



CITY COUNCIL MEETING
City Hall—Council Chambers, 590 40th Ave NE
Monday, November 22, 2021
7:00 PM

Mayor
Amada Márquez Simula
Councilmembers
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
Kt Jacobs
City Manager
Kelli Bourgeois

AMENDED AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

*Members of the public who wish to attend may do so in-person, by calling **1-312-626-6799** and entering meeting ID **890 1985 4419** or by Zoom at <https://us02web.zoom.us/j/89019854419>. For questions please call the Administration Department at 763-706-3610.*

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.

APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

- A. Native American Heritage Month Proclamation.**
- B. Community Adopt A Drain Recognition.**

CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

MOTION: Move to approve the Consent Agenda as presented.

- 1. Approve November 8, 2021 City Council Meeting Minutes.**

MOTION: Move to approve the City Council Meeting minutes of November 8, 2021.

- 2. Accept September 1st & October 6th, 2021 Library Board Minutes.**

MOTION: Move to accept the Library Board Minutes of September 1st & October 6th, 2021.

- 3. Receipt of Body Worn Camera Audit.**

MOTION: Move to acknowledge the receipt of the findings of the Body Worn Camera audit

conducted on the Columbia Heights Police Department by the Office of the Minnesota State Auditor on October 6, 2021. A copy of those audit findings will become a part of the record of this meeting.

4. Authorize Agreement with Swagit for 2022 Recording Services.

MOTION: Authorize the payment of \$20,340 to Swagit for 2022 video recording services, to include an increase in the total number of indexed and remotely directed meetings annually to 50.

5. Renew Contract for Annual Audit with Redpath and Company at a fee of \$37,000.

MOTION: Move to approve renewal of the contract for annual audit with Redpath and Company at a fee of \$37,000.

6. Approval of Resolution 2021-94, Updating Income Limit for Senior Citizen Utility Rates.

MOTION: Move to waive the reading of Resolution 2021-94, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-94, being a resolution updating the income limit for senior citizen utility rates.

7. Approval of Resolution 2021-97, Transfer Funds to the Fire Department 2021 Budget.

MOTION: Move to waive the reading of Resolution No. 2021-97, there being ample copies to the public.

MOTION: Move to adopt Resolution 2021-97, being a resolution amending the 2021 Fire Department budget.

8. Amended Rental Occupancy Licenses for Approval. Updated Applications attached.

MOTION: Move to approve the items listed for rental housing license applications for November 22, 2021, in that they have met the requirements of the Property Maintenance Code.

9. License Agenda.

MOTION: Move to approve the items as listed on the business license agenda for November 22, 2021 as presented.

10. Review of Bills.

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$1,142,882.03.

PUBLIC HEARINGS

11. Consideration of Resolution 2021-91, Revocation of the License to Operate Rental Units Within the City of Columbia Heights against the Rental Property at 4633 Tyler Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-91, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-91, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

12. Consideration of Resolution 2021-92, Revocation of the License to Operate Rental Units Within the City of Columbia Heights against the Rental Property at 4975/4977 Tyler Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-92, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-92, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

13. ~~Consideration of Resolution 2021-93, Revocation of the License to Operate a Rental Unit Within the City of Columbia Heights against the Rental Property at 1070 Grandview Court #206 for Failure to Meet the Requirements of the Residential Maintenance Codes.~~

~~MOTION: Move to close the public hearing and waive the reading of Resolution 2021-93, there being ample copies available to the public.~~

~~MOTION: Move to adopt Resolution 2021-93, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.~~

ITEMS FOR CONSIDERATION

Ordinances and Resolutions

Bid Considerations

New Business and Reports

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

Report of the City Attorney

COMMUNITY FORUM

At this time, individuals may address the City Council about any item not included on the regular agenda. Speakers that are in-person are requested to come to the podium. All speakers need to state their name and connection to Columbia Heights, and limit their comments to five (5) minutes. All speakers are also asked to fill out this information as well as their address on a form for the Council Secretary's record. Those in attendance virtually should send this information in the chat function to the moderator. The City Council will listen to brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council

will not take official action on items raised at the Community Forum at the meeting on which they are raised.

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.



PROCLAMATION

Native American Heritage Month: November 2021

WHEREAS, there is a deep, rich Native American history in the State of Minnesota going back 10,000 years. Minnesota is home to eleven Tribal Nations and a resilient and robust urban Native American community. Along with the Dakota people and Anishinaabe people, the Ho-Chunk, Cheyenne, Oto, Iowa, Hidatsa, Arikara, A'aninin, Cree, Blackfeet, Assiniboine, and the Sac and Fox tribes also acknowledge Minnesota as important to their tribal histories; and

WHEREAS, members and descendants of tribes around the United States and First Nations of Canada also reside in the state of Minnesota, including our city of Columbia Heights; and

WHEREAS, Native American contributions and values have shaped the social, political, environmental, and economic fabric of the state, while also enhancing freedom, prosperity, and cultural diversity; and

WHEREAS, the novel coronavirus has affected us all, but is of particular concern to tribal communities. Historically, Native Americans have faced many foreign diseases and turned to their cultural knowledge as a resource during difficult times, which holds true today during the battle against COVID-19. Tribes and Native American organizations are actively working to protect elders, tribal communities, and families from the spread of COVID-19; and

WHEREAS, Minnesota joins other states across the nation in celebrating Native American Heritage Month, honoring the unique heritage of this continent's First People, and reaffirming the commitment to respect each tribe's sovereignty and cultural identity;

NOW, Therefore, be it resolved, that I, Amáda Márquez Simula, Mayor of Columbia Heights, do hereby proclaim the month of November 2021 as Native American Heritage Month and November 25, 2021 as Native American Heritage Day, in the City of Columbia Heights, County of Anoka, State of MN, U.S.A.

Amáda Márquez Simula, Mayor

November 22, 2021



CITY COUNCIL MEETING
City Hall—Council Chambers, 590 40th Ave NE
Monday, November 8, 2021
7:00 PM

MINUTES

Mayor
Amada Márquez Simula
Councilmembers
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
Kt Jacobs
City Manager
Kelli Bourgeois

The following are the minutes for the Meeting of the City Council held at 7:00 pm on Monday, November 8, 2021 in the City Council Chambers, City Hall, 590 40th Avenue NE, Columbia Heights, Minnesota. Due to the COVID-19 pandemic, this hybrid meeting was held both virtually and in-person.

CALL TO ORDER/ROLL CALL

Mayor Márquez Simula called the meeting to order at 7:00 pm.

Present: Mayor Márquez Simula; Councilmember Buesgens; Councilmember Jacobs; Councilmember Murzyn, Jr.; Councilmember Novitsky.

Also Present: Kelli Bourgeois, City Manager; Miriam Eyal; Jim Hoeft, City Attorney; Sara Ion, City Clerk/Council Secretary; Rachel James; Fatima Molas; Kaha Mursal.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.

APPROVAL OF AGENDA

Motion by Murzyn, Jr., seconded by Councilmember Jacobs, to approve the Agenda as presented. All Ayes, Motion Carried 5-0.

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

Mayor Márquez Simula announced that November is “Native American Heritage Month” and there will be a proclamation at the November 22 City Council meeting announcing “Native American Heritage Day,” which will be November 26. She referred “those interested in finding ways to celebrate, support and remember the histories of the Dakota, Ojibwe and Anishinaabe people and other tribes who lived and live in our area as well as the rest of the State” to [Minneapolis.org/calendar/holidays/native-american-heritage-month](https://minneapolis.org/calendar/holidays/native-american-heritage-month).

CONSENT AGENDA

Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to approve the Consent Agenda as presented. All Ayes, Motion Carried 5-0.

1. **Approve October 25, 2021 City Council Meeting Minutes.**
MOTION: Move to approve the City Council Meeting minutes of October 25, 2021.
2. **Approve November 1, 2021 Special Executive Session City Council Meeting Minutes.**
MOTION: Move to approve the Special Executive Session City Council Meeting minutes of November 1, 2021.
3. **Approve November 1, 2021 City Council Work Session Meeting Minutes.**
MOTION: Move to approve the City Council Work Session Meeting minutes of November 1, 2021.
4. **Accept July 15, 2021 Charter Commission Meeting Minutes.**
MOTION: Move to accept the Charter Commission Meeting minutes of July 15, 2021.
5. **Capital Equipment Replacement Of Unit #456: Recreation Department Passenger Van.**
MOTION: Move to authorize the replacement of Unit #456 and purchase one (1) new 2022 Ford Transport T350 XLT from Ford of Hibbing in the amount of \$46,487.81, which includes tax, freight and license off the State of Minnesota purchasing contract.
6. **Authorize Agreement with Canvas Health for a Collaborative Crisis Intervention Response Program.**
MOTION: Authorize the Mayor and City Manager to enter into an agreement with Canvas Health for a Collaborative Crisis Intervention Response Program for a two-year period commencing November 1, 2021.
7. **Adopt Resolution 2021-90, Approving the Demolition and Environmental Remediation Contract for 3930 University Avenue NE (Root Property).**
MOTION: Move to waive the reading of Resolution 2021-90, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2021-90, a resolution of the City of Columbia Heights, Minnesota, approving contract with Veit for environmental remediation and demolition of site improvements for the property located at 3930 University Avenue NE.
8. **Extension of GIS Range Rider Contract.**
MOTION: Move to approve a one-year extension to the GIS Joint Powers Agreement in the amount of \$32,844.00; and, authorize the Mayor and City Manager to enter into an agreement for the same.

9. Final Payment for Silver Lake Boat Landing and Site Improvement, City Project 1912.

MOTION: Move accept the work for Silver Lake Boat Landing and Site Improvements, City Project 1912, and authorize final payment of \$16,558.24 to Lametti & Sons, Inc. of Hugo, Minnesota.

10. Addition of Pierce and Lincoln Streets to the 2022 Water Main Program, Project 2203.

MOTION: Move to authorize the addition of water main segments located in Pierce and Lincoln Streets, north of 37th Avenue to the cul-de-sac(s), to the 2022 Water Main Structural Lining program, with project funding from the Federal ARPA funds.

11. Resolution 2021-89, Accepting Feasibility Study for 2022 Water Main Improvements, Project 2203.

MOTION: Move to waive the reading of Resolution 2021-89, there being ample copies available for the public.

MOTION: Move to adopt Resolution 2021-89, which accepts the Feasibility Report for the repair/replacement of inoperable or inaccessible stop boxes on 37th Avenue from Central Avenue to Lincoln Street; Pierce Street from 37th Avenue to cul-de-sac; and Lincoln Street from 37th Avenue to cul-de-sac.

12. Lighting Retrofit and Upgrade for the Van Buren Municipal Parking Ramp.

MOTION: Move to authorize the purchase and installation by Aid Electric of lighting replacements and upgrades for the interior, exterior, stairwell and exit lights at the Van Buren parking ramp at a cost of \$66,859.00.

13. Rental Occupancy Licenses for Approval.

MOTION: Move to approve the items listed for rental housing license applications for November 8, 2021, in that they have met the requirements of the Property Maintenance Code.

14. License Agenda.

MOTION: Move to approve the items as listed on the business license agenda for November 8, 2021 as presented.

15. Review of Bills.

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$726,734.06.

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Councilmember Buesgens attended the MICAH-Anoka County Housing Zoom bus tour, which included the Hope for Youth facility (gently-used young adult clothing donations can be dropped off there) and Family Promise; checked out the newly-remodeled liquor store, which she said is very nice and looks like a totally new building; attended "Truck or Treat," which was well attended; cleaned out the flower pots at Murzyn Hall for the Beautification Committee with the help of her husband.

They cleaned out five storm drains in her neighborhood and HeightsNEXT adopted storm drains at Lomianki Park, and she encouraged residents to adopt one or more of the Community's 2,000 storm drains at "Adopt-a-Drain MN" on Facebook. She watched a White House webinar focused on providing federal incentives for cities to ease zoning restrictions and reported a shortage of housing increased by 3.8 million units since 2018, which is up 52%; over the last 50 years construction of entry-level housing has fallen from 418,000 to 65,000 units per year nationally; and not having sufficient housing especially in big cities and metro areas actually affects labor forcibility and affects 2% of GDP because people aren't able to live close to where jobs are located, which is important; and the group also mentioned raising wages that would help pay for housing, which she said was a key component and was glad they brought that up. Councilmember Buesgens said she was very excited about the cleanup of the Root Property because, she said, it's taken years to get the funding and then years after that to get the contract signed and ready for future development.

Councilmember Jacobs observed the Traffic Commission meeting; attended the Columbia Heights High School banquet, which she said was very nice and she was lucky to outbid for a wine basket; attended the "Truck or Treat" and said when she arrived parking on Jefferson Street was all the way up to 42nd – and when she left could not see the end of the parked cars on any of the streets – "which really speaks to the success it was"; thanked Will Rottler, Ben Sandell, Parks and Recreation and City staff for planning another great event and gave a shout out to Kiwanis for their contribution of 35 carved pumpkins that was supplied for tables and trucks and was an innovative to educate young youth on composting, because they were given a sucker – and if they brought the stick back and put it in the container so it could be composted, they got another sucker; and facilitated three resident reach-outs.

Councilmember Novitsky attended the "Truck or Treat" and said it was a great event and gets "better and better every year"; attended for the first time the Alumni Dinner, which was very nice, and his old coaches, Pete and John, were the Alumni of Distinction, "so it was nice to see that and realize they have been there for a while"; the Lions' "Costume Dance" went well and will probably be held annually.

Councilmember Murzyn, Jr. attended the Alumni Dinner and "Truck or Treat," which he said had a good turnout with a lot of kids and was a lot of fun.

Mayor Márquez Simula attended the Columbia Heights Public Library meeting; partnered with Mayor's Monarch Pledge; hosted the Book Club discussion over Zoom, which Councilmember Buesgens attended; volunteered at the HeightsNEXT bowling game at "Truck or Treat," which was amazing and had wonderful weather, with great turnout and so many volunteers; with her husband, she stopped at the Lions dance, which was well decorated, had a great turnout, and said the Lions did a great job organizing the event; met with the Fridley School District Superintendent; attended the City Council's special meeting last week and Minnesota Caucus meeting; met with LatinoLEAD, which is a Minnesota 501(C)3 organization that supports the Latinx community, and will explore ways to support Columbia Heights residents; and, though unrelated to Columbia Heights, she attended the Minnesota Orchestra's production of "Black Panther," where the film was shown while they played the film score, and it was fantastic.

In preparing for the evening's meeting, Mayor Márquez Simula said she read the monthly Green Sheet, which is the City's department newsletter, and commended the Fire and Police Departments for the work they do, "as at times they see the worst situations people endure" and thanked the firefighters, officers and support staff for their support and compassion working through these hard events; in the last month there was a fatality, a suicide and other tragedies. She said the Sister City meeting would be held on November 10 to discuss a planning a trip to Poland in September 2022; those interested in joining the group to learn more are welcome to attend a meeting the second Tuesday of the month at 1:00 pm in the Council Chambers.

Report of the City Manager

Manager Bourgeois thanked everyone who made the "Truck or Treat" event a success, where 2,500 to 3,000 participants were served, and reiterated that it was a wonderful sight to see the number of attendees; congratulated the City for winning the "Adopt a Drain" challenge, beating Andover, Fridley and Blaine by far, and the total for all four cities was 421 new drains, 896 drain cleanings and 161 new adopters signed up. The last Centennial activity is "Trivia Night" on November 23, 7:00-9:00 pm at Murzyn Hall; registration may be accessed on the City's website.

Report of the City Attorney

Attorney Hoeft had no update.

COMMUNITY FORUM

Rachel James, City resident, said the recent fatality on Central Avenue is reverberating within the Community, which is on top of the last two fatalities in 2020. She knows the City Council is supportive of finding ways to make Central Avenue safer, citing in particular current lighting and walkway challenges, but said she would like to see a public plan as to how to petition the State and County as to what can be done. Ms. James said she would also like to see "public mourning for those crossing illegally or possibly dying" on Columbia Heights streets, as children heard about the fatality this week and she heard a lot of sadness and questions about what the City is doing about to rectify the situation.

Fatima Molas, City resident, said Councilmember Buesgens invited her to the evening's meeting to speak about an issue that is of great concern to her family and community. She referenced the recent drowning of an autistic child in Edina, "which is an incident that has deeply touched many parents of children with disabilities in our community who are in fear that a similar tragedy could happen so easily in our Community. Just a few short weeks after this happened, there was an incident which an autistic child in Burnsville; fortunately, in that case the person survived. But to many of us it feels it's a matter of time before another tragedy grabs the headlines, but it doesn't have to be that way." She said it is important to her because researchers say that autistic children are 106 times more likely to drown than the population of children at large, wandering was one of the most common activities reported that lead to drowning and accounted for 73.9% of incidents, and fatal drownings of children with autism spectrum disorder occur typically in water bodies near the victims' homes. There are numerous areas in the City where there is open water, holding ponds or drainage ditches that are located very close to where children play. In her own community, there is a holding pond directly across the street from a playground with no fencing or signage to warn people about the water hazards.

Many children with disabilities, Ms. Molas said, are attracted to water and do not have the same sense of fear that other children may have, which is part of the disability, and many families live in fear of what could happen. She said there are several ways the City could address the issue, including signage to warn about the danger of water hazards, fencing around open water locations close to children playgrounds and playground renewal should be designated with inclusivity in mind. The playground in Edina was built inclusive for wheelchairs; but disability takes many forms, and mental disabilities must be considered when designing accessible playgrounds as well as partnering with organizations supporting education campaigns about water safety. She is a mother of a nine-year-old autistic son and lives across from the Huset Park playground, which is next to the water pond, and he has escaped many times, including one time when he broke their window to run.

Kaha Mursal reiterated what Ms. Molas said, adding that she is not a mother but aunt of an autistic child, and said it is a very crucial issue that should be addressed. The water pond associated with the two-year-old girl's death in Edina is the same as the pond in Columbia Heights across from a nearby playground. She said all children are curious but it is especially dangerous for autistic children and it is the responsibility of all, not just the parents, to ensure their safety. Ms. Mursal suggested fencing around water locations to prevent children from walking through, as water depth and wildlife habitation for each site is currently unknown. She lives in a neighborhood where there are a lot of autistic children and locking them in their homes is not a solution. She wants them to have the ability to have fun and play and not be prone to running to the water. This is a safety concern and she would like it addressed by the City.

