



ECONOMIC DEVELOPMENT AUTHORITY
City Hall—Shared Vision Room, 3989 Central Ave NE
Monday, March 04, 2024
5:00 PM

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, or by using Microsoft Teams and entering meeting ID 225 755 822 172 and passcode fkwxPE . For questions please call the Community Development Department at 763-706-3670.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

- 1. Approve January 2, 2024, Regular EDA Meeting Minutes**
- 2. Approve Financial Reports and Payment of Bills for December 2023 and January 2024.**

MOTION: Move to approve the Consent Agenda as presented

BUSINESS ITEMS

- 3. Interfund Loan to the City for the Purchase of the Property Located at 675 37th Ave NE**

MOTION: Move to waive the reading of Resolution 2024-05, there being ample copies available to the public.

MOTION: Move to adopt resolution 2024-05, being a resolution approving an interfund loan from Economic Development Authority Redevelopment Fund 408 to City Capital Improvements Fund 411.

- 4. Façade Improvement Grant Report Royal Restoration**

MOTION: Move to waive the reading of Resolution 2024-06, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-06, a resolution approving the form and substance of the façade improvement grant agreement, and approving authority staff and officials to take all actions necessary to enter the authority into a façade improvement grant agreement with Royal Restoration Inc.

- 5. EDA Priorities and Goals Discussion 2024**

BUSINESS UPDATES

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.



ECONOMIC DEVELOPMENT AUTHORITY
City Hall—Shared Vision Room, 3989 Central Ave NE
Tuesday, January 02, 2024
5:00 PM

Item 1.

MINUTES

The meeting was called to order at 5:00 pm by President Szurek.

CALL TO ORDER/ROLL CALL

Members present: Connie Buesgens; Kt Jacobs; Rachel James (virtual); Amada Márquez-Simula; Justice Spriggs; Marlaine Szurek; Lamin Dibba

Staff Present: Andrew Boucher, City Planner; Aaron Chirpich, Community Development Director; Mitchell Forney, Community Development Coordinator; Kevin Hansen, Interim City Manager; and Sara Ion, City Clerk

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. Approve the minutes of the regular EDA Meeting of October 23, 2023.
2. Approve financial reports and payment of bills for October and November 2023 – Resolution No. 2024-01.

Márquez-Simula noted on page 9 of the minutes that the City is updating the gender pronouns and that there is a “he/she” instead of using “they”.

Motion by Jacobs, seconded by Buesgens, to approve the Consent Agenda as presented. A roll call vote was taken. All ayes of present. MOTION PASSED.

RESOLUTION NO. 2024-01

A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF COLUMBIA HEIGHTS, MINNESOTA, APPROVING THE FINANCIAL STATEMENTS FOR THE MONTHS OF OCTOBER AND NOVEMBER 2023 AND THE PAYMENT OF THE BILLS FOR THE MONTHS OF OCTOBER AND NOVEMBER 2023.

WHEREAS, the Columbia Heights Economic Development Authority (the “EDA”) is required by Minnesota Statutes Section 469.096, Subd. 9, to prepare a detailed financial statement which shows all receipts and disbursements, their nature, the money on hand, the purposes to which the money on hand is to be applied, the EDA's credits and assets and its outstanding liabilities; and

WHEREAS, said Statute also requires the EDA to examine the statement and treasurer's vouchers or bills and if correct, to approve them by resolution and enter the resolution in its records; and **WHEREAS**, the financial statements for the months of October and November 2023 have been reviewed by the EDA Commission; and

WHEREAS, the EDA has examined the financial statements and finds them to be acceptable as to both form and accuracy; and

WHEREAS, the EDA Commission has other means to verify the intent of Section 469.096, Subd. 9, including but not limited to Comprehensive Annual Financial Reports, Annual City approved Budgets, Audits and similar documentation; and **WHEREAS**, financial statements are held by the City's Finance Department in a method outlined by the State of Minnesota's Records Retention Schedule, NOW,

THEREFORE BE IT RESOLVED by the Board of Commissioners of the Columbia Heights Economic Development Authority that it has examined the referenced financial statements including the check history, and they are found to be correct, as to form and content; and

BE IT FURTHER RESOLVED the financial statements are acknowledged and received and the check history as presented in writing is approved for payment out of proper funds; and

BE IT FURTHER RESOLVED this resolution is made as part of the permanent records of the Columbia Heights Economic Development Authority.

ORDER OF ECONOMIC DEVELOPMENT AUTHORITY

Passed this 2nd day of January 2024

Offered by: Kt Jacobs

Seconded by: Connie Buesgens

Roll Call: All ayes of present. MOTION PASSED.

Vice President

Attest:

Secretary

BUSINESS ITEMS

3. Election of Economic Development Authority Officers

Chirpich welcomed Szurek back to the EDA and welcomed Dibba to the EDA.

Márquez-Simula asked if President Szurek and Dibba could introduce themselves. President Szurek stated that she has served on the EDA for 30 years and previously was on the City Council and Planning Commission. Dibba mentioned that he has lived in Columbia Heights for 15 years and is originally from The Gambia West Africa. He added that he would like to contribute to the community because he loves the City. He owns a beauty shop business and a grocery store.

Chirpich noted that in 2023 the president was Szurek, vice president was James, and the

treasurer was Jacobs. He explained that they will take nominations for each position.

Jacobs nominated Szurek for EDA President.

Chirpich called for nominations for Vice President of the EDA. James nominated herself. Márquez-Simula nominated James.

Chirpich called for nominations for treasurer of the EDA. Spriggs nominated himself.

Chirpich noted that a motion is not required for the nominations and that there would simply be a vote.

Forney called for a vote to nominate Szurek as President of the Economic Development Authority. A roll call vote was taken. *A roll call vote was taken. All ayes of present.*

Forney called for a vote to nominate James as Vice President of the Economic Development Authority. A roll call vote was taken. *A roll call vote was taken. All ayes of present.*

Forney called for a vote to nominate Spriggs as Treasurer of the Economic Development Authority for 2024. A roll call vote was taken. *A roll call vote was taken. All ayes of present.*

Chirpich stated that the next step is to make a motions to elect each individual position with President Szurek leading the EDA through the process since she is the newly elected President. It should be noted that the EDA bylaws require the City Manager (Kevin Hansen) to serve as the “Executive Director”, the Community Development Director (Aaron Chirpich) to serve as “Deputy Director” and the Finance Director (Joseph Kloiber) to serve as the “Assistant Treasurer”. The bylaws also specify that the position of “Secretary” be appointed by the EDA. Thus, it is recommended that the Community Development Coordinator, Mitchell Forney, serve as the Secretary until the department’s secretary position is filled.

Motion by Márquez-Simula, seconded by Spriggs to elect Marlaine Szurek as President of the Economic Development Authority. A roll call vote was taken. All ayes of present. MOTION PASSED.

Motion by Márquez-Simula, seconded by Spriggs to elect Rachel James as Vice President of the Economic Development Authority. A roll call vote was taken. All ayes of present. MOTION PASSED.

Motion by Márquez-Simula, seconded by Jacobs to elect Justice Spriggs as Treasurer of the Economic Development Authority. A roll call vote was taken. All ayes of present. MOTION PASSED.

Motion by Jacobs, seconded by Buesgens to appoint Mitchell Forney as the Secretary of the Economic Development Authority. A roll call vote was taken. All ayes of present. MOTION PASSED.

Following ratification of the above motions, the newly elected President of the EDA will now preside over the remainder of the meeting.

4. Designating the Official Depositories of the Economic Development Authority

Chirpich reported that the EDA is required to designate by resolution the depositories used for its funds and investments. The Resolution 2024-02 follows the general format of resolutions passed in previous years by the EDA and City. Most general banking transactions of the EDA and City are conducted through Northeast Bank. Accounts are also maintained at U.S. Bank for certain specialized services such as payroll and debt service payments.

Chirpich stated the only material difference between this proposed resolution and the resolution adopted annually by the City Council is that the EDA resolution allows for the EDA's funds to be held in accounts under the name of the City. This has always been the EDA's practice. Since the creation of the EDA in 1996, it has never had a separate checking account under its own name. All EDA expenditures since its inception have been made using checks drawn in the City's name on behalf of the EDA. Staff recommends maintaining these two banking relationships, as they meet the EDA's current needs, and provide capacity for addressing the EDA's evolving needs for electronic banking services. There is one difference between this year's depositories and those of 2023. Wells Fargo is no longer used by the EDA for its payroll processing or any other transactions and has been removed from the depository's resolution.

Motion by Jacobs, seconded by Buesgens, to waive the reading of Resolution No. 2024-02, there being ample copies available to the public. A roll call vote was taken. All ayes of present. MOTION PASSED.

Motion by Jacobs, seconded by Buesgens, to adopt Resolution No. 2024-02, a Resolution of the Columbia Heights Economic Development Authority, designating official depositories. A roll call vote was taken. All ayes of present. MOTION PASSED.

RESOLUTION NO. 2024-02

A RESOLUTION OF THE COLUMBIA HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY DESIGNATING OFFICIAL DEPOSITORIES

Now, therefore, in accordance with the bylaws and regulations of the Columbia Heights Economic Development Authority (the Authority), the Board of Commissioners of the Authority makes the following:

ORDER OF BOARD

IT IS HEREBY RESOLVED, that Northeast Bank, and U.S. Bank, are hereby designated as depositories for the Authority's funds.

IT IS FURTHER RESOLVED, that the funds of the Authority can be held in accounts at these depositories under the name and federal identification number of the City of Columbia Heights, Minnesota (the City), together with the funds of the City, provided that separate fund accounting records are

maintained for the respective Authority and City shares of such accounts in a manner consistent with generally accepted accounting and auditing standards.

IT IS FURTHER RESOLVED, that the responsibility for countersigning orders and checks drawn against funds of the Authority, assigned in the Authority's bylaws to the Authority President, is hereby delegated to the City Mayor.

IT IS FURTHER RESOLVED, that checks, drafts, or other withdrawal orders issued against the funds of the Authority on deposit with these depositories under the City's name shall be signed by the following:

City Mayor
City Manager
City Finance Director

and that said banks are hereby fully authorized to pay and charge said accounts for any such checks, drafts, or other withdrawal orders issued by the City on behalf of the Authority.

IT IS FURTHER RESOLVED, that Northeast Bank, and U.S. Bank, are hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in the City's name on behalf of the Authority, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signatures of the following:

City Mayor
City Manager
City Finance Director

and that Northeast Bank, and U.S. Bank, shall be entitled to honor and to charge the Authority, or the City on behalf of the Authority, for all such checks, drafts or other orders, regardless of by whom or by what means the facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with the Banks by the City Finance Director or other officer of the Authority or City.

IT IS FURTHER RESOLVED, that the City Finance Director or their designee shall be authorized to make electronic funds transfers in lieu of issuing paper checks, subject to the controls required by Minnesota Statutes and by the City of Columbia Heights' financial policies.

IT IS FURTHER RESOLVED, that all transactions, if any, relating to deposits, withdrawals, re-discounts and borrowings by or on behalf of the Authority with said depositories, made directly by the Authority or by the City on the behalf of the Authority, prior to the adoption of this resolution be, and the same hereby are, in all things ratified, approved and confirmed.

IT IS FURTHER RESOLVED, that any bank designated above as a depository, may be used as a custodian (a.k.a. depository) for investment purposes, so long as the investments comply with authorized

investments as set forth in Minnesota Statutes.

IT IS FURTHER RESOLVED, that Bank of New York Mellon DBA Pershing Advisor Solutions LLC may be used as a custodian (a.k.a. depository) for investment purposes so long as the investments comply with the authorized investments as set forth in Minnesota Statutes.

IT IS FURTHER RESOLVED, that the funds of the Authority can be held in accounts at such investment custodians under the name and federal identification number of the City, together with the funds of the City, provided that separate fund accounting records are maintained for the respective Authority and City shares of such accounts in a manner consistent with generally accepted accounting and auditing standards.

BE IT FURTHER RESOLVED, that any and all resolutions heretofore adopted by the Board of Commissioners of the Authority with regard to depositories or brokerage firms are superseded by this resolution.

ORDER OF ECONOMIC DEVELOPMENT AUTHORITY

Passed this 2nd day of January 2024

Offered by: Kt Jacobs
Seconded by: Connie Buesgens
Roll Call: All ayes of present. MOTION PASSED.

