



CITY COUNCIL WORK SESSION
Public Safety Building—Training Room, 825 41st Ave
NE
Monday, March 01, 2021
7:00 PM

Mayor
Amada Márquez Simula
Councilmembers
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
Kt Jacobs
City Manager
Kelli Bourgeois

AGENDA

NOTICE THAT THIS MEETING MAY BE CONDUCTED BY A COMBINATION OF IN-PERSON AND ELECTRONIC MEANS

*Following a determination by City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, this meeting may, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. In all meeting formats, members of the public who wish to attend may do so by attending in-person, by calling 1-312-626-6799 and entering **meeting ID 891 4134 4862**, or by Zoom at **<https://us02web.zoom.us/j/89141344862>** at the scheduled meeting time. For questions regarding this notice, please contact the City Clerk at (763) 706-3611.*

CALL TO ORDER

WORK SESSION ITEMS

- 1. Update on Liquor Store 3 Improvement Project**
- 2. For the Love of Cities and AARP Grant Discussion**
- 3. Youth Commission**
- 4. The Just Deeds Project**
- 5. Board and Commission Interviews**

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.

AGENDA SECTION	WORK SESSION ITEMS
MEETING DATE	MARCH 1, 2021

ITEM:	Update on Liquor Store 3 Improvement Project		
DEPARTMENT: Finance		BY/DATE: Joseph Kloiber/February 23, 2021	
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold “X” in front of the selected text below)</i>			
<input type="checkbox"/> Safe Community		<input checked="" type="checkbox"/> Diverse, Welcoming “Small-Town” Feel	
<input checked="" type="checkbox"/> Economic Strength		<input type="checkbox"/> Excellent Housing/Neighborhoods	
<input type="checkbox"/> Equity and Affordability		<input type="checkbox"/> Strong Infrastructure/Public Services	
<input type="checkbox"/> Opportunities for Play and Learning		<input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population	

BACKGROUND:

In September 2020, the City Council authorized staff to seek bids for improvements to liquor store 3, located at 5225 University Ave NE. The goal of that \$200,000 project budget is to improve the visual appeal and security of the facility. This is both to provide customers with a more welcoming shopping experience, and to be an example that encourages neighboring businesses to maintain and invest in their properties.

While preparing the specifications for the project, the architect identified that in addition to the aesthetic improvements to the building, the roof needs to be replaced. Based on the bids received, in December 2020 the City Council awarded the roof replacement contract to Central Roofing, for a total of \$121,620 including alternates. A significant portion of the roofing contract contributes to the visual appeal of the store, as it adds prefinished sheet metal to the perimeter of the roof, the soffits, and a new façade treatment. Weather permitting; the roof work will be performed in the third or fourth week of March.

The remainder of the project has been put for bid as a general contract, to include updated flooring/ceiling/lighting/counters in the sales area, a public restroom that is ADA compliant, and replacement of the failed door and exterior paneling along the alley side of the building. The existing beer cooler and basement storage configuration will be retained as-is.

Staff expects to bring the general contract bids for consideration to the March 22nd City Council meeting, with work to begin following completion of the roof. The store will be closed for up to six weeks for the interior work. Depending on the bids received however, staff may recommend including a contract incentive for early completion, allowing the store to re-open sooner.

ATTACHMENT(S):

Attached are project drawings and other specifications prepared by Buetow 2 Architects Inc., as part of the liquor store 3 general contract bid package.

PROJECT MANUAL

Issue Date: February 23, 2021 Tuesday

BIDDING INSTRUCTIONS AND FORMS
CONTRACT FORMS
CONDITIONS OF THE CONTRACT
GENERAL REQUIREMENTS AND
SPECIFICATIONS

PROJECT TITLE AND LOCATION:

**Top Value Liquor Store 3 Remodeling
5225 University Ave. NE
Columbia Heights, MN. 55421**

OWNER:

City of Columbia Heights
590 40th Ave. NE.
Columbia Heights, MN 55421

ARCHITECT:

Buetow 2 Architects, Inc.
2905 Dean Parkway Suite A
Minneapolis, MN. 55416

(612)-455-2626

**Bid Time: 2:00 PM CDT
Bid Date: March 11, 2021 Thursday
Bid Place: City of Columbia Heights
City Hall
590 40th Ave. NE.
Columbia Heights, MN 55421
Main Entry Reception Desk Drop Off
Bids will be read aloud in the Council Chambers**

PRE-BID non mandatory Walk Through March 2, 2021 Tuesday at 10 AM

B2A # 2020

DIVISION A - BIDDING INSTRUCTIONS AND FORMS**A-02.000**

**ADVERTISEMENT FOR BIDS
Top Value Liquor Store 3 Remodeling
5225 University Ave. NE
Columbia Heights, MN**

SEALED BIDS will be received from contractors for the remodeling of Top Value Liquor Store 3 in accordance with Bidding Documents prepared by Buetow 2 Architects, Inc. 2905 Dean Parkway, Suite A, Minneapolis, Minnesota 55416 and its consultants.

The Project consists of General, Demolition, Mechanical and Electrical Work at the existing liquor store.

The Bid, bid security, and any other documents required to be submitted with the Bid shall be enclosed in a sealed opaque envelope which shall be identified with the Project name, and the Bidder's name and address. If the Bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation, "SEALED BID ENCLOSED" on the face thereof. Sealed Bids will be received by March 11, 2021 on or before 2:00 p.m. at Columbia Heights City Hall, main entry reception desk. Bids will be opened in the City Council Chambers or in a room designated by the City Clerk following the time set for receiving Bids.

Beginning on February 23, 2021, prime contractors may secure Bidding Documents from ARC, printers office for Buetow 2 Architects, Inc. at a cost of \$100.00 for one complete set of Bidding Documents. The printers office is ARC located at 4730 Park Glen Road, St. Louis Park, MN 55416 (952-697-8800). Bidding Document deposit amount is refundable in full upon return of Bidding Documents in good condition within one week of bid date. Bidding Documents that are mailed there is a non-refundable mailing charge of \$20.00 in addition to the \$100.00 deposit. All subcontractors, material suppliers and others must use plan room services or make payment for printing direct to the printing company- ARC, at costs determined by the printing company. Bidding documents can also be purchased from ARC electronically.

Bidding Documents will also be on file for examination at the following locations: City of Columbia Heights City Hall, Minnesota Builders Exchange (MBEX), MEDA, McGraw Hill Construction, Reed Construction Data, Rochester Builders Exchange, St. Cloud Builders Exchange, Blue Book, Bid Clerk and Quest CDN.

Pre Bid non mandatory walk through will be held on March 2, 2021 at 10 AM to view the existing conditions.

Bids shall be accompanied by a Bid Security in the form of a cash deposit, Bid Bond, or certified check payable to the City of Brooklyn Center in the amount of at least 5% of the Base Bid amount. Contract will be awarded at the March 22, 2021 Monday City Council Meeting or as scheduled by the City.

The City Council reserves the right to reject any or all bids, waive informalities in the bidding procedure and award a contract that is in the best interest of the City of Columbia Heights.

BY THE ORDER OF City of Columbia Heights CITY COUNCIL.