Miriam Eyal, said autism is a serious condition that exists within the Community, particularly in her neighborhood. One suggestion she added, in addition to those already cited above by the other two Open Forum speakers, is for the City to partner with community-based organizations for swimming lessons and water safety education.

ADJOURNMENT

Motion by Councilmember Jacobs, seconded by Councilmember Murzyn, Jr., to adjourn. All Ayes, Motion Carried 5-0.

Meeting adjourned at 7:27 pm.

Respectfully Submitted,

Sara Ion, City Clerk/Council Secretary



COLUMBIA HEIGHTS PUBLIC LIBRARY
3939 Central Ave NE, Columbia Heights, MN 55421
BOARD OF TRUSTEES: MEETING MINUTES
Wednesday, October 6th, 2021

Item 2.

Approved
11/3/2021

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wished to attend could do so in-person, by calling 1-312-626-6799 and entering **meeting ID 832 1433 7849** and **passcode 654514**, or by Zoom at <https://us02web.zoom.us/j/83214337849> at the scheduled meeting time. For questions please call the library at 763-706-3690.

The meeting was called to order in the Library Community Room by Chair Tricia Conway at 5:30pm.

Members physically present: Tricia Conway; Christopher Polley; Teresa Eisenbise; Carrie Mesrobian; Gerri Moeller; Nick Novitsky (Council Liaison). **Members remotely present:** N/A. **Members Absent:** N/A. **Also present:** Renee Dougherty (Library Director); Nick Olberding (Recording Secretary); Marlaine Szurek (CHPLF President); Sharon Shedlov (CHPLF Treasurer); David Larson (CHPLF Member). **Public remotely present:** N/A.

1. The **Minutes** of the **September 1st, 2021**, Board Meeting were **moved and unanimously approved**.
2. The **Bill Lists** were reviewed, **moved, and unanimously approved**.
3. Operating **Budget Review**: Some lines are overspent but it's the bottom line that matters. At 75% through the year, 59% of total budget has been expended, not including September payroll and utilities which haven't yet cleared on monthly expenditure report.

New Business:

4. **Conversation with CHPL Foundation** (President Marlaine Szurek, Treasurer Sharon Shedlov, Member-at-Large David Larson)
All Library Board members are relatively new and unfamiliar with the Foundation's governing board, so introductions were made around the room. Chair Conway asked the Foundation to share information about its history and purpose. She explained that the Library Board set up the conversation in order to learn more about the Foundation and better understand how both groups might better serve the Library and the citizens of Columbia Heights. The Foundation was founded as a 501(c)3 organization in 2001 with the goal of advocating and funding quality library service and facilities within the city of Columbia Heights. The Foundation has supported a number of projects at the library over the years including:
 - **2012 – \$6,500** for a library space needs assessment for the City of Columbia Heights
 - **2016 – \$65,000** for RFID technology for collection management and security (tags for collection, hardware for staff workstations, software, security gates, and self-check kiosks for customers)
 - **2017 – \$37,600** for the new building's lobby interior finishes
 - **2017 – \$3,000** for play and learning fixtures within the children's area (with a supplement of **\$1,500 in 2019**)
 - **2017 – \$500** for the purchase of large-print books
 - **2019 – \$5,550** to upgrade the Windows Operating system in three Bibliotheca self-check kiosks
 - **2019 – \$3,300** to underwrite a U.S. Citizenship class delivered by Metro North Adult Basic Education at the Library
 - **2020 – \$5,700** to upgrade Windows Operating System on the TechLogic Automated Materials Handler (AMH)
 - **2020 -- \$14,700** to the Columbia Heights Police Department to work with the Constitution Center to create a curriculum at the MetroNorth Adult Education Center for English Language Learners and new immigrants.

In response to inquiries from the Council Liaison, the Foundation's Board described their meeting schedule and process for recruiting new trustees. Board Chair Conway asked what programs or initiatives were most exciting to the Foundation, and if there were any aspects of the Library they were most interested in funding. President Szurek deferred to the advice of the Library Director. Another person brought up public art, which was a major interest of previous members of the Library Board. Foundation President Szurek reminded the Board that it has a formal process for requesting funds. There was discussion of procuring or commissioning a sculpture for the Library property. Board Member Eisenbise mentioned that there is an artist group in Columbia Heights which might collaborate with or help design a process for commissioning art with a local connection. In closing, the

Board expressed appreciation for the Foundation's willingness to converse and expressed their continued interest in public art with a preference for work to enhance the interior of the building. They also expressed interest in resurrecting the Board's Art Subcommittee to select pieces or design a process for commissioning art. Foundation member Larson expressed happiness with the Board's drive and enthusiasm for the Library's work.

5. Report from the Library Director:

Staffing Updates: Two Library Pages resigned over the summer, so the position was advertised. Twenty-one applications were received; seven people were interviewed; two conditional offers of employment were extended. If the candidates accept the offers and pass a background check, they will begin training in mid-October. Youth Services Librarian Brianna Belanger announced her resignation to accept a position with the Duluth Public Library. This open position will be advertised soon. Positions at the Library are posted on the websites of the City of Columbia Heights, Metronet, the Minnesota Library Association and the League of Minnesota Cities.

City Projects:

- The City is currently undertaking a compensation study and pay equity audit for all staff; recommendations from the study may impact future library budgets in the personal services area.
- The City also commissioned a technology audit during 2021. A primary recommendation from the technology audit was to restructure and augment the IT Department, which will allow it to be more forward-thinking and proactive rather than reactive. A restructured department may be able to deliver more timely and effective technology support and planning for library staff and patron needs.
- The City's document management and archival system, Laserfiche, is being upgraded to include more automated retention and functionality.
- The City's outdated accounting software is being migrated to an enterprise resource planning system. The new system will change how purchase requisitions, invoice payment, payroll, and financial reporting happens. Monthly bill lists and budget updates presented to the Board will look different soon.

Library staff are involved in all of these projects in evaluating, planning, learning and implementing new procedures. Although this work puts pressure on library staffing and accomplishing regular public service in the short-term, the long term impact will be greater efficiency and transparency for staff and customers.

For Your Information:

- 6. August Operational Reports:** Included in Agenda Packet for informational purposes; no review.

From the Floor:

- 7. Letter from Patron:** Resident Paul Cram sent a letter to the Board about the importance of the Library as a meeting place for the community, and the lack of public meeting space during the pandemic. He urged the reopening of the study and meeting rooms. The rooms were reopened August 23 so Chair Conway will reply letting him know of the room re-opening and thanking him for the interest and passion. Cram mentioned that he has volunteered at the Library in the past leading ESL conversation circles which use the rooms in question. The Board also proposed that future meetings include a "Public Comment" period.
- 8. NYPL Fine-Free/BookRiot Fine-Free Article:** Trustee Moeller mentioned that New York Public Library has recently gone fine-free and also eliminated existing fines from library accounts. She mentioned that "BookRiot" recently published an article on the subject of fines which cites a professional study of impact.
- 9. November meeting:** Conversation with the Friends of the Library, and discussion of future plans for the CHPL Arts Subcommittee.

There being no further business, a motion to adjourn was made at 6:36 pm, and seconded. Meeting adjourned.

Respectfully submitted,



Nicholas P. Olberding
Recording Secretary, CHPL Board of Trustees



COLUMBIA HEIGHTS PUBLIC LIBRARY
3939 Central Ave NE, Columbia Heights, MN 55421
BOARD OF TRUSTEES: MEETING MINUTES
Wednesday, September 1st, 2021

Item 2.

Approved
10/6/2021

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wished to attend could do so in-person, by calling 1-312-626-6799 and entering **meeting ID 832 1433 7849** and **passcode 654514**, or by Zoom at <https://us02web.zoom.us/j/83214337849> at the scheduled meeting time. For questions please call the library at 763-706-3690.

The meeting was called to order in the Library Community Room by Secretary Teresa Eisenbise at 5:30pm.

Members physically present: Tricia Conway; Christopher Polley; Teresa Eisenbise; Carrie Mesrobian; Gerri Moeller; Nick Novitsky (Council Liaison). **Members remotely present:** N/A. **Members Absent:** N/A. **Also present:** Renee Dougherty (Library Director); Nick Olberding (Recording Secretary); Ben Sandell (CH Communications Dept). **Public remotely present:** Paul Cram (Patron/Volunteer).

1. The **Minutes** of the **August 4th, 2021** Board Meeting were **moved and unanimously approved.**
2. The **Bill Lists** were reviewed, **moved, and unanimously approved.**
 - a. ACL Purchase Selectors are generally receptive to suggestions and requests; the public may submit requests through the ACL Catalog website.
 - b. Ear Buds: Item offered for re-sale; \$5.
 - c. 21st Century Grant: These expenses require no Board approval; financed by a 3-year grant program (currently the final school year) received by ISD-13, and shared with the CHPL/Parks & Recreation Dept.
 - d. Somali Books: Very happy to see these more diverse purchases for our community.
3. Operating Budget Review: We're in good shape in most categories; approximately 52% spent in 67% of the year.
 - a. If we under-spend, the remainder carries over in the Library fund. We are required to maintain a fund balance of 45% of our annual budget to cover expenses between bi-annual tax payments and unforeseen expenses.
 - b. Line 2025: was eliminated, and those funds were split up between Line 2170 and 3050.
 - c. Line 2170/3050: Close to used up, and may need to borrow from other Lines. With less standard programs, we are spending more on program supplies for take-home craft kits and self-directed programs such as story and poetry strolls.
 - d. Line 4000: almost spent due to the first year of ongoing support for Self-Check Stations (previous maintenance and support were included in the initial contract agreement).

Old Business: N/A

New Business:

4. **Conversation with City Communications Coordinator (Ben Sandell):** Introductions were made, and the Board expressed their intent to network with appropriate individuals/groups in order to promote the Library, improve engagement with the community, clarify roles as Board or Commission members, and discover channels to strengthen the Library's bond with the community (mainly via social media and online channels, in addition to receiving feedback via a community survey). **What are the social media platforms available to us from the city (CM)? What is the process/degree of difficulty involved in getting messaging through regarding either the library or the Board through the city's communications channels (CM)?** The City has accounts on Facebook, Twitter, Instagram, YouTube, and SurveyMonkey; additionally, individual departments (Library, Police, Fire, Parks/Rec, and Liquor) have their own Facebook Pages; departments may request that posts be cross-promoted on the main City Page, but only the most priority items (to avoid over-saturating the public). **Could we have our own social media presence/page to receive community feedback as Library Board members (CM)?** A Board Facebook Page could be created, but you need to be careful not to violate Open Meeting Laws, and fewer Pages

are better in regards to management and follower base. **Could we have our own city email addresses that could also be public for citizen communication (CM)?** No immediate answer and they were advised to not use their regular personal account, but could possibly create a dedicated Board e-mail address (which would be subject to public data requests, and could also violate Open Meeting Law if used incorrectly). **Would the Communications Department be able to assist with building a dedicated chpl.org library website?** It is not advised to build an external dedicated website because it would require a serious financial and management burden; the City is in the process of refining the City website and may be able to add in aspects that we feel are missing (e.g. accessible buttons for Catalog, Events, and MyAccount and being less text heavy and include more images. For a community survey, we should use SurveyMonkey, which the city already has an account for, rather than Google Forms. **How long will the survey be open (TE)?** Ben suggested a good timeframe is two weeks. **How will the Library Board access the data from the survey (TE)?** The Board would likely not have direct access, but receive a breakdown from the City/Library after the survey wraps up. **How will the survey be shared and advertised (TE)?** It is advised to time the survey with one of the City's print or digital newsletters (more likely the print version with QR Code, unless the e-newsletter boosts its subscriber numbers, which is only at around 200 so far).

5. **Talking Points for Eliminating Overdue Fines:** It is the intention of the CHPL Board to eliminate overdue fines starting January 1st, 2021. This would only include existing overdue fees currently on the books, and eliminate fines in future. Replacement costs for lost and damaged items would still be assessed and collected from patrons. In 2020, fine revenue was \$4,403 (~0.42% of the annual budget). Members discussed that overdue fines cause more harm individual library users for very little revenue. Overdue fines can create a barrier to learning, and in many cases, they bar library use to the community members who need our services the most. Additionally, some feel a stigma related to late fees, which may result in a patron just keeping the late item and never coming back; it's our mission to circulate materials with equity. Getting items back so they may go to the next patron is more important than punishing someone for being tardy. Renee has put together a document with key points to present to the City Council at a November City Council Work Session about the Library Budget; there will likely be additional statistics and map of current fine-free library systems included.

For Your Information:

6. **May/June Operational Reports:** Included in Agenda Packet for informational purposes; no review.
7. **Library Board Guests:** We'll know at a later date if guests will be able to attend, but it's our hope that we will have a representative(s) from the CHPL Foundation in October, and from the Friends of the Library in November.

There being no further business, a motion to adjourn was made at 6:46 pm, and seconded. Meeting adjourned.

Respectfully submitted,



Nicholas P. Olberding
Recording Secretary, CHPL Board of Trustees

AGENDA SECTION	CONSENT
MEETING DATE	NOVEMBER 22, 2021

ITEM:	Receipt of Body Worn Camera Audit										
DEPARTMENT: Police Department		BY/DATE: Capt Matt Markham/Nov 15, 2021									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td>X Safe Community</td> <td>_Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td>_Economic Strength</td> <td>_Excellent Housing/Neighborhoods</td> </tr> <tr> <td>_Equity and Affordability</td> <td>_Strong Infrastructure/Public Services</td> </tr> <tr> <td>_Opportunities for Play and Learning</td> <td>_Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				X Safe Community	_Diverse, Welcoming "Small-Town" Feel	_Economic Strength	_Excellent Housing/Neighborhoods	_Equity and Affordability	_Strong Infrastructure/Public Services	_Opportunities for Play and Learning	_Engaged, Multi-Generational, Multi-Cultural Population
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_Economic Strength	_Excellent Housing/Neighborhoods										
_Equity and Affordability	_Strong Infrastructure/Public Services										
_Opportunities for Play and Learning	_Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

Minnesota State Statute requires the Police Department to commission a biennial audit to determine that its Body Worn Camera data are appropriately classified, whether the data are destroyed as required, how the data are used and to otherwise verify compliance with MN State Statute 13.825. That audit was conducted on October 6, 2021.

Minnesota State Statute 13.825 also requires that the audit results be presented to the governing body of the police entity within 60 days of the completion of the audit. In order to document our compliance with that provision, the City Council has been provided with a copy of the audit report and is asked to document that by moving to acknowledge the receipt of that report.

RECOMMENDED MOTION(S):
<p>MOTION: Move to acknowledge the receipt of the findings of the Body Worn Camera audit conducted on the Columbia Heights Police Department by the Office of the Minnesota State Auditor on October 6, 2021. A copy of those audit findings will become a part of the record of this meeting.</p>

ATTACHMENT(S): Body worn Camera Audit report/10-06-2021

State of Minnesota



Office of the State Auditor

Julie Blaha
State Auditor

**City of Columbia Heights
Police Department
Columbia Heights, Minnesota**

Agreed-Upon Procedures

October 6, 2021

Description of the Office of the State Auditor

The mission of the Office of the State Auditor is to oversee local government finances for Minnesota taxpayers by helping to ensure financial integrity and accountability in local governmental financial activities.

Through financial, compliance, and special audits, the State Auditor oversees and ensures that local government funds are used for the purposes intended by law and that local governments hold themselves to the highest standards of financial accountability.

The State Auditor performs approximately 100 financial and compliance audits per year and has oversight responsibilities for over 3,300 local units of government throughout the state. The office currently maintains five divisions:

Audit Practice – conducts financial and legal compliance audits of local governments;

Government Information – collects and analyzes financial information for cities, towns, counties, and special districts;

Legal/Special Investigations – provides legal analysis and counsel to the Office and responds to outside inquiries about Minnesota local government law; as well as investigates allegations of misfeasance, malfeasance, and nonfeasance in local government;

Pension – monitors investment, financial, and actuarial reporting for Minnesota's local public pension funds; and

Tax Increment Financing – promotes compliance and accountability in local governments' use of tax increment financing through financial and compliance audits.

The State Auditor serves on the State Executive Council, State Board of Investment, Land Exchange Board, Public Employees Retirement Association Board, Minnesota Housing Finance Agency, and the Rural Finance Authority Board.

Office of the State Auditor
525 Park Street, Suite 500
Saint Paul, Minnesota 55103
(651) 296-2551
state.auditor@osa.state.mn.us
www.osa.state.mn.us

This document can be made available in alternative formats upon request. Call 651-296-2551 [voice] or 1-800-627-3529 [relay service] for assistance; or visit the Office of the State Auditor's web site: www.osa.state.mn.us.

**City of Columbia Heights
Police Department
Columbia Heights, Minnesota**

October 6, 2021



Office of the State Auditor

Agreed-Upon Procedures

**Audit Practice Division
Office of the State Auditor
State of Minnesota**



Office of the State Auditor

Suite 500
525 Park Street
Saint Paul, MN 55103

Julie Blaha
State Auditor

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Matt Markham, Captain
City of Columbia Heights Police Department
825 – 41st Avenue Northeast
Columbia Heights, Minnesota 55421

We have performed the procedures enumerated below, which were agreed to by the Police Department of the City of Columbia Heights, Minnesota, to confirm the Columbia Heights Police Department's compliance with Minn. Stat. §§ 13.825 and 626.8473 regarding Body Worn Cameras (BWCs). Specifically, the agreed-upon procedures used herein were designed to determine whether data currently in the Department's records are classified properly; how the data are used; whether data are being destroyed as required by Minn. Stat. § 13.825; and to determine whether there is compliance with Minn. Stat. § 13.825, subs. 7 and 8. The Columbia Heights Police Department's management is responsible for the Department's compliance with Minn. Stat. §§ 13.825 and 626.8473 regarding BWCs.

The Columbia Heights Police Department has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose regarding compliance with Minn. Stat. §§ 13.825 and 626.8473 regarding BWCs. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. Procedure

Determine that a written policy governing BWC use that is in accordance with Minn. Stat. § 626.8473 is maintained.

Findings

We obtained from the Columbia Heights Police Department a copy of its Body Worn Camera (BWC) Recording Equipment and Storage policy (hereinafter BWC policy) and compared it to the requirements of Minn. Stat. § 626.8473. The requirements of this statute are reflected in the Department's BWC policy.

