



CITY COUNCIL MEETING
City Hall—Council Chambers, 590 40th Ave NE
Monday, March 22, 2021
7:00 PM

Mayor
Amada Márquez Simula
Councilmembers
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
Kt Jacobs
City Manager
Kelli Bourgeois

AGENDA

NOTICE THAT THIS MEETING MAY BE CONDUCTED BY A COMBINATION OF IN-PERSON AND ELECTRONIC MEANS

*Following a determination by City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, this meeting may, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. In all meeting formats, members of the public who wish to attend may do so by attending in-person, by calling 1-312-626-6799 and entering **meeting ID 818 1674 2219**, or by Zoom at <https://us02web.zoom.us/j/81816742219> at the scheduled meeting time. For questions regarding this notice, please contact the City Clerk at (763) 706-3611.*

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.

APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

A. School Board Liaison Update - Lorien Mueller

CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

MOTION: Move to approve the Consent Agenda Items.

1. Approve March 1, 2021 City Council Work Session Minutes

MOTION: Move to approve the minutes of the City Council Work Session of March 1, 2021

- 2. Approve March 8, 2021 City Council Special Work Session Minutes**
MOTION: Move to approve the minutes of the City Council Special Work Session of March 8, 2021
- 3. Approve March 8, 2021 City Council Meeting Minutes**
MOTION: Move to approve the minutes of the City Council Meeting of March 8, 2021
- 4. Approve March 15, 2021 City Council Special Work Session Minutes**
MOTION: Move to approve the minutes of the City Council Meeting of March 15, 2021
- 5. Consideration of Appointments to Advisory Commissions**
MOTION: Move to appoint volunteers to serve on various commissions as recommended.
- 6. Award General Construction Contract for Liquor Store 3 Improvements**
MOTION: Motion to the accept the lowest responsible bid of \$79,280 from CM Construction Company for the general construction contract for improvements to liquor store 3, and to authorize the city manager to enter into the related agreement.
- 7. Authorization to Seek Bids for the 2021 Miscellaneous Concrete Replacement and Installation Project**
MOTION: Move to authorize staff to seek bids for the 2021 Miscellaneous Concrete Replacement and Installation Project.
- 8. Adopt Resolution 2021-25 Concurring with Award of Seal Coating, Resolution 2021-26 Award of Street Striping, Resolution 2021-27 Award of Crack Sealing, and Resolution 2021-28 Award of Fog Sealing All as Part of JPA Contract**
MOTION: Move to waive the reading of Resolution 2021-25, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2021-25, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Seal Coating Project to Pearson Bros. Inc. based upon their low, qualified, responsible bid in the amount of \$0.28 per gallon of emulsion and \$1.15 per square yard of FA-2 aggregate with an estimated cost of \$51,983 to be appropriated from Fund 415-52101-4000.
MOTION: Move to waive the reading of Resolution 2021-26, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2021-26, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Street Striping Project to Sir Lines-A-Lot, Inc. based upon their low, qualified, responsible bid in the amount of \$26.00 per gallon for Street Markings and \$115.00 per gallon for Street Symbol Markings with an estimated cost of \$5,760 to be appropriated from Fund 212-43190-4000 and \$850 to be appropriated from Fund 101-43170-4000.
MOTION: Move to waive the reading of Resolution 2021-27, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2021-27, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Crack Sealing Project to Northwest Asphalt and Maintenance based upon their low, qualified,

responsible bid in the amount of \$0.44 per lineal foot for rout and seal crack sealing with an estimated cost of \$7,555 to be appropriated from Fund 212-43190-4000 and \$233 from Fund 101-45200-4000.

MOTION: Move to waive the reading of Resolution 2021-28, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-28, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Fog Sealing Project to Allied Blacktop Co. based upon their low, qualified, responsible bid in the amount of \$3.12 per gallon of emulsion for Fire Department parking lot with an estimated cost of \$936 to be appropriated from Fund 411-42200-4000.

9. Approve subordination of mortgage in connection with the City's Single Family Deferred Loan Program.

MOTION: Move to waive the reading of resolution No. 2021-38, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2021-38, being a resolution approving a subordination of Mortgage in connection with the City's Single Family Deferred Loan Program.

10. Rental Occupancy Licenses for Approval

MOTION: Move to approve the items listed for rental housing license applications for March 22, 2021, in that they have met the requirements of the Property Maintenance Code.

11. License Agenda

MOTION: Move to approve the items as listed on the business license agenda for March 22, 2021 as presented.

12. Review of Bills

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,094,199.70.

PUBLIC HEARINGS

13. Consideration of Resolution 2021-29, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 952 44 ½ Avenue for Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-29, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-29, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

14. Consideration of Resolution 2021-30, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 4145 5th Street NE for

Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-30, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-30, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

15. Consideration of Resolution 2021-31, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 4806 Madison Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-31, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-31, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

16. Consideration of Resolution 2021-32, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 5103 6th Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-32, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-32, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

17. Consideration of Resolution 2021-33, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 4008/4010 Cleveland Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-33, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-33, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

18. Consideration of Resolution 2021-34, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 5118 4th Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-34, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-34, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

ITEMS FOR CONSIDERATION

Ordinances and Resolutions

19. Resolution 2021-35 Funding an Evaluation and Strategic Plan for The City's Information Systems

MOTION: Move to waive the reading of Resolution 2021-35, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-35, being a resolution amending the 2021 budget to transfer \$40,000 of fund balance from the general fund to the information systems fund, funding an evaluation and strategic plan for the city's information systems; and to authorize the city manager to enter into the related agreement with Sciens Consulting.

Bid Considerations

20. Adopt Resolution 2021-36 Being a Resolution Accepting Bids and Awarding a Contract for the 3939 Central Avenue Monopole Telecommunication Tower, City Project 2014

MOTION: Move to waive the reading of Resolution 2021-36, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-36 being a Resolution accepting bids and awarding the 3939 Central Avenue Monopole Telecommunication Tower, City Project 2014, to Vinco Inc. of Forest Lake, Minnesota based upon their low, qualified, responsible bid in the amount of \$257,300, appropriated from fund 408-52014; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

21. Adopt Resolution 2021-37 Being a Resolution Accepting Bids and Awarding a Contract for the 2021 Street Rehabilitation Program, Projects 2002 and 2005

MOTION: Move to waive the reading of Resolution 2021-37, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-37 being a Resolution accepting bids and awarding the 2021 Street Rehabilitation Program, consisting of Bid A: Street Rehabilitation – Zone 4B and Zone 5, Project 2002, Bid B: Municipal State Aid – 44th Avenue Mill and Overlay, Project 2005, and Alternate 1: Residential Construction, to Bituminous Roadways, Inc. of Mendota Heights, Minnesota, based upon their low, qualified, responsible bid in the amount of \$1,580,783.42, appropriated from the following funds, \$1,194,618 appropriated from Fund 415-52002, \$251,534 from Fund 415-52005, \$53,442 from Fund 601-49430, and \$81,190 from Fund 604-49650; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

Report of the City Attorney

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.



CITY COUNCIL WORK SESSION

Public Safety Building—Training Room, 825 41st Ave NE

Monday, March 01, 2021

7:00 PM

MINUTES

Mayor

Amada Márquez Simula

Councilmembers

John Murzyn, Jr.

Connie Buesgens

Nick Novitsky

Kt Jacobs

City Manager

Kelli Bourgeois

Due to COVID-19 pandemic, this hybrid meeting was held both virtually and in-person.

CALL TO ORDER

Mayor Marquez Simula called the work session to order at 7:00 pm.

Present: Mayor Márquez Simula, Councilmembers Buesgens, Jacobs, Murzyn, Jr., and Novitsky

Also Present: Kelli Bourgeois, City Manager; Joe Kloiber, Finance Director; Will Rotter, Communications & Events Specialist; Ben Sandell, Communications Coordinator; Nicole Tingley, City Clerk.

WORK SESSION ITEMS

1. For the Love of Cities and AARP Grant Discussion

~~Update on Liquor Store 3 Improvement Project~~

Councilmember Buesgens provided an overview of the book *For the Love of Cities* by Peter Kageyama. She explained concepts from the book including having an emotion connection to a city and continuum of engagement. She added that esthetics are important and cities should have “little surprises” citing an example of a painted basketball court.

City Manager Bourgeois stated that she emailed the author and found out that he offers an online 90 minute presentation about his book for \$1,500. She asked the City Council if they would be interested in this presentation and including city staff and board and commission members. She also asked if they would like a copy of his book.

All of the City Council was in favor of the presentation and including staff and board and commission members. Mayor Marquez Simula and Councilmembers Novitsky, Jacobs, and Murzyn, Jr. requested a copy of the book.

Next, Communications & Events Specialist Rottler informed the City Council about the AARP Community Challenge Grant. He stated that applications are due April 14th and that it is a quick-action grant program in which projects must be completed by the end of the year. He added that AARP states that “no project is too big.”

Rottler provided examples of past projects including pedestrian signals that blink fast in Burnsville and benches in the downtown district in New Ulm. He also mentioned other ideas including wayfinding signage, bike paths, wireless internet for library, solar panels, community garden, and walkability or beautification along Central or University Avenue.

Bourgeois shared that in the book *For the Love of Cities*, it mentions the City of Greenville, South Carolina has small bronze mice hidden throughout the city with a map. An idea for Columbia Heights could be to have small bronze boots throughout the City to represent the City's history.

Buesgens shared the idea of a large mural on the side of a building.

Novitsky asked Buesgens what she had in mind for a project. Buesgens stated that she would like permanent art that brings people into the community. Novitsky commented that he agreed with art and that there are lots of opportunities at the parks.

Communications Coordinator Sandell stated that from a communications perspective it would be beneficial for the project to be something causes people to talk about the City and something they go out of their way to see.

Novitsky asked Sandell if a mural or having bronze boots throughout the City would accomplish that better. Sandell responded that the game aspect of the bronze boots and map would intrigue people.

Jacobs stated that the bronze pieces could all be different instead of all boots. She also shared an idea of applying for a peace park in the City that would be a place to sit and contemplate and would include benches, flowers, sculptures, and memorials.

Murzyn, Jr. stated that he liked both the bronze pieces and mural ideas.

Marquez Simula commented that she liked the idea of the pedestrian crossing lights with the fast lights and that she would be interested in more information on them.

Buesgens commented that she would also like to add painted crosswalks with the crossing lights. Novitsky and Murzyn, Jr. expressed concern with murals in the street due to snowplows and street treatments.

Novitsky suggested having a map mural for the bronze pieces and the pieces themselves as a grant project. He noted Sullivan Park would be a good location as the entrance to the City.

Marquez Simula suggested making improvements at Wargo Park. It was noted that part of the park is in trust of the Wargo Family so their permission would be needed.

Novitsky commented that Google maps is more often used than wayfinding signs. Marquez Simula stated that wayfinding signage can be for people who do not know something exists and then use google maps to actually find it.

Buesgens stated that she would be willing to have extra City Council meetings if needed to discuss or approve the grant project.

Rottler stated he would find out more information on bronze pieces and other projects. He added that he would continue to ask the Centennial Celebration Committee for ideas and input.

2. Update on Liquor Store 3 Improvement Project
~~For the Love of Cities and AARP Grant Discussion~~

Finance Director Kloiber provided background information on the Liquor Store 3 Improvement Project. He explained that the roofing contract was awarded in December 2020 and he anticipates a general contract for the interior and small amount of exterior work will be brought to the March 22nd City Council meeting.

Kloiber provided an overview of all of the improvements. He showed the City Council renderings for the roof, interior, and exterior highlighting the improvements. These included the bathroom, one longer sales counter instead of two, flooring, dropped ceiling with lights, new roof, and no windows in the front.

He stated that the project estimate is \$140,000 and provided an overall project timeline. Kloiber stated that the roof would be completed the last week of March and that the general contractor could start as soon as the roof is completed. He stated that the store would have to be closed while the interior work is complete and is estimated to be around 6 weeks. To reduce the time of closure, the City may offer a performance incentive.

Councilmember Jacobs asked if the project could be staged so that the store would not have to be closed. Kloiber responded that it would not be feasible.

Mayor Marquez Simula asked if there was specific damage to the roof. Kloiber stated the coating put on the roof 6 years ago is worn out and the decking needs to be replaced. He added that the roof would be reconstructed to prevent water from running down the walls between the two buildings. It was clarified that the City owns the Liquor Store 3 building.

Kloiber noted that they would like to hold some type of Grand Opening in May.

Mayor Marquez Simula inquired about a credit card outage at the stores the previous Saturday. Kloiber stated that he did not know the details of that specific outage, but noted they do have cellular internet as a back-up option. He stated he would find out more and update the City Council.

3. Youth Commission

Communications Coordinator Sandell stated that Mayor Marquez Simula brought up the idea of having youth members on boards and commissions and after further discussion the idea of a youth commission was suggested. The youth commission would provide youth perspective on city policies and plans. Sandell noted concerns of it being too boring or isolating for youth to serve on regular boards and commissions.

Sandell shared general characteristics of existing youth commissions in Minnesota cities including number of members, terms, membership qualifications, and meeting schedules.

Councilmember Novitsky commented that having a youth commission sounded like a good idea and that he would like it to include Columbia Heights residents that attending any high school not just the public schools.

Councilmember Jacobs asked about the attrition rate of youth commissions. She commented that it sounded like great opportunity for students, but students have a lot going on and it may not be worth the effort that it takes. She also noted concern about liability of safety of students.

Sandell stated that for the reason of attrition he would recommend 1 year terms and meeting at the most once every other month. He added that it would involve a lot of marketing and working together with schools.

Mayor Marquez Simula stated that she brought up the idea of youth on commissions to the superintendent and she liked the idea. Additionally, the superintendent received positive feedback on it at a staff meeting. Furthermore, she mentioned the idea to students in the Columbia Heights Key Club and they seemed excited.

Councilmember Murzyn Jr. inquired if the youth commission would be held to the same standards as other commissions in areas such as attendance.

Councilmember Buesgens inquired about a liaison, meeting place, and if meetings would occur during the summer. She also asked if the City Council would be open to funding small projects. City Manager Bourgeois stated that there would have to be a staff liaison, but who that may be has not been discussed.

Novitsky asked about a student council. It was determined there is a webpage for the student council, but it has not been updated in the last couple of years. Marquez Simula added that the superintendent did not mention a student council when she brought up the idea of student members on the city boards and commissions.

It was clarified that City staff would like to know if the City Council is interested in further exploring the topic.

The City Council provided direction to return to a future work session with a proposal on the specifics of a youth commission. Sandell stated that he would ask current cities that currently have youth commissions what are their challenges and drawbacks.

Novitsky commented that it would be important to find a way to reach youth that are not students are the city public schools.

4. The Just Deeds Project

Councilmember Jacobs provided an explanation of the Just Deeds Project and how its mission is to help owners find discriminatory covenants and discharge them from their property titles.

Jacobs stated that she reached out to Anoka County Commissioner Mandy Meisner regarding what Anoka County can do in helping identify and remove racial language from covenants.

Jacobs clarified that anyone can have racial language removed from their covenants and that the language has been deemed illegal and has no impact. She added that the City could market this to real estate agents and individuals as property transfer is a good time to remove it.

City Manager Bourgeois explained that Mapping Prejudice, a group through the University of Minnesota, identified and mapped all of the racial covenants in Hennepin County, but this work has not occurred in Anoka County.

Bourgeois clarified that the City could still be a member of the Just Deeds project. As a member the City would be acknowledging that systemic racism in housing occurs had been done blatantly in the past and would be committing ourselves to changing current policies and procedures if negative impacts found. She added that if the City were a member volunteer attorneys that would help property owners remove racial covenants from their titles would be provided.

Mayor Marquez Simula stated that she believe the community would be interested in this. She provided the idea of kicking off this project with a *Jim Crow of the North* movie showing and discussion at the library.

Councilmember Novitsky stated he liked the idea of promoting the idea of checking your property for this language and having it removed to individual property owners.

Councilmember Buesgens stated that the City should become a Just Deeds Project member and that if Columbia Heights signs up maybe other Anoka County cities will too and can advocate to Anoka County for a mapping project.

The City Council provided direction to join as a member of the Just Deed Projects.

5. Board and Commission Interviews

City Clerk Tingley provided an overview of the statistics for the applications submitted for the board and commission vacancies. She noted there were 27 applicants and 24 interviews would be required as interviews would not be needed for the three individuals who only applied for Charter Commission.

Tingley asked the City Council for feedback regarding holding the interviews on Monday, March 8th from 3:30-6:30 pm and Monday, March 15th from 3:30-6:30 pm. All of the City

Council was in favor of those days and times. The City Council provided an alternative interview date of Thursday, March 11th.

ADJOURNMENT

Mayor Márquez Simula adjourned the work session at 9:10 pm.

Respectfully submitted,

Nicole Tingley, City Clerk/Council Secretary



CITY COUNCIL SPECIAL WORK SESSION

City Hall—Council Chambers, 590 40th Ave NE

Monday, March 08, 2021

3:30 PM

MINUTES

Mayor

Amáda Márquez Simula

Councilmembers

John Murzyn, Jr.

Connie Buesgens

Nick Novitsky

Kt Jacobs

City Manager

Kelli Bourgeois

Due to COVID-19 pandemic, this hybrid meeting was held both virtually and in-person.

CALL TO ORDER

The Special Work Session was called to order at 3:30 pm.

Present: Mayor Márquez Simula, Councilmembers Buesgens, Jacobs, Murzyn, Jr., and Novitsky

Also Present: Kelli Bourgeois, City Manager; Nicole Tingley, City Clerk

SPECIAL WORK SESSION ITEMS

1. Interview Candidates for Board & Commission Vacancies

The City Council conducted interviews for Board & Commission positions as follows:

1. Peggy Foster for the Library Board. This was a video conferencing interview.
2. Phillip Rush for the Library Board. This was a video conferencing interview.
3. Gerri Moeller for the Library Board. This was a video conferencing interview.
4. Stella Shaffer for the Library Board. This was an in-person interview.
5. Laurel Deneen for the Planning Commission. This was a video conferencing interview.
6. Shelley Johnson for the Planning Commission. This was an in-person interview.
7. Dan Pack for the Planning Commission. This was an in-person interview.
8. Adam Schill for the Planning Commission. This was an in-person interview.
9. Erin Pack for the Library Board. This was an in-person interview.
10. Lucia Vogel for the Library Board. This was an in-person interview.
11. Ron Vogel for the Planning Commission. This was an in-person interview.
12. Tricia Conway for the Library Board. This was a video conferencing interview.

ADJOURNMENT

The meeting adjourned at 6:55 pm.

Respectfully submitted,

Nicole Tingley, City Clerk/Council Secretary



CITY COUNCIL MEETING
City Hall—Council Chambers, 590 40th Ave NE
Monday, March 08, 2021
7:00 PM

Mayor
Amáda Márquez Simula
Councilmembers
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
Kt Jacobs
City Manager
Kelli Bourgeois

MINUTES

The following are the minutes for the regular meeting of the City Council held at 7:00 pm on Monday, March 8, 2021 in the City Council Chambers, City Hall, 590 40th Avenue N.E., Columbia Heights, Minnesota. Due to the COVID-19 pandemic, this hybrid meeting was held both virtually and in-person.

CALL TO ORDER/ROLL CALL

Mayor Márquez Simula called the meeting to order at 7:00 pm.

Present: Mayor Márquez Simula; Councilmember Buesgens; Councilmember Jacobs; Councilmember Murzyn, Jr.; Councilmember Novitsky

Also Present: Kelli Bourgeois, City Manager; John Connelly; Kevin Hansen, Public Works Director; James Hoeft, City Attorney; Steve Johnson; Nicolet Tingley, City Clerk; Phuntsok Tsawog

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.

APPROVAL OF AGENDA

Manager Bourgeois requested the addition of Item C, "Steve Johnson," under "Proclamations, Presentations, Recognition, Announcements, Guests" to the agenda.

Motion by Councilmember Jacobs, seconded by Councilmember Novitsky, to approve the agenda as amended. A roll call vote was taken. All Ayes, Motion Carried 5-0.

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

A. Tibet Day Proclamation

Mayor Márquez Simula read the City's Proclamation designating March 10, 1921 as "Tibet Day in the City of Columbia Heights" to commemorate the 62nd anniversary of the Tibetan National Uprising against the occupation of Tibet and to honor more than one million Tibetans who have died in this struggle.

Phuntsok Tsawog, a Tibetan American Foundation of Minnesota Board Member, accepted the Proclamation and expressed appreciation on behalf of all Tibetans living in Columbia Heights.

B. Twin Cities North Chamber Update

John Connelly expressed appreciation, on behalf of the business community, for the City's allocation of some select funding from the Cares Act dollars for small business grants, as well as flexibility for licensing, restrictions on signage, outdoor dining, etc. and giving business owners the opportunity to operate in some capacity during the COVID-19 pandemic. In addition, the façade improvement grant program has been helpful, and he anticipates that more business will seek for that type of funding in matching grants.

He then reaffirmed the Twin Cities North Chamber's vision, which is to promote business and develop leaders in communities. One of the things that the organization tries to do on a local level is connect those communities with stakeholders, whether it be in schools that have career pathways or manufacturers to small businesses. He said the economic development component that a Chamber of Commerce provides at a local level is so important. In addition to the information cited on the organization's one-page handout he displayed, Mr. Connelly emphasized such benefits as certificates of origin for area companies, handling inquiries and providing local solutions and communications for companies to connect. The organization tries to be a source for local information for small businesses, funneling through the City and Anoka County. Pipeline of communication is through business councils, which is a great opportunity for stakeholders to share updates. Through print formats and Google Maps, the Twin Cities North Chamber tries to direct commerce to businesses, and every Friday at 11:30 am they have a Facebook Live program called "Chamber Check-In," produced by CTV North Suburbs. Legislative breakfasts have been on hiatus due to the pandemic, but it is hoped that they will resume in the fall of 2021. The organization's annual Gala will be free and held virtually in three weeks (further information can be accessed at twincitiesnorth.org), and last year's annual holiday social generated over \$3,000.00 for two area food shelves, Ralph Reeder and SACA. Mr. Connelly stated that the organization has great relationships with institutions such as Bethel, Northwestern University, Century College and Anoka Tech. There is much uncertainty ahead in commercial real estate, and he anticipates a lot of movement in the upcoming years. He encouraged the City to continue its participation in assisting local businesses and expressed thanks for the opportunity to represent Columbia Heights, adding that the Chamber board is committed to making the City and its neighboring communities an excellent place to do business and start a business. Lastly, he announced the addition of another business member in Columbia Heights: Giga-Green Technologies, Inc.

C. Steve Johnson

City resident Steve Johnson said he has enjoyed living in Columbia Heights for the past eight years and said "it is a very special place," adding that the recent newsletter was "an excellent piece, full of information." He then thanked Officer Justin Pletcher, who was featured on the "Today Show," was "an excellent spokesperson," and made him proud to be a citizen of the City.

CONSENT AGENDA

Councilmember Jacobs requested the removal of Item 5, "Rental Occupancy Licenses for Approval," from the Consent Agenda for further discussion.

Motion by Councilmember Murzyn, Jr., seconded by Councilmember Jacobs, to approve the Consent Agenda items as amended. A roll call vote was taken. All Ayes, Motion Carried 5-0.

- 1. Approve February 18, 2021 Special City Council Meeting Minutes**
MOTION: Move to approve the minutes of the Special City Council Meeting of February 18, 2021
- 2. Approve February 22, 2021 City Council Meeting Minutes**
MOTION: Move to approve the minutes of the City Council Meeting of February 22, 2021
- 3. Final Payment for 3989 Structure Demolition, Project No. 2011**
MOTION: Move to accept the work for the 3989 Structure Demolition, City Project No. 2011, and authorize final payment of \$23,726.55 to Rachel Contracting, LLC of St. Michael, Minnesota.
- 4. Resolution 2021-21 Amending Resolution 2020-112 Approving the City of Columbia Heights Fee Schedule.**
MOTION: Move to waive the reading of Resolution 2021-21, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2021-21, being a resolution amending resolution 2020-112 approving the City of Columbia Heights Fee Schedule.
- 5. PULLED FROM THE AGENDA**
- 6. License Agenda**
MOTION: Move to approve the items as listed on the business license agenda for March 08, 2021 as presented.
- 7. Review of Bills**
MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$736,324.29.

ITEM PULLED FROM THE CONSENT AGENDA

- 5. Rental Occupancy Licenses for Approval**
Councilmember Jacobs inquired as to whether a method is available where landlord or management companies that have multiple locations (not necessarily a duplex) could be grouped under the licensee name rather than by address, and Manager Bourgeois said it should be possible under the record management system.

Councilmember Jacobs then asked whether it would be possible to identify on the reports whether they are new licenses or renewals, and Manager Bourgeois said it is likely possible but will follow up to ensure it is possible.

Motion by Councilmember Jacobs, seconded by Councilmember Murzyn, Jr., to approve the items listed for rental housing license applications for March 8, 2021, in that they have met the requirements of the Property Maintenance Code. A roll call vote was taken. All Ayes, Motion Carried 5-0.

PUBLIC HEARINGS

8. **Adopt Resolution 2021-22 being a Resolution Levying and Adopting the Assessment for One Mid-Block Street Light, Area No. 677-49**

Director Hansen reported that four properties signed a petition in favor of installing a street light on an existing pole on Polk Street between 4212 and 4218 Arthur Street. Staff recommends proceeding with the installation.

Mayor Márquez Simula opened the public hearing.

Motion by Councilmember Murzyn, Jr., seconded by Councilmember Novitsky, to close the public hearing and waive the reading of Resolution 2021-22, there being ample copies available to the public. A roll call vote was taken. All Ayes, Motion Carried 5-0.

Motion by Councilmember Murzyn, Jr., seconded by Councilmember Novitsky, to adopt Resolution 2021-22, being a Resolution levying and adopting the assessment for a mid-block street light, area no. 677-49. A roll call vote was taken. All Ayes, Motion Carried 5-0.

ITEMS FOR CONSIDERATION

Bid Considerations

9. **Adopt Resolution 2021-23 Being a Resolution Accepting Bids and Awarding the Contract for 2021 Sanitary Sewer Lining, City Project No. 2104**

Director Hansen reported that sanitary sewer lining is an annual project that the City runs to extend the life of the system and address problems within the sanitary sewer mains. He said plans were prepared and publicly advertised and seven bids were received. The City Engineer's estimate was \$175,000.00 and the lowest bid came in from Hydro-Klean in the amount of \$153,648.00. Staff recommends awarding the contract to Hydro-Klean.

Motion by Councilmember Novitsky, seconded by Councilmember Murzyn, Jr., to waive the reading of Resolution 2021-23, there being ample copies available to the public. A roll call vote was taken. All Ayes, Motion Carried 5-0.

Motion by Councilmember Novitsky, seconded by Councilmember Murzyn, Jr., to adopt Resolution 2021-23, being a resolution accepting bids and awarding the contract for 2021 Sanitary Sewer Lining, City Project No. 2104, to Hydro-Klean LLC based on their low,

qualified, responsible base bid for lining in the amount of \$153,648, with funds to be appropriated from Fund 652-52104-5185; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same. A roll call vote was taken. All Ayes, Motion Carried 5-0.

10. Adopt Resolution 2021-24 Being a Resolution Accepting Bids and Awarding a Contract for the 2021 Water Main Improvements, Project 2103

Director Hansen reported that Project 2103 is for complete replacement of three segments of water main on Buchanan Street from 37th Avenue to 39th Avenue, 39th Avenue from Buchanan Street to Johnson Street, and Johnston Street from 37th Avenue to 39th Avenue. The bid advertising process was completed and six bids were received, with the lowest submitted by Northdale Construction Company, Inc. of Albertville, Minnesota, in the amount of \$880,446.29, consistent with the Engineer's estimate of \$885,000.00. Staff recommends awarding the contract to Northdale Construction Company, Inc.

Motion by Councilmember Novitsky, seconded by Councilmember Murzyn, Jr., to waive the reading of Resolution 2021-24, there being ample copies available to the public. A roll call vote was taken. All Ayes, Motion Carried 5-0.

Motion by Councilmember Novitsky, seconded by Councilmember Murzyn, Jr., to adopt Resolution 2021-24, being a Resolution accepting bids and awarding the 2021 Water Main Improvements, City Project No. 2103, to Northdale Construction Company, Inc. of Albertville, Minnesota based upon their low, qualified, responsible bid in the amount of \$880,446.29 from Fund 651-52103-5185; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same. A roll call vote was taken. All Ayes, Motion Carried 5-0.

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Councilmember Jacobs attended a Transit Alliance / Met Council update; attended an NIH presentation by Dr. Marie Bernard for workforce diversity, antiracist resolutions in the community; multicultural presentations on trafficking; and facilitated three residential reach-outs. She also attended Officer Tony Miller's and Officer Samuel Foy's oaths as they became official members of the Police Department and moved up in rank, congratulated both of them, and said it was encouraging to see the full Council attending in-person at that function and hoped that their full in-person attendance would continue in the future.

Councilmember Buesgens also attended the swearing-in ceremonies for both Officer Tony Miller and Officer Samuel Foy; attended the MAC sex trafficking public forum put on by the City Police Department; attended the Mayors' Monarch Pledge meeting – and said those interested in assisting may contact Mayor Márquez Simula; and listened to a Minnesota Clean Car Emission information session and the Next Generation Takes Charge presentation about three young individuals' involvement in fighting climate change and how it affects communities. She said she loved the Park

and Recreation's "Easter Egg Hunt," where residents can have eggs planted in their yards for children to find.

Mayor Márquez Simula also attended the swearing-in ceremonies for Officer Tony Miller and Officer Samuel Foy; hosted the Monarch Pledge meeting and said she was excited to move forward with the assistance of experts in the community to help ensure wonderful habitat spaces are available for monarchs and pollinators; finished her League of Minnesota training; attended the public forum on human trafficking; attended the Neighborhood Watch meeting with the Police; donated blood at the Public Safety Building; attended a meeting with Resilient Cities as a BIPOC-elected official as well as a Regional Council of Mayors meeting; attended Mandy Meisner's "Ethnics at the County Level" meeting; attended Conservation Minnesota's Clean Cars Initiative meeting; and received her first vaccine shot, as a member of the School District.

Report of the City Manager

Manager Bourgeois reported that the new City Planner, Minerva Harks, began work on March 8; City Police have been meeting with community groups in preparation for the Chauvin trial, including Neighborhood Watch block captains, the Business Watch group, ministerial group; and reminded residents to sign up for Code Red on the City website.

Lastly, it was determined that the Council will meet Monday, March 15, for discussion regarding board and commission applicants; and the one applicant who would be unable to participate on that date will be contacted by the City Clerk about another option to serve.

Report of the City Attorney

Attorney Hoeft had no update.

ADJOURNMENT

Motion by Councilmember Jacobs, seconded by Councilmember Buesgens, to adjourn. A roll call vote was taken. All Ayes, Motion Carried 5-0.

Meeting adjourned at 7:50 pm.

Respectfully Submitted,

Nicole Tingley, City Clerk/Council Secretary



CITY COUNCIL SPECIAL WORK SESSION

City Hall—Council Chambers, 590 40th Ave NE

Monday, March 15, 2021

3:30 PM

MINUTES

Mayor

Amada Márquez Simula

Councilmembers

John Murzyn, Jr.

Connie Buesgens

Nick Novitsky

Kt Jacobs

City Manager

Kelli Bourgeois

Due to COVID-19 pandemic, this hybrid meeting was held both virtually and in-person.

CALL TO ORDER

The Special Work Session was called to order at 3:30 pm.

Present: Mayor Márquez Simula, Councilmembers Buesgens, Jacobs, Murzyn, Jr., and Novitsky

Also Present: Kelli Bourgeois, City Manager; Nicole Tingley, City Clerk

CALL TO ORDER

WORK SESSION ITEMS

1. Interview Board & Commission Candidates

The City Council conducted interviews for Board & Commission positions as follows:

1. Gordon Manns for the Park & Recreation Commission. This was an in-person interview.
2. Nelle Bing for the Park & Recreation Commission. This was a video conferencing interview.
3. Angie Heitz for the Park & Recreation Commission. This was a video conferencing interview.
4. Nikki Wakal for the Park & Recreation Commission. This was a video conferencing interview.
5. Brian Clerkin for the Park & Recreation Commission. This was an in-person interview.
6. Samara Bilyeu-Anderson for the Park & Recreation Commission. This was a video conferencing interview.
7. Carrie Mesrobian for the Library Board. This was a video conferencing interview.
8. Allen Ciesynski for the Planning Commission. This was an in-person interview.
9. Nicole Peterson for the Park & Recreation Commission. This was an in-person interview.
10. Adam Davis for the Traffic Commission. This was an in-person interview.
11. Bruce Evans for the Park & Recreation Commission. This was a video conferencing interview.
12. Clara Wolfe for the Planning Commission. This was a video conferencing interview.
13. Gaid Gaid for the Park & Recreation Commission. This was an in-person interview.

2. Post-Interview Debrief

The City Council discussed which candidates to appoint to the Boards and Commissions at the March 22, 2021 City Council Meeting. The following applicants were recommended by at least a majority of the City Council:

- Adam Davis and Allen Ciesynski for the Traffic Commission.
- Clara Wolfe for the Planning Commission.
- Brian Clerkin and Nicole Peterson for the Park & Recreation Commission.
- Tricia Conway and Gerri Moeller for the Library Board for full 3 year terms.
- Carrie Mesrobian to fill the Library Board vacancy of 1 year.

It was determined how all applicants would be contacted. The Mayor would contact the current members who were not selected and the City Clerk would contact all other applicants both selected and not selected. The City Council also provided direction to recognize departing Board and Commission Members at the April 12, 2021 City Council meeting.

ADJOURNMENT

The meeting adjourned at 7:45 pm.

