



DESOTO PARISH POLICE JURY

February 20, 2024 at 5:05 PM

Regular Meeting

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

AGENDA

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ANNOUNCEMENTS

E. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA

F. GUEST AND PUBLIC COMMENTS

G. PRESIDENT'S REPORT

H. COUNSEL'S REPORT

I. ADMINISTRATOR'S REPORT

1. Michael Norton, Parish Administrator's written report

J. LOBBYIST'S REPORT

- [2.](#) Mr. McNeely with the Delta Resource Group written report

K. TREASURER'S FINANCIAL REPORT

- [3.](#) Accept the Financial Statements as of January 31, 2024 and Year to Date Budget to actual report

L. APPROVAL OF MINUTES

- [4.](#) Approve the January 18, 2024 Regular Meeting, February 5, 2024 Administrative, Budget and Finance, Road, Solid Waste, Policy and Procedures, Insurance, Buildings and Properties, and Special Meeting

M. OLD BUSINESS

5. Appoint Gabriel Whitaker to the Waterworks District No. 1 Board of Commissions
6. Appoint Ashley Hadwin to the Planning Commission serving a six (6) year term.

N. NEW BUSINESS

7. Executive Session in compliance with La. R. S. 42:17; (2) Strategy sessions or negotiations with respect to collective bargaining, prospective litigation after formal written demand, or litigation when an open meeting would have a detrimental effect on the bargaining or litigating position of the public body.

NOTICE OF EXECUTIVE SESSION

The DeSoto Parish Police Jury is providing notice pursuant to Louisiana Revised Statute 42:17 that it will be convening for an executive session as authorized by Louisiana Revised Statute 42:17 (A)(2) and that it intends to enter into the session for the purposes of discussing the lawsuit filed by David B. Means, et al against the DeSoto Parish Police Jury in the United States District Court Western District Of Louisiana, Shreveport Division, Civil Action No. 5:23-CV-00669. The discussions in this executive session will be limited to matters exempt from the open meeting requirements set forth in Louisiana Law. NO final or binding action will be taken during this executive session.

O. RESOLUTIONS

- [8.](#) Adopt a Resolution appointing Treasurer for a two (2) Year term
- [9.](#) Recommends authorizing the President to sign a Resolution and agreement with NORWELA Council - Boy Scouts of America
- [10.](#) Recommends authorizing the President to sign a Resolution for various legal documents including but not limited to leases, agreements and contracts approved by the Police Jury
11. Recommends authorizing the President to sign a Resolution to call for an election allowing the Jury to implement a re-dedication of the Sales Tax (10% of the 1% tax levy)
- [12.](#) Recommends authorizing the President to sign a Resolution to allow the President or the Administrator to sign leases, agreements, change orders and contracts for items that are already approved in the budget

P. ORDINANCES**Q. ADMINISTRATIVE ITEMS**

- [13.](#) Recommends authorizing the Administrator to sign a letter of support for DESRI in participation of a PILOT program
- [14.](#) Recommends authorizing the President to sign a Cooperative Endeavor Agreement with DeSoto Habilitation Service, Inc. and amend the budget in the amount of \$33,300
- [15.](#) Recommends authorizing the President to sign a Cooperative Endeavor Agreement with the Krewe of Aquarius

16. Authorize the President to discuss with the State Legislatures to sponsor term limits for the DeSoto Parish Police Jury
- [17.](#) Recommends authorizing the President to sign the Intergovernmental Agreement between DeSoto Parish and Red River Parish concerning the replacement of the Westdale Plantation Bridge.
- [18.](#) Recommends authorizing the President to sign a Cooperative Endeavor Agreement with DeSoto Athletics Little League for improvements at the Grand Cane Ball Park and amend the budget in the amount of \$55,000 to install lights for batting cages and BBQ Shed
- [19.](#) Recommends authorizing the President to sign a Cooperative Endeavor Agreement with the Mansfield Civic Group, LLC and amend the budget in the amount of \$10,000 to help with the Juneteenth Celebration

R. BUDGET AND FINANCE ITEMS

20. Recommends to go out for more bids for Hog Eradication and try to get local vendors

S. BUILDINGS AND PROPERTIES & PARKS AND RECREATIONAL ITEMS

- [21.](#) Recommends amending the budget not exceed \$175,000 to construct a parking lot at the 4H Building to accommodate large animal trailers for 4H competitions coming from Economic Development.
22. Recommends opening the ball park from 7 am to dark and amend the budget for cameras

T. INSURANCE ITEMS

- [23.](#) Recommends authorizing the Police Jury to allow an optional supplemental portable guaranteed issued whole life insurance policy for all Police Jury employees, spouses, children and grandchildren at no cost to the Police Jury and authorize the President to sign any necessary agreements that has been reviewed by counsel for payroll deduction as payment for the policy.

U. PERSONNEL ITEMS

- [24.](#) Recommends authorizing adding General Office Clerk Position at the Airport and Maintenance (converting from part time to full time already approved in 2024 Budget)
- [25.](#) Recommends authorizing changing the Job description for the Assistant Solid Waste Superintendent - Landfill Operations to "Possess a Level 1, Class B Solid Waste Operator's Certification and must be able to get a Class A Solid Waste Operator's Certificate within 9 months

V. POLICY AND PROCEDURES ITEMS

- [26.](#) Recommends adopting Policy 511 - Sexual Abuse, Molestation and Misconduct Prevention Policy
- [27.](#) Recommends adopting Policy 607- Inclement Weather Policy
- [28.](#) Recommends updating the Employee Handbook definition of a family member to include legal guardian, grandchildren and grandparents
- [29.](#) Recommends updating the \$30,000 threshold to \$60,000 to the Purchasing Policy and Procedures for materials and Supplies as per State Law that became effective 8/2022

W. ROAD ITEMS

- [30.](#) Recommends authorizing the President to sign the Annual DOTD Uniform Relocation Assistance and Real Property Acquisition Act Assurance Letter
- 31. Recommends installing three (3) speed bumps on Evans Loop off of Hwy 509 in Carmel
- [32.](#) Recommends changing all Private Road Signs to the color blue.
- 33. Recommends adding two (2) speed bumps on Red Bluff Road on East End

X. SOLID WASTE ITEMS

- [34.](#) Recommends authorizing the President to sign the Short Form Agreement Between Owner and Engineer for Professional Services with Forte and Tablada, Inc. for the US 84 Safety Turn Lane at the Mundy Landfill
- [35.](#) Recommends authorizing the Administrator to sign the Scope of Work and Cost Estimate with Providence for conducting quarterly surface emission monitoring for 2024 at the Mundy Landfill in the amount of \$9,600

Y. ADJOURN

MEMORANDUM

TO: DeSoto Parish Police Jury
FROM: The Delta Resource Group
RE: February Update
DATE: February 20, 2024

This memo has been prepared to provide an update on legislative and other governmental matters to the DeSoto Parish Police Jury.

Legislative Sessions

Governor Landry called the Louisiana Legislature into a special session during January to address redistricting and other election related matters.

Governor Landry has again called the Louisiana Legislature into a special session that began yesterday to address matters related to crime. We are tracking these bills closely to identify any impacts to the Jury.

The 2024 Regular Legislative Session begins on March 11 and concludes no later than June 3. Legislators do not have a limitation on how many bills they can file - however legislation cannot address taxation and other specific fiscal matters.

- Representative Larry Bagley and Senator Thomas Pressly each intend to file legislation to address severance tax in Louisiana.

There are discussions ongoing about reducing the severance tax rate on oil - Louisiana's rate is higher than average. There are not meaningful conversations taking place about reducing the severance rate on gas - Louisiana's rate is lower than average already.

There is some possibility that another special session could occur this summer and further speculation that a constitutional convention could occur. To the extent that a session on the constitution does occur, that would be yet another opportunity to address the severance tax issue.

Budgeting

The Governor's executive operating budget has been prepared and will be debated this spring. The capital outlay budget has not been released at this time. Projections on revenues are beginning to slow and the state is not currently graced with significant surplus funds.

Broadband

Veneeth Iyengar is planning to appear before the Jury at the March meeting to discuss broadband opportunities for the Parish.

The seal of Desoto Parish, Louisiana, is a circular emblem. It features a central illustration of a landscape with a large tree, a body of water, and a bridge. The words "DESOTO PARISH" are arched across the top, and "LOUISIANA" is arched across the bottom. The year "1843" is inscribed at the bottom center. Two fleur-de-lis symbols are positioned on the left and right sides of the seal.

JANUARY 2024 FINANCIAL REPORTS

Period Ending: January 31, 2024

Presented: February 20, 2024

DRAFT

Revenues, Expenditures, Transfers and Obligations for Period Ending January 31, 2024									
Fund	Budgeted Reserves & Transfers In	Actual Revenues	Actual Expenditures	Transfers to Other Funds	Obligations (Contracts & O/S POs)	Year-to-Date Excess (Deficiency)	4-month Expense Contingency Reserves	Beginning Fund Balance	Operating Fund Balance
General	736	3,767,585	(918,194)	(715,000)	(17,795)	2,117,332	(3,672,778)	16,987,722	13,314,945
Road		5,339,216	(1,519,511)	-	(1,547,846)	2,271,859	(6,078,044)	14,772,822	8,694,778
Witness & Juror		12,129	(1,716)		-	10,413	-	928,690	928,690
Jail	-	128,147	(96,272)			31,875	(385,088)	3,119,184	2,734,096
Correctional Facility Const. Fund					-	-	-	2,945,434	2,945,434
Solid Waste		4,946,856	(1,352,209)		(1,058,383)	2,536,264	(5,408,835)	22,328,091	16,919,256
Criminal Court		64,473	(39,784)	-	-	24,689	-	40,719	40,719
Office of Community Services	120,000	156,613	(117,028)	-	-	159,585	-	162,292	162,292
Airport		16,011	(58,284)	-	(5,438)	(47,710)	(233,134)	4,233,859	4,000,725
American Rescue Plan	-					-	-		
Rental Assistance	-	86,457	(72,580)	-	-	13,877	-	27,306	27,306
Eastside		-	(77)	-	-	(77)	-		-
Animal Services & Mosquito Control	595,000	568	(49,032)	-	-	546,536	-	560,113	560,113
Sinking Fund		4,303	-			4,303	-	2,467,754	2,467,754
Totals:	715,736	14,522,358	(4,224,688)	(715,000)	(2,629,462)	7,668,945	(15,777,879)	68,573,986	52,796,107

	Sales Tax Collections	Transfers to Road, Solid Waste, Jail, & DeSoto Parish Library
Sales Tax Transfers		
Sales Tax* (Transfer Account)	10,716	10,716

DeSoto Parish Police Jury
GENERAL FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Taxes:				
Ad valorem taxes	3,487,216.44	4,161,862.00	674,645.56	83.79 %
Severance	-	750,000.00	750,000.00	- %
Licenses and Permits	34,654.64	302,100.00	267,445.36	11.47 %
Intergovernmental Revenue:				
Federal Grants	-	120,000.00	120,000.00	- %
State Funds:				
Salary Reimbursement JP/Constables	2,880.00	17,280.00	14,400.00	16.67 %
State Grant (Louisiana)	-	189,866.00	189,866.00	- %
State Revenue Sharing	-	30,300.00	30,300.00	- %
State Video Poker Revenue	9,310.33	230,000.00	220,689.67	4.05 %
State Sports Wagering Revenue	-	40,000.00	40,000.00	- %
La 2% Fire Insurance Rebate Fund	-	173,907.00	173,907.00	- %
Fees & Charges for Services	6,045.58	201,000.00	194,954.42	3.01 %
Investment earnings	50,834.58	247,500.00	196,665.42	20.54 %
Gain/Loss on Sale of Investments	-	140,000.00	140,000.00	- %
Other Revenues (Royalties)	176,643.34	2,297,273.00	2,120,629.66	7.69 %
Transfers In	736.48	-	(736.48)	- %
Total Revenues	3,768,321.39	8,901,088.00	5,132,766.61	42.34 %
EXPENDITURES				
Current:				
Salaries Police Jurors	18,000.00	216,000.00	198,000.00	8.33 %
Social Security	1,308.83	16,524.00	15,215.17	7.92 %
Retirement	120.00	1,440.00	1,320.00	8.33 %
Group Insurance	10,533.41	113,588.00	103,054.59	9.27 %
Group Insurance - Retirees	236.70	-	(236.70)	- %
Mileage Reimbursement	317.16	6,400.00	6,082.84	4.96 %
Official Publications	762.52	6,800.00	6,037.48	11.21 %
Dues-PJ Association, CDC, Etc.	22,883.00	26,000.00	3,117.00	88.01 %
Investment Fees-US Bank	-	14,000.00	14,000.00	- %
Telephone	385.77	2,600.00	2,214.23	14.84 %
Technology Expense/Copier, Lease, Etc.	-	1,000.00	1,000.00	- %
Materials & Supplies	109.20	500.00	390.80	21.84 %
Small Equipment Purchases	90.96	500.00	409.04	18.19 %
Travel & Convention	2,986.59	20,000.00	17,013.41	14.93 %
Total Legislative	57,734.14	425,352.00	367,617.86	13.57 %
Salaries Court	11,959.74	145,339.00	133,379.26	8.23 %
Salaries District Attorney and Assistants	6,764.59	81,175.00	74,410.41	8.33 %
Salaries DA Secretary & Assistants	33,392.02	405,287.00	371,894.98	8.24 %
Salaries Coroners	9,903.86	114,000.00	104,096.14	8.69 %
Salaries JPs & Constables	7,920.00	103,600.00	95,680.00	7.64 %
Social Security-Court	868.76	11,118.00	10,249.24	7.81 %

DeSoto Parish Police Jury
GENERAL FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

Social Security- DA Staff	2,459.55	31,000.00	28,540.45	7.93 %
Social Security Coroner	736.97	8,721.00	7,984.03	8.45 %
Social Security JPs & Constables	605.88	7,925.00	7,319.12	7.65 %
Retirement Court	896.98	10,900.00	10,003.02	8.23 %
Retirement - DA's Office	3,253.41	40,000.00	36,746.59	8.13 %
Group Insurance Court	2,682.57	31,350.00	28,667.43	8.56 %
Group Insurance-DA's Office	19,795.53	203,700.00	183,904.47	9.72 %
Unemployment Expense	-	500.00	500.00	- %
Out of Parish Court Etc.	75.00	1,300.00	1,225.00	5.77 %
Professional Fees Court	-	14,000.00	14,000.00	- %
Professional Fees-DA	-	3,500.00	3,500.00	- %
Professional Services Coroner	100.00	47,000.00	46,900.00	0.21 %
Dues, Advertising & Subscriptions DA	110.00	-	(110.00)	- %
Utilities DA	1,389.33	21,000.00	19,610.67	6.62 %
Telephone Court	663.17	8,500.00	7,836.83	7.80 %
Telephone DA	582.02	7,000.00	6,417.98	8.31 %
Telephone Coroner	852.04	10,500.00	9,647.96	8.11 %
Fleet Lease Expense	667.52	9,500.00	8,832.48	7.03 %
Maintenance of Property & Equipment	-	200.00	200.00	- %
Maint of Prop & Equip-Coroner	-	500.00	500.00	- %
Insurance, Work Comp & Surety Bonds	76.51	1,200.00	1,123.49	6.38 %
Technology Expense/Copier Lease-Court	5,578.86	70,000.00	64,421.14	7.97 %
Technology Expense/Copier Lease, Etc. - DA	4,082.40	52,000.00	47,917.60	7.85 %
Technology Expense/Copier Lease, Etc. - Coroner	139.06	2,000.00	1,860.94	6.95 %
Fuel Expense-Coroner	374.43	5,300.00	4,925.57	7.06 %
Office Expense Court	2,003.30	18,000.00	15,996.70	11.13 %
Office Expense DA	2,999.81	30,000.00	27,000.19	10.00 %
Office Expense Coroner	496.60	2,000.00	1,503.40	24.83 %
Materials & Supplies CORONER	-	5,500.00	5,500.00	- %
Small Equipment Purchases - Court	23,240.23	8,000.00	(15,240.23)	290.50 %
Small Equipment Purchases - DA	-	5,000.00	5,000.00	- %
Small Equipment Purchases-Coroner	-	3,000.00	3,000.00	- %
Travel DA	56.37	4,000.00	3,943.63	1.41 %
Travel Coroner	-	5,000.00	5,000.00	- %
Travel JOP	-	3,000.00	3,000.00	- %
Courthouse Security	34,392.67	180,000.00	145,607.33	19.11 %
Total Judicial	179,119.18	1,711,615.00	1,532,495.82	10.46 %
Salaries Registrar of Voters	3,638.78	43,664.00	40,025.22	8.33 %
Social Security Registrar of Voters	121.73	1,460.00	1,338.27	8.34 %
Retirement Registrar of Voters	368.54	4,366.00	3,997.46	8.44 %
Insurance-Registrar of Voters	193.84	2,920.00	2,726.16	6.64 %
Dues Reg of Voters	1,025.00	650.00	(375.00)	157.69 %
Election Expense	18,498.42	50,000.00	31,501.58	37.00 %

DeSoto Parish Police Jury
GENERAL FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

Telephone Reg of Voters	400.48	5,300.00	4,899.52	7.56 %
Insurance - Workers Comp.	1.55	20.00	18.45	7.75 %
Office Expense Reg of Voters	724.21	16,500.00	15,775.79	4.39 %
Small Equipment Purchase	-	3,000.00	3,000.00	- %
Travel & Convention Reg of Voters	3,736.17	7,000.00	3,263.83	53.37 %
Total Elections	<u>28,708.72</u>	<u>134,880.00</u>	<u>106,171.28</u>	<u>21.28 %</u>
Salaries Finance & Administrative	109,158.62	1,302,344.00	1,193,185.38	8.38 %
Overtime	244.00	10,500.00	10,256.00	2.32 %
Social Security Finance & Admin	8,050.01	100,432.00	92,381.99	8.02 %
Retirement Finance & Administrative	8,205.22	98,463.00	90,257.78	8.33 %
Group Insurance	19,123.81	256,934.00	237,810.19	7.44 %
Group Insurance - Retirees	1,336.16	13,000.00	11,663.84	10.28 %
Legend	3,526.12	36,844.00	33,317.88	9.57 %
State Pension Plan	173,525.52	136,780.00	(36,745.52)	126.86 %
Unemployment Expense	-	500.00	500.00	- %
Professional Fees	8,686.83	350,000.00	341,313.17	2.48 %
Computer System Operations	-	10,000.00	10,000.00	- %
Dues, Subscriptions & Advertisement	1,070.00	9,800.00	8,730.00	10.92 %
Telephone	1,419.01	13,500.00	12,080.99	10.51 %
Fleet Lease Expense	2,487.94	27,000.00	24,512.06	9.21 %
Maintenance of Property & Equipment	7.00	2,500.00	2,493.00	0.28 %
Insurance, Work. Comp & Surety Bond	2,672.03	5,000.00	2,327.97	53.44 %
Technology Expense/Copier, Lease, Etc.	2,308.01	80,000.00	77,691.99	2.89 %
Medical-Physicals	-	500.00	500.00	- %
Office Expense	5,607.67	30,000.00	24,392.33	18.69 %
Misc. Bank/Credit Card Fees	102.10	500.00	397.90	20.42 %
Small Equipment Purchases	-	30,000.00	30,000.00	- %
Travel & Convention Expense	2,221.06	16,000.00	13,778.94	13.88 %
Video Poker-City of Mansfield	-	20,000.00	20,000.00	- %
Adjudicated Property Expenses	-	5,800.00	5,800.00	- %
Bad Debt Expense-Ad Valorem	-	2,000.00	2,000.00	- %
Total Finance and Government	<u>349,751.11</u>	<u>2,558,397.00</u>	<u>2,208,645.89</u>	<u>13.67 %</u>
Salaries Maintenance	22,529.57	298,351.00	275,821.43	7.55 %
Overtime	377.93	10,000.00	9,622.07	3.78 %
Social Security Maintenance	1,643.64	23,589.00	21,945.36	6.97 %
Retirement Maintenance	1,695.97	23,126.00	21,430.03	7.33 %
Group Insurance Maintenance	6,090.28	78,656.00	72,565.72	7.74 %
Legend	625.56	7,500.00	6,874.44	8.34 %
Professional Fees-General	-	10,000.00	10,000.00	- %
Utilities Courthouse	11,849.63	150,000.00	138,150.37	7.90 %
Telephone-Maint	226.24	4,500.00	4,273.76	5.03 %
Fleet Lease Expense	2,705.93	31,000.00	28,294.07	8.73 %
Maintenance of Property & Equipment	-	6,500.00	6,500.00	- %
Insurance, Work Comp & Surety Bonds	179,991.75	165,000.00	(14,991.75)	109.09 %
Technology Expense/Copier, Lease, Etc.	817.12	7,000.00	6,082.87	13.10 %

DeSoto Parish Police Jury
GENERAL FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

Building Maintenance	18,143.13	270,000.00	251,856.87	6.72 %
Fuel Expense	526.62	15,000.00	14,473.38	3.51 %
Office Expense	50.60	5,500.00	5,449.40	0.92 %
Small Equipment Purchases	-	5,000.00	5,000.00	- %
Travel & Convention Expense	275.00	3,000.00	2,725.00	9.17 %
Other Charges (Inmate Crew)	18,725.48	80,000.00	61,274.52	23.41 %
Total Other General Government	266,374.46	1,193,722.00	927,347.54	22.31 %
DPS - Office of Motor Vehicles	2,993.06	14,000.00	11,006.94	21.38 %
Fire Protection-Insurance Rebate	-	173,907.00	173,907.00	- %
Total Public Safety	2,993.06	187,907.00	184,913.94	1.59 %
Salaries-Park Attendants	2,735.20	29,900.00	27,164.80	9.15 %
Social Security-Park Attendants	209.24	2,287.00	2,077.76	9.15 %
Insurance-Worker's Compensation, Etc.	42.20	700.00	657.80	6.03 %
Alumni Park Expenses	1,380.86	14,000.00	12,619.14	9.86 %
Sports Complex Expenses	1,466.25	32,000.00	30,533.75	4.58 %
Garrett Park Expenses	659.21	10,000.00	9,340.79	6.59 %
Total Culture and Recreation	6,492.96	88,887.00	82,394.04	7.30 %
Grants-COA & Section 8	-	120,000.00	120,000.00	- %
Veterans Service Office	1,270.00	7,000.00	5,730.00	18.14 %
Health Unit Allocation	2,509.56	35,000.00	32,490.44	7.17 %
Special Programs	2,399.06	60,000.00	57,600.94	4.00 %
Holly Community Service Center	3,938.93	7,500.00	3,561.07	52.52 %
Keatchie-Longstreet Service Center	174.93	7,000.00	6,825.07	2.50 %
South DeSoto Activities Corporation	162.31	2,000.00	1,837.69	8.12 %
Stonewall Service Center	-	500.00	500.00	- %
Total Health & Welfare	10,454.79	239,000.00	228,545.21	4.37 %
Professional Fees Industrial Park	-	12,000.00	12,000.00	- %
Utilities-Ext. Service & Ind Park	5,296.68	45,000.00	39,703.32	11.77 %
Telephone-Extension Service	181.87	2,400.00	2,218.13	7.58 %
Maintenance-Industrial Park	-	6,000.00	6,000.00	- %
Insurance	7,318.00	7,500.00	182.00	97.57 %
Technology Expense/Copier, Lease, Etc.	244.13	4,500.00	4,255.87	5.43 %
Maintenance of Buildings and Grounds - 4H Dave Means	-	50,000.00	50,000.00	- %
Office Expense Agricultural	25.30	1,500.00	1,474.70	1.69 %
Grants-Non Governmental	3,500.00	49,000.00	45,500.00	7.14 %
Grants-Governmental	-	139,866.00	139,866.00	- %
Salary-Ag Agent & Asst	-	34,500.00	34,500.00	- %
Total Community Development	16,565.98	352,266.00	335,700.02	4.70 %
Capital Outlay	-	1,382,000.00	1,382,000.00	- %
Total Capital Outlays	-	1,382,000.00	1,382,000.00	- %
Transfers Out	715,000.00	3,745,000.00	3,030,000.00	19.09 %
Total Transfers Out	715,000.00	3,745,000.00	3,030,000.00	19.09 %
Total expenditures	1,633,194.40	12,019,026.00	10,385,831.60	13.59 %

DeSoto Parish Police Jury
GENERAL FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

Net change in fund balances	2,135,126.99
Fund balances--beginning	14,870,390.91
Fund balances--ending	17,005,517.90

