



PARK & RECREATION COMMISSION
City Hall—Shared Vision Room, 3989 Central Ave NE
Wednesday, October 22, 2025
6:30 PM

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, or by using Microsoft Teams Meeting at : ID 232 366 062 314, Passcode zhKGrE. For questions, please contact Administration at 763-706-3610.

CALL TO ORDER/ROLL CALL

MISSION STATEMENT

The mission of the Columbia Heights Parks & Recreation Commission is to foster a healthy, inclusive community by providing a diverse park system and recreational opportunities that enhance the quality of life for people of all ages while fostering sustainability and environmental stewardship for future generations.

COMMUNITY FORUM:

The Community Forum is an opportunity to address the Park and Recreation Commission about items not scheduled for a public hearing.

All speakers must provide their name and connection to Columbia Heights. In-person speakers should complete a form for Staff and introduce themselves when called on. Virtual speakers should send their information to the moderator via chat and turn on their camera when called.

Comments are limited to five minutes. Disrespectful language is not allowed. The Commission may ask questions or refer items for follow-up but typically does not take action during the forum.

CONSENT AGENDA

(These items are considered to be routine by the Park & Recreation Commission and will be enacted as part of the Consent Agenda by one motion.)

1. Approve August 27, 2025 Park & Recreation Commission Meeting Minutes
2. Approve Payment of Bills - Parks August & September 2025
3. Approve Payment of Bills - John P Murzyn Hall August & September 2025

LETTERS AND REQUESTS

OLD BUSINESS

4. Sullivan Park review and update. Staff will review the public comments and provide updates. Public comments and responses are attached from the September 24, 2025 Sullivan Lake Park Open House.
5. Soccer Field Master Planning. Staff will provide updates.

NEW BUSINESS

6. Recreation Rental Rates for 2026 & John P Murzyn Hall 2027. Staff will discuss the current rates.

REPORTS

Recreation Director

Public Works Director/City Engineer

Commission Members

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.



MINUTES

Call to Order/Roll Call

Andrew Macko called the meeting to order at 6:04 pm

Members present: Michael Deneen, Teresa Eisenbise, Taher Herzallah, Andrew Macko, Andrea Ostergard

Staff present: Kevin Hansen, Public Works Director; Keith Windschitl, Recreation Director; Deanna Saefke, Recreation; Secretary; Connie Buesgens, Council Liaison

Saefke reported that Perez Umphress submitted her resignation from the Commission due to personal circumstances. She enjoyed her time on the Commission, gaining insight, and getting to know the community members.

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Community Forum

None at this time.

Consent Agenda

Eisenbise asked under the parks budget what the building maintenance contractual services are for and why it is in the red. Hansen replied that it could be for a portion of Public Works and then any of the park buildings. For example, there was a heater in one of the buildings that went out, which the majority of that cost is for that heater. The other cost is for ongoing HVAC issues at Circle Terrace Park. He indicated that it is something that the Park & Recreation Commission previously reviewed if old park buildings should be removed that are no longer in use, because the building is still minimally heated during the winter to avoid pipes bursting. This should be considered in the future as the parks are being redone because many buildings are not used for programs and mostly used for storage. The city pays for insurance on the buildings, there are maintenance costs, and the group should think about what service the building is providing for the community. Windschitl replied there are a fair amount of rentals for the buildings that are usable. We only rent the buildings at Ramsdell, Huset East, Keyes, and McKenna Parks. All other park shelters are on a first come first served basis. Hansen indicated the type of budgeting that is done is not a line item by line item. It is an overall total budget for the parks, and as of July 50% of the budget has been expended. Any one line item can be over or under, but at the end of the day what is really monitored is what the budget total is.

Ostergaard asked what the actual usage is for the park buildings. If that is reported towards the end of the year she often misses that meeting due to other conflicts. Windschitl replied that typically that number is reported when discussing the rental rates of the parks. Staff can get those numbers for her at the end of the year. Ostergaard asked if people are upset or have issues using the shelters on a first come first serve basis. Windschitl replied no we rarely hear of issues, one that was reported was someone putting table clothes on the tables, but then they left and when they returned the plastic tablecloths were thrown away. It actually was one of the parks staff who cleaned up the shelter because they thought it was left behind from the previous evening since no one was on site. Saefke informed the Commission that if you go to the Rec Desk website you can view the calendar for each park and see what weekends it is used or reserved.

Eisenbise asked if there isn't a meeting in November. Windschitl indicated in the past they have merged the two

November and December meetings and held it in early December. Hansen replied it depends on what is going on for the commission. There are two active planning processes that will be going on at that time. One is going to be Sullivan Lake Park and then the ongoing soccer field. If there is a need to meet then there will definitely be a meeting scheduled.

Motion by Eisenbise, second by Deneen, to approve the consent agenda. Upon vote: All ayes. **Motion Carried.**

Letters and Requests

None at this time.

Old Business

Sullivan Lake Park fitness court update.

Macko indicated that the mural is very pretty and he knows the artist. Hansen asked if any other members have been to the park. Ostergaard replied she was there slightly before the mural was finished. Macko said it is vibrant.

Hansen indicated the current contractors will finish the restoration along the sidewalks, and benches need to be installed and they will be wrapped up. Next year the city will put lighting in for the fitness court next year, there will be four lights around the fitness court. City staff will be doing the restoration work where the tennis courts were. He informed the Commission that the grand opening of the fitness court is September 8th. This date was chosen because the National Fitness Campaign is available on that date. The city council, park and recreation commission and public are invited. It will be at 10am. Hopefully members will be able to attend. Hansen indicated there are routines available for the fitness court, pictures and a QR code are posted.

Buesgens asked if there will be more trees planted to create future shade around the fitness court. Hansen replied that the city will do a landscape plan around the court area. Planting trees is certainly part of that. He indicated that some of the plants around the splash pad need to be divided, plus some from the roundabout and they will then be used at Sullivan, particularly around the north side and also the lake side or west side between the court and the trail. Buesgens added that there are security cameras at some of the parks and is wondering if there is one at Sullivan Lake Park. Hansen replied there is a mobile camera. Buesgens stated there are cameras permanently located at other parks. Hansen replied if that is something that the Commission wants to recommend to the city council that would be one thing to include when the playground is being planned. Windschitl stated the cameras around Huset Park haven't always provided the clearest pictures. Hansen indicated the cameras at Huset Park do not have a great resolution and are already considered old in technology standards. Hansen replied the IT Department is working with the police department to replace the cameras to high definition models around Huset Park.

Macko stated he is excited to check out the fitness court when it is not so hot outside. He informed the Commission that the mural artist also won a few first place awards for her art at the State Fair this year.

Macko stated the September Park & Recreation Commission Meeting will be held at Sullivan Lake Park.

Sullivan Lake Park Master Plan

Hansen indicated the Sullivan Lake Park Master Plan will be updated based on public feedback. Invites will be sent out to a large area of residents around Sullivan Lake Park to invite them for input on updating the master plan. This focuses on access to the park, the playground, and we will not get into the type of courts other than indicating the removal of the pickleball court as previously discussed as possible amenity. Due to noise with pickleball Huset Park would be a better fit to place a court in the future. There isn't any funding for the construction of any courts right now at Sullivan Lake Park. The grant was for trails, lighting, and a larger playground area. Hansen indicated this meeting will be an opportunity for the community to engage in the planning process. A consultant will be hired to go through the planning process. A master plan needs to be updated because to get the playground built everything needs to be in place with construction

plans done early next year. At the next meeting there will be the Sullivan Lake Park Open House to discuss the master plan of the park. There will also be a second open house to continue the discussion of the soccer field development. At this open house the feedback that has been received from the community on the plan options will be presented. What the community feedback has been to locate a full size soccer field at Huset Park. This meeting will be after the Sullivan Lake Park open house in September.

Macko asked for the walking path around the park and lake the retaining wall that is dilapidated will be included in this project. Hansen replied that none of the walking trails are included in this current grant. We had previously applied for a grant to completely redo the walking trail around Sullivan. There are some tree root issues that have headed the walking trail and on the south side is the retaining wall that needs to be replaced in order to have a ten foot wide trail. None of that is included in the grant we received, so staff will continue to look for funding options. Ostergaard clarified the current grant funding is only for the area around the playground. Hansen replied it is to access and update where the playset will be relocated. Eisenbise asked where the relocation of the playground is. Hansen replied the playset was located on the south side of the shelter and now the fitness court is there. Staff have taken all of that equipment and will be able to reuse most of it up at Hilltop Park. There are a few parts that need to be replaced. A new larger playset will be installed. That is one comment we often received was that the playset was too small. The Commission previously discussed making sure the playset is accessible and that same comment was given to Hansen while he was inspecting the fitness court and a group of people were at the park. He believes what is meant is that the future playset is not only accessible for handicapped people but also forms of autism or other disabilities. Often times for autistic children there is a separate area away from the larger denser structure. Eisenbise asked if the new playset will be in the northeast side of the park. Hansen replied that is what needs to be determined. We are also required by the National Fitness Campaign to have any playset to be located 150 feet away. He reminded the Commission that whatever changes are made to Sullivan Lake Park, it is meant for all citizens and not just one specific area. We will listen to all concerns and feedback. If we can accommodate concerns we will do our best to do that. Buesgens indicated for decades the parks have been fairly quiet and now that we are trying to reactivate them people are used to them being quiet. Parks are meant to have games, gatherings, kids playing, and it is a change. Hansen indicated that it is unknown as to what type of court will be installed at Sullivan because the needs of the community might change by the time there is available funding. It could be basketball, tennis, pickleball with some kind of screening to help with sound transmission and that will be a future discussion.

