

Historic Preservation Commission



Members:

Mr. Larry Jackson – Chairperson
Mr. Tim Hoffman - Secretary
Dr. Lincoln Wilkins, Jr.
Dr. Brian Plitnik

Mr. Justin T. Paulman
Mr. Nathan C. Williams
Ms. Lynda Lambert
Councilwoman: Laurie Marchini

Staff Liaison: Ruth Davis - Rogers, Historic Preservation Planner

AGENDA

Historic Preservation Commission
Cumberland City Hall, Council Chambers
May 23, 2023, 4:00 P.M.

APPROVAL OF MINUTES

- Review and approval of April 2023 meeting minutes

PUBLIC COMMENT

CERTIFICATE OF APPROPRIATENESS

Consent Agenda – these COA's received administrative approval

- 114 S. Centre Street COA23-000023 (*replacement-in-kind door*)
Applicant: E & J Contractor Services for Mezzos
- 153 Baltimore St. COA23-000025 (*replacement-in-kind awnings*)
Applicant: Kenny Signs for First Peoples Bank

Regular Agenda – to be reviewed by HPC

- 47 Baltimore Street COA23-000024 (*replacement of 2nd and 3rd floor windows*)
Applicant: CHS Contracting for Robert Chevez

OTHER BUSINESS

ANNOUNCEMENTS

ADJOURNMENT`



City of Cumberland



MINUTES

HISTORIC PRESERVATION COMMISSION

April 19, 2023

The Cumberland Historic Preservation Commission held its regular meeting on Wednesday, January 18, 2023, within the Council Chambers of City Hall. Members present Chairman Larry Jackson, Mr. Tim Hoffman, Mr. Brian Plitnik, Councilwoman Laurie Marchini, Mr. Nathan Williams, Dr. Lincoln Wilkins, Lynda Lambert, and Mr. Justin Paulman.

Others in attendance were, Ms. Ruth Davis-Rogers, Historic Preservation Planner/Grants Management, Ms. Chelsea Rexrode, Codes Technician, Carter Wagoner (Resident), Jerard Puckett (Embassy Theatre), Adam Patterson (AC DPW), Fred Baker (Resident).

Chairman Larry Jackson, called the meeting to order. He read the following statement into the record: "The Cumberland Historic Preservation Commission exists pursuant to Section 11 of the City of Cumberland Municipal Zoning Ordinance. Members are appointed by the Mayor and City Council and shall possess a demonstrated special knowledge or professional or academic training in such fields as history, architecture, architectural history, planning, archeology, anthropology, curation, conservation, landscape architecture, historic preservation, urban design, or related disciplines. The Commission strives to enhance quality of life by safeguarding the historical and cultural heritage of Cumberland. Preservation is shown to strengthen the local economy, stabilize and improve property values, and foster civic beauty. The Cumberland Historic Preservation Commission operates pursuant to State of Maryland 1977 Open Meetings Act and therefore no pending applications shall be discussed between or amongst Commissioners outside the public hearing to determine the disposition of the application."

APPROVAL OF MINUTES

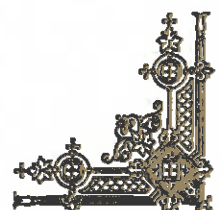
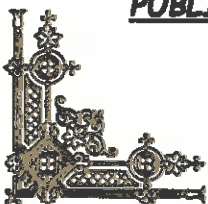
1. Minutes from March 2023 were approved as written. *Mr. Tim Hoffman made the motion for approval and Justin Paulman, seconded the motion. All members were in favor. Motion approved.*

PUBLIC COMMENTS

There were no comments made.



CUMBERLAND HISTORIC PRESERVATION COMMISSION
57 N. Liberty Street
CUMBERLAND, MARYLAND 21502



CONCENT AGENDA

1. 42 Baltimore St COA23-000018

Applicant: CBIZ John Buchanan - replacement in kind awning, brick repair

2. 508 Washington St COA23-000019

Applicant: Town Center Development - Shed Installation

3. 130 Bedford St COA23-000020

Applicant: The New Creation Laundry - John Wigger - Sign

4. 204 Washington St RCA23-000003 (COA22-000023)

Applicant: John Pendleton - Addition to exterior renovations

Chairman Larry Jackson read the approval statement: We have studied the application in all other relevant documents and presentation related to the for-mention cases COA23-000018, COA23-000019, COA23-000020, (RCA23-00003) COA23-000023. We find the properties on the approve Certificate of Appropriateness contribute to the Historic Districts where they are located and the proposed changes are consisted with guidelines and criteria found in the Historic Preservation District designed guidelines for Cumberland Maryland.

Larry Jackson made the motion to approve and all members were in favor.

REGULAR AGENDA

1. COA23-000021 - 49 Baltimore St. - Applicant Jerard Puckett (Embassy Theater) - Façade Improvements. Jerard is proposing to replace black glass that is above the box office sign and below the current light boxes. He wants to replace the glass with a shiny black metal. He believes the metal and black glass will blend in together. He would like to get LED Lighting replaced over the doors.

Justin Paulman made the motion to approve based on the findings. Tim Hoffman seconded the motion for approval. All members were in favor; motion approved. They are approving the Black Metal siding as a replacement for the broken black glass tiles which are no longer available and the LED lighting in the cylinders that the brightness will be controlled for lighting over the doors.

2. COA23-000022 - 0 Washington St - Applicant Allegany County Commissioners (Adam Patterson) - Adam is proposing to expand the parking lot because of not having enough space for the staff and visitors. They are proposing extending into the berm space approaching Washington street approximately 7 ½ to 10 ft and constructing a gravity wall. They will excavate and add blacktop/stone to create a larger parking space.

Tim Hoffman made the motion to approve based on the findings. Nathani Williams seconded the motion for approval. All members were in favor; motion approved.

TAX INCENTIVES

1. 204 Washington St - Applicant - John Pendleton - He is submitting addition for work that previously approved in Aug 2022.
2. 17 Prospect Square - Applicant - Carter Wagoner - He is submitting for work on his exterior wall. He is having brick replaced and mortar fixed. A company from Latrobe, PA will be doing the work. This is step one approval. This will have to go to the Maryland State Trust as well.

Chairman Larry Jackson read the Tax Incentive Approval. Maryland state law grants the City of Cumberland the authority to provide local historic preservation tax credits. Before us are tax credit applications for work to be performed at 204 Washington St and 17 Prospect Square. We have studied the application and find that these properties qualify based on City of Cumberland Code and section 9-204 of the Tax Property Article of the Annotated Code of Maryland.

OTHER BUSINESS/STAFF UPDATES

1. Community Workshop will be May 3, 2023 at 6:30 pm - 8:00 pm.
2. Lakota Group will be in town to join us on May 2nd-4th, 2023. They are meeting with multiple groups around the area. HPC will be required to have a 45-minute session with them. Details will come soon for the meeting.
3. Maryland Historical Trust will be coming in for an awards ceremony.
4. Allegany Co Farmer's Market will be May 4, 2023 at 9:00 am - 12:00 pm
5. Next meeting will be held on May 23, 2023 at 4pm due to prior engagements of the Historic Preservation Planner.
6. Parkview Liquors replaced their sign (although outside of the historical district).

