



JUNE 28, 2023 PARK & RECREATION COMMISSION MEETING

Senior Center – 530 Mill St NE, John P Murzyn Hall
Wednesday, June 28, 2023 5:30 PM

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC Members of the public who wish to attend may do so in-person, by calling **1-312-626-6799** and entering meeting ID # 851 7646 1822 or by Zoom <https://us02web.zoom.us/j/85176461822>. For questions please call the Recreation Department at 763-706-3730.

CALL TO ORDER/ROLL CALL

COMMUNITY FORUM: At this time, individuals may address the Park & Recreation Commission about any item not included on the regular agenda. All speakers need to state their name and connection to Columbia Heights, and limit their comments to five (5) minutes. Those in attendance virtually should send this information in the chat function to the moderator. The Commission will listen to brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda.

CONSENT AGENDA

(These items are considered to be routine by the Park & Recreation Commission and will be enacted as part of the Consent Agenda by one motion.)

1. Approve regular meeting minutes from the Park & Recreation May 24, 2023
2. Approve Payment of Bills - John P Murzyn Hall May 2023
3. Approve Payment of Bills - Parks May 2023

LETTERS AND REQUESTS

OLD BUSINESS

NEW BUSINESS

4. Security discussion re: Silver Lake Park/Beach. CHPD Captain Austin will discuss the concerns and the estimates for security cameras.

REPORTS

Recreation Director
Public Works Director/City Engineer
Commission Members

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.



Park & Recreation Commission Minutes of the Meeting
John P Murzyn Hall - Senior Center, 530 Mill St
May 24, 2023

Call to Order/Roll Call

Tom Greenhalgh called the meeting to order at 5:40 pm

Members present: Teresa Eisenbise, Tom Greenhalgh, Andrea Ostergaard, Nicole Peterson

Staff present: Jim Hauth, Interim Public Works Director; David Cullen, Streets & Parks Superintendent; Keith Windschitl Recreation Director; Deanna Saefke, Recreation Secretary; Amada Marquez Simula, Council Representative

Motion by Eisenbise, second by Peterson, to include the premeeting discussions regarding the availability of the Hylander Center and bike racks throughout the City, in the minutes of this meeting under Letters and Requests. Upon vote: All ayes. **Motion Carried.**

Motion by Eisenbise, second by Peterson, to add a community forum section to future Park and Recreation Commission agendas for public discussion. Upon vote: All ayes. **Motion Carried.**

Consent Agenda

Motion by Ostergaard, second by Eisenbise, to approve the consent agenda. Upon vote: All ayes. **Motion Carried.**

Eisenbise asked how often the beer lines are cleaned and how many taps there are. Windschitl replied the lines are cleaned quarterly. The cleaning fee has increased significantly with the current company, and he is checking with a new company to get a quote. He indicated the ice machine also gets cleaned quarterly and has gotten really expensive as well. Eisenbise asked if this is solely a cleaning service or do they provide CO2. Windschitl replied it is only for cleaning. However, the CO2 is ordered through the same company, but we will be changing companies shortly.

Eisenbise thanked staff for presenting the budgets in the current layout in the agenda packet. Windschitl replied the finance department and Saefke put together the new format. Ostergaard stated that was exactly what they were looking for. Windschitl indicated if any Commission Members ever have questions on a specific item they are invited to email or talk directly with him.

Eisenbise asked what the line item of minor equipment entails. The line item indicates that 100% of the budget has been used for it. Windschitl replied it is generally for equipment throughout the facility. In this case the refrigerator in the JPM kitchen went out and he was able to purchase a new one via the state contract for \$5000. The fridge that went out was nine years old and the condenser was replaced once in that timeframe. Windschitl stated it is expensive to run a commercial kitchen and that is why when future plans for Murzyn Hall have been discussed, whether having a full catering kitchen is needed in our facility or not. Many renters don't use all the equipment in the kitchen, and even most caterers that are hired by the renter will cook at their

facility and bring the food in hot boxes or only need to use our warmer. If someone wants to cook in our kitchen, they need to provide a copy of their catering license and their business insurance listing the City of Columbia Heights as additional insured. A refrigerator is important but not all the other commercial equipment. An oven or large warmer would be sufficient. Ostergaard asked if any caterer is allowed. Windschitl replied any food can be brought in as long as it has been prepared offsite. If they are preparing and cooking food onsite than they need the license and insurance from the caterer. This is one of the main reasons Murzyn Hall is in such high demand.

Eisenbise asked where the coyote warning signs are located. Cullen replied at Sullivan Lake Park at the entry points on existing poles or signs to speed up the installation process and save on equipment. A few were also placed at LaBelle Park due to reported sightings.

Greenhalgh asked what the credit card fees line item means. Windschitl replied that is a processing fee for credit card purchases. Greenhalgh asked if the fees are being absorbed by the City or factored into the charges to the clients. Windschitl replied it is calculated into the fees. The finance department negotiates the contracts.

Letters and Requests

Greenhalgh asked Marquez Simula how the Cheers For Beers event went. Marquez Simula replied it was fantastic with approximately 180 in attendance. There were 72 tickets presold. In 2019 \$1200 of tickets were sold at the Top Valu Liquor Stores, where people could pay without credit card fees. That was not an option this year. She mentioned a missed opportunity from the previous event was not handing out a coupon for Top Valu. HeightsNEXT covered their expenses and made a little profit. They are looking forward to next year and very much appreciate not having the added expense of the rental fee. The HeightsNEXT board is looking into giving a donation back to the recreation programs. Greenhalgh replied that would be appreciated. Windschitl replied it is unfortunate that a liquor vendor cannot cover the liability insurance for the event. Marquez Simula replied yes because it was over \$500 just to purchase insurance. She thanked Greenhalgh for asking about the event and for the rental fees waived.