Saefke asked Hansen to inform the Commission of how the public meeting process will go for the September meeting. Hansen replied that one thing that is typically done, it needs to be recorded as to whomever is speaking, it becomes part of the minutes and what their comments are. Basically, we listen to what they're saying, people are limited to five minutes. Ostergaard replied they are the same rules as during our community forum in a regular meeting. Hansen replied it is more of a community engagement. The five minutes can be flexible as long as they are not repeating the same information. He stated that he will go through the park process; this is the first step to listen to public comments, create a final plan recommendation, the Commission reviews that recommendation, then passes that recommendation on the City Council, the council adopts the plan, staff then takes the plan into our construction design and prepare plans. The role of the Commission is to determine what is important, relevant, should they try to accommodate certain things, and then relay that to staff and the consultant. Hansen informed the Commission if they have any clarifying questions of a community member to please ask them. For example, the residents that have voiced concerns mostly are speaking about noise related issues. Buesgens asked if there is a screen around the port a potty. Hansen replied it is a chain link fence. This is for appearance and not screening because when there is vandalism at the parks it often is burning of the port a potty. He indicated if there is a concern with seeing a port a potty or hearing a door close, that native plantings or arborvitaes would be a way to help alleviate those concerns. Ostergaard feels a lot of people have opinions and thinks it is a matter of getting the word out there regarding the meeting. Hansen replied the notices will be mailed out to residents up to 53rd, down to 51st, over to Central Ave, and as far west would maybe be halfway in between Sullivan Lake and University Avenue. Typically notices are given out 7 to 10 days notice. If the Commission wants to do a larger area

they certainly can. It will also be on the city website. Eisenbise replied next month the meeting will be at Sullivan Lake Park and a time with the community and after that an open house regarding the soccer field.

New Business

None at this time.

Reports

A. Recreation Director

Windschitl reported the summer youth programs have ended. The last trip was today. The participation numbers were good all summer. Programs were successful. There were a lot of new staff this year. Men's softball ended last week. The next program of focus will be youth soccer.

B. Public Works Director

Hansen reported that the seasonal positions were full this year with twelve in parks and they are starting to roll off. There are a few that are not going to school so they will stay on staff as long as we are able to keep them. Seasonals can only work 67 days if they are going to school or 100 days if they are not in school.

C. Commission Members

Deneen indicated he is involved in a lot of theater activities and rehearsal space is for limited. He had an idea that using rooms inside Murzyn Hall could be a source for these groups to rent out. Windschitl replied there are a few rooms that do not get used on a regular basis. There are civic groups who use rooms and recreation programs are scheduled throughout the facility. Hansen replied the open space on the fitness court at Sullivan Lake Park would be a good idea. Buesgens replied they should check with local churches as well.

Buesgens attended the Recreation Theater performance of by the Millstreet Players. It was very good, and she found out that they can use other resources on stage through the school. There were 22 kids, and they did a really good job. Windschitl indicated that it has been a better fit to use the PAC instead of Murzyn Hall. It is a nice opportunity that we get from the school district, and they also utilize the Hylander Center gym during the school year. It gets used more often than he has been aware of. He is working with the principal to get a schedule. The only concern with additional use because of the wear and tear on the equipment. Windschitl stated that the adult open volleyball on Monday and Friday evenings has been very busy. Buesgens has been seeing more and more volleyball nets in people's yards.

Eisenbise gave a suggestion for programming to hold a seasonal clothing swap. Buesgens replied that she might want to work with Nathen at First Lutheran because they host a Buy Nothing Group. Ostergaard asked what is different for the type of event Eisenbise is thinking of. Eisenbise indicated it has more intention of just clothing, there are often time organizers that will take dropped off items and organize them. Sometimes it is open for more than one day. Buesgens replied that she has hosted a puzzle swap in the Senior Center.

Motion by Ostergaard, second by Deneen, to adjourn the meeting. Upon vote: All ayes. **Motion Carried.**

Macko adjourned the meeting at 6:55 pm.
Deanna Saefke, Recreation Secretary

| Parks GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS | | | | | |
|---|--|--------------|----------|---------|-----------|
| TRANSACTIONS FROM 08/01/2025 TO 08/31/2025 | | | | | |
| Date | Description | Reference # | Debits | Credits | Balance |
| Fund 101 GENERAL | | | | | |
| Department 5200 PARKS | | | | | |
| 08/01/2025 | 101.5200.42000 OFFICE SUPPLIES | BEG. BALANCE | | | 166.48 |
| 08/29/2025 | INNOVATIVE OFFICE SOLUTIONS LLC | IN4920035 | 13.54 | | 180.02 |
| | PENS, PAPER | | | | |
| 08/31/2025 | 101.5200.42000 | END BALANCE | 13.54 | 0.00 | 180.02 |
| 08/01/2025 | 101.5200.42160 MAINT & CONSTRUCTION MAT | BEG. BALANCE | | | 4,846.32 |
| 08/08/2025 | REHBEINS BLACK DIRT | 15152 | 2,220.00 | | 7,066.32 |
| | 80YDS PULVERIZED BLACK DIRT | | | | |
| 08/31/2025 | 101.5200.42160 | END BALANCE | 2,220.00 | 0.00 | 7,066.32 |
| 08/01/2025 | 101.5200.42171 GENERAL SUPPLIES | BEG. BALANCE | | | 13,727.02 |
| 08/06/2025 | WW GRAINGER,INC | 9597824979 | 1,248.50 | | 14,975.52 |
| | PEST WASTE BAGS, PEST WASTE DISPENSORS | | | | |
| 08/12/2025 | HOME DEPOT #2802 | 7021569 | 4.39 | | 14,979.91 |
| | FENCE POST, POST CAP | | | | |
| 08/14/2025 | MENARDS CASHWAY LUMBER-FRIDLEY | 34837 | 165.76 | | 15,145.67 |
| | HOSES, SPRINKLERS, VALVE, BLOOM + | | | | |
| 08/31/2025 | 101.5200.42171 | END BALANCE | 1,418.65 | 0.00 | 15,145.67 |
| 08/01/2025 | 101.5200.42175 FOOD SUPPLIES | BEG. BALANCE | | | 26.72 |
| 08/07/2025 | CUB FOODS | 00749Q | 8.98 | | 35.70 |
| | SNACKS, BEVERAGES- IN HOUSE MEETING | | | | |
| 08/31/2025 | 101.5200.42175 | END BALANCE | 8.98 | 0.00 | 35.70 |
| 08/01/2025 | 101.5200.42280 VEHICLE REPAIR AND PARTS | BEG. BALANCE | | | 15,656.98 |
| 08/31/2025 | PARKS PARTS | 15044 | 2,643.34 | | 18,300.32 |
| 08/31/2025 | 101.5200.42280 | END BALANCE | 2,643.34 | 0.00 | 18,300.32 |
| 08/01/2025 | 101.5200.43050 EXPERT & PROFESSIONAL SER | BEG. BALANCE | | | 641.45 |
| 08/20/2025 | PICTURES AND GIFTS LLC | 2101 | 20.00 | | 661.45 |
| | EMBROIDERY | | | | |
| 08/31/2025 | 101.5200.43050 | END BALANCE | 20.00 | 0.00 | 661.45 |
| 08/01/2025 | 101.5200.43105 TRAINING & EDUCATION ACTI | BEG. BALANCE | | | 2,909.99 |
| 08/01/2025 | SAFEASSURE CONSULTANTS INC | 3844 | 1,166.04 | | 4,076.03 |
| | SAFETY SERVICES 0925-0826 | | | | |
| 08/31/2025 | 101.5200.43105 | END BALANCE | 1,166.04 | 0.00 | 4,076.03 |
| 08/01/2025 | 101.5200.43210 TELEPHONE | BEG. BALANCE | | | 15.90 |

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|------------|---|--------------|----------|------|-----------|
| 08/26/2025 | POPP.COM INC | 992889929 | 1.32 | | 17.22 |
| | 082625 - 10013121 | | | | |
| 08/31/2025 | 101.5200.43210 | END BALANCE | 1.32 | 0.00 | 17.22 |
| | | | | | |
| 08/01/2025 | 101.5200.43211 CELL PHONES | BEG. BALANCE | | | 1,324.26 |
| 08/14/2025 | VERIZON WIRELESS | 6121040641 | 208.24 | | 1,532.50 |
| | 081425 442735411-00001 | | | | |
| 08/31/2025 | 101.5200.43211 | END BALANCE | 208.24 | 0.00 | 1,532.50 |
| | | | | | |
| 08/01/2025 | 101.5200.43250 OTHER TELECOMMUNICATION | BEG. BALANCE | | | 611.03 |
| 08/11/2025 | ANOKA COUNTY | B250811G | 3.75 | | 614.78 |
| | BROADBAND CONN 0825 | | | | |
| 08/15/2025 | COMCAST | 248938946 | 9.27 | | 624.05 |
| | 081525 934571297 | | | | |
| 08/31/2025 | 101.5200.43250 | END BALANCE | 13.02 | 0.00 | 624.05 |
| | | | | | |
| 08/01/2025 | 101.5200.43600 PROP & LIAB INSURANCE | BEG. BALANCE | | | 12,308.31 |
| 08/31/2025 | 25 PROPERTY & LIAB INSURANCE ALLOCATION | 15027 | 1,758.33 | | 14,066.64 |
| 08/31/2025 | 101.5200.43600 | END BALANCE | 1,758.33 | 0.00 | 14,066.64 |
| | | | | | |
| 08/01/2025 | 101.5200.43800 UTILITY SERVICES | BEG. BALANCE | | | 9,417.60 |
| 08/10/2025 | Internal Charge | | 685.55 | | 10,103.15 |
| 08/31/2025 | 101.5200.43800 | END BALANCE | 685.55 | 0.00 | 10,103.15 |
| | | | | | |
| 08/01/2025 | 101.5200.43810 ELECTRIC | BEG. BALANCE | | | 9,597.98 |
| 08/07/2025 | XCEL ENERGY (N S P) | 1205280924 | 41.41 | | 9,639.39 |
| | 51-0011039127-7 | | | | |
| 08/07/2025 | XCEL ENERGY (N S P) | 1205264090 | 11.66 | | 9,651.05 |
| | 51-9597586-9 | | | | |
| 08/07/2025 | XCEL ENERGY (N S P) | 1205299308 | 85.55 | | 9,736.60 |
| | 51-0012266105-3 | | | | |
| 08/07/2025 | XCEL ENERGY (N S P) | 1205249053 | 13.82 | | 9,750.42 |
| | 51-7654903-4 | | | | |
| 08/07/2025 | XCEL ENERGY (N S P) | 1205249053 | 122.97 | | 9,873.39 |
| | 51-7654903-4 | | | | |
| 08/07/2025 | XCEL ENERGY (N S P) | 1205238259 | 38.38 | | 9,911.77 |
| | 51-8042065-3 | | | | |
| 08/11/2025 | XCEL ENERGY (N S P) | 1205851185 | 93.66 | | 10,005.43 |
| | 51-0010057576-7 | | | | |
| 08/12/2025 | XCEL ENERGY (N S P) | 1206328139 | 95.98 | | 10,101.41 |
| | 51-5950185-0 | | | | |
| 08/12/2025 | XCEL ENERGY (N S P) | 1206328139 | 100.61 | | 10,202.02 |
| | 51-5950185-0 | | | | |
| 08/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 14.49 | | 10,216.51 |

