



LIBRARY BOARD
Library—Community Room, 3939 Central Ave NE
Wednesday, March 01, 2023
5:30 PM

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, by calling 1-312-626-6799 and entering meeting ID 862 5221 5747 and passcode 039390, or by Zoom at <https://us02web.zoom.us/j/86252215747> at the scheduled meeting time. For questions please call the library at 763-706-3690.

CALL TO ORDER

- 1. Review and Approve the Agenda**
- 2. Review/Approve Library Board Minutes from February 1, 2023**
- 3. Review 2023 Operating Budget**

COMMUNITY FORUM: At this time, individuals may address the Library Board about any item not included on the regular agenda. All speakers need to state their name and connection to Columbia Heights, and limit their comments to five (5) minutes. Those in attendance virtually should send this information in the chat function to the moderator. The Board will listen to brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda.

OLD BUSINESS

- 4. Community Outreach**
- 5. Staffing Update**
- 6. Review and Consider Approving Revised Meeting Room Usage Policy**

NEW BUSINESS

- 7. Review and Receive Donation of Art from the CHPL Foundation**

DIRECTOR'S UPDATE

- 8. 2022 Year-In-Review Infographic**
- 9. January Board Report**

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.



COLUMBIA HEIGHTS PUBLIC LIBRARY
 3939 Central Ave NE, Columbia Heights, MN 55421
BOARD OF TRUSTEES: MEETING MINUTES
 Wednesday, February 1st, 2023

Drafted
 2/2/2023

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wished to attend could do so in-person, by calling 1-312-626-6799 and entering **meeting ID 862 5221 5747** and **passcode 039390**, or by Zoom at <https://us02web.zoom.us/j/86252215747> at the scheduled meeting time. For questions, please call the library at 763-706-3690.

The meeting was called to order in the Library Community Room by Gerri Moeller at 5:31pm.

Members physically present: Teresa Eisenbise; Gerri Moeller; Chris Polley; Carrie Mesrobian; Rachelle Waldon; Justice Spriggs (Council Liaison). **Members remotely present:** N/A. **Members absent:** N/A. **Also present:** Renee Dougherty (Library Director); Nick Olberding (Recording Secretary). **Public remotely/physically present:** N/A.

1. The **Minutes of the December 7, 2022** Board Meeting were **moved and unanimously approved.**
 - a. The Board proposed that future meetings have a standing "Approve Agenda" agenda item to allow amending of the agenda at the beginning of each meeting.
2. **Review Operating Budget (2022):** 100% of the year and 94.1% of the budget encumbered.
 - a. **FT/PT Payroll (41010/41011):** FT was overspent; PT was underspent; due to pay increases related to FT Employees and understaffing of PT Employees. Part-time staff can be hard to retain, and when illness occurs shifts regularly cannot be covered by other staff.
 - b. **Gas (43830):** Increases in gas prices; minimal use of fireplace.
 - c. **Building Maintenance Contractual Services (44020):** Unplanned boiler repairs.

Community Forum: Opportunity for public input. No Public in attendance, and no correspondence.

Old Business:

3. **Community Outreach:** The Board was provided with a list of local community groups by City Communications staff. The Board will reach out to these groups to see if they'd be interested in having Library Board members present an overview of Library services to their groups. The Board members plan to divide up the groups amongst themselves for our next meeting and let us know how they will proceed. These presentations would utilize the PowerPoint presentation compiled for outreach purposes.

New Business:

4. **Photo & Video Policy Draft:** Renee has drafted a Photography & Video Policy for the Library This policy will be supplemented by a notice at the entrance stating that the library is a public space and that you may be captured in photo or video (more likely during events, programs, and classes). Captured images may be used in promotional materials. Permission would still be gathered to publish names along with a picture, or if a child is present in the photo/video. A patrons may notify staff if they do not wish for a photo/video to be used by the Library for promotional purposes, but may not opt out of security monitoring video. **MOTION to approve and adopt the Photo & Video Policy; moved and unanimously approved.**
5. **Decision on a Book Sale in conjunction with the Citywide Garage Sale (June 9-10, 2023):** The Library Board discussed the outcomes they would like, and the pros & cons of hosting a book sale. The Board was not interested in making money ; it would be more about promoting the Library, and potentially bringing in people that are not regular Library users. The alternative idea of a book swap was brought up, possibly with a theme like cookbooks or children's books. One issue with holding a sale e is gathering enough books to stock it, as well as the limited amount of storage space at the Library. Additionally it would take a large amount of work (both staff and volunteers) to run a sale, and could occupy the Community Room for a full week, preventing use of the space

for programs. This item will be tabled for now in order to put some more thought into it and will be brought up again at a future meeting.