Vice President

Attest:

Secretary

5. Asbestos and Personal Item Abatement for EDA Owned Properties Located at 941 44th Ave, 3853 Central Ave NE, and 3851 Central Ave NE.

Forney reported stated that the item is regarding approving bids for the removal of hazardous material and household items from 941 44th Ave, 3853 Central Ave NE, and 3851 Central Ave NE. Earlier this year, the EDA purchased the properties intending to demolish them and prepare the sites for redevelopment. It is the intent of the fire department to utilize 3853 Central in a training burn scenario. Due to this the abatement of household items and hazardous materials are being bid separate from the demolition. The scope of work submitted in the bid request included the removal of asbestos-containing materials, appliances, and accessories containing hazardous materials, alongside the removal of the limited remaining household items. In response to the request for bids, the EDA received one quote. The quote was submitted by Dennis Environmental Operations who also recently completed the abatement of 243 5th St and 841 49th St. The Dennis Environmental bid came in at \$16,150, which pencils out to \$5,383 per property. Looking at previous projects, this is well within the expected range per property. Dennis Environmental Operations shall furnish the services and necessary equipment to complete all work specified in the scope of work. All work will be performed in accordance with OSHA regulations, Minnesota

Department of Health Asbestos Abatement Rules, and other applicable Federal and State regulations. Dennis Environmental Operations shall insure proper clean up, transport, and disposal of hazardous and asbestos-containing materials and household items.

Questions/Comments from Members:

Buesgens asked when the fire department would like to utilize the property. Forney replied in the spring.

Márquez-Simula asked if any of the items such as windows, or cabinets in the property were brought to ReStore instead of a landfill. Forney replied that appliances were taken by the fire department and that they work with ReStore if there are eligible items. He added that a lot of the items would not have qualified for ReStore since they were outdated. Chirpich added that a company reached out and requested to have access to properties like this to take any items that may be of value instead of it going to a landfill. Staff will follow up with the company.

Motion by Buesgens, seconded by Jacobs, to accept the bid of \$16,150 by Dennis Environmental Operations, for the removal of all hazardous materials and household items located at 941 44th Ave, 3853 Central Ave NE, and 3851 Central Ave NE; and furthermore, to authorize the President and Executive Director to enter into an agreement for the same. A roll call vote was taken. All ayes of present. MOTION PASSED.

6. Sale of 4243 5th Street to Habitat for Humanity

Forney reported in early 2023, representatives of the owner of 4243 5th Street approached the community development Staff, expressing the desire to sell the blighted 1916 single-family home on the site. To facilitate the acquisition and demolition, the EDA utilized income restricted pooled TIF funds from its scattered site district. The overarching project aimed at selling the vacant lot to Habitat for Humanity, allowing them to construct a single-family home for eventual sale to an income-qualified owner-occupant. With the property now cleared through demolition, the next step is its development, scheduled for the upcoming spring.

Forney added that the proposed purchase agreement, which staff presents for approval, formalizes the key components previously discussed by the EDA. Notable points include the sale of the property to Habitat for \$1.00, the construction of a new 3-bedroom, 2-story single-family home by Habitat for Humanity (with a floor plan endorsed by the EDA), and the requirement that the home be sold to an income-qualifying family meeting the criteria of Habitat's affordable homeownership program. The agreement accommodates Habitat's construction timeline (planned for this spring), but sets the completion deadline for no later than December 31, 2025. Staff strongly recommends approving the purchase agreement, marking a crucial step in what the City anticipates will be a lasting partnership for fostering affordable homeownership within the City.

Questions/Comments from Members:

Buesgens asked how many Habitat for Humanity Homes are in the City. Forney replied that Staff do not know how many are in the City. Habitat for Humanity has two types of programs; one is a

complete rebuild of lots while the other is rehabilitation. President Szurek noted that when she was on the City Council, they did five Habitat for Humanity Homes.

Márquez-Simula asked if Staff would be able to find out how many Habitat for Humanity Homes are in the City.

Buesgens asked if residents of a Habitat for Humanity home need to stay in the home for a certain amount of time until they could sell it. Jacobs stated she thought it was seven to ten years.

Buesgens asked when the Habitat for Humanity house is sold if it would be at market rate or if it remains an affordable house. Forney replied that it depends on the house and that a land trust is put on it so that it would be sold back to Habitat for Humanity. He added that he believed it was 15 years and that it is recorded on the deed of the house. Buesgens suggested that there would be a land trust on the properties.

Motion by Jacobs, seconded by Spriggs, to waive the reading of Resolution No. 2024-03, there being ample copies available to the public. A roll call vote was taken. All ayes of present. MOTION PASSED.

Motion by Jacobs, seconded by Spriggs, to adopt Resolution No. 2024-03, a Resolution of the Economic Development Authority of Columbia Heights, Minnesota, approving the purchase agreement between Twin Cities Habitat for Humanity, and the Economic Development Authority of Columbia Heights, Minnesota. A roll call vote was taken. All ayes of present. MOTION PASSED.

RESOLUTION NO. 2024-03

A RESOLUTION APPROVING THE PURCHASE AGREEMENT BETWEEN TWIN CITIES HABITAT FOR HUMANITY, AND THE ECONOMIC DEVELOPMENT AUTHORITY OF COLUMBIA HEIGHTS, MINNESOTA

BE IT RESOLVED BY the Board of Commissioners ("Board") of the Columbia Heights Economic Development Authority (the "Authority") as follows:

SECTION 1. RECITALS.

1.01. The Authority ("Seller") and Twin Cities Habitat for Humanity ("Buyer") desire to enter into a purchase agreement (the "Purchase Agreement") pursuant to which the Buyer will acquire certain property in the City located at 4243 5th Street (the "Property") from the Seller for redevelopment purposes. The Property is described in Exhibit A attached hereto.

1.02. Pursuant to the Purchase Agreement, the Buyer will purchase the Property from the Seller for a purchase price of \$1.00 plus related closing costs.

1.03. The Authority finds that the sale of the Property is consistent with the City's Comprehensive Plan and will result in redevelopment of the empty lot located at 4243 5th Street. Such sale of this Property best meets the community's needs and will facilitate affordable homeownership opportunities within the City.

SECTION 2. PURCHASE AGREEMENT APPROVED.

2.01. The Authority hereby ratifies and approves the actions of Authority staff and of Kennedy Graven (“Legal Counsel”) in researching the Property and preparing and presenting the Purchase Agreement. The Authority approves the Purchase Agreement in the form presented to the Authority and on file at City Hall, subject to modifications that do not alter the substance of the transaction and that are approved by the President and Executive Director, provided that execution of the Purchase Agreement by those officials shall be conclusive evidence of their approval.

2.03. Authority staff and officials are authorized to take all actions necessary to perform the Authority’s obligations under the Purchase Agreement as a whole, including without limitation execution of any documents to which the Authority is a party referenced in or attached to the Purchase Agreement, and any deed or other documents necessary to sell the Property to the Buyer, all as described in the Purchase Agreement

ORDER OF ECONOMIC DEVELOPMENT AUTHORITY

Passed this 2nd day of January 2024

Offered by: Kt Jacobs
Seconded by: Justice Spriggs
Roll Call: All ayes of present. MOTION PASSED.

Vice President

Attest:

Secretary

President Szurek asked if there was an update on the development of 4300 Central Ave NE. Chirpich replied that Staff have been meeting with Alatus and expect them to enter into land use approval soon. It is still a goal to have break ground in 2024. There are continued discussions regarding the grocery store with the biggest challenge being finances right now. There are no significant issues and the project is still on track.

James noted that the sign next to the property, abutting Central Avenue has a banner that lists stores that are no longer there. She asked if it was part of the remediation process to get rid of the sign. Chirpich replied that it was not a part of the demolition scope but will come down as part of the redevelopment process.

Márquez-Simula asked if there was a timeline. Chirpich replied there was no timeline established.

Chirpich explained that there would be an open house at City Hall at 6 pm on Tuesday, January 9, 2024 regarding the Medtronic site Comprehensive Plan amendment. He encouraged the EDA commissioners

to attend. Hansen added that all of the commissions have been invited to the meeting.

Márquez-Simula asked if updates from past meetings could be included in the Other Business portion of the Agenda. She provided an example of last meeting discussion where the fire suppression system was an item on the Agenda. She mentioned that it would be nice to know if there are any updates on any items that are moving forward. Forney replied that he would include that in the next meeting Agenda.

ADJOURNMENT

Motion by Dibba, seconded by Márquez-Simula, to adjourn the meeting at 5:46 pm. A roll call vote was taken. All ayes of present. MOTION PASSED.

Respectfully submitted,

Mitchell Forney, Recording Secretary

01/16/2024 02:36 PM
User: suems
DB: Columbia Heights

INVOICE GL DISTRIBUTION REPORT FOR CITY OF COLUMBIA HEIGHTS
EXP CHECK RUN DATES 12/01/2023 - 12/31/2023
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

Page: 1/2

Item 2.

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Check 197246 408.6414.43050	BOARDING UP - 941 44TH AVE	BAUER SERVICES II INC	11/22/23	1899	749.02
Total For Check 197246					749.02
Check 197284 408.6411.44600	556 40TH FACADE IMPROVEMENT GRAN NEUS/C JANE		11/16/23	111623	4,265.00
Total For Check 197284					4,265.00
Check 197356 393.7000.43050 408.6314.43050	HYVEE REDEVELOPMENT TIF CL205-00 KENNEDY & GRAVEN 2021 REUTER-WALTON TIF CL205-000 KENNEDY & GRAVEN		09/25/23 09/25/23	176773 176773	5,600.00 225.00
Total For Check 197356					5,825.00
Check 197377 204.6314.43210 204.6314.43210	113023 -10010429 COM DEV ADMINI POPP.COM INC 112623 10013121 PHONE COMMDEV AD POPP.COM INC		11/30/23 11/26/23	992811530 992810421	12.85 41.50
Total For Check 197377					54.35
Check 197429 408.6414.43050	SALE OF 4243 5TH ST CL205-00088 KENNEDY & GRAVEN		11/21/23	178185	1,215.00
Total For Check 197429					1,215.00
Check 197468 204.6314.44380	EDA MEETING 102323	SZUREK/MARLAINE	12/04/23	110423	35.00
Total For Check 197468					35.00
Check 197476 228.6317.43810	ELECTRIC	XCEL ENERGY (N S P)	12/08/23	1078423248	950.45
Total For Check 197476					950.45
Check 197486 204.6314.43250	COMM DEV ADMIN (1.8%) INTERNET 1 ARVIG ENTERPRISES, INC		12/01/23	120123	5.86
Total For Check 197486					5.86
Check 197492 408.6414.43050	TRASH REMOVAL 941 44TH AVE NE	BAUER SERVICES II INC	12/07/23	1930	2,996.96
Total For Check 197492					2,996.96
Check 197500 204.6314.43250	121523 934571297 COMM DEV ADMIN COMCAST		12/15/23	190005608	19.44
Total For Check 197500					19.44
Check 197507 393.7000.43050	ALATUS HYVEE SITE REDEVELOPMENT	EHLERS & ASSOCIATES INC	12/12/23	95943	150.00
Total For Check 197507					150.00

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
				Fund 204 EDA ADMINISTRATION	114.65
				Fund 228 DOWNTOWN PARKING	950.45
				Fund 393 BB6 IF ALATUS 4300 CENTI	5,750.00
				Fund 408 EDA REDEVELOPMENT PROJE	9,450.98
Total For All Funds:					16,266.08
--- TOTALS BY GL DISTRIBUTION ---					
204.6314.43210				113023 -10010429 COM DEV ADMINI:	54.35
204.6314.43250				COMM DEV ADMIN (1.8%) INTERNET 1	25.30
204.6314.44380				EDA MEETING 102323	35.00
228.6317.43810				ELECTRIC	950.45
393.7000.43050				ALATUS HYVEE SITE REDEVELOPMENT	5,750.00
408.6314.43050				2021 REUTER-WALTON TIF CL205-000	225.00
408.6411.44600				556 40TH FACADE IMPROVEMENT GRAN	4,265.00
408.6414.43050				BOARDING UP - 941 44TH AVE	4,960.98

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Check 197692					
204.6314.43210	123123 -10010429 COM DEV ADMINI POPP.COM INC		12/31/23	992815562	12.85
204.6314.43210	122623 10013121 PHONE COMMDEV AD POPP.COM INC		12/26/23	992814457	39.83
Total For Check 197692					52.68
Check 197713					
204.6314.43250	COMM DEV ADMIN (2.3%) INTERNET 0 ARVIG ENTERPRISES, INC		01/01/24	010124	7.67
Total For Check 197713					7.67
Check 197741					
228.6317.43810	ELECTRIC	XCEL ENERGY (N S P)	01/10/24	1083986326	1,005.00
Total For Check 197741					1,005.00
Check 197756					
372.7000.46200	PAYING AGENT FEE EDA BOND 2016	BOND TRUST SERVICES CORP	12/12/23	84887	575.00
Total For Check 197756					575.00

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
				Fund 204 EDA ADMINISTRATION	60.35
				Fund 228 DOWNTOWN PARKING	1,005.00
				Fund 372 Huset Park Area TIF (T6)	575.00
Total For All Funds:					1,640.35
--- TOTALS BY GL DISTRIBUTION ---					
	204.6314.43210		123123 -10010429	COM DEV ADMINI:	52.68
	204.6314.43250		COMM DEV ADMIN (2.3%)	INTERNET 0:	7.67
	228.6317.43810		ELECTRIC		1,005.00
	372.7000.46200		PAYING AGENT FEE	EDA BOND 2016	575.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
PERIOD ENDING 12/31/2023

Item 2.

