Historic Preservation Commission



Members:

Dr. Stephen Gibson - Chairperson

Ms. Suzanne Wright - Vice Chairperson

Mr. Tim Hoffman – Secretary

Mr. Larry Jackson

Mr. Chris Myers

Dr. Michael Garrett

Lincoln Wilkins. Jr. PhD

Councilwoman Laurie Marchini

Staff Liaison: Kathy McKenney, Historic Planner/Preservation Coordinator

AGENDA

Historic Preservation Commission Cumberland City Hall, Council Chambers

DATE: October 13, 2021

TIME: 4:00 PM

APPROVAL OF MINUTES

1. Review of September 8, 2021 Meeting Minutes

PUBLIC COMMENT

TAX PROGRAM APPLICATION

 600 Washington Street - Part II, Completion Certification completed. Recommendation for Property Tax Credit - Dr. Gary Cook, owner

REQUEST FOR CHANGE/AMENDMENT

3. 619 Washington Street - RCA21-000014 - Widening of driveway, removing asphalt and pouring an exposed aggregate concrete driveway and apron to road- Mary Margaret Dusenbery, owner

CERTIFICATES OF APPROPRIATENESS

- 4. 21 N. Wineow St. COA21-000027 Change of copy to existing signs Vicki Thomas, Western Maryland Sign and Service
- 5. 2 Howard Street COA21-000029 Change of copy to existing signs to reflect new business name Gary Brent, applicatn

OTHER BUSINESS

- <u>6.</u> 2021 Preservation Award Nominations Determine/Vote on the nominations. This was deferred from September's meeting to today.
- 7. Staff updates

ADJOURNMENT

If you are unable to attend this meeting, please contact the Department of Community Development at (301) 759-6431 or (301) 759-6442.

Applicants or their appointed representatives must be present at the meeting for a review to take place. Please remember to turn off or silence all electronic devices prior to entering the meeting.

File Attachments for Item:

1. Review of September 8, 2021 Meeting Minutes



City of Cumberland



MINUTES

HISTORIC PRESERVATION COMMISSION September 8, 2021

The Cumberland Historic Preservation Commission held its regular meeting on Wednesday, September 8, 2021 at 4:00 p.m., within the Council Chambers of City Hall. Members present were Chairperson Dr. Stephen Gibson, Tim Hoffman, Ms. Suzanne Wright, Mr. Chris Myers, Dr. Michael T. Garrett, Dr. Lincoln Wilkins, and Councilwoman Laurie Marchini.

Others in attendance were Kathy McKenney, Historic Planner/Preservation Coordinator, Debbie Helmstetter, Codes Technician and Doris Wheeler - 117 Greene Street - Tax Incentive Application Review.

Chairman, Dr. Stephen Gibson, called the meeting to order. He read the following statement into the record: "The Cumberland Historic Preservation Commission exists pursuant to Section 11 of the City of Cumberland Municipal Zoning Ordinance. Members are appointed by the Mayor and City Council and shall possess a demonstrated special knowledge or professional or academic training in such fields as history, architecture, architectural history, planning, archeology, anthropology, curation, conservation, landscape architecture, historic preservation, urban design or related disciplines. The Commission strives to enhance quality of life by safeguarding the historical and cultural heritage of Cumberland. Preservation is shown to strengthen the local economy, stabilize and improve property values; and foster civic beauty. The Cumberland Historic Preservation Commission operates pursuant to State of Maryland 1977 Open Meetings Act and therefore no pending applications shall be discussed between or amongst Commissioners outside the public hearing to determine the disposition of the application."

Chairperson Dr. Stephen Gibson introduced the Commission members present and staff.





APPROVAL OF MINUTES

1. Minutes for August 11, 2021 were approved as written with the conditions listed below: Mr. Tim Hoffman said he name was skipped in paragraph for attendance. Dr. Michael Garrett and Tim Hoffman second the motion. All members were in favor; motion approved.

PUBLIC COMMENT

No comments.