Respectfully submitted,

Nicole Tingley, City Clerk/Council Secretary

AGENDA SECTION	CONSENT
MEETING DATE	MARCH 22, 2021

ITEM:	Consideration of Appointments to Advisory Commissions		
DEPARTMENT: Administration		BY/DATE: Nicole Tingley, 3/18/21	
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i>			
_ Safe Community		_ Diverse, Welcoming "Small-Town" Feel	
_ Economic Strength		_ Excellent Housing/Neighborhoods	
_ Equity and Affordability		_ Strong Infrastructure/Public Services	
_ Opportunities for Play and Learning		X Engaged, Multi-Generational, Multi-Cultural Population	

BACKGROUND:

Various commission terms expire on April 1, 2021. The City Council conducted interviews on Monday, March 8 and Monday, March 15. Interviews were based on the applicant's first choice, but were able to be considered for multiple positions. First choices were as follows: 1 for the Traffic Commission, 8 for the Library Board, 9 for the Park & Recreation Commission (1 current commissioner), and 7 for the Planning Commission (1 current commissioner). With the passing of Ordinance 1664, all terms lengths are now 3 years. This is with exception of one Library Board seat because it is to fill a vacancy.

RECOMMENDATION:

It is recommended that the City Council make the following appointments as discussed by the City Council after all of the interviews were conducted.

<u>Traffic Commission (2)</u>	<u>Term Ends</u>	<u>Term Length</u>
Allen Ciesynski	3-31-2024	3 years
Adam Davis	3-31-2024	3 years
 <u>Library Board (3)</u>		
Carrie Mesrobian	3-31-2022	1 year
Tricia Conway	3-31-2024	3 years
Gerri Moeller	3-31-2024	3 years
 <u>Park & Recreation Commission (2)</u>		
Brian Clerkin	3-31-2024	3 years
Nicole Peterson	3-31-2024	3 years
 <u>Planning Commission (1)</u>		
Clara Wolfe	3-31-2024	3 years

RECOMMENDED MOTION(S):

MOTION: Move to appoint volunteers to serve on various commissions as recommended.

AGENDA SECTION	CONSENT AGENDA
MEETING DATE	MARCH 22, 2021

ITEM:	Award General Construction Contract for Liquor Store 3 Improvements		
DEPARTMENT: Finance		BY/DATE: Joseph Kloiber/March 17, 2021	
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold “X” in front of the selected text below)</i>			
<input type="checkbox"/> Safe Community		<input checked="" type="checkbox"/> Diverse, Welcoming “Small-Town” Feel	
<input checked="" type="checkbox"/> Economic Strength		<input type="checkbox"/> Excellent Housing/Neighborhoods	
<input type="checkbox"/> Equity and Affordability		<input type="checkbox"/> Strong Infrastructure/Public Services	
<input type="checkbox"/> Opportunities for Play and Learning		<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population	

BACKGROUND:

As discussed at the March 1st council work session, the City Council authorized staff to seek bids for improvements to liquor store 3, located at 5225 University Ave NE in 2020. The purpose of this project is to improve the visual appeal and security of this facility built in 1963, as it has had no significant updates since it was built. This project will provide customers with a more welcoming shopping experience, and will be an example that encourages neighboring businesses to maintain and invest in their properties.

The architect for the project, Buetow 2, has solicited public bids for the general contract portion of the project, which consists primarily of interior work. Those bids were due and opened March 11th. A description of that process, the bid results, and the architect's recommendation are attached.

The related roof replacement contract authorized by the City Council in December 2020, is currently in progress with completion expected by April 1, weather permitting. Work under the general contract will begin immediately following completion of the roof contract. Although the store is open during the roof and exterior work, it will be necessary to close for approximately four weeks of interior work. A grand re-opening is planned for May.

RECOMMENDED MOTION(S): Motion to the accept the lowest responsible bid of \$79,280 from CM Construction Company for the general construction contract for improvements to liquor store 3, and to authorize the city manager to enter into the related agreement.

ATTACHMENT(S):

Letter from Buetow 2 Architects, Inc.

March 15, 2021

City of Columbia Heights
590 40th Ave. NE.
Columbia Heights, MN 55421

Attn: Joseph Kloiber, CPA
Finance Director

Re: Recommendation of construction award for –
Top Value Liquor Store 3 Remodeling

B2A# 2020

Dear Joseph,

We are pleased to have the following results to report. The project was issued to the following plan rooms that it would be coming out to bid March 11, 2021:

Quest CDN, Minnesota Builders Exchange, Rochester Builders Exchange, St. Cloud Builders Exchange, Mankato Builders Exchange, Bid Clerk, The Blue Book Building and Construction, Dodge Data Analytics and Construct Connect.

Bid Results

Six General Contractors toured the facility at the walk through March 2nd. 12 Contractors submitted proposals.

The low base bidder was CM Construction Company, Inc. -\$79,280

Second was American Liberty Construction, Inc. at \$85,500

Third was JPMI Construction Co at \$87,930

A difference of \$6,220 between the low 2 bidders.

Ebert \$123,200 and Rochon \$122,500 were the high proposers.

Bid Market

Historically, this early time of year is a good time to go out for bids as contractors are lining up their work for the upcoming construction season. They bid aggressively to get projects and as the year progresses their prices go up as they fill up their schedule.

Current Metro Market- contractors are looking for work as material prices continue to go up.

Budget

Prior to finalizing drawings, estimates were prepared and the probable cost was projected to be between \$125,000 and \$145,000. The average of all bids was \$103,000. That tells us that this was aggressively bid as the available projects coming out to bid has decreased due to the pandemic.

Contingency

We recommend a contingency for Change orders due to unforeseen conditions in the amount of \$ 7,500.

BII BUETOW 2 ARCHITECTS, INC.

Item 6.

Lowest Responsible Bidder

Per a phone call to Chuck Peterson of CM Construction, he stated that their bid is complete and they desire working on the project.

Previous work history with the contractor

We have worked with CM Construction in the past. They built the City of Osseo Police addition to the Osseo City Hall and associated remodeling there recently with us.

Recommendation and Cost Summary

We recommend that CM Construction Company be awarded the project as they are the lowest responsible bidder.

Total Contract Award	\$79,280
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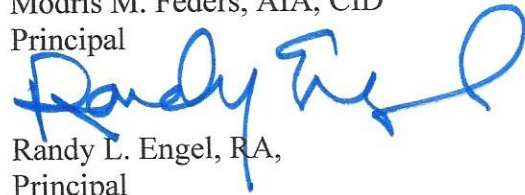
Please call with any question you may have. We look forward to the completion of a successful project.

Sincerely,

BUETOW 2 ARCHITECTS, INC.



Modris M. Feders, AIA, CID
Principal



Randy L. Engel, RA,
Principal

cc.

Eric Hanson
Jason Schulz

enc.

Bid tab form
Bid- CM Construction

BII BUETOW 2 ARCHITECTS, INC.

Item 6.

Columbia Heights

Top Value Liquor Store 3 Remodeling

B2A# 2020

March 11, 2021 Thursday

General Contractor	Base Bid	Bid Bond	Addendum
HUOT	94,850	✓	✓
JPMI	87,980	✓	✓
HEISINGER	121,100	✓	NO
JORGENSEN	120,750	✓	✓
CM	79,280	✓	✓
TMG	93,890	✓	✓
ROCHON	122,900	✓	✓
EBERT	123,200	✓	✓
KARKELA	97,000	✓	✓
AMERICAN LIBERTY	85,900	✓	✓
PARKOS	103,200	✓	✓
CYCON	106,615	✓	✓

DIVISION A - BIDDING INSTRUCTIONS AND FORMS

A-01.000

FORM OF PROPOSAL

TO: 03/11/2021 DateOWNER: City of Columbia Heights

FROM:

Firm Name CM Construction Company, Inc.Address 12215 Nicollet Avenue South, Burnsville, MN 55337Phone Number (952) 895-8223 Cell Number (952) 895-8183

The undersigned, being familiar with the local conditions affecting the cost of the work and having carefully examined the Contract Documents, including the Invitation for Bids, and all other bidding documents included under Division A - Bidding Instructions and Forms, Division B - Contract Forms, Division 0 - Conditions of the Contract, Division 1 - General Requirements, the Specifications, Drawings, and all Addenda, as prepared by Buetow 2 Architects, Inc., 2905 Dean Parkway, Suite A, Minneapolis, Minnesota, 55416 for the construction of:

City of Columbia Heights
Top Value Liquor Store 3 Remodeling
5225 University Ave.
Columbia Heights, MN 55421

hereby proposes to furnish all labor, material, equipment, tools, transportation and services necessary to complete the work in accordance with the Contract Documents for the following amounts:

BASE BID:

For all construction work in connection with the subject projects, including general construction, mechanical and electrical work, the amount bid is:

Seventy nine thousand two hundred eighty Dollars (\$ 79,280)

.140

Bid Security

Accompanying this bid is the 5% bid security required by the Contract documents. The undersigned understands that the bid security is subject to forfeiture as liquidated damages in the event of failure by the undersigned to enter into a contract in accordance with the bid.

.150

If requested by the Owner, the Bidder shall furnish bonds covering the faithful performance of the contract and payment of all obligations arising thereunder. This cost will be paid for by the Owner. Do not include in the base bid any costs for obtaining a performance bond and payment bonds.

.160

The undersigned agrees that the Owner reserves the right, as its interest may require, to reject any and all bids, to waive any informality in bids received, and to accept or reject any or all items of any bid.

The award of the work, if made, will be to one contractor.

The award, if made, is subject to the limitations of available funds and the Owner reserves the right to reduce the quantity of work to be accomplished under the contract to that dictated by the funds available. It is agreed that this bid may not be withdrawn for a period of 60 days after the opening of bids.

.175

The undersigned agrees, if awarded the contract, to commence the work immediately after notification from the Owner and to have all work substantially completed in conformance with the Construction Operations Schedule. Contract is to be awarded at the next available Council Meeting.

.180

Addenda Nos. 1 were received and are acknowledged in this bid.

.190

[illegible]

Firm Name CM Construction Company, Inc.

Address 12215 Nicollet Avenue South

Burnsville, MN 55337

By Mary Lynn Peterson
(Mary Lynn Peterson)

Title President

ATTACHMENT A-1

**FIRST-TIER SUBCONTRACTORS LIST
SUBMIT WITH PRIME CONTRACTOR RESPONSE**

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Submit this form with bid to the:

FIRST TIER SUBCONTRACTOR NAMES (Legal name of company as registered with the Secretary of State)	Name of city where company home office is located
Moska Plumbing	
Alliance HVAC	

Bid Bond**CONTRACTOR:**

(Name, legal status and address)
CM Construction Company, Inc.

12215 Nicollet Ave S

Burnsville, MN 55337

OWNER:

(Name, legal status and address)
City of Columbia Heights

590 40th Avenue NE
Columbia Heights, MN 55421

BOND AMOUNT:

Five Percent (5%) of Total Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Top Value Liquor Store 3 Remodeling, 5225 University Avenue NE, Columbia Heights, MN

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.


When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **11th** day of **March, 2021.**


 (Witness)

CM Construction Company, Inc.

(Principal)


 (Title) **Mary Lynn Peterson, President**

Western Surety Company

(Surety)


 (Title) **Joshua R. Loftis, Attorney-in-Fact**



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) (www.nasbp.org) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond.

CORPORATE ACKNOWLEDGMENT

State of Minnesota)
) ss
 County of Dakota)

On this 11th day of March, 2021, before me appeared Mary Lynn Peterson, to me personally known, who, being by me duly sworn, did say that he/she is the President of CM Construction Company, Inc., a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was executed in behalf of said corporation by authority of its Board of Directors, and that said Mary Lynn Peterson acknowledged said instrument to be the free act and deed of said corporation.

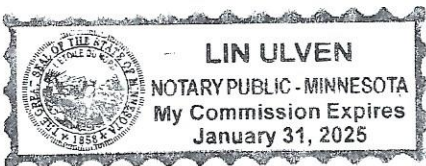


Kristina M. Durant
 Notary Public Hennepin County, MN
 My commission expires January 31, 2025

SURETY ACKNOWLEDGMENT

State of Minnesota)
) ss
 County of Hennepin)

On this 11th day of March, 2021, before me appeared Joshua R. Loftis, to me personally know, who being by me duly sworn, did say that (s)he is the Attorney-in-Fact of Western Surety Company, a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation and that said instrument was executed in behalf of said corporation by authority of its Board of Directors; and that said Joshua R. Loftis acknowledged said instrument to be the free act and deed of said corporation.



[Signature]
 Notary Public Ramsey County, Minnesota
 My commission expires 1/31/2025

Western Surety Company

Item 6.

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Kurt C. Lundblad, R. W. Frank, Jerome T. Ouimet, Nicole Stillings, Joshua R. Loftis, Rachel Thomas, Ted Jorgensen, Sandra M. Engstrum, Melinda C. Blodgett, Brian J. Oestreich, Lin Ulven, Colby D. White, R. C. Bowman, Emily White, Nathan Weaver, Individually

of Minneapolis, MN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 23rd day of July, 2020.



WESTERN SURETY COMPANY

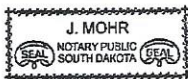
Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 23rd day of July, 2020, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2021



J. Mohr, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 11th day of March - 2021



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

Form F4280-7-2012

Go to www.cnasurety.com > Owner / Oblige Services > Validate Bond Coverage, if you want to verify bond authenticity.

AGENDA SECTION	CONSENT
MEETING DATE	MARCH 22, 2021

ITEM:	Authorization to Seek Bids for the 2021 Miscellaneous Concrete Replacement and Installation Project										
DEPARTMENT: Public Works		BY/DATE: Kevin Hansen 3/17/2021									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input checked="" type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel										
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<input type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

The City has an ongoing annual program to replace miscellaneous concrete structures such as curb and gutter, sidewalk, and concrete street/alley sections. The concrete replacement is budgeted in various functional areas of the Public Works budget, such as in the Water Fund for the replacement/repairs of concrete removals caused by water main breaks or Street or State-Aid Departments for concrete street/alley panels.

RECOMMENDED MOTION(S):
MOTION: Move to authorize staff to seek bids for the 2021 Miscellaneous Concrete Replacement and Installation Project.

AGENDA SECTION	CONSENT
MEETING DATE	MARCH 22, 2021

ITEM:	Adopt Resolution 2021-25 Concurring with Award of Seal Coating, Resolution 2021-26 Award of Street Striping, Resolution 2021-27 Award of Crack Sealing, and Resolution 2021-28 Award of Fog Sealing All as Part of JPA Contract										
DEPARTMENT: Public Works		BY/DATE: Kevin Hansen 3/17/2021									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input checked="" type="checkbox"/> Equity and Affordability</td> <td><input checked="" type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods	<input checked="" type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel										
<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods										
<input checked="" type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

In 2005 the City Council authorized staff to enter into a Joint Powers Agreement (JPA) with the cities of Coon Rapids, Andover, Brooklyn Center, Columbia Heights, and Fridley to seek bids for street maintenance, including seal coating, street striping, crack sealing, and fog sealing. In subsequent years, the JPA has been amended to include the cities of Anoka, Arden Hills, Circle Pines, East Bethel, Ham Lake, Mahtomedi, Mounds View, and St. Francis.

For Columbia Heights, preservation methods such as crack sealing and seal coating are annual maintenance projects to help preserve the integrity and extend the life of the bituminous streets and parking lots. The City Council authorized staff to seek seal coating bids at the Improvement Hearing on December 7, 2020.

The City has been bidding with the north metro cities for 15 plus years. In accordance with the JPA, the City of Coon Rapids prepared plans and specifications for the street maintenance project and advertised for bids on February 19 and February, 26, 2021. Bids were received and publicly read aloud at the March 12, 2021 bid opening.

SEAL COATING	Base Bid Amount	Alternate Bid Amount
<u>Company</u>	<u>(Trap Rock)</u>	<u>(Granite)</u>
Pearson Bros. Inc.	\$ 852,886.40	\$ 852,886.40
Allied Blacktop Company	\$ 922,688.04	\$ 916,504.56
Asphalt Surface Technologies Corp.	\$ 978,383.47	\$ 909,396.07
 STREET STRIPING		
<u>Company</u>	<u>Amount</u>	
Sir Lines-A-Lot, Inc.	\$ 194,773.00	
Warning Lites of Minnesota	\$ 216,638.00	
AAA Striping Service Co.	\$ 223,190.00	

CRACK SEALING

<u>Company</u>	<u>Amount</u>
Northwest Asphalt and Maintenance	\$ 484,901.56
Allied Blacktop Company	\$ 485,501.56
Fahrner Asphalt Sealers LLC	\$ 586,793.97
American Pavement Solutions	\$ 822,981.94
Asphalt Surface Technologies Corp.	\$ 824,702.03

FOG SEALING

<u>Company</u>	<u>Streets Amount</u>	<u>Trails and Parking Lots Amount</u>
Allied Blacktop Company	\$ 219,276.90	\$ 42,734.64
Pearson Bros. Inc.	\$ 227,551.50	\$ 57,938.31
Asphalt Surface Technologies Corp.	\$ 245,939.50	\$ 85,606.25

SEAL COATING: The JPA low bid was submitted by Pearson Bros., Inc. of Hanover, Minnesota, in the amount of \$852,886.40 (total for all cities) for trap rock, with an alternate bid of \$852,886.40 (total for all cities) for granite cover aggregate. Public Works recommends accepting the base bid amount.

From bid prices in 2020, the cost of the FA-2 trap rock aggregate increased \$0.11 to \$1.15 per square yard and granite aggregate increased \$0.13 to \$1.15 per square yard. The cost of the polymer modified asphalt emulsion decreased \$0.41 to \$0.28 per gallon. For the City of Columbia Heights, the estimated costs are \$48,481 to be appropriated from Zone 3B Seal Coat assessment project and \$3,501 to be appropriated from the City Infrastructure Fund.

STREET STRIPING: The JPA low bid was submitted by Sir Lines-A-Lot, Inc. of Edina, Minnesota in the amount of \$194,773.00 (total for all cities). From the bid prices in 2020, the cost of street striping decreased \$1.00 per gallon to \$26.00 and the cost of street symbols decreased \$4.50 to \$115.00 per gallon, respectively. For the City of Columbia Heights, the estimated costs are \$5,760 budgeted in State Aid Maintenance and \$850 budgeted in the General Fund – Traffic Signs and Signals.

CRACK SEALING: The JPA low bid was submitted by Northwest Asphalt and Maintenance of Thief River Falls, Minnesota in the amount of \$484,901.56 (total for all cities). From the bid prices in 2020, the cost of crack sealing decreased \$0.03 to \$0.44 per lineal foot for rout and seal and \$0.39 per lineal foot for blow and go sealing. For the City of Columbia Heights, the estimated cost is \$7,788 to be appropriated from State Aid Maintenance and Park funds.

FOG SEALING: The JPA low bid was submitted by Allied Blacktop Co. of Maple Grove, Minnesota, in the amount of \$219,276.90 for Street applications and \$42,734.64 for Trails and Parking Lots (total for all cities). From the bid prices in 2020, the cost of the asphalt emulsion decreased \$0.88 per gallon to \$3.12. For the City of Columbia Heights, the estimated costs are \$936 to be appropriated from the General Government Buildings (Fire Department Parking Lot)

RECOMMENDED MOTION(S):

MOTION: Move to waive the reading of Resolution 2021-25, there being ample copies available to the public

MOTION: Move to adopt Resolution 2021-25, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Seal Coating Project to Pearson Bros. Inc. based upon their low, qualified, responsible bid in the amount of \$0.28 per gallon of emulsion and \$1.15 per square yard of FA-2 aggregate with an estimated cost of \$51,983 to be appropriated from Fund 415-52101-4000.

MOTION: Move to waive the reading of Resolution 2021-26, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-26, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Street Striping Project to Sir Lines-A-Lot, Inc. based upon their low, qualified, responsible bid in the amount of \$26.00 per gallon for Street Markings and \$115.00 per gallon for Street Symbol Markings with an estimated cost of \$5,760 to be appropriated from Fund 212-43190-4000 and \$850 to be appropriated from Fund 101-43170-4000.

MOTION: Move to waive the reading of Resolution 2021-27, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-27, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Crack Sealing Project to Northwest Asphalt and Maintenance based upon their low, qualified, responsible bid in the amount of \$0.44 per lineal foot for rout and seal crack sealing with an estimated cost of \$7,555 to be appropriated from Fund 212-43190-4000 and \$233 from Fund 101-45200-4000.

MOTION: Move to waive the reading of Resolution 2021-28, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-28, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Fog Sealing Project to Allied Blacktop Co. based upon their low, qualified, responsible bid in the amount of \$3.12 per gallon of emulsion for Fire Department parking lot with an estimated cost of \$936 to be appropriated from Fund 411-42200-4000.

ATTACHMENT(S): Resolutions

A resolution of the City Council for the City of Columbia Heights, Minnesota,

WHEREAS, the City Council of Columbia Heights entered into a Joint Powers Agreement with the City of Coon Rapids to administer the public bidding process including entering into a contract with the low, qualified, responsible bidder, and

WHEREAS, pursuant to an advertisement for bids for 2021 Seal Coating, bids were received, opened and tabulated according to law.

Now therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of Columbia Heights makes the following:

FINDINGS OF FACT

The following bids were received by the City of Coon Rapids complying with the advertisement:

<u>Company</u>	<u>Base Bid Amount</u> <u>(Trap Rock)</u>	<u>Alternate Bid Amount</u> <u>(Granite)</u>
Pearson Bros. Inc.	\$ 852,886.40	\$ 852,886.40
Allied Blacktop Company	\$ 922,688.04	\$ 916,504.56
Asphalt Surface Technologies Corp.	\$ 978,383.47	\$ 909,396.07

It appears that is the lowest responsible bidder is Pearson Bros., Inc. of Hanover, Minnesota.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA

1. The City of Coon Rapids is hereby authorized to enter into a contract with Pearson Bros., Inc. on behalf of the City of Columbia Heights for 2021 Seal Coating, according to the specifications for said project and accepting Pearson Bros., Inc. bid.
2. The City Manager of Columbia Heights is authorized to expend funds in accordance with the terms of the Joint Powers Agreement and the Bid Documents.
3. City Seal Coating Project shall be funded with special assessment, infrastructure and general funds.

ORDER OF COUNCIL

Passed this 22nd day of March, 2021

Offered by:

Seconded by:

Roll Call:

Attest:

Amáda Márquez Simula, Mayor

Nicole Tingley, City Clerk/Council Secretary

A resolution of the City Council for the City of Columbia Heights, Minnesota,

WHEREAS, the City Council of Columbia Heights entered into a joint powers agreement with the City of Coon Rapids to administer the public bidding process including entering into a contract with the low, qualified, responsible bidder, and

WHEREAS, pursuant to an advertisement for bids for 2021 Pavement Markings, bids were received, opened and tabulated according to law.

Now therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of Columbia Heights makes the following:

FINDINGS OF FACT

The following bids were received by the City of Coon Rapids complying with the advertisement:

<u>Company</u>	<u>Amount</u>
Sir Lines-A-Lot, Inc.	\$ 194,773.00
Warning Lites of Minnesota	\$ 216,638.00
AAA Striping Service Co.	\$ 223,190.00

It appears that Sir Lines-A-Lot, Inc. of Edina, Minnesota is the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA

1. The City of Coon Rapids is hereby authorized to enter into a contract with Sir Lines-A-Lot, Inc. on behalf of the City of Columbia Heights for 2021 Pavement Markings, according to the specifications for said project and accepting Sir Lines-A-Lot, Inc. bid.
2. The City Manager of Columbia Heights is authorized to expend funds in accordance with the terms of the Joint Powers Agreement and the Bid Documents.
3. City Pavement Markings Project shall be funded with state aid maintenance and general funds.

ORDER OF COUNCIL

Passed this 22nd of March, 2021

Offered by:

Seconded by:

Roll Call:

Attest:

Amáda Márquez Simula, Mayor

Nicole Tingley, City Clerk/Council Secretary

A resolution of the City Council for the City of Columbia Heights, Minnesota,

WHEREAS, the City Council of Columbia Heights entered into a joint powers agreement with the City of Coon Rapids to administer the public bidding process including entering into a contract with the low, qualified, responsible bidder, and

WHEREAS, pursuant to an advertisement for bids for 2021 Crack Sealing, bids were received, opened and tabulated according to law.

Now therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of Columbia Heights makes the following:

FINDINGS OF FACT

The following bids were received by the City of Coon Rapids complying with the advertisement:

<u>Company</u>	<u>Amount</u>
Northwest Asphalt and Maintenance	\$ 484,901.56
Allied Blacktop Company	\$ 485,501.56
Fahrner Asphalt Sealers LLC	\$ 586,793.97
American Pavement Solutions	\$ 822,981.94
Asphalt Surface Technologies Corp.	\$ 824,702.03

It appears that Northwest Asphalt and Maintenance of Thief River Falls, Minnesota is the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA

1. The City of Coon Rapids is hereby authorized to enter into a contract with Northwest Asphalt and Maintenance on behalf of the City of Columbia Heights for 2021 Crack Sealing, according to the specifications for said project and accepting Northwest Asphalt and Maintenance bid.
2. The City Manager of Columbia Heights is authorized to expend funds in accordance with the terms of the Joint Powers Agreement and the Bid Documents.
3. City Crack Sealing Project shall be funded with Municipal State Aid Maintenance and Park funds.

ORDER OF COUNCIL

Passed this 22nd day of March, 2021

Offered by:

Seconded by:

Roll Call:

Attest:

Amáda Márquez Simula, Mayor

Nicole Tingley, City Clerk/Council Secretary

A resolution of the City Council for the City of Columbia Heights, Minnesota,

WHEREAS, the City Council of Columbia Heights entered into a Joint Powers Agreement with the City of Coon Rapids to administer the public bidding process including entering into a contract with the low, qualified, responsible bidder, and

WHEREAS, pursuant to an advertisement for bids for 2021 Fog Sealing, bids were received, opened and tabulated according to law.

Now therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of Columbia Heights makes the following:

FINDINGS OF FACT

The following bids were received by the City of Coon Rapids complying with the advertisement:

<u>Company</u>	<u>Amount</u>	<u>Amount</u>
Allied Blacktop Company	\$ 219,276.90	\$ 42,734.64
Pearson Bros. Inc.	\$ 227,551.50	\$ 57,938.31
Asphalt Surface Technologies Corp.	\$ 245,939.50	\$ 85,606.25

It appears that Allied Blacktop Co. of Maple Grove, Minnesota is the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA

1. The City of Coon Rapids is hereby authorized to enter into a contract with Allied Blacktop Co. on behalf of the City of Columbia Heights for 2021 Fog Sealing, according to the specifications for said project and accepting Allied Blacktop Company bid.
2. The City Manager of Columbia Heights is authorized to expend funds in accordance with the terms of the Joint Powers Agreement and the Bid Documents.
3. City Fog Sealing Project shall be funded from General Government Buildings Fund.

ORDER OF COUNCIL

Passed this 22nd day of March, 2021

Offered by:

Seconded by:

Roll Call:

Attest:

Amáda Márquez Simula, Mayor

Nicole Tingley, City Clerk/Council Secretary

AGENDA SECTION	CONSENT
MEETING DATE	3-22-21

ITEM:	Approve subordination of mortgage in connection with the City's Single Family Deferred Loan Program.										
DEPARTMENT: Community Development		BY/DATE: Aaron Chirpich 3-19-21									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input checked="" type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input checked="" type="checkbox"/> Equity and Affordability</td> <td><input type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods	<input checked="" type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel										
<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods										
<input checked="" type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

The City previously offered a Single Family Deferred Loan Program for Columbia Heights homeowners to assist with costs associated with home repairs and maintenance. Each loan under the program is secured by a mortgage, which is subordinated to the mortgage of the applicant's primary lender. A homeowner, who received a loan secured by the a City mortgage under the program, now wishes to refinance her primary mortgage, and has requested that the City subordinate the City mortgage to the new primary mortgage. City staff have reviewed the applicant's request and determined that the request complies with the City's subordination policy. A Resolution and Subordination of Mortgage is attached for review and approval by the City council, in order for the homeowner to move forward in the refinance process.

RECOMMENDED MOTION(S):
<p>MOTION: Move to waive the reading of resolution No. 2021-38, there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution No. 2021-38, being a resolution approving a subordination of Mortgage in connection with the City's Single Family Deferred Loan Program.</p>

ATTACHMENT(S):

Resolution No. 2021-38
Draft Subordination

CITY OF COLUMBIA HEIGHTS, MINNESOTA**RESOLUTION NO. 2021-38****RESOLUTION APPROVING A SUBORDINATION OF MORTGAGE IN
CONNECTION WITH THE CITY'S SINGLE FAMILY DEFERRED LOAN
PROGRAM**

BE IT RESOLVED By the City Council ("Council") of the City of Columbia Heights ("City") as follows:

Section 1. Recitals.

1.01. The City has heretofore established a deferred loan program for the rehabilitation of single-family homes (the "Program"), administered by the Economic Development Authority of the City (the "Authority"), and has approved certain deferred loans to individual applicants in connection with the Program.

1.02. Each loan under the Program is secured by a mortgage (the "City Mortgage"), which is subordinated to the mortgage of the applicant's primary lender (the "Primary Mortgage") pursuant to the Authority's Subordination Policy (the "Policy").

1.03. Susan E. Sheehan, (the "Applicant"), who received a loan secured by a City Mortgage under the Program, now wishes to refinance her Primary Mortgage, and has requested that the City subordinate its City Mortgage to the new Primary Mortgage.

1.04. City staff have reviewed the Applicant's request and documentation, and have determined that subordination of the City Mortgage to the new Primary Mortgage complies with the Policy in all respects, and have prepared a Subordination of Mortgage (the "Subordination"), attached as Exhibit A, for review and approval by the Council.

1.05. The Council has reviewed the Subordination and finds that the approval and execution of the Subordination are in the best interest of the City and its residents.

Section 2. City Approval; Other Proceedings.

2.01. The Subordination as presented to the Council is hereby in all respects approved, subject to modifications that do not alter the substance of the transaction and that are approved by the City Manager, provided that execution of the Subordination by the City Manager shall be conclusive evidence of approval.

2.02. The City Manager is hereby authorized to execute on behalf of the City the Subordination.

2.03. City staff and consultants are authorized to take any actions necessary to carry out the intent of this resolution.

Approved by the City Council of the City of Columbia Heights this 22nd day of March, 2021.

Mayor

ATTEST:

City Clerk

EXHIBIT A
(SUBORDINATION)

SUBORDINATION AGREEMENT

(reserved for recording data)

Date: 2/22/2021

FOR VALUABLE CONSIDERATION, the undersigned hereby subordinates the lien on real property in Anoka County, Minnesota described as follows:

Lot Eleven (11), Block Nineteen (19), Roslyn Park, Anoka County, Minnesota

Which is evidenced by a lien dated July 31, 2008, filed for record September 24, 2008, as Document Number 2003039.002 (or in Book of _____ Page _____), in the office of the County Recorder of the above County, to a subsequent lien evidenced by a mortgage to Wings Financial Credit Union, Susan E Sheehan, a Single Woman, in an amount not to exceed \$117,000.00 filed for record as Document Number _____ (or in Book _____ of _____ Page _____), in the Office of the County Recorder of the above County.

By: Kelli Bourgeois

Its: City Manager

STATE OF MINNESOTA)
) ss
COUNTY OF ANOKA)

This instrument was acknowledged before me on _____ by Kelli Bourgeois,
the City Manager of City of Columbia Heights, a corporation under the laws of the State of
Minnesota.

Signature of person taking acknowledgement

This instrument was drafted by:

Wings Financial Credit Union
14985 Glazier Avenue
Apple Valley, MN 55124-7440

Notarial Stamp or Seal (or other title or bank):



CITY COUNCIL MEETING

Item 10.

AGENDA SECTION	CONSENT
MEETING DATE	3/22/21

ITEM:	Rental Occupancy Licenses for Approval		
DEPARTMENT: Fire		BY/DATE: Charles Thompson, 3/22/21	
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i>			
<input type="checkbox"/> Safe Community		<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	
<input type="checkbox"/> Economic Strength		<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods	
<input type="checkbox"/> Equity and Affordability		<input type="checkbox"/> Strong Infrastructure/Public Services	
<input type="checkbox"/> Opportunities for Play and Learning		<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population	

BACKGROUND:

RECOMMENDED MOTION:

MOTION: Move to approve the items listed for rental housing license applications for March 22, 2021, in that they have met the requirements of the Property Maintenance Code.

ATTACHMENT:

Rental Occupancy Licenses for Approval



Rental Occupancy Licenses for Approval

LICENSE ADDRESS	LICENSEE	LICENSE INFORMATION
3747 2nd St NE Up	Lee, Stephanie 3747 2nd St NE#Upper Columbia Heights, MN 55421	20-0001831 Family Exempt Rental License \$75.00 Number of licensed units: 1
3843 Hayes St NE 3843 1/2 Hayes St NE	Ulvin, Rolf 4725 Excelsior Blvd#300 Saint Louis Park, MN 55416	20-0001348 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4409 Van Buren St NE	Thao, Mai Invitation Homes 1210 Northland Dr#180 Mendota Heights, MN 55120	20-0001521 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
2307 40th Ave NE	Olson, Daniel 365 Nicollet Mall#1602 Minneapolis, MN 55401	20-0001697 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1426 Parkview Ln NE	Lubin, Michael FYR SFR Borrower LLC 3505 Koger Blvd#400 Duluth, GA 30096	20-0001815 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
5006 6th St NE	Singel, Dan 1010 Overlook Rd Mendota Heights, MN 55118	20-0002240 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1000 50th Ave NE 1002 50th Ave NE	Wilson, Kelly 3319 Belden Dr Minneapolis, MN 55418	21-0003111 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1011 41st Ave NE #213	Marget, Diane DJW Leasing, LLC 11674 Lakeview Ct. Champlin, MN 55316	21-0003115 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1403 42 1/2 Ave NE 1401 42 1/2 Ave NE	Vasquez, Gonzala 2201 45th Ave NE Columbia Heights, MN 55421	21-0003132 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
2227 Forest Dr NE	Olson, Karen 977 Summit Ave#A Saint Paul, MN 55105	21-0003136 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1

328 Orendorff Way NE	Ahadome, Gladys 10827 Symphony Pk Dr North Bethesda, MD 20852	21-0003137 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3817 Hayes St NE #Up	Varughese, Meagan 3817 Hayes St NE Columbia Heights, MN 55421	21-0003149 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3900 Tyler St NE	Seidl, Steven 14911 Xylite St NE Ham Lake, MN 55304	21-0003156 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3915 3rd St NE	Weinkauf, Todd 3915 3rd St NE Columbia Heights, MN 55421	21-0003159 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4453 Madison St NE	Voigt, Ashley 16900 Kenai Terr Rd Anchorage, AK 99516	21-0003196 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4853 University Ave NE	Wilaby, Eric Two Brothers Investments, LLC 4857 University Ave. NE Columbia Heights, MN 55421	21-0003214 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
685 46 1/2 Ave NE	Edow, Khadder Blue Star Properties LLC 2003 10th Avenue S#9 Minneapolis, MN 55404	21-0003237 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4240 Jefferson St NE	Davies, Matthew 12808 Able St NE Blaine, MN 55434	21-0003257 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1326 45 1/2 Ave NE	Dagaga, Getachew 10996 Nassau Cir NE Blaine, MN 55449	21-0003264 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3969 5th St NE	Frlj, Nedim 8401 Center Drive NE Spring Lake Park, MN 55432	21-0003165 Rental License [Over 3 Units] \$492.00 Number of licensed units: 11



CITY COUNCIL MEETING

Item 11.