Discussions prior to calling the meeting to order.

A resident in attendance is requesting for the Hylander Center to be open more often. Windschitl explained why the changes to the hours were made. There are more Recreation programs being offered that use the one gym the city owns, there had also been vandalism and safety concerns with users. Prior to the Hylander Center being built the city programs did use the gyms within the school district and were often bumped out due to school district programs like band/choir concerts. This occurred often at short notice or on the day of. The resident asked if there is another gym in the city that can be utilized. Windschitl replied this is the only gym owned by the city. Currently the Recreation Department runs programming on most weeknights; Monday evenings Ladies Night Basketball, Tuesdays Adult Co-Ed Open Volleyball, Wednesdays Drop In Family Basketball, and Thursdays Basketball Skills for 2nd – 6th Graders, Saturdays Youth Soccer Drop In, and Sundays are not available due to the school district not having any custodians on site.

Another resident in attendance would like to see more bike racks throughout the City. He indicated there aren't any at Murzyn Hall and most parks. Windschitl replied there is a bike rack at the back entrance of Murzyn Hall. Greenhalgh suggested creating a list for residents to reference and posting it on the website. Cullen replied that staff will look into adding bike racks were absent.

Old Business

None at this time.

New Business

Tour of the Public Works facility for the Park & Recreation Commission Members and Staff.
Hauth and Cullen presented a tour of the Public Works facility and discussed vehicles used for various departments.

Reports

A. Recreation Director

Windschitl reported Candy Lack the new Senior Coordinator started on May 10. The senior programs didn't skip a beat because Lack and Mulligan were able to overlap and train together. We are happy to have Lack on board.

There are several events coming up. Saefke made a list of upcoming city events. Pets in the Park, the Arts & Info Fair, and several music in the park nights that if any members want to volunteer at, to contact Will Rottler.

The Beautification Committee, Saefke coordinates the group of volunteers to plant, water, and weed at various locations in the parks, at City Hall, Murzyn Hall, and various sites around the city. They do a fantastic job. We are always looking for new volunteers. Windschitl complimented Saefke on a great job working with Lynde's Greenhouse to coordinate the order and planting. Many plants have already been planted today. Saefke added to thank Public Works employee John Nordlund who helps with planting some of the larger sites, helping the volunteers, getting the flower beds prepared, and assisting with the delivery of the flowers. Ostergaard asked if the sites are pre-established beds or how do the sites get chosen. Windschitl replied that most are annual pots that get planted like the pots outside Murzyn Hall. Saefke added the park signs at Ostrander and Prestemon park get planted. There used to be more parks where volunteers would plant around the signs, but as volunteers have moved or become unable to plant, we have used Nordlund to help plant perennials such as daylilies. Compliments are received regularly on how nice the plants look throughout the city.

Windschitl reported the Recreation Open House was held on May 19 with approximately 200 people at Huset Park. Thanks to the CH Lions Club for donating \$1,000 for the inflatables, the spin art machine, and tabletop games for the event. Saefke indicated the event was very fun and families were spending time together just hanging out while their kids went from activity to activity. There was a climbing slide inflatable, four sport themed inflatables, the Three Rivers Park District, Bach To Rock, our basketball coach had a station, and the Lions Club was there with a station and face painting. We gave away a lot of popcorn.

B. Public Works Director

Hauth reported on Monday night the City Council approved accepting a donation by resolution from a company called Canvas LLC out of Rocky River Ohio. The donation is for eight sustainably sourced functional art pieces. The pieces are shown in the council agenda packet. The art pieces are made out of recycled wind turbines, recycled rubber from tires and shoes, recycled textiles from surplus clothing and they use some recycled film plastic. Their business model mission is to recycle as much as possible, reuse products, and find donors to support giving the art pieces to places like cities, schools, and organizations like that. The next steps are June 1st they will start matching donors with recipients. The city council asked for staff to engage with the community on ideas of where they would like to see these pieces installed. Staff will work with Rottler on the best ways to engage with the community. Ostergaard asked if the art pieces are large. Hauth replied yes, very large. The design of them definitely looks like a wind turbine turned into a piece of functional art. The blades are bent into shapes, and the blades are huge. So, if the blades are unable to be used for something else, they often get taken

to the desert and laid on their sides because there is no landfill that can take them due to their size. So, this is a very interesting and sustainable way to reuse them. Marquez Simula displayed examples of the pieces. Hawth replied they can be planters or types of seating, and each piece has a QR code that will tell you where the blade came from. We will receive eight pieces that are primed and ready to paint.

Hawth indicated the splash pad will open next week. The wading pools will open when they pass inspections. The pools are required to be inspected by the county because chlorine residual is added to the water. Staff will fill the pools, add the chlorine residual, let that settle, and schedule an inspection. Greenhalgh added the City is grandfathered into the operation of the wading pools even though they are not up to current codes. Eisenbise asked how so. Greenhalgh replied they are not ADA accessible. Eisenbise asked if the pools could be adapted. Cullen replied no, they would need to be completely torn out and redone. After the winter season it is never known if there will be maintenance issues with the pumps and pipes of the pools. Eisenbise asked how long the process takes with county approval. Cullen replied inspectors are busy with numerous sites at this time of year, but last year it took about a week. Eisenbise asked if a temporary sign could be posted while they are waiting for inspections. Cullen replied there are pool closed signs that they will have posted for the few days.

Hawth reported the softball field at Ramsdell Park is coming along nicely. Windschitl indicated they have not played there yet, and the first game will be in June. There was a water main break in the middle of the outfield.

C. Commission Members

Ostergaard was going to bring up bike racks and that was already discussed prior to the meeting being called to order.

