

# City of Cumberland



## MINUTES

### HISTORIC PRESERVATION COMMISSION

February 15, 2023

The Cumberland Historic Preservation Commission held its regular meeting on Wednesday, February 15, 2023, within the Council Chambers of City Hall. Members present Chairman Larry Jackson, Mr. Tim Hoffman, Mr. Justin Paulman, Councilwoman Laurie Marchini, and Ms. Lynda Lambert.

Others in attendance were, Ms. Ruth Davis-Rogers (supporting staff), Historic Preservation Planner/Grants Management, Ms. Chelsea Rexrode, Codes Technician, Matt Smith (Smith Planning & Design), and Steven Kasner (Cumberland Housing Group).

Chairman Larry Jackson, called the meeting to order. He read the following statement into the record: "The Cumberland Historic Preservation Commission exists pursuant to Section 11 of the City of Cumberland Municipal Zoning Ordinance. Members are appointed by the Mayor and City Council and shall possess a demonstrated special knowledge or professional or academic training in such fields as history, architecture, architectural history, planning, archeology, anthropology, curation, conservation, landscape architecture, historic preservation, urban design, or related disciplines. The Commission strives to enhance quality of life by safeguarding the historical and cultural heritage of Cumberland. Preservation is shown to strengthen the local economy, stabilize and improve property values, and foster civic beauty. The Cumberland Historic Preservation Commission operates pursuant to State of Maryland 1977 Open Meetings Act and therefore no pending applications shall be discussed between or amongst Commissioners outside the public hearing to determine the disposition of the application."

#### APPROVAL OF MINUTES

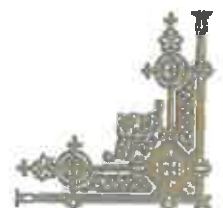
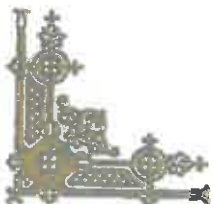
1. Minutes from January 18, 2023 were approved as written. Mr. Justin Paulman made the motion for approval and Councilwoman, Laurie Marchini, seconded the motion. All members were in favor. Motion approved.

#### PUBLIC COMMENTS

There were no comments made.



CUMBERLAND HISTORIC PRESERVATION COMMISSION  
57 N. Liberty Street  
CUMBERLAND, MARYLAND 21502



## CONSENT AGENDA

1. **COA23-000005 - 59 Baltimore St. (Façade Improvements)- adding new awnings and updating tile work**

**Applicant: City Lights**

2. **COA23-000006 - 3 Pershing St. (Façade Improvements) - adding mounted banners**

**Applicant: Allegany Museum**

3. **COA23-000008 - 22 Queen City Dr. (Sign Replacement) - updating lettering/logos**

**Applicant: MG Permits for M&T Bank**

4. **COA23-000009 - 135 N Mechanic St. (Resurrect and Reapprove Expired COA18-823/RCA18-823-1) - renovating building to update**

**Applicant: Cumberland Housing**

5. **COA23-000010 - 22 Queen City Dr. (Additional Signage for Drive-Thru)- adding signs to accommodate new drive- thru**

**Applicant: Northcraft Signs for McDonald's**

## REGULAR AGENDA

1. **COA23-000007 - Applicant: Smith Planning & Designs - Matt is proposing to change out the existing window to have a double pane window. Matt states the window needs to be upgraded from a single pane to a double pane to help with air drafting issues. He is proposing replaced the wood frame with a bronzed aluminum frame. Glass unlimited will be completing the glass work.**

***The HPC had an open discussion about the history of the window(s), the condition of the framing/surround, and the how the proposed windows would look. The HPC would like the applicant to find an option closer to the existing pane layout. It was decided that research was needed to see if old pictures could be found on how the original windows looked. Approval was delayed to give applicant time to find a better solution.***

2. **COA23-000034 - Applicant: JZ's Pub - New pole signage - The applicant proposed a pole mounted sign. The sign originally proposed 12 ½ inches X 32 inches. The applicant has already installed a sign which is 24 inches X 48 inches.**

The HPC had an open discussion on proposed sign. Applicant was not present at the meeting. The size and placement of the sign does not meet city code. Options were discussed based on the City of Cumberland Preservation Guidelines. Safety was a big concern due to the fact the sign and brackets of the existing sign (installed without a permit) protrude into the public sidewalk. The existing sign is a Code Enforcement issue, however the HPC agreed that this style of sign, and placement, is ok. They also added that if any additional businesses in this complex would like the same type of sign, all signs should match in size and mounting method. Mr. Tim Hoffman made the motion to approve a pole mounted sign 12 1/2 inch by 32 inches with the text and style currently shown without the brackets protruding beyond the 12 1/2 inch wide sign. Mr. Justin Paulman seconded the motion, all members were in favor. Motion approved.

*Chairman Larry Jackson read the approval statement: We have studied the application in all other relevant documents and presentation related to the for-mention cases COA23-000005, COA23-000006, COA23-000008, COA23-000009, and COA23-000010. We find the properties on the approve Certificate of Appropriateness contribute to the Historic Districts where they are located and the proposed changes are consisted with guidelines and criteria found in the Historic Preservation District designed guidelines for Cumberland Maryland. COA23-000007 & COA23-000034 were not approved and will return to the next meeting (in March) with a revised COA.*

#### OTHER BUSINESS/STAFF UPDATES

1. The HPC welcomes Lynda Lambert to the commission.
2. A Tax Incentive Workshop was held on February 9, 2023 and there were 41 people in attendance and 10 people virtually. Many positive comments have been made regarding this event.

*An audio of tonight's meeting is available upon request.*

#### ADJOURNMENT

Chairman Larry Jackson adjourned the meeting.

Respectfully,

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Mr. Tim Hoffman, Secretary