



PARK & RECREATION COMMISSION
John P. Murzyn Hall—Keyes Room, 530 Mill St NE
Wednesday, September 27, 2023
5:30 PM

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC Members of the public who wish to attend may do so in-person, by calling **1-312-626-6799** and **entering meeting ID851 7646 1822** or by Zoom at <https://us02web.zoom.us/j/85176461822>. For questions please call the Recreation Department at 763-706-3730.

CALL TO ORDER/ROLL CALL

COMMUNITY FORUM: At this time, individuals may address the Park and Recreation Commission about any item not included on the regular agenda. All speakers need to state their name and connection to Columbia Heights, and limit their comments to five (5) minutes. Those in attendance virtually should send this information in the chat function to the moderator. The Board will listen to brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda.

CONSENT AGENDA

(These items are considered to be routine by the Park & Recreation Commission and will be enacted as part of the Consent Agenda by one motion.)

1. Approve regular meeting minutes Park & Recreation Commission August 23, 2023
2. Approve Payment of Bills - Parks August 2023
3. Approve Payment of Bills - John P Murzyn Hall August 2023

LETTERS AND REQUESTS

4. A letter of request is attached from SACA Food Shelf for the rental fee of John P Murzyn Hall to be waived on Wednesday, October 25, 2023, 4-7pm for the Empty Bowls fundraiser.

OLD BUSINESS

NEW BUSINESS

REPORTS

Recreation Director
Public Works Director/City Engineer
Commission Members

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.



Park & Recreation Commission Minutes of the Meeting
John P Murzyn Hall - Senior Center, 530 Mill St
August 23, 2023

Call to Order/Roll Call

Tom Greenhalgh called the meeting to order at 5:34 pm

Members present: Tom Greenhalgh, Dayna Gulley, Taher Harzallah, Andrew Macko, Nicole Peterson

Staff present: David Cullen, Public Works Interim Director; Keith Windschitl Recreation Director; Deanna Saefke, Recreation Secretary; Amada Marquez Simula, Council Representative

Community Forum

Greenhalgh asked if anyone wanted to speak. No one came forward.

Consent Agenda

Motion by Macko, second by Gulley, to approve the consent agenda. Upon vote: All ayes. **Motion Carried.**

Marquez Simula asked about the process with the previous minutes, in regard to the City Council passing an ordinance regarding dog waste cleanup and how does that information get reported to the public. Or is there a specific staff person to speak to. Saefke replied the Communications staff would get the word out to the public, or Public Works could post that information on their page in the city newsletter. Any communication for the city website that would be done through the Communications staff. Marquez Simula asked how information discussed during a meeting would be relayed to the Communications staff. Saefke replied when changes to policies are made and items are voted on during the City Council meetings that need to be publicized, either the City Council member would tell the Communications staff to get that to the public. Marquez Simula gave an example of being in a meeting with the Police Chief discussing winter parking and how does that get directed on social media. Windschitl replied staff would follow up on posting the rules on dog waste pickup. Marquez Simula replied she had spoken to Rottler about it and thanked Windschitl.

Harzallah mentioned at an earlier meeting regarding Park & Recreation Commission visibility or Recreation visibility and getting a table covering or paraphernalia to have at events. Cullen replied that is something that would go through Rottler. Saefke replied as people get more involved at events staff will look at ordering something. She would talk with Rottler and was under the impression that he was waiting for people to volunteer at events before ordering items. Windschitl invited the Commission to email the staff at any time with follow up items or minor items that do not need to wait for a meeting.

Letters and Requests

Letter of request for a Cyclocross Race to be held at Huset Park on a Saturday or Sunday in October. Emma Schultz introduced herself from the Versus Cyclocross Race Team. She explained cyclocross racing is on drop bar bikes mostly on the grass with obstacles around the course. Schultz had previously worked with the City Forester in her career and had visited a lot of the parks in Columbia Heights. Huset is a desirable spot for this type of event because it is surrounded by a community, families can easily attend, good parking, there is

power, opportunities to close the road off, ability to have food trucks, and other events during the race. Schultz handed out a map of a proposed racecourse. One of the features she likes the most about the park is the walkway bridge at Huset East. She explained the goal in cyclocross is to have a lot of hills, ups and downs, turns and twists along the course to keep it interesting and spread out the field. The volleyball court would be used as a sand trap. The route would continue to the west side of the park, using the bocce ball court, and then ideally run up the stairs near the recreation office. Ballfields would be avoided. They would stay off any areas that staff indicate. Racers complete as many loops as they can in a set time limit. There are several fields of participants throughout the day: beginner or novice, several different women's fields, men's, and juniors, and masters. Races run between thirty minutes and one hour depending on the level people are at. They are flexible within a few dates depending on availability of the park. Potential request dates are October 7, 8, 21, or 22.

Schultz provided a handout with a photo of a park used in St Louis Park for a race and a photo of the same area at a later date. To minimize damage if the grass is mowed at least one week ahead of time that will help minimize greasy spots for riders, help prevent wipeouts, and the damage to the turf. Often the turf will get packed down but that is not damaged and will pop back over time. The crew will go back over the course and provide gentle raking. Schultz is a forester, there is a certified arborist on the team, and several other environmentalists. They are happy to do whatever to make an event in Columbia Heights successful for the city, for the park and for the long term of the turf. Schultz added there is a new initiative from the Minnesota Cycling Federation that gives an extra boost of cash to help promote races. She would like to get a bounce house to encourage community members and families to show up and stay a while for the event.

Greenhalgh indicated Sundays would be the better day due to the recreation soccer programs. He asked if the area is sectioned off with strings. Schultz replied yes, they use metal stakes and stretchy flagging. An obstacle or two may be installed the day of the race. Gulley asked if there are a lot of injuries to the riders. Schultz replied the only time they tend to see injuries is a really packed novice. It has nothing to do with the course but the abilities of the riders and being too close together. It is not common. Gulley asked if the race will be on video. Schultz replied there will be some social media presence and they try to capture as much as they can to share. There are also a number of community photographers that like to show up at these events. Macko asked if they are full size bikes. Schultz replied it is a hybrid between mountain biking and road biking. Peterson appreciated all of the thought put into planning the course and being sensitive to the preservation of the park. Schultz replied yes, they love to create an event that everyone is happy with and provides opportunities for the future. Greenhalgh indicated the group will need to work with the police department for the closure of the street. Cullen appreciates the course will not be on the ballfields. One consideration that is weather dependent is the south side of the parking lot on Huset West where water can pool. Windschitl indicated there may be an event inside Murzyn Hall and would want to discuss the course area around the building. Schultz replied at any crossing of the street or driveways there will be someone staged there. Cullen stated the group will need to call in for locators if digging. Schultz replied that most likely they will not be digging but will talk with the promoters about that.

Windschitl indicated Sunday, October 8 will be the best date due to soccer programs. He indicated there will be soccer goals up on the east side of Huset Park that may impact their course design.

Greenhalgh asked what the fee will be for the park. Schultz knows the typical fee is for a four-hour rental time and this will be a full day event. They will have other large fees associated with the race. The promotions that do the timing will charge \$1000 or their time, there will be private insurance for the event, and other fees to run the event. It is standard to charge a race fee, the fee for this race is \$40. The main goal is to be doing something for the community and not to make money on the event. Marquez Simula asked if the event is free for

spectators. Schultz replied yes. Windschitl indicated the insurance policy should list the City of Columbia Heights as additional insured.