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 202 - ANOKA CO COMM DEV PROGRAMS							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
INTERGOVERNMENTAL							
202.0000.33600	COUNTY GRANT	0.00	0.00	0.00	1,246.00	(1,246.00)	100.00
INTERGOVERNMENTAL		0.00	0.00	0.00	1,246.00	(1,246.00)	100.00
Total Dept 0000 - NON-DEPARTMENTAL		0.00	0.00	0.00	1,246.00	(1,246.00)	100.00
TOTAL REVENUES		0.00	0.00	0.00	1,246.00	(1,246.00)	100.00
Expenditures							
Dept 6355 - ANOKA CO HRA LEVY PROJECTS							
OTHER SERVICES & CHARGES							
202.6355.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	0.00	1,246.00	(1,246.00)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	0.00	1,246.00	(1,246.00)	100.00
Total Dept 6355 - ANOKA CO HRA LEVY PROJECTS		0.00	0.00	0.00	1,246.00	(1,246.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	1,246.00	(1,246.00)	100.00
Fund 202 - ANOKA CO COMM DEV PROGRAMS:							
TOTAL REVENUES		0.00	0.00	0.00	1,246.00	(1,246.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	1,246.00	(1,246.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2023

Item 2.

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 204 - EDA ADMINISTRATION							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
204.0000.31011	EDA CURRENT AD VALOREM	208,100.00	0.00	106,462.91	223,237.53	(15,137.53)	107.27
204.0000.31014	AREA WIDE TAX	89,000.00	0.00	33,314.08	67,799.18	21,200.82	76.18
204.0000.31020	DELNQ. AD VALOREM	0.00	0.00	3,333.63	5,728.58	(5,728.58)	100.00
TAXES		297,100.00	0.00	143,110.62	296,765.29	334.71	99.89
Total Dept 0000 - NON-DEPARTMENTAL							
		297,100.00	0.00	143,110.62	296,765.29	334.71	99.89
TOTAL REVENUES							
		297,100.00	0.00	143,110.62	296,765.29	334.71	99.89
Expenditures							
Dept 6314 - ECONOMIC DEVELOPMENT AUTH							
OTHER SERVICES & CHARGES							
204.6314.43050	EXPERT & PROFESSIONAL SERV.	2,200.00	0.00	0.00	8,008.40	(5,808.40)	364.02
204.6314.43105	TRAINING & EDUCATION ACTIVITIES	1,500.00	0.00	0.00	3,695.95	(2,195.95)	246.40
204.6314.43210	TELEPHONE	700.00	297.41	0.00	630.80	(228.21)	132.60
204.6314.43220	POSTAGE	600.00	0.00	305.52	806.45	(206.45)	134.41
204.6314.43250	OTHER TELECOMMUNICATIONS	300.00	0.00	0.00	265.59	34.41	88.53
204.6314.43320	OUT OF TOWN TRAVEL EXPENSE	1,500.00	0.00	0.00	404.56	1,095.44	26.97
204.6314.43500	LEGAL NOTICE PUBLISHING	200.00	0.00	0.00	677.60	(477.60)	338.80
204.6314.43600	PROP & LIAB INSURANCE	2,700.00	0.00	225.00	2,700.00	0.00	100.00
204.6314.44000	REPAIR & MAINT. SERVICES	500.00	0.00	0.00	100.18	399.82	20.04
204.6314.44030	SOFTWARE & SOFTWARE SUBSCRIPTIONS	800.00	0.00	0.00	800.00	0.00	100.00
204.6314.44040	INFORMATION SYS:INTERNAL SVC	8,700.00	0.00	725.00	8,700.00	0.00	100.00
204.6314.44330	SUBSCRIPTION, MEMBERSHIP	200.00	0.00	0.00	199.00	1.00	99.50
204.6314.44380	COMMISSION & BOARDS	900.00	0.00	0.00	455.00	445.00	50.56
OTHER SERVICES & CHARGES		20,800.00	297.41	1,255.52	27,443.53	(6,940.94)	133.37
PERSONNEL SERVICES							
204.6314.41010	REGULAR EMPLOYEES	196,700.00	0.00	24,174.12	198,767.33	(2,067.33)	101.05
204.6314.41210	P.E.R.A. CONTRIBUTION	14,700.00	0.00	1,813.06	15,134.41	(434.41)	102.96
204.6314.41220	F.I.C.A. CONTRIBUTION	15,100.00	0.00	1,980.25	16,748.34	(1,648.34)	110.92
204.6314.41300	INSURANCE	23,200.00	0.00	2,043.47	23,559.54	(359.54)	101.55
204.6314.41510	WORKERS COMP INSURANCE PREM	1,500.00	0.00	196.90	1,696.35	(196.35)	113.09
PERSONNEL SERVICES		251,200.00	0.00	30,207.80	255,905.97	(4,705.97)	101.87
SUPPLIES							
204.6314.42000	OFFICE SUPPLIES	200.00	0.00	0.00	74.17	125.83	37.09
204.6314.42010	MINOR EQUIPMENT	500.00	0.00	0.00	0.00	500.00	0.00
204.6314.42011	END USER DEVICES	1,900.00	0.00	0.00	0.00	1,900.00	0.00
204.6314.42171	GENERAL SUPPLIES	200.00	0.00	0.00	14.44	185.56	7.22
204.6314.42175	FOOD SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00
SUPPLIES		3,000.00	0.00	0.00	88.61	2,911.39	2.95
CONTINGENCIES & TRANSFERS							
204.6314.47100	OPER. TRANSFER OUT - LABOR	22,100.00	0.00	1,841.67	22,100.04	(0.04)	100.00
CONTINGENCIES & TRANSFERS		22,100.00	0.00	1,841.67	22,100.04	(0.04)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
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Item 2.

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 204 - EDA ADMINISTRATION Expenditures							
Total Dept 6314 - ECONOMIC DEVELOPMENT AUTH		297,100.00	297.41	33,304.99	305,538.15	(8,735.56)	102.94
TOTAL EXPENDITURES		297,100.00	297.41	33,304.99	305,538.15	(8,735.56)	102.94
Fund 204 - EDA ADMINISTRATION:							
TOTAL REVENUES		297,100.00	0.00	143,110.62	296,765.29	334.71	99.89
TOTAL EXPENDITURES		297,100.00	297.41	33,304.99	305,538.15	(8,735.56)	102.94
NET OF REVENUES & EXPENDITURES		0.00	(297.41)	109,805.63	(8,772.86)	9,070.27	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 228 - DOWNTOWN PARKING							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TRANSFERS & NON-REV RECEIPTS							
228.0000.39247	TRANSFER IN-SPECIAL PROJ REV	56,700.00	0.00	4,725.00	56,700.00	0.00	100.00
TRANSFERS & NON-REV RECEIPTS		56,700.00	0.00	4,725.00	56,700.00	0.00	100.00
Total Dept 0000 - NON-DEPARTMENTAL		56,700.00	0.00	4,725.00	56,700.00	0.00	100.00
TOTAL REVENUES		56,700.00	0.00	4,725.00	56,700.00	0.00	100.00
Expenditures							
Dept 6317 - DOWNTOWN PARKING							
OTHER SERVICES & CHARGES							
228.6317.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	0.00	3,522.25	(3,522.25)	100.00
228.6317.43600	PROP & LIAB INSURANCE	3,200.00	0.00	266.67	3,200.04	(0.04)	100.00
228.6317.43800	UTILITY SERVICES	2,000.00	0.00	248.69	1,901.04	98.96	95.05
228.6317.43810	ELECTRIC	13,000.00	0.00	0.00	8,328.43	4,671.57	64.06
228.6317.44000	REPAIR & MAINT. SERVICES	35,000.00	614.30	0.00	4,557.00	29,828.70	14.78
228.6317.44020	BLDG MAINT CONTRACTUAL SERVICES	2,000.00	0.00	0.00	1,599.72	400.28	79.99
OTHER SERVICES & CHARGES		55,200.00	614.30	515.36	23,108.48	31,477.22	42.98
PERSONNEL SERVICES							
228.6317.41070	INTERDEPARTMENTAL LABOR SERV	1,500.00	0.00	0.00	0.00	1,500.00	0.00
PERSONNEL SERVICES		1,500.00	0.00	0.00	0.00	1,500.00	0.00
SUPPLIES							
228.6317.42012	OTHER TECHNOLOGY EQUIPMENT	0.00	0.00	0.00	405.00	(405.00)	100.00
SUPPLIES		0.00	0.00	0.00	405.00	(405.00)	100.00
Total Dept 6317 - DOWNTOWN PARKING		56,700.00	614.30	515.36	23,513.48	32,572.22	42.55
TOTAL EXPENDITURES		56,700.00	614.30	515.36	23,513.48	32,572.22	42.55
Fund 228 - DOWNTOWN PARKING:							
TOTAL REVENUES		56,700.00	0.00	4,725.00	56,700.00	0.00	100.00
TOTAL EXPENDITURES		56,700.00	614.30	515.36	23,513.48	32,572.22	42.55
NET OF REVENUES & EXPENDITURES		0.00	(614.30)	4,209.64	33,186.52	(32,572.22)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 372 - HUSET PARK AREA TIF (T6)							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
372.0000.31010	CURRENT AD VALOREM	194,000.00	0.00	421,408.05	865,597.85	(671,597.85)	446.18
372.0000.31020	DELNQ. AD VALOREM	0.00	0.00	(291,496.65)	(286,912.71)	286,912.71	100.00
TAXES		194,000.00	0.00	129,911.40	578,685.14	(384,685.14)	298.29
MISCELLANEOUS							
372.0000.36210	INTEREST ON INVESTMENTS	3,000.00	0.00	0.00	0.00	3,000.00	0.00
MISCELLANEOUS		3,000.00	0.00	0.00	0.00	3,000.00	0.00
Total Dept 0000 - NON-DEPARTMENTAL							
		197,000.00	0.00	129,911.40	578,685.14	(381,685.14)	293.75
TOTAL REVENUES							
		197,000.00	0.00	129,911.40	578,685.14	(381,685.14)	293.75
Expenditures							
Dept 7000 - BONDS							
OTHER SERVICES & CHARGES							
372.7000.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	0.00	8,102.06	(8,102.06)	100.00
372.7000.44600	LOANS & GRANTS	0.00	0.00	0.00	397,458.12	(397,458.12)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	0.00	405,560.18	(405,560.18)	100.00
CAPITAL OUTLAY							
372.7000.46010	PRINCIPAL	135,000.00	0.00	0.00	135,000.00	0.00	100.00
372.7000.46110	INTEREST	54,200.00	0.00	0.00	54,156.25	43.75	99.92
372.7000.46200	FISCAL AGENT CHARGES	1,000.00	444.00	0.00	1,031.00	(475.00)	147.50
CAPITAL OUTLAY		190,200.00	444.00	0.00	190,187.25	(431.25)	100.23
Total Dept 7000 - BONDS							
		190,200.00	444.00	0.00	595,747.43	(405,991.43)	313.46
TOTAL EXPENDITURES							
		190,200.00	444.00	0.00	595,747.43	(405,991.43)	313.46
Fund 372 - HUSET PARK AREA TIF (T6):							
TOTAL REVENUES		197,000.00	0.00	129,911.40	578,685.14	(381,685.14)	293.75
TOTAL EXPENDITURES		190,200.00	444.00	0.00	595,747.43	(405,991.43)	313.46
NET OF REVENUES & EXPENDITURES		6,800.00	(444.00)	129,911.40	(17,062.29)	24,306.29	257.45

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
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Item 2.