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| | 51-4159573-1 | | | | |
| 08/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 20.06 | | 10,236.57 |
| | 51-4159573-1 | | | | |
| 08/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 32.21 | | 10,268.78 |
| | 51-4159573-1 | | | | |
| 08/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 8.69 | | 10,277.47 |
| | 51-4159573-1 | | | | |
| 08/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 28.23 | | 10,305.70 |
| | 51-4159573-1 | | | | |
| 08/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 32.21 | | 10,337.91 |
| | 51-4159573-1 | | | | |
| 08/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 176.64 | | 10,514.55 |
| | 51-4159573-1 | | | | |
| 08/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 227.01 | | 10,741.56 |
| | 51-4159573-1 | | | | |
| 08/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 53.62 | | 10,795.18 |
| | 51-4159573-1 | | | | |
| 08/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 221.19 | | 11,016.37 |
| | 51-4159573-1 | | | | |
| 08/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 9.34 | | 11,025.71 |
| | 51-4159573-1 | | | | |
| 08/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 20.12 | | 11,045.83 |
| | 51-4159573-1 | | | | |
| 08/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 29.89 | | 11,075.72 |
| | 51-4159573-1 | | | | |
| 08/31/2025 | 101.5200.43810 | END BALANCE | 1,477.74 | 0.00 | 11,075.72 |
| | | | | | |
| 08/01/2025 | 101.5200.43830 GAS | BEG. BALANCE | | | 5,139.00 |
| 08/06/2025 | CENTERPOINT ENERGY | 10802324-3 | 18.02 | | 5,157.02 |
| | 10802324-3 | | | | |
| 08/06/2025 | CENTERPOINT ENERGY | 5467671-3 | 16.91 | | 5,173.93 |
| | 5467671-3 | | | | |
| 08/15/2025 | CENTERPOINT ENERGY | 8000014661-5 | 16.91 | | 5,190.84 |
| | 8000014661-5 | | | | |
| 08/15/2025 | CENTERPOINT ENERGY | 8000014661-5 | 16.91 | | 5,207.75 |
| | 8000014661-5 | | | | |
| 08/15/2025 | CENTERPOINT ENERGY | 8000014661-5 | 16.91 | | 5,224.66 |
| | 8000014661-5 | | | | |
| 08/15/2025 | CENTERPOINT ENERGY | 8000014661-5 | 16.91 | | 5,241.57 |
| | 8000014661-5 | | | | |
| 08/15/2025 | CENTERPOINT ENERGY | 8000014661-5 | 16.91 | | 5,258.48 |
| | 8000014661-5 | | | | |
| 08/31/2025 | 101.5200.43830 | END BALANCE | 119.48 | 0.00 | 5,258.48 |
| | | | | | |

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| 08/01/2025 | 101.5200.44000 REPAIR & MAINT. SERVICES | BEG. BALANCE | | | 15,914.04 |
| 08/27/2025 | J. BECHER & ASSOC INC | 25130096-F | 497.00 | | 16,411.04 |
| | TROUBLESHOOT PATHWAY LIGHTS-LABELLE | | | | |
| 08/27/2025 | J. BECHER & ASSOC INC | 25130099-F | 639.00 | | 17,050.04 |
| | TROUBLESHOOT & DISCONNECT LIGHTING-SULLI | | | | |
| 08/31/2025 | 101.5200.44000 | END BALANCE | 1,136.00 | 0.00 | 17,050.04 |
| | | | | | |
| 08/01/2025 | 101.5200.44020 BLDG MAINT CONTRACTUAL S | BEG. BALANCE | | | 7,198.01 |
| 08/13/2025 | NORTHLAND REFRIGERATION INCORPORATE | 6506 | 229.00 | | 7,427.01 |
| | BUILDING MAINTENANCE 2025 | | | | |
| 08/31/2025 | 101.5200.44020 | END BALANCE | 229.00 | 0.00 | 7,427.01 |
| | | | | | |
| 08/01/2025 | 101.5200.44030 SOFTWARE & SOFTWARE SUBS | BEG. BALANCE | | | 1,532.83 |
| | | | | | |
| 08/31/2025 | 101.5200.44030 | END BALANCE | 0.00 | 0.00 | 1,532.83 |
| | | | | | |
| 08/01/2025 | 101.5200.44050 GARAGE, LABOR BURD. | BEG. BALANCE | | | 32,817.65 |
| 08/31/2025 | PARKS LABOR | 15044 | 4,784.64 | | 37,602.29 |
| 08/31/2025 | 101.5200.44050 | END BALANCE | 4,784.64 | 0.00 | 37,602.29 |
| | | | | | |
| 08/01/2025 | 101.5200.44100 RENTS & LEASES | BEG. BALANCE | | | 71,014.08 |
| 08/02/2025 | ON SITE SANITATION INC | 0001935674 | 232.00 | | 71,246.08 |
| | SATELLITE RENT-HUSET | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935675 | 74.00 | | 71,320.08 |
| | SATELLITE RENT-MCKENNA | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935676 | 220.00 | | 71,540.08 |
| | SATELLITE RENT-SULLIVAN | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935677 | 74.00 | | 71,614.08 |
| | SATELLITE RENT-KEYES | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935678 | 74.00 | | 71,688.08 |
| | SATELLITE RENT-LABELLE | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935679 | 74.00 | | 71,762.08 |
| | SATELLITE RENT-GAUVITTE | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935680 | 74.00 | | 71,836.08 |
| | SATELLITE RENT-PRESTEMON | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935681 | 146.00 | | 71,982.08 |
| | SATELLITE RENT-RAMSDALL | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935682 | 380.00 | | 72,362.08 |
| | SATELLITE RENT-SILVER LAKE | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935683 | 148.00 | | 72,510.08 |
| | SATELLITE RENT-HUSET | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935684 | 380.00 | | 72,890.08 |
| | SATELLITE RENT-HUSET | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935685 | 74.00 | | 72,964.08 |

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|---------------------------------|----------------------------|-------------|-----------|------|-----------|
| | SATELLITE RENT-LOMIANKI | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935686 | 222.00 | | 73,186.08 |
| | SATELLITE RENT-MCKENNA | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935687 | 74.00 | | 73,260.08 |
| | SATELLITE RENT-OSTRANDER | | | | |
| 08/02/2025 | ON SITE SANITATION INC | 0001935688 | 74.00 | | 73,334.08 |
| | SATELLITE RENT-RAMSDELL | | | | |
| 08/31/2025 | 25 GARAGE SPACE ALLOCATION | 15028 | 7,966.67 | | 81,300.75 |
| 08/31/2025 | 101.5200.44100 | END BALANCE | 10,286.67 | 0.00 | 81,300.75 |
| | | | | | |
| TOTAL FOR DEPARTMENT 5200 PARKS | | | 28,190.54 | 0.00 | |

| PARKS GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS | | | | | |
|---|---|---------------------|----------|---------|-----------|
| TRANSACTIONS FROM 09/01/2025 TO 09/30/2025 | | | | | |
| Date | Description | Reference # | Debits | Credits | Balance |
| Fund 101 GENERAL Department 5200 PARKS | | | | | |
| 09/01/2025 | 101.5200.42000 OFFICE SUPPLIES | BEG. BALANCE | | | 203.80 |
| 09/02/2025 | AMAZON.COM | 112-3821506-6768229 | 5.35 | | 209.15 |
| | HIGHLIGHTERS,FOLDERS | | | | |
| 09/10/2025 | AMAZON.COM | 112-2318931-1389058 | 3.69 | | 212.84 |
| | SCISSORS | | | | |
| 09/30/2025 | 101.5200.42000 | END BALANCE | 9.04 | 0.00 | 212.84 |
| 09/01/2025 | 101.5200.42171 GENERAL SUPPLIES | BEG. BALANCE | | | 15,609.48 |
| 09/08/2025 | CONTINENTAL RESEARCH CORP | 0066121 | 1,016.00 | | 16,625.48 |
| | TOWELS, AIR FRESHENER | | | | |
| 09/30/2025 | 101.5200.42171 | END BALANCE | 1,016.00 | 0.00 | 16,625.48 |
| 09/01/2025 | 101.5200.42173 PROTECTIVE CLOTHING | BEG. BALANCE | | | 1,728.92 |
| 09/04/2025 | PICTURES AND GIFTS LLC | 2102 | 269.15 | | 1,998.07 |
| | SAFETY VESTS | | | | |
| 09/04/2025 | PICTURES AND GIFTS LLC | 2102 | 269.15 | | 2,267.22 |
| | SAFETY VESTS | | | | |
| 09/19/2025 | SUMMARY PR 09/19/2025 | | 219.95 | | 2,487.17 |
| 09/30/2025 | 101.5200.42173 | END BALANCE | 758.25 | 0.00 | 2,487.17 |
| 09/01/2025 | 101.5200.42280 VEHICLE REPAIR AND PARTS | BEG. BALANCE | | | 18,300.32 |
| 09/30/2025 | PARKS PARTS | 15087 | 4,671.18 | | 22,971.50 |
| 09/30/2025 | 101.5200.42280 | END BALANCE | 4,671.18 | 0.00 | 22,971.50 |
| 09/01/2025 | 101.5200.42282 GAS, OIL, LUBRICANTS | BEG. BALANCE | | | 8,959.52 |
| 09/30/2025 | PARK FUEL | 15086 | 1,165.23 | | 10,124.75 |
| 09/30/2025 | 101.5200.42282 | END BALANCE | 1,165.23 | 0.00 | 10,124.75 |
| 09/01/2025 | 101.5200.43210 TELEPHONE | BEG. BALANCE | | | 17.22 |
| 09/26/2025 | POPP.COM INC | 992893320 | 1.32 | | 18.54 |
| | 092625 - 10013121 | | | | |
| 09/30/2025 | 101.5200.43210 | END BALANCE | 1.32 | 0.00 | 18.54 |
| 09/01/2025 | 101.5200.43211 CELL PHONES | BEG. BALANCE | | | 1,532.50 |
| 09/14/2025 | VERIZON WIRELESS | 6123523572 | 208.50 | | 1,741.00 |
| | 091425 442735411-00001 | | | | |
| 09/30/2025 | 101.5200.43211 | END BALANCE | 208.50 | 0.00 | 1,741.00 |
| 09/01/2025 | 101.5200.43250 OTHER TELECOMMUNICATION | BEG. BALANCE | | | 824.05 |
| 09/11/2025 | ANOKA COUNTY | B250911G | 3.75 | | 827.80 |