TAX INCENTIVE APPLICATION REVIEW

1. 117 Greene Street - Part 1 - Review of Historic District Tax Incentive Application - Doris Wheeler is the applicant. Ms. Wheeler stated they have a falling retaining wall. She did Phase I in 2015 and since then they have been looking for processes to ether replace or use/no use the stones. The City asked them to get a professional drawing so they went to Specs. They first wanted them to use concrete retaining wall (\$65,000.00), which was out of our budget. So now they have a project for \$35,000.00 to repair with segmented stones, they will be pattered as stone and they can paint them later. It was the best for them to do with the situation there. Mr. Chris Myers made the motion to approve their recommendation and Mr. Tim Hoffman, second. All members were in favor; motion approved.

OTHER BUSINESS/STAFF UPDATES

- 1. 2021 Preservation Award Nominations Projects not yet complete are not eligible, it is for the completed projects. Some considerations:
 - a. The Emmanuel Episcopal Church COA 902 107 Baltimore St. Restoration of the collapse wall.
 - b. Another good candidate would be 218 Washington St.
 - c. 107 Baltimore Street not completed yet.

Dr. Stephen wants them to take their list and go out to see the projects; this will be helpful with a decision that will need to be made in October.

- Updated the Rules of Procedure page 5 in section 6.2 shows the edit section. Ms. Suzanne Wright made the motion to update the Rules of Procedure. Dr. Michael Garrett seconds the motion; all members were in favor.
- 3. Ms. McKenney requested the Commission to consider the term for the members, Ms. McKenney stated that 5 out of the 7 member's term will be up at the end of the year. She does not want to see all going off the same time it would make it very difficult to replace so many.
- 4. There are a couple of trainings one is the Maryland Historical Trust it is going to be virtual, free and be held on October 28 & 29.
- 5. Past Froward National Trust for Historic Preservation on November 2-5, 2021 and it will be virtual. There is a fee for this, but is covered by the training funds.
- 6. Preservation Plan Project The Mayor and City Council confirmed to accept the funding as well as the matching funds.
- 7. Request for proposals is ready in draft form; it is to chart a path for an undertaking to engaged the public.
- 8. Grant funding in the future; Sprinkler Taps for Baltimore Street.
- 9. Still waiting on the funding from last year for the roof funding.
- 10. Ms. McKenney wants working groups to push through to complete the Preservation Plan. Sherry Yost from Colorado took the reins on this last time.
- 11. Ms. McKenney announced she will be going out on Medical Leave as of Monday, September 13, 2021 and feels this may be her last meeting for the Commission. Ms. McKenney is not sure how long she would be gone or if she will be back as a City employee.

An audio of the meeting will be available upon request.

ADJOURMENT

Mr. Tim Hoffman made the motion to adjourn and Dr. Lincoln Wilkins seconded the motion: All members were in favor; motion approved.

Respectfully,

Mr. Tim Hoffman, Secretary October 6, 2021

File Attachments for Item:

2. 600 Washington Street - Part II, Completion Certification completed. Recommendation for Property Tax Credit - Dr. Gary Cook, owner

Historic District Tax Incentive Program By Kathy McKenney 600 Washington Street

Dr. Gary Cook

Contact: Kerry Twigg

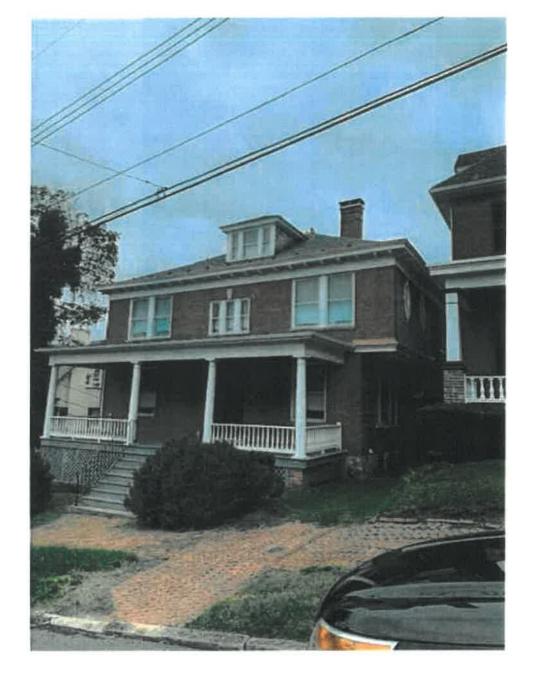
Tax Account #: 06-017118

A Historic District Tax Incentive Application has been received from the owners of the property located at 600 Washington Street. Based on research, calculations (within the allowable two year project time period), and materials received, I would like to make the following recommendation:

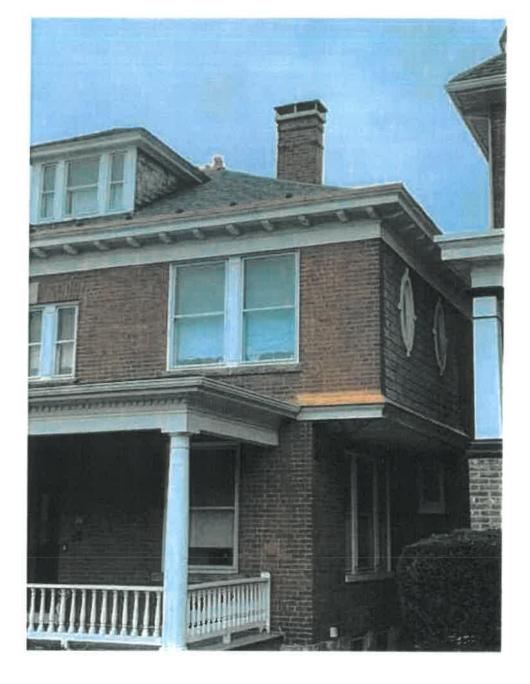
- City of Cumberland property tax credit recommended in the amount of \$2,343.50 (10% of total eligible project costs of \$23,435.00). The credit will be applied to real estate property taxes and is valid for a total of five years unless exhausted. Any credits remaining after that time will expire.
- Property tax assessment freeze is recommended for one year since the amount of the investment versus the pre-improvement value of the property (\$184,500.00) is 12%

Improvement cost as percentage of market	Available tax exempt status of improvement
10 percent	1 year
20 percent	2 years
30 percent	2 years
40 percent	3 years
50 percent	3 years
60 percent	4 years
70 percent	4 years
80 percent	5 years
90 percent	6 years
100 percent	7 years
200 percent	8 years
300 percent	9 years
400 percent	9 years
500 percent	10 years

The expenses for this project relate to COA21-000018 from August 9, 2021 for an in-kind roof replacement.







File Attachments for Item:

3. 619 Washington Street - RCA21-000014 - Widening of driveway, removing asphalt and pouring an exposed aggregate concrete driveway and apron to road- Mary Margaret Dusenbery, owner



Request for Change Amendment Application Presentation of Information By Terri Hast

RCA#21-000014

Address: 619 Washington Street

Project Contact: Mary Margaret Dusenbery

Project Summary: This Request for Change/Amendment to the original Certificate of Appropriateness includes one request. The original Certificate of Appropriateness was approved by the HPC on 6/10/2020 for the placement of 6'X10' shed structure on the lot. This is also in addition to a Request for Change/Amendment issued 1/15/21 for the removal of two maple trees that were determined to be hazardous or diseased along with the replacement of the damaged sidewalk.

The current request is to widen the driveway 3'9" to the fence line. Remove asphalt and pour an exposed aggregate concrete driveway. Replace concrete sidewalk and concrete driveway apron to road.

The sections of the Preservation Guidelines that pertain to this application are: Guideline 65: Landscaping (Hardscape), and; Guideline 66: Parking.

UUSCRBETY Concrete wide 25 m proposed concek = 2 40 } concrete Sip G (1055

W. W. Ton



GIG WASHINGTON





File Attachments for Item:

4. 21~N. Wineow St. - COA21-000027 - Change of copy to existing signs - Vicki Thomas, Western Maryland Sign and Service



Request for Certificate of Appropriateness Presentation of Information By Terri Hast

COA#21-000027

Address: 21 N. Wineow St.

