



**PARK & RECREATION COMMISSION**  
John P. Murzyn Hall—Main Hall, 530 Mill St NE  
Wednesday, November 17, 2021  
5:30 PM

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**AGENDA**

**CALL TO ORDER/ROLL CALL**

**CONSENT AGENDA**

*(These items are considered to be routine by the Park & Recreation Commission and will be enacted as part of the Consent Agenda by one motion.)*

1. Parks Expenses July - Sept 2021  
Murzyn Hall Expenses Sept 2021
2. Approve Minutes September 22, 2021

**LETTERS AND REQUESTS**

3. The annual Columbia Heights Fire and Ice Plunge fundraiser will take place on Jan 29, 2022 from 7am-3pm. They are asking for the park rental fee to be waived. Columbia Heights firefighters are heading up the event along with participation from the Columbia Heights Lions Club and Athletic Boosters.
4. HeightsNEXT request to waive or reduce the rental fee for the Cheers For Beers event on Fri, May 13, 2022. A letter of request is attached.

**OLD BUSINESS**

**NEW BUSINESS**

5. The Recreation Coordinator, Katie Holznagel, will give a review on the current and future plans for youth and adult programming.
6. Staff will discuss proposed rental rates for John P Murzyn Hall in 2023. Attached is a chart of the current rental rates for 2021-2022.

**REPORTS**

**Recreation Director**  
**Public Works Director/City Engineer**  
**Commission Members**

**ADJOURNMENT**

*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*

## Park Expenses July

DATE	VENDOR	AMOUNT	DESCRIPTION	ACCOUNT	CODE
70121	OFFICE DEPOT	8.33	COPY PAPER,ENVELOPES	101-45200	2000
72221	INNOVATIVE OFFICE SOLUTN	6.18	BUS CARD,MARKERS,TAPE	101-45200	2000
72221	LTG TRAILS, INC.	449.99	BLOWER	101-45200	2010
72221	SIWEK LUMBER & MILLWORK	26.98	SIDING	101-45200	2160
72221	HOME DEPOT #2802	42.69	WEED B-GONE	101-45200	2161
72221	HOME DEPOT #2802	(2.84)	TAX EXEMPT	101-45200	2161
70121	MINNEAPOLIS SAW CO INC	19.48	BLOWER STRAPS	101-45200	2171
70121	MENARDS CASHWAY LUMBER	31.96	HEXKEY,SCREWDRIVER,PVBAT	101-45200	2171
70121	HOME DEPOT #2802	13.90	HOSE	101-45200	2171
70121	HOME DEPOT #2802	(0.92)	TAX EXEMPT	101-45200	2171
70121	HOME DEPOT #2802	58.95	2X4'S	101-45200	2171
70121	HOME DEPOT #2802	(3.92)	TAX EXEMPT	101-45200	2171
70821	AAA AWARDS	(13.95)	MEMORIAL PLAQUE	101-45200	2171
70821	AAA AWARDS	13.95	MEMORIAL PLAQUE	101-45200	2171
70821	HOME DEPOT #2802	97.18	CONCRETE	101-45200	2171
70821	HOME DEPOT #2802	(6.46)	TAX EXEMP	101-45200	2171
70821	HOME DEPOT #2802	97.18	CONCRETE	101-45200	2171
70821	HOME DEPOT #2802	(6.46)	TAX EXEMPT	101-45200	2171
70821	MENARDS CASHWAY LUMBER	29.88	PLIERS	101-45200	2171
70821	SHERWIN WILLIAMS	63.66	TAPE,BRUSHES,ROLLER COVR	101-45200	2171
71521	HOME DEPOT #2802	(4.74)	PAPER LAWN BAGS	101-45200	2171
71521	HOME DEPOT #2802	(36.98)	STRETCH WRAP	101-45200	2171
71521	HOME DEPOT #2802	4.74	PAPER LAWN BAGS	101-45200	2171
71521	HOME DEPOT #2802	36.98	STRETCH WRAP	101-45200	2171
72221	INNOVATIVE OFFICE SOLUTN	4.47	OIL,SPOONS,BATTERIES	101-45200	2171
72221	HOME DEPOT #2802	73.19	EXT CORD,LATCH,STRAP	101-45200	2171
72221	HOME DEPOT #2802	(4.87)	TAX EXEMPT	101-45200	2171
72221	HOME DEPOT #2802	40.55	SCREWS,GREASE,LUBE	101-45200	2171
72921	HOME DEPOT #2802	96.35	CABLE TIES	101-45200	2171
72921	HOME DEPOT #2802	(6.41)	TAX EXEMPT	101-45200	2171
72921	HORIZON CPO SEMINARS	293.12	SAND FILTER TOP ASSY	101-45200	2171
72921	TRIO SUPPLY COMPANY INC	799.50	CAN LINERS	101-45200	2171
72921	SHERWIN WILLIAMS	1,316.04	PAINT	101-45200	2171
72921	SHERWIN WILLIAMS	(0.85)	TAX EXEMPT	101-45200	2171
72921	MENARDS CASHWAY LUMBER	27.38	SIDING	101-45200	2171
72921	MENARDS CASHWAY LUMBER	(27.38)	RTN SIDING	101-45200	2171
72921	MENARDS CASHWAY LUMBER	7.63	PVC CAPS,PVC ADAPTER	101-45200	2171
72921	EARL F ANDERSEN INC	30.00	TRAILER PARKING SIGN	101-45200	2171
70821	ARAMARK UNIFORM & CAREE	30.11	042221 UNIFORM RENTAL	101-45200	2172
70821	ARAMARK UNIFORM & CAREE	4.57	051321 UNIFORM RENTAL	101-45200	2172
72921	LUND/TIM	128.04	UNIFORM REIMBURSEMENT	101-45200	2172
70121	MCCLELLAN SALES INC	50.00	LEATHER DRIVERS GLOVES	101-45200	2173
72221	MCCLELLAN SALES INC	22.43	EAR PLUGS	101-45200	2173
72921	LUND/TIM	199.74	BOOT REIMBURSEMENT	101-45200	2173
73121	JULY 2021 GARAGE ALLOC	3,149.93	PARKS PARTS	101-45200	2280
73121	JULY 2021 FUEL ALLOCATIO	1,145.89	PARK FUEL	101-45200	2282
72221	FIRST ADVANTAGE LNS SCRE	34.19	ANNUAL ENROLLMENT 0621	101-45200	3050
72221	REDPATH AND COMPANY LTD	167.00	%2020 FED SINGLE AUDIT	101-45200	3050
72921	RESPEC INC	140.63	GIS SERVICES 0621	101-45200	3050
70121	INTEGRATED LOSS CONTROL	73.33	070121 SAFETY SERVICES	101-45200	3105