Motion by Macko, second by Gulley, to approve the use of Huset Park East and West on Sunday, October 8, 2023 for a one-day rental fee of \$300 and the group will provide insurance coverage listing the City of Columbia Heights as additional insured. Upon vote: All ayes. **Motion Carried.**

Letter of request for a reduced rental fee of Murzyn Hall on 09-22-23 from 5-10pm for an IQRAI’I Community Center banquet.

Windschitl stated this request is from a nonprofit 501-C3 organization. In the past we have set a rate for nonresident nonprofit organizations of a \$70 facility/entry fee and then \$60 per hour of facility use including setup, event, and cleanup. This request is for a Friday. Peterson clarified they are asking for a reduction of the normal rental fee. Windschitl replied yes. If they were to pay the normal rental fee of \$3025.86 unless they had a resident rent the hall at the discount of \$2269.40. Macko does not see this as an issue as long as all of their paperwork is verified. Windschitl replied the hourly rate covers our basic costs of operation. Greenhalgh likes the resident reduction. Harzallah replied the rates have been lenient in the past with groups. Windschitl commented that the organizer mentioned many of their members do live in Columbia Heights.

Motion by Harzallah, second by Macko, to approve the nonprofit nonresident rental rate of the \$70 facility/entry fee and \$60 per hour of use in the facility on Friday, September 22, 2023. Upon vote: All ayes. **Motion Carried.**

Old Business

None at this time.

New Business

None at this time.

Reports

A. Recreation Director

Windschitl reported the summer recreation programs ended last week. The participation numbers were very good this year for all of the park programs, the Wild Wednesday trips, and the theater programs. This year the two theater programs, Moonshoe Players and the Millstreet Players, utilized the Performing Arts Center at the school district. This was a nice partnership with the district. The school district often utilizes some of our gym space, so we do like to share facilities when possible.

Windschitl reported the recreation department did reapply with the school district for the after-school grant that we had been receiving for many years. He has been working in the city for almost 26 years and almost all of the years have been funded under some kind of grant. This current grant was shared with the majority of the funding going to the school district and another smaller portion going towards programming at the city library. This grant ends at the end of August. This next grant application was not awarded to us, which was kind of a shock. Staff will need to be creative with some of our funding for the next few years. Fortunately as far as the city rec programming is considered there are budget monies for some after school programs. However, we are not going to be able to offer so many free programs like the Skyhawks sports camps, the robotics, and art classes. These are very expensive programs that with the grant funding we were able to supplement the fees and bring the costs down for families to participate. The department will run the basic park programs and things that have run for many years. Gulley asked if an explanation was given as to why we were denied the

application. Windschitl replied no not yet but we should be receiving one in September. Gulley asked if there is an appeal process. Windschitl replied no, it is a very competitive grant.

Windschitl indicated the Murzyn Hall building is still experiencing HVAC problems. A lot of the equipment is well beyond its age. We are trying to maintain the current equipment. He feels some of the issues may be with the repetitive power surges within the building. The HVAC, fire alarm, and other electronics in the building have been having issues.

B. Public Works Director

Cullen reported staff verified bike racks at McKenna Park by the playground, Sullivan Park by the north side parking lot, Ramsdell Park between the building and the wading pool, Keyes Park by the playground, Silver Lake Beach, Prestemon Park by the playground, LaBelle Park by the playground, there is one at the old city hall that can be moved somewhere else, Murzyn Hall has one by the lower level entrance, the library has one by the parking lot entrance, and there is one at the new City Hall. Potential places where one could be added would be at Huset Park near the splash pad and the Jefferson building. Saefke mentioned the turbine blades sculpture was also something mentioned in a previous meeting. Cullen replied that has been delivered to Public Works and it will be placed at the new City Hall. This outdoor furniture sculpture was received free due to sponsorships. Marquez Simula asked if he would take some unboxing pictures when they unwrap it. Cullen replied yes.

Cullen indicated new Ventrac equipment was received. He ordered pieces of equipment that the city had never owned. One is an aerator and soil cultivator. He has worked with the City Forester to test Biochar at Keyes Park. Biochar is an organic, carbon-based material that has been burned without oxygen. What it does is cut back on the use of fertilizers and other chemicals. It looks like ground up charcoal but has a lot of spaces in it for microbes to grow in it. It catches water and nutrients within the material. With this new aeration machine and soil cultivator, the goal is to get to the athletic fields with the Biochar to make them look better, greener and they will require less water. Staff are looking at areas where they can reduce the labor hours for mowing. In those areas they are planting bee lawn, clover, and no mow to reduce cutting grass. Gulley asked if the Biochar acts as a filler. Cullen replied this was found in the rain forest originally. It acts like a charcoal filter; it has the ability to collect and hold onto things. Staff mix the Biochar with a mulch compost mix. The process is charging the Biochar. Keyes Park was a test area where Biochar was used on the north field and not the south field. Marquez Simula commented this is creative and, in the future, maybe the Key Club or another group could help with a program to introduce the product to residents. Cullen replied that the most expensive part is the shipping of the Biochar from Michigan. Peterson reported that her previous boss wrote a lot about it and had known of the product for several years. Isn't there a local company. Cullen replied working with Wakefield has been the best price. He has spoken to them about expanding into this area. Peterson asked if they aerate and then surface apply the mixture. Cullen replied yes. Peterson indicated Biochar is used during the initial soil application when planting trees. Cullen replied the City Forester has done that when planting new trees.

C. Commission Members

Harzallah asked when the soccer field goals would be installed and where. Windschitl replied they will be installed in the next couple of weeks by the Public Works staff. There will be four different fields; 1st & 2nd Graders, 3rd & 4th Graders, 5th & 6th Graders, and the full size field will be on the west side of the park. There will be a little field and staff are figuring out the best placement for that because there is still girls softball in Huset 3. There will be four fields total. The full size field and a little field on the west side, and on the east side over by the volleyball area a smaller field and then a 7th & 8th Graders field. They all have different size goals. Harzallah asked if these will be permanent. Windschitl replied they will be for the Fall soccer season. Harzallah replied that he had two conversations with community members who have soccer practices here and they are frustrated

that there aren't any soccer goals after previous conversations. Windschitl replied soccer goals are placed within Huset Park every year for the recreation soccer programs. Immaculate Conception Schools also use the fields in the fall. Harzallah said there are practices at Huset Park on Saturdays and Thursdays. Windschitl replied once the recreation programs start those groups might not be able to use the fields. He is unaware of the multiple groups of people using the field. Greenhalgh asked if soccer was going to be programmed at Keyes Park. Windschitl replied it had not been there the past few years in order to get the turf in better condition after construction. Marquez Simula asked if the goals being installed at Huset Park will be there from now until the end of programming. Windschitl replied yes, they are anchored down and will be there typically through the end of October.

Marquez Simula reported the Monarch Festival was scheduled for tomorrow and has been canceled due to weather conditions. The heat index effects the volunteers, staff, and performers. The City has decided if the air quality is 150 city events would be canceled. She announced to save the date for September 23rd for the CH Pride Festival at Kordiak Park. Kordiak has damage to the shelter so that is fenced off. She reported if anyone knows of a resident in the area of Kordiak Park there is a community group Friends of Kordiak Park. They used to be very active in the 80's and 90's. The group recently met to discuss community involvement and connection with the County. Seventy-five people attended and discussed the water quality, question and answer with the county and other future improvements to the park. There is a Facebook group if people are interested.