Eisenbise asked for any updates on broken playground equipment. Cullen replied at Huset Park West where the swing was broken the quotes came in and is waiting for a purchase order to come back. The piece was over \$5000. There has been a little bit of vandalism that has been taken care of. The Bruce Nawrocki building at Circle Terrace had recently been vandalized. Today he was informed that at Keyes Park the fencing ties at the backstop were cut. Eisenbise asked if the playground repairs are figured into the budget. Cullen replied they will show up as a line item for the expense, but it is not planned for. Hawth replied it is anticipated there will be repairs needed in the budget, but depending on how you look at the budget there could be repairs under various categories. One common category would be maintenance and construction materials. That particular category has a budget of \$26,500 and nothing has been spent out of that year to date. There is some budget for repairs to our infrastructure; being our buildings in the parks or playground equipment. Eisenbise replied thank you.

Greenhalgh asked if trash cans can be placed at Keyes Park in the parking lots. The only receptacles are near the ballfields and a lot of trash ends up in the parking lots. Cullen replied the trash cans are placed in the park where there is intended use, so by the ballfields and playground. If trash cans are located near the parking lots, they end up being used as dumping sites and collect more trash than if there wasn't a can there. Hawth replied they will look at the area and see if there is a solution that is for the betterment of the park and for the cleanliness. Cullen reported the Commission will see this on the tour but there is a new garbage truck that is a custom minitruck. He is trying to get garbage cans that will attach to the mechanism on the minitruck, and it is really hard to get those specific cans right now. Hawth replied the City purchased 3000 cans this year but there are more than 3000 cans like at Keyes Park that need to be replaced. These are the curbside cans that can be picked up with the arms of a garbage truck. This takes out the repetitive motion risk to employees or other risks when a person has to physically lift a bag out of a can. Staff would like to replace all of the old style cans with liftable cans. Cullen indicated it was approximately \$60,000 to replace all the cans so they are trying to phase it in. Marquez Simula had a meeting with a company similar to the Canvas LLC program where this company brings in

benches and garbage recycling containers at no cost to the city. The city can choose what type of advertising they want on those benches. She mentioned during her meeting that she personally would not want to see advertising in the parks, but Central or other bus line areas that would be appropriate. The company indicated the City would choose the type or style of the bench, the cans, and give parameters for the advertising styles. The only cost to the City would be emptying the garbage and recycling. She asked the company to be in contact sometime in June. Cullen replied that he would like to be a part of that meeting. Marquez Simula indicated the company also handles any vandalism and repairs. She indicated we could advertise our own programs and special events on the benches too. Sullen mentioned a hiring ad.

Marquez Simula had a citizen approach her about the clock tower and that it should be playing music. Hauth replied they will check with Hansen on the maintenance of it.

Greenhalgh adjourned the meeting at 7:30 pm.
Deanna Saefke, Recreation Secretary

May JPM Expenses		CITY OF COLUMBIA HEIGHTS			
TRANSACTIONS FROM 05/01/2023 TO 05/31/2023					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL					
05/01/2023	101.5129.42010 MINOR EQUIPMENT	BEG. BALANCE			5,041.00
05/31/2023	101.5129.42010	END BALANCE	0.00	0.00	5,041.00
05/01/2023	101.5129.42011 END USER DEVICES	BEG. BALANCE			26.95
05/31/2023	101.5129.42011	END BALANCE	0.00	0.00	26.95
05/01/2023	101.5129.42171 GENERAL SUPPLIES	BEG. BALANCE			2,570.61
05/25/2023	TRIO SUPPLY COMPANY INC	841879	176.00		2,746.61
	PINE CLEANER				
05/31/2023	101.5129.42171	END BALANCE	176.00	0.00	2,746.61
05/01/2023	101.5129.42990 COMM. PURCHASED FO	BEG. BALANCE			0.00
05/11/2023	SHAMROCK GROUP-ACE ICE	2887162	159.65		159.65
	50 LB CO2 GAS DRUM, DIET COLA				
05/31/2023	101.5129.42990	END BALANCE	159.65	0.00	159.65
05/01/2023	101.5129.43050 EXPERT & PROFESSION	BEG. BALANCE			462.60
05/04/2023	ALLIED UNIVERSAL SECURITY SERVICES	14188870	208.00		670.60
	SECURITY JPM 042223-042323				
05/25/2023	ALLIED UNIVERSAL SECURITY SERVICES	14284049	192.00		862.60
	SECURITY JPM 051323				
05/30/2023	RENEWED HARDWOOD FLOORS	0883	1,250.00		2,112.60
	REFINISH WOOD FLOOR JPM 052623				
05/31/2023	101.5129.43050	END BALANCE	1,650.00	0.00	2,112.60
05/01/2023	101.5129.43210 TELEPHONE	BEG. BALANCE			319.73
05/26/2023	POPP.COM INC	992785648	0.76		320.49
	052623 -10013121				
05/31/2023	POPP.COM INC	992786811	49.70		370.19
	053123 -10010429				
05/31/2023	101.5129.43210	END BALANCE	50.46	0.00	370.19
05/01/2023	101.5129.43250 OTHER TELECOMMUNI	BEG. BALANCE			45.50
05/01/2023	ARVIG ENTERPRISES, INC	050123	2.57		48.07
	INTERNET 0522				
05/15/2023	COMCAST	173353998	9.72		57.79
	051523 934571297				
05/31/2023	101.5129.43250	END BALANCE	12.29	0.00	57.79