70821	POPP.COM INC	3.84	062621-10013121	101-45200	3210
72221	VERIZON WIRELESS	82.34	070121 342019817-00001	101-45200	3211
70821	COMCAST	8.22	041521 934571297	101-45200	3250
70821	COMCAST	6.52	061521 934571297	101-45200	3250
70821	ANOKA COUNTY	3.75	BROADBAND CONN 0721	101-45200	3250
73121	21 PROP & LIAB INS ALLOC	2,100.00	21 PROP & LIAB INS ALLOC	101-45200	3600
72221	XCEL ENERGY (N S P)	11.78	071321 51-7654903-4	101-45200	3810
72221	XCEL ENERGY (N S P)	130.14	071321 51-7654903-4	101-45200	3810
72221	XCEL ENERGY (N S P)	146.80	071221 51-5950185-0	101-45200	3810
72221	XCEL ENERGY (N S P)	88.29	071221 51-5850185-0	101-45200	3810
72221	XCEL ENERGY (N S P)	84.90	070821 51-0010057576-7	101-45200	3810
72221	XCEL ENERGY (N S P)	34.43	070821 51-0011039127-7	101-45200	3810
72221	XCEL ENERGY (N S P)	77.99	070821 51-0012266105-3	101-45200	3810
72221	XCEL ENERGY (N S P)	14.58	070821 51-9597586-9	101-45200	3810
72221	XCEL ENERGY (N S P)	29.91	070821 51-8042065-3	101-45200	3810
72921	XCEL ENERGY (N S P)	21.21	071421 51-4159573-1	101-45200	3810
72921	XCEL ENERGY (N S P)	14.70	071421 51-4159573-1	101-45200	3810
72921	XCEL ENERGY (N S P)	22.70	071421 51-4159573-1	101-45200	3810
72921	XCEL ENERGY (N S P)	56.60	071421 51-4159573-1	101-45200	3810
72921	XCEL ENERGY (N S P)	38.30	071421 51-4159573-1	101-45200	3810
72921	XCEL ENERGY (N S P)	63.07	071421 51-4159573-1	101-45200	3810
72921	XCEL ENERGY (N S P)	156.69	071421 51-4159573-1	101-45200	3810
72921	XCEL ENERGY (N S P)	221.84	071421 51-4159573-1	101-45200	3810
72921	XCEL ENERGY (N S P)	63.41	071421 51-4159573-1	101-45200	3810
72921	XCEL ENERGY (N S P)	80.87	071421 51-4159573-1	101-45200	3810
72921	XCEL ENERGY (N S P)	647.57	071421 51-4159573-1	101-45200	3810
72921	XCEL ENERGY (N S P)	11.78	071421 51-4159573-1	101-45200	3810
72921	XCEL ENERGY (N S P)	21.81	071421 51-4159573-1	101-45200	3810
72921	XCEL ENERGY (N S P)	30.20	071421 51-4159573-1	101-45200	3810
73121	CITY UB BILLS-SECTION 3	319.54	UTILITIES-APR,MAY,JUNE	101-45200	3820
70821	CENTER POINT ENERGY	27.31	061621 8000014661-5	101-45200	3830
70821	CENTER POINT ENERGY	(25.00)	061621 INTERIM REFUND	101-45200	3830
70821	CENTER POINT ENERGY	20.49	061621 8000014661-5	101-45200	3830
70821	CENTER POINT ENERGY	(20.98)	061621 INTERIM REFUND	101-45200	3830
70821	CENTER POINT ENERGY	15.00	061621 8000014661-5	101-45200	3830
70821	CENTER POINT ENERGY	(9.01)	061621 INTERIM REFUND	101-45200	3830
70821	CENTER POINT ENERGY	18.37	061621 8000014661-5	101-45200	3830
70821	CENTER POINT ENERGY	(19.10)	061621 INTERIM REFUND	101-45200	3830
70821	CENTER POINT ENERGY	15.00	061621 8000014661-5	101-45200	3830
70821	CENTER POINT ENERGY	(18.88)	061621 INTERIM REFUND	101-45200	3830
72221	CENTER POINT ENERGY	5.99	070921 5467671-3	101-45200	3830
72221	CENTER POINT ENERGY	1.50	070921 10802324-3	101-45200	3830
73121	CITY UB BILLS-SECTION 3	273.19	UTILITIES-APR,MAY,JUNE	101-45200	3850
72921	TRUGREEN CHEMLAWN	8,914.49	PARK LAWN SVC 0621	101-45200	4000
72921	TRUGREEN CHEMLAWN	859.65	LAWN SVC,VEG CNTL	101-45200	4000
72921	CROCK'S PLUMBING INC	820.00	INSTALL PRESSURE VACUUM	101-45200	4000
72921	ASSURED SECURITY INC	123.50	REKEY LOCK SPLASH PAD	101-45200	4000
73121	JULY 2021 COPIER ALLOCAT	8.08	JUL-21 COPIER CHARGE	101-45200	4000
73121	JULY 2021 GARAGE ALLOC	3,651.60	PARKS LABOR	101-45200	4050
70121	ON SITE SANITATION INC	64.00	SATELLITE RENT-LOMIANKI	101-45200	4100
70121	ON SITE SANITATION INC	324.00	SATELLITE RENT-HUSET	101-45200	4100
70121	ON SITE SANITATION INC	119.00	SATELLITE RENT-HUSET	101-45200	4100

70121	ON SITE SANITATION INC	199.00	SATELLITE RENT-SILVER LK	101-45200	4100
70121	ON SITE SANITATION INC	205.00	SATELLITE RENT-RAMSDELL	101-45200	4100
70121	ON SITE SANITATION INC	64.00	SATELLITE RENT-PRESTEMON	101-45200	4100
70121	ON SITE SANITATION INC	64.00	SATELLITE RENT-GAUVITTE	101-45200	4100
70121	ON SITE SANITATION INC	58.00	SATELLITE RENT-LABELLE	101-45200	4100
70121	ON SITE SANITATION INC	58.00	SATELLITE RENT-KEYES	101-45200	4100
70121	ON SITE SANITATION INC	130.00	SATELLITE RENT-SULLIVAN	101-45200	4100
70121	ON SITE SANITATION INC	113.00	SATELLITE RENT-MCKENNA	101-45200	4100
70121	ON SITE SANITATION INC	199.00	SATELLITE RENT-HUSET	101-45200	4100
70121	ON SITE SANITATION INC	23.00	SATELLITE RENT-SILVER LK	101-45200	4100
70821	ON SITE SANITATION INC	1,804.00	SATELLITE RENT JAMBOREE	101-45200	4100
72221	COLUMBIA HEIGHTS RENTAL	47.00	SIDING BENDER RENTAL	101-45200	4100
72921	ON SITE SANITATION INC	119.00	SATELLITE RENT-HUSET	101-45200	4100
72921	ON SITE SANITATION INC	324.00	SATELLITE RENT-HUSET	101-45200	4100
72921	ON SITE SANITATION INC	64.00	SATELLITE RENT-LOMIANKI	101-45200	4100
72921	ON SITE SANITATION INC	199.00	SATELLITE RENT-HUSET	101-45200	4100
72921	ON SITE SANITATION INC	113.00	SATELLITE RENT-MCKENNA	101-45200	4100
72921	ON SITE SANITATION INC	130.00	SATELLITE RENT-SULLIVAN	101-45200	4100
72921	ON SITE SANITATION INC	58.00	SATELLITE RENT-KEYES	101-45200	4100
72921	ON SITE SANITATION INC	58.00	SATELLITE RENT-LABELLE	101-45200	4100
72921	ON SITE SANITATION INC	64.00	SATELLITE RENT-GAUVITTE	101-45200	4100
72921	ON SITE SANITATION INC	64.00	SATELLITE RENT-PRESTEMON	101-45200	4100
72921	ON SITE SANITATION INC	205.00	SATELLITE RENT-RAMSDELL	101-45200	4100
72921	ON SITE SANITATION INC	199.00	SATELLITE RENT-SILVER LK	101-45200	4100
73121	21 GARAGE SPACE ALLOC	6,683.33	21 GARAGE SPACE ALLOC	101-45200	4100
		<b>39,726.65</b>		<b>TOTAL 101-45200</b>	
70821	HORWITZ INC	642.57	REPAIR CONDENSER UNIT	884-45200	4100
		<b>642.57</b>		<b>TOTAL 884-45200</b>	
		<b>40,369.22</b>		<b>GRAND TOTAL</b>	