Harzallah asked about the City Council considering a ban on smoking in the parks, including cigarettes, vaping, and weed. Greenhalgh replied there is no smoking at youth events. Marquez Simula replied there is a vote on the topic on Monday. She suggests coming to the City Council meeting. Harzallah fully supports a ban. Peterson asked how a ban like that would be enforced. Marquez Simula replied other users of the parks often feel more apt to say something to someone if there is a sign indicating a policy.

Greenhalgh adjourned the meeting at 6:43 pm.
Deanna Saefke, Recreation Secretary

| Parks Expenses GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS | | | | | |
|--|--------------------------------------|--------------|----------|---------|-----------|
| TRANSACTIONS FROM 08/01/2023 TO 08/31/2023 | | | | | |
| Date | Description | Reference # | Debits | Credits | Balance |
| Fund 101 GENERAL | | | | | |
| Department 5200 PARKS | | | | | |
| 08/01/2023 | 101.5200.42000 OFFICE SUPPLIES | BEG. BALANCE | | | 126.31 |
| 08/10/2023 | INNOVATIVE OFFICE SOLUTIONS LLC | IN4274833 | 10.69 | | 137.00 |
| | COPY PAPER, PENS, HIGHLIGHTER | | | | |
| 08/31/2023 | 101.5200.42000 | END BALANCE | 10.69 | 0.00 | 137.00 |
| 08/01/2023 | 101.5200.42010 MINOR EQUIPMENT | BEG. BALANCE | | | 10,812.13 |
| 08/14/2023 | CDW-G INC | 1CBVVQ7 | 2,112.08 | | 12,924.21 |
| | CRADLEPOINT FOR SILVER LAKE PARK | | | | |
| 08/24/2023 | WW GRAINGER,INC | 9797972412 | 694.20 | | 13,618.41 |
| | PADLOCKS | | | | |
| 08/31/2023 | 101.5200.42010 | END BALANCE | 2,806.28 | 0.00 | 13,618.41 |
| 08/01/2023 | 101.5200.42030 PRINTING & PRINTED FO | BEG. BALANCE | | | 35.00 |
| 08/31/2023 | 101.5200.42030 | END BALANCE | 0.00 | 0.00 | 35.00 |
| 08/01/2023 | 101.5200.42160 MAINT & CONSTRUCTION | BEG. BALANCE | | | 5,375.71 |
| 08/04/2023 | MENARDS CASHWAY LUMBER-FRIDLEY | 93761 | 100.62 | | 5,476.33 |
| | TREATED TIMBER, SCREWS | | | | |
| 08/04/2023 | MENARDS CASHWAY LUMBER-FRIDLEY | 93829 | 78.19 | | 5,554.52 |
| | TREATED TIMBER | | | | |
| 08/04/2023 | MENARDS CASHWAY LUMBER-FRIDLEY | 93626 | 40.91 | | 5,595.43 |
| | TREATED TIMBER, BOLTS, NUTS | | | | |
| 08/28/2023 | REHBEINS BLACK DIRT | 13358 | 522.00 | | 6,117.43 |
| | 22 YDS PULVERIZED BLACK DIRT | | | | |
| 08/30/2023 | GROVE NURSERY | 33811500 | 1,574.12 | | 7,691.55 |
| | TREES | | | | |
| 08/31/2023 | 101.5200.42160 | END BALANCE | 2,315.84 | 0.00 | 7,691.55 |
| 08/01/2023 | 101.5200.42161 CHEMICALS | BEG. BALANCE | | | 6,560.56 |
| 08/28/2023 | TESSMAN CO | S381623-IN | 302.60 | | 6,863.16 |
| | HERBICIDE | | | | |
| 08/31/2023 | 101.5200.42161 | END BALANCE | 302.60 | 0.00 | 6,863.16 |
| 08/01/2023 | 101.5200.42171 GENERAL SUPPLIES | BEG. BALANCE | | | 14,307.27 |
| 08/02/2023 | HOME DEPOT #2802 | 2013445 | 48.92 | | 14,356.19 |
| | SCREWS, ANGLE, DRILL BITS | | | | |
| 08/02/2023 | HOME DEPOT #2802 | 6014060 | 4.47 | | 14,360.66 |
| | DRILL BITS | | | | |
| 08/04/2023 | MENARDS CASHWAY LUMBER-FRIDLEY | 93687 | 23.98 | | 14,384.64 |

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|------------|--|--------------|----------|------|-----------|
| | ROUNDUP TANK SPRAYER | | | | |
| 08/14/2023 | AQUAWEEDSTICK | 1140 | 2,760.00 | | 17,144.64 |
| | AQUAWEEDSTICK STATIONS/SIGNS SILVER LAKE | | | | |
| 08/15/2023 | HOME DEPOT #2802 | 5014155 | 39.97 | | 17,184.61 |
| | DECK SCREWS | | | | |
| 08/18/2023 | HOME DEPOT #2802 | 4014311 | 68.44 | | 17,253.05 |
| | LATCH, SCREWS | | | | |
| 08/18/2023 | MENARDS CASHWAY LUMBER-FRIDLEY | 93316 | 134.56 | | 17,387.61 |
| | GREEN TREATED LUMBER | | | | |
| 08/18/2023 | MENARDS CASHWAY LUMBER-FRIDLEY | 93391 | 122.25 | | 17,509.86 |
| | LUMBER, NUT, BOLTS | | | | |
| 08/18/2023 | MINNEAPOLIS SAW CO INC | 162186 | 6.95 | | 17,516.81 |
| | EDGER BLADE | | | | |
| 08/18/2023 | MINNEAPOLIS SAW CO INC | 162823 | 14.32 | | 17,531.13 |
| | WEED WHIP CAP | | | | |
| 08/18/2023 | WW GRAINGER,INC | 9774235536 | 550.52 | | 18,081.65 |
| | PET WASTE BAG DISPENSERS LABELLE PARK | | | | |
| 08/24/2023 | HOME DEPOT #2802 | 2015826 | 58.48 | | 18,140.13 |
| | JACK CHAIN, NUTS, SCREWS | | | | |
| 08/31/2023 | 101.5200.42171 | END BALANCE | 3,832.86 | 0.00 | 18,140.13 |
| | | | | | |
| 08/01/2023 | 101.5200.42172 UNIFORMS | BEG. BALANCE | | | 1,301.30 |
| | | | | | |
| 08/31/2023 | 101.5200.42172 | END BALANCE | 0.00 | 0.00 | 1,301.30 |
| | | | | | |
| 08/01/2023 | 101.5200.42173 PROTECTIVE CLOTHING | BEG. BALANCE | | | 1,185.97 |
| | | | | | |
| 08/31/2023 | 101.5200.42173 | END BALANCE | 0.00 | 0.00 | 1,185.97 |
| | | | | | |
| 08/01/2023 | 101.5200.42175 FOOD SUPPLIES | BEG. BALANCE | | | 75.43 |
| | | | | | |
| 08/31/2023 | 101.5200.42175 | END BALANCE | 0.00 | 0.00 | 75.43 |
| | | | | | |
| 08/01/2023 | 101.5200.42280 VEHICLE REPAIR AND PAI | BEG. BALANCE | | | 14,666.21 |
| 08/31/2023 | PARKS PARTS | 13915 | 995.99 | | 15,662.20 |
| 08/31/2023 | 101.5200.42280 | END BALANCE | 995.99 | 0.00 | 15,662.20 |
| | | | | | |
| 08/01/2023 | 101.5200.42282 GAS, OIL, LUBRICANTS | BEG. BALANCE | | | 7,062.90 |
| | | | | | |
| 08/31/2023 | 101.5200.42282 | END BALANCE | 0.00 | 0.00 | 7,062.90 |
| | | | | | |
| 08/01/2023 | 101.5200.43050 EXPERT & PROFESSIONAL | BEG. BALANCE | | | 585.14 |
| 08/28/2023 | RESPEC INC | INV-0723-451 | 1.56 | | 586.70 |
| | GIS SERVICES 0623-0723 | | | | |
| 08/31/2023 | 101.5200.43050 | END BALANCE | 1.56 | 0.00 | 586.70 |
| | | | | | |
| 08/01/2023 | 101.5200.43105 TRAINING & EDUCATION | BEG. BALANCE | | | 2,174.56 |

