



PARK & RECREATION COMMISSION
City Hall—Shared Vision Room, 3989 Central Ave NE
Wednesday, December 04, 2024
6:00 PM

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, or by using Microsoft Teams Meeting at columbiaheightsmn.gov/joinameeting: ID 232 366 062 314, Passcode zhKGrE. For questions, please contact Administration at 763-706-3610.

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.

CALL TO ORDER/ROLL CALL

MISSION STATEMENT

The mission of the Columbia Heights Parks & Recreation Department is to foster a healthy, inclusive community by providing a diverse park system and recreational opportunities that enhance the quality of life for people of all ages while fostering sustainability and environmental stewardship for future generations.

COMMUNITY FORUM: At this time, individuals may address the Park and Recreation Commission about any item not included on the regular agenda. All speakers need to state their name and connection to Columbia Heights, and limit their comments to five (5) minutes. Those in attendance virtually should send this information in the chat function to the moderator. The Board will listen to brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda.

CONSENT AGENDA

(These items are considered to be routine by the Park & Recreation Commission and will be enacted as part of the Consent Agenda by one motion.)

1. Approve October 23, 2024 Park & Recreation Commission Minutes
2. Approval Payment of Bills - Parks October 2024
3. Approval Payment of Bills - John P Murzyn Hall October 2024

LETTERS AND REQUESTS

OLD BUSINESS

4. Sullivan Lake Master Plan - Fitness Court. Hansen will discuss the master plan. A memo and concept plans are attached.

NEW BUSINESS

REPORTS

Recreation Director

Public Works Director/City Engineer

Commission Members

ADJOURNMENT

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Park & Recreation Commission Minutes of the Meeting
City Hall, 3989 Central Ave NE
October 23, 2024

Call to Order/Roll Call

Andrew Macko called the meeting to order at 6:00 pm

Members present: Teresa Eisenbise, Taher Herzallah, Andrew Macko, Avery Metzgar, Priscilla Perez Umphress

Staff present: Kevin Hansen, Public Works Director; Keith Windschitl, Recreation Director; Deanna Saefke, Recreation Secretary; Aaron Chirpich, City Manager; Amada Marquez Simula, Council Representative

MISSION STATEMENT

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Community Forum

None at this time.

Consent Agenda

Motion by Eisenbise, second by Metzger, to approve the consent agenda. Upon vote: All ayes. **Motion Carried.**

Letters and Requests

None at this time.

Old Business

Update Sullivan Lake Master Plan – Fitness Court

Hansen indicated the Commission had recently held a meeting at Sullivan Lake Park. After that discussion regarding park amenities, staff worked with a park planner to put together two master park plans. The purpose of this isn't to add on to Sullivan Lake Park but to determine the best location for the fitness court. Hansen reviewed the two attached park plans. The requirement for the fitness court is to have spacing away from any children's amenity area or playground. The fitness court is intended for adult use and adult programming. Staff looked at how adding the fitness court will integrate for future master planning.

The first concept has the fitness court in the northern part of the open green space. It looks at reconfiguring some of the walking trails. This would expand the park itself, active features, and would look at adding parking stalls. Staff looked at the placement between an amenity that really needs to be redeveloped or an amenity that, due to future redevelopment, staff feel it would be appropriate for the park. This concept indicates a pickleball court and Hansen feels this would be a good opportunity to get a pickleball court in the city. This would be a shared overlay with a tennis court. This would keep the play structure and allow for expansion of the playground equipment. The expansion would allow for a 2-5 age group and an area for the 5-12 age group. This

plan is very modular and could be done without much disturbance to the existing amenities or have a large impact on the usage of the park. With the fitness court on the north side of the park the playground equipment can still be used during construction. The other item discussed is the existing building will be relocated to the south side of the park for better access if work needs to be done on the lift station.

The second concept gives a focus on a lot of the active features within the park and rebirthing the play area. This shows the fitness court in the location where the existing play structure is located. The other active area shows two pickleball courts, and a tennis court. One of the previously mentioned items was the number of trees within the park. Staff are working with the city forester to keep as many existing trees as possible, but the number kept will depend on how many additional parking stalls are added. With the redevelopment of the Medtronic site there will be some kind of park access along the northeast side of the park.

Macko likes the size of the larger playground in concept 2 but is wondering if that can be placed in the current location or added onto the existing equipment. Hansen replied the existing playground equipment would be repurposed at another park location. Macko stated one downside might be that the picnic shelter is further away from the playground if it is located at the northern end of the park. Hansen replied that staff discussed which location is better for the playground equipment in regard to the picnic shelter. Macko also expressed a concern with having a fitness court next to a shelter area where people might be having a party. Eisenbise asked if the existing trees would stay. Hansen replied staff intend to add new trees for shade in the landscaping design. He indicated if the fitness court is installed where the existing playground structure is, there would be a lengthy amount of time that the park would not have any playground equipment; one to two years possibly.

Herzallah asked if there is an estimate of cost is for the project. Hansen replied the original projection for the fitness court is approximately \$108,000 installed. In concept 2 with the removal of the play structure and reconstruction that would add around \$40,000 to \$50,000. Staff are trying to find additional funding or grants for this redevelopment. Herzallah stated that neither estimate includes the removal of the tennis courts. Hansen replied no they do not. The next step right now is to determine the location for the fitness court. The final park plan will come back to the Commission for review. Herzallah asked about public review. Hansen replied that public comment will be done later to determine what is appropriate for the neighborhood. Eisenbise stated that she likes concept 2 slightly better because of the larger play area, larger canopy, and open lawn space. She agrees that if people are at the picnic shelter parents can still see the children at the play area because of the open space so she is comfortable with that distance. If the fitness court is located next to the shelter could there be a privacy element between the two. Hansen replied there is not one indicated but could be created through landscaping. Eisenbise asked if the wall on the fitness court that has the artwork would be facing the street. Hansen replied yes. Eisenbise liked that idea. Herzallah mentioned in the meeting held at Sullivan Lake Park there was a discussion regarding child safety and the proximity to the lake, he asked if that is a concern with the play area further away. Hansen replied it is no difference in the proximity for a child to find their way to the water's edge. There is no other way of creating additional distance unless it was moved over to where the tennis courts are. Macko likes the large seating areas. Marquez Simula likes the addition of parking stalls. Hansen indicated the retaining walls will be kept and either nine or thirteen stalls can go with either plan. He stated the conversation of the commission is that they really like the large play area and ultimately with the public comment and review it will be whatever size play area is appropriate for the area. Eisenbise asked if concept 2 has a play area for the age range of 2-5 or higher. Hansen replied all the concepts will include both age ranges. Herzallah clarified the open lawn space could be used for additional amenities in the future and the concept shows three pickleball courts which might seem like overkill unless there is a tournament happening. Hansen replied that history has shown that people do not want basketball courts because of the behavior that type of activity can bring. It is completely up to the neighborhood if they want to have one or not. Hansen asked what

the preference is for the fitness court location, north or south. Macko liked the big structure at the north end. He asked the parents of the group how they would feel regarding the distance between the picnic shelter and the location of the play area on the north side of the park. Hansen indicated that distance is approximately eighty to ninety feet in concept 1. Discussion was held regarding parking and accessibility when the Medtronic site is redeveloped as to how residents will access the park area. Perez Umphress brought up a concern with a fitness area located next to a picnic shelter. Macko agreed. Hansen reported that concept 1 could be used and regarding a larger play structure, that can be accommodated later in the planning process. He stated the number of pickleball, tennis courts, and a basketball hoop can be determined at a later time as well. Eisenbise asked if the parking area is limited due to trees. Hansen replied yes, and with the relocation of the lift station there needs to be room for service vehicles to access the building too. We also need to follow our own tree policy for preservation or replanting of removed trees. Herzallah likes the fitness court location in concept 1. Macko likes the modular feel of both concepts. Hansen summarized the discussion in that the commission likes concept 1 for the location of the fitness court with some redevelopment of the play structure area. The commission agreed. Eisenbise asked when the process for the art element will begin. Hansen replied the artist has already been selected. Chirpich indicated it is a local artist that has done renditions of the city posters.