AGENDA SECTION	CONSENT AGENDA
MEETING DATE	MAR 22, 2021

ITEM:	LICENSE AGENDA	
DEPARTMENT:	COMMUNITY DEVELOPMENT	BY/DATE:
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i>		
<input checked="" type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	
<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods	
<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services	
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population	

BACKGROUND: Attached is the business license agenda for the March 22, 2021 City Council meeting. This agenda consists of applications for 2021 Contractor Licenses, 2021 3.2% On Sale Licenses, and 2021 Food Catering Vehicle Licenses. At the top of the license agenda you will notice a phrase stating "*Signed Waiver Form accompanied application". This means that the data privacy form has been submitted as required. If not submitted, certain information cannot be released to the public.

RECOMMENDED MOTION(S):
MOTION: Move to approve the items as listed on the business license agenda for March 22, 2021 as presented.

ATTACHMENT(S):

Contractor Licenses – 2021
3.2% On-Sale Licenses – 2021
Food Catering Vehicle Licenses – 2021

TO CITY COUNCIL MAR 22, 2021

*Signed Waiver Form accompanied application

Contractor Licenses – 2021

*ERICKSON PLUMBING HEATING AIR ELECTRICAL	1471 92 ND LANE NE, BLAINE	\$80.00
*ANDERSON'S RESIDENTIAL HEATING & A/C	1628 CTY HWY 10 #34, SPRING LAKE PARK	\$80.00
LEGEND SERVICES INC	6450 PIONEER TRAIL, LORETTA	\$80.00

3.2% On-Sale Licenses – 2021

*EL TACO LOCO LLC	4220 CENTRAL AVE NE, COLUMBIA HEIGHTS	\$400.00
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Food Catering Vehicle Licenses – 2021

*D's Kitchen	1020 DWANE STREET, SO. ST. PAUL	\$100.00
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CITY OF COLUMBIA HEIGHTS

FINANCE DEPARTMENT

COUNCIL MEETING OF: March 22, 2021 .

STATE OF MINNESOTA

COUNTY OF ANOKA

CITY OF COLUMBIA HEIGHTS

Motion: Move that in accordance with Minnesota Statutes the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,094,199.70.

ACS FINANCIAL SYSTEM
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CITY OF COLUMBIA HEIGHTS
GL050S-V08.15 COVERPAGE
GL540R

Report Selection:

Optional Report Title.....03/22/2021 COUNCIL REPORT

INCLUSIONS:

Fund & Account.		thru
Check Date.....		thru
Source Codes.....		thru
Journal Entry Dates.....		thru
Journal Entry Ids.....		thru
Check Number.....	184713	thru 184925
Project.....		thru
Vendor.....		thru
Invoice.....		thru
Purchase Order.....		thru
Bank.....		thru
Totals Only?.....	N	
1099 Vendors Only?.....	N	
Lower Dollars Limit.....		
Create Excel file & Download	N	

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10	Y	Y	

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
A & C SMALL ENGINE				003105											
		184714	03/11/21	CARB KIT #0306	12.56		0043036		D	-				GARAGE INVENTORY	701.00.14120
AAA AWARDS				000045											
		184715	03/11/21	NAME PLATE APANAH,HARK	20.50		18374		D	-				COMMISSION & BOA	201.42400.4380
ACE HARDWARE				002665											
		184716	03/11/21	KEYS-1002 40TH AVE	10.36		041580/R	022221	P	D	-			GENERAL SUPPLIES	101.42200.2171
AEP ENERGY INC				025225											
		184717	03/11/21	030421 SOLAR POWER	63.78		419-21296956	002725	P	D	-			ELECTRIC	101.42100.3810
		184717	03/11/21	030421 SOLAR POWER	63.78		419-21296956	002725	P	D	-			ELECTRIC	101.42200.3810
		184717	03/11/21	030421 SOLAR POWER	360.86		419-21296956	002725	P	D	-			ELECTRIC	240.45500.3810
		184717	03/11/21	030421 SOLAR POWER	241.84		419-21296956	002725	P	D	-			ELECTRIC	701.49950.3810
					730.26	*CHECK TOTAL									
				VENDOR TOTAL	730.26										
AFTER-ALL LONGARM QUILTI				028795											
		184718	03/11/21	CENTENNIAL QUILT	316.79		1586		D	-				GENERAL SUPPLIES	101.41110.2171
AID ELECTRIC SERVICE INC				003890											
		184719	03/11/21	WIRE MOVIE SCREEN	126.18		64906		D	-				BUILDING MAINT:C	701.49950.4020
		184719	03/11/21	INSTALL,MOVE LIGHTS	1,703.80		64907		D	-				BUILDING MAINT:C	701.49950.4020
		184719	03/11/21	TOX ALERT,EXHAUST FANS	114.00		64908		D	-				BUILDING MAINT:C	701.49950.4020
		184719	03/11/21	DISCNT POLE 40TH & CNTRL	367.00		64910		D	-				REPAIR & MAINT.	101.43160.4000
		184719	03/11/21	REPAIR BALLASTS,LIGHTS	1,590.90		64911		D	-				BUILDING MAINT:C	701.49950.4020
					3,901.88	*CHECK TOTAL									
		184813	03/18/21	TROUBLESHOOT LIGHTS	98.00		64909		D	-				BUILDING MAINT:C	101.42100.4020
		184813	03/18/21	TROUBLESHOOT LIGHTS	98.00		64909		D	-				BUILDING MAINT:C	101.42200.4020
					196.00	*CHECK TOTAL									
				VENDOR TOTAL	4,097.88										
ALL AMERICAN PROPERTY				.00939											
		184814	03/18/21	FINAL/REFUND 4310-12 3RD	199.36		020121		D	-				REFUND PAYABLE	601.00.20120
ALTEL/HEBA				.00928											
		184815	03/18/21	FINAL/REFUND 3702 POLK S	144.31		020121		D	-				REFUND PAYABLE	601.00.20120
ALTEMP MECHANICAL INC				026780											
		184720	03/11/21	ICE MACHINE CLEAN 030421	375.00		250901		D	-				BUILDING MAINT:C	101.45129.4020
ALVERADO/ABRAHAM				.00937											
		184816	03/18/21	FINAL/REFUND 4016 JEFFER	58.62		021021		D	-				REFUND PAYABLE	601.00.20120
AMERICAN BOTTLING COMPAN				000231											
		184817	03/18/21	030421 INV	147.77		3562612301		D	-				INVENTORY - LIQU	609.00.14500
		184817	03/18/21	030421 INV	265.65		3562612303		D	-				INVENTORY - LIQU	609.00.14500

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
AMERICAN BOTTLING COMPAN 000231															
		184817	03/18/21	030421 INV	102.85	CR	3562612304		D	-				INVENTORY - LIQU	609.00.14500
		184817	03/18/21	030321 INV	194.66		3562823327		D	-				INVENTORY - LIQU	609.00.14500
					505.23	*CHECK TOTAL									
				VENDOR TOTAL	505.23										
ANCOM COMMUNICATIONS INC 005660															
		184818	03/18/21	VOLT CONVERTER #0011	179.00		100578		D	-				GARAGE INVENTORY	701.00.14120
ANGSTROM ANALYTICAL INC 008380															
		184721	03/11/21	DEMO SURVEY 960 40TH AVE	650.00		4365		D	-				EXPERT & PROFESS	408.46314.3050
ANOKA COUNTY 011700															
		184819	03/18/21	BROADBAND CONN 0321	37.50		B210216G	201123	F	D	-			OTHER COMMUNICAT	101.42100.3250
		184819	03/18/21	BROADBAND CONN 0321	37.50		B210216G	201123	F	D	-			OTHER COMMUNICAT	101.42200.3250
		184819	03/18/21	BROADBAND CONN 0321	18.75		B210216G	201123	F	D	-			OTHER COMMUNICAT	101.43100.3250
		184819	03/18/21	BROADBAND CONN 0321	3.75		B210216G	201123	F	D	-			OTHER COMMUNICAT	101.43121.3250
		184819	03/18/21	BROADBAND CONN 0321	3.75		B210216G	201123	F	D	-			OTHER COMMUNICAT	101.45200.3250
		184819	03/18/21	BROADBAND CONN 0321	3.75		B210216G	201123	F	D	-			OTHER COMMUNICAT	601.49430.3250
		184819	03/18/21	BROADBAND CONN 0321	3.75		B210216G	201123	F	D	-			OTHER COMMUNICAT	602.49450.3250
		184819	03/18/21	BROADBAND CONN 0321	3.75		B210216G	201123	F	D	-			OTHER COMMUNICAT	701.49950.3250
					112.50	*CHECK TOTAL									
				VENDOR TOTAL	112.50										
ANOKA COUNTY LIBRARY 000310															
		184820	03/18/21	0221 NOTICES	100.00		1650	002155	P	D	-			ACS SUPPLIES	240.45500.2025
ANOKA COUNTY TREASURER 000330															
		184722	03/11/21	HAZ WASTE GENERATOR LIC	100.00		ES-00007137		D	-				TAXES & LICENSES	701.49950.4390
		184722	03/11/21	AHDTF GRANT MATCH 2021	5,125.00		S210222D		D	-				MISC. CHARGES	101.42100.4300
					5,225.00	*CHECK TOTAL									
				VENDOR TOTAL	5,225.00										
ARAMARK UNIFORM & CAREER 000245															
		184723	03/11/21	022521 UNIFORM RENTAL	70.92		1004992717		D	-				UNIFORMS	701.49950.2172
		184723	03/11/21	022521 MOPS,MATS,TOWELS	87.01		1004992764		D	-				BUILDING MAINT:C	609.49792.4020
		184723	03/11/21	030221 MOPS,MATS,TOWELS	94.93		1004996176		D	-				BUILDING MAINT:C	609.49791.4020
					252.86	*CHECK TOTAL									
		184821	03/18/21	121720 UNIFORM RENTAL	43.61		1004940882		D	-				UNIFORMS	101.45200.2172
		184821	03/18/21	012121 UNIFORM RENTAL	70.92		1004965788		D	-				UNIFORMS	701.49950.2172
		184821	03/18/21	012121 UNIFORM RENTAL	43.61		1004965791		D	-				UNIFORMS	101.45200.2172
		184821	03/18/21	012121 UNIFORM RENTAL	34.15		1004965793		D	-				UNIFORMS	602.49450.2172
		184821	03/18/21	012121 UNIFORM RENTAL	7.41		1004965797		D	-				UNIFORMS	604.49650.2172
		184821	03/18/21	012121 UNIFORM RENTAL	41.25		1004965800		D	-				UNIFORMS	101.43121.2172
		184821	03/18/21	012821 UNIFORM RENTAL	43.61		1004970834		D	-				UNIFORMS	101.45200.2172
		184821	03/18/21	012821 UNIFORM RENTAL	34.15		1004970838		D	-				UNIFORMS	602.49450.2172
		184821	03/18/21	012821 UNIFORM RENTAL	7.41		1004970841		D	-				UNIFORMS	604.49650.2172

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CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
ARAMARK UNIFORM & CAREER 000245													
184821	03/18/21	012821 UNIFORM RENTAL	41.25		1004970843		D	-				UNIFORMS	101.43121.2172
184821	03/18/21	020421 UNIFORM RENTAL	35.62		1004976265		D	-				UNIFORMS	101.45200.2172
184821	03/18/21	020421 UNIFORM RENTAL	34.15		1004976267		D	-				UNIFORMS	602.49450.2172
184821	03/18/21	020421 UNIFORM RENTAL	7.41		1004976270		D	-				UNIFORMS	604.49650.2172
184821	03/18/21	020421 UNIFORM RENTAL	41.25		1004976272		D	-				UNIFORMS	101.43121.2172
184821	03/18/21	021121 UNIFORM RENTAL	21.55		1004981943		D	-				UNIFORMS	101.45200.2172
184821	03/18/21	021121 UNIFORM RENTAL	34.15		1004981945		D	-				UNIFORMS	602.49450.2172
184821	03/18/21	021121 UNIFORM RENTAL	7.41		1004981949		D	-				UNIFORMS	604.49650.2172
184821	03/18/21	021121 UNIFORM RENTAL	24.98		1004981951		D	-				UNIFORMS	101.43121.2172
184821	03/18/21	021821 UNIFORM RENTAL	15.37		1004987503		D	-				UNIFORMS	101.45200.2172
184821	03/18/21	021821 UNIFORM RENTAL	34.15		1004987505		D	-				UNIFORMS	602.49450.2172
184821	03/18/21	021821 UNIFORM RENTAL	7.41		1004987510		D	-				UNIFORMS	604.49650.2172
184821	03/18/21	021821 UNIFORM RENTAL	24.98		1004987512		D	-				UNIFORMS	101.43121.2172
184821	03/18/21	022521 UNIFORM RENTAL	15.37		1004992719		D	-				UNIFORMS	101.45200.2172
184821	03/18/21	022521 UNIFORM RENTAL	26.79		1004992720		D	-				UNIFORMS	602.49450.2172
184821	03/18/21	022521 UNIFORM RENTAL	7.41		1004992723		D	-				UNIFORMS	604.49650.2172
184821	03/18/21	022521 UNIFORM RENTAL	24.98		1004992726		D	-				UNIFORMS	101.43121.2172
184821	03/18/21	030221 MOPS,MATS,TOWELS	106.69		1004996519		D	-				BUILDING MAINT:C	609.49793.4020
184821	03/18/21	UNIFORM RENTAL	71.98		1004998090		D	-				UNIFORMS	701.49950.2172
184821	03/18/21	030421 UNIFORM RENTAL	17.33		1004998094		D	-				UNIFORMS	101.45200.2172
184821	03/18/21	030421 UNIFORM RENTAL	7.63		1004998100		D	-				UNIFORMS	604.49650.2172
184821	03/18/21	030421 UNIFORM RENTAL	26.03		1004998103		D	-				UNIFORMS	101.43121.2172
184821	03/18/21	030421 MOPS,MATS,TOWELS	87.01		1004998139		D	-				BUILDING MAINT:C	609.49792.4020
184821	03/18/21	030921 MOPS,MATS,TOWELS	94.93		1005001515		D	-				BUILDING MAINT:C	609.49791.4020
184821	03/18/21	030921 MOPS,MATS,TOWELS	39.74		1005001896		D	-				BUILDING MAINT:C	609.49793.4020
184821	03/18/21	030921 MOPS,MATS,TOWELS	13.02CR		1005001896		D	-				BUILDING MAINT:C	609.49793.4020
			1,168.67	*CHECK	TOTAL								
		VENDOR TOTAL	1,421.53										
ARTISAN BEER COMPANY 022245													
184724	03/11/21	020821 INV	2.86CR		301932		D	-				INVENTORY - LIQU	609.00.14500
184724	03/11/21	021721 INV	15.04CR		302354		D	-				INVENTORY - LIQU	609.00.14500
184724	03/11/21	021821 INV	704.70		3459686		D	-				INVENTORY - LIQU	609.00.14500
			686.80	*CHECK	TOTAL								
184822	03/18/21	021821 INV	1,195.30		3460063		D	-				INVENTORY - LIQU	609.00.14500
184822	03/18/21	021821 INV	35.60		3460064		D	-				INVENTORY - LIQU	609.00.14500
184822	03/18/21	022521 INV	461.20		3460806		D	-				INVENTORY - LIQU	609.00.14500
184822	03/18/21	022521 INV	447.00		3461172		D	-				INVENTORY - LIQU	609.00.14500
			2,139.10	*CHECK	TOTAL								
		VENDOR TOTAL	2,825.90										
ASPEN MILLS, INC. 000430													
184725	03/11/21	PANTS TWOOD	48.95		268993		D	-				UNIFORMS	101.42100.2172
184725	03/11/21	SHIRTS,PANTS,BOOTS GD	384.45		269432		D	-				UNIFORMS	101.42200.2172
184725	03/11/21	SHIRTS,JACKET KYANG	267.40		269632		D	-				UNIFORMS	101.42100.2172
184725	03/11/21	JCKST,EMBRDY,TIE TMILLER	431.80		269633		D	-				UNIFORMS	101.42100.2172
			1,132.60	*CHECK	TOTAL								

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
ASPEN MILLS, INC. 000430															
		184823	03/18/21	JACKETS,EMBROID SFOY	412.30		269634		D	-				UNIFORMS	101.42100.2172
		184823	03/18/21	REPAIR VEST CARRIER	54.95		270172		D	-				UNIFORMS	101.42100.2172
					467.25	*CHECK TOTAL									
				VENDOR TOTAL	1,599.85										
BAA PRINTING SOLUTIONS I 022750															
		184726	03/11/21	BUSHINESS CARDS MHARK	40.80		7719	030120	P	D	-			PRINTING & PRINT	201.42400.2030
BAKER & TAYLOR 000525															
		184824	03/18/21	BOOK	14.93		2035763964	004061	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	14.95		2035763964	004098	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	458.39		2035763964	004104	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	3.24		2035767378	004094	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	3.32		2035771738	004086	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	11.70		2035771738	004087	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	12.74		2035771738	004089	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	9.97		2035771738	004099	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	11.98		2035771738	004102	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	16.24		2035771738	004104	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	540.68		2035771738	004105	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	10.37		2035776665	004098	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	16.06		2035776665	004104	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	45.40		2035776665	004105	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	222.49		2035776665	004106	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	106.42		2035776665	004107	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	31.02		2035778259	004101	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	449.09		2035778259	004108	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	223.04		2035782113	004109	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	14.96		2035806782	004088	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	25.11		2035806782	004100	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	23.78		2035806782	004103	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	63.92		2035806782	004104	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	50.14		2035806782	004106	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	8.44		2035806782	004107	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	5.84		2035806782	004109	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	131.77		2035806782	004111	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	347.39		2035806782	004112	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	4.54		2035813861	004081	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	14.95		2035813861	004098	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOK	15.51		2035813861	004105	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	69.49		2035813861	004106	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	23.36		2035813861	004109	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	76.44		2035813861	004111	P	D	-			BOOKS	240.45500.2180
		184824	03/18/21	BOOKS	491.03		2035813861	004114	P	D	-			BOOKS	240.45500.2180
					3,568.70	*CHECK TOTAL									
				VENDOR TOTAL	3,568.70										

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BARNAL GUZY & STEFFEN LTD 012010		184727	03/11/21	CELL TOWER LEASE	29.00		227154	000383	P	D	-			EXPERT & PROFESS	408.46416.3050
		184825	03/18/21	CIVIL CHGS 0221	4,209.00		228271	000383	P	D	N	01		ATTORNEY FEES-CI	101.41610.3041
		184825	03/18/21	PROSECUTION 0221	9,318.00		228274	000383	P	D	N	01		ATTORNEY FEES-PR	101.41610.3042
		184825	03/18/21	IN CUSTODY 0221	600.00		228275	000383	P	D	N	01		ATTORNEY FEES-PR	101.41610.3042
		184825	03/18/21	PERSONNEL MATTERS 0221	177.00		228391	000383	P	D	N	01		ATTORNEY FEES-OT	101.41610.3045
					14,304.00										
				VENDOR TOTAL	14,333.00										
							*CHECK TOTAL								
BARNES & NOBLE INC 010925		184826	03/18/21	TWEEN BOOK CLUB BOOKS	71.90		4083815			D	-			PROGRAM SUPPLIES	262.45017.2170
BELANGER/BRIANNA .03273		184827	03/18/21	BEADS,SMILEY FACES	39.14		022521			D	-			PROGRAM SUPPLIES	262.45017.2170
BELLBOY BAR SUPPLY 004955		184828	03/18/21	030321 INV	9.00		0102849000			D	-			INVENTORY - LIQU	609.00.14500
		184828	03/18/21	030321 BAGS	157.95		0102849000			D	-			GENERAL SUPPLIES	609.49791.2171
		184828	03/18/21	030321 INV	19.13		0102849200			D	-			INVENTORY - LIQU	609.00.14500
		184828	03/18/21	030321 BAGS	51.25		0102849200			D	-			GENERAL SUPPLIES	609.49792.2171
		184828	03/18/21	030421 INV	25.02CR		0102859300			D	-			INVENTORY - LIQU	609.00.14500
		184828	03/18/21	031021 INV	148.85		0102881800			D	-			INVENTORY - LIQU	609.00.14500
					361.16										
				VENDOR TOTAL	361.16										
							*CHECK TOTAL								
BELLBOY CORPORATION 000595		184728	03/11/21	021721 INV	132.00		0088075000			D	-			INVENTORY - LIQU	609.00.14500
		184728	03/11/21	021721 DEL	1.35		0088075000			D	-			DELIVERY	609.49792.2199
		184728	03/11/21	022421 INV	250.00		0088173900			D	-			INVENTORY - LIQU	609.00.14500
		184728	03/11/21	022421 DEL	6.75		0088173900			D	-			DELIVERY	609.49792.2199
		184728	03/11/21	022421 INV	694.45		0088174000			D	-			INVENTORY - LIQU	609.00.14500
		184728	03/11/21	022421 DEL	8.56		0088174000			D	-			DELIVERY	609.49792.2199
		184728	03/11/21	022421 INV	768.00		0088174300			D	-			INVENTORY - LIQU	609.00.14500
		184728	03/11/21	022421 DEL	9.91		0088174300			D	-			DELIVERY	609.49791.2199
					1,871.02										
							*CHECK TOTAL								
		184829	03/18/21	030321 INV	511.40		0088274100			D	-			INVENTORY - LIQU	609.00.14500
		184829	03/18/21	030321 DEL	5.40		0088274100			D	-			DELIVERY	609.49792.2199
		184829	03/18/21	030321 INV	289.80		0088274300			D	-			INVENTORY - LIQU	609.00.14500
		184829	03/18/21	030321 DEL	2.70		0088274300			D	-			DELIVERY	609.49793.2199
		184829	03/18/21	030321 INV	733.85		0088274400			D	-			INVENTORY - LIQU	609.00.14500
		184829	03/18/21	030321 DEL	9.45		0088274400			D	-			DELIVERY	609.49791.2199
		184829	03/18/21	030321 INV	150.00		0088274600			D	-			INVENTORY - LIQU	609.00.14500
		184829	03/18/21	030321 DEL	4.05		0088274600			D	-			DELIVERY	609.49791.2199
					1,706.65										
				VENDOR TOTAL	3,577.67										
							*CHECK TOTAL								

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
BERGMAN LEDGE LLC				028145							
		184729	03/11/21	022421 INV	330.00		E-2740		D -	INVENTORY - LIQU	609.00.14500
BIDWELL/NICOLE				.00945							
		184830	03/18/21	FINAL/REFUND 4812 4TH	18.48		122120		D -	REFUND PAYABLE	601.00.20120
BIOBAGS AMERICAS INC				023540							
		184831	03/18/21	ORGANIC WASTE BAGS	115.47		479183		D -	PROGRAM SUPPLIES	603.49530.2170
BLACK STACK BREWING				025725							
		184730	03/11/21	022321 INV	343.00		11580		D -	INVENTORY - LIQU	609.00.14500
		184730	03/11/21	022321 INV	248.00		11581		D -	INVENTORY - LIQU	609.00.14500
					591.00	*CHECK	TOTAL				
		184832	03/18/21	030321 INV	126.00		11690		D -	INVENTORY - LIQU	609.00.14500
				VENDOR TOTAL	717.00						
BLUE WOLF BREWING COMPAN				028705							
		184731	03/11/21	021921 INV	66.00		1141		D -	INVENTORY - LIQU	609.00.14500
		184731	03/11/21	021921 INV	48.00		1142		D -	INVENTORY - LIQU	609.00.14500
					114.00	*CHECK	TOTAL				
		184833	03/18/21	030421 INV	180.00		1159		D -	INVENTORY - LIQU	609.00.14500
				VENDOR TOTAL	294.00						
BOOK PAGE				099248							
		184834	03/18/21	ONE YEAR SUB 0421-0322	354.00		S52669		D -	PROGRAM SUPPLIES	883.45500.2170
BOOM ISLAND BREWING COMP				021675							
		184732	03/11/21	021821 INV	104.50		10518		D -	INVENTORY - LIQU	609.00.14500
BOUND TREE MEDICAL LLC				099106							
		184733	03/11/21	NALOXONE	739.80		83952109		D -	GENERAL SUPPLIES	101.42200.2171
BOURGET IMPORTS LLC				099405							
		184734	03/11/21	022621 INV	352.00		175910		D -	INVENTORY - LIQU	609.00.14500
		184734	03/11/21	022621 DEL	7.00		175910		D -	DELIVERY	609.49791.2199
		184734	03/11/21	022621 INV	112.00		175911		D -	INVENTORY - LIQU	609.00.14500
		184734	03/11/21	022621 DEL	3.50		175911		D -	DELIVERY	609.49792.2199
					474.50	*CHECK	TOTAL				
				VENDOR TOTAL	474.50						
BRADLEY LAW LLC				001160							
		184835	03/18/21	LEGAL-CABLE FRANCHISE	868.75		22344	002564 P D N 01		EXPERT & PROFESS	225.49844.3050
BREAKTHRU BEVERAGE MN BE				024260							
		184735	03/11/21	021621 INV 744	4,668.95		1091209172		D -	INVENTORY - LIQU	609.00.14500
		184735	03/11/21	021721 INV 747	2,044.50		1091209592		D -	INVENTORY - LIQU	609.00.14500

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CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BREAKTHRU BEVERAGE MN BE 024260													
184735	03/11/21	022321 INV 742	4,956.50		1091211264		D	-				INVENTORY - LIQU	609.00.14500
184735	03/11/21	022421 INV 747	1,379.45		1091211635		D	-				INVENTORY - LIQU	609.00.14500
184735	03/11/21	022621 INV 744	3,440.00		1091212771		D	-				INVENTORY - LIQU	609.00.14500
184735	03/11/21	021621 INV 744	126.05CR		2090471965		D	-				INVENTORY - LIQU	609.00.14500
184735	03/11/21	021621 INV 744	50.40CR		2090471966		D	-				INVENTORY - LIQU	609.00.14500
184735	03/11/21	021721 INV 744	448.00CR		2090472113		D	-				INVENTORY - LIQU	609.00.14500
184735	03/11/21	021721 INV 747	20.80CR		2090472139		D	-				INVENTORY - LIQU	609.00.14500
184735	03/11/21	021721 INV 747	288.00CR		2090472173		D	-				INVENTORY - LIQU	609.00.14500
184735	03/11/21	021721 INV 747	23.45CR		2090472185		D	-				INVENTORY - LIQU	609.00.14500
184735	03/11/21	022421 INV 742	44.80CR		2090472855		D	-				INVENTORY - LIQU	609.00.14500
184735	03/11/21	022521 INV 742	36.21CR		2090473135		D	-				INVENTORY - LIQU	609.00.14500
			15,451.69	*CHECK	TOTAL								
184836	03/18/21	030221 INV 0700297737	148.00		338572906		D	-				INVENTORY - LIQU	609.00.14500
		VENDOR TOTAL	15,599.69										
BREAKTHRU BEVERAGE MN W& 024265													
184736	03/11/21	021921 INV 742	538.00		1081242042		D	-				INVENTORY - LIQU	609.00.14500
184736	03/11/21	021921 DEL 742	8.05		1081242042		D	-				DELIVERY	609.49791.2199
184736	03/11/21	021921 INV 742	4,152.60		1081242104		D	-				INVENTORY - LIQU	609.00.14500
184736	03/11/21	021921 DEL 742	24.15		1081242104		D	-				DELIVERY	609.49791.2199
184736	03/11/21	021921 INV 742	832.35		1081242105		D	-				INVENTORY - LIQU	609.00.14500
184736	03/11/21	021921 DEL 742	18.40		1081242105		D	-				DELIVERY	609.49791.2199
184736	03/11/21	021921 INV 742	1,388.51		1081242106		D	-				INVENTORY - LIQU	609.00.14500
184736	03/11/21	021921 DEL 742	12.65		1081242106		D	-				DELIVERY	609.49791.2199
184736	03/11/21	021921 INV 744	558.60		1081242108		D	-				INVENTORY - LIQU	609.00.14500
184736	03/11/21	021921 DEL 744	9.20		1081242108		D	-				DELIVERY	609.49792.2199
184736	03/11/21	021921 INV 747	558.60		1081242113		D	-				INVENTORY - LIQU	609.00.14500
184736	03/11/21	021921 DEL 747	9.20		1081242113		D	-				DELIVERY	609.49793.2199
184736	03/11/21	022621 INV 742	3,145.08		1081244977		D	-				INVENTORY - LIQU	609.00.14500
184736	03/11/21	022621 DEL 742	39.77		1081244977		D	-				DELIVERY	609.49791.2199
184736	03/11/21	022621 INV 742	873.00		1081244978		D	-				INVENTORY - LIQU	609.00.14500
184736	03/11/21	022621 DEL 742	5.75		1081244978		D	-				DELIVERY	609.49791.2199
184736	03/11/21	022621 INV 744	1,449.90		1081244980		D	-				INVENTORY - LIQU	609.00.14500
184736	03/11/21	022621 DEL 744	14.95		1081244980		D	-				DELIVERY	609.49792.2199
184736	03/11/21	022621 INV 744	832.35		1081244982		D	-				INVENTORY - LIQU	609.00.14500
184736	03/11/21	022621 DEL 744	18.40		1081244982		D	-				DELIVERY	609.49792.2199
			14,489.51	*CHECK	TOTAL								
184837	03/18/21	021921 INV 742	558.60		1081242107		D	-				INVENTORY - LIQU	609.00.14500
184837	03/18/21	021921 DEL 742	9.20		1081242107		D	-				DELIVERY	609.49791.2199
184837	03/18/21	022621 INV 742	2,178.96		1081244976		D	-				INVENTORY - LIQU	609.00.14500
184837	03/18/21	022621 DEL 742	34.12		1081244976		D	-				DELIVERY	609.49791.2199
184837	03/18/21	022621 INV 742	180.00		1081244979		D	-				INVENTORY - LIQU	609.00.14500
184837	03/18/21	022621 DEL 742	1.34		1081244979		D	-				DELIVERY	609.49791.2199
184837	03/18/21	030521 INV 0700297736	160.60		338631111		D	-				INVENTORY - LIQU	609.00.14500
184837	03/18/21	030521 INV 0700297736	5.75		338631111		D	-				DELIVERY	609.49792.2199
			3,128.57	*CHECK	TOTAL								
		VENDOR TOTAL	17,618.08										

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BROKEN CLOCK BREWING COO				025930											
		184737	03/11/21	021721 INV	228.00		4766		D	-				INVENTORY - LIQU	609.00.14500
		184737	03/11/21	021721 INV	144.00		4767		D	-				INVENTORY - LIQU	609.00.14500
					372.00	*CHECK	TOTAL								
		184838	03/18/21	030321 INV	72.00		4812		D	-				INVENTORY - LIQU	609.00.14500
				VENDOR TOTAL	444.00										
BRP VETERINARY MINNESOTA				024580											
		184738	03/11/21	ANIMAL SVCS 0720-0221	3,478.76		253669	002679	P	D	-			EXPERT & PROFESS	101.42100.3050
BUETOW 2 ARCHITECTS INC				021670											
		184739	03/11/21	ARCHITECT SVCS PMT 4	1,200.00		20104-2020	202030	P	D	-			BUILDING & IMPRO	609.49794.5120
CAMPOVERDE/PIEDAD MEJIA				.00934											
		184839	03/18/21	FINAL/REFUND 4426 JACKSO	51.08		020121		D	-				REFUND PAYABLE	601.00.20120
CAO/JOHN				.00948											
		184840	03/18/21	FINAL/REFUND 550 LOMIANK	55.34		020321		D	-				REFUND PAYABLE	601.00.20120
CAPITOL BEVERAGE SALES L				099247											
		184740	03/11/21	022421 INV	33.05CR		14030191		D	-				INVENTORY - LIQU	609.00.14500
		184740	03/11/21	022521 INV	35.40CR		14710207		D	-				INVENTORY - LIQU	609.00.14500
		184740	03/11/21	021721 INV	5,486.21		2514324		D	-				INVENTORY - LIQU	609.00.14500
		184740	03/11/21	021721 INV	233.43CR		2514325		D	-				INVENTORY - LIQU	609.00.14500
		184740	03/11/21	021821 INV	31.18CR		2514924		D	-				INVENTORY - LIQU	609.00.14500
		184740	03/11/21	021821 INV	3,107.85		2514925		D	-				INVENTORY - LIQU	609.00.14500
		184740	03/11/21	021921 INV	804.35		2514963		D	-				INVENTORY - LIQU	609.00.14500
		184740	03/11/21	022421 INV	7,803.35		2516921		D	-				INVENTORY - LIQU	609.00.14500
		184740	03/11/21	022521 INV	3,373.25		2517537		D	-				INVENTORY - LIQU	609.00.14500
					20,241.95	*CHECK	TOTAL								
		184841	03/18/21	030321 INV	1.49CR		14030196		D	-				INVENTORY - LIQU	609.00.14500
		184841	03/18/21	030421 INV	45.90CR		14710211		D	-				INVENTORY - LIQU	609.00.14500
		184841	03/18/21	030321 INV	1,879.41		2519531		D	-				INVENTORY - LIQU	609.00.14500
		184841	03/18/21	030421 INV	4,785.14		2519997		D	-				INVENTORY - LIQU	609.00.14500
		184841	03/18/21	030521 INV	860.00		2520618		D	-				INVENTORY - LIQU	609.00.14500
					7,477.16	*CHECK	TOTAL								
				VENDOR TOTAL	27,719.11										
CARDENAS/ROSA				.00933											
		184842	03/18/21	FINAL/REFUND 411 SUMMIT	142.14		021021		D	-				REFUND PAYABLE	601.00.20120
CENGAGE LEARNING INC				009585											
		184843	03/18/21	LARGE PRINT BOOKS	131.95		73568377	004095	P	D	-			BOOKS	240.45500.2180
		184843	03/18/21	LARGE PRINT BOOKS	83.22		73568952	004096	P	D	-			BOOKS	240.45500.2180
					215.17	*CHECK	TOTAL								
				VENDOR TOTAL	215.17										