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Section 09650 Resilient Base
Section 09680 Carpeting
Section 09900 Painting

DIVISION 10 SPECIALTIES

Section 10000 Specialties

DIVISION 15 MECHANICAL

DIVISION 16 ELECTRICAL

[illegible]

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA

TYPED OR PRINTED NAME: Richard A. Ursall P.E.
 DATE: _____ REG. NO. 7280



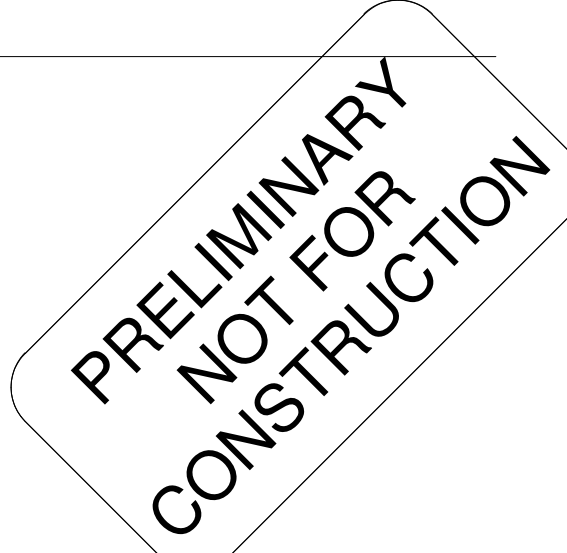
ELECTRICAL GENERAL NOTES

- A. THE ELECTRICAL CONTRACTOR SHALL REMOVE ALL ELECTRICAL DEVICES AS REQUIRED TO FACILITATE THE NEW LIGHTING LAYOUT. NO ATTEMPT HAS BEEN MADE TO SHOW DEVICES THAT HAVE TO BE REMOVED. THE ELECTRICAL CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS AND ALL ELECTRICAL ITEMS THAT WILL HAVE TO BE REMOVED TO FACILITATE THE NEW LIGHTING LAYOUT.
- B. RE-USE EXISTING LIGHTING CIRCUITS.
- C. RE-USE EXISTING SWITCH LOCATIONS WITHIN THE SALES AREA AND ADD DIMMING CONTROL.

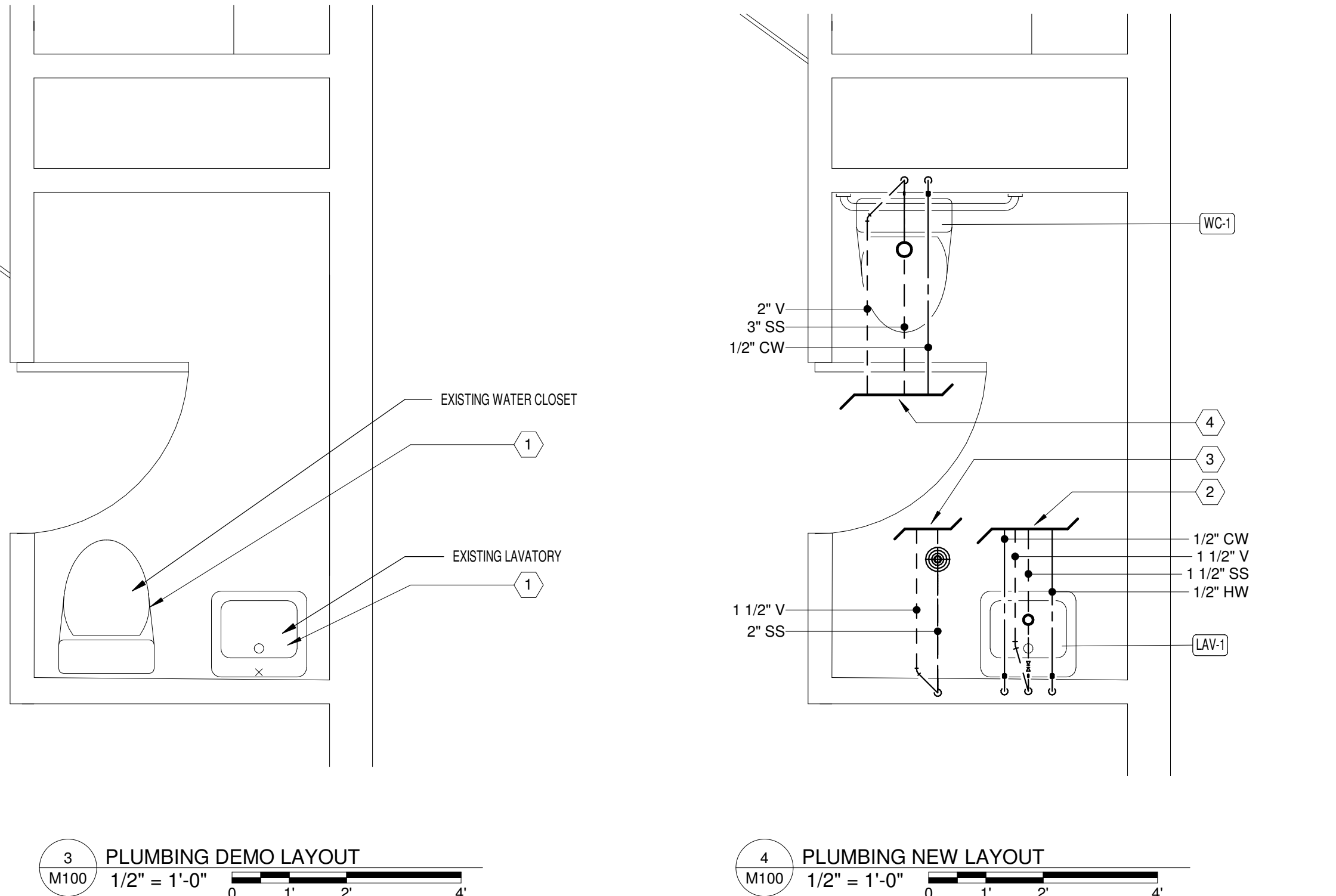
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C. RE-USE EXISTING SWITCH LOCATIONS WITHIN THE SALES AREA AND ADD DIMMING CONTROL.



PLUMBING FIXTURE SCHEDULE					
FIXTURE SYMBOL	PIPE CONNECTION ROUGH-IN				Plumbing Fixture Specification
	SANITARY	VENT	CW	HW	
LAV-1	1 1/2"	1 1/2"	1/2"	1/2"	TYPE:WALL MOUNTED, ADA MANUFACTURER: KOHLER K-2005 FAUCET: SYMMONS S-20-2-G WITH METAL GRID STRAINER TRAP AND DRAIN: PVC TRAP AND ARM SUPPLIES AND STOPS: BRASSCRAFT 1/4 TURN STOP VALVE WITH NO BURST STAINLESS STEEL SUPPLY INSULATION: ADA TRAP AND SUPPLY INSULATION MIXING VALVE: WATTS LFUSGB-M2 THERMOSTATIC MIXING VALVE.
WC-1	3"	2"	1/2"		MANUFACTURER: AMERICAN STANDARD 270AA.104 FAUCET: TRIP LEVER, P-TRAP: INTEGRAL DRAIN: INTEGRAL SUPPLY: BRASSCRAFT 1/4 TURN STOP VALVE WITH NO BURST STAINLESS STEEL SUPPLY SEAT:CHURCH 2155SSC