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|------------|--------------------------------------|--------------|-----------|------|-----------|
| 08/31/2023 | 101.5200.43105 | END BALANCE | 0.00 | 0.00 | 2,174.56 |
| 08/01/2023 | 101.5200.43210 TELEPHONE | BEG. BALANCE | | | 40.06 |
| 08/26/2023 | POPP.COM INC | 992798130 | 2.91 | | 42.97 |
| | 082623 -10013121 | | | | |
| 08/31/2023 | 101.5200.43210 | END BALANCE | 2.91 | 0.00 | 42.97 |
| 08/01/2023 | 101.5200.43211 CELL PHONES | BEG. BALANCE | | | 1,688.83 |
| 08/23/2023 | VERIZON WIRELESS | 9940899036 | 148.10 | | 1,836.93 |
| | 080123 342019817-00001 | | | | |
| 08/31/2023 | 101.5200.43211 | END BALANCE | 148.10 | 0.00 | 1,836.93 |
| 08/01/2023 | 101.5200.43250 OTHER TELECOMMUNIC | BEG. BALANCE | | | 330.00 |
| 08/01/2023 | ARVIG ENTERPRISES, INC | 080123 | 3.26 | | 333.26 |
| | INTERNET 0823 | | | | |
| 08/02/2023 | PRECISE MRM LLC | 200-1043889 | 60.00 | | 393.26 |
| | DATA PLAN 0623 | | | | |
| 08/15/2023 | COMCAST | 180379966 | 9.72 | | 402.98 |
| | 081523 934571297 | | | | |
| 08/17/2023 | ANOKA COUNTY | B230817G | 3.75 | | 406.73 |
| | BROADBAND CONN 0823 | | | | |
| 08/31/2023 | 101.5200.43250 | END BALANCE | 76.73 | 0.00 | 406.73 |
| 08/01/2023 | 101.5200.43310 LOCAL TRAVEL EXPENSE | BEG. BALANCE | | | 243.21 |
| 08/31/2023 | 101.5200.43310 | END BALANCE | 0.00 | 0.00 | 243.21 |
| 08/01/2023 | 101.5200.43600 PROP & LIAB INSURANCE | BEG. BALANCE | | | 16,508.31 |
| 08/31/2023 | 101.5200.43600 | END BALANCE | 0.00 | 0.00 | 16,508.31 |
| 08/01/2023 | 101.5200.43800 UTILITY SERVICES | BEG. BALANCE | | | 5,365.43 |
| 08/11/2023 | Internal Charge | | 1,112.70 | | 6,478.13 |
| 08/11/2023 | Internal Charge | | 40,183.39 | | 46,661.52 |
| 08/31/2023 | 101.5200.43800 | END BALANCE | 41,296.09 | 0.00 | 46,661.52 |
| 08/01/2023 | 101.5200.43810 ELECTRIC | BEG. BALANCE | | | 9,601.43 |
| 08/09/2023 | XCEL ENERGY (N S P) | 1054557887 | 17.20 | | 9,618.63 |
| | 0180923 51-9597586-9 | | | | |
| 08/09/2023 | XCEL ENERGY (N S P) | 1054549897 | 14.98 | | 9,633.61 |
| | 080923 51-8042065-3 | | | | |
| 08/09/2023 | XCEL ENERGY (N S P) | 1054559478 | 81.58 | | 9,715.19 |
| | 080923 51-0010057576-7 | | | | |
| 08/09/2023 | XCEL ENERGY (N S P) | 1054565710 | 58.07 | | 9,773.26 |
| | 080923 51-011039127-7 | | | | |
| 08/09/2023 | XCEL ENERGY (N S P) | 105459892 | 99.19 | | 9,872.45 |

| | | | | | |
|------------|------------------------|--------------|----------|------|-----------|
| | 080923 51-0012266105-3 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 1055576714 | 109.39 | | 9,981.84 |
| | 081423 51-5950185-0 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 1055576714 | 40.08 | | 10,021.92 |
| | 081423 51-5950185-0 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 23.41 | | 10,045.33 |
| | 081423 51-4159573-1 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 11.81 | | 10,057.14 |
| | 081423 51-4159573-1 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 25.47 | | 10,082.61 |
| | 081423 51-4159573-1 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 143.84 | | 10,226.45 |
| | 081423 51-4159573-1 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 65.98 | | 10,292.43 |
| | 081423 51-4159573-1 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 44.70 | | 10,337.13 |
| | 081423 51-4159573-1 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 170.10 | | 10,507.23 |
| | 081423 51-4159573-1 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 210.64 | | 10,717.87 |
| | 081423 51-4159573-1 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 56.33 | | 10,774.20 |
| | 081423 51-4159573-1 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 38.83 | | 10,813.03 |
| | 081423 51-4159573-1 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 143.56 | | 10,956.59 |
| | 081423 51-4159573-1 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 13.23 | | 10,969.82 |
| | 081423 51-4159573-1 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 13.23 | | 10,983.05 |
| | 081423 51-4159573-1 | | | | |
| 08/14/2023 | XCEL ENERGY (N S P) | 51-4159573-1 | 45.80 | | 11,028.85 |
| | 081423 51-4159573-1 | | | | |
| 08/15/2023 | XCEL ENERGY (N S P) | 1055931594 | 21.96 | | 11,050.81 |
| | 081523 51-7654903-4 | | | | |
| 08/15/2023 | XCEL ENERGY (N S P) | 1055931594 | 135.59 | | 11,186.40 |
| | 081523 51-7654903-4 | | | | |
| 08/31/2023 | 101.5200.43810 | END BALANCE | 1,584.97 | 0.00 | 11,186.40 |
| | | | | | |
| 08/01/2023 | 101.5200.43830 GAS | BEG. BALANCE | | | 5,433.37 |
| 08/08/2023 | CENTERPOINT ENERGY | 10802324-3 | 15.92 | | 5,449.29 |
| | 080823 10802324-3 | | | | |
| 08/08/2023 | CENTERPOINT ENERGY | 5467671-3 | 15.00 | | 5,464.29 |
| | 080823 5467671-3 | | | | |
| 08/08/2023 | CENTERPOINT ENERGY | 5452216-4 | 15.00 | | 5,479.29 |
| | 080823 5452216-4 | | | | |
| 08/16/2023 | CENTERPOINT ENERGY | 8000014661-5 | 19.58 | | 5,498.87 |