| | | | | | |
|------------|--|--------------|----------|------|-----------|
| | BROADBAND CONN 0925 | | | | |
| 09/15/2025 | COMCAST | 251474656 | 9.27 | | 837.07 |
| | 091525 934571297 | | | | |
| 09/30/2025 | 101.5200.43250 | END BALANCE | 13.02 | 0.00 | 837.07 |
| | | | | | |
| 09/01/2025 | 101.5200.43600 PROP & LIAB INSURANCE | BEG. BALANCE | | | 14,066.64 |
| 09/30/2025 | 25 PROPERTY & LIAB INSURANCE ALLOCATIONS | 15065 | 1,758.33 | | 15,824.97 |
| 09/30/2025 | 101.5200.43600 | END BALANCE | 1,758.33 | 0.00 | 15,824.97 |
| | | | | | |
| 09/01/2025 | 101.5200.43800 UTILITY SERVICES | BEG. BALANCE | | | 10,103.15 |
| 09/16/2025 | Internal Charge | | 837.67 | | 10,940.82 |
| 09/30/2025 | 101.5200.43800 | END BALANCE | 837.67 | 0.00 | 10,940.82 |
| | | | | | |
| 09/01/2025 | 101.5200.43810 ELECTRIC | BEG. BALANCE | | | 11,075.72 |
| 09/08/2025 | XCEL ENERGY (N S P) | 1213030758 | 11.80 | | 11,087.52 |
| | 51-9597586-9 | | | | |
| 09/08/2025 | XCEL ENERGY (N S P) | 1213022264 | 151.20 | | 11,238.72 |
| | 51-7654903-4 | | | | |
| 09/08/2025 | XCEL ENERGY (N S P) | 1213053471 | 41.80 | | 11,280.52 |
| | 51-0011039127-7 | | | | |
| 09/08/2025 | XCEL ENERGY (N S P) | 1213011473 | 38.40 | | 11,318.92 |
| | 51-8042065-3 | | | | |
| 09/08/2025 | XCEL ENERGY (N S P) | 1213070895 | 78.23 | | 11,397.15 |
| | 51-0012266105-3 | | | | |
| 09/10/2025 | XCEL ENERGY (N S P) | 1213787921 | 109.98 | | 11,507.13 |
| | 51-0010057576-7 | | | | |
| 09/12/2025 | XCEL ENERGY (N S P) | 1214522187 | 116.34 | | 11,623.47 |
| | 51-5950185-0 | | | | |
| 09/12/2025 | XCEL ENERGY (N S P) | 1214522187 | 54.98 | | 11,678.45 |
| | 51-5950185-0 | | | | |
| 09/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 82.97 | | 11,761.42 |
| | 51-4159573-1 | | | | |
| 09/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 15.14 | | 11,776.56 |
| | 51-4159573-1 | | | | |
| 09/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 38.31 | | 11,814.87 |
| | 51-4159573-1 | | | | |
| 09/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 8.69 | | 11,823.56 |
| | 51-4159573-1 | | | | |
| 09/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 32.58 | | 11,856.14 |
| | 51-4159573-1 | | | | |
| 09/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 37.14 | | 11,893.28 |
| | 51-4159573-1 | | | | |
| 09/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 145.79 | | 12,039.07 |
| | 51-4159573-1 | | | | |

| | | | | | |
|---------------------------------|------------------------------------|--------------|-----------|------|-----------|
| 09/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 152.68 | | 12,191.75 |
| | 51-4159573-1 | | | | |
| 09/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 61.36 | | 12,253.11 |
| | 51-4159573-1 | | | | |
| 09/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 171.28 | | 12,424.39 |
| | 51-4159573-1 | | | | |
| 09/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 9.68 | | 12,434.07 |
| | 51-4159573-1 | | | | |
| 09/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 22.94 | | 12,457.01 |
| | 51-4159573-1 | | | | |
| 09/18/2025 | XCEL ENERGY (N S P) | 51-4159573-1 | 33.89 | | 12,490.90 |
| | 51-4159573-1 | | | | |
| 09/18/2025 | XCEL ENERGY (N S P) | 1216114660 | 20.14 | | 12,511.04 |
| | 51-7654903-4 | | | | |
| 09/30/2025 | 101.5200.43810 | END BALANCE | 1,435.32 | 0.00 | 12,511.04 |
| | | | | | |
| 09/01/2025 | 101.5200.43830 GAS | BEG. BALANCE | | | 5,258.48 |
| 09/08/2025 | CENTERPOINT ENERGY | 10802324-3 | 17.00 | | 5,275.48 |
| | 10802324-3 | | | | |
| 09/08/2025 | CENTERPOINT ENERGY | 5467671-3 | 17.00 | | 5,292.48 |
| | 55467671-3 | | | | |
| 09/08/2025 | CENTERPOINT ENERGY | 5452216-4 | 17.00 | | 5,309.48 |
| | 5452216-4 | | | | |
| 09/17/2025 | CENTERPOINT ENERGY | 8000014661-5 | 17.00 | | 5,326.48 |
| | 8000014661-5 | | | | |
| 09/17/2025 | CENTERPOINT ENERGY | 8000014661-5 | 17.00 | | 5,343.48 |
| | 8000014661-5 | | | | |
| 09/17/2025 | CENTERPOINT ENERGY | 8000014661-5 | 17.00 | | 5,360.48 |
| | 8000014661-5 | | | | |
| 09/17/2025 | CENTERPOINT ENERGY | 8000014661-5 | 17.00 | | 5,377.48 |
| | 8000014661-5 | | | | |
| 09/17/2025 | CENTERPOINT ENERGY | 8000014661-5 | 17.00 | | 5,394.48 |
| | 8000014661-5 | | | | |
| 09/30/2025 | 101.5200.43830 | END BALANCE | 136.00 | 0.00 | 5,394.48 |
| | | | | | |
| 09/01/2025 | 101.5200.44050 GARAGE, LABOR BURD. | BEG. BALANCE | | | 37,602.29 |
| 09/30/2025 | PARKS LABOR | 15087 | 9,270.98 | | 46,873.27 |
| 09/30/2025 | 101.5200.44050 | END BALANCE | 9,270.98 | 0.00 | 46,873.27 |
| | | | | | |
| 09/01/2025 | 101.5200.44100 RENTS & LEASES | BEG. BALANCE | | | 83,482.75 |
| 09/30/2025 | 25 GARAGE SPACE ALLOCATION | 15066 | 7,966.67 | | 91,449.42 |
| 09/30/2025 | 101.5200.44100 | END BALANCE | 7,966.67 | 0.00 | 91,449.42 |
| | | | | | |
| TOTAL FOR DEPARTMENT 5200 PARKS | | | 29,247.51 | 0.00 | |

| Parks EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS | | | | | | | |
|---|---------------------------------|----------------|-------------|--------------|--------------|--------------|--------|
| PERIOD ENDING 09/30/2025 | | | | | | | |
| % Fiscal Year Completed: 74.79 | | | | | | | |
| | | | | ACTIVITY FOR | | | |
| | | 2025 | YTD BALANCE | MONTH | ENCUMBERED | UNENCUMBERED | % BDGT |
| ACCOU | DESCRIPTION | AMENDED BUDGET | 09/30/2025 | 09/30/25 | YEAR-TO-DATE | BALANCE | USED |
| Dept 5200 - PARKS | | | | | | | |
| 41010 | REGULAR EMPLOYEES | 513,700.00 | 344,089.89 | 35,578.91 | 0.00 | 169,610.11 | 66.98 |
| 41011 | PART-TIME EMPLOYEES | 6,700.00 | 1,712.41 | 187.15 | 0.00 | 4,987.59 | 25.56 |
| 41012 | SEASONAL EMPLOYEES | 60,700.00 | 93,758.86 | 10,298.70 | 0.00 | (33,058.86) | 154.46 |
| 41020 | OVERTIME-REGULAR | 8,200.00 | 4,504.98 | 115.56 | 0.00 | 3,695.02 | 54.94 |
| 41050 | ACCRUED LEAVE ADJUSTMENT | 0.00 | 5,421.91 | 0.00 | 0.00 | (5,421.91) | 100.00 |
| 41210 | P.E.R.A. CONTRIBUTION | 40,000.00 | 27,141.69 | 2,856.23 | 0.00 | 12,858.31 | 67.85 |
| 41220 | F.I.C.A. CONTRIBUTION | 45,700.00 | 33,342.59 | 3,431.97 | 0.00 | 12,357.41 | 72.96 |
| 41300 | INSURANCE | 96,000.00 | 46,759.91 | 5,016.93 | 0.00 | 49,240.09 | 48.71 |
| 41510 | WORKERS COMP INSURANCE PREM | 20,900.00 | 14,821.00 | 1,476.20 | 0.00 | 6,079.00 | 70.91 |
| 41810 | COLA ALLOWANCE | 27,200.00 | 0.00 | 0.00 | 0.00 | 27,200.00 | 0.00 |
| 42000 | OFFICE SUPPLIES | 300.00 | 212.84 | 9.04 | 0.00 | 87.16 | 70.95 |
| 42010 | MINOR EQUIPMENT | 26,200.00 | 10,167.01 | 0.00 | 0.40 | 16,032.59 | 38.81 |
| 42011 | END USER DEVICES | 3,000.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 42012 | OTHER TECHNOLOGY EQUIPMENT | 0.00 | 178.56 | 0.00 | 0.00 | (178.56) | 100.00 |
| 42030 | PRINTING & PRINTED FORMS | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 42070 | TRAINING & INSTR SUPPLIES | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 42160 | MAINT & CONSTRUCTION MATERIALS | 26,500.00 | 14,851.76 | 0.00 | 0.00 | 11,648.24 | 56.04 |
| 42161 | CHEMICALS | 9,500.00 | 3,678.28 | 0.00 | 0.00 | 5,821.72 | 38.72 |
| 42171 | GENERAL SUPPLIES | 22,200.00 | 16,625.48 | 1,016.00 | 0.00 | 5,574.52 | 74.89 |
| 42172 | UNIFORMS | 2,500.00 | 1,431.12 | 0.00 | 0.00 | 1,068.88 | 57.24 |
| 42173 | PROTECTIVE CLOTHING | 2,200.00 | 2,487.17 | 758.25 | 0.00 | (287.17) | 113.05 |
| 42175 | FOOD SUPPLIES | 0.00 | 35.70 | 0.00 | 0.00 | (35.70) | 100.00 |
| 42280 | VEHICLE REPAIR AND PARTS | 23,000.00 | 22,971.50 | 4,671.18 | 0.00 | 28.50 | 99.88 |
| 42282 | GAS, OIL, LUBRICANTS | 15,500.00 | 10,124.75 | 1,165.23 | 0.00 | 5,375.25 | 65.32 |
| 43050 | EXPERT & PROFESSIONAL SERV. | 1,100.00 | 661.45 | 0.00 | 0.00 | 438.55 | 60.13 |
| 43105 | TRAINING & EDUCATION ACTIVITIES | 5,900.00 | 4,532.03 | 0.00 | 0.00 | 1,367.97 | 76.81 |