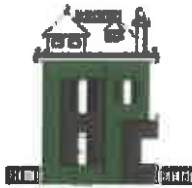
An audio of tonight's meeting is available upon request.

ADJOURMENT

Chairman Larry Jackson adjourned the meeting.

Respectfully,

Mr. Tim Hoffman, Secretary



CERTIFICATE OF APPROPRIATENESS DECISION

Certificate of Appropriateness #COA23-000023

Agenda Item: COA23-000023

Project Address: 114 S CENTRE ST

Meeting Date: 05/08/2023

Property Number: 22005901

Issued

Dear Applicant:

The Historic Preservation Commission of the City of Cumberland on the above date, considered the application for construction at the above address as follows:

Exterior improvements are to include: Replacement of the entrance door, transom window, and sidelight located at street level. Replacement will be a new door and metal columns around it. Same color throughout.

The application was:

Issued

APPROVED with the following conditions: Administrative Approval, - Replacement in Kind

Sincerely,

Ruth Davis-Rogers

Cc:Planning and Zoning
COA File

NOTE: Please note that the approval listed above only constitutes the approval of the Historic Preservation Commission. You must still ensure that all other permits associated with this project, if required, have been applied for and approved by the Building and Zoning Officer.

EXPIRATION OF CERTIFICATES OF APPROPRIATENESS: This application hereby expires six months following the file date if no action is taken to start specified work. Also, the application will expire six months following the file date if the applicant fails to provide additional information as requested by the HPC or its staff in order for the Commission to render a decision.



CITY OF CUMBERLAND MARYLAND

DEPARTMENT OF COMMUNITY DEVELOPMENT

57 N. LIBERTY STREET, CUMBERLAND, MD 21502 • PHONE 301-759-6442 • FAX 301-759-6432 • TDD 800-735-2258

www.cumberlandmd.gov

Permit Number: COA23-000023

Approval Date: 05/08/2023

Certificate of Appropriateness Permit

Permit issued as per plans and subject to all applicable Preservations Guidelines, City Codes and regulations.

Project Location:	114 S CENTRE ST	Date applied:	04/20/2023
MD Prop. #:	22005901	Work expected to begin:	05/08/2023
Owner:	FIRST PROJECT LLC		
Applicant:	First Project, L.L.C	Contractor:	E and J Contractor Services, Inc
Address:	841 Windsor Rd. Cumberland, MD 21502	Address:	4805 Prince Georges Ave
City/State/Zip:		City/State/Zip:	Beltsville MD 20705
Phone:	(301) 268-3971	Phone:	(443) 828-1393
Email:	tcdg21502@gmail.com	Email:	eandjwesley@gmail.com
		MD Master Plumber License #:	16322949

Quantity	Description	Amount	Total Cost
1.0	Certificate of Appropriateness Review Fee	30.00	30.00

Project Description:

Replacement of the entrance door, transom window, and sidelight located at street level. Replacement will be a new door and metal columns around it. Same color throughout.

APPROVED

Signature / Date

STATEMENT: I hereby agree to comply with all regulations which are applicable hereto, and further agree that the proposed work shall be faithfully carried out as described on this request and as shown on the plans accompanying same, and not otherwise. This application hereby expires six months following the file date if no action is taken to start specified work. Also, this application will expire six months following the file date if the applicant fails to provide additional information as requested by the HPC or its staff in order for the Commission to render a decision. The application is active for two years.

Signature

City of Cumberland - Dept. of Community Development

Internal Routing Sheet

Permit or Review #: **COA23-000023**

Permit or Review Type: Certificate of Appropriateness

Project Location: 114 S CENTRE ST CUMBERLAND, MD 21502

Applicant Contact Information: Name: First Project, L.L.C
Address: 841 Windsor Rd. Cumberland, MD 21502
City/State/Zip:
Phone: (301) 268-3971
Email: tcdg21502@gmail.com

Contractor Contact Information: Company Name: E and J Contractor Services, Inc
Contact: Wesley Henry
Address: 4805 Prince Georges Ave
City/State/Zip: Beltsville MD 20705
Phone: (443) 829-1393
Email: eandjwesley@gmail.com

Date of Application: 04/20/2023

Work Description: (narrative box)

Replacement of the entrance door, transom window, and sidelight located at street level. Replacement will be a new door and metal columns around it. Same color throughout.

Amount Paid: 0.00

Amount Due: 30.00



City of Cumberland

□ Administrative Review □ HP Commission Review

Department of Community Development • 57 N. Liberty Street • Cumberland, MD 21502 • www.cumberlandmd.gov
301-759-6431 • ruth.davis-rogers@cumberlandmd.gov, Ruth Davis-Rogers, Historic Planner/Preservation Coordinator

CERTIFICATE OF APPROPRIATENESS PERMIT APPLICATION

This application is required for ALL exterior work on properties that are located within the Canal Place Preservation District (Cumberland's locally zoned historic district). The application will be reviewed by the Historic Preservation Commission. Examples include additions, alterations, awnings, roofs, doors, painting, porches, fences, siding, signage, window replacement, demolition, and new construction. Please note that you do not need to separately submit this form if you are entering your request through the City of Cumberland's Online Permit Portal. The portal can be accessed at <http://www.ci.cumberland.md.us/150/Community-Development>. If you do not already have a portal account, you will need to create one, however once created the same account can be used for any future permit applications, rental licenses, and pavilion reservations.

Project Address: 114 S. Centre St. Cumberland, MD 21502 Tax ID # 22 - 005901

The Tax ID # can be found on your tax bill or by visiting www.dat.state.md.us/RealProperty/RealPropertySearch. If you are using the permit portal, you may use the search function to select your property account number. When construction is being done and several property account numbers are involved, permit must be entered under the account of the main structure referencing other accounts (or a separate permit will be required per each property of record). It will be necessary to contact the State of Maryland Assessment Office, 112 Baltimore Street, Gateway Center, 301-777-2113, prior to applying for permit in order to obtain documentation required for the new Tax Account Number.

Application Date 4-19-23

COA # 23-000023

Applicant Name First Project, L.L.C.

Phone 301-268-3971

Address (if different than project address) 841 Windsor Ad. Cumberland, MD 21502

Fax NA Email tc dg 21502@gmail.com

Contractor Name (if applicable) E+J Contractor Services, Inc.

Phone 443-829-1393

Address 4805 Prince Georges Ave. Beltsville, MD 20705

Email eandjwesley@gmail.com

Summarized Description of Project (please add extra pages, if needed) see attached

Attach a full written scope of work

Use reverse side or attach additional pages, if needed →

Attach photographs of the site and structure

As it pertains to the application/project scope of work, please include the following and consult with HPC staff if you require assistance (please note that all of the following might not pertain to your application):

- Façade Elevations
- Sample of Proposed Materials
- Scaled Drawings
- Digital Renderings, when available
- Color Scheme/Paint Chips
- Manufacturer's Cut-Sheets or Product Specifications

Provide one (1) complete original copy of all supplementary materials (in hardcopy if applying in person; upload digitally if using the portal).