Project Contact: Vicki Thomas, Western Maryland Sign and Service

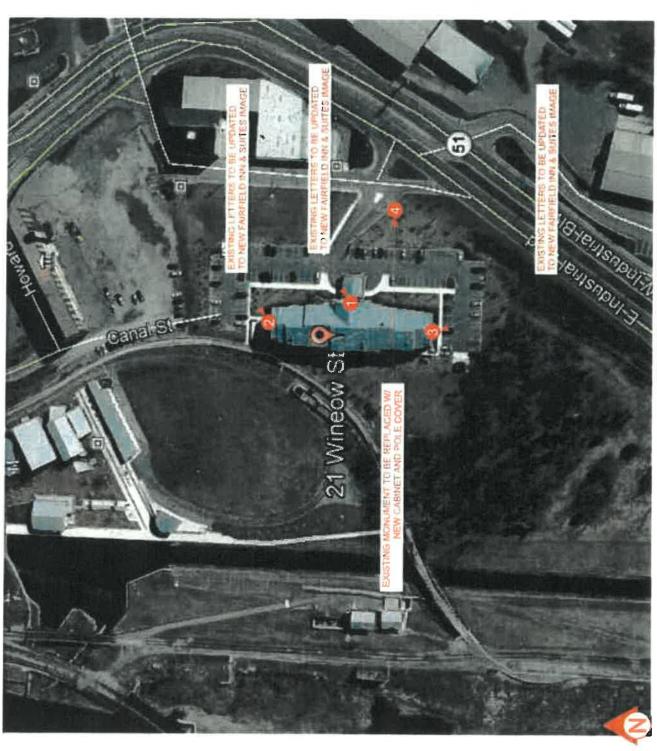
Project Summary: The applicant is applying for A Certificate of appropriateness to update signage outside of their building. This building is a non-contributing structure in the district since it was built outside the Period of significance. The existing signage was approved with the new construction on 6/14/2006 with Certificate of Appropriateness #334.

Therefore, new signage is being reviewed following Guideline 50, which specifies the HPC's discretion for the appropriateness of the replacement signage.

The current proposal is essentially a change of copy at four (4) locations: three (3) on building and one (1) monument at the entrance. New building signs propose 48" and 36" non-illuminated channel letters and monument is a simpler shaped cabinet replacement measuring 3'5" X 6'0". All reflecting similar size and shape to the current company signage with both channel letters and the monument cabinet being slightly smaller.

The sections of the Preservation Guidelines that pertain to this application are: Guideline 50: Existing Non-Historic Signs.

SITE PLAN



Fairfield BY MARRIOTT 21 N WINEOW ST CUMBERLAND, MD 21502

EXISTING SIGNS:

- 10 49" NON-ILLUMINATED CHANNEL LETTERS
- 35" NON-ILLUMINATED CHANNEL LETTERS
- 36" NON-ILLUMINATED CHANNEL LETTERS
- 4:-3" X 6:-9" MONUMENT AT 6:-3" OAH

PROPOSED SIGNS:

- # 48" NON-ILLUMINATED CHANNEL LETTERS
- 36" NON-ILLUMINATED CHANNEL LETTERS
- 36" NON-ILLUMINATED CHANNEL LETTERS
- 3'-5' X 6'-0" MONUMENT AT 5'-0" QAH

Te Name: FAIRFIELD INN & SUITES Customer:

CUMBERLAND, MD

Prepared By: Date: 05/18/21

293088 - CUMBERLAND, MD

5

DISTRIBUTED BY SIGN UP COMPANY 700 2 Int Street Southwest PO Box 210 SIGNS | LIGHTING | IMAGE

PROJECT PROPOSAL



MARSHA: CBEFI
OWNERSHIP: Plamondon Hospitality Partners

Is this project eligible for the Signage Retrofit program and subsidy? Yes / Unknown Is this project a Marriott managed project? Yes / Unknown

Customer: FAIRFIELD INN & SUITES 05/18/21 KH state the state of the st
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DISTRIBUTED BY SEAN UP COMPANY 700 21st Street Southwest PO Box 210 Wetertown, SD 57201-0210 1,800.8489888 • were personsigna.

BUILDING SIGNAGE





49" CHANNEL LETTERS EXISTING

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20.43/4

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14'4'1/16"

Scope of Work

1. Remove existing channel letters and scrap

2. Existing cement board siding containing mounting and electrical holes to be repaired. Owner to coordinate with their contractor.