DeSoto Parish Police Jury
ROAD FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Taxes:				
Ad valorem taxes	4,654,742.65	5,555,261.00	900,518.35	83.79 %
Severance	-	720,000.00	720,000.00	- %
Sales	640,736.64	8,370,000.00	7,729,263.36	7.66 %
Licenses and Permits	11,050.00	240,000.00	228,950.00	4.60 %
Intergovernmental Revenue:				
Federal Grants	-	2,000,000.00	2,000,000.00	- %
State Funds:				
Parish Road Fund	20,190.74	400,000.00	379,809.26	5.05 %
State Grant (Louisiana)	-	2,000,000.00	2,000,000.00	- %
State Revenue Sharing	-	36,000.00	36,000.00	- %
Investment earnings	3,195.52	178,000.00	174,804.48	1.80 %
Fines	8,800.00	160,000.00	151,200.00	5.50 %
Road Damages, Miscellaneous	500.00	300,000.00	299,500.00	0.17 %
Transfers In	-	1,000,000.00	1,000,000.00	- %
Total Revenues	5,339,215.55	20,959,261.00	15,620,045.45	25.47 %
EXPENDITURES				
Current:				
Salaries Road	235,587.61	2,942,030.00	2,706,442.39	8.01 %
Overtime	5,132.97	180,000.00	174,867.03	2.85 %
Social Security Roads	17,371.12	238,835.00	221,463.88	7.27 %
Retirement Roads	17,480.46	234,152.00	216,671.54	7.47 %
Group Insurance Roads	64,770.71	763,656.00	698,885.29	8.48 %
Group Insurance - Retirees	4,247.95	45,000.00	40,752.05	9.44 %
Legend	5,854.31	65,000.00	59,145.69	9.01 %
State Pension Plans	231,622.18	182,575.00	(49,047.18)	126.86 %
Unemployment Expense	-	1,000.00	1,000.00	- %
Contract Labor	20,900.00	1,063,000.00	1,042,100.00	1.97 %
Professional Engineering Fees	6,420.53	125,000.00	118,579.47	5.14 %
Professional Fees (Audit/Soil Testing/Attorneys)	-	20,000.00	20,000.00	- %
Dues	-	27,000.00	27,000.00	- %
Utilities	3,642.40	40,000.00	36,357.60	9.11 %
Telephone	968.08	15,000.00	14,031.92	6.45 %
Rental-Wrecker & Equipment	168.00	15,000.00	14,832.00	1.12 %
Fleet Lease Expense	22,697.71	220,000.00	197,302.29	10.32 %
Maintenance of Property & Equipment	20,590.69	634,000.00	613,409.31	3.25 %
Insurance-Fleet & Workman's Comp	307,851.62	325,000.00	17,148.38	94.72 %
Technology Expense/Copier, Lease, etc.	2,985.30	50,000.00	47,014.70	5.97 %
Uniforms	168.96	26,000.00	25,831.04	0.65 %
Maintenance of Buildings & Grounds	3,878.85	50,000.00	46,121.15	7.76 %
Medical - Physicals & Drug Testing	735.00	6,000.00	5,265.00	12.25 %
Gas & Oil	43	600,000.00	556,944.97	7.18 %

DeSoto Parish Police Jury
ROAD FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

Office Expense	998.56	10,000.00	9,001.44	9.99 %
Misc. Fees, Penalties, Etc.	-	500.00	500.00	- %
Materials & Supplies	3,253.51	45,000.00	41,746.49	7.23 %
Small Equipment Purchase	-	15,000.00	15,000.00	- %
Office Equipment	-	3,000.00	3,000.00	- %
Travel & Convention	966.40	6,000.00	5,033.60	16.11 %
Road and Bridge Materials	52,316.84	3,200,000.00	3,147,683.16	1.63 %
Handicap Driveways	-	32,000.00	32,000.00	- %
Other Charges-Signs, ROW, DPSO, etc.	24,945.90	150,000.00	125,054.10	16.63 %
Total Public Works	<u>1,098,610.69</u>	<u>11,329,748.00</u>	<u>10,231,137.31</u>	<u>9.70 %</u>
Capital Outlay	370,266.52	13,517,000.00	13,146,733.48	2.74 %
Capital Outlay-PTF	50,633.79	690,000.00	639,366.21	7.34 %
Total Capital Outlays	<u>420,900.31</u>	<u>14,207,000.00</u>	<u>13,786,099.69</u>	<u>2.96 %</u>
Total expenditures	1,519,511.00	25,536,748.00	24,017,237.00	5.95 %
Net change in fund balances	3,819,704.55			
Fund balances--beginning	12,500,963.47			
Fund balances--ending	16,320,668.02			

DeSoto Parish Police Jury
SALES TAX FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Taxes:				
Sales	9,622.73	17,000,000.00	16,990,377.27	0.06 %
Investment earnings	1,093.35	10,000.00	8,906.65	10.93 %
Total Revenues	<u>10,716.08</u>	<u>17,010,000.00</u>	<u>16,999,283.92</u>	<u>0.06 %</u>
EXPENDITURES				
Current:				
Sales Tax Administration Fee	-	100,000.00	100,000.00	- %
Sales Tax Commission Fee	10,716.08	170,000.00	159,283.92	6.30 %
Total Administrative	<u>10,716.08</u>	<u>270,000.00</u>	<u>259,283.92</u>	<u>3.97 %</u>
Transfer to Road Fund	-	8,370,000.00	8,370,000.00	- %
Transfer to Library	-	4,185,000.00	4,185,000.00	- %
Transfer to Solid Waste	-	2,511,000.00	2,511,000.00	- %
Transfer to Jail Fund	-	1,674,000.00	1,674,000.00	- %
Total Transfers Out	<u>-</u>	<u>16,740,000.00</u>	<u>16,740,000.00</u>	<u>- %</u>
Total expenditures	10,716.08	17,010,000.00	16,999,283.92	0.06 %

DeSoto Parish Police Jury
WITNESS & JUROR FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Fines & Forfeitures	10,900.00	120,000.00	109,100.00	9.08 %
Investment earnings	1,229.33	10,000.00	8,770.67	12.29 %
Total Revenues	<u>12,129.33</u>	<u>130,000.00</u>	<u>117,870.67</u>	<u>9.33 %</u>
EXPENDITURES				
Current:				
Judicial Administrator Reimbursement	-	44,000.00	44,000.00	- %
Official Fees	-	200.00	200.00	- %
Off Duty Officers Witness Fees	150.00	1,500.00	1,350.00	10.00 %
Jurors & Witnesses Payments	1,565.92	22,000.00	20,434.08	7.12 %
Jurors & Witnesses Expenses	-	35,000.00	35,000.00	- %
Total Judicial	<u>1,715.92</u>	<u>102,700.00</u>	<u>100,984.08</u>	<u>1.67 %</u>
Total expenditures	1,715.92	102,700.00	100,984.08	1.67 %
Net change in fund balances	10,413.41			
Fund balances--beginning	918,276.57			
Fund balances--ending	928,689.98			

DeSoto Parish Police Jury
JAIL FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Taxes:				
Sales	128,147.33	1,674,000.00	1,545,852.67	7.66 %
Investment earnings	-	40,000.00	40,000.00	- %
Total Revenues	<u>128,147.33</u>	<u>1,714,000.00</u>	<u>1,585,852.67</u>	<u>7.48 %</u>
EXPENDITURES				
Current:				
Professional Fees	-	1,500.00	1,500.00	- %
Professional Fee-Jail Physician	-	25,000.00	25,000.00	- %
Professional Fees - Medical Expenses	4,376.85	65,000.00	60,623.15	6.73 %
Utilities-Jail	15,991.37	175,000.00	159,008.63	9.14 %
Insurance-General	45,822.20	79,000.00	33,177.80	58.00 %
Technology Expense/Copier, Lease, Etc.	417.19	300.00	(117.19)	139.06 %
Maintenance-Jail	8,483.79	170,000.00	161,516.21	4.99 %
Clothing & Supplies	1,619.10	52,500.00	50,880.90	3.08 %
Medicine (Drugs)	1,906.38	25,000.00	23,093.62	7.63 %
Small Equipment Purchases	-	10,000.00	10,000.00	- %
Feeding Prisoners	16,447.50	125,000.00	108,552.50	13.16 %
Transportation of Prisoners	663.65	12,000.00	11,336.35	5.53 %
Sheriff-Court Attendance	544.00	12,000.00	11,456.00	4.53 %
Total Public Safety	<u>96,272.03</u>	<u>752,300.00</u>	<u>656,027.97</u>	<u>12.80 %</u>
Capital Outlay	-	260,000.00	260,000.00	- %
Total Capital Outlays	<u>-</u>	<u>260,000.00</u>	<u>260,000.00</u>	<u>- %</u>
Transfer Out	-	1,000,000.00	1,000,000.00	- %
Total Transfers Out	<u>-</u>	<u>1,000,000.00</u>	<u>1,000,000.00</u>	<u>- %</u>
Total expenditures	<u>96,272.03</u>	<u>2,012,300.00</u>	<u>1,916,027.97</u>	<u>4.78 %</u>
Net change in fund balances	31,875.30			
Fund balances--beginning	3,087,308.42			
Fund balances--ending	3,119,183.72			

DeSoto Parish Police Jury
CORRECTIONAL FACILITY CONSTRUCTION FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Transfer In	-	1,000,000.00	1,000,000.00	%
Total Revenues		1,000,000.00	1,000,000.00	- %

EXPENDITURES

Current:

Fund balances--beginning 2,945,434.02

Fund balances--ending 2,945,434.02

DeSoto Parish Police Jury
SOLID WASTE FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Taxes:				
Ad valorem taxes	4,001,849.69	4,776,058.00	774,208.31	83.79 %
Sales	192,220.99	2,511,000.00	2,318,779.01	7.66 %
Licenses and Permits	1,140.00	4,000.00	2,860.00	28.50 %
Intergovernmental Revenue:				
State Funds:				
Fees & Charges for Services	734,340.36	8,261,000.00	7,526,659.64	8.89 %
Investment earnings	1,596.15	180,000.00	178,403.85	0.89 %
Contributions	-	1,000.00	1,000.00	- %
Miscellaneous Revenues	15,709.00	142,500.00	126,791.00	11.02 %
Total Revenues	4,946,856.19	15,875,558.00	10,928,701.81	31.16 %
EXPENDITURES				
Current:				
Salaries Mundy Landfill	66,927.19	839,863.00	772,935.81	7.97 %
Overtime- Landfill	4,814.06	120,000.00	115,185.94	4.01 %
Social Security Solid Waste	5,813.37	73,430.00	67,616.63	7.92 %
Retirement Solid Waste	5,707.53	71,990.00	66,282.47	7.93 %
Group Insurance Solid Waste	19,990.38	228,112.00	208,121.62	8.76 %
Group Insurance-Retiree	1,396.44	7,000.00	5,603.56	19.95 %
Legend	1,850.45	25,000.00	23,149.55	7.40 %
State Pension Plans	199,133.91	156,966.00	(42,167.91)	126.86 %
Unemployment Expense	-	1,500.00	1,500.00	- %
Contract Labor	5,347.65	40,000.00	34,652.35	13.37 %
Contract Labor - Water Treatment Services	74,349.60	600,000.00	525,650.40	12.39 %
Official Fees	-	158,000.00	158,000.00	- %
Professional Fees	27,009.86	700,000.00	672,990.14	3.86 %
Landfill Marketing Fees	95,709.09	360,000.00	264,290.91	26.59 %
Dues, Subscriptions, & Advertisement	-	5,000.00	5,000.00	- %
Utilities	9,514.49	48,000.00	38,485.51	19.82 %
Telephone	646.97	5,500.00	4,853.03	11.76 %
Rental-Equipment	163,528.17	1,100,000.00	936,471.83	14.87 %
Fleet Lease Expense	4,642.06	48,000.00	43,357.94	9.67 %
Maintenance-Equipment	12,549.41	600,000.00	587,450.59	2.09 %
Insurance-Fleet & Workman's Comp	169,111.91	185,000.00	15,888.09	91.41 %
Technology Expense/Copier Lease, etc.	1,466.67	54,000.00	52,533.33	2.72 %
Uniforms	28.48	12,000.00	11,971.52	0.24 %
Maintenance-Buildings & Grounds	12,698.07	350,000.00	337,301.93	3.63 %
Medical -Physicals	325.00	2,000.00	1,675.00	16.25 %
Material, Supplies, Gas & Oil	37,681.85	345,000.00	307,318.15	10.92 %
Office Expense	2,508.99	15,000.00	12,491.01	16.73 %
Misc. Fees, Penalties, Etc.		500.00	500.00	- %

DeSoto Parish Police Jury
SOLID WASTE FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

Food, Clothing & Supplies	4,170.69	40,000.00	35,829.31	10.43 %
Small Equipment Purchases	-	20,000.00	20,000.00	- %
Office Equipment	-	5,000.00	5,000.00	- %
Travel & Convention	312.99	10,000.00	9,687.01	3.13 %
Other Costs-Recycling, Signs	-	6,500.00	6,500.00	- %
Keep DeSoto Beautiful	-	70,000.00	70,000.00	- %
DPSO Crew	15,835.12	208,000.00	192,164.88	7.61 %
Total Sanitation	943,070.40	6,511,361.00	5,568,290.60	14.48 %
Salaries	90,898.56	1,079,098.00	988,199.44	8.42 %
Overtime Compactor Operations	1,239.70	37,000.00	35,760.30	3.35 %
Social Security Compactor Sites	6,264.74	85,381.00	79,116.26	7.34 %
Retirement Compactor Sites	2,004.92	24,236.00	22,231.08	8.27 %
Group Insurance Compactor Sites	4,776.86	60,544.00	55,767.14	7.89 %
Legend	520.00	6,000.00	5,480.00	8.67 %
Utilities	5,840.46	43,000.00	37,159.54	13.58 %
Telephone	1,137.11	22,000.00	20,862.89	5.17 %
Rental-Equipment	-	32,000.00	32,000.00	- %
Fleet Lease Expense	536.47	9,400.00	8,863.53	5.71 %
Rental - Land & Buildings	9,483.34	33,000.00	23,516.66	28.74 %
Maintenance- Equipment	43,289.66	200,000.00	156,710.34	21.64 %
Insurance - Fleet & Workman's Co	1,126.59	18,000.00	16,873.41	6.26 %
Technology Expense/Copier, Lease, etc.	274.52	3,500.00	3,225.48	7.84 %
Uniforms	-	4,500.00	4,500.00	- %
Maintenance-Building & Grounds	9,006.31	20,000.00	10,993.69	45.03 %
Medical - Physicals	-	2,000.00	2,000.00	- %
Material, Supplies, Gas & Oil	19,507.34	200,000.00	180,492.66	9.75 %
Smal Equipment Purchases	-	6,000.00	6,000.00	- %
Compactor Site Travel	287.42	4,000.00	3,712.58	7.19 %
DPSO Crew	15,835.12	61,500.00	45,664.88	25.75 %
Total Sanitation (Compactor Sites)	212,029.12	1,951,159.00	1,739,129.88	10.87 %
Capital Outlay	197,109.22	12,976,000.00	12,778,890.78	1.52 %
Total Capital Outlays	197,109.22	12,976,000.00	12,778,890.78	1.52 %
Transfers Out	-	1,000,000.00	1,000,000.00	- %
Total Transfers Out	-	1,000,000.00	1,000,000.00	- %
Total expenditures	1,352,208.74	22,438,520.00	21,086,311.26	6.03 %
Net change in fund balances	3,594,647.45			
Fund balances--beginning	19,791,826.50			
Fund balances--ending	23,386,473.95			

DeSoto Parish Police Jury
CRIMINAL COURT FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

	Actual	Annual Budget	{Over}Under Budget	% of Actual to Budget
REVENUES				
Fines & Forfeitures	64,144.07	584,000.00	519,855.93	10.98 %
Investment earnings	328.99	10,000.00	9,671.01	3.29 %
Transfers In	-	30,000.00	30,000.00	- %
Total Revenues	64,473.06	624,000.00	559,526.94	10.33 %
EXPENDITURES				
Current:				
Salaries Court	20,647.23	160,445.00	139,797.77	12.87 %
Juvenile Probation Officer/Judicial Administrator	-	71,474.00	71,474.00	- %
Social Security-Court	1,479.44	12,274.00	10,794.56	12.05 %
Retirement-Court	1,366.78	12,033.00	10,666.22	11.36 %
Group Insurance-Court	7,833.21	70,299.00	62,465.79	11.14 %
Group Insurance-Court-Retirees	410.00	4,428.00	4,018.00	9.26 %
T.A.P. Reimbursement	-	315,000.00	315,000.00	- %
Professional Fees	7,143.50	22,000.00	14,856.50	32.47 %
Insurance - General, Worker's Compensation, Etc.	21.75	200.00	178.25	10.88 %
Office Expense	-	5,000.00	5,000.00	- %
Clerk of Court Fees	882.47	6,500.00	5,617.53	13.58 %
Total Judicial	39,784.38	679,653.00	639,868.62	5.85 %
Total expenditures	39,784.38	679,653.00	639,868.62	5.85 %
Net change in fund balances	24,688.68			
Fund balances--beginning	16,029.95			
Fund balances--ending	40,718.63			

DeSoto Parish Police Jury
OFFICE OF COMMUNITY SERVICES FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Intergovernmental Revenue:				
Federal Grants	156,299.01	1,245,610.00	1,089,310.99	12.55 %
Contributions	314.25	3,400.00	3,085.75	9.24 %
Transfers In	120,000.00	120,000.00		100.00 %
Total Revenues	276,613.26	1,369,010.00	1,092,396.74	20.21 %
EXPENDITURES				
Current:				
Salaries HUD	-	118,153.00	118,153.00	- %
Social Secuirty - HUD	-	9,039.00	9,039.00	- %
Retirement - HUD	-	6,501.00	6,501.00	- %
Group Insurance	-	25,781.00	25,781.00	- %
Legend - HUD	-	975.00	975.00	- %
HUD Expenses	3,235.67	35,000.00	31,764.33	9.24 %
Total Health & Welfare	3,235.67	195,449.00	192,213.33	1.66 %
Salaries CAA	22,406.24	163,800.00	141,393.76	13.68 %
Overtime	185.90	6,700.00	6,514.10	2.77 %
Social Security CAA	1,584.54	13,042.00	11,457.46	12.15 %
Retirement CAA	1,425.98	12,787.00	11,361.02	11.15 %
Group Insurance CAA	10,274.18	54,123.00	43,848.82	18.98 %
Group Insurance-Retirees	328.00	4,000.00	3,672.00	8.20 %
Legend	503.01	3,923.00	3,419.99	12.82 %
Insurance, Work Comp & Surety Bonds	10,174.37	15,000.00	4,825.63	67.83 %
Miscellaneous Expenses	6,366.83	45,000.00	38,633.17	14.15 %
Small Equipment Purchases	-	5,000.00	5,000.00	- %
LIHEAP-Indirect	1,028.38	20,000.00	18,971.62	5.14 %
FEMA-Emergency Assistance Program	3,120.17	8,500.00	5,379.83	36.71 %
CSBG Grant	317.39	7,000.00	6,682.61	4.53 %
CSBG-Indirect	998.54	16,000.00	15,001.46	6.24 %
Total Community Development	58,713.53	374,875.00	316,161.47	15.66 %
Salaries DHHS	25,483.69	308,135.00	282,651.31	8.27 %
Social Security DHHS	1,883.37	23,572.00	21,688.63	7.99 %
Retirement DHHS	2,034.14	23,110.00	21,075.86	8.80 %
Group Insurance DHHS	3,163.55	16,292.00	13,128.45	19.42 %
Group Insurance-Retirees DHHS	61.50	500.00	438.50	12.30 %
Legend - DHHS	695.24	7,685.00	6,989.76	9.05 %
Insurance, Work Comp & Surety Bonds DHHS	255.99	3,500.00	3,244.01	7.31 %
DHHS Weatherization Expense	15,275.84	282,000.00	266,724.16	5.42 %
DHHS Indirect Expense	682.89	13,000.00	12,317.11	5.25 %
DHHS Weatherization	49,536.21	677,794.00	628,257.79	7.31 %
Salaries DOE	2,067.02	77,033.00	74,965.98	2.68 %
Social Security DOE	153.39	5,893.00	5,739.61	2.60 %
Retirement DOE		5,777.00	5,612.72	2.84 %

DeSoto Parish Police Jury
OFFICE OF COMMUNITY SERVICES FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

Group Insurance DOE	232.98	4,073.00	3,840.02	5.72 %
Group Insurance-Retirees DOE	20.50	200.00	179.50	10.25 %
Legend - DOE	66.39	1,921.00	1,854.61	3.46 %
Insurance, Work Comp & Surety Bonds DOE	18.50	500.00	481.50	3.70 %
DOE Weatherization Expense	2,516.05	85,000.00	82,483.95	2.96 %
DOE Indirect Expense	278.98	6,500.00	6,221.02	4.29 %
DOE Weatherization	5,518.09	186,897.00	181,378.91	2.95 %
Salaries DHHS Supplement	-	200.00	200.00	- %
Social Security DHHS Supplement	-	30.00	30.00	- %
Retirement DHHS Supplement	-	30.00	30.00	- %
Group Insurance DHHS Supplement	-	100.00	100.00	- %
Legend - DHHS Supplement	-	30.00	30.00	- %
Insurance, Work Comp & Surety Bonds DHHS Supplement	-	100.00	100.00	- %
DHHS Supplemental Weatherization Expense	24.78	3,800.00	3,775.22	0.65 %
DHHS Supplement Weatherization	24.78	4,290.00	4,265.22	0.58 %
Capital Outlay	-	27,000.00	27,000.00	- %
Total Capital Outlays	-	27,000.00	27,000.00	- %
Total expenditures	117,028.28	1,466,305.00	1,349,276.72	7.98 %
Net change in fund balances	159,584.98			
Fund balances--beginning	2,706.98			
Fund balances--ending	162,291.96			

DeSoto Parish Police Jury
AIRPORT FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Intergovernmental Revenue:				
State Funds:				
State Grant (Louisiana)	1,087.50	260,257.00	259,169.50	0.42 %
State Grant	-	8,000.00	8,000.00	- %
Fuel Sales & Hangar Lease	14,124.60	127,500.00	113,375.40	11.08 %
Investment earnings	-	31,000.00	31,000.00	- %
Gain/Loss on Sale of Investments	-	80,000.00	80,000.00	- %
Other Revenues (Royalties)	798.72	116,425.00	115,626.28	0.69 %
Total Revenues	<u>16,010.82</u>	<u>623,182.00</u>	<u>607,171.18</u>	<u>2.57 %</u>
EXPENDITURES				
Salaries	11,228.52	148,039.00	136,810.48	7.58 %
Overtime	-	3,700.00	3,700.00	- %
Social Security	792.58	11,608.00	10,815.42	6.83 %
Retirement	842.15	11,380.00	10,537.85	7.40 %
Group Insurance	4,646.01	43,171.00	38,524.99	10.76 %
Legend	285.70	3,900.00	3,614.30	7.33 %
Official Fees	-	150.00	150.00	- %
Investment Fees-US Bank	-	10,000.00	10,000.00	- %
Professional Fees	-	3,500.00	3,500.00	- %
Dues, Subscriptions & Advertisement	-	1,000.00	1,000.00	- %
Utilities	2,573.66	30,000.00	27,426.34	8.58 %
Telephone	431.37	6,000.00	5,568.63	7.19 %
Fleet Lease Expense	1,549.68	18,600.00	17,050.32	8.33 %
Maintenance of Equipment	-	20,000.00	20,000.00	- %
Insurance-Gen, Workers Comp, Etc.	16,839.38	20,000.00	3,160.62	84.20 %
Technology Expense, Copier, Lease, etc.	1,097.35	20,000.00	18,902.65	5.49 %
Maintenance of Buildings & Grounds	8,718.19	40,000.00	31,281.81	21.80 %
Aviation & Jet Fuel	-	95,000.00	95,000.00	- %
Fuel - Gasoline & Diesel	171.73	4,000.00	3,828.27	4.29 %
Office Expense	-	4,500.00	4,500.00	- %
Materials and Supplies	140.00	7,700.00	7,560.00	1.82 %
Fly-In and Balloon Festival Expenses	-	82,000.00	82,000.00	- %
Small Equipment Purchases	-	3,000.00	3,000.00	- %
Office Equipment	-	3,000.00	3,000.00	- %
Travel & Convention Expense	-	3,500.00	3,500.00	- %
Other Charges	4,373.26	20,100.00	15,726.74	21.76 %
Total Transportation	<u>53,689.58</u>	<u>613,848.00</u>	<u>560,158.42</u>	<u>8.75 %</u>
Capital Outlay	<u>4,594.00</u>	<u>295,257.00</u>	<u>290,663.00</u>	<u>1.56 %</u>
Total Capital Outlays	<u>4,594.00</u>	<u>295,257.00</u>	<u>290,663.00</u>	<u>1.56 %</u>
Total expenditures	<u>58,283.58</u>	<u>909,105.00</u>	<u>850,821.42</u>	<u>6.41 %</u>
Net change in fund balances	(42,100.00)			

DeSoto Parish Police Jury
AIRPORT FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

Fund balances--beginning	4,281,569.32
Fund balances--ending	4,239,296.56

DeSoto Parish Police Jury
RENTAL ASSISTANCE FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Intergovernmental Revenue:				
Federal Grants	85,677.00	1,001,969.00	916,292.00	8.55 %
Investment earnings	113.57	500.00	386.43	22.71 %
Section 8 Fraud Payments	666.00	8,648.00	7,982.00	7.70 %
Total Revenues	<u>86,456.57</u>	<u>1,011,117.00</u>	<u>924,660.43</u>	<u>8.55 %</u>
EXPENDITURES				
Current:				
Professional Fees	-	142,836.00	142,836.00	- %
Miscellaneous Expense	-	500.00	500.00	- %
Port-Out Admin Fee Exp	-	614.00	614.00	- %
Port-Out HAP Expense	-	12,036.00	12,036.00	- %
Port-Out UAP Exp	-	516.00	516.00	- %
HAP - Portability In Payments	166.00	3,000.00	2,834.00	5.53 %
HAP Payments	70,718.00	832,000.00	761,282.00	8.50 %
UAP Payments	1,696.00	18,000.00	16,304.00	9.42 %
Total Health & Welfare	<u>72,580.00</u>	<u>1,009,502.00</u>	<u>936,922.00</u>	<u>7.19 %</u>
Total expenditures	72,580.00	1,009,502.00	936,922.00	7.19 %
Net change in fund balances	13,876.57			
Fund balances--beginning	13,429.39			
Fund balances--ending	27,305.96			

