



Mayor and City Council of Cumberland

Mayor Raymond M. Morriss
Councilman Seth D. Bernard
Councilman Richard J. "Rock" Cioni
Councilman Eugene T. Frazier
Councilwoman Laurie P. Marchini

City Administrator Jeffrey D. Rhodes
City Solicitor Michael S. Cohen
City Clerk Marjorie A. Woodring

AGENDA

Regular Meeting

City Hall Council Chambers, 57 N. Liberty Street, Cumberland

DATE: December 17, 2019

WORK SESSION

1. 5:00 p.m. - Convene in Open Work Session (Agenda published separately)

CLOSED SESSION

1. 5:30 p.m. - Close the Work Session for the purpose of holding an Executive Session pursuant to Sections 3-305 (b) (1) and (7) of the General Provisions Article of the Annotated Code of Maryland to discuss a personnel matter and board and commission appointments, to receive legal advice regarding a pending liability claim, and to receive legal advice regarding proposed legislation
2. Executive Session

OPEN SESSION

1. 6:15 p.m. - Reconvene into Open Session

Pledge of Allegiance

Roll Call

Statement of Closed Meeting

1. Summary Statement of the Executive Session held December 17, 2019

Presentations

1. Presentation of the Thin Blue Line Flag from Sheriff Craig Robertson

Director's Reports

(A) Administrative Services

[Administrative](#) Services monthly report for October, 2019

(B) Public Works

[Maintenance](#) Division monthly report for November, 2019

(C) Fire

[Fire](#) Department monthly report for November, 2019

(D) Police

[Police](#) Department monthly report for November, 2019

(E) Utilities - Treatment Plants

(F) Utilities - Flood, Water, Sewer

[Utilities](#) Division Flood/Water/Sewer monthly report for November, 2019

New Business

(A) Resolutions

[Resolution](#) No. R2019-06 - authorizing certain businesses within the Gateway Enterprise Zone to receive tax credits for the tax year 2020-2021

(B) Orders (Consent Agenda)

[Order](#) 26,575 - accepting the State bid from Hertrich Fleet Services, Inc. for three 2020 Police Interceptor utility vehicles, for a total not-to-exceed cost of \$111,174

[Order](#) 26,576 - authorizing the abatement of taxes and utilities for properties: 101 North Cedar St.; 1 Evergreen Ter.; 623 Maryland Ave.; 117 Independence St.; 3 Altamont Ter.; 6 Altamont Ter.; and 222 Bond St.

[Order](#) 26,577 - lifting Section 11-113 of the City Code pertaining to open containers from 10:00 p.m. on December 31, 2019 through 1:00 a.m. on January 1, 2020 on the downtown mall for the New Year's Eve celebration; notwithstanding that open glass containers shall not be permitted

[Order](#) 26,578 - approving appropriations and transfers for Fiscal Year 2018-2019

[Order](#) 26,579 - approving project amendments to the Community Development Block Grant Program effective December 17, 2019, for the 2019 Bellevue Street Sidewalk Improvements Project and the 2019 Constitution Park Grove 4 Inclusive Playground Project

[Order](#) 26,580 – authorizing execution of a "Bridge Inventory and Inspection Activity Contribution Agreement" with PennDOT regarding the federally required inspection of the Koon Dam Bridge by PennDOT, and providing that the City shall pay a 20% cost share reimbursement to PennDOT in the amount of \$19,334.37 covering the 5-year term of the agreement

[Order](#) 26,581 - appointing Larry Jackson to the Historic Preservation Commission for a three (3) year term effective December 31, 2019 through December 31, 2022

[Order](#) 26,582 - accepting the sole source proposal from System Integration Technologies for Phase 2/Year 2 of the SCADA Control System Upgrade for the JJD Water Reclamation Facility in the amount of \$27,544

[Order](#) 26,583 - approving the sole source proposal from Taylor Sports and Recreation to furnish and install Phase I of the playground equipment for the accessible playground at Grove 4 in Constitution Park in the amount not to exceed \$48,039, utilizing CDBG funds and Bowers Trust Funds

Public Comments

All public comments are limited to 5 minutes per person

Adjournment

Item Attachment Documents:

Administrative Services monthly report for October, 2019

Administrative Services Monthly Report for October, 2019

December 17, 2019

Honorable Mayor and City Council
City Hall
Cumberland, Maryland 21502

Dear Mayor and City Council Members:

The following report is submitted by the Department of Administrative Services for the month of October 2019:

Management Information Systems (MIS) Department

October 2019

Statistics

115 completed help desk requests
215 open help desk requests

Activities

Major department initiatives in the past month include:

- Continued working with Community Development on new software deployment project
- Continue making network changes to update our environment and improve security
- Resolve issues resulting from county on replacing police incident reporting system with newer hardware in different location
- Work with AT&T on migrating phones to FirstNET
- Work with Tyler Technologies on upgrading Finance/HR software and resolving issues after upgrade

Parks and Recreation

October 2019

Constitution Park Halloween Party - The event was held Sunday October 27, 2-5 p.m. *The Annual Halloween Party at Constitution Park*, - the event featured a costume contest, games, crafts, refreshments and a Hayride. Approximately 125 costumed children ages 0 to 12 participated in the contest. Prizes were awarded by age group. Parks & Recreation Department staff provided a "Haunted" Hayride for participants. The event was very successful this year, weather conditions provided a beautiful warm Sunny afternoon. Members of the Recreation Advisory Board, Councilman Eugene Frazier, and Rock Cioni along with family and friends helped with the event.

Babysitters Training Class – Educational class of youth ages 11 and older using the "Smart Kids 101 – Babysitting 101" curriculum. The one-day workshop was held on Saturday October 5, 2019 9:30 a.m. – 3:00 p.m. at the Constitution Park Activities building. It was sponsored by the University of MD Extension (Allegany County) and Cumberland Parks & Recreation Department. Staff members from both organizations provided training to youth in various subjects related to babysitting. 48 youth attended the training program

Field Usage:

Baseball/ Softball League

Soccer/Football League play and practices for October:

The City of Cumberland provides fields for the following leagues:

Girls Softball, Fall Instructional League

Dapper Dan Fall League

JCP Soccer League

Fort Hill Girls Soccer Teams

Renegades Pee Wee Football

Adult Flag Football League

Youth teams practiced with lights on Flynn & Northcraft

Note – October will conclude regular field usage for the fall season with the exception of only special event practices.

Pavilion Reservations and usage for the month of October - 7 reservations

Pavilion reservations closed for the season to resume in the spring.

1 Use of Amphitheatre

Patriots football team held meeting on Fridays at the Activities Building

Seasonal Employees – October concluded the staffing of seasonal employees of the park watchmen at Constitution Park. Mason Sports has additional weeks in November for playoff and all-star team practices. Restrooms will be open on a daily basis only until Winterization of these facilities begins in late November

Bishop Walsh Student Community Service Day – Tuesday October 8, Students worked in Constitution Park, cleaning buildings, spreading mulch in play areas and other clean-up of the area. Approximately 50 students and teachers

Meetings attended:

Staff Meetings
Monthly Recreation Advisory Board Meeting
Coed Volleyball League organizational meeting
BW Community Service planning meeting
Mason Sports Complex field meeting
Grove 4 – Playground renovation project, Restroom renovation and Marble ring project meeting

Upcoming:

Co-ed Volleyball League begins
After school Holiday events at the Allegany Museum
Annual Tree Lighting Ceremony and arrival of Santa Downtown – Friday November 29, 2019 – 6:30 p.m.
New Year's Eve Fireworks
Proposals for July 4, 2020 Fireworks

Community Development Report
October 2019

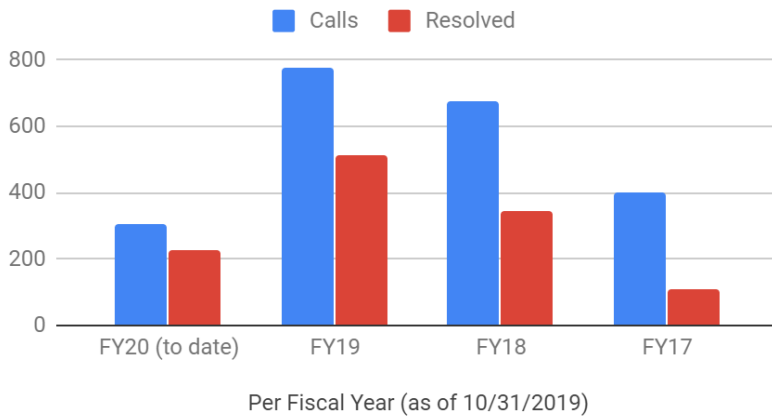
CODE COMPLIANCE**Code Enforcement Activity:**

61 reports with 38 closed.

Closed 14 add'l cases from previous months.

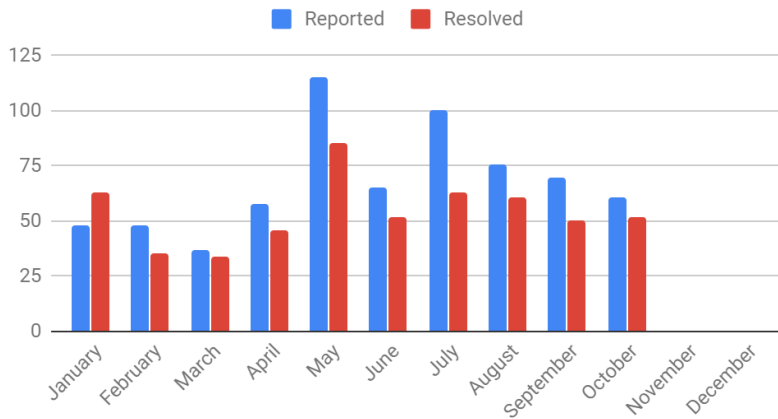
<u>Nuisance & Junk Vehicle</u>		<u>Property Maintenance</u>		<u>Building Code</u>	
Reported	50	Reported	10	Reported	4
Resolved	36	Resolved	3	Resolved	2
<u>Housing Code</u>		<u>Zoning</u>			
Reported	7	Reported	4		
Resolved	6	Resolved	0		

Calls vs. Resolved per FY

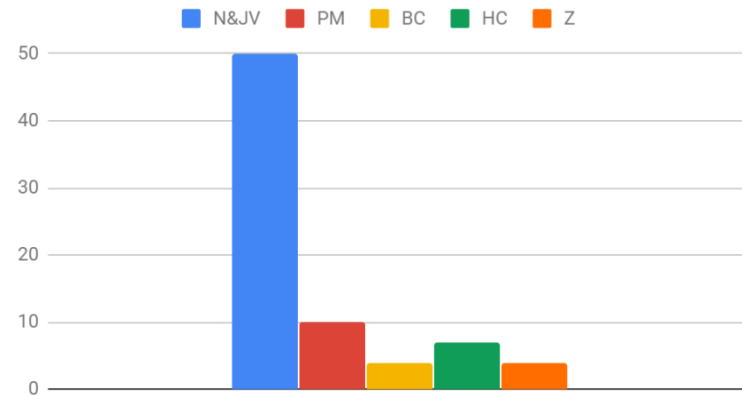


Note: CD is up 11% for FY20 on resolving reports vs. FY19; with a 37% increase from FY18.

Calls vs. Resolved per Month per calendar year 2019



Types of Code Violations Reported October 2019



Permits, Applications, and Licenses

Building Permits

Received: 16
Issued: 10

Occupancy Permits

Received: 4
Issued: 5

Plan reviews, etc.

Received: 2

COA Permits

Received: 2
 Issued: 2

Rental Licenses

Issued/Renewed: 45

Housing Inspections

Conducted: 60
 Passed: 60

Demolitions

Received: 4

Revenue

Building Permits.....\$5,236.00
 Bldg. Permits, Miscellaneous.....150.00
 Occupancy Permits120.00
 Utility Permits0.00
 Plan Reviews, Amendments & Appeals.....100.00
 Municipal Infractions/Citations0.00
 Rental Licenses (new & renewals)2250.00
 Inspection Requests (paid).....0.00
 Certificates of Appropriateness60.00

TOTAL.....\$7916.00

Demolition Permit - Bonds1,500.00

Code Compliance Manager Report – Noted Activity

- Assist Citizenserve for development of Rental License Program.
- Updated the expirations dates for the subdivision review.
- Code enforcement canvassed 500 – 700 block N. Mechanic St. and alley at Boone/First Sts. for violations.
- 32 letters mailed pertaining to alley code violations at Arch St./Grand Ave., Arch St./York Pl., Montgomery Ave./St. Mary's Ave./Caroline St., and Maple St./New Hampshire Ave.
- Notice of Violation posted 421 Arch and 26 Roberts Sts. and waiting on court date.
- Notice of Violation posted to: 62 Maple St., 521 Woodside, 133 New Hampshire and 256 Roberts St.
- Demolition completed of 12-14 W. First St. and 417 Walnut St.
- Demolition of 21 Arch St. is set for Nov. 12.
- Completed asbestos report for 1016 Ella Ave., CAPS Co. to review for remediation.
- 122 Columbia St. adjudicated to court for clean-up.
- Researching 124 Columbia St. for adjudication.