Pay a non-refundable Certificate of Appropriateness review fee of \$30.00 - payable at time of application either in person or online.

Apply for any relevant Building and Occupancy Permits through the City (*fees apply*)

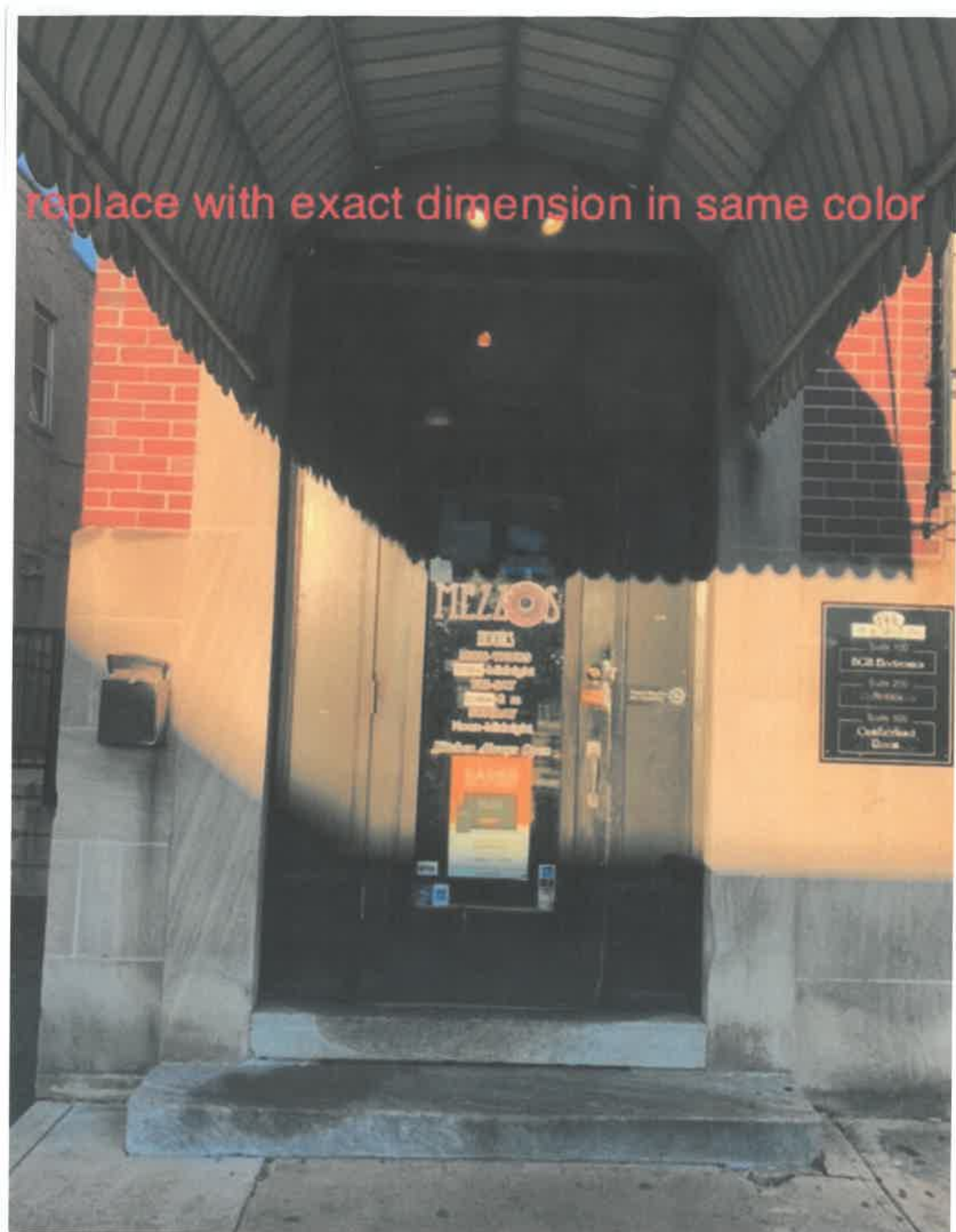
The HPC meets the second Wednesday of each month and complete applications are due the first Wednesday of each month before 4:00 p.m. You (or a representative) are required to attend the meeting scheduled for your COA review.

Preservation Guidelines can be found on the City of Cumberland website at www.cumberlandmd.gov. Navigate to Historic Preservation Commission and then to Revised Guidelines.

Do not begin work until written approval is received from HPC Staff. If the project requires additional building or occupancy permits, all applicable permits must also be approved. These will be provided separately.

An Occupancy, Building or Sign permit application may be required for this application and approval to be considered complete. Those permits are approved by the Code Compliance Manager or designated representative.

replace with exact dimension in same color



re-paint - same color





Contractor Services INC.

Full Service Construction Company

4805 Prince Georges Ave. Beltsville, MD 20705

11/10/2022

First Project LLC.

841 Windsor Road

Cumberland, MD 21502

Re: Pricing for 114 S. Center Street Paint & Repair Storefront Facades

Description	Total Price
Building 114 S. Center Street	
Allowance for removing & replacing Entry Door And sidelights	\$7,000.00
Buy, prime, paint, & caulk storefront, trim for new entry doors & frames	\$500.00

\$7,500.00

Overhead & Profit **\$0.00**

\$7,500.00

Bond **\$0.00**

Total Price **\$7,500.00**

Clarification: This bid excludes the painting of the Terra-cotta roofing materials.

Should you have any questions, please contact the undersigned.

Wesley Henry

Project Manager

E&J Contractor Services INC

Cell: (443) 829-1393

Email: eandjwesley@gmail.com

Scope of work for 114 S. Centre St., Cumberland, MD

The work involved at 114 S Centre St. will involve replacing the entrance door, transom window, and sidelight located at street level area of the facade. The existing color scheme will remain intact. Paint color consists of Sherwin Williams SW6991 (black). The work will involve replacing the existing door and sidelights and transom windows with a new door and metal columns around it. Everything will be the same proportion and color. The current area is damaged and rotting.



CERTIFICATE OF APPROPRIATENESS DECISION

Certificate of Appropriateness #COA23-000025

Agenda Item: COA23-000025

Project Address: 151 BALTIMORE ST

Meeting Date: 05/08/2023

Property Number: 22006274

Issued

Dear Applicant:

The Historic Preservation Commission of the City of Cumberland on the above date, considered the application for construction at the above address as follows:

Exterior improvements are to include: Certificate of Appropriateness for replacing existing awnings with new First Peoples Community Federal Credit Union company design and logo

The application was:

Issued

APPROVED with the following conditions: Administrative Approval for replacement in kind awnings with updated logo

Sincerely,

Ruth Davis-Rogers

Cc:Planning and Zoning
COA File

NOTE: Please note that the approval listed above only constitutes the approval of the Historic Preservation Commission. You must still ensure that all other permits associated with this project, if required, have been applied for and approved by the Building and Zoning Officer.

EXPIRATION OF CERTIFICATES OF APPROPRIATENESS: This application hereby expires six months following the file date if no action is taken to start specified work. Also, the application will expire six months following the file date if the applicant fails to provide additional information as requested by the HPC or its staff in order for the Commission to render a decision.



