



SPECIAL CITY COUNCIL MEETING
City Hall—Council Chambers, 590 40th Ave NE
Wednesday, April 14, 2021
5:30 PM

Mayor
Amada Márquez Simula
Councilmembers
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
Kt Jacobs
City Manager
Kelli Bourgeois

AGENDA

NOTICE THAT THIS MEETING MAY BE CONDUCTED BY A COMBINATION OF IN-PERSON AND ELECTRONIC MEANS

*Following a determination by City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, this meeting may, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. In all meeting formats, members of the public who wish to attend may do so by attending in-person, by calling 1-312-626-6799 and entering **meeting ID 429 831 7754**, or by Zoom at <https://us02web.zoom.us/j/4298317754> at the scheduled meeting time. For questions regarding this notice, please contact the City Clerk at (763) 706-3611.*

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.

APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

MOTION: Move to approve the Consent Agenda as presented.

1. Approve March 22, 2021 City Council Meeting Minutes

MOTION: Move to approve the City Council Meeting minutes of March 22, 2021

2. Approve April 5, 2021 Special Executive Session Minutes

MOTION: Move to approve the minutes of the Special Executive Session of April 5, 2021

3. Accept October 20, 2020 Park & Recreation Commission Minutes

MOTION: Move to accept the Park & Recreation Commission minutes of October 20, 2020.

- 4. Accept February 2, 2021 Planning Commission Minutes**
MOTION: Move to accept February 2, 2021 Planning Commission Minutes
- 5. Accept February 3, 2021 Library Board Minutes**
MOTION: Move to accept the Library Board Minutes of February 3, 2021.
- 6. Accept March 3, 2021 Library Board Minutes**
MOTION: Move to accept the Library Board Minutes of March 3, 2021.
- 7. Approve Proposal for a Classification and Compensation Study**
MOTION: Move to enter into a contract for services with Keystone Compensation Group LLC in the amount of \$19,500 for completion of a Classification and Compensation Study as proposed, and authorizing the Mayor and City Manager to execute said agreement.
- 8. Public Works Seasonal and Intern Wage Scale**
MOTION: Move to wave the reading of Resolution No. 2021-40 there being ample copies available to the public.
MOTION: Move to adopt Resolution No. 2021-40, approving 2021 pay scale for Seasonal Public Works positions.
- 9. Approve Gambling Permit, Immaculate Conception Church**
MOTION: Move to direct the City Manager to forward a letter to the State Charitable Gambling Control Board indicating that the City of Columbia Heights has no objection to a gambling permit for Immaculate Conception Church to conduct bingo, pull-tabs, a raffle from August 5-8, 2021 (raffle drawing to be held on August 8, 2021) at 4030 Jackson Street NE, Columbia Heights; and furthermore, that the City of Columbia Heights hereby waives the remainder of the thirty-day notice to the local governing body.
- 10. Establish a Public Hearing Date to Consider Alley Lighting**
MOTION: Move to establish May 10, 2021 at 7:00 p.m. as a Public Hearing for consideration of assessing for the alley lighting behind 4226 and 4228 Madison Street.
- 11. Final Payment for 2019 Sanitary Sewer Lining Project, Project No. 1904**
MOTION: Move to accept the work for the 2019 Sanitary Sewer Lining project, City Project No. 1904, and authorize final payment of \$10,132.37 to Hydro-Klean, LLC of Des Moines, IA.
- 12. Rental Occupancy Licenses for Approval**
MOTION: Move to approve the items listed for rental housing license applications for April 14, 2021, in that they have met the requirements of the Property Maintenance Code.
- 13. License Agenda**
MOTION: Move to approve the items as listed on the business license agenda for April 14, 2021 as presented.

14. Review of Bills

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$992,743.17.

ITEMS FOR CONSIDERATION

Ordinances and Resolutions

15. Resolution 2021-39 Award Purchase of ERP System and Amend 2021 Budget

MOTION: Move to waive the reading of Resolution 2021-39, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-39, being a resolution amending the 2021 budget to appropriate \$300,000 of fund balance in governmental equipment fund 431 for the purchase and implementation of an ERP software system and related expenditures, and to authorize the city manager to enter into the related agreement with BS&A software company.

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

Report of the City Attorney

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.



CITY COUNCIL MEETING
City Hall—Council Chambers, 590 40th Ave NE
Monday, March 22, 2021
7:00 PM

MINUTES

Mayor
Amada Márquez Simula
Councilmembers
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
Kt Jacobs
City Manager
Kelli Bourgeois

The following are the minutes for the regular meeting of the City Council held at 7:00 pm on Monday, March 22, 2021 in the City Council Chambers, City Hall, 590 40th Avenue NE, Columbia Heights, Minnesota. Due to the COVID-19 pandemic, this hybrid meeting was held both virtually and in-person.

CALL TO ORDER/ROLL CALL

Mayor Márquez Simula called the meeting to order at 7:00 pm.

Present: Mayor Márquez Simula; Councilmember Buesgens; Councilmember Jacobs; Councilmember Novitsky

Absent: Councilmember Murzyn, Jr.

Also Present: Aaron Chirpich, Community Development Director; Laura Dorle; Kevin Hansen, Public Works Director and Acting City Manager; James Hoeft, City Attorney; Joseph Kloiber, Finance Director; Lorien Mueller; Dan O'Brien, Assistant Fire Chief; Degha Shabbehleh; Nicole Tingley, City Clerk

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.

APPROVAL OF AGENDA

Motion by Councilmember Jacobs, seconded by Councilmember Novitsky, to approve the agenda as presented. A roll call vote was taken. All Ayes, Motion Carried 4-0.

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

A. School Board Liaison Update

Lorien Mueller, member of Columbia Heights Public School Board and Liaison to the City Council, provided an update to the Council. There will be no high school classes on Friday, March 26, as it is a planning day for teachers to prepare for the change to in-person learning models; no school for all schools the week of Monday, March 29, through Friday, April 2, for spring break; no school on Thursday, April 8, and Friday, April 9, for end-of-quarter grading day and teacher in-service day. As of Monday, March 15, there are in-person learning options for all grade levels pre-K through 12, with third grade through grade 12 having started their in-person learning models on March 15.

The “Heights from Home” online distance learning option is still available for families who feel that is the better option for their students. Elementary schools have distributed surveys regarding quarter four learning options, and they are in progress for upper levels.

Great opportunities are available for students who wish to participate in spring activities, including baseball, softball, tennis, swimming, synchronized swimming and musicals. Ms. Mueller reported that two Columbia Heights District students competed in Minnesota’s 2021 Poetry Out Loud competition and congratulated resident Sophie Kuether, who won the competition. Community Education offers adult enrichment activities, such as Instant Pot meals, defensive driving, yoga, meditation and art.

Mayor Márquez Simula congratulated Sophie Kuether on behalf of the City and said she wished to pass onto the School Board the City’s appreciation for sharing the vaccination abilities for the Library and Parks and Recreation staffs.

CONSENT AGENDA

Councilmember Buesgens requested the removal of Item 5, “Consideration of Appointments to Advisory Commissions.” Councilmember Jacobs requested the removal of Item 9, “Approve Subordination of Mortgage in Connection with the City’s Single Family Deferred Loan Program” and Item 11, “License Agenda.”

Motion by Councilmember Buesgens, seconded by Councilmember Jacobs, to approve the Consent Agenda as amended. A roll call vote was taken. All Ayes, Motion Carried 4-0.

1. Approve March 1, 2021 City Council Work Session Minutes

MOTION: Move to approve the minutes of the City Council Work Session of March 1, 2021

2. Approve March 8, 2021 City Council Special Work Session Minutes

MOTION: Move to approve the minutes of the City Council Special Work Session of March 8, 2021.

3. Approve March 8, 2021 City Council Meeting Minutes

MOTION: Move to approve the minutes of the City Council Meeting of March 8, 2021.

4. Approve March 15, 2021 City Council Special Work Session Minutes

MOTION: Move to approve the minutes of the City Council Special Work Session of March 15, 2021.

5. Consideration of Appointments to Advisory Commissions

Removed for discussion.

6. Award General Construction Contract for Liquor Store 3 Improvements

MOTION: Motion to accept the lowest responsible bid of \$79,280.00 from CM Construction Company for the general construction contract for improvements to liquor store 3, and to authorize the City Manager to enter into the related agreement.

7. Authorization to Seek Bids for the 2021 Miscellaneous Concrete Replacement and Installation Project

MOTION: Move to authorize staff to seek bids for the 2021 Miscellaneous Concrete Replacement and Installation Project.

8. Adopt Resolution 2021-25 Concurring with Award of Seal Coating, Resolution 2021-26 Award of Street Striping, Resolution 2021-27 Award of Crack Sealing, and Resolution 2021-28 Award of Fog Sealing All as Part of JPA Contract

MOTION: Move to waive the reading of Resolution 2021-25, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-25, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Seal Coating Project to Pearson Bros. Inc. based upon their low, qualified, responsible bid in the amount of \$0.28 per gallon of emulsion and \$1.15 per square yard of FA-2 aggregate with an estimated cost of \$51,983.00 to be appropriated from Fund 415-52101-4000.

MOTION: Move to waive the reading of Resolution 2021-26, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-26, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Street Striping Project to Sir Lines-A-Lot, Inc. based upon their low, qualified, responsible bid in the amount of \$26.00 per gallon for Street Markings and \$115.00 per gallon for Street Symbol Markings with an estimated cost of \$5,760.00 to be appropriated from Fund 212-43190-4000 and \$850.00 to be appropriated from Fund 101-43170-4000.

MOTION: Move to waive the reading of Resolution 2021-27, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-27, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Crack Sealing Project to Northwest Asphalt and Maintenance based upon their low, qualified, responsible bid in the amount of \$0.44 per lineal foot for rout and seal crack sealing with an estimated cost of \$7,555.00 to be appropriated from Fund 212-43190-4000 and \$233.00 from Fund 101-45200-4000.

MOTION: Move to waive the reading of Resolution 2021-28, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-28, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Fog Sealing Project to Allied Blacktop Co. based upon their low, qualified, responsible bid in the amount of \$3.12 per gallon of emulsion for Fire Department parking lot with an estimated cost of \$936.00 to be appropriated from Fund 411-42200-4000.

9. Approve Subordination of Mortgage in Connection with the City's Single Family Deferred Loan Program

Removed for discussion.

10. Rental Occupancy Licenses for Approval

MOTION: Move to approve the items listed for rental housing license applications for

March 22, 2021, in that they have met the requirements of the Property Maintenance Code.

11. License Agenda

Removed for discussion.

12. Review of Bills

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,094,199.70.

ITEMS PULLED FROM THE CONSENT AGENDA

5. Consideration of Appointments to Advisory Commissions

Councilmember Buesgens thanked everyone who applied and interviewed for the openings of the various commissions and boards, adding that there were 26 people who applied just for the commissions and Library Board and three for the Charter. She said with the great variety of candidates, it was difficult to choose, and she appreciated the interviews because it was an opportunity to see how the City is so varied and eclectic.

Also, of note, she added that a person who was voted onto a commission had a family member on that commission and she protested because she thought it was wrong to have two people from the same family and unfair to the rest of the applicants, though she is not aware of any rules now to prevent such occurrences from happening.

Mayor Márquez Simula said when she campaigned last year, one of her clear goals was “to make Columbia Heights more inclusive and diversified, including boards and commissions, which are now almost entirely white, because representation matters.” She said during the recent board and commission interviews, a very qualified gentleman from the Somali community was appointed to the Parks and Recreation Commission; and she hoped next year even more people of color would apply for commissions, reflecting more of what Columbia Heights looks like.

Councilmember Jacobs said she voted for a white person during the interview for that commission based on qualifications and would stand by her selection, adding that he was the only current commission member who had reached his term limits and wished to serve the City further. And though she appreciated the experience the chosen member would bring to the group, she said she did not appreciate the terminology Mayor Márquez Simula used in her comment and thought it best to be careful about labeling in the future.

Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to appoint volunteers to serve on various commissions as recommended. A roll call vote was taken. 3 Ayes (Buesgens, Novitsky, Jacobs), 1 Nay (Márquez Simula), Motion Carried 3-1.

9. Approve Subordination of Mortgage in Connection with the City's Single Family Deferred Loan Program

Councilmember Jacobs asked whether the City incurs any expenses in the subordination of Mortgage in connection with the City's Single Family Deferred Loan Program. Director Chirpich stated that the City does not incur any costs.

Motion by Councilmember Jacobs, seconded by Councilmember Buesgens, to waive the reading of Resolution 2021-38, there being ample copies available to the public. A roll call vote was taken. All Ayes, Motion Carried 4-0.

Motion by Councilmember Jacobs, seconded by Councilmember Novitsky, to adopt Resolution 2021-38, being a resolution approving a subordination of Mortgage in connection with the City's Single Family Deferred Loan Program. A roll call vote was taken. All Ayes, Motion Carried 4-0.

11. License Agenda

Councilmember Jacobs requested that new applications and renewals be identified in the business license agenda and, on the rare occasion, that multiple businesses cited under one name for a new application or renewal be grouped together. Director Hansen said he would refer that onto the City Manager to address for future Council items.

Motion by Councilmember Buesgens, seconded by Councilmember Jacobs, to approve the items as listed on the business license agenda for March 22, 2021 as presented. A roll call vote was taken. All Ayes, Motion Carried 4-0.

PUBLIC HEARINGS

13. Consideration of Resolution 2021-29, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 952 44 ½ Avenue for Failure to Meet the Requirements of the Residential Maintenance Codes

Assistant Chief O'Brien reported that all of the properties for revocation before the Council this evening are 2020 licensees that have not yet renewed, so they have been sent notice, the City followed up, and these properties are the first batch of such properties from last year.

Mayor Márquez Simula opened the public hearing.

Motion by Councilmember Novitsky, seconded by Councilmember Buesgens, to close the public hearing and waive the reading of Resolution 2021-29, there being ample copies available to the public. A roll call vote was taken. All Ayes, Motion Carried 4-0.

Motion by Councilmember Novitsky, seconded by Councilmember Buesgens, to adopt Resolution 2021-29, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed. A roll call vote was taken. All Ayes, Motion Carried 4-0.

14. Consideration of Resolution 2021-30, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 4145 5th Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes

As noted previously, Assistant Chief O'Brien reported that all of the properties for revocation before the Council this evening are 2020 licensees that have not yet renewed, so they have been sent notice, the City followed up, and these properties are the first batch of such properties from last year.

Mayor Márquez Simula opened the public hearing.

Motion by Councilmember Jacobs, seconded by Councilmember Novitsky, to close the public hearing and waive the reading of Resolution 2021-30, there being ample copies available to the public. A roll call vote was taken. All Ayes, Motion Carried 4-0.

Motion by Councilmember Jacobs, seconded by Councilmember Novitsky, to adopt Resolution 2021-30, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed. A roll call vote was taken. All Ayes, Motion Carried 4-0.

15. Consideration of Resolution 2021-31, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 4806 Madison Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes

As noted previously, Assistant Chief O'Brien reported that all of the properties for revocation before the Council this evening are 2020 licensees that have not yet renewed, so they have been sent notice, the City followed up, and these properties are the first batch of such properties from last year.

Councilmember Buesgens asked for clarification that it is the first time for consideration of revocation of rental licenses for all of the properties identified at the Council meeting. Assistant Chief O'Brien confirmed such, adding that should any of these properties decide to renew their licenses, they have to start from the beginning, though it would be five times the license fee after revocation.

Councilmember Jacobs asked whether there is a method in place to identify if those units are being occupied and possibly as a rental without a license. Assistant Chief O'Brien said it depends on the different sources of information, sometimes found on an incident, after a phone call or complaint, or random checks by the City for properties that should be vacant – but most often identified by the tenants themselves. If a property is being occupied and not licensed, after revocation, the City will post "45 days to vacate" and, after that, "unlawful to occupy."

Mayor Márquez Simula opened the public hearing.

Degha Shabbeleh, a City resident, inquired about revocation during COVID-19 and how pertinent property owners would be contacted by the City in the event of their possible

hospitalization or death and any aftereffects, financially or otherwise, for affected renters. Assistant Chief O'Brien said property owners have been contacted by mail and their listed emergency contacts, so over the past year they have received probably three to four different notices to renew, including their initial one, their extension one, then a reminder. Action is not being taken now to evict anyone due to Governor Walz's executive order.

Mayor Márquez Simula asked for clarification as to when eviction action would be taken on a 45-day notice should Governor Walz lift his executive order. Assistant Chief O'Brien stated that it would be on day 45, not 45 days after the 45-day notice.

Councilmember Jacobs asked whether the process through the court system would begin on day 45 or the evacuation of the property. Attorney Hoeft responded that if a tenant in a revoked property is contesting the eviction, it would be at least another month before the issue would be addressed by a judge. He said the City does not evict anyone now, that eviction is a landlord's responsibility. But once Governor Walz's executive order is lifted, if a rental property is not in compliance with the City's licensing code and if the property owner does not have a license because it has been revoked, the owner has an obligation under the City's code to remove those tenants from the property. If they do not remove the tenants from the property, the owner is subject to criminal citation, as well as the tenants. He added that the 45 days is the time period in the code that the City waits to allow the landlord to take any action that they are required to take, typically called an "unlawful detainer action" for people who over holding or have not paid their rent. So, the 45 days means that nothing can happen before that time period. Once that time period is run, then the landlord will exercise whatever rights he or she has. As noted above, the City cannot cite the landlord for not taking any eviction action because Governor Walz has placed the restriction. Once that restriction is lifted, then landlords will do whatever they see fit in order to respond to where they are at with the City. And again, as noted previously, if they do not have a license and have tenants in there, then they will need to remove them or be subject to citation, as well as the tenants.

Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to close the public hearing and waive the reading of Resolution 2021-31, there being ample copies available to the public. A roll call vote was taken. All Ayes, Motion Carried 4-0.

Motion by Councilmember Jacobs, seconded by Councilmember Novitsky, to adopt Resolution 2021-31, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed. A roll call vote was taken. All Ayes, Motion Carried 4-0.

16. Consideration of Resolution 2021-32, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 5103 6th Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes

As noted previously, Assistant Chief O'Brien reported that all of the properties for revocation before the Council this evening are 2020 licensees that have not yet renewed, so they have been sent notice, the City followed up, and these properties are the first

batch of such properties from last year.

Mayor Márquez Simula opened the public hearing.

Laura Dorle, a City resident, said the property in question is in relatively close proximity to her residence and inquired as to whether there a status of tenant occupancy for this property and other properties being considered for revocation at the meeting. Assistant Chief O'Brien stated that he was unaware of the current status of properties being occupied but said it was irrelevant right now for the City's licensing.

Motion by Councilmember Jacobs, seconded by Councilmember Buesgens, to close the public hearing and waive the reading of Resolution 2021-32, there being ample copies available to the public. A roll call vote was taken. All Ayes, Motion Carried 4-0.

Motion by Councilmember Novitsky, seconded by Councilmember Buesgens, to adopt Resolution 2021-32, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed. A roll call vote was taken. All Ayes, Motion Carried 4-0.

17. Consideration of Resolution 2021-33, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 4008/4010 Cleveland Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes

As noted previously, Assistant Chief O'Brien reported that all of the properties for revocation before the Council this evening are 2020 licensees that have not yet renewed, so they have been sent notice, the City followed up, and these properties are the first batch of such properties from last year.

Mayor Márquez Simula opened the public hearing.

Motion by Councilmember Jacobs, seconded by Councilmember Novitsky, to close the public hearing and waive the reading of Resolution 2021-33, there being ample copies available to the public. A roll call vote was taken. All Ayes, Motion Carried 4-0.

Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to adopt Resolution 2021-33, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed. A roll call vote was taken. All Ayes, Motion Carried 4-0.

18. Consideration of Resolution 2021-34, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 5118 4th Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes

Assistant Chief O'Brien reported that the property owner for 5118 4th Street NE emailed the City the morning of March 22, said she lives out of state, and asked what options would be available for her to renew her rental license. He said she is aware that after any revocation the cost would be five times and said she was sorry for the procrastination.

Councilmember Buesgens asked for clarification that the first letter was sent to the owner in May of 2020, and Assistant Chief O'Brien confirmed the date. Councilmember Buesgens said that is a long time and the owner had plenty notice to renew; and all Councilmembers agreed.

Mayor Márquez Simula opened the public hearing.

Motion by Councilmember Novitsky, seconded by Councilmember Buesgens, to close the public hearing and waive the reading of Resolution 2021-34, there being ample copies available to the public. A roll call vote was taken. All Ayes, Motion Carried 4-0.

Motion by Councilmember Jacobs, seconded by Councilmember Novitsky, to adopt Resolution 2021-34, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed. A roll call vote was taken. All Ayes, Motion Carried 4-0.

ITEMS FOR CONSIDERATION

Ordinances and Resolutions

19. Resolution 2021-35, Funding an Evaluation and Strategic Plan for The City's Information Systems

Director Kloiber reported there are a number of information system needs that are not yet included in the 2021 budget, as some arose late in the 2021 budgeting process. Staff recommends contracting for an independent overall evaluation plan for what services and features stakeholders want the City's information systems to provide over the next several years and obtained referrals to four firms qualified to perform this work. Of the four, two firms responded, Mel Bunt and Sciens Consulting. Sciens Consulting has significantly more experience providing this type of analysis for local governments and their proposal has a detailed time budget with a not-to-exceed price, whereas the Mel Bunt proposal is open-ended at a stated hourly rate. Staff recommends contracting Sciens Consulting, with the source funding coming from excess funds in the General Fund.

Both Councilmember Buesgens and Councilmember Jacobs said they fully support the plan and have no problem with the funds transfer.

Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to waive the reading of Resolution 2021-35, there being ample copies available to the public. A roll call vote was taken. All Ayes, Motion Carried 4-0.

Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to adopt Resolution 2021-35, being a Resolution amending the 2021 budget to transfer \$40,000.00 of fund balance from the General Fund to the Information Systems Fund, funding an evaluation and strategic plan for the City's information systems; and to authorize the City

Manager to enter into the related agreement with Sciens Consulting. A roll call vote was taken. All Ayes, Motion Carried 4-0.

Bid Considerations

20. Adopt Resolution 2021-36, Being a Resolution Accepting Bids and Awarding a Contract for the 3939 Central Avenue Monopole Telecommunication Tower, City Project 2014

Director Hansen reported that staff went through the bidding and public advertising processes for the monopole telecommunication tower at 3939 Central Avenue, the vacant Library lot. Based on those, six bids were received, with the low bid coming in from Vinco Inc. in the amount of \$257,300.00; the City Engineer's estimate for the work was \$275,000.00. Both the City's telecommunications consultant and the City have experience with Vinco, as it has worked on the City's water tower and is fairly well known in this area as a telecommunications erector. Staff recommends a contract award to Vinco Inc. from Forest Lake, Minnesota, in the amount of \$257,300.00.

Motion by Councilmember Jacobs, seconded by Councilmember Novitsky, to waive the reading of Resolution 2021-36, there being ample copies available to the public. A roll call vote was taken. All Ayes, Motion Carried 4-0.

Motion by Councilmember Jacobs, seconded by Councilmember Novitsky, to adopt Resolution 2021-36, being a Resolution accepting bids and awarding the 3939 Central Avenue Monopole Telecommunication Tower, City Project 2014, to Vinco Inc. of Forest Lake, Minnesota, based upon their low, qualified, responsible bid in the amount of \$257,300.00, appropriated from Fund 408-52014; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same. A roll call vote was taken. All Ayes, Motion Carried 4-0.

21. Adopt Resolution 2021-37, Being a Resolution Accepting Bids and Awarding a Contract for the 2021 Street Rehabilitation Program, Projects 2002 and 2005

Director Hansen reported that the area for the 2021 street program is in Zone 4 and Zone 5, between Central and University Avenues, north of 44th and south of 43rd. The bidding package was broken into three separate areas: street rehabilitation Zone 4B and Zone 5, State Aid roadway on 44th Avenue from University over to Jefferson, and an alternate was residential construction. It was offered to any resident within the street program work area if they wanted to redo their driveway and/or sidewalk for both bituminous or concrete construction, and some property owners have accepted.

Engineering estimates were provided for both the State Aid work and then also on the street rehabilitation work, with the street rehabilitation broken between mill overlay and partial reconstruction. The partial reconstruction bid came in under 20% under the City Engineer's estimate and the mill and overlay came in about 10% under. Depending on how construction goes, staff would anticipate passing on the savings through the proposed assessments to this program year, which is good news for residents. Staff recommends awarding a contract to Bituminous Roadways, Inc. in the total amount of \$1,580,783.42.

Councilmember Jacobs asked if residents are able to include their work as part of their tax bill. Director Hansen said no, that typically it is a contract between the contractor and the homeowner.

Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to waive the reading of Resolution 2021-37, there being ample copies available to the public. A roll call vote was taken. All Ayes, Motion Carried 4-0.

Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to adopt Resolution 2021-37 being a Resolution accepting bids and awarding the 2021 Street Rehabilitation Program, consisting of Bid A: Street Rehabilitation – Zone 4B and Zone 5, Project 2002, Bid B: Municipal State Aid – 44th Avenue Mill and Overlay, Project 2005, and Alternate 1: Residential Construction, to Bituminous Roadways, Inc. of Mendota Heights, Minnesota, based upon their low, qualified, responsible bid in the amount of \$1,580,783.42, appropriated from the following funds: \$1,194,618.00 appropriated from Fund 415-52002, \$251,534.00 from Fund 415-52005, \$53,442.00 from Fund 601-49430, and \$81,190.00 from Fund 604-49650; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same. A roll call vote was taken. All Ayes, Motion Carried 4-0.

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Councilmember Jacobs attended the ISD-13 work session and “Racing through Revolving Doors,” a seminar presented by PhD Anthony Andrews. The Lions hosted the St. Patrick’s Day Celebration on last Saturday, and it was very successful. She gave special thanks to Chief Lenny Austin and the Police Department, as the problems on 47th have been ongoing, and she was able to work with him this past week.

She said real headway has been made with the number of trucks and vehicles parked and the Department also reached out with information to tenants but, unfortunately, some street damage has occurred because of the weight of the vehicles as they have sat on the roadway for extended periods of time. She also facilitated four resident reach-outs.

Councilmember Buesgens attended the Neighborhood Watch meeting for notification of a sex offender at Hilltop, watched the School Board meeting via Zoom, and attended the Domestic Terrorism Forum.

She also attended the Booster meeting and said they have made more money this year in some of their activities than they did last year, which is good news in spite of restaurant restrictions. She said she loves Park and Recreation’s new senior program at Murzyn, called “300 Piece Puzzle Smackdown.”

Councilmember Novitsky said he was able to work the reverse Irish parade and attended the predator from Hilltop meeting, which he said is important in order to help keep children safe.

Mayor Márquez Simula said she and Police Chief Austin created a statement about public safety during this difficult time with the Derek Chauvin trial and attended a Rice Creek flood planning meeting with

the City's new Community Development Planner, Minerva Hark. She met with principals separately of Prodeo Schools and of Immaculate Conception and attended an Anoka County grants meeting for putting in pollinator gardens. She had a community meeting with the East African community, which City Manager Kelli Bourgeois and local government representatives attended to get feedback about what has been happening since the election (another meeting is scheduled in May). She delivered groceries with SACA and attended the St. Patrick's Day reverse parade. She reminded residents that Columbia Heights will celebrate its 100-year anniversary in 2021 and many have work on the 100-year quilt, which was recently completed and its preview was featured at Murzyn Hall a few weeks ago; she thanked all who worked on it over the past year.

Report of the Acting City Manager

Director Hansen reported that street sweeping is being done in the City and watershed areas will be focused on first. He added, referring to Councilmember Jacobs' earlier comment, that 47th area is within the City's five-year State Aid CIP and the City will keep an eye on that area.

Report of the City Attorney

Attorney Hoeft had no update.

ADJOURNMENT

Motion by Councilmember Jacobs, seconded by Councilmember Novitsky, to adjourn. A roll call vote was taken. All Ayes, Motion Carried 4-0.

Meeting adjourned at 8:12 pm.

Respectfully Submitted,

Nicole Tingley, City Clerk/Council Secretary



CITY COUNCIL
SPECIAL EXECUTIVE SESSION
Public Safety Bldg—Training Room, 825 41st Ave NE
Monday, April 05, 2021
6:00 PM

Mayor
Amada Márquez Simula
Councilmembers
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
Kt Jacobs
City Manager
Kelli Bourgeois

MINUTES

The following are the minutes for the special executive session of the City Council held at 6:00 pm on Monday, April 5, 2021 at the Public Safety Building in the Training Room, 825 41st Ave NE, Columbia Heights, Minnesota. Due to the COVID-19 pandemic, this hybrid meeting was held both virtually and in-person.

CALL TO ORDER/ROLL CALL

Mayor Márquez Simula called the meeting to order at 6:00 pm.

Present: Mayor Márquez Simula; Councilmember Buesgens; Councilmember Jacobs; Councilmember Murzyn, Jr.; Councilmember Novitsky

Also Present: Kelli Bourgeois, City Manager; Aaron Chirpich, Community Development Director; Paul Reuvers, Attorney at Iverson Reuvers; Nicole Tingley, City Clerk

EXECUTIVE SESSION

1. Discuss Litigation- In the matter of the complaint filed against the City by Jeffrey Bahe and Robert Williams

Motion by Councilmember Jacobs, seconded by Councilmember Murzyn Jr., to close the meeting per Minnesota Statute 13.05 Subdivision 3(b), attorney-client privilege in order to discuss the Jeff, Bobby & Steve's Auto World, LLC v. City of Columbia Heights, Court File No. 02-CV-20-3682 and Jeffrey Bahe and Robert A. Williams v. City of Columbia Heights, Court File No. 02-CV-20-3146 cases with attorney Paul Reuvers. A roll call vote was taken. All Ayes, Motion Carried 5-0.

The meeting closed at 6:02 pm.

The City Council, City Staff, and Attorney Reuvers had a discussion regarding the Jeff, Bobby & Steve's Auto World, LLC v. City of Columbia Heights, Court File No. 02-CV-20-3682 and Jeffrey Bahe and Robert A. Williams v. City of Columbia Heights, Court File No. 02-CV-20-3146 cases.

Motion by Councilmember Jacobs, seconded by Councilmember Murzyn Jr., to reconvene the open session. A roll call vote was taken. All Ayes, Motion Carried 5-0.

The meeting returned to open session at 6:23 pm.

ADJOURNMENT

Motion by Councilmember Buesgens, seconded by Councilmember Jacobs, to adjourn. A roll call vote was taken. All Ayes, Motion Carried 5-0.

Meeting adjourned at 6:23 pm.

Respectfully Submitted,

Nicole Tingley, City Clerk/Council Secretary



Park & Recreation Commission Minutes of the Meeting
John P. Murzyn Hall – Senior Center
530 Mill Street NE
October 28, 2020
5:30 pm

Tom Greenhalgh called the meeting to order at 5:30 p.m. and read the opening statement for remote meetings due to a health pandemic and declared emergency. He reported that the meeting could be conducted by a combination of in-person and electronic means.

Roll Call

Members present: Anne Carder, Sean Clerkin, Bruce Evans, Tom Greenhalgh, Becky Groseth, Rachel James, Marsha Stroik

Staff present: Kevin Hansen, Public Works Director; Keith Windschitl, Recreation Director; Deanna Saefke, Commission Secretary; Connie Buesgens, Council Representative

Approval Consent Agenda

Motion by Clerkin, second by Evans, to approve the consent agenda. Upon vote: All ayes. **Motion Carried.**

Letters and Requests

A. Letter of request from the Del Counts Band to rent December 31, 2020 for a dance with presold tickets for 175 people maximum.

Saefke reported there is no attachment for this request. The Del Counts have been a very popular band throughout northeast Minneapolis for many years and have rented Murzyn Hall for dances over the past few years and most recently in September for an anniversary dance. The group is requesting to hold a New Year's Eve dance following the COVID guidelines and capacity restrictions. Saefke indicated at the most recent dance the renters conducted temperature checks at the door, had guests sign waivers, and enforced mask requirements for all attendees. The group offers presale tickets to these events and is aware of the maximum capacity for attendance. The previous dance had approximately one hundred people. The Lions Club offers a cash bar at the dance. Clerkin confirmed the group used every precaution available to put on a safe event. He asked how staff felt renting out the hall on New Year's Eve. Windschitl replied typically this is not a holiday that is rented out and is stated in the Murzyn Hall Policy as one of the holidays that is closed. In the past there were events on that holiday with issues so the Commission decided to add it to the holiday list of closed dates. He feels this is a well-run event and any request to rent this date would be brought to the Commission for approval. Windschitl stated the only item to consider is having staff agree to work that evening. He believes we will have one or two people willing to work. Stroik added a staff person should be confirmed to work that holiday prior to the rental being offered.

Motion by Clerkin, second by Carder, to approve the rental of Murzyn Hall by the Del Counts Band on December 31, 2020 as long as staff is confirmed to work the event. Upon vote: All ayes. **Motion Carried.**

Old Business

A. Silver Lake Boat Landing update

Hansen reported the boat landing project at Silver Lake is about 90% complete. A five foot high fence has yet to

be installed on top of the twelve foot high retaining wall. The last layer of blacktop will be put down tomorrow. The project should be finished within a week or two. Hansen stated this was a big change for the area. The previous boat landing was in the water and almost unusable. This project is something that not only the Commission, but the City Council, and the neighborhood have been looking forward to. The area for vehicle turn around was expanded and parking stalls were added down by the boat landing and up on top.

Evans replied lives near the area and is glad the project is finishing up because there has been a lot of noise over the summer. He likes the idea of the fencing for protection around the hazardous area. Hansen replied there will be fencing and landscaping to keep people away and the fencing will have an overhang on the lower portion of the wall so it will be very difficult to climb on it. He indicated this project has really been two projects which in part made it take a little longer and impacted Stinson Boulevard. There was a large lift station that had to be replaced. The lift station has been operating for three weeks. James stated this project is great because it gives anyone who doesn't have lake property good access to the lake. Evans replied the concrete boat ramp is great and now there is a dock there. Hansen indicated people were surprised and very pleased to see the dock.

New Business

A. Rental rates for John P. Murzyn Hall in 2022

Windschitl stated the rates for 2021 have previously been established so we are discussing the rental rates for 2022. In the last few years there has been an increase to the rates. In 2019 and 2020 there was a higher increase than in the past. For a Saturday rental the rate increased by 6% in 2019, another 5% in 2020, and in 2021 a 2% increase. For a Sunday through Friday rental the rate increased by 3% in 2019, 2% in 2020, and 5% in 2021. In 2020 it has been a much slower year due to the pandemic and closed for three to four months. Greenhalgh asked how many less rentals are there for this year as compared to previous years. Windschitl replied the number of rentals is down by a lot. There haven't been any major events since the middle of March and there were no events for April, May, June, and July. Saefke replied the first rental after being allowed to open was in August. Many of the booked rentals were unable to fit within the requirements of 175 guests or less, wearing masks, and some of them were concerned with people getting sick. In most cases staff worked with the renter to reschedule to another date in 2020 or 2021. It is very difficult to compare this year to previous years. Groseth asked if renters are changing from a 2020 date to a 2021 date are they being charged the rate from this year or next year. Saefke replied those moving to a 2021 date will be charged the higher rate but it only increased by 3% to 2021 so it is minimal. Windschitl indicated no one was charged a penalty for moving and most were not charged a fee for cancellations wither. Saefke reported if a renter chose to cancel after the facility was opened in August she worked to re-rent the date and would then refund \$400 of the \$500 down payment back to them. To answer another question, at this time in 2021 all of the Saturdays are rented from the middle of February into October. There are a lot of people that moved from 2020 to 2021 and new renters who want Saturdays.

Clerkin indicated the rental rate has increased pretty much every year since he has been on the Commission and asked if we need to increase the rate for the next year or maintain the fee as is. Groseth asked if there is an additional cost or time needed for cleaning or sanitizing for the pandemic conditions. Saefke replied that has been incorporated into the regular cleaning schedule for the most part. Windschitl stated there haven't been a lot of additional costs. A few items were purchased through the CARES money like hand sanitizers, chemicals, and things to sanitize the facility. Staff is going through the building twice per day sanitizing commonly touched surfaces. There haven't been a lot of extra costs involved in the COVID cleaning procedures beyond what is typically done. Greenhalgh asked if staff feels the rate should increase. Windschitl replied in light of the current situation he would be inclined to leave the rates as they are for one more year. With the amount of people that were moved to new dates and the uncertainty of even having events in 2021 he doesn't want to place an additional burden on existing clients. Groseth feels it sends a good message saying that with everything going on

and many events needing to be rescheduled the Commission decided to maintain the price for an additional year and not have any increases.

Motion by Clerkin, second by Evans, to maintain the same rental rates from 2021 to 2022 for John P Murzyn Hall rentals. Upon vote: All ayes. **Motion Carried.**

Reports

A. Recreation Director

Windschitl reported the recreation summer programs ran for the most part as it had in the past. The adult softball league started a little late this year because of the Governor's mandates. A full summer league occurred for both Men's and Co-Ed adult softball but there wasn't a fall league for either league. The youth summer programs were very successful and attendance numbers were higher than expected. Extra staff was at each program to offer social distancing within programs, extra sanitizing occurred, and activities were planned to keep everyone as healthy as we could. Fortunately we didn't have anyone out sick with COVID-19. We were able to use a good portion of the grant that we are currently operating under along with the school district. The library also used some of our grant funding with their youth programs. Windschitl reported a three year extension of the grant funding was recently approved. This grant is focused on arts and enrichment programming for youth.

Windschitl indicated there will be a few items on the expense reports to be aware of. One item is the Murzyn Hall HVAC controls and there have been a lot of issues. When the HVAC project was done a number of years ago the City had a contract with Honeywell and the controls were proprietary to them as well. Since ending that contract with Honeywell it has become very difficult trying to get another company to manipulate and adjust the system. The solution is to install new controls that any company will be able to work on. The other item within the budget is van replacement for one of the Ford Econoline vans used to transport youth sports and summer programs. One of the vans was acquired in 1998 or 1999 will be replaced. This replacement was in the budget last year. The van is on order right now.

Windschitl reported there are a lot of activities being offered in the current city newsletter. The Chalk Art Walk will have drawings along the walking path at Huset Park West. Truck or Treat is taking place tomorrow night and is a drive thru event. The CH Athletic Boosters will have hot dogs for sale. Staff is doing the best they can to offer activities without as much physical contact. Other departments are involved in the event such as Police, Fire, and Public Works. Recreation staff filled 1000 bags of candy to hand out at the end of the drive thru event.

Lastly Windschitl indicated the recreation software program that is currently being used for registration processing hasn't been the best fit but we have made work arounds. This current program is switching to a new format and the price is increasing significantly. Staff is researching alternate software programs to find a better fit for our needs and a better price.

Greenhalgh asked what the status is for the Hylander Center. Windschitl replied the gym has remained closed. However, the youth soccer program used it last Saturday to finish their small group program. The gym will also be used for elections this year to offer more space. The open gym program is not open as of yet because we do not have the ability to social distance during a typical open gym offering.

Windschitl reported the senior citizen program has been running programs with small numbers of attendees. The city manager just received a very nice compliment from a woman attending an art class today. The senior coordinator is running programs such as Bingo, painting classes, showing movies, and a few trips with a small

number of people in the mini bus.

B. Public Works Director/City Engineer

Hansen reported with the melting snow staff will be able to continue and finish the leaf pickup and parks cleanup. The Public Works budget will be presented to the City Council on Monday evening. There is a 3% increase in the budget from 2020 to 2021. Hansen indicated the City has closed on the future city hall site. The builder will break ground next week and official building construction within two weeks after that. The existing building and parking ramp are completely demolished.

Stroik asked if street cleanup will resume. Hansen replied yes, there cannot be any ice or snow I the curb line so once that is gone they will get back out.

C. Commission Members

James asked about the adopt a park program and if it is still being run through the city. Hansen replied yes, all of the parks are currently hosted by either individual volunteers or community groups. Every spring the volunteers are contacted to verify participation in the program. Every group is expected to clean up twice per year at a minimum. James indicated she volunteers with the church group at Ostrander Park and they clean three times per year. She will share with residents that all of the parks are adopted and they do not need to be an official adoptee to clean up the park. Hansen replied if she speaks with groups that are interested in cleaning they should call Public Works in February as some of the groups or people drop out of the program and others are added at that time.

Buesgens asked if there was ever a discussion regarding an evaluation of the Murzyn Hall building. Stroik added we know it is in bad shape. Hansen replied yes, it is on the list in the aspect of coming back to the city council with remaining funds from the city hall project. After the update on the city hall final costs staff can discuss the needs for Murzyn Hall with the city council. This will not happen until after the first of the year most likely. The idea would be to approach the city council for renovation of Murzyn Hall and the renovation or replacement of the Public Works facility.

Buesgens informed the Commission the city council voted on a limit on the tax increase for the upcoming budget and also included dedicated funds to our park capital improvements from one or two TIF districts that were decertified and the total will be \$100,000 per year. It can be used in several different ways. All five council members voted in favor of that in the preliminary vote. The final vote will be in December. Clerkin replied that is awesome. He asked if that money could be used for bonding. Buesgens replied yes it is an option to use that money to pay for the bond and not increase taxes. The Commission was very happy.

Stroik reported 40th and Arthur has huge divots in the street on both sides from the unfinished construction. One resident is still unable to get in his driveway. There is a four to six inch drop between the street and where the company was working. Stroik mentioned there are many road closed signs still throughout the area. Groseth replied crews are working right now. Hansen replied the site is being prepared for paving tomorrow. The second and final layer of paving will occur on Saturday. Door hangers were distributed on Monday to the residents in the area. The project was delayed due to the weather conditions and to have paving installed it needs to be above 32 degrees. Stroik said the road signs need to be removed and some of the streets are not even being worked on. Hansen replied correct, but the crews need the signs for tomorrow when trucks are coming in and out of the area. After the paving is complete on Saturday the signs will be removed.

Clerkin thanked the Public Works and Recreation Departments. He understands it has been a trying time to get things accomplished over the last six months. They have been doing a great job in all places. Groseth agreed and said great job keeping everyone safe from COVID.

Greenhalgh adjourned the meeting at 6:13 pm.
Deanna Saefke, Recreation Secretary

**MINUTES OF
PLANNING COMMISSION
FEBRUARY 2, 2021
6:00 PM**

The meeting was called to order at 6:03 pm by Acting Chair Kaiser.

Commission Members present- Vargas, Hoium, Novitsky, and Kaiser.
Commission Members present through Zoom- Schill

Members absent: Sahnnow and Fiorendino

Also present were Aaron Chirpich (Community Development Director), Shelley Hanson (Secretary), new employee Alicia Apanah, and Council Liaison John Murzyn.

APPROVAL OF MINUTES

Motion by Hoium , seconded by Novitsky , to approve the minutes from the meeting of January 5, 2021. A Roll Call vote was taken of the members. All ayes. MOTION PASSED.

PUBLIC HEARINGS

CASE NUMBER: 2021-0201
APPLICANT: BRYAN BEHUN
LOCATION: 1209 43RD AVENUE NE
REQUEST: MINOR SUBDIVISION, LOT LINE ADJUSTMENT

Chirpich explained that Bryan Behun, of behalf of the Behun Living Trust, has requested approval of a Minor Subdivision, per City Code Section 9.104 (k), for property located at 1209 43rd Avenue NE.

The subject site is zoned R-2A, One and Two Family Residential and is surrounded on all sides by similarly zoned properties.

The subject property (1209 43rd Avenue NE) overlays two abutting parcels of land, both of which are owned by the applicant. The east parcel (PID 36-30-24-21-0123) measures 11,250 square feet in size and is presently occupied by a single-family home. The property is identified as Parcel A on the received certificate of survey.

The west parcel (PID 36-30-24-21-0122) measures 10,800 square feet in size and is presently vacant. The property is identified as Parcel B of the received certificate of survey.

The applicant wishes to split a nine-foot-wide portion of Parcel B and add the split portion (1,305 square feet) to the abutting Parcel A to the east.

ISSUES AND ANALYSIS

Lot Requirements. In consideration of the minor subdivision application, a determination should be made that the newly created lots meet the minimum lot area and width requirements of the applicable R-2A zoning district.

Within R-2A Districts, a minimum lot area of 6,500 square feet is required. As a result of the proposed lot line adjustment, Parcel B will be reduced in size from 10,800 square feet to 9,135 square feet. Conversely, Parcel B will be increased in size from 11,250 square feet to 12,180 square feet. In this regard, both lots meet the minimum lot area requirements of the R-2A zoning district.

According to Section 9.109.C of the Zoning Ordinance, lots within R-2A Districts must have a minimum width of 60 feet. As shown on the submitted survey, Parcel A is proposed to be increased in width from 75 feet to 84 feet while Parcel B is proposed to be reduced in width from 72 feet to 63 feet. Both proposed lots meet the minimum lot width requirements of the R-2A District.