6. **Staffing Update (Library Page position):** The Library recently posted for a Library Page position which garnered 51 applicants; Renee and Cortni are currently reviewing applications. We anticipate hiring up to two persons from the applicant pool. These are entry level positions and designated for a max of 14 hours per week. Renee is considering how to offer more, regularly scheduled hours to small numbers of staff.
7. **Discussion on Library Use of TikTok:** Chris Polley suggested this topic as he has seen Library-related TikTok accounts go viral and use could be a way to attract more teens to the Library. A New York Times article was supplied in the packet which put TikTok Library accounts in a positive light, but it's possible the State of Minnesota could restrict governmental TikTok accounts in the future (due to security concerns), and municipalities would likely follow suit. The Board discussed alternative ideas like a Teen Video Contest that could utilize other platforms, a BeReal selfie station, and BookTok speedy reviews. A comprehensive social media presence would require additional staff, a social media intern, or dedicated set of VolunTeens.
8. **Discussion on CHPL Support for Columbia Heights Public Schools:** For the past 20 years, school libraries availability has been in decline; currently there is only one Media Specialist supporting all Columbia Height Public Schools with limited access, hours, budget, and support. For the past few years CHPL has been providing digital access E-Cards to schools as requested (as a pilot program). Chris Polley has tried to encourage usage within the schools, but there is only so much the teachers can do with limited resources and heavy workload. For the next school year we will look into the use of SORA (by Libby/Overdrive) to provide a curated digital library of materials to students accessible with their student ID cards rather than a public library card. Justice mentioned he is also the City Council liaison to the School Board so he will try to find out if there are more effective ways we can support Columbia Heights students.
9. **Director's Update:** Operational reports, general updates, event reminders, and items from the floor.
 - a. **November & December Board Reports:** Provided as an FYI; not discussed at this meeting.
 - b. **Annual Report:** Renee is currently compiling the 2022 Annual Report for submission to the Minnesota Department of Education in March. The Board will be asked to review and formally approve at the April meeting.
 - c. **Renee Vacation:** Renee will be absent from the March meeting, and Cortni O'Brien will be filling in.
10. **From the Floor:**
 - a. **Community Room Rental Fee:** The Board is still concerned that the Community Room rental fee is deterring the community from using the room. The Library Board would like to see the rental fee removed (at least for open-hour bookings) to increase accessibility, diversity, equity, and inclusion. Multiple groups (including book clubs) have relocated to other places due to the cost associated with the Community Room. The room is under-utilized and vacant most of the time. Library Staff will draft a new version of the Room Usage Policy for the Board to review before changes could be proposed to the City Council.

There being no further business, a motion to adjourn was made and seconded at 6:47 pm; the **meeting was adjourned.**