## Park Expenses August

DATE	VENDOR	AMOUNT	DESCRIPTION	ACCOUNT	CODE
80521	INNOVATIVE OFFICE SOLUTN	4.13	PENS,TAPE,HOOK	101-45200	2000
80521	OFFICE DEPOT	5.33	COPY PAPER	101-45200	2000
80521	MENARDS CASHWAY LUMBER	56.28	FASCIA,SOFFIT,J-TRIM	101-45200	2010
80521	MENARDS CASHWAY LUMBER	22.45	SOFFIT	101-45200	2010
81921	COMMERCIAL RECREATION S	955.00	PRESS ACTIVATOR KIT	101-45200	2010
81321	AMAZON.COM	96.78	WIRELESS KEYBOARD,MOUSE	101-45200	2011
81921	SAFETY FIRST PLAYGROUND	2,653.00	PLYGRND SAFETY SURFACING	101-45200	2160
81921	SAFETY FIRST PLAYGROUND	2,653.00	PLYGRND SAFETY SURFACING	101-45200	2160
81921	SIWEK LUMBER & MILLWORK	63.85	SIDING	101-45200	2160
82621	SIWEK LUMBER & MILLWORK	114.95	SIDING	101-45200	2160
81921	REINDERS INC	543.67	RANGER PRO GLYPHOSATE	101-45200	2161
80521	CENTRAL IRRIGATION SUPPL	90.26	ROTOR,VALVE,SPRAYERS	101-45200	2171
80521	MENARDS CASHWAY LUMBER	21.71	SCRAPER,FILE,NAILS	101-45200	2171
80521	HOME DEPOT #2802	36.13	HOSES,KEY WRENCH	101-45200	2171
80521	HOME DEPOT #2802	(2.40)	TAX EXEMPT	101-45200	2171
80521	HOME DEPOT #2802	14.49	NAILS,MORTAR	101-45200	2171
80521	HOME DEPOT #2802	(0.96)	TAX EXEMPT	101-45200	2171
80521	HORIZON CPO SEMINARS	26.76	CLOSURE,O-RINGS	101-45200	2171
81221	ACE HARDWARE	12.29	SHUT OFF HOSE	101-45200	2171
81221	HOME DEPOT #2802	24.64	CLAMPS	101-45200	2171
81221	HOME DEPOT #2802	(1.64)	TAX EXEMPT	101-45200	2171
81221	HOME DEPOT #2802	6.73	SILLCOCK	101-45200	2171
81221	HOME DEPOT #2802	(0.45)	TAX EXEMPT	101-45200	2171
81221	SHERWIN WILLIAMS	383.48	PAINT	101-45200	2171
81321	AMAZON.COM	45.14	OTTERBOX IPHONE 11	101-45200	2171
81921	HOME DEPOT #2802	107.60	MANURE FORK,FERTILIZER	101-45200	2171
81921	HOME DEPOT #2802	(7.16)	TAX EXEMPT	101-45200	2171
81921	MENARDS CASHWAY LUMBER	11.64	PAINT BUCKET	101-45200	2171
81921	PIONEER ATHLETICS	912.75	FIELD MARKING PAINT	101-45200	2171
81921	REINDERS INC	358.00	MARKING CHALK	101-45200	2171
81921	SHERWIN WILLIAMS	328.58	PAINT	101-45200	2171
81921	SHERWIN WILLIAMS	27.85	TAPE,PROTECTOR,STRAINER	101-45200	2171
82621	EARL F ANDERSEN INC	233.30	BOAT LANDING SIGN	101-45200	2171
82621	SHERWIN WILLIAMS	0.51	PAINT STRAINER	101-45200	2171
82621	SHERWIN WILLIAMS	46.66	PAINT	101-45200	2171
82621	SHERWIN WILLIAMS	152.51	PAINT,BRUSH,STRAINERS	101-45200	2171
80521	ARAMARK UNIFORM & CAREE	1.49	061721 UNIFORM RENTAL	101-45200	2172
80521	ARAMARK UNIFORM & CAREE	143.39	052721 UNIFORM RENTAL	101-45200	2172
80521	ARAMARK UNIFORM & CAREE	(1.49)	061721 UNIFORM RENTAL	101-45200	2172
80521	ARAMARK UNIFORM & CAREE	(143.39)	052721 UNIFORM RENTAL	101-45200	2172
80521	ARAMARK UNIFORM & CAREE	1.49	061721 UNIFORM RENTAL	101-45200	2172
80521	ARAMARK UNIFORM & CAREE	143.39	052721 UNIFORM RENTAL	101-45200	2172
83121	AUG 2021 GARAGE ALLOCAT	958.56	PARKS PARTS	101-45200	2280
83121	AUG 2021 FUEL ALLOCATION	699.45	PARK FUEL	101-45200	2282
82621	RESPEC INC	97.50	GIS SERVICES 0721	101-45200	3050
80521	INTEGRATED LOSS CONTROL	73.33	080121 SAFETY SERVICES	101-45200	3105
81921	POPP.COM INC	3.75	072621-10013121	101-45200	3210
81921	VERIZON WIRELESS	82.34	080121 342019817-00001	101-45200	3211
81921	COMCAST	6.53	071521 934571297	101-45200	3250
83121	21 PROP & LIAB INS ALLOC	2,100.00	21 PROP & LIAB INS ALLOC	101-45200	3600

81921	XCEL ENERGY (N S P)	42.31	080621 51-8042065-3	101-45200	3810
81921	XCEL ENERGY (N S P)	14.44	080621 51-9597586-9	101-45200	3810
81921	XCEL ENERGY (N S P)	33.84	080621 51-0011039127-7	101-45200	3810
81921	XCEL ENERGY (N S P)	69.19	080621 51-0012266105-3	101-45200	3810
81921	XCEL ENERGY (N S P)	82.64	080621 51-0010057576-7	101-45200	3810
82621	XCEL ENERGY (N S P)	138.82	081121 51-5950185-0	101-45200	3810
82621	XCEL ENERGY (N S P)	22.17	081121 51-5950185-0	101-45200	3810
83121	CITY UB BILLS-SECTION 1	528.87	UTILITIES MAY,JUNE,JULY	101-45200	3820
81221	CENTER POINT ENERGY	19.06	071921 8000014661-5	101-45200	3830
81221	CENTER POINT ENERGY	15.00	071921 8000014661-5	101-45200	3830
81221	CENTER POINT ENERGY	15.00	071921 8000014661-5	101-45200	3830
81221	CENTER POINT ENERGY	15.00	071921 8000014661-5	101-45200	3830
81221	CENTER POINT ENERGY	15.00	071921 8000014661-5	101-45200	3830
82621	CENTER POINT ENERGY	(18.69)	070921 5452216-4	101-45200	3830
82621	CENTER POINT ENERGY	15.00	070921 5452216-4	101-45200	3830
82621	CENTER POINT ENERGY	15.00	080921 5452216-4	101-45200	3830
82621	CENTER POINT ENERGY	15.00	080921 5467671-3	101-45200	3830
82621	CENTER POINT ENERGY	15.00	080921 10802324-3	101-45200	3830
83121	CITY UB BILLS-SECTION 1	117.05	UTILITIES MAY,JUNE,JULY	101-45200	3850
81221	MARCO, INC	22.37	MAINT 072521-102421	101-45200	4000
81921	PRAIRIE RESTORATIONS INC	1,000.00	MOW,VEG MGMT 073021	101-45200	4000
81921	PRAIRIE RESTORATIONS INC	900.00	MOW,VEG MGMT 073021	101-45200	4000
83121	AUG 2021 COPIER ALLOC	7.85	AUG-21 COPIER CHARGE	101-45200	4000
80521	HORWITZ INC	250.00	PARKS 0721-0921	101-45200	4020
83121	AUG 2021 GARAGE ALLOCAT	1,752.20	PARKS LABOR	101-45200	4050
80521	ON SITE SANITATION INC	18.00	SATELLITE RENT-RAMSDELL	101-45200	4100
81221	ON SITE SANITATION INC	23.00	SATELLITE RENT GAUVETTE	101-45200	4100
83121	21 GARAGE SPACE ALLOC	6,683.33	21 GARAGE SPACE ALLOC	101-45200	4100
		<b>25,989.65</b>		<b>TOTAL 101-45200</b>	
82621	LANDBRIDGE ECOLOGICAL, I	205.00	DEBRIS REMOVAL	412-51912	4000
		<b>205.00</b>		<b>TOTAL 412-51912</b>	
81921	SUBURBAN AUTO BODY INC	6,797.74	REPAIR #0180 CA110952	884-45200	4080
81921	SUBURBAN AUTO BODY INC	1,000.00	REPAIR #0180 CA110952	884-45200	4349
		<b>7,797.74</b>		<b>TOTAL 884-45200</b>	
		<b>33,992.39</b>		<b>GRAND TOTAL</b>	