05/01/2023	101.5129.43600 PROP & LIAB INSURAN	BEG. BALANCE			2,433.32
05/31/2023	23 PROPERTY & LIAB INSURANCE ALLOC	13804	608.33		3,041.65
05/31/2023	101.5129.43600	END BALANCE	608.33	0.00	3,041.65
05/01/2023	101.5129.43800 UTILITY SERVICES	BEG. BALANCE			1,120.75
05/31/2023	101.5129.43800	END BALANCE	0.00	0.00	1,120.75
05/01/2023	101.5129.43810 ELECTRIC	BEG. BALANCE			5,836.17
05/17/2023	CORNILLIE 2 COMMUNITY SOLAR	16526	1,148.90		6,985.07
	051723 SOLAR POWER				
05/18/2023	XCEL ENERGY (N S P)	1036037950	153.57		7,138.64
	051023 51-4697130-6				
05/22/2023	XCEL ENERGY (N S P)	1038661096	2,236.82		9,375.46
	052223 5-4350334-8				
05/22/2023	XCEL ENERGY (N S P)	1038661096		1,233.49	8,141.97
	052223 5-4350334-8				
05/31/2023	101.5129.43810	END BALANCE	3,539.29	1,233.49	8,141.97
05/01/2023	101.5129.43830 GAS	BEG. BALANCE			5,327.75
05/15/2023	CENTERPOINT ENERGY	8000014661-5	15.61		5,343.36
	051523 8000014661-5				
05/15/2023	CENTERPOINT ENERGY	8000014661-5	762.00		6,105.36
	051523 8000014661-5				
05/31/2023	101.5129.43830	END BALANCE	777.61	0.00	6,105.36
05/01/2023	101.5129.44000 REPAIR & MAINT. SERV	BEG. BALANCE			807.28
05/31/2023	101.5129.44000	END BALANCE	0.00	0.00	807.28
05/01/2023	101.5129.44010 BUILDING MAINT:INTE	BEG. BALANCE			3,466.68
05/31/2023	23 BUILDING MAINT ALLOCATION	13799	866.67		4,333.35
05/31/2023	101.5129.44010	END BALANCE	866.67	0.00	4,333.35
05/01/2023	101.5129.44020 BLDG MAINT CONTRAC	BEG. BALANCE			6,208.16
05/04/2023	ALTEMP MECHANICAL, INC.	260866	375.00		6,583.16
	ICE MACHINE CLEANING 050423				
05/04/2023	ORKIN INC	239565224	128.99		6,712.15
	PEST CONTROL JPM 032423				
05/11/2023	CINTAS INC	4154136580	33.59		6,745.74
	MOPS JPM 050223				
05/11/2023	CINTAS INC	4154847543	33.59		6,779.33
	MOPS JPM 050923				
05/18/2023	CINTAS INC	4155546600	105.94		6,885.27
	MOPS, MATS JPM 051623				
05/31/2023	SCHINDLER ELEVATOR CORP INC	8106251761	77.27		6,962.54
	PREVENT MAINT 0523				

05/31/2023	101.5129.44020	END BALANCE	754.38	0.00	6,962.54
05/01/2023	101.5129.44030 SOFTWARE & SOFTWA	BEG. BALANCE			1,200.00
05/31/2023	101.5129.44030	END BALANCE	0.00	0.00	1,200.00
05/01/2023	101.5129.44040 INFORMATION SYS:INT	BEG. BALANCE			2,083.65
05/31/2023	23 IT ALLOCATION	13806	491.67		2,575.32
05/31/2023	101.5129.44040	END BALANCE	491.67	0.00	2,575.32
05/01/2023	101.5129.44100 RENTS & LEASES	BEG. BALANCE			(21,900.00)
05/04/2023	ON SITE SANITATION INC	0001515203	204.00		(21,696.00)
	SATELLITE RENT-MCKENNA				
05/25/2023	CINTAS INC	4156262129	33.59		(21,662.41)
	MOPS JPM 052323				
05/25/2023	ON SITE SANITATION INC	0001529804	204.00		(21,458.41)
	SATELLITE RENT-MCKENNA				
05/31/2023	23 MURZYN SPACE ALLOCATION	13807		5,475.00	(26,933.41)
05/31/2023	101.5129.44100	END BALANCE	441.59	5,475.00	(26,933.41)
05/01/2023	101.5129.44310 CREDIT CARD FEES	BEG. BALANCE			319.06
05/31/2023	CC FEE REC/COM DEV	13819	141.34		460.40
05/31/2023	101.5129.44310	END BALANCE	141.34	0.00	460.40
05/01/2023	101.5129.44390 TAXES & LICENSES	BEG. BALANCE			350.00
05/31/2023	101.5129.44390	END BALANCE	0.00	0.00	350.00