THE PLUMBING SYSTEM SHALL BE DISINFECTED IN ACCORDANCE WITH MINNESOTA RULES PART 4714

A. ALL PLUMBING SHALL BE INSTALLED IN COMPLIANCE WITH THE LOCAL PLUMBING CODES.

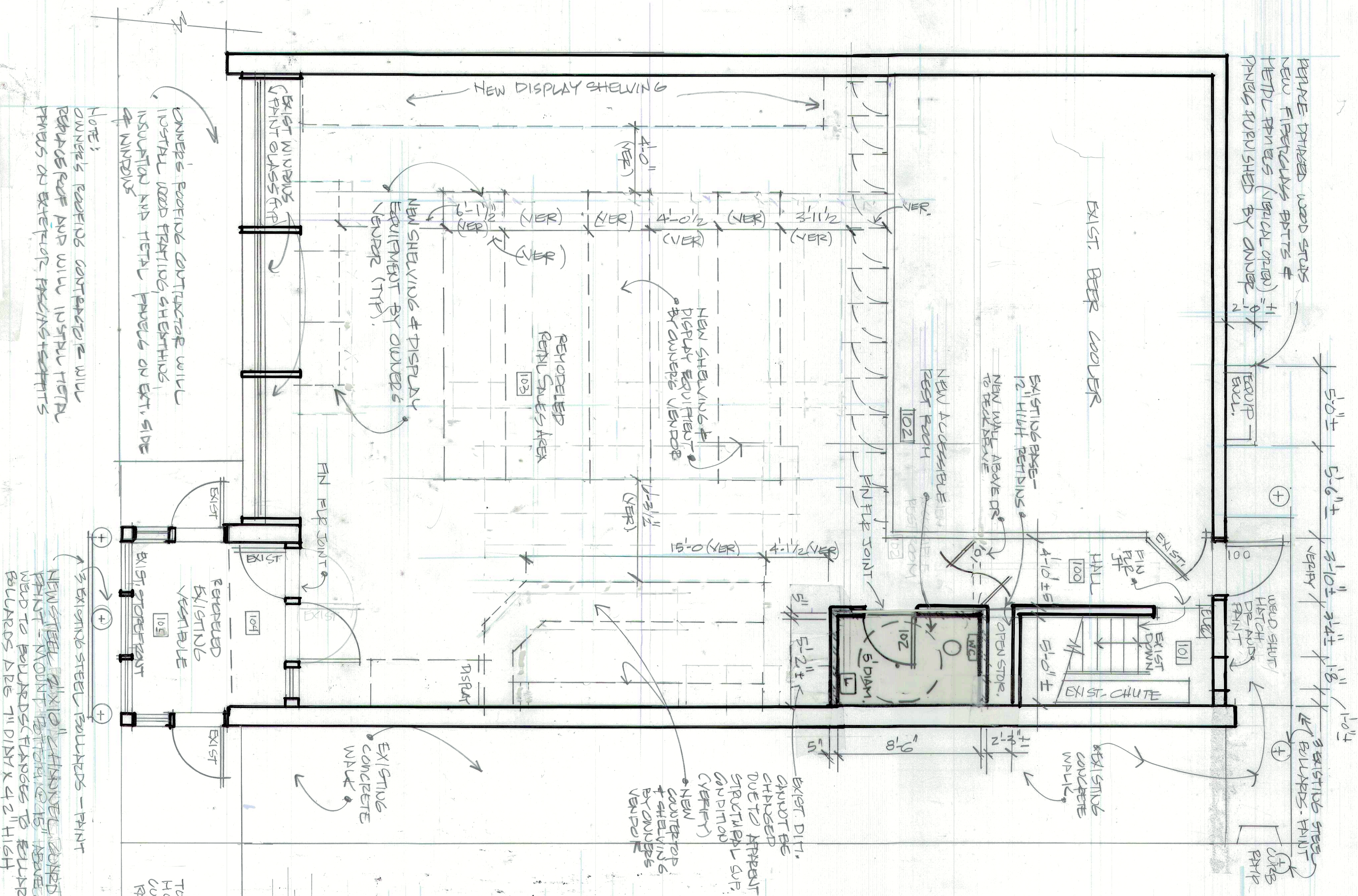
B. DOMESTIC WATER LINES SHALL BE INSULATED TO PREVENT CONDENSATION.

C. ALL PLUMBING FIXTURES SHALL BE INSTALLED IN COMPLIANCE WITH LOCAL ADA CODES.

PRELIMINARY
NOT FOR
CONSTRUCTION



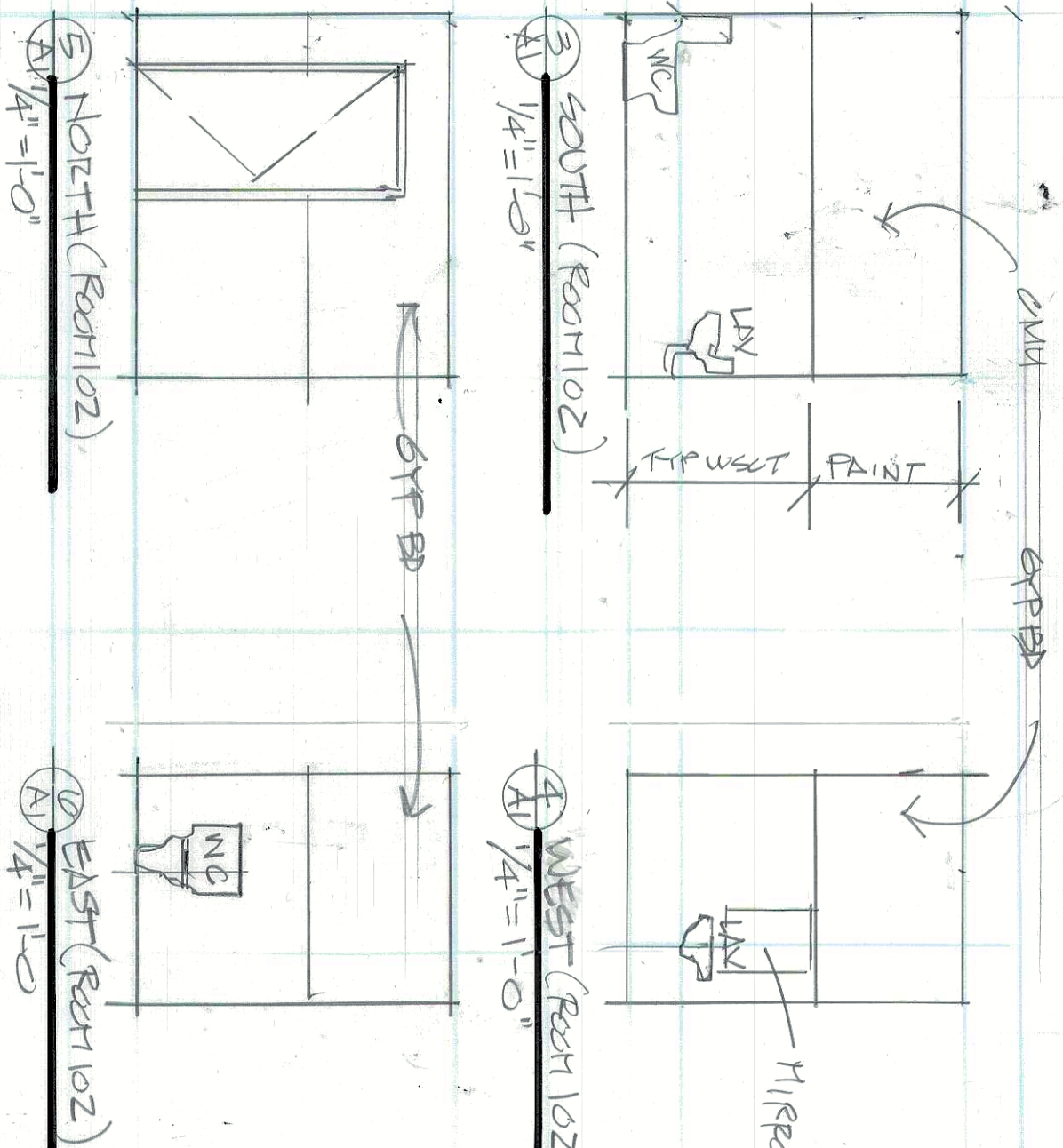
Floor Plan



Drawing Sheet Index

- A1 FLOOR PLAN, DETAIL ON PLAN AND INTERIOR ELEVATIONS
- A2 REFLECTED CEILING PLAN, DETAIL ON REFLECTED CEILING
- A3 PLAN AND SCHEDULED
- A3 EXTERIOR ELEVATIONS