Respectfully submitted,

N

Nicholas P. Olberding
Recording Secretary, CHPL Board of Trustees

EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS

PERIOD ENDING 2/28/2023

Fiscal Year Completed: 16.16%

Fund 240 - LIBRARY

ACCOUNT	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 02/28/2023	ACTIVITY FOR MONTH 02/28/2023	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
41010	REGULAR EMPLOYEES	496,500.00	65,109.12	37,093.50	0.00	431,390.88	13.11
41011	PART-TIME EMPLOYEES	134,200.00	12,449.01	7,449.19	0.00	121,750.99	9.28
41020	OVERTIME-REGULAR	800.00	65.97	65.97	0.00	734.03	8.25
41070	INTERDEPARTMENTAL LABOR SERV	1,000.00	0.00	0.00	0.00	1,000.00	0.00
41210	P.E.R.A. CONTRIBUTION	45,300.00	6,223.16	3,186.13	0.00	39,076.84	13.74
41220	F.I.C.A. CONTRIBUTION	47,700.00	5,938.60	3,402.81	0.00	41,761.40	12.45
41300	INSURANCE	79,600.00	13,169.26	6,584.63	0.00	66,430.74	16.54
41510	WORKERS COMP INSURANCE PREM	4,600.00	682.52	346.08	0.00	3,917.48	14.84
42000	OFFICE SUPPLIES	1,200.00	0.00	0.00	0.00	1,200.00	0.00
42010	MINOR EQUIPMENT	100.00	0.00	0.00	0.00	100.00	0.00
42011	END USER DEVICES	3,600.00	1.99	0.00	0.00	3,598.01	0.06
42030	PRINTING & PRINTED FORMS	800.00	0.00	0.00	0.00	800.00	0.00
42170	PROGRAM SUPPLIES	1,600.00	0.00	0.00	0.00	1,600.00	0.00
42171	GENERAL SUPPLIES	7,300.00	332.70	0.00	0.00	6,967.30	4.56
42175	FOOD SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
42180	BOOKS	53,000.00	1,859.21	6.55	0.00	51,140.79	3.51
42181	PERIODICALS, MAG, NEWSPAPERS	7,800.00	169.50	169.50	0.00	7,630.50	2.17
42183	E-BOOKS	8,000.00	0.00	0.00	0.00	8,000.00	0.00
42185	COMPACT DISCS	5,000.00	0.00	0.00	0.00	5,000.00	0.00
42187	BOOK/CD SET	500.00	0.00	0.00	0.00	500.00	0.00
42189	DVD	6,500.00	0.00	0.00	0.00	6,500.00	0.00
42990	COMM. PURCHASED FOR RESALE	300.00	0.00	0.00	0.00	300.00	0.00
43050	EXPERT & PROFESSIONAL SERV.	6,300.00	226.01	176.01	1,800.00	4,273.99	32.16
43105	TRAINING & EDUCATION ACTIVITIES	800.00	0.00	0.00	0.00	800.00	0.00
43210	TELEPHONE	900.00	48.80	27.21	425.08	426.12	52.65
43220	POSTAGE	200.00	0.00	0.00	0.00	200.00	0.00
43250	OTHER TELECOMMUNICATIONS	3,100.00	268.86	0.00	0.00	2,831.14	8.67
43310	LOCAL TRAVEL EXPENSE	500.00	0.00	0.00	0.00	500.00	0.00
43600	PROP & LIAB INSURANCE	10,800.00	900.00	0.00	0.00	9,900.00	8.33
43800	UTILITY SERVICES	6,200.00	0.00	0.00	0.00	6,200.00	0.00
43810	ELECTRIC	39,000.00	2,307.76	2,307.76	0.00	36,692.24	5.92
43830	GAS	8,400.00	2,605.01	2,605.01	0.00	5,794.99	31.01
44000	REPAIR & MAINT. SERVICES	19,300.00	9,598.95	9,550.00	0.00	9,701.05	49.74
44010	BUILDING MAINT:INTERNAL SVCS	40,900.00	0.00	0.00	0.00	40,900.00	0.00
44020	BLDG MAINT CONTRACTUAL SERVICES	27,800.00	3,677.45	0.00	8,166.00	15,956.55	42.60
44030	SOFTWARE & SOFTWARE SUBSCRIPTIONS	19,600.00	0.00	0.00	0.00	19,600.00	0.00
44040	INFORMATION SYS:INTERNAL SVC	83,600.00	6,966.67	0.00	0.00	76,633.33	8.33
44050	GARAGE, LABOR BURD.	200.00	0.00	0.00	0.00	200.00	0.00
44330	SUBSCRIPTION, MEMBERSHIP	600.00	0.00	0.00	0.00	600.00	0.00
44375	VOLUNTEER RECOGNITION	200.00	0.00	0.00	0.00	200.00	0.00
45180	OTHER EQUIPMENT	10,000.00	0.00	0.00	0.00	10,000.00	0.00
47100	OPER. TRANSFER OUT - LABOR	18,000.00	1,500.00	0.00	0.00	16,500.00	8.33

TOTAL EXPENDITURES:

1,201,900.00	134,100.55	72,970.35	10,391.08	1,057,408.37	12.02
---------------------	-------------------	------------------	------------------	---------------------	--------------

**Columbia Heights Community Groups
12/29/2022**

- Athletic Boosters
- Columbia Heights Public Schools
- Columbia Heights/Fridley Kiwanis
- Crestview
- Eastside Neighborhood Services
- Greater Life Church
- HeightsNEXT
- Hope Community Church
- ICC
- Key Club
- Lee Carlson Center
- Lions
- Prodeo Academy
- Rotary
- SACA
- Southern Anoka County Neighborhood Center
- St. Matthew Lutheran Church

MEETING ROOM USAGE

PURPOSE: Providing space for community meetings and to groups or individuals furthers the Columbia Heights Public Library's role in the community as a resource accessible to all residents and the public in general. This policy guides the reservations and use of the Library's study rooms, conference room, craft room, history room, and community room.