| | | | | | |
|------------|--|--------------|----------|------|-----------|
| | 081623 8000014661-5 | | | | |
| 08/16/2023 | CENTERPOINT ENERGY | 8000014661-5 | 15.00 | | 5,513.87 |
| | 081623 8000014661-5 | | | | |
| 08/16/2023 | CENTERPOINT ENERGY | 8000014661-5 | 15.00 | | 5,528.87 |
| | 081623 8000014661-5 | | | | |
| 08/16/2023 | CENTERPOINT ENERGY | 8000014661-5 | 30.00 | | 5,558.87 |
| | 081623 8000014661-5 | | | | |
| 08/16/2023 | CENTERPOINT ENERGY | 8000014661-5 | 15.00 | | 5,573.87 |
| | 081623 8000014661-5 | | | | |
| 08/31/2023 | 101.5200.43830 | END BALANCE | 140.50 | 0.00 | 5,573.87 |
| | | | | | |
| 08/01/2023 | 101.5200.44000 REPAIR & MAINT. SERVICE | BEG. BALANCE | | | 2,387.20 |
| 08/02/2023 | TRUGREEN CHEMLAWN | 063023-2 | 840.91 | | 3,228.11 |
| | LAWN SVC-CITY PARKS 063023 | | | | |
| 08/23/2023 | TRUGREEN CHEMLAWN | 180676679 | 723.48 | | 3,951.59 |
| | LAWN SVC-PARKS, PUMP HOUSE 071223-071423 | | | | |
| 08/24/2023 | HORWITZ INC | S500008686 | 1,242.13 | | 5,193.72 |
| | RUBUILD RPZ-RAMSDELL PARK | | | | |
| 08/24/2023 | J. BECHER & ASSOC INC | 2313055-F | 626.73 | | 5,820.45 |
| | LIGHT REPAIR-GATEWAY PARK FLAG POLE | | | | |
| 08/24/2023 | J. BECHER & ASSOC INC | 2313051-F | 565.39 | | 6,385.84 |
| | LIGHT REPAIR-RAMSDELL BUILDING | | | | |
| 08/28/2023 | MARCO, INC | INV11445267 | 26.49 | | 6,412.33 |
| | COPIER MAINT 072523-102423 | | | | |
| 08/31/2023 | 101.5200.44000 | END BALANCE | 4,025.13 | 0.00 | 6,412.33 |
| | | | | | |
| 08/01/2023 | 101.5200.44020 BLDG MAINT CONTRACT | BEG. BALANCE | | | 908.59 |
| 08/22/2023 | HORWITZ INC | 500007315 | 250.00 | | 1,158.59 |
| | BUILDING MAINTENANCE 0723-0923 | | | | |
| 08/31/2023 | 101.5200.44020 | END BALANCE | 250.00 | 0.00 | 1,158.59 |
| | | | | | |
| 08/01/2023 | 101.5200.44030 SOFTWARE & SOFTWARE | BEG. BALANCE | | | 1,492.33 |
| 08/17/2023 | RESPEC INC | INV-0723-002 | 183.75 | | 1,676.08 |
| | GIS COMPUTER SOFTWARE 0723-0923 | | | | |
| 08/31/2023 | 101.5200.44030 | END BALANCE | 183.75 | 0.00 | 1,676.08 |
| | | | | | |
| 08/01/2023 | 101.5200.44050 GARAGE, LABOR BURD. | BEG. BALANCE | | | 14,013.66 |
| 08/31/2023 | PARKS LABOR | 13915 | 2,177.13 | | 16,190.79 |
| 08/31/2023 | 101.5200.44050 | END BALANCE | 2,177.13 | 0.00 | 16,190.79 |
| | | | | | |
| 08/01/2023 | 101.5200.44100 RENTS & LEASES | BEG. BALANCE | | | 60,674.09 |
| 08/24/2023 | ON SITE SANITATION INC | 0001583311 | 220.00 | | 60,894.09 |
| | SATELLITE RENT-HUSET | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001583312 | 136.00 | | 61,030.09 |
| | SATELLITE RENT-MCKENNA | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001583313 | 220.00 | | 61,250.09 |
| | SATELLITE RENT-SULLIVAN | | | | |

| | | | | | |
|---------------------------------|-------------------------------------|--------------|-----------|------|-----------|
| 08/24/2023 | ON SITE SANITATION INC | 0001583314 | 62.00 | | 61,312.09 |
| | SATELLITE RENT-KEYES | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001583315 | 62.00 | | 61,374.09 |
| | SATELLITE RENT-LABELLE | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001583316 | 68.00 | | 61,442.09 |
| | SATELLITE RENT-GAUVITTE | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001583317 | 68.00 | | 61,510.09 |
| | SATELLITE RENT-PRESTEMON | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001583318 | 232.00 | | 61,742.09 |
| | SATELLITE RENT-RAMSDSELL | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001583319 | 232.00 | | 61,974.09 |
| | SATELLITE RENT-SILVER LAKE | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001583320 | 136.00 | | 62,110.09 |
| | SATELLITE RENT-HUSET | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001583321 | 368.00 | | 62,478.09 |
| | SATELLITE RENT-HUSET | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001583322 | 68.00 | | 62,546.09 |
| | SATELLITE RENT-LOMIANKI | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001583324 | 68.00 | | 62,614.09 |
| | SATELLITE RENT-LABELLE | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001583325 | 68.00 | | 62,682.09 |
| | SATELLITE RENT-OSTRANDER | | | | |
| 08/31/2023 | 101.5200.44100 | END BALANCE | 2,008.00 | 0.00 | 62,682.09 |
| | | | | | |
| 08/01/2023 | 101.5200.44330 SUBSCRIPTION, MEMBER | BEG. BALANCE | | | 125.34 |
| | | | | | |
| 08/31/2023 | 101.5200.44330 | END BALANCE | 0.00 | 0.00 | 125.34 |
| | | | | | |
| 08/01/2023 | 101.5200.44376 CIVIC EVENTS | BEG. BALANCE | | | 21.94 |
| | | | | | |
| 08/31/2023 | 101.5200.44376 | END BALANCE | 0.00 | 0.00 | 21.94 |
| | | | | | |
| 08/01/2023 | 101.5200.44390 TAXES & LICENSES | BEG. BALANCE | | | 600.00 |
| | | | | | |
| 08/31/2023 | 101.5200.44390 | END BALANCE | 0.00 | 0.00 | 600.00 |
| | | | | | |
| TOTAL FOR DEPARTMENT 5200 PARKS | | | 62,159.13 | 0.00 | |