Page 1

2. Procedure

Determine that access and sharing of the data collected by BWCs is in accordance with statutes.

Findings

The Columbia Heights Police Department uses Axon's Evidence.com system, which is a cloud-based digital evidence system for BWC data storage, management, review, and sharing. A report was run on September 23, 2021, from Evidence.com for all of the BWC data collected by the Department between December 1, 2018, and December 1, 2020. A sample of 25 videos was haphazardly selected and compared with the Audit Trail in Evidence.com to confirm that data was accessed only for a legitimate law enforcement purpose and by persons whose work assignment reasonably requires access to the data. No exceptions were found.

Minnesota Statutes, section 13.825, subdivision 7(b), requires written procedures to ensure that law enforcement personnel have access to BWC data that are not public "only if authorized in writing by the chief of police, sheriff, or head of the law enforcement agency, or their designee, to obtain access to the data for a legitimate, specified law enforcement purpose." The Department's BWC policy states that no employee may have access to the department's BWC data except for legitimate law enforcement or data administration purposes, and officers may access and view stored BWC video only when there is a business need for doing so. However, no written procedures regarding the process to obtain written authorization for access to nonpublic portable recording system data have been established. The Columbia Heights Police Department did not have written authorization for any members of the Department and members of other governmental entities and agencies to access nonpublic data.

A report was run on September 23, 2021, from Evidence.com for all BWC recordings shared among other agencies between December 1, 2018, and December 21, 2020. A sample of 25 videos was haphazardly selected and compared with the Audit Trail in Evidence.com to confirm that all data shared with other agencies was in compliance with Minn. Stat. § 13.825, subd. 8. No exceptions were found.

3. Procedure

Determine that the data collected by BWCs are appropriately classified.

Findings

A report was run on September 23, 2021, from Evidence.com for all of the BWC data collected by the Columbia Heights Police Department between December 1, 2018, and December 1, 2020. All data was considered nonpublic, and no instances that would require the data to be classified as public according to Minn. Stat. § 13.825, subd. 2(a)(1), were found.

4. Procedure

Determine that the data collected by BWCs are appropriately retained and destroyed in accordance with statutes.

Findings

Minnesota Statutes, section 13.825, subdivision 3(a), requires BWC data that are not active or inactive criminal investigative data and not subject to Minn. Stat. § 13.825, subd. 3(b), must be maintained for at least 90 days and destroyed according to the City of Columbia Heights' General Records Retention Schedule.

A report was run on September 23, 2021, from Evidence.com for all of the BWC data deleted by the Columbia Heights Police Department between December 1, 2018, and December 1, 2020. A sample of 25 videos was haphazardly selected, and the time between the creation and deletion dates was compared to the City of Columbia Heights' General Records Retention Schedule and for compliance with Minn. Stat. § 13.825, subd. 3. No exceptions were found.

5. Procedure

Determine that a record is maintained and available to the public identifying the total number of devices owned or maintained; a daily record of the total number of recording devices actually deployed and used by officers; the policies and procedures for use of BWCs required by Minn. Stat. § 626.8473; and the total amount of recorded audio and video data collected and maintained, the retention schedule, and the procedures for destruction of the data.

Findings

Body worn camera data is available upon request, either in person or by submitting a request on the City of Columbia Heights' website. A report was run on September 23, 2021, from Evidence.com to show the total number of active BWC devices and to whom they were assigned. All officers are required to wear BWCs while on duty. The patrol schedule was examined to identify the number of BWCs in use on September 27, 2021.

The BWC policy was located on the Columbia Heights Police Department's webpage. A summary report of all recorded audio and video data collected and maintained by the Department between December 1, 2018 and December 1, 2020, was examined. No exceptions were found.

6. Procedure

Determine that records are maintained showing the date and time BWC data were collected and the applicable classification of the data.

Findings

A report was run on September 23, 2021, from Evidence.com for all of the BWC data collected by the Columbia Heights Police Department between December 1, 2018, and December 1, 2020. A sample of 25 videos was haphazardly selected and compared to the Audit Trail in Evidence.com to ensure that the data classification requirements were met. No exceptions were found.

7. Procedure

Determine that data stored by a vendor in the cloud protects the data in accordance with security requirements of the United States Federal Bureau of Investigation Criminal Justice Information Services (CJIS) Division Security Policy 5.4 or its successor version.

Findings

A Master Agreement between the City of Columbia Heights and Evidence.com included language that stated that Evidence.com was in compliance with the CJIS policy. Also, Axon has demonstrated compliance with this policy through a CJIS Whitepaper and has been independently validated by CJIS ACE, part of Diverse Computing, Inc. Diverse Computing, Inc., is a third-party law enforcement and criminal justice software company.

* * * * *

We were engaged by the Columbia Heights Police Department to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not, conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the Columbia Heights Police Department's compliance with Minn. Stat. §§ 13.825 and 626.8473 regarding BWCs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Columbia Heights Police Department and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the City of Columbia Heights and is not intended to be, and should not be, used by anyone other than the specified party.

/s/Julie Blaha

JULIE BLAHA
STATE AUDITOR

October 6, 2021

/s/Dianne Syverson

DIANNE SYVERSON, CPA
DEPUTY STATE AUDITOR

AGENDA SECTION	CONSENT
MEETING DATE	11/22/2021

ITEM:	Swagit Invoice Approval		
DEPARTMENT: Administration		BY/DATE: 11/18/2021	
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold “X” in front of the selected text below)</i>			
Safe Community		Diverse, Welcoming “Small-Town” Feel	
Economic Strength		Excellent Housing/Neighborhoods	
Equity and Affordability		X Strong Infrastructure/Public Services	
X Opportunities for Play and Learning		X Engaged, Multi-Generational, Multi-Cultural Population	

BACKGROUND:

Last year, the City contracted with SWAGIT External Cable Equipment and Services to install new cameras in the council chambers and remotely operate the City Council recordings.

Social distancing precautions made it more important to ensure residents had remote access to City Council meetings. For the second year using Swagit, staff is looking at expanding the total number of meeting recordings from 25 to 50 in order to cover the recordings of other meetings, such as the Planning Commission.

STAFF RECOMMENDATION:

Authorize agreement with Swagit for 2022 Recording Services. To expand from 25 meetings per year to 50, the annual cost increases from \$15,540 to \$20,340 for hands-free service, including lower third character generation, video recording, and another 120 hours of specialty video. The increased meeting limit will allow for additional recordings of the Planning Commission and other meetings held in the council chambers.

MOTION:

Authorize the payment of \$20,340 to Swagit for 2022 video recording services, to include an increase in the total number of indexed and remotely directed meetings annually to 50.

ATTACHMENTS:

Swagit Quote



P.O. Box 251002, Plano, TX 75025-1002 • Fax 214-750-9513 • corporate@swagit.com
Make checks payable to Swagit Productions, LLC

SWAGIT QUOTE TO: City of Columbia Heights, MN

Attn: Ben Sandell

Created Date: 11/15/2021

Valid for 60 days

Yearly Managed Service Package

Item & Description	Rate	Quantity	Yearly Cost
EASE™ & AVIOR- Hands-Free Service – Up to 50 Meetings a year <ul style="list-style-type: none">Up to 50 indexed & remotely directed meetings per yearUp to 120 hours of specialty video content per year24/7 Live Stream	\$1,695.00	12 months	\$20,340.00
Total Annual Service:			\$ 20,340.00

Swagit is the sole source provider of Swagit's Extensible Automated Streaming Engine (EASE™) software framework. The EASE™ application is manufactured, leased and distributed by Swagit alone.

SIGNATURE & DATE _____

CONTACT NAME _____

PHONE NUMBER _____

AGENDA SECTION	CONSENT AGENDA
MEETING DATE	NOVEMBER 22, 2021

ITEM:	Renew Contract for Annual Audit with Redpath and Company at a fee of \$37,000.										
DEPARTMENT: Finance		BY/DATE: Joseph Kloiber, Finance Director/Nov 17, 2021									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input checked="" type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
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<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

The City has used the accounting firm, Redpath and Company, for its annual financial audit for many years. Redpath has requested a fee increase with the proposed renewal of the audit contract for 2021.

Since 2012, Redpath has performed the annual audit for a fee of \$32,000. The proposed 2021 increase of \$5,000 is the equivalent of an annual inflation rate of less than 1.5% each year since 2012.

Staff finds Redpath's work to be well-planned. Their client base, which includes many area cities, contributes to this good planning. Due to the City's recent implementation of new accounting and HR software, the City's 2021 audit will require knowledge of both the past and present accounting systems. For this reason, staff does not recommend changing auditors for the 2021 audit.

RECOMMENDED MOTION(S):
MOTION: Move to approve renewal of the contract for annual audit with Redpath and Company at a fee of \$37,000.

AGENDA SECTION	CONSENT AGENDA
MEETING DATE	NOVEMBER 22, 2021

ITEM:	Consideration of Resolution 2021-94, Updating Income Limit for Senior Citizen Utility Rates.										
DEPARTMENT: Finance		BY/DATE: Jackie Zillmer, November 17, 2021									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input checked="" type="checkbox"/> Equity and Affordability</td> <td><input checked="" type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods	<input checked="" type="checkbox"/> Equity and Affordability	<input checked="" type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
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<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

For many years, the City Council has annually updated the income eligibility limit for reduced senior citizen utility rates. Currently, the income limit for reduced senior citizen rates is set at \$39,300. **Attached is a resolution raising the income limit, beginning in 2022, to \$41,800 for reduced senior citizen rates.**

The formula the City has used for this limit is the maximum current year (2022) Social Security benefit for an individual at full retirement age, plus 4%, rounded to the next even \$100 increment. This limit is then compared to applicants' prior year (2021) income. This formula is intended to allow for a modest amount of income beyond the maximum Social Security benefit possible. The maximum Social Security benefit for an individual at full retirement age for 2022 is \$40,746.

The City Council can set any formula or amount for income eligibility. If the City establishes the income eligibility guideline at a higher level, more people will qualify. As more people qualify for reduced rates, the rates for non-qualifying people will have to be raised to ensure adequate revenue in the utility fund. For many years, the number of seniors receiving the reduced rate has remained relatively constant at approximately 125 residents.

STAFF RECOMMENDATION:

It is staff's recommendation that we maintain the current formula and increase the senior citizen utility rate to \$41,800.

RECOMMENDED MOTIONS:
<p>MOTION: Move to waive the reading of Resolution 2021-94, there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution 2021-94, being a resolution updating the income limit for senior citizen utility rates.</p>

ATTACHMENT:

Resolution 2021-94

RESOLUTION NO. 2021-94

A resolution of the City Council for the City of Columbia Heights, Minnesota, establishing eligibility standards for senior citizen utility rates.

Now, therefore, in accordance with all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

ORDER OF COUNCIL

WHEREAS, the City Council has previously established eligibility standards for senior citizen rates for refuse service, sewage disposal and water supply; and

WHEREAS, it has been the City's practice to maintain uniform eligibility standards whenever possible:

NOW, THEREFORE, BE IT RESOLVED by the City of Columbia Heights as follows:

That anyone over 62 years of age with a maximum household income of \$41,800 will be eligible for reduced rates.

BE IT FURTHER RESOLVED that the above eligibility standard is effective January 1, 2022.

Passed this 22nd day of November, 2021

Offered by:

Seconded by:

Roll Call:

Amáda Márquez Simula, Mayor

Attest:

Sara Ion, City Clerk/Council Secretary

**CITY COUNCIL MEETING**

Item 7.

AGENDA SECTION	CONSENT
MEETING DATE	NOVEMBER 22, 2021

ITEM:	Approval Resolution 2021-97 Transfer Funds to the Fire Department 2021 Budget		
DEPARTMENT: Fire		BY/DATE: Charlie Thompson 11/22/2021	
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold “X” in front of the selected text below)</i>			
X Safe Community		_Diverse, Welcoming “Small-Town” Feel	
X Economic Strength		_Excellent Housing/Neighborhoods	
_Equity and Affordability		_Strong Infrastructure/Public Services	
_Opportunities for Play and Learning		_Engaged, Multi-Generational, Multi-Cultural Population	

BACKGROUND:

The Minnesota Board of Firefighter Training and Education (MBFTE) provides reimbursements of costs associated with firefighter training and certifications. The funds are appropriated by the State Legislature from the Fire Safety Account and are dispersed through an application process. \$35,159.00 was reimbursed in 2021. This funding covers the cost of Firefighter I, Firefighter II, hazardous materials operations level training and last year's Emergency Medical Technician Initial course. This year's award was significantly higher from previous years.

In April, May, and June of this year, the fire department partnered with the Anoka County Department of Health to participate in several vaccination clinics. Several clinics were held at the fire department and also the Hylander Center to distribute the vaccinations. The city manager signed a contract with Anoka County to allow those fire department staff members to be contracted out as county health employees. Because of this contract, Anoka County reimbursed the time for fire department staff. The total amount of staff time that was reimbursed was \$17,932.87.

STAFF RECOMMENDATION:

Approve the transfer of reimbursed funds from the general fund to the Fire Department 2021 Budget.

Breakdown of Reimbursements:

<u>Source</u>	<u>Amount</u>
MBFTE	\$15,299.00
MBFTE	\$5,200.00
MBFTE	\$13,860.00
MBFTE	\$800.00
<u>Anoka County</u>	<u>\$17,932.87</u>
Total	\$53,091.87

RECOMMENDED MOTIONS:

MOTION: Move to waive the reading of Resolution No. 2021-97, there being ample copies to the public.

MOTION: Move to adopt Resolution 2021-97, being a resolution amending the 2021 Fire Department budget.

ATTACHMENT:

Res. 2021-97 Fire Dept. Budget Amendment

A resolution of the city council for the city of Columbia Heights, Minnesota, amending the 2021 budget to use certain additional revenue:

Whereas, the city has contracted for or received the following revenue:

<u>Source</u>	<u>Amount</u>
MBFTE	\$15,299.00
MBFTE	\$5,200.00
MBFTE	\$13,860.00
MBFTE	\$800.00
<u>Anoka County Department of Health</u>	<u>\$17,932.87</u>
Total	\$53,091.87

Whereas, this revenue was not included in the initial 2021 budget adopted by Resolution 2020-117, nor in any subsequent amendments to that budget; and

Whereas, accordingly, the expense necessary to earn this revenue was also not previously included in the 2021 budget; and

Whereas, the activity related to this revenue and expense is consistent with the goals and objectives of the city of Columbia Heights Fire Department;

Now, therefore, in accordance with all ordinances and regulations of the City of Columbia Heights, the city council of the city of Columbia Heights makes the following:

ORDER OF COUNCIL

IT IS HEREBY RESOLVED, that the 2021 budget for general fund revenue and expense is amended for an increase of \$53,091.87

Passed this 22nd day of November, 2021

Offered by:

Seconded by:

Roll Call:

Amáda Márquez Simula, Mayor

Attest:

City Clerk/Council Secretary

**CITY COUNCIL MEETING**

Item 8.

AGENDA SECTION	CONSENT
MEETING DATE	NOVEMBER 22, 2021

ITEM:	Rental Occupancy Licenses for Approval	
DEPARTMENT: Fire		BY/DATE: Daniel O'Brien, 11/22/21
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i>		
<input type="checkbox"/> Safe Community <input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel		
<input type="checkbox"/> Economic Strength <input checked="" type="checkbox"/> Excellent Housing/Neighborhoods		
<input type="checkbox"/> Equity and Affordability <input type="checkbox"/> Strong Infrastructure/Public Services		
<input type="checkbox"/> Opportunities for Play and Learning <input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population		

BACKGROUND: Consideration of approval of attached list of rental housing license applications

RECOMMENDED MOTION:
MOTION: Move to approve the items listed for rental housing license applications for November 22, 2021, in that they have met the requirements of the Property Maintenance Code.

ATTACHMENT:
Rental Occupancy Licenses for Approval



City Council Rental Occupancy Licenses for Approval.

LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
Fernandez-Cuzco, Tomas 4636 Taylor St NE Columbia Heights, MN 55421	4636 Taylor St NE #Up	21-0003988 Family Exempt Rental License Number of licensed units: 1 \$75.00
Ahmed, Hussein 347 Orendorf Way NE Columbia Heights, MN 55421	347 Orendorff Way NE	21-0003491 Family Exempt Rental License Number of licensed units: 1 \$225.00
Atwood, Michael 14033 Commerce Ave NE#300 Prior Lake, MN 55372	3820 Jackson St NE	21-0004130 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Beck, Scott HavenBrook Homes 1611 County Rd B West#104 Roseville, MN 55113	1122 40th Ave NE	21-0003288 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Beck, Scott HavenBrook Homes, LLC 1611 County Road B West#104 Roseville, MN 55113	3809 Reservoir Blvd NE	21-0003317 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Beck, Scott HavenBrook Homes LLC 1611 County Road B West#104 Roseville, MN 55113	4205 Jefferson St NE	21-0003897 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Beck, Scott Home SFR Borrower LLC 3727 S Hillsway Eagan, MN 55123	4427 Monroe St NE	21-0003741 Rental License [1 - 3 Units] Number of licensed units: 1 \$450.00
<i>*New License</i>		
Beck, Scott Home SFR Borrower 550 County Rd D West#11 New Brighton, MN 55112	4836 Stinson Blvd NE	21-0004306 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Biernat, Paul Grand Central Lofts Phase 1 Condominiums 7260 University Ave#200 Fridley, MN 55432	1070 Grandview Ct NE #206	21-0004250 Rental License [1 - 3 Units] Number of licensed units: 1 \$450.00
Buecksler, Caleb 517 Heinel Dr Roseville, MN 55113	3815 Pierce St NE 3813 Pierce St NE	21-0004024 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00

LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
Chhuon, Kim Song 16347 Londelius St North Hills, CA 91343	3909 2nd St NE	21-0004138 Rental License [1 - 3 Units] Number of licensed units: 1 \$450.00
Christ, Dennis 10984 228th St N Scandia, MN 55073	4030 Cleveland St NE 4028 Cleveland St NE	21-0004150 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Corbett, Chad 4603 Taylor St NE Columbia Heights, MN 55421	4601 Taylor St NE	21-0003923 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Crockett, Toni 638 Sullivan Ln NE Columbia Heights, MN 55421	3947 Tyler St NE	21-0004143 Rental License [1 - 3 Units] Number of licensed units: 3 \$300.00
Diehm, Tamera 9517 Wyoming Ave S Bloomington, MN 55438	1070 Grandview Ct NE #110	21-0004249 Rental License [1 - 3 Units] Number of licensed units: 1 \$450.00
Edlich, Richard Cel Monton, LLC 1845 Stinson Pkwy NE#212 Minneapolis, MN 55418	4909 5th St NE	21-0004214 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Esso, Lawrence ESSO Apartments LLC 3328 East Lake St Minneapolis, MN 55406	4318 3rd St NE	21-0003732 Rental License [Over 3 Units] Number of licensed units: 5 \$360.00
<i>*New License</i>		
Florczak, Joseph HP Minnesota 1 LLC 6500 International Pkwy#1100 Plano, TX 75093	1210 44th Ave NE	21-0004310 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Gillespie, Roger 1010 42nd Ave NE Columbia Heights, MN 55421	1010 42nd Ave NE Up/Down	21-0004323 Rental License [1 - 3 Units] Number of licensed units: 1 \$1,500.00
Gondek, Michael 2901 St Anthony Blvd Saint Anthony, MN 55418	325 Summit St NE	21-0003307 Rental License [1 - 3 Units] Number of licensed units: 1 \$450.00
Gondek, Michael 344 40th Avenue NE Columbia Heights, MN 55421	344 40th Ave NE	21-0003308 Rental License [1 - 3 Units] Number of licensed units: 1 \$450.00
Haugestuen, Ben Wolfpack Capital Investments LLC 6345 Compton Rd Fort Collins, CO 80525	228 40th Ave NE	21-0004118 Rental License [Over 3 Units] Number of licensed units: 8 \$426.00

LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
Head, Martha Northeast Seniors Housing Corporation 6200 Shingle Creek Pkwy#300 Brooklyn Center, MN 55430	3850 Stinson Blvd NE	21-0004136 Rental License [Over 3 Units] Number of licensed units: 85 \$2,120.00
Henry, Ashley A & D Properties 1276 interlachen Dr Eagan, MN 55123	4937 4th St NE	21-0004216 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Johnson, Amy & Jeff 3705 2nd St NE Columbia Heights, MN 55421	4756 Stinson Blvd NE	21-0004206 Rental License [1 - 3 Units] Number of licensed units: 1 \$450.00
Jones, Kyle Jones Family Investments, LLC 33 20th Ave SW New Brighton, MN 55112	3839 Hart Blvd NE	21-0004135 Rental License [Over 3 Units] Number of licensed units: 75 \$1,900.00
Kaur, Kiranjit 10592 Three Oaks Ln Champlin, MN 55316	3929 Ulysses St NE	21-0003882 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Lee, Grace 3068 Lydia Ct Roseville, MN 55113	4209 Washington St NE Up/Down	21-0004159 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Lee, Stephanie 3747 2nd St NE #Upper Columbia Heights, MN 55421	3747 2nd St NE Up	21-0003683 Family Exempt Rental License Number of licensed units: 1 \$225.00
Leet, Corey 819 89th Ave NW Coon Rapids, MN 55433	957 42nd Ave NE	21-0004238 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
MacDonald, Jason IW LLC 1845 Stinson Parkway NE #212 Minneapolis, MN 55418	4041 Hayes St NE	21-0004035 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
MacDonald, Jason Mesa Investments LLC 1845 Stinson Pkwy NE #212 Minneapolis, MN 55418	4556 Tyler St NE	21-0003544 Rental License [Over 3 Units] Number of licensed units: 8 \$426.00
Mariani, Marcea 3222 39th Ave S Minneapolis, MN 55406	4007 Main St NE	21-0004033 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Marquette, Joel 4300 Reservoir Blvd NE Columbia Heights, MN 55421	4311 Royce St NE	21-0004173 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
McFarlane, Gregory 3980 40th Ave NE 5th St NE Columbia Heights, MN 55421	501 40th Ave NE #Up	21-0003769 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00

LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
Micheals, Chelsea 611 51st Ave NE Columbia Heights, MN 55421	609 51st Ave NE 611 51st Ave NE	21-0004222 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Modell, Paul Modell Proprties LLC 3441 Shore Dr Excelsior, MN 55331	3746 Stinson Blvd NE	21-0004125 Rental License [Over 3 Units] Number of licensed units: 17 \$624.00
Monger, Alois 556 79th Ave N Brooklyn Park, MN 55444	4433 4th St NE	21-0004188 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Morocho, Nestor 3150 118th Ave NW Coon Rapids, MN 55433	943 42nd Ave NE Up/Down	21-0004236 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Muhumed, Halima 2024 Willow Ave N Minneapolis, MN 55411	4543 Taylor St NE	21-0004194 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Mulvaney, Gary 320 Blake Rd#711 Hopkins, MN 55343	4937 6th St NE	21-0003766 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
<i>*New License</i>		
Pelton, Katharine 6500 Corvallis Ave N Crystal, MN 55428	4556 Madison St NE	21-0004301 License Transfer: Rental License Transfer Fee Number of licensed units: 4 \$25.00
Perez, Kim 5223 Delta View Way Antioch, CA 94531	1310 Buchanan Pl NE	21-0003660 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Pierzchalski, Elzbieta Elzbieta LLC 17833 Concord Ct NW Elk River, MN 55330	1332 Circle Terrace Blvd NE 1334 Circle Terrace Blvd NE	21-0004257 Family Exempt Rental License Number of licensed units: 2 \$75.00
Proulx, Guy 12 Jalan Bahasa Singapore, 29930-9306	4918 Tyler St NE 4918 1/2 Tyler St NE	21-0003764 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Rishovd, Thomas Timberlane Holdings, LLC 21325 Queen Court NW Elk River, MN 55330	233 42nd Ave NE	21-0004019 Rental License [Over 3 Units] Number of licensed units: 20 \$690.00
Rojas, Melissa 1321 Circle Terrace Blvd NE Columbia Heights, MN 55421	1321 Circle Terrace Blvd NE 1319 Circle Terrace Blvd NE	21-0003481 Rental License [1 - 3 Units] Number of licensed units: 2 \$450.00

LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
Rowe, Robert 338 120th St NW Monticello, MN 55362	4659 5th St NE 4657 5th St NE	21-0004202 Rental License [1 - 3 Units] Number of licensed units: 2 \$450.00
Schroder, Ryan Schroder Family Holdings LLC 1624 Enta St Saint Paul, MN 55106	4840 4th St NE	21-0004208 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Schubilske, Timothy 5730 Royal Oaks Drive Shoreview, MN 55126	3920 Ulysses St NE 3922 Ulysses St NE	21-0003500 Rental License [1 - 3 Units] Number of licensed units: 2 \$450.00
Schulz, James 2910 Fillmore St NE Minneapolis, MN 55418	1009 Gould Ave NE	21-0003990 Family Exempt Rental License Number of licensed units: 1 \$75.00
Sekizovic, Maumer 12849 Leyte St NE Blaine, MN 55449	4640 Polk St NE	21-0004199 Rental License [Over 3 Units] Number of licensed units: 6 \$382.00
Sentyrz Jr., Walter 1612 2nd St NE Minneapolis, MN 55413-1138	3913 Arthur St NE	21-0003878 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Skaggs, Greg 3rd Street NE, LLC 105 Brunswick Ave S Golden Valley, MN 55416	3812 3rd St NE 3810 3rd St NE	21-0004128 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Skelton, Patrick PN18, LLC 3215 Overlook Dr Bloomington, MN 55431	3925 3rd St NE	21-0004141 Rental License [Over 3 Units] Number of licensed units: 12 \$514.00
Small, Stephanie 1091 Polk Circle Columbia Heights, MN 55421	1093 Polk Cir NE	21-0003846 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Stockwell, Gary 549 Rice Creek Ter NE Fridley, MN 55432	681 51st Ave NE	21-0004233 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Suhyoun, Kouzhaya 9148 Edison Street NE Blaine, MN 55449	4260 Mcleod St NE	21-0003730 Rental License [1 - 3 Units] Number of licensed units: 1 \$450.00
<i>*New License</i>		
Sultana, Zehra Clifton Properties, LLC 8445 Center Dr Spring Lake Park, MN 55432	1020 40th Ave NE	21-0004313 License Transfer: Rental License Transfer Fee Number of licensed units: 4 \$25.00

LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
<i>*New License</i>		
Sultana, Zehra Clifton Properties, LLC 8445 Center Dr Spring Lake Park, MN 55432	1251 Circle Terrace Blvd NE 1253 Circle Terrace Blvd NE	21-0004110 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Sultana, Zehra Westchester Investments, Inc. 8445 Center Dr Spring Lake Park, MN 55432	3732 3rd St NE	21-0003871 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Sultana, Zehra Hampton Investments, Inc. 8445 Center Dr NE Spring Lake Park, MN 55432	3829 2 1/2 St NE	21-0004132 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Sultana, Zehra Freeport Investments, Inc 8445 Center Drive Spring Lake Park, MN 55432	4111 7th St NE	21-0004040 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Sultana, Zehra Hampton Investments, Inc. 8445 Center Dr Spring Lake Park, MN 55432	4219 7th St NE	21-0003515 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Sultana, Zehra Clifton Properties, LLC 8445 Center Dr Spring Lake Park, MN 55432	4609 Polk St NE	21-0004318 Rental License [1 - 3 Units] Number of licensed units: 1 \$1,650.00
Sultana, Zehra Clifton Properties, LLC 8445 Center Dr NE Spring Lake Park, MN 55432	4618 Fillmore St NE	21-0004197 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Sultana, Zehra Clifton Properties, LLC 8445 Center Dr Spring Lake Park, MN 55432	980 44th Ave NE	21-0003798 Rental License [Over 3 Units] Number of licensed units: 4 \$338.00
Swanson, Jeffrey 9705 289th Ave NW Zimmerman, MN 55398	4532 Washington St NE 4530 Washington St NE	21-0004190 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Tesfai, Mary 3027 31st Ave NE Saint Anthony, MN 55418	4015 5th St NE	21-0004327 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Thao, Mai Invitation Homes 1210 Northland Dr#180 Mendota Heights, MN 55120	825 49 1/2 Ave NE	21-0003240 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Ulvin, Rolf 4725 Excelsior Blvd#300 Saint Louis Park, MN 55416	3843 Hayes St NE 3843 1/2 Hayes St NE	21-0003153 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00

LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
Unke-Hanson, Janene 187 17th Avenue SW New Brighton, MN 55112	4357 7th St NE 4359 7th St NE	21-0004057 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Valtierrez, Mario 18932 Dunbury Ave Farmington, MN 55024	3849 Edgemoor Pl NE	21-0004324 Rental License [Over 3 Units] Number of licensed units: 4 \$1,840.00
<i>*New License</i>		
Wenzel, David 5001 Jackson St NE Columbia Heights, MN 55421	4769 Chatham Rd NE	21-0004316 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Wieberdink, Andrew 2810 Danbury Way Minnetonka, MN 55305	3805 2 1/2 St NE	21-0004126 Rental License [1 - 3 Units] Number of licensed units: 1 \$450.00

**CITY COUNCIL MEETING**

Item 9.

AGENDA SECTION	CONSENT AGENDA
MEETING DATE	NOVEMBER 22, 2021

ITEM:	LICENSE AGENDA
DEPARTMENT: COMMUNITY DEVELOPMENT	BY/DATE: Minerva Hark, City Planner / November 18, 2021
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i>	
<input checked="" type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel
<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods
<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population

BACKGROUND:

Attached is the business license agenda for the November 22, 2021 City Council meeting. This agenda consists of applications for 2022 Cigarette/Tobacco Accessory Sales Licenses, 2022 Food Truck Licenses, 2022 Fuel Dispensing Licenses, 2022 Massage Therapists Licenses, 2022 Massage Therapy Business Licenses, 2022 Motor Vehicle Rental Licenses, and 2022 Tobacco Product Shop Licenses.

At the top of the license agenda there is a phrase stating "**Signed Waiver Form accompanied application", noting that the data privacy form has been submitted as required. If not submitted, certain information cannot be released to the public.

RECOMMENDED MOTION(S):
MOTION: Move to approve the items as listed on the business license agenda for November 22, 2021 as presented.

ATTACHMENT(S):

Cigarette/Tobacco Accessory Sales Licenses – 2022
Food Truck Licenses – 2022
Fuel Dispensing Licenses – 2022
Massage Therapist Licenses – 2022
Massage Therapy Business Licenses – 2022
Motor Vehicle Rental Licenses – 2022
Tobacco Product Shop Licenses – 2022

TO CITY COUNCIL NOV 22, 2021

*Signed Waiver Form accompanied application

Cigarette/Tobacco Accessory Sales Licenses – 2022

Renewals:

*HOLIDAY STATIONSTORES LLC #58	4259 CENTRAL AVENUE NE	\$500.00
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Food Truck Licenses – 2022

Renewals:

*LOS PRIMOS LLC – ANDREA CERVANTES GALLEGOS	5257 UNIVERSITY AVENUE NE	NO FEE
*MAGIC FOOD INC – MARTHA MOREIRA ZAMBRANO	4901 UNIVERSITY AVENUE NE	\$100.00

Fuel Dispensing Licenses – 2022

Renewal:

*HOLIDAY STATIONSTORES LLC #58	4259 CENTRAL AVENUE NE	\$380.00
*COLUMBIA HEIGHTS RENTAL	3901 CENTRAL AVENUE NE	\$50.00
*JEFF’S BOBBY & STEVE’S AUTOWORLD, LLP	3701 CENTRAL AVENUE NE	\$220.00

Massage Therapist Licenses – 2022

Renewals:

*JENNIFER PYPER-MUNO – HART LAKE MASSAGE	3813 HAYES STREET NE	\$100.00
*CINDY SITTHIXAY – ZENTRAL MASSAGE INC	3986 CENTRAL AVENUE NE	\$100.00
*SENGMANY VONGMANY – ZENTRAL MASSAGE INC	3986 CENTRAL AVENUE NE	\$100.00
*ALEC VONGKAYSONE – ZENTRAL MASSAGE INC	3986 CENTRAL AVENUE NE	\$100.00

Massage Therapy Business Licenses – 2022

Renewals:

*FOOT N BACK MASSAGE INC – HAI JIANG YU	4230 CENTRAL AVENUE NE #2	\$750.00
*ZENTRAL MASSAGE INC – STEVEN VERDOES	3986 CENRAL AVENUE NE	\$500.00

Motor Vehicle Rental Licenses – 2022

Renewal:

*COLUMBIA HEIGHTS RENTAL	3901 CENTRAL AVENUE NE	\$50.00
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Tobacco Product Shop Licenses – 2022

Renewals:

*SMOKE AND VAPE INC – KHADER SAFI	2311 37 TH AVENUE NE	\$500.00
*CENTRAL SMOKE SHOP INC DBA SARAH’S TOBACCO SHOP – SARAH HAMMAD		
	4329 CENTRAL AVENUE NE	\$500.00
*HOOKAH KINGDOM 1 INC – MURAD WAZWAZ	4915-4923 CENTRAL AVENUE NE	\$500.00

CITY OF COLUMBIA HEIGHTS

FINANCE DEPARTMENT

COUNCIL MEETING OF: November 22, 2021 .

STATE OF MINNESOTA

COUNTY OF ANOKA

CITY OF COLUMBIA HEIGHTS

Motion: Move that in accordance with Minnesota Statutes the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,142,882.03.

CHECK DISBURSEMENT REPORT FOR CITY OF COLUMBIA HEIGHTS
CHECK DATE FROM 11/05/2021 - 11/18/2021

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/09/2021	MAIN	3 (E)	9964	WELLS FARGO CREDIT CARD	TABELING EVENT SUPPLIES	101.0000.20815	(4.53)
		3 (E)	091321		MOVIE AND SUPPLIES	101.1110.42171	14.99
		3 (E)	000013		HOT COCOA MOVIE NIGHT	101.1110.42171	116.80
		3 (E)	976		10/30/21 FACE PAINTING DOWNPAYMENT	101.1110.42171	190.00
		3 (E)	124528		PERFORMANCE STAGE	101.1110.42171	4,569.99
		3 (E)	091321		CC MTG FOOD AND FLOWERS	101.1110.42175	33.47
		3 (E)	10042021		FOOD FOR COUNCIL WORKSESSION	101.1110.42175	23.19
		3 (E)	950		NLC SUMMIT REGISTRATION	101.1110.43105	950.00
		3 (E)	XLH395KT52		MOVIE IN THE PARK AD	101.1110.43430	4.00
		3 (E)	AB00386908270CUS		REFUND OF TAX	101.1110.44000	(12.82)
		3 (E)	41384383		SURVEY MONKEY LICENSE	101.1110.44330	384.00
		3 (E)	297107		WEBINAR - AUDITS OF LOCAL GOVERNMENT	101.1510.43105	275.00
		3 (E)	685162		WEBINAR GAAP UPDATE	101.1510.43105	135.00
		3 (E)	5529025		1 OK SALMON POSTCARDS	101.2100.42000	36.23
		3 (E)	WQ297139		BIKE RACK FOR PROP ANNEX	101.2100.42010	4,265.83
		3 (E)	CJTG960		3 SQUAD TICKET PRINTERS	101.2100.42011	1,171.23
		3 (E)	8127425		SUPPLIES & FLASH DRIVES	101.2100.42020	79.32
		3 (E)	21581557		1000 CH PENCILS	101.2100.42170	230.73
		3 (E)	8758637		2 LATENT FINGERPRINT KITS	101.2100.42171	120.00
		3 (E)	0596217		25' POWER STRIP	101.2100.42171	19.89
		3 (E)	1261024		CRIME SCENE LIFTING TAPE	101.2100.42171	9.99
		3 (E)	9181812		MISC 1ST AID & EVID SPLY	101.2100.42171	313.21
		3 (E)	7277847		2 8-PK 9V BATTERIES	101.2100.42171	23.98
		3 (E)	0389059		DISHWASH WAND & REFILLS	101.2100.42171	22.43
		3 (E)	8127425		SUPPLIES & FLASH DRIVES	101.2100.42171	39.97
		3 (E)	CSL0437783		7 CS NITRILE EXAM GLOVES	101.2100.42171	1,093.40
		3 (E)	138848035		EVIDENCE SUPPLIES	101.2100.42171	615.13
		3 (E)	20210921102747425		FRAMED GRAD CERT	101.2100.42171	76.41
		3 (E)	091421		DONUTS FOR CIT TRAINING	101.2100.42175	14.50
		3 (E)	091521		BAKERY FOR CIT TRAINING	101.2100.42175	14.50
		3 (E)	091621		BAKERY FOR CIT TRAINING	101.2100.42175	14.50
		3 (E)	091721		BAKERY FOR CIT TRAINING	101.2100.42175	14.50
		3 (E)	100521		2 DZ COOKIES FOR TRAINING	101.2100.42175	12.00
		3 (E)	100721		COOKIES FOR TRAINING	101.2100.42175	12.00
		3 (E)	091321		BAKERY CIT TRAINING	101.2100.42175	14.98
		3 (E)	130054		TREATS COUNCIL WORK SESSION	101.2100.42175	14.98
		3 (E)	520155		COOKIES FOR LANDLORD MTG	101.2100.42175	13.97
		3 (E)	02154J		FOOD FOR 9/21/21 TRAINING	101.2100.42175	45.96
		3 (E)	210921-03-06		PRETRAINING LUNCH W/ATTYS	101.2100.42175	86.80
		3 (E)	8591345		LUNCH STAFF AND COMMAND	101.2100.42282	52.31
		3 (E)	1077		BOARD DOGS AUG21113555	101.2100.43050	9
		3 (E)	12201		ETI REGISTRATION	101.2100.43105	3