PRINCIPLES: As a community service, and a connector of ideas and people, the Library makes available a variety of spaces to accommodate differing needs and groups. The Library encourages use of its facilities within the policies established by the Library Board and City Council.

DEFINITIONS:

Study Rooms: Study rooms are available for individual use or one-on-one discussions. Study rooms are intended for quiet study or consultation by students and other community users. The Library provides three Study Rooms (Rooms 133, 134, and 135) with a capacity of one to three persons per room. Sign-up is required at the time of use; advance reservations are not permitted. Study rooms are not intended for commercial purposes.

Meeting Rooms: Meeting Rooms are intended for groups of four or more people. Meeting rooms include the History Room, Conference Room, Craft Room, and Community Room. These rooms are available for public use when not being used by the library.

History Room: The History Room is located in the main area of the library, has a fixed table and chair setup, has a capacity of 12 persons, and is available on a reservation basis.

Conference Room: The Conference Room is located in the main area of the library, has a fixed table and chair setup, has a capacity of 6 persons, and is available on a reservation basis.

Craft Room: The Craft Room is located in the main area of the library, has moveable tables and chairs and a sink, has a capacity of 8 persons, and is available on a reservation basis.

Community Room: The Community Room is located across the vestibule from the main library space. The Community Room is a flexible use space with tables, chairs, a whiteboard, and limited AV equipment, including a ceiling mounted projector, and screen. Presenters must bring their own laptops. Library staff does not provide technical support for audio-visual equipment.

The Community Room has a capacity of 100 people, and is available on a reservation basis. ~~for \$25 per hour.~~ The Community Room may be reserved between the hours of ~~7 am and 9 pm Monday through Saturday.~~ 9 am and 7 pm Monday through Thursday, 9 am – 4 pm Friday, and 10 am – 3 pm Saturday.

NON-ENDORSEMENT: Permission to reserve and use a space does not constitute an endorsement by the Library of the group, program, or point of view expressed. The name of the Library may not be used in any publicity for non-library sponsored or co-sponsored meetings except to designate the meeting location. The Library may not be identified as a co-sponsor of a meeting without prior approval of the Library Board, Library Director, or the City Manager in the Library Director's absence.

RESERVATIONS AND USE LIMITATIONS: Rooms that can be reserved are as follow: Craft Room, Conference Room, History Room, and Community Room. Priority for reserving all rooms will be given in the following order:

1. Library sponsored and co-sponsored programs and activities
2. City of Columbia Heights departments
3. General Public

Rooms may be reserved by any person or group that is open to the general public and appropriate to the facility.

1. Appropriate use would not include activities that might damage the facilities, and those which may interfere with the regular use of the library.
2. Because of implied endorsement of the library's institutional standing and potential liability to the library, health screening activities will not be a permitted use of meeting rooms except for outreach programs provided by Anoka County, by local hospitals, or by recognized non-profit health organizations.
3. The rooms may not be used for commercial or fundraising purposes or functions.
 - a. No fees or admission may be charged to individuals attending meetings or programs.
 - b. No commercial transactions may occur, including the provision of fee-based services.
 - c. No fundraising may occur as either a primary or incidental use of the rooms.
 - d. Exceptions may be made for library-related activities.
4. Reservations will not be accepted more than sixty (60) days in advance of meetings. Rooms are available on a first-come, first-served basis. No provisions will be made to reserve rooms on a constant or recurring basis – rooms will be booked for each meeting as appropriate. The Library may limit the number of confirmed reservations for any individual or group to no more than once per month.