Driveway Setback. As shown on the existing conditions survey, a driveway which serves the existing home on Parcel A, overlays the shared lot line between the two parcels. Specifically, a six-foot driveway encroachment exists upon Parcel B which is typically an undesirable condition.

As a result of the proposed lot line adjustment, the existing driveway encroachment will be eliminated. According to the proposed subdivision survey, a three-foot driveway setback is proposed along the shared side lot line which meets the minimum parking area setback requirements imposed in the R-2A zoning district. In this regard, the proposed lot line adjustment is considered positive in that it will serve to rectify an existing nonconforming setback condition.

Easements. The proposed subdivision survey calls for the creation of a 5-foot-wide drainage and utility easement along the north property lines of Parcels A and B.

As a condition of minor subdivision approval, proposed easements and/or right-of-way dedication should be subject to review and approval by the City Engineer.

Recording. As a condition of minor subdivision approval, the applicant will be responsible for the filing the approved subdivision with the Anoka County Recorder's Office.

If the minor subdivision is not filed with the Anoka County recorder's Office within one year of the date of City Council approval, it will become invalid.

FINDINGS OF FACT

Section 9.104 (K) of the Zoning Code outlines specific conditions in order for the City Council to approve a minor subdivision. They are as follows:

1. ***The proposed subdivision of land will not result in more than three lots.***
The proposed subdivision will result in two conforming lots.
2. ***The proposed subdivision of land does not involve the vacation of existing easements.***
No vacation of existing easements will occur as a result of the minor subdivision.
3. ***All lots to be created by the proposed subdivision conform to lot area and width requirements established for the zoning district in which the property is located.***
Both newly created lots will conform to the lot width and lot area requirements of the applicable R-2A zoning designation.
4. ***The proposed subdivision does not require the dedication of public rights-of-way for the purpose of gaining access to the property.***
The proposed subdivision does not require the dedication of public rights-of-way for the purpose of gaining access to the property.
5. ***The property has not previously been divided through the minor subdivision provisions of this article.***
The subject property has not previously been subdivided via a minor subdivision process.
6. ***The proposed subdivision does not hinder the conveyance of land.***
The proposed subdivision will not hinder the conveyance of land.
7. ***The proposed subdivision does not hinder the making of assessments or the keeping of records related to assessments.***
The proposed subdivision is not expected to hinder the making of assessments or the keeping of records related to assessments.
8. ***The proposed subdivision meets all of the design standards specified in Section 9.115.***
As a condition of minor subdivision approval, all applicable design standards of Section 9.115 of the Zoning ordinance must be satisfied.

Staff review finds that the proposed Minor Subdivision (lot line adjustment) application meets the requirements of the Zoning Ordinance. As a result, Staff recommends that the Planning and Zoning Commission recommend approval of the proposed Minor Subdivision for the property located at 1209 43rd Avenue NE subject to certain conditions.

Questions/comments from members:

The members all agreed this request was straightforward and meets the requirements for a subdivision.

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Public Hearing Opened.

John Rockwell, Realtor was present through Zoom and is the representative/broker for the owner. However, there were no questions of the applicant.

No one else was present to speak on this matter.

Public Hearing Closed.

Motion by Hoium , seconded by Novitsky , to waive the reading of Resolution No. 2021-XX, there being ample copies available to the public. A roll call vote was taken. All ayes. MOTION PASSED.

Motion by Hoium , seconded by Novitsky , that the Planning and Zoning Commission recommends that the City Council approve the Minor Subdivision of the property located at 1209 43rd Avenue NE., subject to certain conditions of approval that have been found to be necessary to protect the public interest and ensure compliance with the provisions of the Zoning and Development Ordinance, including:

- 1. Proposed easements and/or right-of-way dedication shall be subject to review and approval by the City Engineer.*
- 2. The applicant shall be responsible for the filing the approved subdivision with the Anoka County Recorder's Office. The approved minor subdivision shall become invalid if the subdivision is not filed with the Anoka County recorder's Office within one year of the date of City Council approval.*

A roll call vote was taken. All ayes. MOTION PASSED.

The following Resolution will go to the City Council on February 8, 2021.

**RESOLUTION NO. 2021-XX
RESOLUTION APPROVING A MINOR SUBDIVISION
(LOT LINE ADJUSTMENT) FOR 1209 43rd AVENUE NE**

WHEREAS, a proposal (Case #2021-0201) has been submitted by Bryan Behun (on behalf of the Behun Living Trust) to the City Council requesting Minor Subdivision approval from the City of Columbia Heights at the following site:

ADDRESS: 1209 43rd Avenue NE.

LEGAL DESCRIPTION: On file at City Hall.

THE APPLICANT SEEKS THE FOLLOWING: A Minor Subdivision for the property located at 1209 43rd Avenue NE.

WHEREAS, the Planning Commission has held a public hearing as required by the City Zoning Code on February 2, 2021; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed Minor Subdivision upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas; and

NOW, THEREFORE, BE IT RESOLVED, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights adopts the following findings:

1. The proposed subdivision of land will not result in more than three lots.
2. The proposed subdivision of land does not involve the vacation of existing easements.
3. All lots to be created by the proposed subdivision conform to lot area and width requirements established for the zoning district in which the property is located.
4. The proposed subdivision does not require the dedication of public rights-of-way for the purpose of gaining access to the property.
5. The property has not previously been divided through the minor subdivision provisions of this article.
6. The proposed subdivision does not hinder the conveyance of land.
7. The proposed subdivision does not hinder the making of assessments or the keeping of records related to assessments.
8. The proposed subdivision meets all of the design standards specified in Section 9.115.

FURTHER, BE IT RESOLVED that the attached conditions, survey, and other information shall become part of this Minor Subdivision and approval; and in granting this Minor Subdivision the City and the applicant agree that this Minor Subdivision shall become null and void if the subdivision has not been filed with the Anoka County Recorder's Office within one (1) calendar year after the approval date.

CONDITIONS ATTACHED:

The Planning Commission approves the Minor Subdivision for 1209 43rd Avenue NE. subject to certain conditions of approval that have been found to be necessary to protect the public interest and ensure compliance with the provisions of the Zoning and Development Ordinance, including:

3. Proposed easements and/or right-of-way dedications shall be subject to review and approval by the City Engineer.
4. The applicant shall be responsible for the filing the approved subdivision with the Anoka County Recorder's Office. The approved minor subdivision shall become invalid if the subdivision is not filed with the Anoka County recorder's Office within one year of the date of City Council approval.

OTHER BUSINESS

1. Review Purchase of 1002 40th Avenue NE - (Chirpich reviewed Items #1 & 2 together)

Chirpich stated Pursuant to State Statue, Section 462.356, Subdivision 2, the Planning and Zoning Commission (the “Planning Commission”) in and for the City is required to review and ultimately determine that the proposed acquisition of real property by the City’s Economic Development Authority (EDA), conforms to the Comprehensive Plan of the City. Therefore, the EDA has requested that the Planning Commission review the acquisition of 1002 40th Avenue NE, Columbia Heights, MN 55421 (the “Subject Property”) to determine if its acquisition conforms to the Comprehensive Plan of the City.

COMPREHENSIVE PLAN

The EDA has a long standing practice of acquiring blighted single-family homes to facilitate scattered site redevelopment, and the proposed acquisition of the Subject Property responds to several goals and policies adopted in the Comprehensive Plan. Specifically, in Chapter 2: Land Use, and Chapter 4: Economic Development. Below are the specific goals and policies from the Comprehensive Plan that directly and indirectly correlate to the conformity of the proposed acquisition.

LAND USE AND REDEVELOPMENT

Goal: Provide mechanisms for successful redevelopment of vacant lands and targeted areas within the community.

ECONOMIC DEVELOPMENT

Goal: Promote reinvestment in properties by the commercial and industrial sectors.

1. *Promote high quality development and redevelopment opportunities within the community.*

Questions from members:

Chirpich was asked if the EDA had a plan for these properties. Chirpich told members that the EDA still needs to purchase the three houses in between these two properties (960 and 1002 40th) to make a larger piece of property to work with. Once that is accomplished then it would probably all be redeveloped for medium density housing . In the meantime, public works will rework the alley access to the existing homes and possibly do some storm water improvements by installing a filtration system, and staff will see that the two properties are cleaned up as they are adjacent to the new Alatus development.

Motion by Hoium , seconded by Novitsky, to adopt Resolution 2021-PZ02, a resolution finding that the proposed acquisition of certain land for redevelopment purposes by the Columbia Heights Economic Development Authority is consistent with the City of Columbia Heights’ Comprehensive Plan. A roll call vote was taken. All ayes. MOTION PASSED.

RESOLUTION NO. 2021-PZ02

A RESOLUTION FINDING THAT THE ACQUISITION OF CERTAIN LAND FOR REDEVELOPMENT PURPOSES BY THE COLUMBIA HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY IS CONSISTENT WITH THE CITY OF COLUMBIA HEIGHTS’ COMPREHENSIVE PLAN.

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WHEREAS, the Columbia Heights Economic Development Authority (the “Authority”) proposes to purchase certain property (the “Property”) located at 1002 40th Avenue NE, (PID 36-30-24-32-0042) in the City of Columbia Heights (the “City”) and described on the attached Exhibit A, for the purposes of eventual redevelopment; and

WHEREAS, Minnesota Statutes, Section 462.356, subd. 2 requires the City Planning and Zoning Commission to review the proposed acquisition or disposal of publicly-owned real property within the City prior to its acquisition or disposal, to determine whether in the opinion of the Planning and Zoning Commission, such acquisition or disposal is consistent with the comprehensive municipal plan; and

NOW, THEREFORE BE IT RESOLVED, the Planning and Zoning Commission has reviewed the proposed acquisition of the Property, and has determined that the Authority’s purpose is to redevelop the Property, and that the proposed acquisition is therefore consistent with the City’s comprehensive plan.

BE IT FURTHER RESOLVED that this resolution be communicated to the Board of Commissioners of the Authority.

ORDER OF THE PLANNING AND ZONING COMMISSION

Passed this 2nd day of February, 2021

Offered by: Hoium
Seconded by: Novitsky
Roll Call: All ayes

Thomas Kaiser, Acting, Chair

Attest:

Secretary

EXHIBIT A **Description of Property**

LOT 19 BLOCK 6, RESERVOIR HILLS, ANOKA COUNTY, MINNESOTA

2. Review Purchase of 960 40th Avenue NE

Pursuant to State Statue, Section 462.356, Subdivision 2, the Planning and Zoning Commission (the “Planning Commission”) in and for the City is required to review and ultimately determine that the proposed acquisition of real property by the City’s Economic Development Authority (EDA), conforms to the Comprehensive Plan of the City. Therefore, the EDA has requested that the Planning Commission review the acquisition of 960 40th Avenue NE, Columbia Heights, MN 55421 (the “Subject Property”) to determine if its acquisition conforms to the Comprehensive Plan of the City.

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February 2, 2021

COMPREHENSIVE PLAN

The EDA has a long standing practice of acquiring blighted single-family homes to facilitate scattered site redevelopment, and the proposed acquisition of the Subject Property responds to several goals and policies adopted in the Comprehensive Plan. Specifically, in Chapter 2: Land Use, and Chapter 4: Economic Development. Below are the specific goals and policies from the Comprehensive Plan that directly and indirectly correlate to the conformity of the proposed acquisition.

LAND USE AND REDEVELOPMENT

Goal: Provide mechanisms for successful redevelopment of vacant lands and targeted areas within the community.

ECONOMIC DEVELOPMENT

Goal: Promote reinvestment in properties by the commercial and industrial sectors.

1. *Promote high quality development and redevelopment opportunities within the community.*

There were no further questions since this was discussed with the previous item.

Motion by Hoium , seconded by Novitsky , to adopt Resolution 2021-PZ03, a resolution finding that the proposed acquisition of certain land for redevelopment purposes by the Columbia Heights Economic Development Authority is consistent with the City of Columbia Heights' Comprehensive Plan. A roll call vote was taken. All ayes. MOTION PASSED.

RESOLUTION NO. 2021-PZ03

A RESOLUTION FINDING THAT THE ACQUISITION OF CERTAIN LAND FOR REDEVELOPMENT PURPOSES BY THE COLUMBIA HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY IS CONSISTENT WITH THE CITY OF COLUMBIA HEIGHTS' COMPREHENSIVE PLAN.

WHEREAS, the Columbia Heights Economic Development Authority (the "Authority") proposes to purchase certain property (the "Property") located at 960 40th Avenue NE, (PID 36-30-24-32-0046) in the City of Columbia Heights (the "City") and described on the attached Exhibit A, for the purposes of eventual redevelopment; and

WHEREAS, Minnesota Statutes, Section 462.356, subd. 2 requires the City Planning and Zoning Commission to review the proposed acquisition or disposal of publicly-owned real property within the City prior to its acquisition or disposal, to determine whether in the opinion of the Planning and Zoning Commission, such acquisition or disposal is consistent with the comprehensive municipal plan; and

NOW, THEREFORE BE IT RESOLVED, the Planning and Zoning Commission has reviewed the proposed acquisition of the Property, and has determined that the Authority's purpose is to redevelop the Property, and that the proposed acquisition is therefore consistent with the City's comprehensive plan.

BE IT FURTHER RESOLVED that this resolution be communicated to the Board of Commissioners of the Authority.

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ORDER OF THE PLANNING AND ZONING COMMISSION

Passed this 2nd day of February, 2021

Offered by: Hoium

Seconded by: Novitsky

Roll Call: All ayes

Thomas Kaiser, Acting Chair

Attest:

Secretary

EXHIBIT A **Description of Property**

LOT 23 BLOCK 6, RESERVOIR HILLS, ANOKA COUNTY, MINNESOTA

The next scheduled meeting is Tuesday, March 2, 2021 at 6 pm. However, there are no cases to consider, so the next meeting for members to schedule will be April 6, 2021 at 6 pm.

Motion by Hoium, seconded by Novitsky to adjourn the meeting at 6:16 pm. A Roll Call vote was taken. All ayes. MOTION PASSED.

Respectfully submitted,

Shelley Hanson
Secretary



COLUMBIA HEIGHTS PUBLIC LIBRARY
3939 Central Ave NE, Columbia Heights, MN 55421
BOARD OF TRUSTEES: MEETING MINUTES
Wednesday, February 3rd, 2021

Item 5.

Approved
3/3/2021

NOTICE THAT THIS MEETING WAS CONDUCTED BY A COMBINATION OF IN-PERSON AND ELECTRONIC MEANS

Following a determination by City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, this meeting did, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. In all meeting formats whether solely in-person or a combination of in-person and electronic means, members of the public who wished to attend could do so by attending in-person or by calling 1-312-626-6799 and entering meeting ID 847 2391 1303 and passcode 321568 at the scheduled meeting time. If there are any questions about this notice or attending/calling in to a future meeting, please contact the City Clerk at (763) 706-3611.

The meeting was called to order in the Library Community Room by Secretary Tricia Conway at 5:31pm.

Members physically present: Tricia Conway; Nick Novitsky (Council Liaison). **Members remotely present:** Christopher Polley; Teresa Eisenbise. **Also present:** Renee Dougherty (Library Director); Nick Olberding (Recording Secretary); KT Jacobs (Councilmember). **Absent:** Catherine Vesley (resigned).

The **Minutes** of the **January 6th, 2021**, Board Meeting were **moved and approved** unanimously via roll-call vote.

The **Bill Lists** dated **January 13th & 27th, 2021, (2020 Budget)** were reviewed; both were **moved and approved** unanimously via roll-call vote.

Questions and discussions on Bills and Accounting:

- **ACL SharePoint:** Charged by ACL to set up our two new supervisors with Anoka County SharePoint access.
- **Ballasts:** Several LED Lights were burnt out and needed ballasts replaced.
- **Fire System:** Fire system was sending out false alerts so LVC was called out to troubleshoot/repair the issue.
- **Accounting:** Finance's audit has not taken place yet so additional expenditures may added to the 2020 final accounting. These will include 6 staff computer replacements. Staff had been on virtual thin-clients, but time and time again they had proven to be problematic and unable to perform necessary functions so staff machines were replaced with standard desktops.
 - For the patron workstations, thin-clients are typically capable of handling web-browsing sessions and Microsoft Office, but they do struggle with video playback. The Board inquired about replacing these as well. The current units are 5 years old now; we should plan a set replacement cycle on a rotating basis (1/3 of the units at a time).
- **Preliminary 2020 Revenue:** Several categories are low (rentals, printing, sales), but it is to be expected due to the building being closed for 2.5 months, and shortened hours/limited services since then. The *Interest on Investments* revenue will be totaled during the Finance Audit, and Renee will follow-up on what is included in the *Other Miscellaneous Revenue*.

Old Business:

1. **Policy Review: Internet Policy:** Renee had red-lined the existing policy, and presented to the Board; there were no significant changes needed. This policy is heavily influenced by MN State Statute 609.541.1-4, which has not changed since the last policy review. **A motion to approve the revised 2021 version of the Lost and Damaged Materials Policy was made; it was seconded and approved via roll-call vote.**

New Business:

1. **Art Exhibit Request (CH Centennial Quilt):** As part of the Columbia Heights Centennial Celebration, a historically-focused community quilt was commissioned. Rachel Meyers and Alison Marzolf (of the Library staff) spearheaded

the project with the help and support of quilt-minded community volunteers and City staff. All the squares have now been created and pieced together, and the quilt has been sent off for the finishing work (an estimated 4-6 weeks). The Library was chosen to host the inaugural Quilt display; to be hung from a beam near the display case or along the glass wall of the lobby (final placement will depend on dimensions and weight of the finished quilt).

A motion to approve the Centennial Quilt Art Exhibition Application was made, seconded, and approved by roll-call vote.

Items from the Floor:

- **Catherine Vesley Resignation & CH Board/Commission Term Limits:** Today Catherine Vesley turned in her Letter of Resignation in response to the City Council's effort to impose term limits on the City's Board and Commission members. It is unknown whether Catherine was informed via official or unofficial channels, but her current term was set to expire in April. Term Limits are not yet official, but a vote before April is likely, and current speculation is that members will be limited to 2 consecutive 3-year terms (Catherine has served since April 2000). Nick Novitsky & KT Jacobs assured the Board that they have put a lot of consideration into the term limit debates, and they are not trying to penalize dedicated City volunteers, but they acknowledged that it could be taken that way. They mentioned that every Board/Commission have members that will be affected by term limits. There are pros/cons to both sides of the debate. The Board seemed to understand the viewpoint of the Council, but emphasized how invaluable Catherine's experience, knowledge, and devotion is to our particular Board; there is value in having consistency (not having constant member turnover), but also value in new members with fresh ideas and diversity. Our Board has already suffered the death of Pat Sowada, and now the loss of Catherine Vesley; it can feel disheartening. The Board would like to show their appreciation for Catherine's many years of service (yet to be determined how), and they feel that the City should find a way to also acknowledge the work of Catherine and others that have volunteered their time and energy to the City for so long.
- **Board Quorum:** With 3 members now, a quorum will consist of two members until new members are appointed.
- **Columbia Academy:** We do not yet have statistics on the usage of digital Library Cards that were distributed to students of Columbia Academy; we should have them this summer after the school year finishes. Bri has offered to host Zoom classes assist students and boost usage and has reached out to school staff for feedback.
- **Kanopy:** Is now available to Columbia Heights patrons, and will be promoted in the next City Newsletter. We don't have any statistics yet on usage, but Chris said he has been using it both at-home and in the classroom.
- **Municode:** The City recently adopted a platform called Municode, which will digitally manage public meetings of the City Council and the City Boards/Commissions. Renee and Nick have had orientation on the software, and will receive additional training next week, in hopes that we will be able to use it for the March meeting.
- **New ACL Director (Colleen Haubner):** Renee has not yet had the opportunity to meet the new Director, but tomorrow morning will be the first ACL Management Team meeting since Colleen started.
- **Centennial Celebration:** How will the Library be involved in the Centennial? We hosted a "Bootstrap Town" Discussion last fall, and will have another one this year; planned audiobook adaptation of "Bootstrap Town"; Kathy Super from the Friends of the Library has been updating our display case with historic items decade-by-decade (currently the 1970's); and Centennial Quilt creation/exhibition. Nick Novitsky will have more Centennial information for us at the next Board meeting.

There being no further business, a motion to adjourn was made at 6:13pm, and seconded.

Respectfully submitted,



Nicholas P. Olberding
Recording Secretary, Library Board of Trustee



COLUMBIA HEIGHTS PUBLIC LIBRARY

3939 Central Ave NE, Columbia Heights, MN 55421

BOARD OF TRUSTEES: MEETING MINUTES

Wednesday, March 3rd, 2021

Item 6.

Approved
4/7/2021

NOTICE THAT THIS MEETING WAS CONDUCTED BY A COMBINATION OF IN-PERSON AND ELECTRONIC MEANS

Following a determination by City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, this meeting did, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. In all meeting formats whether solely in-person or a combination of in-person and electronic means, members of the public who wished to attend could do so by attending in-person or by calling 1-312-626-6799 and entering **meeting ID 832 1433 7849 and passcode 654514** at the scheduled meeting time. If there are any questions about this notice or attending/calling in to a future meeting, please contact the City Clerk at (763) 706-3611.

The meeting was called to order in the Library Community Room by Secretary Tricia Conway at 5:32pm.

Members physically present: Tricia Conway; Teresa Eisenbise; Nick Novitsky (Council Liaison). **Members remotely present:** Christopher Polley. **Also present:** Renee Dougherty (Library Director); Nick Olberding (Recording Secretary).

The **Minutes** of the **February 3rd, 2021**, Board Meeting were **moved and approved unanimously via roll-call vote.**

The **Bill Lists** dated **February 3rd & 17th, 2021**, were reviewed; **moved and approved unanimously via roll-call vote.**

General questions and discussions on Bills, Accounting, and Miscellaneous:

- **Board Officers:** Tricia inquired as to the protocol under our current circumstances--with no Chair/Vice-Chair does she take the interim lead as the only voted Officer (Secretary)? Yes, Tricia will Chair tonight's meeting; in April we should have a full roster again, and at that time members will nominate and vote on new Board Officers.
- **CH Centennial:** Novitsky was asked about Centennial plans at the last meeting; his update mainly addresses events planned for the year: including the Coloring Contest (ending March 6), Columbia Heights 2021 Calendars (created from last year's Photo Contest), a Music at Huset Park series (Jun, Jul, Aug), and also that planning is going forward with the Heights Jamboree.
- **TechLogic:** This \$9k charge is for annual maintenance agreement for the Automated Materials Handler unit.
- **2020:** Bills have all been paid for last year, although Finance has not closed the books on it yet, charges for new staff computers have not been posted, and the City is still allocating lines affected by the CARES Act grants.
- **Annual Report:** Renee is working on the Library's Annual Report which needs to be submitted to the MN Dept. of Education. Financial data is not ready yet, which accounts for a large portion of the report.
- **Line 7100 (Operating Transfer Out):** This budget item is allocated from each dependent department for service/labor from administrative departments like Finance. IS & Public Works are compensated via other budget lines (4010, 4020, 4040) for IT service, landscaping, building maintenance, etc.
- **Kathy Super Donation:** Kathy's \$500 donation is much appreciated, as well as her continued volunteer work. She didn't specify how her donation should be spent; Renee will use it to re-subscribe to "BookPage," which was previously paid for by the Friends of the Library.

Old Business:

1. **FYI: Library Board Openings and Council Applicant Review:** The City was accepting applications for Board/Commission positions up until February 28th. Interviews with the City Council will take place March 8th and 15th, with final decisions on March 22nd. There have been 20+ received, and 9 of them ranked the Library Board as their 1st choice. Tricia Conway re-applied for an appointment to a 2nd term.
2. **FYI: 2020 Other Miscellaneous Revenue:** From the 2020 Revenue Sheet that was presented last month, it was unknown what the \$2,121 in Misc. Revenue was from; some inquiry revealed that \$1700 was a refund from CenterPoint Energy from a mistakenly charged tax that the Library is exempt from, and the remainder was a

Public Employee Retirement Association refund for employees who either left employment or didn't work the minimum number of hours for PERA withholding.

New Business:

1. **Policy Review: Library Digital Sign:** This was our most recently created policy from 2018, and it was put together by the Communications Coordinator based on the City Hall digital sign; there weren't any updates made to the wording of the policy. Renee makes weekly updates to the digital sign messages, usually in rotation are the building hours and upcoming programs/events. Have there been any congratulatory messages displayed? Yes, we congratulated the CHHS Class of 2020 because they were cheated out of normal graduation celebrations due to the pandemic. **A motion to approve the revised 2021 version of the Library Digital Sign Policy was made; it was seconded and approved via roll-call vote.**
2. **Policy Review: Organizational Borrowing:** Renee red-lined the existing policy (just grammatical edits), and presented to the Board; there were no significant changes needed. This policy creates a way for schools, shelters, churches, jails, etc. to borrow up to 100 items at a time for 45 days (rather than 21), in order to provide their members with reading material. Only teachers are currently participating via our Bulk Loan option, where they request certain titles, genres, or subjects needed for their curriculum. No organization has applied for Deposit Collections, which would ideally require a staff member to track circulation of items and borrowers. **A motion to approve the revised 2021 version of the Organizational Borrowing Policy was made; it was seconded and approved via roll-call vote.**
3. **FYI: Upcoming March Library Programs:** Board Members were presented with the Library's Spring Events Calendar (available to the public). Family Discovery Days at Silverwood Park, Stay-At-Home Storytimes via Zoom, and our Birdscaping Basics online class were emphasized. Library events will remain virtual and/or outdoors at least through summer.

Items from the Floor:

- **Catherine Vesley Resignation:** Catherine Vesley penned a supplemental Letter of Resignation addressed to the Library Board and Staff of the CHPL. There wasn't much talk about it, but they were disappointed in losing Catherine, wish her the best, and would like a continued relationship. The Board understands the viewpoint of the Council, but emphasized how invaluable Catherine's experience, knowledge, and devotion to the Library; there is value in having consistency (not having constant member turnover), but also value in new members with fresh ideas and diversity.
- **Municode:** City Boards/Commissions are now using a platform called Municode to facilitate meetings. As of now the Library Board only uses it to create Agendas/Packets and publish them to the City website, but there may be more utilization in the future, although it's unlikely the Library will ever use the recording feature, and individual members can make their own decision to use City loaned tablets for future meeting (paperless option).
- **Are We Too Open?:** The CHPL is now open 40 hours/week as of February; in comparison to other surrounding Library Systems we are more open and welcoming, and have received many positive comments from patrons that we are the salvation for their sanity through the pandemic. City Administration urged us to be more open last summer, and with careful planning we have successfully done so.
- **E-Books/ISD Digital Cards:** Based on the slight increase in e-book circulation this spring, it's assumed that students are not taking full advantage of available services, but the e-book platform migration is still postponed to summer as to not disrupt those that are using it during the school year.

There being no further business, a motion to adjourn was made at 6:13pm, and seconded.

Respectfully submitted,



Nicholas P. Olberding
Recording Secretary, Library Board of Trustee

AGENDA SECTION	CONSENT
MEETING DATE	04/14/2021

ITEM:	Approve Proposal for a Classification and Compensation Study										
DEPARTMENT: Human Resources		BY/DATE: Patty Sweep, 04/12/2021									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input checked="" type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel										
<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods										
<input type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

As a part of the 2021 City Budget, last year the City Council approved to allocate \$30,000 in the general fund for a Classification and Compensation Study. The last compensation study was completed in the 1980s and is need of updating.

Staff has requested and received proposals from three firms that provide compensation study services, Baker Tilly, Gallagher, and Keystone Compensation Group. Keystone provided the lowest quote. Based on these proposals, staff is recommending entering into a contract with Keystone Compensation Group, LLC. As a part of the study, Keystone Compensation Group would complete a high level review of job classifications, and provide a competitive market analysis, to ensure internal equity compliance, while also meeting the State Pay Equity requirements. This will allow the City to offer competitive and fair pay with comparable cities in the metro area, and sustain competitive practices to attract qualified job applicants.

RECOMMENDED MOTION(S):
<p>MOTION: Move to enter into a contract for services with Keystone Compensation Group LLC in the amount of \$19,500 for completion of a Classification and Compensation Study as proposed, and authorizing the Mayor and City Manager to execute said agreement.</p>

ATTACHMENT(S):

Keystone Compensation Group LLC Classification and Compensation Study Proposal

PROPOSAL

CLASSIFICATION AND COMPENSATION STUDY

FOR THE CITY OF COLUMBIA HEIGHTS, MINNESOTA



2/20/2020

Prepared by:

Keystone Compensation Group LLC

3316 Ensign Ave N
Minneapolis MN 55427
Telephone: 612-810-3522

E-Mail: Sabboud@keystonecomp.net

Web: www.keystonecomp.net



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BACKGROUND AND OBJECTIVES

The City of Columbia Heights (City) is requesting a proposal from Keystone Compensation Group LLC for providing compensation consulting services. These services include high-level review of job descriptions, evaluating jobs using the Keystone Job Leveling System, conducting a competitive market analysis, and preparing recommendations for updating the City's compensation program.

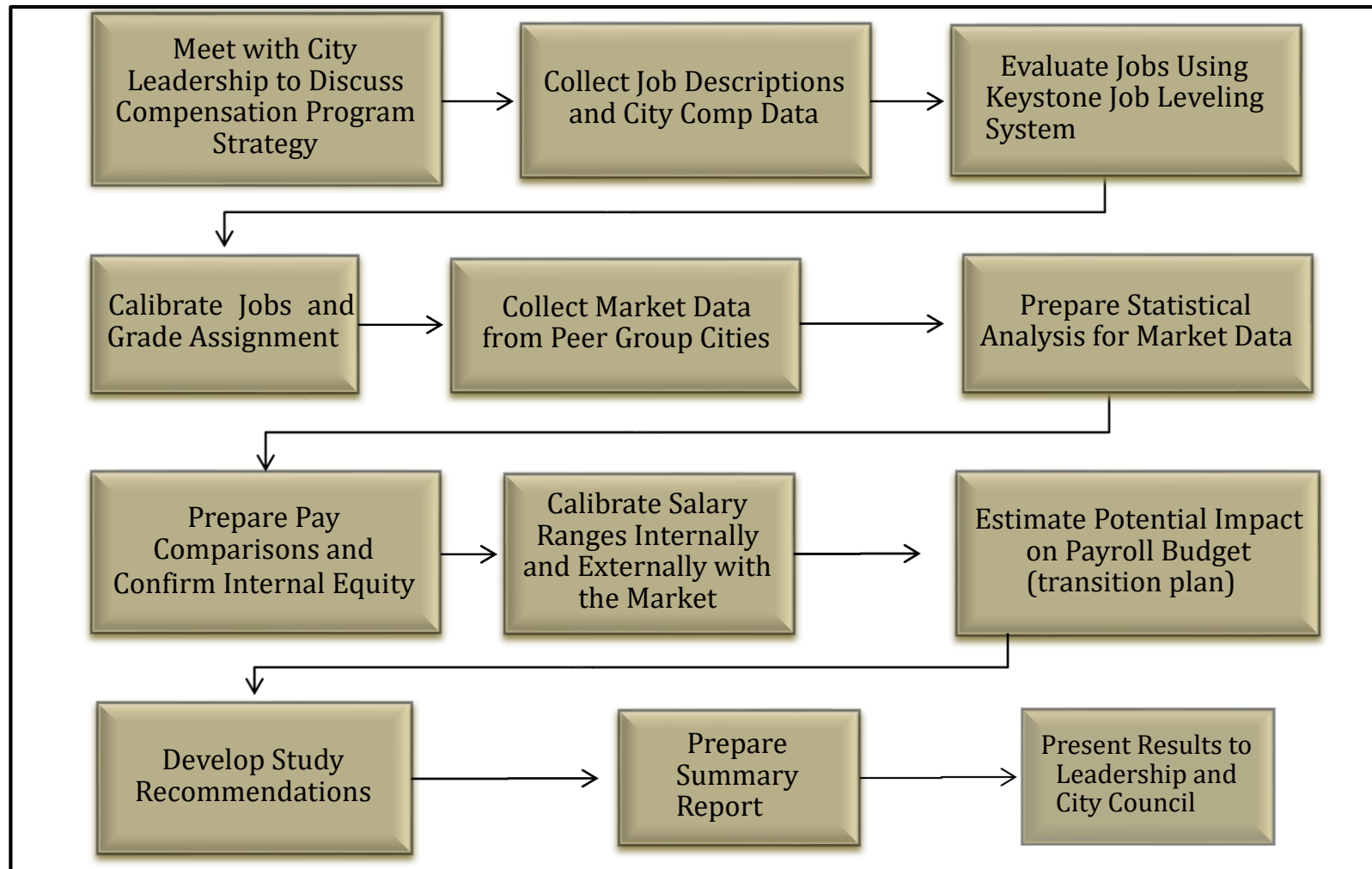
City leadership would like to ensure internal equity compliance while offering competitive pay in comparison with comparable cities in the metro area.

The City has approximately 110 full-time employees in about 67 job classifications. Several bargaining units represent different employee groups. The City currently uses a step pay program to administer compensation and the Hay Job Evaluation System to evaluate and slot jobs into grades. The compensation program is currently in compliance with the State Pay Equity requirements.

This proposal outlines our understanding of the scope of this study, steps we would take to meet its objectives, approximate timeline, and an estimate of the financial budget to complete the project.

PROJECT SUMMARY AND DELIVERABLES

1. Conduct an initial meeting with the City Manager and HR Manager to confirm objectives of this program review and establish guidelines for compensation program strategy going forward. Discuss feedback from managers and be mindful of it during this study.
2. Review the current job descriptions and confirm contents. This step is completed internally with assistance from the consultant.
3. Evaluate City jobs using the Keystone Job Leveling System. Calibrate results in consultation with City Manager, HR, and department heads.
4. Collect market data from a select peer group of comparable cities.
5. Conduct comparisons of internal pay with the market and summarize findings.
6. Calibrate the current salary ranges with the market and confirm internal equity. Compliance with State Pay Equity is key to this step.
7. Prepare recommendations for revising the current salary ranges based on internal job evaluation results and market analysis.
8. Prepare an estimate for the budget impact of the recommended salary ranges on payroll budget and individual pay. This analysis is used to create a transition plan.
9. Prepare a summary report to outline project steps, methodology, and analysis results. Information provided to City HR electronically.

FRAMEWORK FOR CONDUCTING THIS COMPENSATION AND CLASSIFICATION STUDY

STEPS FOR COMPLETING THIS STUDY

The lead consultant would start this project with a planning meeting with the HR Manager and City Manager. Keystone proposes the following steps for completing this study:

1. INITIAL PLANNING MEETING

- a. Review current pay practices and confirm deliverables from this study. This includes gathering current compensation program information and discussing important feedback on the current system.
- b. Discuss methodology for selecting peer group cities and collecting market data. This discussion will include establishing the criteria for selecting other cities with which to compare City wages (proximity, population size, and talent source).
- c. Discuss and confirm pay structure design, including number of grades and steps, and alignment with the market. Address the need for different bargaining groups.
- d. Give high level presentations to department heads and City Council.

2. HIGH-LEVEL OVERVIEW OF JOB DESCRIPTIONS

- a. At our initial meeting with the City leadership we learned that job descriptions are current. Some jobs may need to be updated. This step would be completed internally with assistance from the consultant.
- b. The consultant would keep some important observations about job descriptions during the job evaluation process. We would share these observations with the HR Manager.
- c. Use final descriptions to evaluate jobs and assign them to grades.

3. EVALUATE CITY JOBS USING THE KEYSTONE JOB LEVELING SYSTEM

- a. Keystone Job Leveling System uses compensable factors recognized globally by most of the job evaluation systems. Keystone Consultants have significant experience and understand the principles used to design and implementing job evaluation systems.
- b. Use the Keystone Job Leveling System to evaluate City jobs and review results with the City project team.
- c. The final job evaluations are combined with market data using trendline analysis in order to update the salary ranges and confirm job grades.

4. COLLECT MARKET COMPENSATION DATA FROM THE LEAGUE OF MN CITIES SURVEY

- a. Keystone would collaborate with City leadership to develop and confirm a peer group to use for the competitive market analysis.
- b. Consultant collects market data from the LMC survey and use job descriptions to match City jobs to the survey. We would review market data and may call participants to get clarifications on matches if needed.

5. PREPARE COMPARISONS WITH THE MARKET AND CALIBRATE SALARY RANGES

- a. Use market data and job evaluation points to analyze the current ranges and compare them with the market.
- b. Prepare scatterplots and trend lines to illustrate the City's pay position relative to the market. This step helps identify anomalies or potential issues with internal equity compliance (State Pay Equity Act).
- c. Use market data and job grades to calculate and recommend new salary ranges.
- d. The City would like to maintain the current six bargaining units schedules and offer competitive pay based on market. We would prepare scenarios to offer these schedules.
- e. Prepare a summary of findings and review it with City project team.

6. PROVIDE AN ESTIMATE FOR THE BUDGET IMPACT TO IMPLEMENT THE NEW RANGES

- a. Assign employees to their new pay steps and evaluate their wage changes.
- b. Identify areas where salary actions may be needed and provide recommendations.
- c. Create an overall summary of the budget impact for transition to the new ranges.
- d. We understand that for budgeting purposes, City would like this study completed by August 2021 or earlier.

7. PREPARE THE FINAL REPORT

The consultant would prepare a summary report that includes study methodology, benchmark analysis results, specific observations, and recommendations. All information would be provided to City HR electronically.

8. ONGOING CITY SUPPORT

We approach this study as a business partner invested in the success of this program and implementation. Our goal is to ensure knowledge transfer from the consultant to City staff and to help the City sustain the program internally going forward. We would be available to support the City after project completion and to answer questions. Simple and short inquiries are answered at no additional cost, while more substantial work would be quoted separately.

PROJECT TEAM AND RELATED EXPERIENCE

This project would be led by Dr. Saado Y. Abboud as the first contact for the City. Stefan Peterson, a Sr. Consultant with Keystone, assists with job description review and provide benchmarking and analytical support to this project. Among the specific experience that Saado has related to public sector compensation and this study:

1. Consulted with many counties and cities in Minnesota. Clients include the City of St. Louis Park, City of Prior Lake, City of Lino Lakes, City of Monticello, City of Shakopee, Scott County, Dakota County, Anoka County, Carlton County, McLeod County, Cook County, Crow Wing County, City of Minneapolis, City of Rochester, City of Hutchinson, and others.
2. Extensive experience with developing and implementing compensation programs in various industries including government, non-profit, and private sectors.
3. Currently manages an annual compensation survey with 14 major counties and large cities in Minnesota covering over 170 jobs. Counties and cities like Hennepin County, Ramsey County, Dakota County, Anoka County, St. Louis County, Olmsted County, Carver County, Scott County, Sherburne County, Stearns County, City of Rochester, City of Bloomington, and other agencies participate in this annual market study.
4. Managed the annual market survey for Minnesota metro cities and counties for over 12 years (Stanton Group Metro Survey). This survey is currently part of the League of MN Cities Survey.
5. Saado also authored several articles for the WorldatWork Journal including one on performance-based compensation program implemented at Scott County. He received Author of the Year Award for writing this publication.
6. Many years of experience as a corporate compensation manager, professional consultant, and Board leadership of several professional compensation associations.

February 20, 2020

Classification and Compensation Study

Item 7.

PROJECT BUDGET SUMMARY AND ESTIMATED TIMELINE

Budget Estimate for the City of Columbia Heights Compensation Program Review (2-20-2020)					
Step	Description	Tentative Timeline	Step Owner	Budget Estimate	Notes
1	Initial planning meeting, project information collection, strategy, and timeline approval	Weeks 1-3	City & Keystone	\$5,750	Onsite meeting with City HR to confirm plan. See Step #7 for meetings with City Council and Department Heads
2	High level review of job descriptions and provide suggestions, if needed	Weeks 4-10	Keystone		City has 67 job classifications. Internal leveling review
3	Evaluate jobs using Keystone Job Evaluation System	Weeks 8-15	Keystone		Includes calibration of job levels with City Leadership
4	Benchmark jobs using LMC survey	Weeks 12-19	Keystone	\$8,500	Use trendlines/analytics to help explain findings
5	Compensation analysis, update structure, compliance check, recommendations	Weeks 20-23	Keystone		Summarize practical implications
6	Program costing, transition plan, and budget analysis	Week 24	Keystone		Assign employees to new steps and estimate transition impact
7	Meet with City leadership team and Council to discuss project plan and results	Varies	City & Keystone	\$5,250	Onsite meetings at the beginning and end of the study
8	Prepare final project summary and documentation	Varies	Keystone		Electronic copies of work documents delivered to HR
9	Follow up and final check-in	Varies	City & Keystone		As needed
		Weeks 1- 25		\$19,500	Timeline may vary depending on availability of information to Keystone

Notes

- Keystone would invoice the City in three installments based on project milestones.
- The estimate in this proposal is a not-to-exceed amount and is based on project scope.
- Timeline is a placeholder for steps. Upon accepting proposal, consultant would prepare a project plan with more precise timeline and desired completion date.

CLIENT DATA CONFIDENTIALITY STATEMENT

Keystone treats information and materials we obtain from our clients during our engagement as confidential information. We would not share it with a third party except as directed by our clients or as required by law. Furthermore, we do not disclose information obtained from our clients with the public media or press. Keystone expects our clients to maintain strict control over all proprietary systems obtained from us and to limit disclosure to others, who need to know, within their entities according to Minnesota Statute – 13.435 (types of data not considered public).

BUSINESS DESCRIPTION OF KEYSTONE COMPENSATION GROUP LLC

Keystone Compensation Group LLC is a professional consulting firm specialized in market research, design, development, and implementation of compensation programs. While we place significant emphasis on market research and designing compensation programs, we also appreciate the importance of supporting our clients with managing and communicating these programs.

With an average experience of more than 25 years in the field, our consultants have acquired significant knowledge and expertise in various industries and organizations. We devote significant time upfront to better understand the challenges facing our clients. In addition, we view compensation budget as a strategic investment that organizations make in their employees. Our role is to help clients manage this investment to better attract, motivate, and retain qualified talent and improve their business outcomes.

PROJECT APPROVAL

This proposal is prepared based on our understanding of the scope of the services requested and conversations with the City Manager and HR Manager. Additional work outside of the scope may be priced separately upon request from the City.

We can start this study within 2-3 weeks of receiving approval for this proposal and upon receiving the information needed to get started.

We are privileged to be considered for this project and look forward to the opportunity to work with you on this important study! If you have any questions, please call Saado Abboud at: 612.810.3522 or email him at: sabboud@keystonecomp.net.

If you approve this proposal, please sign below and return a copy of this page to:

Saado Abboud at: sabboud@keystonecomp.net

City Authorized Signature:

Approved by

Title

Date



Saado Y. Abboud, Ph.D.

Keystone Compensation Group, LLC

Principal Consultant

3316 Ensign Ave North

Minneapolis MN 55427

Tel: 612.810.3522

Sabboud@keystonecomp.net

www.keystonecomp.net

Saado is a founding partner of *Keystone Compensation Group LLC* with over twenty-five years of experience in the field of compensation. His experience involves all phases of compensation program development, strategy, design and management. His clients include organizations in private, public sector, and nonprofit. He consults with top executives and board of directors on executive compensation design and management. His combined experience in managing compensation programs within a Fortune 100 company and as a professional consultant gives him a balanced view while working with his clients.

Most recently Saado served as Vice President, Compensation Practice for Stanton Group, a regional consulting and survey research firm in Minneapolis. He worked closely with business and HR leaders as well as Boards of Directors to develop rewards programs for executives, middle management, and other employees. Saado's compensation experience includes developing base pay, short-term and long-term incentive programs to attract and motivate employees. He also helps his clients with communicating reward programs.

Prior to joining Stanton Group, Saado spent several years in a senior leadership position at Best Buy Co. with responsibilities over corporate compensation programs as well as executive compensation. Among his other accomplishments was taking a key role in restructuring the HR function and leading several technology initiatives to support business growth. He contributed articles and interviews to several trade publications, including *Workspan*, a monthly journal for total rewards professionals, *Minnesota Bankers News* and the *Twin Cities Business Journal*.

Early in his career, Saado taught at the college and graduate school levels, domestically and abroad. He has a doctorate and master's degrees from the University of Minnesota in Quantitative Analysis. He also received his MBA degree in Corporate Finance from the University of St. Thomas. Saado is a certified compensation professional (CCP), a member of WorldatWork, and Chairman of the Local Network Advisory Board for WorldatWork. Saado also served for several years on the Twin Cities Compensation Network Board of Directors.



Stefan K. Peterson, CCP

Keystone Compensation Group, LLC
Principal Consultant

3316 Ensign Ave North
Minneapolis MN 55427

Tel: 952.270.1114

Speterson@keystonecomp.net

www.keystonecomp.net

Stefan is a Senior Compensation Consultant at *Keystone Compensation Group LLC* with over thirty years of experience in the field of compensation. His experience involves managing compensation, benefits, and human resources systems. His compensation and benefits career included organizations in the healthcare, retail, technology, and manufacturing industries. His experience in managing compensation and benefits programs within Fortune 100 companies and midsize organizations uniquely qualifies him to solve diverse client challenges.