CHECK DISBURSEMENT REPORT FOR CITY OF COLUMBIA HEIGHTS
CHECK DATE FROM 11/05/2021 - 11/18/2021

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		3 (E)	GG-09007		GRACIE SURVIVAL TACTICS JU MW AB	101.2100.43105	2,685.00
		3 (E)	12143		CLEO & COMMAND ACDMY EJ	101.2100.43105	750.00
		3 (E)	111621		DATA PRACTICES TRAINING B ROMANIK	101.2100.43105	80.00
		3 (E)	19634		DMT-G ONLINE TRAINING	101.2100.43105	75.00
		3 (E)	244340		DATA PRACTICES TRAINING N FEDOR	101.2100.43105	80.00
		3 (E)	092121-345		LUNCH STAFF AND COMMAND	101.2100.43310	16.05
		3 (E)	4833796585		LUNCH STAFF AND COMMAND	101.2100.43310	12.84
		3 (E)	100821		LUNCH STAFF AND COMMAND	101.2100.43310	14.63
		3 (E)	356415366140		LUNCH STAFF AND COMMAND	101.2100.43310	10.39
		3 (E)	09222021		LUNCH STAFF AND COMMAND	101.2100.43310	20.94
		3 (E)	092921		LUNCH STAFF AND COMMAND	101.2100.43310	13.44
		3 (E)	100121		LUNCH STAFF AND COMMAND	101.2100.43310	12.79
		3 (E)	100621		LUNCH STAFF AND COMMAND	101.2100.43310	13.49
		3 (E)	1023		LUNCH STAFF AND COMMAND	101.2100.43310	14.64
		3 (E)	1015		LUNCH STAFF AND COMMAND	101.2100.43310	14.64
		3 (E)	092821		LUNCH STAFF AND COMMAND	101.2100.43310	12.98
		3 (E)	093021		LUNCH STAFF AND COMMAND	101.2100.43310	15.93
		3 (E)	100721		LUNCH STAFF AND COMMAND	101.2100.43310	15.27
		3 (E)	092721		LUNCH STAFF AND COMMAND	101.2100.43310	15.20
		3 (E)	100421		LUNCH STAFF AND COMMAND	101.2100.43310	13.70
		3 (E)	100521		LUNCH STAFF AND COMMAND	101.2100.43310	13.70
		3 (E)	D8194		REPAIR DEPT DRONE	101.2100.44000	350.00
		3 (E)	6611878227		WEBEX SUBSCRIPTION	101.2100.44000	23.95
		3 (E)	20211006-000723		TIMEIQ 10-06 TO 11-05-21	101.2100.44000	78.00
		3 (E)	9NNFC83QTNW		TABLE 10-27 CAREER FAIR	101.2100.44100	550.00
		3 (E)	092821		LICENSE TABS	101.2100.44310	0.35
		3 (E)	092821		LICENSE TABS	101.2100.44390	68.50
		3 (E)	1496929479		CREATIVE CLOUD 1 YEAR	101.2200.42011	599.88
		3 (E)	7476209		WALL CLOCKS	101.2200.42171	118.89
		3 (E)	00001738		T-SHIRTS FOR ALL STAFF	101.2200.42172	1,332.45
		3 (E)	2S927308SE083312		FMAM CONFERENCE ZP MP	101.2200.43105	320.00
		3 (E)	53648		ENGINEERING ETHICS K HANSON	101.3100.43105	65.00
		3 (E)	53943		BACKUP CAMERA	101.3121.42010	347.50
		3 (E)	0919441		GREATEST MANAGERS BOOK	101.3121.42171	17.99
		3 (E)	582885		SUPERVISOR WORKSHOP CULLENT	101.3121.43105	45.00
		3 (E)	2393051		COMPUTER WRIST REST	101.5000.42171	9.99
		3 (E)	9964		TABELING EVENT SUPPLIES	101.5000.42171	7.69
		3 (E)	093021		SUPPLIES	101.5000.42171	49.99
		3 (E)	5592241		SOCCER EQUIP & TRUCK OR TREAT SUPPL	101.5001.42171	75.98
		3 (E)	9367429		FALL BOOGIE BASH SUPPLIES	101.5004.42170	89.15
		3 (E)	0322628		TAKE HOME KIT BAGS	101.5004.42170	
		3 (E)	0221828		HALLOWEEN TAKE HOME KIT	101.5004.42170	

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		3 (E)	093021		SUPPLIES	101.5004.42170	14.94
		3 (E)	9964		TABELING EVENT SUPPLIES	101.5004.42175	70.46
		3 (E)	5592241		SOCCER EQUIP & TRUCK OR TREAT SUPPL	101.5004.44378	43.39
		3 (E)	0677000		ART CLASS SPRAY BOTTLES	101.5040.42170	10.99
		3 (E)	1249025		COMMERCIAL VACUUMS	101.5129.42010	550.44
		3 (E)	0919441		GREATEST MANAGERS BOOK	101.5200.42171	17.99
		3 (E)	18629632		RADIAL TIRES #0004	101.5200.42280	395.52
		3 (E)	5202654		HAND PRUNERS	101.6102.42010	109.12
		3 (E)	092821		LICENSE TABS	101.6102.44390	15.93
		3 (E)	101152112		MEMBERSHIP RENEWAL	201.2400.44330	145.00
		3 (E)	091321		MOVIE AND SUPPLIES	225.9844.42020	14.99
		3 (E)	00738		MAGC FALL CONFERENCE SANDELL	225.9844.43105	20.00
		3 (E)	10062021		CONFERENCE - ROTTLER	225.9844.43105	30.00
		3 (E)	QTE-0010827-1		BIKE RACK HOSE REPLACEMENT	240.5500.42010	120.80
		3 (E)	M112802236		RETAINING WALL BRICKS	408.9999.42160.2014	1,031.87
		3 (E)	53943		BACKUP CAMERA	601.9600.42010	173.75
		3 (E)	1C63JQX		MONITOR FOR K HANSON	601.9600.42011	96.09
		3 (E)	3037842		IPHONE CASE	601.9600.42171	8.28
		3 (E)	25557974		AWWA CONFERENCE LODGING	601.9600.43320	501.00
		3 (E)	1250905		GAS AWWA CONFERENCE HAUTH	601.9600.43320	18.04
		3 (E)	53943		BACKUP CAMERA	602.9600.42010	173.75
		3 (E)	1C63JQX		MONITOR FOR K HANSON	602.9600.42011	96.10
		3 (E)	3037842		IPHONE CASE	602.9600.42171	8.29
		3 (E)	511178		2021 FALL WEBINAR DAVIES	603.9520.43105	50.00
		3 (E)	1C63JQX		MONITOR FOR K HANSON	604.9600.42011	96.10
		3 (E)	13519		SHELF LABELS FOR STORE	609.9791.42000	80.79
		3 (E)	2689012		VACUUM CLEANER BRUSHES	609.9791.42171	38.96
		3 (E)	020763584259		DIGITAL BASE RADIO	701.9950.42010	81.99
		3 (E)	2681811		VACUUM CLEANER BAGS	701.9950.42171	15.19
		3 (E)	1829802		IPHONE 13 MINI CASE	701.9950.42171	24.98
		3 (E)	7064200		FLOOR LAMP	720.9980.42000	39.99
		3 (E)	9209001		WIRELESS ADAPTER	720.9980.42011	39.89
		3 (E)	3133065		MONITOR CABLES	720.9980.42011	36.88
		3 (E)	124528		PERFORMANCE STAGE	883.1110.42171	4,569.99
							33,346.39
11/11/2021	MAIN	188197	18701	AAA AWARDS	TROPHY MENS SOFTBALL	101.5003.42170	79.00
11/11/2021	MAIN	188198	67010	AID ELECTRIC SERVICE INC	MAINTENANCE	101.5200.44000	8,000.00
		188198	67539		WIRE NEW THEROMOSTAT AT PUMP STATIO	601.9600.44000	297.89
		188198	67538		SECURITY CAMERA AT SILVER LAKE LS	602.9600.44000	146.00
		188198	67257		BUILDING MAINTENANCE	701.9950.44020	7
							9,2

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11/11/2021	MAIN	188199	3564108406	AMERICAN BOTTLING COMPANY	102621 INV	609.0000.14500	557.99
		188199	3564108407		102621 INV	609.0000.14500	(14.25)
							543.74
11/11/2021	MAIN	188200	1665	ANOKA COUNTY LIBRARY	ILS OPERATING COSTS 0721-0921	240.5500.43050	3,390.87
11/11/2021	MAIN	188201	250000013701	ARAMARK UNIFORM & CAREER API	102821 MOPS,MATS,TOWELS	609.9792.44020	87.21
11/11/2021	MAIN	188202	282911	ASPEN MILLS, INC.	UNDERVEST SHIRTS TMILLER	101.2100.42172	93.90
		188202	283075		VEST CARRIERS ADD ONS OFCR RODRIGUE	101.2100.42172	175.15
							269.05
11/11/2021	MAIN	188203	34616	ASSET MANAGEMENT SYSTEMS INC	ALARM MONITORING UPGRADE	101.5129.44020	1,135.50
		188203	34620		ALARM MONITORING UPGRADE	701.9950.44020	1,135.50
							2,271.00
11/11/2021	MAIN	188204	01P52026	ASTLEFORD INTERNATIONAL	CENTRAL VALVE #0082	701.0000.14120	104.69
11/11/2021	MAIN	188205	2036253205	BAKER & TAYLOR	BOOK ORDER	240.5500.42180	3.24
		188205	2036268622		BOOK ORDER	240.5500.42180	7.14
		188205	2036281255		BOOK ORDER	240.5500.42180	27.67
		188205	5017326064		BOOK ORDER	240.5500.42180	26.57
		188205	2036238607		BOOK ORDER	240.5500.42180	816.47
		188205	2036262508		BOOK ORDER	240.5500.42180	248.19
		188205	2036264014		BOOK ORDER	240.5500.42180	649.67
							1,778.95
11/11/2021	MAIN	188206	0092012000	BELLBOY CORPORATION	102721 INV/DEL	609.0000.14500	1,525.50
		188206	0092014400		102721 INV/DEL	609.0000.14500	2,460.80
		188206	0092130600		110321 INV/DEL	609.0000.14500	50.00
		188206	0092014400		102721 INV/DEL	609.9791.42199	22.95
		188206	0092130600		110321 INV/DEL	609.9791.42199	1.35
		188206	0092012000		102721 INV/DEL	609.9792.42199	17.55
							4,078.15
11/11/2021	MAIN	188207	E-4895	BERGMAN LEDGE LLC	110221 INV	609.0000.14500	300.00
11/11/2021	MAIN	188208	14904	BLACK STACK BREWING	102821 INV	609.0000.14500	158.00
		188208	14774		102021 INV	609.0000.14500	136.00
		188208	14903		102821 INV	609.0000.14500	239.00
							533.00
11/11/2021	MAIN	188209	INV-010591	BLUME BRAUHAUS LLC	102021 INV	609.0000.14500	113.16
11/11/2021	MAIN	188210	181889	BOURGET IMPORTS LLC	102221 INV/DEL	609.0000.14500	4

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		188210	182275		110521 INV/DEL	609.0000.14500	248.00
		188210	181889		102221 INV/DEL	609.9791.42199	8.75
		188210	182275		110521 INV/DEL	609.9791.42199	3.50
							672.25
11/11/2021	MAIN	188211	341478528	BREAKTHRU BEVERAGE MN BEER	1101921 INV 700297717	609.0000.14500	5,369.50
		188211	341570451		102621 INV 700297717	609.0000.14500	8,476.15
		188211	341498482		102021 INV 700297717	609.0000.14500	149.00
		188211	341478529		101921 INV 700297717	609.0000.14500	82.00
		188211	341570452		102621 INV 700297717	609.0000.14500	79.80
		188211	341304769		100121 INV 700297736	609.0000.14500	179.00
		188211	340445979		072721 INV 700297717	609.0000.14500	197.80
		188211	340445978		072721 INV 700297717	609.0000.14500	8,963.50
		188211	408867338		080321 INV 700297717	609.0000.14500	(6.78)
		188211	408867337		080321 INV 700297717	609.0000.14500	(160.00)
		188211	408867339		080321 INV 700297717	609.0000.14500	(33.55)
		188211	408866089		080321 INV 700297717	609.0000.14500	(174.40)
		188211	409097029		102021 INV	609.0000.14500	(179.00)
							22,943.02
11/11/2021	MAIN	188212	341524735	BREAKTHRU BEVERAGE MN W&S LI	102221 INV/DEL 700297717	609.0000.14500	612.00
		188212	341614424		102921 INV/DEL 700297717	609.0000.14500	64.83
		188212	341436614		101521 INV/DEL 700297736	609.0000.14500	2,984.38
		188212	341269301		100121 INV/DEL 700297717	609.0000.14500	496.00
		188212	341713903		110521 INV/DEL 700297717	609.0000.14500	625.80
		188212	341614423		102921 INV/DEL 700297717	609.0000.14500	20,978.34
		188212	409057436		100621 INV/DEL 700297717	609.0000.14500	(104.00)
		188212	409135146		110221 INV/DEL	609.0000.14500	(289.70)
		188212	341524735		102221 INV/DEL 700297717	609.9791.42199	14.95
		188212	341614424		102921 INV/DEL 700297717	609.9791.42199	1.15
		188212	341269301		100121 INV/DEL 700297717	609.9791.42199	10.35
		188212	341713903		110521 INV/DEL 700297717	609.9791.42199	6.90
		188212	341614423		102921 INV/DEL 700297717	609.9791.42199	82.79
		188212	409057436		100621 INV/DEL 700297717	609.9791.42199	(2.30)
		188212	409135146		110221 INV/DEL	609.9791.42199	(5.75)
		188212	341436614		101521 INV/DEL 700297736	609.9792.42199	18.51
							25,494.25
11/11/2021	MAIN	188213	5651	BROKEN CLOCK BREWING COOP	102721 INV	609.0000.14500	168.00
11/11/2021	MAIN	188214	2610317	CAPITOL BEVERAGE SALES LP	102121 INV	609.0000.14500	2,838.19
		188214	2612532		102721 INV	609.0000.14500	3,8
		188214	2609760		102021 INV	609.0000.14500	3,8

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		188214	2610808		102521 INV	609.0000.14500	1,995.45
		188214	2613091		102821 INV	609.0000.14500	7,242.75
		188214	2614019		110121 INV	609.0000.14500	1,341.55
		188214	2612531		102721 INV	609.0000.14500	(58.49)
							<hr/> 21,145.55
11/11/2021	MAIN	188215	76005727	CENGAGE LEARNING INC	LARGE PRINT BOOK	240.5500.42180	29.24
		188215	76035861		LARGE PRINT BOOKS	240.5500.42180	54.73
		188215	76036108		LARGE PRINT BOOKS	240.5500.42180	218.92
							<hr/> 302.89
11/11/2021	MAIN	188216	7635722695528	CENTURYLINK	102821 763 572-2695 528	609.9791.43210	55.10
11/11/2021	MAIN	188217	375220-00	CHAMBERLAIN OIL COMPANY INC	15W-40 OIL	701.0000.14120	1,385.06
		188217	375855-00		5W-40, 0W-20 OIL	701.0000.14120	1,232.25
		188217	375853-00		15W-40 OIL	701.0000.14120	(1,405.06)
							<hr/> 1,212.25
11/11/2021	MAIN	188218	4099579420	CINTAS INC	RUGS CITY HALL 102221	101.1940.44020	20.88
		188218	41000502149		MOPS,MATS 110221	101.5129.44020	77.53
		188218	4099579524		SHOP TOWELS, MATS, UNIFORMS 102221	701.9950.42172	22.78
		188218	4100259392		UNIFORM RENTAL	701.9950.42172	29.78
		188218	4099579524		SHOP TOWELS, MATS, UNIFORMS 102221	701.9950.44020	44.20
							<hr/> 195.17
11/11/2021	MAIN	188219	0230521	CITY OF ROSEVILLE	IT SUPPORT 1021	101.2100.43050	289.92
11/11/2021	MAIN	188220	210930	COMMERCIAL ASPHALT	MV4 WEAR ASPHALT	101.3121.42160	4,097.82
		188220	210930		MV4 WEAR ASPHALT	101.5200.42160	3,253.24
							<hr/> 7,351.06
11/11/2021	MAIN	188221	102921	COUILLARD/MARY CLARE	REFUND DAMAGE DEPOSIT, REMAINING SE	101.0000.20810	36.58
		188221	102921		REFUND DAMAGE DEPOSIT, REMAINING SE	101.0000.34781	513.44
							<hr/> 550.02
11/11/2021	MAIN	188222	4001769	CRYSTAL SPRINGS ICE LLC	102721 INV	609.0000.14500	146.34
11/11/2021	MAIN	188223	204359	CUSHMAN MOTOR CO INC	LIFT VALVE	701.0000.14120	287.98
11/11/2021	MAIN	188224	MNSPR171041	FASTENAL COMPANY	BATTERIES, DUCT TAPE, LOCTITE	602.9600.42171	111.13
11/11/2021	MAIN	188225	0482081	FERGUSON WATERWORKS INC	WATER MAIN REPAIRS	601.9600.42160	5,779.67
11/11/2021	MAIN	188226	84447728	FLEETPRIDE INC	BRAKE CHAMBER ROD, CLEVIS KIT #0037	701.0000.14120	
		188226	84971917		CAB AIR FILTER	701.0000.14120	
		188226	84875549		FILTERS	701.0000.14120	246.95