5. Reservation form and all fees due are to be submitted at least three days prior to the reservation. Access will not be granted to the facility until all fees are paid and the completed reservation form is submitted. Proof of identification is required to be provided at the time the reservation form is submitted.
6. No alcoholic beverages are allowed.
7. Covered beverages are allowed in all rooms. Light refreshments may be served in the Community Room. No cooking, refrigeration, or electrical appliances are available or may be used. The refrigerator in the Community Room is not to be used by any persons or groups reserving the room without prior approval by the Library Director.
 - a. Persons or groups are required to provide all supplies and are responsible for cleaning up all food and beverage waste.
 - b. Exceptions to this policy are possible for library or City sponsored events.
8. Storage of equipment or supplies for groups using the rooms is not permitted.
9. Nothing may be affixed to library walls or windows (e.g. tape, tacks, putty, temporary hangers, etc.).
10. Furniture must remain in the space and put away when done.
11. Rooms must be picked up and cleaned before the person or group leave. Chairs and tables must be returned to their original places. The room must be vacant by the hour specified on the application or 15 minutes before the library closing time for the Conference Room, Craft Room, History Room, and Study Rooms. User will be responsible for any damage to room, furniture, or equipment.
12. Smoking, including the use of e-cigarettes, is not allowed in any of the rooms of the library building.
13. No keys will be issued for the library facilities.
14. The library reserves the right to revoke a reservation to use any room if the room is needed for library purposes at the specified time. All attempts will be made to provide a minimum two-week notice of the cancellation.

RESPONSIBILITIES:

1. Patrons shall comply with all federal, state, and local laws. Entrance onto Library property and use of its facilities indicates acceptance of and willingness to abide by all applicable policies and procedures. Future reservations may be denied if an individual or group is out of compliance.
2. The Library retains the right to monitor all meetings, programs, and events conducted on the premises to ensure Library policies are followed. Library staff shall have free access to any meeting or event at all times.
3. The person or group reserving the room is responsible for leaving the room in good condition. If the room requires additional tear down or cleaning after a meeting, the contact person for the group will be charged a fee of \$100. In addition, the person or group may be denied future reservations of the Library rooms.
4. All clean-up must be completed within the time specified on the application and no later than 15 minutes prior to closing for all rooms except the Community Room.

CANCELLATIONS:

1. Persons or groups reserving the rooms should notify the Library as soon as possible if it is necessary to cancel a reservation.
2. Repeated cancellations or failure to show may affect the ability to reserve meeting rooms in the future.
3. If meeting room users are 10 or more minutes late for their booked time, library staff may allow other patrons to book the room.

INDEMNIFICATION: The person or group reserving the room shall indemnify, defend, and hold harmless the City of Columbia Heights, its officers, agents, and employees from and against any and all claims, suits, actions of any kind, arising and resulting and accruing from a negligent act, omission, or error of the person or group resulting in or relating to personal injuries or property damage arising from the person or groups' use of the library.

PARKING: In an effort to preserve library parking stalls for general Library patrons, persons or groups renting the Community Room that anticipate attendance to exceed 15 people are asked to direct their attendees to park at the municipal parking ramp located at 4025 Van Buren Avenue NE or the municipal parking lot located on the south side of 40th Avenue between Central Avenue and Van Buren Avenue. If the Library experiences issues with patrons not having available parking during a large group reservation the Library may deny future room reservations to that group.

Adopted: 12/7/1993

Revised: 1/9/1996; 9/7/1999; 6/3/2003; 5/8/2007; 7/13/2016; 6/13/2018; 3/9/2020; 7/26/2021;
xx/xx/2023