Community Services Specialist - activity notable from norm:

- Attended 4 of 5 Citizen Software meetings re: new data entry system.
- Assigned to handle demolition process paperwork for department
- Assigned to handle Citizenserve procedure notation for department
- Continue to assist DDC with invoice, vendor, and purchase order information during Executive Director's leave.
- SCBCA (South Cumberland Business & Civic Association) met 10/8, 125 attended for the Canal Place Implementation Study and C&O Re-watering projects presentation
 - 70th Annual Halloween Parade cancelled due to weather

COMMUNITY DEVELOPMENT PROGRAMS

Community Development Block Grant (CDBG) Monthly Activity	Oct	\$2,019.00				
Activity	Year	Initial Fund	ERR	Contract	Spent	Remain
ADA Sidewalk Imps (Cumberland St)	2015	\$110,000.00	x		\$20,517.54	\$89,482.46
CB Sidewalk funds Bellevue decreased funds	2017	\$23,192.54			\$0.00	\$23,192.54
YMCA Lower Level Rehab Ph 4	2018	\$94,122.00	x	x	\$60,858.33	\$33,263.67
CHNS Closing Cost Grant	2018	\$13,403.00	x	x	\$4,000.00	\$9,403.00
Friends Aware, Inc. Facility Rehab Ph 4	2018	\$79,913.00	x	x	\$71,921.70	\$7,991.30
Riverside YMCA Rehab: Roof/Fence/Int doors	2018	\$13,403.00			\$0.00	\$13,403.00
Family Crisis Resource Center Operations	2018	\$10,903.00	x	x	\$10,902.50	\$0.00
Incredible Years Parenting Pgm (The Fam Junct)	2018	\$16,403.00	x	x	\$13,503.56	\$2,899.44
HRDC Emergency Assistance Program	2018	\$21,653.00	x	x	\$21,652.00	\$0.00
Amtrak Ph 4 Infrastructure : Mechanic St phase	2018	\$136,923.00	x	x	\$128,930.38	\$7,992.62
Program Income YMCA Riverside Rehab: Roof/Fence/In doors	2017 year	\$16,224.73				\$16,224.73
Program Income 2019	2019	\$1.44				\$1.44
correct on 10/3/2019	PRE -	Oct 19 dr	POST	Sept	19 Draw	
		Orig			Spent	Remain
2017 Admin	2017	\$120,806.21			\$91,767.17	\$0.00
2017 YMCA Riverside Rehab: Roof/Fence/Int doors	2017	Amendment				\$20,072.27
2017 Const Park Grove 4 Inclusive Playground	2017	amendment				\$8,966.77
2017 Indirect Cost	2017	\$9,683.00			\$9,683.00	\$0.00
2017 Fair Housing	2017	\$10,489.21			\$10,489.21	\$0.00
2018 Admin	2018	\$125,322.00			\$70,762.65	\$58,465.14
2018 Indirect Cost	2018	\$10,081.00			\$9,280.54	\$799.46
2018 Fair Housing	2018	\$13,403.00			\$9,616.17	\$3,786.83
					Activities	\$203,854.20
					Admin(s)	\$92,090.47
2014-2018 Funds					Total All	\$295,944.67
Bellevue Sidewalks	2019	\$79,841.00	x	bid accep		\$79,841.00
HRDC Emergency Housing	2019	\$25,000.00	x	x		\$25,000.00

Admin	2019	\$121,447.70	x	na		\$121,447.70
Indir Cost	2019	\$10,552.30	x	na	\$2,638.00	\$7,914.30
FH	2019	\$10,000.00	x	na		\$10,000.00
YMCA Gilchrist Ph 5 Playground	2019	\$77,000.00	x	x		\$77,000.00
AHEC Dental Access	2019	\$8,000.00	x	x		\$8,000.00
Assoc Charities Long Term	2019	\$8,750.00	x	x		\$8,750.00
Assoc Charities Short Term	2019	\$7,800.00	x	x		\$7,800.00
Incredible Years Parnting Fam Junct	2019	\$10,000.00	x	x		\$10,000.00
PHA FCH Sidewalks	2019	\$50,000.00	x			\$50,000.00
FCRC Shelter	2019	\$10,500.00	x	x		\$10,500.00
AHEC Denture Program	2019	\$7,000.00	x	x		\$7,000.00
ACM ADA WEX Loft Lift Rehab	2019	\$40,000.00	x	x		\$40,000.00
YMCA Riverside Rehab: Roof/Fence/Int Doors	2019	\$270,750.00	x	x		\$270,750.00
Const Park Grove 4 Inclusive Playground	2019	\$27,000.00	x			\$27,000.00
Summer @ Your Library	2019	\$2,000.00	x	x		\$2,000.00
Assoc. Charities Food Pantry	2019	\$3,200.00	x	x		\$3,200.00
Horizon Goodwill Job Training Program	2019	\$21,000.00	x	x		\$21,000.00
Total		\$789,841.00				\$787,203.00
Program Income	2019	\$24.41				
2019 Award		\$789,841.00				
					\$142,000.00	
					\$132,000.00	
11/4/2019						

Community Development Programs Manager Report October 2019

- Submitted Quarterly Reports through DHCD portal for all open Community Legacy projects
- Finished the draft RFP for the Economic Impact of Historic Preservation in preparation for internal staff comments
- Worked with Finance Department staff to reconcile funding balances for Community Legacy and the Bowers Trust which allowed for additional project planning to take place
- Completed, advertised, and distributed the 10/16 Historic Preservation Commission meeting agenda and packets
- Assisted with the review of the first products completed by Citizenserve for a new pavilion reservations system for Constitution Park.

- Met with Engineering Department staff to finish planning next phase of improvements to Constitution Park's Grove 4 playground and comfort station rehabilitation on October 4th.
- Executed the restated promissory note for 55 Baltimore Street with David and Margaret Romero upon approval of this by Mayor and City Council Order #26,546
- Issued all determination letters from Certificates of Appropriateness that were approved at the 10/16/19 Historic Preservation Commission meeting.
- Received approval from the Mayor and City Council to allocate funding for accessibility improvements at the Gordon Roberts House at 218 Washington Street.
- Identified a Maryland locality that is currently issuing "on the spot" citations for code violations and forwarded more information to members of the Blight Committee
- Provided statistics to the Allegany Arts Council to assist them in their preparation of the yearly Arts and Entertainment District report.
- Worked with Preservation Maryland to schedule a workshop here on November 20th to review the current State Highway Administration project of cemetery mapping
- Assisted Julie Farris with information regarding the availability and processes for improvements at the Women's Civic Club at 515 Washington Street

Comptroller's Office

October 2019

Cash Flow:

Attached for your review is a Cash Flow Summary for the month of October 2019.

On October 1, 2019 the City had a cash balance of \$6.4 million. Disbursements exceeded receipts by \$385 thousand resulting in a cash balance of \$6 million at October 31, 2019.

As of October 30, 2019, the significant tax receivable balances were as reflected in the table below.

Taxes receivable (General Fund)	\$ 4,879,020
---------------------------------	--------------

	Beg Balance	New Billing	Collections	Bad Debt	Ending Balance
FY 2020	\$ 3,527,450	\$ 1,114,500	\$ 982,390	\$ -	\$ 3,659,560
FY 2019	739,571	\$ -	20,660		\$ 718,911
FY 2018	376,917	-	14,423	-	362,494
FY 2017	42,222	-	748	-	41,474
FY 2016	30,635	-	1,029	-	29,606
FY 2015	26,695	-	-	-	26,695
FY 2014	16,108	-	-	-	16,108
FY 2013	12,101	-	33	-	12,068
FY 2012	5,223	582	89	-	5,716
FY 2011	3,282	-	-	-	3,282
Prior FY's	2,732	537	163	-	3,106
	<u>\$ 4,782,936</u>	<u>\$ 1,115,619</u>	<u>\$ 1,019,535</u>	<u>\$ -</u>	<u>\$ 4,879,020</u>

The current year tax receivable balance is comprised of the following:

Real property (non-owner occupied)	\$ 1,219,875
Non-Corp Personal Property	7,708
Corporate Personal Property	1,007,472
Real Property (semiannual payments)	1,424,505
Real Property (Half Year)	-
	<u>\$ 3,659,560</u>

The City liquidity position continues to be strong as illustrated in the following cash and investments table. Restricted cash and investments are comprised primarily of invested bond proceeds restricted to associated capital projects and expenditures.

Cash and Investment Summary**October 31, 2019**

	Cash	Investments
Beginning Balance	\$ 6,349,714	\$ 15,385,298
Add:		
Cash Receipts	10,887,843	27,388
Investment Transfer	-	-
Less:		
Disbursements	11,272,566	-
Investment Transfer	-	-
Ending Balance	\$ 5,964,991	\$ 15,412,686
Restricted	\$ 327,787	\$ 6,916

The table below illustrates cash restrictions and restricted investments associated with specific expenditures and/or capital projects.

Restricted Cash

	10/1/2019	Increase	Utilization	10/31/2019
Police Seizures	\$ 87,147	\$ 9,389	\$ 3,637	\$ 92,899
Bowers Trust	76,441	265	-	76,706
Restricted Lenders	106,341	-	-	106,341
Other	51,841	-	-	51,841
	\$ 321,770	\$ 9,654	\$ 3,637	\$ 327,787

Restricted Investments

	10/1/2019	Increase	Utilization	10/31/2019
DDC	\$ 6,904	\$ 12	\$ -	\$ 6,916
	\$ 6,904	\$ 12	\$ -	\$ 6,916

Other restricted cash includes demolition bond deposits held as well as solicited donations for the Joe Maphis statute project.

The DDC restricted investment was funded through donations and is restricted for the purpose of maintenance of the Wes Han Fountain in the Downtown Mall.

Capital Projects and Associated Debt:

The tables below illustrate undrawn Maryland CDA bond proceeds as well as the accumulated debt draws and grants received associated with the ongoing Combined Sewer Overflow (CSO) projects.

Available Bond Proceeds

	10/1/2019	Utilization	10/31/2019
CDA 2014	\$ 535,488	\$ -	535,488
CDA 2015	1,449,622	\$ -	1,449,622
CDA 2017	121,752	\$ -	121,752
CDA 2018	2,055,693	-	2,055,693
	\$ 4,162,555	\$ -	\$ 4,162,555

CSO Projects Debt Draws

	10/1/2019	Utilization	10/31/2019
Evitts Creek Debt	\$ 143,260	\$ -	\$ 143,260
Evitts Creek Grant	-	-	-
WWTP Debt	2,807,911	124,178	2,932,089
WWTP Grant	19,888,463	1,169,260	21,057,723
	\$ 22,839,634	\$ 1,293,438	\$ 24,133,072

The \$40K draw from the CDA 2014 proceeds was to cover EADS design fees on the Baltimore St Access project. The CDA 2015 draws were for the following projects: \$260K for the Mechanic Street paving, \$24K for the Smouse's Mill pumping station, \$25K for misc. WWTP projects and \$5K for Flood Control manual gate refurbishment.

The Wastewater Treatment Plant (WWTP) CSO project is over 80% complete. The WWTP CSO July draw requests were \$1.04 million in BRF grants and \$116K in new debt. The WWTP CSO project is now expected to be substantially complete in January 2020.

The Evitts Creek CSO project is temporarily on hold as we are seeking funding to expand the project.

General Fund Quarterly Budget Review

The table below depicts the general fund FY 2020 budget status through Sept 30, 2019.