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CENTER POINT ENERGY				004945											
	184741	03/11/21	021521	80000014661-5	1,023.16		8000014661-5		D	-				GAS	101.41940.3830
	184741	03/11/21	021521	80000014661-5	1,082.19		8000014661-5		D	-				GAS	101.45129.3830
	184741	03/11/21	021521	80000014661-5	190.69		8000014661-5		D	-				GAS	101.45200.3830
	184741	03/11/21	021521	80000014661-5	172.49		8000014661-5		D	-				GAS	101.45200.3830
	184741	03/11/21	021521	80000014661-5	17.06		8000014661-5		D	-				GAS	101.45200.3830
	184741	03/11/21	021521	80000014661-5	151.74		8000014661-5		D	-				GAS	101.45200.3830
	184741	03/11/21	021521	80000014661-5	128.32		8000014661-5		D	-				GAS	101.45200.3830
	184741	03/11/21	021521	80000014661-5	161.36		8000014661-5		D	-				GAS	601.49430.3830
	184741	03/11/21	021521	80000014661-5	859.36		8000014661-5		D	-				GAS	609.49791.3830
	184741	03/11/21	021521	80000014661-5	802.71		8000014661-5		D	-				GAS	609.49792.3830
	184741	03/11/21	021521	80000014661-5	193.00		8000014661-5		D	-				GAS	609.49793.3830
	184741	03/11/21	021521	80000014661-5	2,144.36		8000014661-5		D	-				GAS	701.49950.3830
					6,926.44		*CHECK TOTAL								
	184844	03/18/21	030921	10570341-7	1,656.20		10570341-7		D	-				GAS	240.45500.3830
	184844	03/18/21	030921	10802324-3	87.24		10802324-3		D	-				GAS	101.45200.3830
	184844	03/18/21	030921	11299887-7	17.77		11299887-7		D	-				GAS	602.49450.3830
	184844	03/18/21	030921	5452216-4	169.59		5452216-4		D	-				GAS	101.45200.3830
	184844	03/18/21	030921	5467671-3	17.06		5467671-3		D	-				GAS	101.45200.3830
	184844	03/18/21	030921	6401438486-7	153.05		6401438486-7		D	-				GAS	408.46414.3830
	184844	03/18/21	030921	8268239-4	693.51		8268239-4		D	-				GAS	101.42100.3830
	184844	03/18/21	030921	8268239-4	693.51		8268239-4		D	-				GAS	101.42200.3830
	184844	03/18/21	030921	9644621-6	18.48		9644621-6		D	-				GAS	602.49450.3830
					3,506.41		*CHECK TOTAL								
				VENDOR TOTAL	10,432.85										
CENTURYLINK				020790											
	184845	03/18/21	022821	763 572-2695 528	53.70		7635722695528		D	-				TELEPHONE & TELE	609.49791.3210
CHAMBERLAIN OIL COMPANY				099566											
	184846	03/18/21	FLOOR SOAP		447.37		350488-00		D	-				CHEMICALS	701.49950.2161
CHURCH OFFSET PRINTING I				099376											
	184847	03/18/21	SPRING EVENTS CALENDAR		76.50		113559		D	-				PRINTING & PRINT	240.45500.2030
CINTAS FIRST AID-SAFETY				012505											
	184742	03/11/21	FIRST AID SUPPLIES		349.39		5053089703		D	-				GENERAL SUPPLIES	701.49950.2171
CINTAS INC				026055											
	184743	03/11/21	TOWELS,AIR FRESH 022621		22.81		4077107467	002099	P	D	-			BUILDING MAINT:C	101.42100.4020
	184743	03/11/21	TOWELS,AIR FRESH 022621		22.81		4077107467	002099	P	D	-			BUILDING MAINT:C	101.42200.4020
	184743	03/11/21	MOPS JPM 030221		26.53		4077356419				D	-		BUILDING MAINT:C	101.45129.4020
					72.15		*CHECK TOTAL								
	184848	03/18/21	MOPS JPM 030921		26.53		4078006274		D	-				BUILDING MAINT:C	101.45129.4020
				VENDOR TOTAL	98.68										

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CITY WIDE WINDOW SERVICE				002375											
		184849	03/18/21	STATE USE TAX	0.55	CR	691527		D	-				STATE USE TAX	101.00.20815
		184849	03/18/21	WINDOW CLEANING 0221	8.55		691527		D	-				BUILDING MAINT:C	609.49793.4020
					8.00	*CHECK TOTAL									
				VENDOR TOTAL	8.00										
CONTRERA/VICTOR				.00929											
		184850	03/18/21	FINAL/REFUND 3963 TYLE	1,046.48		020121		D	-				REFUND PAYABLE	601.00.20120
CRYSTAL SPRINGS ICE LLC				021335											
		184744	03/11/21	022221 INV	118.80		3002316		D	-				INVENTORY - LIQU	609.00.14500
		184851	03/18/21	031021 INV	90.72		3002373		D	-				INVENTORY - LIQU	609.00.14500
				VENDOR TOTAL	209.52										
DALCO ENTERPRISES INC				001405											
		184745	03/11/21	HEPA CARTRIDGE	11.56		3744385		D	-				GENERAL SUPPLIES	101.42200.2171
DO-GOOD.BIZ INC				026990											
		184746	03/11/21	MAIL SVC,POSTAGE NEWSL	2,505.51		14132-01		D	-				EXPERT & PROFESS	225.49844.3050
DU ALL SERVICE CONTRACTO				012710											
		184747	03/11/21	SNOW-4059 JEFFERSON ST	200.00		9513		D	-				REPAIR & MAINT.	415.46450.4000
		184747	03/11/21	SNOW-4110 CENTRAL AVE	200.00		9514		D	-				REPAIR & MAINT.	415.46450.4000
		184747	03/11/21	SNOW-5250 CENTRAL AVE	200.00		9514		D	-				REPAIR & MAINT.	415.46450.4000
					600.00	*CHECK TOTAL									
				VENDOR TOTAL	600.00										
ECM PUBLISHERS INC				022465											
		184852	03/18/21	PHN PROJ #2106 022621	292.50		822059		D	-				LEGAL NOTICE PUB	101.43100.3500
		184852	03/18/21	SUM ORD #1664 030521	67.50		823278		D	-				LEGAL NOTICE PUB	101.41110.3500
					360.00	*CHECK TOTAL									
				VENDOR TOTAL	360.00										
EDBERG/CHERYL				.00941											
		184853	03/18/21	FINAL/REFUND 4617 6TH	74.01		020121		D	-				REFUND PAYABLE	601.00.20120
ELLIS/KERWIN				.00938											
		184854	03/18/21	FINAL/REFUND 4140 WASHIN	18.77		11320		D	-				REFUND PAYABLE	601.00.20120
ELSAFY/IKBAL				.00931											
		184855	03/18/21	FINAL/REFUND 4549 POLK S	44.48		021021		D	-				REFUND PAYABLE	601.00.20120
EMERGENCY AUTOMOTIVE TEC				014780											
		184748	03/11/21	STROBE LIGHT LENS #0083	90.59		MP022521-53		D	-				GARAGE INVENTORY	701.00.14120
		184856	03/18/21	AMBER&BLUE LED LIGHT0117	276.19		MP030221-52		D	-				GARAGE INVENTORY	701.00.14120
		184856	03/18/21	AMBER&BLUE LED LIGHTS-IN	131.08		MP030221-53		D	-				GARAGE INVENTORY	701.00.14120
					407.27	*CHECK TOTAL									
				VENDOR TOTAL	497.86										

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
FARNER-BOCKEN				098837											
	184749	03/11/21	022621	INV	1,581.72		8069480-26		D	-				INVENTORY - LIQU	609.00.14500
	184749	03/11/21	022621	DEL	2.00		8069480-26		D	-				DELIVERY	609.49791.2199
	184749	03/11/21	022621	DEL	2.00		8069480-26		D	-				DELIVERY	609.49792.2199
	184749	03/11/21	022621	DEL	2.00		8069480-26		D	-				DELIVERY	609.49793.2199
	184749	03/11/21	022621	INV	954.40		8069481-27		D	-				INVENTORY - LIQU	609.00.14500
	184749	03/11/21	022621	INV	1,134.09		8069482-28		D	-				INVENTORY - LIQU	609.00.14500
					3,676.21	*CHECK	TOTAL								
				VENDOR TOTAL	3,676.21										
FASTENAL COMPANY				002520											
	184750	03/11/21		WIPES,BATTERIES,NUTS,BOL	212.39		MNTC5116473		D	-				GENERAL SUPPLIES	701.49950.2171
FINANCE & COMMERCE INC				012685											
	184751	03/11/21		AD-BID PUBCELLTWR 021921	142.60		744972456		D	-				LEGAL NOTICE PUB	408.52014.3500
FLEETPRIDE INC				001110											
	184752	03/11/21		COUPLERS,NIPPLES-INVENTO	390.32		68494902		D	-				GARAGE INVENTORY	701.00.14120
	184857	03/18/21		STROBE LIGHT #0137	306.16		69447333		D	-				GARAGE INVENTORY	701.00.14120
	184857	03/18/21		FILTERS-INVENTORY	15.60		69594592		D	-				GARAGE INVENTORY	701.00.14120
	184857	03/18/21		FILTER-INVENTORY	16.48		69736987		D	-				GARAGE INVENTORY	701.00.14120
					338.24	*CHECK	TOTAL								
				VENDOR TOTAL	728.56										
GENUINE PARTS/NAPA AUTO				002780											
	184753	03/11/21		PTO DRIVE BELT #0214	20.71		4342-805429		D	-				GARAGE INVENTORY	701.00.14120
	184753	03/11/21		MINI BULBS	15.92		4342-805766		D	-				GENERAL SUPPLIES	701.49950.2171
					36.63	*CHECK	TOTAL								
	184858	03/18/21		BATTERY #3712	123.99		4342-806716		D	-				GARAGE INVENTORY	701.00.14120
	184858	03/18/21		CORE RTN #3712	18.00CR		4342-806718		D	-				GARAGE INVENTORY	701.00.14120
	184858	03/18/21		FILTERS-INVENTORY	41.16		4342-807095		D	-				GARAGE INVENTORY	701.00.14120
					147.15	*CHECK	TOTAL								
				VENDOR TOTAL	183.78										
GOPHER STATE ONE CALL IN				007615											
	184859	03/18/21		FEBRUARY 2021 LOCATES	20.70		1020306		D	-				EXPERT & PROFESS	601.49430.3050
	184859	03/18/21		FEBRUARY 2021 LOCATES	20.70		1020306		D	-				EXPERT & PROFESS	602.49450.3050
	184859	03/18/21		FEBRUARY 2021 LOCATES	20.70		1020306		D	-				EXPERT & PROFESS	604.49650.3050
					62.10	*CHECK	TOTAL								
				VENDOR TOTAL	62.10										
GRAPE BEGINNINGS INC				003715											
	184754	03/11/21		021621 INV	384.00		MN00090317		D	-				INVENTORY - LIQU	609.00.14500
	184754	03/11/21		021621 DEL	9.00		MN00090317		D	-				DELIVERY	609.49792.2199
					393.00	*CHECK	TOTAL								
				VENDOR TOTAL	393.00										

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GREAT LAKES COCA-COLA DI				001120											
		184755	03/11/21	022521 INV	541.94		3615209795		D	-				INVENTORY - LIQU	609.00.14500
GROUP HEALTH PLAN INC				028280											
		184860	03/18/21	PRE-EMP PHYS,TESTS	416.00		4017		D	M	06			EXPERT & PROFESS	101.41320.3050
GS DIRECT				099021											
		184756	03/11/21	34X500 PLOT BOND PAPER	120.75		351854		D	-				GENERAL SUPPLIES	101.43100.2171
HAUKOS/AMBER & CASEY				.00940											
		184861	03/18/21	FINAL/REFUND 4447 7TH	9.18		111020		D	-				REFUND PAYABLE	601.00.20120
HEADFLYER BREWING				026870											
		184757	03/11/21	022421 INV	301.00		E-2663		D	-				INVENTORY - LIQU	609.00.14500
HERRERA/ADRIAN				.00935											
		184862	03/18/21	FINAL/REFUND 714 49 1/2	193.12		021021		D	-				REFUND PAYABLE	601.00.20120
HOHENSTEINS INC				008705											
		184758	03/11/21	021921 INV	890.40		389352		D	-				INVENTORY - LIQU	609.00.14500
		184758	03/11/21	021921 INV	1,438.05		389408		D	-				INVENTORY - LIQU	609.00.14500
		184758	03/11/21	021921 INV	541.30		389422		D	-				INVENTORY - LIQU	609.00.14500
		184758	03/11/21	022621 INV	1,974.00		390924		D	-				INVENTORY - LIQU	609.00.14500
		184758	03/11/21	022621 INV	3,173.25		391033		D	-				INVENTORY - LIQU	609.00.14500
					8,017.00		*CHECK TOTAL								
		184863	03/18/21	030521 INV	2,501.95		392598		D	-				INVENTORY - LIQU	609.00.14500
		184863	03/18/21	030521 INV	22.50		392636		D	-				INVENTORY - LIQU	609.00.14500
					2,524.45		*CHECK TOTAL								
				VENDOR TOTAL	10,541.45										
HOLKESTAD/PETER				.00943											
		184864	03/18/21	FINAL/REFUND 4423 6TH	7.74		011021		D	-				REFUND PAYABLE	601.00.20120
HOME DEPOT #2802				009495											
		184865	03/18/21	SOCKET SET	84.99		3686757		D	-				GENERAL SUPPLIES	101.43121.2171
		184865	03/18/21	SAW,SAW BLADES	148.74		620926	021121	P	D	-			MINOR EQUIPMENT	601.49430.2010
		184865	03/18/21	TAX EXEMPT	9.89CR		620926	021121	P	D	-			MINOR EQUIPMENT	601.49430.2010
		184865	03/18/21	DRAWER LINER	62.46		8013083	022321	P	D	-			GENERAL SUPPLIES	701.49950.2171
		184865	03/18/21	RATCHETS	44.35		9436109		D	-				GENERAL SUPPLIES	101.43121.2171
					330.65		*CHECK TOTAL								
				VENDOR TOTAL	330.65										
HORWITZ INC				099892											
		184866	03/18/21	BREAKROOM FURNACE REPAIR	138.30		W56034		D	-				BUILDING MAINT:C	701.49950.4020
HOTSY EQUIPMENT OF MINN				098843											
		184867	03/18/21	SWIVELS #0397	99.90		70239		D	-				GARAGE INVENTORY	701.00.14120

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INDEED BREWING COMPANY L 021980															
	184759	03/11/21	021721	INV	239.60		97758		D	-				INVENTORY - LIQU	609.00.14500
	184759	03/11/21	021721	INV	847.55		97759		D	-				INVENTORY - LIQU	609.00.14500
	184759	03/11/21	022421	INV	174.10		97980		D	-				INVENTORY - LIQU	609.00.14500
					1,261.25	*CHECK	TOTAL								
	184868	03/18/21	030321	INV	294.20		98212		D	-				INVENTORY - LIQU	609.00.14500
				VENDOR TOTAL	1,555.45										
INNOVATIVE OFFICE SOLUTN 099372															
	184760	03/11/21		JUNIOR PADS	6.78		IN3267271		D	-				OFFICE SUPPLIES	101.43100.2000
	184760	03/11/21		HP63 TONER	38.78		IN3267271		D	-				COMPUTER SUPPLIE	101.43170.2020
	184760	03/11/21		HP 202X TONER	39.63		IN3267271		D	-				COMPUTER SUPPLIE	601.49430.2020
	184760	03/11/21		HP 202X TONER	39.64		IN3267271		D	-				COMPUTER SUPPLIE	602.49450.2020
	184760	03/11/21		HP202X TONER	231.74		IN3269677		D	-				COMPUTER SUPPLIE	101.43121.2020
	184760	03/11/21		PAPER CLIP,PEN,POST-IT	3.32		IN3274339		D	-				OFFICE SUPPLIES	101.43100.2000
	184760	03/11/21		PAPER CLIP,PEN,POST-IT	3.32		IN3274339		D	-				OFFICE SUPPLIES	101.43121.2000
	184760	03/11/21		PAPER CLIP,PEN,POST-IT	3.32		IN3274339		D	-				OFFICE SUPPLIES	101.45200.2000
	184760	03/11/21		PAPER CLIP,PEN,POST-IT	3.32		IN3274339		D	-				OFFICE SUPPLIES	601.49430.2000
	184760	03/11/21		HP202X TONER	115.87		IN3274339		D	-				COMPUTER SUPPLIE	601.49430.2020
	184760	03/11/21		PAPER CLIP,PEN,POST-IT	3.32		IN3274339		D	-				OFFICE SUPPLIES	602.49450.2000
	184760	03/11/21		HP 202X TONER	115.87		IN3274339		D	-				COMPUTER SUPPLIE	602.49450.2020
	184760	03/11/21		PAPER CLIP,PEN,POST-IT	3.32		IN3274339		D	-				OFFICE SUPPLIES	701.49950.2000
	184760	03/11/21		ENVELOPES	23.94		IN3276119		D	-				OFFICE SUPPLIES	609.49791.2000
	184760	03/11/21		GARBAGE BAGS	21.78		IN3276119		D	-				GENERAL SUPPLIES	609.49791.2171
	184760	03/11/21		HP83X TONER	59.10		IN3276119		D	-				COMPUTER SUPPLIE	609.49792.2020
	184760	03/11/21		CALENDAR	9.31		IN3276124		D	-				OFFICE SUPPLIES	609.49792.2000
					722.36	*CHECK	TOTAL								
	184869	03/18/21		LABELS	12.45		IN3282624		D	-				OFFICE SUPPLIES	101.41510.2000
	184869	03/18/21		TRANS FILM,ENV,MRKRS,PEN	93.83		IN3284986	031021	F	D	-			OFFICE SUPPLIES	101.45000.2000
					106.28	*CHECK	TOTAL								
				VENDOR TOTAL	828.64										
INSTRUMENT CONTROL CO IN 004210															
	184870	03/18/21		REPAIR SCADA PANEL-POND	509.52		CD99388847		D	-				REPAIR & MAINT.	604.49650.4000
INSTY PRINTS 003405															
	184761	03/11/21		CITY POSTERS	37.18		112429		D	-				COMMODITIES FOR	883.46312.2990
	184761	03/11/21		CITY POSTER	92.95		112446		D	-				COMMODITIES FOR	883.46312.2990
					130.13	*CHECK	TOTAL								
	184871	03/18/21		CITY POSTER	45.36		112462		D	-				COMMODITIES FOR	883.46312.2990
	184871	03/18/21		CITY POSTER	32.13		112481		D	-				COMMODITIES FOR	883.46312.2990
					77.49	*CHECK	TOTAL								
				VENDOR TOTAL	207.62										
JJ TAYLOR DIST OF MN 002365															
	184762	03/11/21	021721	INV	2,212.15		3160014		D	-				INVENTORY - LIQU	609.00.14500
	184762	03/11/21	021721	DEL	3.00		3160014		D	-				DELIVERY	609.49792.2199

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JJ TAYLOR DIST OF MN 002365													
184762	03/11/21	021821 INV	3,762.65		3160017		D	-				INVENTORY - LIQU	609.00.14500
184762	03/11/21	021821 DEL	3.00		3160017		D	-				DELIVERY	609.49791.2199
184762	03/11/21	022421 INV	2,367.20		3160043		D	-				INVENTORY - LIQU	609.00.14500
184762	03/11/21	022421 DEL	3.00		3160043		D	-				DELIVERY	609.49792.2199
184762	03/11/21	022521 INV	5,890.10		3160047		D	-				INVENTORY - LIQU	609.00.14500
184762	03/11/21	022521 DEL	3.00		3160047		D	-				DELIVERY	609.49791.2199
			14,244.10	*CHECK	TOTAL								
184872	03/18/21	030321 INV	14.00CR		3132788		D	-				INVENTORY - LIQU	609.00.14500
184872	03/18/21	030321 INV	6,654.35		3160070		D	-				INVENTORY - LIQU	609.00.14500
184872	03/18/21	030321 DEL	3.00		3160070		D	-				DELIVERY	609.49792.2199
184872	03/18/21	030421 INV	6,598.50		3160072		D	-				INVENTORY - LIQU	609.00.14500
184872	03/18/21	030421 DEL	3.00		3160072		D	-				DELIVERY	609.49791.2199
			13,244.85	*CHECK	TOTAL								
		VENDOR TOTAL	27,488.95										
JOHNSON BROS. LIQUOR CO. 003550													
184763	03/11/21	021821 INV	1,470.00CR		136883		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021821 DEL	18.15CR		136883		D	-				DELIVERY	609.49793.2199
184763	03/11/21	092120 INV	141.48		1646452		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	092120 DEL	3.63		1646452		D	-				DELIVERY	609.49793.2199
184763	03/11/21	020321 INV	3,803.00		1733017		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	020321 DEL	43.55		1733017		D	-				DELIVERY	609.49793.2199
184763	03/11/21	021721 INV	203.10		1742255		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721 DEL	2.42		1742255		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021721 INV	40.45		1742256		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721 DEL	1.21		1742256		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021721 INV	485.00		1742257		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721 DEL	7.26		1742257		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021721 INV	55.40		1742258		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721 DEL	1.21		1742258		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021721 INV	877.50		1742259		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721 DEL	6.05		1742259		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021721 INV	579.88		1742260		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721 DEL	4.84		1742260		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021721 DEL	1.21		1742261		D	-				DELIVERY	609.49792.2199
184763	03/11/21	021721 INV	686.40		1742262		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721 DEL	9.68		1742262		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021721 INV	104.00		1742263		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721 DEL	3.63		1742263		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021721 INV	36.00		1742264		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721 DEL	1.21		1742264		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021721 INV	96.00		1742265		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721 DEL	2.42		1742265		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021721 INV	339.49		1742266		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721 DEL	3.63		1742266		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021721 INV	834.00		1742267		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721 DEL	3.63		1742267		D	-				DELIVERY	609.49791.2199

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO.				003550											
184763	03/11/21	021721	INV		576.00		1742268		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721	DEL		3.63		1742268		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021721	INV		225.00		1742269		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721	DEL		2.42		1742269		D	-				DELIVERY	609.49792.2199
184763	03/11/21	021721	INV		225.00		1742270		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721	DEL		2.42		1742270		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021721	INV		102.67		1742271		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721	DEL		1.21		1742271		D	-				DELIVERY	609.49793.2199
184763	03/11/21	021721	INV		153.33		1742272		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721	DEL		6.05		1742272		D	-				DELIVERY	609.49793.2199
184763	03/11/21	021721	INV		238.75		1742273		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721	DEL		7.26		1742273		D	-				DELIVERY	609.49792.2199
184763	03/11/21	021721	INV		485.00		1742274		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721	DEL		6.05		1742274		D	-				DELIVERY	609.49792.2199
184763	03/11/21	021721	INV		1,008.00		1742275		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721	DEL		4.84		1742275		D	-				DELIVERY	609.49792.2199
184763	03/11/21	021721	INV		352.00		1742276		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721	DEL		3.53		1742276		D	-				DELIVERY	609.49792.2199
184763	03/11/21	021721	INV		1,080.50		1742277		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721	DEL		7.26		1742277		D	-				DELIVERY	609.49792.2199
184763	03/11/21	021721	INV		601.19		1742278		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721	DEL		4.84		1742278		D	-				DELIVERY	609.49792.2199
184763	03/11/21	021721	INV		431.00		1742279		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721	DEL		6.05		1742279		D	-				DELIVERY	609.49792.2199
184763	03/11/21	021721	INV		834.00		1742280		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021721	DEL		3.63		1742280		D	-				DELIVERY	609.49792.2199
184763	03/11/21	021821	INV		136.45		1742814		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021821	DEL		0.21		1742814		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021821	INV		90.00		1742815		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021821	DEL		1.21		1742815		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021821	INV		281.30		1742816		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021821	DEL		7.26		1742816		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021821	INV		593.75		1742818		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021821	DEL		15.73		1742818		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021821	INV		624.50		1742819		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021821	DEL		12.10		1742819		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021821	INV		1,890.80		1742820		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021821	DEL		58.08		1742820		D	-				DELIVERY	609.49791.2199
184763	03/11/21	021821	INV		151.00		1742821		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021821	DEL		2.42		1742821		D	-				DELIVERY	609.49793.2199
184763	03/11/21	021821	INV		350.00		1742822		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021821	DEL		6.05		1742822		D	-				DELIVERY	609.49792.2199
184763	03/11/21	021821	INV		424.94		1742823		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021821	DEL		4.84		1742823		D	-				DELIVERY	609.49792.2199
184763	03/11/21	021821	INV		371.00		1742824		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021821	DEL		12.10		1742824		D	-				DELIVERY	609.49792.2199
184763	03/11/21	021921	INV		745.00		1744700		D	-				INVENTORY - LIQU	609.00.14500
184763	03/11/21	021921	DEL		12.10		1744700		D	-				DELIVERY	609.49791.2199

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JOHNSON BROS. LIQUOR CO. 003550		184763	03/11/21	021921 INV	918.00		1744701		D	-				INVENTORY - LIQU	609.00.14500
		184763	03/11/21	021921 DEL	14.52		1744701		D	-				DELIVERY	609.49793.2199
					19,984.12	*CHECK	TOTAL								
		184873	03/18/21	021821 INV	28.00		1742817		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	021821 DEL	0.81		1742817		D	-				DELIVERY	609.49791.2199
		184873	03/18/21	021921 INV	1,358.80		1744699		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	021921 DEL	30.25		1744699		D	-				DELIVERY	609.49791.2199
		184873	03/18/21	022221 INV	178.08		1745010		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022221 DEL	1.21		1745010		D	-				DELIVERY	609.49793.2199
		184873	03/18/21	022221 INV	144.72		1745011		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022221 DEL	3.63		1745011		D	-				DELIVERY	609.49793.2199
		184873	03/18/21	022221 INV	999.84		1745043		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022221 DEL	19.36		1745043		D	-				DELIVERY	609.49791.2199
		184873	03/18/21	022221 INV	1,322.04		1745045		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022221 DEL	27.83		1745045		D	-				DELIVERY	609.49792.2199
		184873	03/18/21	022421 INV	1,549.46		1747145		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022421 DEL	18.15		1747145		D	-				DELIVERY	609.49791.2199
		184873	03/18/21	022421 INV	266.25		1747146		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022421 DEL	1.42		1747146		D	-				DELIVERY	609.49791.2199
		184873	03/18/21	022421 INV	150.00		1747147		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022421 DEL	1.21		1747147		D	-				DELIVERY	609.49791.2199
		184873	03/18/21	022421 INV	1,422.00		1747148		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022421 DEL	7.87		1747148		D	-				DELIVERY	609.49791.2199
		184873	03/18/21	022421 INV	290.00		1747149		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022421 DEL	1.21		1747149		D	-				DELIVERY	609.49791.2199
		184873	03/18/21	022421 INV	382.00		1747150		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022421 DEL	2.42		1747150		D	-				DELIVERY	609.49791.2199
		184873	03/18/21	022421 INV	646.00		1747151		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022421 DEL	2.42		1747151		D	-				DELIVERY	609.49792.2199
		184873	03/18/21	022421 INV	646.00		1747152		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022421 DEL	2.42		1747152		D	-				DELIVERY	609.49791.2199
		184873	03/18/21	022321 INV	646.00		1747153		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022321 DEL	2.42		1747153		D	-				DELIVERY	609.49793.2199
		184873	03/18/21	022321 INV	2,461.72		1747154		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022321 DEL	29.04		1747154		D	-				DELIVERY	609.49793.2199
		184873	03/18/21	022321 INV	250.00		1747155		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022321 DEL	4.84		1747155		D	-				DELIVERY	609.49793.2199
		184873	03/18/21	022421 INV	504.00		1747156		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022421 DEL	8.47		1747156		D	-				DELIVERY	609.49792.2199
		184873	03/18/21	022421 INV	1,412.98		1747157		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022421 DEL	15.73		1747157		D	-				DELIVERY	609.49792.2199
		184873	03/18/21	022421 DEL	0.70		1747158		D	-				DELIVERY	609.49792.2199
		184873	03/18/21	022421 INV	115.35		1747159		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022421 INV	206.86		1747159		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022421 DEL	4.84		1747159		D	-				DELIVERY	609.49792.2199
		184873	03/18/21	022421 INV	306.00		1747160		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022421 DEL	6.05		1747160		D	-				DELIVERY	609.49792.2199

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO.				003550											
184873	03/18/21	022421	INV		260.00		1747161		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022421	DEL		2.42		1747161		D	-				DELIVERY	609.49792.2199
184873	03/18/21	022421	INV		228.00		1747162		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022421	DEL		2.42		1747162		D	-				DELIVERY	609.49792.2199
184873	03/18/21	022421	INV		340.00		1747163		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022421	DEL		2.42		1747163		D	-				DELIVERY	609.49792.2199
184873	03/18/21	022421	INV		792.00		1747164		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022421	DEL		4.84		1747164		D	-				DELIVERY	609.49792.2199
184873	03/18/21	022421	INV		500.00		1747165		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022421	DEL		4.84		1747165		D	-				DELIVERY	609.49792.2199
184873	03/18/21	022521	INV		536.54		1748384		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		8.47		1748384		D	-				DELIVERY	609.49791.2199
184873	03/18/21	022521	INV		245.50		1748385		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		6.05		1748385		D	-				DELIVERY	609.49791.2199
184873	03/18/21	022521	INV		200.00		1748386		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		2.42		1748386		D	-				DELIVERY	609.49791.2199
184873	03/18/21	022521	INV		606.45		1748388		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		13.31		1748388		D	-				DELIVERY	609.49791.2199
184873	03/18/21	022521	INV		206.25		1748389		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		3.63		1748389		D	-				DELIVERY	609.49792.2199
184873	03/18/21	022521	INV		173.34		1748390		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		2.42		1748390		D	-				DELIVERY	609.49791.2199
184873	03/18/21	022521	INV		173.34		1748391		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		2.42		1748391		D	-				DELIVERY	609.49792.2199
184873	03/18/21	022521	INV		881.00		1748392		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		14.52		1748392		D	-				DELIVERY	609.49791.2199
184873	03/18/21	022521	DEL		2.42		1748393		D	-				DELIVERY	609.49792.2199
184873	03/18/21	022521	INV		80.00		1748394		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		1.21		1748394		D	-				DELIVERY	609.49791.2199
184873	03/18/21	022521	INV		500.86		1748395		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		15.73		1748395		D	-				DELIVERY	609.49791.2199
184873	03/18/21	022521	INV		288.00		1748396		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		8.47		1748396		D	-				DELIVERY	609.49791.2199
184873	03/18/21	022521	INV		181.80		1748398		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		2.42		1748398		D	-				DELIVERY	609.49793.2199
184873	03/18/21	022521	INV		96.00		1748399		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		3.63		1748399		D	-				DELIVERY	609.49793.2199
184873	03/18/21	022521	INV		705.40		1748400		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		9.68		1748400		D	-				DELIVERY	609.49792.2199
184873	03/18/21	022521	INV		761.40		1748401		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		7.26		1748401		D	-				DELIVERY	609.49792.2199
184873	03/18/21	022521	INV		243.66		1748402		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		3.63		1748402		D	-				DELIVERY	609.49792.2199
184873	03/18/21	022521	INV		421.86		1748403		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		13.31		1748403		D	-				DELIVERY	609.49792.2199
184873	03/18/21	022521	INV		1,497.70		1748404		D	-				INVENTORY - LIQU	609.00.14500
184873	03/18/21	022521	DEL		20.57		1748404		D	-				DELIVERY	609.49792.2199