CITY OF
CUMBERLAND
MARYLAND

DEPARTMENT OF COMMUNITY DEVELOPMENT

57 N. LIBERTY STREET, CUMBERLAND, MD 21502 • PHONE 301-759-6442 • FAX 301-759-6432 • TDD 800-735-2258

www.cumberlandmd.gov

Permit Number: COA23-000025

Approval Date: 05/08/2023

Certificate of Appropriateness Permit

Permit issued as per plans and subject to all applicable Preservations Guidelines, City Codes and regulations.

Project Location:	151 BALTIMORE ST	Date applied:	04/27/2023
MD Prop. #:	22006274	Work expected to begin:	05/08/2023
Owner:	FIRST PEOPLES COMMUNITY FEDERAL		
Applicant:	First Peoples Community Federal Credit Union	Contractor:	Kenny Signs, Inc
Address:	153 Baltimore St	Address:	19111 National Hwy
City/State/Zip:	Cumberland MD 21502	City/State/Zip:	Frostburg MD 21532
Phone:	(301) 784-3000	Phone:	(301) 689-8000
Email:	rolsen@firstpeoples.com	Email:	
		MD Master Plumber License #:	00000

Quantity	Description	Amount	Total Cost
1.0	Certificate of Appropriateness Review Fee	30.00	30.00

Project Description:
Certificate of Appropriateness for replacing existing awnings with new First Peoples Community Federal Credit Union company design and logo

APPROVED as presented. Replacement in kind awnings (w/updated logo)

Signature / Date

STATEMENT: I hereby agree to comply with all regulations which are applicable hereto, and further agree that the proposed work shall be faithfully carried out as described on this request and as shown on the plans accompanying same, and not otherwise. This application hereby expires six months following the file date if no action is taken to start specified work. Also, this application will expire six months following the file date if the applicant fails to provide additional information as requested by the HPC or its staff in order for the Commission to render a decision. The application is active for two years.

Signature

City of Cumberland - Dept. of Community Development**Internal Routing Sheet****Permit or Review #: COA23-000025****Permit or Review Type: Certificate of Appropriateness****Project Location: 151 BALTIMORE ST CUMBERLAND, MD 21502**

Applicant Contact Information: Name: First Peoples Community Federal Credit Union
Address: 153 Baltimore St
City/State/Zip: Cumberland MD 21502
Phone: (301) 784-3000
Email: rolsen@firstpeoples.com

Contractor Contact Information: Company Name: Kenny Signs, Inc
Contact:
Address: 19111 National Hwy
City/State/Zip: Frostburg MD 21532
Phone: (301) 689-8000
Email:

Date of Application: 04/27/2023

Work Description: (narrative box)

Certificate of Appropriateness for replacing existing awnings with new First Peoples Community Federal Credit Union company design and logo

Amount Paid: 30.00

Amount Due: 0.00



City of Cumberland

Department of Community Development • 57 N. Liberty Street • Cumberland, MD 21502 • www.cumberlandmd.gov
Ruth Davis Rogers, Historic Preservation Planner • 301-759-6431 • ruth.davis-rogers@cumberlandmd.gov

☐ Administrative Review

☐ HP Commission Review

CERTIFICATE OF APPROPRIATENESS PERMIT APPLICATION

AND/OR REQUEST FOR CHANGE AMENDMENT RELATED TO AN EARLIER COA (WITHIN 2 YEARS)

This application is required for ALL exterior work on properties that are located within the Canal Place Preservation District (Cumberland's locally zoned historic district). The application will be reviewed by the Historic Preservation Commission. Examples include additions, alterations, awnings, roofs, doors, painting, porches, fences, siding, signage, window replacement, demolition, and new construction. Please note that you do not need to separately submit this form if you are entering your request through the City of Cumberland's Online Permit Portal - accessed at www.ci.cumberland.md.us/150/Community-Development. If you do not already have a portal account, you will need to create one and then please use the same account for any future permit/review applications, rental licenses, and pavilion reservations.

Project Address: 153 Baltimore Street, Cumberland MD 21502 Tax ID # 22006274
52-0905189

The Tax ID # can be found on your tax bill or by visiting www.dat.state.md.us/RealProperty/RealPropertySearch. If you are using the permit portal, you may use the search function to select your property account number. When construction is being done and several property account numbers are involved, permit must be entered under the account of the main structure referencing other accounts (or a separate permit will be required per each property of record).

COA # 23-000025

RCA #

Application Date April 21, 2023

Applicant Name First Peoples Community Federal Credit Union Phone 301-783-3000

Applicant Address (If different than project address) _____

Fax _____ Email mbarberco@firstpeoples.com

Contractor Name (If applicable) Kenney Signs Phone 301-689-8000

Contractor Address 1911 National Hwy, Frostburg, MD 21532 Email <https://kenneysigns.com>

Summarized Description of Project (please add extra pages, if needed) Replacement of existing awnings with new design and updated logo.

Attach a full written scope of work

Use reverse side or attach additional pages, if needed →

Attach photographs of the site and structure

As it pertains to the application/project scope of work, include the following and consult with HPC staff if you require assistance (please note that all of the following might not pertain to your application):

- Façade Elevations
- Sample of Proposed Materials
- Scaled Drawings
- Digital Renderings, when available
- Color Scheme/Paint Chips
- Manufacturer's Cut-Sheets or Product Specifications

Provide one (1) complete original copy of all supplementary materials (in hardcopy if applying in person; upload digitally if using the portal).

Pay a non-refundable Certificate of Appropriateness review fee of \$30.00 - payable at time of application either in person or online.

