

DOUGHERTY COUNTY COMMISSION
SPECIAL CALLED MEETING MINUTES

DRAFT

June 28, 2021

The Dougherty County Commission met for a Special Called Meeting in Room 100 of the Albany-Dougherty Government Center on June 28, 2021. Chairman Christopher Cohilas presided and called the meeting to order at 10:00 am. Commissioners present were Victor Edwards, Gloria Gaines, Russell Gray, Clinton Johnson, Anthony Jones, and Ed Newsome. Also present were County Administrator Michael McCoy, Assistant County Administrator Scott Addison, County Attorney Spencer Lee, County Clerk Jawahn Ware, and other staff. The public and representatives of the media participated in person, via live streaming of the meeting on the County's Facebook page and the government public access channel.

The Chairman called for approval of the June 7th Regular Meeting and June 14th Work Session. minutes.

Commissioner Jones moved for approval. Upon a second by Commissioner Edwards, the minutes were unanimously approved.

The Chairman recognized William Wright, representative of AFRAM Tech, Inc. to discuss building capacity and provide an update on the SBA-PPP program. Mr. Wright updated the Commission on the new supplemental targeted advance available to small businesses and provided information on the Paycheck Protection Program (PPP) loan. He shared concerns about the area's shrinking population. Per the request of Commissioner Gaines, Mr. Wright will bring back comparative data on what counties are spending per capita. He asked that the Board use objective standards when appointing members to the subcommittees and stressed that the Board is not adhering to the Government Accounting Standards Board (GASB).

The Chairman recognized citizen Paul Murray to provide an update on his request presented to the Board on March 29th regarding concerns of group homes in his neighborhood. The Chairman asked that Mr. McCoy provide an update. Attorney Lee was asked to provide a legal overview of a business being in the unincorporated area. Mr. Lee said that he would obtain the information and provide an update on zoning and code enforcement. A lengthy discussion ensued and the Chairman asked that Mr. Lee and Mr. McCoy personally meet with Mr. Murray and directed the Clerk to place the update on the next work session.

The Chairman called for consideration of the recommendation to purchase one 2022 Ford F-350 Animal Control Vehicle with animal transport box and emergency equipment for the Dougherty County Police Department from the "piggy-back" from the Gwinnett County contract with Wade Ford (Smyrna, GA), in the amount of \$52,073.47. This purchase will replace the wrecked animal control truck. Funding is budgeted in SPLOST VII. Assistant County Administrator Scott Addison addressed. Chief Kenneth Johnson and City of Albany Procurement Manager

Mike Trotter were present. Mr. Addison clarified that insurance money has been received and the additional cost will come from SPLOST VII.

Commissioner Gray moved for approval. Upon a second by Commissioner Johnson, the motion passed unanimously.

The Chairman called for consideration of the resolution providing for the acceptance and execution of the contract for Phase II Alley Improvements for Public Works from the lowest responsive and responsible bidder meeting specifications, Jim Boyd Construction (Albany, GA) in the amount of \$1,192,037.90 subject to the execution of the contract by the County Administrator. The project will provide grading and paving of five alleys in the unincorporated areas of the County. Four vendors submitted bids with the highest being \$1,975,236.42. Funding is budgeted in T-SPLOST. Assistant County Administrator Scott Addison addressed. Assistant Public Works Director Chuck Mathis, Project Engineer Jeremy Brown and City of Albany Procurement Manager Mike Trotter were present.

Commissioner Jones moved for approval. Commissioner Newsome seconded the motion. Under discussion, Mr. Brown clarified for Commissioner Edwards that the initial project is still open and the punch list is being completed. The motion passed unanimously. Resolution 21-035 is entitled:

A RESOLUTION

ENTITLED

A RESOLUTION PROVIDING FOR THE APPROVAL AND
EXECUTION OF A PROCUREMENT RECOMMENDATION WITH
JIM BOYD CONSTRUCTION IN THE AMOUNT OF \$1,192,037.90
FOR THE PURPOSE OF GRADING AND PAVING OF FIVE (5)
ALLEYS IN THE UNINCORPORATED AREA OF DOUGHERTY
COUNTY; REPEALING RESOLUTIONS OR PARTS OF
RESOLUTIONS IN CONFLICT HERewith; AND FOR OTHER
PURPOSES.

The Chairman called for consideration of the purchase of the ExecuTime time-keeping software for Dougherty County from the sole source vendor, Tyler Technologies (Plano, TX) in the initial amount of \$97,685. Tyler Tech is the current vendor for the county's enterprise resource planning (ERP) software system. The software will interface with the current platform to perform time-keeping functions. The recurring annual fee is \$43,342. Funding is budgeted in SPLOST VI. Assistant County Administrator Scott Addison addressed. Finance Director Martha Hendley was present. Mr. Addison clarified that the software will standardize time keeping for all employees. Mrs. Hendley added that most departments have separate software and that the time is entered manually. A lengthy discussion ensued.

Commissioner Edwards moved for approval. Commissioner Gray seconded the motion. The motion passed with six ayes and one nay by Commissioner Gaines.

The Chairman called for consideration of the recommendation from Superior Court to accept the FY 2022 accountability court funding program sub-grant from the Criminal Justice Coordinating Council agency in the amount of \$278,000. The Commission approved the application in the March 15, 2021 Regular Meeting. Substance Abuse Coordinator Patricia Griffin shared that this is an annual grant.