Most recently Stefan served as Sr. Director of Compensation and Benefits at Fairview Health Services, a premier healthcare organization in Minneapolis. He had responsibility over a team charged with the redesigning of compensation and benefits programs as well as the implementation of new human resources and payroll systems. He also provided executive compensation consulting services and developed HR Committee meeting materials. Stefan's compensation experience includes developing base pay, short-term, and long-term incentive programs to attract and motivate employees.

Prior to joining Fairview Health Services, Stefan held several senior leadership positions at Nash Finch Company, Pearson Inc., National Computer Systems, BMC Industries, Alliant Techsystems and Honeywell Inc. In all these organizations he had broad responsibilities over base pay programs, job evaluation, and executive compensation.

Stefan has a master's degree from Gonzaga University in Human Resources Management and a bachelor's degree in Political Science from University of North Dakota. He has been a faculty member at the Metropolitan State University for over twenty years teaching compensation and benefits classes. He is a Certified Compensation Professional (CCP) and a Senior Professional in Human Resources (SPHR). Stefan is a member of WorldatWork and the Twin Cities Compensation Network (TCCN). He also served on the Twin Cities Compensation Network Board of Directors.

AGENDA SECTION	CONSENT
MEETING DATE	4/14/21

ITEM:	Public Works Seasonal and Intern Wage Scale										
DEPARTMENT: Administration		BY/DATE: Kelli Bourgeois 4/9/21									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input checked="" type="checkbox"/> Equity and Affordability</td> <td><input checked="" type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods	<input checked="" type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel										
<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods										
<input checked="" type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

Our seasonal public works wage scale was last increased a couple of years ago, and seasonal wages do not automatically receive COLA adjustments. The City has begun posting jobs for seasonal staff and due to the current market has received limited interest. Some surrounding cities public works departments are offering higher wages for their summer positions which leave the City less competitive for attracting enough quality summer help.

STAFF RECOMMENDATION:

Staff recommends City Council approve the 2021 rate scale in order to attract applicants for our Public Works 2021 Seasonal positions.

RECOMMENDED MOTION(S):
<p>MOTION: Move to wave the reading of Resolution No. 2021-40 there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution No. 2021-40, approving 2021 pay scale for Seasonal Public Works positions.</p>

ATTACHMENT(S):

Resolution No. 2021-40
Seasonal Pay Scale Proposals

ADOPTING WAGES FOR PUBLIC WORKS SEASONAL AND INTERN WAGES

WHEREAS, the City of Columbia Heights adopted a Wage Compensation Program for Non-Unionized City Employees effective January 1, 1980 (Resolution 80-47), which indicated that on an annual basis, changes may be adopted in Wage Ranges; and

WHEREAS, effective January 1, 2021 the State of Minnesota minimum wage was increased from the current \$10.00 per hour to \$10.08 per hour.

WHEREAS, given the current economy and job market, the Public Works, is having difficulty filling seasonal positions and must offer a competitive pay rate to attract and retain quality worker to best serve the City in the current market.

NOW, THEREFORE, BE IT RESOLVED, that the City of Columbia Heights establishes new wage ranges for non-union seasonal/temporary Public Works and Part Time intern position as indicated on Schedule I, which is attached and on file in the office of the City Manager.

BE IT FURTHER RESOLVED, Minimum wage is now and hereafter set as the State Designated Minnesota Wage Rate.

BE IT FURTHER RESOLVED that such amendments shall be effective January 1, 2021.

ORDER OF COUNCIL

Passed this 14th day of April, 2021

Offered by:

Seconded by:

Roll Call:

Amáda Márquez Simula, Mayor

Attest:

Nicole Tingley, City Clerk/Council Secretary

Section -1

MM/DD/2021
PUBLIC WORKS SEASONALS
SCHEDULE

Movement through the wage schedule is contingent upon satisfactory performance as adjudged by the Em

<u>POSITION</u>	<u>1 YEAR</u>	<u>2 YEARS</u>	<u>3 YEARS</u>	<u>4 YEARS</u>
Seasonal Laborer (including Rink Maintenance)	\$13.11	\$13.55	\$13.99	\$14.42
Warming House Attendant	\$13.11	\$13.55	\$13.99	\$14.42
Warming House Lead Attendant	\$14.50	\$14.95	\$15.38	\$15.81
Engineering Intern	\$15.94	\$16.46	\$16.98	\$17.51

Effective: **Date**

Per Resolution # YYYY-NN, passed on MM/DD/2021

1/1/2020
PUBLIC WORKS SEASONALS
SCHEDULE II

Movement through the wage schedule is contingent upon satisfactory performance as adjudged by the Em

<u>POSITION</u>	<u>1 YEAR</u>	<u>2 YEARS</u>	<u>3 YEARS</u>	<u>4 YEARS</u>
Seasonal Laborer (including Rink Maintenance)	\$12.73	\$13.16	\$13.58	\$14.00
Warming House Attendant	\$12.73	\$13.16	\$13.58	\$14.00
Warming House Lead Attendant	\$14.08	\$14.51	\$14.93	\$15.35
Engineering Intern	\$15.48	\$15.98	\$16.49	\$17.00

Effective May 1, 2020

Per Resolution # 2020-07, passed on 1/13/2020

**2018
PUBLIC WORKS SEASONALS
SCHEDULE II**

Movement through the wage schedule is contingent upon satisfactory performance as adjudged by the Employer.

<u>POSITION</u>	<u>ENTRY</u>	<u>1 YEAR</u>	<u>2 YEARS</u>	<u>3 YEARS</u>	<u>4 YEARS</u>	<u>5 YEARS</u>	<u>6 YEARS</u>
Seasonal Laborer (including Rink Maintenance)	\$10.75	\$11.01	\$11.25	\$11.51	\$11.89	\$12.27	\$12.65
Warming House Attendant	\$10.75	\$11.01	\$11.25	\$11.51	\$11.89	\$12.27	\$12.65
Warming House Lead Attendant	\$11.82	\$12.11	\$12.38	\$12.66	\$13.08	\$13.49	\$13.91
Engineering Aide	\$13.21	\$13.52	\$13.83	\$14.15	\$14.61	\$15.08	\$15.54

Effective May 1, 2018

Per Resolution # 2018-25, passed on 4/23/18

AGENDA SECTION	CONSENT
MEETING DATE	APRIL 14, 2021

ITEM:	Approve Gambling Permit, Immaculate Conception Church		
DEPARTMENT: Police		BY/DATE: Chief Lenny Austin/April 6, 2021	
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold “X” in front of the selected text below)</i>			
X Safe Community		_Diverse, Welcoming “Small-Town” Feel	
_Economic Strength		_Excellent Housing/Neighborhoods	
_Equity and Affordability		_Strong Infrastructure/Public Services	
_Opportunities for Play and Learning		_Engaged, Multi-Generational, Multi-Cultural Population	

BACKGROUND:

Immaculate Conception Church, 4030 Jackson Street NE, has submitted a request for a gambling permit for bingo, pull-tabs and a raffle from August 5-8, 2021 (raffle drawing to be held August 8, 2021). The Police Department finds no issues that would preclude this permit from being issued.

STAFF RECOMMENDATION:

Since the organization satisfies the City Council resolution regarding one-time charitable gambling and has paid the \$25 permit fee for this permit, the following action is recommended.

RECOMMENDED MOTION(S):
<p>MOTION: Move to direct the City Manager to forward a letter to the State Charitable Gambling Control Board indicating that the City of Columbia Heights has no objection to a gambling permit for Immaculate Conception Church to conduct bingo, pull-tabs, a raffle from August 5-8, 2021 (raffle drawing to be held on August 8, 2021) at 4030 Jackson Street NE, Columbia Heights; and furthermore, that the City of Columbia Heights hereby waives the remainder of the thirty-day notice to the local governing body.</p>


ATTACHMENT(S):

Gambling permit application
Certificate of Exemption
Letter from Archdiocese



AGENDA SECTION	CONSENT	Item 9.
ITEM NO.		
MEETING DATE	APRIL 12, 2021	

CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

ITEM:	Approve Gambling Permit, Immaculate Conception Church		
DEPARTMENT:	Police	CITY MANAGER'S APPROVAL:	
BY/DATE:	Chief Lenny Austin/4-1-2021		BY/DATE:
CITY STRATEGY:	#1; Safe Community		
Additional Strategy?	Choose an item.		
SHORT TERM GOAL (IF APPLICABLE):	Choose an item.		
Additional Goal?	Choose an item.		

BACKGROUND:

Immaculate Conception Church, 4030 Jackson Street NE, has submitted a request for a gambling permit for bingo, pull-tabs and a raffle from August 5-8, 2021 (raffle drawing to be held August 8, 2021). The Police Department finds no issues that would preclude this permit from being issued.

STAFF RECOMMENDATION:

Since the organization satisfies the City Council resolution regarding one-time charitable gambling and has paid the \$25 permit fee for this permit, the following action is recommended.

RECOMMENDED MOTION(S):

MOTION: Move to direct the City Manager to forward a letter to the State Charitable Gambling Control Board indicating that the City of Columbia Heights has no objection to a gambling permit for Immaculate Conception Church to conduct bingo, pull-tabs, a raffle from August 5-8, 2021 (raffle drawing to be held on August 8, 2021) at 4030 Jackson Street NE, Columbia Heights; and furthermore, that the City of Columbia Heights hereby waives the remainder of the thirty-day notice to the local governing body.

ATTACHMENTS:

Gambling permit application
Certificate of Exemption
Letter from Archdiocese

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: The Church of the Immaculate Conception

Previous Gambling Permit Number: X01151-19-032

Minnesota Tax ID Number, if any: 8353667

Federal Employer ID Number (FEIN), if any: 41-0703859

Mailing Address: 4030 Jackson Street NE

City: Columbia Heights State: MN Zip: 55421 County: Anoka

Name of Chief Executive Officer (CEO): Reverend James E. Peterson

CEO Daytime Phone: 763-788-9062 Ext 215 CEO Email: jpeterson@immac-church.org

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): tglaeser@immac-church.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): The Church of the Immaculate Conception

Physical Address (do not use P.O. box): 4030 Jackson Street NE

Check one:

☒ City: Columbia Heights Zip: 55421 County: Anoka

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): August 5,6,7,8 2021 (Raffle to be held 8/8/2021)

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☒ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). <input type="checkbox"/> The application is denied.	<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.
Print City Name: _____	Print County Name: _____
Signature of City Personnel: _____ Title: _____ Date: _____	Signature of County Personnel: _____ Title: _____ Date: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> The city or county must sign before submitting application to the Gambling Control Board. </div>	
TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____	

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Rev. James E. Peterson Date: 03/10/2021
 (Signature must be CEO's signature; designee may not sign)

Print Name: Rev. James E. Peterson

REQUIREMENTS
Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS
Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Form ST3, Certificate of Exemption

Purchaser: Complete this certificate and give it to the seller.

Seller: If this certificate is not completed, you must charge sales tax. Keep this certificate as part of your records.

This is a blanket certificate, unless one of the boxes below is checked. This certificate remains in force as long as the purchaser continues making purchases or until otherwise cancelled by the purchaser.

- ☐ Check if this certificate is for a single purchase and enter the related invoice/purchase order # _____.
- ☐ If you are a contractor and have a purchasing agent agreement with an exempt organization, check the box to make purchases for a specific job. Enter the exempt entity name and specific project:
- Exempt entity name _____ Project description _____

Name of Purchaser

Church of the Immaculate Conception

Business Address

4030 Jackson ST NE

City

Columbia Heights

State

MN

ZIP code

55421

Purchaser's Tax ID Number

41-0703859

State of Issue

If no tax ID number,

FEIN

Driver's license number/State issued ID number

Enter one of the following:

State of Issue

Number

Name of seller from whom you are purchasing, leasing, or renting

Seller's Address

City

State

ZIP code

Type of Business

- | | |
|--|--|
| <input type="checkbox"/> 01 Accommodation and food services | <input type="checkbox"/> 11 Transportation and warehousing |
| <input type="checkbox"/> 02 Agricultural, forestry, fishing, hunting | <input type="checkbox"/> 12 Utilities |
| <input type="checkbox"/> 03 Construction | <input type="checkbox"/> 13 Wholesale trade |
| <input type="checkbox"/> 04 Finance and insurance | <input type="checkbox"/> 14 Business services |
| <input type="checkbox"/> 05 Information, publishing and communications | <input type="checkbox"/> 15 Professional services |
| <input type="checkbox"/> 06 Manufacturing | <input type="checkbox"/> 16 Education and health-care services |
| <input type="checkbox"/> 07 Mining | <input type="checkbox"/> 17 Nonprofit organization |
| <input type="checkbox"/> 08 Real estate | <input type="checkbox"/> 18 Government |
| <input type="checkbox"/> 09 Rental and leasing | <input type="checkbox"/> 19 Not a business (explain) _____ |
| <input type="checkbox"/> 10 Retail trade | <input type="checkbox"/> 20 Other (explain) _____ |

Reason for Exemption (See Instructions)

- | | |
|---|--|
| <input type="checkbox"/> A Federal government (department) _____ | <input type="checkbox"/> J Agricultural production |
| <input type="checkbox"/> B Specific government exemption _____ | <input type="checkbox"/> K Industrial production/manufacturing |
| <input type="checkbox"/> C Tribal government (name) _____ | <input type="checkbox"/> L Direct pay authorization |
| <input type="checkbox"/> D Foreign diplomat # _____ | <input type="checkbox"/> M Multiple points of use (services, digital goods, or computer software delivered electronically) |
| <input type="checkbox"/> E Charitable organization # _____ | <input type="checkbox"/> N Direct mail |
| <input type="checkbox"/> F Educational organization # _____ | <input type="checkbox"/> O Other (enter number from instructions) _____ |
| <input checked="" type="checkbox"/> G Religious organization # 8353667 | <input type="checkbox"/> P Percentage exemption |
| <input type="checkbox"/> H Resale | <input type="checkbox"/> Advertising (enter percentage) _____ % |
| <input type="checkbox"/> I Qualifying capital equipment (see instructions when equipment claimed is part of a construction project) | <input type="checkbox"/> Utilities (enter percentage) _____ % |
| | <input type="checkbox"/> Electricity (enter percentage) _____ % |

I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (PENALTY: If you try to evade paying sales tax by using an exemption certificate for items or services that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.)

Signature of Authorized Purchaser

Print Name Here

Terri Glaeser

Title

Records Coord

Date

3/23/2021

Internal Revenue Service
P. O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: JUL 28 2009

Person to Contact:
Roger Meyer
Toll Free Telephone Number:
877-829-5500
Employer Identification Number:
53-0196617
Group Exemption Number:
0928

United States Conference of Catholic Bishops
3211 4th Street, N.E.
Washington, D.C. 20017-1194

Dear Sir or Madam:

In a ruling dated March 25, 1946, we held that the agencies and instrumentalities and all educational, charitable and religious institutions operated, supervised, or controlled by or in connection with the Roman Catholic Church in the United States, its territories or possessions appearing in *The Official Catholic Directory* 1946, are entitled to exemption from Federal income tax under the provisions of section 101(6) of the Internal Revenue Code of 1939, which corresponds to section 501(c)(3) of the 1986 Code. This ruling has been updated annually to cover the organizations added to or deleted from the Directory.

The Official Catholic Directory for 2009 shows the names and addresses of all agencies and instrumentalities and all educational, charitable, and religious institutions operated by the Roman Catholic Church in the United States, its territories and possessions in existence at the time the Directory was published. It is understood that each of these is a non-profit organization, that no part of the net earnings thereof inures to the benefit of any individual, that no substantial part of their activities is for promotion of legislation, and that none are private foundations under section 509(a) of the Code.

Based on all information submitted, we conclude that the agencies and instrumentalities and educational, charitable, and religious institutions operated, supervised, or controlled by or in connection with the Roman Catholic Church in the United States, its territories or possessions appearing in *The Official Catholic Directory* for 2009 are exempt from Federal income tax under section 501(c)(3) of the Code.

Donors may deduct contributions to the agencies, instrumentalities and institutions referred to above, as provided by section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to them or for their use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning January 1, 1984, unless specifically excepted, you and your subordinates must pay tax under the Federal Insurance Contributions Act (FICA) for each employee who is paid \$100 or more in a calendar year, as indexed for inflation. You and your subordinates are not liable for the tax under the Federal Unemployment Tax Act (FUTA).

The conditions concerning the retention of your group exemption as set forth in our previous determination letter dated August 17, 1983, remain in full force and effect.

Sincerely,

A handwritten signature in cursive script that reads "Cindy Westcott".

Cindy Westcott
Manager, Exempt Organizations
Determinations



"Jesus Christ is the same yesterday, today and forever." Heb. 13:8

Archdiocese of Saint Paul and Minneapolis

October 20, 2009

Reverend Thomas Kunnel, TOR
Church of the Immaculate Conception
4030 Jackson Street NE
Columbia Heights, MN 55421-2929

Dear Father Kunnel:

The Church of the Immaculate Conception of Columbia Heights, a Minnesota religious parish corporation, is a tax exempt organization under the provisions of Section 501(c)(3) of the Internal Revenue Code by reason of a Group Ruling issued to the United States Conference of Catholic Bishops by the Internal Revenue Service on July 28, 2009, which is the latest annual update in a series that began with the original determination of March 25, 1946. A copy of the 2009 Group Ruling is enclosed. The Group Exemption Number is 0928.

The Group Ruling provides that any organizations listed in the *Official Catholic Directory* for 2009 as being an agency, instrumentality and educational, charitable and religious institutions operated, supervised or controlled by or in connection with the Roman Catholic Church in the United States, are tax exempt.

The Church of the Immaculate Conception of Columbia Heights is listed in the *Official Catholic Directory* for 2009. A copy of the page from the directory showing that listing is enclosed.

If you have any questions about the tax exempt status, please contact me.

Thank you.

Best regards,

Andrew J. Eisenzimmer
Chancellor for Civil Affairs

Enclosures

AGENDA SECTION	CONSENT
MEETING DATE	APRIL 14, 2021

ITEM:	Establish a Public Hearing Date to Consider Alley Lighting										
DEPARTMENT: Public Works		BY/DATE: Kevin Hansen 4/6/2021									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input checked="" type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input checked="" type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
<input checked="" type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel										
<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods										
<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

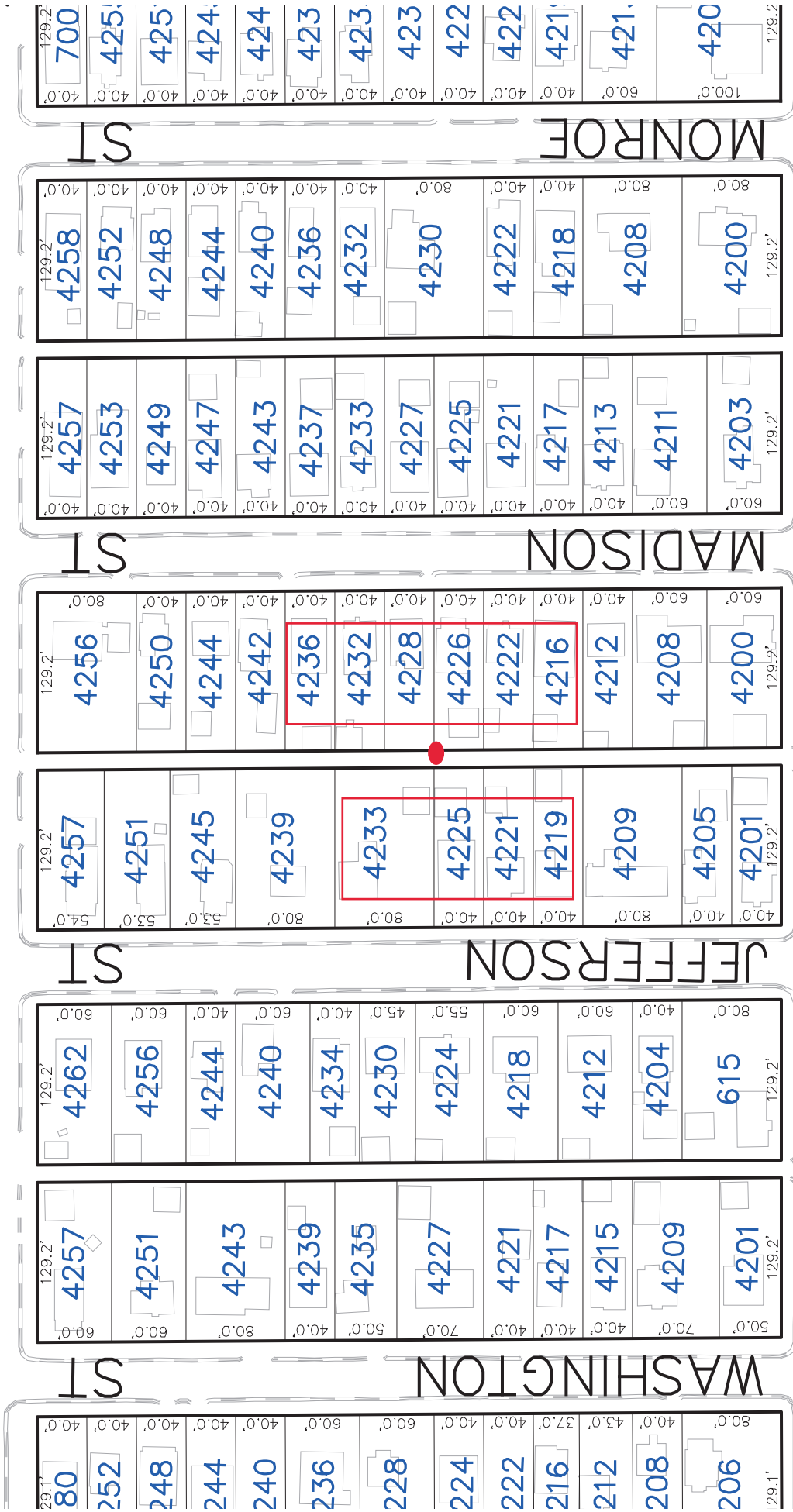
BACKGROUND: Staff is requesting the City Council establish a Public Hearing date for formal consideration of assessing one existing alley light to benefited properties, as requested by petition. Currently, the cost of the light is paid directly to Xcel Energy by the residents.

The light is located in the north-south alley between Jefferson Street and Madison Street from 42nd Avenue to 43rd Avenue. The petition is for assessing the existing Xcel Energy protective light (Nightwatch) located on the existing pole behind 4226 and 4228 Madison Street.

There will be 10 parcels included in the assessment. Of these 10 parcels, 7 property owners signed the petition in favor of assessing for the alley light.

RECOMMENDED MOTION(S):
MOTION: Move to establish May 10, 2021 at 7:00 p.m. as a Public Hearing for consideration of assessing for the alley lighting behind 4226 and 4228 Madison Street.

ATTACHMENT(S): Map
Petition



MAR 23 2021

PETITION

PUBLIC WORKS

ALLEY LIGHT LOCATION: BETWEEN 4226 AND 4228 MADISON STREET

We the undersigned petition the City Council of Columbia Heights to assess for the existing Xcel Energy protective light (Nightwatch). The existing light is located on the pole between 4226 and 4228 Madison Street. We understand that the cost of the light will automatically be added to the utility statement. The current cost is \$1.00 per property per month, or \$3.00 per property per quarter. This cost may increase with increases in the electric rate.

<u>NAME</u>	<u>ADDRESS</u>	<u>ASSESS LIGHT</u>	<u>REMOVE LIGHT</u>
Gayle Mae	4225 Jefferson St NE	X	
Baby Joan	4221-JEFFERSON ST. NE	X	
Sarah Anna Brown	4219 Jefferson St NE	X	
Nancy Kendall	4222 Madison	X	
Elizabeth Thomas	4226 Madison NE	X	
Kim Sebesta	4232 Madison ST NE	X	
Mike McKee	4233 Jefferson	X	

4216 Madison not home

4226 Madison duplex-owner unknown

4232 Madison not home

AGENDA SECTION	CONSENT
MEETING DATE	APRIL 14, 2021

ITEM:	Final Payment for 2019 Sanitary Sewer Lining Project, Project No. 1904										
DEPARTMENT: Public Works		BY/DATE: Kevin Hansen 4/6/2021									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input checked="" type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel										
<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods										
<input type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND: Hydro-Klean has completed all required work for the 2019 Sanitary Sewer Lining Project, City Project 1904. The lining project rehabilitated 8,200 feet of 8"-12" sanitary sewer main throughout the City. The work will ensure the structural integrity of the pipes for many years, and help reduce inflow and infiltration throughout the sanitary sewer system.

Staff recommends payment to Hydro-Klean, LLC and acceptance of the work.

RECOMMENDED MOTION(S):
MOTION: Move to accept the work for the 2019 Sanitary Sewer Lining project, City Project No. 1904, and authorize final payment of \$10,132.37 to Hydro-Klean, LLC of Des Moines, IA.

ATTACHMENT: Engineer's Report of Final Acceptance

**CITY OF COLUMBIA HEIGHTS
ANOKA COUNTY, MINNESOTA**

ENGINEER'S REPORT OF FINAL ACCEPTANCE

**2019 SANITARY SEWER LINING PROGRAM
CITY PROJECT NUMBER 1904**

April 7, 2021

**TO THE CITY COUNCIL
COLUMBIA HEIGHTS, MINNESOTA**

HONORABLE MAYOR AND CITY COUNCIL MEMBERS:

This is to advise you that I have reviewed the work under contract to Hydro-Klean.

The sanitary sewer work consisted of lining the following mains:

1. 8" VCP on East Side of Reservoir Blvd, 39th to 40th	1,419 LF
2. 8" VCP on 40th Avenue, 375' West of Circle Terr to Circle Terr	375 LF
3. 8" VCP on Circle Terrace, 40th to 750' North of 40th	750 LF
4. 8" VCP on 39 1/2 Avenue, 342' West of McKinley to McKinley	342 LF
5. 8" VCP on Hayes Street, 40th to 324' North of 40th	324 LF
6. 8" VCP on Tyler Street, 258' to 383' North of 43rd	125 LF
7. 8" VCP on Benjamin Street, 565' to 180' South of 45th	385 LF
8. 8" VCP on McLeod Street, 366' South of 44th to 44th	366 LF
9. 8" VCP on Taylor Street, 290' South of 46th to 46th	290 LF
10. 8" VCP/CIP on Lincoln Terrace, Tyler to 220' East of Tyler	220 LF
11. 8" VCP on Lincoln Terrace, 570' to 860' East of Tyler	290 LF
12. 8" VCP/CIP on 50th Avenue, Central to 166' East of Central	166 LF
13. 9" VCP on Tyler Street, 290' to 932' North of 37th	639 LF
14. 10" VCP on 39th Avenue, Tyler to Reservoir	475 LF
15. 10" VCP on 41st Avenue, 331' East of Hayes to Polk	411 LF
16. 10" VCP on Polk Street, 41st to Arthur	1,396 LF
17. 12" VCP on Polk Street, 140' to 390' North of 37th	250 LF

Compensating Change Orders For Approval:

1. Short Liner installation	\$2,832.00
2. Sewer Snake Removal	\$2,125.00

The contractor has completed the project in accordance with the contract.

It is recommended; herewith, that final payment be made for said improvements to the contractor in the amount as follows:

ORIGINAL CONTRACT PRICE	\$ 236,124.20
CHANGE ORDER	\$ 4,957.00
FINAL CONTRACT AMOUNT	\$ 241,081.20
 FINAL WORK APPROVED	 \$ 201,143.00
ALL PRIOR PAYMENTS	<u>(\$ 191,010.63)</u>
 BALANCE DUE	 \$ 10,132.37

Sincerely,

CITY OF COLUMBIA HEIGHTS

Kevin R. Hansen
City Engineer

**CITY COUNCIL MEETING**

Item 12.

AGENDA SECTION	CONSENT
MEETING DATE	APRIL 14, 2021

ITEM:	Rental Occupancy Licenses for Approval		
DEPARTMENT: Fire		BY/DATE: Charles Thompson, 4/12/21	
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i>			
<input type="checkbox"/> Safe Community		<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	
<input type="checkbox"/> Economic Strength		<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods	
<input type="checkbox"/> Equity and Affordability		<input type="checkbox"/> Strong Infrastructure/Public Services	
<input type="checkbox"/> Opportunities for Play and Learning		<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population	

BACKGROUND:

RECOMMENDED MOTION:
MOTION: Move to approve the items listed for rental housing license applications for April 14, 2021, in that they have met the requirements of the Property Maintenance Code.

ATTACHMENT:**Rental Occupancy Licenses for Approval**



825 41st Avenue NE • Columbia Heights, MN 55421 • Ph: (763) 706-8156 • Email: fireinspections@columbiaheightsmn.gov • heightsfire.com

City Council Rental Occupancy Licenses for Approval.

LICENSE ADDRESS	LICENSEE	LICENSE INFORMATION
3746 3rd St NE Up/Down	Inamagua Pena, Romulo 3746 3rd St NE Columbia Heights, MN 55421	20-0001340 Family Exempt Rental License \$75.00 Number of licensed units: 2
4345 5th St NE	Ortiz, Jose Jade's Properties, LLC 1171 49th Ave NE Columbia Heights, MN 55421	20-0001735 Family Exempt Rental License \$75.00 Number of licensed units: 1
1428 42nd Ave NE 1430 42nd Ave NE	Hankton, LeDora 1430 42nd Ave NE Columbia Heights, MN 55421	20-0001816 Family Exempt Rental License \$75.00 Number of licensed units: 2
4236 2nd St NE	Tocachi, Alexandra 403 76th Ave N Brooklyn Park, MN 55444	20-0002262 Family Exempt Rental License \$75.00 Number of licensed units: 1
2103 Fairway Dr NE	Reeves, Naomi 5880 3rd St#232 San Francisco, CA 94124	20-0002600 Family Exempt Rental License \$75.00 Number of licensed units: 1
4102 6th St NE	Buehler, Albert 328 Colorado Springs Way Saint Augustine, FL 32092	20-0002640 Family Exempt Rental License \$75.00 Number of licensed units: 1
5159 7th St NE	Newago, Sherri 5159 7th St NE Columbia Heights, MN 55421	21-0003228 Family Exempt Rental License \$75.00 Number of licensed units: 1
3957 Polk St NE	Thiam, Alioune 7625 Smetana Lane Eden Prairie, MN 55344	20-0001359 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4659 Washington St NE 4657 Washington St NE	Bui, Thomas 5473 Adams St Mounds View, MN 55112	20-0001764 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4641 4th St NE 4643 4th St NE	Lund, James 14035 Hillsboro Court Savage, MN 55378	20-0002445 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2

1070 Grandview Ct NE #118	Manthey, Erin 1395 Commerce Dr Mendota Heights, MN 55120	21-0003118 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1070 Grandview Ct NE #320	Osborn, David 2445 Vance Lakewood, CO 80214	21-0003121 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
220 42nd Ave NE	Lamberty Pabon, Jashira 218 42nd Ave NE Columbia Heights, MN 55421	21-0003135 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3731 Pierce St NE	Gualpa-Rivera, Francisco 3733 Pierce St NE Columbia Heights, MN 55421	21-0003143 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3806 Jackson St NE	Oz, Mercedes 1251 Gladys Ave Lakewood, OH 44107	21-0003147 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3833 Reservoir Blvd NE Up/down	Hilton, Garrett Hilton Property Management 3673 Lexington Ave N#H-2, 111 Arden Hills, MN 55126	21-0003150 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
3842 Reservoir Blvd NE	Wegman, James 1911 40th Ave NE Columbia Heights, MN 55421	21-0003152 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4021 5th St NE	Coleman, Timothy 20188 Fern Glen Blvd N Forest Lake, MN 55025	21-0003168 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4057 5th St NE	Johnson, Andrew 2780 16th St NW New Brighton, MN 55112	21-0003174 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4224 Jackson St NE	Ali, Mir 2330 45th Ave NE Columbia Heights, MN 55421	21-0003181 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4246 Jackson St NE	Thao, Mai Invitation Homes 1210 Northland Drive#180 Mendota Heights, MN 55120	21-0003182 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4425 Washington St NE	Rowe, William 4425 Washington St NE Columbia Heights, MN 55421	21-0003194 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1

4512 Washington St NE 4514 Washington St NE	Stockwell, Jason 5229 Duncraig Rd Edina, MN 55436	21-0003198 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4530 Stinson Blvd NE	Thao, Mai Invitation Homes 1210 Northland Drive#180 Mendota Heights, MN 55120	21-0003201 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4536 7th St NE 4538 7th St NE	Ferry, Donald 8234 Eagle Creek Blvd Shakopee, MN 55379	21-0003202 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4552 7th St NE 4550 7th St NE	Ramnarine, Jai 4532 Tyler St NE Columbia Heights, MN 55421	21-0003203 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4660 Taylor St NE	Salchow, Cheryl 4662 Taylor St NE Columbia Heights, MN 55421	21-0003210 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4948 4th St NE	Thao, Mai Invitation Homes 1210 Northland Dr#180 Mendota Heights, MN 55120	21-0003219 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
5128 Washington St NE 5130 Washington St NE	Valtinson, Helen 5027 7th St NE Columbia Heights, MN 55421	21-0003226 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
5231 7th St NE 5229 7th St NE	Matthes, Edwin Matthes Duplex Rentals 545 54th Ave NE Fridley, MN 55421	21-0003230 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
5239 4th St NE	Thao, Mai Invitation Homes 1210 Northland Drive#180 Mendota Heights, MN 55120	21-0003231 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
712 51st Ave NE	Thao, Mai Invitation Homes 1210 Northland Dr#180 Mendota Heights, MN 55120	21-0003239 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
261 Maureen Ln NE	Austin, Eric 7373 Ivystone Ave S Cottage Grove, MN 55016	21-0003248 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3701 Van Buren St NE	Bahe, Jeffrey 11710 Normandale Blvd Bloomington, MN 55437	21-0003310 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1

4008 Cleveland St NE 4010 Cleveland St NE	Brownrigg, Thomas 1911 Longview Dr New Brighton, MN 55112	21-0003413 Rental License [1 - 3 Units] \$1,650.00 Number of licensed units: 2
980 44th Ave NE	Chies, Nancy Chies Apartment Rentals 1530 Rice Creek Road NE Fridley, MN 55432	20-0001937 Rental License [Over 3 Units] \$338.00 Number of licensed units: 4
4729 Grand Ave NE	Tisdell, Kelly Columbia Heights Leased Housing Associates III LLLP 4729 Grand Ave NE Columbia Heights, MN 55421	21-0003211 Rental License [Over 3 Units] \$1,570.00 Number of licensed units: 60
543 40th Ave NE	Walker, Andrew 3719 Xerxes Ave S Minneapolis, MN 55410	21-0003235 Rental License [Over 3 Units] \$426.00 Number of licensed units: 8
4653 Tyler St NE	Bjorling, Christopher 1330 Lagoon Ave Minneapolis, MN 55408	21-0003094 License Transfer: Rental License Transfer Fee \$25.00 Number of licensed units: 4
1356 Circle Terrace Blvd NE 1358 Circle Terrace Blvd NE	Waldoch, Alec 1356 Circle Terr Blvd Columbia Heights, MN 55421	21-0003420 License Transfer: Rental License Transfer Fee \$25.00 Number of licensed units: 2

**CITY COUNCIL MEETING**

Item 13.

AGENDA SECTION	CONSENT AGENDA
MEETING DATE	APRIL 14, 2021

ITEM:	License Agenda
DEPARTMENT: COMMUNITY DEVELOPMENT	BY/DATE:
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i>	
<input checked="" type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel
<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods
<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population

BACKGROUND: Attached is the business license agenda for the April 12, 2021 City Council meeting. This agenda consists of applications for 2021 Contractor Licenses. At the top of the license agenda you will notice a phrase stating "*Signed Waiver Form accompanied application", noting that the data privacy form has been submitted as required. If not submitted, certain information cannot be released to the public.

RECOMMENDED MOTION(S):
MOTION: Move to approve the items as listed on the business license agenda for April 14, 2021 as presented.

ATTACHMENT(S):
Contractor Licenses – 2021

TO CITY COUNCIL APR 12, 2021

*Signed Waiver Form accompanied application

Contractor Licenses – 2021

*EMPIRE SOLAR GROUP LLC	341 S MAIN ST #100, SALT LAKE CITY, UT	\$80.00
*FOUNDATION SERVICE CORP	220 WATERLOO RD, HUDSON, IA	\$80.00
*CONDOR FIREPLACE	8282 ARTHUR ST, SPRING LAKE PARK, MN	\$80.00
*INSTALL THIS SIGN & AWNING	4835 LYNDAL AVE N, MPLS, MN	\$80.00
*A TREE SERVICE & LANDSCAPE	761 1 ST ST SW, NEW BRIGHTON, MN	\$80.00
*MAXIMUM TREE SERVICE	106 RIDGE ROAD, NEW LONDON, MN	\$80.00
*METRO TREE & STUMP SERVICE	10101 NAPLES ST NE, BLAINE, MN	\$80.00

CITY OF COLUMBIA HEIGHTS

FINANCE DEPARTMENT

COUNCIL MEETING OF: April 12, 2021.

STATE OF MINNESOTA

COUNTY OF ANOKA

CITY OF COLUMBIA HEIGHTS

Motion: Move that in accordance with Minnesota Statutes the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$922,743.17.

ACS FINANCIAL SYSTEM
04/08/2021 09:56:36 Vendor Payment Journal Report

CITY OF COLUMBIA HEIGHTS
GL050S-V08.15 COVERPAGE
GL540R

Report Selection:

Optional Report Title.....04/12/2021 COUNCIL REPORT

INCLUSIONS:

Fund & Account.	thru
Check Date.....	thru
Source Codes.....	thru
Journal Entry Dates.....	thru
Journal Entry Ids.....	thru
Check Number.....	184926 thru 185179
Project.....	thru
Vendor.....	thru
Invoice.....	thru
Purchase Order.....	thru
Bank.....	thru
Totals Only?.....	N
1099 Vendors Only?.....	N
Lower Dollars Limit.....	
Create Excel file & Download	N

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10	Y	Y	

ACS FINANCIAL SYSTEM
04/08/2021 09:56:36

Vendor Payment Journal Report
04/12/2021 COUNCIL REPORT

CITY OF COLUMBIA HEIGHTS
GL540R-V08.15 PAGE 1

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
ABLE HOSE & RUBBER INC 098880		185116	04/08/21	HOSE REPAIRS	129.80		223361-001		D	-				REPAIR & MAINT.	602.49450.4000
ACE HARDWARE 002665		184926	03/25/21	COUPLER, PLUG	9.38		041649/R	031121	P	D	-			GENERAL SUPPLIES	101.43170.2171
AID ELECTRIC SERVICE INC 003890		185012	04/01/21	WELDER RECEPTACLE	2,683.00		65142		D	-				BUILDING MAINT:C	701.49950.4020
AM CRAFT SPIRITS SALES& 027395		185013	04/01/21	032321 INV	450.00		12138		D	-				INVENTORY - LIQU	609.00.14500
		185013	04/01/21	032321 DEL	3.00		12138		D	-				DELIVERY	609.49791.2199
					453.00										
				VENDOR TOTAL	453.00		*CHECK TOTAL								
AMERICAN BOTTLING COMPAN 000231		184927	03/25/21	031821 INV	193.30		3562612608		D	-				INVENTORY - LIQU	609.00.14500
ANOKA COUNTY 011700		185014	04/01/21	BROADBAND CONN 0421	37.50		B2103176G	201123	F	D	-			OTHER COMMUNICAT	101.42100.3250
		185014	04/01/21	BROADBAND CONN 0421	37.50		B2103176G	201123	F	D	-			OTHER COMMUNICAT	101.42200.3250
		185014	04/01/21	BROADBAND CONN 0421	18.75		B2103176G	201123	F	D	-			OTHER COMMUNICAT	101.43100.3250
		185014	04/01/21	BROADBAND CONN 0421	3.75		B2103176G	201123	F	D	-			OTHER COMMUNICAT	101.43121.3250
		185014	04/01/21	BROADBAND CONN 0421	3.75		B2103176G	201123	F	D	-			OTHER COMMUNICAT	101.45200.3250
		185014	04/01/21	BROADBAND CONN 0421	3.75		B2103176G	201123	F	D	-			OTHER COMMUNICAT	601.49430.3250
		185014	04/01/21	BROADBAND CONN 0421	3.75		B2103176G	201123	F	D	-			OTHER COMMUNICAT	602.49450.3250
		185014	04/01/21	BROADBAND CONN 0421	3.75		B2103176G	201123	F	D	-			OTHER COMMUNICAT	701.49950.3250
					112.50										
				VENDOR TOTAL	112.50		*CHECK TOTAL								
ANOKA COUNTY HIGHWAY DEP 090935		185015	04/01/21	PLAN REVIEW CSAH 4, 49TH	150.00		040221		D	-				EXPERT & PROFESS	415.52002.3050
ANOKA COUNTY PROPERTY RE 005385		184928	03/25/21	T4 EXCESS INCREMENT	2,128.50		032421		D	-				DUE TO OTHER GOV	371.00.20800
		185117	04/08/21	4950 CENT AVE FULL YEAR	155.54		263024140143		D	-				TAXES & LICENSES	603.49520.4390
		185117	04/08/21	5225 UNIV AV FULL YEAR	21.30		263024210093		D	-				TAXES & LICENSES	603.49520.4390
		185117	04/08/21	4827 UNIV AVE FULL YEAR	53.24		263024310088		D	-				TAXES & LICENSES	603.49520.4390
		185117	04/08/21	825 41ST AVE FULL YEAR	545.16		353024140151		D	-				TAXES & LICENSES	603.49520.4390
		185117	04/08/21	590 40TH AVE FULL YEAR	545.16		353024310156		D	-				TAXES & LICENSES	603.49520.4390
		185117	04/08/21	230 40TH AVE FULL YEAR	53.24		353024320104		D	-				TAXES & LICENSES	603.49520.4390
		185117	04/08/21	HUSET PARK FULL YEAR	53.24		353024340026		D	-				TAXES & LICENSES	603.49520.4390
		185117	04/08/21	530 MILL ST FULL YEAR	545.16		353024420117		D	-				TAXES & LICENSES	603.49520.4390
		185117	04/08/21	637 38TH AVE FULL YEAR	819.08		353024430008		D	-				TAXES & LICENSES	603.49520.4390
		185117	04/08/21	627 38TH AVE FULL YEAR	69.14		353024430009		D	-				TAXES & LICENSES	603.49520.4390
		185117	04/08/21	4441 CENT AVE FULL YEAR	53.24		363024220042		D	-				TAXES & LICENSES	603.49520.4390
		185117	04/08/21	1309 CIR TERR FULL YEAR	53.24		363024240025		D	-				TAXES & LICENSES	603.49520.4390

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Vendor Payment Journal Report
04/12/2021 COUNCIL REPORT

CITY OF COLUMBIA HEIGHTS
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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
ANOKA COUNTY PROPERTY RE				005385											
		185117	04/08/21	2105 37TH AVE FULL YEAR	155.54		363024440025		D	-				TAXES & LICENSES	603.49520.4390
					3,122.28	*CHECK	TOTAL								
				VENDOR TOTAL	5,250.78										
ANOKA COUNTY TREASURER				000330											
		184929	03/25/21	JLEC 2021 SHARED COST	46,685.00		S210226C	067697	F	D	-			EXPERT & PROFESS	101.42100.3050
		185016	04/01/21	APX RADIO BATTERIES	3,727.50		AR017544		D	-				GENERAL SUPPLIES	101.42100.2171
		185016	04/01/21	LANGUAGE LINE 0221	117.42		AR017551		D	-				OTHER COMMUNICAT	101.42100.3250
					3,844.92	*CHECK	TOTAL								
				VENDOR TOTAL	50,529.92										
ANOKA CTY FIRE PROTECTIO				012315											
		185017	04/01/21	FIRE ACADEMY NEW HIRE	12,360.00		172		D	-				TRAINING & EDUC	101.42200.3105
AR-MAR SERVICES				028770											
		185018	04/01/21	IMPACT V PLOW	4,100.00		2022	067693	F	D	-			MINOR EQUIPMENT	101.45200.2010
ARAMARK UNIFORM & CAREER				000245											
		184930	03/25/21	031121 MOPS,MATS,TOWELS	87.01		1005003546		D	-				BUILDING MAINT:C	609.49792.4020
		184930	03/25/21	031621 MOPS,MATS,TOWELS	94.93		1005006846		D	-				BUILDING MAINT:C	609.49791.4020
		184930	03/25/21	031621 MOPS,MATS,TOWELS	106.69		1005007239		D	-				BUILDING MAINT:C	609.49793.4020
		184930	03/25/21	031821 MOPS,MATS,TOWELS	87.01		1005008822		D	-				BUILDING MAINT:C	609.49792.4020
					375.64	*CHECK	TOTAL								
		185019	04/01/21	032321 MOPS,MATS,TOWELS	94.93		1005012170		D	-				BUILDING MAINT:C	609.49791.4020
		185019	04/01/21	032321 MOPS,MATS,TOWELS	39.74		1005012554		D	-				BUILDING MAINT:C	609.49793.4020
					134.67	*CHECK	TOTAL								
		185118	04/08/21	031821 UNIFORM RENTAL	70.92		1005008779		D	-				UNIFORMS	701.49950.2172
		185118	04/08/21	031821 UNIFORM RENTAL	15.37		1005008782		D	-				UNIFORMS	101.45200.2172
		185118	04/08/21	031821 UNIFORM RENTAL	7.41		1005008787		D	-				UNIFORMS	604.49650.2172
		185118	04/08/21	031821 UNIFORM RENTAL	15.02		1005008789		D	-				UNIFORMS	101.43121.2172
		185118	04/08/21	032521 MOPS,MATS,TOWELS	87.01		1005014132		D	-				BUILDING MAINT:C	609.49792.4020
					195.73	*CHECK	TOTAL								
				VENDOR TOTAL	706.04										
ARTISAN BEER COMPANY				022245											
		184931	03/25/21	030421 INV	579.30		3461926		D	-				INVENTORY - LIQU	609.00.14500
		184931	03/25/21	030521 INV	3,510.60		3462243		D	-				INVENTORY - LIQU	609.00.14500
					4,089.90	*CHECK	TOTAL								
		185020	04/01/21	031121 INV	1,970.80		3463033		D	-				INVENTORY - LIQU	609.00.14500
		185020	04/01/21	031221 INV	391.65		3463340		D	-				INVENTORY - LIQU	609.00.14500
					2,362.45	*CHECK	TOTAL								
		185119	04/08/21	031821 INV	1,354.20		3464169		D	-				INVENTORY - LIQU	609.00.14500