| | | | | | | | |
|-------------------------|--------------------------------|--------------|------------|-----------|----------|------------|--------|
| 43120 | EDUCATIONAL REIMBURSEMENT | 0.00 | 1,656.00 | 0.00 | 0.00 | (1,656.00) | 100.00 |
| 43210 | TELEPHONE | 100.00 | 18.54 | 1.32 | 43.17 | 38.29 | 61.71 |
| 43211 | CELL PHONES | 2,500.00 | 1,741.00 | 208.50 | 0.00 | 759.00 | 69.64 |
| 43250 | OTHER TELECOMMUNICATIONS | 200.00 | 837.07 | 13.02 | 0.00 | (637.07) | 418.54 |
| 43310 | LOCAL TRAVEL EXPENSE | 300.00 | 322.17 | 0.00 | 0.00 | (22.17) | 107.39 |
| 43320 | OUT OF TOWN TRAVEL EXPENSE | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 43500 | LEGAL NOTICE PUBLISHING | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 43600 | PROP & LIAB INSURANCE | 21,100.00 | 15,824.97 | 1,758.33 | 0.00 | 5,275.03 | 75.00 |
| 43800 | UTILITY SERVICES | 40,000.00 | 10,940.82 | 837.67 | 0.00 | 29,059.18 | 27.35 |
| 43810 | ELECTRIC | 23,500.00 | 12,511.04 | 1,435.32 | 0.00 | 10,988.96 | 53.24 |
| 43830 | GAS | 10,000.00 | 5,394.48 | 136.00 | 0.00 | 4,605.52 | 53.94 |
| 44000 | REPAIR & MAINT. SERVICES | 70,000.00 | 17,050.04 | 0.00 | 2.00 | 52,947.96 | 24.36 |
| 44020 | BLDG MAINT CONTRACTUAL SERVICE | 1,200.00 | 7,427.01 | 0.00 | 458.00 | (6,685.01) | 657.08 |
| 44030 | SOFTWARE & SOFTWARE SUBSCRIPTI | 3,500.00 | 1,532.83 | 0.00 | 865.11 | 1,102.06 | 68.51 |
| 44050 | GARAGE, LABOR BURD. | 42,500.00 | 46,873.27 | 9,270.98 | 0.00 | (4,373.27) | 110.29 |
| 44100 | RENTS & LEASES | 112,900.00 | 91,449.42 | 7,966.67 | 0.00 | 21,450.58 | 81.00 |
| 44300 | MISC. CHARGES | 0.00 | 1,187.34 | 0.00 | 0.00 | (1,187.34) | 100.00 |
| 44310 | CREDIT CARD FEES | 0.00 | 2.04 | 0.00 | 0.00 | (2.04) | 100.00 |
| 44330 | SUBSCRIPTION, MEMBERSHIP | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 44376 | CIVIC EVENTS | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 44390 | TAXES & LICENSES | 800.00 | 1,915.21 | 0.00 | 0.00 | (1,115.21) | 239.40 |
| Total Dept 5200 - PARKS | | 1,287,000.00 | 876,194.14 | 88,209.16 | 1,368.68 | 409,437.18 | 68.19 |

| JPM GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS | | | | | |
|---|--|--------------|--------|---------|----------|
| TRANSACTIONS FROM 08/01/2025 TO 08/31/2025 | | | | | |
| Date | Description | Reference # | Debits | Credits | Balance |
| Fund 101 GENERAL | | | | | |
| Department 5129 MURZYN HALL | | | | | |
| 08/01/2025 | 101.5129.42160 MAINT & CONSTRUCTION M | BEG. BALANCE | | | 141.33 |
| 08/04/2025 | MENARDS CASHWAY LUMBER-FRIDLEY | 67486027501 | 1.56 | | 142.89 |
| | DECOR 1G PLATE | | | | |
| 08/04/2025 | MENARDS CASHWAY LUMBER-FRIDLEY | 67486027501 | 5.98 | | 148.87 |
| | 2-PORT DECO STRAP | | | | |
| 08/31/2025 | 101.5129.42160 | END BALANCE | 7.54 | 0.00 | 148.87 |
| 08/01/2025 | 101.5129.42170 PROGRAM SUPPLIES | BEG. BALANCE | | | 0.00 |
| 08/03/2025 | TAHO SPORTSWEAR | 20127 | 557.40 | | 557.40 |
| | STAFF SHIRTS | | | | |
| 08/31/2025 | 101.5129.42170 | END BALANCE | 557.40 | 0.00 | 557.40 |
| 08/01/2025 | 101.5129.42171 GENERAL SUPPLIES | BEG. BALANCE | | | 2,038.11 |
| 08/01/2025 | MENARDS CASHWAY LUMBER-FRIDLEY | 34081 | 19.99 | | 2,058.10 |
| | LIGHT BULBS | | | | |
| 08/06/2025 | GOODIN CO INC | 1473200-00 | 222.88 | | 2,280.98 |
| | TOILET SEATS | | | | |
| 08/14/2025 | TRIO SUPPLY COMPANY INC | 1041006 | 156.72 | | 2,437.70 |
| | TP DISPENSER | | | | |
| 08/15/2025 | MENARDS CASHWAY LUMBER-FRIDLEY | 34916 | 24.56 | | 2,462.26 |
| | WIRE STIPPER, AAA BATTERIES | | | | |
| 08/21/2025 | MENARDS CASHWAY LUMBER-FRIDLEY | 35298 | 20.56 | | 2,482.82 |
| | TUBING,CONTNR SET,HOSE CLAMPS-BEER COOLR | | | | |
| 08/31/2025 | 101.5129.42171 | END BALANCE | 444.71 | 0.00 | 2,482.82 |
| 08/01/2025 | 101.5129.42990 COMM. PURCHASED FOR P | BEG. BALANCE | | | 1,386.63 |
| 08/08/2025 | SHAMROCK GROUP-ACE ICE | 566279 | 323.00 | | 1,709.63 |
| | POP JPM 080825 | | | | |
| 08/31/2025 | 101.5129.42990 | END BALANCE | 323.00 | 0.00 | 1,709.63 |
| 08/01/2025 | 101.5129.43050 EXPERT & PROFESSIONAL S | BEG. BALANCE | | | 3,935.42 |
| 08/07/2025 | ALLIED UNIVERSAL SECURITY SERVICES | 17407752 | 224.00 | | 4,159.42 |
| | SECURITY JPM 080225-080325 | | | | |
| 08/12/2025 | ADAM'S PEST CONTROL, INC | 4235556 | 95.40 | | 4,254.82 |
| | PEST CONTROL-JPM 0825 | | | | |
| 08/21/2025 | ALLIED UNIVERSAL SECURITY SERVICES | 17460903 | 192.00 | | 4,446.82 |
| | SECURITY JPM 081625 | | | | |
| 08/28/2025 | ALLIED UNIVERSAL SECURITY SERVICES | 17478312 | 208.00 | | 4,654.82 |