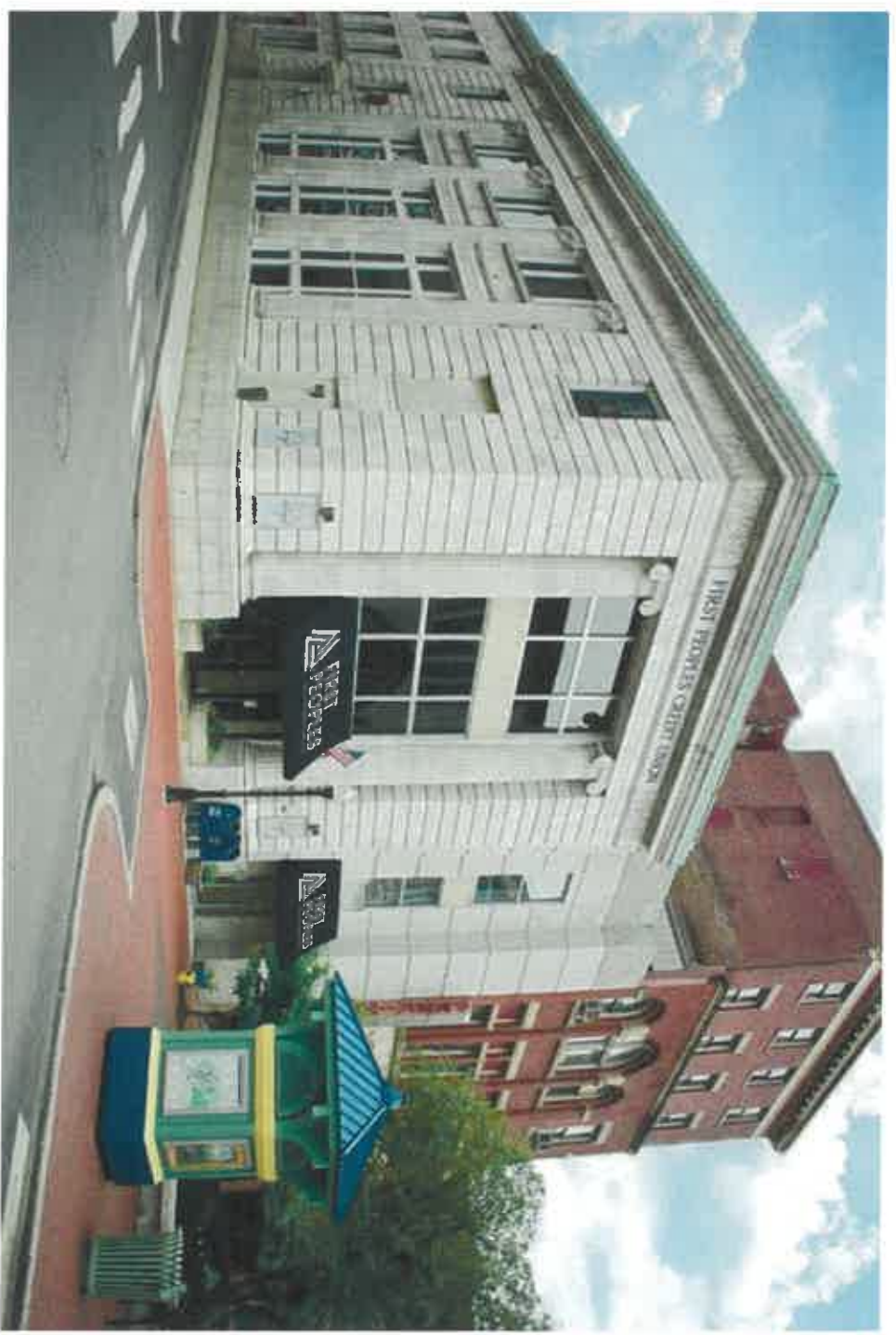
Apply for any relevant Building, Sign, and Occupancy Permits through the City (*fees apply*)

The HPC meets the second Wednesday of each month and complete applications are due the first Wednesday of each month before 4:00 p.m. You (or a representative) are required to attend the meeting scheduled for your COA review. Preservation Guidelines can be found on the City of Cumberland website at www.cumberlandmd.gov. Navigate to Historic Preservation Commission and then to Revised Guidelines.

To apply online go to citizenserve.com/Cumberland

An HPC brochure is available

Do not begin work until written approval is received from HPC Staff, and; If the project requires additional building, sign, or occupancy permits, all applicable permits must also have been applied for separately and then approved by the Code Compliance Manager or designated representative.



Job: First Peoples	Signature:	Comments:
Revision#: 1	Print Name:	
Date: 4-20-23	Title:	
	Date:	



kensign.com | electricdesignpros.com



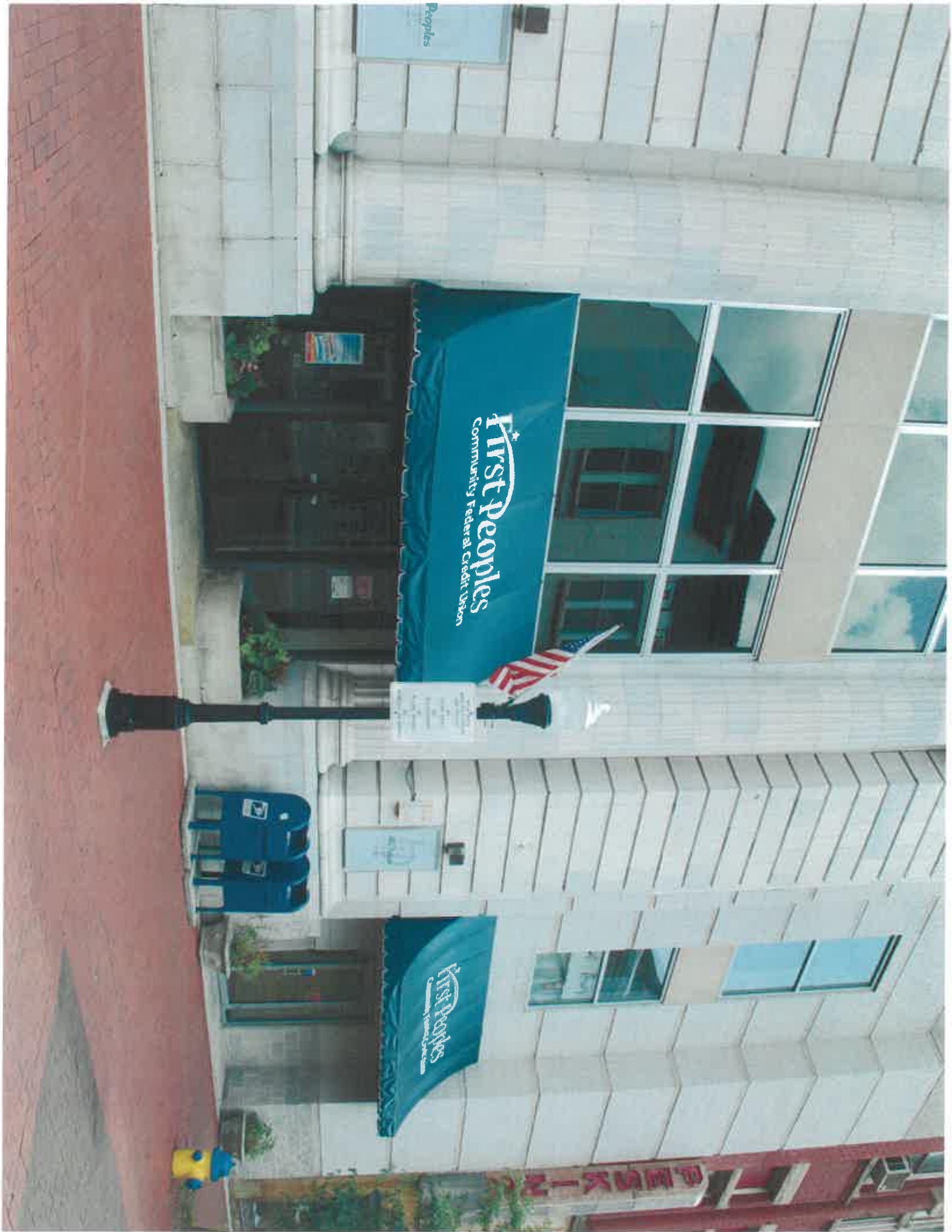
USSC
UNITED STATES
SOCIETY OF
COSTUMERS



LISTED
MEMBER
SINCE 1988

DESIGN
BUILD
INSTALL
REPAIR

THIS IS A REGISTERED COMPANY, LISTED
IN A DIRECTORY FOR THE PURPOSES
OF IDENTIFICATION ONLY. LISTED
DOES NOT WARRANT OR ASSURE
THE QUALITY OF THE
SERVICES PROVIDED.