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO. 003550		184873	03/18/21	022521 INV	240.00		1748405		D	-				INVENTORY - LIQU	609.00.14500
		184873	03/18/21	022521 DEL	6.05		1748405		D	-				DELIVERY	609.49792.2199
					25,802.06	*CHECK	TOTAL								
VENDOR TOTAL					45,786.18										
JUNK GENIUS 026160		184874	03/18/21	JUNK-780 44TH AVE	152.12		25988		D	N	01			REPAIR & MAINT.	415.46450.4000
		184874	03/18/21	JUNK-981 43 1/2 AVE	109.27		25989		D	N	01			REPAIR & MAINT.	415.46450.4000
		184874	03/18/21	JUNK-4341 TYLER PL	152.12		25990		D	N	01			REPAIR & MAINT.	415.46450.4000
		184874	03/18/21	JUNK-4947 UNIVERSITY	152.12		26029		D	N	01			REPAIR & MAINT.	415.46450.4000
		184874	03/18/21	JUNK-4347 UNIVERSITY	280.67		26034		D	N	01			REPAIR & MAINT.	415.46450.4000
					846.30	*CHECK	TOTAL								
VENDOR TOTAL					846.30										
KENNEDY & GRAVEN 003290		184764	03/11/21	960 40TH LEGAL SERV	2,652.90		159403	000509	P	D	N	01		EXPERT & PROFESS	408.46414.3050
		184764	03/11/21	1002 40TH LEGAL SERV	114.30		159403	000509	P	D	N	01		EXPERT & PROFESS	408.46414.3050
					2,767.20	*CHECK	TOTAL								
VENDOR TOTAL					2,767.20										
KIPLINGER WASHINGTON LET 004050		184875	03/18/21	1 YR SUBSCRIPTION	124.00		017673344		D	-				PERIODICALS, MAG	240.45500.2181
KIRKUS MEDIA 002290		184876	03/18/21	ONE YEAR SUBSCRIPTION	199.00		101856		D	-				PERIODICALS, MAG	240.45500.2181
KOSMAN/EMILY .03530		184765	03/11/21	MILEAGE 021921-022121	182.56		022121		D	-				LOCAL TRAVEL EXP	101.42200.3310
KRUEGER/REBECCA .00949		184877	03/18/21	CHG CRBAPPLE FRM MAPL	0.66		R176164		D	-				STATE SALES TAX	101.00.20810
		184877	03/18/21	CHG CRBAPPLE FRM MAPL	9.34		R176164		D	-				PUBLIC WORKS SER	101.00.34303
					10.00	*CHECK	TOTAL								
VENDOR TOTAL					10.00										
KT PRODUCTS LLC 026950		184878	03/18/21	WONDER SCRUB HAND SOAP	106.55		105180		D	-				GENERAL SUPPLIES	701.49950.2171
LAMETTI & SONS INC 028205		184766	03/11/21	PAR RELEASE RETAINAGE	15,909.26		7	002943	P	D	-			CONTRACTS PAY RE	412.00.20610
		184766	03/11/21	PAR PAY #7	10,076.34		7	002943	P	D	-			INFRASTRUCTURE	412.51912.5185
		184766	03/11/21	PAR RELEASE RETAINAGE	7,754.70		7	002943	P	D	-			CONTRACTS PAY RE	652.00.20610
					33,740.30	*CHECK	TOTAL								
VENDOR TOTAL					33,740.30										
LANO EQUIPMENT 028550		184879	03/18/21	METAL PRESS BLADE	18,849.63		01-811593	067686	F	D	-			OTHER EQUIPMENT	431.43121.5180
		184879	03/18/21	METAL PRESS BLADE	18,849.62		01-811593	067686	F	D	-			OTHER EQUIPMENT	431.45200.5180
					37,699.25	*CHECK	TOTAL								

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
LANO EQUIPMENT				028550											
				VENDOR TOTAL	37,699.25										
LEAGUE OF MN CITIES INS				004185											
	184880	03/18/21	2021	W/C INSTALLMENT	79,002.00		030421	067688	P	D	-			WORKERS COMP INS	884.49940.1510
LIBATION PROJECT				024360											
	184767	03/11/21	022521	INV	1,280.00		33856			D	-			INVENTORY - LIQU	609.00.14500
	184767	03/11/21	022521	DEL	6.00		33856			D	-			DELIVERY	609.49791.2199
					1,286.00		*CHECK TOTAL								
				VENDOR TOTAL	1,286.00										
LITTLE FALLS MACHINE INC				008540											
	184881	03/18/21	HEAD	LOCK BOLTS 30083	213.15		360949			D	-			GARAGE INVENTORY	701.00.14120
LOFFLER COMPANIES INC				013845											
	184768	03/11/21	MAINT	030121-033121	99.81		3660192	002528	P	D	-			REPAIR & MAINT.	101.41940.4000
	184768	03/11/21	STATE	USE TAX LIQ COPIES	0.35CR		3660193	002583	P	D	-			STATE USE TAX	101.00.20815
	184768	03/11/21	MAINT	030121-033121	733.34		3660193	002583	P	D	-			REPAIR & MAINT.	101.41940.4000
					832.80		*CHECK TOTAL								
				VENDOR TOTAL	832.80										
LUCID BREWING LLC				021490											
	184769	03/11/21	021621	INV	504.75		9591			D	-			INVENTORY - LIQU	609.00.14500
LUND/TIM				080085											
	184882	03/18/21	UNIFORM	REIMBURSEMENT	71.80		0480256	022721	P	D	-			UNIFORMS	101.45200.2172
	184882	03/18/21	UNIFORM	REIMBURSEMENT	18.00		175	022721	P	D	-			UNIFORMS	101.45200.2172
	184882	03/18/21	UNIFORM	REIMBURSEMENT	27.34		6621638212	011621	P	D	-			UNIFORMS	101.45200.2172
					117.14		*CHECK TOTAL								
				VENDOR TOTAL	117.14										
LUPULIN BREWING CO				025785											
	184770	03/11/21	021621	INV	129.35		35121			D	-			INVENTORY - LIQU	609.00.14500
	184770	03/11/21	022221	INV	74.00		35294			D	-			INVENTORY - LIQU	609.00.14500
					203.35		*CHECK TOTAL								
	184883	03/18/21	030121	INV	185.35		35454			D	-			INVENTORY - LIQU	609.00.14500
	184883	03/18/21	030321	INV	8.83CR		747866			D	-			INVENTORY - LIQU	609.00.14500
	184883	03/18/21	030121	INV	60.18CR		747890			D	-			INVENTORY - LIQU	609.00.14500
					116.34		*CHECK TOTAL								
				VENDOR TOTAL	319.69										
LVC COMPANIES INC				099001											
	184884	03/18/21	INSTALL	GMS	132.50		54346			D	-			BUILDING MAINT:C	101.42100.4020
	184884	03/18/21	INSTALL	GMS	132.50		54346			D	-			BUILDING MAINT:C	101.42200.4020
					265.00		*CHECK TOTAL								
				VENDOR TOTAL	265.00										

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MARCO, INC				008590											
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	27.45		INV8489185		D	-				TELEPHONE & TELE	101.41110.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	70.36		INV8489185		D	-				TELEPHONE & TELE	101.41320.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	110.81		INV8489185		D	-				TELEPHONE & TELE	101.41510.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	6.95		INV8489185		D	-				TELEPHONE & TELE	101.41940.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	263.98		INV8489185		D	-				TELEPHONE & TELE	101.42100.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	126.26		INV8489185		D	-				TELEPHONE & TELE	101.42200.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	148.01		INV8489185		D	-				TELEPHONE & TELE	101.43100.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	3.19		INV8489185		D	-				TELEPHONE & TELE	101.43121.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	23.47		INV8489185		D	-				TELEPHONE & TELE	101.45000.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	109.62		INV8489185		D	-				TELEPHONE & TELE	101.45129.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	11.01		INV8489185		D	-				TELEPHONE & TELE	101.45200.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	177.46		INV8489185		D	-				TELEPHONE & TELE	201.42400.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	67.86		INV8489185		D	-				TELEPHONE & TELE	240.45500.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	30.62		INV8489185		D	-				TELEPHONE & TELE	601.49430.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	88.44		INV8489185		D	-				TELEPHONE & TELE	609.49791.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	61.61		INV8489185		D	-				TELEPHONE & TELE	609.49792.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	16.78		INV8489185		D	-				TELEPHONE & TELE	609.49793.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	17.48		INV8489185		D	-				TELEPHONE & TELE	701.49950.3210
	184885	03/18/21	CALL	TRCKNG SFTWARE SPPT	61.64		INV8489185		D	-				TELEPHONE & TELE	720.49980.3210
					1,423.00	*CHECK	TOTAL								
				VENDOR TOTAL	1,423.00										
MARIE RIDGEWAY LICSW LLC				027350											
	184771	03/11/21	OFFICER,STAFF	SESSIONS	450.00		1245		D	N	01			EXPERT & PROFESS	101.42100.3050
MARTIN-MCALLISTER INC				010520											
	184886	03/18/21	PUBLIC	SFTY ASSESSMT AG	550.00		13759		D	M	06			EXPERT & PROFESS	101.42100.3050
MAVERICK WINE COMPANY				027085											
	184887	03/18/21	030321	INV	943.92		INV549091		D	-				INVENTORY - LIQU	609.00.14500
	184887	03/18/21	030321	DEL	6.00		INV549091		D	-				DELIVERY	609.49791.2199
	184887	03/18/21	030321	INV	559.92		INV549098		D	-				INVENTORY - LIQU	609.00.14500
	184887	03/18/21	030321	DEL	3.00		INV549098		D	-				DELIVERY	609.49792.2199
					1,512.84	*CHECK	TOTAL								
				VENDOR TOTAL	1,512.84										
MCDONALD DISTRIBUTING CO				021350											
	184772	03/11/21	012821	INV	30.00	CR	566919		D	-				INVENTORY - LIQU	609.00.14500
	184772	03/11/21	021921	INV	948.00		569269		D	-				INVENTORY - LIQU	609.00.14500
	184772	03/11/21	021921	INV	502.80		569444		D	-				INVENTORY - LIQU	609.00.14500
	184772	03/11/21	022621	INV	315.00		569882		D	-				INVENTORY - LIQU	609.00.14500
	184772	03/11/21	022621	INV	1,110.00		570398		D	-				INVENTORY - LIQU	609.00.14500
					2,845.80	*CHECK	TOTAL								
				VENDOR TOTAL	2,845.80										
MEDEARIS/JESSICA				.00946											
	184888	03/18/21	FINAL/REFUND	4425 4TH	77.83		020121		D	-				REFUND PAYABLE	601.00.20120

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MEDTOX LABORATORIES, INC 010050		184889	03/18/21	PRE-EMP DRUG TESTS 0221	187.32		0220213306			D	M	06		EXPERT & PROFESS	101.41320.3050
MEGA BEER LLC 027500		184773	03/11/21	022421 INV	261.00		6367			D	-			INVENTORY - LIQU	609.00.14500
MENARDS CASHWAY LUMBER-F 004550		184774	03/11/21	PLYWOOD	431.56		45834	021021	P	D	-			MAINT. & CONSTRU	101.43121.2160
		184774	03/11/21	PLYWOOD	431.60		45834	021021	P	D	-			MAINT. & CONSTRU	101.45200.2160
		184774	03/11/21	PLYWOOD	431.60		45834	021021	P	D	-			MAINT. & CONSTRU	601.49430.2160
		184774	03/11/21	PLYWOOD	431.60		45834	021021	P	D	-			MAINT. & CONSTRU	602.49450.2160
		184774	03/11/21	PLYWOOD	431.60		45834	021021	P	D	-			MAINT. & CONSTRU	604.49650.2160
		184774	03/11/21	ZEP ODOR CONTROL	26.07		46213	021821	P	D	-			GENERAL SUPPLIES	609.49792.2171
		184774	03/11/21	ADHESIVE, ACETONE	36.87		46214	021821	P	D	-			GENERAL SUPPLIES	101.42100.2171
					2,220.90		*CHECK TOTAL								
		184890	03/18/21	ANIT-FREEZE	149.99		45822	021021	P	D	-			GENERAL SUPPLIES	101.43121.2171
		184890	03/18/21	PINE BOARD, NAILS	31.51		45826	021021	P	D	-			GENERAL SUPPLIES	101.43121.2171
		184890	03/18/21	ANCHOR, ADAPTER SET, GLADE	26.59		46203	021821	P	D	-			GENERAL SUPPLIES	602.49450.2171
		184890	03/18/21	TRANSFER PUMP	44.99		46285	021921	P	D	-			MINOR EQUIPMENT	101.46102.2010
		184890	03/18/21	RTN ANTI-FREEZE	149.99CR		46286	021921	P	D	-			GENERAL SUPPLIES	101.43121.2171
		184890	03/18/21	KNIFE, T-SQUARE, CAULK GUN	33.35		46389	022221	P	D	-			GENERAL SUPPLIES	101.42100.2171
		184890	03/18/21	ADHESIVE	23.88		46393	022221	P	D	-			GENERAL SUPPLIES	101.42100.2171
		184890	03/18/21	MOP, MOP BUCKET	118.91		46432	022321	P	D	-			GENERAL SUPPLIES	101.45200.2171
		184890	03/18/21	FLOOR SQUEEGEE	24.99		46443	022321	P	D	-			GENERAL SUPPLIES	101.43121.2171
		184890	03/18/21	COFFEE, STRAGE BOX, HNDL	51.70		46731	030121	P	D	-			GENERAL SUPPLIES	101.42200.2171
		184890	03/18/21	RUSTOLEUM PAINT	10.28		46830	030321	P	D	-			GENERAL SUPPLIES	101.45200.2171
		184890	03/18/21	WOOD HNDL, BROOM HNDL	16.82		46850	030321	P	D	-			GENERAL SUPPLIES	101.42200.2171
					383.02		*CHECK TOTAL								
				VENDOR TOTAL	2,603.92										
METRO WELDING SUPPLY 006385		184775	03/11/21	WELDING ACCESSORY KIT	1,381.18		189965			D	-			MINOR EQUIPMENT	701.49950.2010
		184891	03/18/21	WELD PENCIL, CONTACT TIP	15.20		189978			D	-			GENERAL SUPPLIES	701.49950.2171
				VENDOR TOTAL	1,396.38										
METROPOLITAN COUNCIL WAS 004610		184776	03/11/21	APRIL 2021 WASTEWATE	103,380.11		0001121127	003056	P	D	-			METRO SEWER BOAR	602.49480.2900
MIDWAY FORD 001475		184777	03/11/21	V BELT #0102	22.10		448494			D	-			GARAGE INVENTORY	701.00.14120
		184777	03/11/21	FILTERS, BELTS-INVENTORY	276.77		449355			D	-			GARAGE INVENTORY	701.00.14120
		184777	03/11/21	TAIL LIGHT #0202	43.35		449846			D	-			VEHICLE REPAIRS	884.45200.2281
					342.22		*CHECK TOTAL								
		184892	03/18/21	FILTERS-INVENTORY	50.40		451330			D	-			GARAGE INVENTORY	701.00.14120
				VENDOR TOTAL	392.62										

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
MIDWEST TAPE				001575											
	184893	03/18/21		MUSIC CDS (ADULT)	162.28		500034387	012721	P	D	-			COMPACT DISCS	240.45500.2185
	184893	03/18/21		AUDIOBOOKS (ADULT)	324.92		500034389	020521	P	D	-			COMPACT DISCS	240.45500.2185
	184893	03/18/21		DVDS (ADULT)	348.54		500034490	020821	P	D	-			DVD	240.45500.2189
	184893	03/18/21		AUDIOBOOKS (ADULT)	149.96		500055455	020521	P	D	-			COMPACT DISCS	240.45500.2185
	184893	03/18/21		MUSIC CD (ADULT)	13.99		500055456	012721	P	D	-			COMPACT DISCS	240.45500.2185
	184893	03/18/21		MUSIC CDS (YOUTH)	28.78		500055457	282021	P	D	-			COMPACT DISCS	240.45500.2185
	184893	03/18/21		AUDIOBOOKS (YOUTH)	74.97		500055459	210202	P	D	-			COMPACT DISCS	240.45500.2185
	184893	03/18/21		DVD (ADULT)	17.24		500055490	020821	P	D	-			DVD	240.45500.2189
	184893	03/18/21		MUSIC CDS (ADULT)	113.11		99989150	012721	P	D	-			COMPACT DISCS	240.45500.2185
					1,233.79										
				VENDOR TOTAL	1,233.79		*CHECK TOTAL								
MILLARD/RANDELL				.00930											
	184894	03/18/21		FINAL/REFUND 1012 GOULD	20.99		072820			D	-			REFUND PAYABLE	601.00.20120
MINNEAPOLIS FINANCE DEPT				004925											
	184895	03/18/21		47,134 @ \$2.50	117,835.00		030521	001781	P	D	-			COMM. PURCHASED	601.49400.2990
	184895	03/18/21		FEB 2021 #431-0002.300	229.23		030521	001781	P	D	-			COMM. PURCHASED	601.49400.2990
					118,064.23										
				VENDOR TOTAL	118,064.23		*CHECK TOTAL								
MINNESOTA ASSN OF GOVMT				026735											
	184896	03/18/21		NORTHERN LIGHTS ENTRIES	425.00		INV-279			D	-			SUBSCRIPTION, ME	225.49844.4330
MINNESOTA EQUIPMENT INC				022635											
	184897	03/18/21		SPRINGS #0242	96.96		P58874			D	-			GARAGE INVENTORY	701.00.14120
MN DEPT OF HEALTH				000260											
	184778	03/11/21		PLAN REVIEW WTRMN 2021	150.00		030221			D	-			D EXPERT & PROFESS	651.52103.3050
MN DEPT OF HEALTH				004090											
	184898	03/18/21		WATER OP EXAM APP ARLT	32.00		060221			D	-			I TRAINING & EDUC	601.49430.3105
	184898	03/18/21		WATER OP EXAM APP MAKI	32.00		060221			D	-			I TRAINING & EDUC	601.49430.3105
					64.00										
				VENDOR TOTAL	64.00		*CHECK TOTAL								
MN DEPT OF LABOR & INDUS				009350											
	184899	03/18/21		ELEVATOR PERMIT JPM 2021	100.00		130801			D	-			TAXES & LICENSES	101.45129.4390
MN DEPT OF PUBLIC SAFETY				001580											
	184779	03/11/21		HAZARDOUS CHEMICAL FEE	25.00		0204000232020			D	-			TAXES & LICENSES	701.49950.4390
MN POLLUTION CONTROL AGE				004840											
	184900	03/18/21		COLLECT SYS OP EXAM ARLT	55.00		062421			D	-			TRAINING & EDUC	602.49450.3105
	184900	03/18/21		COLLECT SYS OP EXAM MAKI	55.00		062421			D	-			TRAINING & EDUC	602.49450.3105
					110.00										
				VENDOR TOTAL	110.00		*CHECK TOTAL								

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VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
MODIST BREWING CO LLC			025305											
184780	03/11/21	022521	INV	161.00		E-19882		D	-				INVENTORY - LIQU	609.00.14500
MUSTAFA/FAZIAH			.00942											
184901	03/18/21	FINAL/REFUND 4656	6TH	78.56		021021		D	-				REFUND PAYABLE	601.00.20120
NORTHERN LIGHTS DISPLAY			099692											
184781	03/11/21	100 YEAR BANNERS		2,681.99		21-0043		D	-				GENERAL SUPPLIES	101.41110.2171
NORTHERN SAFETY TECHNOLO			027280											
184902	03/18/21	OUTFITTING #3721		14,852.79		51942		D	-				OTHER EQUIPMENT	101.42200.5180
NORTHWEST ASSOC CONSULTN			027955											
184782	03/11/21	TECH ASST 0121		1,616.60		25121	003059	P	D	-			EXPERT & PROFESS	201.42400.3050
NYSTROM PUBLISHING COMPA			009465											
184783	03/11/21	PRINT NEWSLTR SPR 2021		3,569.10		43949	067696	P	D	-			EXPERT & PROFESS	225.49844.3050
O'DONNELL/KELLY			026530											
184784	03/11/21	FAM YOGA 011221-030221		600.00		W0021		D	N	01			EXPERT & PROFESS	262.45016.3050
OFFICE DEPOT			021605											
184903	03/18/21	SELF INKING STAMPS		74.97		156815790001		D	-				OFFICE SUPPLIES	101.41510.2000
184903	03/18/21	SELF INKING STAMPS		22.99		156815790001		D	-				OFFICE SUPPLIES	201.42400.2000
184903	03/18/21	HP764 TONER		124.20		157735601001		D	-				COMPUTER SUPPLIE	101.43100.2020
				222.16		*CHECK TOTAL								
		VENDOR TOTAL		222.16										
OMNI BREWING COMPANY, LL			026545											
184785	03/11/21	021721 INV		50.00		E-9113		D	-				INVENTORY - LIQU	609.00.14500
184785	03/11/21	021721 INV		169.00		E-9114		D	-				INVENTORY - LIQU	609.00.14500
				219.00		*CHECK TOTAL								
		VENDOR TOTAL		219.00										
ON SITE SANITATION INC			099735											
184786	03/11/21	SATELLITE RENT-HUSET		199.00		0001082304		D	-				RENTS & LEASES	101.45200.4100
184786	03/11/21	SATELLITE RENT-MCKENNA		58.00		0001082305		D	-				RENTS & LEASES	101.45200.4100
184786	03/11/21	SATELLITE RENT-SULLIVAN		130.00		0001082306		D	-				RENTS & LEASES	101.45200.4100
184786	03/11/21	SATELLITE RENT-KEYES		58.00		0001082307		D	-				RENTS & LEASES	101.45200.4100
184786	03/11/21	SATELLITE RENT-LABELLE		58.00		0001082308		D	-				RENTS & LEASES	101.45200.4100
				503.00		*CHECK TOTAL								
		VENDOR TOTAL		503.00										
ORKIN INC			002850											
184787	03/11/21	PEST CONTROL JPM 030321		105.00		208314105		D	-				BUILDING MAINT:C	101.45129.4020
PAJARI/ERIC			.00947											
184904	03/18/21	FINAL/REFUND 4325	4TH ST	63.69		020121		D	-				REFUND PAYABLE	601.00.20120

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PARAMOUNT INVESTMENT GRO .00944		184905	03/18/21	FINAL/REFUND 4935 5TH	25.18		020121		D	-				REFUND PAYABLE	601.00.20120
PAUSTIS & SONS WINE COMP 005860		184788	03/11/21	021721 INV	718.00		17763		D	-				INVENTORY - LIQU	609.00.14500
		184788	03/11/21	021721 DEL	10.00		17763		D	-				DELIVERY	609.49792.2199
		184788	03/11/21	021721 INV	486.00		17770		D	-				INVENTORY - LIQU	609.00.14500
		184788	03/11/21	021721 DEL	8.75		17770		D	-				DELIVERY	609.49793.2199
					1,222.75	*CHECK	TOTAL								
				VENDOR TOTAL	1,222.75										
PENA/JEN .03397		184906	03/18/21	MILEAGE 022021-022121	182.56		022121		D	-				LOCAL TRAVEL EXP	101.42200.3310
PHILLIPS WINE & SPIRITS 004810		184789	03/11/21	021721 DEL	0.21		6160640		D	-				DELIVERY	609.49792.2199
		184907	03/18/21	022421 INV	270.00		6164094		D	-				INVENTORY - LIQU	609.00.14500
		184907	03/18/21	022421 DEL	7.26		6164094		D	-				DELIVERY	609.49791.2199
		184907	03/18/21	022421 INV	1,680.00		6164095		D	-				INVENTORY - LIQU	609.00.14500
		184907	03/18/21	022421 DEL	30.25		6164095		D	-				DELIVERY	609.49791.2199
		184907	03/18/21	022421 DEL	3.63		6164096		D	-				DELIVERY	609.49791.2199
		184907	03/18/21	022421 INV	472.95		6164097		D	-				INVENTORY - LIQU	609.00.14500
		184907	03/18/21	022421 DEL	6.66		6164097		D	-				DELIVERY	609.49791.2199
		184907	03/18/21	022421 INV	461.90		6164098		D	-				INVENTORY - LIQU	609.00.14500
		184907	03/18/21	022421 DEL	3.63		6164098		D	-				DELIVERY	609.49791.2199
		184907	03/18/21	022421 INV	129.00		6164099		D	-				INVENTORY - LIQU	609.00.14500
		184907	03/18/21	022421 DEL	1.21		6164099		D	-				DELIVERY	609.49791.2199
		184907	03/18/21	022421 INV	399.75		6164100		D	-				INVENTORY - LIQU	609.00.14500
		184907	03/18/21	022421 DEL	7.26		6164100		D	-				DELIVERY	609.49791.2199
		184907	03/18/21	022421 INV	410.00		6164101		D	-				INVENTORY - LIQU	609.00.14500
		184907	03/18/21	022421 DEL	8.47		6164101		D	-				DELIVERY	609.49792.2199
		184907	03/18/21	022421 INV	270.00		6164102		D	-				INVENTORY - LIQU	609.00.14500
		184907	03/18/21	022421 DEL	7.26		6164102		D	-				DELIVERY	609.49792.2199
		184907	03/18/21	022421 INV	574.00		6164103		D	-				INVENTORY - LIQU	609.00.14500
		184907	03/18/21	022421 DEL	6.66		6164103		D	-				DELIVERY	609.49792.2199
					4,749.89	*CHECK	TOTAL								
				VENDOR TOTAL	4,750.10										
POPP.COM INC 022200		184790	03/11/21	022621-10013121	43.66		992661854		D	-				TELEPHONE & TELE	101.42100.3210
		184790	03/11/21	022621-10013121	19.07		992661854		D	-				TELEPHONE & TELE	101.42200.3210
					62.73	*CHECK	TOTAL								
		184908	03/18/21	USE TAX ON LIQ	3.27CR		992663407	202130	F	D	-			STATE USE TAX	101.00.20815
		184908	03/18/21	022821-10010429	21.83		992663407	202130	F	D	-			TELEPHONE & TELE	101.41110.3210
		184908	03/18/21	022821-10010429	46.98		992663407	202130	F	D	-			TELEPHONE & TELE	101.41320.3210
		184908	03/18/21	022821-10010429	32.51		992663407	202130	F	D	-			TELEPHONE & TELE	101.41510.3210
		184908	03/18/21	022821-10010429	59.47		992663407	202130	F	D	-			TELEPHONE & TELE	101.41940.3210
		184908	03/18/21	022821-10010429	78.07		992663407	202130	F	D	-			TELEPHONE & TELE	101.42100.3210

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POPP.COM INC 022200													
184908	03/18/21	022821-10010429	37.62		992663407	202130	F	D	-			TELEPHONE & TELE	101.42200.3210
184908	03/18/21	022821-10010429	68.06		992663407	202130	P	D	-			TELEPHONE & TELE	101.43100.3210
184908	03/18/21	022821-10010429	0.88		992663407	202130	P	D	-			TELEPHONE & TELE	101.43121.3210
184908	03/18/21	022821-10010429	6.70		992663407	202130	F	D	-			TELEPHONE & TELE	101.45000.3210
184908	03/18/21	022821-10010429	62.21		992663407	202130	P	D	-			TELEPHONE & TELE	101.45129.3210
184908	03/18/21	022821-10010429	3.01		992663407	202130	P	D	-			TELEPHONE & TELE	101.45200.3210
184908	03/18/21	022821-10010429	60.21		992663407	202130	P	D	-			TELEPHONE & TELE	204.46314.3210
184908	03/18/21	022821-10010429	22.77		992663407	202130	P	D	-			TELEPHONE & TELE	240.45500.3210
184908	03/18/21	022821-10010429	7.97		992663407	202130	P	D	-			TELEPHONE & TELE	601.49430.3210
184908	03/18/21	022821-10010429 TX	27.14		992663407	202130	P	D	-			TELEPHONE & TELE	609.49791.3210
184908	03/18/21	022821-10010429 TX	18.81		992663407	202130	P	D	-			TELEPHONE & TELE	609.49792.3210
184908	03/18/21	022821-10010429 TX	5.09		992663407	202130	P	D	-			TELEPHONE & TELE	609.49793.3210
184908	03/18/21	022821-10010429	5.33		992663407	202130	P	D	-			TELEPHONE & TELE	701.49950.3210
184908	03/18/21	022821-10010429	21.64		992663407	202130	P	D	-			TELEPHONE & TELE	720.49980.3210
184908	03/18/21	030621 10013125	15.32		992664483			D	-			TELEPHONE & TELE	601.49430.3210
184908	03/18/21	030621 10013125	15.31		992664483			D	-			TELEPHONE & TELE	602.49450.3210
			613.66	*CHECK	TOTAL								
		VENDOR TOTAL	676.39										
POSTMASTER 007040													
184909	03/18/21	PERMIT #2793	2,000.00		031121	067699	F	D	-			POSTAGE	601.49440.3220
184909	03/18/21	PERMIT #2793	2,000.00		031121	067699	F	D	-			POSTAGE	602.49490.3220
184909	03/18/21	PERMIT #2793	1,000.00		031121	067699	F	D	-			POSTAGE	603.49520.3220
184909	03/18/21	PERMIT #2793	1,000.00		031121	067699	F	D	-			POSTAGE	603.49530.3220
			6,000.00	*CHECK	TOTAL								
		VENDOR TOTAL	6,000.00										
PREMIUM WATERS INC 000273													
184791	03/11/21	STATE USE TAX	0.83	CR	465194-02-28			D	-			STATE USE TAX	101.00.20815
184791	03/11/21	022821 WATER,COOLERS	24.00		465194-02-28			D	-			GENERAL SUPPLIES	609.49791.2171
184791	03/11/21	022821 WATER,COOLER	21.33		465194-02-28			D	-			GENERAL SUPPLIES	609.49792.2171
184791	03/11/21	022821 WATER,COOLER	8.00		465194-02-28			D	-			GENERAL SUPPLIES	609.49793.2171
			52.50	*CHECK	TOTAL								
		VENDOR TOTAL	52.50										
PRYES BREWING COMPANY LL 026805													
184792	03/11/21	022221 INV	274.00		W-18948			D	-			INVENTORY - LIQU	609.00.14500
ROHN INDUSTRIES INC 025250													
184793	03/11/21	SHREDDING 110920	27.00		540126			D	-			REPAIR & MAINT.	101.42100.4000
184793	03/11/21	SHREDDING 110920	6.75		540126			D	-			REPAIR & MAINT.	101.42200.4000
184793	03/11/21	SECURE SHREDDING 022221	67.38		545938			D	-			REPAIR & MAINT.	101.41510.4000
184793	03/11/21	SHREDDING 022221	27.00		545955			D	-			REPAIR & MAINT.	101.42100.4000
184793	03/11/21	SHREDDING 022221	6.75		545955			D	-			REPAIR & MAINT.	101.42200.4000
			134.88	*CHECK	TOTAL								
		VENDOR TOTAL	134.88										

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S&C SPORTS SERVICES				028785											
	184794	03/11/21	GIRLS SOFTBALL TOURNEY	400.00			35		D	-				SUBSCRIPTION, ME	101.45005.4330
SANCHEZ PROPERTIES LLC				.00936											
	184910	03/18/21	FINAL/REFUND 4127 MADISO	48.26			021021		D	-				REFUND PAYABLE	601.00.20120
SAVE ON EVERYTHING INC				027870											
	184911	03/18/21	1/4 PAGE AD APR 2021	223.25			2021-365173		D	-				ADVERTISING ENTE	609.49791.3420
	184911	03/18/21	1/4 PAGE AD APR 2021	175.75			2021-365173		D	-				ADVERTISING ENTE	609.49792.3420
	184911	03/18/21	1/4 PAGE AD APR 2021	76.00			2021-365173		D	-				ADVERTISING ENTE	609.49793.3420
				475.00		*CHECK	TOTAL								
VENDOR TOTAL				475.00											
SCHINDLER ELEVATOR CORP				000605											
	184795	03/11/21	PREVENT MAINT 0221	68.51			8105553610		D	-				BUILDING MAINT:C	101.45129.4020
	184795	03/11/21	PREVENT MAINT 0321	68.51			8105555813		D	-				BUILDING MAINT:C	101.42100.4020
	184795	03/11/21	PREVENT MAINT 0321	68.51			8105555813		D	-				BUILDING MAINT:C	101.42200.4020
				205.53		*CHECK	TOTAL								
VENDOR TOTAL				205.53											
SHERWIN WILLIAMS				001895											
	184912	03/18/21	PAINT	289.75			2892-1	021721	P	D	-			GENERAL SUPPLIES	701.49950.2171
	184912	03/18/21	PAINT,THINNER,TAPE	322.40			5488-9	021121	P	D	-			GENERAL SUPPLIES	701.49950.2171
	184912	03/18/21	MANIFOLD FILTERS	28.14			5489-7	021121	P	D	-			GENERAL SUPPLIES	701.49950.2171
	184912	03/18/21	PAINT	289.75			8558-3	021221	P	D	-			GENERAL SUPPLIES	701.49950.2171
	184912	03/18/21	PAINT	53.45			9762-9	021721	P	D	-			GENERAL SUPPLIES	701.49950.2171
				983.49		*CHECK	TOTAL								
VENDOR TOTAL				983.49											
SOUTHERN GLAZER'S				020261											
	184796	03/11/21	021821 INV	564.00			2048646		D	-				INVENTORY - LIQU	609.00.14500
	184796	03/11/21	021821 DEL	7.68			2048646		D	-				DELIVERY	609.49792.2199
	184796	03/11/21	021821 DEL	4.27			2048648		D	-				DELIVERY	609.49792.2199
	184796	03/11/21	022521 INV	559.50			2051130		D	-				INVENTORY - LIQU	609.00.14500
	184796	03/11/21	022521 DEL	14.08			2051130		D	-				DELIVERY	609.49791.2199
	184796	03/11/21	022521 INV	2,601.01			2051131		D	-				INVENTORY - LIQU	609.00.14500
	184796	03/11/21	022521 DEL	51.20			2051131		D	-				DELIVERY	609.49791.2199
	184796	03/11/21	022521 DEL	3.73			2051132		D	-				DELIVERY	609.49791.2199
	184796	03/11/21	022521 INV	989.51			2051133		D	-				INVENTORY - LIQU	609.00.14500
	184796	03/11/21	022521 DEL	12.80			2051133		D	-				DELIVERY	609.49791.2199
	184796	03/11/21	022521 INV	1,193.00			2051135		D	-				INVENTORY - LIQU	609.00.14500
	184796	03/11/21	022521 DEL	24.64			2051135		D	-				DELIVERY	609.49791.2199
	184796	03/11/21	022521 INV	166.42			2051136		D	-				INVENTORY - LIQU	609.00.14500
	184796	03/11/21	022521 DEL	2.56			2051136		D	-				DELIVERY	609.49791.2199
	184796	03/11/21	022521 INV	349.35			2051139		D	-				INVENTORY - LIQU	609.00.14500
	184796	03/11/21	022521 DEL	3.84			2051139		D	-				DELIVERY	609.49791.2199
	184796	03/11/21	022521 INV	534.45			2051140		D	-				INVENTORY - LIQU	609.00.14500
	184796	03/11/21	022521 DEL	8.96			2051140		D	-				DELIVERY	609.49792.2199