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
ARTISAN BEER COMPANY 022245		185119	04/08/21	031921 INV	3,139.85		3464450		D	-				INVENTORY - LIQU	609.00.14500
					4,494.05	*CHECK	TOTAL								
VENDOR TOTAL					10,946.40										
ASPEN MILLS, INC. 000430		184932	03/25/21	BOOTS,PNT,SHRT,JKTS,GL	1,204.19		270702		D	-				UNIFORMS	101.42100.2172
					45.95		270923		D	-				UNIFORMS	101.42200.2172
					132.74		271112		D	-				UNIFORMS	101.42200.2172
					178.69	*CHECK	TOTAL								
					58.50		270924		D	-				UNIFORMS	101.42100.2172
					49.75		271511		D	-				GENERAL SUPPLIES	101.42200.2171
					69.45		271542		D	-				GENERAL SUPPLIES	101.42200.2171
					355.80		271805		D	-				UNIFORMS	101.42100.2172
					533.50	*CHECK	TOTAL								
VENDOR TOTAL					1,916.38										
ASSURED SECURITY INC 022725		184933	03/25/21	RESET ENTRY CODE	123.00		211502		D	-				BUILDING MAINT:C	101.41940.4020
					116.00		211178		D	-				BUILDING MAINT:C	701.49950.4020
					549.00		211229		D	-				BUILDING MAINT:C	609.49793.4020
					103.70		211230		D	-				BUILDING MAINT:C	609.49791.4020
					1,586.72		211578		D	-				BUILDING MAINT:C	701.49950.4020
					2,355.42	*CHECK	TOTAL								
VENDOR TOTAL					2,478.42										
BAA PRINTING SOLUTIONS I 022750		184934	03/25/21	NAME BADGES	60.84		7743		D	-				COMMISSION & BOA	201.42400.4380
BAKER & TAYLOR 000525		185023	04/01/21	BOOK	15.51		2035793990	004088	P	D	-			BOOKS	240.45500.2180
					14.37		2035793990	004089	P	D	-			BOOKS	240.45500.2180
					11.04		2035793990	004097	P	D	-			BOOKS	240.45500.2180
					40.39		2035793990	004101	P	D	-			BOOKS	240.45500.2180
					32.66		2035793990	004104	P	D	-			BOOKS	240.45500.2180
					17.73		2035793990	004105	P	D	-			BOOKS	240.45500.2180
					31.71		2035793990	004106	P	D	-			BOOKS	240.45500.2180
					15.17		2035793990	004108	P	D	-			BOOKS	240.45500.2180
					30.44		2035793990	004109	P	D	-			BOOKS	240.45500.2180
					365.18		2035793990	004110	P	D	-			BOOKS	240.45500.2180
					43.11		2035794354	004094	P	D	-			BOOKS	240.45500.2180
					19.80		2035807784	004094	P	D	-			BOOKS	240.45500.2180
					37.44		2035816999	004106	P	D	-			BOOKS	240.45500.2180
					9.72		2035816999	004108	P	D	-			BOOKS	240.45500.2180
					31.58		2035816999	004111	P	D	-			BOOKS	240.45500.2180
					9.41		2035816999	004112	P	D	-			BOOKS	240.45500.2180
					286.68		2035816999	004115	P	D	-			BOOKS	240.45500.2180

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BAKER & TAYLOR				000525											
		185023	04/01/21	BOOKS	49.54		2035819777	004106	P	D	-			BOOKS	240.45500.2180
		185023	04/01/21	BOOKS	29.05		2035819777	004111	P	D	-			BOOKS	240.45500.2180
		185023	04/01/21	BOOKS	343.70		2035819777	004116	P	D	-			BOOKS	240.45500.2180
					1,434.23	*CHECK	TOTAL								
				VENDOR TOTAL	1,434.23										
BARN GUZY & STEFFEN LTD				012010											
		185024	04/01/21	CELL TOWER LEASE	89.00		228272	000383	P	D	N	01		EXPERT & PROFESS	408.46416.3050
		185024	04/01/21	3989 CENTRAL SALE	705.00		228273	000383	P	D	N	01		EXPERT & PROFESS	408.46416.3050
					794.00	*CHECK	TOTAL								
				VENDOR TOTAL	794.00										
BAUER SERVICES INC				022630											
		185025	04/01/21	BOARD UP 4408 2ND ST	600.00		7562			D	-			REPAIR & MAINT.	101.42200.4000
BAYCOM INC				026340											
		185026	04/01/21	COMPUTER,DOCK #3721	3,855.00		EQUIPINV_03156	067701	F	D	-			COMPUTER EQUIPME	101.42200.2011
BELANGER/BRIANNA				.03273											
		185027	04/01/21	YARN,POMPOM MAKER	63.49		031721			D	-			PROGRAM SUPPLIES	262.45017.2170
		185027	04/01/21	GLUE,TAPE,YARN,BAGS	12.90		031721			D	-			PROGRAM SUPPLIES	262.45017.2170
		185027	04/01/21	FILTERS,GLUE,BAGS,DYE	55.00		031921			D	-			PROGRAM SUPPLIES	262.45017.2170
		185027	04/01/21	YOUTH SERVICES WEBINAR	25.00		57237110			D	-			TRAINING & EDUC	240.45500.3105
					156.39	*CHECK	TOTAL								
				VENDOR TOTAL	156.39										
BELLBOY BAR SUPPLY				004955											
		184935	03/25/21	031721 INV	56.03		0102916500			D	-			INVENTORY - LIQU	609.00.14500
		184935	03/25/21	031721 BAGS	82.15		0102916500			D	-			GENERAL SUPPLIES	609.49792.2171
		184935	03/25/21	STATE USE TAX	1.65CR		0102916800			D	-			STATE USE TAX	101.00.20815
		184935	03/25/21	031721 SIGNS	25.68		0102916800			D	-			GENERAL SUPPLIES	609.49792.2171
		184935	03/25/21	031721 BAGS	202.65		0102917000			D	-			GENERAL SUPPLIES	609.49792.2171
					364.86	*CHECK	TOTAL								
		185121	04/08/21	032421 INV	60.94		0102954100			D	-			INVENTORY - LIQU	609.00.14500
		185121	04/08/21	032421 6PK RINGS	76.00		0102954100			D	-			GENERAL SUPPLIES	609.49792.2171
		185121	04/08/21	032421 INV	56.03		0102954200			D	-			INVENTORY - LIQU	609.00.14500
		185121	04/08/21	032421 BAGS,6PK RINGS	266.00		0102954200			D	-			GENERAL SUPPLIES	609.49791.2171
					458.97	*CHECK	TOTAL								
				VENDOR TOTAL	823.83										
BELLBOY CORPORATION				000595											
		184936	03/25/21	031021 INV	1,239.00		0088373200			D	-			INVENTORY - LIQU	609.00.14500
		184936	03/25/21	031021 DEL	16.20		0088373200			D	-			DELIVERY	609.49791.2199
		184936	03/25/21	031021 INV	100.00		0088374200			D	-			INVENTORY - LIQU	609.00.14500
		184936	03/25/21	031021 DEL	2.70		0088374200			D	-			DELIVERY	609.49791.2199
		184936	03/25/21	031721 INV	602.75		0088479200			D	-			INVENTORY - LIQU	609.00.14500
		184936	03/25/21	031721 DEL	5.40		0088479200			D	-			DELIVERY	609.49791.2199

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BELLBOY CORPORATION				000595											
		184936	03/25/21	031721 INV	267.90		0088479900		D	-				INVENTORY - LIQU	609.00.14500
		184936	03/25/21	031721 DEL	4.05		0088479900		D	-				DELIVERY	609.49792.2199
					2,238.00	*CHECK	TOTAL								
		185122	04/08/21	031721 INV	50.00		0088479400		D	-				INVENTORY - LIQU	609.00.14500
		185122	04/08/21	031721 DEL	1.35		0088479400		D	-				DELIVERY	609.49791.2199
		185122	04/08/21	032421 INV	81.75		0088577500		D	-				INVENTORY - LIQU	609.00.14500
		185122	04/08/21	032421 DEL	1.35		0088577500		D	-				DELIVERY	609.49792.2199
		185122	04/08/21	032421 INV	513.95		0088577700		D	-				INVENTORY - LIQU	609.00.14500
		185122	04/08/21	032421 DEL	4.05		0088577700		D	-				DELIVERY	609.49791.2199
					652.45	*CHECK	TOTAL								
				VENDOR TOTAL	2,890.45										
BERGMAN LEDGE LLC				028145											
		185123	04/08/21	032621 INV	330.00		E-2991		D	-				INVENTORY - LIQU	609.00.14500
BIOBAGS AMERICAS INC				023540											
		185028	04/01/21	ORGANIC WASTE BAGS	62.90		479452		D	-				PROGRAM SUPPLIES	603.49530.2170
BLACK STACK BREWING				025725											
		184937	03/25/21	031021 INV	375.00		11779		D	-				INVENTORY - LIQU	609.00.14500
		184937	03/25/21	031021 INV	280.00		11780		D	-				INVENTORY - LIQU	609.00.14500
					655.00	*CHECK	TOTAL								
				VENDOR TOTAL	655.00										
BLACKSTONE AUDIO INC				023995											
		185029	04/01/21	AUDIOBOOKS (ADULT)	412.79		1208326		D	-				COMPACT DISCS	240.45500.2185
BLUE WOLF BREWING COMPAN				028705											
		185030	04/01/21	031921 INV	58.50		1178		D	-				INVENTORY - LIQU	609.00.14500
		185124	04/08/21	031921 INV	24.00		1179		D	-				INVENTORY - LIQU	609.00.14500
				VENDOR TOTAL	82.50										
BMJ CORPORATION				020945											
		184938	03/25/21	PLUGS,VARIOUS ATV-INVEN	51.80		67-117460		D	-				GARAGE INVENTORY	701.00.14120
BOLTON & MENK, INC				099261											
		184939	03/25/21	PUMP STATION #3 CONST	1,755.00		0264764	002945	P	D	-			EXPERT & PROFESS	651.49449.3050
BOUND TREE MEDICAL LLC				099106											
		184940	03/25/21	GLUCOSE MTRS,STETHOSCOPE	159.16		83983846		D	-				GENERAL SUPPLIES	101.42200.2171
		185031	04/01/21	ADRENALIN,SHEARS	133.83		83986865		D	-				GENERAL SUPPLIES	101.42200.2171
				VENDOR TOTAL	292.99										
BOURGET IMPORTS LLC				099405											
		185032	04/01/21	031921 INV	544.00		176340		D	-				INVENTORY - LIQU	609.00.14500
		185032	04/01/21	031921 DEL	8.75		176340		D	-				DELIVERY	609.49791.2199

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BOURGET IMPORTS LLC				099405											
					552.75		*CHECK TOTAL								
				VENDOR TOTAL	552.75										
BREAKTHRU BEVERAGE MN BE				024260											
184941	03/25/21	021021	INV	700297736	7.00	CR	2090471208		D	-				INVENTORY - LIQU	609.00.14500
184941	03/25/21	021021	INV	700297736	7.35	CR	2090471213		D	-				INVENTORY - LIQU	609.00.14500
184941	03/25/21	022421	INV	700297782	19.60	CR	2090472920		D	-				INVENTORY - LIQU	609.00.14500
184941	03/25/21	022521	INV	700297736	16.43	CR	2090473133		D	-				INVENTORY - LIQU	609.00.14500
184941	03/25/21	030221	INV	700297718	118.40		338572904		D	-				INVENTORY - LIQU	609.00.14500
184941	03/25/21	030221	INV	700297718	5,092.90		338572905		D	-				INVENTORY - LIQU	609.00.14500
184941	03/25/21	030221	INV	700297736	6,144.55		338572907		D	-				INVENTORY - LIQU	609.00.14500
184941	03/25/21	030321	INV	700297782	572.80		338591865		D	-				INVENTORY - LIQU	609.00.14500
184941	03/25/21	030921	INV	700297717	11,619.85		338653000		D	-				INVENTORY - LIQU	609.00.14500
184941	03/25/21	031621	INV	700297736	43.20		338734393		D	-				INVENTORY - LIQU	609.00.14500
184941	03/25/21	030421	INV	700297736	20.80	CR	408431244		D	-				INVENTORY - LIQU	609.00.14500
184941	03/25/21	031021	INV	700297717	24.60	CR	408446728		D	-				INVENTORY - LIQU	609.00.14500
					23,495.92		*CHECK TOTAL								
185033	04/01/21	030921	INV	700297736	9,680.30		338653001		D	-				INVENTORY - LIQU	609.00.14500
185033	04/01/21	031021	INV	700297782	2,396.35		338673744		D	-				INVENTORY - LIQU	609.00.14500
185033	04/01/21	031621	INV	700297717	8,429.95		338734391		D	-				INVENTORY - LIQU	609.00.14500
185033	04/01/21	031621	INV	700297736	4,044.30		338734392		D	-				INVENTORY - LIQU	609.00.14500
185033	04/01/21	031721	INV	700297782	4,140.65		338754064		D	-				INVENTORY - LIQU	609.00.14500
185033	04/01/21	031021	INV	700297736	73.80	CR	408446729		D	-				INVENTORY - LIQU	609.00.14500
185033	04/01/21	031521	INV	700297782	18.40	CR	408456907		D	-				INVENTORY - LIQU	609.00.14500
185033	04/01/21	031721	INV	700297736	22.40	CR	408466333		D	-				INVENTORY - LIQU	609.00.14500
					28,576.95		*CHECK TOTAL								
185125	04/08/21	032321	INV	700297717	63.00		338816055		D	-				INVENTORY - LIQU	609.00.14500
185125	04/08/21	032321	INV	700297717	6,435.85		338816056		D	-				INVENTORY - LIQU	609.00.14500
185125	04/08/21	032321	INV	700297717	591.20		338816057		D	-				INVENTORY - LIQU	609.00.14500
					7,090.05		*CHECK TOTAL								
				VENDOR TOTAL	59,162.92										
BREAKTHRU BEVERAGE MN W&				024265											
184942	03/25/21	030521	INV	700297717	4,750.18		338631109		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	030521	DEL	700297717	25.30		338631109		D	-				DELIVERY	609.49791.2199
184942	03/25/21	030521	INV	700297717	2,384.44		338631110		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	030521	DEL	700297717	27.60		338631110		D	-				DELIVERY	609.49791.2199
184942	03/25/21	030521	INV	700297782	262.90		338631113		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	030521	DEL	700297782	2.30		338631113		D	-				DELIVERY	609.49793.2199
184942	03/25/21	031221	INV	700297717	1,170.45		338713829		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221	DEL	700297717	11.50		338713829		D	-				DELIVERY	609.49791.2199
184942	03/25/21	031221	INV	700297717	111.50		338713830		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221	DEL	700297717	1.15		338713830		D	-				DELIVERY	609.49791.2199
184942	03/25/21	031221	INV	700297717	656.00		338713831		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221	DEL	700297717	6.33		338713831		D	-				DELIVERY	609.49791.2199

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VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BREAKTHRU BEVERAGE MN W& 024265													
184942	03/25/21	031221 INV 700297717	327.25		338713832		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221 DEL 700297717	5.75		338713832		D	-				DELIVERY	609.49791.2199
184942	03/25/21	031221 INV 700297717	3,118.75		338713833		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221 DEL 700297717	33.35		338713833		D	-				DELIVERY	609.49791.2199
184942	03/25/21	031221 INV 700297717	3,315.00		338713834		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221 DEL 700297717	17.25		338713834		D	-				DELIVERY	609.49791.2199
184942	03/25/21	031221 INV 700297717	500.06		338713835		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221 DEL 700297717	14.95		338713835		D	-				DELIVERY	609.49791.2199
184942	03/25/21	031221 INV 700297717	1,791.80		338713836		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221 DEL 700297717	11.50		338713836		D	-				DELIVERY	609.49791.2199
184942	03/25/21	031221 INV 700297736	122.75		338713837		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221 INV 700297736	592.24		338713838		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221 DEL 700297736	10.35		338713838		D	-				DELIVERY	609.49792.2199
184942	03/25/21	031221 INV 700297736	409.14		338713839		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221 DEL 700297736	11.50		338713839		D	-				DELIVERY	609.49792.2199
184942	03/25/21	031221 INV 700297736	1,579.85		338713840		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221 DEL 700297736	11.50		338713840		D	-				DELIVERY	609.49792.2199
184942	03/25/21	031221 INV 700297736	1,435.90		338713841		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221 DEL 700297736	10.35		338713841		D	-				DELIVERY	609.49792.2199
184942	03/25/21	031221 INV 700297782	2,453.85		338713843		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221 DEL 700297782	18.40		338713843		D	-				DELIVERY	609.49793.2199
184942	03/25/21	031221 INV 700297782	386.41		338713844		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031221 DEL 700297782	11.50		338713844		D	-				DELIVERY	609.49793.2199
184942	03/25/21	031921 INV 700297717	144.52		338795192		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031921 DEL 700297717	5.75		338795192		D	-				DELIVERY	609.49791.2199
184942	03/25/21	031921 INV 700297736	405.00		338795199		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031921 DEL 700297736	1.34		338795199		D	-				DELIVERY	609.49792.2199
184942	03/25/21	031921 INV 700297736	2,166.28		338795201		D	-				INVENTORY - LIQU	609.00.14500
184942	03/25/21	031921 DEL 700297736	11.50		3387995201		D	-				DELIVERY	609.49792.2199
			28,333.44	*CHECK	TOTAL								
185034	04/01/21	022621 INV 700297736	5,005.30		1081244981		D	-				INVENTORY - LIQU	609.00.14500
185034	04/01/21	022621 DEL 700297736	35.65		1081244981		D	-				DELIVERY	609.49792.2199
185034	04/01/21	031921 INV 700297717	1,359.11		338795193		D	-				INVENTORY - LIQU	609.00.14500
185034	04/01/21	031921 DEL 700297717	9.49		338795193		D	-				DELIVERY	609.49791.2199
185034	04/01/21	031921 INV 700297717	4,108.65		338795194		D	-				INVENTORY - LIQU	609.00.14500
185034	04/01/21	031921 DEL 700297717	21.85		338795194		D	-				DELIVERY	609.49791.2199
185034	04/01/21	031921 INV 700297717	405.00		338795195		D	-				INVENTORY - LIQU	609.00.14500
185034	04/01/21	031921 DEL 700297717	1.34		338795195		D	-				DELIVERY	609.49791.2199
185034	04/01/21	031921 INV 700297717	36.00		338795196		D	-				INVENTORY - LIQU	609.00.14500
185034	04/01/21	031921 DEL 700297717	1.15		338795196		D	-				DELIVERY	609.49791.2199
185034	04/01/21	031921 INV 700297717	60.00		338795197		D	-				INVENTORY - LIQU	609.00.14500
185034	04/01/21	031921 DEL 700297717	1.15		338795197		D	-				DELIVERY	609.49791.2199
185034	04/01/21	031921 INV 700297717	240.00		338795198		D	-				INVENTORY - LIQU	609.00.14500
185034	04/01/21	031921 DEL 700297717	4.60		338795198		D	-				DELIVERY	609.49791.2199
185034	04/01/21	030221 INV 400297736	85.27CR		408423279		D	-				INVENTORY - LIQU	609.00.14500
185034	04/01/21	030221 DEL 700297736	1.15CR		408423279		D	-				DELIVERY	609.49792.2199
			11,202.87	*CHECK	TOTAL								

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CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
BREAKTHRU BEVERAGE MN W& 024265									
185126	04/08/21	032621 INV 700297717	2,685.57		338879174		D -	INVENTORY - LIQU	609.00.14500
185126	04/08/21	032621 DEL 700297717	16.10		338879174		D -	DELIVERY	609.49791.2199
185126	04/08/21	032621 INV 700297717	841.85		338879175		D -	INVENTORY - LIQU	609.00.14500
185126	04/08/21	032621 DEL 700297717	9.20		338879175		D -	DELIVERY	609.49791.2199
185126	04/08/21	032621 INV 700297717	1,076.00		338879176		D -	INVENTORY - LIQU	609.00.14500
185126	04/08/21	032621 DEL 700297717	14.95		338879176		D -	DELIVERY	609.49791.2199
185126	04/08/21	032621 INV 700297717	408.45		338879177		D -	INVENTORY - LIQU	609.00.14500
185126	04/08/21	032621 DEL 700297717	2.59		338879177		D -	DELIVERY	609.49791.2199
185126	04/08/21	032621 INV 700297717	520.00		338879178		D -	INVENTORY - LIQU	609.00.14500
185126	04/08/21	032621 DEL 700297717	5.75		338879178		D -	DELIVERY	609.49791.2199
185126	04/08/21	032621 INV 700297736	3,818.00		338879179		D -	INVENTORY - LIQU	609.00.14500
185126	04/08/21	032621 DEL 700297736	32.20		338879179		D -	DELIVERY	609.49792.2199
185126	04/08/21	032621 INV 700297736	1,698.20		338879180		D -	INVENTORY - LIQU	609.00.14500
185126	04/08/21	032621 DEL 700297736	9.20		338879180		D -	DELIVERY	609.49792.2199
185126	04/08/21	032621 INV 700297736	351.80		338879183		D -	INVENTORY - LIQU	609.00.14500
185126	04/08/21	032621 DEL 700297736	5.75		338879183		D -	DELIVERY	609.49792.2199
			11,495.61	*CHECK	TOTAL				
		VENDOR TOTAL	51,031.92						
BROKEN CLOCK BREWING COO 025930									
185035	04/01/21	031621 INV	156.00		4863		D -	INVENTORY - LIQU	609.00.14500
BURNETTE/AMBER 025985									
185036	04/01/21	BIRDSCAPING CLASS 031821	35.00		031821		D N 01	EXPERT & PROFESS	240.45500.3050
CAPITOL BEVERAGE SALES L 099247									
184943	03/25/21	031021 INV	51.98CR		14030199		D -	INVENTORY - LIQU	609.00.14500
184943	03/25/21	031121 INV	11.50CR		14710216		D -	INVENTORY - LIQU	609.00.14500
184943	03/25/21	031221 INV	70.03CR		14710218		D -	INVENTORY - LIQU	609.00.14500
184943	03/25/21	022621 INV	1,008.88		2517536		D -	INVENTORY - LIQU	609.00.14500
184943	03/25/21	030521 INV	3,969.50		2520052		D -	INVENTORY - LIQU	609.00.14500
184943	03/25/21	031021 INV	5,681.92		2522204		D -	INVENTORY - LIQU	609.00.14500
184943	03/25/21	031221 INV	4,629.15		2522888		D -	INVENTORY - LIQU	609.00.14500
184943	03/25/21	031121 INV	3,905.17		2522889		D -	INVENTORY - LIQU	609.00.14500
			19,061.11	*CHECK	TOTAL				
185037	04/01/21	031721 INV	72.50CR		2524947		D -	INVENTORY - LIQU	609.00.14500
185037	04/01/21	031721 INV	8,773.55		2524948		D -	INVENTORY - LIQU	609.00.14500
185037	04/01/21	031921 INV	799.75		2525495		D -	INVENTORY - LIQU	609.00.14500
185037	04/01/21	031821 INV	17.86CR		2525496		D -	INVENTORY - LIQU	609.00.14500
185037	04/01/21	031821 INV	3,170.93		2525498		D -	INVENTORY - LIQU	609.00.14500
			12,653.87	*CHECK	TOTAL				
		VENDOR TOTAL	31,714.98						
CARLOS CREEK WINERY 025315									
185127	04/08/21	032221 INV	765.00		20940		D -	INVENTORY - LIQU	609.00.14500

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
CARLSON COMMUNITY SOLAR				028630											
	184944	03/25/21	031621	SOLAR GARDEN	94.57		13554			D	N	01		ELECTRIC	101.41940.3810
	184944	03/25/21	031621	SOLAR GARDEN	56.89		13554			D	N	01		ELECTRIC	602.49450.3810
	184944	03/25/21	031621	SOLAR GARDEN	533.87		13554			D	N	01		ELECTRIC	701.49950.3810
					685.33	*CHECK TOTAL									
				VENDOR TOTAL	685.33										
CENGAGE LEARNING INC				009585											
	185038	04/01/21		LARGE PRINT BOOK	26.99		73902583	004095	P	D	-			BOOKS	240.45500.2180
	185038	04/01/21		LARGE PRINT BOOKS	84.72		73903066	004096	P	D	-			BOOKS	240.45500.2180
					111.71	*CHECK TOTAL									
				VENDOR TOTAL	111.71										
CENTER POINT ENERGY				004945											
	185039	04/01/21	031721	8000014661-5	1,399.97		8000014661-5			D	-			GAS	101.41940.3830
	185039	04/01/21	031721	8000014661-5	1,339.13		8000014661-5			D	-			GAS	101.45129.3830
	185039	04/01/21	031721	8000014661-5	251.22		8000014661-5			D	-			GAS	101.45200.3830
	185039	04/01/21	031721	8000014661-5	234.05		8000014661-5			D	-			GAS	101.45200.3830
	185039	04/01/21	031721	8000014661-5	17.06		8000014661-5			D	-			GAS	101.45200.3830
	185039	04/01/21	031721	8000014661-5	198.96		8000014661-5			D	-			GAS	101.45200.3830
	185039	04/01/21	031721	8000014661-5	176.76		8000014661-5			D	-			GAS	101.45200.3830
	185039	04/01/21	031721	8000014661-5	296.19		8000014661-5			D	-			GAS	601.49430.3830
	185039	04/01/21	031721	8000014661-5	187.49		8000014661-5			D	-			GAS	601.49430.3830
	185039	04/01/21	031721	8000014661-5	1,128.98		8000014661-5			D	-			GAS	609.49791.3830
	185039	04/01/21	031721	8000014661-5	987.90		8000014661-5			D	-			GAS	609.49792.3830
	185039	04/01/21	031721	8000014661-5	260.84		8000014661-5			D	-			GAS	609.49793.3830
	185039	04/01/21	031721	8000014661-5	2,988.59		8000014661-5			D	-			GAS	701.49950.3830
					9,467.14	*CHECK TOTAL									
				VENDOR TOTAL	9,467.14										
CENTURYLINK				020790											
	185040	04/01/21	030421	763 789-4821 851	145.69		7637894821851			D	-			TELEPHONE & TELE	101.42100.3210
	185040	04/01/21	030421	763 789-4821 851	145.70		7637894821851			D	-			TELEPHONE & TELE	101.42200.3210
					291.39	*CHECK TOTAL									
				VENDOR TOTAL	291.39										
CHAMBERLAIN OIL COMPANY				099566											
	184945	03/25/21		OIL-INVENTORY	1,881.40		351420-00			D	-			GARAGE INVENTORY	701.00.14120
CINTAS INC				026055											
	184946	03/25/21		RUGS-CITY HALL 031221	20.88		4078416568			D	-			BUILDING MAINT:C	101.41940.4020
	184946	03/25/21		RUGS-PW 031221	37.20		4078416617			D	-			BUILDING MAINT:C	701.49950.4020
	184946	03/25/21		TOWELS,MATS 031221	35.48		4078416696	002099	P	D	-			BUILDING MAINT:C	101.42100.4020
	184946	03/25/21		TOWELS,AIR FRESH 031221	11.80		4078416696	002099	P	D	-			BUILDING MAINT:C	101.42200.4020
	184946	03/25/21		MOPS JPM 031621	26.53		4078670696			D	-			BUILDING MAINT:C	101.45129.4020
					131.89	*CHECK TOTAL									
	185041	04/01/21		MOPS,MATS 032321	77.53		4079327594			D	-			BUILDING MAINT:C	101.45129.4020

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CINTAS INC				026055											
	185128	04/08/21	MOPS JPM	033021	26.53		4079995481		D	-				EXPERT & PROFESS	101.45129.3050
				VENDOR TOTAL	235.95										
CITY OF ROSEVILLE				022560											
	184947	03/25/21	IT SUPPORT	0321	289.92		0229943	002569	P	D	-			EXPERT & PROFESS	101.42100.3050
COMCAST				000298											
	185042	04/01/21	031021	8772105050224795	19.15		031021	002324	F	D	-			OTHER COMMUNICAT	101.41110.3250
	185042	04/01/21	031021	8772105050224795	28.72		031021	002324	F	D	-			OTHER COMMUNICAT	101.41320.3250
	185042	04/01/21	031021	8772105050224795	62.22		031021	002324	F	D	-			OTHER COMMUNICAT	101.41510.3250
	185042	04/01/21	031021	8772105050224795	4.79		031021	002324	F	D	-			OTHER COMMUNICAT	101.41940.3250
	185042	04/01/21	031021	8772105050224795	129.23		031021	002324	F	D	-			OTHER COMMUNICAT	101.42100.3250
	185042	04/01/21	031021	8772105050224795	119.66		031021	002324	F	D	-			OTHER COMMUNICAT	101.42200.3250
	185042	04/01/21	031021	8772105050224795	67.01		031021	002324	P	D	-			OTHER COMMUNICAT	101.43100.3250
	185042	04/01/21	031021	8772105050224795	9.57		031021	002324	P	D	-			OTHER COMMUNICAT	101.43121.3250
	185042	04/01/21	031021	8772105050224795	33.51		031021	002324	F	D	-			OTHER COMMUNICAT	101.45000.3250
	185042	04/01/21	031021	8772105050224795	9.57		031021	002324	F	D	-			OTHER COMMUNICAT	101.45129.3250
	185042	04/01/21	031021	8772105050224795	9.57		031021	002324	P	D	-			OTHER COMMUNICAT	101.45200.3250
	185042	04/01/21	031021	8772105050224795	14.36		031021	002324	F	D	-			OTHER COMMUNICAT	201.42400.3250
	185042	04/01/21	031021	8772105050224795	19.15		031021	002324	P	D	-			OTHER COMMUNICAT	204.46314.3250
	185042	04/01/21	031021	8772105050224795	528.86		031021	002324	P	D	-			OTHER COMMUNICAT	225.49844.3250
	185042	04/01/21	031021	8772105050224795	201.03		031021	002324	P	D	-			OTHER COMMUNICAT	240.45500.3250
	185042	04/01/21	031021	8772105050224795	4.79		031021	002324	P	D	-			OTHER COMMUNICAT	601.49430.3250
	185042	04/01/21	031021	8772105050224795	4.79		031021	002324	P	D	-			OTHER COMMUNICAT	602.49450.3250
	185042	04/01/21	031021	8772105050224795	190.84		031021	002324	P	D	-			OTHER COMMUNICAT	609.49791.3250
	185042	04/01/21	031021	8772105050224795	166.91		031021	002324	P	D	-			OTHER COMMUNICAT	609.49792.3250
	185042	04/01/21	031021	8772105050224795	152.55		031021	002324	P	D	-			OTHER COMMUNICAT	609.49793.3250
	185042	04/01/21	031021	8772105050224795	9.57		031021	002324	P	D	-			OTHER COMMUNICAT	701.49950.3250
	185042	04/01/21	031021	8772105050224795	129.15		031021	002324	P	D	-			OTHER COMMUNICAT	720.49980.3250
					1,915.00										
				VENDOR TOTAL	1,915.00										
COMPASS MINERALS AMERICA				099157											
	184948	03/25/21	THAWROX TREATED SALT		4,675.02		751641	067674	P	D	-			CHEMICALS	101.43121.2161
	184948	03/25/21	THAWROX TREATED SALT		7,783.17		752588	067674	P	D	-			CHEMICALS	101.43121.2161
					12,458.19										
	185129	04/08/21	THAWROX TREATED SALT		1,582.23		783317	067674	P	D	-			CHEMICALS	101.43121.2161
	185129	04/08/21	THAWROX TREATED SALT		11,002.00		783941	067674	P	D	-			CHEMICALS	101.43121.2161
					12,584.23										
				VENDOR TOTAL	25,042.42										
CONTINENTAL RESEARCH COR				003585											
	185043	04/01/21	GRAFFITI GONE,WASP AWAY		902.50		0024359		D	-				CHEMICALS	101.45200.2161
	185130	04/08/21	GRAFFITI REMOVER		1,514.27		0024422		D	-				CHEMICALS	101.45200.2161
				VENDOR TOTAL	2,416.77										

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CORE & MAIN LP				025710											
	184949	03/25/21		SENSUS RADIOS	817.18		N701687	067668	F	D	-			MINOR EQUIPMENT	433.49430.2010
	184949	03/25/21		SENSUS RADIOS	32,550.00		N780082	067668	F	D	-			MINOR EQUIPMENT	433.49430.2010
	184949	03/25/21		SENSUS RADIOS	800.00		N787937	067668	F	D	-			MINOR EQUIPMENT	433.49430.2010
					34,167.18		*CHECK TOTAL								
	185044	04/01/21		FREIGHT	16.72		N683769			D	-			COMPUTER EQUIPME	601.49430.2011
	185044	04/01/21		HANDHELD METER READER	3,500.00		N683769			D	-			COMPUTER EQUIPME	601.49440.2011
	185044	04/01/21		HANDHELD METER READER	3,500.00		N683769			D	-			COMPUTER EQUIPME	602.49490.2011
	185044	04/01/21		METER PROGRAMMER 110A	280.00		N816863			D	-			COMPUTER EQUIPME	601.49430.2011
	185044	04/01/21		FREIGHT	10.48		N816863			D	-			COMPUTER EQUIPME	601.49430.2011
	185044	04/01/21		OMNI 3 C2,OMNI 2 C2	3,466.29		N845982	067700	F	D	-			COMM. PURCHASED	601.49430.2990
	185044	04/01/21		IPERL 5/8,510M RADIO	5,450.65		N852960	067700	F	D	-			COMM. PURCHASED	601.49430.2990
					16,224.14		*CHECK TOTAL								
	185131	04/08/21		OMNI REGISTER	320.00		N846105			D	-			COMM. PURCHASED	601.49430.2990
	185131	04/08/21		BOLTS,GASKETS,NUTS	28.80		N875548			D	-			MINOR EQUIPMENT	601.49430.2010
	185131	04/08/21		HANDHELD	16.77		N915331			D	-			COMPUTER EQUIPME	601.49430.2011
					365.57		*CHECK TOTAL								
				VENDOR TOTAL	50,756.89										
CORE 4 SOLUTIONS				025660											
	185045	04/01/21		BACKUP SERVER	5,495.00		224012	067692	F	D	-			OTHER EQUIPMENT	437.49980.5180
CORNILLIE 2 COMMUNITY SO				028780											
	184950	03/25/21		031621 SOLAR GARDEN	757.93		13555			D	N	01		ELECTRIC	101.45129.3810
	184950	03/25/21		031621 SOLAR GARDEN	31.40		13555			D	N	01		ELECTRIC	604.49650.3810
					789.33		*CHECK TOTAL								
				VENDOR TOTAL	789.33										
CROCK'S PLUMBING INC				027550											
	184951	03/25/21		INSTAL MIXING VALVE	2,210.00		315216			D	-			BUILDING MAINT:C	701.49950.4020
	185046	04/01/21		INSTALL SHUT OFF VALVE	430.00		315215			D	-			BUILDING MAINT:C	101.42100.4020
				VENDOR TOTAL	2,640.00										
CRYSTAL SPRINGS ICE LLC				021335											
	184952	03/25/21		031021 INV	81.81		3002371			D	-			INVENTORY - LIQU	609.00.14500
	184952	03/25/21		031021 INV	76.95		3002375			D	-			INVENTORY - LIQU	609.00.14500
					158.76		*CHECK TOTAL								
	185047	04/01/21		032221 INV	132.03		3002420			D	-			INVENTORY - LIQU	609.00.14500
	185047	04/01/21		032221 INV	283.50		3002421			D	-			INVENTORY - LIQU	609.00.14500
					415.53		*CHECK TOTAL								
				VENDOR TOTAL	574.29										
CUSHMAN MOTOR CO INC				024660											
	185132	04/08/21		DRIVE/IDLER HUBS #0214	147.51		203074			D	-			GARAGE INVENTORY	701.00.14120

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DAVES SPORT SHOP 001420		185048	04/01/21	SOFTBALLS	1,090.20		26245		D	-				GENERAL SUPPLIES	101.45003.2171
DELEGARD TOOL CO INC 001465		185049	04/01/21	JUMPSTARTERS	133.20		52216		D	-				MINOR EQUIPMENT	701.49950.2010
DU ALL SERVICE CONTRACTO 012710		185133	04/08/21	SNOW 3800 CENTRAL AVE	250.00		9454		D	-				REPAIR & MAINT.	415.46450.4000
		185133	04/08/21	SNOW 4110 CENTRAL AVE	250.00		9454		D	-				REPAIR & MAINT.	415.46450.4000
		185133	04/08/21	SNOW 4315 CENTRAL AVE	150.00		9454		D	-				REPAIR & MAINT.	415.46450.4000
		185133	04/08/21	SNOW 4707 CENTRAL LOT 1	250.00		9454		D	-				REPAIR & MAINT.	415.46450.4000
		185133	04/08/21	SNOW 4707 CENTRAL LOT 2	250.00		9454		D	-				REPAIR & MAINT.	415.46450.4000
		185133	04/08/21	SNOW 5250 CENTRAL AVE	250.00		9454		D	-				REPAIR & MAINT.	415.46450.4000
					1,400.00		*CHECK TOTAL								
				VENDOR TOTAL	1,400.00										
EARL F ANDERSEN INC 014210		185134	04/08/21	SIGNS	171.90		0125899-IN		D	-				GENERAL SUPPLIES	101.43170.2171
		185134	04/08/21	SIGNS	1,016.35		0125899-IN		D	-				GENERAL SUPPLIES	212.43190.2171
					1,188.25		*CHECK TOTAL								
				VENDOR TOTAL	1,188.25										
ECM PUBLISHERS INC 022465		185050	04/01/21	PHN AFANDINA CAFE 031921	45.00		825460		D	-				LEGAL NOTICE PUB	201.42400.3500
		185050	04/01/21	PHN RENASNCE FIRE 031921	56.25		825461		D	-				LEGAL NOTICE PUB	201.42400.3500
		185050	04/01/21	DIGITAL PROGRAMMATIC MAR	399.50		826227		D	-				ADVERTISING ENTE	609.49791.3420
		185050	04/01/21	DIGITAL PROGRAMMATIC MAR	314.50		826227		D	-				ADVERTISING ENTE	609.49792.3420
		185050	04/01/21	DIGITAL PROGRAMMATIC MAR	136.00		826227		D	-				ADVERTISING ENTE	609.49793.3420
		185050	04/01/21	SEM MARCH	188.00		826228		D	-				ADVERTISING ENTE	609.49791.3420
		185050	04/01/21	SEM MARCH	148.00		826228		D	-				ADVERTISING ENTE	609.49792.3420
		185050	04/01/21	SEM MARCH	64.00		826228		D	-				ADVERTISING ENTE	609.49793.3420
		185050	04/01/21	031921 MAR AD	187.53		826229		D	-				ADVERTISING ENTE	609.49791.3420
		185050	04/01/21	031921 MAR AD	147.63		826229		D	-				ADVERTISING ENTE	609.49792.3420
		185050	04/01/21	031921 MAR AD	63.84		826229		D	-				ADVERTISING ENTE	609.49793.3420
		185050	04/01/21	LIQ FIN'L STMTS 032621	196.88		826505		D	-				LEGAL NOTICE PUB	101.41510.3500
					1,947.13		*CHECK TOTAL								
		185135	04/08/21	HYDRANT FLUSHING 032621	78.75		826506		D	-				LEGAL NOTICE PUB	601.49430.3500
				VENDOR TOTAL	2,025.88										
EHLERS & ASSOCIATES INC 005825		185136	04/08/21	TIF ALATUS HYVEE SITE	1,215.00		81609	001560	P	D	N	01		EXPERT & PROFESS	408.46414.3050
		185136	04/08/21	TIF ADMIN	2,092.50		86109	001560	P	D	N	01		EXPERT & PROFESS	372.47000.3050
		185136	04/08/21	REUTER WALTON TIF	375.00		86349	001560	P	D	N	01		EXPERT & PROFESS	408.46414.3050
					3,682.50		*CHECK TOTAL								
				VENDOR TOTAL	3,682.50										
EMERGENCY APPARATUS MAIN 012815		185051	04/01/21	AIR GAUGE A1	60.53		116900		D	-				REPAIR & MAINT.	101.42200.4000

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EMERGENCY AUTOMOTIVE TEC 014780		185052	04/01/21	STROBE LIGHT COVERS#0137	76.83		MP032221-55		D	-				GARAGE INVENTORY	701.00.14120
ENVIROTECH SERVICES INC 028810		184953	03/25/21	DE-ICER	550.00		CD202109202		D	-				CHEMICALS	101.43121.2161
FARNER-BOCKEN 098837		185137	04/08/21	032621 INV	3,249.14		8109599-26		D	-				INVENTORY - LIQU	609.00.14500
		185137	04/08/21	032621 DEL	2.67		8109599-26		D	-				DELIVERY	609.49791.2199
		185137	04/08/21	032621 DEL	2.67		8109599-26		D	-				DELIVERY	609.49792.2199
		185137	04/08/21	032621 DEL	2.66		8109599-26		D	-				DELIVERY	609.49793.2199
		185137	04/08/21	032621 INV	2,895.05		8109600-27		D	-				INVENTORY - LIQU	609.00.14500
		185137	04/08/21	032621 INV	1,432.20		8109601-28		D	-				INVENTORY - LIQU	609.00.14500
					7,584.39	*CHECK	TOTAL								
				VENDOR TOTAL	7,584.39										
FASTENAL COMPANY 002520		185138	04/08/21	SCREWS,BOLTS	103.32		MNTC5117055		D	-				MINOR EQUIPMENT	601.49430.2010
		185138	04/08/21	BATTERIES	105.94		MNTC5117055		D	-				GENERAL SUPPLIES	602.49450.2171
					209.26	*CHECK	TOTAL								
				VENDOR TOTAL	209.26										
FERGUSON WATERWORKS INC 099963		184954	03/25/21	WATER MAIN CLAMPS	226.94		0469747		D	-				MAINT. & CONSTRU	601.49430.2160
		185139	04/08/21	HYDRANT COUPLING SLEEVES	272.86		0470096		D	-				MAINT. & CONSTRU	601.49430.2160
		185139	04/08/21	HYDRANT FLANGES	286.00		0470357		D	-				MAINT. & CONSTRU	601.49430.2160
					558.86	*CHECK	TOTAL								
				VENDOR TOTAL	785.80										
FIRST ADVANTAGE LNS SCRE 003285		184955	03/25/21	ANNUAL ENROLLMENT 0221	34.19		2506412102		D	M	06			EXPERT & PROFESS	101.45200.3050
FIRST NATIONAL INSURANCE 099419		184956	03/25/21	INSURANCE SERVICE 0421	1,000.00		040121	002737	P	D	-			PRE PAID INSURAN	884.00.15510
FISH/JACOB .00579		184957	03/25/21	UNIFORM REIMBURSEMENT	70.37		89464	031121	P	D	-			UNIFORMS	101.43121.2172
FLEETPRIDE INC 001110		184958	03/25/21	AIR HOSE #0314	8.40		70217560		D	-				GARAGE INVENTORY	701.00.14120
		185140	04/08/21	O-RING SEALS #03715	2.08		70267643		D	-				GARAGE INVENTORY	701.00.14120
		185140	04/08/21	FILTERS-INVENTORY	410.31		70565526		D	-				GARAGE INVENTORY	701.00.14120
		185140	04/08/21	RNT LED LAMPS-INVENTORY	44.30CR		70577532		D	-				GARAGE INVENTORY	701.00.14120
		185140	04/08/21	FILTER-INVENTORY	11.60		70668774		D	-				GARAGE INVENTORY	701.00.14120
		185140	04/08/21	FILTERS-INVENTORY	108.46		70690021		D	-				GARAGE INVENTORY	701.00.14120
		185140	04/08/21	FILTER-INVENTORY	17.95		70782415		D	-				GARAGE INVENTORY	701.00.14120
					506.10	*CHECK	TOTAL								
				VENDOR TOTAL	514.50										