New Business

Setting rental rates for John P Murzyn Hall 2026, Park Facilities and Event Wagon for 2025.

Windschitl indicated this is an annual process to set rental rates for the next available year in Murzyn Hall. Staff is recommending the rates do not increase from 2025 to 2026. The rates were increased significantly in the middle of 2022; by \$1,500 to \$2,000. From 2024 to 2025 the rental rates are increasing around one hundred dollars. The rental rate on a Friday, Saturday, or Sunday in 2025 is \$3,146.25 including tax. He stated that renters of the facility are allowed to bring in their own food as long as it has been cooked off site. This is a unique option that we provide and a significant cost savings for renters. Staff compared the number of rentals on Saturdays in 2023 there were 32 and in 2024 there were 27. Friday and Sunday rentals were very few compared to years prior. Before the increase in 2022 the rental rate for Fridays and Sundays was so low that we were barely covering our operational costs. Now with the higher rate we are making a little bit but in turn not having as many rentals. This doesn't have the wear and tear on the facility like we did in previous years. Saefke added that without as many rentals on Sundays it opens the availability for nonprofit groups to use the hall at a reduced rental rate and offers that community aspect to the facility. Windschitl stated the nonprofit groups are charged a minimal fee to help cover the costs for heat/cooling, lights, and staffing. Staff are recommending keeping the same rental rates from 2025 to 2026.

Herzallah asked if the rate increase applies to any other room in the building. Saefke replied yes it is applied to all the rental rates of the facility. Herzallah presumes there are a lot less rentals during the week based on the numbers presented from the weekend days. Windschitl replied Monday through Thursdays the facility is used for recreation programming. Herzallah asked about the use of the main hall area. Windschitl replied that exercise classes are held on some evenings, and many Wednesdays the hall gets used by the school district for sports banquets, or other civic groups for banquets and even the Red Cross Blood Drive. He also mentioned the Columbia Heights Lions Club is the exclusive provider for alcohol during events. They are licensed and insured to operate the bar service. Eisenbise asked if a security officer is an additional fee. Windschitl replied yes. Currently it is billed to the renter at thirty-five dollars per hour plus tax. We are using a third-party company for the service. There were some issues with the service but since we have been staying on top of the schedule each week with the company it has been much better. He did research using other companies and the rates were significantly higher. Windschitl indicated the decision is at the pleasure of the commission. In previous years when researching other facilities, it is hard to compare what we have to offer due to many places having minimum rates or required caterers. Herzallah is in favor of keeping the rates accessible and that the facility is

not in the best condition compared to other places. Windschitl agrees. Eisenbise asked if by keeping the rates the same if that will inhibit the funding available for any future updates. Windschitl replied no. Saefke indicated these rates will be for the 2026 year and as of the first business day of 2025 the public can reserve dates in 2026. So in regard to remodeling the building or any major improvements that needs to be decided that far in advance due to the rental schedule.

Motion by Herzallah, second by Perez Umphress, to keep the rental rates for John P Murzyn Hall from 2025 to 2026. Upon vote: All ayes. **Motion Carried.**

Windschitl reported in 2024 the only parks that were available to rent were the ones that have a usable building. Some parks have buildings that are unusable. The ones that could be rented and guaranteed that the facility would be clean because it is locked, were Ramsdell, McKenna, Keyes, and the Huset East Park Jefferson building. In 2024 there were 60 park rentals this year for all four parks. In the past when the picnic shelters were rented there was approximately 280 rentals for one year. He feels this year was successful with the rentals we had and with the first come first serve usage of the picnic shelters. The reason for implementing this policy was because there were not enough park staff on the weekends to guarantee the shelters would be clean for each rental. Staff are suggesting keeping the same usage policy for the picnic shelters and rental of usable park buildings for 2025 at the same rental rates. The current rental rates, including tax, for the park buildings are \$75 for a resident, \$175 for a nonresident, and a resident with a large group of over 100 people \$150. Windschitl stated it is hard to compare rates with other cities that have blocks of time with more than one renter per day and staff to clean in between the two rentals. Park reservations are told to be done by 8pm. Staff are suggesting keeping the rates and rental policy the same from 2024 to 2025, but it is up to the pleasure of the commission.

Herzallah asked the group if they should go back to renting the shelters. Macko replied if there weren't any problems with the policy this year to keep the same procedure. Eisenbise stated that this year showed more usage at parks that were previously underused. Saefke reported in 2024 Huset East Park was rented 25 times, Ramsdell Park 17, McKenna Pak 8, and Keyes Park 10 times. Eisenbise indicated she was weary at the beginning of 2024 with the new usage policy and checked in a few times throughout the year, and it pleased that the year went smoothly.

Motion by Eisenbise, second by Metzgar, to maintain the same rental rates from 2024 to 2025. Upon vote: All ayes. **Motion Carried.**

Windschitl reported the last three rates to discuss are for the Event Wagon, the ballfield rentals, and the rate for the garden plots. The event wagon is a sixteen-foot trailer that is delivered to residents with twelve eight-foot tables, about sixty metal folding chairs, and various recreational equipment. The trailer gets dropped off where the resident wants it, they get a key, and it is picked up the following business day. The current rental rate is \$75 including tax. The trailer was originally donated by the Columbia Heights VFW. Saefke reported there were fifteen paid rentals, not including any city usage. Herzallah asked when the last time the rate was increased. Windschitl replied three or so years ago, it was increased during COVID due to additional cleaning procedures. He indicated most of the items inside have been funneled through usage within the department so there is minimal cost for staff time on the delivery and pickup. Macko stated with it being rented most weekends he feels the rate is good. Eisenbise asked if there has been feedback from users on the quality of items. Windschitl replied people love it and there are rarely any problems with equipment. Saefke replied the chairs are very old and that also helps with the mass usage and keeping the price low.

Windschitl stated the other two fees are for the ballfield rental at \$75 per day or \$20 per hour, and the garden plots on Reservoir Boulevard where there are 48 plots. All the garden plots were rented this year. Windschitl reported the ballfield rental does not occur very often, but there is a group that uses one of the fields for a kickball group. Herzallah asked about other groups that use the fields at Huset Park. Windschitl replied that often there are groups that show up in the park in full uniforms and with referees and staff do not know who they are.