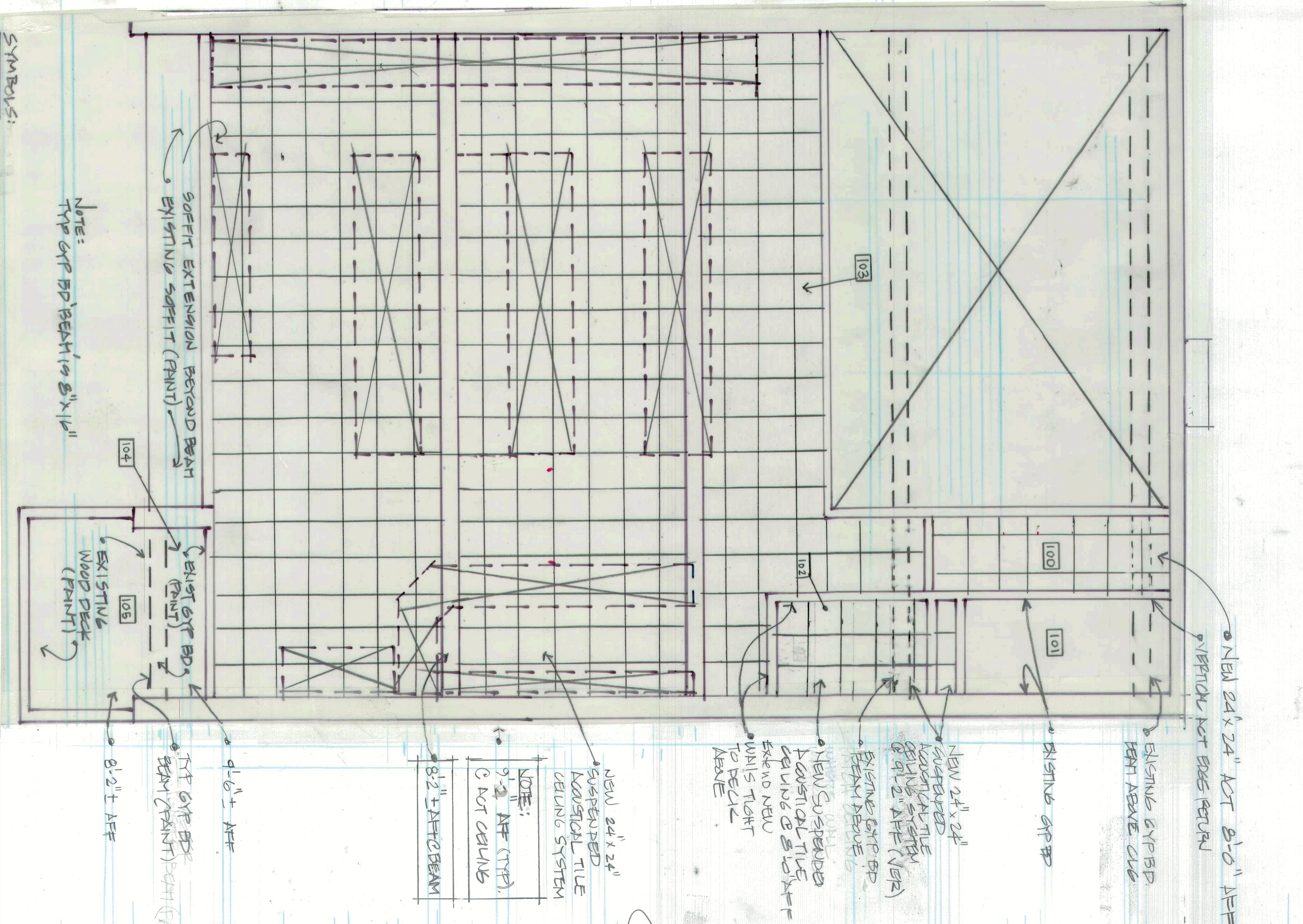
Interior Elevations



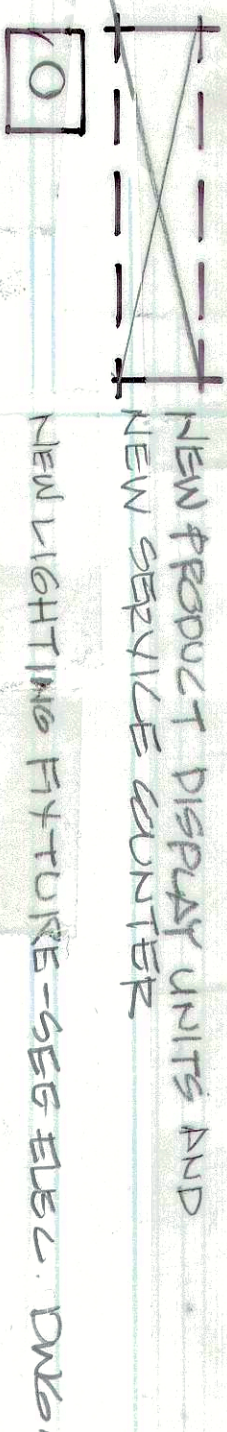
Notes

- EXISTING STRUCTURAL FLOOR IS CARPETED - PARK @ CENTER CHASE NORTH TO SOUTH APPROX FLOOR + BASE FINISHES TO 411
- VERIFY ALL LOCATIONS AND DIMENSIONS OF ANNEXES, REFLUX + CONDENSATOR VENT, ETC.

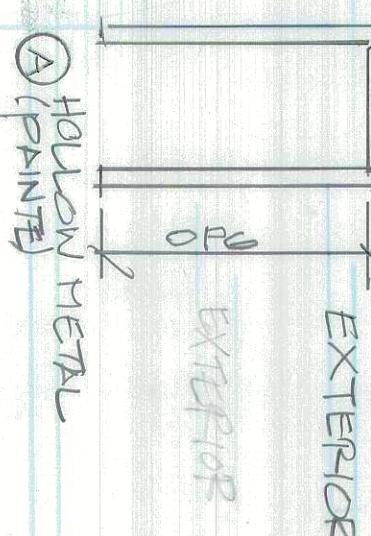
Demolition Reflected Ceiling Plan



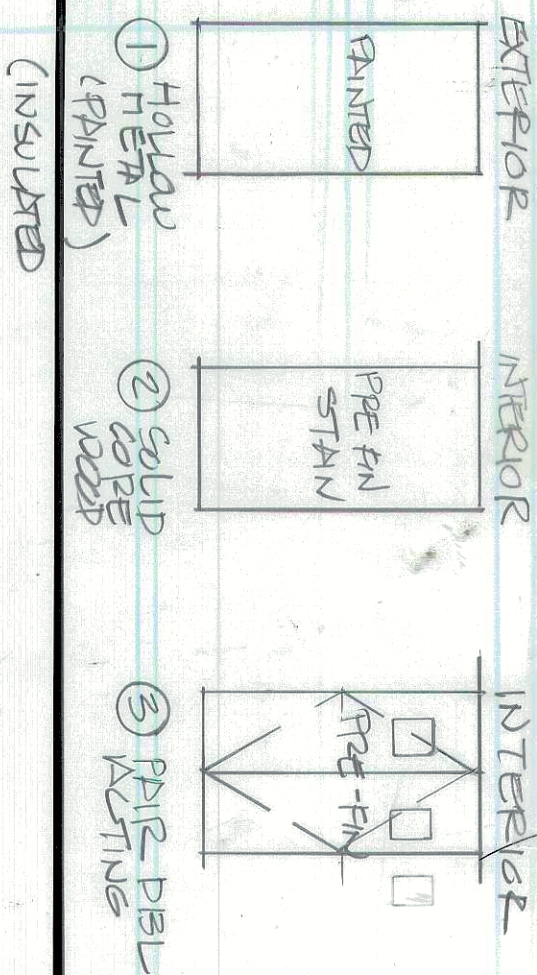
Reflected Ceiling Plan



Frame Types



Door Types



Room Finish Notes

1. 1/4" CERAMIC TILE WALLS 15" WEST
OF PAINT ABOVE
2. FINISH ON SOUTH WALL
3. PAINT GYP ED BEAMS
4. PAINT ABOVE & AROUND AUDI, TRAYS
5. BUT CEILING FINISH TO BEAMS
6. SEE FINISH PLAN FOR P/PERF. LOC.