**DeSoto Parish Police Jury
EASTSIDE SEWER FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Intergovernmental Revenue:				
EXPENDITURES				
Current:				
Professional Fees	-	35,950.00	35,950.00	- %
Utilities	77.20	1,874.00	1,796.80	4.12 %
Total Public Works	<u>77.20</u>	<u>37,824.00</u>	<u>37,746.80</u>	<u>0.20 %</u>
Total expenditures	77.20	37,824.00	37,746.80	0.20 %
Net change in fund balances	(77.20)			
Fund balances--beginning	(89,918.57)			
Fund balances--ending	(89,995.77)			

DeSoto Parish Police Jury
ANIMAL SERVICES FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Fees & Charges for Services	520.00	7,000.00	6,480.00	7.43 %
Contributions	48.00	20,000.00	19,952.00	0.24 %
Fines	-	1,500.00	1,500.00	- %
Transfers In	595,000.00	595,000.00		100.00 %
Total Revenues	595,568.00	623,500.00	27,932.00	95.52 %
EXPENDITURES				
Salaries	25,321.00	312,494.00	287,173.00	8.10 %
Overtime	73.46	3,200.00	3,126.54	2.30 %
Social Security	1,841.35	24,151.00	22,309.65	7.62 %
Retirement	1,904.59	23,437.00	21,532.41	8.13 %
Group Insurance	4,654.36	61,271.00	56,616.64	7.60 %
Legend	250.00	2,600.00	2,350.00	9.62 %
Professional Fees	(1,882.33)	8,800.00	10,682.33	(21.39)%
Dues, Subscriptions, Advertisement	-	400.00	400.00	- %
Utilities	1,645.01	29,500.00	27,854.99	5.58 %
Telephone	247.91	2,300.00	2,052.09	10.78 %
Equipment Lease & Rental	-	4,400.00	4,400.00	- %
Fleet Lease Expense	1,582.22	20,000.00	18,417.78	7.91 %
Maintenace - Equipment	-	4,500.00	4,500.00	- %
Insurance - General, Worker's Comp	10,886.17	12,500.00	1,613.83	87.09 %
Technology Expense/Copier, Lease, etc.	1,232.98	7,000.00	5,767.02	17.61 %
Uniforms	258.52	4,000.00	3,741.48	6.46 %
Maintenance of Building & Grounds	716.61	10,000.00	9,283.39	7.17 %
Medical - Physicals	-	500.00	500.00	- %
Fuel Expense	254.15	3,500.00	3,245.85	7.26 %
Office Expense	351.62	2,000.00	1,648.38	17.58 %
Misc. Fees, Penalties, Etc.	-	100.00	100.00	- %
Food, Clothing, Supplies & Drugs	(305.15)	40,000.00	40,305.15	(0.76)%
Small Equipment Purchases	-	1,500.00	1,500.00	- %
Travel & Convention	-	4,500.00	4,500.00	- %
Total Public Safety	49,032.47	582,653.00	533,620.53	8.42 %
Capital Outlay	-	89,250.00	89,250.00	- %
Total Capital Outlays	-	89,250.00	89,250.00	- %
Total expenditures	49,032.47	671,903.00	622,870.53	7.30 %
Net change in fund balances	546,535.53			

**DeSoto Parish Police Jury
ANIMAL SERVICES FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024**

Fund balances--beginning	13,577.46
Fund balances--ending	560,112.99

DeSoto Parish Police Jury
SINKING FUND
Budget Comparison Cash Basis
For the 1 Month ended January 31, 2024

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Transfers In	-	3,000,000.00	3,000,000.00	%
Interest	4,303.47	15,000.00	10,696.53	28.69 %
Total Revenues	4,303.47	3,015,000.00	3,010,696.53	0.14 %

EXPENDITURES

Current:

Net change in fund balances	4,303.47
Fund balances--beginning	2,463,450.60
Fund balances--ending	2,467,754.07



DESOTO PARISH POLICE JURY

January 18, 2024 at 5:00 PM

Regular Meeting

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

MINUTES

A. CALL TO ORDER

PRESENT

District 1A Jimmy Holmes

District 1B Bubba Clark

District 1C Keith Parker

District 2 Robert Latham

District 3 Greg Baker

District 4A Richard Fuller

District 4C Ernel Jones

District 4D Trina Boyd-Simpson

District 5 Nick Rains

District 6 Rodriguez Ross

ABSENT

District 4B Jeri Burrell

B. INVOCATION

Given by District 4D Boyd-Simpson.

C. PLEDGE OF ALLEGIANCE

Led by District 6 Ross.

D. ANNOUNCEMENTS

E. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA

F. ELECTION OF OFFICERS

1. President

Motion made by District 1A Holmes, Seconded by District 1C Parker to nominate Rodriguez Ross as President. No other nominations made.

2. Vice President

Motion made by District 1C Parker, Seconded by District 1A Holmes to nominate Greg Baker No other nominations made.

G. GUEST AND PUBLIC COMMENTS

None

H. PRESIDENT'S REPORT

None

I. COUNSEL'S REPORT

Discussed the 3M Lawsuit

J. ADMINISTRATOR'S REPORT

3. Mr. Norton, Parish Administrator's written report

Mr. Norton presented his written report and answered questions posed by individual jurors

K. LOBBYIST'S REPORT

4. Chance McNeely, The Delta Resource Group written report

Mr. McNeely was absent but had a written report for the Jurors

L. TREASURER'S FINANCIAL REPORT

5. Accept the Financial Statements as of December 31, 2023 and Year to Date Budget to actual report

Ms. Garcia, Parish Treasurer, presented the Financial Report ending December 31, 2023 and reported no deficits.

Motion made by District 3 Baker, Seconded by District 4A Fuller.

Voting Yea: District 1A Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

M. APPROVAL OF MINUTES

6. Approve December 18, 2023 Public Hearing, Regular Meeting, and Special Meeting; January 2, 2024 Administrative, Budget and Finance, Personnel, Solid Waste and Special Meeting

Motion made by District 4D Boyd-Simpson, Seconded by District 1C Parker.
Voting Yea: District 1A Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

N. OLD BUSINESS

O. NEW BUSINESS

7. Authorize the President to sign a Service Agreement with Revize Software Systems for the new website (Approved in the 2024 Budget)

Motion made by District 4C Jones, Seconded by District 4A Fuller.
Voting Yea: District 1A Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

P. RESOLUTIONS

8. Authorize the President to sign a resolution ordering and calling a special election to be held in the Parish of DeSoto, State of Louisiana, to authorize the continuation of a special tax therein, making application to the State Bond Commission, and providing for other matters in connection therewith.

Alternate motion - Authorize the President to sign a Resolution ordering and calling a special election to be held in the Parish of DeSoto, State of Louisiana, to adopt a call Resolution subject to amending Mileage from 5.21 down to 5.00 with any necessary changes with advice of Bond Commission

Motion made by District 3 Baker, Seconded by District 4A Fuller.
Voting Yea: District 1A Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

Q. ORDINANCES

R. ADMINISTRATIVE ITEMS

9. Recommends authorizing the Administrator to sign agreements with Contract Haulers

Recommends authorizing the Administrator to sign agreements with Contract Haulers as presented with the exception of the amended one for Louise

Trucking to add paragraph seven to follow the other contracts

Motion made by District 3 Baker, Seconded by District 1B Clark.

Voting Yea: District 1A Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

S. BUDGET AND FINANCE ITEMS

10. Recommends approving the budget amendments for 2023 to comply with the local Government Budget Act.

Motion made by District 4C Jones, Seconded by District 4D Boyd-Simpson.

Voting Yea: District 1A Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

11. Recommends approving the amended 2023 Budget and the proposed 2024 budget for the operation of the North Louisiana Criminalistics Laboratory Commission

Motion made by District 4A Fuller, Seconded by District 4C Jones.

Voting Yea: District 1A Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

T. SOLID WASTE ITEMS

12. Recommends approving the Cooperative Endeavor Agreement with Shreveport Green for the Household Hazardous Waste Collection Day for February 17, 2024

Motion made by District 1B Clark, Seconded by District 4A Fuller.

Voting Yea: District 1A Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

U. ADJOURN

Motion made by District 3 Baker, Seconded by District 1C Parker.



DESOTO PARISH POLICE JURY

February 05, 2024 at 5:01 PM

Budget and Finance Committee Meeting

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

MINUTES

Greg Baker, Chairman, Ernel Jones, Richard Fuller, Trina Boyd-Simpson and Robert Latham

A. CALL TO ORDER

PRESENT

District 3, Chairman Greg Baker

District 4D Trina Boyd-Simpson

District 4A Richard Fuller

District 4C Ernel Jones

District 2 Robert Latham

B. CALL FOR ADDITIONS AND DELETIONS

None

C. GUEST AND PUBLIC COMMENTS

None

D. BUDGET AND FINANCE ITEMS

1. Award Quote to Shane Kessler for Hog Eradication at the Mundy Landfill

Alternate motion to go out for more bids and try to get local vendors

Motion made by District 2 Latham, Seconded by District 4D Boyd-Simpson.

Voting Yea: District 3, Chairman Baker, District 4D Boyd-Simpson, District 4A Fuller, District 4C Jones, District 2 Latham

E. ADJOURN

Motion made by District 4A Fuller, Seconded by District 4D Boyd-Simpson.



DESOTO PARISH POLICE JURY

February 05, 2024 at 5:04 PM

Policy and Procedures Committee Meeting

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

MINUTES

Bubba Clark, Chairman, Jimmy Holmes, Greg Baker, Ernel Jones, and Jeri Burrell

A. CALL TO ORDER

PRESENT

District 1B, Chairman Bubba Clark

District 1A Jimmy Holmes

District 3 Greg Baker

District 4C Ernel Jones

District 4B Jeri Burrell

B. CALL FOR ADDITIONS AND DELETIONS

None

C. GUEST AND PUBLIC COMMENTS

None

D. POLICY AND PROCEDURES ITEMS

1. Adopt Policy 511 - Sexual Abuse, Molestation and Misconduct Prevention Policy

Motion made by District 3 Baker, Seconded by District 4C Jones.

Voting Yea: District 1B, Chairman Clark, District 1A Holmes, District 3 Baker, District 4C Jones, District 4B Burrell

2. Adopt Policy 607 Inclement Weather Policy

Motion made by District 4B Burrell, Seconded by District 4C Jones.

Voting Yea: District 1B, Chairman Clark, District 1A Holmes, District 3 Baker, District 4C Jones, District 4B Burrell

3. Update the Employee Handbook definition of a family member to include legal guardian, grandchildren and grand parents

Motion made by District 3 Baker, Seconded by District 4C Jones.

Voting Yea: District 1B, Chairman Clark, District 1A Holmes, District 3 Baker,

District 4C Jones, District 4B Burrell

4. Approve updating the \$30,000 threshold to \$60,000 to the Purchasing Policy and Procedures for materials and Supplies as per State Law that became effective 8/2022

Motion made by District 4C Jones, Seconded by District 3 Baker.

Voting Yea: District 1B, Chairman Clark, District 1A Holmes, District 3 Baker, District 4C Jones, District 4B Burrell

E. ADJOURN

Motion made by District 4B Burrell, Seconded by District 1A Holmes.



DESOTO PARISH POLICE JURY

February 05, 2024 at 5:00 PM

Administrative Committee Meeting

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

MINUTES

A. CALL TO ORDER

PRESENT

District 1A, Chairman Jimmy Holmes

District 1B Bubba Clark

District 1C Keith Parker

District 2 Robert Latham

District 3 Greg Baker

District 4A Richard Fuller

District 4B Jeri Burrell

District 4C Ernel Jones

District 4D Trina Boyd-Simpson

District 5 Nick Rains

District 6 Rodriguez Ross

B. INVOCATION

Given by District 6 Ross.

C. PLEDGE OF ALLEGIANCE

Led by District 6 Ross.

D. PRESIDENT'S REPORT

None

E. LEGAL COUNSEL'S REPORT

None

F. CALL FOR ADDITIONS AND DELETIONS

G. GUEST AND PUBLIC COMMENTS

1. Betty Carter - Property Nuisance

Betty Carter - Property Nuisance

William Bradford - DESRi

Mary Green and Latarsha Shelton - Discussed Juneteenth Celebration

H. ADMINISTRATIVE ITEMS

2. Authorize the President to sign a Resolution and agreement with NORWELA Council - Boy Scouts of America.

Motion made by District 3 Baker, Seconded by District 2 Latham.

Voting Yea: District 1A, Chairman Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

3. Authorize the President to sign a Resolution for various legal documents including but not limited to leases, agreement, and contracts approved by the Police Jury

Motion made by District 3 Baker, Seconded by District 4D Boyd-Simpson.

Voting Yea: District 1A, Chairman Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

4. Authorize the Administrator to sign a letter of support for DESRi in participation of a PILOT program

Motion made by District 4C Jones, Seconded by District 6 Ross.

Voting Yea: District 1B Clark, District 2 Latham, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

Voting Nay: District 1A, Chairman Holmes, District 1C Parker

5. Appoint member to the North Louisiana Economic Partnership Board, replacing Kyle Kennington.

Appointed Ernel Jones to the NLEP Board.

6. Authorize the President to sign a Cooperative Endeavor Agreement with DeSoto Habilitation Services, Inc. and amend the budget in the amount of \$33,300.00

Motion made by District 4C Jones, Seconded by District 6 Ross.

Voting Yea: District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 5 Rains, District 6 Ross

Voting Nay: District 1A, Chairman Holmes

Voting Abstaining: District 4D Boyd-Simpson

7. Authorize the President to sign a Cooperative Endeavor Agreement with the Krewe of Aquarius (\$3500 already approved in budget)

Motion made by District 1B Clark, Seconded by District 4D Boyd-Simpson.

Voting Yea: District 1A, Chairman Holmes, District 1B Clark, District 2 Latham, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

Voting Nay: District 1C Parker

8. Authorize the President to discuss with the State Legislature to sponsor term limits for the DeSoto Parish Police Jury.

Motion made by District 5 Rains, Seconded by District 1A, Chairman Holmes.

Voting Yea: District 1A, Chairman Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 5 Rains

Voting Nay: District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 6 Ross

9. Authorize the Jury to implement a re-dedication of the Sales Tax

Alternate motion to authorize the President to sign a Resolution to call for an election allowing the Jury to implement a re-dedication of the existing Sales Tax (10%)

Motion made by District 3 Baker, Seconded by District 1C Parker.

Voting Yea: District 1A, Chairman Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

Voting Nay: District 4A Fuller, District 4B Burrell, District 4C Jones

10. Authorize the President to sign a Resolution to allow the President or the Administrator to sign leases, agreements, change orders and contracts for items that are already approved in the budget

Motion made by District 6 Ross, Seconded by District 2 Latham.

Voting Yea: District 1A, Chairman Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

Voting Nay: District 4B Burrell

11. Authorize the President to sign the Intergovernmental Agreement between DeSoto Parish and Red River Parish concerning the replacement of the Westdale Plantation Bridge.

Motion made by District 3 Baker, Seconded by District 4C Jones.

Voting Yea: District 1A, Chairman Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

12. Authorize the President to sign a Cooperative Endeavor Agreement with DeSoto Athletics Little League for improvements at the Grand Cane Ball Park and amend the budget in the amount of \$135,000.

Alternate motion to authorize the President to sign a Cooperative Endeavor Agreement with DeSoto Athletics Little League for improvements at the Grand Cane Ball Park and amend the budget in the amount of \$55,000 for lighting cages and BBQ Shed

Motion made by District 2 Latham, Seconded by District 4D Boyd-Simpson.

Voting Yea: District 1A, Chairman Holmes, District 1B Clark, District 1C Parker, District 2 Latham, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

13. Amend the 2024 Holiday Schedule to include Fat Tuesday (February 13, 2024) and All Saints Day (November 1, 2024)

Motion made by District 4C Jones, Seconded by District 4B Burrell.

Voting Yea: District 1B Clark, District 1C Parker, District 2 Latham, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

Voting Nay: District 1A, Chairman Holmes, District 3 Baker

14. Authorize the President to sign a Cooperative Endeavor Agreement with the Mansfield Civic Group, LLC and amend the budget in the amount of \$10,000 to help with the Juneteenth Celebration.

Alternate motion to authorize the President to sign a Cooperative Endeavor Agreement with the Mansfield Civic Group, LLC and amend the budget in the amount \$10,000 to help with the Juneteenth Celebration designated to the free events on Thursday and Sunday

Motion made by District 4B Burrell, Seconded by District 4A Fuller.

Voting Yea: District 1B Clark, District 2 Latham, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

Voting Nay: District 1A, Chairman Holmes, District 1C Parker

I. ADJOURN

Motion made by District 4C Jones, Seconded by District 1C Parker.



DESOTO PARISH POLICE JURY

February 05, 2024 at 5:03 PM

Solid Waste Committee

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

MINUTES

Greg Baker, Chairman, Ernel Jones, Richard Fuller, Jimmy Holmes and Keith Parker

PRESENT

District 3, Chairman Greg Baker
District 4C Ernel Jones
District 4A Richard Fuller
District 1A Jimmy Holmes
District 1C Keith Parker

A. CALL TO ORDER

PRESENT

District 3, Chairman Greg Baker
District 4C Ernel Jones
District 4A Richard Fuller
District 1A Jimmy Holmes
District 1C Keith Parker

B. CALL FOR ADDITIONS AND DELETIONS

Authorize the Administrator to sign a Scope of Work and Cost Estimate with Providence for conducting quarterly surface emission monitoring for 2024 at the Mundy Landfill in the amount of \$9,600

Motion made by District 4C Jones, Seconded by District 1A Holmes.

Voting Yea: District 3, Chairman Baker, District 4C Jones, District 4A Fuller, District 1A Holmes, District 1C Parker

C. GUEST AND PUBLIC COMMENTS

None

D. SOLID WASTE ITEMS

1. Authorize the President to sign the Short Form Agreement Between Owner and Engineer for Professional Services with Forte and Tablada, Inc, for the US 84 Safety Turn Lane at the Mundy Landfill

Motion made by District 1A Holmes, Seconded by District 4C Jones.
Voting Yea: District 3, Chairman Baker, District 4C Jones, District 4A Fuller,
District 1A Holmes, District 1C Parker

2. Authorize the Administrator to sign a Scope of Work and Cost Estimate with Providence for conducting quarterly surface emission monitoring for 2024 at the Mundy Landfill in the amount of \$9,600

Motion made by District 1A Holmes, Seconded by District 4A Fuller.
Voting Yea: District 3, Chairman Baker, District 4C Jones, District 4A Fuller,
District 1A Holmes, District 1C Parker

E. ADJOURN

Motion made by District 1A Holmes, Seconded by District 4A Fuller.



DESOTO PARISH POLICE JURY

February 05, 2024 at 5:07 PM

**Buildings and Properties & Parks and Recreational
Committee**

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

MINUTES

Nick Rains, Chairman, Keith Parker, Richard Fuller, Ernel Jones, and Robert Latham

A. CALL TO ORDER

PRESENT

District 5, Chairman Nick Rains

District 1C Keith Parker

District 4A Richard Fuller

District 4C Ernel Jones

District 2 Robert Latham

B. CALL FOR ADDITIONS AND DELETIONS

None

C. GUEST AND PUBLIC COMMENTS

None

D. BUILDINGS AND PROPERTIES ITEMS

1. Authorize amending the budget not exceed \$175,000 to construct a parking lot at the 4H Building to accommodate large animal trailers for 4H competitions coming from Economic Development.

Motion made by District 2 Latham, Seconded by District 4A Fuller.

Voting Yea: District 5, Chairman Rains, District 1C Parker, District 4A Fuller, District 4C Jones, District 2 Latham

E. PARKS AND RECREATIONAL ITEMS

2. Authorize locking the ballpark at all times to be used as requested

Alternate motion to open the ball park from 7 am to dark and amend the budget to get cameras

Motion made by District 4A Fuller, Seconded by District 1C Parker.

Voting Yea: District 5, Chairman Rains, District 1C Parker, District 4A Fuller,

District 4C Jones, District 2 Latham

F. ADJOURN

Motion made by District 1C Parker, Seconded by District 4C Jones.



DESOTO PARISH POLICE JURY

February 05, 2024 at 5:06 PM

Insurance Committee

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

MINUTES

Robert Latham, Chairman, Bubba Clark, Jeri Burrell, Ernel Jones and Trina Boyd-Simpson

A. CALL TO ORDER

PRESENT

District 2, Chairman Robert Latham

District 1B Bubba Clark

District 4B Jeri Burrell

District 4C Ernel Jones

District 4D Trina Boyd-Simpson

B. CALL FOR ADDITIONS AND DELETIONS

None

C. GUEST AND PUBLIC COMMENTS

None

D. INSURANCE ITEMS

1. Authorize the Police Jury to allow an optional supplemental portable guaranteed issued whole life insurance policy for all Police Jury employees, spouses, children and grandchildren at no cost to the Police Jury and authorize the President to sign any necessary agreements that has been reviewed by counsel for payroll deduction as payment for the policy.

Motion made by District 1B Clark, Seconded by District 4D Boyd-Simpson.

Voting Yea: District 2, Chairman Latham, District 1B Clark, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson

E. ADJOURN

Motion made by District 4C Jones, Seconded by District 1B Clark.



DESOTO PARISH POLICE JURY

February 05, 2024 at 5:05 PM

Personnel Committee Meeting

**Police Jury Meeting Room, 101 Franklin Street,
101 Franklin Street, Mansfield, LA 71052**

MINUTES

Jeri Burrell, Chairwoman, Trina Boyd-Simpson, Bubba Clark, Jimmy Holmes, and Keith Parker

A. CALL TO ORDER

PRESENT

District 4B, Chairwoman Jeri Burrell

District 4D Trina Boyd-Simpson

District 1B Bubba Clark

District 1A Jimmy Holmes

District 1C Keith Parker

B. CALL FOR ADDITIONS AND DELETIONS

None

C. GUEST AND PUBLIC COMMENTS

None

D. PERSONNEL ITEMS

1. Authorize adding General Office Clerk Position at the Airport and Maintenance (converting from part time to full time already approved in 2024 budget)

Motion made by District 4D Boyd-Simpson, Seconded by District 1B Clark.

Voting Yea: District 4B, Chairwoman Burrell, District 4D Boyd-Simpson, District 1B Clark, District 1A Holmes, District 1C Parker

2. Authorize changing the job description for the Assistant Solid Waste Superintendent - Landfill Operations to "Possess a Level 1, Class B Solid Waste Operator's Certificate and must be able to get a Class A Solid Waste Operator's Certificate within 6 months."

Alternate motion to authorize changing the job description for the Assistant Solid Waste Superintendent - Landfill Operations to "Possess a Level 1, Class B Solid Waste Operator's Certificate and must be able to get a Class A Solid Waste Operator's Certificate within 9 months."

Motion made by District 4B, Chairwoman Burrell, Seconded by District 1C Parker.

Voting Yea: District 4B, Chairwoman Burrell, District 4D Boyd-Simpson, District 1B Clark, District 1A Holmes, District 1C Parker

E. ADJOURN

Motion made by District 1C Parker, Seconded by District 1B Clark.



DESOTO PARISH POLICE JURY

February 05, 2024 at 5:02 PM

Road Committee Meeting

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

MINUTES

Ernel Jones, Chairman, Jimmy Holmes, Nick Rains, Keith Parker, and Richard Fuller

A. CALL TO ORDER

PRESENT

District 4C, Chairman Ernel Jones
District 1A Jimmy Holmes
District 5 Nick Rains
District 1C Keith Parker
District 4A Richard Fuller

B. CALL FOR ADDITIONS AND DELETIONS

Install 2 speed bumps on Red Bluff Road on the East End

Motion made by District 4A Fuller, Seconded by District 5 Rains.

Voting Yea: District 4C, Chairman Jones, District 1A Holmes, District 5 Rains, District 1C Parker, District 4A Fuller

C. GUEST AND PUBLIC COMMENTS

1. Orbideen Norris and Ernest Whitaker - Red Lick Road and George Smalls Road

Michael Rister, Parish Engineer, gave an update on the EDA Grant for Parks Road

D. ROAD ITEMS

2. Authorize the President to sign the Annual DOTD Uniform Relocation Assistance and Real Property Acquisition Act Assurance Letter

Motion made by District 4A Fuller, Seconded by District 5 Rains.

