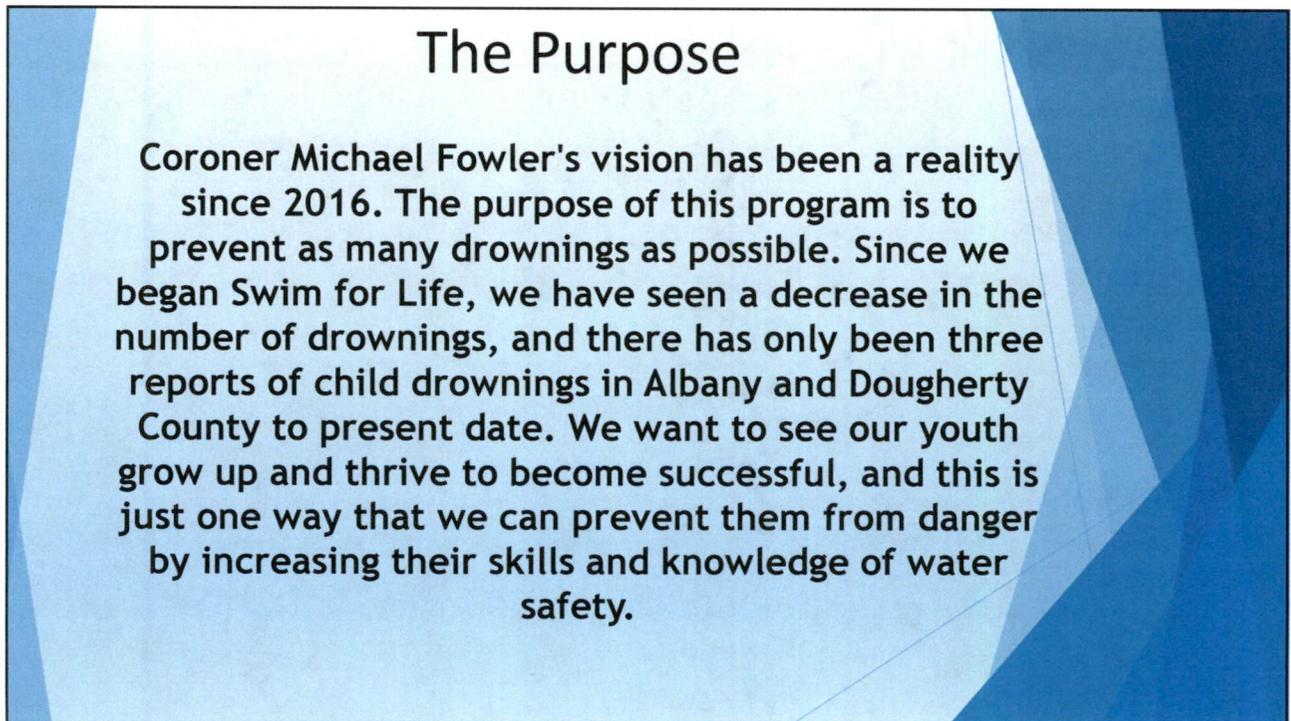
COUNTY CLERK



SWIM FOR LIFE 2024

This Photo by Unknown Author is licensed under CC BY-NC-ND

1



The Purpose

Coroner Michael Fowler's vision has been a reality since 2016. The purpose of this program is to prevent as many drownings as possible. Since we began Swim for Life, we have seen a decrease in the number of drownings, and there has only been three reports of child drownings in Albany and Dougherty County to present date. We want to see our youth grow up and thrive to become successful, and this is just one way that we can prevent them from danger by increasing their skills and knowledge of water safety.

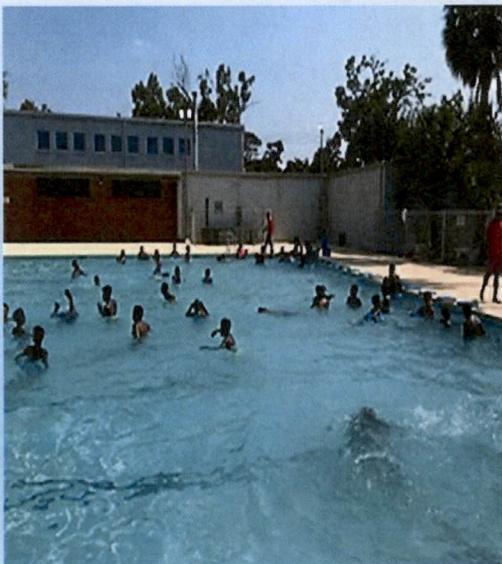
2

Children from all over Dougherty County



3

Swim For Life registers an average of 300 kids each year



4

Waterslides, bounce houses, and vendors are all fun things available on registration day!