| PARKS EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS | | | | | | | |
|---|--------------------------------|----------------|-------------|--------------|--------------|--------------|--------|
| PERIOD ENDING 08/31/2023 | | | | | | | |
| % Fiscal Year Completed: 66.58 | | | | | | | |
| | | | | ACTIVITY FOR | | | |
| | | 2023 | YTD BALANCE | MONTH | ENCUMBERED | UNENCUMBERED | % BDGT |
| ACCOUNT | DESCRIPTION | AMENDED BUDGET | 08/31/2023 | 08/31/23 | YEAR-TO-DATE | BALANCE | USED |
| Dept 5200 - PARKS | | | | | | | |
| 41010 | REGULAR EMPLOYEES | 496,000.00 | 289,111.65 | 32,572.95 | 0.00 | 206,888.35 | 58.29 |
| 41011 | PART-TIME EMPLOYEES | 2,200.00 | 1,170.97 | 163.18 | 0.00 | 1,029.03 | 53.23 |
| 41012 | SEASONAL EMPLOYEES | 33,600.00 | 31,350.87 | 7,888.00 | 0.00 | 2,249.13 | 93.31 |
| 41020 | OVERTIME-REGULAR | 18,300.00 | 4,577.14 | 741.17 | 0.00 | 13,722.86 | 25.01 |
| 41022 | OVERTIME-SEASONAL | 0.00 | 130.80 | 0.00 | 0.00 | (130.80) | 100.00 |
| 41050 | ACCRUED LEAVE ADJUSTMENT | 0.00 | 201.29 | 0.00 | 0.00 | (201.29) | 100.00 |
| 41210 | P.E.R.A. CONTRIBUTION | 38,500.00 | 22,697.80 | 2,509.33 | 0.00 | 15,802.20 | 58.96 |
| 41220 | F.I.C.A. CONTRIBUTION | 42,000.00 | 23,870.84 | 3,039.99 | 0.00 | 18,129.16 | 56.84 |
| 41300 | INSURANCE | 89,600.00 | 56,253.42 | 6,153.81 | 0.00 | 33,346.58 | 62.78 |
| 41510 | WORKERS COMP INSURANCE PREM | 36,600.00 | 23,926.53 | 3,003.99 | 0.00 | 12,673.47 | 65.37 |
| 42000 | OFFICE SUPPLIES | 0.00 | 137.00 | 10.69 | 0.00 | (137.00) | 100.00 |
| 42010 | MINOR EQUIPMENT | 17,500.00 | 13,618.41 | 2,806.28 | 1,500.40 | 2,381.19 | 86.39 |
| 42011 | END USER DEVICES | 3,500.00 | 0.00 | 0.00 | 0.00 | 3,500.00 | 0.00 |
| 42030 | PRINTING & PRINTED FORMS | 0.00 | 35.00 | 0.00 | 0.00 | (35.00) | 100.00 |
| 42070 | TRAINING & INSTR SUPPLIES | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 42160 | MAINT & CONSTRUCTION MATERIALS | 26,500.00 | 7,691.55 | 2,315.84 | 4,936.39 | 13,872.06 | 47.65 |
| 42161 | CHEMICALS | 8,500.00 | 6,863.16 | 302.60 | 0.00 | 1,636.84 | 80.74 |
| 42171 | GENERAL SUPPLIES | 22,500.00 | 18,140.13 | 3,832.86 | 0.00 | 4,359.87 | 80.62 |
| 42172 | UNIFORMS | 2,300.00 | 1,301.30 | 0.00 | 0.00 | 998.70 | 56.58 |
| 42173 | PROTECTIVE CLOTHING | 2,500.00 | 1,185.97 | 0.00 | 0.00 | 1,314.03 | 47.44 |
| 42175 | FOOD SUPPLIES | 0.00 | 75.43 | 0.00 | 0.00 | (75.43) | 100.00 |
| 42280 | VEHICLE REPAIR AND PARTS | 18,500.00 | 15,662.20 | 995.99 | 0.00 | 2,837.80 | 84.66 |
| 42282 | GAS, OIL, LUBRICANTS | 16,900.00 | 7,062.90 | 0.00 | 0.00 | 9,837.10 | 41.79 |
| 43050 | EXPERT & PROFESSIONAL SERV. | 4,500.00 | 586.70 | 1.56 | 0.00 | 3,913.30 | 13.04 |

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|-------------------------------|----------------------------------|--------------|------------|------------|----------|------------|--------|
| 43105 | TRAINING & EDUCATION ACTIVITIES | 4,000.00 | 2,174.56 | 0.00 | 0.00 | 1,825.44 | 54.36 |
| 43210 | TELEPHONE | 200.00 | 42.97 | 2.91 | 0.00 | 157.03 | 21.49 |
| 43211 | CELL PHONES | 3,500.00 | 1,836.93 | 148.10 | 0.00 | 1,663.07 | 52.48 |
| 43250 | OTHER TELECOMMUNICATIONS | 200.00 | 406.73 | 76.73 | 0.00 | (206.73) | 203.37 |
| 43310 | LOCAL TRAVEL EXPENSE | 100.00 | 243.21 | 0.00 | 0.00 | (143.21) | 243.21 |
| 43320 | OUT OF TOWN TRAVEL EXPENSE | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 43500 | LEGAL NOTICE PUBLISHING | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 43600 | PROP & LIAB INSURANCE | 28,300.00 | 16,508.31 | 0.00 | 0.00 | 11,791.69 | 58.33 |
| 43800 | UTILITY SERVICES | 38,700.00 | 46,661.52 | 41,296.09 | 0.00 | (7,961.52) | 120.57 |
| 43810 | ELECTRIC | 19,200.00 | 11,186.40 | 1,584.97 | 0.00 | 8,013.60 | 58.26 |
| 43830 | GAS | 7,700.00 | 5,573.87 | 140.50 | 0.00 | 2,126.13 | 72.39 |
| 44000 | REPAIR & MAINT. SERVICES | 49,100.00 | 6,412.33 | 4,025.13 | 0.00 | 42,687.67 | 13.06 |
| 44020 | BLDG MAINT CONTRACTUAL SERVICES | 2,400.00 | 1,158.59 | 250.00 | 250.00 | 991.41 | 58.69 |
| 44030 | SOFTWARE & SOFTWARE SUBSCRIPTION | 400.00 | 1,676.08 | 183.75 | 832.50 | (2,108.58) | 627.15 |
| 44050 | GARAGE, LABOR BURD. | 39,500.00 | 16,190.79 | 2,177.13 | 0.00 | 23,309.21 | 40.99 |
| 44100 | RENTS & LEASES | 82,400.00 | 62,682.09 | 2,008.00 | 0.00 | 19,717.91 | 76.07 |
| 44330 | SUBSCRIPTION, MEMBERSHIP | 200.00 | 125.34 | 0.00 | 0.00 | 74.66 | 62.67 |
| 44376 | CIVIC EVENTS | 100.00 | 21.94 | 0.00 | 0.00 | 78.06 | 21.94 |
| 44390 | TAXES & LICENSES | 800.00 | 600.00 | 0.00 | 0.00 | 200.00 | 75.00 |
| Total Dept 5200 - PARKS | | 1,157,500.00 | 699,152.72 | 118,231.55 | 7,519.29 | 450,827.99 | 61.05 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| TOTAL EXPENDITURES - FUND 101 | | 1,157,500.00 | 699,152.72 | 118,231.55 | 7,519.29 | 450,827.99 | 61.05 |