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 375 - TIF Z6: 47TH & GRAND							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
375.0000.31010	CURRENT AD VALOREM	0.00	0.00	84,513.47	169,026.94	(169,026.94)	100.00
TAXES		0.00	0.00	84,513.47	169,026.94	(169,026.94)	100.00
Total Dept 0000 - NON-DEPARTMENTAL		0.00	0.00	84,513.47	169,026.94	(169,026.94)	100.00
TOTAL REVENUES		0.00	0.00	84,513.47	169,026.94	(169,026.94)	100.00
Expenditures							
Dept 7000 - BONDS							
OTHER SERVICES & CHARGES							
375.7000.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	0.00	1,917.67	(1,917.67)	100.00
375.7000.44600	LOANS & GRANTS	0.00	0.00	0.00	76,062.12	(76,062.12)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	0.00	77,979.79	(77,979.79)	100.00
Total Dept 7000 - BONDS		0.00	0.00	0.00	77,979.79	(77,979.79)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	77,979.79	(77,979.79)	100.00
Fund 375 - TIF Z6: 47TH & GRAND:							
TOTAL REVENUES		0.00	0.00	84,513.47	169,026.94	(169,026.94)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	77,979.79	(77,979.79)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	84,513.47	91,047.15	(91,047.15)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
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Item 2.

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 376 - TIF DISTRICTS A3/C7/C8							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
MISCELLANEOUS							
376.0000.36216	LOAN INTEREST	0.00	0.00	0.00	479.26	(479.26)	100.00
MISCELLANEOUS		0.00	0.00	0.00	479.26	(479.26)	100.00
Total Dept 0000 - NON-DEPARTMENTAL							
		0.00	0.00	0.00	479.26	(479.26)	100.00
TOTAL REVENUES							
		0.00	0.00	0.00	479.26	(479.26)	100.00
Fund 376 - TIF DISTRICTS A3/C7/C8:							
TOTAL REVENUES		0.00	0.00	0.00	479.26	(479.26)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	479.26	(479.26)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 389 - TIF R8 CRESTV/TRANSITION BLK							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
389.0000.31010	CURRENT AD VALOREM	0.00	0.00	0.00	(137,503.84)	137,503.84	100.00
TAXES		0.00	0.00	0.00	(137,503.84)	137,503.84	100.00
Total Dept 0000 - NON-DEPARTMENTAL							
TOTAL REVENUES							
Expenditures							
Dept 7000 - BONDS							
OTHER SERVICES & CHARGES							
389.7000.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	0.00	2,517.10	(2,517.10)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	0.00	2,517.10	(2,517.10)	100.00
Total Dept 7000 - BONDS							
TOTAL EXPENDITURES							
Fund 389 - TIF R8 CRESTV/TRANSITION BLK:							
TOTAL REVENUES		0.00	0.00	0.00	(137,503.84)	137,503.84	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	2,517.10	(2,517.10)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(140,020.94)	140,020.94	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 391 - SCATTERED SITE TIF W3/W4							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
391.0000.31010	CURRENT AD VALOREM	0.00	0.00	25,501.83	51,003.66	(51,003.66)	100.00
TAXES		0.00	0.00	25,501.83	51,003.66	(51,003.66)	100.00
Total Dept 0000 - NON-DEPARTMENTAL							
TOTAL REVENUES							
Expenditures							
Dept 7000 - BONDS							
OTHER SERVICES & CHARGES							
391.7000.43050	EXPERT & PROFESSIONAL SERV.	50,000.00	0.00	0.00	5,498.79	44,501.21	11.00
OTHER SERVICES & CHARGES		50,000.00	0.00	0.00	5,498.79	44,501.21	11.00
CAPITAL OUTLAY							
391.7000.45110	LAND	120,000.00	0.00	0.00	122,289.95	(2,289.95)	101.91
391.7000.46110	INTEREST	0.00	0.00	0.00	479.26	(479.26)	100.00
CAPITAL OUTLAY		120,000.00	0.00	0.00	122,769.21	(2,769.21)	102.31
Total Dept 7000 - BONDS							
TOTAL EXPENDITURES							
Fund 391 - SCATTERED SITE TIF W3/W4:							
TOTAL REVENUES		0.00	0.00	25,501.83	51,003.66	(51,003.66)	100.00
TOTAL EXPENDITURES		170,000.00	0.00	0.00	128,268.00	41,732.00	75.45
NET OF REVENUES & EXPENDITURES		(170,000.00)	0.00	25,501.83	(77,264.34)	(92,735.66)	45.45

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
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Item 2.

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 392 - TIF BB2 ALATUS 40TH AV							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
392.0000.31010	CURRENT AD VALOREM	0.00	0.00	117,959.33	234,789.34	(234,789.34)	100.00
TAXES		0.00	0.00	117,959.33	234,789.34	(234,789.34)	100.00
TRANSFERS & NON-REV RECEIPTS							
392.0000.39310	BOND PROCEEDS	0.00	0.00	6,058,006.00	6,058,006.00	(6,058,006.00)	100.00
TRANSFERS & NON-REV RECEIPTS		0.00	0.00	6,058,006.00	6,058,006.00	(6,058,006.00)	100.00
Total Dept 0000 - NON-DEPARTMENTAL							
		0.00	0.00	6,175,965.33	6,292,795.34	(6,292,795.34)	100.00
TOTAL REVENUES		0.00	0.00	6,175,965.33	6,292,795.34	(6,292,795.34)	100.00
Expenditures							
Dept 7000 - BONDS							
OTHER SERVICES & CHARGES							
392.7000.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	0.00	2,865.98	(2,865.98)	100.00
392.7000.44600	LOANS & GRANTS	0.00	0.00	0.00	110,988.51	(110,988.51)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	0.00	113,854.49	(113,854.49)	100.00
CAPITAL OUTLAY							
392.7000.46200	FISCAL AGENT CHARGES	0.00	176.00	112,026.25	113,200.25	(113,376.25)	100.00
CAPITAL OUTLAY		0.00	176.00	112,026.25	113,200.25	(113,376.25)	100.00
Total Dept 7000 - BONDS							
		0.00	176.00	112,026.25	227,054.74	(227,230.74)	100.00
TOTAL EXPENDITURES		0.00	176.00	112,026.25	227,054.74	(227,230.74)	100.00
Fund 392 - TIF BB2 ALATUS 40TH AV:							
TOTAL REVENUES		0.00	0.00	6,175,965.33	6,292,795.34	(6,292,795.34)	100.00
TOTAL EXPENDITURES		0.00	176.00	112,026.25	227,054.74	(227,230.74)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(176.00)	6,063,939.08	6,065,740.60	(6,065,564.60)	100.00

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 393 - BB6 IF ALATUS 4300 CENTRAL							
Expenditures							
Dept 7000 - BONDS							
OTHER SERVICES & CHARGES							
393.7000.43050	EXPERT & PROFESSIONAL SERV.	0.00	5,600.00	0.00	14,152.19	(19,752.19)	100.00
OTHER SERVICES & CHARGES		0.00	5,600.00	0.00	14,152.19	(19,752.19)	100.00
CAPITAL OUTLAY							
393.7000.46110	INTEREST	26,700.00	0.00	0.00	26,707.50	(7.50)	100.03
393.7000.46200	FISCAL AGENT CHARGES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
CAPITAL OUTLAY		27,700.00	0.00	0.00	26,707.50	992.50	96.42
Total Dept 7000 - BONDS							
		27,700.00	5,600.00	0.00	40,859.69	(18,759.69)	167.72
TOTAL EXPENDITURES							
		27,700.00	5,600.00	0.00	40,859.69	(18,759.69)	167.72
Fund 393 - BB6 IF ALATUS 4300 CENTRAL:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		27,700.00	5,600.00	0.00	40,859.69	(18,759.69)	167.72
NET OF REVENUES & EXPENDITURES		(27,700.00)	(5,600.00)	0.00	(40,859.69)	18,759.69	167.72

PERIOD ENDING 12/31/2023

Item 2.

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 408 - EDA REDEVELOPMENT PROJECT FD							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
408.0000.31012	HRA CURRENT AD VALOREM	235,000.00	0.00	104,610.46	221,721.94	13,278.06	94.35
408.0000.31014	AREA WIDE TAX	75,000.00	0.00	39,482.01	80,082.15	(5,082.15)	106.78
408.0000.31020	DELNQ. AD VALOREM	0.00	0.00	4,492.82	7,290.06	(7,290.06)	100.00
TAXES		310,000.00	0.00	148,585.29	309,094.15	905.85	99.71
Total Dept 0000 - NON-DEPARTMENTAL							
		310,000.00	0.00	148,585.29	309,094.15	905.85	99.71
TOTAL REVENUES							
		310,000.00	0.00	148,585.29	309,094.15	905.85	99.71
Expenditures							
Dept 6314 - ECONOMIC DEVELOPMENT AUTH							
OTHER SERVICES & CHARGES							
408.6314.43050	EXPERT & PROFESSIONAL SERV.	50,000.00	225.00	0.00	1,300.00	48,475.00	3.05
OTHER SERVICES & CHARGES		50,000.00	225.00	0.00	1,300.00	48,475.00	3.05
CAPITAL OUTLAY							
408.6314.45110	LAND	91,976.00	0.00	0.00	786,708.86	(694,732.86)	855.34
CAPITAL OUTLAY		91,976.00	0.00	0.00	786,708.86	(694,732.86)	855.34
Total Dept 6314 - ECONOMIC DEVELOPMENT AUTH							
		141,976.00	225.00	0.00	788,008.86	(646,257.86)	555.19
Dept 6411 - FACADE IMPROVEMENT GRANT							
OTHER SERVICES & CHARGES							
408.6411.44600	LOANS & GRANTS	50,000.00	0.00	0.00	12,513.00	37,487.00	25.03
OTHER SERVICES & CHARGES		50,000.00	0.00	0.00	12,513.00	37,487.00	25.03
SUPPLIES							
408.6411.42010	MINOR EQUIPMENT	0.00	0.00	0.00	30,513.62	(30,513.62)	100.00
SUPPLIES		0.00	0.00	0.00	30,513.62	(30,513.62)	100.00
Total Dept 6411 - FACADE IMPROVEMENT GRANT							
		50,000.00	0.00	0.00	43,026.62	6,973.38	86.05
Dept 6414 - COMMERCIAL REVITALIZATION							
OTHER SERVICES & CHARGES							
408.6414.43050	EXPERT & PROFESSIONAL SERV.	0.00	0.00	0.00	29,924.25	(29,924.25)	100.00
408.6414.44390	TAXES & LICENSES	0.00	0.00	0.00	4,723.20	(4,723.20)	100.00
408.6414.44600	LOANS & GRANTS	0.00	0.00	0.00	35,000.00	(35,000.00)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	0.00	69,647.45	(69,647.45)	100.00
SUPPLIES							
408.6414.42010	MINOR EQUIPMENT	0.00	0.00	0.00	25.67	(25.67)	1
SUPPLIES		0.00	0.00	0.00	25.67	(25.67)	1

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 408 - EDA REDEVELOPMENT PROJECT FD							
Expenditures							
CAPITAL OUTLAY							
408.6414.45110	LAND	200,000.00	0.00	0.00	219,071.91	(19,071.91)	109.54
CAPITAL OUTLAY		200,000.00	0.00	0.00	219,071.91	(19,071.91)	109.54
Total Dept 6414 - COMMERCIAL REVITALIZATION							
		200,000.00	0.00	0.00	288,745.03	(88,745.03)	144.37
Dept 6418 - FIRE SUPPRESSION GRANT							
OTHER SERVICES & CHARGES							
408.6418.44600	LOANS & GRANTS	60,000.00	0.00	0.00	0.00	60,000.00	0.00
OTHER SERVICES & CHARGES		60,000.00	0.00	0.00	0.00	60,000.00	0.00
Total Dept 6418 - FIRE SUPPRESSION GRANT							
		60,000.00	0.00	0.00	0.00	60,000.00	0.00
Dept 9999 - CONSTRUCTION							
OTHER SERVICES & CHARGES							
408.9999.43050.2014	EXPERT & PROFESSIONAL SERV.	0.00	0.00	0.00	15,865.00	(15,865.00)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	0.00	15,865.00	(15,865.00)	100.00
Total Dept 9999 - CONSTRUCTION							
		0.00	0.00	0.00	15,865.00	(15,865.00)	100.00
TOTAL EXPENDITURES							
		451,976.00	225.00	0.00	1,135,645.51	(683,894.51)	251.31
Fund 408 - EDA REDEVELOPMENT PROJECT FD:							
TOTAL REVENUES							
		310,000.00	0.00	148,585.29	309,094.15	905.85	99.71
TOTAL EXPENDITURES							
		451,976.00	225.00	0.00	1,135,645.51	(683,894.51)	251.31
NET OF REVENUES & EXPENDITURES							
		(141,976.00)	(225.00)	148,585.29	(826,551.36)	684,800.36	582.34

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
PERIOD ENDING 12/31/2023

Item 2.