3. Paint entire background for a dean uniform look

4. Install new channel letters by connecting to existing power at sign location

APPROVAL BOX - PLEASE INITIAL

GRAPHIC DETAIL SCALE 3/18" = 1-0"

DISTRIBUTED BY SIGN UP COMPANY 700 21st Street Southwest NOTE: Elevation drawings are for customer approval only, drawings are not to be used as any installation guide, all dimensions must be verified before installation POBEX 210 CUSTOMER APPROVAL

Prepared By: Date: 05/18/21 FAIRFIELD INN & SUITES

CUMBERLAND, MD Locations

File Name:

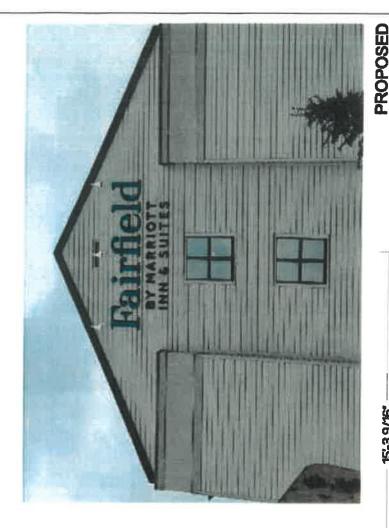
293088 - CUMBERLAND, MD

BIGNS LIGHTING MAGE ä

1.800.849.9888 - www.personers Helantown, SD 57209-0210

BUILDING SIGNAGE





35" CHANNEL LETTERS EXISTING

15-39/16 10-95/16

SALIND & SUITES TOISE WARRIOT

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Scope of work:

- 1. Remove existing channel letters and scrap
- 2. Existing coment board siding containing mounting and electrical holes to be repaired. Owner to coordinate with their contractor.
 - 3. Paint entire background for a clean uniform look
- 4. Install new channel letters by connecting to existing power at sign location

CUSTOMER APPROVAL

APPROVAL BOX - PLEASE INITIAL

NOTE: Elevation drawings are for customer approval only, drawings are not to be used as any installation guide, all dimensions must be verified before installation.

GRAPHIC DETAIL SCALE 1/4" = 1-0"

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DISTREUTED BY SIGN UP COMPANY 700 Zhet Street Southwest PO Box 210

Wetertown, SD 57201-0210 1.800.843.9888 • www.personeelgne.com

Location

293088 - CUMBERLAND, MD

Prepared By:

05/18/21

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Customer:

BUILDING SIGNAGE





35" CHANNEL LETTERS **EXISTING**

10-95/16 .9L/E L-.9

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TOILE MARRIOL

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PROPOSED

Scope of world

1. Remove existing channel letters and scrap

2. Existing cement board skling containing mounting and electrical holes to be repaired. Owner to coordinate with their contractor,

3. Paint entire background for a dean uniform look

4. Install new channel letters by connecting to existing power at sign location

GRAPHIC DETAIL SCALE 1/4" = 1-0"

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APPROVAL BOX - PLEASE INITIAL

CUSTOMER APPROVAL

NOTE: Elevation drawings are for customer approval only, drawings are not to be used as any installation guide, all dimensions must be verified before installation

Date: 05/18/21 File Name: FAIRFIELD INN & SUITES CUMBERLAND, MD

293088 - CUMBERLAND, MD

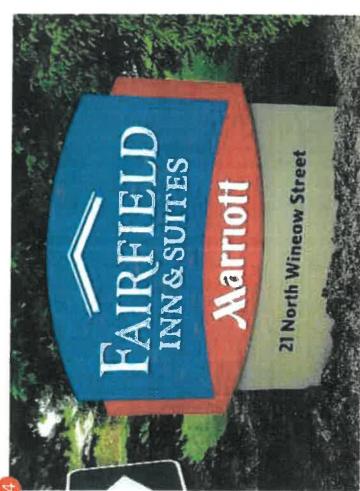
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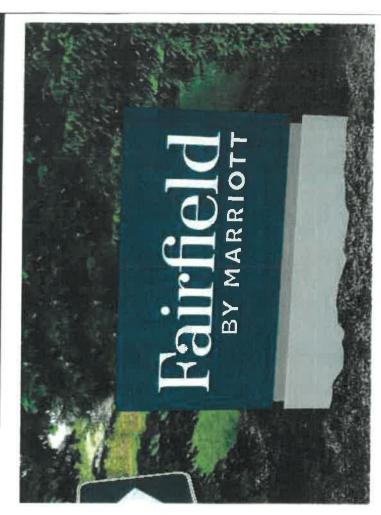
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DISTRIBUTED BY STEN UP CONFINNY 700 21st Street Southwest PO Box 210