06/22/2023

EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS

PERIOD ENDING 05/31/2023

% Fiscal Year Completed: 41.37

				ACTIVITY FOR			
		2023	YTD BALANCE	MONTH	ENCUMBERED	UNENCUMBERED	% BDGT
ACCT	DESCRIPTION	AMENDED BUDGET	05/31/2023	05/31/23	YEAR-TO-DATE	BALANCE	USED
Dept 5129 - MURZYN HALL							
41010	REGULAR EMPLOYEES	30,800.00	11,150.54	2,348.09	0.00	19,649.46	36.20
41011	PART-TIME EMPLOYEES	104,000.00	32,952.53	7,900.12	0.00	71,047.47	31.69
41020	OVERTIME-REGULAR	300.00	218.46	76.46	0.00	81.54	72.82
41210	P.E.R.A. CONTRIBUTION	10,100.00	3,417.08	773.10	0.00	6,682.92	33.83
41220	F.I.C.A. CONTRIBUTION	10,300.00	3,377.96	787.19	0.00	6,922.04	32.80
41300	INSURANCE	6,400.00	2,678.28	535.64	0.00	3,721.72	41.85
41510	WORKERS COMP INSURANCE PREM	8,200.00	2,770.64	643.11	0.00	5,429.36	33.79
42000	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
42010	MINOR EQUIPMENT	5,000.00	5,041.00	0.00	0.00	(41.00)	100.82
42011	END USER DEVICES	600.00	26.95	0.00	0.00	573.05	4.49
42030	PRINTING & PRINTED FORMS	200.00	0.00	0.00	0.00	200.00	0.00
42160	MAINT & CONSTRUCTION MATERIAL	900.00	0.00	0.00	0.00	900.00	0.00
42161	CHEMICALS	200.00	0.00	0.00	0.00	200.00	0.00
42171	GENERAL SUPPLIES	10,000.00	2,746.61	176.00	0.00	7,253.39	27.47
42172	UNIFORMS	500.00	0.00	0.00	0.00	500.00	0.00
42990	COMM. PURCHASED FOR RESALE	2,000.00	159.65	159.65	0.00	1,840.35	7.98
43050	EXPERT & PROFESSIONAL SERV.	7,600.00	2,112.60	1,650.00	0.00	5,487.40	27.80
43210	TELEPHONE	1,500.00	370.19	50.46	0.00	1,129.81	24.68
43220	POSTAGE	100.00	0.00	0.00	0.00	100.00	0.00
43250	OTHER TELECOMMUNICATIONS	100.00	57.79	12.29	0.00	42.21	57.79
43430	ADVERTISING OTHER	600.00	0.00	0.00	0.00	600.00	0.00
43600	PROP & LIAB INSURANCE	7,300.00	3,041.65	608.33	0.00	4,258.35	41.67
43800	UTILITY SERVICES	4,100.00	1,120.75	0.00	0.00	2,979.25	27.34
43810	ELECTRIC	27,000.00	8,141.97	2,305.80	0.00	18,858.03	30.16

43830	GAS	9,000.00	6,105.36	777.61	0.00	2,894.64	67.84
44000	REPAIR & MAINT. SERVICES	4,000.00	807.28	0.00	0.00	3,192.72	20.18
44010	BUILDING MAINT:INTERNAL SVCS	10,000.00	4,333.35	866.67	0.00	5,666.65	43.33
44020	BLDG MAINT CONTRACTUAL SERVIC	24,000.00	6,962.54	754.38	3,546.00	13,491.46	43.79
44030	SOFTWARE & SOFTWARE SUBSCRIPT	1,600.00	1,200.00	0.00	0.00	400.00	75.00
44040	INFORMATION SYS:INTERNAL SVC	5,900.00	2,575.32	491.67	0.00	3,324.68	43.65
44100	RENTS & LEASES	(65,700.00)	(26,933.41)	(5,033.41)	0.00	(38,766.59)	40.99
44310	CREDIT CARD FEES	3,300.00	460.40	141.34	0.00	2,839.60	13.95
44330	SUBSCRIPTION, MEMBERSHIP	500.00	0.00	0.00	0.00	500.00	0.00
44390	TAXES & LICENSES	300.00	350.00	0.00	0.00	(50.00)	116.67
Total Dept 5129 - MURZYN HALL		230,800.00	75,245.49	16,024.50	3,546.00	152,008.51	34.14
TOTAL EXPENDITURES - FUND 101		230,800.00	75,245.49	16,024.50	3,546.00	152,008.51	34.14

May Parks EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS							
PERIOD ENDING 05/31/2023							
% Fiscal Year Completed: 41.37							
				ACTIVITY FOR			
		2023	YTD BALANCE	MONTH	ENCUMBERED	UNENCUMBERED	% BDGT
ACCT	DESCRIPTION	AMENDED BUDGET	05/31/2023	05/31/23	YEAR-TO-DATE	BALANCE	USED
Dept 5200 - PARKS							
41010	REGULAR EMPLOYEES	496,000.00	177,463.97	33,465.53	0.00	318,536.03	35.78
41011	PART-TIME EMPLOYEES	2,200.00	608.11	151.88	0.00	1,591.89	27.64
41012	SEASONAL EMPLOYEES	33,600.00	8,736.62	4,445.50	0.00	24,863.38	26.00
41020	OVERTIME-REGULAR	18,300.00	3,575.57	548.73	0.00	14,724.43	19.54
41050	ACCRUED LEAVE ADJUSTMENT	0.00	201.29	201.29	0.00	(201.29)	100.00
41210	P.E.R.A. CONTRIBUTION	38,500.00	14,214.07	2,560.04	0.00	24,285.93	36.92
41220	F.I.C.A. CONTRIBUTION	42,000.00	13,865.86	2,835.67	0.00	28,134.14	33.01
41300	INSURANCE	89,600.00	37,535.02	6,302.21	0.00	52,064.98	41.89
41510	WORKERS COMP INSURANCE PREM	36,600.00	14,124.87	2,635.61	0.00	22,475.13	38.59
42000	OFFICE SUPPLIES	0.00	116.34	11.81	0.00	(116.34)	100.00
42010	MINOR EQUIPMENT	17,500.00	7,446.05	336.58	0.00	10,053.95	42.55
42011	END USER DEVICES	3,500.00	0.00	0.00	0.00	3,500.00	0.00
42030	PRINTING & PRINTED FORMS	0.00	35.00	0.00	0.00	(35.00)	100.00
42070	TRAINING & INSTR SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
42160	MAINT & CONSTRUCTION MATERIALS	26,500.00	0.00	0.00	0.00	26,500.00	0.00
42161	CHEMICALS	8,500.00	3,026.00	0.00	0.00	5,474.00	35.60
42171	GENERAL SUPPLIES	22,500.00	9,661.40	1,007.45	0.00	12,838.60	42.94
42172	UNIFORMS	2,300.00	851.34	61.99	0.00	1,448.66	37.01
42173	PROTECTIVE CLOTHING	2,500.00	688.27	179.95	0.00	1,811.73	27.53
42175	FOOD SUPPLIES	0.00	75.43	55.53	0.00	(75.43)	100.00
42280	VEHICLE REPAIR AND PARTS	18,500.00	10,459.41	0.00	0.00	8,040.59	56.54
42282	GAS, OIL, LUBRICANTS	16,900.00	3,663.14	0.00	0.00	13,236.86	21.68
43050	EXPERT & PROFESSIONAL SERV.	4,500.00	530.71	349.22	0.00	3,969.29	11.79
43105	TRAINING & EDUCATION ACTIVITIES	4,000.00	2,174.56	0.00	0.00	1,825.44	54.36
43210	TELEPHONE	200.00	34.26	2.90	0.00	165.74	17.13