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SOUTHERN GLAZER'S			020261										
184796	03/11/21	022521 INV	135.00		2051141		D	-				INVENTORY - LIQU	609.00.14500
184796	03/11/21	022521 DEL	1.28		2051141		D	-				DELIVERY	609.49792.2199
184796	03/11/21	022521 INV	540.00		2051142		D	-				INVENTORY - LIQU	609.00.14500
184796	03/11/21	022521 DEL	7.68		2051142		D	-				DELIVERY	609.49792.2199
184796	03/11/21	022521 INV	1,413.92		2051144		D	-				INVENTORY - LIQU	609.00.14500
184796	03/11/21	022521 DEL	33.28		2051144		D	-				DELIVERY	609.49792.2199
184796	03/11/21	022521 INV	324.00		2051145		D	-				INVENTORY - LIQU	609.00.14500
184796	03/11/21	022521 DEL	5.12		2051145		D	-				DELIVERY	609.49792.2199
184796	03/11/21	022521 INV	324.00		2051146		D	-				INVENTORY - LIQU	609.00.14500
184796	03/11/21	022521 DEL	5.12		2051146		D	-				DELIVERY	609.49792.2199
184796	03/11/21	022521 INV	1,136.32		2051147		D	-				INVENTORY - LIQU	609.00.14500
184796	03/11/21	022521 DEL	24.32		2051147		D	-				DELIVERY	609.49792.2199
184796	03/11/21	022521 DEL	2.03		2051148		D	-				DELIVERY	609.49792.2199
184796	03/11/21	022521 INV	232.90		2051150		D	-				INVENTORY - LIQU	609.00.14500
184796	03/11/21	022521 DEL	2.56		2051150		D	-				DELIVERY	609.49792.2199
184796	03/11/21	022521 INV	788.00		2051151		D	-				INVENTORY - LIQU	609.00.14500
184796	03/11/21	022521 DEL	15.36		2051151		D	-				DELIVERY	609.49792.2199
184796	03/11/21	022521 INV	166.42		2051152		D	-				INVENTORY - LIQU	609.00.14500
184796	03/11/21	022521 DEL	2.56		2051152		D	-				DELIVERY	609.49792.2199
			12,250.87	*CHECK	TOTAL								
184913	03/18/21	022521 INV	134.60	CR	0063673		D	-				INVENTORY - LIQU	609.00.14500
184913	03/18/21	022521 INV	249.95		2051129		D	-				INVENTORY - LIQU	609.00.14500
184913	03/18/21	022521 DEL	2.56		2051129		D	-				DELIVERY	609.49791.2199
184913	03/18/21	022521 INV	1,942.80		2051134		D	-				INVENTORY - LIQU	609.00.14500
184913	03/18/21	022521 DEL	16.64		2051134		D	-				DELIVERY	609.49791.2199
184913	03/18/21	022521 INV	1,942.80		2051143		D	-				INVENTORY - LIQU	609.00.14500
184913	03/18/21	022521 DEL	16.64		2051143		D	-				DELIVERY	609.49792.2199
			4,036.79	*CHECK	TOTAL								
		VENDOR TOTAL	16,287.66										
SP3 LLC			028080										
184797	03/11/21	022421 INV	457.50		W-93307		D	-				INVENTORY - LIQU	609.00.14500
STAPLES ADVANTAGE			099071										
184798	03/11/21	STAPLER, ENVS, MOISTENER	37.99		3470114473		D	-				OFFICE SUPPLIES	101.41320.2000
184798	03/11/21	NOTEBOOK	2.29		3470114473		D	-				OFFICE SUPPLIES	101.41510.2000
184798	03/11/21	PAPER, SHARPIES, WHITE OUT	35.33		3470114473		D	-				OFFICE SUPPLIES	101.41940.2000
184798	03/11/21	SALT, PEPPER	3.19		3470114473		D	-				GENERAL SUPPLIES	101.41940.2171
184798	03/11/21	LABEL TAPE	17.08		3470114475		D	-				OFFICE SUPPLIES	101.41320.2000
184798	03/11/21	EYEWASH	8.37		3470114475		D	-				GENERAL SUPPLIES	101.41940.2171
			104.25	*CHECK	TOTAL								
		VENDOR TOTAL	104.25										
STEEL TOE BREWING LLC			026465										
184799	03/11/21	021821 INV	156.00		38558		D	-				INVENTORY - LIQU	609.00.14500

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STEEL TOE BREWING LLC 026465	184914	03/18/21	030421 INV	159.00		38785		D	-				INVENTORY - LIQU	609.00.14500
VENDOR TOTAL				315.00										
STREICHER'S GUN'S INC/DO 002270	184800	03/11/21	BATON,HLSTR,HLDRS	633.95		I1486073		D	-				UNIFORMS	101.42100.2172
184800 03/11/21 GAS MASK POUCHES				951.83		I1486517		D	-				UNIFORMS	101.42100.2172
VENDOR TOTAL				1,585.78	*CHECK	TOTAL								
SWANSON/JEROME E .00932	184915	03/18/21	FINAL/REFUND 1002 40TH	64.48		020121		D	-				REFUND PAYABLE	601.00.20120
TALKING WATERS BREWING C 027275	184801	03/11/21	022521 INV	220.00		2001		D	-				INVENTORY - LIQU	609.00.14500
TENNANT COMPANY 011320	184802	03/11/21	REAR PANEL KIT #0312	416.20		917689575		D	-				GARAGE INVENTORY	701.00.14120
184916 03/18/21 DRIVER ASSY,PAD #0326				660.00		917686596		D	-				GARAGE INVENTORY	701.00.14120
VENDOR TOTAL				1,076.20										
THREE RIVERS PARK DISTRI 099777	184803	03/11/21	FAMILY DISCOVERY CLASSES	260.00		37167		D	-				EXPERT & PROFESS	262.45016.3050
TRADITION WINE & SPIRITS 022545	184804	03/11/21	022221 INV	560.00		25325		D	-				INVENTORY - LIQU	609.00.14500
184804 03/11/21 022221 DEL				12.00		25325		D	-				DELIVERY	609.49791.2199
VENDOR TOTAL				572.00	*CHECK	TOTAL								
TRI-STATE BOBCAT INC 022665	184917	03/18/21	KAGE SYSTEM	1,195.48		S30096	067695	F	D	-			OTHER EQUIPMENT	431.43121.5180
184917 03/18/21 KAGE SYSTEM				1,195.48		S30096	067695	F	D	-			OTHER EQUIPMENT	431.45200.5180
184917 03/18/21 KAGE SYSTEM				1,195.48		S30096	067695	F	D	-			OTHER EQUIPMENT	431.46102.5180
184917 03/18/21 KAGE SYSTEM				1,195.48		S30096	067695	F	D	-			OTHER EQUIPMENT	432.49499.5180
184917 03/18/21 KAGE SYSTEM				1,195.48		S30096	067695	F	D	-			OTHER EQUIPMENT	433.49499.5180
VENDOR TOTAL				5,977.40	*CHECK	TOTAL								
TRIO SUPPLY COMPANY INC 099518	184805	03/11/21	PLATES	42.37		662757		D	-				GENERAL SUPPLIES	101.45129.2171
184918 03/18/21 HNDL SHOP BAGS				62.40		664695		D	-				GENERAL SUPPLIES	101.45004.2171
VENDOR TOTAL				104.77										
U.S. BANK 013580	184806	03/11/21	BOND AGENT FEE 2008A	500.00		6046999	002109	P	D	-			FISCAL AGENT CHA	315.47000.6200

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CITY OF COLUMBIA HEIGHTS
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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
UNIQUE MANAGEMENT SERVIC				020320											
		184919	03/18/21	0221 PLACEMENTS	26.85		599777	002307	P	D	-			EXPERT & PROFESS	240.45500.3050
VINOCOPIA INC				099231											
		184920	03/18/21	030221 INV	831.75		0274441-IN		D	-				INVENTORY - LIQU	609.00.14500
		184920	03/18/21	030221 DEL	19.50		0274441-IN		D	-				DELIVERY	609.49791.2199
		184920	03/18/21	030221 INV	120.00		0274442-IN		D	-				INVENTORY - LIQU	609.00.14500
		184920	03/18/21	030221 DEL	12.00		0274442-IN		D	-				DELIVERY	609.49792.2199
					983.25	*CHECK	TOTAL								
				VENDOR TOTAL	983.25										
VIRTUAL SYSTEMS SOLUTION				026670											
		184807	03/11/21	ECLASS TRAK 0321	120.00		14997		D	-				REPAIR & MAINT.	101.45000.4000
WASTE MANAGEMENT OF WI-M				012245											
		184808	03/11/21	020121 REFUSE	61,920.89		8794512	002831	P	D	-			REFUSE	603.49510.2910
		184808	03/11/21	020121 SOLID WASTE DI	33,554.46		8794512	002831	P	D	-			REFUSE	603.49510.2910
		184808	03/11/21	020121 RECYCLE	24,533.06		8794512	002831	P	D	-			RECYCLING	603.49510.2920
		184808	03/11/21	020121 YARDWASTE/ORGA	23,161.91		8794512	002831	P	D	-			YARD WASTE	603.49510.2930
		184808	03/11/21	020121 ELECTRONICS	385.40		8794512	002831	P	D	-			EXPERT & PROFESS	603.49540.3050
					143,555.72	*CHECK	TOTAL								
				VENDOR TOTAL	143,555.72										
WEST METRO FIRE-RESCUE D				026060											
		184921	03/18/21	HONOR GUARD CLINIC	250.00		032821		D	-				TRAINING & EDUC	101.42200.3105
WINE MERCHANTS				013940											
		184809	03/11/21	021821 INV	2,636.00		7318242		D	-				INVENTORY - LIQU	609.00.14500
		184809	03/11/21	021821 DEL	27.83		7318242		D	-				DELIVERY	609.49791.2199
					2,663.83	*CHECK	TOTAL								
		184922	03/18/21	022521 INV	72.00		7319249		D	-				INVENTORY - LIQU	609.00.14500
		184922	03/18/21	022521 DEL	1.21		7319249		D	-				DELIVERY	609.49792.2199
					73.21	*CHECK	TOTAL								
				VENDOR TOTAL	2,737.04										
WW GRAINGER, INC				008605											
		184810	03/11/21	CAR SOAP,VOLTAGE TSTR	321.96		9802108549		D	-				GENERAL SUPPLIES	101.42200.2171
		184923	03/18/21	FLOOR SQUEEGEES	136.57		9818561905		D	-				GENERAL SUPPLIES	101.42200.2171
				VENDOR TOTAL	458.53										
XCEL ENERGY (N S P)				005695											
		184811	03/11/21	030121 51-4941920-1	8.47		88346221		D	-				ELECTRIC	101.43160.3810
		184811	03/11/21	030121 51-4159572-0	8.57		888346528		D	-				ELECTRIC	101.43160.3810
					17.04	*CHECK	TOTAL								
		184924	03/18/21	031021 51-8042065-3	12.11		0890115906		D	-				ELECTRIC	101.45200.3810

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CITY OF COLUMBIA HEIGHTS
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VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
XCEL ENERGY (N S P) 005695													
184924	03/18/21	031021 51-9893848-4	45.58		0890130974		D	-				ELECTRIC	212.43190.3810
184924	03/18/21	031021 51-9597586-9	13.94		0890136573		D	-				ELECTRIC	101.45200.3810
184924	03/18/21	031021 51-0010057576-7	105.20		0890151754		D	-				ELECTRIC	101.45200.3810
184924	03/18/21	031021 51-0012469064-3	27.82		0890176296		D	-				ELECTRIC	408.46414.3810
184924	03/18/21	031021 51-0012266105-3	156.73		0890178908		D	-				ELECTRIC	101.45200.3810
184924	03/18/21	031021 51-0012949181-3	842.69		0890201454		D	-				ELECTRIC	601.49430.3810
184924	03/18/21	031021 SOLAR GARDEN CR	55.92CR		0890201454		D	-				ELECTRIC	601.49430.3810
184924	03/18/21	031021 SOLAR GARDEN CR	12.19CR		0890201454		D	-				ELECTRIC	601.49430.3810
184924	03/18/21	031021 SOLAR GARDEN CR	64.17CR		0890201454		D	-				ELECTRIC	601.49430.3810
184924	03/18/21	031021 SOLAR GARDEN CR	10.61CR		0890201454		D	-				ELECTRIC	601.49430.3810
184924	03/18/21	030221 51-4174399-1	8.47		888628373		D	-				ELECTRIC	101.43160.3810
184924	03/18/21	030821 51-4159573-1	402.97		889536476		D	-				ELECTRIC	101.43160.3810
			1,472.62	*CHECK	TOTAL								
		VENDOR TOTAL	1,489.66										
2 DADS LLC 028725													
184925	03/18/21	012921 INV	59.00		1154		D	-				INVENTORY - LIQU	609.00.14500
184925	03/18/21	012921 INV	59.00		1155		D	-				INVENTORY - LIQU	609.00.14500
			118.00	*CHECK	TOTAL								
		VENDOR TOTAL	118.00										
56 BREWING LLC 025180													
184812	03/11/21	021621 INV	68.00		5613280		D	-				INVENTORY - LIQU	609.00.14500
184812	03/11/21	021621 INV	136.00		5613283		D	-				INVENTORY - LIQU	609.00.14500
184812	03/11/21	021621 INV	34.00CR		5613283		D	-				INVENTORY - LIQU	609.00.14500
			170.00	*CHECK	TOTAL								
		VENDOR TOTAL	170.00										

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CITY OF COLUMBIA HEIGHTS
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VENDOR NAME AND NUMBER														
CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT	NAME	ACCOUNT
REPORT TOTALS:			833,550.70											

RECORDS PRINTED - 000860

ACS FINANCIAL SYSTEM
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Vendor Payment Journal Report

CITY OF COLUMBIA HEIGHTS
GL060S-V08.15 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
101	GENERAL	61,091.11
201	PLANNING & INSPECTIONS	1,878.35
204	EDA ADMINISTRATION	60.21
212	STATE AID MAINTENANCE	45.58
225	CABLE TELEVISION	7,368.36
240	LIBRARY	7,651.70
262	21ST CENTURY ARTS	971.04
315	SULL-SHORES:TX GO BONDS2008A	500.00
408	EDA REDEVELOPMENT PROJECT FD	3,769.67
412	CAPITAL IMPROVEMENT PARKS	25,985.60
415	CAPITAL IMPRVMT - PIR PROJ	1,446.30
431	CAP EQUIP REPLACE-GENERAL	41,285.69
432	CAP EQUIP REPLACE-SEWER	1,195.48
433	CAP EQUIP REPLACE-WATER	1,195.48
601	WATER UTILITY	124,239.12
602	SEWER UTILITY	106,380.68
603	REFUSE FUND	145,671.19
604	STORM SEWER UTILITY	1,013.91
609	LIQUOR	200,782.93
651	WATER CONSTRUCTION FUND	150.00
652	SEWER CONSTRUCTION FUND	7,754.70
701	CENTRAL GARAGE	13,423.35
720	INFORMATION SYSTEMS	83.28
883	CONTRIBUTED PROJECTS-OTHER	561.62
884	INSURANCE	79,045.35
TOTAL ALL FUNDS		833,550.70

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BANK	CHECKING ACCOUNT	833,550.70
TOTAL ALL BANKS		833,550.70

PAYROLL...H BIWEEKLY V E N D O R D I S T R I B U T I O N
 RUN- 3/10/2021 10:40:33 PAGE 1

PERIOD 1 DATING FROM 2/20/2021 THRU 3/05/2021 CHECK DATE 3/12/2021

VENDOR #POLICE COL HGTS POLICE ASSN	CHECK #	89662	
885.00.10110 PAYROLL ACCOUNT	TOTAL		137.50 *
CHECK # 089662 TOTAL			137.50 **
VENDOR #1ST CU COL HTS LOCAL 1216	CHECK #	89663	
885.00.10110 PAYROLL ACCOUNT	TOTAL		200.00 *
CHECK # 089663 TOTAL			200.00 **
VENDOR #DENTAL DELTA DENTAL OF MINNESOT	CHECK #	89664	
885.00.10110 PAYROLL ACCOUNT	TOTAL		4,656.88 *
CHECK # 089664 TOTAL			4,656.88 **
VENDOR #PMA FINANCIAL ONE	CHECK #	89665	
885.00.10110 PAYROLL ACCOUNT	TOTAL		60.00 *
CHECK # 089665 TOTAL			60.00 **
VENDOR #HSA HSA BANK	CHECK #	89666	
885.00.10110 PAYROLL ACCOUNT	TOTAL		8,322.33 *
CHECK # 089666 TOTAL			8,322.33 **
VENDOR #COP/UN LAW ENFORCEMENT LABOR SE	CHECK #	89667	
885.00.10110 PAYROLL ACCOUNT	TOTAL		1,206.50 *
CHECK # 089667 TOTAL			1,206.50 **
VENDOR #POL/UN LAW ENFORCEMENT LABOR SE	CHECK #	89668	
885.00.10110 PAYROLL ACCOUNT	TOTAL		254.00 *
CHECK # 089668 TOTAL			254.00 **
VENDOR #MEDICA MEDICA	CHECK #	89669	
885.00.10110 PAYROLL ACCOUNT	TOTAL		75,657.08 *
CHECK # 089669 TOTAL			75,657.08 **
VENDOR #GW MSRS MNDGP PLAN 650251	CHECK #	89670	
885.00.10110 PAYROLL ACCOUNT	TOTAL		3,640.57 *
CHECK # 089670 TOTAL			3,640.57 **
VENDOR #PERA PERA 397400	CHECK #	89671	
885.00.10110 PAYROLL ACCOUNT	TOTAL		73,990.08 *
CHECK # 089671 TOTAL			73,990.08 **
VENDOR #VISION UNUM LIFE INS CO OF AMER	CHECK #	89672	

PAYROLL...H	BIWEEKLY	V E N D O R	D I S T R I B U T I O N
RUN- 3/10/2021			10:40:33 PAGE 3
PERIOD 1 DATING FROM	2/20/2021	THRU 3/05/2021	CHECK DATE 3/12/2021

FUND	885	PAYROLL FUND	189,931.00
		TOTAL ALL FUNDS	189,931.00

CITY OF COLUMBIA HEIGHTS ELECTRONIC PAYMENTS

PAID TO	FOR	CONFIRMATION#	TRANSACTION DATE	AMOUNT	BY
MNDOR	February Liquor Sales Tax	0-513-402-656	03/19/21	\$ 58,220.00	SS
MNDOR	February Water/Refuse Tax	0-037-033-760	03/15/21	\$ 12,426.00	JH
MNDOR	February Sales Use Tax	0-606-541-600	03/15/21	\$ 72.00	HS
				=====	
		For Council Meeting:	01/25/21	\$ 70,718.00	

AGENDA SECTION	PUBLIC HEARINGS
MEETING DATE	MARCH 22, 2021

ITEM:	Consideration of Resolution 2021-29, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 952 44 ½ Avenue for Failure to Meet the Requirements of the Residential Maintenance Codes.										
DEPARTMENT: Fire		BY/DATE: Charles Thompson, 3/22/21									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input checked="" type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel										
<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods										
<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

Revocation of the license to operate a rental unit within the City of Columbia Heights is requested against rental property at:

2021-29 – 952 44 ½ Avenue NE

for failure to meet the requirements of the Property Maintenance Codes.

RECOMMENDED MOTION(S):
<p>MOTION: Move to close the public hearing and waive the reading of Resolution 2021-29, there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution 2021-29, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.</p>

ATTACHMENT:

Resolution 2021-29 – No License – 952 44 ½ Ave.

Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of that certain property rental license held by Gary C. George (Hereinafter "License Holder").

Whereas, license holder is the legal owner of the real property located at 952 44 ½ Avenue N.E., Columbia Heights, Minnesota,

Whereas, pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(B), written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on February 10, 2021 of a public hearing to be held on March 22, 2021.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

FINDINGS OF FACT

1. That on or about July 31, 2020, inspection office staff sent a letter requesting the owner of the property submit the rental license application for this property. The letter was mailed by regular mail to the owner at the address listed in the property records.
2. That on February 10, 2021, inspection office staff reviewed the property file and noted that the property remained unlicensed. A Statement of Cause was mailed by regular mail to the owner at the address listed in the property records.
3. That based upon said records of the Enforcement Office, the following conditions and violations of the City's Property Maintenance Code were found to exist, to-wit:
 - a. Failure to submit renewal rental license application and fees.
4. That all parties, including the License Holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 5A, Article III 5A.306 and 5A.303(A).

ORDER OF COUNCIL

1. The rental license belonging to the License Holder described herein and identified by license number F17811 is hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by License Holder.

Passed this _____ day of _____, 2021

Offered by:

Seconded by:

Roll Call:

Amáda Márquez Simula, Mayor

Attest:

Nicole Tingley, City Clerk/Council Secretary

AGENDA SECTION	PUBLIC HEARINGS
MEETING DATE	MARCH 22, 2021

ITEM:	Consideration of Resolution 2021-30, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 4145 5th Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.										
DEPARTMENT: Fire		BY/DATE: Charles Thompson, 3/22/21									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input checked="" type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel										
<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods										
<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

Revocation of the license to operate a rental unit within the City of Columbia Heights is requested against rental property at:

2021-30 – 4145 5th Street NE

for failure to meet the requirements of the Property Maintenance Codes.

RECOMMENDED MOTION(S):
<p>MOTION: Move to close the public hearing and waive the reading of Resolution 2021-30, there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution 2021-30, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.</p>

ATTACHMENT:

Resolution 2021-30 – No License – 4145 5th St. NE

Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of that certain property rental license held by Terry T. Martin (Hereinafter "License Holder").

Whereas, license holder is the legal owner of the real property located at 4145 5th Street N.E., Columbia Heights, Minnesota,

Whereas, pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(B), written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on February 10, 2021 of a public hearing to be held on March 22, 2021.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

FINDINGS OF FACT

1. That on or about May 31, 2020, inspection office staff sent a letter requesting the owner of the property submit the rental license application for this property. The letter was mailed by regular mail to the owner at the address listed in the property records.
2. That on February 10, 2021, inspection office staff reviewed the property file and noted that the property remained unlicensed. A Statement of Cause was mailed by regular mail to the owner at the address listed in the property records.
3. That based upon said records of the Enforcement Office, the following conditions and violations of the City's Property Maintenance Code were found to exist, to-wit:
 - a. Failure to submit renewal rental license application and fees.
4. That all parties, including the License Holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 5A, Article III 5A.306 and 5A.303(A).

ORDER OF COUNCIL

1. The rental license belonging to the License Holder described herein and identified by license number FE-18353 is hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by License Holder.

Passed this 22nd day of March, 2021

Offered by:

Seconded by:

Roll Call:

Amáda Márquez Simula, Mayor

Attest:

Nicole Tingley, City Clerk/Council Secretary

AGENDA SECTION	PUBLIC HEARINGS
MEETING DATE	MARCH 22, 2021

ITEM:	Consideration of Resolution 2021-31, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 4806 Madison Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.										
DEPARTMENT: Fire		BY/DATE: Charles Thompson, 3/22/21									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input checked="" type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
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<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

Revocation of the license to operate a rental unit within the City of Columbia Heights is requested against rental property at:

2021-31 – 4806 Madison Street NE

for failure to meet the requirements of the Property Maintenance Codes.

RECOMMENDED MOTION(S):
<p>MOTION: Move to close the public hearing and waive the reading of Resolution 2021-31, there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution 2021-31, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.</p>

ATTACHMENT:

Resolution 2021-31 – No License – 4806 Madison St. NE

Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of that certain property rental license held by Henna Kalsi (Hereinafter "License Holder").

Whereas, license holder is the legal owner of the real property located at 4806 Madison Street N.E., Columbia Heights, Minnesota,

Whereas, pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(B), written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on February 10, 2021 of a public hearing to be held on March 22, 2021.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

FINDINGS OF FACT

1. That on or about February 28, 2020, inspection office staff sent a letter requesting the owner of the property submit the rental license application for this property. The letter was mailed by regular mail to the owner at the address listed in the property records.
2. That on February 10, 2021, inspection office staff reviewed the property file and noted that the property remained unlicensed. A Statement of Cause was mailed by regular mail to the owner at the address listed in the property records.
3. That based upon said records of the Enforcement Office, the following conditions and violations of the City's Property Maintenance Code were found to exist, to-wit:
 - a. Failure to submit renewal rental license application and fees.
4. That all parties, including the License Holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 5A, Article III 5A.306 and 5A.303(A).

ORDER OF COUNCIL

1. The rental license belonging to the License Holder described herein and identified by license number F17907 is hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by License Holder.

Passed this 22nd day of March, 2021

Offered by:

Seconded by:

Roll Call:

Amáda Márquez Simula, Mayor

Attest:

Nicole Tingley, City Clerk/Council Secretary

AGENDA SECTION	PUBLIC HEARINGS
MEETING DATE	MARCH 22, 2021

ITEM:	Consideration of Resolution 2021-32, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 5103 6th Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.										
DEPARTMENT: Fire		BY/DATE: Charles Thompson, 3/22/21									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input checked="" type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
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<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

Revocation of the license to operate a rental unit within the City of Columbia Heights is requested against rental property at:

2021-32 – 5013 6th Street NE

for failure to meet the requirements of the Property Maintenance Codes.

RECOMMENDED MOTION(S):
<p>MOTION: Move to close the public hearing and waive the reading of Resolution 2021-32, there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution 2021-32, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.</p>

ATTACHMENT:

Resolution 2021-32 – No License – 5103 6th St. NE

Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of that certain property rental license held by Paul E. Anderson (Hereinafter "License Holder").

Whereas, license holder is the legal owner of the real property located at 5101/5103 6th Street N.E., Columbia Heights, Minnesota,

Whereas, pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(B), written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on February 3, 2021 of a public hearing to be held on March 22, 2021.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

FINDINGS OF FACT

1. That on or about April 30, 2020, inspection office staff sent a letter requesting the owner of the property submit the rental license application for this property. The letter was mailed by regular mail to the owner at the address listed in the property records.
2. That on February 3, 2021, inspection office staff reviewed the property file and noted that the property remained unlicensed. A Statement of Cause was mailed by regular mail to the owner at the address listed in the property records.
3. That based upon said records of the Enforcement Office, the following conditions and violations of the City's Property Maintenance Code were found to exist, to-wit:
 - a. Failure to submit renewal rental license application and fees.
4. That all parties, including the License Holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 5A, Article III 5A.306 and 5A.303(A).

ORDER OF COUNCIL

1. The rental license belonging to the License Holder described herein and identified by license number F18142 is hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by License Holder.

Passed this 22nd day of March, 2021

Offered by:

Seconded by:

Roll Call:

Amáda Márquez Simula, Mayor

Attest:

Nicole Tingley, City Clerk/Council Secretary

AGENDA SECTION	PUBLIC HEARINGS
MEETING DATE	MARCH 22, 2021

ITEM:	Consideration of Resolution 2021-33, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 4008/4010 Cleveland Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.										
DEPARTMENT: Fire		BY/DATE: Charles Thompson, 3/22/21									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input checked="" type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
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<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

Revocation of the license to operate a rental unit within the City of Columbia Heights is requested against rental property at:

2021-33 – 4008/4010 Cleveland Street NE

for failure to meet the requirements of the Property Maintenance Codes.

RECOMMENDED MOTION(S):
<p>MOTION: Move to close the public hearing and waive the reading of Resolution 2021-33, there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution 2021-33, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.</p>

ATTACHMENT:

Resolution 2021-33 – No License – 4008/4010 Cleveland St. NE

Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of that certain property rental license held by Thomas J. Brownrigg (Hereinafter "License Holder").

Whereas, license holder is the legal owner of the real property located at 4008/4010 Cleveland Street N.E., Columbia Heights, Minnesota,

Whereas, pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(B), written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on February 10, 2021 of a public hearing to be held on March 22, 2021.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

FINDINGS OF FACT

1. That on or about August 31, 2020, inspection office staff sent a letter requesting the owner of the property submit the rental license application for this property. The letter was mailed by regular mail to the owner at the address listed in the property records.
2. That on February 10, 2021, inspection office staff reviewed the property file and noted that the property remained unlicensed. A Statement of Cause was mailed by regular mail to the owner at the address listed in the property records.
3. That based upon said records of the Enforcement Office, the following conditions and violations of the City's Property Maintenance Code were found to exist, to-wit:
 - a. Failure to submit renewal rental license application and fees.
4. That all parties, including the License Holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 5A, Article III 5A.306 and 5A.303(A).

ORDER OF COUNCIL

1. The rental license belonging to the License Holder described herein and identified by license number F18614 is hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by License Holder.

Passed this 22nd day of March, 2021

Offered by:

Seconded by:

Roll Call:

Amáda Márquez Simula, Mayor

Attest:

Nicole Tingley, City Clerk/Council Secretary

AGENDA SECTION	PUBLIC HEARINGS
MEETING DATE	MARCH 22, 2021

ITEM:	Consideration of Resolution 2021-34, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 5118 4th Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.										
DEPARTMENT: Fire		BY/DATE: Charles Thompson, 3/22/21									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input checked="" type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
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<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

Revocation of the license to operate a rental unit within the City of Columbia Heights is requested against rental property at:

2021-34 – 5118 4th Street NE

for failure to meet the requirements of the Property Maintenance Codes.

RECOMMENDED MOTION(S):
<p>MOTION: Move to close the public hearing and waive the reading of Resolution 2021-34, there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution 2021-34, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.</p>

ATTACHMENT:

Resolution 2021-34 – No License – 5118 4th St. NE

Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of that certain property rental license held by Lisa Doran (Hereinafter "License Holder").

Whereas, license holder is the legal owner of the real property located at 5118 4th Street N.E., Columbia Heights, Minnesota,

Whereas, pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(B), written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on February 9, 2021 of a public hearing to be held on March 22, 2021.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

FINDINGS OF FACT

1. That on or about May 31, 2020, inspection office staff sent a letter requesting the owner of the property submit the rental license application for this property. The letter was mailed by regular mail to the owner at the address listed in the property records.
2. That on February 9, 2021, inspection office staff reviewed the property file and noted that the property remained unlicensed. A Statement of Cause was mailed by regular mail to the owner at the address listed in the property records.
3. That based upon said records of the Enforcement Office, the following conditions and violations of the City's Property Maintenance Code were found to exist, to-wit:
 - a. Failure to submit renewal rental license application and fees.
4. That all parties, including the License Holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 5A, Article III 5A.306 and 5A.303(A).

ORDER OF COUNCIL

1. The rental license belonging to the License Holder described herein and identified by license number F18327 is hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by License Holder.

Passed this 22nd day of March, 2021

Offered by:

Seconded by:

Roll Call:

Amáda Márquez Simula, Mayor

Attest:

Nicole Tingley, City Clerk/Council Secretary

AGENDA SECTION	ITEMS FOR CONSIDERATION
MEETING DATE	MARCH 22, 2021

ITEM:	Resolution 2021-35 Funding an Evaluation and Strategic Plan for The City's Information Systems										
DEPARTMENT: Finance		BY/DATE: Joseph Kloiber, Finance Director/ March 18, 2021									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input checked="" type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
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BACKGROUND:

As discussed at the November 2, 2020 City Council work session, and addressed within the December 14th agenda packet supporting the 2021 budget, there are a number of information system needs that are not yet included in the 2021 budget, nor in the City's long-term financial plan or its capital improvement plans.

Some of these items arose late in the process for the 2021 budget, such as items initially purchased with emergency pandemic funding. The cost of many other items under consideration can only be determined in the context of an overall plan for what services and features that stakeholders want the City's information systems to provide over the next several years.

As discussed with the City Council, staff recommends contracting for an independent preparation of this evaluation and strategic plan. This would allow staff to provide the City Council with a comprehensive recommendation to improve the City's information systems that reflects all relevant costs and tradeoffs.

Staff obtained referrals to four firms qualified to perform this work. Two firms declined; Protivity (Robert Half), and Human Capital. Of the two firms with responsive proposals, Mel Bunt and Sciens Consulting, Sciens has significantly more experience providing this type of analysis for local governments. In addition, the proposal from Sciens Consulting has a detailed time budget with a not-to-exceed price. Whereas, the proposal from Mel Bunt is open-ended, at a stated hourly rate.

RECOMMENDED MOTION(S):
<p>MOTION: Move to waive the reading of Resolution 2021-35, there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution 2021-35, being a resolution amending the 2021 budget to transfer \$40,000 of fund balance from the general fund to the information systems fund, funding an evaluation and strategic plan for the city's information systems; and to authorize the city manager to enter into the related agreement with Sciens Consulting.</p>

ATTACHMENT(S):

Resolution 2021-35
Proposal from Sciens Consulting

A RESOLUTION AMENDING THE 2021 BUDGET TO TRANSFER \$40,000 OF FUND BALANCE FROM THE GENERAL FUND TO THE INFORMATION SYSTEMS FUND, FUNDING AN EVALUATION AND STRATEGIC PLAN FOR THE CITY'S INFORMATION SYSTEMS; AND TO AUTHORIZE THE CITY MANAGER TO ENTER INTO THE RELATED AGREEMENT WITH SCIENS CONSULTING.