## Park Expenses September

DATE	VENDOR	AMOUNT	DESCRIPTION	ACCOUNT	CODE
90221	INNOVATIVE OFFICE SOLUTN	10.13	COPY PAPER,POUCHES,TAPE	101-45200	2000
90221	WW GRAINGER,INC	532.13	TOOL BOX	101-45200	2010
90221	SYLVA CORPORATION INC	847.50	DOUBLE SHREDDED MULCH	101-45200	2160
90221	CENTRAL IRRIGATION SUPPL	22.94	SOLENOID ASSEMBLY	101-45200	2171
90221	DISCOUNT STEEL INC	13.04	BASE PLATE	101-45200	2171
90221	HOME DEPOT #2802	5.40	BOLTS,NUTS	101-45200	2171
90221	MENARDS CASHWAY LUMBE	34.44	PAINT REMOVER DISKS	101-45200	2171
90221	THE FENCE STORE INC	69.00	FENCE TIES	101-45200	2171
90221	INTEGRATED LOSS CONTROL	73.33	090121 SAFETY SERVICES	101-45200	3105
90221	XCEL ENERGY (N S P)	20.19	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	15.86	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	22.75	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	62.25	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	22.38	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	57.72	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	156.07	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	201.29	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	45.63	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	165.65	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	269.33	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	11.60	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	17.20	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	28.18	081621 51-4159573-1	101-45200	3810
90221	XCEL ENERGY (N S P)	13.20	081621 51-7654903-4	101-45200	3810
90221	XCEL ENERGY (N S P)	127.96	081621 51-7654903-4	101-45200	3810
90221	ON SITE SANITATION INC	45.00	SATELLITE RENT-LABELE	101-45200	4100
90221	ON SITE SANITATION INC	113.00	SATELLITE RENT-MCKENNA	101-45200	4100
90221	ON SITE SANITATION INC	199.00	SATELLITE RENT-HUSET	101-45200	4100
90221	ON SITE SANITATION INC	58.00	SATELLITE RENT-LABELLE	101-45200	4100
90221	ON SITE SANITATION INC	58.00	SATELLITE RENT-KEYES	101-45200	4100
90221	ON SITE SANITATION INC	130.00	SATELLITE RENT-SULLIVAN	101-45200	4100
90221	ON SITE SANITATION INC	64.00	SATELLITE RENT-GAUVITTE	101-45200	4100
90221	ON SITE SANITATION INC	205.00	SATELLITE RENT-RAMSDELL	101-45200	4100
90221	ON SITE SANITATION INC	64.00	SATELLITE RENT-PRESTEMON	101-45200	4100
90221	ON SITE SANITATION INC	119.00	SATELLITE RENT-HUSET	101-45200	4100
90221	ON SITE SANITATION INC	199.00	SATELLITE RENT-SILVER LK	101-45200	4100
90221	ON SITE SANITATION INC	64.00	SATELLITE RENT-LOMIANKI	101-45200	4100
90221	ON SITE SANITATION INC	324.00	SATELLITE RENT-HUSET	101-45200	4100
90921	EARL F ANDERSEN INC	475.98	SIGN POSTS	101-45200	2171
90921	HOME DEPOT #2802	19.99	SPLICE KIT,TAPE	101-45200	2171
90921	HOME DEPOT #2802	(1.33)	TAX EXEMPT	101-45200	2171
90921	MENARDS CASHWAY LUMBE	33.77	PAINT,BRUSHES,TAPE	101-45200	2171

90921	SHERWIN WILLIAMS	47.88	PAINT	101-45200	2171
90921	SHERWIN WILLIAMS	22.66	BRUSHES,ROLLER	101-45200	2171
90921	SHERWIN WILLIAMS	63.09	PAINT,ROLLER TRAYS	101-45200	2171
90921	MCCLELLAN SALES INC	34.12	COOLING RANGER HAT	101-45200	2173
90921	ANOKA COUNTY	3.75	BROADBAND CONN 0821	101-45200	3250
90921	ANOKA COUNTY	3.75	BROADBAND CONN 0921	101-45200	3250
90921	CENTER POINT ENERGY	19.43	081721 8000014661-5	101-45200	3830
90921	CENTER POINT ENERGY	15.00	081721 8000014661-5	101-45200	3830
90921	CENTER POINT ENERGY	15.00	081721 8000014661-5	101-45200	3830
90921	CENTER POINT ENERGY	15.00	081721 8000014661-5	101-45200	3830
90921	CENTER POINT ENERGY	15.00	081721 8000014661-5	101-45200	3830
90921	AID ELECTRIC SERVICE INC	83.75	TRBLSHT LIGHTS-SULLIVAN	101-45200	4000
90921	AID ELECTRIC SERVICE INC	201.25	TRBLSHT LIGHTS-KEYS	101-45200	4000
90921	COLUMBIA HEIGHTS RENTAL	68.00	TRENCHER RENTAL	101-45200	4100
91321	AMAZON.COM	25.45	IPHONE XR CHARGERS	101-45200	2171
91321	AMAZON.COM	59.88	IPHONE CAR CHARGER,CASE	101-45200	2171
91321	AMAZON.COM	8.49	SMASYS SAFETY SHIRT	101-45200	2173
91321	AMAZON.COM	12.99	DIB SAFETY VEST 3XL	101-45200	2173
91621	HOME DEPOT #2802	29.34	SIDDING,BOLTS,NUTS	101-45200	2171
91621	HOME DEPOT #2802	(1.95)	TAX EXEMPT	101-45200	2171
91621	HOME DEPOT #2802	87.39	TOOLBOX,SHOVEL,FLASHLITE	101-45200	2171
91621	HOME DEPOT #2802	(5.82)	TAX EXEMPT	101-45200	2171
91621	SANDQUIST,TIM	119.95	BOOT REIMBURSEMENT	101-45200	2173
91621	POPP.COM INC	3.83	082621-10013121	101-45200	3210
91621	COMCAST	6.50	081521 934571297	101-45200	3250
91621	TRUGREEN CHEMLAWN	82.34	LAWN SVC RAMSDELL 081721	101-45200	4000
91621	ZIEGLER INC	1,571.00	CATERPILLAR	101-45200	5180
92321	J H LARSON ELECTRIC COMP	102.07	100W,250W BULBS	101-45200	2171
92321	HOME DEPOT #2802	75.06	SS LINK,BOLT CUTTERS	101-45200	2171
92321	HOME DEPOT #2802	(4.99)	TAX EXEMPT	101-45200	2171
92321	HOME DEPOT #2802	37.60	SS CHAIN LINKS	101-45200	2171
92321	HOME DEPOT #2802	(2.50)	TAX EXEMPT	101-45200	2171
92321	MENARDS CASHWAY LUMBER	18.98	TOOLBOX	101-45200	2171
92321	PICTURES AND GIFTS LLC	13.00	POLO SHIRT	101-45200	2172
92321	PICTURES AND GIFTS LLC	33.90	SAFETY VESTS	101-45200	2173
92321	VERIZON WIRELESS	477.04	090121 342019817-00001	101-45200	3211
92321	XCEL ENERGY (N S P)	108.05	090721 51-0010057576-7	101-45200	3810
92321	XCEL ENERGY (N S P)	15.19	090721 51-9597586-9	101-45200	3810
92321	XCEL ENERGY (N S P)	43.58	090721 51-8042065-3	101-45200	3810
92321	XCEL ENERGY (N S P)	72.82	090721 51-0012266105-3	101-45200	3810
92321	XCEL ENERGY (N S P)	34.79	090721 51-0011039127-7	101-45200	3810
92321	CENTER POINT ENERGY	15.00	090821 5467671-3	101-45200	3830
92321	CENTER POINT ENERGY	15.00	090821 5452246-4	101-45200	3830
92321	CENTER POINT ENERGY	15.96	090821 10802324-3	101-45200	3830