2022



COLUMBIA HEIGHTS PUBLIC LIBRARY

IN REVIEW



17,367

ACTIVE LIBRARY CARDHOLDERS

*INCLUDING ACTIVE PATRONS FROM NEIGHBORING LIBRARY SYSTEMS



71,909

VISITORS

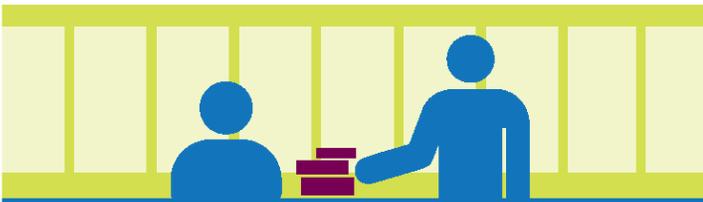


237

TOTAL PROGRAMS

3,346

TOTAL PROGRAM ATTENDANCE



138,499

ITEMS BORROWED

20

SELF-DIRECTED ACTIVITIES

1,129

PARTICIPANTS



14,774

PUBLIC COMPUTER SESSIONS

21,371

WI-FI SESSIONS



9,373

REFERENCE QUESTIONS ANSWERED

*BASED ON DATA FROM QUARTERLY SURVEY WEEKS



Columbia Heights Public Library Library Board Report – January 2023

BUILDING

- Staff reported numerous mouse sightings. One was trapped and released.
- A small gas leak was detected in the mechanical room on January 10. The Fire Department determined it was inconsequential and posed no threat to public or staff. The leak was repaired the following day.
- The fireplace pilot light was adjusted so the fireplace would function.
- Five vandalized ottomans were reupholstered and reinstalled in the children’s area.

TECHNOLOGY

- There were numerous, intermittent issues with the kiosk failing to charge for all copies produced by the printer.
- The uninterrupted power supply (UPS) devices for the automated materials handler and my office reached end of life and were replaced. Two extra units were purchased in anticipation of other desk units failing soon.

COLLECTION

- Book displays included the Winter Reads program, New Year’s resolutions, and new books.
- The glass display case featured a “Whittle Away the Winter” display, and promotional material for the Doug Ohman event series, created by the Friends of the Library.
- Weeding of adult large print and romance was completed and adult audiobooks was begun.



PROGRAMS, VIRTUAL EVENTS,	DATE	INTENDED AUDIENCE	ATTENDANCE
English Language Conversation Circle - cancelled	01/05	Adult	
Daycare Storytime	01/06	Children (0-5)	16
Career Fair with the Anoka Job Training Center	01/09	Adult	33
Organizing Your Important Documents	01/11	Adult	26
English Language Conversation Circle	01/12	Adult	1
Feeding Birds in Winter	01/17	Adult	16
Book Club: <i>The Cold Dish</i>	01/18	Adult	7
Meet the Law Librarian	01/19	Adult	1
Wine and Words Book Club: <i>The Deep, Deep Snow</i>	01/20	Adult	9
Family Storytime	01/23	Children (0-5)	27
Tinker Time: Perler Bead Fun	01/24	Children (6-11)	17
Getting Started with Libby	01/25	Adult	5
English Language Conversation Circle	01/26	Adult	3
Family Storytime	01/30	Children (0-5)	17
Youth Advisory: Brain Busters	01/30	Teen (12-18)	0
Block Printing: Winter Landscapes	01/30	Adult	17
Children’s Area Scavenger Hunt (self-directed)			51

STAFF

- Eliza Pope, Youth Services Librarian,
 - Resumed family storytimes with new songs, a letter of the day, and scarves.
 - Met with a representative from VOX Books, vendor of picture books with an integrated audio reader. This new format may replace the picture book/CD combos.
 - Visited Bultum Academy, a STEM charter school, now housed at First Lutheran Church.

- Cortni O’Brien, Adult Services Librarian,
 - Participated in CH Public Schools Community Education Advisory Council on January 9.
 - Facilitated the CH Senior Consortium meeting on January 10.
 - Met with the Friends of the Library on January 12.
 - Presented the promotional video on Conversation Circles, with volunteer Paul Cram, at the January 23rd City Council meeting.
 - Delivered materials to four “At-Home” patrons.
- Renee Dougherty, Library Director,
 - Attended a videoconference refresher on the Minnesota Public Library Annual Report.
 - Met with Eliza Pope for her annual performance review.

MISCELLANEOUS

- The building closed at 5 pm on January 3, the Library Board meeting was cancelled, and numerous programs were cancelled or rescheduled due to dangerous winter storms.
- Winter Reads, a reading program for adults, began on January 9.
- City Council members toured the building and met staff on January 12.
- A homeless individual was trespassed for repeated incidents of drinking alcohol, disorderly conduct, racist and vulgar language, and refusing to leave the building at closing.

PUBLIC COMPUTER USE	2023	2022
Users	776	718
Sessions	1,143	971
Minutes	45,121	33,534

VOLUNTEERS	Total	Hours
Adult	8	21
Teen	0	0

FACILITY USE	2023	2022
Visitors	5,273	4,934
Study & Meeting Room Use	202	163