43211	CELL PHONES	3,500.00	1,145.78	235.17	0.00	2,354.22	32.74
43250	OTHER TELECOMMUNICATIONS	200.00	192.79	12.29	0.00	7.21	96.40
43310	LOCAL TRAVEL EXPENSE	100.00	243.21	0.00	0.00	(143.21)	243.21
43320	OUT OF TOWN TRAVEL EXPENSE	500.00	0.00	0.00	0.00	500.00	0.00
43500	LEGAL NOTICE PUBLISHING	100.00	0.00	0.00	0.00	100.00	0.00
43600	PROP & LIAB INSURANCE	28,300.00	11,791.65	2,358.33	0.00	16,508.35	41.67
43800	UTILITY SERVICES	38,700.00	3,601.21	649.78	0.00	35,098.79	9.31
43810	ELECTRIC	19,200.00	5,802.25	1,282.64	0.00	13,397.75	30.22
43830	GAS	7,700.00	5,192.69	480.89	0.00	2,507.31	67.44
44000	REPAIR & MAINT. SERVICES	49,100.00	420.41	208.36	0.00	48,679.59	0.86
44020	BLDG MAINT CONTRACTUAL SERVICES	2,400.00	908.59	0.00	500.00	991.41	58.69
44030	SOFTWARE & SOFTWARE SUBSCRIPTION	400.00	1,492.33	0.00	832.50	(1,924.83)	581.21
44050	GARAGE, LABOR BURD.	39,500.00	7,726.15	0.00	0.00	31,773.85	19.56
44100	RENTS & LEASES	82,400.00	37,709.03	7,171.51	0.00	44,690.97	45.76
44330	SUBSCRIPTION, MEMBERSHIP	200.00	125.34	0.00	0.00	74.66	62.67
44376	CIVIC EVENTS	100.00	0.00	0.00	0.00	100.00	0.00
44390	TAXES & LICENSES	800.00	600.00	0.00	0.00	200.00	75.00
Total Dept 5200 - PARKS		1,157,500.00	386,038.72	67,550.86	1,332.50	770,128.78	33.47
TOTAL EXPENDITURES - FUND 101		1,157,500.00	386,038.72	67,550.86	1,332.50	770,128.78	33.47

May Parks Expenses		CITY OF COLUMBIA HEIGHTS			
TRANSACTIONS FROM 05/01/2023 TO 05/31/2023					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL					
Department 5200 PARKS					
05/01/2023	101.5200.42000 OFFICE SUPPLIES	BEG. BALANCE			104.53
05/05/2023	OFFICE DEPOT	306344610001	8.94		113.47
	COPY PAPER, BINDER CLIPS, SHIPPING TAPE				
05/14/2023	AMAZON.COM	8803437	2.87		116.34
	PHONE MESSAGE BOOK				
05/31/2023	101.5200.42000	END BALANCE	11.81	0.00	116.34
05/01/2023	101.5200.42010 MINOR EQUIPMENT	BEG. BALANCE			7,109.47
05/03/2023	PIONEER ATHLETICS	INV881361	71.33		7,180.80
	ANCHOR POST				
05/14/2023	AMAZON.COM	0925815	30.87		7,211.67
	BOOT AND SHOE DRYER				
05/14/2023	AMAZON.COM	3021060	199.99		7,411.66
	AMAZON FIRE TV 40"				
05/14/2023	AMAZON.COM	4961831	19.39		7,431.05
	BOOT AND GARMENT DRYER				
05/14/2023	AMAZON.COM	5377829	15.00		7,446.05
	BOOT DRYER				
05/14/2023	AMAZON.COM	5377829R		15.00	7,431.05
	RETURN BOOT DRYER				
05/14/2023	AMAZON.COM	8573007	15.00		7,446.05
	BOOT DRYER				
05/31/2023	101.5200.42010	END BALANCE	351.58	15.00	7,446.05
05/01/2023	101.5200.42030 PRINTING & PRINTED P	BEG. BALANCE			35.00
05/31/2023	101.5200.42030	END BALANCE	0.00	0.00	35.00
05/01/2023	101.5200.42161 CHEMICALS	BEG. BALANCE			3,026.00
05/31/2023	101.5200.42161	END BALANCE	0.00	0.00	3,026.00
05/01/2023	101.5200.42171 GENERAL SUPPLIES	BEG. BALANCE			8,653.95
05/11/2023	MAIN STREET DESIGN	34408	246.42		8,900.37
	USA 4X6 FLAGS				
05/12/2023	MISC REVENUE	22397		22.19	8,878.18
05/14/2023	AMAZON.COM	8297852	20.99		8,899.17
	TV MONITOR WALL MOUNT				
05/14/2023	AMAZON.COM	9965818	6.86		8,906.03
	JOBSITE BOOT SCRUBBER				