City of Cumberland
FY 2020 Comparison to FY 2019 General Fund

	FY 2020			FY 2019			
	YTD Expenses Thru Sep 30	Budget	%age	YTD Expenses Thru Sep 30	Actual Total	%age	Adopted Budget
Revenues							
Taxes	\$ 10,129,837	\$ 12,691,001	79.8%	\$ 10,510,229	\$12,105,265	86.8%	\$ 12,209,440
Licenses & Permits	14,422	127,600	11.3%	10,567	82,830	12.8%	141,500
Intergovernmental	397,223	3,643,261	10.9%	1,102,369	3,343,015	33.0%	3,096,050
Charges for Services	313,429	1,579,425	19.8%	304,528	1,624,314	18.7%	1,456,700
Fines, Forfeitures & Interest	24,795	66,100	37.5%	19,900	104,820	19.0%	35,700
Miscellaneous	87,628	618,800	14.2%	72,350	932,128	7.8%	916,300
Financing Proceeds	-	3,207,500	0.0%	574,454	573,320	100.2%	552,000
Interfund Transfers	1,770,567	1,976,352	89.6%	747	1,789,211	0.0%	1,796,963
Total Revenue and other financing sources	12,737,902	23,910,039	53.3%	12,595,144	20,554,902	61.3%	20,204,653
Expenditures							
General Government	350,376	1,850,672	18.9%	308,311	1,823,931	16.9%	1,767,771
Public Safety	2,446,391	12,717,910	19.2%	2,355,629	10,739,877	21.9%	10,934,399
Public Works	620,993	2,925,181	21.2%	487,354	2,486,455	19.6%	2,630,767
Recreation	315,384	986,579	32.0%	308,632	832,009	37.1%	999,638
Community Dev & Housing	343,964	1,372,088	25.1%	228,101	1,086,336	21.0%	1,249,668
Debt Service	75,345	2,801,865	2.7%	52,800	2,149,568	2.5%	2,087,537
Operating Transfers	300,721	1,065,431	28.2%	10,189	1,953,717	0.5%	2,648,760
Total Expenditures and other financing uses	4,453,175	23,719,726	18.8%	3,751,016	21,071,894	17.8%	22,318,540
Surplus (Deficit)	\$ 8,284,727	\$ 190,313		\$ 8,844,129	\$ (516,992)		\$ (2,113,887)
Creation (utilization) Restricted/nonspendable fund balance		(96,186)			1,208,185		2,125,651
Increase in unassigned Fund balance	\$ 8,284,727	\$ 94,127		\$ 8,844,129	\$ 691,193		\$ 11,764

We are not overly concerned about any of the variances at this point, but we are noting the following:

Revenue

- Taxes are down \$380K compared to the same period last year. This is a function of the timing of the personal property tax billing information that we receive from the State. Real estate tax revenue is up year-over-year by \$132K.
- Intergovernmental revenue is down \$705K but it is due to the timing of the State Highway User Revenue.
- Financing proceeds – the new FY 20 debt issuance is expected to close in November.
- Interfund transfers – we made the utility transfer earlier in FY 20 compared to FY 19.

Expenditures

- General government expenditures are higher in FY 20 than during the same period last year due to MIS security related capital purchases.
- Public safety expenditures are up due to police training costs and fire department's workers compensation expenses.
- Community and economic development expenditures are up due to timing differences on economic development fund transfers and increased community development nuisance abatement activity.
- Operating transfer expenditures are higher in the first quarter of FY 20 compared to FY 19 due to the general fund capital project activity level.

Health Care Claims Analysis

The table below compares our FY 20 YTD health care plan status to FY 19. Key points are as follows:

- Through Sept 30 we have a \$78K surplus compared to \$67K last year.
- A key figure to watch is our performance ratio. The annual rates are established by estimating claims and adding a 15% “corridor” as a cushion for overages. A performance ratio of 100% indicates that we are at the expected claims rate.
- Members of the group pledge a “cross-share” that can be used to cover deficits of other members.
- Our “potential refund” represents a surplus less any anticipated cross-share.
- Health costs are generally expected to increase 8% per year. That is what we should expect if we have a performance ration of 100%. If the ratio is higher, we are likely looking a larger rate increase.
- The claims status can fluctuate wilding from month to month. It is something we monitor closely, but the early in the year the less concerned we are about variances.

Month	Total Deposits	Reinsurance Reimbursement		Net Monthly Claims Paid	CIGNA Refunds	Surplus (Deficit)	Performance Ratio	Pledged Cross Share		Anticipated Cross Share Needed	Potential Refund
		Received	Pending					%age	Dollars		
Sep-19	996,882	-	73,301	1,033,192	29,804	66,795	107.29%	22.5%	(15,029)	(9,821)	56,974
Sep-18	941,564		20,930	931,795	47,679	78,378	105.43%	22.5%	(17,635)	(10,911)	67,468

Respectfully submitted,

Jeff Rhodes
City Administrator

Item Attachment Documents:

Maintenance Division monthly report for November, 2019

MAINTENANCE DIVISION REPORT NOVEMBER 2019

Street Maintenance Report

Parks & Recreation Maintenance Report

Fleet Maintenance Report

**PUBLIC WORKS/MAINTENANCE
STREET BRANCH
MONTHLY REPORT
NOVEMBER 2019**

- POTHoles AND COMPLAINTS
 - Potholed 16 Streets and 1 alley using 17 tons of hot mix asphalt
- PAVING
 - Paved 1 street using 51 tons of hot mix asphalt
- UTILITY HOLES
 - Repaired 2 water utility holes using .5 ton of hot mix asphalt
- TRAFFIC CONTROL SIGNS/STREET NAME SIGNS
 - Installed 3 Handicap Parking signs/painted curbs blue
 - Removed 1 Handicap Parking sign/painted curb black
 - Installed 8 traffic control signs
 - Installed 2 street name signs
- STREET SWEEPING
 - 385 miles
 - 34 loads
- LEAF PICK-UP
 - 52 Loads
- MISCELLANEOUS
 - Completed 26 Work Orders
 - Set up traffic control, No Parking signs for multiple events
 - Cut down, transported & erected City Christmas Tree
 - Worked OT for Christmas Tree Lighting Downtown
 - Installed signs in George St Parking Garage
 - Cleaned Underpass, McMullen Bridge, Washington St Bridge, Fayette St Bridge, Cumberland St Bridge & Welch Ave. drainage ditch 5 times.
 - Picked up 3 dead animals
 - Set out & filled salt barrels 3 days
 - Picked up trash/discarded items on 2 occasions
 - Cleaned Municipal Center shop twice

STREET MAINTENANCE - NOVEMBER 2019		11/1	11/4-11/8	11/12-11/15	11/18-11/22	11/25-11/27	TOTAL
SERVICE REQUEST COMPLETED			11	5	9	1	26
PAVING PERFORMED	TONS		51t				51t
CONCRETE WORK	CY						0
UTILITY HOLES REPAIRED	WATER		2				2
	SEWER						0
	CY						
	TONS		.5t				.5t
POTHOLES FILLED	STREETS		7	1	8		16
	ALLEYS			1			1
	DAYS		3	1	3		7
	Cold Mix						0
	TONS		7t	3t	7t		17t
PERMANENT PATCH	CY						0
	TONS						
COMPLAINTS COMPLETED							0
	CY						0
	TONS						0
TRAFFIC CONTROL SIGNS REPAIRED/INSTALLED			1	2	5		8
STREET NAME SIGNS REPAIRED/INSTALLED					2		2
HANDICAPPED SIGNS REPAIRED/INSTALLED/REMOVED							0
					3		3
					1		1
PAINTING PERFORMED	BLUE				3		3
	YELLOW				1		1
	RED				3		3
PAVEMENT MARKINGS INSTALLED	No.						
STREET CLEANING	LOADS	3	13	9	9		34
	Miles	28	147	91	119		385
SWEEPER DUMPS HAULED TO LANDFILL	TONS	.22t	8.8t	2.3t	6t		17.32t
SALT BARRELS - PICK UP, FILL	DAYS			3			3
CLEANED BALTIMORE ST. UNDERPASS	Days	1	1	1	1	1	5
CLEAN SNOW EQUIPMENT	Days						0
BRUSH REMOVAL/TREE WORK	Areas			3	1	1	5
Check Drains/Clean Debris	DAYS						0
LEAF PICK UP	Loads		19	17	12	4	52

Set up traffic control, no parking signs for multiple events
 Picked up trash/discarded furniture on 2 different occasions
 Cut down, transported & erected City Christmas Tree Downtown
 Worked OT for Christmas Tree Lighting
 Installed signs in George St Parking Garage
 Picked up 3 dead animals
 Cleaned Municipal Center shop twice

**PUBLIC WORKS/MAINTENANCE
PARKS & RECREATION
MONTHLY REPORT
NOVEMBER 2019**

- Constitution Park
 - Cleaned up garbage 2 times a week
 - Cut and cleared wind damaged trees
 - Cleared brush & weeds from fence lines @ Long Field
 - Turned water off @ bathrooms

- Mason's Complex
 - Cleaned up garbage once a week
 - Cleared brush & weeds from fence lines
 - Turned water off @ bathrooms

- Jaycee Field
 - Cleaned up garbage once a week
 - Cleared brush & weeds from fence lines
 - Turned water off @ bathrooms

- Miscellaneous Work
 - Performed basic housekeeping @ Municipal Building
 - Cleaned the Craft House & Activities Building
 - Prepared feed & bedding for ducks & geese @ the Duck Pond
 - Cleaned & performed preventative maintenance on Park & Rec vehicles
 - Worked OT for Christmas Tree Lighting downtown

**Fleet Maintenance
November 2019**

Total Fleet Maintenance Projects	185
Central Services	10
Code Enforcement	6
DDC	2
Engineering	3
Fire	18
Flood	1
Municipal Parking	0
P & R Maintenance	9
Police	24
Public Works	0
Sewer	8
Snow Removal	1
Street Maintenance	39
Vehicle Maintenance	17
Water Distribution	21
Water Filtration	0
WWTP	2
Scheduled Preventive Maintenance	22
Field Service Calls	2
Total Work Orders Submitted	38
Risk Management Claims	0
Fork Lift Inspections	0

Item Attachment Documents:

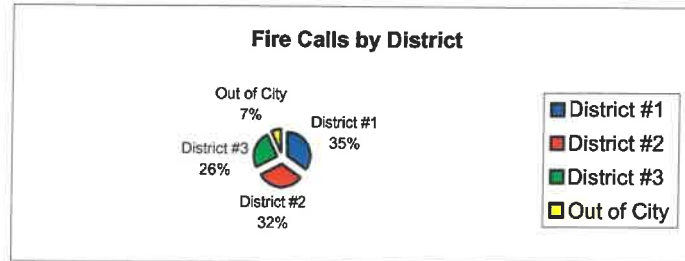
Fire Department monthly report for November, 2019

REPORT OF THE FIRE CHIEF FOR THE MONTH OF NOVEMBER, 2019
Prepared for the Honorable Mayor and City Council and City Administrator

Cumberland Fire Department Responded to 131 Fire Alarms:

Responses by District:

District #1	46
District #2	42
District #3	34
Out of City	9
	<hr/>
	131



Number of Alarms:

First Alarms Answered	128
Working Alarms Answered	3
	<hr/>
	131

Calls Listed Below:

Property Use:

Public Assembly	5
Educational	1
Institutional	7
Residential	55
Stores and Offices	9
Industrial, Utility	3
Manufacturing	1
Storage	4
Special Properties	41
Undetermined	5
	<hr/>
	131

Type of Situation:

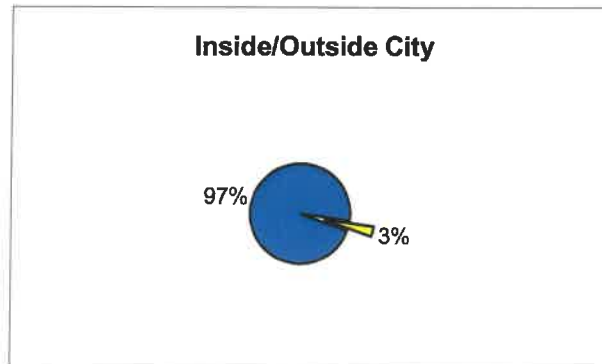
Fire or Explosion	14
Overpressure	1
Rescue Calls	48
Hazardous Conditions	15
Service Calls	5
Good Intent Calls	21
False Calls	27
	<hr/>
	131

Total Fire Service Fees for Fire Calls Billed by Medical Claim-Aid in November:	\$2,200.00
Total Fire Service Fees for Fire Calls Billed by MCA Fiscal Year to Date:	\$9,200.00
Fire Service Fees for Fire Calls Paid in November:	\$654.44
Total Fire Service Fees for Fire Calls Paid Fiscal Year to Date:	\$1,670.00
Total Fire Service Fees Paid in FY2020:	\$6,815.00

Fire Service Fees for Inspections and Permits Billed in November:	\$50.00
Fire Service Fees for Inspections and Permits Paid in November:	\$150.00
Total Fire Service Fees for Inspections and Permits Paid Fiscal Year to Date:	\$350.00

Cumberland Fire Department Responded to 411 Emergency Medical Calls:

In City Calls	397
Out of City Calls	14
Total	<u>411</u>



Total Ambulance Fees Billed by Medical Claim-Aid for November:	\$145,904.00
Ambulance Fees Billed Fiscal Year to Date:	\$604,891.00
Ambulance Fees Paid:	
Revenue Received in November:	\$84,378.52
FY2020 Ambulance Fees Paid in FY2020:	\$316,493.15
All Ambulance Fees Paid in FY2020:	\$468,113.74
(Includes all ambulance fees, paid in current and previous fiscal years.)	