93021	COMMERCIAL RECREATION	372.65	BLUE SHELL,BEARING,RING	101-45200	2010
93021	HOME DEPOT #2802	67.96	CABLE TIES	101-45200	2171
93021	MENARDS CASHWAY LUMBER	91.61	FORKS,HATCHETS,SHOVELS	101-45200	2171
93021	SEPT 21 GARAGE ALLOCATIO	906.28	PARKS PARTS	101-45200	2280
93021	SEPT 21 FUEL ALLOCATION	921.29	PARK FUEL	101-45200	2282
93021	RECLASS POSTAGE EXPENSE	(73.08)	RECLASS POSTAGE EXP	101-45200	3220
93021	POSTAGE USED 7/1-9/30/21	73.08	PER METER COUNT	101-45200	3220
93021	21 PROP & LIAB INS ALLOC	2,100.00	21 PROP & LIAB INS ALLOC	101-45200	3600
93021	CITY UB BILLS -SECTION 2	3.00	UTILITIES-JUNE,JULY,AUG	101-45200	3810
93021	XCEL ENERGY (N S P)	10.34	091321 51-7654903-4	101-45200	3810
93021	XCEL ENERGY (N S P)	175.36	091321 51-7654903-4	101-45200	3810
93021	XCEL ENERGY (N S P)	164.41	091321 51-5950185-0	101-45200	3810
93021	XCEL ENERGY (N S P)	14.06	091321 51-5950185-0	101-45200	3810
93021	XCEL ENERGY (N S P)	24.34	091421 51-4159573-1	101-45200	3810
93021	XCEL ENERGY (N S P)	16.28	091421 51-4159573-1	101-45200	3810
93021	XCEL ENERGY (N S P)	26.46	091421 51-4159573-1	101-45200	3810
93021	XCEL ENERGY (N S P)	112.04	091421 51-4159573-1	101-45200	3810
93021	XCEL ENERGY (N S P)	44.59	091421 51-4159573-1	101-45200	3810
93021	XCEL ENERGY (N S P)	67.97	091421 51-4159573-1	101-45200	3810
93021	XCEL ENERGY (N S P)	170.67	091421 51-4159573-1	101-45200	3810
93021	XCEL ENERGY (N S P)	219.02	091421 51-4159573-1	101-45200	3810
93021	XCEL ENERGY (N S P)	44.31	091421 51-4159573-1	101-45200	3810
93021	XCEL ENERGY (N S P)	161.58	091421 51-4159573-1	101-45200	3810
93021	XCEL ENERGY (N S P)	224.80	091421 51-4159573-1	101-45200	3810
93021	XCEL ENERGY (N S P)	17.92	091421 51-4159573-1	101-45200	3810
93021	XCEL ENERGY (N S P)	16.49	091421 51-4159573-1	101-45200	3810
93021	XCEL ENERGY (N S P)	32.03	091421 51-4159573-1	101-45200	3810
93021	CITY UB BILLS -SECTION 2	34,300.05	UTILITIES-JUNE,JULY,AUG	101-45200	3820
93021	CENTER POINT ENERGY	20.80	091621 8000014661-5	101-45200	3830
93021	CENTER POINT ENERGY	15.00	091621 8000014661-5	101-45200	3830
93021	CENTER POINT ENERGY	15.00	091621 8000014661-5	101-45200	3830
93021	CENTER POINT ENERGY	15.00	091621 8000014661-5	101-45200	3830
93021	CENTER POINT ENERGY	15.00	091621 8000014661-5	101-45200	3830
93021	CITY UB BILLS -SECTION 2	562.19	UTILITIES-JUNE,JULY,AUG	101-45200	3850
93021	SEPT 21 COPIER ALLOC	15.27	SEPT-21 COPIER CHARGE	101-45200	4000
93021	SEPT 21 GARAGE ALLOCATIO	2,623.30	PARKS LABOR	101-45200	4050
93021	ON SITE SANITATION INC	64.00	SATELLITE RENT-LOMIANKI	101-45200	4100
93021	ON SITE SANITATION INC	324.00	SATELITTE RENT-HUSET	101-45200	4100
93021	ON SITE SANITATION INC	119.00	SATELITTE RENT-HUSET	101-45200	4100
93021	ON SITE SANITATION INC	199.00	SATELITTE RENT-SILVER LK	101-45200	4100
93021	ON SITE SANITATION INC	205.00	SATELITTE RENT-RAMSDELL	101-45200	4100
93021	ON SITE SANITATION INC	64.00	SATELITTE RENT-PRESTEMON	101-45200	4100
93021	ON SITE SANITATION INC	64.00	SATELITTE RENT-GAUVITTE	101-45200	4100
93021	ON SITE SANITATION INC	58.00	SATELITTE RENT-LABELLE	101-45200	4100

93021	ON SITE SANITATION INC	58.00	SATELITTE RENT-KEYES	101-45200	4100
93021	ON SITE SANITATION INC	130.00	SATELITTE RENT-SULLIVAN	101-45200	4100
93021	ON SITE SANITATION INC	113.00	SATELITTE RENT-MCKENNA	101-45200	4100
93021	ON SITE SANITATION INC	199.00	SATELITTE RENT-HUSET	101-45200	4100
93021	21 GARAGE SPACE ALLOC	6,683.33	21 GARAGE SPACE ALLOC	101-45200	4100
		<b>60,560.60</b>		<b>TOTAL 101-45200</b>	
93021	GROVE NURSERY	931.96	PERENNIALS	412-51912	2160
		<b>931.96</b>		<b>TOTAL 412-51912</b>	
		<b>61,492.56</b>		<b>GRAND TOTAL</b>	

