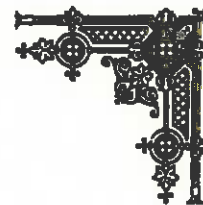


# *City of Cumberland*



## MINUTES

### HISTORIC PRESERVATION COMMISSION

January 12, 2022

The Cumberland Historic Preservation Commission held its regular meeting on Wednesday, January 12, 2022 at 4:00 p.m.; within the Council Chambers of City Hall. Members present were Chairperson Larry Jackson, Vice Chairperson Chris Meyers, Dr. Michael T. Garrett, Mr. Tim Hoffman, and Councilwoman Laurie Marchini.

Others in attendance were Terri Hast, Community Services Representative, Debbie Helmstetter, Codes Technician and Ms. Ruth Davis-Rodgers, Historic Planner and Preservation Coordinator and Ms. Chelsea Broadwater - COA21-000032 130 N Mechanic Street.

Chairman, Larry Jackson, called the meeting to order. He read the following statement into the record: "The Cumberland Historic Preservation Commission exists pursuant to Section 11 of the City of Cumberland Municipal Zoning Ordinance. Members are appointed by the Mayor and City Council and shall possess a demonstrated special knowledge or professional or academic training in such fields as history, architecture, architectural history, planning, archeology, anthropology, curation, conservation, landscape architecture, historic preservation, urban design or related disciplines. The Commission strives to enhance quality of life by safeguarding the historical and cultural heritage of Cumberland. Preservation is shown to strengthen the local economy, stabilize and improve property values, and foster civic beauty. The Cumberland Historic Preservation Commission operates pursuant to State of Maryland 1977 Open Meetings Act and therefore no pending applications shall be discussed between or amongst Commissioners outside the public hearing to determine the disposition of the application."

Chairperson Mr. Larry Jackson introduced the Commission members present and staff members. Mr. Jackson introduced Ms. Ruth Davis-Rodgers as our new Historic Preservation Coordinator/Grant Writer.

#### APPROVAL OF MINUTES

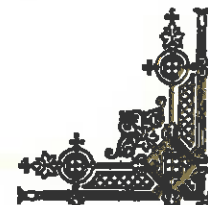
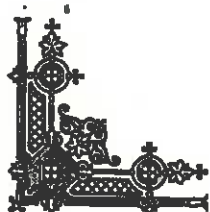
1. Minutes for December 8, 2021 were approved as written. Mr. Chris Myers made the motion to approve the minutes and Dr. Michael Garrett second the motion.



CUMBERLAND HISTORIC PRESERVATION COMMISSION

57 N. Liberty Street

CUMBERLAND, MARYLAND 21502



*All members were in favor; motion approved.*

#### **PUBLIC COMMENT**

No comments.

#### **CERTIFICATE OF APPROPRIATENESS**

1. COA 21-000032 - 130 N. Mechanic Street - The Chick N Stop. Representative Ms. Chelsea Broadwater is requested to replace one sign panel into the existing free standing box sign in the pavement in front of the building. There is an existing external lighting to illuminate the sign. The sign measures 4' x 4' and will be plexiglass with vinyl lettering of white, black, orange and red colors. The sign structure is painted Sherwin Williams Downing Sand. The new sign will be placed below the Long & Foster sign. Ms. Chelsea Broadwater said the shop will be takeout and delivery only at this time. Dr. Michael Garrett stated based on these findings he will make the motion to approved COA21-000032 - 130 N. Mechanic Street in pursuant to Guidelines 47 and 49. Mr. Tim Hoffman seconded the motion; all members were in favor; motion approved.

#### **OTHER BUSINESS/STAFF UPDATES**

1. Ms. Hast introduced Ruth-Davis Rodgers as the new Historic Preservation Planner Coordinator/Grant Writer.
2. The Mayor and City Council has several applicants that are being reviewed.
3. Ms. Hast said recently they had to do a Sustainable Community Five (5) year plan that Ms. McKenney had the lead on. Staff was not aware that it needed completed; so, staff members Ms. Lee Borrer and Ms. Allison Layton took the helm and did an amazing job.

*An audio of tonight's meeting is available upon request.*

#### **ADJOURNMENT**

Vice Chairman Chris Meyers made the motion to adjourn with a seconded by Mr. Tim Hoffman. Meeting adjourned.

Respectfully,

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Mr. Tim Hoffman, Secretary

February 9, 2022