Voting Yea: District 4C, Chairman Jones, District 1A Holmes, District 5 Rains, District 1C Parker, District 4A Fuller

3. Install three (3) speed bumps on Evans Loop off of Hwy 509 in Carmel.

Motion made by District 1C Parker, Seconded by District 5 Rains.
Voting Yea: District 4C, Chairman Jones, District 1A Holmes, District 5 Rains,
District 1C Parker, District 4A Fuller

4. Approve changing all Private Road Signs to the color blue

Motion made by District 1C Parker, Seconded by District 4A Fuller.
Voting Yea: District 4C, Chairman Jones, District 1A Holmes, District 5 Rains,
District 1C Parker, District 4A Fuller

5. Install 2 speed bumps on Red Bluff Road on the East End

Motion made by District 4A Fuller, Seconded by District 5 Rains.
Voting Yea: District 4C, Chairman Jones, District 1A Holmes, District 5 Rains,
District 1C Parker, District 4A Fuller

E. ADJOURN

Motion made by District 1C Parker, Seconded by District 4A Fuller.



DESOTO PARISH POLICE JURY

February 05, 2024 at 5:30 PM

Special Meeting

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

MINUTES

Rodriguez Ross, President • Greg Baker, Vice President
Michael Norton, Administrator • Jodi Zeigler, Secretary • Liliana Garcia, Treasurer

A. CALL TO ORDER

PRESENT

District 1A Jimmy Holmes
District 1B Bubba Clark
District 1C Keith Parker
District 2 Robert Latham
District 3 Greg Baker
District 4A Richard Fuller
District 4B Jeri Burrell
District 4C Ernel Jones
District 4D Trina Boyd-Simpson
District 5 Nick Rains
District 6 Rodriguez Ross

B. INVOCATION

Done in previous meeting

C. PLEDGE OF ALLEGIANCE

Done in previous meeting

D. GUEST AND PUBLIC COMMENTS

None

E. ADDITIONS AND DELETIONS

None

F. NEW BUSINESS

1. Recommends amending the 2024 Holiday Schedule to include Fat Tuesday (February 13, 2024) and All Saints Day (November 1, 2024).

Motion made by District 4C Jones.

Voting Yea: District 1B Clark, District 1C Parker, District 2 Latham, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Rains, District 6 Ross

Voting Nay: District 1A Holmes, District 3 Baker

G. ADJOURN

Motion made by District 4C Jones, Seconded by District 4B Burrell.

RESOLUTION

WHEREAS, The DeSoto Parish Police Jury, in conducting its business, approves various documents including leases, agreements and contracts; and

WHEREAS, these documents require the signature of the Treasurer of the DeSoto Parish Police Jury;

WHEREAS, the Desoto Parish Police Jury hereby appoints Lilliana Garcia as the Parish Treasurer for a two (2) year period as per L.S. 33:1651, 1661.

NOW THEREFORE BE IT RESOLVED that the DeSoto Parish Police Jury does hereby authorize its duly elected Treasurer to sign documents authorized by the DeSoto Parish Police Jury.

MOTION TO ADOPT the above Resolution was made by _____, seconded by _____.

WHEREUPON the Resolution was declared duly adopted on this the 20th day of February 2024.

AYES: ____ NAYS: ABSENT: ____ Abstain: _____

RODRIGUEZ ROSS, PRESIDENT
DESOTO PARISH POLICE JURY

JODI ZEIGLER, PARISH SECRETARY
DESOTO PARISH POLICE JURY

CERTIFIED

I, Jodi Zeigler, hereby certify in my capacity as the Parish Secretary of the DeSoto Parish Police Jury that the above and foregoing is a true and correct copy of the Resolution passed by the DeSoto Parish Police Jury at a Regular Meeting held on the 20th day of February, 2024 a quorum being present.

Jodi Zeigler, Parish Secretary

NORWELA COUNCIL - BOY SCOUTS OF AMERICA

**3508 Beverly Place
Shreveport, LA 71104
318-868-2774
318-861-3354 FAX
www.norwela.org**

Agreement to Pay Costs Associated with Purchase, Installation and Maintenance of Highway Two (2) New Signs on Highway 171 for Entrance to the Kinsey Scout Reservation and Mellicent Garland Camping Area

WHEREAS, in October of 2013, NORWELA COUNCIL OF THE BOY SCOUTS OF AMERICA ("NORWELA COUNCIL") held a dedication ceremony to rename the Garland Scout Ranch the Kinsey Scout Reservation; and

WHEREAS, two (2) traffic signs on Highway 171 notify traffic only of the "Garland Scout Ranch" which has the potential to confuse families bringing scouts to the "Kinsey Scout Reservation;"

WHEREAS, NORWELA COUNCIL made a request to the Louisiana Department of Transportation and Development ("LDOTD") to revise the highway signs to designate Kinsey Scout Reservation and LDOTD advised NORWELA COUNCIL and DESOTO PARISH POLICE JURY that in order to correct the signs the governing entity over the area where the traffic signs are located, being the DESOTO PARISH POLICE JURY, must adopt a resolution to be responsible for the costs associated with the purchase, installation and maintenance of the new, revised signs;

WHEREAS, NORWELA COUNCIL agreed to continue the memory of Mellicent Story Garland, the original namesake of the Garland Scout Ranch, as follows:

- A. The primary road encircling the main facilities of the scout camp is named the "Mellicent Garland Loop;"
- B. The primary open camping area is designated as the "Garland Camping Area" in honor of Mellicent Story Garland;
- C. NORWELA COUNCIL has agreed to install a plaque honoring Mellicent Story Garland in a prominent place at the camp; and
- D. NORWELA COUNCIL has agreed to cover the cost of changing the two (2) highway signs to read as follows:

**KINSEY SCOUT RESERVATION
MELLICENT GARLAND CAMPING AREA**

WHEREAS, NORWELA COUNCIL has agreed to: (1) reimburse or deposit with DESOTO PARISH POLICE JURY an amount sufficient to cover all costs associated with

the purchase and installation of the new highway signs; (2) enlist the help of legal counsel to prepare all applications and obtain all necessary approvals from the LDOTD to change the highway signs; and (3) pay for or reimburse DESOTO PARISH POLICE JURY for maintenance costs for the two (2) new highway signs for the Kinsey Scout Reservation and Mellicent Garland Camping Area; and

WHEREAS, DESOTO PARISH POLICE JURY is considering the adoption of a resolution to be responsible for the costs associated with the purchase, installation and maintenance of the signs, provided NORWELA COUNCIL agrees to pay in advance or reimburse DESOTO PARISH POLICE JURY all costs associated with the purchase, installation and maintenance of the signs as provided herein.

NOW, THEREFORE, BE IT KNOWN, that in consideration of the foregoing, NORWELA COUNCIL and DESOTO PARISH POLICE JURY agree follows:

If DESOTO PARISH POLICE JURY adopts a resolution approving the replacement of the two (2) highway signs designated "Garland Scout Ranch" located proximately to the Kinsey Scout Reservation at 3492 US-171, Stonewall, Louisiana 71078, with two (2) new highway signs designated as follows:

**KINSEY SCOUT RESERVATION
MELLICENT GARLAND CAMPING AREA**

and confirming to the LDOTD that it will cover all costs associated with the purchase, installation and maintenance of such signs, NORWELA COUNCIL shall:

- A. Pay in advance or reimburse DESOTO PARISH POLICE JURY within ten (10) days of receipt of an invoice for all costs associated with the purchase and installation of the new highway signs referred to above;
- B. To the extent practicable, NORWELA COUNCIL will at its sole cost and expense prepare all applications and satisfy all regulatory requirements to cause LDOTD to change the highway signs as provided herein; and
- C. Pay or reimburse DESOTO PARISH POLICE JURY for maintenance costs for the two (2) new highway signs for the Kinsey Scout Reservation and Mellicent Garland Camping Area.

If it is determined that NORWELA COUNCIL had defaulted on its obligations under this Agreement after written notice of default and ten (10) days opportunity to cure, DESOTO PARISH POLICE JURY shall be entitled to recover reasonable legal fees and court costs incurred to enforce such obligations.

This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same agreement and will be effective when counterparts have been signed by each of the parties and delivered to the other parties. A manual signature whose image shall have been transmitted electronically will constitute an original signature for all

purposes. The delivery of copies of this agreement, including executed signature pages, by electronic transmission will constitute effective delivery of this agreement for all purposes.

NORWELA COUNCIL, BSA

DESOTO PARISH POLICE JURY

By: _____

Jeffery M. Brasher
Scout Executive/CEO

By: _____

Date: _____, 2024

Date: _____ 2024

**DESOTO PARISH POLICE JURY
PARISH OF DESOTO, STATE OF LOUISIANA
RESOLUTION NO. ____ OF 2024**

**TITLE: A RESOLUTION TO REPLACE TWO TRAFFIC SIGNS ON
HIGHWAY 171 ADVISING TRAFFIC OF THE ENTRANCE TO THE
KINSEY SCOUT RESERVATION AND MELLICENT GARLAND
CAMPING AREA**

WHEREAS, in October of 2013, NORWELA COUNCIL OF THE BOY SCOUTS OF AMERICA (“NORWELA COUNCIL”) held a dedication ceremony to rename the Garland Scout Ranch the Kinsey Scout Reservation; and

WHEREAS, two (2) traffic signs on Highway 171 notify traffic only of the “Garland Scout Ranch” which has the potential to confuse families bringing scouts to the Kinsey Scout Reservation;

WHEREAS, NORWELA COUNCIL made a request to the Louisiana Department of Transportation and Development (“LDOTD”) to revise the highway signs to designate Kinsey Scout Reservation and LDOTD advised NORWELA COUNCIL and DESOTO PARISH POLICE JURY that in order to correct the signs the governing entity over the area where the traffic signs are located, being the DESOTO PARISH POLICE JURY, must adopt a resolution to be responsible for the costs associated with the purchase, installation and maintenance of the new, revised signs;

WHEREAS, NORWELA COUNCIL agreed to continue the memory of Mellicent Story Garland as follows:

- A. The primary road encircling the main facilities of the scout camp is named the “Mellicent Garland Loop;”
- B. The primary open camping area is designated as the “Garland Camping Area” in honor of Mellicent Story Garland;
- C. NORWELA COUNCIL has agreed to install a plaque honoring Mellicent Story Garland in a prominent place at the camp; and
- D. NORWELA COUNCIL has agreed to cover the cost of changing the two (2) highway signs to read as follows:

**KINSEY SCOUT RESERVATION
MELLICENT GARLAND CAMPING AREA**

WHEREAS, NORWELA COUNCIL has agreed to: (1) reimburse or deposit with DESOTO PARISH POLICE JURY an amount sufficient to cover all costs associated with the purchase and installation of the new highway signs; (2) enlist the help of legal counsel to prepare all applications and obtain all necessary approvals from the LDOTD to change the highway signs; and (3) pay for or reimburse DESOTO PARISH POLICE

JURY for maintenance costs for the two (2) new highway signs for the Kinsey Scout Reservation and Mellicent Garland Camping Area; and

NOW, THEREFORE, BE IT RESOLVED, that in consideration of the foregoing the DESOTO PARISH POLICE JURY hereby adopts the following resolution:

BE IT RESOLVED, that the two (2) highway signs designated “Garland Scout Ranch” located proximately to the Kinsey Scout Reservation at 3492 US-171, Stonewall, Louisiana 71078, should be replaced by highway signs designating the following:

**KINSEY SCOUT RESERVATION
MELLICENT GARLAND CAMPING AREA**

BE IT FURTHER RESOLVED, that DESOTO PARISH POLICE JURY will be responsible for the costs associated with the purchase, installation and maintenance of the signs.

BE IT FURTHER RESOLVED, that DESOTO PARISH POLICE JURY shall obtain reimbursement for all such costs associated with the purchase, installation and maintenance of the signs for the Kinsey Scout Reservation and Mellicent Garland Camping Area from the NORWELA COUNCIL pursuant to separate agreement between the NORWELA COUNCIL and the DESOTO PARISH POLICE JURY.

This Resolution was considered and upon motion of _____ and being seconded by _____, was adopted by the following vote on this the ____ day of January, 2024:

AYES: _____
NAYS: _____
ABSENT: _____

_____, PRESIDENT
DESOTO PARISH POLICE JURY

_____, SECRETARY
DESOTO PARISH POLICE JURY

RESOLUTION

WHEREAS, The DeSoto Parish Police Jury, in conducting its business, approves various legal documents including leases, agreements and contracts; and

WHEREAS, these documents require the signature of the President of the DeSoto Parish Police Jury;

NOW THEREFORE BE IT RESOLVED that the DeSoto Parish Police Jury does hereby authorize its duly elected President to sign legal documents authorized by the DeSoto Parish Police Jury.

MOTION TO ADOPT the above Resolution was made by _____, seconded by _____.

WHEREUPON the Resolution was declared duly adopted on this the 20th day of February 2024.

AYES: __ NAYS: ABSENT: ____ Abstain: _____

RODRUGUEZ ROSS, PRESIDENT
DESOTO PARISH POLICE JURY

JODI ZEIGLER, PARISH SECRETARY
DESOTO PARISH POLICE JURY

CERTIFIED

I, Jodi Zeigler, hereby certify in my capacity as the Parish Secretary of the DeSoto Parish Police Jury that the above and foregoing is a true and correct copy of the Resolution passed by the DeSoto Parish Police Jury at a Regular Meeting held on the 20th day of February, 2024 a quorum being present.

Jodi Zeigler, Parish Secretary

RESOLUTION

WHEREAS, the DeSoto Parish Police Jury has adopted an annual budget for the fiscal year, which includes provisions for various projects; and

WHEREAS, certain projects included in the budget have been identified and require authorization for initiation and continuation; and

WHEREAS, it is in the best interest of the organization to proceed with these projects; and

WHEREAS, the funding required for the authorized projects shall be sourced from the budget allocation previously approved for each respective project; and

WHEREAS, The project managers shall provide regular progress report the DeSoto Parish Police Jury to ensure transparency and oversight.

NOW, THEREFORE, BE IT RESOLVED that the DeSoto Parish Police Jury is hereby authorized to take any further action necessary to implement the authorized projects in accordance with the budget.

MOTION TO ADOPT the above Resolution was made by _____
seconded by _____.

WHEREUPON the Resolution was declared duly adopted on this the 20th
day of February 2024.

AYES:___ NAYS: ___ ABSENT: ___ Abstain: __

RODRIGUEZ ROSS, PRESIDENT
DESOTO PARISH POLICE JURY

JODI ZEIGLER, PARISH SECRETARY
DESOTO PARISH POLICE JURY

CERTIFIED

I, Jodi Zeigler, hereby certify in my capacity as the Parish Secretary of the DeSoto Parish Police Jury that the above and foregoing is a true and correct copy of the Resolution passed by the DeSoto Parish Police Jury at a Regular Meeting held on the 20th day of February, 2024 a quorum being present.

Jodi Zeigler, Parish Secretary

December 6, 2023

North Louisiana Finance Authority
Attn: H. Calvin Austin, III. - Chairman
P.O. Box 63
Shreveport, Louisiana 71161

Re: Letter of Support/No Objection

Dear Mr. Austin:

We understand that the North Louisiana Finance Authority is prepared to offer D.E. Shaw Renewable Investments an opportunity to participate in a Payment in Lieu of Taxes (PILOT) arrangement. We further understand that the terms of this PILOT will equal a fifty percent abatement of assessed property taxes during the ten-year life of this agreement. This incentive is intended to spur economic development and growth in the Desoto Parish community and will yield an estimated \$114,405,958 in additional tax revenue for Desoto Parish over the life of this project. The purpose of this letter is to offer the Desoto Parish Police Jury's support of this agreement.

The Desoto Parish Police Jury has no objection to D.E. Shaw Renewable Investments' PILOT Agreement with the North Louisiana Finance Authority, and we are hopeful their company will find much success as they invest over \$441,210,000 in our parish. Please feel free to contact my office should you need further information on this matter.

Sincerely,

Michael Norton
Parish Administrator

Executive Summary

Estimated Total Parish Property Tax Collections During PILOT Term	\$33,344,427
Estimated Total Sales/Use Tax Collections During Construction	<u>\$7,059,360</u>
Estimated Total Revenue Collections During Construction + 1st 10 Years of Operations	<u><u>\$40,403,787</u></u>

Total Estimated Property Tax Collections over 30 years	\$107,346,608
Estimated Total Sales/Use Tax Collections During Construction	<u>\$7,059,360</u>
Estimated Collections From Project Development and Operational Term	<u><u>\$114,405,968</u></u>

Note: This analysis does not factor in nor anticipate changes in the millage rates, nor changes by the Louisiana Tax Commission in composite multipliers, or useful lives over time, all of which could impact the proposed estimates presented.

Investment Amount \$441,210,000

Estimated % Subject to Tax 40%

Estimated Sales/Use Tax Basis \$176,484,000

Taxing Entity	Tax Rate	Est. Sales/Use Tax Collections
School Board	2.50%	\$4,412,100.00
Police Jury	1%	\$1,764,840.00
Law Enforcement	0.50%	\$882,420.00
	4.00%	\$7,059,360.00

Estimated Local Impact of PILOT on DeSoto Parish

Taxing Body	Total Collections from Project if it does not Happen	Estimated Property Tax Collections During Exemption Period + 0 years (10yrs)		Estimated Property Tax Collections During Exemption Period + 10 years (20yrs)	Estimated Property Tax Collections over 30 Years
		Property Taxes	Sales/Use Taxes		
Sheriff	\$0	\$4,022,909	\$882,420	\$9,762,433	\$12,951,058
School Board	\$0	\$17,268,031	\$4,412,100	\$41,904,504	\$55,591,434
Parish Government	\$0	\$4,818,347	\$1,764,840	\$11,692,732	\$15,511,835
Other Taxing Authorities	\$0	\$7,235,140		\$17,557,588	\$23,292,281
TOTAL	\$0	\$33,344,427	\$7,059,360	\$80,917,258	\$107,346,608

ABATEMENT IMPACT SUMMARY FOR ALL AFFECTED TAXING BODIES
10 YEARS TAX ABATEMENT AT 50% EXEMPTION

Project Name:

Investment Amount:

Location:

DESRI/CLECO - Dolet Hills Solar

\$441,210,000

DeSoto Parish

DATED:

10/18/2023

25 Yr Depreciation Rate ¹			0.99	0.97	0.95	0.96	0.96	0.94	0.90	0.88	0.85	0.81	
Depreciated Value			436,797,900	427,973,700	419,149,500	423,561,600	423,561,600	414,737,400	397,089,000	388,264,800	375,028,500	357,380,100	
100% Assessed Value (= Depreciated Value x 15% Assessment Rate)			65,519,685	64,196,055	62,872,425	63,534,240	63,534,240	62,210,610	59,563,350	58,239,720	56,254,275	53,607,015	
50% Assessed Value (= 50% of 100% of Assessed Value)			32,759,843	32,098,028	31,436,213	31,767,120	31,767,120	31,105,305	29,781,675	29,119,860	28,127,138	26,803,508	
Taxing Body	Millage Rate ²	Converted Millage Rate	YEAR 1 EXEMPT AMOUNT	YEAR 2 EXEMPT AMOUNT	YEAR 3 EXEMPT AMOUNT	YEAR 4 EXEMPT AMOUNT	YEAR 5 EXEMPT AMOUNT	YEAR 6 EXEMPT AMOUNT	YEAR 7 EXEMPT AMOUNT	YEAR 8 EXEMPT AMOUNT	YEAR 9 EXEMPT AMOUNT	YEAR 10 EXEMPT AMOUNT	TOTAL EXEMPTION AMOUNT
Sheriff	13.200	0.01320	\$432,430	\$423,694	\$414,958	\$419,326	\$419,326	\$410,590	\$393,118	\$384,382	\$371,278	\$353,806	\$4,022,909
School Board	56.660	0.05666	\$1,856,173	\$1,818,674	\$1,781,176	\$1,799,925	\$1,799,925	\$1,762,427	\$1,687,430	\$1,649,931	\$1,593,684	\$1,518,687	\$17,268,031
Police Jury	15.810	0.01581	\$517,933	\$507,470	\$497,007	\$502,238	\$502,238	\$491,775	\$470,848	\$460,385	\$444,690	\$423,763	\$4,818,347
Ambulance	7.000	0.00700	\$229,319	\$224,686	\$220,053	\$222,370	\$222,370	\$217,737	\$208,472	\$203,839	\$196,890	\$187,625	\$2,133,361
Assessor	2.550	0.00255	\$83,538	\$81,850	\$80,162	\$81,006	\$81,006	\$79,319	\$75,943	\$74,256	\$71,724	\$68,349	\$777,153
E911	1.040	0.00104	\$34,070	\$33,382	\$32,694	\$33,038	\$33,038	\$32,350	\$30,973	\$30,285	\$29,252	\$27,876	\$316,956
Fire District	12.160	0.01216	\$398,360	\$390,312	\$382,264	\$386,288	\$386,288	\$378,241	\$362,145	\$354,097	\$342,026	\$325,931	\$3,705,952
Water District	0.990	0.00099	\$32,432	\$31,777	\$31,122	\$31,449	\$31,449	\$30,794	\$29,484	\$28,829	\$27,846	\$26,535	\$301,718
TOTAL	109.410	0.10941	\$3,584,254	\$3,511,845	\$3,439,436	\$3,475,641	\$3,475,641	\$3,403,231	\$3,258,413	\$3,186,004	\$3,077,390	\$2,932,572	\$33,344,427
Taxing Body	Millage Rate ²	Converted Millage Rate	YEAR 1 COLLECTED AMOUNT	YEAR 2 COLLECTED AMOUNT	YEAR 3 COLLECTED AMOUNT	YEAR 4 COLLECTED AMOUNT	YEAR 5 COLLECTED AMOUNT	YEAR 6 COLLECTED AMOUNT	YEAR 7 COLLECTED AMOUNT	YEAR 8 COLLECTED AMOUNT	YEAR 9 COLLECTED AMOUNT	YEAR 10 COLLECTED AMOUNT	TOTAL COLLECTED AMOUNT
Sheriff	13.200	0.01320	\$432,430	\$423,694	\$414,958	\$419,326	\$419,326	\$410,590	\$393,118	\$384,382	\$371,278	\$353,806	\$4,022,909
School Board	56.660	0.05666	\$1,856,173	\$1,818,674	\$1,781,176	\$1,799,925	\$1,799,925	\$1,762,427	\$1,687,430	\$1,649,931	\$1,593,684	\$1,518,687	\$17,268,031
Policy Jury	15.810	0.01581	\$517,933	\$507,470	\$497,007	\$502,238	\$502,238	\$491,775	\$470,848	\$460,385	\$444,690	\$423,763	\$4,818,347
Ambulance	7.000	0.00700	\$229,319	\$224,686	\$220,053	\$222,370	\$222,370	\$217,737	\$208,472	\$203,839	\$196,890	\$187,625	\$2,133,361
Assessor	2.550	0.00255	\$83,538	\$81,850	\$80,162	\$81,006	\$81,006	\$79,319	\$75,943	\$74,256	\$71,724	\$68,349	\$777,153
E911	1.040	0.00104	\$34,070	\$33,382	\$32,694	\$33,038	\$33,038	\$32,350	\$30,973	\$30,285	\$29,252	\$27,876	\$316,956
Fire District	12.160	0.01216	\$398,360	\$390,312	\$382,264	\$386,288	\$386,288	\$378,241	\$362,145	\$354,097	\$342,026	\$325,931	\$3,705,952
Water District	0.990	0.00099	\$32,432	\$31,777	\$31,122	\$31,449	\$31,449	\$30,794	\$29,484	\$28,829	\$27,846	\$26,535	\$301,718
TOTAL	109.410	0.10941	\$3,584,254	\$3,511,845	\$3,439,436	\$3,475,641	\$3,475,641	\$3,403,231	\$3,258,413	\$3,186,004	\$3,077,390	\$2,932,572	\$33,344,427

End of Abatement Period

1. Depreciation is based upon the current 2021 Table 2503.D provided by the Louisiana Tax Commission.
2. Used actual millage rates for 2022 - confirmed by Parish Assessor