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FUHRMAN/LINDSEY				026595							
	185053	04/01/21	NEWSLTR,REV	WEBSITE,AD	945.00		1012	003079	P D N 01	EXPERT & PROFESS	225.49844.3050
GENERAL OFFICE PRODUCTS				099810							
	185141	04/08/21	HEIGHT ADJ	DESK KP,CT	2,408.32		467147		D -	MINOR EQUIPMENT	101.42200.2010
	185141	04/08/21	HEIGHT ADJ	DESK DO	1,461.21		467147		D -	MINOR EQUIPMENT	101.42200.2010
	185141	04/08/21	INSTALL	LABOR/HANDLING	772.39		467147		D -	MINOR EQUIPMENT	101.42200.2010
					4,641.92	*CHECK	TOTAL				
				VENDOR TOTAL	4,641.92						
GENUINE PARTS/NAPA AUTO				002780							
	184959	03/25/21	SPLIT LOOM	#0007	25.68		4342-807479		D -	GARAGE INVENTORY	701.00.14120
	185054	04/01/21	BELT	#0214	14.05		4342-808390		D -	GARAGE INVENTORY	701.00.14120
	185142	04/08/21	HOSES-#MAC	MISC	74.50		4342-810048		D -	GARAGE INVENTORY	701.00.14120
				VENDOR TOTAL	114.23						
GOODIN CO INC				002865							
	185055	04/01/21	FAUCETS		294.35		01022559-00		D -	MAINT. & CONSTRU	101.45200.2160
	185055	04/01/21	GRID PLUG	DRAIN	28.35		01022572-00		D -	MAINT. & CONSTRU	101.45200.2160
					322.70	*CHECK	TOTAL				
				VENDOR TOTAL	322.70						
GRAPE BEGINNINGS INC				003715							
	184960	03/25/21	031821	INV	804.00		MN00091660		D -	INVENTORY - LIQU	609.00.14500
	184960	03/25/21	031821	DEL	12.00		MN00091660		D -	DELIVERY	609.49792.2199
					816.00	*CHECK	TOTAL				
	185056	04/01/21	031821	INV	1,224.00		MN00091661		D -	INVENTORY - LIQU	609.00.14500
	185056	04/01/21	031821	DEL	15.00		MN00091661		D -	DELIVERY	609.49791.2199
					1,239.00	*CHECK	TOTAL				
				VENDOR TOTAL	2,055.00						
GREAT LAKES COCA-COLA DI				001120							
	184961	03/25/21	031621	INV	625.31		3615209989		D -	INVENTORY - LIQU	609.00.14500
	185057	04/01/21	032221	INV	617.76		3615210057		D -	INVENTORY - LIQU	609.00.14500
				VENDOR TOTAL	1,243.07						
HALDEMAN-HOMME INC				027795							
	185143	04/08/21	WOOD FLOOR	REPAIR JPM	1,075.00		10116		D -	BUILDING MAINT:C	101.45129.4020
HAMLINE UNIVERSITY				004890							
	185144	04/08/21	MBR METRO	WATERSHED LL	1,400.00		2021		D -	SUBSCRIPTION, ME	604.49650.4330
HANSEN/KEVIN				080180							
	184962	03/25/21	NAPKINS,POP		43.23		030921		D -	EMPLOYEE RECOGNI	101.45050.4374

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HENNEPIN TECH COLLEGE				000368											
	185058	04/01/21	VEH INSPECT RECERT HOOK	100.00			791626			D	-			TRAINING & EDUC	701.49950.3105
HIGH PROFILE GROUNDS MAI				099428											
	185059	04/01/21	VAN BUREN RAMP SNOW,IC	2,835.00			56794	030612	P	D	-			REPAIR & MAINT.	228.46317.4000
	185059	04/01/21	VAN BUREN RAMP SNOW,ICE	465.00			56826	030612	P	D	-			REPAIR & MAINT.	228.46317.4000
				3,300.00		*CHECK	TOTAL								
			VENDOR TOTAL	3,300.00											
HILLIGOSS CHEVROLET INC				024310											
	184963	03/25/21	2021 CHEV TRAVERSE #8	27,634.60			24889	067678	F	D	-			VEHICLES	431.42100.5150
HOHENSTEINS INC				008705											
	184964	03/25/21	030521 INV	1,185.90			392637			D	-			INVENTORY - LIQU	609.00.14500
	184964	03/25/21	031221 INV	1,418.30			394250			D	-			INVENTORY - LIQU	609.00.14500
	184964	03/25/21	031221 INV	498.00			394317			D	-			INVENTORY - LIQU	609.00.14500
	184964	03/25/21	031221 INV	964.60			394384			D	-			INVENTORY - LIQU	609.00.14500
				4,066.80		*CHECK	TOTAL								
	185060	04/01/21	031921INV	1,349.20			395918			D	-			INVENTORY - LIQU	609.00.14500
	185060	04/01/21	031921 INV	219.50			395993			D	-			INVENTORY - LIQU	609.00.14500
	185060	04/01/21	031921 INV	797.10			396028			D	-			INVENTORY - LIQU	609.00.14500
				2,365.80		*CHECK	TOTAL								
			VENDOR TOTAL	6,432.60											
HOLZNAGEL/KATIE				.00467											
	185061	04/01/21	WATERCOLOR PAPER, TISSUE	25.08			030821			D	-			GENERAL SUPPLIES	101.45004.2171
HOME DEPOT #2802				009495											
	184965	03/25/21	RAZOR SCRAPPERS, BLADES	57.98			3514072	021821	P	D	-			GENERAL SUPPLIES	101.42100.2171
	184965	03/25/21	ANCHORS	11.25			5013546	022621	P	D	-			GENERAL SUPPLIES	101.45200.2171
				69.23		*CHECK	TOTAL								
	185062	04/01/21	RUBBER MATS #0365	69.40			2350419	031121	P	D	-			GARAGE INVENTORY	701.00.14120
	185062	04/01/21	LED BULBS	54.30			8515539	030521	P	D	-			GENERAL SUPPLIES	609.49792.2171
				123.70		*CHECK	TOTAL								
	185145	04/08/21	SCREWS, WASHERS	11.52			1010158	031221	P	D	-			GENERAL SUPPLIES	101.45200.2171
	185145	04/08/21	TAX EXEMPT	0.77CR			1010158	031221	P	D	-			GENERAL SUPPLIES	101.45200.2171
	185145	04/08/21	MIRROR	58.90			4511700	030921	P	D	-			GENERAL SUPPLIES	101.43121.2171
	185145	04/08/21	TAX EXEMPT	3.92CR			4511700	030921	P	D	-			GENERAL SUPPLIES	101.43121.2171
	185145	04/08/21	SHOP VAC	191.75			6350871			D	-			MINOR EQUIPMENT	101.43121.2010
	185145	04/08/21	TAX EXEMPT	12.75CR			6350871			D	-			MINOR EQUIPMENT	101.43121.2010
	185145	04/08/21	VALVE	19.26			7510815	031621	P	D	-			GENERAL SUPPLIES	601.49430.2171
	185145	04/08/21	TAX EXEMPT	1.28CR			7510815	031621	P	D	-			GENERAL SUPPLIES	601.49430.2171
				262.71		*CHECK	TOTAL								
			VENDOR TOTAL	455.64											

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HYDRO-KLEAN LLC				023930											
	185063	04/01/21	PROJ1904	SSLININGFINALP	2,896.19		62812	002937	P	D	-			INFRASTRUCTURE	652.51904.5185
	185063	04/01/21	PROJ1904	SSLININGFINALP	6,913.11		62812-1	002937	P	D	-			INFRASTRUCTURE	652.51904.5185
	185063	04/01/21	PROJ1904	SSLININGFINALPAY	323.07		62812-2	002937	P	D	-			INFRASTRUCTURE	652.51904.5185
					10,132.37	*CHECK	TOTAL								
				VENDOR TOTAL	10,132.37										
INDEED BREWING COMPANY L				021980											
	184966	03/25/21	030321	INV	520.55		98186		D	-				INVENTORY - LIQU	609.00.14500
	184966	03/25/21	031021	INV	348.00		98421		D	-				INVENTORY - LIQU	609.00.14500
					868.55	*CHECK	TOTAL								
	185064	04/01/21	031621	INV	558.10		98578		D	-				INVENTORY - LIQU	609.00.14500
	185064	04/01/21	031721	INV	585.10		98638		D	-				INVENTORY - LIQU	609.00.14500
	185064	04/01/21	031721	INV	9.23CR		98638		D	-				INVENTORY - LIQU	609.00.14500
					1,133.97	*CHECK	TOTAL								
				VENDOR TOTAL	2,002.52										
INDEPENDENT SCHOOL DIST				003365											
	185146	04/08/21	GYM MAINT	010121-0331	10,678.28		2116		D	-				BUILDING MAINT:C	101.45130.4020
INNOVATIVE OFFICE SOLUTN				099372											
	184967	03/25/21	HP414A	TONERS	246.30		IN3290606		D	-				COMPUTER SUPPLIE	101.41510.2020
	184967	03/25/21	PENS,PEN	REFILLS	21.97		IN3290606		D	-				OFFICE SUPPLIES	101.41940.2000
	184967	03/25/21	FORKS,SPOONS		43.02		IN3290606		D	-				GENERAL SUPPLIES	101.41940.2171
	184967	03/25/21	AIR DUSTER,INK	PAD	14.36		IN3290654		D	-				OFFICE SUPPLIES	201.42400.2000
					325.65	*CHECK	TOTAL								
				VENDOR TOTAL	325.65										
INSITUFORM TECHNOLOGIES				008905											
	185147	04/08/21	5% RETAINAGE		116.54CR		641676	002999	P	D	-			CONTRACTS PAY RE	652.00.20610
	185147	04/08/21	PROJ2004	SSLINING PAYRE	2,330.80		641676	002999	P	D	-			INFRASTRUCTURE	652.52004.5185
					2,214.26	*CHECK	TOTAL								
				VENDOR TOTAL	2,214.26										
INSTY PRINTS				003405											
	185065	04/01/21	CITY POSTER		28.35		112517		D	-				COMMODITIES FOR	883.46312.2990
INTEGRATED LOSS CONTROL				010115											
	185066	04/01/21	040121	SAFETY SERVICES	73.34		14237		D	-				TRAINING & EDUC	101.43121.3105
	185066	04/01/21	040121	SAFETY SERVICES	73.34		14237		D	-				TRAINING & EDUC	101.45200.3105
	185066	04/01/21	040121	SAFETY SERVICES	73.33		14237		D	-				TRAINING & EDUC	601.49430.3105
	185066	04/01/21	040121	SAFETY SERVICES	73.33		14237		D	-				TRAINING & EDUC	602.49450.3105
	185066	04/01/21	040121	SAFETY SERVICES	73.33		14237		D	-				TRAINING & EDUC	604.49650.3105
	185066	04/01/21	040121	SAFETY SERVICES	73.33		14237		D	-				TRAINING & EDUC	701.49950.3105
					440.00	*CHECK	TOTAL								
				VENDOR TOTAL	440.00										

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
IPMA- MINNESOTA 003465		185067	04/01/21	MEMBERSHIP-SWEEP	25.00		2021		D	-				SUBSCRIPTION, ME	101.41320.4330
JJ TAYLOR DIST OF MN 002365		184968	03/25/21	031721 INV	14.00	CR	3140112		D	-				INVENTORY - LIQU	609.00.14500
		184968	03/25/21	031721 INV	9.30	CR	3140114		D	-				INVENTORY - LIQU	609.00.14500
		184968	03/25/21	022521 INV	1,243.08		3160048		D	-				INVENTORY - LIQU	609.00.14500
		184968	03/25/21	022521 DEL	3.00		3160048		D	-				DELIVERY	609.49793.2199
		184968	03/25/21	030421 INV	2,623.85		3160073		D	-				INVENTORY - LIQU	609.00.14500
		184968	03/25/21	030421 DEL	3.00		3160073		D	-				DELIVERY	609.49793.2199
		184968	03/25/21	031021 INV	7,065.05		3160095		D	-				INVENTORY - LIQU	609.00.14500
		184968	03/25/21	031021 DEL	3.00		3160095		D	-				DELIVERY	609.49792.2199
		184968	03/25/21	031121 INV	2,876.20		3160099		D	-				INVENTORY - LIQU	609.00.14500
		184968	03/25/21	031121 DEL	3.00		3160099		D	-				DELIVERY	609.49791.2199
		184968	03/25/21	031121 INV	1,026.80		3160101		D	-				INVENTORY - LIQU	609.00.14500
		184968	03/25/21	031121 DEL	3.00		3160101		D	-				DELIVERY	609.49793.2199
		184968	03/25/21	031721 INV	3,364.31		3160124		D	-				INVENTORY - LIQU	609.00.14500
		184968	03/25/21	031721 DEL	3.00		3160124		D	-				DELIVERY	609.49792.2199
					18,193.99		*CHECK TOTAL								
		185068	04/01/21	031821 INV	355.80		3160127		D	-				INVENTORY - LIQU	609.00.14500
		185068	04/01/21	031821 DEL	3.00		3160127		D	-				DELIVERY	609.49793.2199
		185068	04/01/21	031821 INV	4,355.30		3160128		D	-				INVENTORY - LIQU	609.00.14500
		185068	04/01/21	031821 DEL	3.00		3160128		D	-				DELIVERY	609.49791.2199
					4,717.10		*CHECK TOTAL								
		185148	04/08/21	032521 INV	7,042.45		3160151		D	-				INVENTORY - LIQU	609.00.14500
		185148	04/08/21	032521 DEL	3.00		3160151		D	-				DELIVERY	609.49791.2199
					7,045.45		*CHECK TOTAL								
				VENDOR TOTAL	29,956.54										
JOHNSON BROS. LIQUOR CO. 003550		184969	03/25/21	030121 INV	270.60		1750085		D	-				INVENTORY - LIQU	609.00.14500
		184969	03/25/21	030121 DEL	4.84		1750085		D	-				DELIVERY	609.49792.2199
		184969	03/25/21	030121 INV	516.60		1750086		D	-				INVENTORY - LIQU	609.00.14500
		184969	03/25/21	030121 DEL	9.68		1750086		D	-				DELIVERY	609.49791.2199
		184969	03/25/21	030321 INV	1,375.76		1752076		D	-				INVENTORY - LIQU	609.00.14500
		184969	03/25/21	030321 DEL	9.68		1752076		D	-				DELIVERY	609.49791.2199
		184969	03/25/21	030321 INV	771.00		1752077		D	-				INVENTORY - LIQU	609.00.14500
		184969	03/25/21	030321 DEL	3.63		1752077		D	-				DELIVERY	609.49792.2199
		184969	03/25/21	030321 INV	257.00		1752078		D	-				INVENTORY - LIQU	609.00.14500
		184969	03/25/21	030321 DEL	1.21		1752078		D	-				DELIVERY	609.49793.2199
		184969	03/25/21	030321 INV	4,300.00		1752079		D	-				INVENTORY - LIQU	609.00.14500
		184969	03/25/21	030321 DEL	65.33		1752079		D	-				DELIVERY	609.49791.2199
		184969	03/25/21	030321 INV	286.65		1752080		D	-				INVENTORY - LIQU	609.00.14500
		184969	03/25/21	030321 DEL	3.63		1752080		D	-				DELIVERY	609.49791.2199
		184969	03/25/21	030321 INV	324.00		1752081		D	-				INVENTORY - LIQU	609.00.14500
		184969	03/25/21	030321 DEL	4.84		1752081		D	-				DELIVERY	609.49791.2199

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO.				003550											
184969	03/25/21	030321	DEL		1.21		1752082		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030321	INV		1,251.72		1752083		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		7.26		1752083		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030321	INV		1,251.72		1752084		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		7.26		1752084		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030321	INV		1,251.72		1752085		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		7.26		1752085		D	-				DELIVERY	609.49793.2199
184969	03/25/21	030321	INV		666.00		1752086		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		4.84		1752086		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030321	INV		309.00		1752087		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		1.21		1752087		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030321	INV		1,053.00		1752088		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		3.63		1752088		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030321	INV		657.00		1752089		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		3.63		1752089		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030321	DEL		1,220.00		1752090		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		6.65		1752090		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030321	INV		2,450.00		1752091		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		32.66		1752091		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030321	INV		96.00		1752092		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		1.21		1752092		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030321	INV		194.40		1752093		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		2.42		1752093		D	-				DELIVERY	609.49793.2199
184969	03/25/21	030321	INV		375.00		1752094		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		3.63		1752094		D	-				DELIVERY	609.49793.2199
184969	03/25/21	030321	INV		2,150.00		1752095		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		32.67		1752095		D	-				DELIVERY	609.49793.2199
184969	03/25/21	030321	INV		1,591.03		1752096		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		13.31		1752096		D	-				DELIVERY	609.49793.2199
184969	03/25/21	030321	INV		96.00		1752097		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		1.21		1752097		D	-				DELIVERY	609.49793.2199
184969	03/25/21	030321	INV		512.00		1752098		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		7.26		1752098		D	-				DELIVERY	609.49793.2199
184969	03/25/21	030321	INV		2,150.00		1752099		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		32.67		1752099		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030321	INV		132.70		1752100		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		3.63		1752100		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030321	INV		108.00		1752101		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		1.21		1752101		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030321	INV		104.25		1752102		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		1.21		1752102		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030321	INV		666.00		1752103		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		4.84		1752103		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030321	INV		626.00		1752104		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		4.84		1752104		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030321	INV		402.00		1752105		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321	DEL		3.93		1752105		D	-				DELIVERY	609.49792.2199

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CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO. 003550													
184969	03/25/21	030321 INV	96.00		1752106		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030321 DEL	1.21		1752106		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030421 INV	630.77		1753206		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	19.36		1753206		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030421 INV	80.00		1753207		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	2.42		1753207		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030421 INV	130.00		1753208		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	1.21		1753208		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030421 INV	881.00		1753209		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	12.10		1753209		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030421 INV	84.00		1753210		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 INV	504.00		1753211		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	12.10		1753211		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030421 INV	395.00		1753212		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	9.68		1753212		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030421 INV	377.65		1753213		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	12.10		1753213		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030421 INV	200.00		1753214		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	7.26		1753214		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030421 INV	546.22		1753215		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	6.96		1753215		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030421 INV	192.00		1753216		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	4.84		1753216		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030421 INV	107.90		1753218		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	2.42		1753218		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030421 INV	377.65		1753219		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	12.10		1753219		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030421 INV	360.00		1753220		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	3.63		1753220		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030421 INV	697.32		1753221		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	20.57		1753221		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030421 INV	200.00		1753222		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030421 DEL	7.26		1753222		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030521 INV	279.12		1754383		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030521 DEL	3.63		1754383		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030521 INV	1,563.20		1754384		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030521 DEL	16.94		1754384		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030521 INV	147.06		1754385		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030521 DEL	1.21		1754385		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030521 INV	3,106.00		1754386		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030521 DEL	42.35		1754386		D	-				DELIVERY	609.49791.2199
184969	03/25/21	030521 DEL	0.40		1754388		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030521 INV	1,720.70		1754389		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030521 DEL	18.15		1754389		D	-				DELIVERY	609.49792.2199
184969	03/25/21	030521 INV	2,193.00		1754390		D	-				INVENTORY - LIQU	609.00.14500
184969	03/25/21	030521 DEL	30.25		1754390		D	-				DELIVERY	609.49792.2199
			42,824.38	*CHECK	TOTAL								

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CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO. 003550													
185069	04/01/21	030821 INV	53.95	CR	139056		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	030821 DEL	1.21	CR	139056		D	-				DELIVERY	609.49793.2199
185069	04/01/21	022521 INV	882.90		1748387		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	022521 DEL	8.47		1748387		D	-				DELIVERY	609.49791.2199
185069	04/01/21	030421 INV	107.90		1754387		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	030421 DEL	3.63		1754387		D	-				DELIVERY	609.49793.2199
185069	04/01/21	031021 INV	255.00		1756849		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	4.64		1756849		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031021 INV	65.11		1756850		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	2.42		1756850		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031021 INV	1,792.50		1756851		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	14.52		1756851		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031021 INV	289.15		1756852		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	3.63		1756852		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031021 INV	500.00		1756853		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	4.84		1756853		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031021 INV	304.25		1756854		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	1.31		1756854		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031021 INV	655.00		1756855		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	7.26		1756855		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031021 INV	270.00		1756856		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	4.84		1756856		D	-				DELIVERY	609.49793.2199
185069	04/01/21	031021 INV	229.40		1756857		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	6.05		1756857		D	-				DELIVERY	609.49793.2199
185069	04/01/21	031021 INV	355.66		1756858		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	4.84		1756858		D	-				DELIVERY	609.49793.2199
185069	04/01/21	031021 INV	160.00		1756859		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	6.05		1756859		D	-				DELIVERY	609.49793.2199
185069	04/01/21	031021 INV	304.25		1756860		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	1.31		1756860		D	-				DELIVERY	609.49793.2199
185069	04/01/21	031021 INV	105.44		1756861		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	0.60		1756861		D	-				DELIVERY	609.49793.2199
185069	04/01/21	031021 INV	655.00		1756862		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	7.26		1756862		D	-				DELIVERY	609.49793.2199
185069	04/01/21	031021 INV	180.00		1756864		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	2.42		1756864		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031021 INV	596.35		1756865		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	13.31		1756865		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031021 INV	187.00		1756866		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	2.42		1756866		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031021 INV	304.25		1756867		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	1.31		1756867		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031021 INV	344.00		1756868		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031021 DEL	3.63		1756868		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031121 INV	461.40		1758040		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	3.02		1758040		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031121 INV	855.60		1758041		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	25.40		1758041		D	-				DELIVERY	609.49791.2199

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CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO. 003550													
185069	04/01/21	031121 INV	927.00		1758042		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	6.05		1758042		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031121 INV	121.50		1758043		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	1.21		1758043		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031121 INV	696.00		1758044		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	10.89		1758044		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031121 INV	371.05		1758045		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	10.89		1758045		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031121 INV	28.00		1758046		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	1.21		1758046		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031121 INV	64.00		1758047		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	2.42		1758047		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031121 DEL	1.82		1758048		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031121 INV	856.32		1758049		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	16.33		1758049		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031121 INV	96.90		1758050		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	1.42		1758050		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031121 INV	83.00		1758051		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	1.42		1758051		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031121 INV	387.60		1758052		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	6.05		1758052		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031121 INV	2,328.90		1758055		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	23.60		1758055		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031121 INV	1,000.00		1758056		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	19.36		1758056		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031121 INV	927.00		1758057		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	6.05		1758057		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031121 INV	80.00		1758058		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	1.21		1758058		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031121 INV	299.60		1758059		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	9.68		1758059		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031121 INV	784.96		1758060		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	13.31		1758060		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031121 INV	387.60		1758061		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	6.05		1758061		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031121 INV	96.90		1758062		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	1.42		1758062		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031121 INV	83.00		1758063		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	1.42		1758063		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031121 INV	53.30		1758231		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	2.42		1758231		D	-				DELIVERY	609.49792.2199
185069	04/01/21	031121 INV	79.95		1759229		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	3.63		1759229		D	-				DELIVERY	609.49791.2199
185069	04/01/21	031121 INV	83.00		1759230		D	-				INVENTORY - LIQU	609.00.14500
185069	04/01/21	031121 DEL	1.42		1759230		D	-				DELIVERY	609.49793.2199
185069	04/01/21	031821 DEL	1.21		1762957		D	-				DELIVERY	609.49791.2199
			19,924.25	*CHECK TOTAL									

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JOHNSON BROS. LIQUOR CO.				003550											
185149	04/08/21	031721	INV		835.00		1761847		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		3.93		1761847		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721	INV		228.00		1761848		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		1.21		1761848		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721	INV		598.00		1761849		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		2.72		1761849		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721	INV		1,217.00		1761850		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		5.45		1761850		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721	INV		309.00		1761851		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		1.51		1761851		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721	INV		1,795.00		1761852		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		14.52		1761852		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721	INV		1,170.00		1761853		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		4.44		1761853		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721	DEL		0.10		1761854		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721	DEL		0.30		1761855		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031721	INV		94.67		1761857		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		1.21		1761857		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721	INV		131.76		1761858		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		4.84		1761858		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721	INV		40.00		1761859		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		1.21		1761859		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721	INV		306.00		1761860		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		6.05		1761860		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721	INV		150.15		1761861		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		1.21		1761861		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721	INV		93.70		1761862		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		2.42		1761862		D	-				DELIVERY	609.49793.2199
185149	04/08/21	031721	INV		2,004.00		1761863		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		14.52		1761863		D	-				DELIVERY	609.49793.2199
185149	04/08/21	031721	INV		49.65		1761864		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		1.21		1761864		D	-				DELIVERY	609.49793.2199
185149	04/08/21	031721	INV		1,611.74		1761866		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		14.52		1761866		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031721	INV		1,415.00		1761867		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		8.47		1761867		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031721	INV		890.00		1761868		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		3.63		1761868		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031721	INV		228.00		1761869		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		1.21		1761869		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031721	INV		299.00		1761870		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		1.51		1761870		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031721	INV		309.00		1761871		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		1.51		1761871		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031721	INV		657.00		1761872		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721	DEL		3.63		1761872		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031721	DEL		0.10		1761874		D	-				DELIVERY	609.49792.2199

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CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO. 003550													
185149	04/08/21	031821 INV	69.36		1762954		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031821 DEL	0.40		1762954		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721 DEL	0.21		1762955		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031821 INV	480.00		1762956		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031821 DEL	6.65		1762956		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031821 INV	575.95		1762960		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031821 DEL	6.05		1762960		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031821 INV	124.04		1762961		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031821 DEL	1.21		1762961		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031821 INV	36.00		1762963		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031821 DEL	1.21		1762963		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031721 INV	75.24		1762966		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721 DEL	0.21		1762966		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031721 INV	127.70		1762967		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721 DEL	2.42		1762967		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031721 DEL	1.21		1762968		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031721 INV	296.00		1762969		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721 DEL	4.84		1762969		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031721 INV	575.95		1762971		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031721 DEL	6.05		1762971		D	-				DELIVERY	609.49792.2199
185149	04/08/21	031921 DEL	0.10		1764036		D	-				DELIVERY	609.49793.2199
185149	04/08/21	031921 INV	1,164.00		1764037		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031921 DEL	4.84		1764037		D	-				DELIVERY	609.49791.2199
185149	04/08/21	031921 INV	1,233.36		1764038		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031921 DEL	5.14		1764038		D	-				DELIVERY	609.49793.2199
185149	04/08/21	031921 DEL	1.21		1764039		D	-				DELIVERY	609.49793.2199
185149	04/08/21	031921 INV	575.95		1764040		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031921 DEL	6.05		1764040		D	-				DELIVERY	609.49793.2199
185149	04/08/21	031921 INV	1,164.00		1764041		D	-				INVENTORY - LIQU	609.00.14500
185149	04/08/21	031921 DEL	4.84		1764041		D	-				DELIVERY	609.49792.2199
			21,083.29	*CHECK	TOTAL								
		VENDOR TOTAL	83,831.92										

JUNK GENIUS 026160													
184970	03/25/21	JUNK-4357 TYLER PLACE	152.12		26069		D	N	01			REPAIR & MAINT.	415.46450.4000
184970	03/25/21	JUNK-980 44TH AVE	194.97		26072		D	N	01			REPAIR & MAINT.	415.46450.4000
			347.09	*CHECK	TOTAL								
185070	04/01/21	JUNK-4401 WASHINGTON ST	109.27		26138		D	N	01			REPAIR & MAINT.	415.46450.4000
185150	04/08/21	JUNK-981 43 1/2 AVE	152.12		26246		D	N	01			REPAIR & MAINT.	415.46450.4000
185150	04/08/21	JUNK-4524 WASHINGTON	219.61		26247		D	N	01			REPAIR & MAINT.	415.46450.4000
185150	04/08/21	JUNK-1316 43RD AVE	366.37		26294		D	N	01			REPAIR & MAINT.	415.46450.4000
			738.10	*CHECK	TOTAL								
		VENDOR TOTAL	1,194.46										

KENNEDY & GRAVEN 003290													
185071	04/01/21	LOT SALES	80.00		157465	000509	P	D	N	01		EXPERT & PROFESS	408.46314.3050
185071	04/01/21	NE BUS CENT P&R	7,521.00		157465	000509	P	D	N	01		EXPERT & PROFESS	408.46416.3050

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KENNEDY & GRAVEN				003290											
	185071	04/01/21	NE BUS CENT CLOSING		2,154.10		157489	000509	P	D	N	01		EXPERT & PROFESS	408.46416.3050
					9,755.10	*CHECK	TOTAL								
	185151	04/08/21	TIF ADMIN		294.00		159855	000509	P	D	N	01		EXPERT & PROFESS	376.47000.3050
			VENDOR TOTAL		10,049.10										
KEVIN J KELLEHER LLC				024820											
	185072	04/01/21	FTO BASIC WEISSER		295.00		9085					D	N	01	TRAINING & EDUC 101.42100.3105
LITTLE FALLS MACHINE INC				008540											
	185073	04/01/21	SPNR ASSY,SPNR,ROD#0085		705.68		361114					D	-	VEHICLE REPAIR (884.43121.2281
LOE'S OIL COMPANY INC				099144											
	185152	04/08/21	ANTI FRZ DISP		41.25		86665					D	-	EXPERT & PROFESS	701.49950.3050
LTD BREWING LLC				026130											
	185074	04/01/21	031621 INV		207.00		E-2945					D	-	INVENTORY - LIQU	609.00.14500
LUCID BREWING LLC				021490											
	184971	03/25/21	030921 INV		226.00		9793					D	-	INVENTORY - LIQU	609.00.14500
LUPULIN BREWING CO				025785											
	184972	03/25/21	030321 INV		120.35		35508					D	-	INVENTORY - LIQU	609.00.14500
	184972	03/25/21	031521 INV		191.35		35714					D	-	INVENTORY - LIQU	609.00.14500
	184972	03/25/21	030321 INV		65.00CR		747895					D	-	INVENTORY - LIQU	609.00.14500
					246.70	*CHECK	TOTAL								
	185075	04/01/21	031721 INV		268.35		35812					D	-	INVENTORY - LIQU	609.00.14500
			VENDOR TOTAL		515.05										
MADISON ENERGY HOLDING L				028710											
	184973	03/25/21	031621 SOLAR GARDEN		138.83		SP-035-000014					D	-	ELECTRIC	101.42100.3810
	184973	03/25/21	031621 SOLAR GARDEN		138.84		SP-035-000014					D	-	ELECTRIC	101.42200.3810
					277.67	*CHECK	TOTAL								
			VENDOR TOTAL		277.67										
MADISON ENERGY INVESTMEN				028050											
	184974	03/25/21	031621 SOLAR GARDEN		59.79		SP-001-000079					D	-	ELECTRIC	101.41940.3810
MAKI, JOHN				.00684											
	184975	03/25/21	BOOT REIMBURSEMENT		96.75		KUS7024467	030221	P	D	-			PROTECTIVE CLOTH	601.49430.2173
	184975	03/25/21	BOOT REIMBURSEMENT		96.75		KUS7024467	030221	P	D	-			PROTECTIVE CLOTH	602.49450.2173
					193.50	*CHECK	TOTAL								
			VENDOR TOTAL		193.50										
MANSFIELD OIL COMPANY				023130											
	185076	04/01/21	3010 GAL UNLEADED FUEL		6,507.11		22266797	067676	P	D	-			FUEL INVENTORY	701.00.14110

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MANSFIELD OIL COMPANY				023130											
		185076	04/01/21	2000 GAL DYED DIESEL	4,906.48		22266813	067676	P	D	-			FUEL INVENTORY	701.00.14110
					11,413.59	*CHECK	TOTAL								
				VENDOR TOTAL	11,413.59										
MARCO, INC				008590											
		185077	04/01/21	CPYMAINT 031521-041421	94.20		INV8541479	002763	F	D	-			REPAIR & MAINT.	240.45500.4000
		185077	04/01/21	CPYOVERAGE 021521-031421	57.71		INV8541479	002763	F	D	-			REPAIR & MAINT.	240.45500.4000
		185077	04/01/21	PTRMAINT 031521-041421	38.23		INV8541480	002763	F	D	-			REPAIR & MAINT.	240.45500.4000
					190.14	*CHECK	TOTAL								
				VENDOR TOTAL	190.14										
MAVERICK WINE COMPANY				027085											
		184976	03/25/21	031821 INV	444.00		INV556180		D	-				INVENTORY - LIQU	609.00.14500
		184976	03/25/21	031821 DEL	3.00		INV556180		D	-				DELIVERY	609.49792.2199
					447.00	*CHECK	TOTAL								
		185078	04/01/21	031821 INV	2,707.92		INV556182		D	-				INVENTORY - LIQU	609.00.14500
		185078	04/01/21	031821 DEL	16.50		INV556182		D	-				DELIVERY	609.49791.2199
		185078	04/01/21	032521 INV	1,930.08		INV558937		D	-				INVENTORY - LIQU	609.00.14500
		185078	04/01/21	032521 DEL	18.00		INV558937		D	-				DELIVERY	609.49791.2199
					4,672.50	*CHECK	TOTAL								
				VENDOR TOTAL	5,119.50										
MCDONALD DISTRIBUTING CO				021350											
		184977	03/25/21	031121 INV	43.17	CR	031121		D	-				INVENTORY - LIQU	609.00.14500
		184977	03/25/21	031221 INV	424.00		572091		D	-				INVENTORY - LIQU	609.00.14500
					380.83	*CHECK	TOTAL								
		185079	04/01/21	031921 INV	978.00		572500		D	-				INVENTORY - LIQU	609.00.14500
		185079	04/01/21	031921 INV	1,584.00		572954		D	-				INVENTORY - LIQU	609.00.14500
					2,562.00	*CHECK	TOTAL								
				VENDOR TOTAL	2,942.83										
MEGA BEER LLC				027500											
		184978	03/25/21	030321 INV	211.00		6477		D	-				INVENTORY - LIQU	609.00.14500
		185080	04/01/21	031721 INV	314.65		6670		D	-				INVENTORY - LIQU	609.00.14500
				VENDOR TOTAL	525.65										
MENARDS CASHWAY LUMBER-F				004550											
		184979	03/25/21	STEEL BEAMS,WIRE RACKS	215.17		11606	031121	P	D	-			MAINT. & CONSTRU	101.45200.2160
		184979	03/25/21	RTN WIRE RACKS	159.21	CR	11636	031221	P	D	-			MAINT. & CONSTRU	101.45200.2160
		184979	03/25/21	PLYWOOD,STEEL BEAMS	432.28		11640	031221	P	D	-			MAINT. & CONSTRU	101.45200.2160
		184979	03/25/21	TIE DOWNS	59.95		46900	030421	P	D	-			GENERAL SUPPLIES	101.45200.2171
		184979	03/25/21	BRACE,ANCHORS,WIRE LOCK	51.59		47090	030821	P	D	-			GENERAL SUPPLIES	601.49430.2171
		184979	03/25/21	VALVE,ADPTR,ELBOW #0121	57.19		47135	030921	P	D	-			GARAGE INVENTORY	701.00.14120
		184979	03/25/21	VALVES,ADAPTERS #0121	27.21		47148	030921	P	D	-			GARAGE INVENTORY	701.00.14120

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MENARDS CASHWAY LUMBER-F 004550															
		184979	03/25/21	CORNER BRACE,DRIVER SET	11.18		47187	031021	P	D	-			GENERAL SUPPLIES	601.49430.2171
		184979	03/25/21	STEEL BEAMS,STEEL FRAMES	455.10		47249	031121	P	D	-			MAINT. & CONSTRU	101.45200.2160
					1,150.46		*CHECK TOTAL								
		185081	04/01/21	LIGHT BULBS	27.96		46953	030521	P	D	-			GENERAL SUPPLIES	609.49792.2171
		185081	04/01/21	LED BULBS	223.72		47418	031521	P	D	-			GENERAL SUPPLIES	701.49950.2171
					251.68		*CHECK TOTAL								
		185153	04/08/21	DRUM DRAIN AUGER	21.57		46396	022221	P	D	-			GENERAL SUPPLIES	101.43121.2171
		185153	04/08/21	6" STAPLES	27.92		46884				D	-		GENERAL SUPPLIES	101.43121.2171
		185153	04/08/21	SCREWS,CONNECTOR,TAPE	7.55		46949	030521	P	D	-			GENERAL SUPPLIES	101.43121.2171
		185153	04/08/21	ANCHORS	2.48		47184	031021	P	D	-			GENERAL SUPPLIES	101.43121.2171
		185153	04/08/21	HANDLE,BRUSHES	37.92		47209	031021	P	D	-			GENERAL SUPPLIES	101.43121.2171
		185153	04/08/21	EXT CORD,BROOM,AIR HOSE	74.71		47255	031121	P	D	-			GENERAL SUPPLIES	101.43170.2171
		185153	04/08/21	CONCRETE FORMING	24.98		47873	032421	P	D	-			GENERAL SUPPLIES	101.45200.2171
		185153	04/08/21	ANCHORS,SEALER,NUTS	26.95		47880	032421	P	D	-			GENERAL SUPPLIES	101.43170.2171
					224.08		*CHECK TOTAL								
				VENDOR TOTAL	1,626.22										
METRO WELDING SUPPLY 006385															
		185082	04/01/21	COMPRESSED GAS	445.00		190169				D	-		GARAGE INVENTORY	701.00.14120
MIDWAY FORD 001475															
		184980	03/25/21	SPARK PLUGS #0405	20.82		451686				D	-		GARAGE INVENTORY	701.00.14120
		185083	04/01/21	WASHER HOSE #8172	15.02		452447				D	-		GARAGE INVENTORY	701.00.14120
		185154	04/08/21	SPARK PLUGS,GASKET #0472	58.09		452610				D	-		GARAGE INVENTORY	701.00.14120
		185154	04/08/21	FILTERS-INVENTORY	283.23		453516				D	-		GARAGE INVENTORY	701.00.14120
		185154	04/08/21	COIL COVERS-INVENTORY	24.12		453710				D	-		GARAGE INVENTORY	701.00.14120
					365.44		*CHECK TOTAL								
				VENDOR TOTAL	401.28										
MIDWEST TAPE 001575															
		185084	04/01/21	AUDIOBOOK (ADULT)	39.99		500091774	020521	P	D	-			COMPACT DISCS	240.45500.2185
		185084	04/01/21	MUSIC CDS (ADULT)	25.98		500091775	012721	P	D	-			COMPACT DISCS	240.45500.2185
		185084	04/01/21	DVDS (ADULT)	33.72		500091777	020821	P	D	-			DVD	240.45500.2189
		185084	04/01/21	MUSIC CDS (YOUTH)	25.38		500091778	282021	P	D	-			COMPACT DISCS	240.45500.2185
		185084	04/01/21	AUDIOBOOKS (YOUTH)	29.98		500091779	210202	P	D	-			COMPACT DISCS	240.45500.2185
		185084	04/01/21	MUSIC CDS (YOUTH)	48.56		500132310	282021	P	D	-			COMPACT DISCS	240.45500.2185
		185084	04/01/21	AUDIO BOOK (YOUTH)	11.99		500132312	022521	P	D	-			COMPACT DISCS	240.45500.2185
		185084	04/01/21	DVDS (YOUTH/ADULT/BING	1,513.94		500132312	022521	P	D	-			DVD	240.45500.2189
		185084	04/01/21	AUDIOBOOK (ADULT)	29.99		500132313	020521	P	D	-			COMPACT DISCS	240.45500.2185
					1,759.53		*CHECK TOTAL								
				VENDOR TOTAL	1,759.53										
MINNEAPOLIS SAW CO INC 004935															
		185155	04/08/21	BAR,CHAIN,TENSIONER#0291	66.68		110122				D	-		GARAGE INVENTORY	701.00.14120

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MINNEAPOLIS SAW CO INC				004935											
	185155	04/08/21	CLUTCH DRUM #0291		34.64		110123		D	-				GARAGE INVENTORY	701.00.14120
					101.32	*CHECK	TOTAL								
			VENDOR TOTAL		101.32										
MINNESOTA CLE				003965											
	185156	04/08/21	LEGAL ED PASS-BOURGEOI		1,095.00		0395554		D	-				TRAINING & EDUC	101.41320.3105
MINNESOTA CONTROL SYSTEM				027765											
	185085	04/01/21	AHU REPAIR		728.00		05173		D	-				BUILDING MAINT:C	101.45129.4020
MINNESOTA PETROLEUM SRVC				099332											
	185157	04/08/21	ROTARY BARREL PUMP		88.35		0000087687		D	-				MINOR EQUIPMENT	101.43121.2010
MN POLLUTION CONTROL AGE				004840											
	185086	04/01/21	WASTEWATER RECERT HOPKIN		23.00		SD-77160104		D	-				TAXES & LICENSES	602.49450.4390
MODIST BREWING CO LLC				025305											
	184981	03/25/21	031121 INV		119.25		E-20183		D	-				INVENTORY - LIQU	609.00.14500
	185158	04/08/21	031821 INV		238.50		E-20356		D	-				INVENTORY - LIQU	609.00.14500
			VENDOR TOTAL		357.75										
NEW YORK TIMES/THE				005610											
	185087	04/01/21	ONE YEAR SUB SUNDAYS		500.00		804458941		D	-				PERIODICALS, MAG	240.45500.2181
NORTHWEST ASSOC CONSULTN				027955											
	185088	04/01/21	NAC PLANNING CONSULTAN		1,452.20		25167	003059	P	D	-			EXPERT & PROFESS	201.42400.3050
OFFICE DEPOT				000085											
	185089	04/01/21	TAPE,PENS,LABELS		31.19		155069074001		D	-				OFFICE SUPPLIES	240.45500.2000
	185089	04/01/21	BAND AIDS,AAA BATTERIES		20.89		155069074001		D	-				GENERAL SUPPLIES	240.45500.2171
					52.08	*CHECK	TOTAL								
			VENDOR TOTAL		52.08										
OFFICE DEPOT				021605											
	184982	03/25/21	PENS,PAPER,FOLDR,PST IT		465.84		157582832001		D	-				OFFICE SUPPLIES	101.42200.2000
	184982	03/25/21	POST IT NOTES		6.03		162847013001		D	-				OFFICE SUPPLIES	101.41940.2000
	184982	03/25/21	HP89A TONER		149.99		162849669001		D	-				COMPUTER SUPPLIE	101.41510.2020
					621.86	*CHECK	TOTAL								
	185090	04/01/21	COPY PAPER		5.00		161002438001		D	-				OFFICE SUPPLIES	101.43100.2000
	185090	04/01/21	COPY PAPER		5.00		161002438001		D	-				OFFICE SUPPLIES	101.43121.2000
	185090	04/01/21	COPY PAPER		4.99		161002438001		D	-				OFFICE SUPPLIES	101.45200.2000
	185090	04/01/21	COPY PAPER		5.00		161002438001		D	-				OFFICE SUPPLIES	601.49430.2000
	185090	04/01/21	COPY PAPER		5.00		161002438001		D	-				OFFICE SUPPLIES	602.49450.2000
	185090	04/01/21	COPY PAPER		5.00		161002438001		D	-				OFFICE SUPPLIES	701.49950.2000
	185090	04/01/21	LAMINAT,MARKERS,INDEX		367.01		162930548001		D	-				OFFICE SUPPLIES	101.42200.2000