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							325.08
11/11/2021	MAIN	188227	4342-839696	GENUINE PARTS/NAPA AUTO	SPLIT LOOM	701.0000.14120	28.50
		188227	4342-839101		TAX CREDIT	701.0000.14120	(3.65)
							24.85
11/11/2021	MAIN	188228	K20576/12	GERTENS GREENHOUSE	MAINTENANCE MATERIALS	101.5200.42160	1,211.88
11/11/2021	MAIN	188229	3615212238	GREAT LAKES COCA-COLA DISTRI	102621 INV	609.0000.14500	684.72
11/11/2021	MAIN	188230	102121	HANSON/ERIK	TEEN ACADEMY DAY 1 BREAKFAST	101.2100.42175	47.43
		188230	081721		LUNCH EVOC TRAINING 081721	101.2100.43320	16.97
							64.40
11/11/2021	MAIN	188231	E-3175	HEADFLYER BREWING	102021 INV	609.0000.14500	28.00
11/11/2021	MAIN	188232	452856	HOHENSTEINS INC	102221 INV	609.0000.14500	2,629.90
		188232	452886		102221 INV	609.0000.14500	3,591.20
		188232	452910		102221 INV	609.0000.14500	1,393.80
		188232	454858		102921 INV	609.0000.14500	3,755.35
		188232	454688		102921 INV	609.0000.14500	2,748.55
							14,118.80
11/11/2021	MAIN	188233	110121	IMMACULATE CONCEPTION CHURCH	ISOCCKER REFEREE FEES	101.5001.43050	340.00
11/11/2021	MAIN	188234	106713	INDEED BREWING COMPANY LLC	102721 INV	609.0000.14500	279.35
11/11/2021	MAIN	188235	21-46	INITIAL DEFENSE CUSTOMIZED	STATE MANDATED TRNG OCT 25-26, 2021	101.2100.43105	790.00
11/11/2021	MAIN	188236	IN3535706	INNOVATIVE OFFICE SOLUTNS	IOFFICE SUPPLIES,KITCHEN SUPPLIES	101.1510.42000	16.23
		188236	IN3535706		OFFICE SUPPLIES,KITCHEN SUPPLIES	101.1940.42000	40.08
		188236	IN3535706		OFFICE SUPPLIES,KITCHEN SUPPLIES	101.1940.42171	64.32
		188236	IN3527658		OFFICE SUPPLIES	101.5200.42000	43.24
		188236	IN3527658		OFFICE SUPPLIES	240.5500.42171	13.20
							177.07
11/11/2021	MAIN	188237	1045	INTEGRATED CITY SOLUTIONS	LJHYDRANT PAINTING	601.9600.44000	11,860.00
11/11/2021	MAIN	188238	3239006	JJ TAYLOR DIST OF MN	102121 INV/DEL	609.0000.14500	4,594.15
		188238	3239000		102021 INV/DEL	609.0000.14500	8,376.90
		188238	3239032		102821 INV/DEL	609.0000.14500	7,201.55
		188238	3239005		102121 INV/DEL	609.0000.14500	456.70
		188238	3239028		102721 INV/DEL	609.0000.14500	5,591.15
		188238	3239031		102821 INV/DEL	609.0000.14500	220.55
		188238	3239057		110321 INV/DEL	609.0000.14500	5,200.00
		188238	3209941		102221 INV	609.0000.14500	1,000.00

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		188238	3239006		102121 INV/DEL	609.9791.42199	3.00
		188238	3239032		102821 INV/DEL	609.9791.42199	3.00
		188238	3239000		102021 INV/DEL	609.9792.42199	3.00
		188238	3239028		102721 INV/DEL	609.9792.42199	3.00
		188238	3239057		110321 INV/DEL	609.9792.42199	3.00
		188238	3239005		102121 INV/DEL	609.9793.42199	3.00
		188238	3239031		102821 INV/DEL	609.9793.42199	3.00
							31,712.45
11/11/2021	MAIN	188239	21-16824	JP ENTERPRISES INC	MODULAR RAILS	101.2100.42171	103.50
11/11/2021	MAIN	188240	101321	KIWANIS COLUMBIA HTS-FRIDLE	PROCEED SHARE LOES #62093	603.9530.44200	51.30
11/11/2021	MAIN	188241	110321	KRONWALL/BRANDON	UMPIRE MENS SOFTBALL 092421	101.5003.43050	81.00
11/11/2021	MAIN	188242	093021	KUHN STANEART/SAMANTHA	REFUND DUPLICATE PAYMENT	415.0000.12300	154.57
11/11/2021	MAIN	188243	12182	LUCID BREWING LLC	101921 INV	609.0000.14500	163.00
11/11/2021	MAIN	188244	41050	LUPULIN BREWING CO	102721 INV	609.0000.14500	83.00
		188244	41049		102721 INV	609.0000.14500	148.00
							231.00
11/11/2021	MAIN	188245	22703983	MANSFIELD OIL COMPANY	DIESEL FUEL	701.0000.14110	4,466.74
		188245	22703979		UNLEADED FUEL	701.0000.14110	5,817.91
							10,284.65
11/11/2021	MAIN	188246	INV9237675	MARCO, INC	SECURITY CAMERA CIRCLE TERR BLDG	101.2100.42011	9,878.00
		188246	INV9237675		SECURITY CAMERA CIRCLE TERR BLDG	101.2100.43050	1,840.00
		188246	INV9261509		COPIER MAINTENANCE	101.3100.44000	33.02
		188246	INV9261509		COPIER MAINTENANCE	101.3121.44000	33.02
		188246	INV9261509		COPIER MAINTENANCE	101.5200.44000	33.02
		188246	INV9243096		MAINTENANCE,OVERAGES	240.5500.44000	235.41
		188246	INV9261509		COPIER MAINTENANCE	601.9600.44000	33.02
		188246	INV9261509		COPIER MAINTENANCE	602.9600.44000	33.02
		188246	INV9261509		COPIER MAINTENANCE	701.9950.44000	33.02
							12,151.53
11/11/2021	MAIN	188247	1483	MARIE RIDGEWAY LICSW LLC	MENTAL HEALTH CHECK-INS	101.2100.43050	220.00
11/11/2021	MAIN	188248	091321	MARQUETTE/JOEL	REFUND DUPLICATE PAYMENT	415.0000.12300	300.00
11/11/2021	MAIN	188249	INV665655	MAVERICK WINE COMPANY	102821 INV/DEL	609.0000.14500	897.96
		188249	INV665655		102821 INV/DEL	609.9791.42199	9.00

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11/11/2021	MAIN	188250	603409	MCDONALD DISTRIBUTING CO	102221 INV	609.0000.14500	1,258.00
		188250	604393		102921 INV	609.0000.14500	1,419.00
		188250	604227		102921 INV	609.0000.14500	288.00
		188250	604545		110121 INV	609.0000.14500	(246.34)
							<hr/> 2,718.66
11/11/2021	MAIN	188251	10217	MEGA BEER LLC	102021 INV	609.0000.14500	158.00
		188251	10405		102721 INV	609.0000.14500	251.00
		188251	10236		102121 INV	609.0000.14500	560.00
							<hr/> 969.00
11/11/2021	MAIN	188252	58482	MENARDS CASHWAY LUMBER-FRID	90W LED LIGHTS	101.2100.42171	47.92
		188252	57820		LACQUER THINNER, GLADE CONE	101.3170.42171	13.96
		188252	58441		BATHROOM STALL GRAB BARS	101.5129.42160	45.46
							<hr/> 107.34
11/11/2021	MAIN	188253	0001131717	METROPOLITAN COUNCIL WASTEW	DECEMBER 2021 WASTEWATER	602.9480.42900	103,380.11
11/11/2021	MAIN	188254	501155826	MIDWEST TAPE	DVD	240.5500.42189	26.24
		188254	501180973		DVDS	240.5500.42189	254.88
		188254	501114257		DVDS	240.5500.42189	33.73
		188254	501136291		DVD	240.5500.42189	20.99
							<hr/> 335.84
11/11/2021	MAIN	188255	E-26310	MODIST BREWING CO LLC	102821 INV	609.0000.14500	216.00
		188255	E-26311		102821 INV	609.0000.14500	164.25
							<hr/> 380.25
11/11/2021	MAIN	188256	778	NICK'S TREE SERVICE INC	TREE REMOVAL	101.6102.44000	8,040.00
		188256	779		TREE REMOVAL	226.9999.44000.2013	53,572.00
		188256	778		TREE REMOVAL	415.9999.44000.2002	4,722.00
							<hr/> 66,334.00
11/11/2021	MAIN	188257	203014752001	OFFICE DEPOT	SUCTION SIGNHOLDERS	240.5500.42171	73.25
11/11/2021	MAIN	188258	217025498	ORKIN INC	PEST CONTROL 101521	101.5129.44020	108.00
11/11/2021	MAIN	188259	144345	PAUSTIS & SONS WINE COMPANY	102721 INV/DEL	609.0000.14500	1,602.00
		188259	144345		102721 INV/DEL	609.9792.42199	21.25
							<hr/> 1,623.25
11/11/2021	MAIN	188260	830NKC	PETTY CASH - SUE SCHMIDTBAU	DVS RENEWAL #8104	101.2100.44390	14.25
		188260	830NKC		DVS RENEWAL #8104	101.2100.44390	
		188260	P40989218		BATTERIES + BULBS	101.5129.42171	

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		188260	17021410		INTERSTATE PARKING 100821	411.9999.43310.1911	10.00
		188260	18668		DENISON PARKING 110121	411.9999.43310.1911	25.00
		188260	201240		C.E. GOBEIL CO., INC.	602.9600.42282	8.68
							88.78
11/11/2021	MAIN	188261	29286	POLICYPAK SOFTWARE	LICENSES,UPDATES,SUPPORT 120421-120720	9980.42011	3,424.00
11/11/2021	MAIN	188262	992700411	POPP.COM INC	102621-10013121	101.0000.20815	(3.91)
		188262	992700411		102621-10013121	101.1110.43210	9.27
		188262	992701766		103121-10010429	101.1110.43210	20.46
		188262	992700411		102621-10013121	101.1320.43210	24.26
		188262	992701766		103121-10010429	101.1320.43210	20.46
		188262	992700411		102621-10013121	101.1510.43210	37.92
		188262	992701766		103121-10010429	101.1510.43210	6.35
		188262	992700411		102621-10013121	101.1940.43210	2.35
		188262	992701766		103121-10010429	101.1940.43210	62.83
		188262	992700411		102621-10013121	101.2100.43210	127.37
		188262	992700411		102621-10013121	101.2200.43210	61.91
		188262	992700411		102621-10013121	101.3100.43210	50.49
		188262	992700411		102621-10013121	101.3121.43210	1.08
		188262	992700411		102621-10013121	101.5000.43210	7.93
		188262	992701766		103121-10010429	101.5000.43210	5.28
		188262	992700411		102621-10013121	101.5129.43210	37.52
		188262	992701766		103121-10010429	101.5129.43210	33.52
		188262	992700411		102621-10013121	101.5200.43210	3.72
		188262	992700411		102621-10013121	204.6314.43210	60.43
		188262	992701766		103121-10010429	204.6314.43210	6.35
		188262	992700411		102621-10013121	240.5500.43210	23.42
		188262	992700411		102621-10013121	601.9600.43210	10.34
		188262	992700411		102621-10013121	609.9791.43210	32.46
		188262	992700411		102621-10013121	609.9792.43210	22.24
		188262	992700411		102621-10013121	609.9793.43210	6.06
		188262	992700411		102621-10013121	701.9950.43210	5.90
		188262	992700411		102621-10013121	720.9980.43210	21.31
		188262	992701766		103121-10010429	720.9980.43210	6.35
							703.67
11/11/2021	MAIN	188263	318436457	PREMIUM WATERS INC	103121 COOLERS	101.0000.20815	(0.41)
		188263	318436458		103121 COOLER	101.0000.20815	(0.21)
		188263	318436459		103121 COOLER	101.0000.20815	(0.21)
		188263	318436122		103121 COOLERS	101.1510.42171	6.00
		188263	318436457		103121 COOLERS	609.9791.42171	
		188263	318432938		102421 WATER	609.9791.42171	

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		188263	318436458		103121 COOLER	609.9792.42171	3.21
		188263	318436459		103121 COOLER	609.9793.42171	3.21
							16.00
11/11/2021	MAIN	188264	217742	RECYCLE TECHNOLOGIES, INC	FLUORESCENT BULBS,BATTERY RECYCLING	603.9540.43050	803.71
11/11/2021	MAIN	188265	561374	ROHN INDUSTRIES INC	SECURE SHREDDING 101121	101.2100.44000	27.00
		188265	561374		SECURE SHREDDING 101121	101.2200.44000	13.50
							40.50
11/11/2021	MAIN	188266	110321	SHINE MUSIC STUDIO	MINI MUSICIANS 092921-110321	101.5004.43050	185.60
11/11/2021	MAIN	188267	2141871	SOUTHERN GLAZER'S	102921 INV/DEL	609.0000.14500	239.93
		188267	2141870		102921 INV/DEL	609.0000.14500	1,116.00
		188267	2139282		102221 INV/DEL	609.0000.14500	2,296.00
		188267	2139283		102221 INV/DEL	609.0000.14500	2,394.00
		188267	2141876		102921 INV/DEL	609.0000.14500	1,079.29
		188267	2141877		102921 INV/DEL	609.0000.14500	449.80
		188267	2141878		102921 INV/DEL	609.0000.14500	301.00
		188267	2136241		101421 INV/DEL	609.0000.14500	2,082.50
		188267	2141868		102921 INV/DEL	609.0000.14500	449.80
		188267	2142010		102921 INV/DEL	609.0000.14500	314.76
		188267	2141867		102921 INV/DEL	609.0000.14500	71.95
		188267	2141872		102921 DEL	609.0000.14500	2.56
		188267	2141875		102921 INV/DEL	609.0000.14500	71.95
		188267	2141873		102921 INV/DEL	609.0000.14500	48.00
		188267	2143567		110421 INV/DEL	609.0000.14500	1,029.90
		188267	5076518		102921 INV/DEL	609.0000.14500	80.00
		188267	2143570		110421 INV/DEL	609.0000.14500	647.89
		188267	2143568		110421 INV/DEL	609.0000.14500	1,066.50
		188267	2143572		110421 INV/DEL	609.0000.14500	67.45
		188267	2143566		110421 INV/DEL	609.0000.14500	554.40
		188267	2143554		110421 INV/DEL	609.0000.14500	266.55
		188267	2143552		110421 INV/DEL	609.0000.14500	1,424.00
		188267	2141871		102921 INV/DEL	609.9791.42199	6.40
		188267	2141870		102921 INV/DEL	609.9791.42199	16.64
		188267	2139282		102221 INV/DEL	609.9791.42199	26.88
		188267	2139283		102221 INV/DEL	609.9791.42199	51.09
		188267	2136241		101421 INV/DEL	609.9791.42199	12.80
		188267	2141868		102921 INV/DEL	609.9791.42199	6.40
		188267	2141867		102921 INV/DEL	609.9791.42199	2.56
		188267	5076518		102921 INV/DEL	609.9791.42199	
		188267	2143561		110421 DEL	609.9791.42199	

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		188267	2143554		110421 INV/DEL	609.9791.42199	7.68
		188267	2143552		110421 INV/DEL	609.9791.42199	29.44
		188267	2141876		102921 INV/DEL	609.9792.42199	15.36
		188267	2141877		102921 INV/DEL	609.9792.42199	6.40
		188267	2141878		102921 INV/DEL	609.9792.42199	6.40
		188267	2141875		102921 INV/DEL	609.9792.42199	2.56
		188267	2141873		102921 INV/DEL	609.9792.42199	1.28
		188267	2143567		110421 INV/DEL	609.9792.42199	8.96
		188267	2143570		110421 INV/DEL	609.9792.42199	11.52
		188267	2143568		110421 INV/DEL	609.9792.42199	8.96
		188267	2143572		110421 INV/DEL	609.9792.42199	1.28
		188267	2143566		110421 INV/DEL	609.9792.42199	10.24
		188267	2142010		102921 INV/DEL	609.9793.42199	7.68
							16,297.32
11/11/2021	MAIN	188268	3490659867	STAPLES ADVANTAGE	CALENDAR	101.1510.42000	17.99
11/11/2021	MAIN	188269	42997	STEEL TOE BREWING LLC	102821 INV	609.0000.14500	171.00
11/11/2021	MAIN	188270	0022638-IN	STOP STICK LTD	STOP STICK CORD REELS	101.2100.42171	106.00
11/11/2021	MAIN	188271	M26848	TIMESAVER OFF SITE SECRETR	CC MINUTES 102521	101.1410.43050	243.75
11/11/2021	MAIN	188272	16827	TWIN CITY WATER CLINIC INC	COLIFORM TEST	601.9600.43050	75.00
11/11/2021	MAIN	188273	E-29416	URBAN GROWLER BREWING CO LL	102921 INV	609.0000.14500	187.00
11/11/2021	MAIN	188274	9889592315	VERIZON WIRELESS	100121 342019817-00001	101.3100.43211	240.25
		188274	9889592315		100121 342019817-00001	101.3121.43211	92.23
		188274	9889592315		100121 342019817-00001	101.5200.43211	105.62
		188274	9889592315		100121 342019817-00001	101.6102.43211	51.31
		188274	9889592315		100121 342019817-00001	601.9600.43211	240.44
		188274	9889592315		100121 342019817-00001	602.9600.43211	240.44
		188274	9889592315		100121 342019817-00001	604.9600.43211	61.31
		188274	9889592315		100121 342019817-00001	701.9950.43211	321.79
		188274	9889592315		100121 342019817-00001	705.9970.43211	51.31
							1,404.70
11/11/2021	MAIN	188275	0290458-IN	VINOCOPIA INC	110321 INV/DEL	609.0000.14500	225.00
		188275	0290458-IN		110321 INV/DEL	609.9791.42199	2.50
							227.50
11/11/2021	MAIN	188276	187258	WINE COMPANY/THE	102721 INV/DEL	609.0000.14500	376.00
		188276	187258		102721 INV/DEL	609.9791.42199	