Cumberland Fire Department provided 7 Paramedic Assist Calls:

0 Paramedic Assist Calls within Allegany County	
7 Paramedic Assist Calls outside of Allegany County	
	<u>7</u>

Fort Ashby, WV VFD	1
Ridgeley, WV VFD	2
Short Gap, WV VFD	2
Wiley Ford, WV VFD	2
	<u>7</u>

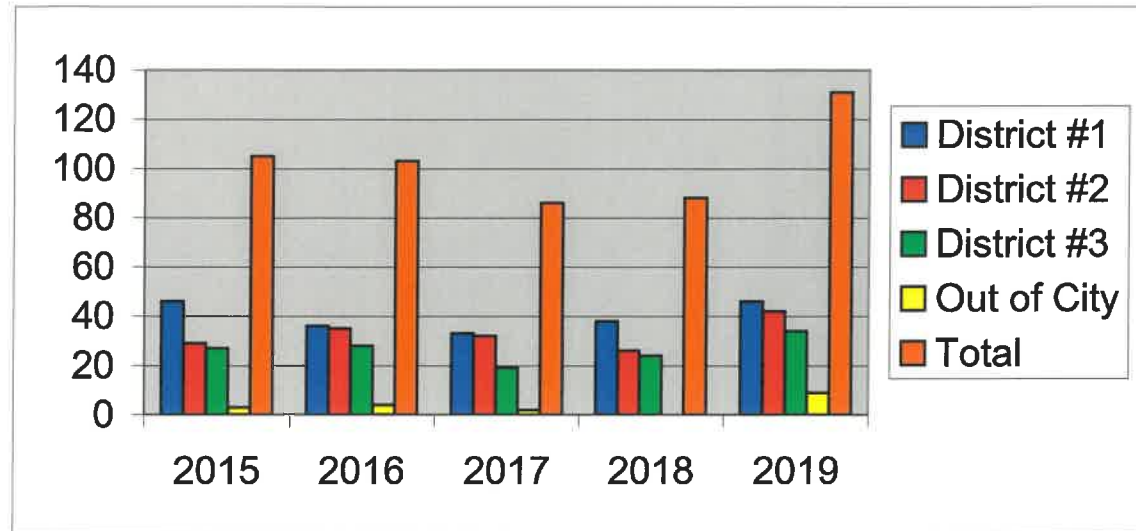
Cumberland Fire Department provided 7 Mutual Aid Calls:

4 Mutual Aid Calls within Allegany County	
3 Mutual Aid Calls outside of Allegany County	
	<u>7</u>

Cresaptown VFD	<u>4</u>
Fort Ashby, WV VFD	1
Ridgeley, WV VFD	1
Wiley Ford, WV VFD	1
	<u>3</u>

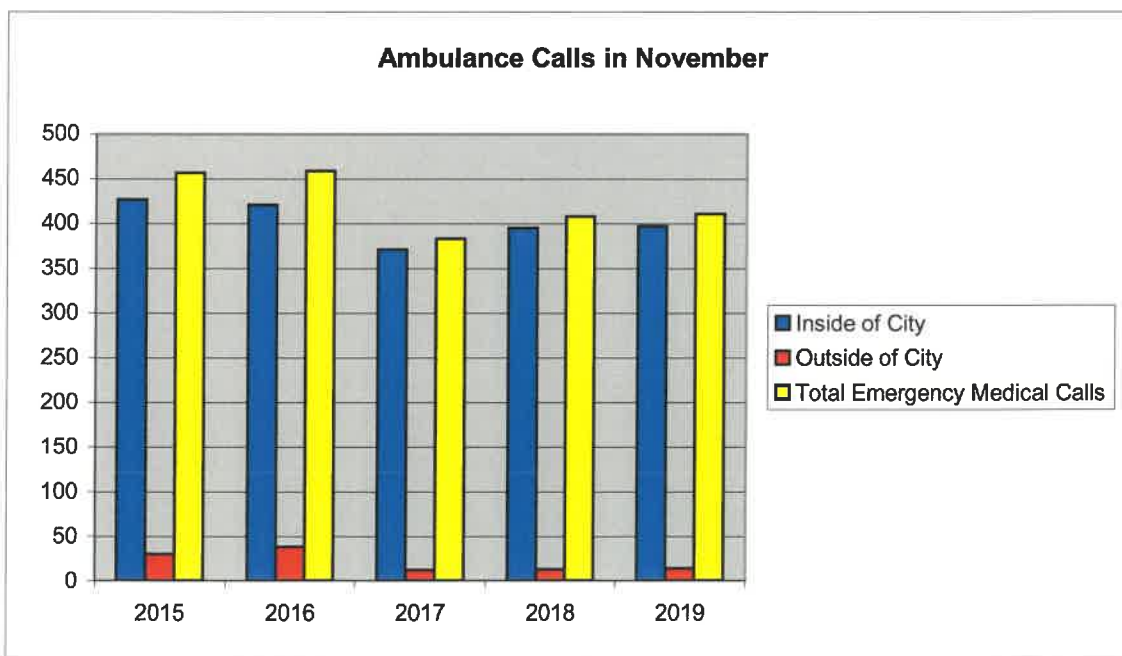
Fire Calls for the Month of November for a Five-Year Period:

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
District #1	46	36	33	38	46
District #2	29	35	32	26	42
District #3	27	28	19	24	34
Out of City	3	4	2	0	9
Total	105	103	86	88	131



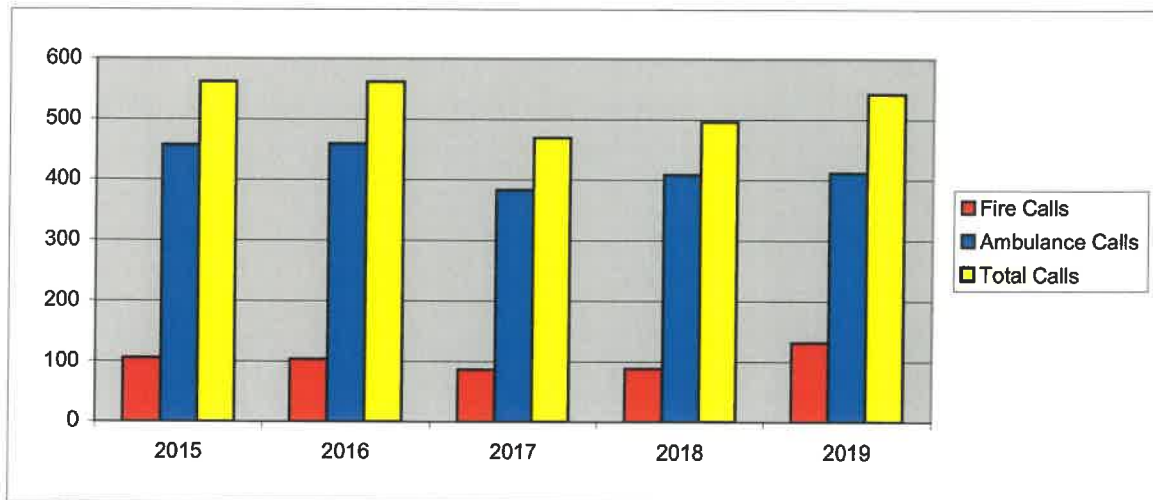
Ambulance Calls for the Month of November for a Five-Year Period:

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Inside of City	427	421	371	395	397
Outside of City	30	38	12	13	14
Total Emergency Medical Calls	457	459	383	408	411



Fire and Ambulance Calls for the Month of November for a Five-Year Period:

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Fire Calls	105	103	86	88	131
Ambulance Calls	457	459	383	408	411
Total Calls	562	562	469	496	542



Training

Training Man Hours:	179.00
Crew Meeting	13.00
Standard Operating Procedures	1.50
Apparatus Check Procedures	77.00
SCBA Inspection and Care	5.50
EMT Recertification	9.50
ALS Skills Testing Recertification	6.00
Communications Equipment	10.00
Post Incident Review	13.50
Terrorism	5.00
Physical Fitness	15.00
Injury Prevention Training	23.00
	<u>179.00</u>

Fire Prevention Bureau

Complaints Received	2
Conferences Held	45
Correspondence	10
Inspections Performed	2
Investigations Conducted	7
Plan Reviews	1

Statistics Compiled by Julie A. Davis, Fire Administrative Officer

Item Attachment Documents:

Police Department monthly report for November, 2019



City of Cumberland Department of Police

Monthly Report
November 2019



City of Cumberland Department of Police

Monthly Report

November 2019

Part 1 Crimes for the Month

	2018	2019		2018	2019		2018	2019		2018	2019
Aggravated Assaults	7	5	B & E (All)	15	17	Murder	0	0	Rape	3	1
Robbery	7	1	Theft - Felony	1	4	Theft - Vehicle	1	3			

Selected Criminal Complaints for the Month

	2018	2019		2018	2019		2018	2019		2018	2019
Theft - Misdemeanor	18	7	Theft - Petty	35	27	Domestic Assaults	28	16	CDS	41	54
Disturbances	156	159	DOP/Vandalism	23	20	Indecent Exposure	1	1	Sex Off - Other	1	3
Suicide	1	0	Suicide - Attmpt.	1	1	Tampering M/V	0	0	Abuse - Child	5	1
Trespassing	10	17	Assault on Police	7	3	Assault Other	20	17			

Selected Miscellenous Incidents for the Month

	2018	2019		2018	2019		2018	2019		2018	2019
Alcohol Volations	6	4	Juvenile Compl.	11	24	Missing Persons	7	10	School Resource	79	153
School Threat	1	1	Sex Off. Regist.	13	11	Truancy	3	3	Death Investigation	2	3

Selected Traffic Incidents for the Month

	2018	2019		2018	2019		2018	2019		2018	2019
DWI	8	12	Hit & Run	25	13	M/V Crash	84	65	Traffic Stop	457	365

Selected Service Calls for the Month

	2018	2019		2018	2019		2018	2019		2018	2019
Alarms	66	47	Assist Motorist	49	31	Check Well-Being	88	96	Foot Patrol	21	40
Assist Other Agency	53	96	Bike Patrol	0	0	Special Events	15	8	Suspicious Activity	69	65

Current Incident Status for the Month

	2018	2019		2018	2019		2018	2019		2018	2019
Open	37	154	Arrest	292	250	Closed	1839	1715	Suspended	46	37



City of Cumberland Department of Police

Monthly Report

November 2019

Arrests Totals for the Month

	2018	2019		2018	2019		2018	2019		2018	2019
M/V Citations	71	64	M/V SERO	4	2	M/V Warnings	383	300	Arrest on View Adult	38	39
Arrest On Crim. Cit.	15	13	Arrest Summons	26	34	Arrest Warrant Adult	55	62	Adult Crim.	141	153
Arrest Summon (Chrg)	22	23	Arrest Warrant (Chrg)	10	15	Juvenile Crim.	22	25	Arrest on View Juv	17	19
Arrest Warrant JUV	0	3	Emer. Petition	56	47	Fingerprinting	2	0	RunAway & Miss Per.	9	7
Civil Citation	12	8									

Total Incidents Reported :

2018	2019
2,214	2,156

Charles Hinnant
 Charles Hinnant - Chief of Police

CUMBERLAND POLICE DEPARTMENT

MONTHLY REPORT

NOVEMBER 2019

SWORN PERSONNEL: 47 SWORN OFFICERS

Administration	5 officers
Squad D1	8 officers
Squad N1	8 officers
Squad D2	8 officers
Squad N2	8 officers
C3I/C3IN	5 officers
School Resource	2 officers
Academy	2 officers
Military leave	1 officer

CIVILIAN EMPLOYEES: 6 full time, 11 part time

CPD Office Associate	1 full time
CPD Records Clerk	1 full time
CPD Records Clerk	1 part time
Safe Streets Coordinator	1 full time*
CPD Patrol Assistant	1 full time
CPD Crime Analyst	1 full time*
CPD Maintenance	1 part time
C3IN Office Associate	1 part time**
C3I Office Associate	1 part time **
MPA Supervisor	1 part time
Parking Meter Supervisor	1 full time
Parking Enforcement	2 part time
MPA Garage Attendants	1 part time
Code Enforcement	3 part time

* = Grant funded

** = Shared costs with other agencies

LEAVE REPORT

VACATION TAKEN: 942 HOURS

COMP TIME USED: 287 HOURS

SICK TIME USED: 453 HOURS

YEAR TO DATE (beginning 7/1/19): 4599 HOURS

YEAR TO DATE (beginning 7/1/19): 1254 HOURS

YEAR TO DATE (beginning 7/1/19): 944 HOURS

OVERTIME REPORT

OVERTIME WORKED: 331 HOURS

HOSPITAL SECURITY: 128 HOURS

COURT TIME WORKED: 237 HOURS

YEAR TO DATE (beginning 7/1/19): 1373 HOURS

YEAR TO DATE (beginning 7/1/19): 761 HOURS

YEAR TO DATE (beginning 7/1/19): 1129 HOURS

Item Attachment Documents:

Utilities Division Flood/Water/Sewer monthly report for November, 2019

[illegible][illegible]

[illegible]

November 2019 Monthly Report

FLOOD MAINTENANCE

Test run pumps and run gates

Mowed 30 acres

Check sewage regulators

Did final mowing for Corps.