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OFFICE DEPOT				021605											
		185090	04/01/21	PADFOLIO	35.09		162930741001		D	-				OFFICE SUPPLIES	101.42200.2000
					432.09	*CHECK	TOTAL								
				VENDOR TOTAL	1,053.95										
ON SITE SANITATION INC				099735											
		185159	04/08/21	SATELLITE RENT-SILVER LK	51.07		0001091932		D	-				RENTS & LEASES	101.45200.4100
		185159	04/08/21	SATELLITE RENT-HUSET	199.00		0001094917		D	-				RENTS & LEASES	101.45200.4100
		185159	04/08/21	SATELLITE RENT-MCKENNA	58.00		0001094918		D	-				RENTS & LEASES	101.45200.4100
		185159	04/08/21	SATELLITE RENT-SULLIVAN	130.00		0001094919		D	-				RENTS & LEASES	101.45200.4100
		185159	04/08/21	SATELLITE RENT-KEYES	58.00		0001094920		D	-				RENTS & LEASES	101.45200.4100
		185159	04/08/21	SATELLITE RENT-LABELLE	58.00		0001094921		D	-				RENTS & LEASES	101.45200.4100
		185159	04/08/21	SATELLITE RENT-SILVER LK	130.00		0001094922		D	-				RENTS & LEASES	101.45200.4100
					684.07	*CHECK	TOTAL								
				VENDOR TOTAL	684.07										
ORANSI LLC				028485											
		185091	04/01/21	ERIK650A AIR PURIFIER	6,277.05		36A9-3A86	067641	P	D	-			MINOR EQUIPMENT	101.49200.2010
PARAGON DEVELOPMENT SYST				028500											
		185092	04/01/21	MOBILE DEVICE MGMT	101.25		5086549	306201	P	D	-			EXPERT & PROFESS	720.49980.3050
PAUSTIS & SONS WINE COMP				005860											
		184983	03/25/21	022621 INV	200.00		118661		D	-				INVENTORY - LIQU	609.00.14500
		184983	03/25/21	022621 DEL	4.50		118661		D	-				DELIVERY	609.49791.2199
		184983	03/25/21	030121 INV	200.00		118940		D	-				INVENTORY - LIQU	609.00.14500
		184983	03/25/21	030121 DEL	4.50		118940		D	-				DELIVERY	609.49792.2199
		184983	03/25/21	030121 INV	200.00		118942		D	-				INVENTORY - LIQU	609.00.14500
		184983	03/25/21	030121 DEL	4.50		118942		D	-				DELIVERY	609.49793.2199
		184983	03/25/21	030321 INV	1,991.50		119225		D	-				INVENTORY - LIQU	609.00.14500
		184983	03/25/21	030321 DEL	20.00		119225		D	-				DELIVERY	609.49791.2199
					2,625.00	*CHECK	TOTAL								
		185160	04/08/21	031721 INV	1,440.00		120689		D	-				INVENTORY - LIQU	609.00.14500
		185160	04/08/21	031721 DEL	17.50		120689		D	-				DELIVERY	609.49791.2199
					1,457.50	*CHECK	TOTAL								
				VENDOR TOTAL	4,082.50										
PERFORMANCE PLUS LLC				024355											
		184984	03/25/21	MASK FITTINGS	823.00		122022		D	M	06			EXPERT & PROFESS	101.42100.3050
		184984	03/25/21	MASK FITTING	34.00		122030		D	M	06			EXPERT & PROFESS	101.42100.3050
					857.00	*CHECK	TOTAL								
		185161	04/08/21	MASK FITTING SFOY	34.00		122043		D	M	06			EXPERT & PROFESS	101.42100.3050
				VENDOR TOTAL	891.00										
PHILLIPS WINE & SPIRITS				004810											
		184985	03/25/21	030321 INV	362.95		6167503		D	-				INVENTORY - LIQU	609.00.14500
		184985	03/25/21	030321 DEL	3.63		6167503		D	-				DELIVERY	609.49791.2199

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PHILLIPS WINE & SPIRITS		004810													
	184985	03/25/21	030321	INV	690.00		6167504		D	-				INVENTORY - LIQU	609.00.14500
	184985	03/25/21	030321	DEL	4.84		6167504		D	-				DELIVERY	609.49791.2199
	184985	03/25/21	030321	INV	649.50		6167505		D	-				INVENTORY - LIQU	609.00.14500
	184985	03/25/21	030321	DEL	6.05		6167505		D	-				DELIVERY	609.49792.2199
	184985	03/25/21	030321	INV	24.60		6167506		D	-				INVENTORY - LIQU	609.00.14500
	184985	03/25/21	030321	DEL	1.21		6167506		D	-				DELIVERY	609.49792.2199
	184985	03/25/21	030321	INV	565.00		6167507		D	-				INVENTORY - LIQU	609.00.14500
	184985	03/25/21	030321	DEL	25.41		6167507		D	-				DELIVERY	609.49792.2199
	184985	03/25/21	030421	INV	135.00		6168321		D	-				INVENTORY - LIQU	609.00.14500
	184985	03/25/21	030421	DEL	1.21		6168321		D	-				DELIVERY	609.49791.2199
	184985	03/25/21	030421	INV	314.00		6168322		D	-				INVENTORY - LIQU	609.00.14500
	184985	03/25/21	030421	DEL	4.84		6168322		D	-				DELIVERY	609.49791.2199
	184985	03/25/21	030421	INV	565.00		6168323		D	-				INVENTORY - LIQU	609.00.14500
	184985	03/25/21	030421	DEL	25.41		6168323		D	-				DELIVERY	609.49791.2199
	184985	03/25/21	030421	INV	152.00		6168324		D	-				INVENTORY - LIQU	609.00.14500
	184985	03/25/21	030421	DEL	2.42		6168324		D	-				DELIVERY	609.49791.2199
					3,533.07		*CHECK TOTAL								
	185093	04/01/21	031021	INV	190.00		6170924		D	-				INVENTORY - LIQU	609.00.14500
	185093	04/01/21	031021	DEL	2.42		6170924		D	-				DELIVERY	609.49791.2199
	185093	04/01/21	031121	INV	252.00		6171783		D	-				INVENTORY - LIQU	609.00.14500
	185093	04/01/21	031121	DEL	3.63		6171783		D	-				DELIVERY	609.49792.2199
	185093	04/01/21	031121	INV	171.08		6171784		D	-				INVENTORY - LIQU	609.00.14500
	185093	04/01/21	031121	DEL	3.63		6171784		D	-				DELIVERY	609.49792.2199
	185093	04/01/21	031121	INV	449.40		6171785		D	-				INVENTORY - LIQU	609.00.14500
	185093	04/01/21	031121	DEL	5.33		6171785		D	-				DELIVERY	609.49792.2199
					1,077.49		*CHECK TOTAL								
	185162	04/08/21	031821	INV	265.00		6175483		D	-				INVENTORY - LIQU	609.00.14500
	185162	04/08/21	031821	DEL	2.42		6175483		D	-				DELIVERY	609.49791.2199
	185162	04/08/21	031821	INV	1,315.00		6175484		D	-				INVENTORY - LIQU	609.00.14500
	185162	04/08/21	031821	DEL	24.20		6175484		D	-				DELIVERY	609.49791.2199
	185162	04/08/21	031721	INV	265.00		6175486		D	-				INVENTORY - LIQU	609.00.14500
	185162	04/08/21	031721	DEL	2.42		6175486		D	-				DELIVERY	609.49792.2199
	185162	04/08/21	031721	INV	336.00		6175488		D	-				INVENTORY - LIQU	609.00.14500
	185162	04/08/21	031721	DEL	2.42		6175488		D	-				DELIVERY	609.49792.2199
	185162	04/08/21	031921	INV	265.00		6176237		D	-				INVENTORY - LIQU	609.00.14500
	185162	04/08/21	031921	DEL	2.42		6176237		D	-				DELIVERY	609.49793.2199
	185162	04/08/21	031921	INV	95.00		6176238		D	-				INVENTORY - LIQU	609.00.14500
	185162	04/08/21	031921	DEL	1.21		6176238		D	-				DELIVERY	609.49793.2199
	185162	04/08/21	031821	INV	41.25CR		627708		D	-				INVENTORY - LIQU	609.00.14500
					2,534.84		*CHECK TOTAL								
				VENDOR TOTAL	7,145.40										
PICARD/ZACHERY		025190													
	185163	04/08/21	HONOR	GUARD TRNG	032621	24.66	032621		D	-				OUT OF TOWN TRAV	101.42200.3320
	185163	04/08/21	HONOR	GUARD TRNG	032821	21.07	032821		D	-				OUT OF TOWN TRAV	101.42200.3320
						45.73	*CHECK TOTAL								
				VENDOR TOTAL		45.73									

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PITNEY BOWES INC				006035											
	184986	03/25/21	DM475MAINT	100120-033121	252.00		1017662294		D	-				POSTAGE	101.42200.3220
	185094	04/01/21	EQUIP RENT	040121-063021	174.00		1017716767		D	-				POSTAGE	101.42200.3220
			VENDOR TOTAL		426.00										
PREMIUM WATERS INC				000273											
	184987	03/25/21	030821	WATER	13.50		318034273		D	-				GENERAL SUPPLIES	609.49792.2171
	184987	03/25/21	030921	WATER	4.50		318037124		D	-				GENERAL SUPPLIES	609.49791.2171
					18.00	*CHECK TOTAL									
	185095	04/01/21	0720	LATE FEE	10.00		317670611		D	-				GENERAL SUPPLIES	101.41110.2171
	185095	04/01/21	0820	LATE FEE	10.00		317722940		D	-				GENERAL SUPPLIES	101.41110.2171
	185095	04/01/21	0920	LATE FEE	10.00		317775559		D	-				GENERAL SUPPLIES	101.41110.2171
	185095	04/01/21	1020	LATE FEE	10.00		317830284		D	-				GENERAL SUPPLIES	101.41110.2171
	185095	04/01/21	1120	LATE FEE	10.00		317878432		D	-				GENERAL SUPPLIES	101.41110.2171
	185095	04/01/21	1220	LATE FEE	10.00		317931031		D	-				GENERAL SUPPLIES	101.41110.2171
	185095	04/01/21	0121	LATE FEE	10.00		317978222		D	-				GENERAL SUPPLIES	101.41110.2171
	185095	04/01/21	021721	WATER	24.00	CR	318000172		D	-				GENERAL SUPPLIES	101.41510.2171
	185095	04/01/21	0720-0121	LATE FEES	70.00	CR	318015291		D	-				GENERAL SUPPLIES	101.41110.2171
	185095	04/01/21	MARCH 2021	COOLERS	6.00		318018196		D	-				GENERAL SUPPLIES	101.41510.2171
	185095	04/01/21	0321	COOLER	3.00		318020231		D	-				GENERAL SUPPLIES	101.41110.2171
	185095	04/01/21	031721	WATER	26.10		318048186		D	-				GENERAL SUPPLIES	101.41110.2171
	185095	04/01/21	031721	WATER	13.05		318048187		D	-				GENERAL SUPPLIES	101.41510.2171
	185095	04/01/21	031721	WATER	50.10		318048190		D	-				GENERAL SUPPLIES	101.41510.2171
					74.25	*CHECK TOTAL									
	185164	04/08/21	021721	WATER	24.00	CR	318000171		D	-				GENERAL SUPPLIES	201.42400.2171
	185164	04/08/21	0321	COOLER	3.00		318018869		D	-				GENERAL SUPPLIES	201.42400.2171
	185164	04/08/21	031721	WATER	25.05		318048189		D	-				GENERAL SUPPLIES	201.42400.2171
					4.05	*CHECK TOTAL									
			VENDOR TOTAL		96.30										
PRYES BREWING COMPANY LL				026805											
	185096	04/01/21	031621	INV	180.00		W-19725		D	-				INVENTORY - LIQU	609.00.14500
RED BULL DISTRIBUTION CO				024620											
	184988	03/25/21	031021	INV	386.00		K-98289520		D	-				INVENTORY - LIQU	609.00.14500
	184988	03/25/21	031121	INV	487.00		K-98325252		D	-				INVENTORY - LIQU	609.00.14500
	184988	03/25/21	031821	INV	268.00		K-98423303		D	-				INVENTORY - LIQU	609.00.14500
					1,141.00	*CHECK TOTAL									
	185097	04/01/21	032521	INV	144.00		K-98530682		D	-				INVENTORY - LIQU	609.00.14500
			VENDOR TOTAL		1,285.00										
RESPEC INC				024140											
	184989	03/25/21	GIS SERVICES	0121	1,599.74		INV-0121-289	002991	P	D	-			EXPERT & PROFESS	101.43100.3050
	184989	03/25/21	GIS SERVICES	0121	148.13		INV-0121-289	002991	P	D	-			EXPERT & PROFESS	101.43121.3050
	184989	03/25/21	GIS SERVICES	0121	148.13		INV-0121-289	002991	P	D	-			EXPERT & PROFESS	101.45200.3050
	184989	03/25/21	GIS SERVICES	0121	355.50		INV-0121-289	002991	P	D	-			EXPERT & PROFESS	601.49430.3050

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RESPEC INC				024140											
	184989	03/25/21	GIS SERVICES	0121	355.50		INV-0121-289	002991	P	D	-			EXPERT & PROFESS	602.49450.3050
	184989	03/25/21	GIS SERVICES	0121	355.50		INV-0121-289	002991	P	D	-			EXPERT & PROFESS	701.49950.3050
					2,962.50	*CHECK	TOTAL								
	185098	04/01/21	GIS SERVICES	0221	1,113.75		INV-0221-359	002991	P	D	-			COMPUTER EQUIPME	101.43100.2011
	185098	04/01/21	GIS SERVICES	0221	103.13		INV-0221-359	002991	P	D	-			COMPUTER EQUIPME	101.43121.2011
	185098	04/01/21	GIS SERVICES	0221	103.13		INV-0221-359	002991	P	D	-			COMPUTER EQUIPME	101.45200.2011
	185098	04/01/21	GIS SERVICES	0221	247.50		INV-0221-359	002991	P	D	-			COMPUTER EQUIPME	601.49430.2011
	185098	04/01/21	GIS SERVICES	0221	247.50		INV-0221-359	002991	P	D	-			COMPUTER EQUIPME	602.49450.2011
	185098	04/01/21	GIS SERVICES	0221	247.49		INV-0221-359	002991	P	D	-			COMPUTER EQUIPME	701.49950.2011
					2,062.50	*CHECK	TOTAL								
				VENDOR TOTAL	5,025.00										
ROCK MILLS ENTERPRISES I				022835											
	185165	04/08/21	ELECTROMAGNET	#0112	1,234.50		13095			D	-			GARAGE INVENTORY	701.00.14120
ROGER'S AUTO BODY				025720											
	185099	04/01/21	REPAIR	#0473	1,087.30		1413			D	-			VEHICLE REPAIRS	884.49530.2281
ROHN INDUSTRIES INC				025250											
	184990	03/25/21	SHREDDING	030821	75.00		547359			D	-			REPAIR & MAINT.	101.42100.4000
	185100	04/01/21	SHREDDING	031521	15.00		547569			D	-			REPAIR & MAINT.	101.41410.4000
	185166	04/08/21	SECURE SHREDDING	032921	87.78		547998			D	-			REPAIR & MAINT.	101.42100.4000
	185166	04/08/21	TEXTILE SHREDDING	032921	212.91		547998			D	-			REPAIR & MAINT.	101.42100.4000
	185166	04/08/21	SECURE SHREDDING	032921	6.75		547998			D	-			REPAIR & MAINT.	101.42200.4000
					307.44	*CHECK	TOTAL								
				VENDOR TOTAL	397.44										
ROSEVILLE CHRYSLER PLYMO				010365											
	185167	04/08/21	DRAIN	#0377	9.64		40649			D	-			GARAGE INVENTORY	701.00.14120
SCHOLASTIC INC				000374											
	185101	04/01/21	ACTIVITY KIT BOOKS		50.92		27664905			D	-			PROGRAM SUPPLIES	240.45500.2170
SHERWIN WILLIAMS				001895											
	184991	03/25/21	PAINT		116.90		5526-6			D	-			GENERAL SUPPLIES	701.49950.2171
	184991	03/25/21	PAINT		116.90		5527-4			D	-			GENERAL SUPPLIES	701.49950.2171
					233.80	*CHECK	TOTAL								
				VENDOR TOTAL	233.80										
SHI INC				098891											
	185102	04/01/21	ROUTERS FOR LIQUOR		1,150.00		B13089515	067694	F	D	-			COMPUTER EQUIPME	609.49791.2011
	185102	04/01/21	ROUTERS FOR LIQUOR		1,150.00		B13089515	067694	F	D	-			COMPUTER EQUIPME	609.49792.2011
	185102	04/01/21	ROUTERS FOR LIQUOR		1,150.00		B13089515	067694	F	D	-			COMPUTER EQUIPME	609.49793.2011
					3,450.00	*CHECK	TOTAL								
				VENDOR TOTAL	3,450.00										

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SHORT ELLIOT HENDRICKSON 001260		184992	03/25/21	CELL TOWER	7,338.00		402124	003047	P	D	-			EXPERT & PROFESS	408.52014.3050
		185103	04/01/21	CELL TOWER	6,143.25		400439	003047	P	D	-			EXPERT & PROFESS	408.52014.3050
		VENDOR TOTAL			13,481.25										
SMALL LOT MN 022045		185168	04/08/21	031921 INV	768.00		MN41328		D	-				INVENTORY - LIQU	609.00.14500
		185168	04/08/21	031921 DEL	10.50		MN41328		D	-				DELIVERY	609.49791.2199
		VENDOR TOTAL			778.50	*CHECK TOTAL									
SOUTHERN GLAZER'S 020261		184993	03/25/21	021821 INV	1,173.45		2048650		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	021821 DEL	29.44		2048650		D	-				DELIVERY	609.49792.2199
		184993	03/25/21	022521 INV	4,780.20		2051138		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	022521 DEL	14.72		2051138		D	-				DELIVERY	609.49791.2199
		184993	03/25/21	030421 INV	1,166.65		2053727		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	7.68		2053727		D	-				DELIVERY	609.49791.2199
		184993	03/25/21	030421 INV	2,814.00		2053728		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	20.48		2053728		D	-				DELIVERY	609.49791.2199
		184993	03/25/21	030421 INV	4,726.00		2053729		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	16.64		2053729		D	-				DELIVERY	609.49791.2199
		184993	03/25/21	030421 INV	2,248.50		2053730		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	16.64		2053730		D	-				DELIVERY	609.49791.2199
		184993	03/25/21	030421 INV	1,438.97		2053731		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	13.01		2053731		D	-				DELIVERY	609.49791.2199
		184993	03/25/21	030421 INV	457.77		2053732		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	4.05		2053732		D	-				DELIVERY	609.49791.2199
		184993	03/25/21	030421 INV	756.12		2053733		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	3.84		2053733		D	-				DELIVERY	609.49791.2199
		184993	03/25/21	030421 INV	288.00		2053734		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	3.84		2053734		D	-				DELIVERY	609.49791.2199
		184993	03/25/21	030421 INV	833.24		2053735		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	21.76		2053735		D	-				DELIVERY	609.49791.2199
		184993	03/25/21	030421 INV	2,814.00		2053737		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	20.48		2053737		D	-				DELIVERY	609.49792.2199
		184993	03/25/21	030421 INV	4,668.00		2053738		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	16.64		2053738		D	-				DELIVERY	609.49792.2199
		184993	03/25/21	030421 INV	2,234.05		2053739		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	16.64		2053739		D	-				DELIVERY	609.49792.2199
		184993	03/25/21	030421 INV	658.65		2053740		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	6.40		2053740		D	-				DELIVERY	609.49792.2199
		184993	03/25/21	030421 INV	576.00		2053741		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	7.68		2053741		D	-				DELIVERY	609.49792.2199
		184993	03/25/21	030421 INV	152.00		2053742		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	1.49		2053742		D	-				DELIVERY	609.49792.2199
		184993	03/25/21	030421 INV	1,166.65		2053877		D	-				INVENTORY - LIQU	609.00.14500
		184993	03/25/21	030421 DEL	7.68		2053877		D	-				DELIVERY	609.49793.2199

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SOUTHERN GLAZER'S			020261										
184993	03/25/21	030421 INV	2,814.00		2053878		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	030421 DEL	19.20		2053878		D	-				DELIVERY	609.49793.2199
184993	03/25/21	030421 INV	4,689.50		2053879		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	030421 DEL	16.64		2053879		D	-				DELIVERY	609.49793.2199
184993	03/25/21	031121 DEL	2.56		2056170		D	-				DELIVERY	609.49791.2199
184993	03/25/21	031121 INV	430.79		2056172		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	031121 DEL	6.40		2056172		D	-				DELIVERY	609.49791.2199
184993	03/25/21	031121 INV	193.57		2056173		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	031121 DEL	1.28		2056173		D	-				DELIVERY	609.49791.2199
184993	03/25/21	031121 INV	96.00		2056174		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	031121 DEL	1.28		2056174		D	-				DELIVERY	609.49791.2199
184993	03/25/21	031121 INV	1,753.05		2056175		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	031121 DEL	32.00		2056175		D	-				DELIVERY	609.49791.2199
184993	03/25/21	031121 DEL	0.64		2056176		D	-				DELIVERY	609.49792.2199
184993	03/25/21	031121 INV	989.10		2056177		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	031121 DEL	12.80		2056177		D	-				DELIVERY	609.49792.2199
184993	03/25/21	031121 INV	636.00		2056178		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	031121 DEL	13.02		2056178		D	-				DELIVERY	609.49792.2199
184993	03/25/21	031821 INV	220.00		2058706		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	031821 DEL	12.80		2058706		D	-				DELIVERY	609.49791.2199
184993	03/25/21	031821 INV	249.17		2058710		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	031821 DEL	1.28		2058710		D	-				DELIVERY	609.49791.2199
184993	03/25/21	031821 INV	140.98		2058711		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	031821 DEL	0.43		2058711		D	-				DELIVERY	609.49791.2199
184993	03/25/21	031821 INV	1,416.90		2058715		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	031821 DEL	10.24		2058715		D	-				DELIVERY	609.49792.2199
184993	03/25/21	031821 INV	996.14		2058716		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	031821 DEL	7.68		2058716		D	-				DELIVERY	609.49792.2199
184993	03/25/21	031821 INV	573.50		2058717		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	031821 DEL	7.68		2058717		D	-				DELIVERY	609.49792.2199
184993	03/25/21	031821 DEL	3.20		2058719		D	-				DELIVERY	609.49792.2199
184993	03/25/21	031821 INV	269.98		2058720		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	031821 DEL	1.28		2058720		D	-				DELIVERY	609.49792.2199
184993	03/25/21	022621 INV	3,276.00		5067104		D	-				INVENTORY - LIQU	609.00.14500
184993	03/25/21	022621 DEL	16.64		5067104		D	-				DELIVERY	609.49792.2199
			52,093.09	*CHECK	TOTAL								
185104	04/01/21	031121 INV	2,394.00		2056171		D	-				INVENTORY - LIQU	609.00.14500
185104	04/01/21	031121 DEL	24.32		2056171		D	-				DELIVERY	609.49791.2199
185104	04/01/21	031821 INV	1,349.00		2058700		D	-				INVENTORY - LIQU	609.00.14500
185104	04/01/21	031821 DEL	14.08		2058700		D	-				DELIVERY	609.49791.2199
185104	04/01/21	031821 INV	1,507.00		2058701		D	-				INVENTORY - LIQU	609.00.14500
185104	04/01/21	031821 DEL	10.24		2058701		D	-				DELIVERY	609.49791.2199
185104	04/01/21	031821 INV	1,416.80		2058702		D	-				INVENTORY - LIQU	609.00.14500
185104	04/01/21	031821 DEL	10.24		2058702		D	-				DELIVERY	609.49791.2199
185104	04/01/21	031821 INV	573.50		2058703		D	-				INVENTORY - LIQU	609.00.14500
185104	04/01/21	031821 DEL	7.68		2058703		D	-				DELIVERY	609.49791.2199

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SOUTHERN GLAZER'S		020261											
185104	04/01/21	031821 INV	1,252.05		2058704		D	-				INVENTORY - LIQU	609.00.14500
185104	04/01/21	031821 DEL	17.92		2058704		D	-				DELIVERY	609.49791.2199
185104	04/01/21	031821 INV	2,205.00		2058707		D	-				INVENTORY - LIQU	609.00.14500
185104	04/01/21	031821 DEL	12.80		2058707		D	-				DELIVERY	609.49791.2199
185104	04/01/21	031821 DEL	1.92		2058708		D	-				DELIVERY	609.49791.2199
185104	04/01/21	031821 INV	269.98		2058709		D	-				INVENTORY - LIQU	609.00.14500
185104	04/01/21	031821 DEL	1.28		2058709		D	-				DELIVERY	609.49791.2199
185104	04/01/21	031821 INV	1,290.00		2058714		D	-				INVENTORY - LIQU	609.00.14500
185104	04/01/21	031821 DEL	10.24		2058714		D	-				DELIVERY	609.49792.2199
185104	04/01/21	031821 INV	2,151.00		2058718		D	-				INVENTORY - LIQU	609.00.14500
185104	04/01/21	031821 DEL	12.80		2058718		D	-				DELIVERY	609.49792.2199
185104	04/01/21	021721 INV	381.00CR		9244004		D	-				INVENTORY - LIQU	609.00.14500
185104	04/01/21	021721 INV	381.00CR		9244005		D	-				INVENTORY - LIQU	609.00.14500
			13,769.85	*CHECK	TOTAL								
185169	04/08/21	031821 INV	384.00		2058705		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	031821 DEL	5.12		2058705		D	-				DELIVERY	609.49791.2199
185169	04/08/21	031821 INV	192.00		2058712		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	031821 DEL	2.56		2058712		D	-				DELIVERY	609.49791.2199
185169	04/08/21	032521 INV	391.45		2061292		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	032521 DEL	8.96		2061292		D	-				DELIVERY	609.49791.2199
185169	04/08/21	032521 INV	192.00		2061293		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	032521 DEL	1.39		2061293		D	-				DELIVERY	609.49791.2199
185169	04/08/21	032521 INV	157.60		2061295		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	032521 DEL	3.84		2061295		D	-				DELIVERY	609.49791.2199
185169	04/08/21	032521 INV	270.00		2061297		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	032521 DEL	1.28		2061297		D	-				DELIVERY	609.49791.2199
185169	04/08/21	032521 INV	95.28		2061298		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	032521 DEL	0.96		2061298		D	-				DELIVERY	609.49791.2199
185169	04/08/21	032521 DEL	2.56		2061299		D	-				DELIVERY	609.49791.2199
185169	04/08/21	032521 INV	80.00		2061301		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	032521 DEL	1.28		2061301		D	-				DELIVERY	609.49791.2199
185169	04/08/21	032521 INV	1,092.00		2061302		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	032521 DEL	33.28		2061302		D	-				DELIVERY	609.49791.2199
185169	04/08/21	032521 INV	384.00		2061303		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	032521 DEL	2.77		2061303		D	-				DELIVERY	609.49792.2199
185169	04/08/21	032521 INV	146.65		2061304		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	032521 DEL	2.56		2061304		D	-				DELIVERY	609.49792.2199
185169	04/08/21	032521 INV	634.75		2061305		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	032521 DEL	11.52		2061305		D	-				DELIVERY	609.49792.2199
185169	04/08/21	032521 INV	157.60		2061306		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	032521 DEL	3.84		2061306		D	-				DELIVERY	609.49792.2199
185169	04/08/21	032521 INV	270.00		2061309		D	-				INVENTORY - LIQU	609.00.14500
185169	04/08/21	032521 DEL	1.28		2061309		D	-				DELIVERY	609.49792.2199
185169	04/08/21	032521 DEL	3.84		2061310		D	-				DELIVERY	609.49792.2199
			4,534.37	*CHECK	TOTAL								
VENDOR TOTAL			70,397.31										

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SPOK INC				012845											
		184994	03/25/21	030121 0318950-3	21.39		E03189500		D	-				OTHER COMMUNICAT	601.49430.3250
		184994	03/25/21	030121 0318950-3	21.39		E03189500		D	-				OTHER COMMUNICAT	602.49450.3250
					42.78	*CHECK	TOTAL								
				VENDOR TOTAL	42.78										
SPRING LAKE PARK PANTHER				026115											
		184995	03/25/21	GIRLS,BOYS BSKTBL FEES	1,130.00		255		D	-				SUBSCRIPTION, ME	101.45001.4330
ST ANTHONY SPORTS BOOSTE				004730											
		185170	04/08/21	BASEBALL LEAGUE FEES	700.00		85		D	-				SUBSCRIPTION, ME	101.45005.4330
STAN MORGAN AND ASSOCIAT				028820											
		185171	04/08/21	50% COUNTER&CABINET PK	6,850.69		040621	067705	P	D	-			BUILDING & IMPRO	609.49794.5120
STANTEC CONSULTING SERVI				021535											
		184996	03/25/21	HUSET STORMWATER MGMT	6,985.25		1761348	002990	P	D	-			EXPERT & PROFESS	653.52012.3050
STAPLES ADVANTAGE				099071											
		184997	03/25/21	COUNTERFEIT DETECTR PENS	4.19		3470832651		D	-				OFFICE SUPPLIES	609.49791.2000
		184997	03/25/21	DUSTPAN,LYSOL,KLEENEX	30.75		3470832651		D	-				GENERAL SUPPLIES	609.49791.2171
		184997	03/25/21	KLEENEX	11.54		3470832651		D	-				GENERAL SUPPLIES	609.49791.2171
		184997	03/25/21	KLEENEX	5.89		3470832651		D	-				GENERAL SUPPLIES	609.49793.2171
		184997	03/25/21	6.875% TAX RATE ADJ	0.12CR		3470832651		D	-				GENERAL SUPPLIES	609.49793.2171
		184997	03/25/21	RETURN ADDRESS STAMP	20.82		3471619766		D	-				OFFICE SUPPLIES	101.41510.2000
					73.07	*CHECK	TOTAL								
		185105	04/01/21	LETTER OPENERS,LABELS	11.20		3472081238		D	-				OFFICE SUPPLIES	101.41510.2000
		185105	04/01/21	HP414A TONER	100.27		3472081238		D	-				COMPUTER SUPPLIE	101.41510.2020
		185105	04/01/21	KLEENEX	1.80		3472081238		D	-				GENERAL SUPPLIES	101.41510.2171
					113.27	*CHECK	TOTAL								
				VENDOR TOTAL	186.34										
STREICHER'S GUN'S INC/DO				002270											
		184998	03/25/21	RETURNED PANTS	119.99CR		CM288545		D	-				UNIFORMS	101.42100.2172
		184998	03/25/21	NAME TAG CLOTH TW	5.99		I1475235		D	-				UNIFORMS	101.42100.2172
		184998	03/25/21	CUFF HLDR,BLT KPRS JP	130.95		I1487000		D	-				UNIFORMS	101.42100.2172
		184998	03/25/21	PANTS	119.99		I1487821		D	-				UNIFORMS	101.42100.2172
		184998	03/25/21	VEST,CARRIER,TRAUMAPLA	1,274.98		I1488806		D	-				PROTECTIVE CLOTH	101.42100.2173
		184998	03/25/21	VEST CARR, EMBRD,ALT SF	111.98		I1489978		D	-				UNIFORMS	101.42100.2172
		184998	03/25/21	VEST CARR,EMBRD,ALT KY	111.98		I1489978		D	-				UNIFORMS	101.42100.2172
		184998	03/25/21	VEST CARR,EMBRD,ALT TM	111.98		I1489978		D	-				UNIFORMS	101.42100.2172
					1,747.86	*CHECK	TOTAL								
		185106	04/01/21	FLASHLIGHT HOLDER	15.99		I1490879		D	-				UNIFORMS	101.42100.2172
		185106	04/01/21	SHRT,PNTS,GLVS MWEISSER	314.97		I1491812		D	-				UNIFORMS	101.42100.2172
					330.96	*CHECK	TOTAL								

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STREICHER'S GUN'S INC/DO				002270											
	185172	04/08/21		BALL VEST,CARR, PLATE	1,274.98		I1491053		D	-				PROTECTIVE CLOTH	101.42100.2173
	185172	04/08/21		ALTERATION	40.00		I1492302		D	-				UNIFORMS	101.42100.2172
	185172	04/08/21		BOOTS KP	189.99		I1493217		D	-				UNIFORMS	101.42100.2172
					1,504.97	*CHECK	TOTAL								
				VENDOR TOTAL	3,583.79										
THE WORKS				022040											
	185107	04/01/21		MOTORPOWER CLASS 033021	200.00		033021A		D	-				EXPERT & PROFESS	262.45016.3050
THREE RIVERS UMPIRE ASSO				098893											
	185173	04/08/21		UMPIRES FAST PITCH	1,380.00		032721		D	N	01			EXPERT & PROFESS	101.45005.3050
TIERNEY BROTHERS, INC				098925											
	184999	03/25/21		LIBRARY EOC EQUIP SVC	498.30		838102		D	-				EXPERT & PROFESS	101.42200.3050
TIMESAVER OFF SITE SECRE				027015											
	185108	04/01/21		022221 CC MINUTES	151.00		M26287		D	-				EXPERT & PROFESS	101.41410.3050
TPF INDUSTRIES				.00950											
	185000	03/25/21		RFND PRMT 3865 LABELLE	155.60		2021-00010		D	-				BUILDING & MOVIN	201.00.32192
TRADITION WINE & SPIRITS				022545											
	185109	04/01/21		031821 INV	408.00		25591		D	-				INVENTORY - LIQU	609.00.14500
	185109	04/01/21		031821 DEL	9.00		25591		D	-				DELIVERY	609.49791.2199
					417.00	*CHECK	TOTAL								
				VENDOR TOTAL	417.00										
TRENDS, CYCLES & SWINGS				020500											
	185174	04/08/21		BLACK BOTTOM SHIRTS	76.00		INV56411		D	-				PROTECTIVE CLOTH	101.43100.2173
	185174	04/08/21		T-SHIRTS	149.22		INV56411		D	-				UNIFORMS	101.43121.2172
	185174	04/08/21		BLACK BOTTOM SHIRTS	228.00		INV56411		D	-				PROTECTIVE CLOTH	101.43121.2173
	185174	04/08/21		T-SHIRTS	263.44		INV56411		D	-				UNIFORMS	101.45200.2172
	185174	04/08/21		ORANGE T-SHIRTS	188.79		INV56411		D	-				UNIFORMS	101.45200.2172
	185174	04/08/21		SAFETY SHIRTS	28.50		INV56411		D	-				PROTECTIVE CLOTH	101.45200.2173
	185174	04/08/21		BLACK BOTTOM SHIRTS	47.50		INV56411		D	-				PROTECTIVE CLOTH	101.46102.2173
	185174	04/08/21		T-SHIRTS	94.56		INV56411		D	-				UNIFORMS	601.49430.2172
	185174	04/08/21		BLACK BOTTOM SHIRTS	57.00		INV56411		D	-				PROTECTIVE CLOTH	601.49430.2173
	185174	04/08/21		T-SHIRTS	70.77		INV56411		D	-				UNIFORMS	602.49450.2172
	185174	04/08/21		BLACK BOTTOM SHIRTS	199.50		INV56411		D	-				PROTECTIVE CLOTH	602.49450.2173
	185174	04/08/21		T-SHIRTS	123.12		INV56411		D	-				UNIFORMS	701.49950.2172
					1,526.40	*CHECK	TOTAL								
				VENDOR TOTAL	1,526.40										
TWIN CITY WATER CLINIC I				020465											
	185001	03/25/21		COLIFORM TESTING 0221	220.00		15746		D	-				EXPERT & PROFESS	601.49430.3050
U.S. BANK				013580											
	185175	04/08/21		BOND AGENT FEE 2015A	450.00		6071764	201526	P	D	-			FISCAL AGENT CHA	346.47000.6200

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ULINE INC				099766											
		185002	03/25/21	STRETCH WRAP	39.07		130929355		D	-				GENERAL SUPPLIES	601.49430.2171
		185002	03/25/21	STRETCH WRAP	39.06		130929355		D	-				GENERAL SUPPLIES	602.49450.2171
					78.13	*CHECK	TOTAL								
				VENDOR TOTAL	78.13										
URBAN GROWLER BREWING CO				025450											
		185003	03/25/21	031221 INV	308.00		E-28201		D	-				INVENTORY - LIQU	609.00.14500
		185003	03/25/21	031221 INV	66.00	CR	E-28201		D	-				INVENTORY - LIQU	609.00.14500
					242.00	*CHECK	TOTAL								
				VENDOR TOTAL	242.00										
VERIZON WIRELESS				013270											
		185004	03/25/21	022521 586753132-00001	530.18		9874171078		D	-				OTHER COMMUNICAT	101.42200.3250
		185004	03/25/21	030121 342019817-00001	241.25		9874477079		D	-				CELL PHONES	101.43100.3211
		185004	03/25/21	030121 342019817-00001	95.11		9874477079		D	-				CELL PHONES	101.43121.3211
		185004	03/25/21	030121 342019817-00001	85.11		9874477079		D	-				CELL PHONES	101.45200.3211
		185004	03/25/21	030121 342019817-00001	51.56		9874477079		D	-				CELL PHONES	101.46102.3211
		185004	03/25/21	030121 342019817-00001	178.69		9874477079		D	-				CELL PHONES	601.49430.3211
		185004	03/25/21	030121 342019817-00001	178.69		9874477079		D	-				CELL PHONES	602.49450.3211
		185004	03/25/21	030121 342019817-00001	61.56		9874477079		D	-				CELL PHONES	604.49650.3211
		185004	03/25/21	030121 342019817-00001	51.56		9874477079		D	-				CELL PHONES	701.49950.3211
		185004	03/25/21	030121 342019817-00001	51.56		9874477079		D	-				CELL PHONES	705.49970.3211
		185004	03/25/21	030121 542000689-00001	41.50		9874513649		D	-				CELL PHONES	101.41320.3211
		185004	03/25/21	030121 542000689-00001	1,529.54		9874513649		D	-				CELL PHONES	101.42100.3211
		185004	03/25/21	030121 542000689-00001	249.00		9874513649		D	-				CELL PHONES	101.42200.3211
		185004	03/25/21	030121 542000689-00001	41.50		9874513649		D	-				CELL PHONES	101.45000.3211
					3,386.81	*CHECK	TOTAL								
		185110	04/01/21	030321 442044911-00001	10.02		9874702548		D	-				OTHER COMMUNICAT	609.49791.3250
		185110	04/01/21	030321 442044911-00001	10.02		9874702548		D	-				OTHER COMMUNICAT	609.49792.3250
		185110	04/01/21	030321 442044911-00001	10.02		9874702548		D	-				OTHER COMMUNICAT	609.49793.3250
					30.06	*CHECK	TOTAL								
		185176	04/08/21	031121 742128747-00001	640.16		9875263621		D	-				OTHER COMMUNICAT	101.42100.3250
				VENDOR TOTAL	4,057.03										
VIKING TROPHIES INC				011210											
		185111	04/01/21	RETIRMT SHADWBOX FISCHER	430.00		6276		D	-				GENERAL SUPPLIES	101.42100.2171
VINOCOPIA INC				099231											
		185005	03/25/21	031621 INV	1,256.00		0275256-IN		D	-				INVENTORY - LIQU	609.00.14500
		185005	03/25/21	031621 DEL	26.25		0275256-IN		D	-				DELIVERY	609.49791.2199
					1,282.25	*CHECK	TOTAL								
				VENDOR TOTAL	1,282.25										
VIRIDI INVESTMENTS LLC				025125											
		185112	04/01/21	021521-031421SOLAR POWER	348.29		032221	002703	P	D	-			ELECTRIC	609.49791.3810

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WATER CONSERVATION SRVCS 099490															
		185113	04/01/21	LEAK LOCATE 40TH&BENJAMI	307.40		11179		D	-				EXPERT & PROFESS	601.49430.3050
		185177	04/08/21	LEAK LOCATE MILL & 5TH	412.67		11048		D	-				EXPERT & PROFESS	601.49430.3050
				VENDOR TOTAL	720.07										
WELLNESS BY WISHLIST INC 026925															
		185006	03/25/21	FSA TPA PROCESSING 0221	125.00		P1761	001768	P	D	M	06		EXPERT & PROFESS	887.49250.3050
WELLS FARGO HOME MORTGAGE .02480															
		185178	04/08/21	FINAL/REFUND 4400 6TH	150.15		032620		D	-				REFUND PAYABLE	601.00.20120
WINE MERCHANTS 013940															
		185007	03/25/21	030321 INV	84.00		7319946		D	-				INVENTORY - LIQU	609.00.14500
		185007	03/25/21	030321 DEL	1.21		7319946		D	-				DELIVERY	609.49791.2199
		185007	03/25/21	030421 INV	1,804.00		7320197		D	-				INVENTORY - LIQU	609.00.14500
		185007	03/25/21	030421 DEL	13.61		7320197		D	-				DELIVERY	609.49791.2199
		185007	03/25/21	030421 INV	115.00		7320198		D	-				INVENTORY - LIQU	609.00.14500
		185007	03/25/21	030421 DEL	4.84		7320198		D	-				DELIVERY	609.49791.2199
					2,022.66										
				VENDOR TOTAL	2,022.66		*CHECK TOTAL								
WW GRAINGER, INC 008605															
		185008	03/25/21	WET MOP HANDLE	35.82		9823800991		D	-				GENERAL SUPPLIES	101.42200.2171
		185114	04/01/21	TANK GAUGE #MSC	58.41		9831441051		D	-				GARAGE INVENTORY	701.00.14120
				VENDOR TOTAL	94.23										
XCEL ENERGY (N S P) 005695															
		185009	03/25/21	031021 51-4217828-3	12.35		0890094221		D	-				ELECTRIC	101.42200.3810
		185009	03/25/21	031021 51-4217828-3	13.60		0890094406		D	-				ELECTRIC	101.42200.3810
		185009	03/25/21	031021 51-4217828-3	15.94		0890097237		D	-				ELECTRIC	101.42200.3810
		185009	03/25/21	031021 51-4217828-3	12.35		0890097243		D	-				ELECTRIC	101.42200.3810
		185009	03/25/21	031021 51-7867950-2	26.67		0890125216		D	-				ELECTRIC	101.43160.3810
		185009	03/25/21	031021 51-7867659-8	172.90		0890125247		D	-				ELECTRIC	101.43160.3810
		185009	03/25/21	031021 51-0010836533-8	102.56		0890154060		D	-				ELECTRIC	604.49650.3810
		185009	03/25/21	031021 51-0011039127-7	32.51		0890167209		D	-				ELECTRIC	101.45200.3810
		185009	03/25/21	031021 51-0011980129-4	168.22		0890179479		D	-				ELECTRIC	212.43190.3810
		185009	03/25/21	031121 51-4697130-6	142.11		0890389445		D	-				ELECTRIC	101.45129.3810
		185009	03/25/21	031121 51-4436024-5	425.58		0890396762		D	-				ELECTRIC	609.49793.3810
		185009	03/25/21	031121 51-5950185-0	145.80		0890405367		D	-				ELECTRIC	101.45200.3810
		185009	03/25/21	031121 51-5950185-0	24.97		0890406290		D	-				ELECTRIC	101.45200.3810
		185009	03/25/21	031121 51-8335213-4	1,377.49		0890426933		D	-				ELECTRIC	609.49791.3810
		185009	03/25/21	031121 51-0013099828-3	268.00		0890492805		D	-				ELECTRIC	602.49450.3810
		185009	03/25/21	031121 51-0013059132-8	1,409.85		0890507675		D	-				ELECTRIC	228.46317.3810
		185009	03/25/21	031121 51-0013438285-6	46.03		0890511813		D	-				ELECTRIC	408.46414.3810
		185009	03/25/21	031221 51-8335212-3	1,256.67		0890721264		D	-				ELECTRIC	609.49792.3810
		185009	03/25/21	031521 51-4159573-1	277.02		0890958864		D	-				ELECTRIC	603.49530.3810