## September EXPENSES - MURZYN HALL - 2021

Date	Vendor	Item	Amount	Account
9/9/21	Menards Cashway Lumber	sander, sandpaper, block	\$64.81	2171
9/9/21	Trio Supply Company Inc	floor pads	\$18.31	2171
9/16/21	Trio Supply Company Inc	cleaner, bags, tp, towels	\$1,659.86	2171
9/9/21	Shamrock Group Ace Ice	pop jpm 030221	\$90.64	2990
9/2/21	G4S Secure Solutions USA	security 081421-081621	\$416.00	3050
9/9/21	Viking Automatic Sprinkl	fire alarm inspection	\$265.00	3050
9/16/21	G4S Secure Solutions USA	security 082021-082921	\$552.00	3050
9/16/21	G4S Secure Solutions USA	security 090421-090521	\$432.00	3050
9/23/21	G4S Secure Solutions USA	security 091021-091221	\$400.00	3050
9/30/21	G4S Secure Solutions USA	security jpm 091921	\$250.56	3050
9/16/21	Popp.Com Inc	telephone 073121-083121	\$106.56	3210
9/16/21	Comcast	comcast 081521	\$6.50	3250
9/30/21	Prop & Liab Insurance	prop & liab ins alloc	\$491.67	3600
9/2/21	Cornillie 2 Community So	solar garden 082321	\$1,917.90	3810
9/2/21	Xcel Energy	electric 082021	\$3,360.20	3810
9/2/21	Xcel Energy	solar garden cr 082021	-\$2,066.09	3810
9/2/21	Xcel Energy	electric 072021	\$3,808.09	3810
9/2/21	Xcel Energy	solar garden cr 072021	-\$4,007.59	3810
9/2/21	Xcel Energy	elec combo refund 072021	-\$48.99	3810
9/23/21	Xcel Energy	electric 090721	\$202.81	3810
9/30/21	Cornillie 2 Community So	solar garden 092021	\$1,757.73	3810
9/30/21	City UB Bills	water-June, July, Aug	\$789.04	3820
9/9/21	Center Poin Energy	gas 081721	\$76.94	3830
9/9/21	Center Poin Energy	gas 091621	\$78.46	3830
9/30/21	City UB Bills	sewer-June, July, Aug	\$1,006.53	3850
9/30/21	Building Maint Alloc	building maint alloc 21	\$808.33	4010
9/2/21	Altemp Mechanical Inc	ice machine clean 081921	\$375.00	4020
9/2/21	Cintas Inc	mops jpm 082421	\$26.53	4020
9/2/21	Minnesota Control System	hvac repair unit 1	\$398.00	4020
9/2/21	Orkin Inc	pest control jpm 082021	\$108.00	4020
9/9/21	Cintas Inc	mops jpm 083121	\$26.53	4020
9/9/21	Shindler Elevator Corp	prevent maint 0821	\$68.51	4020
9/9/21	Shamrock Group Ace Ice	beer line cleang 082521	\$113.00	4020
9/16/21	Cintas Inc	mops, mats jpm 090721	\$77.53	4020
9/23/21	Asset Management Systems	monitoring 1021-1221	\$116.97	4020
9/23/21	Viking Automatic Sprinkl	annual sprinkler inspect	\$300.00	4020
9/30/21	Cintas Inc	mops jpm 092121	\$26.53	4020
9/30/21	Crock's Plumbing Inc	repair t-trap, t&p valve	\$690.00	4020
9/30/21	Orkin Inc	pest control jpm 091721	\$108.00	4020
9/2/21	On Site Sanitation Inc	satellite rent - McKenna	\$116.00	4100
9/30/21	On Site Sanitation Inc	satellite rent - McKenna	\$116.00	4100

Grand Total

\$15,103.87



**Park & Recreation Commission Minutes of the Meeting**  
**John P. Murzyn Hall – Senior Center, 530 Mill Street NE**  
**September 22, 2021 - 5:30 pm**

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Tom Greenhalgh called the meeting to order at 5:30 p.m. and read the opening statement for remote meetings due to a health pandemic and declared emergency. He reported that the meeting could be conducted by a combination of in-person and electronic means.

**Roll Call**

Members present: Sean Clerkin, Brian Clerkin, Tom Greenhalgh, Becky Groseth, Rachel James, Nicole Peterson  
 Staff present: Kevin Hansen, Public Works Director; Keith Windschitl, Recreation Director; Deanna Saefke, Commission Secretary; Connie Buesgens, Council Representative; David Cullen, Public Works Street/Park Superintendent; Liam Genter, Urban Forestry Specialist.

**Approval Consent Agenda**

**Motion** by S Clerkin, second by B Clerkin, to approve the consent agenda. Upon vote: All ayes. **Motion Carried.**

**Letters and Requests**

None at this time.

**Old Business**

A. Park Rental Rates – Update

Windschitl reported the City Council passed all of the park rental rates and policy changes as recommended by the Commission with the exception of the nonresident park rental rate. The Council felt the proposed \$100 rental fee was not enough to help cover some of the expenses for cleaning the park after such a large group. The Council proposed a rental fee of \$150 for nonresidents. Windschitl reported at the work session discussion that many times people who do not live in the city will find someone who does and have that resident rent the park.

Windschitl summarized all park rentals will be made in a four-hour block of time, all park rentals will end at 8 pm, and the fee for a nonresident will be \$150 with tax.

B. Fertilizer and Weed Control in City Parks.

Hansen reported this is a follow up from a discussion among the Commission from the June meeting. Members were asking for more information on the application of fertilizer and weed control in the City Parks. Hansen indicated the City Council and the Park & Recreation Commission has discussed this topic several years ago. Based on those discussions there are primary goals to treat the high use areas, namely the athletic fields and more intensely used park areas was to keep those areas relatively weed free. It wasn't a directive to keep the areas completely weed free. The objective is to control dandelions and other types of weeds. The parks department has been operating on those goals ever since. To accomplish that weed control the City uses TruGreen throughout the entire parks system at fifteen parks, no service is provided at three parks. Hansen introduced Liam Genter, City Forester and Natural Resource Specialist and David Cullen, Public Works Street/Park Superintendent.

Genter reported TruGreen provides applications at the fifteen parks two times per year. The applications include

fertilizer; a liquid based, mostly nitrogen, a little bit of potassium, no phosphorus, and is applied at the lowest recommended rates. The herbicide application includes a preemergent herbicide that targets crabgrass, and similar grass weeds, and a broadleaf herbicide that targets broadleaf weeds like thistle, dandelions, and other broadleaf weeds. No insecticides are applied including neonicotinoids. The application rates are always very dilute.

Hansen reported the Commission asked about the cost for the service. He indicated the cost can vary from year to year but is typically around \$15,000 annually on a contract. This is the most cost-effective way to get fertilizer applied and get broadleaf weed control applied. Hansen added Commission Member James previously asked about the TruGreen application at Sullivan Lake Park. Medtronic does their own applications around the walking trail area. The City does not go beyond the primary park area of the tennis courts, building area, and shelters, but not beyond that. If any application signs are seen around the walking trail that is done by Medtronic. They own the green open space just to the north of the park building.

James thanked staff for the detailed report. She read through it in careful detail and appreciates the City Forester, Genter being in attendance. James has no problem with the fertilizer and application around the ballfields. Her concern is with the application near the walking trails where people walk their animals and near the playgrounds where children are. Having dandelions in those areas do not impede on anyone's walking or playing. She understands the application is regarded as safe but many people still have allergies to the chemicals. Groseth would like to see a clarification on where the signs are being placed after the application so it is clear as to what areas have been treated and not just the entrance to the park. Cullen replied there isn't any statute that says they have to post signage after applications, so it is really up to TruGreen as to where they place signage. He will reach out to TruGreen and ask what their policy is. Groseth replied that might make people feel better to see signage around the ballfield if that is the area treated and not closer to the playgrounds if they have not been treated. Greenhalgh asked if the signs are dated and how long the signs stay out. Cullen replied the removal of the signs is typically up to the property owner. James stated the signs she sees do not have the date on them regularly. Hansen replied staff will ask TruGreen to write the date on the signs. He indicated that according to the TruGreen literature as soon as the liquid application is dry the area is safe to walk on. Parks staff can work on removing the signs in a timely manner.