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 12/31/23	YTD BALANCE 12/31/2023	UNENCUMBERED BALANCE	% BDGT USED
Fund 420 - CAP IMPROVEMENT-DEVELOPMENT							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
INTERGOVERNMENTAL							
420.0000.33641	OTHER LOCAL GOVT GRANT	0.00	0.00	0.00	820,000.00	(820,000.00)	100.00
INTERGOVERNMENTAL		0.00	0.00	0.00	820,000.00	(820,000.00)	100.00
Total Dept 0000 - NON-DEPARTMENTAL							
TOTAL REVENUES		0.00	0.00	0.00	820,000.00	(820,000.00)	100.00
Expenditures							
Dept 6317 - DOWNTOWN PARKING							
OTHER SERVICES & CHARGES							
420.6317.44000.1915	REPAIR & MAINT. SERVICES	0.00	0.00	0.00	78,624.50	(78,624.50)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	0.00	78,624.50	(78,624.50)	100.00
SUPPLIES							
420.6317.42012.1915	OTHER TECHNOLOGY EQUIPMENT	0.00	0.00	0.00	4,129.57	(4,129.57)	100.00
SUPPLIES		0.00	0.00	0.00	4,129.57	(4,129.57)	100.00
Total Dept 6317 - DOWNTOWN PARKING							
		0.00	0.00	0.00	82,754.07	(82,754.07)	100.00
Dept 6405 - 42ND & CENTRAL REDEVELOPMENT							
OTHER SERVICES & CHARGES							
420.6405.44600	LOANS & GRANTS	0.00	0.00	0.00	820,000.00	(820,000.00)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	0.00	820,000.00	(820,000.00)	100.00
Total Dept 6405 - 42ND & CENTRAL REDEVELOPMENT							
		0.00	0.00	0.00	820,000.00	(820,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	902,754.07	(902,754.07)	100.00
Fund 420 - CAP IMPROVEMENT-DEVELOPMENT:							
TOTAL REVENUES		0.00	0.00	0.00	820,000.00	(820,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	902,754.07	(902,754.07)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(82,754.07)	82,754.07	100.00
TOTAL REVENUES - ALL FUNDS							
		860,800.00	0.00	6,712,312.94	8,438,291.94	(7,577,491.94)	980.28
TOTAL EXPENDITURES - ALL FUNDS		1,193,676.00	7,356.71	145,846.60	3,441,123.96	(2,254,804.67)	288.90
NET OF REVENUES & EXPENDITURES		(332,876.00)	(7,356.71)	6,566,466.34	4,997,167.98	(5,322,687.27)	1,4

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 01/31/24	YTD BALANCE 01/31/2024	UNENCUMBERED BALANCE	% BDGT USED
Fund 204 - EDA ADMINISTRATION							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
204.0000.31011	EDA CURRENT AD VALOREM	0.00	0.00	1,443.10	1,443.10	(1,443.10)	100.00
204.0000.31014	AREA WIDE TAX	0.00	0.00	(110.75)	(110.75)	110.75	100.00
204.0000.31020	DELNQ. AD VALOREM	0.00	0.00	(3,870.85)	(3,870.85)	3,870.85	100.00
204.0000.31910	PENALTIES & INTEREST	0.00	0.00	(112.86)	(112.86)	112.86	100.00
TAXES		0.00	0.00	(2,651.36)	(2,651.36)	2,651.36	100.00
Total Dept 0000 - NON-DEPARTMENTAL		0.00	0.00	(2,651.36)	(2,651.36)	2,651.36	100.00
TOTAL REVENUES		0.00	0.00	(2,651.36)	(2,651.36)	2,651.36	100.00
Expenditures							
Dept 6314 - ECONOMIC DEVELOPMENT AUTH							
PERSONNEL SERVICES							
204.6314.41010	REGULAR EMPLOYEES	0.00	0.00	17,006.81	17,006.81	(17,006.81)	100.00
204.6314.41210	P.E.R.A. CONTRIBUTION	0.00	0.00	1,238.96	1,238.96	(1,238.96)	100.00
204.6314.41220	F.I.C.A. CONTRIBUTION	0.00	0.00	1,430.43	1,430.43	(1,430.43)	100.00
204.6314.41300	INSURANCE	0.00	0.00	2,118.92	2,118.92	(2,118.92)	100.00
204.6314.41510	WORKERS COMP INSURANCE PREM	0.00	0.00	142.38	142.38	(142.38)	100.00
PERSONNEL SERVICES		0.00	0.00	21,937.50	21,937.50	(21,937.50)	100.00
OTHER SERVICES & CHARGES							
204.6314.43105	TRAINING & EDUCATION ACTIVITIES	0.00	0.00	700.00	700.00	(700.00)	100.00
204.6314.43210	TELEPHONE	0.00	0.00	374.55	374.55	(374.55)	100.00
204.6314.43250	OTHER TELECOMMUNICATIONS	0.00	0.00	31.97	31.97	(31.97)	100.00
OTHER SERVICES & CHARGES		0.00	0.00	1,106.52	1,106.52	(1,106.52)	100.00
Total Dept 6314 - ECONOMIC DEVELOPMENT AUTH		0.00	0.00	23,044.02	23,044.02	(23,044.02)	100.00
TOTAL EXPENDITURES		0.00	0.00	23,044.02	23,044.02	(23,044.02)	100.00
Fund 204 - EDA ADMINISTRATION:							
TOTAL REVENUES		0.00	0.00	(2,651.36)	(2,651.36)	2,651.36	100.00
TOTAL EXPENDITURES		0.00	0.00	23,044.02	23,044.02	(23,044.02)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(25,695.38)	(25,695.38)	25,695.38	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
PERIOD ENDING 01/31/2024

Item 2.

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 01/31/24	YTD BALANCE 01/31/2024	UNENCUMBERED BALANCE	% BDGT USED
Fund 228 - DOWNTOWN PARKING							
Expenditures							
Dept 6317 - DOWNTOWN PARKING							
OTHER SERVICES & CHARGES							
228.6317.43800	UTILITY SERVICES	0.00	0.00	226.57	226.57	(226.57)	100.00
228.6317.43810	ELECTRIC	0.00	0.00	1,005.00	1,005.00	(1,005.00)	100.00
228.6317.44000	REPAIR & MAINT. SERVICES	0.00	614.30	139.00	139.00	(753.30)	100.00
OTHER SERVICES & CHARGES		0.00	614.30	1,370.57	1,370.57	(1,984.87)	100.00
Total Dept 6317 - DOWNTOWN PARKING		0.00	614.30	1,370.57	1,370.57	(1,984.87)	100.00
TOTAL EXPENDITURES		0.00	614.30	1,370.57	1,370.57	(1,984.87)	100.00
Fund 228 - DOWNTOWN PARKING:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	614.30	1,370.57	1,370.57	(1,984.87)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(614.30)	(1,370.57)	(1,370.57)	1,984.87	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
PERIOD ENDING 01/31/2024

Item 2.

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 01/31/24	YTD BALANCE 01/31/2024	UNENCUMBERED BALANCE	% BDGT USED
Fund 372 - HUSET PARK AREA TIF (T6)							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
372.0000.31010	CURRENT AD VALOREM	0.00	0.00	14,428.78	14,428.78	(14,428.78)	100.00
372.0000.31020	DELNQ. AD VALOREM	0.00	0.00	281,513.10	281,513.10	(281,513.10)	100.00
TAXES		0.00	0.00	295,941.88	295,941.88	(295,941.88)	100.00
Total Dept 0000 - NON-DEPARTMENTAL		0.00	0.00	295,941.88	295,941.88	(295,941.88)	100.00
TOTAL REVENUES		0.00	0.00	295,941.88	295,941.88	(295,941.88)	100.00
Expenditures							
Dept 7000 - BONDS							
CAPITAL OUTLAY							
372.7000.46010	PRINCIPAL	0.00	0.00	140,000.00	140,000.00	(140,000.00)	100.00
372.7000.46110	INTEREST	0.00	0.00	26,150.00	26,150.00	(26,150.00)	100.00
372.7000.46200	FISCAL AGENT CHARGES	0.00	444.00	575.00	575.00	(1,019.00)	100.00
CAPITAL OUTLAY		0.00	444.00	166,725.00	166,725.00	(167,169.00)	100.00
Total Dept 7000 - BONDS		0.00	444.00	166,725.00	166,725.00	(167,169.00)	100.00
TOTAL EXPENDITURES		0.00	444.00	166,725.00	166,725.00	(167,169.00)	100.00
Fund 372 - HUSET PARK AREA TIF (T6):							
TOTAL REVENUES		0.00	0.00	295,941.88	295,941.88	(295,941.88)	100.00
TOTAL EXPENDITURES		0.00	444.00	166,725.00	166,725.00	(167,169.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(444.00)	129,216.88	129,216.88	(128,772.88)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
PERIOD ENDING 01/31/2024

Item 2.

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 01/31/24	YTD BALANCE 01/31/2024	UNENCUMBERED BALANCE	% BDGT USED
Fund 392 - TIF BB2 ALATUS 40TH AV							
Expenditures							
Dept 7000 - BONDS							
CAPITAL OUTLAY							
392.7000.46200	FISCAL AGENT CHARGES	0.00	176.00	0.00	0.00	(176.00)	0.00
CAPITAL OUTLAY		0.00	176.00	0.00	0.00	(176.00)	0.00
Total Dept 7000 - BONDS		0.00	176.00	0.00	0.00	(176.00)	0.00
TOTAL EXPENDITURES		0.00	176.00	0.00	0.00	(176.00)	0.00
Fund 392 - TIF BB2 ALATUS 40TH AV:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	176.00	0.00	0.00	(176.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(176.00)	0.00	0.00	176.00	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS
PERIOD ENDING 01/31/2024

Item 2.

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	ACTIVITY FOR MONTH 01/31/24	YTD BALANCE 01/31/2024	UNENCUMBERED BALANCE	% BDGT USED
Fund 408 - EDA REDEVELOPMENT PROJECT FD							
Revenues							
Dept 0000 - NON-DEPARTMENTAL							
TAXES							
408.0000.31012	HRA CURRENT AD VALOREM	0.00	0.00	5,079.18	5,079.18	(5,079.18)	100.00
408.0000.31014	AREA WIDE TAX	0.00	0.00	(353.25)	(353.25)	353.25	100.00
408.0000.31020	DELNQ. AD VALOREM	0.00	0.00	(4,613.07)	(4,613.07)	4,613.07	100.00
TAXES		0.00	0.00	112.86	112.86	(112.86)	100.00
Total Dept 0000 - NON-DEPARTMENTAL							
		0.00	0.00	112.86	112.86	(112.86)	100.00
TOTAL REVENUES							
		0.00	0.00	112.86	112.86	(112.86)	100.00
Expenditures							
Dept 6314 - ECONOMIC DEVELOPMENT AUTH							
CAPITAL OUTLAY							
408.6314.45110	LAND	0.00	0.00	15,000.00	15,000.00	(15,000.00)	100.00
CAPITAL OUTLAY		0.00	0.00	15,000.00	15,000.00	(15,000.00)	100.00
Total Dept 6314 - ECONOMIC DEVELOPMENT AUTH							
		0.00	0.00	15,000.00	15,000.00	(15,000.00)	100.00
TOTAL EXPENDITURES							
		0.00	0.00	15,000.00	15,000.00	(15,000.00)	100.00
Fund 408 - EDA REDEVELOPMENT PROJECT FD:							
TOTAL REVENUES		0.00	0.00	112.86	112.86	(112.86)	100.00
TOTAL EXPENDITURES		0.00	0.00	15,000.00	15,000.00	(15,000.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(14,887.14)	(14,887.14)	14,887.14	100.00
TOTAL REVENUES - ALL FUNDS							
		0.00	0.00	293,403.38	293,403.38	(293,403.38)	100.00
TOTAL EXPENDITURES - ALL FUNDS		0.00	1,234.30	206,139.59	206,139.59	(207,373.89)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(1,234.30)	87,263.79	87,263.79	(86,029.49)	100.00

RESOLUTION NO. 2024-04

A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF COLUMBIA HEIGHTS, MINNESOTA, APPROVING THE FINANCIAL STATEMENTS FOR THE MONTHS OF DECEMBER 2023 AND JANUARY 2024 AND THE PAYMENT OF THE BILLS FOR THE MONTHS OF DECEMBER 2023 AND JANUARY 2024.