5

SWIM

LIFE

FOR

2023

A collage of four images. Top-left: A DJ booth under a white canopy tent. Top-right: A group of people standing together outdoors. Bottom-left: A large blue and green waterslide. Bottom-right: A person wearing a rainbow-colored t-shirt standing next to a man in a white shirt.

6

Partnership's

- ▶ This year, our partnerships and availability has expanded. With the new partners, we would like to serve even more youth.

- ▶ Our partners that will provide the swimming lessons are:
 - ▶ Albany State University
 - ▶ Boys & Girls Club
 - ▶ Albany YMCA
 - ▶ Albany Recreation and Parks

- ▶ A new and exciting part of Swim for Life lessons this year is that the age limits have changed to include children as young as 6 months old. In the past, the lessons were only available to children over the age of five years old.

7

Partner Information - Albany State

- ▶ Number of children that can be accommodated: 250+
- ▶ Group lessons, one-on-one, or both: Both
- ▶ Daily time frame/slots for lessons: 9 a.m. -12 p.m. and 1 p.m. - 2 p.m.
- ▶ Start and end date for the lessons: June 3rd - July 21st (7 ½ week program)
- ▶ Age range of the children: 7-14

8

Partner Information - Albany YMCA

- ▶ Number of children that can be accommodated: 300+
- ▶ Group lessons, one-on-one, or both: Small groups/3:1 kids per Instructor
- ▶ Daily time frame/slots for lessons: 7:30 a.m. - until (Staggered times)
- ▶ Start and end date for the lessons: May 28th - June 5th
- ▶ Age range of the children: 6 months - 12 years old

9

Partner Information - Albany Recreation and Parks Department

- ▶ Number of children that can be accommodated: 75
- ▶ Group lessons, one-on-one, or both: Group lessons
- ▶ Daily time frame/slots for lessons: 9 a.m. - 12 p.m.
- ▶ Start and end date for the lessons: May 28th - July 19th
- ▶ Age range of the children: 6 years - 13 years old

10

Partner Information - Boys and Girls Club

- ▶ Number of children that can be accommodated: 350 - 400
- ▶ Group lessons, one-on-one, or both: Both
- ▶ Daily time frame/slots for lessons: 9 a.m. - 12 p.m.
- ▶ Start and end date for the lessons: May 28th - July 19th
- ▶ Age range of the children: 6 years - 15 years old

11

Thank you!

I just want to thank you for the support that you have given in the past. Hundreds of children have the knowledge on water safety and how to swim because of your generosity. In light of the recent horrific tragedies surrounding drownings and close encounters, it only reminds us of why programs like this are so important. So, I ask for your help, once again, as we strive to ensure that the children in OUR community are not lost prematurely to drowning. Your donation ensures that no child will be denied this much-needed skill due to not being able to pay for it. This is FREE to them and PRICELESS to us all! Thank you for all you have done and all you will do!

12

Swim for Life
MAY 25, 2024
10AM - 1PM
WATER SLIDES COOL TREATS FACE PAINTING VENDORS

Swim for Life
DOWNTOWN ALBANY
MICHAEL FOWLER

MOREHOUSE
SCHOOL OF MEDICINE

Phoebe
Network of Trust

COME REGISTER FOR FREE SWIMMING LESSONS WITH THE ALBANY BOYS & GIRLS CLUB, ALBANY REC. DEPARTMENT, ALBANY STATE UNIVERSITY, AND THE YMCA!

FOR AGES 6 MONTHS AND UP!

LOCATION: DOWNTOWN ALBANY | RIVERFRONT TURTLE PARK

Donations are welcome to sponsor a child or to contribute.
Please send donations to the following:

Checks: Swim For Life
P.O. Box 5332, Albany, GA 31706

Zelle: (229) 344-2253 **Cash App:** SMLF1243

For all electronic contributions, please indicate "Swim for Life" in the subject/for line.