Motion by Eisenbise, second by Herzallah, to maintain the rental rates the same from 2024 to 2025 for the Event Wagon, ballfield rentals, and garden plots. Upon vote: All ayes. **Motion Carried.**

Reports

A. Recreation Director

Windschitl reported the carpets were cleaned in Murzyn Hall, the LaBelle Lounge, the Senior Center, and M/M Room in the lower level. Some of the meeting rooms carpets are getting to the end of their life but the carpet upstairs turned out pretty well. The HVAC contracted company came out last week and replaced a hundred dollars in parts. There were a lot of air conditioning problems at the beginning of the year and have done well over the second half of the season. Men's softball has ended the fall league with no rainouts all season. There were seven teams in the league. The youth soccer program will end in the next few weeks.

Herzallah asked if the recreation program schedule is set for the next season. Windschitl replied they do not know about how many teams will be using the Hylander Center yet. Herzallah asked about the publishing for the brochure. Windschitl replied no as we are waiting for the election results to be finalized before going to print. This will include basketball and other programs. Herzallah asked about giving suggestions for programs or classes. Windschitl replied that he should talk with Katie Holznagel the Recreation Coordinator.

B. Public Works Director

Hansen has nothing to report at this time and offered this time to City Manager Aaron Chirpich to talk with the Commission. Chirpich indicated he has worked with the city for five and a half years in Community Development and became the City Manager in June. He thanked the members for their service, and it is an important park of the city. He has read through previous meeting minutes he can see there is a lot of passion from this group, and he shares those same goals and desires to add more amenities to the park system. He knows the impact parks play in community development. He encouraged the group to hang in there while plans are being developed. Once traction gets going for future expansion it will be really exciting from a staff perspective as well. He thanked the members for their time.

C. Commission Members

Eisenbise asked about getting the book, How to Turn a Place Around, that Councilmember Buesgens introduced to the group. Hansen replied that he is getting them. She asked if there was an update on the park passport idea presented by Perez Umphress. Saefke asked if Perez Umphress had spoke with the Communications Coordinator Will. Perez Umphress indicated she will work on a template that can be used for all the parks.

Marquez Simula stated that she has enjoyed the use of the Event Wagon and has seen many community groups take advantage of it as well. It is easy to move around the lightweight tables and because the chairs are sturdy and old and metal, as a user you do not have too worried about using them or putting them back in the wagon. She knows that it is advertised in the newsletter, but maybe there should be an additional decal on the wagon saying that it is available for rent. Windschitl replied that it does have that on the front and back of the wagon. She reported that there is a garden at First Lutheran Church that is in great quality, but the coordinator is not

going to be taking care of it anymore. The church would be happy if the city would want to take it over, they do not want to take in money for it, but would like to see the space used. She told someone from the church to reach out to the city. It is a really nice garden area with a hose, fencing, and raised garden beds.

Macko reported the last item of business is to determine a meeting date for November and December. Windschitl indicated with the holiday weeks around the same time as our regular meeting dates, we typically combine the November and December dates into one meeting. He suggested Wednesday November 20th would be one week earlier than our regular meeting. Hansen would prefer a later date. Windschitl suggested Wednesday December 4th. Commission Members agreed.

Motion by Eisenbise, second by Harzallah, to adjourn the meeting. Upon vote: All ayes. **Motion Carried.**

Macko adjourned the meeting at 7:24 pm.
Deanna Saefke, Recreation Secretary

October Parks GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS					
TRANSACTIONS FROM 10/01/2024 TO 10/31/2024					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL					
Department 5200 PARKS					
10/01/2024	101.5200.42000 OFFICE SUPPLIES	BEG. BALANCE			125.42
10/14/2024	AMAZON.COM	112-2636184-9583426	8.65		134.07
	PICTURE FRAME,BATHROOM CUPS,SCISSORS				
10/30/2024	INNOVATIVE OFFICE SOLUTIONS LLC	IN4680607	9.60		143.67
	COPIER PAPER, NAPKINS				
10/31/2024	101.5200.42000	END BALANCE	18.25	0.00	143.67
10/01/2024	101.5200.42010 MINOR EQUIPMENT	BEG. BALANCE			9,238.74
10/14/2024	AMAZON.COM	114-2036997-2654632	17.96		9,256.70
	CHARGERS,PENS,DISH CLTH,SLVRWRE				
10/14/2024	AMAZON.COM	114-2554488-1194667	21.00		9,277.70
	MILWAUKEE CUT OFF TOOL, 12V				
10/14/2024	NORTHERN TOOL & EQUIPMENT	79898777	1,499.99		10,777.69
	DR TOW-BEHIND TRIMMER MOWER				
10/31/2024	101.5200.42010	END BALANCE	1,538.95	0.00	10,777.69
10/01/2024	101.5200.42160 MAINT & CONSTRUCTION MA	BEG. BALANCE			12,522.08
10/16/2024	MN MULCH & SOIL, LLC	X31168	1,280.00		13,802.08
	COMPOST				
10/17/2024	REHBEINS BLACK DIRT	14577	559.00		14,361.08
	22 YDS PULVERIZED BLACK DIRT				
10/23/2024	REHBEINS BLACK DIRT	14604	559.00		14,920.08
	22 YDS PULVERIZED BLACK DIRT				
10/30/2024	GERTENS GREENHOUSE	439392/1	111.96		15,032.04
	FLOWER BULBS				
10/31/2024	101.5200.42160	END BALANCE	2,509.96	0.00	15,032.04
10/01/2024	101.5200.42171 GENERAL SUPPLIES	BEG. BALANCE			13,467.33
10/01/2024	MINNEAPOLIS SAW CO INC	185991	44.99		13,512.32
	TRIMMER STRING				
10/04/2024	MENARDS CASHWAY LUMBER-FRIDLEY	16607	59.91		13,572.23
	CAUTION TAPE				
10/14/2024	AMAZON.COM	114-0093986-8897026	47.80		13,620.03
	TRIMMER CORD				
10/14/2024	AMAZON.COM	114-3934728-1448223	11.25		13,631.28
	USB FLSH DRIVE,WORK GLOVES,DISHWAND KIT				
10/14/2024	AMAZON.COM	114-2554488-1194667	77.21		13,708.49
	MCRPHN,GLVS,DISH RCK,GLSS,HDMI CORD,DISH				