WHEREAS, the Columbia Heights Economic Development Authority (the “EDA”) is required by Minnesota Statutes Section 469.096, Subd. 9, to prepare a detailed financial statement which shows all receipts and disbursements, their nature, the money on hand, the purposes to which the money on hand is to be applied, the EDA's credits and assets and its outstanding liabilities; and

WHEREAS, said Statute also requires the EDA to examine the statement and treasurer's vouchers or bills and if correct, to approve them by resolution and enter the resolution in its records; and

WHEREAS, the financial statements for the months of December 2023 and January 2024 have been reviewed by the EDA Commission; and

WHEREAS, the EDA has examined the financial statements and finds them to be acceptable as to both form and accuracy; and

WHEREAS, the EDA Commission has other means to verify the intent of Section 469.096, Subd. 9, including but not limited to Comprehensive Annual Financial Reports, Annual City approved Budgets, Audits and similar documentation; and

WHEREAS, financial statements are held by the City’s Finance Department in a method outlined by the State of Minnesota’s Records Retention Schedule,

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Columbia Heights Economic Development Authority that it has examined the referenced financial statements including the check history, and they are found to be correct, as to form and content; and

BE IT FURTHER RESOLVED the financial statements are acknowledged and received and the check history as presented in writing is approved for payment out of proper funds; and

BE IT FURTHER RESOLVED this resolution is made as part of the permanent records of the Columbia Heights Economic Development Authority.

ORDER OF ECONOMIC DEVELOPMENT AUTHORITY

Passed this 4th day of March 2024

Offered by:

Seconded by:

Roll Call:

President

Attest:

Secretary

AGENDA SECTION	BUSINESS ITEMS
MEETING DATE	03/04/2024

ITEM:	Interfund Loan to the City for the Purchase of the Property Located at 675 37th Ave NE
DEPARTMENT: Community Development	BY/DATE: Mitchell Forney, 2/28/24

BACKGROUND:

In October of 2023 Jeff Bobby and Steve’s put up for sale their lot located at 675 37th Ave NE. Due to its strategic positioning, the City Entered into a purchase agreement to acquire the property. The property is strategic because it is at the heart of the redesign of the City’s Municipal Service Center (MSC). Right now, the City is in the process of planning for the eventual redevelopment of the MSC campus. The current site plans for this effort attempt to re-design the MSC campus without utilizing the subject property. These re-design efforts have proven difficult, as the City desires to replace its current two-story main MSC building with a one-story building meeting current design standards resulting in more square footage. This design change means that the main building will have a significantly larger footprint. The need for more building space makes it difficult to place the main building while working within the current roadway configuration that serves the site. Several of the initial site configurations have identified the need to close the primary access street (Madison) serving the site, thereby driving the need to acquire additional right-of-way to relocate Madison Avenue. With the acquisition of 675 37th Avenue the City’s re-design efforts for the MSC campus will have significantly more flexibility, and the City will not have to adjust the area roadways.

Though this project falls under the purview of the City, the City is requesting a temporary loan from the EDA to finance the acquisition of the site. It is a regular practice for the City or the EDA to lend each other money for projects that meet the goals of each entity. The most recent example is the loan that the EDA received from the City to purchase the NE Bank building that eventually led to the redevelopment of the Ratio/City Hall project.

The EDA’s Redevelopment Fund 408 holds the majority of the EDA’s remaining fund balance. The outstanding balance on fund 408 is \$1,468,000. This excludes the \$310,000 earmarked for 2024’s budget. After the loan of \$950,000 fund 408 will have \$518,000 remaining in the fund. The terms of the loan allow for three years of 0% interest. The Council can pay the loan back at any point in time and can do so early if the EDA finds an urgent need of funds. Staff estimates the proposed loan will be repaid within 3 years of the issuance date. In the unlikely event the loan is not repaid within 3 years, interest accrues at the rate of 1% to clarify that this is a loan and not a permanent transfer of funds to the City.

RECOMMENDED MOTION(S):

MOTION: Move to waive the reading of Resolution 2024-05, there being ample copies available to the public.

MOTION: Move to adopt resolution 2024-05, being a resolution approving an interfund loan from Economic Development Authority Redevelopment Fund 408 to City Capital Improvements Fund 411.

ATTACHMENT(S):

1. Resolution 2024-05
2. Site Location Map

A RESOLUTION APPROVING AN INTERFUND LOAN FROM ECONOMIC DEVELOPMENT AUTHORITY REDEVELOPMENT FUND 408 TO CITY CAPITAL IMPROVEMENTS FUND 411

Whereas, by separate action, the City of Columbia Heights seeks to acquire certain real property at 675 37th Avenue Northeast for subsequent redevelopment within the City of Columbia Heights; and

Whereas, the City of Columbia Heights requires temporary financing for acquisition of said property; and

Whereas, the Economic Development Authority has determined that the proposed acquisition and redevelopment are consistent with its goals and purposes, and it has sufficient resources to provide such temporary financing; and

Whereas, the Economic Development Authority and the City agree to the following internal loan terms for this temporary financing:

1. Principal of \$950,000 will be advanced by the Economic Development Authority after the passage of this resolution.
2. Interest accrues at zero percent per annum during the three years following the issuance date.
3. Interest accrues at one percent per annum after the three years following the issuance date.
4. All principal and accrued interest will be repaid by the City of Columbia Heights on or before the redevelopment of the site.

NOW, THEREFORE BE IT RESOLVED, the Economic Development Authority of the City of Columbia Heights approves an interfund loan from Economic Development Authority Redevelopment Fund 408 to City Capital Improvements Fund 411 in the amount of \$950,000.

ORDER OF ECONOMIC DEVELOPMENT AUTHORITY

Adopted this 4th day of March, 2024

Offered by:

Seconded by:

Roll Call:

President

Attest:

Secretary

JBS Lot

Item 3.



Parcel Information:

35-30-24-43-0008
637 38TH AVE NE
COLUMBIA HEIGHTS
MN 55421

Approx. Acres: 4.97

Plat: COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS

Commissioner: MANDY MEISNER

Owner Information:

COLUMBIA HEIGHTS CITY OF
590 40TH AVE NE
COL HEIGHTS
MN
55421

Anoka County GIS

1:1,200

Date: 2/29/2024

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

AGENDA SECTION	BUSINESS ITEMS
MEETING DATE	03/04/2024

ITEM:	Façade Improvement Grant Report Royal Restoration		
DEPARTMENT:	Community Development	BY/DATE:	Mitchell Forney 03-01-2024

BACKGROUND:

This report pertains to Royal Restorations' 2024 Façade Improvement Grant application for their new location at 3984 Central Ave NE. Royal Restoration used to be located on the corner of 40th and Central but was required to move when the owner of 3988 Central Ave NE sold the building. They were able to take over the space of the chiropractor one building to the south. Paul Dingeman still owns the building but will be closing his chiropractic building. Royal Restoration is looking to replace the awning on the front of the building to reflect the change in business. Due to the color of the building, the awning will be replaced with a slightly different shade of blue or purple. They have obtained two bids for the replacement of the awning, with the lower of the two coming in at \$9,950. At this cost, Royal Restoration is eligible for reimbursement of \$4,750. Community Development Staff recommends funding the project in full. The movement of businesses from 3988 Central has been difficult for the community, but retaining at least one of the businesses from the move can be seen as a win. Renderings of the proposed sign and bids are included in the attached application.

This is the first Façade Improvement grant to be brought forth in 2024. If approved the EDA will have \$45,250 remaining in the programs budget.

RECOMMENDED MOTION(S):
<p>MOTION: Move to waive the reading of Resolution 2024-06, there being ample copies available to the public.</p> <p>MOTION: Move to adopt Resolution 2024-06, a resolution approving the form and substance of the façade improvement grant agreement, and approving authority staff and officials to take all actions necessary to enter the authority into a façade improvement grant agreement with Royal Restoration Inc.</p>

ATTACHMENT(S):

1. Resolution 2024-06
2. Sample Façade Improvement Grant Agreement
3. Royal Restoration Application

A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF COLUMBIA HEIGHTS, MINNESOTA, APPROVING THE FORM AND SUBSTANCE OF THE FAÇADE IMPROVEMENT GRANT AGREEMENT, AND APPROVING AUTHORITY STAFF AND OFFICIALS TO TAKE ALL ACTIONS NECESSARY TO ENTER THE AUTHORITY INTO FAÇADE IMPROVEMENT GRANT AGREEMENT WITH ROYAL RESTORATION INC

WHEREAS, the City of Columbia Heights (the “City”) and the Columbia Heights Economic Development Authority (the “Authority”) have collaborated to create a certain Façade Improvement Grant Program (the “Program”); and

WHEREAS, pursuant to guidelines established for the Program, the Authority is to award and administer a series of grants to eligible commercial property owners and/or tenants for the purposes of revitalizing existing store fronts, increasing business vitality and economic performance, and decreasing criminal activity along Central Avenue Northeast, in the City’s Central Business district, pursuant to a Façade Improvement Grant Agreement with various property owners and/or tenants; and

WHEREAS, pursuant to the Program, the City is to coordinate a surveillance camera monitoring program by placing surveillance cameras on some of the storefronts that are part of the Program for the purposes of improving public safety in and around the Central Business District; and

WHEREAS, the Authority has thoroughly reviewed copies of the proposed form of the Grant Agreement.

NOW, THEREFORE BE IT RESOLVED that, after appropriate examination and due consideration, the Authority

1. approves the form and substance of the grant agreement, and approves the Authority entering into the agreement with Royal Restoration Inc
2. that the City Manager, as the Executive Director of the Authority, is hereby authorized, empowered, and directed for and on behalf of the Authority to enter into the grant agreement.
3. that the City Manager, as the Executive Director of the Authority, is hereby authorized and directed to execute and take such action as they deem necessary and appropriate to carry out the purpose of the foregoing resolution.

ORDER OF ECONOMIC DEVELOPMENT AUTHORITY

Adopted this 4th day of March, 2024

Offered by:

Seconded by:

Roll Call:

Vice President

Attest:

Secretary

FAÇADE IMPROVEMENT GRANT AGREEMENT

THIS FAÇADE IMPROVEMENT GRANT AGREEMENT (“**Agreement**”), dated this _____ day of _____, 2024 (the “**Effective Date**”), is entered into by and between Royal Restoration (the “**Grantee**”), and the Columbia Heights Economic Development Authority (the “**EDA**”).