Cut trees out of fields.

Safety meeting

SEWER BRANCH

Calls answered	9
Service lines opened	1
Owner's trouble	8
Traced lines/main	299
Mains Repairs/ Replace	0
Sewer taps installed/replaced	0
Cleaned catch basins	11
Cleanouts installed	1
Televised sewer mains	346'
Televised sewer lines	0
Call outs/ overtime	9 callouts/ 19 hours overtime
Weekly check of overflows, pits	4
Catch basin repair/rebuild	2
Flushed sewer mains	7,659 feet
Gallons of water used	14,500 Gals.
608 Flush truck	10,500 Gals.

605 Vac-con 4,000 Gals.

Fayette St. @ Brook Ave. replaced front and top of catch basin

Franklin St. @ Fairview repaired storm drain and curb.

Myrtle St. raised ring and lid.

819 – 817 removed roots in service line in street and

Installed cleanout

Cleaned all drains at service center

Cleaned pit basin at WWTP

Hydro 16 sites (water)

Hydro 6 sites (sewer)

Safety meeting

Item Attachment Documents:

Resolution No. R2019-06 - authorizing certain businesses within the Gateway Enterprise Zone to receive tax credits for the tax year 2020-2021

City of Cumberland

- Maryland -

RESOLUTION NO. R2019-06

A RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING CERTAIN BUSINESSES LOCATED WITHIN THE GATEWAY ENTERPRISE ZONE TO RECEIVE TAX CREDITS FOR THE TAX YEAR 2020-2021, IN ACCORDANCE WITH THE LOCAL STANDARDS ESTABLISHED FOR THE ZONE.

WHEREAS, the Secretary of the Maryland Department of Commerce, previously known as the Maryland Department of Business and Economic Development, has heretofore designated a certain area located in the City of Cumberland and Allegany County, Maryland, as the “Gateway Enterprise Zone;” and

WHEREAS, any business entity meeting the requirements and conditions of Article 81, Section 12G-11 of the *Annotated Code of Maryland*, may benefit from certain tax credits; and

WHEREAS, the Enterprise Zone Advisory Committee met on November 26, 2019, and has determined that certain business entities located within the Gateway Enterprise Zone are qualified to receive such tax credits; and

WHEREAS, the Mayor and City Council of Cumberland, Maryland, is to certify that the said business entities located in the city limits are in compliance with the local standards established for designation in the Gateway Enterprise Zone as a pre-condition to the granting of such tax credits.

NOW, THEREFORE, BE IT RESOLVED BY the Mayor and City Council of Cumberland, Maryland, as follows:

SECTION I

That the business entities set forth in Exhibit I, attached hereto and incorporated herein, be and are hereby certified as being in compliance with the local standards established for the Gateway Enterprise Zone.

SECTION II

That the Mayor and City Council of Cumberland, Maryland, does hereby certify that the property situated within the boundaries of the Gateway Enterprise Zone owned or leased by the companies set forth in Exhibit II, attached hereto and incorporated herein, is property qualified to receive the real property tax credit established by Article 81, Section 12G-11 of the *Annotated Code of Maryland* for the taxable year 2020-21.

BE IT FURTHER RESOLVED by the Mayor and City Council of Cumberland, Maryland, that this Resolution shall become effective on the date of its adoption.

Given under our Hands and Seals this 17th day of December, 2019, with the Corporate Seal of the City of Cumberland hereto attached, duly attested by the City Clerk.

Attest:

Mayor and City Council
Of Cumberland

Marjorie A. Woodring
City Clerk

Raymond M. Morriss

EXHIBIT I
(Eligible for State Income Tax Credits 2020-2021)

CBIZ Insurance Services, Inc.
CFBC Properties, LLC
Countryhouse Residence
Cresap Automotive Machine
Elite Hospitality, Inc. (Hampton Inn)
PharmaCare Institutional Services
Rageway / R.H. Lapp and Sons, Inc.
Somerset Steel Erection Co., Inc. (Riggs Industries, Inc.)
Willowbrook Holdings, LLC (Hampton Inn)

EXHIBIT II
(Eligible for Local Property Tax Credits 2020-2021)

CBIZ Insurance Services, Inc.
42 Baltimore Street
Cumberland, MD 21502

CFBC Properties, LLC
(Blue Cross / Blue Shield)
10 Commerce Drive
Cumberland, MD 21502

Countryhouse Residence
14 Cumberland Street
Cumberland, MD 21502

Cresap Automotive Machine
631 North Mechanic Street
Cumberland, MD 21502

Elite Hospitality, Inc. (Hampton Inn)
109 Welton Drive
Cumberland, MD 21502

PharmaCare Institutional Services
3 Commerce Drive
Cumberland, MD 21502

Rageway / R.H. Lapp and Sons, Inc.
880 Kelly Road
Cumberland, MD 21502

Somerset Steel Erection Co., Inc. (Riggs Industries, Inc.)
115 Elizabeth Street
Cumberland, MD 21502

Willowbrook Holdings, LLC (Hampton Inn)
109 Welton Drive
Cumberland, MD 21502



Margie Woodring <margie.woodring@cumberlandmd.gov>

FW: Enterprise Zone Companies

1 message

Gregory Hildreth <ghildreth@alleganygov.org>

Tue, Dec 3, 2019 at 10:27 AM

To: margie.woodring@cumberlandmd.gov

Cc: Cynthia Young <cyoung@alleganygov.org>

Hi Margie,

The Enterprise Zone Advisory Committee met last week and approved certification for the following businesses within the Cumberland City Limits:

- CBIZ Insurance Services, Inc.
- CFBC Properties, LLC
- Countryhouse Residence
- Cresap Automotive Machine
- Elite Hospitality Inc. (Hampton Inn)
- PharmaCare Institutional Services
- Rageway / R.H. Lapp and Sons, Inc.
- Somerset Steel Erection Co., Inc. (Riggs Industries, Inc.)
- Willowbrook Holdings, LLC (Hampton Inn)

The County Commissioners are scheduled to approve our Resolution at their December 12 public meeting. Would you mind sending me a copy of the City's resolution certifying these companies? Hopefully I haven't put you in a pinch with the timing of things this year. Let me know if there is anything else you need from me.

Also wondering, did Matt Diaz typically attend the public meeting at which the Enterprise Zone resolution is presented?

Thank you!

Greg



Gregory Hildreth
Economic Development Specialist
Allegany County Government

t: 301-876-9510
a: Allegany County Complex
701 Kelly Road
Cumberland, Maryland 21502

Item Attachment Documents:

Order 26575 accepting the State bid from Hertrich Fleet Services, Inc. for three 2020 Police Interceptor utility vehicles, for a total not-to-exceed cost of \$111,174

- Order -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 26575

DATE: December 17, 2019

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the State Bid proposal from Hertrich Fleet Services, Inc. 1427 Bay Road, Milford, DE 19963 to supply three (3) police Interceptor utility vehicles for the amount not-to-exceed One Hundred Eleven Thousand, One Hundred Seventy-four Dollars (\$111,174.00) be and is hereby accepted; and

BE IT FURTHER ORDERED, that all equipment shall be purchased as part of the State of Maryland Contract for police equipment, pursuant to Section 2-171(b) of the City Code.

Raymond M. Morriss, Mayor

Budgeted: Police Department

Council Agenda Summary

Meeting Date: December 17, 2019

Agenda Item Number: FY20 Police Vehicles Hertrich Fleet Supply

Key Staff Contact: Capt. Chuck Ternent

Item Title:

FY20 Police Vehicles Hertrich Fleet Supply

Summary:

Request to accept the State bid from Hertrich Fleet Services Inc. for three police vehicles at a cost of \$111,174.

Issues and Considerations:

Enter Text Here

<i>Fiscal Impact:</i>	
Is this item budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Budget:	\$111,174
Value of award:	
If item is not budgeted, does the budget need to be appropriated? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Is there grant funding being used? Yes <input checked="" type="checkbox"/> No	
If grant funding is being used, does it require a City match? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Match provisions:	Enter Text Here
Is this a sole source purchase? <input type="checkbox"/> Yes <input type="checkbox"/> No (If so, attach department recommendation and approval from City Administrator.)	

HERTRICH FLEET SERVICES, INC

1427 Bay Road Milford, DE 19963

Ford - Chevrolet - Dodge - Jeep
Lincoln - Honda - Buick - GMC - Toyota - Nissan

(800) 698-9825

(302) 422-3300

Fax: (302) 839-0555

December 2, 2019

Cumberland Police Department
20 Bedford Street
Cumberland, MD 21502

Capt. Chuck Ternent,

We are pleased to provide this quote for a 2020 Ford Police Interceptor Utility, K8A, priced per Maryland BPO# 001B0600159, and equipped as follows: 3.3L V6 TI-VCT Engine, 10 Speed Automatic Transmission, Rear Door Locks / Windows In-operable, Remote Keyless Entry, Daytime Running Lamps, Rear View Camera Display in Rear View Mirror.

✓	Code	Description	Amount
	Vehicle	2020 Ford Police Interceptor Utility AWD ; 3.3L V6 DI Engine	\$32,678
	UM/96	Agate Black Exterior – Cloth Front Buckets & Rear Vinyl Bench	N/C
	500A	All Standard Equipment per PEP 500A	N/C
	BLT	Bluetooth Connectivity	STD
	153	Front License Plate Bracket	N/C
	63B	Side Marker LED – Sideview Mirrors (Driver – Red / Passenger – Blue) • Located on the exterior mirror housing	\$290
	51T	Drivers Side LED Spotlight – Whelen	\$420
	43D	Dark Car Feature – Courtesy Lamp Disabled when any door is opened	\$25
	17T	Cargo Area Dome Lamp – Red / White	\$50
	67H	Ready for the Road Package: All-In Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus – Whelen Cencom Light Controller Head with dimmable backlight – Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor (mounted behind 2nd row seat) – Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails – High current pigtail – Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head – Pre-wiring for grille LED lights, siren and speaker (60A) – Rear console plate (85R) – contours through 2nd row; channel for wiring – Grille linear LED Lights (Red / Blue) and harness – 100-Watt Siren / Speaker – Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P) Note: Not available with options: 66A, 66B, 66C, 67G, 67U and 65U	\$3595
		Total per Vehicle	\$37,058
		Total for 3 Vehicles	\$111,174



HERTRICH FLEET SERVICES, INC

1427 Bay Road Milford, DE 19963

Ford - Chevrolet - Dodge - Jeep
Lincoln - Honda - Buick - GMC - Toyota - Nissan

(800) 698-9825

(302) 422-3300

Fax: (302) 839-0555

Please get in touch with any changes, questions or to place an order.

Respectfully Submitted,

Jim Blecki

Item Attachment Documents:

Order 26,576 authorizing the abatement of taxes and utilities for properties: 101 North Cedar St.; 1 Evergreen Ter.; 623 Maryland Ave.; 117 Independence St.; 3 Altamont Ter.; 6 Altamont Ter.; and 222 Bond St.

- ORDER -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 26,576

DATE: December 17, 2019

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the taxes and utilities due and owing on the following properties be and
are hereby abated:

101 North Cedar Street
1 Evergreen Terrace
623 Maryland Avenue
117 Independence Street
3 Altamont Terrace
222 Bond Street
6 Altamont Terrace

Raymond M. Morriss, Mayor



Lisa Terrell <lisa.terrell@cumberlandmd.gov>

FW: Unresolved Tax Waivers

1 message

Michael Scott Cohen <mike@msclawllc.com>

Fri, Dec 6, 2019 at 5:19 AM

To: "Ken Tressler (ken.tressler@cumberlandmd.gov)" <ken.tressler@cumberlandmd.gov>, "Lisa Terrell (lisa.terrell@cumberlandmd.gov)" <lisa.terrell@cumberlandmd.gov>, Melissa Penrod <melissa.penrod@cumberlandmd.gov>, "Sarah Gyger (sarah.gyger@cumberlandmd.gov)" <sarah.gyger@cumberlandmd.gov>

Good morning.