10/28/2024	J H LARSON ELECTRIC COMPANY	S103239172.003	170.19		13,878.68
	LIGHT BULBS				
10/29/2024	HOME DEPOT #2802	4016706	58.06		13,936.74
	BLADES, PRIMER, TAPE, TEE, BUSHING				
10/30/2024	INNOVATIVE OFFICE SOLUTIONS LLC	IN4680607	1.10		13,937.84
	COPIER PAPER, NAPKINS				
10/31/2024	HOME DEPOT #2802	2010006	59.80		13,997.64
	ANTI-FREEZE				
10/31/2024	101.5200.42171	END BALANCE	530.31	0.00	13,997.64
10/01/2024	101.5200.42172 UNIFORMS	BEG. BALANCE			1,127.06
10/04/2024	SUMMARY PR 10/04/2024		259.13		1,386.19
10/31/2024	101.5200.42172	END BALANCE	259.13	0.00	1,386.19
10/01/2024	101.5200.42175 FOOD SUPPLIES	BEG. BALANCE			0.00
10/14/2024	CUB FOODS	836163274001	9.87		9.87
	TREATS-BRANDON'S B FIRST DAY				
10/14/2024	CUB FOODS	837011845001	9.32		19.19
	SNACKS & DRINKS-LEGISLATORS TOUR OF PW				
10/31/2024	101.5200.42175	END BALANCE	19.19	0.00	19.19
10/01/2024	101.5200.42280 VEHICLE REPAIR AND PARTS	BEG. BALANCE			19,724.67
10/31/2024	PARKS PARTS	14584	2,414.63		22,139.30
10/31/2024	101.5200.42280	END BALANCE	2,414.63	0.00	22,139.30
10/01/2024	101.5200.42282 GAS, OIL, LUBRICANTS	BEG. BALANCE			10,609.19
10/31/2024	PARK FUEL	14563	976.02		11,585.21
10/31/2024	101.5200.42282	END BALANCE	976.02	0.00	11,585.21
10/01/2024	101.5200.43210 TELEPHONE	BEG. BALANCE			140.79
10/26/2024	POPP.COM INC	992853579	4.88		145.67
	102624 - 10013121				
10/31/2024	101.5200.43210	END BALANCE	4.88	0.00	145.67
10/01/2024	101.5200.43211 CELL PHONES	BEG. BALANCE			1,416.29
10/01/2024	VERIZON WIRELESS	9975174615	155.13		1,571.42
	100124 342019817-00001				
10/31/2024	101.5200.43211	END BALANCE	155.13	0.00	1,571.42
10/01/2024	101.5200.43250 OTHER TELECOMMUNICATIO	BEG. BALANCE			1,135.39
10/15/2024	COMCAST	220746226	9.72		1,145.11
	101524 934571297				
10/16/2024	ANOKA COUNTY	B241017G	3.75		1,148.86
	BROADBAND CONN 1024				

10/21/2024	PRECISE MRM LLC	IN200-2001045	60.00		1,208.86
	DATA PLAN 1024				
10/31/2024	101.5200.43250	END BALANCE	73.47	0.00	1,208.86
10/01/2024	101.5200.43600 PROP & LIAB INSURANCE	BEG. BALANCE			16,949.97
10/31/2024	24 PROPERTY & LIAB INSURANCE ALLOCATION	14574	1,883.33		18,833.30
10/31/2024	101.5200.43600	END BALANCE	1,883.33	0.00	18,833.30
10/01/2024	101.5200.43810 ELECTRIC	BEG. BALANCE			8,974.18
10/07/2024	XCEL ENERGY (N S P)	1136537308	158.04		9,132.22
	51-0010057576-7				
10/07/2024	XCEL ENERGY (N S P)	1136530760	13.88		9,146.10
	100724 51-9597586-9				
10/07/2024	XCEL ENERGY (N S P)	1136599466	77.08		9,223.18
	100724 51-0012266105-3				
10/08/2024	XCEL ENERGY (N S P)	1136809843	38.90		9,262.08
	51-0011039127-7				
10/14/2024	XCEL ENERGY (N S P)	1138019011	116.56		9,378.64
	51-5950185-0				
10/14/2024	XCEL ENERGY (N S P)	1138019011	27.80		9,406.44
	51-5950185-0				
10/15/2024	XCEL ENERGY (N S P)	1138382694	52.22		9,458.66
	51-7654903-4				
10/15/2024	XCEL ENERGY (N S P)	1138382694	187.77		9,646.43
	51-7654903-4				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	20.77		9,667.20
	51-4159573-1				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	15.67		9,682.87
	51-4159573-1				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	16.89		9,699.76
	51-4159573-1				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	8.18		9,707.94
	51-4159573-1				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	62.54		9,770.48
	51-4159573-1				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	39.42		9,809.90
	51-4159573-1				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	8.18		9,818.08
	51-4159573-1				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	56.69		9,874.77
	51-4159573-1				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	58.19		9,932.96
	51-4159573-1				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	42.50		9,975.46

	51-4159573-1				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	228.98		10,204.44
	51-4159573-1				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	8.99		10,213.43
	51-4159573-1				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	9.60		10,223.03
	51-4159573-1				
10/18/2024	XCEL ENERGY (N S P)	51-4159573-1	33.85		10,256.88
	51-4159573-1				
10/24/2024	XCEL ENERGY (N S P)	1140268703		44.11	10,212.77
	51-8042065-3				
10/24/2024	XCEL ENERGY (N S P)	1140268703		30.20	10,182.57
	51-8042065-3				
10/24/2024	XCEL ENERGY (N S P)	1140268703	13.64		10,196.21
	51-8042065-3				
10/24/2024	XCEL ENERGY (N S P)	1140268703	15.31		10,211.52
	51-8042065-3				
10/24/2024	XCEL ENERGY (N S P)	1140268703	16.86		10,228.38
	51-8042065-3				
10/24/2024	XCEL ENERGY (N S P)	1140268703	38.31		10,266.69
	51-8042065-3				
10/31/2024	101.5200.43810	END BALANCE	1,366.82	74.31	10,266.69
10/01/2024	101.5200.43830 GAS	BEG. BALANCE			4,183.26
10/08/2024	CENTERPOINT ENERGY	5452216-4	17.10		4,200.36
	5452216-4				
10/08/2024	CENTERPOINT ENERGY	5467671-3	17.10		4,217.46
	5467671-3				
10/08/2024	CENTERPOINT ENERGY	10802324-3	17.10		4,234.56
	10802324-3				
10/16/2024	CENTERPOINT ENERGY	8000014661-5	17.10		4,251.66
	8000014661-5				
10/16/2024	CENTERPOINT ENERGY	8000014661-5	17.10		4,268.76
	8000014661-5				
10/16/2024	CENTERPOINT ENERGY	8000014661-5	17.10		4,285.86
	8000014661-5				
10/16/2024	CENTERPOINT ENERGY	8000014661-5	17.10		4,302.96
	8000014661-5				
10/16/2024	CENTERPOINT ENERGY	8000014661-5	17.10		4,320.06
	8000014661-5				
10/31/2024	101.5200.43830	END BALANCE	136.80	0.00	4,320.06
10/01/2024	101.5200.44000 REPAIR & MAINT. SERVICES	BEG. BALANCE			9,819.81
10/10/2024	NORTHLAND REFRIGERATION INCORPORATE	5304	344.66		10,164.47