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11/18/2021	MAIN	188277	5614315	56 BREWING LLC	051321 INV	609.0000.14500	200.00
11/18/2021	MAIN	188278	3369027	ADAM'S PEST CONTROL, INC	PEST CONTROL	101.2100.44020	42.98
		188278	3369027		PEST CONTROL	101.2200.44020	42.98
							85.96
11/18/2021	MAIN	188279	67541	AID ELECTRIC SERVICE INC	BAR LIGHTS	101.5129.44020	505.87
11/18/2021	MAIN	188280	3503163	ARTISAN BEER COMPANY	102221 INV	609.0000.14500	2,439.10
		188280	3504373		102921 INV	609.0000.14500	1,407.40
		188280	3502809		102121 INV	609.0000.14500	546.00
		188280	3504035		102821 INV	609.0000.14500	894.45
							5,286.95
11/18/2021	MAIN	188281	282761	ASPEN MILLS, INC.	EMS SUIT	101.2200.42172	259.50
11/18/2021	MAIN	188282	34612	ASSET MANAGEMENT SYSTEMS INC	ALARM MONITORING UPGRADE	101.2100.44020	1,135.50
		188282	34618		ALARM MONITORING UPGRADE	240.5500.44020	1,135.50
							2,271.00
11/18/2021	MAIN	188283	287307857001X11032	AT&T MOBILITY II, LLC	102521 287307857001	602.9600.43211	33.84
11/18/2021	MAIN	188284	103876	BENEFIT EXTRAS, INC.	COBRA LETTERS 0821	101.1320.43050	99.00
11/18/2021	MAIN	188285	341436611	BREAKTHRU BEVERAGE MN W&S LI	101521 INV/DEL 700297717	609.0000.14500	4,337.89
		188285	341524734		102221 INV/DEL 700297717	609.0000.14500	2,857.24
		188285	409092657		101921 INV/DEL 700297717	609.0000.14500	(242.89)
		188285	409092656		101921 INV/DEL 700297717	609.0000.14500	(296.85)
		188285	341436611		101521 INV/DEL 700297717	609.9791.42199	18.89
		188285	341524734		102221 INV/DEL 700297717	609.9791.42199	32.49
		188285	409092657		101921 INV/DEL 700297717	609.9791.42199	(1.15)
		188285	409092656		101921 INV/DEL 700297717	609.9791.42199	(1.15)
							6,704.47
11/18/2021	MAIN	188286	2618618	CAPITOL BEVERAGE SALES LP	111121 INV	609.0000.14500	4,097.61
		188286	2616850		110821 INV	609.0000.14500	2,148.45
		188286	2615959		110421 INV	609.0000.14500	7,229.90
		188286	2615459		110321 INV	609.0000.14500	10,176.35
							23,652.31
11/18/2021	MAIN	188287	211015	COMMERCIAL ASPHALT	MV4 WEAR ASPHALT	101.3121.42160	453.15
11/18/2021	MAIN	188288	2004833	CRYSTAL SPRINGS ICE LLC	111021 INV	609.0000.14500	239.65
		188288	2004824		110821 INV	609.0000.14500	

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11/18/2021	MAIN	188289	0128037-IN	EARL F ANDERSEN INC	SIGNAGE	101.3170.42171	421.55
		188289	0128034-IN		SIGNAGE	101.3170.42171	65.30
		188289	0128038-IN		STREET SIGNS	212.3190.42171	420.55
							907.40
11/18/2021	MAIN	188290	1100305	GOPHER STATE ONE CALL INC	CALL OUT TICKES	601.9600.43050	97.20
		188290	1100305		CALL OUT TICKES	602.9600.43050	97.20
		188290	1100305		CALL OUT TICKES	604.9600.43050	97.20
							291.60
11/18/2021	MAIN	188291	08848	H & L MESABI	BLADES,CURB RUNNERS	701.0000.14120	2,892.00
11/18/2021	MAIN	188292	149221	HASSAN SAND & GRAVEL	LIMESTONE	408.9999.42160.2014	46.98
11/18/2021	MAIN	188293	456522	HOHENSTEINS INC	110521 INV	609.0000.14500	323.90
		188293	456504		110521 INV	609.0000.14500	1,566.80
		188293	456454		110521 INV	609.0000.14500	2,767.60
							4,658.30
11/18/2021	MAIN	188294	5012964	HOME DEPOT #2802	HEAT SHRINK,CABLE TIES	101.3121.42171	57.24
		188294	9023407		T-POST,DRANO	101.6102.42171	183.67
							240.91
11/18/2021	MAIN	188295	11033	HOTSY EQUIPMENT OF MINN INC SOAP		701.9950.42161	400.40
11/18/2021	MAIN	188296	40075	INDEPENDENT TESTING TECH, I	CONCRETE INSPECTIONS	651.9999.43050.2103	1,320.00
11/18/2021	MAIN	188297	IN3538988	INNOVATIVE OFFICE SOLUTNS	INKEYBOARD	101.1510.42020	23.99
11/18/2021	MAIN	188298	IN133954	JEFFERSON FIRE & SAFETY INC	NY HOOKS	101.2200.42171	323.43
11/18/2021	MAIN	188299	3239082	JJ TAYLOR DIST OF MN	111021 INV/DEL	609.0000.14500	1,680.95
		188299	3239061		110421 INV/DEL	609.0000.14500	760.95
		188299	3239052		110421 INV/DEL	609.0000.14500	12,176.80
		188299	3239052		110421 INV/DEL	609.9791.42199	3.00
		188299	3239082		111021 INV/DEL	609.9792.42199	3.00
		188299	3239061		110421 INV/DEL	609.9793.42199	3.00
							14,627.70
11/18/2021	MAIN	188300	1870453	JOHNSON BROS. LIQUOR CO.	081821 INV	609.0000.14500	440.00
		188300	1870454		081821 INV	609.0000.14500	298.00
		188300	1870455		081821 INV	609.0000.14500	228.00
		188300	1870457		081821 INV	609.0000.14500	48.00
		188300	1870459		081821 INV	609.0000.14500	48.00
		188300	1899702		092921 INV	609.0000.14500	28.00
		188300	1915739		102221 INV	609.0000.14500	587.50

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		188300	1917335		102621 INV	609.0000.14500	357.84
		188300	1918317		102721 INV	609.0000.14500	945.95
		188300	1918320		102721 INV	609.0000.14500	163.00
		188300	1918321		102721 INV	609.0000.14500	474.46
		188300	1918322		102721 INV	609.0000.14500	1,016.00
		188300	1918323		102721 INV	609.0000.14500	3,252.25
		188300	1918324		102721 INV	609.0000.14500	80.16
		188300	1918325		102721 INV	609.0000.14500	834.00
		188300	1918327		102721 INV	609.0000.14500	1,296.00
		188300	1919631		102821 INV	609.0000.14500	487.73
		188300	1919632		102821 INV	609.0000.14500	457.20
		188300	1919633		102821 INV	609.0000.14500	800.00
		188300	1919635		102821 INV	609.0000.14500	448.00
		188300	1919636		102821 INV	609.0000.14500	69.20
		188300	1919637		102821 INV	609.0000.14500	345.57
		188300	1919639		102821 INV	609.0000.14500	690.79
		188300	1919640		102821 INV	609.0000.14500	283.13
		188300	1919641		102821 INV	609.0000.14500	64.00
		188300	1919642		102821 INV	609.0000.14500	29.76
		188300	1919643		102821 INV	609.0000.14500	1,680.00
		188300	1919644		102821 INV	609.0000.14500	432.00
		188300	1919646		102821 INV	609.0000.14500	1,447.40
		188300	1920986		102921 INV	609.0000.14500	1,114.23
		188300	1920987		102921 INV	609.0000.14500	1,120.75
		188300	1920988		102821 INV	609.0000.14500	4,968.99
		188300	1920989		102921 INV	609.0000.14500	360.00
		188300	1924806		110421 INV	609.0000.14500	544.00
		188300	1924807		110421 INV	609.0000.14500	210.00
		188300	1924809		110421 INV	609.0000.14500	104.80
		188300	1924812		110421 INV	609.0000.14500	409.60
		188300	1924813		102421 INV	609.0000.14500	280.00
		188300	1924814		110421 INV	609.0000.14500	376.15
		188300	1924815		110421 INV	609.0000.14500	293.32
		188300	1924817		110421 INV	609.0000.14500	149.20
		188300	1870456		081821 INV	609.0000.14500	694.00
		188300	1870458		081821 INV	609.0000.14500	341.00
		188300	1913211		102021 INV	609.0000.14500	268.00
		188300	1913213		102021 INV	609.0000.14500	967.50
		188300	1918326		102721 INV	609.0000.14500	414.10
		188300	1918328		102721 INV	609.0000.14500	1,296.00
		188300	1918331		102721 INV	609.0000.14500	1
		188300	1918332		102721 INV	609.0000.14500	3

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		188300	1918334		102721 INV	609.0000.14500	139.50
		188300	1918335		102721 INV	609.0000.14500	570.24
		188300	1918336		102721 INV	609.0000.14500	1,361.28
		188300	1918337		102721 INV	609.0000.14500	470.00
		188300	1918338		102721 INV	609.0000.14500	474.46
		188300	1918339		102721 INV	609.0000.14500	80.16
		188300	1919634		102821 INV	609.0000.14500	800.00
		188300	1919648		102821 INV	609.0000.14500	134.00
		188300	1919649		102821 INV	609.0000.14500	483.34
		188300	1919650		102821 INV	609.0000.14500	480.46
		188300	1919651		102821 INV	609.0000.14500	320.21
		188300	1919653		102821 INV	609.0000.14500	413.04
		188300	1919654		102821 INV	609.0000.14500	48.00
		188300	1919655		102821 INV	609.0000.14500	29.76
		188300	1919656		102821 INV	609.0000.14500	240.00
		188300	1919657		102821 INV	609.0000.14500	2,000.00
		188300	1919658		102821 INV	609.0000.14500	1,604.90
		188300	1920995		102921 INV	609.0000.14500	27.10
		188300	1920996		102921 INV	609.0000.14500	1,050.81
		188300	1920997		102921 INV	609.0000.14500	1,120.75
		188300	1923601		110321 INV	609.0000.14500	1,111.00
		188300	1923604		110321 INV	609.0000.14500	158.50
		188300	1923606		110321 INV	609.0000.14500	595.20
		188300	1923607		110321 INV	609.0000.14500	984.00
		188300	1923608		110321 INV	609.0000.14500	432.00
		188300	1924819		110421 INV	609.0000.14500	239.22
		188300	1924822		110421 INV	609.0000.14500	293.14
		188300	1924824		110421 INV	609.0000.14500	525.23
		188300	1924827		110421 INV	609.0000.14500	329.67
		188300	1915741		102221 INV	609.0000.14500	96.00
		188300	1918330		102721 INV	609.0000.14500	1,416.46
		188300	1920991		102921 INV	609.0000.14500	35.52
		188300	1920992		102921 INV	609.0000.14500	189.08
		188300	1920993		102921 INV	609.0000.14500	27.10
		188300	1920994		102921 INV	609.0000.14500	128.00
		188300	167382		100421 INV	609.0000.14500	(48.00)
		188300	167654		100521 INV	609.0000.14500	(15.05)
		188300	1899702		092921 INV	609.9791.42199	9.68
		188300	1915739		102221 INV	609.9791.42199	12.10
		188300	1917335		102621 INV	609.9791.42199	8.47
		188300	1918317		102721 INV	609.9791.42199	
		188300	1918320		102721 INV	609.9791.42199	

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		188300	1918321		102721 INV	609.9791.42199	2.42
		188300	1918322		102721 INV	609.9791.42199	11.29
		188300	1918323		102721 INV	609.9791.42199	19.16
		188300	1918324		102721 INV	609.9791.42199	0.40
		188300	1918325		102721 INV	609.9791.42199	3.63
		188300	1918327		102721 INV	609.9791.42199	9.68
		188300	1919631		102821 INV	609.9791.42199	6.06
		188300	1919632		102821 INV	609.9791.42199	10.23
		188300	1919633		102821 INV	609.9791.42199	6.35
		188300	1919635		102821 INV	609.9791.42199	7.28
		188300	1919636		102821 INV	609.9791.42199	2.42
		188300	1919637		102821 INV	609.9791.42199	3.63
		188300	1919638		102821 DEL	609.9791.42199	1.21
		188300	1919639		102821 INV	609.9791.42199	9.68
		188300	1919640		102821 INV	609.9791.42199	7.27
		188300	1919641		102821 INV	609.9791.42199	2.18
		188300	1919642		102821 INV	609.9791.42199	0.30
		188300	1919643		102821 INV	609.9791.42199	25.41
		188300	1919644		102821 INV	609.9791.42199	10.89
		188300	1919646		102821 INV	609.9791.42199	14.52
		188300	1920986		102921 INV	609.9791.42199	16.94
		188300	1920987		102921 INV	609.9791.42199	31.46
		188300	1920988		102821 INV	609.9791.42199	18.73
		188300	1920989		102921 INV	609.9791.42199	1.21
		188300	1924806		110421 INV	609.9791.42199	6.05
		188300	1924807		110421 INV	609.9791.42199	3.63
		188300	1924809		110421 INV	609.9791.42199	2.42
		188300	1924812		110421 INV	609.9791.42199	10.90
		188300	1924813		102421 INV	609.9791.42199	12.10
		188300	1924814		110421 INV	609.9791.42199	6.66
		188300	1924815		110421 INV	609.9791.42199	6.05
		188300	1924817		110421 INV	609.9791.42199	6.04
		188300	167382		100421 INV	609.9791.42199	(2.42)
		188300	1870453		081821 INV	609.9792.42199	8.47
		188300	1870454		081821 INV	609.9792.42199	4.84
		188300	1870455		081821 INV	609.9792.42199	3.63
		188300	1870457		081821 INV	609.9792.42199	2.42
		188300	1870459		081821 INV	609.9792.42199	8.47
		188300	1870456		081821 INV	609.9792.42199	9.68
		188300	1870458		081821 INV	609.9792.42199	6.05
		188300	1913211		102021 INV	609.9792.42199	
		188300	1913213		102021 INV	609.9792.42199	

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		188300	1918326		102721 INV	609.9792.42199	1.69
		188300	1918328		102721 INV	609.9792.42199	9.68
		188300	1918331		102721 INV	609.9792.42199	1.21
		188300	1918332		102721 INV	609.9792.42199	8.47
		188300	1918334		102721 INV	609.9792.42199	3.63
		188300	1918335		102721 INV	609.9792.42199	3.63
		188300	1918336		102721 INV	609.9792.42199	9.69
		188300	1918337		102721 INV	609.9792.42199	6.04
		188300	1918338		102721 INV	609.9792.42199	2.42
		188300	1918339		102721 INV	609.9792.42199	0.40
		188300	1919634		102821 INV	609.9792.42199	6.35
		188300	1919648		102821 INV	609.9792.42199	2.42
		188300	1919649		102821 INV	609.9792.42199	7.26
		188300	1919650		102821 INV	609.9792.42199	10.90
		188300	1919651		102821 INV	609.9792.42199	3.63
		188300	1919652		102821 DEL	609.9792.42199	1.21
		188300	1919653		102821 INV	609.9792.42199	6.04
		188300	1919654		102821 INV	609.9792.42199	2.42
		188300	1919655		102821 INV	609.9792.42199	0.30
		188300	1919656		102821 INV	609.9792.42199	6.05
		188300	1919657		102821 INV	609.9792.42199	30.25
		188300	1919658		102821 INV	609.9792.42199	15.73
		188300	1920995		102921 INV	609.9792.42199	0.30
		188300	1920996		102921 INV	609.9792.42199	15.73
		188300	1920997		102921 INV	609.9792.42199	31.46
		188300	1923600		110321 DEL	609.9792.42199	1.21
		188300	1923601		110321 INV	609.9792.42199	8.47
		188300	1923604		110321 INV	609.9792.42199	2.42
		188300	1923606		110321 INV	609.9792.42199	4.84
		188300	1923607		110321 INV	609.9792.42199	3.93
		188300	1923608		110321 INV	609.9792.42199	7.26
		188300	1924819		110421 INV	609.9792.42199	1.21
		188300	1924822		110421 INV	609.9792.42199	1.21
		188300	1924824		110421 INV	609.9792.42199	6.05
		188300	1924827		110421 INV	609.9792.42199	7.26
		188300	1915741		102221 INV	609.9793.42199	1.21
		188300	1918330		102721 INV	609.9793.42199	13.30
		188300	1920990		102921 DEL	609.9793.42199	2.42
		188300	1920991		102921 INV	609.9793.42199	0.60
		188300	1920992		102921 INV	609.9793.42199	6.06
		188300	1920993		102921 INV	609.9793.42199	
		188300	1920994		102921 INV	609.9793.42199	

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User: mchristensen
DB: Columbia Heights

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Item 10.