RECITALS

WHEREAS, Grantee is the tenant at certain Property located at 3984 Central Ave NE in the City of Columbia Heights (the “**City**”), Anoka County, Minnesota, and legally described in Exhibit A hereto (the “**Property**”);

WHEREAS, the EDA, in cooperation with the City and its police department, has instituted a Façade Improvement Grant Program (the “**Program**”) for the purpose of revitalizing existing store fronts, increasing business vitality and economic performance, and decreasing criminal activity;

WHEREAS, as part of the Program, the EDA has proposed to make grants of money in the maximum amount of \$5,000.00 per parcel of real property, to property owners, tenants, or nonprofit organizations, in order to revitalize, rehabilitate, and restore exterior store fronts within the Central Business District in the City (the “**CBD**”), increase business vitality and economic performance in the CBD, and in certain instances, to provide monitored surveillance within the CBD; and

WHEREAS, Grantee desires to participate in the Program, on the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the premises and of the agreements hereinafter contained, the parties agree as follows:

1. Property Improvements: Grantee agrees to complete the improvements at the Property that are identified on Exhibit B attached hereto (the “**Improvements**”), subject to the following terms and conditions:
 - a. If requested by the EDA, Grantee shall provide plans and specifications to the EDA, detailing the Improvements to be constructed (the “**Plans**”). If Grantee wishes to revise the Plans, Grantee must submit the revised Plans to the EDA at the address provided herein. The EDA shall give written notice of its approval or disapproval of the revisions to the Plans, and if the EDA does not give such written approval or disapproval within ten (10) business days after receipt of Grantee’s revised Plans, the EDA shall be deemed to have approved the revisions to the Plans.
 - b. The Improvement shall be constructed consistently with the Plans, as the same may be revised pursuant to Section 1(a) herein. The cost to complete

construction of the Improvements shall be defined as the “**Improvement Costs.**” The Improvements shall be completed in a first-class manner, consistent with the Plans, if any, and in compliance with all applicable laws, rules, and regulations. Grantee shall obtain all required permits and approvals from the City and any other governing authority with jurisdiction over the Property related to the construction of the Improvements. The out-of-pocket costs for such permitting and approvals shall be the responsibility of Grantee, provided the same shall be included in the definition of “Improvement Costs,” and subject to the provisions of Section 2 of this Agreement.

- c. Grantee agrees to commence the Improvements within sixty (60) days following the Effective Date, and to complete the Improvements within six (6) months following the issuance of all necessary building permits, but in no event later than eight (8) months following the Effective Date.
2. Payment of Grant Funds: Grantee shall be responsible for making initial payment to all contractors involved in the construction of the Improvements. Upon final completion of the Improvements, Grantee shall make a written request to the EDA for reimbursement of one-half (1/2) of the actual Improvement Costs incurred by Grantee, but in no event shall the reimbursement exceed Five Thousand Dollars (\$5,000.00). The written request shall include:
- a. Proof of final inspection of the Improvements by the City building inspector;
 - b. Before and after photographs of the Property, reflecting the Improvements made (as well as follow-up transmission of electronic files of such photographs), and reflecting that the Improvements were completed consistently with any approved Plans;
 - c. A copy of the final invoice(s) received from the contractor(s) who completed the Improvements; and
 - d. Proof of payment of invoice(s) that comprised the Improvement Costs.

Following Grantee’s written request for reimbursement, Grantee shall cooperate with the EDA in delivering to the EDA such follow-up information as is reasonably requested by the EDA in order to review the Improvements and Improvement Costs reimbursement request. Within twenty-one (21) days following receipt of Grantee’s written request for reimbursement of Improvement Costs, the EDA shall: (i) make payment of the reimbursement, (ii) send Grantee written explanation of such other items of information as are needed by the EDA to evaluate the reimbursement request, or (iii) send Grantee written explanation of the EDA’s reasons for denial of repayment of any of Grantee’s requested reimbursement.

3. Liability for Improvements: Neither the City nor the EDA shall in any event be liable to the Grantee, nor to any of its agents, employees, guests or invitees at the Property for, and the Grantee shall indemnify, save, defend, and hold harmless the City and the EDA from, any claims or causes of action, including attorney’s fees incurred by the City or the EDA, arising from defect or claimed defect of any of the Improvements,

or arising from any action of the City or the EDA under this Agreement. This section shall survive the termination or expiration of this Agreement.

4. Written Notice: Wherever any notice is required or permitted hereunder, such notice shall be in writing. Any notice or document required or permitted to be delivered hereunder shall be deemed to be delivered when actually received by the designated addressee or regardless of whether actually received or not, when deposited in the United States Mail, postage prepaid, certified mail, return receipt requested, addressed to the parties hereto at their respective addresses, as set forth below, or at such other address as they may subsequently specify by written notice.

<u>If to the EDA:</u>	<u>If to Grantee:</u>
Columbia Heights EDA Community Development Department 590 40 th Avenue N.E. Columbia Heights, MN 55421	Royal Restoration Inc Attn: Steve Gahm 3984 Central Ave NE Columbia Heights, MN 55421

5. Captions; Choice of Law; Etc. The paragraph headings or captions appearing in this Agreement are for convenience only, are not a part of this Agreement, and are not to be considered in interpreting this Agreement. This Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written agreements between the parties regarding the subject matter contained herein. There are no verbal agreements that change this Agreement. This Agreement binds and benefits the parties hereto and their successors and assigns. This Agreement has been made under the laws of the State of Minnesota, and such laws will control its interpretation.

[Signatures to Appear on Following Page]

IN WITNESS WHEREOF, Grantee and the EDA have signed this Agreement as of the day and year first above written.

GRANTEE:

Royal Restoration Inc

By:_____

Name: _____

Its:_____

Date:_____

EDA:

COLUMBIA HEIGHTS ECONOMIC
DEVELOPMENT AUTHORITY

By:_____

Name: _____

Its:_____

Date:_____

EXHIBIT A

LEGAL DESCRIPTION OF PROPERTY

COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS, ANOKA COUNTY, MINNESOTA
LOT 3 BLK 62 COL HTS ANNEX

EXHIBIT B**PROPERTY IMPROVEMENTS SUBJECT TO 50% REIMBURSEMENT**

This attachment contains a summary of the project identified in the application for the Façade Improvement Grant Program. The Summary reflects the Grantee's proposed project as approved by the EDA on March 4th, 2024 and may reflect minor changes to the total cost and minor changes in the proposed project that occurred subsequent to application submission. The application is incorporated into this grant agreement by reference and is made a part of this grant agreement as follows. If the application or any provision in this application conflicts with or is inconsistent with other provisions of this agreement or the project summary contained in this Attachment B, the terms and descriptions contained in this grant agreement and the project summary shall prevail.

Project summary: Build and Replace the existing awning with a new one that contains internal lighting, \$9,950.

THE CITY OF COLUMBIA HEIGHTS

FACADE IMPROVEMENT GRANT PROGRAM

FOR OFFICE USE ONLY:

COMMUNITY DEVELOPMENT

DATE RECEIVED:	AMOUNT REQUESTED:
DATE REVIEWED:	TAX ID NUMBER:

PROPERTY OWNER INFORMATION

☐ Check if Applicant

Name: Paul & Karol Dingman Year Purchased: 1998
 Address: 270 Poplar Drive, Shoreview, MN 55126
 Telephone: 651-600-8088 Email Address: N/A

BUSINESS INFORMATION

☒ Check if Applicant

Business Name: Royal Restoration, Inc.
 Primary Contact: Steve Gahm - cell # 612-251-8841
 Address: 3984 Central Ave NE, Columbia Heights, MN 55421
 Telephone: 763-788-0092 Email Address: sgahm@royalrestorationinc.com
 Type of Business: General Contractor - Residential Exteriors

Check the appropriate type of ownership:

☐ The business owns the property☒ The business leases the property

PROPOSED IMPROVEMENTS

Describe the Storefront Façade Improvements:

Remove & Replace front awning with frame re-building and new electric with LED lighting and new soffit for the awning.

Describe any other improvements, if applicable:

Estimated Cost of Improvements: \$9,950.00

Have you engaged the services of a Contractor, Designer, or Architect:

☐ Yes ☒ No

Paul Dingman
PROPERTY OWNER'S SIGNATURE

1/19/24
DATE

PROGRAM OVERVIEW

In a collaborative effort with the Columbia Heights Police Department (the "CHPD"), the Columbia Heights Economic Development Authority (the "EDA") offers a Façade Improvement Grant Program (the "Grant Program"). The purpose of the Grant Program is to encourage businesses and commercial property owners to revitalize, rehabilitate, and restore exterior store fronts, but also for the CHPD to provide monitored surveillance in the City to reduce the incident rate of criminal activity, as well as increase business vitality and economic performance. The Grant Program reimburses businesses or commercial property owners for eligible improvements up to fifty percent (50%) of the total project cost; for a maximum reimbursement of \$5,000. Moreover, if determined by the CHPD that an exterior surveillance system is warranted, the EDA will install surveillance equipment to monitor adjacent businesses and properties, as well as parks and open spaces.

ELIGIBLE APPLICANTS

Applicants must be an owner of a commercial property, a commercial tenant with approval from the property owner(s), or a 501(c)(3) organization in the City of Columbia Heights (the "City") located along 37th Avenue NE, 37th Place NE, 40th Avenue NE, University Avenue NE, or Central Avenue NE. Applicants must be in good standing with the City, including but not limited to, legally operating with proper licensure; and current on property taxes, utility bills, and special assessments.

ELIGIBLE FAÇADE IMPROVEMENTS

Façade improvements must be visible from a public street, completed by a licensed contractor, and comply with one or more of the following eligible façade improvements:

- Architectural Improvements
- Canopy or Awning Installation or Repair
- Exterior lighting
- Exterior Painting, Re-siding, or Professional Cleaning
- Green Façade Improvement (i.e. Living Wall, ecofriendly [non-VOC] paint, reclaimed wood, etc.)
- Installation of New or Renovated Attached Signage (Excluding LED)
- Masonry Repairs or Tuck-pointing
- Replacement of Windows and Doors
- Restoration of Exterior Finishes and Materials
- Any other exterior façade improvement physically attached to the primary structure approved by the EDA

Please note: Labor costs of a contractor, including necessary design work are eligible costs for reimbursement through the Grant Program. Ineligible costs include, but are not limited to, new construction, interior renovations, repair or replacement of a roof, improvements to an alley façade, improvements started prior to receiving a signed grant agreement from the EDA, and any other improvements not listed above.

EXTERIOR SURVEILLANCE SYSTEM IMPROVEMENTS

The CHPD shall review all Grant Program applications submitted to determine if the installation of an exterior surveillance system is warranted. If it is determined that an exterior surveillance system is warranted, the applicant will then be required to enter into a Lease Agreement with the EDA. The Lease Agreement will allow the EDA to (1) install security cameras on the exterior of the primary structure; (2) install recording equipment

DESIGN GUIDELINES

This Design Guidelines outline the standards, which must be followed when renovating buildings using a façade grant. These design guidelines take into consideration a building's historic significance in determining what would be appropriate treatment and the overall vision for the City. Architectural styles are diverse, from historic commercial or Mediterranean Revival to 20th century modern. The vision for the district is a commercial area that highlights the historical nature of Columbia Heights that stays in touch with dynamic changes of the City and is always pedestrian-friendly.

FAÇADE IMPROVEMENTS ENCOURAGED

Windows & Doors:

- Window and door openings shall comprise at least 30% of the area of the ground floor of the primary street façade
- No tinted windows, only clear glass
- Windows and doors free of clutter and obstructions, allowing clear views between the business and the street

Historical Preservation:

- Historic building repair or replacement should match current design of building
- Stay traditional to the character of the building
- Maintain similar color scheme

Structure & Materials:

- Use durable materials such as brick, stone, stucco, etc.
- The base (ground floor) should appear visually distinct from the upper stories of the building

Painting & Lighting:

- Unpainted brick stay unpainted, previously painted masonry may be painted
- Use of non-VOC paint encouraged
- No more than two principal colors (neutral or muted colors like browns, grays, dark blue) may be used on a façade or individual storefront
- Bright or primary colors should be used only as accents
- Spot or flood lighting to highlight the architectural detailing of a building should be inconspicuous and blend with the wall on which it is mounted
- Lighting recessed doorways is encouraged
- Energy saving light bulbs encouraged
- Light fixtures that complement the entire façade

Awnings/Signage:

- Attach awnings to the building at or below the lower edge of the sign band
- Awnings made of canvas and waterproof cloth designed to resist fading and tearing
- Colors that coordinate with the building and area

January 19, 2024

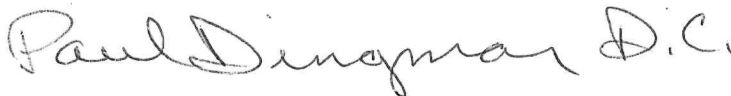
The City of Columbia Heights
Community Development

RE: Façade Improvement Grant Program

To whom it may concern,

Stephen Gahm, the Owner and President of Royal Restoration, Inc. has my consent and permission to conduct façade improvements (remove and replace the front awning and electrical, as needed). My building property address is 3984 Central Avenue NE, Columbia Heights, MN 55421 which is now occupied by Royal Restoration, Inc.

Sincerely,

A handwritten signature in dark ink that reads "Paul Dingman D.C." The signature is written in a cursive, flowing style.