	REPLACE HOT SURFACE IGNITOR-KEYES				
10/18/2024	J. BECHER & ASSOC INC	2413077-F	261.77		10,426.24
	RPLACE GFI-HUSET SHELTER				
10/31/2024	TRUGREEN CHEMLAWN	200941825	8,612.68		19,038.92
	CITY PARKS LAWN SERVICE 0924				
10/31/2024	101.5200.44000	END BALANCE	9,219.11	0.00	19,038.92
10/01/2024	101.5200.44030 SOFTWARE & SOFTWARE SUB	BEG. BALANCE			2,846.19
10/15/2024	RESPEC INC	INV-0924-008	183.75		3,029.94
	GIS COMPUTER SOFTWARE 1024-1224				
10/31/2024	101.5200.44030	END BALANCE	183.75	0.00	3,029.94
10/01/2024	101.5200.44050 GARAGE, LABOR BURD.	BEG. BALANCE			26,283.05
10/31/2024	PARKS LABOR	14584	5,188.89		31,471.94
10/31/2024	101.5200.44050	END BALANCE	5,188.89	0.00	31,471.94
10/01/2024	101.5200.44100 RENTS & LEASES	BEG. BALANCE			81,946.94
10/02/2024	COLUMBIA HEIGHTS RENTAL INC	1-1039321	211.00		82,157.94
	STUMP GRINDER RENTAL				
10/07/2024	ON SITE SANITATION INC	0001798883	127.00		82,284.94
	SATELLITE RENT-HUSET CYCLE CROSS				
10/10/2024	ON SITE SANITATION INC	0001800392	27.00		82,311.94
	SATELLITE RENT-HUSET				
10/17/2024	ON SITE SANITATION INC	0001802065	27.00		82,338.94
	SATELLITE RENT-MCKENNA				
10/25/2024	ON SITE SANITATION INC	0001801681	220.00		82,558.94
	SATELLITE RENT-HUSET				
10/26/2024	ON SITE SANITATION INC	0001805194	74.00		82,632.94
	SATELLITE RENT-KEYES				
10/26/2024	ON SITE SANITATION INC	0001805195	74.00		82,706.94
	SATELLITE RENT-LABELLE				
10/26/2024	ON SITE SANITATION INC	0001805196	74.00		82,780.94
	SATELLITE RENT-MCKENNA				
10/26/2024	ON SITE SANITATION INC	0001805197	220.00		83,000.94
	SATELLITE RENT-SULLIVAN				
10/26/2024	ON SITE SANITATION INC	0001805193	146.00		83,146.94
	SATELLITE RENT-HUSET				
10/26/2024	ON SITE SANITATION INC	0001805199	74.00		83,220.94
	SATELLITE RENT-PRESTEMON				
10/26/2024	ON SITE SANITATION INC	0001805200	74.00		83,294.94
	SATELLITE RENT-GAUVITTE				
10/26/2024	ON SITE SANITATION INC	0001805201	220.00		83,514.94
	SATELLITE RENT-HUSET				
10/26/2024	ON SITE SANITATION INC	0001805202	146.00		83,660.94

	SATELLITE RENT-SILVER LAKE				
10/26/2024	ON SITE SANITATION INC	0001805203	220.00		83,880.94
	SATELLITE RENT-RAMSDALL				
10/26/2024	ON SITE SANITATION INC	0001805204	74.00		83,954.94
	SATELLITE RENT-LOMIANKI				
10/26/2024	ON SITE SANITATION INC	0001805206	74.00		84,028.94
	SATELLITE RENT-OSTRANDER				
10/26/2024	ON SITE SANITATION INC	0001805198	74.00		84,102.94
	SATELLITE RENT-HUSET				
10/31/2024	24 GARAGE SPACE ALLOCATION	14575	7,241.68		91,344.62
10/31/2024	101.5200.44100	END BALANCE	9,397.68	0.00	91,344.62
10/01/2024	101.5200.44300 MISC. CHARGES	BEG. BALANCE			1,531.42
10/19/2024	SUPERIOR SAND AND GRAVEL, INC.	25405	75.00		1,606.42
	DUMP RUBBLE 101824				
10/31/2024	101.5200.44300	END BALANCE	75.00	0.00	1,606.42
TOTAL FOR DEPARTMENT 5200 PARKS			35,951.30	74.31	

Oct Parks EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS							
PERIOD ENDING 10/31/2024							
% Fiscal Year Completed: 83.33							
				ACTIVITY FOR			
		2024	YTD BALANCE	MONTH	ENCUMBERED	UNENCUMBERED	% BDGT
ACCOUNT	DESCRIPTION	AMENDED BUDGET	10/31/2024	10/31/24	YEAR-TO-DATE	BALANCE	USED
Dept 5200 - PARKS							
41010	REGULAR EMPLOYEES	516,900.00	329,297.60	39,368.85	0.00	187,602.40	63.71
41011	PART-TIME EMPLOYEES	6,600.00	1,811.67	174.06	0.00	4,788.33	27.45
41012	SEASONAL EMPLOYEES	50,500.00	95,277.95	8,027.74	0.00	(44,777.95)	188.67
41020	OVERTIME-REGULAR	25,400.00	5,517.61	0.00	0.00	19,882.39	21.72
41210	P.E.R.A. CONTRIBUTION	41,000.00	25,586.36	2,948.75	0.00	15,413.64	62.41
41220	F.I.C.A. CONTRIBUTION	45,700.00	31,268.39	3,425.96	0.00	14,431.61	68.42
41300	INSURANCE	92,900.00	65,081.35	7,812.43	0.00	27,818.65	70.06
41510	WORKERS COMP INSURANCE PREM	42,200.00	17,957.72	1,555.41	0.00	24,242.28	42.55
41810	COLA ALLOWANCE	(25,000.00)	0.00	0.00	0.00	(25,000.00)	0.00
42000	OFFICE SUPPLIES	0.00	143.67	18.25	0.00	(143.67)	100.00
42010	MINOR EQUIPMENT	25,000.00	10,777.69	1,538.95	0.40	14,221.91	43.11
42011	END USER DEVICES	2,500.00	0.00	0.00	0.00	2,500.00	0.00
42030	PRINTING & PRINTED FORMS	200.00	56.60	0.00	0.00	143.40	28.30
42070	TRAINING & INSTR SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
42160	MAINT & CONSTRUCTION MATERIALS	26,500.00	15,032.04	2,509.96	0.00	11,467.96	56.72
42161	CHEMICALS	8,500.00	3,208.22	0.00	0.00	5,291.78	37.74
42170	PROGRAM SUPPLIES	0.00	5.91	0.00	0.00	(5.91)	100.00
42171	GENERAL SUPPLIES	20,000.00	13,997.64	530.31	0.00	6,002.36	69.99
42172	UNIFORMS	2,000.00	1,386.19	259.13	0.00	613.81	69.31
42173	PROTECTIVE CLOTHING	2,000.00	1,117.98	0.00	0.00	882.02	55.90
42175	FOOD SUPPLIES	0.00	19.19	19.19	0.00	(19.19)	100.00
42280	VEHICLE REPAIR AND PARTS	23,000.00	22,139.30	2,414.63	0.00	860.70	96.26
42282	GAS, OIL, LUBRICANTS	15,000.00	11,585.21	976.02	0.00	3,414.79	77.23
43050	EXPERT & PROFESSIONAL SERV.	1,000.00	810.94	0.00	0.00	189.06	81.09
43105	TRAINING & EDUCATION ACTIVITIES	4,500.00	2,238.08	0.00	0.00	2,261.92	49.74