ABATEMENT IMPACT SUMMARY FOR ALL AFFECTED TAXING BODIES
YEARS 11-30, ZERO TAX ABATEMENT

										1st 10 Years Without PILOT (i.e. Fully Taxable)											2nd 10 Years Without PILOT (i.e. Fully Taxable)		
0.80	0.78	0.72	0.70	0.67	0.65	0.63	0.60	0.54	0.48		0.45	0.43	0.40	0.33	0.34	0.34	0.34	0.34	0.34	0.34			
352,968,000	344,143,800	317,671,200	308,847,000	295,610,700	286,786,500	277,962,300	264,726,000	238,253,400	211,780,800		198,544,500	189,720,300	176,484,000	145,599,300	150,011,400	150,011,400	150,011,400	150,011,400	150,011,400	150,011,400			
52,945,200	51,621,570	47,650,680	46,327,050	44,341,605	43,017,975	41,694,345	39,708,900	35,738,010	31,767,120		29,781,675	28,458,045	26,472,600	21,839,895	22,501,710	22,501,710	22,501,710	22,501,710	22,501,710	22,501,710			
YEAR 11 TAX AMOUNT	YEAR 12 TAX AMOUNT	YEAR 13 TAX AMOUNT	YEAR 14 TAX AMOUNT	YEAR 15 TAX AMOUNT	YEAR 16 TAX AMOUNT	YEAR 17 TAX AMOUNT	YEAR 18 TAX AMOUNT	YEAR 19 TAX AMOUNT	YEAR 20 TAX AMOUNT	TOTAL COLLECTED AMOUNT (Y11 - Y20)	TOTAL COLLECTED AMOUNT (Y1 - Y20)	YEAR 21 TAX AMOUNT	YEAR 22 TAX AMOUNT	YEAR 23 TAX AMOUNT	YEAR 24 TAX AMOUNT	YEAR 25 TAX AMOUNT	YEAR 26 TAX AMOUNT	YEAR 27 TAX AMOUNT	YEAR 28 TAX AMOUNT	YEAR 29 TAX AMOUNT	YEAR 30 TAX AMOUNT	TOTAL COLLECTED AMOUNT (Y21 - Y30)	TOTAL COLLECTED AMOUNT (Y1 - Y30)
\$698,877	\$681,405	\$628,989	\$611,517	\$585,309	\$567,837	\$550,365	\$524,157	\$471,742	\$419,326	\$5,739,524	\$9,762,433	\$393,118	\$375,646	\$349,438	\$288,287	\$297,023	\$297,023	\$297,023	\$297,023	\$297,023	\$297,023	\$3,188,625	\$12,951,058
\$2,999,875	\$2,924,878	\$2,699,888	\$2,624,891	\$2,512,395	\$2,437,398	\$2,362,402	\$2,249,906	\$2,024,916	\$1,799,925	\$24,636,474	\$41,904,504	\$1,687,430	\$1,612,433	\$1,499,938	\$1,237,448	\$1,274,947	\$1,274,947	\$1,274,947	\$1,274,947	\$1,274,947	\$1,274,947	\$13,686,930	\$55,591,434
\$837,064	\$816,137	\$753,357	\$732,431	\$701,041	\$680,114	\$659,188	\$627,798	\$565,018	\$502,238	\$6,874,385	\$11,692,732	\$470,848	\$449,922	\$418,532	\$345,289	\$355,752	\$355,752	\$355,752	\$355,752	\$355,752	\$355,752	\$3,819,103	\$15,511,835
\$370,616	\$361,351	\$333,555	\$324,289	\$310,391	\$301,126	\$291,860	\$277,962	\$250,166	\$222,370	\$3,043,687	\$5,177,048	\$208,472	\$199,206	\$185,308	\$152,879	\$157,512	\$157,512	\$157,512	\$157,512	\$157,512	\$157,512	\$1,690,937	\$6,867,985
\$135,010	\$131,635	\$121,509	\$118,134	\$113,071	\$109,696	\$106,321	\$101,258	\$91,132	\$81,006	\$1,108,772	\$1,885,925	\$75,943	\$72,568	\$67,505	\$55,692	\$57,379	\$57,379	\$57,379	\$57,379	\$57,379	\$57,379	\$615,984	\$2,501,909
\$55,063	\$53,686	\$49,557	\$48,180	\$46,115	\$44,739	\$43,362	\$41,297	\$37,168	\$33,038	\$452,205	\$769,161	\$30,973	\$29,596	\$27,532	\$22,713	\$23,402	\$23,402	\$23,402	\$23,402	\$23,402	\$23,402	\$251,225	\$1,020,386
\$643,814	\$627,718	\$579,432	\$563,337	\$539,194	\$523,099	\$507,003	\$482,860	\$434,574	\$386,288	\$5,287,319	\$8,993,272	\$362,145	\$346,050	\$321,907	\$265,573	\$273,621	\$273,621	\$273,621	\$273,621	\$273,621	\$273,621	\$2,937,400	\$11,930,671
\$52,416	\$51,105	\$47,174	\$45,864	\$43,898	\$42,588	\$41,277	\$39,312	\$35,381	\$31,449	\$430,464	\$732,182	\$29,484	\$28,173	\$26,208	\$21,621	\$22,277	\$22,277	\$22,277	\$22,277	\$22,277	\$22,277	\$239,147	\$971,329
\$5,792,734	\$5,647,916	\$5,213,461	\$5,068,643	\$4,851,415	\$4,706,597	\$4,561,778	\$4,344,551	\$3,910,096	\$3,475,641	\$47,572,831	\$80,917,258	\$3,258,413	\$3,113,595	\$2,896,367	\$2,389,503	\$2,461,912	\$2,461,912	\$2,461,912	\$2,461,912	\$2,461,912	\$2,461,912	\$26,429,350	\$107,346,608

NOTES:

COOPERATIVE ENDEAVOR AGREEMENT

THIS COOPERATIVE ENDEAVOR AGREEMENT (the “Agreement”), is made and effective this _____ day of _____, 2024, by and between:

THE DESOTO PARISH POLICE JURY, a political subdivision of the State of Louisiana, whose mailing address is 101 Franklin Street, Mansfield, Louisiana 71052, (hereinafter referred to as the “Police Jury”) represented herein by its President, Rodriguez Ross; and

DESOTO HABILITATION SERVICES, INC. (TIN: XX-XXX5660), a private, non-profit 501c(3) organized under the laws of the State of Louisiana and recognized by the Internal Revenue Service, whose mailing address is 1528 Old Jefferson Hwy; Mansfield, Louisiana, 71052 (hereinafter referred to as “*Contracting Party*”) represented herein by Victoria Jackson, its duly authorized Executive Director.

WITNESSETH

WHEREAS, the DeSoto Parish Police Jury may enter into agreements with other entities to provide services authorized under the provisions of La. R.S. 33:1236; and

WHEREAS, the *Contracting Party* has established a day-facility center providing a variety of services and activities to assist the mentally, physically and developmentally disabled population of DeSoto Parish; and

WHEREAS, the Police Jury and the *Contracting Party* desire to enter into a Cooperative Endeavor Agreement to provide job and life skills, social programs, and events for clients, to develop well-rounded curriculum for the disabled population in DeSoto Parish; and

WHEREAS, the execution and delivery of this Agreement has been duly and validly authorized by the parties hereto; and

WHEREAS, Article VII, Section 14(C) of the Louisiana Constitution of 1974 provides that the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual.

NOW, THEREFORE, the Police Jury and the *Contracting Party* each agree to perform their respective obligations under this Agreement in accordance with the conditions, covenants and procedures set forth herein as follows:

ARTICLE I
REPRESENTATIONS OF THE POLICE JURY

SECTION 1.01 Police Jury Authority. The Police Jury has all requisite power pursuant to Article VII, Section 14(C) of the Louisiana Constitution of 1974 and La. R.S. 33:1236 *et seq.* to enter into this Agreement and perform its obligations hereunder, and there are no contracts or obligations in conflict therewith.

SECTION 1.02 No Indebtedness. The essence of the undertakings of the Police Jury hereunder is for the Police Jury and the *Contracting Party* to work cooperatively. The undertakings of the Police Jury described herein do not represent and are not intended to create any indebtedness on the part of the Police Jury, but only the cooperative use of the funds to provide services to the poor and necessitous.

SECTION 1.03 Term and Effective Date. The Term of this Agreement shall commence and become effective upon the execution hereof and terminate after the completion of the respective obligations of the parties hereto.

ARTICLE II
COOPERATIVE ENDEAVOR OBLIGATIONS

SECTION 2.01 Article VII, Section 14 of the Louisiana Constitution of 1974. In entering into this Agreement, it is not the intent of the Police Jury and the *Contracting Party* to enter into a gratuitous transfer of public funds because such parties expect the expenditure of funds by the Police Jury will support the *Contracting Party* within the meaning of La. R.S. 33:1236, *et seq.*, and they will each receive something of value in return for the performance of their obligations hereunder, which is:

- (a) In the case of the Police Jury, to provide financial support to allow for the provision of a variety of services and activities intended to improve the lives of members of the mentally, physically, and developmentally disabled population in DeSoto Parish; and
- (b) In the case of the *Contracting Party*, providing a variety of services and activities, including, but not limited to educational enrichment programs; social programs; and events for the development of the disabled individuals in DeSoto Parish.

Additionally, the Police Jury and the *Contracting Party* will have reciprocal obligations further described herein.

The Police Jury and the *Contracting Party* further find and determine that:

- a) both the Police Jury and the *Contracting Party* have the legal authority to enter into this Agreement; and
- b) the project creates a public benefit; and
- c) there is a reasonable expectation on the part of the Police Jury and the *Contracting Party* of receiving at least equivalent value in exchange for the expenditure of public funds by the Police Jury.

ARTICLE III
POLICE JURY OBLIGATIONS

SECTION 3.01

- a) The Police Jury shall provide funding in the amount of Thirty-Three Thousand Three Hundred (\$33,300) to *Contracting Party* to improve the educational facility by providing hub-stations, instructional materials, etc. to continue to provide for its various services and activities, including developing life skills curriculum to mentally challenged citizens of DeSoto Parish to improve their quality of life.

ARTICLE IV
CONTRACTING PARTY OBLIGATIONS

SECTION 4.01

- a) The *Contracting Party* will use funds provided by the Police Jury to install hub stations, purchase instructional materials, etc. at the educational facility.
- b) The *Contracting Party* shall provide the Police Jury with a written report, invoices and other written documentation requested by the Police Jury delineating the way the appropriated funds were expended; and
- c) The *Contracting Party* shall be audited in accordance with R.S. 24:513 and provide a copy of the audit to the Police Jury.

ARTICLE V
MISCELLANEOUS

SECTION 5.01 Liberal Construction. This Agreement shall be construed liberally to secure the beneficial intents and purposes hereof and shall be construed liberally as necessary to protect and further the interests of the parties hereto.

SECTION 5.02 Notices. All reports, statements or notices required or advisable to be given hereunder shall be deemed to be given if sent to the parties at the following addresses:

POLICE JURY

DeSoto Parish Police Jury
c/o Michael Norton
Parish Administrator
101 Franklin Street,
Mansfield, Louisiana 71052

CONTRACTING PARTY

DeSoto Habilitation Services, Inc.
c/o Victoria Jackson
1528 Old Jefferson Highway
Mansfield, Louisiana 71052

Any notice required or permitted to be given under or in connection with this Agreement shall be in writing and shall be delivered by United States Certified Mail, Return Receipt requested; private or commercial carrier; express mail, such as Federal Express; facsimile or electronic transmission confirmed by mailed written confirmation; or personally to an officer of the receiving party. All such communications shall be mailed, sent or delivered to the address or number set forth above, or to the other party at such other address or number designated by such party in a written notice to the other party.

SECTION 5.03 Severability. To the fullest extent possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be prohibited or invalid under such law, such provision shall be ineffective to the extent of such prohibition or invalidity without invalidating the remainder of such provision or the remaining provisions of this Agreement.

SECTION 5.04 No Personal Liability. No covenant or agreement contained in this Agreement shall be deemed to be the covenant or agreement of any official, trustee, officer, agent or employee of the Police Jury or *Contracting Party* in his or her individual capacity, and neither the officers thereof nor any official executing

COOPERATIVE ENDEAVOR AGREEMENT

THIS COOPERATIVE ENDEAVOR, (the “Agreement”), is made and effective as of this _____ day of _____, 2024, by and between:

THE DESOTO PARISH POLICE JURY, a political subdivision of the State of Louisiana, whose mailing address is 101 Franklin Street, Mansfield, LA 71052, represented herein by its duly authorized president, Rodriguez Ross (hereinafter referred to as "*Police Jury*"), and

THE KREWE OF AQUARIUS, (TIN:XX-XXX9358), a private, non-profit corporation organized in accordance with Louisiana Revised Statutes, its permanent mailing address being 1101 Main Street, Logansport, Louisiana 71049, represented herein by its duly authorized President, Teresa Stephens (hereinafter referred to as "*Contracting Party*").

WITNESSETH

WHEREAS, the *Police Jury* has the authority to enter into this Agreement as evidenced by its governmental purpose under the provisions of La. R.S. 33:1236; and

WHEREAS, the Contracting Party sponsored the 2024 Krewe of Aquarius Parade; and

WHEREAS, the *Police Jury* desires to cooperate with the *Contracting Party* to sponsor events that promote tourism in Logansport and DeSoto Parish and enhance the quality of life for Desoto Parish residents; and

WHEREAS, at a Regular Meeting on December 18, 2023 the Police Jury authorized the funding in the 2024 Budget for the *Contracting Party*; and

WHEREAS, Article VII, Section 14(C) of the Louisiana Constitution of 1974 provides that the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual; and

WHEREAS, the transfer or expenditures of public funds or property is not a gratuitous donation;

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the parties hereto agree as follows:

ARTICLE I
REPRESENTATIONS OF THE POLICE JURY

SECTION 1.01 Police Jury Authority. The Police Jury has all requisite power pursuant to Article VII, Section 14(C) of the Louisiana Constitution of 1974 and La. R.S. 33:1236 *et seq.* to enter into this Agreement and perform its obligations hereunder, and there are no contracts or obligations in conflict therewith.

SECTION 1.02 No Indebtedness. The essence of the undertakings of the Police Jury described hereunder is for the Police Jury to work cooperatively with the *Contracting Party* in performing its obligations and to do to the best of its ability but not to represent that is creating any indebtedness on the part of the Police Jury, but rather only to cooperate in the use of its current resources and performance of its obligations toward the primary and any related activities described herein.

SECTION 1.03 Term and Effective Date. The Term of this Agreement shall commence and become effective upon the execution hereof and terminate after the completion of the respective obligations of the parties.

ARTICLE II
COOPERATIVE ENDEAVOR OBLIGATIONS

SECTION 2.01 Article VII, Section 14 of the Louisiana Constitution of 1974. In entering into this Agreement, it is not the intent of the *Police Jury* and *Contracting Party* to enter into a gratuitous transfer

of public funds because such parties expect the expenditure of funds by the *Police Jury* will support the *Contracting Party* within the meaning of La. R.S. 33:1236, *et seq*, and they will each receive something of value in return for the performance of their obligations hereunder, which is:

- (a) In the case of the *Police Jury*, to provide financial support to sponsor events that promote tourism in Logansport and DeSoto Parish and enhance the quality of life of Desoto Parish residents.
- (b) In the case of the *Contracting Party*, providing a community event that attracts residents and visitors to Logansport and DeSoto Parish and promotes tourism and enhances the quality of life of Desoto Parish residents.

Additionally, the *Police Jury* and the *Contracting Party* will have reciprocal obligations further described herein.

The *Police Jury* and the *Contracting Party* further find and determine that:

- a) both the *Police Jury* and the *Contracting Party* have the legal authority to enter into this Agreement; and
- b) the project creates a public benefit; and
- c) there is a reasonable expectation on the part of the *Police Jury* and the *Contracting Party* of receiving at least equivalent value in exchange for the expenditure of public funds by the *Police Jury*.

ARTICLE III
POLICE JURY OBLIGATIONS

SECTION 3.01

- a) The *Police Jury* shall provide funding in the amount of Three Thousand Five Dollars (\$3,500.00) to the *Contracting Party* to pay the costs associated with the annual Krewe of Aquarius Parade.

ARTICLE IV
CONTRACTING PARTY OBLIGATIONS

SECTION 4.01 *Contracting Party Obligations*

- a) The *Contracting Party* will use funds provided by the *Police Jury* to pay for necessary equipment, purchase of new float and continuous renovations of existing Krew floats, such as lighting, metal, electrical supplies, tools and sound equipment.
- b) The *Contracting Party* shall provide the *Police Jury* with a written report, invoices and other documentation requested by the *Police Jury* delineating the way the appropriated funds were expended; and
- c) The *Contracting Party* shall be audited in accordance with R.S. 24:513 and provide a copy of the audit to the *Police Jury*.

ARTICLE V
MISCELLANEOUS

SECTION 5.01 Liberal Construction. This Agreement shall be construed liberally to secure the beneficial intents and purposes hereof and shall be construed liberally as necessary to protect and further the interests of the parties hereto.

SECTION 5.02 Notices. All reports, statements or notices required or advisable to be given hereunder shall be deemed to be given if sent to the parties hereto at the addresses as follows:

POLICE JURY

DeSoto Parish Police Jury
c/o Michael Norton
Parish Administrator
101 Franklin Street,
Mansfield, Louisiana 71052

CONTRACTING PARTY

Krewe of Aquarius
c/o Teresa Stephens, President
1101 Main Street
Logansport, LA 71049

Any notice required or permitted to be given under or in connection with this Agreement shall be in writing and shall be either hand-delivered; by United States Certified Mail, Return Receipt requested; by private or commercial carrier or express mail, such as Federal Express; by facsimile transmission confirmed by mailed written confirmation; or personally delivered to an officer of the receiving party. All such communications shall be mailed, sent or delivered to the address or number set forth above, or as to each party at such other addresses or numbers as shall be designated by such party in a written notice to the other party.

SECTION 5.03 Severability. To the fullest extent possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be prohibited or invalid under such law, such provision shall be ineffective to the extent of such prohibition or invalidity without invalidating the remainder of such provision or the remaining provisions of this Agreement.

SECTION 5.04 No Personal Liability. No covenant or agreement contained in this Agreement shall be deemed to be the covenant or agreement of any official, trustee, officer, agent or employee of the *Police Jury* or *Contracting Party*, in his or her individual capacity, and neither the officers thereof nor any official executing this Agreement shall be liable personally with respect hereto or be subject to any personal liability or accountability by reason of the execution and delivery of this Agreement.

SECTION 5.05 Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or extent of any of the provisions of this Agreement.

SECTION 5.06 Counterparts. This Agreement may be executed in several counterparts, each which shall be an original and all of which when taken together shall be deemed one and the same Agreement.

SECTION 5.07 Governing Law. This Agreement shall be constructed in accordance with and governed by the laws of the State of Louisiana.

SECTION 5.08 Amendment and/or Modification. Neither this Agreement nor any term, provision or exhibit hereof may be changed, waived, discharged, amended or modified orally, or in any manner other than by an instrument in writing signed by the parties hereto.

SECTION 5.09 Rescission or Amendment. In no event shall any rescission or amendment to this Agreement be effective without the prior written consent of the affected parties hereto.

SECTION 5.10 Third Party Beneficiary. It is the explicit intention of the parties hereto that no person or entity other than the parties hereto, except governmental authorities to the extent required by law, is or shall be entitled to bring any action to enforce any provision of this Agreement against either parties hereto, and that the covenants, undertakings and agreements set forth in this Agreement shall be solely for the benefit of, and shall be enforceable only, by the parties hereto or their respective successors and assigns as permitted hereunder.

SECTION 5.11 Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors, representatives and permitted assigns.

SECTION 5.12 Indemnification: Hold Harmless and Insurance. The *Contracting Party* shall indemnify and save harmless the *Police Jury* against any and all claims, losses, liabilities, demands, suits, causes of action, damages, and judgments of sums of money to any party accruing against the

Police Jury growing out of, resulting from, or by reason of any act or omission of the *Contracting Party*, its agents, servants, volunteers, independent contractors, or employees while engaged in, about, or in connection with the discharge or performance of the terms of this Agreement. Such indemnification shall include the *Police Jury's* fees and costs of litigation, including, but not limited to, reasonable attorney's fees. The *Contracting Party* shall provide and bear the expense of all personal and professional insurance related to its duties arising under this Agreement.

SECTION 5.13 Reimbursement of Funds. *Contracting Party* agrees and acknowledges the funds appropriated by the *Police Jury* pursuant to Section 3.01 are public funds. As such, the appropriated funds shall be used exclusively for the programs and activities referenced in the Agreement. *Contracting Party* agrees to reimburse the *Police Jury* all or a portion of the appropriated funds, in the event the *Police Jury* determines, in its sole discretion, the appropriated funds were not expended for the purposes authorized hereunder.

SECTION 5.14 Assignment. The parties may not assign their rights, duties or obligations under this Agreement to any other person or entity without the prior written consent of the other party.

SECTION 5.15 Entire Agreement and Amendment. This Agreement contains the entire agreement of the parties with respect to the matters contained herein and supersedes all previous agreements or understandings regarding the same, whether written or oral. This Agreement may be modified, changed, or altered only by an Agreement in writing signed by both parties.

IN WITNESS WHEREOF the parties hereto have made and executed this Cooperative Endeavor Agreement as of the date and year first written above.

WITNESSES:

DESOTO PARISH POLICE JURY

BY: _____
Name: Rodriguez Ross
Title: President

WITNESSES:

KREWE OF AQUARIUS

BY: _____
Name: Teresa Stephens
Title: President

**INTERGOVERNMENTAL AGREEMENT
BETWEEN DESOTO PARISH AND RED RIVER PARISH
CONCERNING THE REPLACEMENT OF THE WESTDALE
PLANTATION BRIDGE**

BE IT KNOWN, that on the dates hereinafter set forth, and in the presence of the undersigned competent witnesses, respectfully came and appeared:

DESOTO PARISH, a political subdivision of the State of Louisiana represented herein by Rodriguez Ross, President of the DeSoto Parish Police Jury, duly authorized (hereinafter referred to as “DeSoto”);

and

RED RIVER PARISH, a political subdivision of the State of Louisiana, represented herein by Tray Murray, President of the Red River Parish Police Jury, duly authorized (hereinafter referred to as “Red River”);

each of whom declared:

WHEREAS, the Westdale Plantation Bridge (the “Bridge”) is a timber bridge traversing Bayou Pierre located in both DeSoto and Red River and is used by residents of both parishes; and

WHEREAS, due to the condition of the Bridge, it is closed to traffic and must be replaced, and the interests of DeSoto and Red River are mutual such that both are concerned with the replacement of the Bridge; and

WHEREAS, Red River entered into an Intergovernmental Agreement with the State of Louisiana, Department of Transportation and Development (“DOTD”) on December 19, 2017, whereby DOTD agreed to allocate funds from the Highway Trust Fund to finance and implement the replacement of the Bridge, State Project H.011087 (“the Project”) subject to the terms and obligations therein (the “DOTD Agreement”); and

WHEREAS, DeSoto has agreed to administer the Project on behalf of Red River; and

WHEREAS, Red River and DeSoto desire to enter into this Intergovernmental Agreement (“Agreement”) for the administration of the Project; and

WHEREAS, there is a public purpose for this Agreement of substantial benefit to DeSoto and Red River, and the citizens of DeSoto and Red River; and

WHEREAS, DeSoto and Red River have reasonable expectations of receiving benefit or value from this Agreement that is equivalent to or greater than the consideration described in this Agreement; and

WHEREAS, Article VII, Section 14(C) of the 1974 Constitution of the State of Louisiana and LSA-R.S. 33:1324, *et seq.* provide that, for a public purpose, public entities, parishes,

municipalities and political subdivisions may engage in and make cooperative endeavor agreements/intergovernmental agreements between themselves for specific purposes.

NOW THEREFORE, in consideration of the covenants set forth herein, DeSoto and Red River do hereby agree, and contract as follows:

1. **WORK.** The work on the Project, or a portion thereof, will be performed by DOTD and DOTD's contractor in accordance with the DOTD Agreement.

2. **PERFORMANCE.** Red River hereby authorizes DeSoto to perform all acts and works in Red River's jurisdiction necessary for the Project.

3. **SERVITUDES.** Red River hereby grants DeSoto permission to use all servitudes and rights Red River has or may hereafter acquire to the extent necessary for the Project. Red River further authorizes DeSoto to acquire servitudes and rights on behalf of Red River which are necessary for the Project, including, but not limited to, instituting expropriation proceedings.

4. **RECORDS.** DeSoto shall maintain all necessary books, documents, papers, accounting records and other evidence pertaining to the Project and shall keep all materials available for inspection at all reasonable times. All such books and records shall be maintained by DeSoto and will be open for inspection by Red River and copies thereof shall be furnished to Red River upon request at Red River's cost. DeSoto shall be the custodian of such books and records as contemplated by La. R.S 44:31, *et seq.*

5. **TERM.** The effective date of this Agreement shall be the date on which the last party has affixed its signature hereto. This Agreement shall remain in full force and effect until (a) the Project has been completed, or (c) until the DOTD Agreement terminates, whichever occurs first.

6. **RIGHTS AND DUTIES AFTER COMPLETION.** This Agreement does not modify the parties' rights or duties provided by law with respect to the Bridge after completion of the Project work. Further, this Agreement does not modify Red River's and DOTD's rights and obligations under the DOTD Agreement. By virtue of administering the Project, DeSoto does not assume any of Red River's obligations under the DOTD Agreement.

7. **PUBLIC PURPOSES.** According to this Agreement, DeSoto and Red River agree to obligate themselves to act under the terms and conditions contained herein solely for the public purposes set forth herein and in accordance with Article, VII, Section 14(C) of the Louisiana Constitution of 1974 and/or La. R.S. 33:1234, *et seq.*, and the parties agree that this Agreement may be terminated immediately if it is determined that any of the activities undertaken herein are being used for any other purpose other than those specifically set forth herein.

8. **INDEMNIFICATION.** Red River agrees to indemnify, defend, and hold harmless DeSoto, its elected and appointed officials, employees, volunteers, contractors, representatives, and agents (hereinafter collectively referred to as "Indemnitees") from and against any and all suits, actions, claims, demands, liabilities, losses, damages, expenses, costs, and attorney's fees, whether based in contract, tort, strict liability, equity, or any other concept or theory of liability, asserted or imposed against, or incurred by, the Indemnitees, in any way directly or indirectly

related to or resulting from DeSoto's use under this Agreement of any servitude granted to Red River or the negligence, gross negligence, or intentional act or omission of Red River, its employees, contractors, or agents. This obligation shall survive the termination of this Agreement.