I need separate checks for the recordation of each of the below-referenced deeds. The checks are for the real estate taxes due to the State but paid to the County. **The taxes and water/sewer due the City should be abated as the properties are all being transferred to the City.**

Thanks.

Michael Scott Cohen, Esq.

213 Washington Street

Cumberland, MD 21502

Phone: (301) 724-5200

Fax: (301) 724-5205

From: William Lashbaugh <blashbaugh@alleganygov.org>

Sent: Thursday, December 5, 2019 1:46 PM

To: Michael Scott Cohen <mike@msclawllc.com>

Cc: Jason Bennett <jbennett@alleganygov.org>

Subject: RE: Unresolved Tax Waivers

Mike,

I apologize for the delay. Below are the amounts due in State of Maryland property taxes for each property. I have backdated these amounts to September 2019 because you have been waiting so long.

101 N. Cedar St. 21.39

1 Evergreen Terr. 114.30

623-625 Maryland Ave 246.04

Inquiry

Prop#...: 04-006852
Owner...: ROBERTSON MILLARD D
Address: 101 N CEDAR ST
Mail To: ROBERTSON MILLARD D
10910 OLD JOHNSON RD
CUMBERLAND

School Dist.: CUMB SCHLS
F22=Add'l Info

Phone...:

MD 21502-6752

Payoff Date : 12/06/2019
Total Billed: 4,187.14
Tot. Dsc App: .00
Total Paid...: 3,972.63
Total Due W/SC: 214.51

Enter Option: —

F3=Exit

X	Year	Perd	Type	Bill#	Tax	Pen	Int	Collected	Remaining Balance
—	2019	1	1	201906153	202.36	.00	12.15	.00	214.51
—	2018	1	1	201806152	202.36	.00	4.05	206.41	.00
—	2017	1	1	201760144	202.36	.00	.00	202.36	.00
—	2016	1	1	201606147	178.60	.00	.00	178.60	.00
—	2015	1	1	201506150	172.81	.00	.00	172.81	.00
—	2014	1	1	201406141	167.01	.00	.00	167.01	.00
—	2013	1	1	201306143	167.01	.00	.00	167.01	.00
—	2012	1	1	201206143	167.01	.00	.00	167.01	.00

[Return To List](#)**SUSPENDED Account 060010408-0**

REGINA ROBERTSON

101 N CEDAR ST
CUMBERLAND, MD 21502

Address 2:

Tax ID: 04006852

Address Type: Residential Inside

Is Rental: Yes

Home Phone:

Mobile Phone:

Work Phone:

Utilities

General Information

Units: 1
Exclude Billing: No
Exclude Interest: No
Exclude Penalty: No
Exclude Notice: No
Exclude Lien: No
Suspended Action Code: Shut Off

Transactions

[View More](#)

Date	Type	Due Date	Total	Balance
08/29/2019	Pay		-227.25	0.00
07/26/2019	Penalty	02/28/2019	2.92	227.25
06/28/2019	Penalty	02/28/2019	2.92	224.33
05/31/2019	Penalty	02/28/2019	2.92	221.41
04/26/2019	Penalty	02/28/2019	2.92	218.49

Balances

[View Details](#)

Balance	\$0.00
Deposits	0.00
Other	0.00
Water	0.00
Sewer	0.00
Trash	0.00
Bay Restoration Fee	0.00

Account Log

[View More](#)

Completed	Scheduled	Type	Comment
08/08/2019		Inactive Bill	Inactive Bill Sent. Amount: 227.25
07/03/2019		Inactive Bill	Inactive Bill Sent. Amount: 224.33
07/02/2019		MISC	Verified water off. slw
06/06/2019		Inactive Bill	Inactive Bill Sent. Amount: 221.41
06/05/2019		MISC	Verified water off. aml

Services

Inside Water Service - Water

Inside Sewer Service - Sewer

Residential Trash - Trash

Bay Restoration Fee - BayRestFee

** All Services **

Details

[View Details](#)

Title: Inside Water Service - Water
Quantity: 1
Amount:
Enabled: Yes

Discounts and Surcharges

[View More](#)

No data found.

Meters

[View More](#)

Number	Size	status	Read Date	Reading	Usage	Type	Meter Math Type
03677489	3/4"	Active	02/04/2019	97990	0	Actual	Standard

Usage

[View More](#)

Inquiry

Prop#...: 05-024641
Owner...: CHRISTIFER DAVID RONALD
Address: 1 EVERGREEN TE
Mail To: CHRISTIFER DAVID RONALD
1 EVERGREEN TERRACE
CUMBERLAND MD 21502-
Phone...:

School Dist.: CUMB SCHLS
F22=Add'l Info

Payoff Date : 12/06/2019
Total Billed: 5,678.02
Tot. Dsc App: .00
Total Paid...: 4,388.37
Total Due W/SC: 1,289.65

Enter Option: __

F3=Exit

X	Year	Perd	Type	Bill#	Tax	Pen	Int	Collected	Remaining Balance
—	2019	1	1	201909068	122.90	.00	7.38	.00	130.28
—	2018	1	1	201809085	122.90	.00	36.90	.00	159.80
—	2017	1	SA	201702486	203.42	.00	103.53	.00	306.95
—	2016	1	SA	201602539	185.36	.00	138.75	.00	324.11
—	2015	1	SA	201502543	185.36	.00	183.15	.00	368.51
—	2014	1	SA	201402686	247.14	.00	135.85	382.99	.00
—	2013	1	SA	201302700	247.14	.00	81.51	328.65	.00
—	2012	1	SA	201202730	235.35	.00	133.95	369.30	.00



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ACCOUNTS | CUSTOMERS | MILEPS | PROCESSING | MAINTENANCE | REPORTS

Return To Link

**SUSPENDED Account 370232009-0**

DAVID CHRISTIFER

EVERGREEN TERR

CUMBERLAND, MD 21502

Address 2: #00000000000000000000

Tax ID: 05024641

Address Type: Residential Inside

Is Rental: Yes

Home Phone:

Mobile Phone:

Work Phone:

Active Alerts

- Tax Sale

Utilities

General Information

Units: 1
Exclude Billing: No
Exclude Interest: No
Exclude Penalty: No
Exclude Notice: No
Exclude Lien: No
Suspended Action Code: Vacant

Transactions

View More

Date	Type	Due Date	Total	Balance
11/21/2019	Bill (Usage Only)		0.00	276.20
11/08/2019	Penalty (Usage Only)	11/07/2019	2.88	276.20
10/18/2019	Bill (Usage Only)		0.00	273.32
10/11/2019	Penalty (Usage Only)	10/10/2019	2.88	273.32
09/19/2019	Bill (Usage Only)		0.00	270.44

Balances

View Details

Balance	\$276.20
Deposits	0.00
Other	0.00
Water	80.86
Sewer	98.67
Trash	65.27
Bay Restoration Fee	31.40

Account Log

View More

Completed	Scheduled	Type	Comment
11/18/2019		MISC	Verified water off. slw
10/15/2019		MISC	Verified water off. aml
09/16/2019		MISC	Verified water off. slw
08/19/2019		MISC	Verified water off. slw
07/15/2019		MISC	Verified water off. slw

Services

Inside Water Service - Water

Inside Sewer Service - Sewer

Residential Trash - Trash

Bay Restoration Fee - BayRestFee

** All Services **

Details

View Details

Title: Inside Water Service - Water
Quantity: 1
Amount:
Enabled: Yes

Discounts and Surcharges

View More

No data found.

Meters

View More

Number	Size	status	Read Date	Reading	Usage	Type	Meter Math Type
--------	------	--------	-----------	---------	-------	------	-----------------

Inquiry

Documents Exist

Prop#...: 04-013573
Owner...: SWIFT WILLIAM B
Address: 623 MARYLAND AV
Mail To: SWIFT WILLIAM B
625 MARYLAND AVE
CUMBERLAND
Phone...:

School Dist.: CUMB SCHLS
F22=Add'l Info

MD 21502-3517

Payoff Date : 12/06/2019
Total Billed: 7,143.74
Tot. Dsc App: .00
Total Paid...: 4,155.03
Total Due W/SC: 2,988.71

Enter Option: _

F3=Exit

X	Year	Perd	Type	Bill#	Tax	Pen	Int	Collected	Remaining Balance
-	2019	1	1	201906457	36.02	.00	2.16	.00	38.18
-	2018	1	1	201806458	36.02	.00	10.80	.00	46.82
-	2017	1	1	201760440	176.94	.00	95.58	.00	272.52
-	2016	1	1	201606446	161.22	.00	125.58	.00	286.80
-	2015	1	1	201506453	161.22	.00	164.22	.00	325.44
-	2014	1	SA	201400407	275.14	.00	338.25	.00	613.39
-	2013	1	SA	201300407	272.56	.00	401.31	.00	673.87
-	2012	1	SA	201200409	269.99	.00	461.70	.00	731.69



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[Return To List](#)**SUSPENDED Account 250178007-0****WILLIAM SWIFT****623 MARYLAND AVE**
CUMBERLAND, MD 21502

Address 2:

Tax ID: 04013573

Address Type: Residential Inside

Is Rental: No

Home Phone:

Mobile Phone:

Work Phone:

Utilities**General Information**

Units: 2
Exclude Billing: No
Exclude Interest: No
Exclude Penalty: No
Exclude Notice: No
Exclude Lien: No
Suspended Action Code: Vacant

Transactions[View More](#)

Date	Type	Due Date	Total	Balance
11/14/2019	Bill (Usage Only)		0.00	529.16
11/01/2019	Penalty (Usage Only)	10/31/2019	3.54	529.16
10/10/2019	Bill (Usage Only)		0.00	525.62
10/04/2019	Penalty (Usage Only)	10/03/2019	3.54	525.62
09/12/2019	Bill (Usage Only)		0.00	522.08

Balances[View Details](#)

Balance	\$529.16
Deposits	0.00
Other	0.00
Water	97.83
Sewer	97.77
Trash	225.16
Bay Restoration Fee	108.40

Account Log[View More](#)

Completed	Scheduled	Type	Comment
11/12/2019		MISC	Verified water off. slw
10/08/2019		MISC	Verified water off. aml
09/11/2019		MISC	Verified water off. slw
08/14/2019		MISC	Verified water off. aml
07/09/2019		MISC	Verified water off. slw

Services

Inside Water Service - Water

Inside Sewer Service - Sewer

Residential Trash - Trash

Bay Restoration Fee - BayRestFee

**** All Services ******Details**[View Details](#)

Title: Inside Water Service - Water
Quantity: 2
Amount:
Enabled: Yes

Discounts and Surcharges[View More](#)

No data found.

Meters[View More](#)

Number	Size	status	Read Date	Reading	Usage	Type	Meter Math Type
65880778	3/4"	Active	11/12/2019	1820	0	Actual	Standard

Usage[View More](#)

Inquiry

Documents Exist

Prop#...: 05-009480
Owner...: POWELL BOBBIE F
Address: 117 INDEPENDENCE ST
Mail To: POWELL BOBBIE F
113 RAY ST
HAGERSTOWN
Phone...:

School Dist.: CUMB SCHLS
F22=Add'l Info

MD 21740-6142

Payoff Date : 12/06/2019
Total Billed: 6,108.88
Tot. Dsc App: .00
Total Paid...: 4,505.49
Total Due W/SC: 1,603.39

Enter Option: _

F3=Exit

X	Year	Perd	Type	Bill#	Tax	Pen	Int	Collected	Remaining Balance
-	2019	1	1	201908524	52.98	.00	3.18	.00	56.16
-	2018	1	1	201808536	52.98	.00	15.90	.00	68.88
-	2017	1	1	201762440	52.98	.00	28.62	.00	81.60
-	2016	1	1	201608406	48.27	.00	37.83	.00	86.10
-	2015	1	1	201508411	48.27	.00	49.47	.00	97.74
-	2014	1	1	201408289	57.92	.00	73.08	.00	131.00
-	2013	1	1	201308279	57.92	.00	87.00	.00	144.92
-	2012	1	1	201208267	57.92	.00	100.92	.00	158.84

Inquiry

Documents Exist

Prop#..: 05-009480
Owner..: POWELL BOBBIE F
Address: 117 INDEPENDENCE ST
Mail To: POWELL BOBBIE F
113 RAY ST
HAGERSTOWN

School Dist.: CUMB SCHLS
F22=Add'l Info

Phone..:

MD 21740-6142

Payoff Date : 12/06/2019
Total Billed: 6,108.88
Tot. Dsc App: .00
Total Paid...: 4,505.49
Total Due W/SC: 1,603.39

Enter Option: __

F3=Exit

X	Year	Perd	Type	Bill#	Tax	Pen	Int	Collected	Remaining Balance
—	2011	1	1	201108194	57.92	.00	114.84	.00	172.76
—	2010	1	1	201008169	58.46	.00	129.87	.00	188.33
—	2009	1	1	200908165	58.34	.00	143.91	.00	202.25
—	2008	1	1	200808132	58.21	.00	156.60	.00	214.81
—	*2007	1	1	200708096	111.18	.00	13.32	124.50	.00
—	2006	1	1	200608088	247.93	.00	99.20	347.13	.00
—	2005	1	1	200508064	226.83	.00	144.96	371.79	.00
—	2004	1	1	200402067	226.83	.00	40.77	267.60	.00

[Return To List](#)**INACTIVE Account 410226003-0****BOBBIE POWELL****117 INDEPENDENCE ST**
CUMBERLAND, MD 21502

Address 2:

Tax ID: 05009480

Address Type: Residential Inside

Is Rental: No

Home Phone:

Mobile Phone:

Work Phone:

Utilities**General Information**

Units: 1
Exclude Billing: No
Exclude Interest: No
Exclude Penalty: No
Exclude Notice: No
Exclude Lien: No
Suspended Action Code: Billing Group

Transactions[View More](#)

No data found.