Peterson asked what the goal is when applying the herbicides. Is the goal aesthetics, is it performance of the turf? Hansen replied a lot of the fields are multipurpose use fields and are really getting beat up. The only field with irrigation is at Ramsdell Park. A goal is to try and sustain as much turf for as long as we can on the fields. Windschitl replied this year is a perfect example when there wasn't a lot of rain. At Huset Park on the field used for soccer the grass has completely disappeared in the drought areas. As soon as there was rain this season the areas in front of Murzyn Hall where fertilizer is applied grew fast and greened up quickly. The areas in the soccer fields have little to no grass and the teams that play have been complaining about the conditions. The fertilizer sustains the turf conditions when there is not a lot of rain water. Without the rain the weeds are opportunists and take over. Windschitl indicated the ballfields are used for co-ed, men's, and youth leagues and we want to make the area look as nice as we can. Peterson asked if this process is the best use of money. If the field conditions are an ongoing battle to maintain it should be looked at to allocate funds for using a more robust seed mixture. She asked if the fields are over seeded. Hansen replied yes. An athletic seed mix is purchased for the fields. Peterson asked if it is over seeded every year. Cullen replied yes. Typically, parks are aerated in the fall, and then spec out or pick a specific seed to what the needs are in the area that was aerated. For example, along a boulevard there is a specific seed mixture that is tolerant of salt used on the roads in the winter. Peterson indicated the take away from this is that the conversation began because a citizen saw the signs at Sullivan Park, was concerned and posted on social media. She feels if the public is educated on the process and the

information is published it will ease peoples concerns. Hansen replied that is a great idea to publish information about the procedures. It will be beneficial if TruGreen will date the signs, and the signs are removed as soon as possible after applications.

Buesgens noticed in the past years a liquid spray was used on weeds along the sidewalk, and is wondering if that is still happening. Hansen replied yes that is done as need and most commonly along Central Avenue at the concrete medians. Buesgens has seen a torch used for weed control instead of chemicals. Cullen replied that application burns off the leaves and you do not always kill the root system below. Buesgens asked by using a spray application do the weeds come back in the same area. Cullen replied typically no, but yes weeds can reappear in that same area. Buesgens indicated the concern is when the herbicide is applied and it rains it will run off of the sidewalk, draining into the water system. Peterson replied the solution being used is very diluted. Spot application is the best practice. It is not her favorite procedure but if it is being done correctly it is reasonable.

Groseth indicated at a previous meeting the topic was brought up on updated the Tobacco Free Policy in the parks to include the whole park system and not just in the youth activity areas. Minneapolis changed their policy in 2017 making all parks tobacco and alcohol free. Why is the policy only effective during youth events? Peterson agrees with having tobacco free parks but wonders how that type of policy can be enforced. Groseth reported the City of Minneapolis policy indicated the first year was a grace period and after that year a person violating the policy could be asked to leave the park. S Clerkin replied he frequently visits Minneapolis Parks and the policies are not being enforced. Windschitl replied the enforcement of the policy was the biggest issue when the Commission was initiating the policy. The focus was given to the youth areas and where youth would be for games and practices, or even at the shelters. Some of the fields are also used for adult athletics and at that time some of the commission members had a problem with trying to stop an adult from using tobacco during an adult event. Secondly the question about enforcement was a big concern because if there isn't any enforcement who would abide by the rule. Saefke added there was a parent who said it is more comfortable for them to approach another adult using tobacco and ask them to leave the area when there is a sign indicating the ban during youth activities. Groseth brought up the policy of picking up after your dog and that there isn't a sign in the park where she frequents. S Clerkin stated the number of signs in the parks was reduced years ago. Hansen replied there is a backstory to that. Previous Commissions had reviewed the number of signs in the park and when there is sign proliferation people generally ignore the signs because there is too many. The Commission at that time choose to take down most of the signage in the parks. For areas of importance choose to do different things. One thing is to have availability of poop bags for pet owners. Instead of placing signage there is the opportunity to clean up after the animals. Groseth is okay with that as well and have ashtrays at the other end of the park. Hansen replied he has attended many meetings with discussions on smoking/nonsmoking issue and it is always a discussion on if there is any type of regulation, if it cannot be enforced do you really want to have the regulation in place. The City Council has had that dialogue over the years. Buesgens indicated if there is a no smoking sign in the parks maybe it would encourage more people not to smoke. Not every person might abide by it but it would give other people in the park some backup when asking another person not to smoke.

Greenhalgh asked if security cameras are being installed in the parks. S Clerkin replied additional lighting will be installed at the parks. Buesgens replied security cameras are being installed at Huset, Sullivan, and LaBelle Park to start. S Clerkin indicated brighter lighting will be more effective than cameras. Hansen the parking lot around Murzyn Hall is getting cameras. This was put together by the police department. The camera technology is much greater than even two years ago and they will be able to switch between day and night mode. The library is getting cameras next year. Hansen is not aware of LaBelle Park. The incandescent lighting at the parks is being changed to LED. It is a brighter and whiter light. S Clerkin asked if the outlets at the park shelters can be turned

off at a certain time. Hansen replied not currently. The breaker would need to be physically switched off. The usage of those park outlets is not costing much. S Clerkin replied increased lighting and the lack of outlets would deter people from being at the park after hours.

Peterson asked what was decided regarding the smoking policy. Greenhalgh replied the main thing is how to enforce it. Peterson stated she agrees with the other members that if there are leash laws posted and not being enforced, why can't there be a sign for a no smoking policy. It could still be a deterrent or a reminder. Groseth replied it might reduce the amount of smoking and garbage of cigarette butts on the ground. James feels the signage around the playground and shelter areas have been very effective. She has seen people smoking walk by the sign and then leave the area. S Clerkin asked if there is a primary park of concern for smoking. He suggesting trying to place a sign at that park to see if it helps the situation. Windschitl reported Medtronic does not allow smoking on their property. B Clerkin suggested trying a no smoking sign at Sullivan Park and see how it goes. Windschitl replied one other problem with the policy is that Murzyn Hall is located within Huset Park and there is smoking at almost every event from guests.

**Motion** by B Clerkin, second by Groseth, to use Sullivan Park as an experimental park of no smoking in the park.

James suggested setting a time period for the trial and revisit the results seen at the park. James suggested six months. Peterson suggested one year. Hansen suggested placing signage along the trail from 53<sup>rd</sup> all the way down to the existing primary park land that incorporates Medtronic. Rather than placing signage around the entire park. S Clerkin agrees with that suggestion. Windschitl indicated there are existing signs around the playground and shelter. Hansen replied these signs would just be along the trail. Buesgens knows of a resident that could monitor what they see for changes in the park. That person is at the park very frequently and had brought up this concern multiple times. Greenhalgh suggests revisiting the results in six months and finalizing the signage in one year.

**Amendment:** B Clerkin and Groseth approve the amendment to revisit the results after placing the signage at Sullivan Park trail in six months and finalize signage in one year.

Upon vote: All ayes. **Motion Carried.**

### **New Business**

None at this time.

### **Reports**

#### **A. Recreation Director**

Windschitl indicated there has been some questions on how to get an item on an agenda. At any time, a commission member can call or email Windschitl or Hansen to receive any background and history on a particular issue. Items can always be added to the agenda for discussion.

Windschitl reported Murzyn Hall has been very busy over the past year because of all the postponed events from 2020. Most weekends Friday, Saturday, and Sunday are booked. It has resulted in a lot of additional cleaning, upkeep, and a lot of mess. With that there has been issues with the HVAC system. It has been a costly summer with repairs.

