



Planning Commission Meeting Agenda

Monday, February 08, 2021 at 4:30 PM
Zoom

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE MEETING AGENDA

CHAIRMAN'S COMMENTS / COMMISSION MEMBER COMMENTS

CITIZEN'S COMMENTS

ADOPTION OF MINUTES

1. Approval of the Regular Meeting Minutes of September 14, 2020

CONSENT ITEMS

PUBLIC HEARINGS / MEETINGS

DISCUSSION / ACTION ITEMS

2. Proposed Schedule for the 2021 Calendar Year

BRIEFINGS

CITY PLANNER'S REPORT

None

ADJOURN

Municipal Planning and Zoning Commission
Virtual Zoom Meeting
September 14, 2020

The regular meeting of the Municipal Planning and Zoning Commission for the City of Cumberland, Maryland, was held on Monday, September 14, 2020, via a virtual zoom meeting at 4:30 p.m. at City Hall. Members present were Chairman Ben Wolters, Mr. John Jacobs, Vic Rezendes, Ally Litten and Mr. Jeffrey Rhodes.

Others attending the meeting were Morgan Alban, Engineering, and Debbie Helmstetter, Codes Technician.

PLEDGE OF ALLEGIANCE

MEETING AGENDA:

Agenda was approved as presented.

ADOPTION OF MINUTES:

Mr. John Jacobs made the motion to approve the minutes for the May 11, 2020 as read. The motion was seconded Vic Rezendes. All members were in favor; motion approved.

CHAIRMAN COMMENTS

No Comments.

DISCUSSION/ACTION ITEMS:

1. **Zoning Map Amendment ZMA20-000002** – Maple Street and E. Oldtown Roads. Applicant, Mr. Jeffrey Rhodes stated in researching the Zoning History of parcels in this area. Five (5) parcels were identified with an error, archived drawings aided in tracing the changes in zoning for these parcels in question. The oldest record was the City of Cumberland Zoning Maps in 1945, which reflected changes adopted with Ordinance No. 1776, passed November 27, 1944, where the parcels in question is zoned as Residential. These parcels remained the same unit the next Official Zoning Map adopted through Ordinance No. 1895, passed July 31, 1950, where it was petitioned to “make Oldtown Road Business from Maryland and Virginia Avenue to City Limits”. This area, and the parcels in question, has remained zoned as some form of Local Business (B-L) in the last several Official Zoning Maps, published and adopted in 1964, 1974, 1998, and 2003, to present.

Parcel involved at 0104029674, 0104029682, 0104014685, 0104050207, and 0104021614. These parcels are adjacent to a small section of parcels zoned as Local Business (B-L) to the front and right side, and also adjacent to contiguous parcels

zoned as Urban Residential (R-U) to the left and rear, as mapped in the City’s Official Zoning Map in the Appendix of this report.

Staff identified the error on July 13, 2020 and began research to determine the origin of the zoning map “mistake” and to begin taking the appropriate steps to correct the error in the intended zoning designation for the affected parcels. Staff filed a petition for a Zoning Map Amendment (ZMA20-000002) on August 10, 2020. ***Mr. John Jacobs made the motion to recommend to the Mayor and City Council to approve the needed change. Mr. Vic Rezendes seconded the motion; all members were in favor. Motion approved.***

CITY PLANNERS REPORT

There was no report given.

ADJOURNMENT

Motion was made by Chairman Ben Wolters to close the virtual zoom meeting. All members were in favor. Meeting adjourned.

Respectfully,

Mr. Aaron Hendrickson, Secretary
February 04, 2020

2021 Planning Commission Meeting & Application Scheduling Dates

Approved by the Cumberland Planning Commission on February 8, 2021

NOTE: All meetings begin at **4:30 PM** on Zoom

Meeting and agenda packets for all Planning Commission meetings are mailed to the members one week prior to the scheduled meeting date. In order for an application to be placed on the agenda for an upcoming Planning Commission meeting, additional lead time is necessary for staff review of applications/resubmissions and the preparation and publishing of any applicable public hearing notifications. **The following schedule specifies when a previously submitted application or resubmission must be deemed ready or complete by staff for placement on the corresponding Planning Commission meeting agenda.** Please be advised that any applications submitted for review ***less than one week prior to*** the applicable date below (depending upon the complexity of the application and the nature of staff comments raised) may be deferred to a subsequent Planning Commission meeting date. Also, please be advised that multiple City holidays or City Hall closings within the staff review and scheduling time frames prior to a Planning Commission meeting may affect the meeting date upon which the application can be scheduled.