WHEREAS, the Columbia Heights City Council adopted an original 2021 budget by Resolution 2020-117; and

WHEREAS, adoption of that budget was paired with a documented plan to subsequently amend that budget to add certain expenditures for information systems, once those expenditures could be accurately estimated and recommended to the City Council for consideration in total; and

WHEREAS, a prerequisite to determining those expenditures is an independent evaluation and strategic plan for the City of Columbia Heights' existing information systems; and

WHEREAS, in accordance with the City's purchasing policy, City staff have reviewed and recommend a proposal from Sciens Consulting to prepare that evaluation and strategic plan; and

WHEREAS, funding for this expenditure was not included in the original 2021 budget; and

WHEREAS, there is adequate funding for this expenditure in the fund balance of the City's general fund, which currently exceeds the target fund balance established by City Council Resolution 95-40;

Now, therefore, in accordance with all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

ORDER OF COUNCIL

It is hereby resolved, that the City of Columbia Heights amends the 2021 budget to transfer \$40,000 of fund balance from the general fund to the information systems fund, funding an evaluation and strategic plan for the city's information systems, and authorizes the city manager to enter into the related an agreement with Sciens Consulting.

Passed this 22th day of March, 2021

Offered by:

Seconded by:

Roll Call:

Mayor Amáda Márquez Simula

Nicole Tingley, City Clerk

CITY OF COLUMBIA HEIGHTS

INFORMATION TECHNOLOGY ASSESSMENT, RECOMMENDATIONS AND STRATEGIC PLAN DEVELOPMENT PROPOSAL

March 4, 2021



Sciens LLC

5900 S. Lake Forest Drive, Suite 300
McKinney, Texas 75070

Contact:

Stephen Gousie, Partner

sgousie@sciens.com

(469) 424.3415

www.sciens.com

March 4, 2021

City of Columbia Heights
Attn: Kelli J. Bourgeois, City Manager
590 40th Avenue NE
Columbia Heights, MN 55421



Dear Ms. Bourgeois:

Sciens appreciates the opportunity to present the City of Columbia Heights with our proposal to provide consultant services for the assessment of your current technology environment and associated technology support department, and development of an Information Technology Strategic Plan, a technology investment roadmap for the next five years. We are eager to contribute our expertise and support to ensure success with this project.

Sciens is a highly-specialized management consulting firm headquartered in McKinney, Texas with offices in the Boston area, that has dedicated itself to serving the needs of local governments like Columbia Heights. We are able to provide our customers with personal service and dedicated attention not available in the larger, more impersonal consulting firms. Just ask our customers...they know the difference.

Because of our commitment to the local government market, we understand the unique demands that cities face. From Finance to Utility Billing to Police and Fire, we know your business. We have extensive experience with selecting and replacing integrated City systems, including finance, human resources and payroll, utility billing, community development and asset management functionality. We are also experienced in the replacement of court systems, public safety communications, law and fire records management systems, and dispatch systems. We provide guidance on GIS, best practice infrastructures, data warehousing, transparency and analytics, and mobility. Most importantly, we understand how these systems need to work together and be supported by your IS Department to provide the City with information it needs to manage in today's dynamic environment.

Sciens will be your champion throughout this project, working with your operational departments to provide an independent analysis of your core City technology architecture, a thorough understanding of its functionality and limitations, and an Information Technology Strategic Plan designed for your City. As a partner of the firm, you have my commitment that your project will achieve these goals, and we will do it within the schedule defined, and the budget allotted. Sciens has no vendor affiliations, relationships or preferences and will act in an unbiased manner as we assist the City.

The attached proposal details the scope of work in response to your request for proposal. Please feel free to contact me at sgousie@sciens.com or (469) 424.3415 with any questions. We look forward to working with the City of Columbia Heights on this important project.

Respectfully submitted,

A handwritten signature in blue ink that reads "Stephen Gousie".

STEPHEN GOUSIE

Partner, Sciens LLC
Direct phone: (469) 424.3415
sgousie@sciens.com

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COMPANY INFORMATION

Sciens Consulting prides itself on our Code of Ethics that defines our relationships with our clients. Reliability. Respect. Professionalism. Trustworthiness. We care about the organizations we serve, offering practical approaches for senior management to improve efficiency and performance, while maximizing the value of technology in their organization.

CITY & COUNTY GOVERNMENT

PUBLIC SAFETY

COURTS & JUSTICE

SECTION 1: COMPANY OVERVIEW

Get to know our **QUALIFICATIONS**
expert level **KNOWLEDGE** & years of **EXPERIENCE**

COMPANY OVERVIEW

Sciens LLC (www.sciens.com) is a management consultancy with an information technology (IT) competency headquartered in McKinney, Texas, with offices in the Boston, Massachusetts area, serving non-profit and public-sector clients throughout the United States and Canada. The company was formed in 1989 to support the management and technology consulting needs of local government, non-profit and private sector companies, and has retained the same executive team since its inception. We have a staff of consultants and project managers with years of expertise in the government sector.

Sciens partners are seasoned industry experts with over 60 year of combined technology management experience. We specialize in incorporating innovative, yet practical solutions in all of our plans. Through our research-based methodology, Sciens consultants clearly understand management and user operational needs, analyze alternatives and determine the highest value and lowest risk options. Our plans are fully implementable since they are tempered with real world experience; we have assisted our clients to implement the plans.

Government agencies face business challenges on a scope far greater than any business in the private sector. The broad range of services delivered to the community with minimal funding, while facing political obstacles daily, is an environment that few businesses can comprehend. Like you, this is our world and we live it every day.

Sciens Consulting is an independent technology consulting firm. We perform all work in an objective and a vendor neutral capacity. The company has no ties to the vendor community and only provides independent services. This way, there is no risk that our assessment will be biased in any way towards certain products or solutions.

Sciens is comprised of experienced management and technology professionals with advanced degrees and a large catalogue of industry certifications and credentials. Our team consists of management specialists and industrial engineers experienced in government operations with a deep understanding of how to enhance operational functions.



Sciens brings innovative solutions to managing organizations and data – delivered with the true spirit of partnership.

– James Brown, CIO, Lubbock, Texas

Our consultants stay current in the latest industry trends through participation in key certification programs and educational forums including:

GFOA – Government Finance Officers Association

Implementing Best Practices



PMI – Project Management Institute

Certified Project Management Professionals



ISACA – Information Systems Audit and Control Association

Certified Information Systems Auditor (CISA) and Certified in Governance of Enterprise IT (CGEIT)



Alliance for Innovation

Exclusive Technology Strategic Planning Partners



TML | TAGITM

Developed and presented strategic governance plan model



MCSE – Microsoft Certified Professional

Certified Systems Engineer



ITIL – Information Technology Infrastructure Library

V3 and Foundation Certified



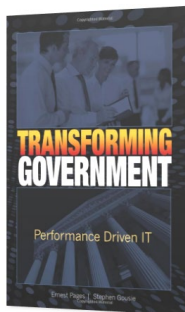
IEE – Institute of Industrial and Systems Engineers

Registered Member



FEMA – Federal Emergency Management Agency

Emergency Management Institute



The partners at Sciens are committed to helping our clients work smarter and more efficiently. The founding partners at Sciens co-authored the book, [Transforming Government: Performance Driven IT](#), as a practical guide for local government managers to evaluate process workflows, improve efficiencies, and eliminate redundant and overly complex systems.

Technology Experts for Local Government

Government agencies face challenges on a scope far greater than any business in the private sector. The broad range of services delivered to the community with minimal funding, while facing political obstacles daily, is an environment that few businesses can comprehend.

As more complex technologies are adopted, quality management systems are needed to ensure that enterprise systems are aligned – and not in conflict – with the goals of the organization.

- Law Enforcement
- Human Resources
- Finance
- Environmental Services
- Public Works
- Courts & Justice
- Parks & Recreation

Areas of Expertise

Improving the efficiency and performance of City and County government and Public Safety organizations is the sole focus of Sciens Consulting. We work closely with clients to boost operations and enhance citizen services by creating integrated, collaborative organizations.

The partners at Sciens are committed to helping organizations use technology to work smarter and more efficiently.

- ERP
- CRM
- Field Mobility
- CAD
- RMS
- GIS-Integrated Asset Management

MORE THAN

30 YEARS

PROVIDING TECHNOLOGY PLANNING SERVICES

Sciens Consulting serves as an objective and trusted advisor to City and County staff and officials. Our recommendations are unbiased, and carefully consider each client's requirements and budget.

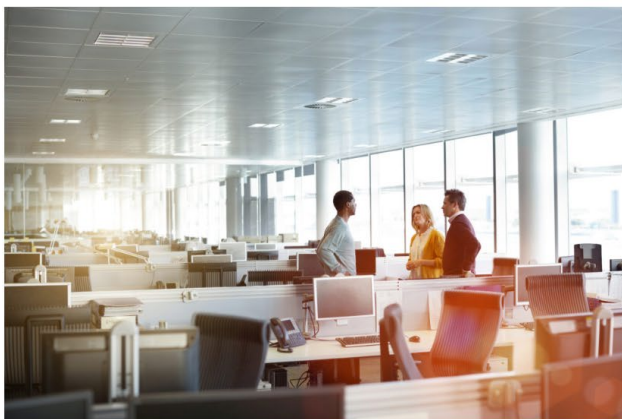
Our focus is on providing practical technology plans that make sense for the unique needs of the client and their environment.

- Trusted
- Objective
- Experienced
- Knowledgeable

RESULTS-FOCUSED APPROACH

For more than 30 years, Sciens has been actively involved in defining key elements in operational and network systems. As certified IT Audit, Governance and Process professionals, Sciens incorporates the IT industry standards of data integrity, control and risk review into our assessments and plans. Over the years, we have developed a results-focused approach that allows our team to provide leading edge, yet practical, recommendations that align our customers' IT operations, staffing and systems purchases with users' needs.

The structured process Sciens follows and our business integrity enables us to collaborate and negotiate with vendors effectively, which results in significant project cost savings for our clients. The comprehensive nature of Sciens' project plans reassures vendors that there will not be surprises during project implementation. By reducing their risk, most vendors will agree to a lower negotiated price. Many times, this cost reduction covers all of the Sciens consulting service fees.



Change Begins with Vision & Strategy

Many government organizations have been using their current process and IT infrastructure for years, if not decades. The process is woven into peoples' jobs and roles, and the idea of adopting a new system can often be met with resistance.

Focused and deliberate change management is essential to control conflicts from technology upgrades, new systems, organizational adjustments, and staff turnover. An inclusive and thorough communication strategy greatly strengthens the outcome of organizational and process improvement efforts.



Collaboration Delivers Results

Sciens works closely with clients, employing our knowledge and experience in leading management practices and technologies, to help them achieve their vision within the designated budget and timeline. Aligning technology with the strategic vision catapults organizations into a new era of information-sharing and productivity.

An objective evaluation is an essential first step. Sciens interviews all stakeholders to understand their functional needs. We offer sensible approaches for maximizing the value of technology to improve efficiency and performance. The partners at Sciens care about helping local government eliminate complex systems and serve the public better.

Experienced & Objective Guidance

Our extensive experience ensures that processes and technologies are assessed objectively, recommendations are optimum for each environment, and implementations are managed with minimal disruption. From finance business systems and utility billing to public works, police and fire departments, we understand how local government functions and develop a clear plan for improvement.

Sciens' knowledgeable consultants serve as independent advisors throughout the complex process of planning, selection, negotiation, and implementation. We carefully consider the goals and environment of each client, and provide candid insight on potential enhancements.



VENDOR SELECTION

Technology is best applied to processes that have already been assessed for optimization. Sciens works with our clients to select the most appropriate use of technology following a structured approach that is both logical and defensible. A well-defined system acquisition process links the IT strategy with the required products necessary to transform the organization.

Following industry standard best practices for systems acquisition, our methodology is designed for objective and unbiased evaluations of technologies and providers. Keeping the client's long-term needs central to our mission ensures the best possible system is selected. With a well-documented and systematic process, our clients have all the tools necessary to respond to vendor inquiries.

EXPERIENCE WITH LOCAL GOVERNMENT PUBLIC SECTOR

Sciens consultants have an extensive history working with local government customers to assess their management practices and IT needs, develop plans based on sound, proven solutions, and successfully guide the systems procurement process from conception through implementation.

Below is a summary of some of our clients where Sciens Consulting has performed assessments, planned for technology change, assessed functional requirements, developed RFPs, evaluated vendors, selected software/systems, and negotiated contracts. These projects demonstrate our capability to help align technology with business needs for a city. In every project, we have thoroughly reviewed all relevant organizational application systems and the supporting infrastructure. In addition, we have worked with a wide range of forward-looking municipal technology initiatives, including automatic meter reading, regional traffic signal networks, business intelligence and data warehousing, transparency and self-service, public safety systems, and cloud-based infrastructure.

- Alachua County, FL
- Allen, TX
- Amarillo, TX
- Bi-County Police Information Network, WA
- Cedar Park, TX
- Charlotte, NC
- Citibank
- Collier County, FL
- Collin County, TX
- Columbia, MO
- Columbus, OH
- Conroe, TX
- Dallas County, TX
- Danville, VA
- DeSoto, TX
- Ector County, TX
- Fort Lauderdale, FL
- Franklin & Benton Counties, WA
- Greene County, MO
- Hialeah, FL
- Hillsborough County, FL
- Indianapolis, IN
- Irving, TX
- Jacksonville Beach, FL
- Jupiter, FL
- Jupiter and Palm Beach Gardens, FL
- Keller, TX
- Kennewick, WA
- Lancaster, TX
- Lincoln, MA
- Loveland, CO
- Martin County, FL
- Maui County, HI
- McKinney, TX
- Mesa, AZ
- Miami International Airport, FL
- Norcross, GA
- Norman, OK
- North Richland Hills, TX
- North Central Texas Council of Governments
- Northampton County, PA
- O'Hare International Airport, IL
- Odessa, TX
- Onondaga County and Syracuse, NY
- Owensboro, KY
- Oxnard, CA
- Palm Beach Sheriff's Office, FL
- Palm Beach, FL
- Parkland, FL
- Pearland, TX
- Plantation, FL
- Polk County, FL
- Pompano Beach, FL
- Port Arthur, TX
- Richardson, TX
- Richland, WA
- Southlake, TX
- Spartanburg County Parks & Rec Commission, SC
- St. Petersburg, FL
- Sugarland, TX
- Sun Prairie, WI
- Sunrise, FL
- Syracuse, NY
- Truckee, CA
- Universal Studios, Japan
- University Park, TX
- Victoria, BC, Canada
- Waco, TX
- Wayne County Probate Court, FL
- Westminster, CA
- Wichita Falls, TX
- Wilmette County, IL
- Wylie, TX
- Yuma, AZ

CLIENT REFERENCES

While all of our clients are referenceable, we have highlighted several clients who selected Sciens to support their technology assessments, selections and implementations. These projects have all occurred; we have provided a sample of which includes a range of city sizes and geographies. The partners of the firm, Stephen Gousie and Ernest Pages, who would be assigned to the City's project, were engaged in these projects, as well as many others all over the country. The table below contains a summary of each of these projects.

Project Information	Details
Name of Organization	Town of Truckee, California
Address	10183 Truckee Airport Road Truckee, CA 96161
Contact Information	Chris Ring, <i>IT Manager</i> Email: cring@townoftruckee.com Phone: (530) 582-2490
Projects	<ul style="list-style-type: none"> Information Technology Assessment, Recommendations, and Strategic Plan

Project Information	Details
Name of Organization	City of Deer Park, Texas
Address	710 E. San Augustine Deer Park, TX 77536
Contact Information	Gary Jackson, <i>Assistant City Manager</i> Email: gjackson@deerparktx.org Phone: (281) 479-2394
Projects	<ul style="list-style-type: none"> Information Technology Assessment, Recommendations, and Strategic Plan 5-Year Plan Refreshes

Project Information	Details
Name of Organization	City of McKinney, Texas
Address	210 N. Tennessee St., P.O. Box 517 McKinney, Texas 75069
Contact Information	Sid Hudson, <i>Chief Information Officer</i> Email: shudson@mckinneytexas.org Phone: (972) 547-7604
Projects	<ul style="list-style-type: none"> Information Technology Assessment, Recommendations, and Strategic Plan Courts System Replacement Selection Fire Technology Strategic Plan

Project Information	Details
Name of Organization	City of Kennewick, Washington
Address	210 W 6 th Avenue Kennewick, WA 99336
Contact Information	Christina Palmer, <i>Director of Management Services</i> Email: christina.palmer@ci.kennewick.wa.us Phone: (509) 585-4486
Projects	<ul style="list-style-type: none"> Information Technology Assessment, Recommendations, and Strategic Plan

PARTNERS RESUMES

The resumes of the partners of the firm are shown on the following pages. Both partners, along with Sciens staff, will be engaged in this important project.

STEPHEN GOUSIE, PARTNER



SUMMARY

Stephen is a nationally recognized expert in project management, business process analysis and reengineering. His specialization is the use of technology to streamline operations and service delivery.

He has led project teams on hundreds of projects for both the public and private sectors. Stephen has managed projects in strategic planning and integrated systems definition and acquisition, including those involving web services, client server and legacy integration.

Prior to founding Sciens Consulting, Stephen served as a strategic programs manager for NEC Solutions America, Niteo Partners and Zefer Consulting. He was managing director and senior consultant for Information Mapping, business analyst for the U.S. Customs Service, and assistant controller for the Water Pollution Control Federation.

REPRESENTATIVE PROJECTS

IT Management Assessment & Planning:

Performed detailed reviews of IT organizations using COBIT and ITIL best practices and external benchmarks. Subsequently developed new organizational structure, governance mechanisms and technology direction.

Business Process Reengineering:

Lead business analyst and project manager for teams that analyzed, benchmarked, streamlined and, where appropriate, brought automation to municipal processes and IT processes, improving overall efficiency and reporting capabilities.

Specialties

- Project Management
- Business Analysis
- Process Reengineering
- Strategic Planning
- Vendor Management
- Technology Acquisition (Needs Analysis, Specifications & RFP Development, Selection, Contracting, Implementation)
- Technology Project Implementation Management

Education

- Lesley University, Graduate School of Arts & Sciences
Masters of Science in Management with specializations in Organizational Design, Human Performance Technology, Information Technology
- The George Washington University – Columbian College Bachelors of Arts in Economics with specializations in Econometrics and Statistics

Professional Certifications

- Project Management Professional (PMP #1324565) Systems Implementation Management
- Certified Process Design Engineer (CPDE) Systems Implementation Management
- EXIN Certified in Information Technology Information Library (ITIL)

Enterprise Resource Planning:

Conducted extensive analysis of user needs in the context of Municipal ERP system vendors' market capabilities. As part of the scope, he developed specifications and Requests for Proposal, and assisted clients with vendor selection and contract negotiations.

Provided project and risk management assistance during implementation of full Municipal ERP System: Finance, Human Resources, Utility Billing, Community Development, Work Order/Asset Management, Citizen Portals, and Municipal Courts.

Managed project team on ERP system needs definition, selection, implementation and training for both public and private sector clients.

Public Safety System Design, Selection & Implementation:

Conducted extensive analysis of user needs in the context of Computer Aided Dispatch (CAD), Law Records/Mobile, Fire Records/Mobile, and Jail/Detention vendors' market capabilities. The scope included specifications development, Requests for Proposal preparation, as well as assisting with vendor selection, contract negotiation and implementation.

e-Commerce Site Development & Deployment:

Led international team of business analysts, web designers and technologists involving multiple companies' products and services to define the business model and develop a Fortune 100 company's e-commerce site for Europe. Developed and maintained project plan. Conducted the market analysis and developed functional requirements. Developed the technical architecture, use cases, schematics, site map, user interface, data models, and content management system. Customer engaged as an active part of the project team.

ISO 9000 Certification:

Led services and software provider to define quality management practices and have its processes ISO 9000 certified.

Management Systems Development:

Lead analyst and project manager for team that analyzed, designed and codified management system processes for global Fortune 50 company. Management system touched every aspect of work performance, from planning to safety to manufacturing.

Publications / Speaking Engagements

- Co-authored book, Transforming Government – Performance Driven IT
- Speaker at Texas Association of Government IT Managers (TAGITM) annual conferences: *You Are Not Alone: ERP Faces a New Era; The Road to Digital Government*
- Speaker at Texas Municipal League (TML) annual conference: *Seeing the Future...Working with a Strategic Information Technology Plan*

Research & Development

- Digital Government Maturity Model for Municipalities: *Developed Maturity Model and assessment tool to determine maturation of municipalities on the path to digital government*
- Strategic Alignment Assessment for Management and IT Departments: *Developed assessment tool to determine level of alignment between city management and IT department*

Professional Affiliations

- Project Management Institute (PMI)
- American Public-Safety Communications Officers International (APCO)
- International City/County Management Association (ICMA)
- Information Technology Service Management Forum (ITSMF)
- International Society for Performance Improvement (ISPI) *past chapter president, member Alliance for Innovation*

ERNEST PAGES, PARTNER



SUMMARY

Ernest is an internationally recognized expert with over 25 years of experience in operations management and planning.

He has advised private and public sector CIO's and CEO's on strategic operations improvements through financial, work process and technology. He balances technical depth and business savvy to create effective implementations.

Prior to founding Sciens Consulting, Ernest served as management consultant at Deloitte and Touche. From a technology perspective, he was a software engineer at Siemens Communications, IT manager at Ryder System, systems engineer at Nortel Networks, and design engineer at Stone and Webster Architect Engineers.

REPRESENTATIVE PROJECTS

Municipal Business Process Improvement:

Analyzed the operation of many County governments and recommended improvements to the key business processes (e.g. Purchasing, Building Permits, Inspections, Human Resources, Public Works, Citizen Relationship Management).

IT Strategic & Governance Plans:

Developed multiple plans for government organizations, to include assessment of strategic business objectives, IT goals assessment, IT operations assessment, recommended governance structure recommended technology architecture, and phased budget plans.

IT Management Assessment & Planning:

Conducted detailed reviews of multiple IT organizations using COBIT and ITIL best practices. Subsequently developed new organizational structure, governance mechanisms and technology direction.

Specialization

Executive Advisory
Business Planning & Feasibility
Procurement & Contract Negotiation
Business Process Improvement
Implementation Project Management
Technology Management

Education

University of Miami School of Business
Masters of Business Administration
with a specialization in Strategic
Management
University of Miami School of
Engineering
*Masters of Science in Industrial
Engineering with specializations in
Total Productivity and Quality
Management*
Florida Atlantic University School of
Engineering
Bachelors of Science in Mechanical
Engineering with a specialization in
Alternative Energy / Numerical
Methods

Publications / Speaking Engagements

Co-authored book, Transforming
Government – Performance Driven IT
Article for the Wall Street
Telecommunications
Association, *Trading Floor Operational
Support Planning: The Missing Link*
Speaker at Texas Association of
Government IT Managers (TAGITM)
annual conferences *The Road to
Digital Government*;
Professionalizing IT;
*IT Governance to Manage User
Expectations*
Trainer for the U.S. Federal
Government

IT Disaster Recovery Planning:

Assisted multiple organizations design fault resilient network and system configurations. Designs have planned for the system recovery using technologies, such as virtualization and cloud computing.

Geographic Information Systems (GIS) Selection:

Analyzed the operations of multiple organizations to determine the GIS needs, available data sources, GIS architecture, and support delivery organizational structure. Developed procurement RFP's and assisted in the selection of the optimal GIS integrator.

Executive Management Outsourcing:

Managed technology transitions providing CIO and COO services for multiple organizations. Services included market planning, marketing and sales management, and product delivery management.

Systems Design, Selection & Contract Negotiations:

Analyzed the operations of over 80 public sector organizations, developed RFPs, and assisted with vendor selection, contract negotiation and implementation of integrated systems.

Systems Implementation:

Managed the implementation of multiple systems including Law/Fire CAD/Records Management, Jail Management, Integrated Courts, Finance, Human Resource and Community Development systems.

Litigation Support:

Provided expert witness services in County lawsuit regarding the lack of functional performance of the Computer Aided Dispatch (CAD) system.

Software Development Process Improvement:

Implemented processes and procedures for international software organization. Processes improved coordination of software load generation and development. Procedures concentrated on methods to improve scheduling and group interaction between European and U.S. development teams.

Computer Telephony Integration;
Data Communications
 University of Miami Graduate Course
 Instructor
International Telecommunications;
Decision Support Systems

Professional Certifications

State of Florida, Engineering EIT
 Number 481ET259
 Certified in the Governance of
 Enterprise IT (CGEIT)
 Certified Information Systems Auditor
 (CISA)
 Microsoft Certified Systems Engineer
 (MCSE)
 Certified in Information Technology
 Infrastructure Library (ITIL)
 FEMA Continuity of Operations
 (COOP) & Incident Command System
 (ICS) Planning

Professional Affiliations

Information Systems Audit Control
 Association (ISACA)
 International County/County
 Management Association (ICMA)
 Institute of Electrical and Electronic
 Engineers (IEEE)
 Institute of Industrial Systems
 Engineers (IISC)
 Alliance for Innovation

SCOPE OF SERVICE

Years of experience working with clients has enabled Sciens Consulting to refine our approach into a proven and structured Technology Planning methodology that incorporates industry standard best practices to deliver effective and field proven implementable solutions.

Our focus has always been quality work for our clients.



SECTION 2: SCOPE OF SERVICE

OUR UNDERSTANDING OF COLUMBIA HEIGHTS NEEDS

The City of Columbia Heights is a first-ring suburb north of Minneapolis with a population of approximately 20,000 people in an area of roughly four-square miles. The City has around 250 employees, some of whom are seasonal.

The City's IS Department is comprised of three full-time employees (Director, Assistant Director, IS Technician); Police employs an IS Specialist; and GIS is outsourced through Public Works. The IS Department supports 11 locations throughout the City, including 150 PCs (25 thin clients), 100 mobile devices (laptops and tablets), 270 phones, 50 physical and virtual servers/storage, 40 printers/MFPs/scanners, 250 network devices and components (video security, physical access control, building automation systems), 20 databases, Laserfiche, Microsoft Office, around 60 special departmental applications and intranet websites.

The IS Department is currently engaged in evaluation and deployment of several key initiatives, including: replacement of the enterprise resource planning system (including special assessments and Human Resources Information System), GIS, Permitting software, Laserfiche Document Management system, new City Hall design and construction, replacing the current internet service provider, installation of VPNs at the Liquor Stores, replacing the current Recreation software with a Cloud-based provider, deployment of a new point of sale system for the Liquor Stores, and replacement of the agenda management system.

The City of Columbia Heights is looking for an external consulting firm to perform an independent evaluation of their technology environment as well as the IS Department assigned to implement, maintain and support that environment. This evaluation would include:

- A review of staffing levels necessary to meet both existing and near-future service requirements
- A review of end user satisfaction levels with system functions, communications and help desk support
- A review of available documentation on the current technology environment, including the City's 2020 Cybersecurity Risk Assessment
- A review of the current funding process for technology investments
- Interviews with up to seven Divisions/Departments and relevant staff.

Subsequently, the City is looking for the consulting firm to provide recommendations on:

- How to meet technology implementation, maintenance and support requirements now and in the near-future using, as appropriate, a combination of both employee staffing and contracted technical services
- How to provide end user input into the governance of the technology environment
- How to organize the IS Department to improve end user satisfaction with its communications and support levels
- How to address functional and technical shortcomings with systems to improve end user satisfaction, improve their ability to perform their jobs, improve the timeliness of decision-making, improve access to information, improve overall efficiency and effectiveness of business operations, and/or improve accountability.

Once recommendations have been made, the consulting firm will provide the City with a list of recommended initiatives. These proposed initiatives would be provided with one-time and annual maintenance costs, as well as timelines that mitigate any substantial peaks in investment during a five-year period covered by the plan.

Finally, the firm will document the above Plan in a format conducive to sharing with Council and City Managers.

STRATEGY & PLANNING

At every project launch, Sciens starts with the most fundamental ideals: What is the organization's vision for their future? What are the priorities for success? Using the organization's overall strategic plan and existing IT strategy map as a framework, along with candid input from users, we gain a clear understanding to outline a plan for achieving business goals.

Organizational change starts with strategic planning: Rethinking the business model, restructuring business processes, re-training users, updating job scopes and requirements, and changing the rewards system. A good plan is complex, yet communicates the ideas in a straightforward manner that makes it easier for stakeholders to understand and support.

PROJECT WORKPLAN

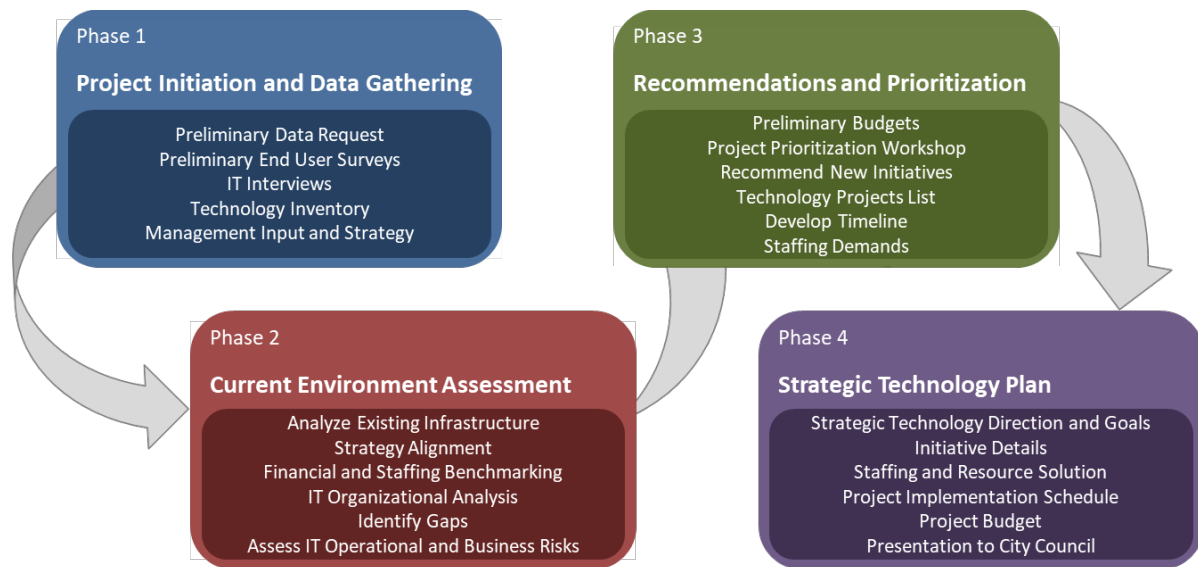
The work plan proposed will enable the City and Sciens Consulting to develop a Strategic Plan that:

- Minimizes disruptions to services for existing users and customers
- Improves the efficiency and effectiveness of the City's work processes by both streamlining and improving processes and the technologies that supports them
- Aligns technology to an enterprise perspective
- Redefines how IS resources are utilized and shared to both improve service delivery to residents and streamline internal operations
- Focuses IS investments on initiatives that will enable significant improvement in the service delivery and business operations
- Enables forward-looking technology initiatives, such as Internet of Things, SaaS, off-site computing, data warehousing and business intelligence, advanced GIS, customer portals, and mobility.



PROJECT METHODOLOGY

Years of experience working with clients has enabled Sciens Consulting to refine our approach into a proven and structured Technology Planning methodology that incorporates industry standard best practices to deliver effective and field proven implementable solutions. We have analyzed the best research-based frameworks and have integrated their best elements into the methodology shown below.



Sciens Assessment and Strategic Technology Planning Methodology



PHASE 1 - PROJECT INITIATION AND DATA GATHERING

After a review of available documentation, we work with the City to gather targeted information required for our assessment through toolsets which Sciens will provide. We will conduct interviews with City Management and the IS Department. In addition, we will conduct interviews with the operational departments/divisions to understand how they utilize enterprise application systems in support of their business objectives; it is expected that there will be up to seven interviews conducted over a two-day period. In addition, we will conduct an end user survey to understand their satisfaction with both the systems and the support provided. The City will have an opportunity to review the survey and provide feedback prior to its release, and will receive updates regarding participation during the approximately two week period the survey will remain open.

During this first phase, we also perform several tasks designed to evaluate every aspect of the IS Department's business, both managerially and technically. Data will be collected through interviews and focus groups with the IS Department's staff, as well as through an examination of physical sites and documentation. Sciens will perform the following tasks:

- **Project Coordination and Data Collection**

Sciens works with the City to obtain relevant background information through our standard data collection toolset and any documentation available in the City, including but not limited to:

- Current technical and application infrastructure
- Current applications and network environment diagrams
- End User Satisfaction Survey
- Current ancillary systems support, and
- Financial and operational benchmarking data.

• Strategic Direction Assessment

We will meet with City Management to understand the business direction of the City and the priorities for their information technology investment. We will discuss the City's perceived value drivers, the risks that need to be mitigated using information technology, and review the existing information technology governance structure. We will also discuss a long-term strategy and capital replacement plans.

• Key Stakeholder Functional Needs Assessment

We will interview the management and key staff in each operational department to identify information requirements and future business needs. Discussion points will include:

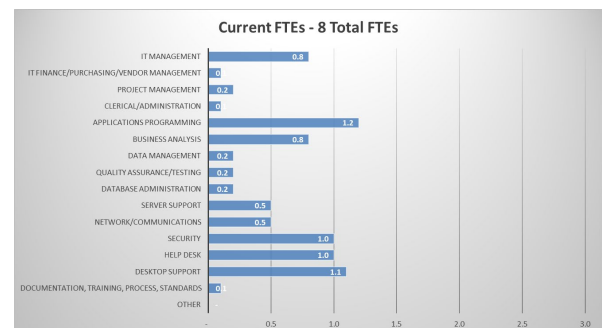
- Business Processes
- Automation Shortcomings
- Application Interfaces and Data Workflow
- Reporting Challenges
- End User Support Requirements
- Remote Access and Mobile Computing

• IS Organization Assessment

Review the function and operations of the IS Department, including:

- Departmental functions and organizational structure;
- Decision-making capabilities, authorizations and processes (i.e., Technology Governance);
- Levels of organizational staffing, in-sourced and outsourced staff and support issues; and
- Current IT resources, support and training.