9. NOTICES. All notices called for or contemplated hereunder shall be in writing and shall be given by personal delivery or by certified mail, return receipt requested, postage prepaid and addressed as set forth below:

DeSoto Parish Police Jury
Attn: Michael Norton, Parish Administrator
101 Franklin Street
Mansfield, LA 71052

and

Red River Parish Police Jury
Attn: Tray Murray, President
P.O. Drawer 709
Coushatta, LA 71019

10. CANCELLATION. This Agreement may be terminated by mutual agreement and consent of the parties hereto.

11. COMPLIANCE WITH LAWS. The parties shall comply with all applicable federal, state, and local laws and regulations, including, specifically, the Louisiana Code of Government Ethics (La. R.S. 42:1101, *et seq.*), in carrying out the provisions of this Agreement.

12. MISCELLANEOUS.

A. Severability. The parties intend all provisions of this Agreement to be enforced to the fullest extent permitted by law. Accordingly, should a court of competent jurisdiction find any provision to be unenforceable as written, the parties intend and desire that the court should reform the provision so that it is enforceable to the maximum extent permitted by law. If, however, the court should find such provision to be illegal, invalid or unenforceable and not subject to reformation, the court shall sever such provision. In such event, this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision was never a part hereof, and the remaining provisions of this Agreement shall remain in full force and effect.

B. Survivability. The provisions of this Agreement that by their nature and content are intended to survive its expiration or early termination shall so survive the expiration or early termination of this Agreement.

C. Assignment. This Agreement is personal to each of the parties hereto, and neither party may assign, transfer or delegate any rights or obligations hereunder without the prior written consent of the other party. Such consent shall be at the sole discretion of the other party.

D. Nonwaiver. The failure of either party to insist upon strict compliance with any provision of this Agreement, to enforce any right or to seek any remedy upon discovery of any

default or breach of the other party at such time as the initial discovery of the existence of such noncompliance, right, default or breach shall not affect, nor constitute a waiver of, any party's right to insist upon such compliance, exercise such right or seek such remedy with respect to that default or breach or any prior, contemporaneous or subsequent default or breach.

E. Joint Drafting. This Agreement shall be deemed for all purposes prepared through the joint efforts of the parties and shall not be construed against one party or the other as a result of the preparation, drafting, submittal or other event of negotiation, drafting or execution of this Agreement.

F. Entire Agreement. This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes and terminates any prior oral or written agreement with respect to the subject matter hereof. No changes or modifications of this Agreement shall be effective unless reduced to writing and signed by the parties.

G. Rules of Construction. The headings and captions of this Agreement are provided for convenience only and are not intended to have effect in the construction or interpretation of this Agreement. Whenever herein the singular number is used, the same shall include the plural, where appropriate, and neutral words and words of any gender shall include the neutral and other gender, where appropriate. This Agreement has been reviewed by all parties and shall be construed and interpreted according to the ordinary meaning of the words used so as to fairly accomplish the purposes and intentions of all parties.

H. Attorney Fees and Expenses. Should either party institute a legal proceeding to enforce the terms or conditions of this Agreement, the prevailing party shall be entitled to recover all of its reasonable attorney's fees, costs, and other expenses reasonably and necessarily incurred.

I. Governing Law. This Agreement shall be interpreted and construed, and the legal relations created herein shall be determined, in accordance with the laws of the State of Louisiana, without regard to its conflict of law provisions.

J. Venue. The parties hereby agree that jurisdiction and venue shall be mandatory in the Parish of DeSoto, State of Louisiana.

K. Counterparts. This Agreement may be executed in any number of counterparts, all of which together shall constitute one and the same agreement.

L. No Third Party Beneficiary. Nothing herein is intended and nothing herein may be deemed to create or confer any right, action, or benefit in, to, or on the part of any person not a party to this Agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, the undersigned party hereto has executed this Agreement on the _____ day of _____, 2024, in multiple originals, in the presence of the undersigned competent witnesses, after due reading of the whole.

WITNESSES:

DESOTO PARISH

Signature

By: _____
Rodriguez Ross, President of the DeSoto
Parish Police Jury

Print name

Signature

Print name

IN WITNESS WHEREOF, the undersigned party hereto has executed this Agreement on the _____ day of _____, 2024, in multiple originals, in the presence of the undersigned competent witnesses, after due reading of the whole.

WITNESSES:

RED RIVER PARISH

Signature

By: _____
Tray Murray, President of the Red River
Parish Police Jury

Print name

Signature

Print name

Desoto Athletics
Liberty Lane
Grand Cane, La 71032

To whom it may concern:

After a unanimous vote on August 1, 2023, Desoto Athletics Little League requests a \$110,000.00 grant from Desoto Parish Police Jury to improve and better the facilities at the Grand Cane Ball Park. The funds would pay for new backstops for each field along with new netting to protect spectators from foul balls, installation of lighting and fans under pavilion and lighting in batting cages, electrical outlets installed at every field, construction of an outdoor cooking station for grilling and frying, and replacing old scoreboards along with new scoreboards placed on fields that do not have currently have a scoreboard. The Desoto Athletics Board would like to thank the Desoto Parish Police Jury for all of the upgrades made in the past, and hope you will carefully consider a grant for these improvements. Any questions you can reach me at 318-464-1999.

Sincerely,

Justin Files
President

COOPERATIVE ENDEAVOR AGREEMENT

THIS COOPERATIVE ENDEAVOR AGREEMENT (the "Agreement"), is made and effective as of _____, 2024, by and between:

THE DESOTO PARISH POLICE JURY, a political subdivision of the State of Louisiana, whose mailing address is 101 Franklin Street, Mansfield, Louisiana 71052, (hereinafter referred to as the "Police Jury") represented herein by its President, Rodriguez Ross; and

DESOTO ATHLETICS, INC., (TIN: XX-XXX3146) a public charity under IRC Section 509 (a) (2) whose mailing address is P.O. Box 157, Logansport, LA 71049; represented by Justin Files, its duly authorized president, (hereinafter referred to as "*Contracting Party*").

WITNESSETH

WHEREAS, the DeSoto Parish Police Jury may enter into agreements with other entities to provide services authorized under the provisions of La. R.S. 33:1236; and

WHEREAS, the *Contracting Party* has established a non-profit corporation providing recreation to DeSoto Parish youth by sponsoring a supervised baseball and softball program associated with Dixie Youth Baseball/Softball and/or Little League Baseball/Softball; and

WHEREAS, the Police Jury and the *Contracting Party* desire to enter into a Cooperative Endeavor Agreement to provide adequate programs and facilities for recreational programs to DeSoto Parish youth; and

WHEREAS, the Police Jury owns and maintains the DeSoto Parish Sports Complex that is utilized by the *Contracting Party* to sponsor the baseball/softball program primarily for DeSoto Parish youth; and

WHEREAS, at a Regular Meeting on February 20, 2024, the Police Jury appropriated funds to make various improvements and repairs to the DeSoto Parish Sports Complex; and

WHEREAS, the *Contracting Party* desires to assist the Police Jury in carrying out the repairs and improvements to the DeSoto Sports Complex; and

WHEREAS, the execution and delivery of this Agreement has been duly and validly authorized by the parties hereto; and

WHEREAS, Article VII, Section 14(C) of the Louisiana Constitution of 1974 provides that the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual;

NOW, THEREFORE, the Police Jury and the *Contracting Party* each agree to perform their respective obligations under this Agreement in accordance with the conditions, covenants and procedures set forth herein as follows:

ARTICLE I
REPRESENTATIONS OF THE POLICE JURY

SECTION 1.01 Police Jury Authority. The Police Jury has all requisite power pursuant to Article VII, Section 14(C) of the Louisiana Constitution of 1974 and La. R.S. 33:1236 *et seq.* to enter into this Agreement and perform its obligations hereunder, and there are no contracts or obligations in conflict therewith.

SECTION 1.02 No Indebtedness. The essence of the undertakings of the Police Jury hereunder is for the Police Jury and the *Contracting Party* to work cooperatively. The undertakings of the Police Jury described herein do not represent and are not intended to create any indebtedness on the part of the Police Jury, but only the cooperative use of the funds to provide recreational programs to DeSoto Parish residents.

SECTION 1.03 Term and Effective Date. The Term of this Agreement shall commence and become effective upon the execution hereof and terminate after the completion of the respective obligations of the parties hereto.

ARTICLE II
COOPERATIVE ENDEAVOR OBLIGATIONS

SECTION 2.01 Article VII, Section 14 of the Louisiana Constitution of 1974. In entering into this Agreement, it is not the intent of the Police Jury and *Contracting Party* to enter into a gratuitous transfer of public funds because such parties expect the expenditure of funds by the Police Jury will support the *Contracting Party* within the meaning of La. R.S. 33:1236, *et seq*, and they will each receive something of value in return for the performance of their obligations hereunder, which is:

- (a) In the case of the Police Jury, to provide financial support for repairs/furnishings/improvements to the DeSoto Parish Sports Complex; and
- (b) In the case of the *Contracting Party*, to make repairs/furnishings/improvements to the pavilion and batting cages at the DeSoto Parish Sports Complex.

Additionally, the Police Jury and the *Contracting Party* will have reciprocal obligations further described herein.

The Police Jury and the *Contracting Party* further find and determine that:

- a) both the Police Jury and the *Contracting Party* have the legal authority to enter into this Agreement; and
- b) the project creates a public benefit; and
- c) there is a reasonable expectation on the part of the Police Jury and the *Contracting Party* of receiving at least equivalent value in exchange for the expenditure of public funds by the Police Jury.

ARTICLE III
POLICE JURY OBLIGATIONS

SECTION 3.01

- a) The Police Jury shall provide funding in the amount of Fifty-Five Thousand Dollars (\$55,000) to *Contracting Party* for repairs/furnishings/improvements to the DeSoto Parish Sports Complex pavilion and batting cages.

ARTICLE IV
CONTRACTING PARTY OBLIGATIONS

SECTION 4.01

- a) The *Contracting Party* will use funds provided by the Police Jury to repair/furnish/improve the pavilion and batting cages at the DeSoto Parish Sports Complex.
- b) The *Contracting Party* shall provide the Police Jury with a written report, invoices and other written documentation requested by the Police Jury delineating the manner in which the appropriated funds were expended no later than December 31, 2021, or returned unused funds to the Police Jury; and
- c) The *Contracting Party* shall be audited in accordance with R.S. 24:513 and provide a copy of the audit to the Police Jury.
- d) The *Contracting Party* shall complete the work described in 4.01(a) and 4.01(b) in FY 2021, unless extended by the Police Jury.
- e) The Police Jury shall own, the *Contracting Party* shall operate, and both parties shall jointly maintain the pavilion and batting cages, with the furnishings.

ARTICLE V
MISCELLANEOUS

SECTION 5.01 Liberal Construction. This Agreement shall be construed liberally to secure the beneficial intents and purposes hereof, and in particular shall be construed liberally as necessary to protect and further the interests of the parties hereto.

SECTION 5.02 Notices. All reports, statements or notices required or advisable to be given hereunder shall be deemed to be given if sent to the parties at the following addresses:

POLICE JURY

DeSoto Parish Police Jury
c/o Michael Norton, Administrator
101 Franklin Street,
Mansfield, Louisiana 71052
318-872-0738

CONTRACTING PARTY

DeSoto Athletics Inc.
c/o Justin Files
P.O. Box 157
Logansport, Louisiana 71049

Any notice required or permitted to be given under or in connection with this Agreement shall be in writing and shall be delivered by United States Certified Mail, Return Receipt requested; private or commercial carrier; express mail, such as Federal Express; facsimile or electronic transmission confirmed by mailed written confirmation; or personally to an officer of the receiving party. All such communications shall be mailed, sent or delivered to the address or number set forth above, or to the other party at such other address or number designated by such party in a written notice to the other party.

SECTION 5.03 Severability. To the fullest extent possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be prohibited or invalid under such law, such provision shall be ineffective to the extent of such prohibition or invalidity without invalidating the remainder of such provision or the remaining provisions of this Agreement.

SECTION 5.04 No Personal Liability. No covenant or agreement contained in this Agreement shall be deemed to be the covenant or agreement of any official, trustee, officer, agent or employee of the Police Jury or *Contracting Party* in his or her individual capacity, and neither the officers thereof nor any official executing this Agreement shall be liable personally with respect hereto or be subject to any personal liability or accountability by reason of the execution and delivery of this Agreement.

SECTION 5.05 Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or extent of any of the provisions of this Agreement.

SECTION 5.06 Counterparts. This Agreement may be executed in several counterparts, each which shall be an original and all of which when taken together shall be deemed one and the same Agreement.

SECTION 5.07 Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Louisiana.

SECTION 5.08 Amendment and/or Modification. Neither this Agreement nor any term, provision or exhibit hereof may be changed, waived, discharged, amended, or modified orally, or in any manner other than by an instrument in writing signed by the parties hereto.

SECTION 5.09 Rescission or Amendment. In no event shall any rescission or amendment to this Agreement be effective without the prior written consent of the affected parties hereto.

SECTION 5.10 Third Party Beneficiary. It is the explicit intention of the parties hereto that no person or entity other than the parties hereto, except governmental authorities to the extent required by law, is or shall be entitled to bring any action to enforce any provision of the Agreement against either parties hereto, and that the covenants, undertakings and agreements set forth in this Agreement shall be solely for the benefit of, and shall be enforceable only, by the parties hereto or their respective successors and assigns as permitted hereunder.

SECTION 5.11 Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors, representatives, and permitted assigns.

SECTION 5.12 Reimbursement of Funds. The *Contracting Party* agrees and acknowledges the funds appropriated by the Police Jury pursuant to Section 3.01 are public funds. As such, the appropriated funds shall be used exclusively for the programs and activities referenced in the Agreement. The *Contracting Party* agrees to reimburse the Police Jury all or a portion of the appropriated

funds, in the event the Police Jury determines, in its sole discretion, the appropriated funds were not expended for the purposes authorized hereunder.

SECTION 5.13 Assignment. The parties may not assign their rights, duties, or obligations under this Agreement to any other person or entity without the prior written consent of the other Party.

SECTION 5.14 Entire Agreement and Amendment. This Agreement contains the entire agreement of the parties with respect to the matters contained herein and supersedes all previous agreements or understandings regarding the same, whether written or oral. This Agreement may be modified, changed, or altered only by an agreement in writing signed by both parties.

IN WITNESS WHEREOF the parties hereto have made and executed this Cooperative Endeavor Agreement as of the date and year first written above.

WITNESSES:

PARISH OF DESOTO

BY: _____

Name: Rodriguez Ross

Title: President

WITNESSES:

DESOTO ATHLETICS INC.

BY: _____

Name: Justin Files

Title: President

Mansfield Juneteenth Committee

P.O. Box 773 – Mansfield, LA 71052
318-872-0406



January 30, 2024

DeSoto Parish Police Jury

101 Franklin Street
Mansfield, LA 71052

RE: Request for Donation

Dear Parish Police Jurors:

For the last 10 years, several citizens have sanctioned the formation of the *Mansfield Civic Group Committee*. Every member of the Committee serves on it voluntarily...no member receives any compensation. One of this group's primary objectives is to assist with stimulating recreational and tourist interest in Mansfield, in conjunction with organizations such as the DeSoto Parish Tourist Bureau and Chamber of Commerce, as well as the Mansfield Business and Civic Association and the DeSoto Parish Police Jury. For several years now, the Committee has sought donations for the purchase of entertainment to enhance our community during the Celebration of Juneteenth holiday. We want Mansfield to rival other neighboring municipalities, such as Grand Cane, Logansport, Natchitoches, Shreveport, and other communities. To do this, we need donations from entities such as the Police Jury. Last year we secured donations from the DeSoto Parish Tourist Bureau. With those funds, we were able to bring in well-known artists for entertainment. However, it should be noted that commercial is very costly.

To increase the quantity of our city this year, we are requesting a donation from the Police Jury for **\$10,000.00**. With these funds, we will continue our mission of boosting Mansfield during the impending Juneteenth holiday season. We hope our request is met with approval. Should you have further questions regarding this matter, please feel free to contact Maria Hogan at Mansfield City Hall at (318) 872-0406 or Mary Green at (318) 871-6016. Thanking you in advance for any consideration you can offer, we remain,

Yours respectfully,

A handwritten signature in blue ink that reads 'Mary Green'.

Mary Green President
Mansfield Civic Group Committee

A handwritten signature in blue ink that reads 'Maria Hogan'.

Maria Hogan, Secretary
Mansfield Civic Group Committee

Mansfield Juneteenth Celebration 2024 BUDGET

Thursday June 20, 7pm parade
((free kids fun day)) at city hall park (watersides, bounce house, face paint , 360 booth , games etc
EVERYTHING FREE !!

Friday.....June 21, hip hop night

Saturday... June 22, Saturday blues, zydeco & old school

Sunday...June 23, Sunday Best celebration

.....

Promotion advertisement (flyers, banners radio) 3,500
SOUND 3000.00 3-Days
Lights 2800.00 3-Days
Stage 1500.00 3 days

Artist Budget
Juvenile 35,000
Rhomey 1500.00
J-hammer 5000.00
Jeter jones 6000.00
Homegrown 1200.00
B-Cam 1800.00
Sunday Gospel artist 2000.00

COOPERATIVE ENDEAVOR AGREEMENT

THIS COOPERATIVE ENDEAVOR AGREEMENT (the "Agreement"), made and entered into this ____ day of _____, 2024 by and between:

THE DESOTO PARISH POLICE JURY, a political subdivision of the State of Louisiana, whose mailing address is 101 Franklin Street, Mansfield, Louisiana 71052, (hereinafter referred to as the "*Police Jury*") represented herein by its President, Rodriguez Ross; and

MANSFIELD CIVICGROUP, LLC, a private, non-profit corporation organized under the laws of the State of Louisiana, whose mailing address is P.O. Box 187, Mansfield, LA 71052, represented herein by Mary Linda Green, its duly authorized President, (hereinafter referred to as "*Contracting Party*").

WITNESSETH

WHEREAS, the *Police Jury* has the authority to enter into this Agreement as evidenced by its governmental purpose under the provisions of La. R.S. 33:1236; and

WHEREAS, the *Police Jury* and the *Contracting Party* desire to enter into a Cooperative Endeavor Agreement to sponsor various events that promote tourism in Mansfield and DeSoto Parish and other programs and services for the poor and necessitous in DeSoto Parish; and

WHEREAS, Article VII, Section 14(C) of the Louisiana Constitution of 1974 provides that the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual; and

WHEREAS, the transfer or expenditures of public funds or property is not a gratuitous donation; and

NOW, THEREFORE, the *Police Jury* and the *Contracting Party* each agree to perform their respective obligations under this Agreement in accordance with the conditions, covenants and procedures set forth herein as follows:

ARTICLE I REPRESENTATIONS OF THE POLICE JURY

SECTION 1.01 *Police Jury Authority*. The *Police Jury* has all requisite power pursuant to Article VII, Section 14(C) of the Louisiana Constitution of 1974 and La. R.S. 33:1236 *et seq.* to enter into this Agreement and perform its obligations hereunder, and there are no contracts or obligations in conflict therewith.

SECTION 1.02 *No Indebtedness*. The essence of the undertakings of the *Police Jury* hereunder is for the *Police Jury* and the *Contracting Party* to work cooperatively. The undertakings of the *Police Jury* described herein do not represent and are not intended to create any indebtedness on the part of the *Police Jury*, but only the cooperative use of the funds to sponsor various events that promote tourism and other programs and services to the poor and necessitous.

SECTION 1.03 *Term and Effective Date*. The Term of this Agreement shall commence and become effective upon the execution hereof and terminate after the completion of the respective obligations of the parties hereto.

ARTICLE II COOPERATIVE ENDEAVOR OBLIGATIONS

SECTION 2.01 *Article VII, Section 14 of the Louisiana Constitution of 1974*. In entering into this Agreement, it is not the intent of the *Police Jury* and *Contracting Party* to enter into a gratuitous transfer of public funds because such parties expect the expenditure of funds by the *Police Jury* will support *Contracting Party* within the meaning of La. R.S. 33:1236, *et seq.* and they will each receive something of value in return for the performance of their obligations hereunder, which is:

- (a) In the case of the *Police Jury*, to provide financial support to sponsor various events that promote tourism and other programs and services to the poor and necessitous.

- (b) In the case of the *Contracting Party*, providing a variety of community-oriented programs that promotes tourism and provides for the poor and necessitous individuals in DeSoto Parish.

Additionally, the *Police Jury* and the *Contracting Party* will have reciprocal obligations further described herein.

The *Police Jury* and the *Contracting Party* further find and determine that:

- a) both the *Police Jury* and the *Contracting Party* have the legal authority to enter into this Agreement;
- b) the project creates a public benefit; and;
- c) there is a reasonable expectation on the part of the *Police Jury* and the *Contracting Party* of receiving at least equivalent value in exchange for the expenditure of public funds by the *Police Jury*.

ARTICLE III
POLICE JURY OBLIGATIONS

SECTION 3.01

- a) The *Police Jury* shall provide funding in the amount of dollars (\$10,000) to the *Contracting Party* to pay for costs associated with the sponsorship of the 2024 Juneteenth Celebration of the free of charge events held on Thursday and Sunday only.

ARTICLE IV
DELIVERABLES

SECTION 4.01 *Contracting Party Obligations.*

- a) The *Contracting Party* will use funds provided by the *Police Jury* to pay costs associated with the free of charge events held on Thursday and Sunday of the 2024 Juneteenth Celebration that promotes tourism and programs and services for the poor and necessitous.
- b) The *Contracting Party* shall provide the *Police Jury* with a written report, invoices and other written documentation requested by the *Police Jury* delineating the manner in which the appropriated funds were expended; and
- c) The *Contracting Party* shall be audited in accordance with R.S. 24:513 and provide a copy of the audit to the *Police Jury*.

ARTICLE V
MISCELLANEOUS

SECTION 5.01 Liberal Construction. This Agreement shall be construed liberally to secure the beneficial intents and purposes hereof, and in particular shall be construed liberally as necessary to protect and further the interests of the parties hereto.

SECTION 5.02 Notices. All reports, statements or notices required or advisable to be given hereunder shall be deemed to be given if sent to the parties at the following addresses:

POLICE JURY
DeSoto Parish Police Jury
c/o Michael Norton
Parish Administrator
101 Franklin Street,
Mansfield, Louisiana 71052

CONTRACTING PARTY
Mansfield Civic Group
c/o Mary Linda Green, President

P. O. Box 187
Mansfield, LA 71052

Any notice required or permitted to be given under or in connection with this Agreement shall be in writing and shall be delivered by United States Certified Mail, Return Receipt requested; private or commercial carrier; express mail, such as Federal Express; facsimile or electronic transmission confirmed by mailed written confirmation; or personally to an officer of the receiving party. All such communications shall be mailed, sent or delivered to the address or number set forth above, or to the other party at such other address or number designated by such party in a written notice to the other party.

SECTION 5.03 Severability. To the fullest extent possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be prohibited or invalid under such law, such provision shall be ineffective to the extent of such prohibition or invalidity without invalidating the remainder of such provision or the remaining provisions of this Agreement.

SECTION 5.04 No Personal Liability. No covenant or agreement contained in this Agreement shall be deemed to be the covenant or agreement of any official, trustee, officer, agent or employee of the Police Jury or *Contracting Party* in his or her individual capacity, and neither the officers thereof nor any official executing this Agreement shall be liable personally with respect hereto or be subject to any personal liability or accountability by reason of the execution and delivery of this Agreement.

SECTION 5.05 Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or extent of any of the provisions of this Agreement.

SECTION 5.06 Counterparts. This Agreement may be executed in several counterparts, each which shall be an original and all of which when taken together shall be deemed one and the same Agreement.

SECTION 5.07 Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Louisiana.

SECTION 5.08 Amendment and/or Modification. Neither this Agreement nor any term, provision or exhibit hereof may be changed, waived, discharged, amended, or modified orally, or in any manner other than by an instrument in writing signed by the parties hereto.

SECTION 5.09 Rescission or Amendment. In no event shall any rescission or amendment to this Agreement be effective without the prior written consent of the affected parties hereto.

SECTION 5.10 Third Party Beneficiary. It is the explicit intention of the parties hereto that no person or entity other than the parties hereto, except governmental authorities to the extent required by law, is or shall be entitled to bring any action to enforce any provision of the Agreement against either parties hereto, and that the covenants, undertakings and agreements set forth in this Agreement shall be solely for the benefit of, and shall be enforceable only, by the parties hereto or their respective successors and assigns as permitted hereunder.

SECTION 5.11 Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors, representatives, and permitted assigns.

SECTION 15.12 Indemnification: Hold Harmless and Insurance. The *Contracting Party* shall indemnify and save harmless the *Police Jury* against any and all claims, losses, liabilities, demands, suits, causes of action, damages, and judgments of sums of money to any party accruing against the *Police Jury* growing out of, resulting from, or by reason of any act or omission of the *Contracting Party*, its agents, servants, volunteers, independent contractors, or employees while engaged in, about, or in connection with the discharge or performance of the terms of this Agreement. Such indemnification shall include the *Police Jury's* fees and costs of litigation, including, but not limited to, reasonable attorney's fees. The *Contracting Party* shall provide and bear the expense of all personal and professional insurance related to its duties arising under this Agreement.