43210	TELEPHONE	200.00	145.67	4.88	14.52	39.81	80.10
43211	CELL PHONES	2,500.00	1,571.42	155.13	0.00	928.58	62.86
43220	POSTAGE	0.00	2.56	0.00	0.00	(2.56)	100.00
43250	OTHER TELECOMMUNICATIONS	200.00	1,208.86	73.47	0.00	(1,008.86)	604.43
43310	LOCAL TRAVEL EXPENSE	100.00	231.20	0.00	0.00	(131.20)	231.20
43320	OUT OF TOWN TRAVEL EXPENSE	500.00	0.00	0.00	0.00	500.00	0.00
43500	LEGAL NOTICE PUBLISHING	100.00	0.00	0.00	0.00	100.00	0.00
43600	PROP & LIAB INSURANCE	22,600.00	18,833.30	1,883.33	0.00	3,766.70	83.33
43800	UTILITY SERVICES	38,700.00	41,914.92	0.00	0.00	(3,214.92)	108.31
43810	ELECTRIC	23,000.00	10,266.69	1,292.51	0.00	12,733.31	44.64
43830	GAS	9,800.00	4,320.06	136.80	0.00	5,479.94	44.08
44000	REPAIR & MAINT. SERVICES	57,000.00	19,038.92	9,219.11	2.00	37,959.08	33.41
44020	BLDG MAINT CONTRACTUAL SERVICES	2,700.00	1,015.94	0.00	458.00	1,226.06	54.59
44030	SOFTWARE & SOFTWARE SUBSCRIPTION	3,500.00	3,029.94	183.75	0.00	470.06	86.57
44050	GARAGE, LABOR BURD.	39,500.00	31,471.94	5,188.89	0.00	8,028.06	79.68
44100	RENTS & LEASES	87,000.00	91,344.62	9,397.68	0.00	(4,344.62)	104.99
44300	MISC. CHARGES	0.00	1,606.42	75.00	0.00	(1,606.42)	100.00
44330	SUBSCRIPTION, MEMBERSHIP	200.00	230.00	0.00	0.00	(30.00)	115.00
44376	CIVIC EVENTS	100.00	0.00	0.00	0.00	100.00	0.00
44390	TAXES & LICENSES	800.00	833.75	0.00	0.00	(33.75)	104.22
45180	OTHER EQUIPMENT	0.00	1,736.67	0.00	0.00	(1,736.67)	100.00
Total Dept 5200 - PARKS		1,215,000.00	883,120.19	99,190.19	474.92	331,404.89	72.72
TOTAL EXPENDITURES - FUND 101		1,215,000.00	883,120.19	99,190.19	474.92	331,404.89	72.72

Oct JPM GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS					
TRANSACTIONS FROM 10/01/2024 TO 10/31/2024					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL					
10/01/2024	101.5129.42171 GENERAL SUPPLIES	BEG. BALANCE			3,353.48
10/02/2024	MENARDS CASHWAY LUMBER-FRIDLEY	16488	12.87		3,366.35
	TOILET PLUNGERS				
10/31/2024	101.5129.42171	END BALANCE	12.87	0.00	3,366.35
10/01/2024	101.5129.42990 COMM. PURCHASED FOR RES	BEG. BALANCE			1,682.18
10/09/2024	SHAMROCK GROUP-ACE ICE	3076670	353.75		2,035.93
	POP JPM 100424				
10/31/2024	101.5129.42990	END BALANCE	353.75	0.00	2,035.93
10/01/2024	101.5129.43050 EXPERT & PROFESSIONAL SE	BEG. BALANCE			2,798.42
10/09/2024	ALLIED UNIVERSAL SECURITY SERVICES	16238267	224.00		3,022.42
	SECURITY JPM 092824-092924				
10/17/2024	ALLIED UNIVERSAL SECURITY SERVICES	16278490	224.00		3,246.42
	SECURITY JPM 101224-101324				
10/21/2024	ADAM'S PEST CONTROL, INC	4004874	90.00		3,336.42
	PEST CONTROL-JPM 102124				
10/31/2024	CLEAN BEVERAGE LINE	25-HALL-11	63.00		3,399.42
	BEER LINE CLEANING 1024				
10/31/2024	101.5129.43050	END BALANCE	601.00	0.00	3,399.42
10/01/2024	101.5129.43210 TELEPHONE	BEG. BALANCE			513.19
10/26/2024	POPP.COM INC	992853579	1.36		514.55
	102624 - 10013121				
10/31/2024	POPP.COM INC	992854609	57.06		571.61
	103124 -10010429				
10/31/2024	101.5129.43210	END BALANCE	58.42	0.00	571.61
10/01/2024	101.5129.43250 OTHER TELECOMMUNICATIO	BEG. BALANCE			411.47
10/15/2024	COMCAST	220746226	34.02		445.49
	101524 934571297				
10/31/2024	101.5129.43250	END BALANCE	34.02	0.00	445.49
10/01/2024	101.5129.43600 PROP & LIAB INSURANCE	BEG. BALANCE			6,300.00
10/31/2024	24 PROPERTY & LIAB INSURANCE ALLOCATION	14574	700.00		7,000.00
10/31/2024	101.5129.43600	END BALANCE	700.00	0.00	7,000.00
10/01/2024	101.5129.43810 ELECTRIC	BEG. BALANCE			18,012.48

10/08/2024	XCEL ENERGY (N S P)	1136751885	162.57		18,175.05
	51-4697130-6				
10/08/2024	XCEL ENERGY (N S P)	1136744181	3,135.44		21,310.49
	51-4350334-8				
10/10/2024	CORNILLIE 2 COMMUNITY SOLAR	18163	1,733.58		23,044.07
	SOLAR POWER				
10/31/2024	101.5129.43810	END BALANCE	5,031.59	0.00	23,044.07
10/01/2024	101.5129.43830 GAS	BEG. BALANCE			5,957.59
10/16/2024	CENTERPOINT ENERGY	8000014661-5	329.03		6,286.62
	8000014661-5				
10/31/2024	101.5129.43830	END BALANCE	329.03	0.00	6,286.62
10/01/2024	101.5129.44010 BUILDING MAINT:INTERNAL S	BEG. BALANCE			8,325.00
10/31/2024	24 BUILDING MAINT ALLOCATION	14569	925.00		9,250.00
10/31/2024	101.5129.44010	END BALANCE	925.00	0.00	9,250.00
10/01/2024	101.5129.44020 BLDG MAINT CONTRACTUAL S	BEG. BALANCE			28,655.19
10/01/2024	CINTAS INC	4206837980	140.37		28,795.56
	MOPS, MATS JPM 100124				
10/09/2024	CINTAS INC	4207534316	251.97		29,047.53
	MOPS, LINENS JPM 100824				
10/17/2024	CINTAS INC	4208260786	42.88		29,090.41
	MOPS JPM 101524				
10/24/2024	CINTAS INC	4208992701	42.88		29,133.29
	MOPS JPM 102224				
10/24/2024	COMMERCIAL STEAM TEAM	28231	987.00		30,120.29
	CARPET CLEANING-JPM 1024				
10/29/2024	CINTAS INC	4209707173	135.26		30,255.55
	MATS, MOPS JPM 102924				
10/31/2024	SCHINDLER ELEVATOR CORP INC	8106727567	79.96		30,335.51
	PREVENT MAINT 1024-JPM				
10/31/2024	101.5129.44020	END BALANCE	1,680.32	0.00	30,335.51
10/01/2024	101.5129.44040 INFORMATION SYS:INTERNAL	BEG. BALANCE			4,650.03
10/31/2024	24 IT ALLOCATION	14576	516.67		5,166.70
10/31/2024	101.5129.44040	END BALANCE	516.67	0.00	5,166.70
10/01/2024	101.5129.44100 RENTS & LEASES	BEG. BALANCE			(48,682.13)
10/01/2024	ON SITE SANITATION INC	0001775181	222.00		(48,460.13)
	SATELLITE RENT-MCKENNA				
10/26/2024	ON SITE SANITATION INC	0001805205	222.00		(48,238.13)
	SATELLITE RENT-MCKENNA RINK				
10/31/2024	24 MURZYN SPACE ALLOCATION	14577		5,533.34	(53,771.47)