DEPARTMENT OF COMMUNITY DEVELOPMENT

57 N. LIBERTY STREET, CUMBERLAND, MD 21502 • PHONE 301-759-6442 • FAX 301-759-6432 • TDD 800-735-2258

www.cumberlandmd.gov

RECEIPT

Date: April 27, 2023

First Peoples Community Federal Credit Union
153 Baltimore St
Cumberland, MD 21502

Application #: COA23-000025
Address: 151 BALTIMORE ST
CUMBERLAND, MD 21502
Amount Paid: \$30.00 Check Payment



**Certificate of Appropriateness Application
Presentation of Information/Staff Report
By Ruth Davis - Rogers**

COA23-000024

Address: 47 Baltimore Street

Project Contact: Thomas Farrell for Robert Chevez

Project Summary: Applicant would like to replace the 2nd and 3rd floor windows, and paint the exterior window frames.

Proposed windows specified are Trimline Custom Windows <https://www.trimlinewindows.com/> manufactured in PA. This company offers a line of windows, sanctioned by the NPS, for historic buildings and districts. Many historic districts in the NE United States approve the wood windows supplied by this manufacturer.

Property Description:

This building is located in the Downtown Cumberland Historic District on Baltimore Street. The Cumberland Historic District gains its significance from both its architecture and the history of its commercial development. These late 19th to early 20th century buildings consist of a broad array of significant architectural styles. This structure was built in the late 1800's – early 1900's and is highly visible and contributing to the district.

Applicable Guidelines:

Identifying, retaining, and preserving storefronts, and their functional and decorative features, is important in defining the overall historic character of the building. Storefront materials, and retaining the configuration of the storefront, is significant (such as display windows, doors, transoms, etc.). Removing inappropriate additions and replacing deteriorated, or damaged features, with appropriate materials is recommended.

The selected exterior paint color will be the same as it is currently painted.

The sections of the Preservation Guidelines that pertain to this application are Window Guidelines 22, 23 and 27.

City of Cumberland - Dept. of Community Development**Internal Routing Sheet****Permit or Review #: COA23-000024****Permit or Review Type: Certificate of Appropriateness****Project Location: 47 BALTIMORE ST CUMBERLAND, MD 21502**

Applicant Contact Information: Name: Robert Chevez
Address: 47 Baltimore St
City/State/Zip: Cumberland MD 21502
Phone: (301) 338-1874
Email: inkdot47@gmail.com

Contractor Contact Information: Company Name: CHS Contracting
Contact: Thomas Farrell
Address: 414 N Centre St
City/State/Zip: Cumberland MD 21502
Phone: (301) 724-1909
Email: tom@chscompany.biz

Date of Application: 04/20/2023

Work Description: (narrative box)

Certificate of Appropriateness Permit for the replacement of the 2nd and 3rd floor windows on 47 Baltimore St. facade. Work includes window replacement, and painting window frames on exterior.

Amount Paid: 30.00

Amount Due: 0.00



Department of Community Development • 57 N. Liberty Street • Cumberland, MD 21502 • www.cumberlandmd.gov
301-759-6431 • ruth.davis-rogers@cumberlandmd.gov, Ruth Davis-Rogers, Historic Planner/Preservation Coordinator

CERTIFICATE OF APPROPRIATENESS PERMIT APPLICATION

An application is required for ALL exterior work on properties that are located within the Canal Place Preservation District (Cumberland's locally designated historic district). The application will be reviewed by the Historic Preservation Commission. Examples include additions, alterations, awnings, roofs, doors, painting, porches, fences, siding, signage, window replacement, demolition, and new construction. Please note that you do not need to separately submit this form if you are entering your request through the City of Cumberland's Online Permit Portal. The portal can be accessed at <http://www.ci.cumberland.md.us/150/Community-Development>. If you do not already have a portal account, you will need to create one, however the same account can be used for any future permit applications, rental licenses, and pavilion reservations.

Project Address: 47 BALTIMORE ST Tax ID # L-11024932

Tax ID # can be found on your tax bill or by visiting www.dat.state.md.us/RealProperty/RealPropertySearch. If you are using the permit portal, you may use the search function to select your property account number. When construction is being done and several property account numbers are involved, permit must be entered under the account of the main structure referencing other accounts (or a separate permit will be required per each property of record). It will be necessary to contact the State of Maryland Assessment Office, 112 Baltimore Street, Gateway Center, 301-777-2113, prior to applying for permit in order to obtain documentation required for the new Tax Account Number.

Application Date MARCH 3, 2023 COA # 23-000024

Applicant Name Robert CHEVEZ Phone 301 338 1874

Address (if different than project address) _____
Email INKDOT47@gmail.com

Tractor Name (if applicable) Tom Farrell Phone 301 724 1909

Address 414 N. Centre St. Cumberland Email tom@chscompany.biz

Summarized Description of Project (please add extra pages, if needed) REPLACE 2nd & 3rd floor windows on Baltimore St. facade. Includes painting frames on the exterior.
\$15,000.00

Include a full written scope of work *Use reverse side or attach additional pages, if needed →*

Include photographs of the site and structure

What pertains to the application/project scope of work, please include the following and consult with HPC staff if you require assistance (please note that all of the following might not pertain to your application):

- Façade Elevations
- Sample of Proposed Materials
- Scaled Drawings
- Digital Renderings, when available
- Color Scheme/Paint Chips
- Manufacturer's Cut-Sheets or Product Specifications

Include one (1) complete original copy of all supplementary materials (in hardcopy if applying in person; upload digitally if using the portal).

Non-refundable Certificate of Appropriateness review fee of \$30.00 - payable at time of application either in person or online.

Obtain any relevant Building and Occupancy Permits through the City (fees apply)

HPC meets the second Wednesday of each month and complete applications are due the first Wednesday of each month before 4:00 p.m. You (or a representative) are required to attend the meeting scheduled for your COA review.

Application Guidelines can be found on the City of Cumberland website at www.cumberlandmd.gov. Navigate to the Historic Preservation Commission and then to Revised Guidelines.

Do not begin work until written approval is received from HPC Staff. If the project requires additional building or occupancy permits, all applicable permits must also be approved. These will be provided separately. An occupancy, Building or Sign permit application may be required for this application and approval to be considered complete. Those permits are approved by the Code Compliance Manager or designated representative.

CHS Contracting Company

MD 45889
PA 118011
WV 080108

PHONE: 301-724-1909
FAX: 301-722-2374
www.chscontracting.net

414 N Centre Street
Cumberland MD 21502

April 19, 2023

City of Cumberland Maryland
Historic Preservation Commission
57 North Liberty Street
Cumberland MD 21502

Re: 47 Baltimore Street

Dear Commission Members,

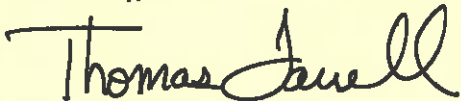
On behalf of Robert Chavez, owner of the referenced property, I am requesting a Certificate of Appropriateness for the following scope of work:

The sashes in the windows on the front façade are no longer intact. The corners of the sash frames are separated and are not repairable. This condition represents a hazard when opening and closing the windows. Should a piece of glass fall from the sash, potential harm could be done to property or person inside or outside on the brick mall area. Mr. Chavez would like my firm to supply and install new sashes for each of the eight windows. The window sashes will be installed in the existing window frames, preserving the original look of the windows. If approved, the new sashes and the existing frames will be painted in the same color as existing. Mr. Chavez would also like to have the option to install full screens on each window. The screens are metal framed and are available in white, bronze, earthtone, beige, black and hunter green.