Room Finish Schedule

NO.	ROOM	FLR	BLK	N	W	S	E	CHG	Notes
100	HALL	TILE	TILE	RAT	RAT	RAT	RAT	ACT	-
101	STAIR W/ING	PT	PT	-	-	-	-	-	-
102	BEST ROOM	PT	PT	CT	CT	CT	ACT	1, 2, 3, 4, 5, 6	
103	SUES	PT	PT	RAT	RAT	RAT	ACT	3, 4, 5, 6	
104	VEST	EQW	VB	RAT	RAT	RAT	RAT	3, 4, 7	
105	VEST	EQW	VB	RAT	RAT	RAT	RAT	PNT	4

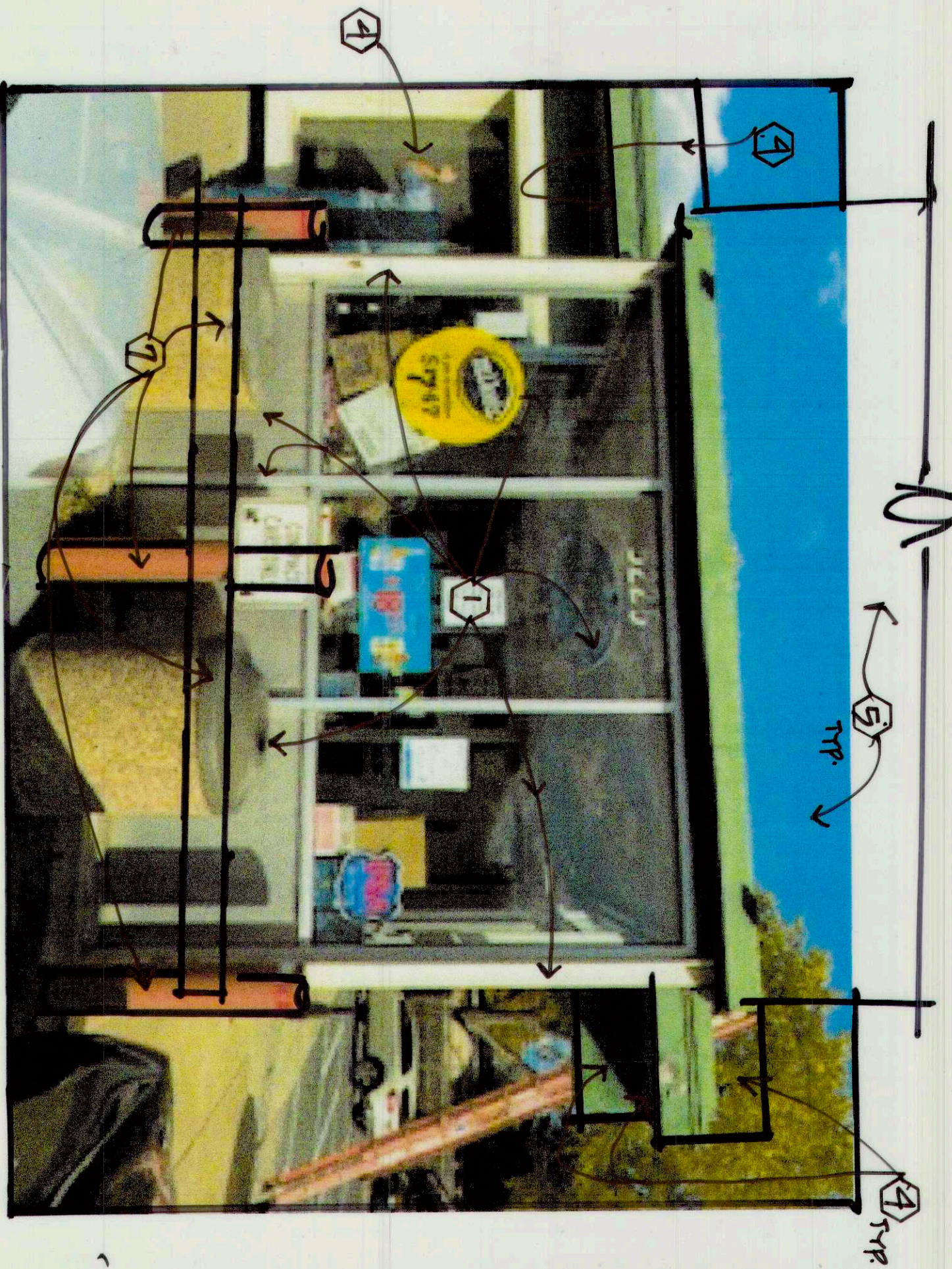
GENERAL NOTE = PD NOT PAINT STAINING AND PATCHES

GENERAL NOTE = STAIN ON WIND DOOR IS FACT. FIN.

GENERAL NOTE = PAINT TEMP. 40° F. 65° + 100° F.

Opening Schedule

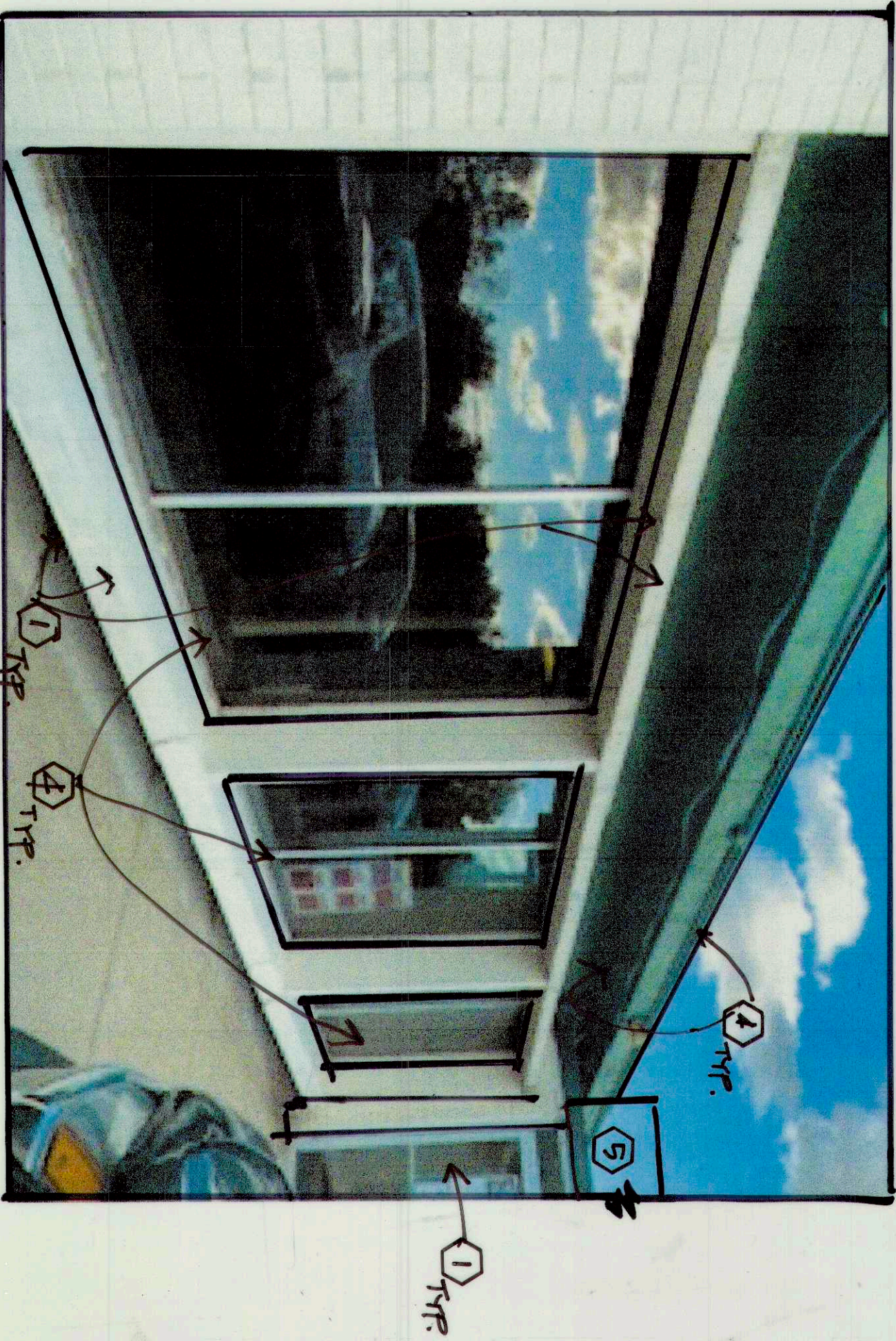
FR	DOF	FR	FR	GL	HDM	REMARKS
TYPE	SIZE	THIN	GL	GL	CRD	
00	3'-6" x 7'-0"	A	-	-	1.0	INSULATED & GALVANIZED
101	3'-0" x 7'-0"	+	-	THR	-	HDD BY THR
102	3'-0" x 7'-0"	A	-	-	2.0	GRAVELLY LOCK