10/31/2024	101.5129.44100	END BALANCE	444.00	5,533.34	(53,771.47)
10/01/2024	101.5129.44310 CREDIT CARD FEES	BEG. BALANCE			1,080.05
10/31/2024	CC FEE REC/COM DEV 10/24	14581	97.02		1,177.07
10/31/2024	101.5129.44310	END BALANCE	97.02	0.00	1,177.07
10/01/2024	101.5129.44390 TAXES & LICENSES	BEG. BALANCE			435.00
10/31/2024	101.5129.44390	END BALANCE	0.00	0.00	435.00

Oct JPM EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS							
PERIOD ENDING 10/31/2024							
% Fiscal Year Completed: 83.33							
				ACTIVITY FOR			
		2024	YTD BALANCE	MONTH	ENCUMBERED	UNENCUMBERED	% BDGT
ACCOUNT	DESCRIPTION	AMENDED BUDGET	10/31/2024	10/31/24	YEAR-TO-DATE	BALANCE	USED
Dept 5129 - MURZYN HALL							
41010	REGULAR EMPLOYEES	32,800.00	25,958.04	2,568.69	0.00	6,841.96	79.14
41011	PART-TIME EMPLOYEES	109,900.00	75,286.19	8,332.66	0.00	34,613.81	68.50
41020	OVERTIME-REGULAR	300.00	632.83	90.29	0.00	(332.83)	210.94
41210	P.E.R.A. CONTRIBUTION	10,700.00	7,400.79	824.36	0.00	3,299.21	69.17
41220	F.I.C.A. CONTRIBUTION	11,000.00	7,763.63	837.94	0.00	3,236.37	70.58
41300	INSURANCE	6,600.00	5,174.52	517.46	0.00	1,425.48	78.40
41510	WORKERS COMP INSURANCE PREM	8,900.00	3,651.48	311.63	0.00	5,248.52	41.03
42000	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
42010	MINOR EQUIPMENT	5,000.00	1,050.47	0.00	0.00	3,949.53	21.01
42011	END USER DEVICES	600.00	0.00	0.00	0.00	600.00	0.00
42030	PRINTING & PRINTED FORMS	200.00	0.00	0.00	0.00	200.00	0.00
42160	MAINT & CONSTRUCTION MATERIALS	900.00	1,335.72	0.00	0.00	(435.72)	148.41
42161	CHEMICALS	200.00	0.00	0.00	0.00	200.00	0.00
42170	PROGRAM SUPPLIES	0.00	59.00	0.00	0.00	(59.00)	100.00
42171	GENERAL SUPPLIES	10,000.00	3,366.35	12.87	0.00	6,633.65	33.66
42172	UNIFORMS	500.00	0.00	0.00	0.00	500.00	0.00
42990	COMM. PURCHASED FOR RESALE	2,000.00	2,035.93	353.75	0.00	(35.93)	101.80
43050	EXPERT & PROFESSIONAL SERV.	9,000.00	3,399.42	601.00	0.00	5,600.58	37.77
43210	TELEPHONE	1,500.00	571.61	58.42	4.05	924.34	38.38
43220	POSTAGE	100.00	0.00	0.00	0.00	100.00	0.00
43250	OTHER TELECOMMUNICATIONS	500.00	445.49	34.02	0.00	54.51	89.10
43430	ADVERTISING OTHER	600.00	0.00	0.00	0.00	600.00	0.00
43600	PROP & LIAB INSURANCE	8,400.00	7,000.00	700.00	0.00	1,400.00	83.33
43800	UTILITY SERVICES	4,100.00	3,817.59	0.00	0.00	282.41	93.11
43810	ELECTRIC	29,000.00	23,044.07	5,031.59	0.00	5,955.93	79.46

43830	GAS	10,000.00	6,286.62	329.03	0.00	3,713.38	62.87
44000	REPAIR & MAINT. SERVICES	4,000.00	422.01	0.00	0.00	3,577.99	10.55
44010	BUILDING MAINT:INTERNAL SVCS	11,100.00	9,250.00	925.00	0.00	1,850.00	83.33
44020	BLDG MAINT CONTRACTUAL SERVICES	27,000.00	30,335.51	1,680.32	3,247.00	(6,582.51)	124.38
44030	SOFTWARE & SOFTWARE SUBSCRIPTION	1,300.00	1,353.36	0.00	0.00	(53.36)	104.10
44040	INFORMATION SYS:INTERNAL SVC	6,200.00	5,166.70	516.67	0.00	1,033.30	83.33
44100	RENTS & LEASES	(66,400.00)	(53,771.47)	(5,089.34)	0.00	(12,628.53)	80.98
44310	CREDIT CARD FEES	3,300.00	1,177.07	97.02	0.00	2,122.93	35.67
44330	SUBSCRIPTION, MEMBERSHIP	500.00	0.00	0.00	0.00	500.00	0.00
44390	TAXES & LICENSES	500.00	435.00	0.00	0.00	65.00	87.00
Total Dept 5129 - MURZYN HALL		250,400.00	172,647.93	18,733.38	3,251.05	74,501.02	70.25
TOTAL EXPENDITURES - FUND 101		250,400.00	172,647.93	18,733.38	3,251.05	74,501.02	70.25

Sullivan Lake Park - Estimated Construction Costs



Columbia Heights, MN

Date: November 25, 2024 | WSB #026551 | Prepared by Jordan Gedrose

The estimated construction costs below relate to site improvements based on the Sullivan Lake Park concept plan prepared by WSB in 2024. The following assumes implementation of each phase as a single project through a design / bid / build process. Costs are based on 2024 pricing at a site planning level suitable for budgeting purposes based on the vision of the development. Inflation should be applied over time based on economic factors. It should be expected that the costs will need to be refined through stages of the design process as more specifics related to the elements, products, and finishes associated with the project are considered in greater detail.

Phased development may be necessary based on available funding, priorities, and reasonable timeframe. The sequence of the phases below is suggested for consideration, but could either be consolidated or broken into smaller pieces based on the City of Columbia Heights' preferences and available funding:

Phase 1 – Fitness court, walk connections, and seating area

Phase 2 – Sport courts, parking expansion, paved trails, and seating area

Phase 3 – Play area, shade structures, paved trails, and seating areas

Phase 1: Fitness Court					
No.	Item Description	Quantity	Units	Estimate Unit Price	Estimated Total Price
SITE WORK ITEMS					
1	MOBILIZATION (5%)	1	LS	\$3,794.95	\$3,795
2	REMOVALS (Play area walkways, play curb, and play surfacing)	1	LS	\$5,224	\$5,224
3	EARTHWORK (Grading for fitness court and walk connections)	1	LS	\$10,000	\$10,000
4	4" REINFORCED CONCRETE PAD FOR FITNESS COURT	2,775	SF	\$15	\$41,625
5	CONCRETE WALK CONNECTIONS TO FITNESS COURT	1	LS	\$13,650	\$13,650
6	BENCH	2	EA	\$1,200.00	\$2,400
7	EROSION CONTROL & SEEDING RESTORATION	1	LS	\$3,000.00	\$3,000
PHASE 1 SITE WORK SUBTOTAL:					\$79,694
CONTINGENCY (15%):					\$11,954
ESTIMATED CONSULTING FEE: DESIGN - CONSTRUCTION:					\$13,747
ALREADY PURCHASED CITY ITEMS					
1	FITNESS COURT EQUIPMENT AND INSTALLATION (Tiles, wall, equipment, and artwork)	1	LS	\$166,000.00	\$166,000
PHASE 1 TOTAL PROJECT COST:					\$271,395
Notes:					
1.Existing play equipment to be removed by Owner.					