05/14/2023	UNIVERSITY OF MINNESOTA BOOKSTOP	3409471	157.99		9,064.02
	PESTICIDE APPLICATOR MANUALS				
05/16/2023	EARL F ANDERSEN INC	0132500-IN	122.95		9,186.97
	DOG WASTE SIGN				
05/16/2023	HOME DEPOT #2802	10722	4.75		9,191.72
	FLEX PIPE				
05/16/2023	HOME DEPOT #2802	10707	10.94		9,202.66
	PVC CEMENT				
05/16/2023	HOME DEPOT #2802	1010612	27.30		9,229.96
	PVC PIPE, NIPPLE, COUPLING				
05/16/2023	MENARDS CASHWAY LUMBER-FRIDLEY	87820	29.94		9,259.90
	SPRING SNAPS, HOOKS				
05/16/2023	HOME DEPOT #2802	1010528	5.50		9,265.40
	SCREWS				
05/22/2023	EARL F ANDERSEN INC	0132610-IN	181.30		9,446.70
	NO PARKING SIGNS				
05/26/2023	EARL F ANDERSEN INC	0132609-IN	214.70		9,661.40
	NO PARKING SIGNS				
05/31/2023	101.5200.42171	END BALANCE	1,029.64	22.19	9,661.40
05/01/2023	101.5200.42172 UNIFORMS	BEG. BALANCE			789.35
05/05/2023	SUMMARY PR 05/05/2023		49.99		839.34
05/10/2023	TRENDS, CYCLES & SWINGS INC	INV76866	23.50		862.84
	MESH T-SHIRT				
05/15/2023	T-SHIRT	22409		11.50	851.34
05/31/2023	101.5200.42172	END BALANCE	73.49	11.50	851.34
05/01/2023	101.5200.42173 PROTECTIVE CLOTHING	BEG. BALANCE			508.32
05/05/2023	SUMMARY PR 05/05/2023		179.95		688.27
05/31/2023	101.5200.42173	END BALANCE	179.95	0.00	688.27
05/01/2023	101.5200.42175 FOOD SUPPLIES	BEG. BALANCE			19.90
05/14/2023	DON GOYO MEXICAN RESTAURANT	600000	55.53		75.43
	FOOD-DEPARTMENTAL MEETING				
05/31/2023	101.5200.42175	END BALANCE	55.53	0.00	75.43
05/01/2023	101.5200.42280 VEHICLE REPAIR AND P	BEG. BALANCE			10,459.41
05/31/2023	101.5200.42280	END BALANCE	0.00	0.00	10,459.41
05/01/2023	101.5200.42282 GAS, OIL, LUBRICANTS	BEG. BALANCE			3,663.14
05/31/2023	101.5200.42282	END BALANCE	0.00	0.00	3,663.14
05/01/2023	101.5200.43050 EXPERT & PROFESSION	BEG. BALANCE			181.49
05/16/2023	RESPEC INC	INV-0423-687	7.81		189.30
	GIS SERVICES 0423				

05/26/2023	ANOKA COUNTY PROPERTY RECORDS	052623	333.33		522.63
	2023 NEARMAP AERIAL IMAGERY				
05/31/2023	23 FLEX PLAN ADMIN EXP	13797	8.08		530.71
05/31/2023	101.5200.43050	END BALANCE	349.22	0.00	530.71
05/01/2023	101.5200.43105 TRAINING & EDUCATION	BEG. BALANCE			2,174.56
05/31/2023	101.5200.43105	END BALANCE	0.00	0.00	2,174.56
05/01/2023	101.5200.43210 TELEPHONE	BEG. BALANCE			31.36
05/26/2023	POPP.COM INC	992785648	2.90		34.26
	052623 -10013121				
05/31/2023	101.5200.43210	END BALANCE	2.90	0.00	34.26
05/01/2023	101.5200.43211 CELL PHONES	BEG. BALANCE			910.61
05/10/2023	VERIZON WIRELESS	9933783942	235.17		1,145.78
	050123 342019817-00001				
05/31/2023	101.5200.43211	END BALANCE	235.17	0.00	1,145.78
05/01/2023	101.5200.43250 OTHER TELECOMMUN	BEG. BALANCE			180.50
05/01/2023	ARVIG ENTERPRISES, INC	050123	2.57		183.07
	INTERNET 0522				
05/15/2023	COMCAST	173353998	9.72		192.79
	051523 934571297				
05/31/2023	101.5200.43250	END BALANCE	12.29	0.00	192.79
05/01/2023	101.5200.43310 LOCAL TRAVEL EXPENSES	BEG. BALANCE			243.21
05/31/2023	101.5200.43310	END BALANCE	0.00	0.00	243.21
05/01/2023	101.5200.43600 PROP & LIAB INSURANCE	BEG. BALANCE			9,433.32
05/31/2023	23 PROPERTY & LIAB INSURANCE ALLOC	13804	2,358.33		11,791.65
05/31/2023	101.5200.43600	END BALANCE	2,358.33	0.00	11,791.65
05/01/2023	101.5200.43800 UTILITY SERVICES	BEG. BALANCE			2,951.43
05/23/2023	Internal Charge		649.78		3,601.21
05/31/2023	101.5200.43800	END BALANCE	649.78	0.00	3,601.21
05/01/2023	101.5200.43810 ELECTRIC	BEG. BALANCE			4,519.61
05/10/2023	XCEL ENERGY (N S P)	1036093844	93.40		4,613.01
	051023 51-0010057576-7				
05/10/2023	XCEL ENERGY (N S P)	1036072507	23.95		4,636.96
	051023 51-8042065-3				
05/10/2023	XCEL ENERGY (N S P)	1036100803	16.01		4,652.97
	051023 51-9597586-9				
05/10/2023	XCEL ENERGY (N S P)	1036097740	53.15		4,706.12
	051023 51-0011039127-7				