| | | | | | |
|------------|--|--------------|----------|------|-----------|
| | SECURITY JPM 082325-082425 | | | | |
| 08/31/2025 | 101.5129.43050 | END BALANCE | 719.40 | 0.00 | 4,654.82 |
| | | | | | |
| 08/01/2025 | 101.5129.43210 TELEPHONE | BEG. BALANCE | | | 416.12 |
| 08/26/2025 | POPP.COM INC | 992889929 | 1.63 | | 417.75 |
| | 082625 - 10013121 PHONE MURZYN HALL | | | | |
| 08/31/2025 | POPP.COM INC | 992890854 | 56.82 | | 474.57 |
| | 083125 -10010429 TELEPHONE MURZYN HALL | | | | |
| 08/31/2025 | 101.5129.43210 | END BALANCE | 58.45 | 0.00 | 474.57 |
| | | | | | |
| 08/01/2025 | 101.5129.43250 OTHER TELECOMMUNICAT | BEG. BALANCE | | | 258.79 |
| 08/15/2025 | COMCAST | 248938946 | 32.43 | | 291.22 |
| | 081525 934571297 MURZYN HALL (3.2%) | | | | |
| 08/31/2025 | 101.5129.43250 | END BALANCE | 32.43 | 0.00 | 291.22 |
| | | | | | |
| 08/01/2025 | 101.5129.43600 PROP & LIAB INSURANCE | BEG. BALANCE | | | 5,366.69 |
| 08/31/2025 | 25 PROPERTY & LIAB INSURANCE ALLOCATI | 15027 | 766.67 | | 6,133.36 |
| 08/31/2025 | 101.5129.43600 | END BALANCE | 766.67 | 0.00 | 6,133.36 |
| | | | | | |
| 08/01/2025 | 101.5129.43810 ELECTRIC | BEG. BALANCE | | | 14,895.96 |
| 08/07/2025 | XCEL ENERGY (N S P) | 1205225609 | 3,462.09 | | 18,358.05 |
| | ELECTRIC | | | | |
| 08/07/2025 | XCEL ENERGY (N S P) | 1205220128 | 190.55 | | 18,548.60 |
| | ELECTRIC | | | | |
| 08/08/2025 | CORNILLIE 2 COMMUNITY SOLAR | 19089 | 2,051.98 | | 20,600.58 |
| | SOLAR POWER | | | | |
| 08/31/2025 | 101.5129.43810 | END BALANCE | 5,704.62 | 0.00 | 20,600.58 |
| | | | | | |
| 08/01/2025 | 101.5129.43830 GAS | BEG. BALANCE | | | 7,683.76 |
| 08/15/2025 | CENTERPOINT ENERGY | 8000014661-5 | 340.92 | | 8,024.68 |
| | GAS | | | | |
| 08/31/2025 | 101.5129.43830 | END BALANCE | 340.92 | 0.00 | 8,024.68 |
| | | | | | |
| 08/01/2025 | 101.5129.44010 BUILDING MAINT:INTERNAL | BEG. BALANCE | | | 6,883.31 |
| 08/31/2025 | 25 BUILDING MAINT ALLOCATION | 15022 | 983.33 | | 7,866.64 |
| 08/31/2025 | 101.5129.44010 | END BALANCE | 983.33 | 0.00 | 7,866.64 |
| | | | | | |
| 08/01/2025 | 101.5129.44020 BLDG MAINT CONTRACTUA | BEG. BALANCE | | | 10,682.58 |
| 08/08/2025 | NORTHLAND REFRIGERATION INCORPORAT | 6474 | 995.00 | | 11,677.58 |
| | WATER HEATER INTALL JPM | | | | |
| 08/11/2025 | VIKING AUTOMATIC SPRINKLER | 1025-F434645 | 395.00 | | 12,072.58 |
| | ANNUAL EMERGENCY LIGHTS INSPECTION-JPM | | | | |
| 08/12/2025 | CINTAS INC | 4239765920 | 30.52 | | 12,103.10 |
| | MOPS JPM 081225 | | | | |

| | | | | | |
|---------------------------------------|---------------------------------------|--------------|-----------|----------|-------------|
| 08/13/2025 | NORTHLAND REFRIGERATION INCORPORAT | 6506 | 1,624.00 | | 13,727.10 |
| | BUILDING MAINTENANCE 2025-MURZYN HALL | | | | |
| 08/18/2025 | CLEAN BEVERAGE LINE | 25-HALL-8 | 66.00 | | 13,793.10 |
| | BEER LINE CLEANING 0825 | | | | |
| 08/19/2025 | CINTAS INC | 4240504112 | 30.52 | | 13,823.62 |
| | MOPS JPM 081925 | | | | |
| 08/26/2025 | CINTAS INC | 4241239703 | 30.52 | | 13,854.14 |
| | MOPS JPM 082625 | | | | |
| 08/31/2025 | 101.5129.44020 | END BALANCE | 3,171.56 | 0.00 | 13,854.14 |
| | | | | | |
| 08/01/2025 | 101.5129.44040 INFORMATION SYS:INTERN | BEG. BALANCE | | | 3,733.31 |
| 08/31/2025 | 25 IT ALLOCATION | 15029 | 533.33 | | 4,266.64 |
| 08/31/2025 | 101.5129.44040 | END BALANCE | 533.33 | 0.00 | 4,266.64 |
| | | | | | |
| 08/01/2025 | 101.5129.44100 RENTS & LEASES | BEG. BALANCE | | | (38,598.59) |
| 08/30/2025 | ON SITE SANITATION INC | 0001948002 | 222.00 | | (38,376.59) |
| | SATELLITE RENT-MCKENNA | | | | |
| 08/31/2025 | 25 MURZYN SPACE ALLOCATION | 15030 | | 5,533.34 | (43,909.93) |
| 08/31/2025 | 101.5129.44100 | END BALANCE | 222.00 | 5,533.34 | (43,909.93) |
| | | | | | |
| 08/01/2025 | 101.5129.44310 CREDIT CARD FEES | BEG. BALANCE | | | 995.13 |
| 08/31/2025 | CC FEE REC/COM DEV 08/25 | 15033 | 183.38 | | 1,178.51 |
| 08/31/2025 | 101.5129.44310 | END BALANCE | 183.38 | 0.00 | 1,178.51 |
| | | | | | |
| 08/01/2025 | 101.5129.44390 TAXES & LICENSES | BEG. BALANCE | | | 350.00 |
| | | | | | |
| 08/31/2025 | 101.5129.44390 | END BALANCE | 0.00 | 0.00 | 350.00 |
| | | | | | |
| TOTAL FOR DEPARTMENT 5129 MURZYN HALL | | | 14,048.74 | 5,533.34 | |

| JPM GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS | | | | | |
|---|--|--------------|----------|----------|-----------|
| TRANSACTIONS FROM 09/01/2025 TO 09/30/2025 | | | | | |
| Date | Description | Reference # | Debits | Credits | Balance |
| Fund 101 GENERAL Department 5129 Murzyn Hall | | | | | |
| 09/01/2025 | 101.5129.42171 GENERAL SUPPLIES | BEG. BALANCE | | | 2,482.82 |
| 09/11/2025 | TRIO SUPPLY COMPANY INC | 1046873 | 1,577.62 | | 4,060.44 |
| | BAGS, CLEANER, TP, PAPER, CUPS, TOWELS | | | | |
| 09/30/2025 | 101.5129.42171 | END BALANCE | 1,577.62 | 0.00 | 4,060.44 |
| 09/01/2025 | 101.5129.42990 COMM. PURCHASED FOR P | BEG. BALANCE | | | 1,709.63 |
| 09/19/2025 | SHAMROCK GROUP-ACE ICE | 600879 | 434.23 | | 2,143.86 |
| | POP JPM 091925 | | | | |
| 09/30/2025 | 101.5129.42990 | END BALANCE | 434.23 | 0.00 | 2,143.86 |
| 09/01/2025 | 101.5129.43050 EXPERT & PROFESSIONAL S | BEG. BALANCE | | | 4,654.82 |
| 09/09/2025 | ADAM'S PEST CONTROL, INC | 4252108 | 95.40 | | 4,750.22 |
| | PEST CONTROL-JPM 090925 | | | | |
| 09/11/2025 | ALLIED UNIVERSAL SECURITY SERVICES | 17544849 | 176.00 | | 4,926.22 |
| | SECURITY JPM 090625-090725 | | | | |
| 09/30/2025 | 101.5129.43050 | END BALANCE | 271.40 | 0.00 | 4,926.22 |
| 09/01/2025 | 101.5129.43210 TELEPHONE | BEG. BALANCE | | | 474.57 |
| 09/26/2025 | POPP.COM INC | 992893320 | 1.41 | | 475.98 |
| | 092625 - 10013121 PHONE MURZYN HALL | | | | |
| 09/30/2025 | POPP.COM INC | 992894228 | 56.87 | | 532.85 |
| | 093025 -10010429 TELEPHONE MURZYN HALL | | | | |
| 09/30/2025 | 101.5129.43210 | END BALANCE | 58.28 | 0.00 | 532.85 |
| 09/01/2025 | 101.5129.43250 OTHER TELECOMMUNICAT | BEG. BALANCE | | | 291.22 |
| 09/15/2025 | COMCAST | 251474656 | 32.43 | | 323.65 |
| | 091525 934571297 MURZYN HALL (3.2%) | | | | |
| 09/30/2025 | 101.5129.43250 | END BALANCE | 32.43 | 0.00 | 323.65 |
| 09/01/2025 | 101.5129.43600 PROP & LIAB INSURANCE | BEG. BALANCE | | | 6,133.36 |
| 09/30/2025 | 25 PROPERTY & LIAB INSURANCE ALLOCATI | 15065 | 766.67 | | 6,900.03 |
| 09/30/2025 | 101.5129.43600 | END BALANCE | 766.67 | 0.00 | 6,900.03 |
| 09/01/2025 | 101.5129.43810 ELECTRIC | BEG. BALANCE | | | 20,600.58 |
| 09/08/2025 | XCEL ENERGY (N S P) | 1213003140 | 3,552.54 | | 24,153.12 |
| | ELECTRIC | | | | |
| 09/08/2025 | XCEL ENERGY (N S P) | 1213003140 | | 2,196.09 | 21,957.03 |
| | SOLAR GARDEN CREDIT | | | | |
| 09/09/2025 | CORNILLIE 2 COMMUNITY SOLAR | 19225 | 1,756.29 | | 23,713.32 |
| | SOLAR POWER | | | | |