Windschitl conveyed the youth summer program participation numbers were very good this year. The participation number were up from last year. We were very fortunate to have healthy participants and no

sicknesses go through the programs. We ran a few youth trips using a school bus and were unsure at the beginning of the summer if those types of trips would even be able to occur. The kids had fun and the trips were successful. The Senior Program has been running very well. Recently a group of senior citizens who play cribbage in New Brighton with many Columbia Heights residents, were displaced from their usual meeting place and are now meeting here. The adult softball leagues have been very good this spring and summer. An adult fall league for Co-Ed and Men's teams is currently underway.

Greenhalgh asked about the status of the Hylander Gym opening up. Windschitl replied it is still closed. He has had many discussions with the City Manager about it. Currently the gym is closed to the public because they feel it is too difficult to enforce the mask mandate all of the time with young adults during an open gym time. The school district has a mask mandate policy on school property. Currently there are a few select youth teams that are able to use the gym in a controlled environment where they are wearing a mask all of the time. The only exception is that the police department is running an open gym time for High School and Columbia Academy students. Windschitl indicated as soon as he is able to open the gym to the public he will.

### **B. Public Works Director/City Engineer**

Hansen reported typically there are fourteen or fifteen seasonal workers and this year there were five or six seasonal staff. The parks staff usually runs with six employees and are currently at five. Recently staff had a nice discussion with the City Council regarding infrastructure. City parks were a part of that discussion. The parks capital improvement plan that the Commission helped to develop in 2018-2019 was part of that. On average there has been a 12-15% increase in building related costs due to COVID and the economy. The discussion will continue on the condition of the city parks and future improvements.

Buesgens added part of the discussion was hiring an architect to evaluate the condition of the John P Murzyn Hall facility; similar to what was done for city hall. Continuing with that progression the Park & Recreation Commission would be asked for involvement on changes to Murzyn Hall.

Greenhalgh asked how the solar panels are working that are on the city liquor store buildings. Hanen replied there are solar panels on two liquor stores, one public works building, public safety, and the library. There are five solar subscriptions and we have been operating off of one system. Two of the other systems came online today. This reduces the electric bills.

### **C. Commission Members**

S Clerkin stated the Columbia Heights Lions Club is having a Halloween Bash on October 30. City Nights band will be playing for the event. The Lions Club is asking for the requirement of a security officer during the event be waived because there will be many of the Lions Club members present and controlling the event. Peterson asked how the liability is covered for the event. S Clerkin replied the Club has insurance. The event doors will open at 6 pm and band at 6:30 pm. The fee is \$10. There will be a \$1000 prize for the best costume.

**Motion** by Greenhalgh, second by James, to waive the requirement for a security officer during the event on October 30. Upon vote: All ayes, B Clerkin and S Clerkin abstain. **Motion Carried.**

Greenhalgh adjourned the meeting at 6:22 pm.  
Deanna Saefke, Recreation Secretary

To: Amáda Simula  
Subject: RE: Cheers for Beers 2022

Item 4.

Dear Park & Recreation Commission,

We look forward to hosting our yearly fundraiser, "Cheers for Beers" on Friday, May 13, 2022 at Murzyn Hall. Our organization hosts events only in Columbia Heights and all our good work is centered on the community here in our city. We ask the Commission and City of Columbia Heights to waive the rental fee for Murzyn Hall for our non-profit organization, HeightsNEXT. Our current funds are lower than usual as we have been unable to have a fundraiser for the last two years due to the pandemic. If it is not possible to have the fee waived we ask for the reduced non-profit fee.

We enjoy having our event at Murzyn Hall and working with all the staff there. We look forward to our event in 2022!

All the best.

--

**Amáda Márquez Simula**

Vice-President and Community Engagement Chair  
HeightsNEXT 501(c)3  
Gender Pronouns: she/her



[612-990-1330](tel:612-990-1330)

[amada.simula@heightsnext.org](mailto:amada.simula@heightsnext.org)

<https://www.heightsnext.org/>

[YouTube link "How To Pronounce "Amáda"](#)

*"It always seems impossible until it's done."* - Nelson Mandela

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# John P. Murzyn Hall Rental Rates

Rentals in 2021 will pay the 2021 rates, rentals in 2022 will pay the 2022 rates.

RENTAL INFORMATION	2021 RATES		2022 RATES	
	(Sun - Fri)	(Saturday)	(Sun - Fri)	(Saturday)
Hall/Kitchen/LaBelle Lounge w/Tax Included	\$1,134.46	\$1,801.11	\$1,134.46	\$1,801.11
Hall/Kitchen/LaBelle Lounge	\$1,059.01	\$1,681.32	\$1,059.01	\$1,681.32
Hall	\$810.80	\$1,274.30	\$810.80	\$1,274.30
LaBelle Lounge	\$244.97	\$341.71	\$244.97	\$341.71
Gauvite, Prestemon, Edgemoor, or Keyes Room w/tax	\$193.05	\$221.38	\$193.05	\$221.38
Senior Center or Maithaire/McKenna Room w/tax	\$295.43	\$346.60	\$295.43	\$346.60

Rates, Fees, & Deposits are subject to State Sales Tax.

### ALL RENTALS:

❖ **Pop/CO2 Use \$107.13/\$160.69/\$214.25**

All rentals of Murzyn Hall and the LaBelle Lounge are required to use the in-house pop dispensers behind the bar. Rates for groups, tax included: up to 175 people \$107.13, 175-250 people \$160.69, 250-375 people \$214.25.

❖ **Security Deposit \$200**

All paid rentals inside Murzyn Hall will be required to have a security officer. If deemed needed by the City, additional security may be added and charged to the lessee. When alcohol is being served security will start when alcohol service begins. For non-alcohol functions security will begin when dinner is being served. The officer is billed at an hourly rate of \$35 plus tax in 2021 and will be deducted from the security deposit. Additional charges above the \$200 deposit will be deducted from the damage deposit.

❖ **Damage Deposit \$500**

The Damage Deposit will be refunded after your event less any damages or additional fees. The original payee will receive a check from the city or a refund on your credit card within 30 days of your event or sooner.  
(\$250 damage deposit for single room rentals)

**DOWN PAYMENT:** \$500 full Murzyn Hall rentals. \$100 single room rentals. Non-refundable.

**RENTAL TIMES:** Friday Murzyn Hall 9:00 am – 1:00 am.

Saturday & Sunday Murzyn Hall 12:00 noon – 1:00 am.

Early entry times are available, upon request, on Murzyn Hall rentals for an hourly fee of \$60 plus tax. A late fee will be assessed every 30 minutes after 1:00 am.

All single room rentals have a 7 hour maximum limit. Senior Center rentals end at 7pm.

**DISCOUNTED RATES:** Residents owning a home or business in Columbia Heights are eligible for a 25% discount off of the rental fee.

4 hour events or less are eligible for a 25% discount off of the rental fee. \*

2 hour events or less are eligible for a 50% discount off of the rental fee. \*

\*Not applicable on Saturdays for the main hall

**STORAGE FEE:** A fee of \$100 plus tax will be charged for any items delivered prior to the rental time or left within John P. Murzyn Hall after the ending 1:00 am rental time. If the room is damaged or unclean the renter may be charged the full room rental fee.

**CANCELLATION FEE:** In the case of a cancellation, down payments are nonrefundable unless the date is re-rented. If the date is re-rented the City will refund 80% of the down payment. Cancellation must be received in writing before the date will be opened.

Linen table cloths, linen napkins, plates and silverware available for an additional rental fee.