05/10/2023	XCEL ENERGY (N S P)	1036127366	66.22		4,772.34
	051023 51-0012266105-3				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	29.38		4,801.72
	051123 51-4159573-1				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	37.56		4,839.28
	051123 51-4159573-1				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	26.15		4,865.43
	051123 51-4159573-1				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	135.37		5,000.80
	051123 51-4159573-1				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	65.48		5,066.28
	051123 51-4159573-1				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	49.93		5,116.21
	051123 51-4159573-1				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	13.23		5,129.44
	051123 51-4159573-1				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	48.76		5,178.20
	051123 51-4159573-1				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	54.24		5,232.44
	051123 51-4159573-1				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	41.55		5,273.99
	051123 51-4159573-1				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	145.77		5,419.76
	051123 51-4159573-1				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	14.12		5,433.88
	051123 51-4159573-1				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	14.41		5,448.29
	051123 51-4159573-1				
05/11/2023	XCEL ENERGY (N S P)	51-4159573-1	42.03		5,490.32
	051123 51-4159573-1				
05/12/2023	XCEL ENERGY (N S P)	1036727213	133.79		5,624.11
	051223 51-5950185-0				
05/12/2023	XCEL ENERGY (N S P)	1036727213	17.78		5,641.89
	051223 51-5950185-0				
05/16/2023	XCEL ENERGY (N S P)	1037443334	17.65		5,659.54
	051623 51-7654903-4				
05/16/2023	XCEL ENERGY (N S P)	1037443334	142.71		5,802.25
	051623 51-7654903-4				
05/31/2023	101.5200.43810	END BALANCE	1,282.64	0.00	5,802.25
05/01/2023	101.5200.43830 GAS	BEG. BALANCE			4,711.80
05/05/2023	CENTERPOINT ENERGY	5452216-4	59.22		4,771.02
	050523 5452216-4				
05/05/2023	CENTERPOINT ENERGY	5467671-3	16.80		4,787.82
	050523 5467671-3				
05/05/2023	CENTERPOINT ENERGY	10802324-3	40.63		4,828.45
	050523 10802324-3				

05/15/2023	CENTERPOINT ENERGY	8000014661-5	3.18		4,831.63
	051523 8000014661-5				
05/15/2023	CENTERPOINT ENERGY	8000014661-5	3.04		4,834.67
	051523 8000014661-5				
05/15/2023	CENTERPOINT ENERGY	8000014661-5	1.84		4,836.51
	051523 8000014661-5				
05/15/2023	CENTERPOINT ENERGY	8000014661-5	2.40		4,838.91
	051523 8000014661-5				
05/15/2023	CENTERPOINT ENERGY	8000014661-5	2.54		4,841.45
	051523 8000014661-5				
05/15/2023	CENTERPOINT ENERGY	8000014661-5	92.22		4,933.67
	051523 8000014661-5				
05/15/2023	CENTERPOINT ENERGY	8000014661-5	87.87		5,021.54
	051523 8000014661-5				
05/15/2023	CENTERPOINT ENERGY	8000014661-5	31.31		5,052.85
	051523 8000014661-5				
05/15/2023	CENTERPOINT ENERGY	8000014661-5	71.55		5,124.40
	051523 8000014661-5				
05/15/2023	CENTERPOINT ENERGY	8000014661-5	68.29		5,192.69
	051523 8000014661-5				
05/31/2023	101.5200.43830	END BALANCE	480.89	0.00	5,192.69
05/01/2023	101.5200.44000 REPAIR & MAINT. SERV	BEG. BALANCE			212.05
05/05/2023	MARCO, INC	INV11151146	23.36		235.41
	COPIER MAINT 042523-072423				
05/26/2023	CROCK'S PLUMBING INC	575723	185.00		420.41
	BATTERIES, MAINTENANCE				
05/31/2023	101.5200.44000	END BALANCE	208.36	0.00	420.41
05/01/2023	101.5200.44020 BLDG MAINT CONTRAC	BEG. BALANCE			908.59
05/31/2023	101.5200.44020	END BALANCE	0.00	0.00	908.59
05/01/2023	101.5200.44030 SOFTWARE & SOFTWARE	BEG. BALANCE			1,492.33
05/31/2023	101.5200.44030	END BALANCE	0.00	0.00	1,492.33
05/01/2023	101.5200.44050 GARAGE, LABOR BURD	BEG. BALANCE			7,726.15
05/31/2023	101.5200.44050	END BALANCE	0.00	0.00	7,726.15
05/01/2023	101.5200.44100 RENTS & LEASES	BEG. BALANCE			30,537.52
05/03/2023	ON SITE SANITATION INC	0001520072	58.28		30,595.80
	SATELITTE RENT-PRESTEMON				
05/03/2023	ON SITE SANITATION INC	0001520074	58.28		30,654.08
	SATELITTE RENT-HUSET				
05/03/2023	ON SITE SANITATION INC	0001520076	58.28		30,712.36

	SATELITTE RENT-LOMIANKI				
05/03/2023	ON SITE SANITATION INC	0001515198	62.00		30,774.36
	SATELITTE RENT-KEYES				
05/03/2023	ON SITE SANITATION INC	0001515199	68.00		30,842.36
	SATELITTE RENT-MCKENNA				
05/31/2023	23 GARAGE SPACE ALLOCATION	13805	6,866.67		37,709.03
05/31/2023	101.5200.44100	END BALANCE	7,171.51	0.00	37,709.03
05/01/2023	101.5200.44330 SUBSCRIPTION, MEMB	BEG. BALANCE			125.34
05/31/2023	101.5200.44330	END BALANCE	0.00	0.00	125.34
05/01/2023	101.5200.44390 TAXES & LICENSES	BEG. BALANCE			600.00
05/31/2023	101.5200.44390	END BALANCE	0.00	0.00	600.00
TOTAL FOR DEPARTMENT 5200 PARKS			14,453.09	48.69	