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							51,264.30
11/18/2021	MAIN	188301	30001	JUNK GENIUS	JUNK 980 44TH AVENUE NE	415.6450.44000	169.19
		188301	30034		JUNK 4238 JACKSON ST. NE	415.6450.44000	570.91
		188301	30025		JUNK 4537 UNIVERSITY AVE NE	415.6450.44000	1,306.85
		188301	30113		JUNK 4248 3RD ST NE	415.6450.44000	362.01
		188301	30141		JUNK 4804 4TH ST NE	415.6450.44000	362.01
		188301	30247		JUNK 1201 43 1/2 AVE NE	415.6450.44000	420.93
		188301	30544		JUNK 5037/5039 JACKSON ST. NE	415.6450.44000	517.34
							3,709.24
11/18/2021	MAIN	188302	88031	LOE'S OIL COMPANY INC	RECYCLING CENTER DISPOASL	603.9540.43050	35.00
		188302	88032		DISPOSAL	701.9950.43050	67.50
							102.50
11/18/2021	MAIN	188303	P05911	MAC QUEEN EQUIPMENT LLC	IRON SLING G8D	101.2200.42171	165.00
		188303	P35158		EQUIPMENT DUP PMT 6/21/21 #18620 &	602.9600.42171	(209.00)
		188303	P38057		TIGER TAIL	701.0000.14120	82.58
							38.58
11/18/2021	MAIN	188304	605334	MCDONALD DISTRIBUTING CO	110521 INV	609.0000.14500	297.00
11/18/2021	MAIN	188305	57998	MENARDS CASHWAY LUMBER-FRIDILAUNDRY DET, COFFEE, PPR TWLS		101.2200.42171	62.90
		188305	57998		LAUNDRY DET, COFFEE, PPR TWLS	101.2200.42175	31.56
		188305	58235		DRIVEWAY MARKERS	101.3121.42171	49.50
		188305	58165		PORTABLE BUDDY,HOSE,BLASTER PENETRA	602.9600.42171	97.91
							241.87
11/18/2021	MAIN	188306	485416	MIDWAY FORD	REPAIR FORD F450	701.0000.14120	62.45
		188306	485489		FILTERS	701.0000.14120	81.84
		188306	485488		SPARK PLUGS	701.0000.14120	38.48
							182.77
11/18/2021	MAIN	188307	9442	MN FIRE SERVICE CERTIFICATI	(FAO CERT EXAM 101921	101.2200.43105	145.00
11/18/2021	MAIN	188308	S065381	MODERN HEATING & AIR INC	EMERGENCY REPAIR HVAC UNIT #1 JPM	101.5129.44020	3,136.81
11/18/2021	MAIN	188309	3	NORTHDALE CONSTRUCTION CO	IIPROJECT #2103	651.0000.20610	(11,699.10)
		188309	3		PROJECT #2103	651.9999.45185.2103	233,981.98
							222,282.88
11/18/2021	MAIN	188310	203017695001	OFFICE DEPOT	OFFICE SUPPLIES	240.5500.42000	16.38
		188310	203017695001		OFFICE SUPPLIES	240.5500.42171	23.01

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/18/2021	MAIN	188311	6260916	PHILLIPS WINE & SPIRITS INC	082621 INV	609.0000.14500	346.22
		188311	6293886		102721 INV	609.0000.14500	56.50
		188311	6294879		102821 INV	609.0000.14500	193.65
		188311	6294880		102821 INV	609.0000.14500	118.00
		188311	6294881		102821 INV	609.0000.14500	184.00
		188311	6294882		102821 INV	609.0000.14500	221.25
		188311	6294883		102821 INV	609.0000.14500	192.00
		188311	6294884		102821 INV	609.0000.14500	538.00
		188311	6298646		110421 INV	609.0000.14500	48.00
		188311	6298647		110421 INV	609.0000.14500	406.00
		188311	6299540		110521 INV	609.0000.14500	477.50
		188311	6293889		102721 INV	609.0000.14500	453.50
		188311	6293890		102721 INV	609.0000.14500	102.00
		188311	6294886		102821 INV	609.0000.14500	48.00
		188311	6297716		110321 INV	609.0000.14500	142.00
		188311	7353876		110421 INV	609.0000.14500	240.00
		188311	6293886		102721 INV	609.9791.42199	3.63
		188311	6294879		102821 INV	609.9791.42199	2.21
		188311	6294880		102821 INV	609.9791.42199	2.42
		188311	6294881		102821 INV	609.9791.42199	3.63
		188311	6294882		102821 INV	609.9791.42199	7.26
		188311	6294883		102821 INV	609.9791.42199	4.84
		188311	6294884		102821 INV	609.9791.42199	7.26
		188311	6298646		110421 INV	609.9791.42199	1.21
		188311	6298647		110421 INV	609.9791.42199	9.68
		188311	6299540		110521 INV	609.9791.42199	7.26
		188311	7353876		110421 INV	609.9791.42199	2.42
		188311	6260916		082621 INV	609.9792.42199	12.71
		188311	6293889		102721 INV	609.9792.42199	3.64
		188311	6293890		102721 INV	609.9792.42199	3.64
		188311	6294886		102821 INV	609.9792.42199	1.21
		188311	6297716		110321 INV	609.9792.42199	1.21
							3,840.85
11/18/2021	MAIN	188312	992702914	POPP.COM INC	110421-10013125	601.9600.43210	13.42
		188312	992702914		110421-10013125	602.9600.43210	13.42
		188312	992702914		110421-10013125	604.9600.43210	13.41
							40.25
11/18/2021	MAIN	188313	318437976	PREMIUM WATERS INC	103121 COOLER	101.1110.42171	3.00
		188313	318445084		110221 WATER	101.1110.42171	
		188313	318445083		110221 WATER	101.1510.42171	
		188313	318445086		110221 WATER	101.1510.42171	

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		188313	318436723		103121 COOLER	201.2400.42171	3.00
							47.85
11/18/2021	MAIN	188314	W-29337	PRYES BREWING COMPANY LLC	110921 INV	609.0000.14500	585.00
		188314	W-29155		110221 INV	609.0000.14500	373.00
							958.00
11/18/2021	MAIN	188315	111-1891877-077445	QUADY/DAVID	UNIFORMS	601.9600.42172	20.15
		188315	111-1891877-077445		UNIFORMS	602.9600.42172	20.14
							40.29
11/18/2021	MAIN	188316	5000612298	RED BULL DISTRIBUTION CO INC	111121 INV	609.0000.14500	337.00
11/18/2021	MAIN	188317	561943	ROHN INDUSTRIES INC	SHREDDING 102521	101.1410.44000	15.00
11/18/2021	MAIN	188318	8105765967	SCHINDLER ELEVATOR CORP INC	BUILDING MAINTENANCE	101.2100.44020	68.51
		188318	8105765967		BUILDING MAINTENANCE	101.2200.44020	68.51
							137.02
11/18/2021	MAIN	188319	4394-0	SHERWIN WILLIAMS	PAINT	101.5200.42171	56.38
		188319	0709-8		PAINT,BRUSHES	101.5200.42171	80.10
							136.48
11/18/2021	MAIN	188320	411454	SHORT ELLIOT HENDRICKSON INC	PROJECT #161453	408.9999.43050.2014	2,108.55
11/18/2021	MAIN	188321	2141874	SOUTHERN GLAZER'S	102921 INV/DEL	609.0000.14500	432.00
		188321	2141866		102921 INV/DEL	609.0000.14500	432.00
		188321	2133391		100721 INV/DEL	609.0000.14500	2,626.85
		188321	2134137		100821 INV/DEL	609.0000.14500	1,768.30
		188321	2141866		102921 INV/DEL	609.9791.42199	2.56
		188321	2136242		101421 DEL	609.9791.42199	1.92
		188321	2145810		111121 DEL	609.9791.42199	1.28
		188321	2133391		100721 INV/DEL	609.9791.42199	24.32
		188321	2141874		102921 INV/DEL	609.9792.42199	2.56
		188321	2145822		111121 DEL	609.9792.42199	1.28
		188321	2134137		100821 INV/DEL	609.9792.42199	19.20
							5,312.27
11/18/2021	MAIN	188322	67831	T A SCHIFSKY & SONS INC	AC AGGREGATE,MODIFIED,SP MIXES	101.3121.42160	693.61
		188322	67806		AC SAND MIX	101.3121.42160	74.24
							767.85
11/18/2021	MAIN	188323	85033-00	TERMINAL SUPPLY CO, INC	TERMINALS,CONNECTORS	701.9950.42171	4
11/18/2021	MAIN	188324	715803	TRIO SUPPLY COMPANY INC	VITRILE GLOVES	240.5500.42171	167.20

11/18/2021 01:32 PM
User: mchristensen
DB: Columbia Heights

CHECK DISBURSEMENT REPORT FOR CITY OF COLUMBIA HEIGHTS
CHECK DATE FROM 11/05/2021 - 11/18/2021

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Item 10.

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		188324	715053		VITRILE GLOVES, SOAP, TOWELS, SAN N	240.5500.42171	393.46
		188324	716792		RETURN VITRIL GLOVES	240.5500.42171	(187.20)
		188324	715943		VITRILE GLOVES	701.9950.42171	561.60
		188324	716278		VITRILE GLOVES	701.9950.42171	561.60
		188324	716793		RETURN NITRILE GLOVES	701.9950.42171	(561.60)
							<hr/> 955.06
11/18/2021	MAIN	188325	9891462855	VERIZON WIRELESS	102521 586753132-00001	101.2200.43250	570.15
11/18/2021	MAIN	188326	1025-F184712	VIKING AUTOMATIC SPRINKLER	BUILDING MAINTENANCE	701.9950.44020	2,620.00
11/18/2021	MAIN	188327	9020923-0500-9	WASTE MANAGEMENT OF WI-MN	IISTREET SWEEPING DISPOSAL 102221	604.9600.44000	227.79
11/18/2021	MAIN	188328	7343116	WINE MERCHANTS	081821 INV	609.0000.14500	161.00
		188328	7353877		110421 INV	609.0000.14500	46.00
		188328	7353877		110421 INV	609.9791.42199	1.22
		188328	7343116		081821 INV	609.9792.42199	7.26
							<hr/> 215.48
11/18/2021	MAIN	188329	R-014790-000-22	WSB & ASSOCIATES INC	SILVER LAKE BOAT SITE IMPROVEMENTS	653.9999.43050.1808	484.00
11/18/2021	MAIN	188330	670	YOUNG/JORDAN	BRUSH 4849 UNIVERSITY	415.6450.44000	2,212.13
11/18/2021	MAIN	188331	SI000091678	ZIEGLER INC	TRAVEL CHARGES	701.0000.14120	195.73
				TOTAL - ALL FUNDS	TOTAL OF 136 CHECKS		798,230.75

Check Register Report For City Of Columbia Heights
For Check Dates 11/19/2021 to 11/19/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
11/19/2021	PR	90223	UNION 49	595.00	595.00	0.00	Open
11/19/2021	PR	90224	AFSCME COUNCIL 5	461.78	461.78	0.00	Open
11/19/2021	PR	90225	DELTA DENTAL OF MINNESOTA	10,130.78	10,130.78	0.00	Open
11/19/2021	PR	90226	SUN LIFE FINANCIAL	1,823.39	1,823.39	0.00	Open
11/19/2021	PR	90227	SUN LIFE FINANCIAL	1,722.92	1,722.92	0.00	Open
11/19/2021	PR	90228	MEDICA HEALTH PLANS	2,352.00	2,352.00	0.00	Open
11/19/2021	PR	90229	MEDICA	128,336.24	128,336.24	0.00	Open
11/19/2021	PR	90230	MEDICA	1,176.00	1,176.00	0.00	Open
11/19/2021	PR	90231	NCPERS GROUP LIFE INS MBR BEN	240.00	240.00	0.00	Open
11/19/2021	PR	90232	UNUM LIFE INS CO OF AMERICA	284.98	284.98	0.00	Open
11/19/2021	PR	EFT429	COL HTS LOCAL 1216	200.00	200.00	0.00	Open
11/19/2021	PR	EFT430	MSRS MNDGP PLAN 650251	3,250.57	3,250.57	0.00	Open
11/19/2021	PR	EFT431	HSA BANK	7,464.12	7,464.12	0.00	Open
11/19/2021	PR	EFT432	VANTAGEPOINT TRANSFER 457	18,059.83	18,059.83	0.00	Open
11/19/2021	PR	EFT433	IRS	75,133.24	75,133.24	0.00	Open
11/19/2021	PR	EFT434	PERA 397400	75,555.52	75,555.52	0.00	Open
11/19/2021	PR	EFT435	COL HGTS POLICE ASSN	139.50	139.50	0.00	Open
11/19/2021	PR	EFT436	VANTAGEPOINT TRANSFER AGENTS	613.56	613.56	0.00	Open
11/19/2021	PR	EFT437	VANTAGEPOINT TRANSFER -401	1,958.00	1,958.00	0.00	Open
11/19/2021	PR	EFT438	STATE OF MN TAX	15,153.85	15,153.85	0.00	Open
Totals:			Number of Checks: 020	344,651.28	344,651.28	0.00	
Total Physical Checks:			10				
Total Check Stubs:			10				

AGENDA SECTION	PUBLIC HEARINGS
MEETING DATE	NOVEMBER 22, 2021

ITEM:	Consideration of Resolution 2021-91, Revocation of the License to Operate Rental Units Within the City of Columbia Heights against the Rental Property at 4633 Tyler Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.										
DEPARTMENT: Fire		BY/DATE: Daniel O'Brien 11/22/2021									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input checked="" type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel										
<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods										
<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

Revocation of the license to operate rental units within the city of Columbia Heights is requested against rental property at:

2021-91 – 4633 Tyler Street NE

RECOMMENDED MOTIONS:
<p>MOTION: Move to close the public hearing and waive the reading of Resolution 2021-91, there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution 2021-91, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.</p>

ATTACHMENT:

Res. 2021-91 – Rental Vio NOT Corrected – 4633 Tyler St.

Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of that certain property rental license held by Danni Hu (Hereinafter "License Holder").

Whereas, license holder is the legal owner of the real property located at 4633 Tyler Street N.E. Columbia Heights, Minnesota,

Whereas, pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(B), written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on October 25, 2021 of a public hearing to be held on November 22, 2021.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

FINDINGS OF FACT

1. That on September 14, 2021, inspectors for the City of Columbia Heights, inspected the property described above and noted violations. A compliance letter listing the violations was mailed by regular mail to the owner at the address listed on the Rental Housing License Application.
2. That on October 21, 2021, inspectors for the City of Columbia Heights performed a re-inspection and noted that violations remained uncorrected. A statement of cause was mailed via regular mail to the owner at the address listed on the rental housing license application.
3. That on November 15, 2021, inspectors for the City of Columbia Heights checked records for this property and noted that two of the three violations remained uncorrected and that nine more violations were found.
4. That based upon said records of the Enforcement Office, the following conditions and violations of the City's Property Maintenance Code were found to exist, to-wit:
 - a. Shall repair/replace corroded rear storm door for unit 4.
 - b. Shall remove metal tube/spike at bottom of outside stairs in northeast corner of building (maintain in a structurally sound manner and in good repair any/all exterior stairways, decks, porches, or balconies).
5. That all parties, including the License Holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 5A, Article III 5A.306 and 5A.303(A).

ORDER OF COUNCIL

1. The rental license belonging to the License Holder described herein and identified by license number 21-0003756 is hereby revoked.
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder.
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting

this Order revoking the license as held by License Holder.

Passed this 22 day of November, 2021

Offered by:

Seconded by:

Roll Call:

Amáda Márquez Simula, Mayor

Attest:

Sara Ion, City Clerk/Council Secretary

AGENDA SECTION	PUBLIC HEARINGS
MEETING DATE	NOVEMBER 22, 2021

ITEM:	Consideration of Resolution 2021-92, Revocation of the License to Operate Rental Units Within the City of Columbia Heights against the Rental Property at 4975/4977 Tyler Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.										
DEPARTMENT: Fire		BY/DATE: Daniel O'Brien 11/22/2021									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input checked="" type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input type="checkbox"/> Equity and Affordability</td> <td><input type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel										
<input type="checkbox"/> Economic Strength	<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods										
<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

Revocation of the license to operate rental units within the city of Columbia Heights is requested against rental property at:

2021-92 – 4975/4977 Tyler Street NE

RECOMMENDED MOTIONS:
<p>MOTION: Move to close the public hearing and waive the reading of Resolution 2021-92, there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution 2021-92, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.</p>

ATTACHMENT:

Res. 2021-92 – Rental Vio NOT Corrected – 4975/4977 Tyler St.

Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of that certain property rental license held by Christopher Cornelius (Hereinafter "License Holder").

Whereas, license holder is the legal owner of the real property located at 4975/4977 Tyler Street N.E., Columbia Heights, Minnesota,

Whereas, pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(B), written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on October 13, 2021 of a public hearing to be held on November 22, 2021.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

FINDINGS OF FACT

1. That on July 15, 2021, inspectors for the City of Columbia Heights, inspected the property described above and noted violations. A compliance letter listing the violations was mailed by regular mail to the owner at the address listed on the Rental Housing License Application.
2. That on October 13, 2021, inspectors for the City of Columbia Heights performed a re-inspection and noted that violations remained uncorrected. A statement of cause was mailed via regular mail to the owner at the address listed on the rental housing license application.
3. That on November 15, 2021, inspectors for the City of Columbia Heights checked records for this property and noted that the violations remained uncorrected
4. That based upon said records of the Enforcement Office, the following conditions and violations of the City's Property Maintenance Code were found to exist, to-wit:
 - a. Shall repair/replace non-functioning exhaust fan in upper bathroom/laundry room in 4977.
 - b. Shall repair/replace rear door deadbolt for 4975 to operate correctly.
 - c. Shall address any foundation issues with the building official, Ryan Smith, at (763) 706-3670. Foundation shall be kept in such condition that would prevent the entry of rodents and other pests.
 - d. Shall repair/replace kitchen faucet in 4975 (low flow hot water).
 - e. Shall repair/replace loose kitchen faucet in 4977.
 - f. Shall repair/replace torn screens.
5. That all parties, including the License Holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 5A, Article III 5A.306 and 5A.303(A).

ORDER OF COUNCIL

1. The rental license belonging to the License Holder described herein and identified by license number 21-0003392 is hereby revoked.
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder.

3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by License Holder.

Passed this 22nd day of November, 2021

Offered by:

Seconded by:

Roll Call:

Amáda Márquez Simula, Mayor

Attest:

Sara Ion, City Clerk/Council Secretary



CITY COUNCIL MEETING

AGENDA SECTION	CANCELED
MEETING DATE	NOVEMBER 22, 2021

ITEM:	License Revocation <u>Canceled</u> as 1070 Grandview Court #206 Has Met the Requirements of the Residential Maintenance Codes.	
DEPARTMENT: Fire		BY/DATE: Daniel O’Brien 11/22/2021
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold “X” in front of the selected text below)</i>		
<input type="checkbox"/> Safe Community		<input type="checkbox"/> Diverse, Welcoming “Small-Town” Feel
<input type="checkbox"/> Economic Strength		<input checked="" type="checkbox"/> Excellent Housing/Neighborhoods
<input type="checkbox"/> Equity and Affordability		<input type="checkbox"/> Strong Infrastructure/Public Services
<input type="checkbox"/> Opportunities for Play and Learning		<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population

BACKGROUND:

Canceled revocation of the license to operate a rental unit within the city of Columbia Heights at 1070 Grandview Ct. #206