SECTION 5.13 Reimbursement of Funds. The *Contracting Party* agrees and acknowledges the funds appropriated by the Police Jury pursuant to Section 3.01 are public funds. As such, the appropriated funds shall be used exclusively for the programs and activities referenced in the

Agreement. The *Contracting Party* agrees to reimburse the Police Jury all or a portion of the appropriated funds, in the event the Police Jury determines, in its sole discretion, the appropriated funds were not expended for the purposes authorized hereunder.

SECTION 5.14 Assignment. The parties may not assign their rights, duties, or obligations under this Agreement to any other person or entity without the prior written consent of the other Party.

SECTION 5.15 Entire Agreement and Amendment. This Agreement contains the entire agreement of the parties with respect to the matters contained herein and supersedes all previous agreements or understandings regarding the same, whether written or oral. This Agreement may be modified, changed, or altered only by an agreement in writing signed by both parties.

IN WITNESS WHEREOF the parties hereto have made and executed this Cooperative Endeavor Agreement as of the date and year first written above.

WITNESSES:

DESOTO PARISH POLICE JURY

BY: _____

Name: Rodriguez Ross

Title: President

WITNESSES:

MANSFIELD CIVIC GROUP, LLC

BY: _____

Name: Mary Linda Green

Title: President

Trailer parking at 4H barn					
6 inch stone, 2 inch asphalt on geotextile fabric (Constructed Inhouse)					
Item Number	Description	Unit	Quantity	Unit Price	Project Cost
203-01-00100	General Excavation	Lump	1	\$10,000.00	\$10,000.00
204-06-00100	Embankment	CUYD	2000	\$5.00	\$10,000.00
204-06-00100	Temporary Silt Fence	LNFT	500	\$2.00	\$1,000.00
302-01-00300	Class II Base Course (Crushed Stone)	Ton	1000	\$38.00	\$38,000.00
502-01-00100	Asphalt Concrete	Ton	370	\$109.00	\$40,330.00
701-05-01021	Side Drain Pipe (15" PP)	LNFT	100	\$60.00	\$6,000.00
711-04-001	Geotextile fabric	SQYD	3333	\$3.00	\$9,999.00
716-16-00100	Mulch	ton	2	\$2,000.00	\$4,000.00
717-01-00100	Seeding	Lb	50	\$25.00	\$1,250.00
718-01-001	Fertilizer	Lb	1000	\$2.00	\$2,000.00
726-01-00100	Bedding Material	SQYD	33	\$128.00	\$4,224.00
737-01-00100	Painted Pavement Striping (solid 4")	Mile	0.5	\$8,000.00	\$4,000.00
Total Cost					\$130,803.00

Employee's Whole Life Insurance Guaranteed Issue.



You work hard to provide for yourself and the important people in your life. In addition to giving your loved ones the financial security they deserve, the cash value accumulated in a whole life policy can help you while you're living. Explore the additional advantages that holding a policy with us can provide for you below.

Lifelong coverage.



Since you own the policy, it remains with you regardless of where you work or even if you retire. Policy remains in force as long as premium is paid when due.

Guaranteed cash value.



Your permanent policy builds cash value, which you can access to help pay for emergencies or meet any other expenses.¹

Hassle-free application process.



There are no physical exams, and no medical questions asked.

Portable.



We've been protecting policy owners since 1845. And our nationwide network of agents is one of the most experienced and well regarded in the business.

Grows with you.



You will be eligible to receive dividends³, increase your coverage, or add policies for you and your eligible family members during future reenrollment periods.

Customizable.



You can customize your policy with optional policy riders, some for an additional cost.

Expandable family coverage.



Your spouse/domestic partner, children, and even grandchildren (ages 15 days to 25 years) may be eligible for coverage.²

Portable.



Stays with you even if you change jobs. Take it with you throughout your career. It's your policy. It's not tied to any specific employer or group plan.

Convenient payments.



Your premiums will be deducted based on an arrangement with your employer.

In Oregon, the Employee's Whole Life policy form number is ICC17-217-52P. This program is not intended to be subject to the Employee Retirement Income Security Act of 1974 (ERISA). Employee participation is completely voluntary. The employer does not contribute to or endorse the program.

All guarantees are based on the claims paying ability of the issuer.

¹Accessing cash value will reduce the available cash surrender value and death benefit.

²For family eligibility, the employee is required to participate. For spousal coverage above \$25,000, the employee must have greater or equal coverage.

³Dividends are not guaranteed.



BUSINESS
SOLUTIONS

Your agent can help you determine the coverage that's best for you.

Your age:

Face amount	Premium
\$10,000 min	\$
\$25,000	\$
\$50,000	\$
\$100,000	\$
\$ other	\$

Child/grandchild age:

Face amount	Premium
\$10,000 min	\$
\$50,000	\$
\$ other	\$

Child/grandchild age:

Face amount	Premium
\$10,000 min	\$
\$50,000	\$
\$ other	\$

Spouse/domestic partner age:

Face amount ⁴	Premium
\$10,000 min	\$
\$25,000	\$
\$ other	\$

Child/grandchild age:

Face amount	Premium
\$10,000 min	\$
\$50,000	\$
\$ other	\$

Child/grandchild age:

Face amount	Premium
\$10,000 min	\$
\$50,000	\$
\$ other	\$

Eligibility Requirements

Age:

16 – 70

Employment duration:

At least 90 days with employer

Hours:

At least 30 hrs/week



Lock in your insurability

To maintain you and your family's eligibility, you must purchase a policy during your first eligible enrollment period and increase your coverage at least once every three years. Make sure to lock in your insurability by completing a hassle-free application process.

Contact your New York Life agent for more information.

Your enrollment is coming up on [enter dates]

Where: [On-site location or virtual information]
Agent Name
[CA/AR Insurance License # (when used in California or Arkansas)]
Agent, New York Life Insurance Company
[Phone Number]
[Office Number]

⁴For GI Spouse coverage above \$25,000, employee must have greater or equal coverage.

The minimum face amount for Employee's Whole Life is \$10,000. The maximum face amount for employees is \$100,000 for Guaranteed Issue and \$150,000 for Simplified Issue. The maximum face amount for spouses, domestic partners, children, and grandchildren is \$50,000 for Guaranteed Issue and Simplified Issue.

The maximum face amount for Select Paid-Up is \$25,000. For employees, the initial maximum face amount is \$100,000 and the lifetime maximum face amount is \$200,000. For spouses, domestic partners, children, and grandchildren, the maximum face amount is \$50,000.



Scope: DeSoto Parish Police Jury

Job Title: General Office Clerk

Category: Airport Department

Pay Range: \$15.74 - \$23.61

Description:

This staff member performs office tasks to support the Airport Manager and staff. . The position requires an individual with fundamental knowledge of office operations and functions.

Duties and Responsibilities:

- Prepares, scans, and indexes documents into electronic archiving system.
- Runs work related errands.
- Maintain hangar leases, collections for the Airport.
- Invoice tenants and process payments at the Airport.
- Manages and maintains office supplies.
- Answers telephone and provide general information to staff, clients, and the public.
- Keeps conference rooms and the kitchen in order and stocked as needed.
- Works under minimal supervision; achieves goals; asks for assistance when needed.
- Contributes to team effort by accomplishing related duties as assigned.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill or ability required.

- A High School Diploma, or GED equivalent is required.
- A minimum of two (2) years of clerical experience.
- Ability to operate basic office machines and computer programs competently.
- Strong organizational and communication skills.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee will experience physical requirements similar to those associated with a business office environment, travel and outdoor functions.



Scope: DeSoto Parish Police Jury

**Job Title: Assistant Solid Waste
Superintendent-Landfill Operations**

Category: Solid Waste Department

Salary: \$55,369 - \$83,054

The Assistant Solid Waste Superintendent – Landfill Operations assists the Solid Waste Superintendent in overseeing of the operation of the Parish Landfill.

Duties and Responsibilities:

- Assist the Solid Waste Superintendent with Landfill Operations to ensure that Parish's resources are used to best serve the citizens and employees of DeSoto Parish and to ensure compliance with the landfill operating permit.
- Assists Solid Waste Superintendent in preparing the annual budget for the Solid Waste Department and uses good judgment in spending Parish funds.
- Supervises all employees assigned to landfill operations, including administrative staff, equipment operators and laborers.
- Reviews work in progress and ensures that projects are completed in a safe and timely manner.
- Works with Solid Waste Superintendent to ensure that proper and adequate materials are available for proper operation of the landfill.
- May perform the tasks of subordinates: Drives, operates, and maintains various equipment used in the landfill operations including dozers, waste compactor, backhoe, front-end loader, articulated truck, etc.
- Provides management of daily activities of the department by supervising activities and supervisors within the department.
- Plans and coordinates work to be done as assigned by Solid Waste Superintendent.
- Evaluates performance of subordinates as assigned by Solid Waste Superintendent.
- In absence of Solid Waste Superintendent, the Assistant Solid Waste Superintendent assumes all duties and responsibilities of that position.
- Contributes to team effort by accomplishing related duties as assigned.

Qualifications:

- High School Diploma
- Possess a Level 1, Class B Solid Waste Operator's Certificate and must be able to get a Class A Solid Waste Operator's Certificate within 18 months.
- Minimum of three years of experience in the field of solid waste management or related field.
- Must be able to pass a pre-employment drug screen, physical and background check.
- The ability to plan, initiate and execute procedures and policies and to solve and properly explain, verbally and in writing with persons at all levels.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee will work in inclement weather, be required to stand, reach, stoop and kneel; and to lift and/or move up to 50 pounds.

511 Sexual Abuse, Molestation and Misconduct Prevention Policy

OBJECTIVE:

It is the policy of the DPPJ to provide a work environment free from all forms of abuse and molestation. The DPPJ strives to create a safe environment for all minors involved in DPPJ sponsored programs. Our goal is to protect children from sexual abuse including molestation or any type of inappropriate sexual behavior by employees or volunteers and to protect employees and volunteers from false accusations. The DPPJ strives to create a culture where child sexual abuse including molestation is discussed, addressed, and prevented.

The policy and procedures set forth will apply to all people who give supervision or have custody of minors or who have opportunity to have contact with minors in any DPPJ sponsored activity or facility operated by the DPPJ.

POLICY:

DEFINITIONS:

- Minors – Anyone between the ages of zero and 19 years.
- Child Sexual Abuse: Child sexual abuse involves any sexual activity with a child. This includes sexual contact that is accomplished by force or threat of force regardless of the age of the participants, and all sexual contact between an adult and a minor. Sexual contact between an older and a younger child also can be abusive if there is a significant disparity in age, development, or size. Sexually abusive acts may include sexual penetration, sexual touching, or non-contact sexual acts such as exposure or voyeurism.

Sexual abuse is criminal behavior that involves minors in sexual activity, contact or behavior. Child sexual abuse includes fondling, sodomy, penetration, intercourse, and forcible rape. Other forms of abuse can include verbal comments, any exposure to pornographic materials, inappropriate internet activity, obscene phone calls, exhibitionism, or allowing children to witness sexual activity.

This policy will address four (4) areas that are critical for the protection of all minors and our employees: selection process, protection policy, reporting procedures, and responses to allegations.

I. Selection Process

- A. Employee** – Any person who is paid by the DPPJ on a full-time or part-time basis, whether they work directly with minors.

Current Employee

- Complete a confidential application form
- Undergo background records check
- Complete a release for Criminal Records Check

New Employee

- Complete a confidential application form
- Undergo background records check
- Interview by Department Head
- References checked and verified
- Complete a release for Criminal Records Check

All records, forms and reports will become a part of the employee's confidential personnel file.

B. Volunteer – Any person who is not paid by the DPPJ on a full-time or part-time basis and is serving in any position involving the supervision or custody of minors.

- Complete a confidential application form
- Undergo background records check
- Interview by Department Head
- References checked and verified
- Complete a release for Criminal Records Check

Nationwide background checks using the National Sex Offenders database will be conducted on an annual basis for all full-time employees, part-time employees and volunteers working directly or indirectly with minors on a scheduled or routine basis.

II. Protection Policy

A. Two Adults – Two adult employees and/or volunteers will be present, or nearby, and available on each floor and in the hallways where minors are present. Reasonable efforts will be made to have two (2) adult workers present, or nearby, with all minors during each DPPJ activity involving minors. Reasonable effort shall be made to assure one adult is not left alone with one minor at any time.

B. View Windows/Open Doors – Reasonable effort will be made to place minors in rooms with view windows or open doors for all DPPJ activities.

C. Red Flags – There are a number of “red flags” that suggest someone is being sexually abused. They may take the form of physical or behavioral evidence.

Physical evidence of sexual abuse includes, but is not limited to:

- Sexually transmitted diseases.
- Difficulty walking normally.
- Stained, bloody or torn undergarments.
- Genital pain or itching; and
- Physical injuries involving the external genitalia.

Behavioral signals suggestive of sexual abuse include, but are not limited to:

- Fear or reluctance about being left in the care of a particular person.
- Recoiling from being touched.
- Bundling oneself in excessive clothing.
- Nightmares or fear of night and/or darkness.

III. Reporting Process

Observed or reported child sexual abuse or child molestation shall be reported immediately to the Department Head or Human Resources Director. Once the allegation is reported the DPPJ will immediately notify law enforcement. The DPPJ will cooperate fully with any investigation conducted by law enforcement and/or regulatory agencies. The DPPJ reserves the right to place the subject of the investigation on an involuntary leave of absence or reassign that person to responsibilities that do not involve personal contact with minors. To the fullest extent possible, but consistent with any legal obligations to report suspected abuse to appropriate authorities, the DPPJ will endeavor to keep confidential the identities of the alleged victims and of the subject under investigation.

If the investigation substantiates the allegation, DPPJ policy provides for disciplinary actions, including termination of employment.

IV. Responses to Allegations

- A. All allegations will be taken seriously and the DPPJ will take appropriate action in accordance with the laws of the State of Louisiana, insurance policy requirements, and based upon the advice of legal counsel.
- B. The official spokesperson for the DPPJ in any of these manners will be the Human Resources Director or their appointee. No other employee shall speak to the media in an official capacity or on the behalf of the DPPJ.
- C. The DPPJ will document (in writing, with date and signature) all efforts in the handling of any incident.
- D. The DPPJ will not deny, minimize, or blame any individual involved in allegations and will cooperate with the authorities during any incident.
- E. This policy must be read and understood by each DPPJ employee and volunteer who works directly or indirectly with minors.

**Desoto Parish Police Jury(DPPJ)
Sexual Abuse and Molestation Policy
Acknowledgement and Acceptance Form**

After you have read the Sexual Abuse and Molestation Prevention Policy,
complete this page and return to the Human Resources Director of the DPPJ

Print your name clearly.

_____	_____	_____	_____
First Name	MI	Last Name	Date of Birth

I have read, understand, and hereby agree to abide by the terms and conditions as provided in the DPPJ Sexual Abuse and Molestation Policy. I understand that any violation of the aforesaid terms and conditions may result in my being subject to discipline up to and including termination as outlined in the DPPJ Human Resources Policy and Procedure Manual. I further agree to report any abuse, lack of compliance or suspicious behavior by others to the Department Head or Human Resources Director. Any violation of this policy, or any inappropriate behavior that is not included in the policy but has the effect of causing harm to another or any minor will be reported immediately.

Signature _____ **Date** _____

MuniPak® Abuse or Molestation Supplemental Application

Insured Name: DeSoto Parish Police Jury

LIMIT	
Limit requested:	<input type="checkbox"/> \$100,000 <input type="checkbox"/> \$250,000 <input type="checkbox"/> \$500,000 <input type="checkbox"/> \$1,000,000

INCIDENT AND CLAIM HISTORY				
1. Describe ANY Abuse or Molestation Allegation/Incident/Loss/Claim <input type="checkbox"/> None				
Date of Incident	Description	Loss Amount	<input type="checkbox"/> Open <input type="checkbox"/> Closed	
Date of Incident	Description	Loss Amount	<input type="checkbox"/> Open <input type="checkbox"/> Closed	
Date of Incident	Description	Loss Amount	<input type="checkbox"/> Open <input type="checkbox"/> Closed	
2. Did a public authority investigate each Incident/Claim? <input type="checkbox"/> Yes <input type="checkbox"/> No				
3. For each Incident/Claim describe procedures instituted to prevent recurrence: (additional space is provided in Comments section).				
4. Has any insurer ever cancelled or non-renewed coverage? <input type="checkbox"/> Yes <input type="checkbox"/> No				

OPERATION/EXPOSURE				
1. Please check all that apply:	# Children	Total # Employees	Total # Volunteers	Seasonal (S) / Year-Round (YR)
<input type="checkbox"/> After School Care	_____	0	2	<input type="checkbox"/> S <input type="checkbox"/> YR
<input type="checkbox"/> Amateur Sport League or Team	_____			<input type="checkbox"/> S <input type="checkbox"/> YR
<input checked="" type="checkbox"/> Community Center	_____			<input type="checkbox"/> S <input checked="" type="checkbox"/> YR
<input type="checkbox"/> Day Camp	_____			<input type="checkbox"/> S <input type="checkbox"/> YR
<input type="checkbox"/> Day Care	_____			<input type="checkbox"/> S <input type="checkbox"/> YR
<input type="checkbox"/> Mentoring Programs	_____			<input type="checkbox"/> S <input type="checkbox"/> YR
<input type="checkbox"/> One-On-One Training	_____			<input type="checkbox"/> S <input type="checkbox"/> YR
<input type="checkbox"/> Overnight Camp	_____			<input type="checkbox"/> S <input type="checkbox"/> YR
<input type="checkbox"/> Transportation of Children	_____			<input type="checkbox"/> S <input type="checkbox"/> YR
<input type="checkbox"/> Youth Recreation Program	_____			<input type="checkbox"/> S <input type="checkbox"/> YR
<input type="checkbox"/> Hosted Activities (Fire Dept. tours, etc.)	_____			<input type="checkbox"/> S <input type="checkbox"/> YR
2. Does the entity secure parental consent and/or w <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

BACKGROUND CHECKS

1.	Do you conduct background checks on the following?: (Check Yes/No for ALL that apply)		
	Type	New Hires	Volunteers/Vendors
	Verification of Prior Employment	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Personal References	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Criminal - State	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Criminal - Federal	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
2.	Are Background Checks repeated periodically?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3.	Do you verify gaps in employment history of New Hires?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4.	Do you conduct personal interviews with each New Hire and Volunteer?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5.	Who performs background checks? <u>HR Dept.</u>		

POLICIES AND PROCEDURES

1.	Does the entity have a Policy addressing abuse or molestation?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.	If Yes, please provide a copy of the Policy.	<input checked="" type="checkbox"/> Policy attached
3.	Date of last Policy Revision: _____	
4.	Does the entity ensure that all their employees and volunteers receive adequate training in the abuse or molestation Policies?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5.	Are the trainees required to sign off on receipt of training and understanding of Policies and Procedures prior to being placed in contact with children?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

COMMENTS

Note: Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any facts material thereto, commits a fraudulent insurance act, which is a crime and subjects the person to criminal and civil penalties.

<u>Lilliana Garcia</u>	<u>Treasurer</u>	<u>Lilliana Garcia</u>	<u>10/18/2023</u>
Signature of Authorized Official	Title	Printed Name	Date

607 Inclement Weather Policy

Employee safety is a priority for the Police Jury. The Parish Administrator in consultation with the Police Jury President will make determinations regarding delayed openings, partial days, or full day closures.

On days when weather conditions worsen as the day progresses the Parish Administrator may decide to close the office early. Employees will be expected to remain at work until the appointed closing time, unless their flextime day ends prior to that time, or unless they receive permission from their department head to do otherwise.

When an employee is already on pre-approved leave, that leave will apply even though the office may have been closed due to inclement weather.

All full-time employees will be paid for such time off. Part-time employees will be paid if normally scheduled to work that day and only for those hours which the employee would normally work.

Non-exempt employees that are scheduled to work during inclement weather will be paid one day regular wages plus 1.5 times the regular hourly rate for each hour worked up to 8 hours and thereafter 2.5 times the regular hourly rate for each hour worked for inclement weather. Exempt employees that worked during inclement weather will receive no additional compensation.

Time off from work due to inclement weather is not counted as hours worked when computing weekly overtime.

If employees have questions about this policy or are unsure about any expectations or issues during inclement weather, please contact your supervisors, department management, Parish Administrator, or the Human Resources Director.

DEFINITIONS

When the below defined terms are used in this Manual, they have the meaning set forth below unless otherwise specified in this Manual:

He, She, Him, Her, Himself or Herself: When these terms are used in the Manual the terms are gender neutral. They apply to all employees regardless of gender.

Immediate Family Member: children, the spouses of children (daughter-in-law and son-in-law), **grandchildren**, siblings (brothers and sisters), the spouses of siblings (brother-in-law and sister-in-law), parents (mother and father), spouse (husband or wife), parents of spouse (mother-in-law and father-in-law), **grandparents, grandparents of spouse or legal guardian per determination of a controlling judicial court.**

Manual: The DeSoto Parish Police Jury Human Resources Policy and Procedure Manual.

Police Jury: The DeSoto Parish Police Jury.

**PURCHASING POLICY AND PROCEDURES FOR
MATERIALS AND SUPPLIES UNDER \$30,000 60,000**

Policy

This policy is a result of the DeSoto Parish Police Jury's recognition that there is a need to set forth acceptable guidelines to those authorized to make purchases and to ensure expenditures are properly recorded and payables are maintained in a timely manner and comply with Louisiana R.S. 38:2212.1. This policy does not include aggregate purchases subject to the bidding process on an annual basis or purchases over ~~\$30,000~~ subject to the state bid laws.

60,000

Internal Control Objectives:

Purchasing:

- To ensure that purchases are made on the basis of competitive prices, considering quality, suitability, delivery and service.
- To ensure properly approved by authorized personnel.
- To ensure that the goods have been received and verify the materials and supplies meet the requirements of the approved purchase order.

Expenditures/Accounts Payable:

- To ensure all expenditures are recorded in a timely manner and are adequately documented with the approvals from proper authorities prior to being processed.

Purchasing Procedures

Purchasing Authority Each Department Head has the authority and is responsible for the purchasing of goods and services within his/her department. Leasing and service agreements must be approved by the Parish Administrator. Only the Parish Administrator is authorized to sign contracts on behalf of the Parish.

The following guidelines have been established to assist Department Heads in determining the extent of effort needed to obtain competitive prices:

Purchases up to \$5,000 do not require quotes.

60,000
\$5,000 to ~~\$30,000~~; three written quotations shall be obtained by Purchasing and forwarded to the Department Head for review and approval. The Department Head will return this documentation, along with a Requisition for Purchase (RFP) to Purchasing for approval and issuance of a Purchase Order.

Equipment parts and repair from a Louisiana authorized dealer do not require competitive quotes in accordance with Executive Order BG 08-67, Section 5(A)(1) and 5(A)(2). However, an estimate for parts and repairs shall be obtained prior to requisitioning a purchase order.

Purchasing Limits: The Department Head shall have the authority to authorize and /or approve purchases up to \$5,000 based on appropriations contained in the Parish budget. Department Heads shall

have the authority to authorize and/or approve purchases from \$5,000 to \$10,000 based on appropriations contained in their specific functional areas of responsibility, subject to the approval of the Parish Administrator. Purchases over \$ 10,000 require the Police Jury Committee Chairman approval.

Road Materials: Requisitions for Road Materials must be submitted to Purchasing who will contact the Police Jury President, Finance Committee Chairman and Road Chairman for approval. If one of the individuals authorized to approve the requisition does not respond within 24 hours, the Parish Administrator is authorized to approve the requisition on their behalf.

Uniforms: Certain Police Jury positions require uniforms, monogrammed shirts, jackets and other safety equipment. These positions include: Parish Administrator, Supervisory Personnel, Weatherization Crew, Permit Officers, Animal Services, Mechanics and Maintenance personnel. Upon departure from the Police Jury, employees must return uniforms or safety equipment provided.

Open Supply Purchase Order or (price agreements) The Open Supply Purchase Orders may be used to acquire items the Parish frequently purchases in small quantities from local suppliers, for example, Ivey's Lumber, Napa Auto Parts and O'reilly Auto. An open supply purchase order is meant to provide small, varied and unpredictable items needed for the day-to-day operations of the Parish work crews. Individual items above \$500 should not appear on open supply purchase orders. Inappropriate purchases appearing on open supply purchase orders will be referred to the department head for review and appropriate action.

An open supply purchase order is an agreement between the Parish and a vendor. Under it, the vendor agrees to supply all of the Parish's requirements for a specified commodity during the period of the agreement. The price may be fixed or variable, such as a fixed discount from market price.

An open supply purchase order requires a Requisition for Purchase (RFP) to be initiated by the department head, and submitted to Purchasing for approval by the Policy Jury Treasurer and issuance of the purchase order.

Only permanent employees may use the open supply purchase orders. When using open supply purchase orders, the employee must show employee identification to the supplier, and sign and print his/her name on the packing list. The department head must also sign and write the account code on the packing list. Prior to payment, the packing lists will be matched to the supplier's invoices.

Procedures for Purchasing

Department heads will forward required paperwork to purchasing to obtain approvals as per this policy and subsequent issuance of the purchase order.

It is the responsibility of purchasing to ensure 1) requisitions have approval from the department head and all requisition and related quotes are included; 2) sufficient funds are available in the department budget to meet the request; 3) the vendor is approved.