Paul Dingman, Building Owner
3984 Central Avenue NE
Columbia Heights, MN 55421

Royal Restoration Inc.

Store Front Awning Pricing Summary

Two Bids - Canvas Craft & Install This Sign & Awning Co.

Canvas Craft - Bid #1

\$	4,415.00	Front Awning
\$	655.00	Front Awning Frame Repairs
\$	2,000.00	Front Awning Eggcrate White Louvers (Soffit)
\$	2,880.00	Front Awning Electrical work with new LED Lighting - Nash Electric
\$	9,950.00	Grand Total

Install This Sign & Awning Company - Bid #2

\$	7,850.00	Front Awning
\$	750.00	Front Awning Electric - Not new Lighting
\$	425.00	Front Awning Eggcrate Louvers (Soffit)
\$	2,880.00	Front Awning Electrical work with new LED Lighting - Nash Electric
\$	11,905.00	Grand Total

We prefer Canvas Craft and Bid #1.

Paul Miller <paul@installthissign.com>

1/4/2024 4:35 PM

Install This Sign & Awning Co. / Royal Restoration

To sgahm@royalrestorationinc.com Copy marco@installthissign.com

Hello Steve,

Permit obtainment is 250.00 plus permit cost.
The cost to re-vinyl the existing pan sign with new 3M vinyl is 450.00

The cost to recover the front awning that is 24' widow x 24" pro x 4' tall with new Cooley Brite fabric and one white graphics including removal & installation is 7850.00
New led lighting is 750.00
New eggcrate is 425.00

The cost to recover the front awning that is 10' widow x 60" pro x 4' tall with new Cooley Brite fabric and one white graphics including removal & installation is 3750.00
New led lighting is 550.00
New eggcrate is 237.00

The cost for new flat panel 12" tall x 120" wide with one color graphics installed on the existing awning is 850.00

Any questions please don't hesitate to call us.

Thank You
Paul Miller
Install This Sign & Awning Co.
4835 Lyndale Ave. No
Minneapolis, MN 55430
Ph: 612-588-8466
Cell: 612-282-4261
Email: paul@installthissign.com
www.InstallThisSign.com

- IMG_9667.JPG (295 KB)
- IMG_9668.JPG (277 KB)
- IMG_9669.JPG (254 KB)
- IMG_9670.JPG (272 KB)



Nash Electric Inc.
1912 Gettysburg Ave
Minneapolis, MN 55427 US
+1 6125997696
info@nashelectric.net
www.NashElectric.net

Estimate



ADDRESS
3984 Central Ave NE Columbia Heights

ESTIMATE #	DATE	
1387	02/12/2024	

ACTIVITY	QTY	RATE	AMOUNT
Bid amount Remove existing wiring for lighting in front awning Supply and install approximately 2 feet of new weather resistant LED lights and wireways Replace disconnect and install new disconnect per code for wet location	1	2,880.00	2,880.00

TOTAL \$2,880.00

Accepted By

Accepted Date

Canvas Craft, Inc.
5781 Queens Ave NE
Otsego, MN 55330
Phone: 763-428-4325
Fax: 763-428-9098
www.canvascraftinc.com



Item 4.

Estimate

Date	Estimate #
1/17/2024	18575

Name / Address
Royal Restoration Attn: Steve Gahm 3984 Central Ave Columbia Heights, MN 55421

Job #	Terms	Rep	Project		
	50% Down, Balance on Delivery	TH	Awning Fabric + Graphics		
Description			Qty	Cost	Total
Replace Fabric + Backlit Graphics on existing Commercial Waterfall/Convex Style Awning			1	4,415.00	4,415.00T
Size: 24"Width x 48" height x 24" depth					
Includes:					
-Remove and reuse existing steel awning frame.					
-Replace awning fabric with Cooley Brite Lite 8 Year Warranty - Color: Royal Blue					
-Up to 40 SQFT of Single Color backlit graphics					
-Installation of completed awning project in Columbia Heights, MN.					
Awning Frame Repair			1	655.00	655.00T
Replace Fabric on existing Commercial Wedge Style Awning			1	1,125.00	1,125.00T
Size: 10"Width x 48" height x 4'6" depth					
Includes:					
-Remove and reuse existing steel awning frame.					
-Replace awning fabric with Sunbrella Awning Fabric - 10 Year Warranty - Color: Pacific Blue					
-Installation of completed awning project in Columbia Heights, MN.					
Up to 5 SQFT of single color white graphics on the sign band of the rear awning			1	240.00	240.00T
Subtotal					6,435.00
Referral Partner Discount				-545.00	-545.00

Subtotal

WARRANTY: Canvas Craft, Inc. provides a 2 year warranty on most products with additional fabric manufacturer's warranty where applicable. Contact Canvas Craft for more information.

Sales Tax (8.525%)

Total

*Applicable sales tax may be adjusted in the final invoicing of this estimate.
*A 1.5% finance charge per month (18% per annum) will be assessed on all past due invoices.
*Storage Fees will be assessed on any completed jobs left over 5 business days.
This estimate is valid for 15 days.

**Thank you for doing business
with Canvas Craft, Inc.**

Signature

Canvas Craft, Inc.
5781 Queens Ave NE
Otsego, MN 55330
Phone: 763-428-4325
Fax: 763-428-9098
www.canvascraftinc.com



Item 4.

Estimate

Date	Estimate #
1/17/2024	18575

Name / Address
Royal Restoration Attn: Steve Gahm 3984 Central Ave Columbia Heights, MN 55421

Job #	Terms	Rep	Project		
	50% Down, Balance on Delivery	TH	Awning Fabric + Graphics		
Description			Qty	Cost	Total
<p>Does Not Include:</p> <ul style="list-style-type: none"> -Lighting/Electrical (all lighting, conduit, and other wiring must be disconnect and removed from the awning frame sections prior to start of awning project.) -Permits (by customer, if required) -New Eggcrate White Louvers - additional cost if any new white louvers are needed. Canvas Craft will remove the existing awning louvers and leave them onsite during the awning project. Replacing all white louvered panels will add approximately \$2,000 to the awning project. 					
A 2.4% convenience fee will be added for all card transactions.			Subtotal \$5,890.00		
WARRANTY: Canvas Craft, Inc. provides a 2 year warranty on most products with additional fabric manufacturer's warranty where applicable. Contact Canvas Craft for more information.			Sales Tax (8.525%) \$502.14		
			Total \$6,392.14		

*Applicable sales tax may be adjusted in the final invoicing of this estimate.
*A 1.5% finance charge per month (18% per annum) will be assessed on all past due invoices.
*Storage Fees will be assessed on any completed jobs left over 5 business days.
This estimate is valid for 15 days.

**Thank you for doing business
with Canvas Craft, Inc.**

Signature _____

58



Possible color
change of
blue. Just made
selection to get
sample made

Nash Electric Inc.
1912 Gettysburg Ave
Minneapolis, MN 55427 US
+1 6125997696
info@nashelectric.net
www.NashElectric.net

Estimate



ADDRESS
3984 Central Ave NE Columbia Heights

ESTIMATE #	DATE	
1387	02/12/2024	

ACTIVITY	QTY	RATE	AMOUNT
Bid amount Remove existing wiring for lighting in front awning Supply and install approximately 2 feet of new weather resistant LED lights and wireways Replace disconnect and install new disconnect per code for wet location	1	2,880.00	2,880.00

TOTAL \$2,880.00

Accepted By

Accepted Date



AGENDA SECTION	BUSINESS ITEMS
MEETING DATE	03/04/2024

ITEM:	EDA Priorities and Goals Discussion 2024		
DEPARTMENT:	Community Development	BY/DATE:	Mitchell Forney, 03-01-2024

BACKGROUND:

With the EDA's new commissioner seated and new programs being considered for housing initiatives, staff wanted to sit down with the commission and talk about goals and priorities moving forward. The below items are meant to inform the discussion, staff will bring their thoughts and present them at the EDA meeting.

What is the EDA Currently Doing:

Currently the EDA Budgets \$310,000 per year for the following three programs:

Façade improvement grant program:

The Façade Improvement Grant program offers grants of 50% of a projects cost up to \$5,000 for Façade improvements to commercial buildings. Currently the EDA Budgets \$50,000 for the program which includes the installation of cameras on participating businesses. Over the life of the program the EDA has averaged approximately 4 grants per year. The largest expenditure of the program is the installation of cameras at various businesses. In 2023 the EDA paid just over \$32,000 dollars to place cameras on 5 separate businesses.

Fire Suppression Grant Program:

The Fire Suppression Grant program offers grants of 50% of the project cost up to \$30,000 for fire suppression upgrades. The EDA currently budgets \$60,000 per year and utilizes both available grants. Staff have also had a lot of interest from businesses at the start of 2024. On average it costs a business approximately \$80,000 to run a water line to the building and build out the fire suppression system. Of the course of the program, the City has released three Fire Suppression grants totaling \$104,436.

Commercial Revitalization Program:

The commercial Revitalization Program is a wide-ranging program that has been tailored to acquire legally non-conforming single-family properties that are zoned commercially. While there is no specific program language, the EDA has budgetary requirements on the fund. These requirements allow for the EDA to utilize the funds for the purchase and redevelopment of commercially non-compliant properties. In the past couple of years this funding has been utilized to purchase a multitude of properties along Central Ave for future redevelopment. The EDA funds this initiative at \$200,000 per year.

The EDA also utilizes the Anoka County HRA Levy to fund various projects and initiatives as opportunities present themselves. The fund currently has \$147,585.

What new programs will be starting this year:

With the formation and receipt of the Metropolitan Affordable Housing Sales Tax, the City will be receiving approximately \$260,000 per year in funds to be spent on affordable housing initiatives. To begin the utilization of the funds the City will be establishing an Affordable Home Improvement Loan and NOAH Preservation

Program. The remaining funds will be utilized for a variety of partnerships and initiatives as opportunities present themselves.

Goals from the council:

In 2023 The City Council went through an in-depth goal setting session Below are the items and highlights that pertain to the EDA's purview.

- *Thriving and Vibrant Destination Community*

- a. Flourishing business districts, restaurants, and entertainment.
- b. Redevelopment to meet community needs.
- c. Stable/rising property values.
- d. Revitalize existing housing.
- e. Recognize and support small businesses and incubators.
- f. Attainable housing for all stages of life.
- g. Promoting public art and supporting artists.
- h. Welcomed, engaged, and connected rental community.

What others are doing:

Staff looked through all the similar size or slightly larger cities within the metropolitan area and found the following city run grant programs. During this research staff found a large amount of state and nonprofit programs that will be added to the Cty's website moving forward.

West St. Paul has a Façade Grant similar to Columbia Heights's with grants up to \$10,000.

Bloomington offers a Sewer Availability Charge Grant to assist business moving to the community.

Anoka offers a fire suppression grant program with grants of \$1-\$3.50 per sq ft.

Blaine offers a fire suppression grant program along with a small business improvement loan program. Which aims to increase tax base, improve blighted properties, increase employment, and bring properties into conformance with existing city and state codes.

Brooklyn Center offers three major programs. First, they offer a revolving loan program for facades, build outs, capital purchases, or construction. Loans have a fixed 2% interest rate and have a minimum of \$5,000 and Maximum of \$100,000. Second, they offer a small business micro-loan to be used for working capital, inventory, equipment, and general operations, with loan amounts up to \$50,000. Last, they offer both Sewer Availability Charge deferral and reduction programs.

Brooklyn Park Offers: A Microbusiness Loan Program which funds loans ranging from \$1,000 to \$10,000 for small businesses. This program is meant to help businesses fund critical projects and build business credit and payment history. A Real Estate Equipment Loan Fund which provides loans from \$50,000 to \$300,000 for businesses seeking financing for equipment, working capital, and more. Last, a Sewer Availability and Water Access Charge Deferral Program which allows eligible businesses and property owners to pay the costs of up to 10 SAC and 10 WAC over 5 years at 3% interest.

Coon Rapids offers two city run programs. The Coon Rapids Commercial/Industrial Loan Fund lends money for land, building, machinery, or equipment. The loans offered must be 50% of project cost up to \$200,000. The

second program they offer is the Coon Rapids Commercial Fix up Fund which targets exterior building improvements and site improvements. This is funded in the form of a loan of up to \$150,000.

The goal of this session is to sit down with the EDA and get a feel for the priorities of the commission. While not specifically a goal setting session staff want to get an understanding of the EDA's priorities and discuss potential new initiatives for staff to pursue.