My proposed supplier of the window sashes is TRIMLINE Custom Windows. TRIMLINE specializes in producing historically verified windows and window sash kits and has a record of successful installation in many historical properties.

I look forward to meeting you in person at the next available HPC meeting.

Sincerely,



Thomas Farrell
President
CHS Contracting Company

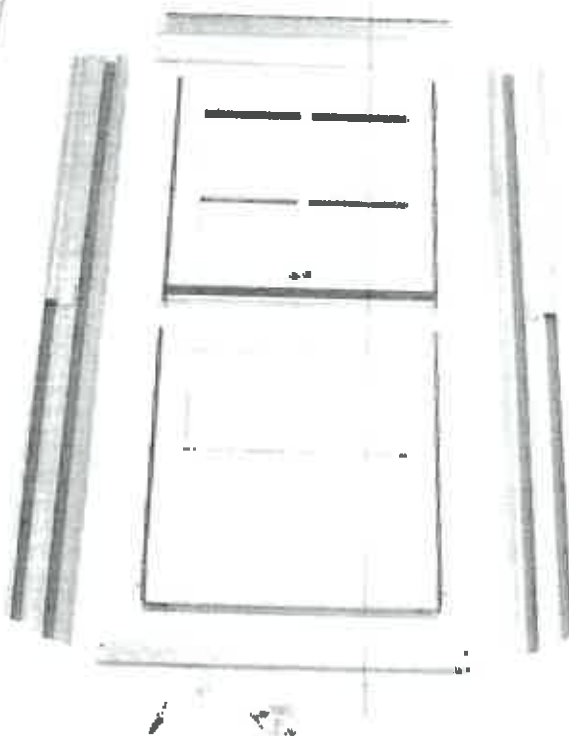






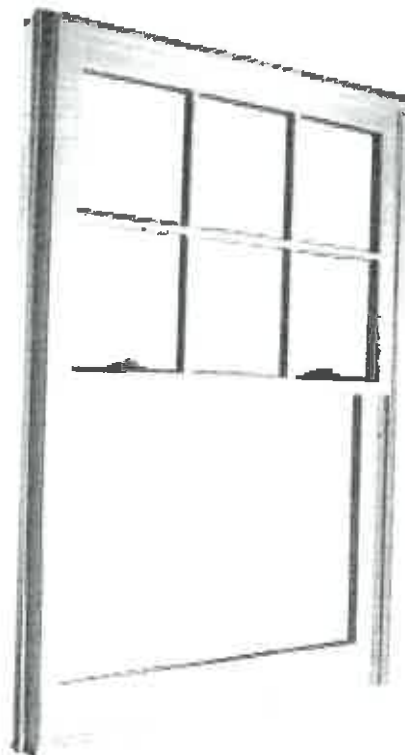


Ultra-Fit Sash Replacement System



[VIEW MORE](#)

Legends CLAD SERIES



[VIEW MORE](#)

All-Wood Sash Kit

Product Details

Wood Interior / Wood Exterior

Jambliners cut at specific sill angles (0 to 14 degrees)

E-Z Tilt sash release latches

1¹/₁₆" insulated glass with EnerEDGE® warm-edge spacer

Width: 14" – 48"

Height: 26" – 84"

Unitized Inches: 120"

Products

SKW200 *(Heritage)*

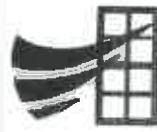
All-Wood • Sash Replacement Kit • Unitized Frame

SPECIFICATION SHEET (.PDF) ([HTTPS://PROFESSIONALS.TRIMLINEWINDOWS.COM/SPECS/SPECIFICATIONS_SKW200_2023-01-27.PDF](https://professionals.trimlinewindows.com/specs/specifications_skw200_2023-01-27.pdf))

CROSS-SECTION DRAWINGS (.PDF) ([HTTPS://PROFESSIONALS.TRIMLINEWINDOWS.COM/CROSS-SECTION-DRAWINGS/PDF/SKW200.PDF](https://professionals.trimlinewindows.com/cross-section-drawings/pdf/skw200.pdf))

CROSS-SECTION DRAWINGS (.DWG) ([HTTPS://PROFESSIONALS.TRIMLINEWINDOWS.COM/CROSS-SECTION-DRAWINGS/DWG/SKW200.DWG](https://professionals.trimlinewindows.com/cross-section-drawings/dwg/skw200.dwg))

CROSS-SECTION DRAWINGS (.DXF) ([HTTPS://PROFESSIONALS.TRIMLINEWINDOWS.COM/CROSS-SECTION-DRAWINGS/DXF/SKW200.DXF](https://professionals.trimlinewindows.com/cross-section-drawings/dxf/skw200.dxf))



TRIMLINE
CUSTOM WINDOWS

SKW200 (*Heritage*)

All-Wood • Sash Replacement Kit • Unitized Frame

PRODUCT SPECIFICATIONS

FRAME

- Vinyl jambliners are pre-loaded with block and tackle balancers and are cut and notched to sill angle specified (zero to 14 degrees). Snap-in caps are provided to cover all installation holes.
- Foam backed jambliners are reinforced with an extruded aluminum channel and are pre-drilled for installation screws and jamb adjuster.
- Vinyl head plate is foam backed and includes weatherstripping and a ponderosa pine head plate.
- Vinyl sill profile is reinforced with an aluminum extrusion insert which allow the unitized frame to be securely fastened at the existing window sill.
- Vinyl jambliners, headplate, and sill profile are available in either white or beige.
- The vinyl frame system is designed for field assembly; optional factory assembly available.

SASH

- Exterior parts are of kiln dried ponderosa pine, treated with a water repellant preservative to protect from rot and insects. Also available in sapele.
- Sash wood parts are of kiln dried ponderosa pine, treated with a water repellant preservative to protect from rot and insects. Also available in sapele.
- Sash wood joints are tenoned, glued and nailed from the interior.
- Silicone glazed from the interior for a positive water tight seal.
- Overall finish sash thickness: 1 1/4".
- Sash profile widths are: top rail (2 1/4" (standard); optional 1 1/4" available), stiles (1 1/4" (standard); optional 2 1/4" available), bottom rail (3 1/4" (standard); optional 2 1/4" and 4" available).

EXTERIOR FINISH

- Standard factory primed white in pine (standard) and sapele
- Available in prefinished white in pine (standard) and sapele. Contact Trimline dealer for custom color details.

INTERIOR FINISH

- Standard in unfinished natural wood in specified species (pine (standard) and sapele) which can be painted or stained.
- Available factory primed or prefinished white in pine (standard) and sapele. Contact Trimline dealer for custom color details.