13

GRANT REQUEST AUTHORIZATION FORM



DATE: April 01, 2024				
DEPARTMENT: 2600				
GRANT PROGRAM: Juvenile Justice Incentive Grant				
GRANTING AGENCY: <i>CJCC</i>				
CFDA # (IF FEDERAL GRANT)				
PROGRAM TITLE: Juvenile Justice Incentive Grant				
FUNDING REQUEST:				
FEDERAL	STATE	LOCAL MATCH	OTHER	TOTAL REQUEST
IF LOCAL MATCH IS REQUIRED, ARE FUNDS AVAILABLE IN CURRENT BUDGET? YES _____ NO _____		Comments: (In-kind, direct appropriation, etc.)		
INDIRECT COSTS? YES ___ NO <u>X</u>	AMOUNT: \$410,000.00			
REIMBURSEMENT GRANT: YES <u>X</u> NO _____				
PROJECT DIRECTOR OR OFFICIAL: Judge Herbie L. Solomon		PHONE: 229-431-2162	E-MAIL: hsolomon@dougherty.ga.us	
DEPARTMENT DIRECTOR OR OFFICIAL APPROVING SUBMISSION (PRINT NAME & TITLE) <i>Herbie L. Solomon, Judge</i>		SIGNATURE: <i>Herbie L. Solomon</i>		DATE: <i>2 Apr 2024</i>
REVIEWED BY FINANCE: <i>Amy S. Westenfeld, Asst Finance Director</i>		SIGNATURE: <i>Amy S. Westenfeld</i>		DATE: <i>4/3/2024</i>
REVIEWED BY COUNTY ADMINISTRATOR:		SIGNATURE:		DATE:
COUNTY COMMISSION ACTION:		APPROVED: YES _____ NO _____		DATE:



Barry Brooks
Assistant County Administrator

**DOUGHERTY COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION**

Agenda Item

Date: March 26, 2024
Meeting Date: April 8, 2024
Subject/Title: Pilot Program for “My Justice Portal”
Presented for: Decision
Presenter: Barry Brooks, Asst. County Administrator

Statement of Issue

The Dougherty County Jail and Dougherty County Public Defender’s Office wish to participate in a pilot program, testing the proof of concept for “My Justice Portal”, which is an application developed to enhance the efficient and confidential communication between Public Defenders and their incarcerated clients.

History/Facts and Issues

The Dougherty County Jail and the Dougherty County Public Defender’s Office have both noted that incarceration creates a significant barrier to effective communication between Public Defenders and their incarcerated clients. This causes inefficiencies in the ability to prepare cases for trial and results in extended time in jail for inmates. “My Justice Portal” is a communications application that can be deployed on inmate tablets and will greatly enhance the quality, frequency, and confidentiality of inmate/attorney communication. This could result in a reduction of back-logged cases in the court system and reduce the average length-of-stay for jail inmates. The cost of the pilot program is \$136,464.

“My Justice Portal” was reviewed and is recommended by the Public Safety Committee.

Recommended Action

Recommend Dougherty County Commission approves the funding of a pilot program of “My Justice Portal” in the Dougherty County Jail in the proposed amount of \$136,464. Approval for the grant application to the Georgia Bar Foundation is also recommended to help offset the costs.

Funding Source

SPLOST V

GRANT REQUEST AUTHORIZATION FORM



DATE: 3.25.24				
DEPARTMENT: CDBG-DR & Grants/Dougherty County Jail				
GRANT PROGRAM: Georgia Bar Foundation (IOLTA)				
GRANTING AGENCY: Georgia Bar Foundation Board of Trustees				
CFDA # (IF FEDERAL GRANT)				
PROGRAM TITLE: Dougherty County's My Justice Portal				
FUNDING REQUEST:				
FEDERAL	STATE	LOCAL MATCH	OTHER	TOTAL REQUEST
		\$0.00	\$ 140,000	\$140,000.00
IF LOCAL MATCH IS REQUIRED, ARE FUNDS AVAILABLE IN CURRENT BUDGET? YES _____ NO _____		Comments: (In-kind, direct appropriation, etc.)		
INDIRECT COSTS? YES ___ NO X	AMOUNT:			
REIMBURSEMENT GRANT: YES _____ NO X				
PROJECT DIRECTOR OR OFFICIAL: Col. John Ostrander, Jail Director		229-430-6508	E-MAIL: jostrander@dougherty.ga.us	
APPROVING SUBMISSION (PRINT NAME & TITLE) Harriet Hollis, CDBG-DR & Grants Program Manager		SIGNATURE: <i>Harriet Hollis</i>		DATE: 3/26/2024
REVIEWED BY FINANCE: <i>Amy S Westenfeld</i> <i>Assistant Finance Director</i>		SIGNATURE: <i>Amy S Westenfeld</i>		DATE: <i>3/27/2024</i>
REVIEWED BY COUNTY ADMINISTRATOR:		SIGNATURE:		DATE:
COUNTY COMMISSION ACTION:		APPROVED: YES _____ NO _____		DATE:

Attachment: 3.4.1p6.a1 Mutual Aid Agreement Template

**Memorandum of Agreement
Between
Albany Technical College
And
Dougherty County Sheriff's Office**

I. Purpose

This Memorandum of Agreement (“Agreement”) is entered into on the ____ day of January_2024, by and between Dougherty County Sheriff's Office and Albany Technical College, an institution within the Technical College System of Georgia (“TCSG”). The purpose of this Agreement is to provide law enforcement services upon the request of the other Party to this agreement in response to an emergency or special circumstances that may exceed the immediate resources, skill, and equipment capacities of either party’s law enforcement agency. This agreement incorporates by reference standards contained in O.C.G.A. § 36-69-1, *et seq.*, including subsequent amendments thereto.