Commissioner Gray moved for approval. Upon a second by Commissioner Johnson, the motion passed unanimously.

The Chairman called for consideration of the recommendation from Superior Court to apply for a grant from the Criminal Justice Coordinating Council in the amount of \$468,107. The grant will provide case management services, housing, drug testing, medication, general business expenses, and fund the salary for three full-time employees. There is a local match of \$9,033 and funding will be provided from the DATE fund. Substance Abuse Coordinator Patricia Griffin was present.

Commissioner Gray moved for approval. Upon a second by Commissioner Edwards, the motion passed unanimously.

The Chairman called for consideration of the resolution providing for the execution of the Professional Service Agreement from The Arc of Southwest Georgia for case management services and additional program support. The agreement is a new requirement of the granting agency. Substance Abuse Coordinator Patricia Griffin was present to address.

Commissioner Johnson moved for approval. Commissioner Edwards seconded the motion. Under discussion, Ms. Griffin answered Commissioner Gaines' question that there was no cost associated with the request. The motion passed unanimously. Resolution 21-036 is entitled:

A RESOLUTION
ENTITLED
A RESOLUTION PROVIDING FOR THE ACCEPTANCE
AND EXECUTION OF A PROFESSIONAL SERVICES
AGREEMENT BETWEEN DOUGHERTY COUNTY AND
THE ARC OF SOUTHWEST GEORGIA FOR CASE
MANAGEMENT SERVICES AND ADDITIONAL
PROGRAM SUPPORT; REPEALING RESOLUTIONS OR
PARTS OF RESOLUTIONS IN CONFLICT HEREWITH;
AND FOR OTHER PURPOSES.

The Chairman called for consideration of the recommendation from the Finance Committee to deny the Coroner's request for additional compensation (\$15,000 salary increase).

Commissioner Gray moved for approval. Upon a second by Commissioner Newsome, the motion passed unanimously.

The Chairman called for consideration of the recommendation from the Finance Committee to deny the payment of \$75 per morgue trip for Deputy Coroners and the Coroner.

Commissioner Gray moved for approval to deny the request. Commissioner Edwards seconded the motion. The motion passed with six ayes and one nay by Commissioner Gaines.

The Chairman called for consideration of the resolution authorizing the Intergovernmental Agreement with the City of Albany for the 2021 Byrne Justice Assistance Grant (JAG) Program in the amount of \$16,761. The Agreement stipulates that the County will receive 20% of the total award (\$83,805). Assistant County Administrator Scott Addison addressed. Finance Director Martha Hendley was present.

Commissioner Johnson moved for approval. Upon a second by Commissioner Edwards, the motion passed unanimously. Resolution 21-037 is entitled:

A RESOLUTION
ENTITLED
A RESOLUTION PROVIDING FOR THE ACCEPTANCE AND
EXECUTION OF AN INTERGOVERNMENTAL
AGREEMENT BETWEEN THE CITY OF ALBANY AND
DOUGHERTY COUNTY RELATIVE TO A 2021 BYRNE
JUSTICE ASSISTANCE (JAG) PROGRAM AWARD;
REPEALING RESOLUTIONS OR PARTS OF RESOLUTIONS
IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

The Chairman called for consideration of the addition of Juneteeth as a paid holiday. County Administrator Michael McCoy addressed. HR Director Dominique Hall was present. Mr. McCoy said that this was presented per the request of Commissioner Edwards. There used to be ten holidays with one personal day being removed. With this addition, the County's observed holidays will be back to ten.

Commissioner Jones moved for approval. Upon a second by Commissioner Gray, the motion passed unanimously.

The Chairman called for consideration of the proposed FY 2021-22 Budget in the amount of \$73,709,583. County Administrator Michael McCoy addressed. Finance Director Martha Hendley and Financial Consultant Ed Wall were present. Per the direction of the Board, the Finance Committee reviewed the additional requests. Mr. McCoy highlighted additional costs were for custodians, a HR pay study, the Economic Development Commission (EDC) increase, security at Robert Cross Park, and the compromise of the Coroner's requests. Commissioner Gaines asked to see the EDC budget. Mr. McCoy shared that the City of Albany and Dougherty County will now be the funding sources providing \$350,000 each. Commissioner Johnson shared that the business community seat on the EDC Board will go away. This model will now be more reflective of the business models in other areas. He said that the EDC will be able to still do fundraisers. Mr. McCoy shared, based upon Commissioner Edwards' question, a pay study is

needed to do a “deeper dive” into the paid survey done. Ms. Hall also addressed concerns and shared that it will take six months to complete.

Commissioner Gray moved for approval. Upon a second by Commissioner Newsome, the motion passed unanimously.

The Chairman called for consideration of the recommendation from the County Attorney to enter into Executive Session for the purpose of discussing personnel and potential and pending litigation and then to adjourn.

Commissioner Johnson moved for approval. Upon a second by Commissioner Edwards, the motion passed unanimously.

The Chairman reminded the Board that there will be no Commission meeting held on July 5th in observance of the Independence Day Holiday.

There being no further business to discuss the Commission entered into executive session at 11:19 a.m.

CHAIRMAN

ATTEST:

COUNTY CLERK