HARDWARE

- Hardware available in these following styles: Traditional and Restoration II.
- Sash lock and keeper are surface mounted cam action style. Recessed E-Z tilt sash release latches for top and bottom sash tilting. Dual lock/ lifts standard on units over 28" wide; triple locks standard on units over 50" wide. Sash lifts standard at bottom rail.
- Traditional style hardware is available in these finishes: White (Painted), Beige (Painted), Earthtone (Painted), Oil Rubbed Bronze (Plated), Polished Chrome (Plated), Satin Chrome (Plated), Antique Brass (Plated), Polished Brass (Plated) and Satin Nickel (Plated).
- Restoration II style hardware is available in these finishes: White (Painted), Beige (Painted), Earthtone (Painted), Oil Rubbed Bronze (Plated), Polished Chrome (Plated), Satin Chrome (Plated), Antique Brass (Plated), Polished Brass (Plated) and Satin Nickel (Plated).
- The Ultra-Fit system includes jamb adjusters which are anchored in an aluminum channel reinforcement to provide jambliner adjustment to remove any bowing or hour-glassing.

BALANCES

- Concealed block and tackle system for smooth and effortless operation with locking cam action pivot shoes that never needs adjusting. AAMA 902-07 tested for over 28,000 cycles without failure.

WEATHERSTRIPPING

- Head, meeting rails and bottom rail are weather-sealed with Q-Lon® almond color compression seal foam; Fin-Seal® at the sill dam; dual Fin-Seal® and Q-Lon® at the vertical stiles/jambliner, Fin-Seal® at the sill dam and Fin-Seal® dust plugs at the meeting rails for low air infiltration.

GLASS

- Standard clear $\frac{1}{4}$ " thick insulating glass, consisting of "double strength" $\frac{1}{8}$ " (3 mm) annealed glass, $\frac{1}{8}$ " air space using Tremco's EnerEDGE® warm-edge, dual-seal silicone foam spacer (dark charcoal), hermetically sealed with hot melt butyl.
- Glass also available in these thicknesses: $\frac{3}{16}$ " (3.9 mm) with $\frac{1}{8}$ " air space, $\frac{1}{4}$ " (4.7 mm) with $\frac{1}{8}$ " air space and $\frac{5}{16}$ " (5.7 mm) with $\frac{1}{8}$ " air space.
- Other glazing options include CARDINAL LoE²-270 and with obscure, tempered, laminated, bronze or grey tint. Decorative glass also available. CARDINAL LoE²-270 + LoE-189 is available only in annealed and tempered.

INSECT SCREENS

- Optional full screen of .019" thick roll-formed aluminum.
- Standard colors available: White, Bronze, Earthtone, Beige, Black and Hunter Green and meet the physical test requirements of AAMA 2603. Custom colors available.
- Charcoal fiberglass screen cloth (18" x 16" mesh) standard; optional screen mesh available in charcoal or aluminum color wire or Better View™ high transparency screening in charcoal fiberglass cloth only.

GRILLES

- Simulated Divided Lites (SDL) in a classic putty glazed $\frac{1}{8}$ ", $\frac{3}{16}$ ", $1\frac{1}{4}$ " or $1\frac{1}{2}$ " wood (optional cPVC) muntin profile permanently applied to exterior of the insulated glass. Double faced tape is used to apply muntin to the glass which first is prepared with a saline type glass bonding and coupling agent before muntin is applied to help ensure lasting adhesion. An optional between the glass dark anodized bronze shadow bar is available for an authentic true divided lite look. Interior wood in pine (standard) and sapele matching the interior wood species in either permanent or removable style $\frac{1}{8}$ " or $\frac{3}{16}$ " wide divided lite patterns only. Removable style not available in $1\frac{1}{4}$ " and $1\frac{1}{2}$ " widths.
- Removable wood grilles available in $\frac{1}{8}$ " or $\frac{3}{16}$ " wide classic double stepped profile matching window interior wood species in pine (standard) and sapele in a wide array of standard or custom divided lite patterns only.
- In-glass aluminum "GBG" (Grille Between the Glass) muntins are available in $\frac{1}{8}$ " flat profile or $\frac{3}{16}$ " contoured profile in all standard exterior cladding color finishes for dust free easy cleaning. Available in either divided lite or diamond patterns.
- Combo wood-aluminum: $\frac{1}{8}$ " flat profile or $\frac{3}{16}$ " contoured in-glass aluminum muntin with either permanently applied (see SDL) or removable wooden interior wood grille in pine (standard) and sapele.

ACCESSORIES

- A standard zero clearance mullion is used for factory mulling of windows without increasing the combined unit dimension of the windows mulled.
- Interior wooden mullion covers in pine (standard) and sapele are provided loose.
- $\frac{1}{4}$ " interior wooden jamb extension in pine are factory applied to the perimeter of the window and are available in custom sizes to provide an overall jamb depth up to 9".

THERMAL PERFORMANCE

		GLASS		
		CARDINAL CLEAR	CARDINAL LoE ² -270	CARDINAL LoE ² -270 + LoE-189
NO GRIDS	U-FACTOR	0.4700	0.3000	0.2700
	R-VALUE	2.128	3.333	3.704
	SHGC	0.60	0.30	0.29
	VT	0.62	0.54	0.52
<1" GRIDS	U-FACTOR	0.4700	0.4700	0.4700
	R-VALUE	2.128	2.128	2.128
	SHGC	0.53	0.27	0.26
	VT	0.55	0.48	0.46
TDL GRIDS	U-FACTOR	0.49	0.35	0.32
	R-VALUE	2.041	2.857	3.125
	SHGC	0.48	0.24	0.24
	VT	0.49	0.42	0.41
CRF		43	58	48

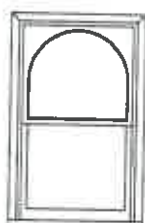
STRUCTURAL PERFORMANCE

- ASTM E330: No glass breakage
- ASTM E547: No water leakage

SHAPES



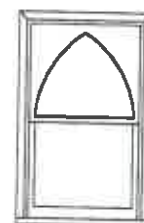
SKW200SX2
(Presidential)
Extended Segmental



SKW200HX2
(Congressional)
Extended Half Round



SKW200PX2
Extended Pointed Segmental



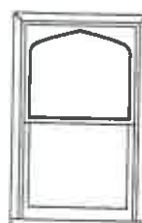
SKW200GX2
Extended Gothic



SKW200EX2
Extended Half Elliptical



SKW200YX2
Extended Pseudo
Three-Centered



SKW200DX2
Extended Four-Centered



SKW200ZX2
Extended Pseudo Four-Centered



SKW200TX2
Pentagon



SKW200FX2
Flat-Top Pentagon



DEPARTMENT OF COMMUNITY DEVELOPMENT

57 N. LIBERTY STREET, CUMBERLAND, MD 21502 • PHONE 301-759-6442 • FAX 301-759-6432 • TDD 800-735-2258

www.cumberlandmd.gov

RECEIPT

Date: April 20, 2023

,

Application #:	COA23-000024
Address:	47 BALTIMORE ST CUMBERLAND, MD 21502
Amount Paid:	\$30.00 Check Payment