II. Affiliating Agreement

Pursuant to O.C.G.A. § 36-69-1, *et seq.*, Albany Technical College and Dougherty County Sherriff's Office are authorized to furnish assistance extraterritorially to each other during a local emergency, defined as the existence of conditions of extreme peril to the safety of persons and property within the territorial limits of a political subdivision of the state or on a campus of an institution within TCSG caused by natural disasters, riots, civil disturbances, or other situations presenting major law enforcement and other public safety problems, which are or are likely to be beyond the control of the services, personnel, equipment, and facilities of one party to this agreement, and which require combined forces of both parties to combat.

This agreement provides the following:

- A. This agreement must be approved by the governing authority of the local political subdivision, and the President of the technical college, the Commissioner of TCSG, and the State Board of the Technical College System of Georgia.
- B. Once the Agreement is approved by all governing authorities and upon the request of either party for assistance in a local emergency, the **Albany Technical College contact] and Dougherty Sheriff's office contact** may cooperate with and render assistance extraterritorially to the party requesting the same.

- C. The senior officer of the requesting party shall be in command of the local emergency as to strategy, tactics, and overall direction of operations.
- D. In accordance with O.C.G.A. § 36-69-4, responding employees of either party *“shall have the same powers, duties, rights, privileges, and immunities as if they were performing their duties in the political subdivision or on the campus of the institution at which they are normally employed.”*
- E. Parties responding to requests in conformance with this Agreement shall pay any expense for furnishing of their own equipment, loss or damage to such equipment, and costs incurred in operation and maintenance of their equipment. Further, the responding party shall compensate responding employees during the time they are rendering aid and defray actual travel expenses of employees.
- F. Both parties shall ensure that all of their officers are properly trained and P.O.S.T. certified. If any officer who shall be participating under this agreement loses P.O.S.T. certification for any reason, the party whose officer has lost the certification shall notify the other party and the officer shall immediately be removed from any job duties associated with this agreement.
- G. Each party to this agreement shall be responsible for the medical expenses of its own officers and employees in their performance of their duties under this agreement.
- H. Nothing in this agreement shall be construed as creating a duty on the part of the parties to respond to a request for assistance, or to stay at the scene of a local emergency for any length of time.

III. Representatives

Any communication regarding this agreement should be directed to the following representatives:

For the College:

LaShawnda Ethridge

For Dougherty County Sheriff:



Kevin Sproul

IV. Miscellaneous

A. Term

1. The terms and conditions of this agreement shall be periodically reviewed by the parties.
2. This agreement will remain in effect until further notice **[if no money is being expended under this agreement, then the agreement may run beyond the current fiscal year; if money is being expended, then it must terminate on June 30 of each fiscal year.**
3. Either party may terminate this agreement upon a 30-day notice in writing to the other party.

- B.** The College is self-insured under the State of Georgia, Department of Administrative Services, Risk Management Division, against tort claims, including comprehensive automobile liability, in the amount of one million (\$1,000,000) per person and three million (\$3,000,000) per occurrence; the College also maintains workers' compensation insurance through the State of Georgia.

C. Entire Agreement

This Agreement, together with any documents incorporated herein, constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, representations or contracts. No written or oral agreements, representations, statements, negotiations, understandings, or discussions which are not set out, referenced, or specifically incorporated into this Agreement shall in any way be binding or of effect between the parties.

D. Applicable law

This Agreement shall be governed in all respects by the laws of the State of Georgia.

E. Amendments in Writing

No amendment of this Agreement or any of the terms or provisions hereof, shall be binding upon either party except by a writing executed by both parties.

TCSG State Board Chair

Date

Commissioner, TCSG



Albany Technical College, President

Date

1-22-2024

Date


Albany Technical College, Chief of Police

1-22-2024

Date

Chair or Designee Dougherty County Board of Commission


Dougherty County Sheriff

Date

012324

Date

Template revised July 9, 2018