Phase 2: Sport courts, parking, and trails					
No.	Item Description	Quantity	Units	Estimate Unit Price	Estimated Total Price
1	MOBILIZATION (5%)	1	LS	\$22,149	\$22,149
2	REMOVALS (Courts, court lights, walkways, curb, retaining wall, vegetation)	1	LS	\$44,310	\$44,310
3	EARTHWORK (Grading for courts, parking, and walkways)	1	LS	\$40,000	\$40,000
4	EROSION CONTROL (Silt fence, bio-roll)	1	LS	\$7,500	\$7,500
5	PARKING LOT EXPANSION (9 STALLS) (Curb and gutter, bituminous, ped ramp, striping, signage)	1	LS	\$20,100	\$20,100
6	BITUMINOUS TRAILS	800	SY	\$35	\$28,000
7	PICKLEBALL COURT (Soil corrections, bituminous, fencing, maintenance strip, surfacing, striping, net posts)	2	EA	\$54,125	\$108,250
8	HALF-COURT BASKETBALL (Soil corrections, bituminous, fencing, maintenance strip, surfacing, striping, goal system)	1	EA	\$47,800	\$47,800
9	COURT SEATING AREA WITH SHADE STRUCTURE (Shade structure, concrete pad, benches)	1	LS	\$26,100	\$26,100
10	COURT LIGHTING (4 light poles for pickleball court lighting)	1	LS	\$100,000	\$100,000
11	PORTABLE RESTROOM PAD AND ENCLOSURE (Vinyl coated chain link fence, concrete pad)	1	LS	\$6,165	\$6,165
12	SEEDING RESTORATION AND LANDSCAPE ENHANCEMENTS	1	LS	\$14,750	\$14,750
PHASE 2 SUB TOTAL:					\$465,124
CONTINGENCY (15%):					\$69,769
ESTIMATED CONSULTING FEE: DESIGN - CONSTRUCTION:					\$80,234
PHASE 2 TOTAL PROJECT COST:					\$615,126

Phase 3: Play area and trails					
1	MOBILIZATION (5%)	1	LS	\$26,503	\$26,503
2	REMOVALS (Walkways, vegetation)	1	LS	\$8,840	\$8,840
3	EARTHWORK (Grading for play container, walkways, and seating areas)	1	LS	\$40,000	\$40,000
4	EROSION CONTROL (Silt fence, bio-roll)	1	LS	\$7,500	\$7,500
5	BITUMINOUS TRAILS	560	SY	\$35	\$19,600
6	CONCRETE WALKS AROUND PLAY CONTAINER	3,900	SF	\$13	\$50,700
7	PLAY AREA (Play equipment, wood fiber surfacing, drain tile)	1	LS	\$192,500	\$192,500
8	SHADE CANOPY STRUCTURE AND PATIO AREA (Shade structure, decorative concrete, picnic tables)	2	EA	\$82,960	\$165,920
9	SITE FURNITURE (Benches, bike racks)	1	LS	\$8,000	\$8,000
10	HAMMOCKING AREA	1	LS	\$12,000	\$12,000
11	SEEDING RESTORATION AND LANDSCAPE ENHANCEMENTS	1	LS	\$25,000	\$25,000
SUB TOTAL:					\$556,563
CONTINGENCY (15%):					\$83,484
ESTIMATED CONSULTING FEE: DESIGN - CONSTRUCTION:					\$96,007
PHASE 3 TOTAL PROJECT COST:					\$736,055
Notes:					
1. Lift station/restroom building and associated pavement to be removed by others.					

Precedent Imagery



SHADE CANOPY AT SPORT COURT



SHADE CANOPY AT PLAY AREA



PLAY AREA (~7,500 SF)

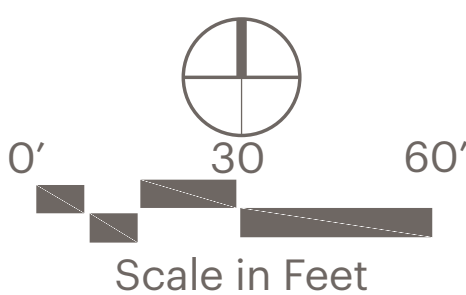


HAMMOCKING AREA



Sullivan Lake Park | Concept Plan

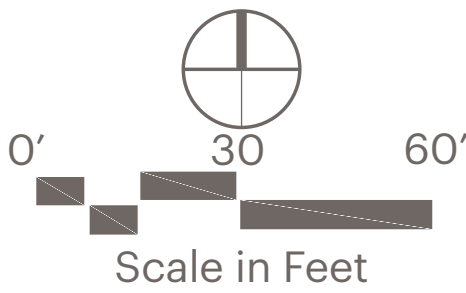
Columbia Heights, MN
November 20, 2024 | WSB Project number: 026551-000





Sullivan Lake Park | Concept Plan - Phasing

Columbia Heights, MN
November 20, 2024 | WSB Project number: 026551-000



MEMO**CITY OF COLUMBIA HEIGHTS**

TO: Parks and Recreation Commission

FROM: Kevin Hansen, Director of Public Works / City Engineer

DATE: November 26, 2024 for Commission meeting of December 4, 2024.

SUBJECT: **Sullivan Lake Master Plan – Fitness Court**

In 2024, the Commission reviewed the installation of a Fitness Court at Sullivan Lake Park. Based on the recommendation to City Council, the equipment for the Fitness Court was purchased in 2024 for installation in 2025, saving approximately \$20,000 in 2025 price increases. No work has been performed at Sullivan since 2008 when the park was redeveloped.

As the Fitness Court has placement restrictions, the siting within the park needs to be considered, along with how it may work with existing or redeveloped park amenities, and future redevelopment. Attached are two concept layouts that have been prepared by the Park Consultant WSB, based on initial input from the Park and Recreation Commission and staff.

At the October meeting, the Commission reviewed two concepts:

Concept 1 places the Fitness Court to the north of the existing park shelter, meeting the distance requirements from the play equipment. The concept also expands the play area and equipment, and reconstructs the tennis courts into 2 separate pickleball courts and one combined tennis/pickleball court. With additional features it also expands the parking lot by 9 spaces.

Concept 2 switches the location of the play area and fitness court from concept 1. It also reconstructs the existing tennis court into 2 pickleball courts and adds a basketball ½ court. With additional features concept 2 expands the parking lot by 13 spaces.

Based on Commission review, the Master Plan has been revised, attached. Also attached are cost estimates based on phasing in the work. This would allow that the Fitness Court may be installed in 2025 and additional park amenities would be installed as funding becomes available. Staff does plan on applying for grant funding through the DNR with applications due in March.

Attachment: Sullivan Lake Park Master Plan and cost estimates