Wetertown, SD 57201-0210 1.800.843.9888 - www.pensmasigns.com

IONUMENT SIGN





AT 6'-3" OAH 4.-3" X 6'-9" EXISTING



GRAPHIC DETAIL SCALE 3/8" = 1-0"

Install new cabinet via plate/metch plate on existing pole structure.

4. Connect to existing power.

 Remove existing cabinet and pole cover and scrap. 2. Install new pole cover on existing pole structure.

Scope of work

Pairfield BY MARRIOTT

PROPOSED

REVERSE SIDE

APPROVAL BOX - PLEASE INITIAL

CUSTOMER APPROVAL

NOTE: Elevation drawings are for customer approval only, drawings are not to be used as any installation guide, all dimensions must be verified before installation

FAIRFIELD INN & SUITES CUMBERLAND, MD

Prepared By: KH 05/18/21 File Name:

298088 - CUMBERLAND, MD

SIGNS LIGHTING INVAGE Đ

CISSTABUTED BY SIGN UP COMPANY 700 21st Street Southwest

Wedentown, SD 57201-0210 1.800.843.9688 - www.personesi

File Attachments for Item:

 $5.\ 2\ \text{Howard Street}$ - COA21-000029 - Change of copy to existing signs to reflect new business name - Gary Brent, applicatn



Request for Certificate of Appropriateness Presentation of Information By Terri Hast

COA#21-000029

Address: 2 Howard St.

Project Contact: Gary Brent - Footer Master Tenant LLC

Project Summary: The applicant is applying for a Certificate of Appropriateness to change signage for a new business name. The existing signage was approved with Certificate of Appropriateness #2019-869.

The current proposal is essentially a change of copy from Sprint to T-Mobile at 1 location. A façade sign and would measure 11'2" X 2'4" and placed on the original sign brackets. This would be an illuminated replacement sign with Jewelite trim cap painted to match T-Mobile magenta and white; and 3" deep painted to match the existing Black Satin finish. This signage reflects similar size and shape to the current signage which measured slightly smaller at 8' X 2'. The façade measures 37' X 11'2".

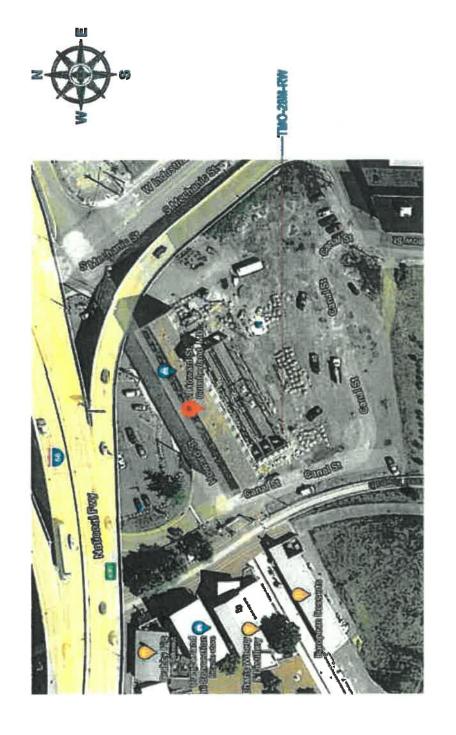
The applicant was advised as with original COA that internally illuminated signs are discouraged within the historic district and provided alternative options but preferred to request the internally illuminated channel letter sign design.

Therefore, new signage is being reviewed following Guideline 50, which specifies the HPC's discretion for the appropriateness of the replacement signage.

The sections of the Preservation Guidelines that pertain to this application are: Guideline 50: Existing Non-Historic Signs.