West Elevation

A3

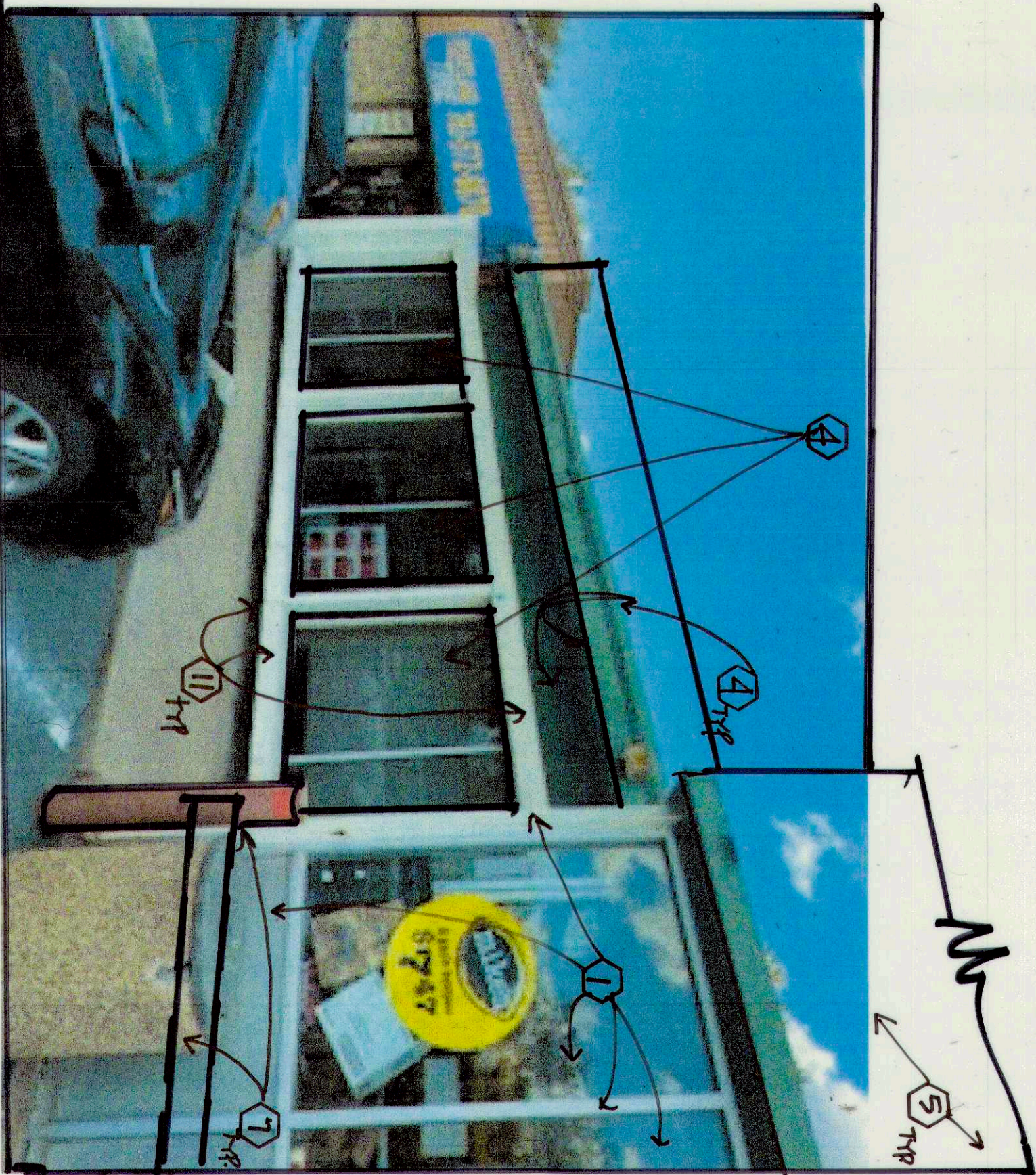
NO SCALE



West Elevation

A3

NO SCALE



West Elevation

A3

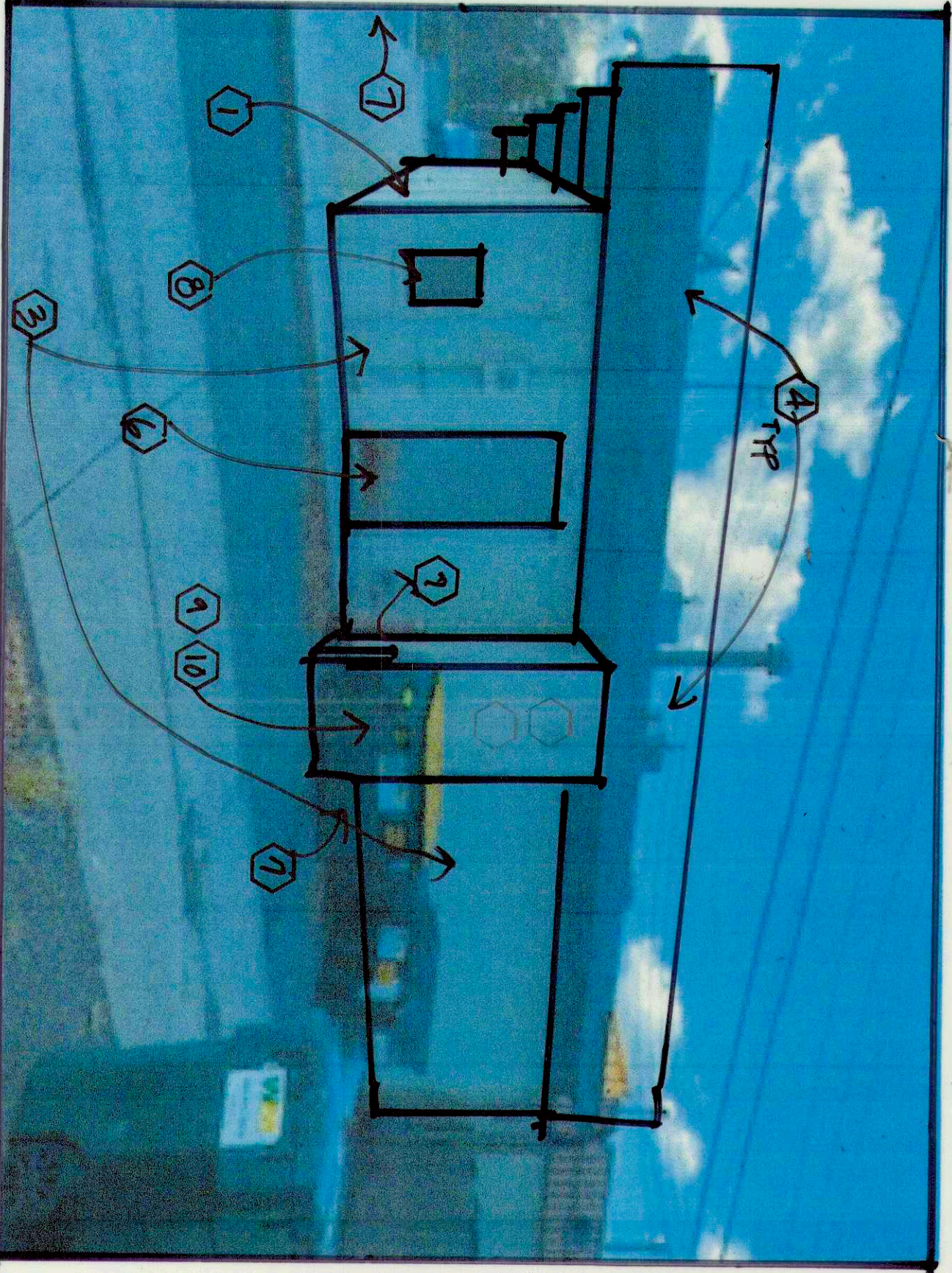
NO SCALE



South Elevation

A3

NO SCALE



East Elevation

A3

NO SCALE

KEYNOTES

- EXISTING CONDITION REMAINS AS IS - UNO.
 - ENTRANCES, GLASS PANELS, BRICK, GLASS, CORNERS
 - PAINT EXISTING CURRENT FLASHER
 - (VERTICAL + HORIZONTAL STRIPS)
 - PAINT EXISTING CONCRETE BLOCK UNITS
 - AND CORNERS (DO NOT PAINT SIGN OF BRICK)
 - METAL PANEL ENCLOSURE BY ANNEX'S ROOF
 - (AT WINDOWS, PASSEY, SLOTTES, BRICKS)
 - NEW "TYPICAL" BY ANNEX'S ROOF
 - NEW DOOR FRAME & FINISH HERRINGBONE - PAINT
 - NEW HORIZONTAL C BRICKLIDE - PAINT
 - RELOCATE SIGNS & ANNEX'S DIRECTION + BRICKS
 - NEW ENCLOSURE & EXISTING WITH OPENING - PAINT
 - INSTALL METAL PANELS (FURNISHED BY ANNEX'S)
 - REMOVE/REPLACE NEW BRICK PLYWOOD + ALL NEW BRICKS
 - REPLACE DETERIORATED WOOD FRAILING AS RED
 - REMOVE REMAINING BRICKS & FURNISH
 - PAINT METAL & BRICK PLYWOOD SURROUND
 - INCLUDING TOP & UNDERPANEL & BRICK & SIDES
- NOTES: UNO. = UNLESS NOTED OTHERWISE
VER. = VERTICAL CONDITIONS + DIRECTIONS
EXIST = EXISTING
TRP = TYPICAL

NO.	DATE	REVISION

AGENDA SECTION	WORK SESSION ITEMS
MEETING DATE	MARCH 1, 2021

ITEM:	For the Love of Cities and AARP Grant Discussion	
DEPARTMENT: Administration		BY/DATE: Kelli Bourgeois, February 26, 2021
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i>		
_ Safe Community		X Diverse, Welcoming "Small-Town" Feel
_ Economic Strength		_ Excellent Housing/Neighborhoods
_ Equity and Affordability		_ Strong Infrastructure/Public Services
X Opportunities for Play and Learning		X Engaged, Multi-Generational, Multi-Cultural Population

BACKGROUND:

Councilmember Buesgens has asked to have a discussion regarding placemaking, citizen engagement, and emotional connections between residents and their city. This is the focus of a great book called For the Love of Cities by Peter Kageyama. The Intro page and a half of the book is enclosed for your review and Councilmember Buesgens will present this in more detail on Monday.

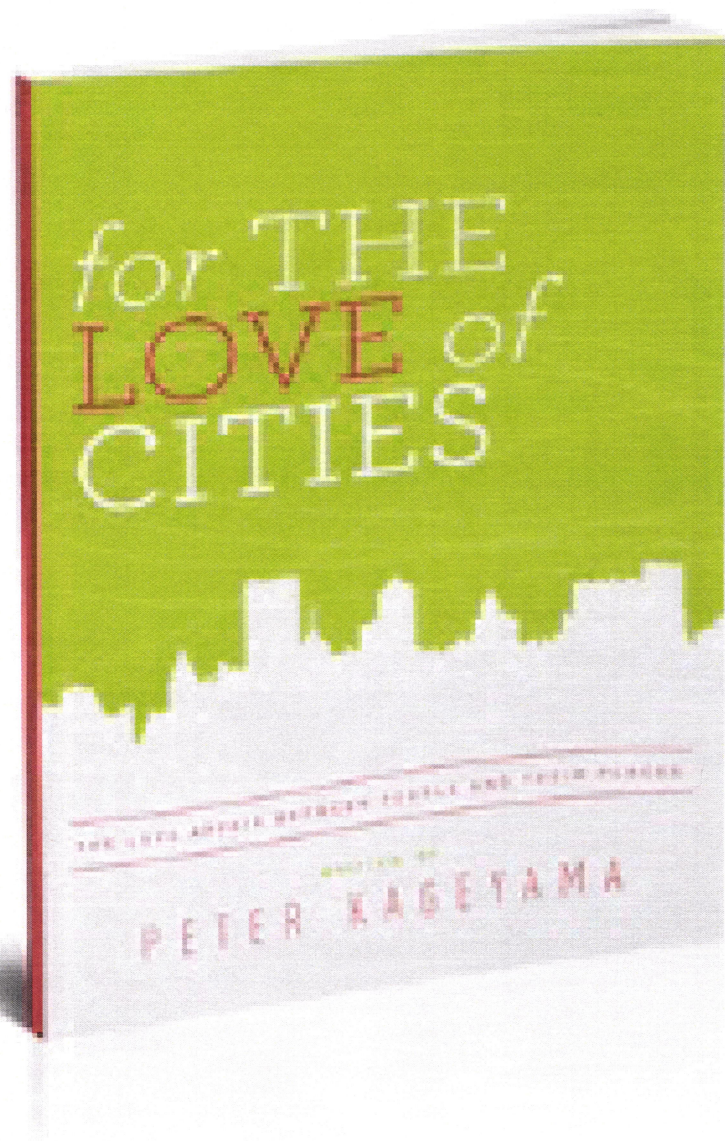
Related to the book is the potential for the City to apply for a grant through AARP Livable Communities program for public art and placemaking. Will Rottler will be at the meeting to discuss this grant program and hopefully brainstorm some ideas with the Council. Following are links for more information about the AARP programs:

<https://www.aarp.org/livable-communities/community-challenge/>

<https://www.aarp.org/livable-communities/community-challenge/info-2020/2020-grantees.html>