| | | | | | |
|------------|---------------------------------------|--------------|-----------|----------|-------------|
| 09/30/2025 | 101.5129.43810 | END BALANCE | 5,308.83 | 2,196.09 | 23,713.32 |
| | | | | | |
| 09/01/2025 | 101.5129.43830 GAS | BEG. BALANCE | | | 8,024.68 |
| 09/17/2025 | CENTERPOINT ENERGY | 8000014661-5 | 130.03 | | 8,154.71 |
| | GAS | | | | |
| 09/30/2025 | 101.5129.43830 | END BALANCE | 130.03 | 0.00 | 8,154.71 |
| | | | | | |
| 09/01/2025 | 101.5129.44010 BUILDING MAINT:INTERNA | BEG. BALANCE | | | 7,866.64 |
| 09/30/2025 | 25 BUILDING MAINT ALLOCATION | 15060 | 983.33 | | 8,849.97 |
| 09/30/2025 | 101.5129.44010 | END BALANCE | 983.33 | 0.00 | 8,849.97 |
| | | | | | |
| 09/01/2025 | 101.5129.44020 BLDG MAINT CONTRACTUA | BEG. BALANCE | | | 13,937.48 |
| 09/02/2025 | CINTAS INC | 4241853435 | 147.47 | | 14,084.95 |
| | MOPS, MATS JPM 090225 | | | | |
| 09/03/2025 | ASSET MANAGEMENT SYSTEMS INC | 12405085 | 116.97 | | 14,201.92 |
| | MONITORING 1025-1225 JPM | | | | |
| 09/09/2025 | CINTAS INC | 4242715564 | 36.62 | | 14,238.54 |
| | MOPS JPM 090925 | | | | |
| 09/15/2025 | CLEAN BEVERAGE LINE | 25-HALL-9 | 66.00 | | 14,304.54 |
| | BEER LINE CLEANING 0925 | | | | |
| 09/16/2025 | CINTAS INC | 4243451090 | 36.62 | | 14,341.16 |
| | MOPS JPM 091625 | | | | |
| 09/19/2025 | TRUGREEN CHEMLAWN | 216595895 | 77.02 | | 14,418.18 |
| | LAWN SVC-JPM 091925 | | | | |
| 09/23/2025 | CINTAS INC | 4244197773 | 36.62 | | 14,454.80 |
| | MOPS JPM 092325 | | | | |
| 09/30/2025 | 101.5129.44020 | END BALANCE | 517.32 | 0.00 | 14,454.80 |
| | | | | | |
| 09/01/2025 | 101.5129.44040 INFORMATION SYS:INTERN | BEG. BALANCE | | | 4,266.64 |
| 09/30/2025 | 25 IT ALLOCATION | 15067 | 533.33 | | 4,799.97 |
| 09/30/2025 | 101.5129.44040 | END BALANCE | 533.33 | 0.00 | 4,799.97 |
| | | | | | |
| 09/01/2025 | 101.5129.44100 RENTS & LEASES | BEG. BALANCE | | | (43,909.93) |
| 09/27/2025 | ON SITE SANITATION INC | 0001960838 | 222.00 | | (43,687.93) |
| | SATELLITE RENT-MCKENNA | | | | |
| 09/01/2025 | 101.5129.44310 CREDIT CARD FEES | BEG. BALANCE | | | 1,178.51 |
| 09/30/2025 | CC FEE RECDESK 09/25 | 15085 | 340.59 | | 1,519.10 |
| 09/30/2025 | 101.5129.44310 | END BALANCE | 340.59 | 0.00 | 1,519.10 |
| | | | | | |
| 09/01/2025 | 101.5129.44390 TAXES & LICENSES | BEG. BALANCE | | | 350.00 |
| 09/27/2025 | MN DEPT OF LABOR & INDUSTRY | ABR0358471X | 25.00 | | 375.00 |
| | BOILER LICENSE JPM 2025 | | | | |
| 09/30/2025 | 101.5129.44390 | END BALANCE | 25.00 | 0.00 | 375.00 |
| | | | | | |
| | TOTAL FOR DEPARTMENT 5129 MURZYN HALL | | 11,201.06 | 7,729.43 | |

| 10/15/2025 | | EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS | | | | | |
|-------------------------------|-----------------------------------|---|-------------|--------------|--------------|--------------|--------|
| | | PERIOD ENDING 09/30/2025 | | | | | |
| | | % Fiscal Year Completed: 74.79 | | | | | |
| | | | | ACTIVITY FOR | | | |
| | | 2025 | YTD BALANCE | MONTH | ENCUMBERED | UNENCUMBERED | % BDGT |
| ACCOU | DESCRIPTION | AMENDED BUDGET | 09/30/2025 | 09/30/25 | YEAR-TO-DATE | BALANCE | USED |
| Dept 5129 - MURZYN HALL | | | | | | | |
| 42000 | OFFICE SUPPLIES | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 42010 | MINOR EQUIPMENT | 5,000.00 | 3,064.09 | 0.00 | 0.00 | 1,935.91 | 61.28 |
| 42160 | MAINT & CONSTRUCTION MATERIALS | 3,000.00 | 148.87 | 0.00 | 0.00 | 2,851.13 | 4.96 |
| 42170 | PROGRAM SUPPLIES | 0.00 | 557.40 | 0.00 | 0.00 | (557.40) | 100.00 |
| 42171 | GENERAL SUPPLIES | 6,000.00 | 4,060.44 | 1,577.62 | 0.00 | 1,939.56 | 67.67 |
| 42172 | UNIFORMS | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 42990 | COMM. PURCHASED FOR RESALE | 2,000.00 | 2,143.86 | 434.23 | 0.00 | (143.86) | 107.19 |
| 43050 | EXPERT & PROFESSIONAL SERV. | 10,000.00 | 4,926.22 | 271.40 | 0.00 | 5,073.78 | 49.26 |
| 43210 | TELEPHONE | 700.00 | 532.85 | 58.28 | 28.20 | 138.95 | 80.15 |
| 43250 | OTHER TELECOMMUNICATIONS | 500.00 | 323.65 | 32.43 | 0.00 | 176.35 | 64.73 |
| 43430 | ADVERTISING OTHER | 600.00 | 0.00 | 0.00 | 0.00 | 600.00 | 0.00 |
| 43600 | PROP & LIAB INSURANCE | 9,200.00 | 6,900.03 | 766.67 | 0.00 | 2,299.97 | 75.00 |
| 43800 | UTILITY SERVICES | 5,600.00 | 3,721.15 | 0.00 | 0.00 | 1,878.85 | 66.45 |
| 43810 | ELECTRIC | 32,000.00 | 23,713.32 | 3,112.74 | 0.00 | 8,286.68 | 74.10 |
| 43830 | GAS | 10,500.00 | 8,154.71 | 130.03 | 0.00 | 2,345.29 | 77.66 |
| 44000 | REPAIR & MAINT. SERVICES | 3,800.00 | 987.57 | 0.00 | 0.00 | 2,812.43 | 25.99 |
| 44010 | BUILDING MAINT:INTERNAL SVCS | 11,800.00 | 8,849.97 | 983.33 | 0.00 | 2,950.03 | 75.00 |
| 44020 | BLDG MAINT CONTRACTUAL SERVICES | 27,000.00 | 14,454.80 | 517.32 | 3,245.00 | 9,300.20 | 65.55 |
| 44030 | SOFTWARE & SOFTWARE SUBSCRIPTIONS | 1,300.00 | 1,374.50 | 0.00 | 0.00 | (74.50) | 105.73 |
| 44040 | INFORMATION SYS:INTERNAL SVC | 6,400.00 | 4,799.97 | 533.33 | 0.00 | 1,600.03 | 75.00 |
| 44100 | RENTS & LEASES | (66,400.00) | (49,221.27) | (5,311.34) | 0.00 | (17,178.73) | 74.13 |
| 44310 | CREDIT CARD FEES | 2,000.00 | 1,519.10 | 340.59 | 0.00 | 480.90 | 75.96 |
| 44330 | SUBSCRIPTION, MEMBERSHIP | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 44390 | TAXES & LICENSES | 500.00 | 375.00 | 25.00 | 0.00 | 125.00 | 75.00 |
| Total Dept 5129 - MURZYN HALL | | 72,600.00 | 41,386.23 | 3,471.63 | 3,273.20 | 27,940.57 | 61.51 |

**Park & Recreation Commission
Sullivan Lake Park Open House
September 24, 2025**

MINUTES

City Engineer, Retired, Kevin Hansen welcomed attendees and informed the public that the purpose of the meeting is to hear what the community would like to see in Sullivan Lake Park so that an update can be prepared to the Sullivan Lake Park Master Plan. The current plan was created in 2008 when the park was redeveloped. This is the first public meeting and there will be other means for public feedback as plans are developed. Hansen indicated that the city does not make this type of effort independently, they do hire a consultant, landscape architect ISG. This company worked on Keyes Park most recently with the City. Hansen emphasized that the Park and Recreation Commission really wants to hear thoughts on the playset and what amenities are wanted within the rest of the park. The tennis courts were beyond repair and recently removed. Hansen stated that there have been many ideas from the public, some of which will not be shown on the planning boards from ISG. For example, there had been discussion on pickleball courts, but this would not be a good location due to proximity to the residential area due to the noise from the game. Are there other things that this neighborhood would like to see at Sullivan Park. Hansen asked people to raise their hand, and he would call on them for comments on what they are looking for in the park. Not every desire or need of each person will be met, but staff will try to develop a consensus and do the best that they can to meet what those needs are. Hansen indicated this will only be a discussion of the park and nothing regarding the Medtronic site development.

Comments and responses:

Q: How do you get on the mailing list?

-Postcards were mailed to residents around the park from 53rd over to 49th, and from Central over to 7th. You can email Public Works if you are not within that area and would like to get on it.

Q: The area around the lake is looking shaggy.

-When a master park plan is done we also consider landscape improvements. The Public Works department is present at the meeting so they can take the comment and work with staff. There have been some tree removals. It is important to note that there is a certain level in the lake itself that we cannot get below because it is controlled by the DNR. Above that area staff can do some clearing for visibility and improve the walking trail.

Q: Is there a chance of stocking the lake with bigger fish?

-Probably not because this lake experiences winter kill. It is a shallow lake and freezes. There is one lake in the city that is stocked, and that is Silver Lake. The DNR would only stock a lake if there is oxygen introduced into the lake so the introduced fish will survive.

C: The walking path and bike path is very overgrown. It needs to be cleared, and he would even help do the work. It isn't the trees that are overgrown but the lower growth that needs to be cut back. It would only take a day.

-David Cullen, Public Works Director, introduced himself. He stated the forestry department has done substantial tree trimming in the area, and that is usually done in the winter. It is safer and easier on the environment to bring heavy equipment in when the ground is frozen. He will bring the comments back to the forester.

Q: Is the walking trail included in the next construction phase?

-No, it is not. What is going to be done is the main park area. While the trail is part of the park it is not part of the improvements being considered at this time. Approximately 2 years ago we did apply for a separate grant for the trail that the city did not get approved for. Staff understand there are certain parts of the trail that need attention.

C: Pickleball courts are nightmare for neighbors. Hansen indicated there will not be a pickleball court at Sullivan Lake Park.

C: Try to keep the park as natural as possible.

Q: Is the wetland, marsh area on the north side of the park going to remain?

That land might be owned by Medtronic.

Q: Why can't some of these developments go in on the other side of the park? By the west path on Washington.

-The city does not own majority of that land area. We only own the small pathway that comes into the park. The Sullivan Shores Townhome HOA owns that area.

Q: What type of material will be under the playset? Sand is not preferred.

-One of the features in the new playset is that it will have designated play structures by age group. The previous set was a 2-5 year age. The new set will provide areas for more ages, age 2-5 and 5-12. Comments have been received regarding the playset being accessible and inclusive. Sand will not be used. Typically we use engineered wood fiber chips but will look at the costs for using other types of materials on the ground. In playground design, the height of any particular equipment, determines how thick the material below the structure needs to be. Staff would like to know if there is a need for a play structure to accommodate visually and/or sensory impaired individuals.