Once the Purchase Order is approved the copies are distributed as follows: 1) the original copy of the PO is sent to the vendor; 2) one copy is kept on file in the Administrative office by the Accounts Payable Clerk to reconcile to the invoice, packing slip, and/or receiving's blank copy once received; 3)

the blank copy (copy with number of items ordered unavailable) to the department's receiving; 4) one copy to the Department Head; and 5) one copy kept in purchasing.

Maintenance of Current Vendors' List. An approved vendor list will be maintained in purchasing. The approval process will include: 1) a due diligence memo that the Police Jury is not entering into purchase agreements with police jurors, employees or their related parties. 2) vendors that provide quality products or services in the most economical and efficient manner possible—past performance is an important factor; 3) proper tax identification numbers (W-9), either corporate id or a social security number, are on file.

Procedures for Receiving

The receiving clerk (or designated employee) in each department counts the items received and compares the delivery packing slip against the blank Purchase Order. The packing slip is signed by the department head (or designee) and sent to the Administrative office. If there is no packing slip a copy of the blank PO is marked received, signed and forwarded to the Administrative office.

Procedures for Accounts Payable.

Vendors must be instructed to forward bills to the Administrative office. All billings should indicate the Purchase Order Number. The Accounts payable clerk matches the approved invoice to the packing slip/blank purchase order and the purchase order. The invoice is reviewed for accuracy, price, etc. Any discrepancies are corrected. The payment is processed and a check is prepared. The check is cosigned by the Treasurer and President of the Police Jury.

Upon receipt of approved invoices, the Accounting Department will process the invoice and prepare payments. Payments will be made no sooner than seven days and no later than 14 days from receipt of approved invoices.

This policy may be amended or revised from time to time as the need arises.

2022 Regular Session
HOUSE BILL NO. 221
BY REPRESENTATIVE MAGEE

ENROLLED
ACT No. 204
Effective 8/1/2022

1 AN ACT
2 To amend and reenact R.S. 38:2212.1(A)(1)(a) and (b), relative to certain purchases of
3 materials or supplies paid by public funds and publicly bid; to increase the
4 purchasing limit for materials and supplies; to increase the purchasing range
5 requiring quotes for the purchase file; and to provide for related matters.
6 Be it enacted by the Legislature of Louisiana:
7 Section 1. R.S. 38:2212.1(A)(1)(a) and (b) are hereby amended and reenacted to read
8 as follows:
9 §2212.1. Advertisement and letting to lowest responsible bidder; materials and
10 supplies; exemptions
11 A.(1)(a) All purchases of any materials or supplies exceeding the sum of
12 ~~thirty~~ sixty thousand dollars to be paid out of public funds shall be advertised and let
13 by contract to the lowest responsible bidder who has bid according to the
14 specifications as advertised, and no such purchase shall be made except as provided
15 in this Part.
16 (b) However, purchases of ~~ten~~ thirty thousand dollars or more, but less than
17 ~~thirty~~ sixty thousand dollars, shall be made by obtaining not less than three quotes
18 by telephone, facsimile, email, or any other printable electronic form. If telephone
19 quotes are received, a written confirmation of the accepted offers shall be obtained

* * *

GOVERNOR OF THE STATE OF LOUISIANA

Page 2 of 2



DeSoto Parish Police Jury

101 Franklin Street, Mansfield, Louisiana 71052

PHONE: (318) 872-0738 FAX: (318) 872-5343

OFFICERS

Rodriguez Ross
President

Greg Baker
Vice President

Michael Norton
Parish Administrator

Jodi Zeigler
Secretary

Lilliana Garcia
Treasurer

MEMBERS

Jimmy Holmes
Keatchie, LA 71046
District 1A

Bubba Clark
Logansport, LA 71049
District 1B

Keith Parker
Mansfield, LA 71052
District 1C

Robby Latham
Stonewall, LA 71078
District 2

Greg Baker
Stonewall, LA 71078
District 3

Richard Fuller
Mansfield, LA 71052
District 4A

Jeri Burrell
Mansfield, LA 71052
District 4B

Ernel Jones
Mansfield, LA 71052
District 4C

Trina Boyd-Simpson
Mansfield, LA 71052
District 4D

Nick Rains
Frierson, LA 71027
District 5

Rodriguez Ross
Pelican, LA 71063
District 6

February 20, 2024

Mr. Charles McBride
Right of Way Region 1 Manager
Louisiana Department of
Transportation and Development
P. O. Box 4068
Monroe, Louisiana 71211

Re: Assurances - Uniform Relocation Assistance
and Real Property Acquisition Act

Dear Mr. McBride:

The DeSoto Parish Police Jury assures that it will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act, as amended (Uniform Relocation Act), 42 U.S.C. 4601-4655, and, with implementing Federal regulations in 49 C.F.R. Part 24.

Specifically, the DeSoto Parish Police Jury assures that:

1. Whenever Federal financial assistance is used to pay for any part of the cost of a program or project which will result in the displacement of any person:
 - (a) Fair and reasonable relocation payments and assistance shall be provided to or for displaced persons in accordance with the Uniform Relocation Act.
 - (b) Relocation assistance programs offering the services described in accordance with the Uniform Relocation Act shall be provided to displaced persons.
 - (c) Within a reasonable period of time prior to displacement, comparable replacement dwellings will be available to displaced persons in accordance with the Uniform Relocation Act.
2. Whenever Federal financial assistance is used to pay for any part of the cost of a program or project which will result in the acquisition of real property;
 - (a) In acquiring real property the Parish will be guided, by the land acquisition provisions of the Uniform Relocation Act.
 - (b) Property owners will be paid or reimbursed for necessary expenses as specified in the Uniform Relocation Act.

Sincerely,

Rodriguez Ross, President

RR/jz
cc: File

Table 2D-2. Recommended Minimum Letter Heights on Street Name Signs

Type of Mounting	Type of Street or Highway	Speed Limit	Recommended Minimum Letter Height	
			Initial Upper-Case	Lower-Case
Overhead	All types	All speed limits	12 inches	9 inches
Post-mounted	Multi-lane	More than 40 mph	8 inches	6 inches
Post-mounted	Multi-lane	40 mph or less	6 inches	4.5 inches
Post-mounted	2-lane	All speed limits	6 inches*	4.5 inches*

* On local two-lane streets with speed limits of 25 mph or less, 4-inch initial upper-case letters with 3-inch lower-case letters may be used.

- 16 An alternative background color other than the normal guide sign color of green may be used for Street Name (D3-1 or D3-1a) signs where the highway agency determines this is necessary to assist road users in determining jurisdictional authority for roads.

Standard:

- 17 Alternative background colors shall not be used for Advance Street Name (D3-2) signs (see Section 2D.44).

- 18 The only acceptable alternative background colors for Street Name (D3-1 or D3-1a) signs shall be blue, brown, or white. Regardless of whether green, blue, or brown is used as the background color for Street Name (D3-1 or D3-1a) signs, the legend (and border, if used) shall be white. For Street Name signs that use a white background, the legend (and border, if used) shall be black.

Guidance:

- 19 An alternative background color for Street Name signs, if used, should be applied to the Street Name (D3-1 or D3-1a) signs on all roadways under the jurisdiction of a particular highway agency.

- 20 In business or commercial areas and on principal arterials, Street Name signs should be placed at least on diagonally opposite corners. In residential areas, at least one Street Name sign should be mounted at each intersection. Signs naming both streets should be installed at each intersection. They should be mounted with their faces parallel to the streets they name.

Option:

- 21 To optimize visibility, Street Name signs may be mounted overhead. Street Name signs may also be placed above a regulatory or STOP or YIELD sign with no required vertical separation.

Guidance:

- 22 In urban or suburban areas, especially where Advance Street Name signs for signalized and other major intersections are not used, the use of overhead Street Name signs should be strongly considered.

Option:

- 23 At intersection crossroads where the same road has two different street names for each direction of travel, both street names may be displayed on the same sign along with directional arrows.

- 24 On lower speed roadways, historic street name signs within locally identified historic districts that are consistent with the criteria contained in 36 CFR 60.4 for such structures and districts may be used without complying with the provisions of Paragraphs 3, 4, 6, 9, 12 through 14, and 18 through 20 of this section.

Support:

- 25 Information regarding the use of street names on supplemental plaques for use with intersection-related warning signs is contained in Section 2C.58.

Section 2D.44 Advance Street Name Signs (D3-2)

Support:

- 01 Advance Street Name (D3-2) signs (see Figure 2D-10) identify an upcoming intersection. Although this is often the next intersection, it could also be several intersections away in cases where the next signalized intersection is referenced.

Standard:

- 02 Advance Street Name (D3-2) signs, if used, shall supplement rather than be used instead of the Street Name (D3-1) signs at the intersection.

Option:

- 03 Advance Street Name (D3-2) signs may be installed in advance of signalized or unsignalized intersections to provide road users with advance information to identify the name(s) of the next intersecting street to prepare for crossing traffic and to facilitate timely deceleration when changing in preparation for a turn.

Table 2A-5. Common Uses of Sign Colors

Type of Sign	Legend								Background										
	Black	Green	Red	White	Yellow	Orange	Fluorescent Yellow-Green	Fluorescent Pink	Black	Blue	Brown	Green	Orange*	Red*	White	Yellow*	Purple	Fluorescent Yellow-Green	Fluorescent Pink
Regulatory	X		X	X					X					X	X				
Prohibitive			X	X										X	X				
Permissive		X													X				
Warning	X															X			
Pedestrian	X															X		X	
Bicycle	X															X		X	
Guide				X								X							
Interstate Route				X						X				X					
State Route	X														X				
U.S. Route	X														X				
County Route					X					X									
Forest Route				X							X								
Street Name				X								X							
Destination				X								X							
Reference Location				X								X							
Information				X						X		X							
Evacuation Route				X						X									
Road User Service				X						X									
Recreational				X							X	X							
Temporary Traffic Control	X												X						
Incident Management	X												X						X
School	X																	X	
ETC-Account Only	X																X****		
Changeable Message Signs																			
Regulatory			X***	X					X										
Warning					X				X										
Temporary Traffic Control					X	X			X										
Guide				X					X			X**							
Motorist Services				X					X	X**									
Incident Management					X			X	X										
School, Pedestrian, Bicycle					X		X		X										

* Fluorescent versions of these background colors may also be used.

** These alternative background colors would be provided by blue or green lighted pixels such that the entire CMS would be lighted, not just the legend.

*** Red is used only for the circle and slash or other red elements of a similar static regulatory sign.

**** The use of the color purple on signs is restricted per the provisions of Paragraph 1 of Section 2F.03.

39. "Guidelines for Accessible Pedestrian Signals (NCHRP Web-Only Document 117B)," 2008 Edition (TRB)
40. "Highway Capacity Manual," 2000 Edition (TRB)
41. "Recommended Procedures for the Safety Performance Evaluation of Highway Features," (NCHRP Report 350), 1993 Edition (TRB)
42. "The Americans with Disabilities Act Accessibility Guidelines for Buildings and Facilities (ADAAG)," July 1998 Edition (The U.S. Access Board)

Section 1A.12 **Color Code**

Support:

- 01 The following color code establishes general meanings for 11 colors of a total of 13 colors that have been identified as being appropriate for use in conveying traffic control information. tolerance limits for each color are contained in 23 CFR Part 655, Appendix to Subpart F and are available at the Federal Highway Administration's MUTCD website at <http://mutcd.fhwa.dot.gov> or by writing to the FHWA, Office of Safety Research and Development (HRD-T-301), 6300 Georgetown Pike, McLean, VA 22101.
- 02 The two colors for which general meanings have not yet been assigned are being reserved for future applications that will be determined only by FHWA after consultation with the States, the engineering community, and the general public. The meanings described in this Section are of a general nature. More specific assignments of colors are given in the individual Parts of this Manual relating to each class of devices.

Standard:

- 03 The general meaning of the 13 colors shall be as follows:
 - A. Black—regulation
 - B. Blue—road user services guidance, tourist information, and evacuation route
 - C. Brown—recreational and cultural interest area guidance
 - D. Coral—unassigned
 - E. Fluorescent Pink—incident management
 - F. Fluorescent Yellow-Green—pedestrian warning, bicycle warning, playground warning, school bus and school warning
 - G. Green—indicated movements permitted, direction guidance
 - H. Light Blue—unassigned
 - I. Orange—temporary traffic control
 - J. Purple—lanes restricted to use only by vehicles with registered electronic toll collection (ETC) accounts
 - K. Red—stop or prohibition
 - L. White—regulation
 - M. Yellow—warning

Section 1A.13 Definitions of Headings, Words, and Phrases in this Manual

Standard:

- 01 When used in this Manual, the text headings of Standard, Guidance, Option, and Support shall be defined as follows:
 - A. Standard—a statement of required, mandatory, or specifically prohibitive practice regarding a traffic control device. All Standard statements are labeled, and the text appears in bold type. The verb "shall" is typically used. The verbs "should" and "may" are not used in Standard statements. Standard statements are sometimes modified by Options.
 - B. Guidance—a statement of recommended, but not mandatory, practice in typical situations, with deviations allowed if engineering judgment or engineering study indicates the deviation to be appropriate. All Guidance statements are labeled, and the text appears in unbold type. The verb "should" is typically used. The verbs "shall" and "may" are not used in Guidance statements. Guidance statements are sometimes modified by Options.
 - C. Option—a statement of practice that is a permissive condition and carries no requirement or recommendation. Option statements sometime contain allowable modifications to a Standard or Guidance statement. All Option statements are labeled, and the text appears in unbold type. The verb "may" is typically used. The verbs "shall" and "should" are not used in Option statements.
 - D. Support—an informational statement that does not convey any degree of mandate, recommendation, authorization, prohibition, or enforceable condition. Support statements are labeled, and the text appears in unbold type. The verbs "shall," "should," and "may" are not used in Support statements.

SHORT FORM OF AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of February 20, 2024 ("Effective Date") between
DeSoto Parish Police ("Owner")
and

Forte and Tablada, Inc. ("Engineer").

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows:

US 84 Safety Turn Lane – Mundy Land Fill (Right Turn Lane into Landfill Only) ("Project").

Engineer's Services under this Agreement are generally identified as follows:

Design, preliminary plans, final plans and specifications, construction administration and Resident Project Representative

[Describe scope of services, or refer to an attachment. See Exhibit A, EJCDC E-500, for an example of a full scope of engineering services.]

Owner and Engineer further agree as follows:

1.01 *Basic Agreement and Period of Service*

- A. Engineer shall provide, or cause to be provided, the services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above. Owner shall pay Engineer for its services as set forth in Paragraphs 7.01 and 7.02.
- B. Engineer shall complete its services within a reasonable time, or within the following specific time period: 12 Weeks.
- C. If the Project includes construction-related professional services, then Engineer's time for completion of services is conditioned on the time for Owner and its contractors to complete construction not **exceeding 4** months. If the actual time to complete construction exceeds the number of months indicated, then Engineer's period of service and its total compensation shall be appropriately adjusted.

2.01 *Payment Procedures*

- A. *Invoices*: Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension. Payments will be credited first to interest and then to principal.

3.01 *Termination*

- A. The obligation to continue performance under this Agreement may be terminated:
1. For cause,
 - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.
 - b. By Engineer:
 - 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
 - 2) upon seven days written notice if the Engineer's services for the Project are delayed for more than 90 days for reasons beyond Engineer's control.

Engineer shall have no liability to Owner on account of a termination by Engineer under Paragraph 3.01.A.1.b.

- c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.
2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.

- B. The terminating party under Paragraph 3.01.A may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.
- C. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all reimbursable expenses incurred through the effective date of termination.

4.01 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any contractor, subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

5.01 *General Considerations*

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Engineer shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.

- C. This Agreement is to be governed by the law of the state or jurisdiction in which the Project is located.
- D. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor. Engineer is not responsible for variations between actual construction bids or costs and Engineer's opinions or estimates regarding construction costs.
- E. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or of any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any construction work; or for any decision made regarding the construction contract requirements, or any application, interpretation, or clarification of the construction contract other than those made by Engineer.
- F. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (EJCDC C-700, 2007 Edition) unless the parties agree otherwise.
- G. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment for all services relating to preparation of the documents and subject to the following limitations: (1) Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer; (2) any such-use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants; (3) Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and (4) such limited license to Owner shall not create any rights in third parties.
- H. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste as defined by the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq., or radioactive materials). If Engineer or any other party encounters a Hazardous Environmental Condition, Engineer may, at its option and without liability

for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (1) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (2) warrants that the Site is in full compliance with applicable Laws and Regulations.

- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.

6.01 *Total Agreement*

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

7.01 *Basis of Payment-Lump Sum*

- A. Using the procedures set forth in Paragraph 2.01, Owner shall pay Engineer as follows:

1. A Lump Sum amount of \$ 1,500 for LaDOTD Permitting.
2. A Lump Sum amount of \$ 2,500 for Topographic Survey.
3. A Lump Sum amount of \$ 20,500 for Civil Engineering design based on the following estimated distribution of compensation:
 - a. Preliminary Design Phase 40%
 - b. Final Design Phase 40%
 - c. Bidding and Negotiation Phase 5%
 - d. Construction Administration 15%

- B. The portion of the compensation amount billed monthly for Engineer's services will be based upon Engineer's estimate of the percentage of the total services actually completed during the billing period.

- 7.02 *Additional Services:* For additional services of Engineer's employees engaged directly on the Project, Owner shall pay Engineer an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and Engineer's consultants' charges, if any. Engineer's standard hourly rates are attached as Appendix 1.

Additional Services: Additional services to be provided and compensated by standard hourly rates (Rate Sheet attached) are as follows:

Material Sampling & Testing (PSI invoice + 10%)	\$10,000.00 (estimated)
Project Control and Staking	\$8,000.00 (estimated)

7.03 Resident Project Representative Standard Hourly Rates

Compensation for Resident Project Representative Basic Services Standard Hourly Rates Method of Payment

A. Owner shall pay Engineer for Resident Project Representative Basic Services as follows:

Resident Project Representative Services: For services of Engineer's Resident Project Representative, an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates (see Appendix 1) for each applicable billing class for all Resident Project Representative services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any. The total compensation under this paragraph is estimated to be based upon full time RPR services on an eight-hour workday, Monday through Friday, over a 120-day construction schedule.

Compensation for Reimbursable Expenses:

Reimbursable Expenses include the expenses identified in Appendix 1 and the following: transportation (including mileage).

Estimated Compensation Amounts:

Engineer's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Engineer under the Agreement.

When estimated compensation amounts have been stated herein and it subsequently becomes apparent to Engineer that the total compensation amount thus estimated will be exceeded, Engineer shall give Owner written notice thereof, allowing Owner to consider its options, including suspension or termination of Engineer's services for Owner's convenience. Upon notice Owner and Engineer promptly shall review the matter of services remaining to be performed and compensation for such services. Owner shall either exercise its right to suspend or terminate Engineer's services for Owner's convenience, agree to such compensation exceeding said estimated amount, or agree to a reduction in the remaining services to be rendered by Engineer, so that total compensation for such services will not exceed said estimated amount when such services are completed. If Owner decides not to suspend Engineer's services during negotiations and Engineer exceeds the estimated amount before Owner and Engineer have agreed to an increase in the compensation due Engineer or a reduction in the remaining services, then Engineer shall be paid for all services rendered hereunder.

Attachments: Appendix 1, Engineer's Standard Hourly Rates *[Exclude Appendix 1, Engineer's Standard Hourly Rates, only if hourly rates are not to be used for either basic compensation (Paragraph 7.01) or additional services (Paragraph 7.02)]*

[Itemize any other attachments that will be part of the Agreement].

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER:

By: _____

Title: _____

Date Signed: _____

Address for giving notices:

ENGINEER:

By: _____

Title: _____

Date Signed: _____

Engineer License or Firm's Certificate
Number: _____

State of: _____

Address for giving notices:



2024 HOURLY RATE SCHEDULE
As of January 1, 2024

Employee Classification	Hourly Rate
Engineering Services	
Principal	\$ 260.00
Senior Project Manager	215.00
Project Manager	185.00
Senior Project Engineer	160.00
Project Engineer	150.00
Engineer Intern II	125.00
Engineer Intern I	105.00
Engineer Assistant	55.00
Legal Expert Consultant/Engineer (5 hr. minimum for deposition/testimony)	275.00
Support Services	
Design Manager	\$ 155.00
Designer	130.00
Senior CADD Technician	115.00
CADD Technician	85.00
Surveying Services	
Survey Manager	\$ 220.00
Senior Professional Land Surveyor	175.00
Professional Land Surveyor	150.00
Land Surveyor Intern (L.S.I.)	95.00
1 Man Survey Crew	150.00
2 Man Survey Crew	185.00
3 Man Survey Crew	230.00
4 Man Survey Crew	275.00
Senior Construction Observer	105.00
Construction Observer	85.00
Advanced Measurements	
Advanced Measurements Manager	\$ 185.00
Advanced Measurements Senior Technician	135.00
Advanced Measurements Technician	95.00
Advanced Measurements Field Crew	225.00
Clerical/Administrative Services	
Project Administrative Assistant	\$ 85.00
Administrative Assistant	65.00

Surveying Materials/Equipment

All necessary specialty items such as Concrete Monuments with Brass Disk, Stakes, Iron Rods, LADOTD ROW monuments, etc.	Cost plus 10%
Motorized Boat	\$ 200.00/Day
Bateau	\$ 10.00/Day
Four Wheeler	\$ 40.00/Day
LIDAR Mobile Mapping and/or Multi-Beam Hydro	As defined by Contract

Miscellaneous Charges

1. Travel utilizing company or employee car	\$ 0.67/mile
2. Photographic Reproducibles	At Cost
3. Travel including airfare, motel, meals, etc.	At Cost
4. Subconsultants	Cost plus 10%

Insurance

Certificates of Insurance provided upon request



November 15, 2023

VIA EMAIL

Mr. David O'Mary, Superintendent
DeSoto Parish Police Jury
2712 Highway 84 East
Mansfield, Louisiana
Email: DO'Mary@desotoppj.com

Re: Scope of Work and Cost Estimate
2024 Quarterly Surface Emission Monitoring for Mundy Landfill
Mansfield, DeSoto Parish, Louisiana
Providence Proposal No. 2023-593-552

Dear Mr. O'Mary:

Providence Engineering and Environmental Group LLC (Providence) is pleased to provide this proposal to the DeSoto Parish Police Jury (DPPJ) for conducting quarterly surface emission monitoring for 2024 at the Mundy Landfill near Mansfield, DeSoto Parish, Louisiana.

SCOPE OF WORK

A Providence technician will use the Mundy Landfill's Altair 4X Multigas Detector to measure methane concentrations at the landfill on a quarterly basis. Providence will coordinate with the DPPJ to select a mutually agreeable day each quarter, and ensure that the gas monitoring equipment will be available and charged. Gas monitoring will be conducted inside the office building, maintenance shop, pump building, and at established locations surrounding the perimeter of the landfill. As in 2023, Providence plans to monitor gases at monitoring well locations and Outfall 003 which are located around the perimeter of the landfill. Gas vents on Cell V may also be monitored. Providence will alert Mundy Landfill personnel of any readings exceeding 100 parts per million (ppm). If any reading reaches 500 ppm, Providence will provide Mundy Landfill an opportunity to perform cover maintenance and resample before departing the facility. A report on the survey results will be provided to Mundy Landfill electronically.

Any area(s) of the facility that cannot be accessed will be documented in the report. Providence expects field activities described above to be completed in one day per quarter. Mundy Landfill will provide the equipment necessary to perform the surface emission monitoring. Providence's technician will advise when replacement calibration gas cylinders will need to be ordered.

COST ESTIMATE

The estimated cost for the scope of work presented above is **\$9,600**. Invoices for a lump sum of **\$2,400** per quarter will be submitted following completion of the report on each quarterly monitoring event. Calibration gas can be provided at an additional cost of approximately \$230. If additional days of sampling are needed, a day rate of \$1,850 will be charged.

Summary of Costs:

Task No.	Description	Quarterly Cost	Total Cost
1.0	Quarterly Monitoring	\$2,400	\$9,600
2.0	Landfill Calibration Gas (if necessary*)	-	\$230
3.0	Follow-Up Monitoring (per day, if necessary*)	-	\$1,850

*These charges will only be applied if these tasks are deemed necessary.

If additional tasks, level of effort, or additional site visits are required beyond the scope of work detailed here, Providence will advise you and will proceed only upon concurrence and on an agreement of any project budget amendments that may be required.

In the absence of a general contract or master services agreement, the relationship between Providence and the DPPJ will be handled in accordance with the general terms and conditions found on our website at <http://www.providenceeng.com/legal/#sec3>.

You may sign below and email the authorization to chadscroggs@providenceeng.com to expedite the initiation of work.

Providence appreciates the opportunity to provide this proposal and cost estimate to the DPPJ. If you have any questions, please contact me at (225) 766-7400.

Best regards,



Chad Scroggs
Senior Regulatory Specialist
Providence Engineering and Environmental Group LLC

I authorize the scope of work outlined in this Providence proposal (2024-593-552) dated November 15, 2023, subject to Providence's Terms and Conditions which can be found on our website at <http://www.providenceeng.com/legal/>.

By:

Signature

Date

Printed