ATTACHMENT(S):

Intro of For the Love of Cities book by Peter Kageyama



Intro

Collectively we have been having conversations about how to make cities more livable for many years now. In pursuit of livability, we routinely invoke the importance of a better built environment, more cultural amenities, increased economic opportunity, and preservation of the natural ecosystem. Livable is good—it's a fine aspiration that we have yet to achieve on any large scale. But I think we can do better.

Instead of merely livable, I think we need to start thinking about how we make our cities more lovable. I don't mean this in a "kum bay yah" kind of way, nor am I suggesting it's as simple as "let's all just get along." Rather, I'm advocating for the importance of deepening the relationships that we have with our cities and that our cities have with us. When we love something, we cherish it; we protect it; we do extraordinary things for it. When we are loved, we flourish as people and are enabled to achieve great things. This mutual love affair between people and their place is one of the most powerful influences in our lives, yet we rarely think of it in terms of a relationship. I believe that needs to change.

If cities begin thinking of themselves as engaged in a relationship with their citizens, and if we as citizens begin

to consider our emotional connections with our places, we open up new possibilities in community, social and economic development by including the most powerful of motivators—the human heart—in our toolkit of city-making. This book is an effort to wrap my head around what it means to have a relationship with a place, why it matters, how such a relationship grows, how it can die, and how to better understand it. It is about understanding those rare individuals who are “in love” with a place and how they shape those places by the expression of that love.

What follows here is about renewing our love affair with our places and the incredible things that can happen when more of us fall in love with our cities. I have seen what happens when people find that emotional connection to their city and the impact on their place and on them is amazing. It is my hope that the stories and examples here inspire you to a better understanding of the relationship you have with your place. It is my hope that the official leadership of cities add “love” to their vocabulary and their repertoire of development tools and we bring the creativity, innovation and good will of our citizenry into a joint process of city building.