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STOREFRONT ELEVATION

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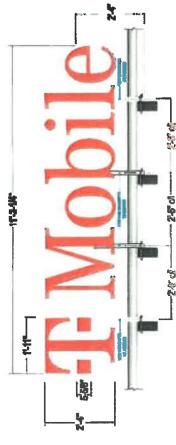
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Boats: 1/2 = 1/6"



TMO-2886-KW

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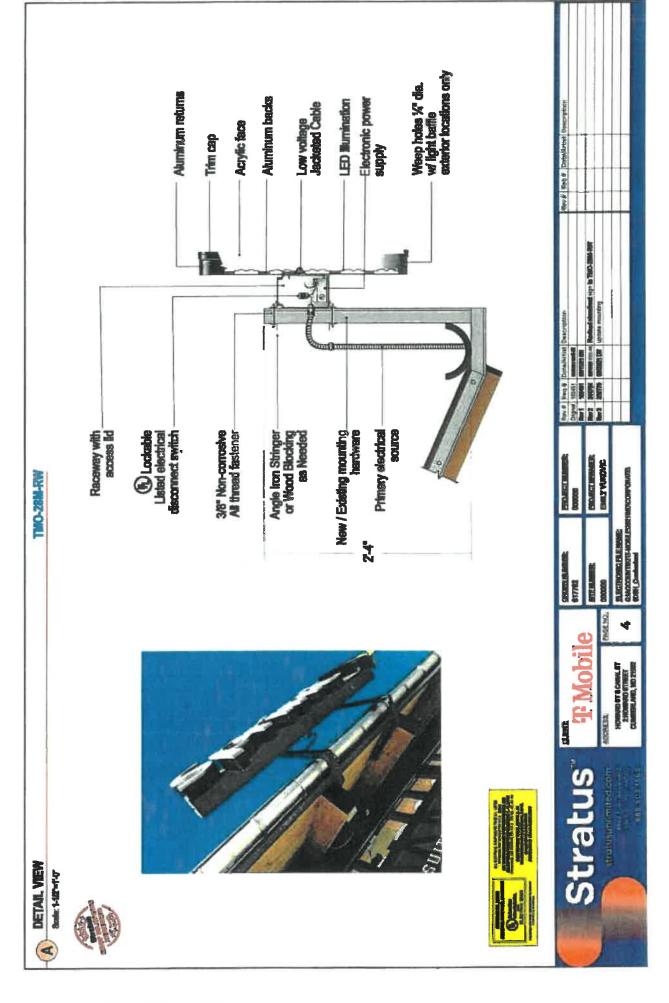
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2021 Preservation Award Candidates

205	16 Washington Street	Episcopal Church Emmanuel	Jared Burkett (Carl Belt, Inc.)	Wall Reconstruction	5/13/20 Administrative Review
903	31 Prospect Square	Marcia Chaikwater	Marcia Chalkwater	Roof/Porch Hoor Repair/Repoint/rear stair replacement	6/10/2020
904	619 Washington Street	Susan Keister	Mary Margaret Dusenberry	Shed	6/10/2020
Converstio	Citizenserve				
20-000001	107 Baltimore Street	Town Center Development Group LLC	Larry Jackson	Extensive Alterations front and rear	8/12/2020
20-00002	10 South Mechanic Street	Midson I.L.C	Lori Dudiak	Sign/Exterior Repainting	8/12/2020
20-000003	23 Washington Street	Gorman/Alicely n Getty	Gorman Getty	Sidewalk Repairs	9/3/20 Administrative Review
20-000004	27 North Centre Street	Sandra Saville	Sandra Saville	Window Replacement	9/9/2020
20-000005	49 Baltimore Street	Dana P & Mark F Baker	Julie Westendorff (Allegany Arts Council)	Repaint Rear Doors	9/15/20 Administrative Review
20-000006	15 South Liberty Street	Nancy C Lepley	Chris Myers	Trompe L'Olei Window Murais	10/14/2020
20-000007	224 Washington Street	Jarrett Perlow/Joshua Adrian	Jarrett Perlow	In-Kind Porch Repairs/Replacement	10/14/2020