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VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
XCEL ENERGY (N S P) 005695													
185009	03/25/21	031521 51-4159573-1	33.22		0890958934		D	-				ELECTRIC	101.43160.3810
185009	03/25/21	031521 51-4159573-1	31.12		0890959082		D	-				ELECTRIC	212.43190.3810
185009	03/25/21	031521 51-4159573-1	69.92		0890959456		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	18.60		0890959553		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	59.79		0890959611		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	62.48		0890959770		D	-				ELECTRIC	101.43160.3810
185009	03/25/21	031521 51-4159573-1	62.49		0890959770		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	62.49		0890959770		D	-				ELECTRIC	604.49650.3810
185009	03/25/21	031521 51-4159573-1	961.99		0890959862		D	-				ELECTRIC	601.49430.3810
185009	03/25/21	031521 51-4159573-1	51.99		0890959984		D	-				ELECTRIC	212.43190.3810
185009	03/25/21	031521 51-4159573-1	65.15		0890960023		D	-				ELECTRIC	212.43190.3810
185009	03/25/21	031521 51-4159573-1	11.32		0890960036		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	66.29		0890960254		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	46.14		0890960358		D	-				ELECTRIC	212.43190.3810
185009	03/25/21	031521 51-4159573-1	25.42		0890960411		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	127.39		0890960454		D	-				ELECTRIC	212.43190.3810
185009	03/25/21	031521 51-4159573-1	229.38		0890960589		D	-				ELECTRIC	602.49450.3810
185009	03/25/21	031521 SOLAR GARDEN CR	51.68CR		0890960589		D	-				ELECTRIC	602.49450.3810
185009	03/25/21	031521 SOLAR GARDEN CR	62.98CR		0890960589		D	-				ELECTRIC	602.49450.3810
185009	03/25/21	031521 51-4159573-1	11.32		0890960648		D	-				ELECTRIC	601.49430.3810
185009	03/25/21	031521 51-4159573-1	23.38		0890960652		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	68.74		0890960919		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	156.06		0890960992		D	-				ELECTRIC	602.49450.3810
185009	03/25/21	031521 SERVICE CR-OUTAGE	300.00CR		0890960992		D	-				ELECTRIC	602.49450.3810
185009	03/25/21	031521 51-4159573-1	27.29		0890961081		D	-				ELECTRIC	101.43121.3810
185009	03/25/21	031521 51-4159573-1	27.29		0890961081		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	27.30		0890961081		D	-				ELECTRIC	601.49430.3810
185009	03/25/21	031521 51-4159573-1	27.30		0890961081		D	-				ELECTRIC	602.49450.3810
185009	03/25/21	031521 51-4159573-1	139.89		0890961166		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	155.72		0890961199		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	59.13		0890961321		D	-				ELECTRIC	212.43190.3810
185009	03/25/21	031521 51-4159573-1	39.26		0890961329		D	-				ELECTRIC	212.43190.3810
185009	03/25/21	031521 51-4159573-1	433.68		0890961364		D	-				ELECTRIC	602.49450.3810
185009	03/25/21	031521 SERVICE CR-OUTAGE	600.00CR		0890961364		D	-				ELECTRIC	602.49450.3810
185009	03/25/21	031521 51-4159573-1	80.41		0890961438		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	24.18		0890961466		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	38.76		0890961729		D	-				ELECTRIC	212.43190.3810
185009	03/25/21	031521 51-4159573-1	11.32		0890961838		D	-				ELECTRIC	604.49650.3810
185009	03/25/21	031521 SOLAR GARDEN CR	33.83CR		0890961838		D	-				ELECTRIC	604.49650.3810
185009	03/25/21	031521 51-4159573-1	72.97		0890961846		D	-				ELECTRIC	101.43160.3810
185009	03/25/21	031521 51-7654903-4	11.32		0891005981		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-7654903-4	164.24		0891006706		D	-				ELECTRIC	101.45200.3810
185009	03/25/21	031521 51-4159573-1	10,911.09		51-4159573-1		D	-				ELECTRIC	101.43160.3810
			19,377.96		*CHECK TOTAL								
185115	04/01/21	031121 51-7085831-0	1,575.60		0890418938		D	-				ELECTRIC	101.41940.3810
185115	04/01/21	031121 SOLAR GARDEN CR	310.00CR		0890418938		D	-				ELECTRIC	101.41940.3810
			1,265.60		*CHECK TOTAL								

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VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
XCEL ENERGY		(N S P)	005695										
185179	04/08/21	033121 51-4159573-1	1,591.55		0893837064		D	-				ELECTRIC	701.49950.3810
185179	04/08/21	033121 SOLAR ROOF CREDIT	106.73CR		0893837064		D	-				ELECTRIC	701.49950.3810
185179	04/08/21	033121 SOLAR GARDEN CR	587.76CR		0893837064		D	-				ELECTRIC	701.49950.3810
185179	04/08/21	031621 51-0013438285-6	4.50		890511813		D	-				ELECTRIC	408.46414.3810
185179	04/08/21	032921 51-4159572-0	8.39		893342603		D	-				ELECTRIC	101.43160.3810
			909.95	*CHECK	TOTAL								
		VENDOR TOTAL	21,553.51										
XCEL ENERGY SOLUTIONS			026675										
185010	03/25/21	0121 SOLAR SUBSCRIPTION	96.21		002138		D	-				ELECTRIC	601.49430.3810
56 BREWING LLC			025180										
185011	03/25/21	030221 INV	14.00CR		5613422		D	-				INVENTORY - LIQU	609.00.14500
185011	03/25/21	030221 INV	162.00		5613434		D	-				INVENTORY - LIQU	609.00.14500
185011	03/25/21	031021 INV	68.00		5613546		D	-				INVENTORY - LIQU	609.00.14500
185011	03/25/21	031521 INV	162.00		5613565		D	-				INVENTORY - LIQU	609.00.14500
			378.00	*CHECK	TOTAL								
		VENDOR TOTAL	378.00										

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Vendor Payment Journal Report
04/12/2021 COUNCIL REPORT

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VENDOR NAME AND NUMBER														
CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT	NAME	ACCOUNT
REPORT TOTALS:			779,318.65											

RECORDS PRINTED - 001237

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Vendor Payment Journal Report

CITY OF COLUMBIA HEIGHTS
GL060S-V08.15 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
101	GENERAL	170,646.05
201	PLANNING & INSPECTIONS	1,802.66
204	EDA ADMINISTRATION	19.15
212	STATE AID MAINTENANCE	1,643.51
225	CABLE TELEVISION	1,473.86
228	DOWNTOWN PARKING	4,709.85
240	LIBRARY	4,772.43
262	21ST CENTURY ARTS	331.39
346	GO LIBRARY BONDS 2015A	450.00
371	TIF T4: KMART/CENTRAL AVE	2,128.50
372	HUSET PARK AREA TIF (T6)	2,092.50
376	TIF DISTRICTS A3/C7/C8	294.00
408	EDA REDEVELOPMENT PROJECT FD	25,670.88
415	CAPITAL IMPRVMT - PIR PROJ	2,744.46
431	CAP EQUIP REPLACE-GENERAL	27,634.60
433	CAP EQUIP REPLACE-WATER	34,167.18
437	CAP PROJECT - INFO SYSTEM	5,495.00
601	WATER UTILITY	17,986.38
602	SEWER UTILITY	5,211.42
603	REFUSE FUND	3,462.20
604	STORM SEWER UTILITY	1,716.24
609	LIQUOR	411,222.76
651	WATER CONSTRUCTION FUND	1,755.00
652	SEWER CONSTRUCTION FUND	12,346.63
653	STORM SEWER CONSTRUCT. FUND	6,985.25
701	CENTRAL GARAGE	29,328.46
705	BUILDING MAINTENANCE	51.56
720	INFORMATION SYSTEMS	230.40
883	CONTRIBUTED PROJECTS-OTHER	28.35
884	INSURANCE	2,792.98
887	FLEX BENEFIT FUND	125.00
TOTAL ALL FUNDS		779,318.65

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BANK	CHECKING ACCOUNT	779,318.65
TOTAL ALL BANKS		779,318.65

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Report Selections:

	Begin	End
Alternate Vendor.....		
Check #.....	184713	184713
Transaction Date.....		99/99/9999
Journal Entry Date.....		99/99/9999
Page Break on Vendor.....	N	

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
J		1			Y	S	6	66	10	Y	Y

Alternate Vendor

NORTHEAST BANK CREDIT CARD 060000

Check#	Date	Description	Vendor Code & Name	Claim	Invoice	PO Code	9	F	Amount
184713	3/14/2021	BRASS BUGGY FOR RANGE	.00956 ACCURATE		2105			-	575.89
184713	3/14/2021	1YR CONNCTN SUBSCRIPTN	023640 ACTIVITY CONNECTION		021321			-	174.95
184713	3/14/2021	2021 ACROBAT PRO LICENSE	024005 ADOBE SYSTEMS INC		1348639650			-	179.88
184713	3/14/2021	CUSTODIAN SUPPLY CADDY	003660 AMAZON.COM		5958603			-	28.36
184713	3/14/2021	BAKE-OFF KIT SUPPLIES	003660 AMAZON.COM		7476266			-	173.32
184713	3/14/2021	LAPTOP BAGS	003660 AMAZON.COM		7513814			-	928.00
184713	3/14/2021	FOR THE LOVE OF CITIES	003660 AMAZON.COM		9052252			-	89.95
184713	3/14/2021	2 PKS RUBBER BANDS	003660 AMAZON.COM		6364214			-	11.10
184713	3/14/2021	ARMORING SUPPLIES	003660 AMAZON.COM		2626612			-	77.37
184713	3/14/2021	9 PC GUNSMITH KIT	003660 AMAZON.COM		5069830			-	13.98
184713	3/14/2021	13' POLE SAW,BLADE	003660 AMAZON.COM		9191435			-	275.50
184713	3/14/2021	EUREKA VACUUM BELTS	003660 AMAZON.COM		5526609			-	15.01
184713	3/14/2021	256GB FLASH DRIVE (1)	003660 AMAZON.COM		8365866			-	64.50
184713	3/14/2021	256GB FLASH DRIVE (1)	003660 AMAZON.COM		8365866			-	64.50
184713	3/14/2021	256GB FLASH DRIVE (4)	003660 AMAZON.COM		8365866			-	258.00
184713	3/14/2021	256GB FLASH DRIVE	003660 AMAZON.COM		8365866			-	32.25
184713	3/14/2021	256GB FLASH DRIVE	003660 AMAZON.COM		8365866			-	32.25
184713	3/14/2021	STATE USE TAX	003660 AMAZON.COM		5526609			-	.97-
184713	3/14/2021	COFFEE FILTERS,TOWELS	003660 AMAZON.COM		1885051			-	105.01
184713	3/14/2021	FLOOR SQUEEGEE	003660 AMAZON.COM		3517065			-	56.30
184713	3/14/2021	4 CAMPING COTS	003660 AMAZON.COM		9166636			-	439.96
184713	3/14/2021	4 SETS SLEEP SUPPLIES	003660 AMAZON.COM		1938660			-	465.80
184713	3/14/2021	4 PR MED YAKTRAX	003660 AMAZON.COM		9570601			-	120.00
184713	3/14/2021	REFUND WRG SZ YAKTRAX	003660 AMAZON.COM		021821			-	120.00-
184713	3/14/2021	2 PR LG YAKTRAX	003660 AMAZON.COM		5408265			-	46.62
184713	3/14/2021	2 PR MED YAKTRAX	003660 AMAZON.COM		7667454			-	120.00
184713	3/14/2021	ART SUPPLIES	003660 AMAZON.COM		8913802			-	11.25
184713	3/14/2021	ART SUPPLIES	003660 AMAZON.COM		3198650			-	5.99
184713	3/14/2021	4-5PK 14FT CAT6 CABLE	003660 AMAZON.COM		1754659			-	71.24
184713	3/14/2021	2-10PK 20FT CAT6 CABLE	003660 AMAZON.COM		1754659			-	92.46
184713	3/14/2021	1-100PK RACK SCREWS	003660 AMAZON.COM		0135448			-	31.67
184713	3/14/2021	1-12PK 8OZ PURELL	003660 AMAZON.COM		7920207			-	51.49
184713	3/14/2021	PW MANAGEMENT BOOK	007565 AMERICAN PUBLIC WORKS AS		246078			-	28.25
184713	3/14/2021	LODGING DPS COURSE JP	.00959 AMERICINN BY WYNDHAM		84966EC039422			-	215.76
184713	3/14/2021	LODGING DPS COURSE EK	.00959 AMERICINN BY WYNDHAM		84966EC039423			-	215.76
184713	3/14/2021	2 PR COLLAR BRASS STAR	000430 ASPEN MILLS, INC.		2591			-	21.70
184713	3/14/2021	GIFTCARDS	010925 BARNES & NOBLE INC		021721			-	100.00
184713	3/14/2021	DESTORY 80LBS NARCOTICS	.00954 BARRON COUNTY WASTE TO E		89763			-	100.00
184713	3/14/2021	SALES TAX REFUND	000185 BEST BUY COMPANY		806422228819			-	2.62-
184713	3/14/2021	SALES TAX REFUND	000185 BEST BUY COMPANY		806422228819			-	3.27-
184713	3/14/2021	2 HDTV ANTENNAS	000185 BEST BUY COMPANY		806424472401			-	109.98
184713	3/14/2021	PLANNER INTERVIEW LUNCH	.00952 BROTHERS TAQUERIA		000002			-	40.69
184713	3/14/2021	SCHEDULING 1YR SUBSCR	.00953 CALENDLY		C6F31BCC-0001			-	96.00
184713	3/14/2021	DEPOSIT SLIPS	023160 CHECKSFORLESS.COM		3464462			-	112.40
184713	3/14/2021	DEPOSIT SLIPS	023160 CHECKSFORLESS.COM		3464462			-	112.39
184713	3/14/2021	WEBEX SUBSCRIPTION	028230 CISCO WEBEX		89198545900			-	23.95
184713	3/14/2021	SWEARING-IN CAKE TMILLER	011490 CUB FOODS		02374J			-	33.99
184713	3/14/2021	SWEARING-IN CAKE SFOY	011490 CUB FOODS		00213J			-	33.99
184713	3/14/2021	SUNSHINE FUND CARDS	099415 DOLLAR TREE		031121			-	2.00
184713	3/14/2021	BINGO PRIZES	099415 DOLLAR TREE		022221			-	15.28
184713	3/14/2021	STATE USE TAX	099415 DOLLAR TREE		022221			-	.28-
184713	3/14/2021	BINGO PRIZES	099415 DOLLAR TREE		022121			-	18.55
184713	3/14/2021	STATE USE TAX	099415 DOLLAR TREE		022121			-	.55-

Alternate Vendor

NORTHEAST BANK CREDIT CARD 060000

Check#	Date	Description	Vendor Code & Name	Claim	Invoice	PO Code	9 F	Amount
184713	3/14/2021	LICENSE TABS #3712	011955 DRIVER AND VEHICLE SERVI		02239998		-	26.00
184713	3/14/2021	CREDIT CARD FEE	011955 DRIVER AND VEHICLE SERVI		000000001		-	.65
184713	3/14/2021	PLANT DOUGHERTY	028805 ESSENCE OF FLOWERS		PU0003394462		-	70.00
184713	3/14/2021	EVID MGMT TRNG JRACCHINI	.00958 EVIDENCE MANAGEMENT FOR		030821		-	185.00
184713	3/14/2021	MEZZANINE GATE	.00960 HANSON BROS. FENCE		21907		-	1,685.00
184713	3/14/2021	FOOD-TN AWARD PRESENTATI	003180 HEIGHTS BAKERY		000067		-	18.00
184713	3/14/2021	CRAFT SUPPLIES	024290 HOBBY LOBBY		030421		-	49.29
184713	3/14/2021	MEMBERSHIP RENEWAL	098992 ICC		101029775		-	95.00
184713	3/14/2021	ARBORIST EXAM LGENTER	098864 INTERNATIONAL SOCIETY OF		1048827		-	295.00
184713	3/14/2021	IAPE TRNG RGOMEZ	099443 INTN'L ASSOC PROPERTY&EV		030821		-	320.00
184713	3/14/2021	INTERVW PANEL LUNCH 0304	028065 JASMINE THAI		000050		-	14.00
184713	3/14/2021	INTERVIEW DINNER	020065 JIMMY JOHN'S		030821		-	54.45
184713	3/14/2021	STATE USE TAX	020065 JIMMY JOHN'S		030821		-	3.50-
184713	3/14/2021	FOOD-STAFF MEETING	020065 JIMMY JOHN'S		1156014673		-	65.93
184713	3/14/2021	PLANNER INTERVIEW LUNCH	024945 KARTA THAI RESTAURANT		35215770		-	46.30
184713	3/14/2021	OFC CHAT 0225-032421	028235 MANGOAPPS		20210225		-	99.00
184713	3/14/2021	BAKE-OFF KIT SUPPLIES	008310 MICHAELS ARTS & CRAFTS		021721		-	21.07
184713	3/14/2021	BAKE-OFF KIT SUPPLIES	008310 MICHAELS ARTS & CRAFTS		021621		-	79.80
184713	3/14/2021	ART SUPPLIES	008310 MICHAELS ARTS & CRAFTS		030421		-	37.43
184713	3/14/2021	100 YR PHOTO-DUPLI FEE	.00955 MINNESOTA HISTORICAL SOC		D2632		-	25.00
184713	3/14/2021	LICENSE FEES	009350 MN DEPT OF LABOR & INDUS		MN1DLI00061703		-	65.00
184713	3/14/2021	CITY HALL LUNCH 030921	000905 NELSON CHEESE AND DELI		000005		-	204.77
184713	3/14/2021	CITY HALL LUNCH 031221	000905 NELSON CHEESE AND DELI		000007		-	143.47
184713	3/14/2021	ADDITIONAL DYNDNS NAMES	023095 NOIP.COM		INV4083328		-	6.57
184713	3/14/2021	UAG EXAM BARROTT	028355 PSI SERVICES		AVAHTGPE		-	96.00
184713	3/14/2021	UAG EXAM MFARAH	028355 PSI SERVICES		RQKQWHSE		-	96.00
184713	3/14/2021	UAG EXAM PLETCHER	028355 PSI SERVICES		6B1TSM8X		-	96.00
184713	3/14/2021	STAFF LUNCH MEETING	099310 SARNA'S RESTAURANT INC		210225-02-3		-	57.08
184713	3/14/2021	HOLIDAY LUNCHEON MEETING	099310 SARNA'S RESTAURANT INC		210310-01-1		-	515.45
184713	3/14/2021	GRATUITY	099310 SARNA'S RESTAURANT INC		210310-01-1		-	70.00
184713	3/14/2021	OVERCHARGE	099310 SARNA'S RESTAURANT INC		210310-01-1		-	7.00
184713	3/14/2021	WEBINAR AMS	000087 SENSIBLE LAND USE COALIT		00801		-	20.00
184713	3/14/2021	SHOE COVERS,SHIPPING	027095 SHUBEE		IVC217994		-	83.55
184713	3/14/2021	HOT COCOA SKATING CLASS	005335 TARGET STORES-ACCTS REC		021721		-	11.74
184713	3/14/2021	FOOD-LEADERSHIP MTG	005335 TARGET STORES-ACCTS REC		022221		-	45.35
184713	3/14/2021	STATE USE TAX	005335 TARGET STORES-ACCTS REC		022221		-	.82-
184713	3/14/2021	FOOD-LEADERSHIP MTG	005335 TARGET STORES-ACCTS REC		031121		-	36.36
184713	3/14/2021	SPEED RIT BAG	027925 THE FIRE STORE		E2053104		-	294.20
184713	3/14/2021	TIME IQ SUBC 0306-040521	025215 TIME IQ LLC		20210306-00072		-	74.00
184713	3/14/2021	ASPHALT REHAB WKSHP LL	004720 UNIVERSITY OF MINNESOTA		542006		-	45.00
184713	3/14/2021	SUMMER PARK SPORT SUPPLY	004555 WAL-MART		030421		-	29.77
184713	3/14/2021	PRIZE BOX REFILLS	004555 WAL-MART		030421		-	142.52
184713	3/14/2021	RETURN SUPPLIES	004555 WAL-MART		030421		-	26.91-
184713	3/14/2021	GENERAL SUPPLIES	004555 WAL-MART		021221		-	67.47
184713	3/14/2021	BAKE-OFF SUPPLIES	004555 WAL-MART		021221		-	92.06
184713	3/14/2021	FOOD FOR SOCIAL	004555 WAL-MART		031121		-	48.60
184713	3/14/2021	PROGRAM SUPPLIES	004555 WAL-MART		022121		-	79.84
184713	3/14/2021	2ND ZOOM ACCT PRORATED	028215 ZOOM COMMUNICATIONS INC		INV72144371		-	16.72
184713	3/14/2021	REFUND TAX	028215 ZOOM COMMUNICATIONS INC		INV72144371		-	1.12-

Check Total 11,364.69
Vendor Total 11,364.69

PAYROLL...H	BIWEEKLY	V E N D O R	D I S T R I B U T I O N	
RUN- 3/25/2021			08:25:21	PAGE 1
PERIOD 2 DATING FROM	3/06/2021	THRU	3/19/2021	CHECK DATE 3/26/2021

VENDOR #AFSCME AFSCME COUNCIL 5 885.00.10110 PAYROLL ACCOUNT	CHECK # TOTAL	89688	423.30	*
CHECK # 089688 TOTAL			423.30	**
VENDOR #POLICE COL HGTS POLICE ASSN 885.00.10110 PAYROLL ACCOUNT	CHECK # TOTAL	89689	137.50	*
CHECK # 089689 TOTAL			137.50	**
VENDOR #1ST CU COL HTS LOCAL 1216 885.00.10110 PAYROLL ACCOUNT	CHECK # TOTAL	89690	200.00	*
CHECK # 089690 TOTAL			200.00	**
VENDOR #FIRE COLHTS FIREFIGHTER ASSN 885.00.10110 PAYROLL ACCOUNT	CHECK # TOTAL	89691	180.00	*
CHECK # 089691 TOTAL			180.00	**
VENDOR #DENTAL DELTA DENTAL OF MINNESOT 885.00.10110 PAYROLL ACCOUNT	CHECK # TOTAL	89692	6,326.62	*
CHECK # 089692 TOTAL			6,326.62	**
VENDOR #HSA HSA BANK 885.00.10110 PAYROLL ACCOUNT	CHECK # TOTAL	89693	8,322.33	*
CHECK # 089693 TOTAL			8,322.33	**
VENDOR #MEDICA MEDICA 885.00.10110 PAYROLL ACCOUNT	CHECK # TOTAL	89694	63,922.79	*
CHECK # 089694 TOTAL			63,922.79	**
VENDOR #MEDSR2 MEDICA 885.00.10110 PAYROLL ACCOUNT	CHECK # TOTAL	89695	588.00	*
CHECK # 089695 TOTAL			588.00	**
VENDOR #MED SR MEDICA HEALTH PLANS 885.00.10110 PAYROLL ACCOUNT	CHECK # TOTAL	89696	3,234.00	*
CHECK # 089696 TOTAL			3,234.00	**
VENDOR #GW MSRS MNDGP PLAN 650251 885.00.10110 PAYROLL ACCOUNT	CHECK # TOTAL	89697	3,590.57	*
CHECK # 089697 TOTAL			3,590.57	**
VENDOR #PER/LF NCPERS GROUP LIFE INS MB	CHECK #	89698		

PAYROLL...H	BIWEEKLY	V E N D O R	D I S T R I B U T I O N
RUN- 3/25/2021			08:25:21 PAGE 2
PERIOD 2 DATING FROM	3/06/2021 THRU	3/19/2021	CHECK DATE 3/26/2021

VENDOR #PER/LF NCPERS GROUP LIFE INS MB	CHECK #	89698		
885.00.10110 PAYROLL ACCOUNT	TOTAL		224.00	*
CHECK # 089698 TOTAL			224.00	**
VENDOR #PERA PERA 397400	CHECK #	89699		
885.00.10110 PAYROLL ACCOUNT	TOTAL		74,836.33	*
CHECK # 089699 TOTAL			74,836.33	**
VENDOR #DISABL SUN LIFE FINANCIAL	CHECK #	89700		
885.00.10110 PAYROLL ACCOUNT	TOTAL		1,901.53	*
CHECK # 089700 TOTAL			1,901.53	**
VENDOR #LIFE I SUN LIFE FINANCIAL	CHECK #	89701		
885.00.10110 PAYROLL ACCOUNT	TOTAL		1,767.51	*
CHECK # 089701 TOTAL			1,767.51	**
VENDOR #49ERS UNION 49	CHECK #	89702		
885.00.10110 PAYROLL ACCOUNT	TOTAL		700.00	*
CHECK # 089702 TOTAL			700.00	**
VENDOR #ROTH VANTAGEPOINT TRANSFER -4	CHECK #	89703		
885.00.10110 PAYROLL ACCOUNT	TOTAL		1,543.00	*
CHECK # 089703 TOTAL			1,543.00	**
VENDOR #RHS VANTAGEPOINT TRANSFER AG	CHECK #	89704		
885.00.10110 PAYROLL ACCOUNT	TOTAL		3,789.75	*
CHECK # 089704 TOTAL			3,789.75	**
VENDOR #ICMA VANTAGEPOINT TRANSFER 45	CHECK #	89705		
885.00.10110 PAYROLL ACCOUNT	TOTAL		30,372.60	*
CHECK # 089705 TOTAL			30,372.60	**

PAYROLL...H	BIWEEKLY	V E N D O R		D I S T R I B U T I O N	
RUN- 3/25/2021				08:25:21	PAGE 3
PERIOD 2 DATING FROM	3/06/2021	THRU	3/19/2021	CHECK DATE	3/26/2021

FUND	885	PAYROLL FUND	202,059.83
		TOTAL ALL FUNDS	202,059.83

AGENDA SECTION	ITEMS FOR CONSIDERATION
MEETING DATE	APRIL 14, 2021

ITEM:	Resolution 2021-39 Award Purchase of ERP System and Amend 2021 Budget		
DEPARTMENT: Finance		BY/DATE: Joseph Kloiber, Finance Director/ April 6, 2021	
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold “X” in front of the selected text below)</i>			
_Safe Community		_Diverse, Welcoming “Small-Town” Feel	
_Economic Strength		_Excellent Housing/Neighborhoods	
_Equity and Affordability		<u>X</u> Strong Infrastructure/Public Services	
_Opportunities for Play and Learning		_Engaged, Multi-Generational, Multi-Cultural Population	

BACKGROUND:

As discussed at the April 5, 2021 work session, city staff has selected a comprehensive software package to recommend as a replacement for the primary finance and human resources software that the City has used for decades. For years, this upgrade has been a goal of staff and prior city councils. It is a huge undertaking, both in terms of initial cost and in terms of the time commitment.

As reference, we note that this type of software package with separate-but-related modules for several functions of a business is frequently referred to as an **Enterprise Resource Planning (ERP)** system. In the case of a municipality, an ERP system typically includes modules for budgeting, vendor payments, capital assets, cashing, utility billing including customer web portal, payroll and human resources including employee web portal. These modules are included in the vendor proposals requested by staff. ERP systems may also include modules for property-related services like building permits and code enforcement. Since the City of Columbia Heights already has modern software for most of its property-related services, those modules were excluded from the proposals requested by staff, other than certain features for special assessments.

With the assistance of an independent external consultant, staff reviewed seven different ERP systems. Based on all the factors considered, staff recommends that the city council award purchase of this software system to BS&A, a Michigan company. The planning and implementation process would begin approximately May 1st and the go-live date would be October 1st.

Paired with the proposed award of the purchase will be a resolution to establish a project budget in Capital Equipment Fund 431 for \$300,000 for the initial acquisition and implementation. Ongoing annual software support costs of the system are \$23,000. The annual costs will be paid from the finance and administration operating budgets, and are comparable to the annual costs of the existing system.

The following MN jurisdictions have been using BS&A since the year shown:

Prior Lake	2014	Shoreview	2017	Brainerd	2020
Hutchinson	2015	Alexandria	2018	Forest Lake	2020
New Brighton	2016	Three Rivers	2018	Robbinsdale	2020
Victoria	2016	Dayton	2018	Moorhead	2021
		Delano	2019	Wyoming	2021

RECOMMENDED MOTION(S):

MOTION: Move to waive the reading of Resolution 2021-39, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-39, being a resolution amending the 2021 budget to appropriate \$300,000 of fund balance in governmental equipment fund 431 for the purchase and implementation of an ERP software system and related expenditures, and to authorize the city manager to enter into the related agreement with BS&A software company.

ATTACHMENT(S):

Resolution 2021-39

Proposal from BS&A

A RESOLUTION AMENDING THE 2021 BUDGET TO APPROPRIATE \$300,000 OF FUND BALANCE IN GOVERNMENTAL EQUIPMENT FUND 431 FOR THE PURCHASE AND IMPLEMENTATION OF AN ERP SOFTWARE SYSTEM AND RELATED EXPENDITURES, AND TO AUTHORIZE THE CITY MANAGER TO ENTER INTO THE RELATED AGREEMENT WITH BS&A SOFTWARE COMPANY.

WHEREAS, the City of Columbia Heights has identified the need to replace its existing enterprise resource planning (ERP) software; and

WHEREAS, City of Columbia Heights staff have completed an extensive procurement process for replacement of that system, consistent with the City of Columbia Heights' purchasing policy; and

WHEREAS, as a result of that procurement process, staff recommend purchase of a certain ERP system from BS&A software company; and

WHEREAS, staff have identified 2021 as the time period likely to be the most advantageous to schedule implementation of a new ERP system; and

WHEREAS, funding for this expenditure was not included in the original 2021 budget adopted by City Council Resolution 2020-117; and

WHEREAS, there are adequate resources available for this expenditure in governmental equipment fund 431, which was specifically established to account for such large but infrequent capital purchases;

Now, therefore, in accordance with all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

ORDER OF COUNCIL

It is hereby resolved, that the City of Columbia Heights amends the 2021 budget to appropriate \$300,000 of fund balance in governmental equipment fund 431 for the purchase and implementation of an ERP software system and related expenditures, and to authorize the city manager to enter into the related agreement with BS&A software company.

Passed this 14th day of April, 2021

Offered by:

Seconded by:

Roll Call:

Mayor Amáda Márquez Simula

Nicole Tingley, City Clerk

SOFTWARE LICENSE AND SERVICES AGREEMENT

This Software License and Services Agreement that includes attached Exhibits ("Agreement") is between Bellefeuil, Szur & Associates, Inc. ("BSA"), a Michigan corporation and the City of Columbia Heights, Anoka County MN ("Customer"), effective the date of the signature of the last Party to sign the Agreement ("Effective Date"). Each party to the Agreement is referred to as a "Party" and the parties, collectively, are referred to as "Parties."

This Agreement sets the terms and conditions under which BSA will furnish certain licensed software and certain services described herein to Customer.

SECTION A – SOFTWARE LICENSE

1. License Grant.

- 1.1. Upon the Effective Date, subject to the terms of this Agreement and Customer's ongoing compliance therewith, BSA hereby grants to Customer a perpetual, non-exclusive, non-transferable, and non-assignable license to install and use the BSA Software Products for Customer's internal business purposes only (and not, for example, as a data center, reseller, or service bureau for third parties), only on servers owned by Customer and located at Customer's facilities, and otherwise in accordance with this Agreement. "BSA Software Product(s)" means, the: (i) BSA software products set forth in Schedule 1 to Exhibit A; (ii) related interfaces and customizations; (iii) BSA manuals, BSA official specifications, and BSA user guides provided in or with BSA software products set forth in Schedule 1 to Exhibit A ("Documentation"); and (iv) all modifications to the BSA software products set forth in Schedule 1 to Exhibit A, including, but not limited to, fixes, new versions, new releases, updates, upgrades, corrections, patches, work-arounds (collectively, "Modifications"). For the avoidance of doubt, Documentation does not include advertising, other general statements about products, or statements by sales or other staff members. Customer may make and keep (securely) one archival copy of each BSA Software Product solely for use as backup.
- 1.2. Customer will not sublicense, modify, adapt, translate, or otherwise transfer, reverse compile, disassemble or otherwise reverse engineer BSA Software Products or any portion thereof without prior written consent of the BSA. Without limiting the foregoing, the BSA Software Products may not be modified by anyone other than BSA. If Customer modifies the BSA Software Products without BSA's prior written consent, any BSA obligation to provide support services on, and the warranty for, the BSA Software Products will be void. All rights not expressly granted are reserved.

2. License Fees. Customer agrees to pay BSA, and BSA agrees to accept from Customer as payment in full for the license granted herein, the software fees set forth in Schedule 1 to Exhibit A. .

3. Limited Software Warranty.

- 3.1. BSA warrants and represents for a period of one (1) year from the installation of BSA Software Product that: (i) such BSA Software Product will perform substantially in the same manner as official demonstration versions and in accordance with BSA's authorized online tutorials and videos that may have been made available as part of the sales and negotiation process leading up to this Agreement; and (ii) the BSA Software Product shall conform to the Documentation and be free of material defects in workmanship and materials. Any claim under this Limited Software Warranty must be made within one (1) year from the installation of the applicable BSA Software Product. Customer's exclusive remedy in the event of a breach of this warranty shall be to have BSA use reasonable efforts to repair or replace the non-conforming BSA Software Product so as to render it conforming to the warranty, or in the event that is not possible to render it conforming with reasonable efforts, to receive a refund of the amount paid for the BSA Software Product.
- 3.2. THE FOREGOING LIMITED SOFTWARE WARRANTY IS IN LIEU OF ALL OTHER REPRESENTATIONS OR WARRANTIES RELATING IN ANY WAY TO THE BSA SOFTWARE PRODUCTS, INCLUDING, BUT NOT LIMITED TO, THEIR FEATURES, ATTRIBUTES, FUNCTIONALITY, AND PERFORMANCE. THE FOREGOING LIMITED SOFTWARE WARRANTY IS IN LIEU OF ALL SUCH REPRESENTATIONS OR WARRANTIES WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OR REPRESENTATIONS OF MERCHANTABILITY, MERCHANTABLE QUALITY AND FITNESS FOR A PARTICULAR PURPOSE AND THOSE ARISING BY STATUTE OR OTHERWISE IN LAW OR FROM THE COURSE OF

DEALING OR USAGE OF TRADE. BSA DOES NOT REPRESENT OR WARRANT THAT THE BSA SOFTWARE PRODUCTS WILL MEET ANY OR ALL OF CUSTOMER'S PARTICULAR REQUIREMENTS, THAT THE OPERATION OF THE BSA SOFTWARE PRODUCTS WILL OPERATE ERROR-FREE OR UNINTERRUPTED, OR THAT ALL PROGRAMMING ERRORS IN THE BSA SOFTWARE PRODUCT(S) CAN BE FOUND IN ORDER TO BE CORRECTED.

4. Ownership of BSA Software Products/Proprietary Information.
 - 4.1. BSA shall retain ownership of, including all intellectual property rights in and to, the BSA Software Products. Customer agrees not to challenge such rights and hereby assigns any and all copyrights and other intellectual property rights in and to the BSA Software Products to BSA and agrees to execute any and all documents necessary to effect the purposes of this paragraph. "Intellectual property rights" means all trademarks, copyrights, patents, trade secrets, moral rights, know-how, and all other proprietary rights.

SECTION B – PROFESSIONAL SERVICES

5. Professional Services. BSA shall provide the services ("Professional Services") set forth in Schedule 2 to Exhibit A and Exhibit D (Statement of Work), for the prices indicated, provided Customer fulfills its obligations set forth in this Agreement. The Parties may enter into future Statements of Work, which shall become part of this Agreement.
6. Change Orders. If Customer requires the performance of professional services not covered by the existing Agreement, or requires a change to the existing Professional Services, Customer shall deliver to BSA's Project Manager a written change order and specify in such change order the proposed work with sufficient detail to enable BSA to evaluate it ("Change Order"). BSA may, at its discretion, prescribe the format of the Change Order. BSA shall provide the Customer with an evaluation of the Change Order, which may include a written proposal containing the following: (i) implementation plans; (ii) the timeframe for performance; and (iii) the estimated price for such performance. Upon execution, all Change Orders shall be governed by the terms and conditions of this Agreement, unless mutually agreed upon otherwise in writing. Customer acknowledges that such Change Orders may affect the implementation schedule and Go-Live Dates.
7. License and Ownership.
 - 7.1. All rights, including all intellectual property rights, in and to work product delivered as a result of Professional Services under this Agreement shall be owned by BSA. For the avoidance of doubt, work product that constitutes a BSA Software Product or portion thereof shall be governed by Section A including Section 1.1 thereof.
 - 7.2. Subject to Section 7.1 and Customer's compliance with this Agreement (including payment in full), BSA grants to Customer a perpetual, non-exclusive, non-transferable, and non-assignable license to use the work product and the intellectual property rights therein for Customer's internal business purposes only.
8. Cancellation. In the event Customer cancels or reschedules Professional Services, and without prejudice to BSA's other rights and remedies, Customer is liable to BSA for: (i) all expenses incurred by BSA on Customer's behalf; and (ii) daily fees associated with the canceled Professional Services (in accordance with the daily fee rate), if less than thirty (30) days advance notice is given regarding the need to cancel or reschedule and BSA cannot reasonably reassign its affected human resources to other projects where comparable skills are required.
9. Limited Professional Services Warranty.
 - 9.1. BSA warrants that its Professional Services will be performed in a professional and workmanlike manner, materially in accordance with the Statement of Work attached as Exhibit D. In the event of a breach of the foregoing warranty and a claim in accordance with the next sentence, BSA's sole obligation and Customer's exclusive remedy with respect to such claim will be to have BSA re-perform the portion of the Professional Services with respect to which the warranty has been breached, to bring it into compliance with such warranty. Any claim for breach of the foregoing warranty must be made by notice to BSA within thirty (30) days of performance of the portion of the Professional Services with respect to which the claim is made, or said claim shall be deemed waived.
 - 9.2. THE FOREGOING LIMITED PROFESSIONAL SERVICES WARRANTY IS IN LIEU OF ALL OTHER REPRESENTATIONS OR WARRANTIES RELATING TO THE PROFESSIONAL SERVICES, EXPRESS OR IMPLIED INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OR REPRESENTATIONS OF MERCHANTABILITY, MERCHANTABLE QUALITY AND FITNESS FOR A PARTICULAR PURPOSE, AND THOSE ARISING BY STATUTE OR OTHERWISE IN LAW, OR FROM THE COURSE OF DEALING OR USAGE OF TRADE.

SECTION C – MAINTENANCE AND SUPPORT

10. Maintenance and Support Generally.

- 10.1. For a one-year period, commencing on the installation of the BSA Software Products, and subject to Customer's compliance with the Agreement, BSA will provide, at no charge to Customer, "Maintenance and Support," meaning the following: (i) Modifications (such as patches, corrections, and updates) as are generally provided at no additional charge (beyond the cost of annual Maintenance and Support) by BSA to BSA customers; and (ii) technical support, as further described in Section 11, during BSA's normal business hours.
- 10.2. Commencing one (1) year from the installation of the BSA Software Products, Maintenance and Support will be provided on an annual basis, subject to compliance with the terms of the Agreement and payment of the annual Maintenance and Support fees outlined in Exhibit B. Maintenance and Support will be renewed annually unless either Party notifies the other at least sixty (60) days prior to the anniversary of installation of its intent to terminate.
- 10.3. BSA guarantees that the Maintenance and Support annual fee set forth in Exhibit B will not change for two (2) years from the date of the installation of the BSA Software Products. After that date, BSA reserves the right each year to increase the fee over the previous year by no more than an amount that is proportionate to the increase (measured from the beginning of such previous year) in the Consumer Price Index as set forth by the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index – All Urban Consumers – U.S. City Average (the "Annual Renewal Fee").

11. Support.

- 11.1. With respect to Errors following expiration of the Limited Software Warranty, BSA's sole obligation and Customer's sole remedy are set forth in this section 11. Subject to Customer's compliance with the terms of the Agreement and purchase of Maintenance and Support, BSA shall use commercially reasonable efforts, commensurate with the severity level, to achieve its support response and resolution targets with respect to Errors as set forth in Exhibit C. An "Error" means a verifiable and reproducible failure of a BSA Software Product to operate in accordance with the Documentation) under conditions of normal use and where the Error is directly attributable to the BSA Software Product as updated with current Modifications. If the customer modifies the BSA Software Products without BSA's written consent, BSA's obligation to provide support services on the BSA Software Products will be void.
- 11.2. Support does not include the following: (i) installation or implementation of the BSA Software Products; (ii) onsite training/support, remote training, application design, and other consulting services; (iii) support of an operating system, hardware, or support outside of BSA's normal business hours; (iv) support or support time due to a cause external to the BSA Software Products adversely affecting their operability or serviceability, which shall include but not be limited to water, fire, wind, lightning, other natural calamities, transportation, misuse, abuse, or neglect; (v) repair of the BSA Software Products modified in any way other than modifications made by BSA or its agents; (vi) support of any other third-party vendors' software, such as operating system software, network software, database managers, word processors, etc.; and (vii) support of the BSA Software Products that have not incorporated current Modifications. All such excluded Maintenance and Support Services performed by BSA at Customer's request shall be invoiced to Customer on a time and materials basis, plus reasonable expenses associated therewith.
- 11.3. Notwithstanding anything to the contrary, in order to maintain the integrity and proper operation of the Software, Customer agrees to use commercially reasonable efforts to implement, in the manner instructed by BSA, all Modifications in a timely manner. Customer's failure to implement any Modifications may limit or restrict the ability of Customer to implement future Modifications. Customer shall provide prompt notice of any Errors discovered by Customer, or otherwise brought to the attention of Customer. Proper notice may include, without limitation, prompt telephonic and written (either via e-mail or postal mail) notice to BSA of any purported Error. If requested by BSA, Customer agrees to provide written documentation of Errors to substantiate those Errors and to otherwise assist BSA in the detection and correction of said Errors. BSA will use its commercial reasonable judgment to determine if an Error exists.
- 11.4. Customer acknowledges and agrees that BSA and product vendors may require online access to the BSA's system in order for BSA to provide Maintenance and Support Services hereunder. Accordingly, Customer shall provide a

connection to the Internet to facilitate BSA's remote access to BSA's system. BSA shall provide remote connection software, which may require installation of a software component on a workstation or server computer.

SECTION D – GENERAL TERMS AND CONDITIONS

12. Customer Assistance. Customer acknowledges that the implementation of the BSA Software Products is a cooperative process requiring time and resources of Customer personnel. Customer shall, and shall cause Customer personnel to, use all reasonable efforts to cooperate with and assist BSA as may be reasonably required to meet the project deadlines and other milestones agreed to by the Parties for implementation. BSA shall not be liable for failure to meet such deadlines and milestones when such failure is due to force majeure (as defined in Paragraph 26. below) or to the failure by Customer personnel to provide such cooperation and assistance (either through action or omission).
13. BSA Proprietary Information.
 - 13.1. Customer acknowledges that the information associated with or contained in the BSA Software Products and information used in the performance of Professional Services include trade secrets and other confidential and proprietary information of BSA (the "Proprietary Information").
 - 13.2. The Customer shall maintain in confidence and not disclose Proprietary Information, directly or indirectly, to any third party without BSA's prior written consent. Customer shall safeguard the Proprietary Information to the same extent that it safeguards its own most confidential materials or data, but in no event shall the standard implemented be less than industry standard. Proprietary Information shall be used by Customer solely to fulfill its obligations under this Agreement. Customer shall limit its dissemination of such Proprietary Information to employees within the Customer's business organization who are directly involved with the performance of this Agreement and have a need to use such Proprietary Information. Customer shall be responsible for all disclosures by any person receiving Proprietary Information, by or through it, as if Customer itself disseminated such information.
 - 13.3. Proprietary Information shall not include any information that: (a) is or becomes publicly known through no wrongful act or breach of any obligation of confidentiality by Customer; (b) was lawfully known to Customer prior to the time it was disclosed to or learned by Customer in connection with this Agreement, provided that such information is not known to Customer solely because of its prior business relationship with BSA; (c) was received by Customer from a third party that is not under an obligation of confidentiality to BSA; or (d) is independently developed by Customer for a party other than BSA without the use of any Proprietary Information. The following circumstances shall not cause Proprietary Information to fall within any of exceptions (a) through (d) above: (i) a portion of such Proprietary Information is embraced by more general information said to be in the public domain or previously known to, or subsequently disclosed to, the Customer; or (ii) it is a combination derivable from separate sources of public information, none of which discloses the combination itself.
 - 13.4. If Customer is required, or anticipates that it will be required, to disclose any Confidential Information pursuant to a court order or to a government authority, Customer shall, at its earliest opportunity, provide written notice to BSA so as to give BSA a reasonable opportunity to secure a protective order or take other actions as appropriate. Customer shall at all times, cooperate with BSA so as to minimize any disclosure to the extent allowed by applicable law.
14. Limitation on Liability and Damages. BSA'S ENTIRE LIABILITY AND RESPONSIBILITY FOR ANY AND ALL CLAIMS, DAMAGES, OR LOSSES ARISING FROM THE BSA SOFTWARE PRODUCTS (INCLUDING BUT NOT LIMITED TO THEIR USE, OPERATION, AND/OR FAILURE TO OPERATE), PROFESSIONAL SERVICES, MAINTENANCE AND SUPPORT, ANY THIRD-PARTY PERFORMANCE OR LACK THEREOF, OR OTHERWISE ARISING OUT OF OR RELATING TO THIS AGREEMENT, SHALL BE ABSOLUTELY LIMITED TO DIRECT DAMAGES NOT IN EXCESS OF THE PURCHASE PRICE OF BSA SOFTWARE PRODUCTS PLUS, TO THE EXTENT APPLICABLE, THE PURCHASE PRICE OF ANY PROFESSIONAL SERVICE SET FORTH IN THIS AGREEMENT THAT GIVES RISE TO THE CLAIM. NOTWITHSTANDING ANY PROVISION CONTAINED HEREIN, BSA SHALL NOT BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, SPECIAL, INCIDENTAL, OR CONTINGENT DAMAGES OR EXPENSES, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, ARISING IN ANY WAY OUT OF THIS AGREEMENT, BSA SOFTWARE PRODUCTS, ANY THIRD-PARTY PERFORMANCE, OR LACK THEREOF, OR BSA'S PERFORMANCE, OR LACK THEREOF, UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, LOSS OF REVENUE, PROFIT, OR USE. TO THE EXTENT THAT APPLICABLE LAW DOES NOT PERMIT THE

LIMITATIONS SET FORTH HEREIN, THE LIABILITY AND DAMAGES SHALL BE LIMITED AND RESTRICTED TO THE EXTENT PERMITTED BY LAW.

