



# **DESOTO PARISH POLICE JURY**

**February 20, 2024 at 5:05 PM**  
**Regular Meeting**

**Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052**

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## **AGENDA**

- A. CALL TO ORDER**
- B. INVOCATION**
- C. PLEDGE OF ALLEGIANCE**
- D. ANNOUNCEMENTS**
- E. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA**
- F. GUEST AND PUBLIC COMMENTS**
- G. PRESIDENT'S REPORT**
- H. COUNSEL'S REPORT**
- I. ADMINISTRATOR'S REPORT**
  - 1. Michael Norton, Parish Administrator's written report
- J. LOBBYIST'S REPORT**
  - 2. Mr. McNeely with the Delta Resource Group written report
- K. TREASURER'S FINANCIAL REPORT**
  - 3. Accept the Financial Statements as of January 31, 2024 and Year to Date Budget to actual report
- L. APPROVAL OF MINUTES**
  - 4. Approve the January 18, 2024 Regular Meeting, February 5, 2024 Administrative, Budget and Finance, Road, Solid Waste, Policy and Procedures, Insurance, Buildings and Properties, and Special Meeting
- M. OLD BUSINESS**
  - 5. Appoint Gabriel Whitaker to the Waterworks District No. 1 Board of Commissions
  - 6. Appoint Ashley Hadwin to the Planning Commission serving a six (6) year term.

**N. NEW BUSINESS**

7. Executive Session in compliance with La. R. S. 42:17; (2) Strategy sessions or negotiations with respect to collective bargaining, prospective litigation after formal written demand, or litigation when an open meeting would have a detrimental effect on the bargaining or litigating position of the public body.

**NOTICE OF EXECUTIVE SESSION**

The DeSoto Parish Police Jury is providing notice pursuant to Louisiana Revised Statute 42:17 that it will be convening for an executive session as authorized by Louisiana Revised Statute 42:17 (A)(2) and that it intends to enter into the session for the purposes of discussing the lawsuit filed by David B. Means, et al against the DeSoto Parish Police Jury in the United States District Court Western District Of Louisiana, Shreveport Division, Civil Action No. 5:23-CV-00669. The discussions in this executive session will be limited to matters exempt from the open meeting requirements set forth in Louisiana Law. NO final or binding action will be taken during this executive session.

**O. RESOLUTIONS**

8. Adopt a Resolution appointing Treasurer for a two (2) Year term
9. Recommends authorizing the President to sign a Resolution and agreement with NORWELA Council - Boy Scouts of America
10. Recommends authorizing the President to sign a Resolution for various legal documents including but not limited to leases, agreements and contracts approved by the Police Jury
11. Recommends authorizing the President to sign a Resolution to call for an election allowing the Jury to implement a re-dedication of the Sales Tax (10% of the 1% tax levy)
12. Recommends authorizing the President to sign a Resolution to allow the President or the Administrator to sign leases, agreements, change orders and contracts for items that are already approved in the budget

**P. ORDINANCES****Q. ADMINISTRATIVE ITEMS**

13. Recommends authorizing the Administrator to sign a letter of support for DESRI in participation of a PILOT program
14. Recommends authorizing the President to sign a Cooperative Endeavor Agreement with DeSoto Habilitation Service, Inc. and amend the budget in the amount of \$33,300
15. Recommends authorizing the President to sign a Cooperative Endeavor Agreement with the Krewe of Aquarius

16. Authorize the President to discuss with the State Legislatures to sponsor term limits for the DeSoto Parish Police Jury
17. Recommends authorizing the President to sign the Intergovernmental Agreement between DeSoto Parish and Red River Parish concerning the replacement of the Westdale Plantation Bridge.
18. Recommends authorizing the President to sign a Cooperative Endeavor Agreement with DeSoto Athletics Little League for improvements at the Grand Cane Ball Park and amend the budget in the amount of \$55,000 to install lights for batting cages and BBQ Shed
19. Recommends authorizing the President to sign a Cooperative Endeavor Agreement with the Mansfield Civic Group, LLC and amend the budget in the amount of \$10,000 to help with the Juneteenth Celebration

#### **R. BUDGET AND FINANCE ITEMS**

20. Recommends to go out for more bids for Hog Eradication and try to get local vendors

#### **S. BUILDINGS AND PROPERTIES & PARKS AND RECREATIONAL ITEMS**

21. Recommends amending the budget not exceed \$175,000 to construct a parking lot at the 4H Building to accommodate large animal trailers for 4H competitions coming from Economic Development.
22. Recommends opening the ball park from 7 am to dark and amend the budget for cameras

#### **T. INSURANCE ITEMS**

23. Recommends authorizing the Police Jury to allow an optional supplemental portable guaranteed issued whole life insurance policy for all Police Jury employees, spouses, children and grandchildren at no cost to the Police Jury and authorize the President to sign any necessary agreements that has been reviewed by counsel for payroll deduction as payment for the policy.

#### **U. PERSONNEL ITEMS**

24. Recommends authorizing adding General Office Clerk Position at the Airport and Maintenance (converting from part time to full time already approved in 2024 Budget)
25. Recommends authorizing changing the Job description for the Assistant Solid Waste Superintendent - Landfill Operations to "Possess a Level 1, Class B Solid Waste Operator's Certification and must be able to get a Class A Solid Waste Operator's Certificate within 9 months

#### **V. POLICY AND PROCEDURES ITEMS**

26. Recommends adopting Policy 511 - Sexual Abuse, Molestation and Misconduct Prevention Policy
27. Recommends adopting Policy 607- Inclement Weather Policy
28. Recommends updating the Employee Handbook definition of a family member to include legal guardian, grandchildren and grandparents
29. Recommends updating the \$30,000 threshold to \$60,000 to the Purchasing Policy and Procedures for materials and Supplies as per State Law that became effective 8/2022

**W. ROAD ITEMS**

30. Recommends authorizing the President to sign the Annual DOTD Uniform Relocation Assistance and Real Property Acquisition Act Assurance Letter
31. Recommends installing three (3) speed bumps on Evans Loop off of Hwy 509 in Carmel
32. Recommends changing all Private Road Signs to the color blue.
33. Recommends adding two (2) speed bumps on Red Bluff Road on East End

**X. SOLID WASTE ITEMS**

34. Recommends authorizing the President to sign the Short Form Agreement Between Owner and Engineer for Professional Services with Forte and Tablada, Inc. for the US 84 Safety Turn Lane at the Mundy Landfill
35. Recommends authorizing the Administrator to sign the Scope of Work and Cost Estimate with Providence for conducting quarterly surface emission monitoring for 2024 at the Mundy Landfill in the amount of \$9,600

**Y. ADJOURN**