Q: What is the open side of the fitness court for?

-The north side has the exercise equipment and the south side is a court area for stretching or programmed activities such as yoga.

C: There are a lot of parties at the pavilion, and the playset should be close to where the adults are.

-The playset is required to be 150 feet away from the fitness court through the grant agreement requirements for the fitness court.

Q: Who decided on the placement of the fitness court? With the playground removed kids are on it and not using it properly.

-Staff did the application for the grant to obtain the fitness court. However, it is ultimately the decision of the city council to move forward with any implementation.

Q: Why wasn't this meeting held prior to the installation of the fitness court at this park?

-Staff felt that there would be a master planning process done for Sullivan Park, that is being done now. The siting for the fitness court was done through the Park & Recreation Commission and the city council.

C: The walking path is the number one activity at this park versus others, so they support every effort to improve the trail. Secondly, outside of the playground, leaving open space as they are.

Q: The tennis courts were beyond repair but there were still people using the court for volleyball. Were staff aware of that usage?

-Yes staff were aware of that usage even though it was being used not for what the area was initially intended. So the question from staff is, if there is an interest for possible volleyball courts? Many attendees responded no. On volleyball nights the street is filled with cars, people are gambling, drinking happens every night and late into the evenings. Since the court was removed there is a house across the street that has paved their backyard to now have volleyball in their yard. It pushes the water into the neighboring yards. They have lights up and play late into the evening. He has informed the City numerous times.

Q: What did the fitness court cost the city because no one will use it.

C: A resident stated there were three people using it currently.

-The installation of the equipment and artwork on the fitness court was grant funded. The City did pay for the equipment.

Q: Cattails are more prominent in the lake than a few years ago. They can quickly take over lakes. Is there a way to remove them?

-The city does not have a cattail removal program. We also cannot do any removal in a lake that is controlled by the DNR. The DNR has a policy on cattails that generally allows for removals when cattails occupy greater than 50% of the water surface area.

Q: Other than a volleyball court what are the ideas for the old tennis court area? There are young boys in this neighborhood that would love to have a basketball court.

-Staff asked is there an interest from the neighborhood on a basketball court or a tennis court?

Residents responded no, but basketball at a bigger park.

C: A resident stated that they feel encouraged by the discussion happening in this meeting and applauded everyone for coming out and talking about the park.

Q: There is a lot of duck and geese poop along the path. Is there some kind of barrier that could be placed along the path to deter them? Especially on the southeast side.

-It is a problem at almost every park trail that we have. There isn't a clear means to control it. The DNR recommends having a natural barrier between the body of water and any path. When there is an open area which provides a straight path to the lake it encourages the animals to walk up from the water.

Q: There is not going to be a soccer field?

-No there is not.

Q: During the winter could there be a warming house and a trail around the lake for skating?

-Staff will need to research to see if the lake could be used for skating. Staff did research this and due to insurance liability would not be likely.

Q: Kids should be close to where adults are. Who is watching the kids at the playground area?

-This is not unique to this park, and the same situation occurs at every park. For example, at Huset Park, that is a larger playset than what is being imagined for Sullivan Lake Park, it is expected that when parents bring children to a park that they watch their kids but there is no way to control that.

C: If the playset is close to the pavilion the adults are more likely to pay attention to them.

C: The spot where the tennis court was is pretty big.

-Staff would like to see how a playset lays out in that area, as a potential location.

Q: The picnic shelter used to be rented out, what is the future consideration in the new plan?

-The city used to have reservations on picnic shelters and it became problematic with staffing availability to clean the park prior to each reservation. Working with the Park & Recreation Commission we felt the best approach for the use of a pavilion is a first come, first served basis. This is not changing with this park plan. The first come, first serve enforces the idea of cleaning up after yourself.

C: Working with kids, there were some nice features at this park specifically for kids and would like to see more activities for working with their arms, bars to hang from, slides, ability to climb, upper arm strengthening. Swings are not preferred due to potential injuries, but if that is a desire of the majority to only have a few swings, especially for young children. A variety of activities to strengthen their whole body.

-Hansen responded that We do not like to have the exact same types of features in the playset at all of the parks. It is important to have different features/activities and that lend a unique experience at this park. We work with a vendor for the playset. It is really helpful if there are kids in this neighborhood for them to give feedback on what they see at other parks or new ideas for features of the playset.

-Staff indicated that there will be other avenues including a future meeting and social media to give comments as concept plans are developed. Staff encourages the neighborhood to continue to provide comments so that staff can develop the final master plan. Postcards will be sent out with details on where to find the plans and to provide additional feedback. Once concept plans are developed, and concepts are posted, staff would like feedback. This will be posted on the city website and interactive social media (Pinpoint). We would like to meet again with the neighborhood to review concepts so we can develop a final master plan that the Park & Recreation Commission can evaluate and recommend to the City Council for approval. This process will go on for the next couple of months.

Q: Is there a way to slow down traffic on 53rd Avenue?

C: Have parents bring their children to a meeting to see the plans and provide feedback on what they want to see in the park.

-We agree. When the examples are posted on the city website and social media, please show your kids and let

them give feedback. It is very important to get their opinions.

C: Between a volleyball court and a basketball court, volleyball players tend to have a nicer demeanor, and more conflicts arise with basketball because it is a contact sport. The type of volleyball that the Ecuadorians were playing uses a much higher net and putting in a court here will not attract the same people. A sand volleyball court will be a better option than basketball.

C: Neighbors are often picking up trash on Monday mornings, beer bottles, and garbage laying around. They don't see city staff cleaning.

C: As far as basketball is concerned, for the younger kids they just need one basket. Then the kids can just take turns, and it would not be full games.

Q: Who is going to keep cleaning the park?

-The city runs a program, Adopt a Park, and every park in the City is adopted. It really helps keep the parks clean. City staff does utilize a mini garbage truck to pick up trash from the garbage containers. When there are seasonal staff we do our best to maintain 15 city parks, but on a day to day basis there is not staff at each park.

Q: Why should there be another meeting when none of the questions have been answered?

-What hasn't been answered? This is a process to develop a park.

Q: When is the pathway going to be cleared?

-We are talking about two separate things. This meeting is for park planning and you are talking about park maintenance. The maintenance is different from the intent of tonight's meeting. We heard you and are going to figure out a plan to get the trail cut back.

Q: So what is the timeline?

-Staff used a brush mower to cut back approximately four feet of overgrowth along the northwest side of Sullivan Lake during the last week of September 2025. Pathway clearance around most of the trail is currently within acceptable standards. Overgrowth encroaching from the townhomes along the north side of the pathway onto City property is being addressed, with full resolution anticipated within the 2025 calendar year.

Q: Where will the outhouses be located? They are currently right outside their door.

-Within the park plan they will certainly look at other locations in the park to locate further away from the residential area.

C: Regarding volleyball, having sand would be terrible and all the geese would be in the sand.

Q: Do we need to have basketball in the park? People can have a hoop in their driveway. Instead, have some green space and a community garden.

-That is what we are trying to determine with this process. People who like it, people who don't, but getting a consensus of what the majority would like to see.

Q: Will there be flushable toilets in the future plan?

-The plan is not to have a building like what is there currently. The new lift station will be similar to what is at the Silver Lake boat landing.

Q: Can the outhouses be more attractive and not the bright blue ones?

-We can look into other options, but we are required to have restroom facilities.

-Thank you everyone for coming. Staff will get comments posted and a meeting will be planned at City Hall in 6 to 8 weeks. There are examples of concepts at the table for people to look at.

Other comments received:

Security cameras

Drinking water available

Handwashing station along with a dog station

Programming activities at the fitness court.

RECREATION

| RENTAL INFORMATION | 2025/2026 RATES | |
|---|-------------------|-------------------|
| | (Mon - Thur) | (Fri - Sun) |
| Hall/Kitchen/LaBelle Lounge w/Tax | \$1,928.32 | \$3,146.52 |
| Hall/Kitchen/LaBelle Lounge | \$1,783.42 | \$2,909.35 |
| LaBelle Lounge w/tax | \$479.51 | \$639.34 |
| Senior Center or Maithaire/McKenna Room w/tax | \$502.16 | \$605.37 |
| Down Payment (non-refundable) | \$800 / \$100 | \$800 / \$100 |
| Damage Deposit (refundable) | \$800 / \$250 | \$800 / \$250 |
| Security Officer Deposit | \$250.00 | \$250.00 |
| Security Officer hourly rate | \$35.00 | \$35.00 |
| Pop/CO2 Charge | \$100/\$150/\$200 | \$100/\$150/\$200 |
| Early Entry Fee *Preapproved* | \$60.00 | \$60.00 |
| Custodial Charge per hour | \$40.00 | \$40.00 |
| Events Lasting 2 hours or less | 50% | N/A |
| Events Lasting 4 hours or less | 25% | N/A |
| Heights Resident Discount** | 25% | 25% |

All rental rates, fees, and deposits are subject to State Sales Tax.

All JPM rentals end at 1:00 am. An \$80 plus tax late fee will be assessed every 30 minutes.

Saturday/Sunday rental time: 12:00 noon - 1:00 am. Friday rental time: 9:00 am - 1:00 am. A storage fee of \$100 will be charged for items left in the building outside of rental time. **Single room rentals have a maximum rental time of 7 hours.**

Linen and Napkin rental is available upon request. 2024 Prices are as follows:

White or Ivory Linens \$7.00 per hall table (60" rounds and 8' x 2 1/2' banquet tables) Tax additional \$3.50 per bar table .70 per napkin (various colors available)

White Melamine Dinnerware, Silverware and Plastic Tumblers are available for a rental fee of \$50 plus tax per rental.

Saturday rentals may decorate Friday before their event from 9:00 am - 4:30 pm for a \$150 fee. This reservation can only be made if the hall is available within 3 weeks of the rental date.

| PARK RENTAL FEES | w/tax included |
|------------------------------|----------------|
| Resident | \$75 |
| Non-Resident | \$175 |
| Large groups 100+ people Res | \$150 |

EVENT WAGON w/tax \$75
 BALLFIELD RENTAL plus tax \$75 per day or \$20 per hr
 GARDEN PLOTS w/tax \$30.00