20-000008		218 Washington Street	Allegany County Historical Society, Inc.	Suzanne Trussell	Wall Reconstruction (Spruce Place)	10/14/2020
20-00000		19 South Liberty Street	Debbie Passarreli	Julie Westendorff (Allegany Arts Council)	Repaint Rear Door	10/28/20 Administrative Review
20-000010	10/26/202	515 Greene Street	John, Sukhvinder Gates	Tim Hoffman (Eads)	Structural Stabilization	11/18/2020
20-000011		61 Baltimore Street	Edward Mullaney	Julie Westendorff (Allegany Arts Council)	Repaint Rear Door	11/5/20 Administrative Review
20-000012	11/24/202	130 Polk Street	Mayor and City Council of Cumberland	Kevin Thacker (City of Cumberland)	Demolition	12/9/2020
20-000013	12/1/2020	40 Greene Street (George Washington's Headquarters	Mayor and City Council of Cumberland	Jason Deal (City of Cumberland)	Emergency Repairs	12/9/2020
20-000014	12/1/2020	217 North Centre Street	Centre Street United Methodist Church	Jane Belt (Humpty Dumpty Learning Center	Fence	12/3/20 Administrative Review

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			Kniannon Brown	Service Door	Tabled 2/10/21
1/25/2021	35 N. Liberty Street	Gino Giatras	Gino Giatras	Accessory Structure for Outdoor Dining	2/10/2021
2/9/2021	157 Baltimore Street	CSB ITC	Robert Boyle	Signs	3/10/2021
3/1/2021	3 Pershing Street	Alegany Museum	Mike Fetchero	After the Fact Door Replacement and Soda Blasting	3/10/21 Conditional

3/9/2021	506 Washington Street	Laura McElhaney	Laura McElhaney	In-kind Window Glass Replacement	3/18/21 (Administrative
3/29/2021	222 Washington Street	Raymond Beall	Raymond Beall	Porch repairs/replacement/lightin	4/14/2021
4/13/2021	15 South Centre Street	GAMM Complany	Stu Czapski (CEDC)	Repainting	4/14/21 (Administrative
4/19/2021	119 North Centre Street	Allegany Youth Enrichment Program	Renee Knisley	Window Replacement, Ramp	5/12/2021
6/1/2021	105 South Centre Street	James/Brenda Hosken	Raymond Rase	Repaint/In-kind Bay roof replacement	6/8/21 (administration)
6/1/2021	127 Baltimore Street	Town Center Development Group	Larry Jackson	Marquee, Banner Signs	6/9/2021
6/2/2021	19 South George Street	Branch Banking & Trust Co	Vicki Thomas (Western MD Signs	Replacement Signs for new Name	6/9/2021
6/2/2021	308 Washington Street	Gregory/Elizabeth Beyer	Anne Beyer	Roof Replacement	6/9/2021
6/2/2021	34 North Centre Street	Adrian Marie Management	Drew Knippenberg	Removal of Façade Covering, Sign Restoration	6/9/2021

File Attachments for Item:

6. 2021 Preservation Award Nominations - Determine/Vote on the nominations. This was deferred from September's meeting to today.



Historic Preservation Awards Past Recipients

1998

121-127 North Centre Street 609 Washington Street

1999

15 Prospect Square

2000

30-36 North Mechanic Street

2001

519 Washington Street 115-117 Baltimore Street

2002

52 Baltimore Street

2003

47 Baltimore Street 108-114 Harrison Street

522 Washington Street 60 North Centre Street

2005

86 Baltimore Street

2006

306 Washington Street 138-152 Baltimore Street 60-64 Pershing Street

2007

None

2008

33 North Centre Street 49 North Liberty Street

2009

None

2010

119 Baltimore Street (James and Carolyn Hilgeman)

9 North Centre Street (H-S Development LLC)

508 Washington Street (Robert Love/Julie Krespan)

2011

None

201 North Centre Street (Honorable Mention) (Roman Catholic Congregation St. Patrick's) 18 Greene Street (Green Street Rental LLC) 100 South Centre Street (Hebrew Congregation B'Er Chayim)

2013

108 Washington Street (Allegany County Board of Education)

2014

101 Baltimore Street (Honorable Mention)(Brian Grimm)

2015

208 Washington Street (Karen Sword/Michael Clark)

2016

168-170 North Centre Street (Jason Wolford)

2017

Downtown Cumberland Public Art (Downtown Development Commission)

2018

2 Howard Street (Footer Development, LLC)

169-171 North Centre Street Corner Tavern and Café (HRB Ventures, LLC)