©

Balances[View Details](#)

Balance	\$0.00
Deposits	0.00
Other	0.00
Water	0.00
Sewer	0.00
Trash	0.00
Bay Restoration Fee	0.00

Account Log[View More](#)

Completed	Scheduled	Type	Comment
03/02/2017		Converted Note	3/2/17 TAX SALE 2017
04/01/2015		Converted Note	4/1/15 TAX SALE 2015
04/02/2014		Converted Note	4/1/14 TAX SALE 2014
05/16/2008		Converted WO	117 Independence St demo

Services**** All Services **** All Services on this Account**Services on this billing group (Utilities):**

This account has no services in this billing group.

Services on other billing groups:

This account has no services in any other billing group.

Charges[View More](#)

No data found.

Payment Method**NO PAYMENT METHOD****Portal Payments**[View More](#)

No data found.

Inquiry

Prop#...: 22-012681
Owner...: ALLEGANY PROPERTY MANAGEMENT RENTA
Address: 3 ALTAMONT TE
Mail To: ALLEGANY PROPERTY MANAGEMENT RENTA
4 ALTAMONT TER
APT 1
CUMBERLAND

School Dist.: CUMB SCHLS
F22=Add'l Info

Payoff Date : 12/06/2019
Total Billed: 9,420.87
Tot. Dsc App: .00
Total Paid...: 7,493.15
Total Due W/SC: 1,927.72

Phone...:

MD 21502-3146

Enter Option: _

F3=Exit

X	Year	Perd	Type	Bill#	Tax	Pen	Int	Collected	Remaining Balance
-	2019	1	1	201911675	30.73	.00	1.83	.00	32.56
-	2018	1	1	201811695	30.73	.00	9.15	.00	39.88
-	2017	1	1	201765525	30.73	.00	16.47	.00	47.20
-	2016	1	1	201611440	28.00	.00	21.84	.00	49.84
-	2015	1	1	201511447	37.65	.00	38.25	.00	75.90
-	2014	1	1	201411223	353.34	.00	445.41	.00	798.75
-	2013	1	1	201311209	353.34	.00	530.25	.00	883.59
-	2012	1	1	201211192	353.34	.00	21.21	374.55	.00



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SUSPENDED Account 300250006-0**LARRY WERNER****3 ALTAMONT TERR****CUMBERLAND, MD 21502**

Address 2:

Tax ID: 22012681

Address Type: Residential Inside

Is Rental: No

Home Phone:

Mobile Phone:

Work Phone:

Active Alerts

- No Checks

Utilities

General Information

Units: 3
Exclude Billing: No
Exclude Interest: No
Exclude Penalty: No
Exclude Notice: No
Exclude Lien: No
Suspended Action Code: Vacant

Transactions

View More

Date	Type	Due Date	Total	Balance
11/14/2019	Bill (Usage Only)		0.00	0.00
10/10/2019	Bill (Usage Only)		0.00	0.00
09/12/2019	Bill (Usage Only)		0.00	0.00
08/15/2019	Bill (Usage Only)		0.00	0.00
07/11/2019	Bill (Usage Only)		0.00	0.00

Balances

View Details

Balance	\$0.00
Deposits	0.00
Other	0.00
Water	0.00
Sewer	0.00
Trash	0.00
Bay Restoration Fee	0.00

Account Log

View More

Completed	Scheduled	Type	Comment
07/11/2017	<u>Converted</u>	<u>Note</u>	7/11/17 NO CHECKS FROM LARRY WERNER FROM...
03/02/2017	<u>Converted</u>	<u>Note</u>	3/2/17 TAX SALE 2017
04/01/2016	<u>Converted</u>	<u>Note</u>	4/1/16 TAX SALE 2016
08/12/2008	<u>Converted</u>	<u>WO</u>	3 Altamont Terr Reg change out - New ID...

Services

Inside Water Service - Water

Inside Sewer Service - Sewer

Bay Restoration Fee - BayRestFee

** All Services **

Details

View Details

Title: Inside Water Service - Water
Quantity: 3
Amount:
Enabled: Yes

Discounts and Surcharges

View More

No data found.

Meters

View More

Inquiry

Documents Exist

Prop#...: 05-025613
Owner...: HEANEY TEMPLE-JAMES A
Address: 222 BOND ST
Mail To: HEANEY TEMPLE-JAMES A
9920 GREEN VALLEY RD
UNION BRIDGE
Phone...:

School Dist.: CUMB SCHLS
F22=Add'l Info

Payoff Date : 12/06/2019
Total Billed: 4,404.32
Tot. Dsc App: .00
Total Paid...: 3,325.99
Total Due W/SC: 1,078.33

MD 21791-0000

Enter Option: _

F3=Exit

X	Year	Perd	Type	Bill#	Tax	Pen	Int	Collected	Remaining Balance
-	2019	1	1	201909101	34.96	.00	2.10	.00	37.06
-	2018	1	1	201809117	34.96	.00	10.50	.00	45.46
-	2017	1	1	201763009	34.96	.00	18.90	.00	53.86
-	2016	1	1	201608958	31.86	.00	24.96	.00	56.82
-	2015	1	1	201508964	31.86	.00	32.64	.00	64.50
-	2014	1	1	201408827	172.81	.00	217.98	.00	390.79
-	2013	1	1	201308818	171.84	.00	258.00	.00	429.84
-	2012	1	1	201208793	170.88	.00	.00	170.88	.00

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TEMPLE HEANEY

222 BOND ST

CUMBERLAND, MD 21502

Address 2:

Tax ID: 05025613

Address Type: Residential Inside

Is Rental: No

Home Phone:

Mobile Phone:

Work Phone:

Utilities

General Information

Units: 1
Exclude Billing: No
Exclude Interest: No
Exclude Penalty: No
Exclude Notice: No
Exclude Lien: No
Suspended Action Code: Billing Group

Transactions

[View More](#)

No data found.

C

Balances

[View Details](#)

Balance	\$0.00
Deposits	0.00
Other	0.00
Water	0.00
Sewer	0.00
Trash	0.00
Bay Restoration Fee	0.00

Account Log

[View More](#)

Completed	Scheduled	Type	Comment
03/02/2017		Converted Note	3/2/17 TAX SALE 2017
04/01/2016		Converted Note	4/1/16 TAX SALE 2016
01/22/2009		Converted WO	222 Bond St. Meter Pulled - Meter has b...
06/18/2007		Converted WO	Final/verify reading, Service on/off. 22...
10/06/2006		Converted WO	Final 222 Bond St 9/27/06 * To resched...

Services

**** All Services **** [All Services on this Account](#)**Services on this billing group (Utilities):**

This account has no services in this billing group.

Services on other billing groups:

This account has no services in any other billing group.

Charges

[View More](#)

No data found.

Payment Method

NO PAYMENT METHOD

Portal Payments

[View More](#)

No data found.

Inquiry

Prop#...: 22-007742
Owner...: KLOOS PIETER
Address: 6 ALTAMONT TE TE
Mail To: KLOOS PIETER
1519 MAIN ST APT C
NAPA
Phone...:

School Dist.: CUMB SCHLS
F22=Add'l Info

CA 94559-1851

Payoff Date : 12/06/2019
Total Billed: 4,498.46
Tot. Dsc App: .00
Total Paid...: 3,191.02
Total Due W/SC: 1,307.44

Enter Option: _

F3=Exit

X	Year	Perd	Type	Bill#	Tax	Pen	Int	Collected	Remaining Balance
_	2019	1	1	201911426	74.87	.00	4.50	.00	79.37
_	2018	1	1	201811445	71.34	.00	21.45	.00	92.79
_	2017	1	1	201765283	67.81	.00	36.72	.00	104.53
_	2016	1	1	201611201	61.79	.00	48.36	.00	110.15
_	2015	1	1	201511211	61.79	.00	63.24	.00	125.03
_	2014	1	1	201410994	106.19	.00	133.56	.00	239.75
_	2013	1	1	201310980	106.19	.00	159.00	.00	265.19
_	2012	1	1	201210961	106.19	.00	184.44	.00	290.63

Item Attachment Documents:

Order 26,577 - lifting Section 11-113 of the City Code pertaining to open containers from 10:00 p.m. on December 31, 2019 through 1:00 a.m. on January 1, 2020 on the downtown mall for the New Year's Eve celebration; notwithstanding that open glass containers shall not be permitted

- Order -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 26,577

DATE: December 17, 2019

ORDERED, By the Mayor and City Council of Cumberland, Maryland,

THAT, the provisions of Section 11-113 of the City Code, entitled "Open Containers of Alcohol," be and are hereby lifted for the **New Year's Eve** event beginning on December 31, 2019, at 10:00 p.m. through 1:00 a.m. on January 1, 2020, within the confines of the following areas:

- Mechanic at Bedford Street south to Harrison Street;
- Harrison East to Queen City Drive
- Queen City Drive north to Baltimore Street;
- Baltimore Street west to George Street;
- George Street north to Butler Alley;
- Butler Alley to Frederick and Bedford Streets by way of Centre Street;

Notwithstanding the foregoing, open glass containers shall not be permitted in the area defined above and Section 11-113 (a) of the City Code shall remain in force and effect as to glass open containers of alcoholic beverages in that area.

Raymond M. Morriss, Mayor

Item Attachment Documents:

Order 26,578 - approving appropriations and transfers for Fiscal Year 2018-2019

- Order -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 26,578

DATE: December 17, 2019

ORDERED, By the Mayor and City Council of Cumberland, Maryland,

THAT, the following appropriations and transfers be and are hereby approved for
Fiscal Year 2018-2019:

	Original Budget	Budget Changing Ordinances	Current	Revised Amended Budget	Adjustment Required
Expenditures					
General Government	\$ 1,767,771	\$ -	\$ 1,767,771	\$ 1,827,771	\$ 60,000
Public Safety	10,934,399	23,080	10,957,479	10,827,479	(130,000)
Public Works	2,630,767	-	2,630,767	2,630,767	-
Recreation	999,638	-	999,638	999,638	-
Community Dev & Housing	1,249,668	-	1,249,668	1,249,668	-
Debt Service	2,087,537	-	2,087,537	2,157,537	70,000
Operating Transfers	2,648,760	-	2,648,760	2,648,760	-
Total Expenditures	\$ 22,318,540	\$ 23,080	\$ 22,341,620	\$ 22,341,620	\$ -

Raymond M. Morriss, Mayor

Item Attachment Documents:

Order 26,579 - approving project amendments to the Community Development Block Grant Program, effective December 17, 2019, for 2019 Bellevue Street Sidewalk Improvements and 2019 Constitution Park Grove 4 Inclusive Playground

- Order -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 26,579

DATE: December 17, 2019

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the following programs amendments to the Community Development Block Grant
Program be and are hereby approved effective December 17, 2019:

Program	Current	Amendment	New Total
2019 Bellevue Street Sidewalk Improvements	\$79,841	(\$7,761.64)	\$72,079.36
2019 Constitution Park Grove 4 Inclusive Playground (RR19056)	\$35,966.77	\$7,761.64	\$43,728.41

Raymond M. Morriss, Mayor

Public Notice of Intent to Reprogram Community Development Block Grant Funds

Amendment #610312019

City of Cumberland

The City of Cumberland is notifying the public regarding proposals to reprogram funds from activities affecting the 2019 Annual Action Plan. Reprogramming funds in a timely manner enables the City to comply with HUD "Timeliness" standards and allows the funds to be used on "shovel ready" activities.