| JPM EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS | | | | | | | |
|---|--------------------------------|----------------|-------------|--------------|--------------|--------------|--------|
| PERIOD ENDING 08/31/2023 | | | | | | | |
| % Fiscal Year Completed: 66.58 | | | | | | | |
| | | | | ACTIVITY FOR | | | |
| | | 2023 | YTD BALANCE | MONTH | ENCUMBERED | UNENCUMBERED | % BDGT |
| ACCOUNT | DESCRIPTION | AMENDED BUDGET | 08/31/2023 | 08/31/23 | YEAR-TO-DATE | BALANCE | USED |
| Dept 5129 - MURZYN HALL | | | | | | | |
| 41010 | REGULAR EMPLOYEES | 30,800.00 | 19,368.82 | 2,348.09 | 0.00 | 11,431.18 | 62.89 |
| 41011 | PART-TIME EMPLOYEES | 104,000.00 | 62,628.08 | 8,834.12 | 0.00 | 41,371.92 | 60.22 |
| 41020 | OVERTIME-REGULAR | 300.00 | 453.36 | 21.84 | 0.00 | (153.36) | 151.12 |
| 41210 | P.E.R.A. CONTRIBUTION | 10,100.00 | 6,257.70 | 839.02 | 0.00 | 3,842.30 | 61.96 |
| 41220 | F.I.C.A. CONTRIBUTION | 10,300.00 | 6,285.52 | 854.46 | 0.00 | 4,014.48 | 61.02 |
| 41300 | INSURANCE | 6,400.00 | 4,285.22 | 535.64 | 0.00 | 2,114.78 | 66.96 |
| 41510 | WORKERS COMP INSURANCE PREM | 8,200.00 | 5,181.57 | 716.72 | 0.00 | 3,018.43 | 63.19 |
| 42000 | OFFICE SUPPLIES | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 42010 | MINOR EQUIPMENT | 5,000.00 | 5,041.00 | 0.00 | 0.00 | (41.00) | 100.82 |
| 42011 | END USER DEVICES | 600.00 | 26.95 | 0.00 | 0.00 | 573.05 | 4.49 |
| 42030 | PRINTING & PRINTED FORMS | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 42160 | MAINT & CONSTRUCTION MATERIALS | 900.00 | 2,474.62 | 0.00 | 0.00 | (1,574.62) | 274.96 |
| 42161 | CHEMICALS | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 42171 | GENERAL SUPPLIES | 10,000.00 | 4,363.18 | 1,484.66 | 0.00 | 5,636.82 | 43.63 |
| 42172 | UNIFORMS | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 42990 | COMM. PURCHASED FOR RESALE | 2,000.00 | 1,114.95 | 247.00 | 0.00 | 885.05 | 55.75 |
| 43050 | EXPERT & PROFESSIONAL SERV. | 7,600.00 | 6,777.60 | 1,904.00 | 0.00 | 822.40 | 89.18 |
| 43210 | TELEPHONE | 1,500.00 | 471.81 | 0.72 | 0.00 | 1,028.19 | 31.45 |
| 43220 | POSTAGE | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 43250 | OTHER TELECOMMUNICATIONS | 100.00 | 96.73 | 12.98 | 0.00 | 3.27 | 96.73 |
| 43430 | ADVERTISING OTHER | 600.00 | 0.00 | 0.00 | 0.00 | 600.00 | 0.00 |
| 43600 | PROP & LIAB INSURANCE | 7,300.00 | 4,258.31 | 0.00 | 0.00 | 3,041.69 | 58.33 |
| 43800 | UTILITY SERVICES | 4,100.00 | 4,114.10 | 1,763.88 | 0.00 | (14.10) | 100.34 |
| 43810 | ELECTRIC | 27,000.00 | 18,370.99 | 4,177.81 | 0.00 | 8,629.01 | 68.04 |
| 43830 | GAS | 9,000.00 | 6,786.38 | 404.18 | 0.00 | 2,213.62 | 75.40 |
| 44000 | REPAIR & MAINT. SERVICES | 4,000.00 | 1,487.28 | 680.00 | 0.00 | 2,512.72 | 37.18 |

| | | | | | | | |
|-------------------------------|---------------------------------|-------------|-------------|-----------|----------|-------------|--------|
| 44010 | BUILDING MAINT:INTERNAL SVCS | 10,000.00 | 6,066.69 | 0.00 | 0.00 | 3,933.31 | 60.67 |
| 44020 | BLDG MAINT CONTRACTUAL SERVICES | 24,000.00 | 17,666.82 | 5,805.81 | 1,773.00 | 4,560.18 | 81.00 |
| 44030 | SOFTWARE & SOFTWARE SUBSCRIPTIO | 1,600.00 | 1,200.00 | 0.00 | 0.00 | 400.00 | 75.00 |
| 44040 | INFORMATION SYS:INTERNAL SVC | 5,900.00 | 3,558.66 | 0.00 | 0.00 | 2,341.34 | 60.32 |
| 44100 | RENTS & LEASES | (65,700.00) | (36,622.41) | 756.00 | 0.00 | (29,077.59) | 55.74 |
| 44310 | CREDIT CARD FEES | 3,300.00 | 788.30 | 137.50 | 0.00 | 2,511.70 | 23.89 |
| 44330 | SUBSCRIPTION, MEMBERSHIP | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 44390 | TAXES & LICENSES | 300.00 | 350.00 | 0.00 | 0.00 | (50.00) | 116.67 |
| Total Dept 5129 - MURZYN HALL | | 230,800.00 | 152,852.23 | 31,524.43 | 1,773.00 | 76,174.77 | 67.00 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| TOTAL EXPENDITURES - FUND 101 | | 230,800.00 | 152,852.23 | 31,524.43 | 1,773.00 | 76,174.77 | 67.00 |

| JPM Expenses GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS | | | | | |
|--|---|--------------|----------|---------|----------|
| TRANSACTIONS FROM 08/01/2023 TO 08/31/2023 | | | | | |
| Date | Description | Reference # | Debits | Credits | Balance |
| Fund 101 GENERAL | | | | | |
| 08/01/2023 | 101.5129.42010 MINOR EQUIPMENT | BEG. BALANCE | | | 5,041.00 |
| 08/31/2023 | 101.5129.42010 | END BALANCE | 0.00 | 0.00 | 5,041.00 |
| 08/01/2023 | 101.5129.42011 END USER DEVICES | BEG. BALANCE | | | 26.95 |
| 08/31/2023 | 101.5129.42011 | END BALANCE | 0.00 | 0.00 | 26.95 |
| 08/01/2023 | 101.5129.42160 MAINT & CONSTRUCTION M | BEG. BALANCE | | | 2,474.62 |
| 08/31/2023 | 101.5129.42160 | END BALANCE | 0.00 | 0.00 | 2,474.62 |
| 08/01/2023 | 101.5129.42171 GENERAL SUPPLIES | BEG. BALANCE | | | 2,878.52 |
| 08/24/2023 | TRIO SUPPLY COMPANY INC | 859218 | 1,484.66 | | 4,363.18 |
| | BAGS, TP, GLOVES, TOWELS, CLEANERS | | | | |
| 08/31/2023 | 101.5129.42171 | END BALANCE | 1,484.66 | 0.00 | 4,363.18 |
| 08/01/2023 | 101.5129.42990 COMM. PURCHASED FOR RE | BEG. BALANCE | | | 867.95 |
| 08/17/2023 | SHAMROCK GROUP-ACE ICE | 2924944 | 247.00 | | 1,114.95 |
| | POP JPM 081123 | | | | |
| 08/31/2023 | 101.5129.42990 | END BALANCE | 247.00 | 0.00 | 1,114.95 |
| 08/01/2023 | 101.5129.43050 EXPERT & PROFESSIONAL SE | BEG. BALANCE | | | 4,873.60 |
| 08/01/2023 | ALLIED UNIVERSAL SECURITY SERVICES | 14549099 | 240.00 | | 5,113.60 |
| | SECURITY JPM 072323 | | | | |
| 08/01/2023 | LVC COMPANIES INC | 119757 | 1,120.00 | | 6,233.60 |
| | FIRE ALARM REPAIR JPM | | | | |
| 08/09/2023 | ALLIED UNIVERSAL SECURITY SERVICES | 14581139 | 544.00 | | 6,777.60 |
| | SECURITY JPM 072923-073123 | | | | |
| 08/31/2023 | 101.5129.43050 | END BALANCE | 1,904.00 | 0.00 | 6,777.60 |
| 08/01/2023 | 101.5129.43210 TELEPHONE | BEG. BALANCE | | | 471.09 |
| 08/26/2023 | POPP.COM INC | 992798130 | 0.72 | | 471.81 |
| | 082623 -10013121 | | | | |
| 08/31/2023 | 101.5129.43210 | END BALANCE | 0.72 | 0.00 | 471.81 |
| 08/01/2023 | 101.5129.43250 OTHER TELECOMMUNICATI | BEG. BALANCE | | | 83.75 |
| 08/01/2023 | ARVIG ENTERPRISES, INC | 080123 | 3.26 | | 87.01 |
| | INTERNET 0823 | | | | |
| 08/15/2023 | COMCAST | 180379966 | 9.72 | | 96.73 |
| | 081523 934571297 | | | | |