15. Customer is solely responsible for its data, its database, and for maintaining suitable back-ups of the data and database to prevent data loss in the event of any hardware or software malfunction. Customer covenants and agrees to undertake all necessary measures to protect and secure its data, including implementation of technical, administrative and physical protections. BSA SHALL HAVE NO RESPONSIBILITY OR LIABILITY FOR DATA LOSS REGARDLESS OF THE REASONS FOR SAID LOSS. To the maximum extent authorized by law, Customer agrees to defend, indemnify and hold BSA harmless for any claim by any person or entity arising out of any loss or compromise of data or data security or arising out of Customer's breach of this Agreement.
16. Additional Disclaimer. SUPPLIER PROVIDES NO WARRANTY FOR ANY THIRD-PARTY SOFTWARE AND/OR HARDWARE. EXCEPT AS SET FORTH IN THIS AGREEMENT, SUPPLIER WILL NOT BE RESPONSIBLE FOR ANY THIRD-PARTY SOFTWARE, THIRD-PARTY SERVICES AND/OR HARDWARE.
17. Indemnification for Intellectual Property Infringement. If a claim is made or an action is brought alleging that a BSA Software Product infringes on a U.S. patent, or any copyright, trademark, trade secret or other proprietary right, BSA will defend Customer against such claim and will pay resulting costs and damages finally awarded, provided that: (a) Customer promptly notifies BSA in writing of the claim; (b) BSA has sole control of the defense and all related settlement negotiations; (c) Customer reasonably cooperates in such defense at no expense to BSA; and (d) Customer remains in compliance with the Agreement and has continued to purchase Maintenance and Support Services. The obligations of BSA under this Section are conditioned on Customer's agreement that if the applicable BSA Software Product, in whole or in part, or the use or operation thereof, becomes, or in the opinion of BSA is likely to become, the subject of such a claim, BSA may at its expense either procure the right for Customer to continue using the BSA Software Product or, at the option of BSA, replace or modify the same so that it becomes non-infringing (provided such replacement or modification maintains the same material functionality and does not adversely affect Customer's use of the Update as contemplated hereunder).
18. No Intended Third-Party Beneficiaries. This Agreement is entered into solely for the benefit of BSA and Customer. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement.
19. Termination. Without prejudice to other rights and remedies, and except as otherwise provided in this Agreement, either Party may terminate this Agreement for the other Party's material breach upon failure to cure such breach after thirty (30) days' written notice identifying with specificity the nature of the breach. Upon termination of this Agreement: (a) Customer shall promptly pay all amounts payable to BSA for Services rendered up to the date of termination; and (b) Customer shall return or destroy, at the direction of the BSA, BSA's Proprietary Information in its possession. The termination of this Agreement will not discharge or otherwise affect any pre-termination obligations of either Party existing under this Agreement at the time of termination. Sections 1.2, 4.1, 7.1, 13 through 16, 18, 20 through 29, and the provisions of this Agreement, which by their nature extend beyond the termination of this Agreement, will survive termination of the Agreement. No action arising out of this Agreement, regardless of the form of action, may be brought by Customer more than one (1) year after the date the action occurred.
20. Payment Terms. Customer shall pay BSA for all amounts in accordance with this Agreement and Exhibit A.
21. Governing Law and Venue. This Agreement shall be governed by, and construed in accordance with, the laws of the state of Michigan, without regard to its choice of law rules. BSA and the Customer agree that the exclusive venue for any legal or equitable action shall be the Courts of the County of Clinton, State of Michigan, or in any court of the United States of America lying in the Western District of Michigan.
22. Entire Agreement. This Agreement represents the entire agreement of Customer and BSA with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Customer hereby acknowledges that in entering into this Agreement, it did not rely on any information not explicitly set forth in this Agreement.
23. Export. Customer will comply with all applicable laws, including applicable export control laws that prohibit export or diversion of certain products and technology to certain countries or individuals, including foreign nationals in the United States. Customer undertakes to determine any export licensing requirements and to comply with such obligations. The BSA Software Products are deemed to be commercial computer software as defined in FAR 12.212 and subject to restricted rights as defined in FAR Section 52.227-19 "Commercial Computer Software-Restricted Rights" and DFARS 227.7202, "Rights in Commercial Computer Software or Commercial Computer Software Documentation", as applicable, and any successor

regulations. Any use, modification, reproduction release, performance, display, or disclosure of BSA's Software Products by the U.S. Government shall be solely in accordance with the terms of this Agreement.

24. Severability. If any term or provision of this Agreement, or the application thereof, to any extent, is held invalid or unenforceable, the remainder of this Agreement or the application of such term or provision to persons or circumstances, other than those as to which it is held invalid or unenforceable, will not be affected thereby, and each term and provision of this Agreement will be valid and enforced to the fullest extent permitted by law.
25. Successors and Assigns. This Agreement shall be binding upon the successors, permitted assigns, representatives, and heirs of the Parties hereto. For avoidance of doubt, any expanded use by Customer of the Program, for example, in the event of annexation or desired shared services, shall require the consent of BSA.
26. Force Majeure. "Force Majeure" is defined as an event beyond the reasonable control of a Party, including governmental action, war, riot or civil commotion, fire, natural disaster, problematic weather, lack of availability of Customer provided technology, labor disputes, restraints affecting shipping or credit, delay of carriers or any other cause that could not, with reasonable diligence, be foreseen, controlled or prevented by the Party. Neither Party shall be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure.
27. Notice. All notices, requests, demands, and determinations under the Agreement (other than routine operational communications), shall be in writing and shall be deemed duly given: (i) when delivered by hand; (ii) one (1) business day after being given to a nationally recognized overnight delivery service for next-business-day delivery, all fees prepaid; (iii) when sent by confirmed facsimile with a copy sent by another means specified in this provision; or (iv) six (6) calendar days after the day of mailing, when mailed by United States mail, via registered or certified mail, return receipt requested, postage prepaid, and in each case addressed as shall be set forth below. A Party may from time-to-time change its address or designee for notification purposes by giving the other prior written notice of the new address or designee and the date upon which it will become effective.

If to BSA:

BSA Software
14965 Abbey Lane
Bath, MI 48808
Attn: Contracts Manager
Telephone: 517-641-8900

If to Customer:

City of Columbia Heights
590 40th Avenue NE
Columbia Heights, MN 55421
Telephone: 763-706-3600

28. Independent Contractor. This is not an agreement of partnership or employment of BSA or any of BSA's employees by Customer. BSA is an independent contractor for all purposes under this Agreement.
29. Contract Documents and Order of Precedence. The text of the Agreement without any Exhibits and Schedules shall control over any inconsistent text in any of the Exhibits or Schedules. This Agreement includes the following Exhibits and Schedules:

Exhibit A – Payment Terms Generally

Schedule 1 to Exhibit A - License/Interface/Customization Fees

Schedule 2 to Exhibit A – Professional Services Fees

Exhibit B – Maintenance and Support Fees

Exhibit C – Support Call Process

Exhibit D – Statement of Work

IN WITNESS THEREOF, the Parties hereto have executed this Agreement as of the dates set forth below.

BSA SOFTWARE, INC.

CUSTOMER

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

Payment Terms

1. Customer shall pay BSA within thirty (30) days of invoice. Payments not received within fifteen (15) days of the due date shall be subject to a one and one-half percent (1.5%) per month interest charge (or, if lower, the highest amount chargeable at law) assessed against the unpaid balance from the date due until the date payment is received
2. Any amount not subject to good faith dispute and not paid within fifteen (15) days of the due date of each invoice shall, without prejudice to other rights and remedies, be subject to an interest charge equal to the lesser of 1.5% monthly or the maximum interest charge permissible under applicable law, payable on demand. Any charges not disputed by Customer in good faith will be deemed approved and accepted by Customer. For purposes of this Agreement, a good faith dispute regarding amounts owed exists only if Customer provides in writing at least ten (10) days prior to due date of payment on the invoice, notification of such dispute, the specific portion of the invoice in dispute, and the specific grounds of the dispute (which must be asserted in good faith), and Customer pays in timely fashion such portions that are not subject to such dispute.
3. BSA shall invoice Customer \$67,165 upon Effective Date for BSA's Project Management/Implementation Planning Fees and Data Conversion fees as set forth in Schedule 2.
4. BSA shall invoice Customer \$110,380 at start of On-Site Implementation and Training. Such amount equals BSA's software license fees as set forth in Schedule 1.
5. BSA shall invoice Customer \$95,450 at completion of On-Site Implementation and Training. Such amount equals On-Site Implementation and Training costs, Customization and Interface costs, and travel expenses, as set forth in Schedule 2.
6. Customer shall be responsible for all taxes (including sales taxes) imposed as a result of any transaction associated with this Agreement, exclusive of taxes on BSA's net income.

Schedule 1 to Exhibit A

License Fees

Applications

Financial Management

General Ledger .NET	\$9,995
Accounts Payable .NET	\$8,495
Cash Receipting .NET	\$8,495
Miscellaneous Receivables .NET	\$8,495
Fixed Assets .NET	\$8,495
Purchase Order .NET	\$8,495
Utility Billing .NET	\$13,230

Personnel Management

Payroll .NET	\$10,995
Human Resources .NET	\$9,995
Timesheets .NET	\$6,095

Property

Special Assessment .NET	\$8,495
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BS&A Online

Public Records Search + Online Bill Pay <i>With use of integrated Credit Card Processor</i>	\$2,500
Employee Self-Service	\$6,600

Subtotal **\$110,380**

Schedule 2 to Exhibit A

Professional Services Fees

Data Conversions/Database Setup

Conversion scope and price are estimates, pending review of preliminary data.

Convert existing ACS data to BS&A format:

General Ledger (COA, Balances, Budget, Up to 10 Years Journal Transaction history)	\$5,000
Accounts Payable (Vendors, Up to 10 years invoices and check history)	\$4,250
Payroll (Database Setup, Employee detail and YTD, Up to 10 years check history)	\$8,245
Utility Billing	\$11,200

Convert existing Cityview data to BS&A format:

Special Assessment	\$7,220
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Database Setup:

Miscellaneous Receivables (Setup of Billing Items, Penalties)	\$1,500
Fixed Assets (Setup of Assets, Entry of Value, Accumulated Depreciation)	\$4,250
Cash Receipting (Setup of Receipt Items/Tender Types)	\$1,500
Human Resources (Setup of Licenses, Certifications, Benefit Plans, Positions. Not assigned to Employees)	\$3,000

Subtotal **\$46,165**

No conversion or database setup to be performed for:
Timesheets

Integration

BS&A Integration with Laserfiche Document Management System <i>Ability to store and retrieve document attachments in Laserfiche Document Management system, for all currently integrated BS&A applications.</i>	\$3,000
--	----------------

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$21,000

Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	4		\$4,000
Laserfiche Integration Setup	Days:	1		\$1,000
Financial Management Applications	Days:	28		\$28,000
Personnel Management Applications	Days:	17		\$17,000
Property Applications	Days:	2		\$2,000
		Total:	52	Subtotal \$52,000

Post-Go Live Assistance

- Review and consult on streamlining day-to-day activities as they relate to the processes within the BS&A applications
- Assist customers with more detailed and advanced report options available within the BS&A applications
- Revisit commonly-used procedures discussed during training
- As needs arise, provide assistance with bank reconciliations
- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Post-Go Live for all applications for which training was performed	Days:	4		\$4,000
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Contingency

Significant efforts are made by both parties to ensure that the scope of a project such as this is well-defined. Occasionally, unforeseen situations occur, such as customization requests for non-standard functionality, reporting or integration with a third-party system, or the need for additional training due to process changes, staff changes, etc. In order to easily accommodate these situations during your project, BS&A recommends the establishment of a Contingency budget. The Contingency budget allows for unexpected situations to be addressed efficiently, without the need for additional council approval.

Recommended Contingency **\$5,000**

Travel Expenses **\$31,450**

EXHIBIT B

Maintenance and Support Fees

Annual Service Fees

Unlimited support during your first year with the program is included in your purchase price. Thereafter, Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U).

Financial Management	
General Ledger .NET	\$2,000
Accounts Payable .NET	\$1,700
Cash Receipting .NET	\$1,700
Miscellaneous Receivables .NET	\$1,700
Fixed Assets .NET	\$1,700
Purchase Order .NET	\$1,700
Utility Billing .NET	\$2,645
Personnel Management	
Payroll .NET	\$2,200
Human Resources .NET	\$2,000
Timesheets .NET	\$1,220
Property	
Special Assessment .NET	\$1,700
BS&A Online	
Public Records Search	\$1,500
Employee Self-Service	\$1,320
Total Annual Service Fees	\$23,085

EXHIBIT C

Support Call Process

BSA's standard hours for telephone support are from 8:30 a.m. to 6:00 p.m. (EST), Monday through Thursday, and 8:30 a.m. to 5:00 p.m. (EST) on Friday, excluding holidays.

You can lodge a support request in three ways: (i) Contact Customer Support option located within the Help menu of all of our applications (ii) our toll-free support line (1-855-BSA-SOFT) or via email.

BSA targets less than thirty (30) minutes for initial response ("Initial Response Target").

Customer service requests fall into four main categories:

- A.** Technical. Questions or usage issues relating to I.T. functionality, future hardware purchases, and configuration. BSA tries to resolve these issues within BSA's Initial Response Target or as soon thereafter as reasonably possible.
- B.** Questions/Support. General questions regarding functionality, use, and set-up of the applications. BSA tries to resolve these issues within BSA's Initial Response Target or as soon thereafter as reasonably possible.
- C.** Requests. Customer requests for future enhancements to the applications. Key product management personnel meet with development staff on a regular basis to discuss the desirability and priority of such requests. BSA tries to resolve these issues within BSA's Initial Response Target or as soon thereafter as reasonably possible.
- D.** Issues/Bugs. Errors fall into three (3) subcategories:
 - i.** Critical. Cases where an Error has rendered the application or a material component unusable or not usable without substantial inconvenience causing material and detrimental consequences to business -- with no viable Customer workaround or alternative. The targeted resolution time for critical issues is less than one (1) day.
 - ii.** Moderate. Cases where an Error causes inconvenience and added burden, but the application is still usable by Customer. The targeted resolution time for all moderate issues is within two (2) weeks, which is within our standard update cycle.
 - iii.** Minimal. Cases that are mostly cosmetic in nature, and do not impede functionality in any significant way. These issues are assigned a priority level at our regular meetings, and resolution times are based on the specified priority.

Remote Support Process

Some support calls may require further analysis of Customer's database or set-up to diagnose a problem or to assist Customer with a question. BSA's remote support tools share Customer's desktop via the Internet to provide Customer with virtual on-site support. BSA's support team is able to quickly connect remotely to Customer's desktop and view its setup, diagnose problems, or assist Customer with screen navigation.

EXHIBIT D

Statement of Work

City of Columbia Heights, Anoka County MN

Prepared for: Joseph Kloiber, Finance Director
City of Columbia Heights, Anoka County MN

Prepared by: Dan J. Burns, CPA, Account Executive
BS&A Software

Date: March 25, 2021
Version: 1
Revision: 1.1
Status: Draft

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1. Contact List

This section provides the list of key contacts for both BS&A Software and Iron County:

BS&A Contacts

Name	Email	Phone
Dan J. Burns, CPA – Account Executive	dburns@bsasoftware.com	(517) 641-8900
Mark Puetz – Financial Management Product Manager	mpuetz@basasoftware.com	(517) 641-8900
Jason Hafner, CPA – Financial Management Product Manager	jhafner@bsasoftware.com	(517) 641-8900
John Schopmeyer – Implementation Services	jschopmeyer@bsasoftware.com	(517) 641-8900
Laura Koenigsknecht – Implementation Services	lkoenigsknecht@bsasoftware.com	(517) 641-8900
Tricia Hoefts – Implementation Coordinator	thoefts@bsasoftware.com	(517) 641-8900

City of Columbia Heights, MN Contacts

Name	Email	Phone
Joseph Kloiber, Finance Director	jkloiber@columbiaheightsmn.gov	763-706-3627
Jackie Zillmer, Asst. Finance Director	jzillmer@columbiaheightsmn.gov	763-706-3621

2. Key Data from Proposal

License Fees

Applications

Financial Management

General Ledger .NET	\$9,995
Accounts Payable .NET	\$8,495
Cash Receipting .NET	\$8,495
Miscellaneous Receivables .NET	\$8,495
Fixed Assets .NET	\$8,495
Purchase Order .NET	\$8,495
Utility Billing .NET	\$13,230

Personnel Management

Payroll .NET	\$10,995
Human Resources .NET	\$9,995
Timesheets .NET	\$6,095

Property

Special Assessment .NET	\$8,495
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BS&A Online

Public Records Search + Online Bill Pay With use of integrated Credit Card Processor	\$2,500
Employee Self-Service	\$6,600

Subtotal **\$110,380**

Data Conversions/Database Setup

Conversion scope and price are estimates, pending review of preliminary data.

Convert existing ACS data to BS&A format:

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Payroll (Database Setup, Employee detail and YTD, Up to 10 years check history)	\$8,245
Utility Billing	\$11,200

Convert existing Cityview data to BS&A format:

Special Assessment		\$7,220
Database Setup:		
Miscellaneous Receivables (Setup of Billing Items, Penalties)		\$1,500
Fixed Assets (Setup of Assets, Entry of Value, Accumulated Depreciation)		\$4,250
Cash Receipting (Setup of Receipt Items/Tender Types)		\$1,500
Human Resources (Setup of Licenses, Certifications, Benefit Plans, Positions. Not assigned to Employees)		\$3,000
	Subtotal	\$46,165
No conversion or database setup to be performed for:		
Timesheets		

Integration

BS&A Integration with Laserfiche Document Management System	\$3,000
<i>Ability to store and retrieve document attachments in Laserfiche Document Management system, for all currently integrated BS&A applications.</i>	

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
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- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$21,000

Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

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- Setting up users and user security rights for each application
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	Total:	52	Subtotal \$52,000

Post-Go Live Assistance

- Review and consult on streamlining day-to-day activities as they relate to the processes within the BS&A applications
- Assist customers with more detailed and advanced report options available within the BS&A applications
- Revisit commonly-used procedures discussed during training
- As needs arise, provide assistance with bank reconciliations
- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Post-Go Live for all applications for which training was performed Days: 4 **\$4,000**

Contingency

Significant efforts are made by both parties to ensure that the scope of a project such as this is well-defined. Occasionally, unforeseen situations occur, such as customization requests for non-standard functionality, reporting or integration with a third-party system, or the need for additional training due to process changes, staff changes, etc. In order to easily accommodate these situations during your project, BS&A recommends the establishment of a Contingency budget. The Contingency budget allows for unexpected situations to be addressed efficiently, without the need for additional council approval.

Recommended Contingency **\$5,000**

Travel Expenses \$31,450

Maintenance and Support Fees

Annual Service Fees

Unlimited support during your first year with the program is included in your purchase price. Thereafter, Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U).

Financial Management	
General Ledger .NET	\$2,000
Accounts Payable .NET	\$1,700
Cash Receipting .NET	\$1,700
Miscellaneous Receivables .NET	\$1,700
Fixed Assets .NET	\$1,700
Purchase Order .NET	\$1,700
Utility Billing .NET	\$2,645
Personnel Management	
Payroll .NET	\$2,200
Human Resources .NET	\$2,000
Timesheets .NET	\$1,220
Property	
Special Assessment .NET	\$1,700
BS&A Online	
Public Records Search	\$1,500
Employee Self-Service	\$1,320
Total Annual Service Fees	\$23,085

3. Activities and Deliverables

This section describes specific activities and deliverables that will be provided by BS&A Software to fulfill the obligations set out in the proposal. Each subsection includes the detailed requirements for: Data Conversion, Process Definition, and Cutover.

3.1 GL/Budgeting

Establish BS&A Databases

1. Extract preliminary data with corroborating reports
2. Confirm fiscal year end and desired GL format
3. Preliminary conversion development
4. Preliminary conversion QC and documentation
5. Preliminary conversion data review
6. Extract final data with corroborating reports
7. Convert final data
8. QC final BS&A database and documentation
9. Build GL banks and assign GL cash accounts
10. Set up due to/due from rules
11. Verify final BS&A database at cutover

Establish BS&A Process

1. Review current GL process
 - a. Chart of Accounts analysis
 - b. Budget process and timing
 - c. Bank reconciliation process and timing
 - d. Pooled cash environments
 - e. Funds with differing FYEs
 - f. Project accounting
 - g. Grant accounting
2. Review BS&A application functionality
3. Define BS&A process and training requirements
4. Document BS&A process
5. Verify final BS&A process at cutover

3.2 Cash Receipting

Establish BS&A Databases

1. Extract preliminary data with corroborating reports
2. Confirm fiscal year end and desired GL format
3. Preliminary conversion development
4. Preliminary conversion QC and documentation
5. Preliminary conversion data review
6. Extract final data with corroborating reports
7. Convert final data
 - a. If no conversion, add receipt items
8. QC final BS&A database and documentation
9. Verify final BS&A database at cutover

Establish BS&A Process

1. Review current CR process
 - a. Number of receipting stations
 - b. Confirm receipting hardware requirements

- c. Any required application interfaces
- 2. Review BS&A application functionality
- 3. Define BS&A process and training requirements
- 4. Document BS&A process
- 5. Verify final BS&A process at cutover

3.3 Accounts Payable

Establish BS&A Databases

- 1. Extract preliminary data with corroborating reports
- 2. Confirm fiscal year end and desired GL format
- 3. Preliminary conversion development
- 4. Preliminary conversion QC and documentation
- 5. Preliminary conversion data review
- 6. Extract final data with corroborating reports
- 7. Convert final data
 - a. If no conversion, import vendors list
- 8. QC final BS&A database and documentation
 - a. Verify 1099 vendors are marked
- 9. Verify final BS&A database at cutover

Establish BS&A Process

- 1. Review current AP process
 - a. Invoice entry process and timing
 - b. Approval process
 - c. Check run process and timing
- 2. Review BS&A application functionality
- 3. Define BS&A process and training requirements
- 4. Document BS&A process
- 5. Verify final BS&A process at cutover

3.4 Purchase Order

Establish BS&A Databases

- 1. Extract preliminary data with corroborating reports
- 2. QC final BS&A documentation
- 3. Customize purchase order format
- 4. Verify final BS&A database at cutover

Establish BS&A Process

- 1. Review current PO process
 - a. Requisition entry process
 - b. Purchasing policy
 - c. Approval workflow
 - d. Bidding
 - e. Receiving
 - f. Year end process
- 2. Review BS&A application functionality
- 3. Define BS&A process and training requirements
- 4. Document BS&A process
- 5. Verify final BS&A process at cutover

3.5 Fixed Assets

Establish BS&A Databases

1. Extract preliminary data with corroborating reports
2. Collect screen shots from current solution
3. Preliminary conversion development
4. Preliminary conversion QC and documentation
5. Preliminary conversion data review
6. Extract final data with corroborating reports
7. Convert final data
8. QC final BS&A database and documentation
9. Verify final BS&A database at cutover

Establish BS&A Process

1. Review current FA process
 - a. Depreciation schedule
 - b. Construction in progress
 - c. Improvements
 - d. Importing assets from PO or AP
2. Review BS&A application functionality
3. Define BS&A process and training requirements
4. Document BS&A process
5. Verify final BS&A process at cutover

3.6 Miscellaneous Receivables

Establish BS&A Databases

1. Extract preliminary data with corroborating reports
2. QC final BS&A documentation
3. Customize MR invoice format
4. Customize customer statement format
5. Verify final BS&A database at cutover

Establish BS&A Process

1. Review current MR process
 - a. Invoice entry process
 - b. Billing frequency
 - c. Penalties
 - d. ACH payments
 - e. Handling of delinquent balances
 - f. Any required application interfaces
2. Review BS&A application functionality
3. Define BS&A process and training requirements
4. Document BS&A process
5. Verify final BS&A process at cutover

3.7 Payroll

Establish BS&A Databases

1. Extract preliminary data with corroborating reports
2. Preliminary conversion development
3. Refine development using implementation notes and contract language
4. Develop required payroll documents, including check formats
5. Duplicate payroll
6. Test journalization
7. Preliminary conversion QC and documentation
8. Extract final data with corroborating reports
9. Convert final data
10. QC final BS&A database and documentation
11. Verify final BS&A database at cutover

Establish BS&A Process

1. Review current PR process
 - a. Number of employees
 - b. Departments
 - c. Active/inactive
 - d. Pay frequencies
 - e. Hourly pay vs. salary pay
 - f. Allocation tables
 - g. Bargaining unit impact
 - h. Pay structures/rates
 - i. Direct deposit
 - j. Shift work/overtime
 - k. Leave policies
 - l. Workers compensation
 - m. Equipment rental
2. Review BS&A application functionality
3. Define BS&A process and training requirements
4. Document BS&A process
5. Verify final BS&A process at cutover

3.8 Human Resources

Establish BS&A Databases

1. Extract preliminary data with corroborating reports
2. Preliminary conversion development
3. Preliminary conversion QC and documentation
4. Benefit categories
5. Benefit carriers
6. Benefit plans
7. QC final BS&A database and documentation
8. Verify final BS&A database at cutover

Establish BS&A Process

1. Review current HR process
 - a. Number of employees with benefits
 - b. Benefit categories, carriers, plans
2. Review BS&A application functionality
3. Define BS&A process and training requirements
4. Document BS&A process
5. Verify final BS&A process at cutover

3.9 Timesheets

Establish BS&A Process

1. Review current TS process
 - a. Centralized vs. decentralized entry
 - b. Individual vs. group training
2. Review BS&A application functionality
3. Define BS&A process and training requirements
4. Document BS&A process
5. Verify final BS&A process at cutover

3.10 Utility Billing

Establish BS&A Databases

1. Extract preliminary data with corroborating reports
2. Collect screen shots from current solution
3. Preliminary conversion development
4. Preliminary conversion QC and documentation
5. Preliminary conversion data review
6. Customize bill format and other documents
7. Extract final data with corroborating reports
8. Convert final data
9. QC final BS&A database and documentation
10. Verify final BS&A database at cutover

Establish BS&A Process

1. Review current UB process
 - a. Billing frequency and timing
 - b. Read file interfaces
 - c. Bill printing process
 - d. Payment process
 - e. Delinquent balance process
 - f. Work orders
 - g. Any required application interfaces
2. Review BS&A application functionality
3. Establish new read file interface
4. Establish payment file interface
5. Establish printer export file
6. Define BS&A process and training requirements

3.11 BS&A Online – Employee Self-Service

Establish BS&A Process

1. Review current process
2. Review BS&A application functionality
3. Define BS&A process and training requirements
4. Document BS&A process
5. Verify final BS&A process at cutover

4. Delivery Method

This section describes the method that BS&A Software will use to deliver this project to Iron County. This method is described in terms of the generalized approach and as a detailed schedule.

4.1 Generalized Approach

BS&A Software will use the following four-phase approach to fulfill the needs of Iron County:

Phase 1 – Initiate

This phase encompasses the work necessary to achieve a signed proposal. (This phase is usually completed with the signed proposal).

Phase 2 – Plan

This phase follows the signed proposal and produces the detailed description for the work to be undertaken and the schedule for the work, and is presented in the Statement of Work (this document).

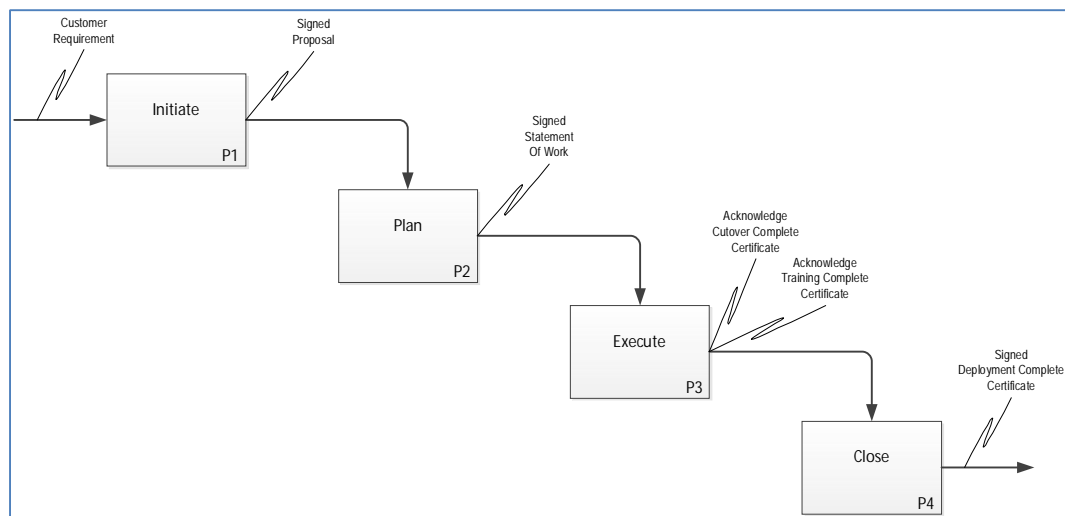
Phase 3 – Execute

This phase encompasses all of the activity necessary to bring into operation the applications provided by BS&A Software and the associated training.

Phase 4 – Close

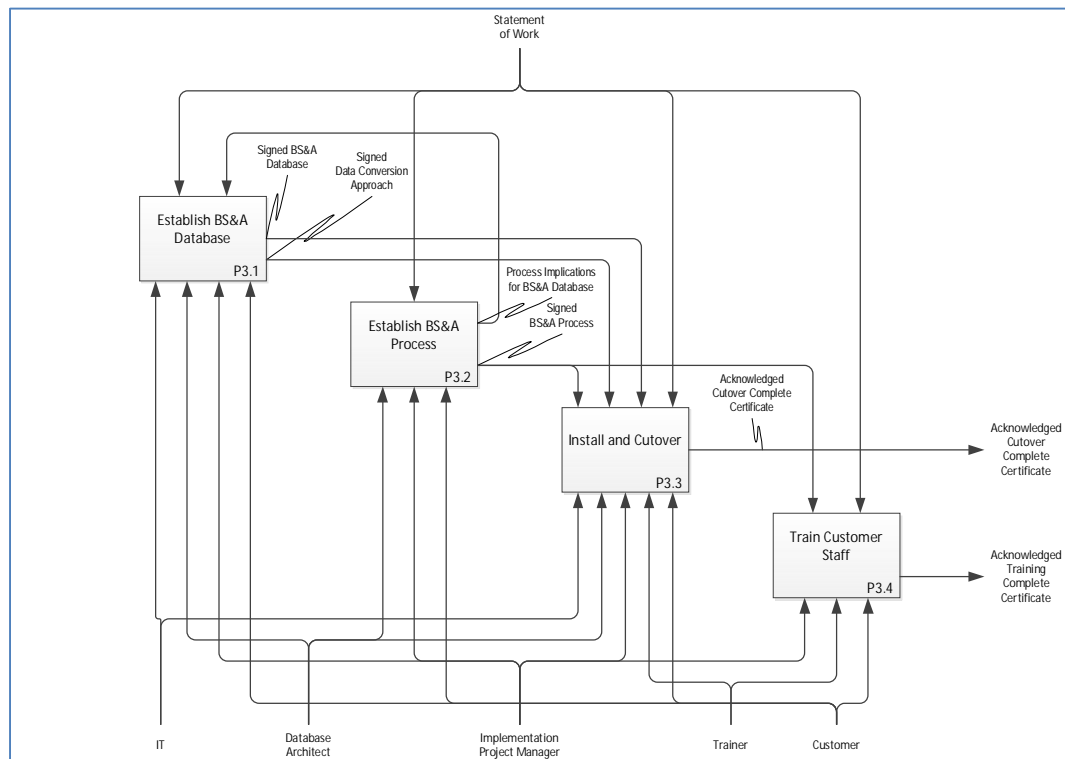
This phase provides a formal conclusion of the project and the handover to BS&A's support team.

Figure 1: Delivery Process Overview



This diagram shows the general approach that BS&A Software will follow to deliver this project.

Figure 2: Delivery Process - Execute Phase



This diagram shows the activities within the Execute phase of the project, which are:

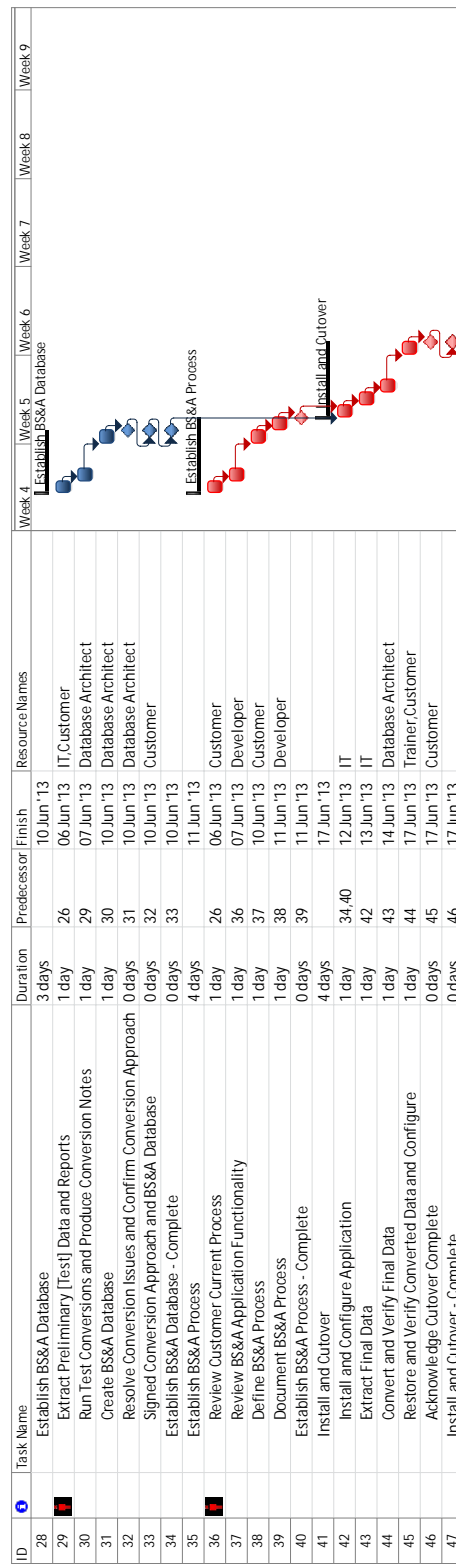
- ~ Establish BS&A database(s)
- ~ Establish BS&A process(s)
- ~ Install and cutover
- ~ Train customer staff

The details for each activity can be provided if required.

4.2 Detailed Schedule – Note, approximate schedule included for example purposes only. Actual schedule will be determined in collaboration between BS&A Project Manager, and Customer, following contract execution.

Task	Responsible Parties (Bold is Primary)	Start	Duration
Initiation Activities			
Conduct Kick-off Meeting	BS&A and City	1 month post signing	1 day
Review Project Scope and Project Management Process	BS&A	1 month post signing	1 day
Establish Project Meeting Schedule	BS&A and City	1 month post signing	1 day
Assemble BS&A Project Team	BS&A	1.5 months post signing	1 day
Assemble City Project Team	City	1.5 months post signing	1 day
Create Initial Project Timeline	BS&A & City	1.5 months post signing	1 day
IT and Data Conversion Activities			
Meet with City IT Staff to review Hardware Configurations	BS&A and City	5 months pre go-live	1 day
Extract Preliminary Data from current System	BS&A and City	5 months pre go-live	1 week
Conduct Data Mapping and Develop Data Conversion Routines	BS&A	5 months pre go-live	1 month
Conduct Review of Converted Data with City	BS&A and City	4 months pre go-live	Approx 1 day
Install Programs	BS&A	4 months pre go-live	1 day
Knowledge Transfer			
Conduct On-site Process Review Meeting	BS&A and City	3 months pre go-live	2 days
Conduct Analysis of Current Forms	BS&A and City	3 months pre go-live	1 day
Conduct Review of Required Reports	BS&A and City	3 months pre go-live	1 day
Conduct Analysis of System Interface Requirements	BS&A and City	3 months pre go-live	1 day
Develop Best Practices Recommendation	BS&A	3 months pre go-live	1 day
Approve Recommendations	City	3 months pre go-live	1 day
Provide Consulting and Assistance with Chart of Account Redesign	BS&A	3 months pre go-live	1 day
Create System Specification Document	BS&A	3 months pre go-live	3 days
Implementation			
Create Forms	BS&A	0-2 months pre go-live	2 days
Create Reports	BS&A	0-2 months pre go-live	2 days
Conduct Acceptance Testing	City	0-2 months pre go-live	2 days
Conduct Final Data Extraction	City	1 week pre go-live	2 days
Convert Final Data	BS&A	1 week pre go-live	2 days
On-site Set-up for Users and Configuration Items	BS&A	0-1 month pre go-live	4 days
Training			
On-site Training	BS&A and City	0-2 months pre go-live	Varies
Post-Project Activities			
Conduct Post Project Review & Assessment	BS&A and City	1 month post go-live	Varies
Conduct Post Implementation Follow Up Training	BS&A and City	TBD	TBD

4.3 Gantt Chart



5. Project Management Process

This section describes the following project management procedures that will be used to support the delivery of this project:

- ~ Organization
- ~ Change Control
- ~ RAID Management (Risk, Action, Issue, Decision)

5.1 Organization – Roles and Responsibilities

This subsection describes the organization that BS&A Software will use to support the delivery of this project.

Project Specific Roles

BS&A Software will use the following roles during the project:

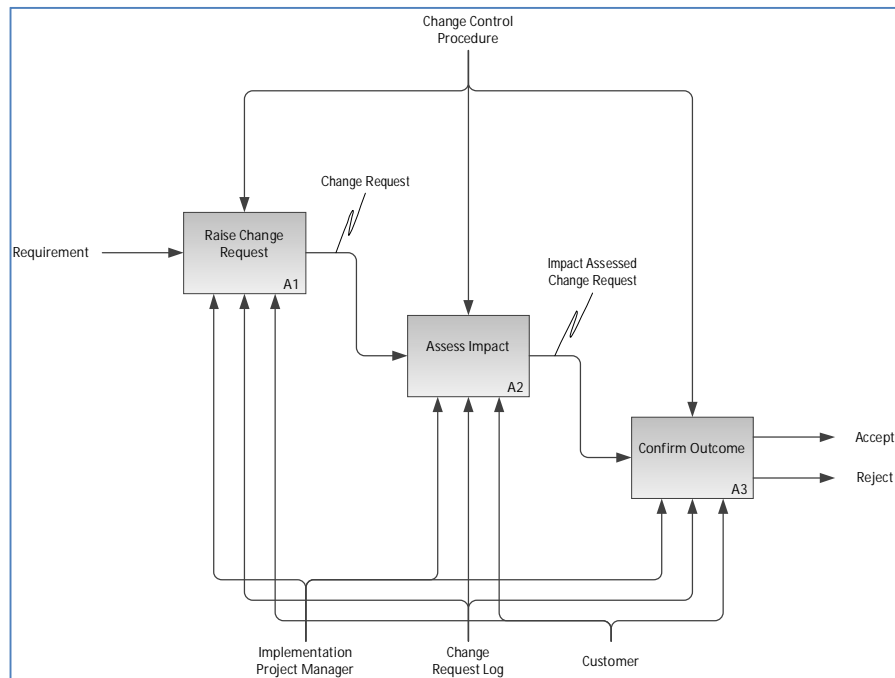
- ~ Implementation Director
 - ˆ Has overall accountability for the project and provides a point of escalation for the customer.
- ~ Implementation Project Manager
 - ˆ Has day-to-day accountability for the project.
 - ˆ Manages and coordinates all activities and resources associated with the project
 - ˆ Produces and maintains the Project Plan
 - ˆ Responsible for and leads the work associated with the development of the customer's new processes.
- ~ Database Architect
 - ˆ Responsible for and leads the work associated with the development of the customer's new databases.
- ~ Trainer
 - ˆ Responsible for and leads the cutover and delivery of the training.
- ~ IT
 - ˆ Assists with the extraction of test and production data from the customer's existing applications.
 - ˆ Responsible for the installation of the BS&A applications on the customer's production environment.
- ~ Subject Matter Experts
 - ˆ May assist as required.

Note: there may be a number of people fulfilling each role; i.e., trainers may only train on specific applications.

5.2 Change Control

This subsection describes the Change Control procedure that BS&A Software will use to support the delivery of projects.

Figure 3: Change Control Procedure



This diagram shows the Change Control Procedure and activities as follows:

- ~ Raise change request
- ~ Assess impact
- ~ Confirm outcome

The details of these activities are available in the Project Management Procedures document.

5.3 RAID Management

This subsection provides an overview of the RAID Management (Risk, Action, Issue, and Decision) procedures that will be used to support the delivery of this project.

ITEM	DEFINITION	ATTRIBUTES
Risk	Used to describe events that may occur and the impact on the project if they occur	Creation – can be raised at any point during the life of the project Review – risks will be reviewed at specific times during the project Lifespan – could remain open for the duration of the project
Action	Used to describe and control the specific tasks that are raised at management meetings. These tasks are outside of activities listed in the Project Plan and Statement of Work.	Creation – are raised at an appropriate management meeting, and can be raised at any point during the life of the project. Review – progress towards closure will be reviewed at each subsequent instance of the management meeting at which the action was raised. Lifespan – the expectation is that an action will be closed within two iterations of the management meeting at which they were raised.
Issue	Used to describe and bring focus to a situation where a task on the project plan has not been, or cannot be, delivered according to: schedule, specification, or budget.	Creation – can be raised at any point during the life of the project. Review – progress towards closure will be reviewed at the management meeting. Lifespan – an issue will remain open until it has been resolved to the satisfaction of all concerned.
Decision	Used to describe and record a decision made by the project; i.e., the outcome of a change request, or the approval of a milestone.	Creation – can be raised at any point during the life of the project. Review – decisions are presented to a management meeting that has the authority to make those decisions. Lifespan – a decision will be open up to the point that when it is presented to the meeting, it will be either accepted or rejected (a “no-decision” is equal to a rejection).

The details of the RAID Management procedure are available in the Project Management Procedures document.

6. Review and Approval

There will be various review points during the project (see Project Schedule Dates) when a formal review of progress will be marked by the confirmation of, and agreement to, specific deliverables.

You will receive a confirmation email at the completion of each of the following milestones in the implementation process. A return email will serve as your approval:

- ~ Statement of Work. At this point, we will ask you to acknowledge that you have received the Statement of Work and that it represents the agreed-upon scope of the project.
- ~ BS&A Database and Conversion Approach. At this point, we will ask you to acknowledge that you have received the BS&A Database and Conversion Approach, and that it represents an acceptable conversion plan for Cutover.
- ~ Cutover Complete. At this point, we will ask you to acknowledge that the Implementation Team has provided an agreed-upon BS&A Database and Conversion Approach.
- ~ Training Complete. At this point, we will ask you to acknowledge that the Training Team has delivered training consistent with the Statement of Work, or that some days were left unused and should not be billed.
- ~ Deployment Complete. At this point, we will ask you to acknowledge that BS&A has provided deliverables consistent with the Statement of Work, and that any outstanding issues from the Implementation and Training processes have been addressed or transferred to the Support Team.

7. Appendix

7.1 Change Request Form

7.1 Change Request Form

TITLE	
Owner Provide the name of the person who would like this Change Request to go forward for consideration.	
Date Raised Provide the date that this Change Request was raised	
Rationale [tick most appropriate] What is the primary reason for raising this Change Request?	<input type="radio"/> Unknown <input type="radio"/> Resolve an issue <input type="radio"/> Terminate or treat a risk <input type="radio"/> Reduce project cost <input type="radio"/> Improve the business case <input type="radio"/> Increase capability <input type="radio"/> Align with external environment <input type="radio"/> Comply with legal or regulatory requirements
Description [tick all appropriate] What needs to change?	<input type="checkbox"/> Change scope <input type="checkbox"/> Change specification <input type="checkbox"/> Change design <input type="checkbox"/> Change strategy or approach <input type="checkbox"/> Change schedule
Description notes Provide a brief description of what needs to change, and include reference to the specific milestones that will be affected.	
Benefit [tick most appropriate] What is the expected scale of the benefit associated with this Change Request?	<input type="radio"/> Unknown <input type="radio"/> Less than \$1,000 <input type="radio"/> Between \$1,000 and \$5,000 <input type="radio"/> Between \$5,000 and \$10,000 <input type="radio"/> More than \$10,000
Impact on schedule [tick most appropriate] What is the estimated impact on the schedule of this Change Request?	<input type="radio"/> Unknown <input type="radio"/> No impact <input type="radio"/> One month <input type="radio"/> Between one month and three months <input type="radio"/> More than three months
Impact on cost [tick most appropriate] What is the estimated direct cost of implementing this Change Request?	<input type="radio"/> Unknown <input type="radio"/> Less than \$1,000 <input type="radio"/> Between \$1,000 and \$5,000 <input type="radio"/> Between \$5,000 and \$10,000 <input type="radio"/> More than \$10,000