Sciens Financial Analysis Tool			
Demographics			
City Employees (Full-time and part-time)	476		800 / 96 (PT) increasing by 100 in FY2018
Users (Individuals who have login to City's systems)	428		Active Google Licenses (email/archiving)
IT Staff	7		1 Employee released
IT Staff - 1 Year Ago	8		
Financials			
Fiscal Year Data Used	9/30/18		
Total Revenue (General Fund) for City in Fiscal Year	\$44,000,000		
Average IT Capital Expenditures for Last 3 Fiscal Years	\$10,000		
Do you Chargeback IT Costs to Other Departments?	No		
Percentage of Tech Spending Outside the IT Budget	10%		
Percentage of IT Spending on Operating Support (vs. New Projects)	8%		
Operating/ Capital Expenditures	Operating	Capital	
Average Annual IT Expenditures for Last 3 Fiscal Years	\$ 2,049,891.00		
IT Personnel (salaries, benefits, recruiting, contractor, temp)	\$ 200,000		
IT Staff Development (training, conferences)	\$ 2,500		
Business Application and Database (licenses, maint. fees, development costs, SaaS)	\$ 898,881		
Data Center Hardware/Software (servers, storage, operating systems, utilities, management software, disaster recovery, DC outsourcing)	\$ 107,375	\$ 46,000	
Energy/Utilities (power, cooling)	\$ 57,000	\$ 10,200	
IT Facilities/Programs (buildings, rent, lease, insurance)	\$ 13,000	\$ 186,700	
Network Infrastructure (hardware, software for data and voice, telecom, email, messaging)	\$ 7,900	N/A	
Security (maintenance on hardware, yearly licenses and maintenance for security software, audits, testing, monitoring)	\$ 6,900	N/A	included in other line items
Carrier Expenses (Plans to telecom and datacom providers, including wireless)	\$ 245,000		included in other line items
Outsourced Services - All Other	\$ 1		
User Devices (laptops, tablets, smartphones, software, and service contracts)	\$ 137,800		
Printers, copiers, scanners, plotters, consumables, managed services, maintenance fees	\$ 105,400		
All Other Expenses (miscellaneous, travel, entertainment)	\$ 20,000		training
Technology Related Counts - City Owned		Number	
Personal Computers		320	
Laptops		40	
Tablets		166	
Desktop Phones		186	
Smartphones		10	
Printers		90	
Physical Servers		20	
Data Centers		3	
Network Sites		8	
Operating Systems Supported		4	
Business Applications		40	
Server Instances (Both Physical and Virtual)		116	
Network Devices (switches, routers, firewalls, etc.)		120	
Percentage of Applications Systems Functionality from Custom Systems (not off the shelf)		2%	
Replacement Programs - City Owned		Years	
Personal Computers			
Laptops			
Tablets			
Smartphones			
Cell phones			
Servers			
Switches			



Phase 1 Deliverables

- Collection of information of financial, operational and infrastructure environment
- Project planning
- Interviews
- Survey
- Network and applications architecture diagrams

PHASE 2 - CURRENT ENVIRONMENT ASSESSMENT

In Phase 2, we will assess the City's overall technology strengths and weaknesses, and identify gaps in the overall environment. Leveraging this information, we will determine key strategies, goals, and objectives in order to address the issues identified. At a minimum, we will provide a review of the following areas:

Strategy

- Fiscal Benchmarking
- Strategic Alignment
- IT Strategic Thinking and Planning
- City's Technology Direction
- IT Readiness for Emerging Technologies

Governance

- End User Satisfaction
- IT Engagement
- Project Management
- Relationship Governance
- Policies

Architecture

- Servers, Storage and Backup
- Network
- Data Centers
- Network and System Management
- End User Computers
- Mobility
- Telephony
- GIS
- Enterprise Applications
- Business Continuity
- Security Risk

Organization

- Organizational Structure
- Staffing Levels
- Project Management
- Staff Development
- Performance Management

• Infrastructure & Applications Architectures

We will assess the existing infrastructure architecture, including network and servers, and applications architecture in order to identify initiatives to stabilize and improve the existing environment. This is done in order to minimize the disruptive effect on the technical environment as well as minimize the technical support which will be required.

• System Support Requirements

Assess the function and operations performed to support the current system based on interviews with the IS staff and end-user support staff, including:

- The ability of the application to support technical services, such as workflow changes
- Third party vendor interaction within the overall support structure
- User involvement, control and segregation of duties between IS and user departments for configuration changes.

Phase 2 Deliverables

- Assessment Report
 - ✓ Project Purpose and Background
 - ✓ Review and findings for existing infrastructure
 - ✓ Summarize perceived risk to the City's IT operations and critical business functions
- ✓ Review of risks associated with IT infrastructure and practices
- ✓ Gap Analysis
- ✓ Financial and Staffing Benchmarking

PHASE 3 – RECOMMENDATIONS

Based upon the assessment performed in the previous phase, Sciens will develop a list of projects that address the limitations and take advantage of opportunities identified. We will recommend technology projects that are practicable and implementable over the course of the next 5 years. The project list will provide a summarized decision matrix that will allow City Management to determine project priorities using the following comparative criteria:

- **Cost** - Project costs are estimated by Sciens for hardware, software and related services. All costs are evaluated based on a 5-year cost of ownership, which factors in the initial cost to purchase and ongoing maintenance costs.
- **Timeframe** - The length of time required complete the implementation is a key consideration. Typically, projects that take longer to implement can be more disruptive to the affected environment.
- **Value** - Utilizing the strategic technology direction and derivative principles, Sciens works with the City to identify the factors that define project value. Common value factors include:
 - ✓ Improvement to existing community services
 - ✓ Creating new services
 - ✓ Lowering operational expenses
 - ✓ Improving management's ability to make decisions in a timely manner
- **Risk** - The strategic technology direction and derivative principles are also valuable when identifying the factors that define project risk for the City. Common risk factors include:
 - ✓ Increasing financial uncertainty due to shifting funding sources
 - ✓ Increased technical complexity
 - ✓ Resource depletion for project implementation

#	Goal / Initiative	Estimated 5-Year Cost of Ownership	Project Start FY	Duration of Project (months)	One-Time Costs	Recurring Costs	FY 2018		FY 2019		FY 2020		FY 2021		FY 2022		5-Year TCO
							One-Time	Recurring	One-Time	Recurring	One-Time	Recurring	One-Time	Recurring	One-Time	Recurring	
Goal B: Ensuring a Capable and Ready Workforce																	
B1	Project Management/Business Analyst Group	\$ 866,194	18	36	\$ 206,000	\$ 660,194	\$ 90,000	\$ -	\$ 58,000	\$ 94,500	\$ -	\$ 160,125	\$ 58,000	\$ 168,131	\$ -	\$ 237,438	\$ 866,194
B2	IT Staffing Levels	\$ 878,575	18	12	\$ 159,000	\$ 719,575	\$ 159,000	\$ -	\$ -	\$ 166,950	\$ -	\$ 175,298	\$ -	\$ 184,062	\$ -	\$ 193,265	\$ 878,575
B3	Improve ITIL Performance	\$ 42,000	18	60	\$ -	\$ 42,000	\$ -	\$ 18,000	\$ -	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000	\$ 42,000
B4	GIS Support	\$ 123,000	21	24	\$ 60,000	\$ 63,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 123,000
Goal C: Systematic Infrastructure Investment																	
C1	Create Network Ring	\$ 110,000	18	2	\$ 50,000	\$ 60,000	\$ 50,000	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ 110,000
C2	Network Switches Replacement	\$ 407,252	18	6	\$ 407,252	\$ -	\$ 407,252	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 407,252
C3	Update End User Computers and Standardize	\$ 1,043,160	18	60	\$ -	\$ 1,043,160	\$ -	\$ 208,632	\$ -	\$ 208,632	\$ -	\$ 208,632	\$ -	\$ 208,632	\$ -	\$ 208,632	\$ 1,043,160
C4	Analyze and Address the Citrix XenServer	\$ 85,000	18	60	\$ -	\$ 85,000	\$ -	\$ 17,000	\$ -	\$ 17,000	\$ -	\$ 17,000	\$ -	\$ 17,000	\$ -	\$ 17,000	\$ 85,000
C5	Access Potential Risks of New Data Center at	\$ 50,000	18	6	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
C6	Implement a New Storage Platform	\$ 219,930	19	6	\$ 219,930	\$ -	\$ -	\$ 219,930	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219,930
C7	Community Center Infrastructure Build-Out	\$ 150,000	18	12	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Goal D: Service Excellence to Citizens																	
D1	Continue Transition from WO System	\$ -	18	12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
D2	ERP Upgrade	\$ 55,000	18	6	\$ 55,000	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
D3	Deploy Asset Management System	\$ 535,000	19	12	\$ 475,000	\$ 60,000	\$ -	\$ -	\$ 475,000	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 535,000
D4	Continue Incremental Module Acquisition	\$ 90,762	19	12	\$ 35,642	\$ 55,120	\$ 35,642	\$ -	\$ -	\$ 13,780	\$ -	\$ 13,780	\$ -	\$ 13,780	\$ -	\$ 13,780	\$ 90,762
D5	Replacement of Library Software	\$ 180,000	19	24	\$ 100,000	\$ 80,000	\$ 100,000	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 180,000
D6	Replacement of CSI	\$ 260,000	18	24	\$ 100,000	\$ 160,000	\$ 100,000	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ 260,000
D7	Dashboard Development	\$ -	19	48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Goal E: Future Growth Sustainability																	
E1	Citizen mobile eGovernment	\$ 110,000	18	2	\$ 50,000	\$ 60,000	\$ 50,000	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ 110,000
E2	Transparency and Analytics	\$ 407,252	20	6	\$ 407,252	\$ -	\$ 407,252	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 407,252
E3	Surveillance	\$ 1,043,160	18	60	\$ -	\$ 1,043,160	\$ -	\$ 208,632	\$ -	\$ 208,632	\$ -	\$ 208,632	\$ -	\$ 208,632	\$ -	\$ 208,632	\$ 1,043,160

Phase 3 Deliverables

- Project Portfolio Matrix
 - ✓ Project Initiatives
 - ✓ Prioritized Projects List
 - ✓ Estimated Projects Costs (e.g., capital, recurring)
 - ✓ 5-Year Project Timeline
 - ✓ Estimated Project Staff Hours

PHASE 4 - INFORMATION TECHNOLOGY STRATEGIC PLAN

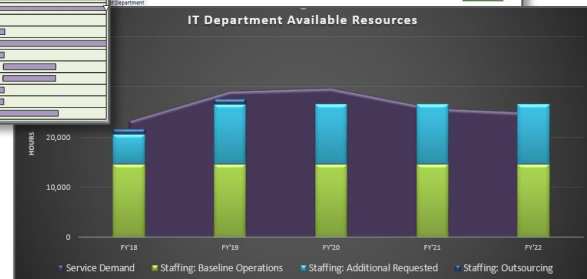
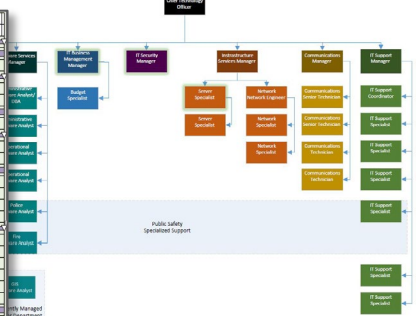
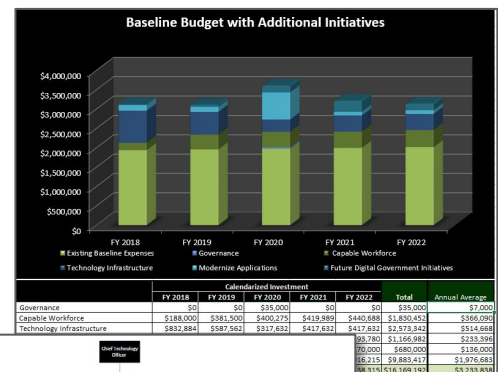
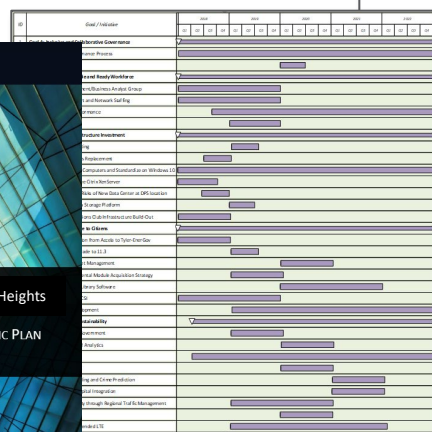
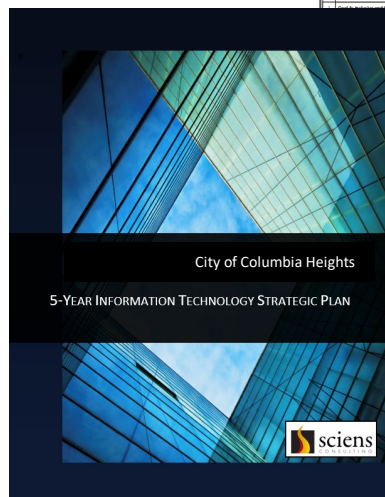
Strategic Plan Development

Once City Management has reviewed and finalized the project initiatives they want included, the Sciens team will compile the initiatives, budgets, and implementation timelines, and create the City's Information Technology Strategic Plan draft. The Plan will address the following:

- Goals and Objectives
- IT Vision and Principles
- Key Issues
- IT Initiatives by Priority
- Replacement Planning
- Architecture Changes
- Cost Estimates
- Operations and Maintenance
- Timelines

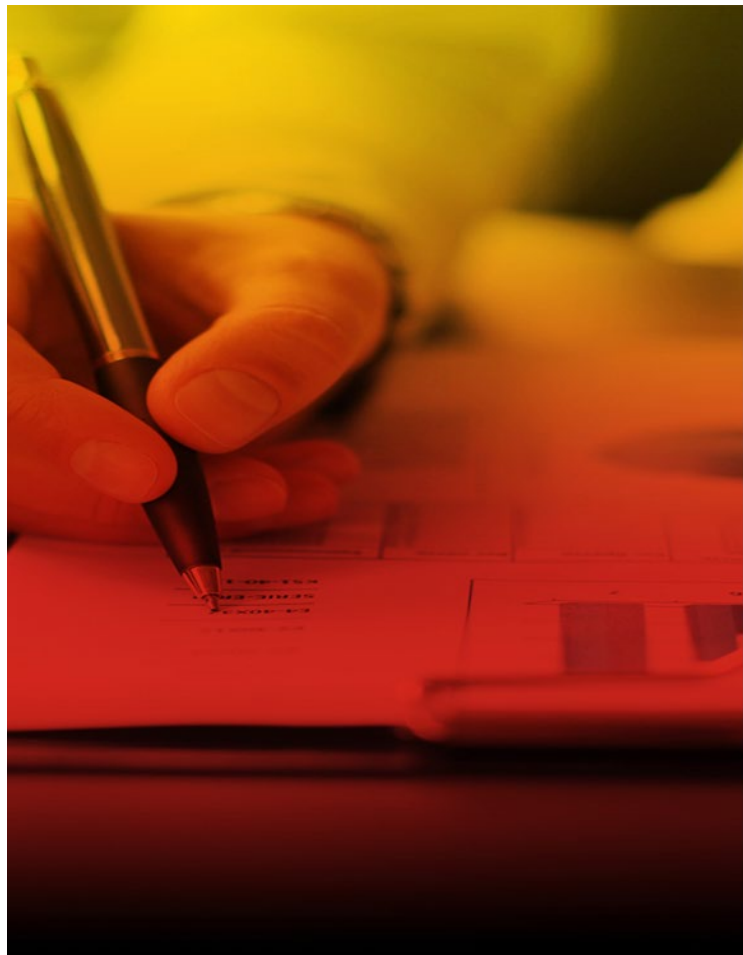
Phase 4 Deliverables

- Draft Information Technology Strategic Plan
 - ✓ Strategic Technology Direction, Goals and Objectives
 - ✓ Estimated Projects Costs (e.g., capital, recurring)
 - ✓ Implementation Schedule
 - ✓ Calendarized Investments
 - ✓ Resource Utilization
 - ✓ Project Descriptions
 - ✓ Staffing, Resource Sourcing (internal/outsourced) and Deployment Recommendations, including those implied by Project Recommendations
- Final Information Technology Strategic Plan



PROJECT SCHEDULE AND COST

The proposed schedule and fee information for the project is summarized in the following section. We structure our fees to be affordable and match them to each milestone so the hours and deliverables are clearly shown.

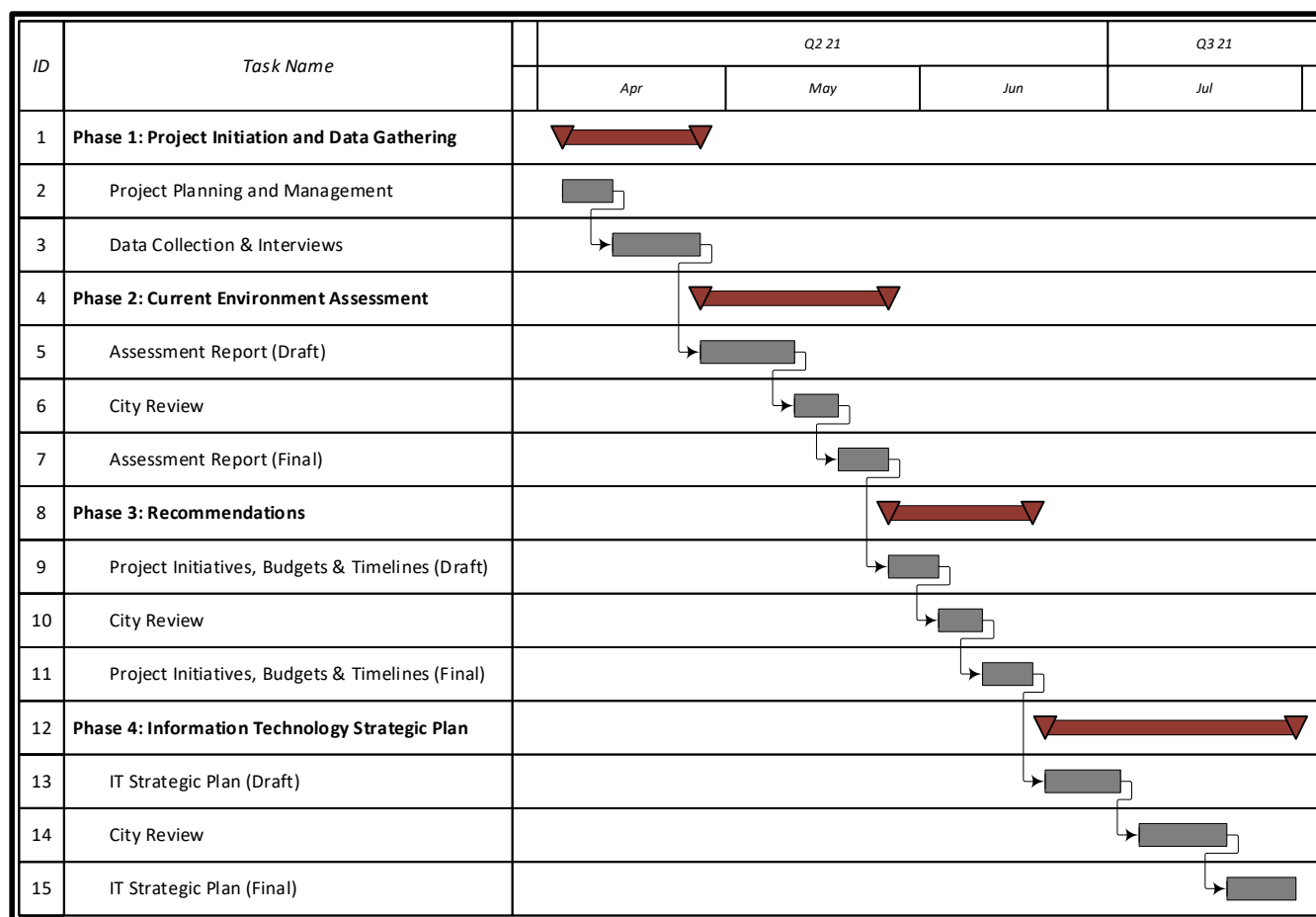


SECTION 3: PROJECT SCHEDULE & COST

PROJECT SCHEDULE

A draft GANTT chart for this project, identifying the major tasks with associated, proposed start and completion dates, and milestones, is shown on the following page. Sciens will work with the City of Columbia Heights to arrive at a schedule that meets your objectives and deadlines.

We have developed this proposal assuming a start date of April 5, 2021. The project would begin with a project planning meeting, with interviews conducted shortly thereafter. Project completion would be expected by the end of July, depending upon the impact of vacations and holidays. This timeline is provided for planning purposes. Dates are subject to change based upon discussions with the City regarding goals and availability.



PROJECT COST

The total project professional fees for services on the City of Columbia Heights Information Technology Strategic Plan consulting project are represented below. Based on the scope of work description, deliverables, and our proposed method for conducting the services outlined below, our not-to-exceed-total cost to complete all tasks is \$34,600 as detailed below.

Given the current environment, all interactions (i.e., interviews, project management discussions) are proposed to take place via Web conferencing, which Sciens will host. As a result, no expenses are included with this proposal. Should conditions change and the City desires onsite activity, travel expenses will be billed as incurred.

Phase	Activity	Hours	Fees	Expenses	Total
1	Data Gathering & Interviews	104	\$ 17,200	\$ -	\$ 17,200
2	Assessment Report	52	\$ 6,800	\$ -	\$ 6,800
3	Project Initiatives, Budgets & Timelines	36	\$ 4,800	\$ -	\$ 4,800
4	Information Technology Strategic Plan	44	\$ 5,800	\$ -	\$ 5,800
TOTAL		236	\$ 34,600	\$ -	\$ 34,600

AGENDA SECTION	BID CONSIDERATION
MEETING DATE	MARCH 22, 2021

ITEM:	Adopt Resolution 2021-36 Being a Resolution Accepting Bids and Awarding a Contract for the 3939 Central Avenue Monopole Telecommunication Tower, City Project 2014										
DEPARTMENT: Public Works		BY/DATE: Kevin Hansen 3/18/21									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input checked="" type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel										
<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods										
<input type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND: As part of the negotiated settlement for removal of the cell towers for the 3989 Central Avenue acquisition, the City will be constructing a monopole communication tower at the library site at 3939 Central Avenue to relocate AT&T. The tower will be owned by the City and managed by Crown Castle in accordance with the settlement agreement.

On February 8, 2021 the City Council authorized staff to advertise for bids. In February, plans and specifications were advertised in the LIFE newspaper and electronically on the City website and through Quest Construction Data Network. Eight contractors requested a copy of the bidding documents. Six bids were received and publicly read aloud at the March 16, 2021 bid opening.

The low bid was submitted by Vinco, Inc of Forest Lake MN in the amount of \$257,300. The Engineer's Estimate for the project was \$275,000. Bids have been reviewed by the project engineer, SEH, and their recommendation is attached.

Based upon the bids received, Vinco, Inc is the low, qualified, responsible bidder. Staff is recommending award of the bid to Vinco, Inc in the amount of \$257,300.

RECOMMENDED MOTION(S):
<p>MOTION: Move to waive the reading of Resolution 2021-36, there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution 2021-36 being a Resolution accepting bids and awarding the 3939 Central Avenue Monopole Telecommunication Tower, City Project 2014, to Vinco Inc. of Forest Lake, Minnesota based upon their low, qualified, responsible bid in the amount of \$257,300, appropriated from fund 408-52014; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.</p>

ATTACHMENT(S): Resolution 2021-36
SEH Recommendation

A resolution of the City Council for the City of Columbia Heights, Minnesota,

WHEREAS, pursuant to an advertisement for bids for City Project No. 2014, 3939 Central Avenue Monopole Telecommunication Tower, bids were received, opened and tabulated according to law.

Now therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of Columbia Heights makes the following:

FINDINGS OF FACT

The following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Base Bid</u>
Vinco Inc.	\$ 257,300.00
One Way Wireless Construction, Inc.	\$ 258,903.55
Vikor	\$ 279,599.00
Midwest Tower Erection Inc.	\$ 335,000.00
Sabre Communications Corporation	\$ 350,977.00
Allstate Tower	\$ 393,178.00

It appears that Vinco Inc. of Forest Lake, Minnesota is the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with Vinco Inc. in the name of the City of Columbia Heights, for City Project No. 2014, 3939 Central Avenue Monopole Telecommunication Tower, for a bid amount of \$257,300 according to plans and specifications therefore approved by the Council.
2. The City Engineer is hereby authorized and directed to retain the deposit of the successful bidder and the next lowest bidder until the contract has been signed.
3. City Project No. 2014 shall be funded from Fund 408-52014.

ORDER OF COUNCIL

Passed this 22nd day of March, 2021

Offered by:

Seconded by:

Roll Call:

Attest:

Amáda Márquez Simula, Mayor

Nicole Tingley, City Clerk/Council Secretary



Building a Better World
for All of Us®

Item 20.

March 17, 2021

RE: City of Columbia Heights, Minnesota
Telecommunications Tower
3939 Central Ave
Columbia Heights, MN 55421
SEH No COLHT 157649 14.00

Mr. Kevin Hansen
Director of Public Works
City of Columbia Heights
637-38th Ave NE.
Columbia Heights, MN 55421

On March 16, 2021, six (6) bids were received for the above-referenced project. The bids ranged from a high of \$393,178.00 to a low of \$257,300.00. The low bid received was submitted by Vinco, of Forest Lake, MN in the amount of \$257,300.00.

Bidder	Bid Amount
Vinco, Inc.	\$257,300.00
One Way Wireless Construction	\$258,903.55
Vikor	\$279,599.00
Midwest Tower	\$335,000.00
Sabre Communications Corp	\$350,977.00
Allstate Tower	\$393,178.00
Engineer's Estimate	\$275,000.00

This contractor has worked in the Central United State on projects of various sizes. SEH engineers can conclude that Vinco has the experience and ability to complete a project of this size.

Accordingly, we recommend the project be awarded to Vinco, Inc. in the amount of \$257,300.00.

Sincerely,

Dale E. Romsos
Project Manager

ah

x:\ae\c\colht\157649\6-bid-const\ bidding documents\rec award ltr.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-3507

651.490.2000 | 800.325.2055 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



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BIDS RECEIVED

3939 Central Avenue Monopole Telecommunications Tower
City of Columbia Heights, Minnesota
Project Manager: Dale Romsos

SEH No. COLHT 157649 64.20
Client No.: 2014

Bid Date: 10:00 a.m., Tuesday, March 16, 2021

Page 1

Bidder	Addendum Acknowledged	5% Bid Bond	Subcontractors, Suppliers,	Responsible Contractor Certificate	Affidavit of Non-Collusion	Bid Amount
Midwest Tower	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$335,000.00
Sabre Communications Corp	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$350,977.00
Vikor	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$279,599.00
Allstate Tower	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$393,178.00
One Way Wireless Construction	<input type="checkbox"/> 1 <input type="checkbox"/> 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$258,903.55
Vinco, Inc.	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$257,300.00
Engineer's Estimate						\$275,000.00

AGENDA SECTION	BID CONSIDERATION
MEETING DATE	MARCH 22, 2021

ITEM:	Adopt Resolution 2021-37 Being a Resolution Accepting Bids and Awarding a Contract for the 2021 Street Rehabilitation Program, Projects 2002 and 2005		
DEPARTMENT: Public Works		BY/DATE: Kevin Hansen 3/18/21	
CITY STRATEGY: (please indicate areas that apply by adding a bold “X” in front of the selected text below)			
_Safe Community		_Diverse, Welcoming “Small-Town” Feel	
_Economic Strength		_Excellent Housing/Neighborhoods	
_Equity and Affordability		X_Strong Infrastructure/Public Services	
_Opportunities for Play and Learning		_Engaged, Multi-Generational, Multi-Cultural Population	

BACKGROUND: The 2021 Columbia Heights Street Rehabilitation Program consists of the following projects:

- **Bid A: Zone 4B and Zone 5 Street Rehabilitation, Project 2002**
Partial Street Reconstruction (FDR)
 4th Street NE, 48th Avenue to 53rd Avenue
 5th Street NE, 48th Avenue to 49th Avenue
 5th Street NE, 51st Avenue to 53rd Avenue
 6th Street NE, 48th Avenue to 50th Avenue
 6th Street NE, 51st Avenue to 52nd Avenue
Mill and Overlay
 6th Street NE, 47th Avenue to 48th Avenue
 7th Street NE, 48th Avenue to 52nd Avenue
 Washington Street NE, 44th Avenue to 46th Avenue
 Washington Street NE, 48th Avenue to 51st Avenue
 Madison Street NE, 48th Avenue to 51st Avenue
- **Bid B: Municipal State Aid 44th Avenue Mill and Overlay, Project 2005**
 44th Avenue, University Avenue to Jefferson Street

Residential sidewalk and driveway construction for those properties adjacent to the project was also included in the bid as Alternate 1.

On February 8, 2021, the City Council authorized staff to advertise the 2021 Street Rehabilitation Program for bids. In February, plans and specifications were advertised for bids in the LIFE newspaper and electronically on the City website and through Quest Construction Data Network. Twenty-two contractors (9 prime bidders and 13 subcontractors) requested a copy of the bidding documents. Five bids were received and publicly read aloud at the March 18, 2021 bid opening. The bid opening minutes are attached.

STAFF RECOMMENDATION(S):

The low bid was submitted by Bituminous Roadways, Inc. of Mendota Heights, Minnesota in the amount of \$1,580,783.42. The bid was 10% lower than the Engineer's Estimate for the partial reconstruction projects and 20% lower than the Engineer's Estimate for the mill and overlay projects. Funding will be provided by assessments, Infrastructure, State Aid, Water, and Storm Sewer funds.

Based upon the bids received, Bituminous Roadways, Inc. is the low, qualified, responsible bidder. Staff is recommending award of the bid to Bituminous Roadways, Inc.

RECOMMENDED MOTION(S):

MOTION: Move to waive the reading of Resolution 2021-37, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-37 being a Resolution accepting bids and awarding the 2021 Street Rehabilitation Program, consisting of Bid A: Street Rehabilitation – Zone 4B and Zone 5, Project 2002, Bid B: Municipal State Aid – 44th Avenue Mill and Overlay, Project 2005, and Alternate 1: Residential Construction, to Bituminous Roadways, Inc. of Mendota Heights, Minnesota, based upon their low, qualified, responsible bid in the amount of \$1,580,783.42, appropriated from the following funds, \$1,194,618 appropriated from Fund 415-52002, \$251,534 from Fund 415-52005, \$53,442 from Fund 601-49430, and \$81,190 from Fund 604-49650; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

ATTACHMENT(S): Resolution 2021-37
Bid Opening Minutes

A resolution of the City Council for the City of Columbia Heights, Minnesota,

WHEREAS, pursuant to an advertisement for bids for City Project Numbers 2002 and 2005 , 2021 Street Rehabilitation Program, bids were received, opened and tabulated according to law.

Now therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of Columbia Heights makes the following:

FINDINGS OF FACT

The following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Bid A</u>	<u>Bid B</u>	<u>Alternate 1</u>	<u>Bid A and B Plus Alternate 1</u>
* Bituminous Roadways	1,324,413.78	251,533.64	4,836.00	1,580,783.42
* North Valley	1,592,812.86	307,829.64	5,566.45	1,906,208.95
* Park Construction	1,628,559.09	330,716.27	4,908.10	1,964,183.46
* Northdale Construction	1,655,925.41	338,262.69	5,373.17	1,999,561.27
* Astech	1,753,189.06	313,553.45	6,447.00	2,073,189.51

*Corrected

It appears that Bituminous Roadways, Inc. of Mendota Heights, Minnesota is the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with Bituminous Roadways, Inc., in the name of the City of Columbia Heights, for City Project Numbers 2002 and 2005, 2021 Street Rehabilitation Program, including Alternate 1, for a bid amount of \$1,580,783.42 according to plans and specifications therefore approved by the Council.
2. The City Engineer is hereby authorized and directed to retain the deposit of the successful bidder until the contract has been signed.
3. City Project Numbers 2002 and 2005 shall be funded with \$1,194,618 appropriated from Fund 415-52002, \$251,534 appropriated from Fund 415-52005, \$53,442 appropriated from Fund 601-49430 (Water), and \$81,190 appropriated from Fund 604-49650 (Storm).

ORDER OF COUNCIL

Passed this 22nd day of March, 2021

Offered by:

Seconded by:

Roll Call:

Amáda Márquez Simula, Mayor

Attest:

Nicole Tingley, City Clerk/Council Secretary

CITY OF COLUMBIA HEIGHTS

Minutes of Bid Opening on Thursday, March 18, 2021, 10:00 a.m.

2021 Street Rehabilitation Program City Projects 2002 and 2005

Pursuant to an advertisement for bids for the 2021 Street Rehabilitation Program, City Projects 2002 and 2005, an administrative meeting was held on March 18, 2021 at 10:00 a.m. for the purpose of bid opening.

Attending the meeting was:

Mike Assell, Bituminous Roadways
Landon Bemboom, Astech
Brent Thompson, Park Construction
Jeff Wonderlien, North Valley, Inc.
Kevin Hansen, City Engineer
Sue Schmidtbauer, Administrative Assistant

Bids were opened and read aloud as follows:

<u>Bidder</u>	<u>Bid A</u>	<u>Bid B</u>	<u>Alternate 1</u>	<u>Bid A and B Plus Alternate 1</u>
* Bituminous Roadways	1,324,413.78	251,533.64	4,836.00	1,580,783.42
* North Valley	1,592,812.86	307,829.64	5,566.45	1,906,208.95
* Park Construction	1,628,559.09	330,716.27	4,908.10	1,964,183.46
* Northdale Construction	1,655,925.41	338,262.69	5,373.17	1,999,561.27
* Astech	1,753,189.06	313,553.45	6,447.00	2,073,189.51

* Corrected

Respectfully submitted,

Sue Schmidtbauer
Administrative Assistant