\$7,761.64 remains un-encumbered of the 2019 Bellevue Street Sidewalk Improvements project (RR19010) which was originally funded at \$79,841 in 2019. The funds were allocated for the installation of 5" reinforced concrete sidewalks along the west side of Bellevue Street from Baltimore Avenue to Fulton Street. This project includes sidewalk, stairs, wall, improvements to return accessibility and walkability to the area requested by neighborhood groups. Bids for the project came in under budget. \$72,079.36 is still available for sidewalks. \$7,761.64 will be re-allocated to the existing 2019 Constitution Park Grove 4 Inclusive Playground (RR19056).

As a result of the aforementioned proposed Amendment to the 2019 Annual Action Plan, the 2019 Constitution Park Grove 4 Inclusive Playground (RR19056) will be increased by a total of \$7,761.64. The project consists of assembly and installation of an inclusive swing set, other play equipment tbd, two park benches, and replacement of surfacing and outside edge boarders. The 6-bay frame offers 12 seating options. Including the original \$27,000 and recently added \$8,966.77, the total available for this phase of the project is \$43,728.41. This activity requires additional funding for the purchase of the inclusive swing set to be located in Grove 4 of the Constitution Park in Cumberland, Maryland.

Written comments concerning this change may be provided effective Friday, November 15, 2019 through 4 PM Tuesday, December 17, 2019. Provide written comments to the City of Cumberland, Department of Community Development by mail to 57 N. Liberty Street, Cumberland, Maryland or email at lee.borror@cumberlandmd.gov. This Amendment to the Community Development Block Grant Annual Plans will be considered by Mayor and City Council at the regular meeting on Tuesday, December 17, 2019 in Council Chambers at City Hall at 6:15 PM.

ADV: Friday, November 15, 2019

Item Attachment Documents:

Order 26,580 – authorizing execution of a "Bridge Inventory and Inspection Activity Contribution Agreement" with PennDOT regarding the federally required inspection of the Koon Dam Bridge by PennDOT, and providing that the City shall pay a 20% cost share reimbursement to PennDOT in the amount of \$19,334.37 covering the 5-year term of the agreement

- Order -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 26,580

DATE: December 17, 2019

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the Mayor and City Administrator be and are hereby authorized to execute a Bridge Inventory and Inspection Activity Contribution Agreement and related forms and documentation, by and between the Commonwealth of Pennsylvania acting through the PA Department of Transportation (PennDOT), and the City of Cumberland, regarding the federally required inspection of the Koon Dam Bridge by PennDOT; and

BE IT FURTHER ORDERED, that, per the Agreement, the City shall provide a 20% cost share reimbursement to PennDOT in the amount of \$19,334.37 to cover all inspection related activities performed during the 5-year term of the agreement

Raymond M. Morriss, Mayor

Council Agenda Summary

Meeting Date: April 27, 2019

Agenda Item Number: Order 26,580

Key Staff Contact: Bobby Smith, City Engineer

Item Title:

Order 26,580 – authorizing execution of a Bridge Inventory and Inspection Activity Contribution Agreement with PennDOT regarding the federally required inspection of the Koon Dam Bridge by PennDOT, and providing that the City shall pay a 20% cost share reimbursement to PennDOT in the amount of \$19,334.37 covering the 5-year term of the agreement

Summary:

The Koon Dam Bridge is inspected every two years by a consultant on behalf of the Pennsylvania Department of Transportation under the Federal Bridge Program. The program requires the local sponsor to pay a 20% match for the cost of inspecting the bridge, under the terms of PennDOT's contribution agreement. This agreement will permit the City to reimburse PennDOT for the City's local share over the next 5 years, which shall include 3 inspections. The total estimated cost of \$19,334.37 shall cover all inspection related activities performed during the duration of the agreement.

Issues and Considerations:

N/A

Item Attachment Documents:

Order 26,581 - appointing Larry Jackson to the Historic Preservation Commission for a three
(3) year term effective December 31, 2019 through December 31, 2022

- Order -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 26,581

DATE: December 17, 2019

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, Larry Jackson be and is hereby appointed to the Historic Preservation Commission for a three (3) year term effective December 31, 2019 through December 31, 2022.

Raymond M. Morriss, Mayor

Item Attachment Documents:

Order 26,582 accepting the Sole Source proposal from System Integration Technologies for the Phase 2/Year 2 of the SCADA Control System Upgrade for the JJD Water Reclamation Facility in the amount of \$27,544

- ORDER -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 26,582

DATE: December 17, 2019

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the sole source proposal of System Integration Technologies, Inc., P.O. Box 72, Walkerton, VA 23177, to provide Phase 2/Year 2 of SCADA system software and hardware to replace the outdated SCADA system at the John DiFonzo Water Reclamation Facility be and is hereby accepted in the estimated amount of Twenty-seven Thousand, Five Hundred Forty-four Dollars and No Cents (\$27,544.00).

Mayor Raymond M. Morriss

Funds: 003.299DD.65000

P.O. Box 96
Bath, NC 27808
Phone 804.514.1792
December 10, 2019
E-Mail ddenny@kava.net

System Integration Technologies, Inc
"We put control at your fingertips"

Rodney Marvin
City of Cumberland

Attention: Rodney Marvin,
RE: Pricing for Phase II Waste Water Treatment Plant

Rodney,
Listed below is the estimated pricing and a description of the Phase II modifications. Let me know if I need to change anything. Call or email if you have any questions.

Overview of work:

- A) Replace existing Modicon Quantum PLC in head of plant building (MP) with a new Modicon M340 processor and associated I/O.
- B) Program the new M340 with a new process description, install and test.
- C) Change Wonderware database and graphics to interface with new M340 and test.
- D) Install new OIT (Automation Direct 15" touch panel).
- E) Program new OIT with graphics to monitor and control entire SCADA.

This price includes:

- A) 1 M340 Processor – BMX P34 2020
- B) 1 M340 Backplane – BMXX BP 1200
- C) 1 M340 Power Supply – BMX CPS 2010
- D) 2 M340 Digital Input Cards – BMX DDI 1602
- E) 1 M340 Digital Output Card – BMX DDO 1602
- F) 1 M340 Analog Input Cards – BMX AAI 0810
- G) 1 M340 Analog Output Card – BMX AMO 0410
- H) 3 M340 Terminals (20 pt) – FTB 2000
- I) 1 M340 Terminals (28 pt) – FTB 2800
- J) 1 Cmore OIT – EA9 T15CL R
- K) 1 Cmore OIT programming package – EA9 PGMSW
- L) Miscellaneous wire and terminals as needed
- M) Add Graphics for PLC Diagnostics
- N) Generate New Process Description for M340
- O) Documentation

This price does not include:

- A) HMI software
- B) Fiber optic connections or devices
- C) Any communications equipment

Pricing for Material

Pricing for Labor

Total Price

\$5,923.72

\$21,620.00

\$27,543.72

Thank you,
David Denny
System Integration Technologies

----- Forwarded message -----

From: **Jeff Rhodes** <jeff.rhodes@cumberlandmd.gov>
Date: Wed, Dec 11, 2019 at 1:43 PM
Subject: Re: Sole Source Request
To: Rodney Marvin <rodney.marvin@cumberlandmd.gov>
Cc: Ken Tressler <ken.tressler@cumberlandmd.gov>

Approved

Jeffrey D. Rhodes
City Administrator
City of Cumberland, Maryland
301-759-6424

On Wed, Dec 11, 2019 at 1:25 PM Rodney Marvin <rodney.marvin@cumberlandmd.gov> wrote:
Jeff:

I am requesting Sole Source approval to System Integration Technologies in the amount of \$27,544 for Phase/Year 2 of 5 for the SCADA Control System upgrade for the Water Reclamation Facility. Sole Source is necessary because System Integration Technology is the only integrator with the required experience and specific knowledge of our facility needed to program all the logic/code used by treatment plant Control System PLCs and Computers. If approved, this request will be added to the next Mayor & Council meeting agenda.

System Integration Technology Estimate is attached

This project is listed in the City's Capital Improvement Plan for WRF

Funds in the amount of \$50,000 are available in project code: **299DD 65000**

Thanks,

Rodney C. Marvin
Public Works Utilities Manager
City of Cumberland
301-759-6641

Item Attachment Documents:

Order 26,583 - approving the sole source proposal from Taylor Sports and Recreation to furnish and install Phase I of the playground equipment for the accessible playground at Grove 4 in Constitution Park in the amount not to exceed \$48,039

Memo

To: Jeff Rhodes; Margie Woodring,
From: Kathy McKenney
CC: Diane Johnson, Julie Thornton, Jason Deal
Date: 12/3/2019
Re: Taylor Sports and Recreation Sole Source Recommendation – Inclusive Playground at Constitution Park

Due to the deterioration of the largest piece of play equipment beyond the ability to repair as well as the proximity of the new marbles facility that incorporates an accessible ring, staff has recommended the creation of an accessible playground in Grove 4.

Taylor Sports and Recreation of Martinsburg, WV has provided a proposal for the purchase and installation of Miracle Recreation structures from their inclusive play line. This company was the vendor who installed the existing pieces in this area and the City of Cumberland has a long-standing experience with this vendor. As a result, they were able to use their CAD files from the previous project in order to have accurate measurements and placement of new equipment. Additionally, since the proposed new pieces will generate from the same product line, they will blend in well with the remaining play structures in the park.

I have attached a copy of their proposal to remove the existing ground borders from the play area, replace the deteriorated slide feature on one structure, install a new three-bay swing, install two new accessible play pieces, install three freestanding panels, and remove/dispose the largest non-repairable play piece. You will note on the attached estimate that the project has been broken out into two phases. Due to current available funding, only Phase 1 is being pursued at this time.

The proposal was presented to the Parks and Recreation Board during their December 2, 2019 meeting and the group voted unanimously to recommend the approval of the contract to the Mayor and City Council. There were six voting members of the board present at this meeting.

If approved, the \$43,728.41 project will be paid using Community Development Block Grant Funds. The remaining \$4,310.59 will be funded through the Bowers Trust.

Please let me know if I can provide additional information and thank you for your consideration of this request.



Taylor Sports and Recreation
PO Box 1706
Martinsburg, WV 25402
(304) 263-7857 (phone)
(304) 263-9392 (fax)
Melinda.Markle23@gmail.com

Miracle Recreation Equip. Co.
878 E US Hwy 60
Monett, MO 65708
1-866-458-2752

Thursday, November 21, 2019

Kathy McKenney
CITY OF CUMBERLAND
City Hall
57 N. Liberty St
Cumberland, MD 21502
(301) 759-6431 (phone)
kathy.mckenney@cumberlandmd.gov

Constitution Park | R0042190222

Dear Kathy McKenney,

You asked me to break out the pricing for Phase 1 and Phase 2 that pricing is as follows:

Phase 1

Furnish and Install playground equipment to include 3 bay arch swing, cyclo cone climber, inclusive Whirl and 3 free standing panels, replace broken slide on small unit and removal and disposal of large unit. Install TY Wall lower side double stacked timbers, push back mulch and re-install.

Equipment Price Phase 1	\$23,820.00
Installation for Phase 1	<u>\$24,219.00</u>
Total Price for Phase 1	\$48,039.00

Phase 2 to include the following:

Removal of 150-170 yards EWC, installation of drainage, fill playground area/ clean and fill, 2600 sq ft of stone and poured in place surfacing

Installation of Phase 2	\$15,697.50
Poured in Place Surfacing	<u>\$40,000.00</u>
Total Price for Phase 2	\$55,697.50

Prices for Phase 2 are subject to change due to Price Increases for 2020 Year.

This price is based on normal soil conditions; should we incur excessive rock there will be an extra charge, that charge would be determined during the installation

You must provide a construction dumpster for the safety surfacing company and security for the surfacing while it's curing which usually takes about 48 hours.. Surfacing must be done in 40 degree weather or above

- ORDER -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 26,583

DATE: December 17, 2019

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the sole source proposal from Taylor Sports and Recreation, PO Box 1706, Martinsburg, WV 25402, to furnish and install Phase I of the playground equipment for the accessible playground at Grove 4 in Constitution Park be and is hereby accepted in the amount not to exceed Forty-Eight Thousand, Thirty-Nine Dollars (\$48,039.00).

Mayor Raymond M. Morriss

Funds:

Community Dev Block Grant Funds	\$ 43,728.41
Bowers Trust Fund	4,310.59
Total	\$ 48,039.00