AGENDA SECTION	WORK SESSION ITEMS
MEETING DATE	3/1/2021

ITEM:	Youth Commission		
DEPARTMENT: Administration		BY/DATE: Ben Sandell, 2/26/2021	
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold “X” in front of the selected text below)</i>			
_Safe Community		X Diverse, Welcoming “Small-Town” Feel	
_Economic Strength		_Excellent Housing/Neighborhoods	
_Equity and Affordability		_Strong Infrastructure/Public Services	
X Opportunities for Play and Learning		X Engaged, Multi-Generational, Multi-Cultural Population	

BACKGROUND:

The Mayor discussed the idea of recruiting youth representatives for the Columbia Heights boards and commissions. After further discussion with the Mayor and City Manager, staff suggested an alternate but related proposal: the creation of a youth commission.

DETAILS:

A youth commission would act as an advisory board to the Council, like any other commission, and could provide youth input on items that come before other boards or commissions such as the Park and Rec Commission. The commission would provide feedback to Council regarding youth initiatives and youth perspectives on City policies, and help plan youth-led initiatives. The commission would give members valuable experience and build their leadership skills. It would also reinforce social bonds. Additionally, the City could use the opportunity to organize guest speakers to attend commission meetings and share their knowledge with the younger generation. Guest speakers might include elected officials, community leaders, Toast Master instructors, business owners, department heads, and more.

Several cities in Minnesota already have youth commissions, including St. Paul, Minneapolis, Northfield and Rosemount. Youth Commissions tend to meet about 5 to 7 times per year, though it varies from city to city. Number of members also varies depending on the city, but the commissions are usually made up of 10-15 members, and members tend to be high school juniors and seniors. Term limits are roughly two years, or until graduation. Time demands and attendance expectations vary widely from city to city. Members are usually selected in the same fashion as members on any other commission.

RECOMMENDED ACTION:

For now, we just want to see if this is something the Council would be interested in exploring further. If given the direction to move forward, the next steps would be to decide specifics: 1.) How many seats would be on the commission? 2.) How long would term limits last? 3.) How often would the commission meet? 4.) Would members of the commission be expected to occasionally attend Council meetings and other commission meetings? 5.) How best to approach the application and selection process? 6.) How to get the word out and work with area schools to ensure participation? Staff would work on these questions and revisit the proposal at a future work session if the Council thinks the youth commission is a valuable addition to the City.

AGENDA SECTION	WORK SESSION ITEMS
MEETING DATE	MARCH 1, 2021

ITEM:	The Just Deeds Project										
DEPARTMENT: Administration		BY/DATE: Kelli Bourgeois, February 26, 2021									
<p>CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Safe Community</td> <td><input checked="" type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td> </tr> <tr> <td><input type="checkbox"/> Economic Strength</td> <td><input type="checkbox"/> Excellent Housing/Neighborhoods</td> </tr> <tr> <td><input checked="" type="checkbox"/> Equity and Affordability</td> <td><input type="checkbox"/> Strong Infrastructure/Public Services</td> </tr> <tr> <td><input type="checkbox"/> Opportunities for Play and Learning</td> <td><input checked="" type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td> </tr> </table>				<input type="checkbox"/> Safe Community	<input checked="" type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods	<input checked="" type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input checked="" type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
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<input checked="" type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services										
<input type="checkbox"/> Opportunities for Play and Learning	<input checked="" type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population										

BACKGROUND:

Councilmember Jacobs asked about the possibility for the City to research covenants and deeds to identify those with old covenant language prohibiting people of color to purchase real estate in marked areas, a form of redlining. The U of M did a map for Hennepin County, <https://mappingprejudice.umn.edu/>, which provides a graphic depiction of how prevalent those types of covenants and deed restrictions were. Although they are illegal and unenforceable today, many titles still include the hurtful, divisive language.

To address this, the City of Golden Valley started "The Just Deeds Project", <https://justdeeds.org/>, which is a program cities can become a part of which commits the Cities to following truths and principles:

- Systemic racism in housing occurs today. Black, Indigenous, and other communities of color continue to face discrimination and lack of access to affordable housing and home ownership.
- Continued denial of opportunities to build generational wealth through home ownership perpetuates inequity within our communities.
- We will not erase or deny history. We will acknowledge it and learn from it.
- We are dedicated to honesty about institutional roles (public and private) in building and perpetuating systemic racism.
- We commit to begin and participate in hard conversations within our communities and institutions about our shared history of discrimination and systemic racism.
- We pledge to examine the current policies and practices of our institutions to prevent future racist actions.
- When we identify racism in our institutions and processes, we will actively work to remove it.

Staff would appreciate having a discussion with Council regarding this Project and if it's something you are interested in pursuing further. Thank you!



CITY COUNCIL WORK SESSION

Item 5.

AGENDA SECTION	WORK SESSION ITEMS
MEETING DATE	MARCH 1, 2021

ITEM:	Board and Commission Interviews									
DEPARTMENT:	Administration	BY/DATE: Nicole Tingley, 2/23/2021								
CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i>										
<table><tr><td><input type="checkbox"/> Safe Community</td><td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td></tr><tr><td><input type="checkbox"/> Economic Strength</td><td><input type="checkbox"/> Excellent Housing/Neighborhoods</td></tr><tr><td><input type="checkbox"/> Equity and Affordability</td><td><input type="checkbox"/> Strong Infrastructure/Public Services</td></tr><tr><td><input type="checkbox"/> Opportunities for Play and Learning</td><td><input checked="" type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td></tr></table>			<input type="checkbox"/> Safe Community	<input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel	<input type="checkbox"/> Economic Strength	<input type="checkbox"/> Excellent Housing/Neighborhoods	<input type="checkbox"/> Equity and Affordability	<input type="checkbox"/> Strong Infrastructure/Public Services	<input type="checkbox"/> Opportunities for Play and Learning	<input checked="" type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population
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<input type="checkbox"/> Opportunities for Play and Learning	<input checked="" type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population									

BACKGROUND:

Applications for Boards and Commission vacancies are due February 28th. On Monday, March 1 prior to the work session, I will be sending a breakdown of the applicants regarding choices for boards and commissions and a proposed interview schedule for March 8 and March 15. I would like City Council to provide feedback on the times so that I can start scheduling with applicants on Tuesday, March 2. Similar to last year, I plan on providing applicants with the option to attend in-person or via Zoom.

2021 Board & Commission Application Statistics

27 Applications were received

24 interviews will be required (no interviews for 3 individuals that only chose Charter Commission)

Applications by Commission Selection and Rankings

	First Choice Totals	Second Choice Totals	Third Choice Totals	Fourth Choice Totals	Fifth Choice Totals	Total Interested
Charter	3	0	2	1	0	6
Library	8	6	0	1	0	15
Park & Recreation	9	3	3	0	0	15
Planning	5	4	0	0	1	10
Traffic	2	0	0	0	0	2

Commission Rankings Divided by First Choice*

Charter First Choice	Library First Choice	Park & Recreation First Choice	Planning First Choice	Traffic First Choice
3- Charter Only	4- Library Only	6- Park & Recreation Only	1- Planning Only	1- Traffic, Library, Park & Recreation, Charter, Planning
	1- Library, Planning, Park & Recreation	3- Park & Recreation, Library	1- Planning, Park & Recreation	1- Traffic, Planning
	1- Library, Planning		1- Planning, Library, Park & Recreation	
	1- Library, Planning, Charter		1- Planning, Library	
	1- Library, Park & Recreation		1- Planning, Park & Recreation, Charter, Library	

2021 Board & Commission Interviews

Interview Date & Time / Format	Name	Boards/Commissions Applying For
Monday, March 8th		
3:30		
3:45		
4:00		
4:15		
4:30		
4:45		
5:00		
5:15		
5:30		
5:45		
6:00		
6:15		
6:30		
Monday, March 15th		
3:30		
3:45		
4:00		
4:15		
4:30		
4:45		
5:00		
5:15		
5:30		
5:45		
6:00		
6:15		
6:30		