January 11, 2021 Planning Commission Meeting:

Zoning Map/Text Amendment Petitions -	December 11 (2020)
Major Site Plan Submissions/Resubmissions –	December 18 (2020)
Major Subdivision Submissions/Resubmissions:	
Sketch Plan -	December 18 (2020)
Preliminary Plat -	December 18 (2020)
Final Plat –	December 21 (2020)

February 8, 2021 Planning Commission Meeting:

Zoning Map/Text Amendment Petitions -	January 8
Major Site Plan Submissions/Resubmissions –	January 15
Major Subdivision Submissions/Resubmissions:	
Sketch Plan -	January 15
Preliminary Plat -	January 15
Final Plat –	January 19

March 8, 2021 Planning Commission Meeting:

Zoning Map/Text Amendment Petitions -	February 8
Major Site Plan Submissions/Resubmissions –	February 21
Major Subdivision Submissions/Resubmissions:	
Sketch Plan -	February 12
Preliminary Plat -	February 12
Final Plat –	February 16

April 12, 2021 Planning Commission Meeting:

Zoning Map/Text Amendment Petitions -	March 12
Major Site Plan Submissions/Resubmissions –	March 19
Major Subdivision Submissions/Resubmissions:	
Sketch Plan -	March 19
Preliminary Plat -	March 19
Final Plat –	March 22

May 10, 2021 Planning Commission Meeting:

Zoning Map/Text Amendment Petitions -	April 9
Major Site Plan Submissions/Resubmissions –	April 9
Major Subdivision Submissions/Resubmissions:	
Sketch Plan -	April 9
Preliminary Plat -	April 9
Final Plat –	April 12

June 14, 2021 Planning Commission Meeting:

Zoning Map/Text Amendment Petitions -	May 14
Major Site Plan Submissions/Resubmissions –	May 21
Major Subdivision Submissions/Resubmissions:	
Sketch Plan -	May 21
Preliminary Plat -	May 21
Final Plat –	May 24

July 12, 2021 Planning Commission Meeting:

Zoning Map/Text Amendment Petitions -	June 11
Major Site Plan Submissions/Resubmissions –	June 18
Major Subdivision Submissions/Resubmissions:	
Sketch Plan -	June 18
Preliminary Plat -	June 18
Final Plat –	June 21

August 9, 2021 Planning Commission Meeting:

Zoning Map/Text Amendment Petitions -	July 9
Major Site Plan Submissions/Resubmissions –	July 16
Major Subdivision Submissions/Resubmissions:	
Sketch Plan -	July 16
Preliminary Plat -	July 16
Final Plat –	July 19

September 13, 2021 Planning Commission Meeting:

Zoning Map/Text Amendment Petitions -	August 13
Major Site Plan Submissions/Resubmissions –	August 20
Major Subdivision Submissions/Resubmissions:	
Sketch Plan -	August 20
Preliminary Plat -	August 20
Final Plat –	August 23

October 18, 2021 Planning Commission Meeting:

Zoning Map/Text Amendment Petitions -	September 17
Major Site Plan Submissions/Resubmissions –	September 24
Major Subdivision Submissions/Resubmissions:	
Sketch Plan -	September 24
Preliminary Plat -	September 24
Final Plat –	September 27

November 8, 2021 Planning Commission Meeting:

Zoning Map/Text Amendment Petitions -	October 8
Major Site Plan Submissions/Resubmissions –	October 15
Major Subdivision Submissions/Resubmissions:	
Sketch Plan -	October 15
Preliminary Plat -	October 15
Final Plat –	October 18

December 13, 2021 Planning Commission Meeting:

Zoning Map/Text Amendment Petitions -	November 12
Major Site Plan Submissions/Resubmissions –	November 19
Major Subdivision Submissions/Resubmissions:	
Sketch Plan -	November 19
Preliminary Plat -	November 19
Final Plat –	November 22

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