| | | | | | |
|------------|--|--------------|----------|-------|-----------|
| 08/31/2023 | 101.5129.43250 | END BALANCE | 12.98 | 0.00 | 96.73 |
| | | | | | |
| 08/01/2023 | 101.5129.43600 PROP & LIAB INSURANCE | BEG. BALANCE | | | 4,258.31 |
| | | | | | |
| 08/31/2023 | 101.5129.43600 | END BALANCE | 0.00 | 0.00 | 4,258.31 |
| | | | | | |
| 08/01/2023 | 101.5129.43800 UTILITY SERVICES | BEG. BALANCE | | | 2,350.22 |
| 08/11/2023 | Internal Charge | | 1,763.88 | | 4,114.10 |
| 08/31/2023 | 101.5129.43800 | END BALANCE | 1,763.88 | 0.00 | 4,114.10 |
| | | | | | |
| 08/01/2023 | 101.5129.43810 ELECTRIC | BEG. BALANCE | | | 14,193.18 |
| 08/17/2023 | XCEL ENERGY (N S P) 080923 51-4697130-6 | 1054519477 | 153.54 | | 14,346.72 |
| 08/17/2023 | CORNILLIE 2 COMMUNITY SOLAR 081723 SOLAR POWER | 16817 | 2,029.35 | | 16,376.07 |
| 08/21/2023 | XCEL ENERGY (N S P) 082123 51-4350334-8 | 1057167196 | 4,173.70 | | 20,549.77 |
| 08/21/2023 | XCEL ENERGY (N S P) 082123 51-4350334-8 | 1057167196 | | ##### | 18,370.99 |
| 08/31/2023 | 101.5129.43810 | END BALANCE | 6,356.59 | ##### | 18,370.99 |
| | | | | | |
| 08/01/2023 | 101.5129.43830 GAS | BEG. BALANCE | | | 6,382.20 |
| 08/16/2023 | CENTERPOINT ENERGY 081623 8000014661-5 | 8000014661-5 | 404.18 | | 6,786.38 |
| 08/31/2023 | 101.5129.43830 | END BALANCE | 404.18 | 0.00 | 6,786.38 |
| | | | | | |
| 08/01/2023 | 101.5129.44000 REPAIR & MAINT. SERVICES | BEG. BALANCE | | | 807.28 |
| 08/24/2023 | MINNESOTA CONTROL SYSTEMS LLC 4 HOUR REMOTE SUPPORT | 07650 | 680.00 | | 1,487.28 |
| 08/31/2023 | 101.5129.44000 | END BALANCE | 680.00 | 0.00 | 1,487.28 |
| | | | | | |
| 08/01/2023 | 101.5129.44010 BUILDING MAINT:INTERNAL | BEG. BALANCE | | | 6,066.69 |
| | | | | | |
| 08/31/2023 | 101.5129.44010 | END BALANCE | 0.00 | 0.00 | 6,066.69 |
| | | | | | |
| 08/01/2023 | 101.5129.44020 BLDG MAINT CONTRACTUAL | BEG. BALANCE | | | 11,861.01 |
| 08/02/2023 | SCHINDLER ELEVATOR CORP INC PREVENT MAINT 0723 | 8106303618 | 77.27 | | 11,938.28 |
| 08/02/2023 | VIKING AUTOMATIC SPRINKLER ANNUAL FIRE ALARM INSPECTION-MURZYN HALL | 1025-F289882 | 405.00 | | 12,343.28 |
| 08/02/2023 | VIKING AUTOMATIC SPRINKLER ANNUAL FIRE ALARM INSPECTION-CITY HALL | 1025-F289877 | 365.00 | | 12,708.28 |
| 08/03/2023 | VIKING AUTOMATIC SPRINKLER ANNUAL FIRE SPRINKLER INSPECTION-MURZYN | 1025-F289879 | 405.00 | | 13,113.28 |
| 08/09/2023 | ADAM'S PEST CONTROL, INC PEST CONTROL JPM 072523 | 3690106 | 90.00 | | 13,203.28 |
| 08/09/2023 | CINTAS INC | 4163215012 | 33.59 | | 13,236.87 |

| | | | | | |
|------------|--|--------------|----------|-------|-------------|
| | MOPS JPM 080123 | | | | |
| 08/09/2023 | CINTAS INC | 4163920991 | 105.94 | | 13,342.81 |
| | MOPS, MATS JPM 080823 | | | | |
| 08/09/2023 | CLEAN BEVERAGE LINE | 23-HALL-2 | 60.00 | | 13,402.81 |
| | BEER LINE CLEANING 0823 | | | | |
| 08/17/2023 | CINTAS INC | 4164614113 | 33.59 | | 13,436.40 |
| | MOPS JPM 081523 | | | | |
| 08/22/2023 | HORWITZ INC | 500007315 | 1,773.00 | | 15,209.40 |
| | BUILDING MAINTENANCE 0723-0923 | | | | |
| 08/24/2023 | J. BECHER & ASSOC INC | 2313052-F | 471.08 | | 15,680.48 |
| | SIGN REPAIR-MURZYN HALL | | | | |
| 08/24/2023 | NORTHLAND REFRIGERATION INCORPORATE | 2746 | 1,875.48 | | 17,555.96 |
| | REPAIR UNIT #1 | | | | |
| 08/28/2023 | SCHINDLER ELEVATOR CORP INC | 8106327798 | 77.27 | | 17,633.23 |
| | PREVENT MAINT 0823 | | | | |
| 08/31/2023 | CINTAS INC | 4165888203 | 33.59 | | 17,666.82 |
| | MOPS JPM 082823 | | | | |
| 08/31/2023 | 101.5129.44020 | END BALANCE | 5,805.81 | 0.00 | 17,666.82 |
| | | | | | |
| 08/01/2023 | 101.5129.44030 SOFTWARE & SOFTWARE SU | BEG. BALANCE | | | 1,200.00 |
| | | | | | |
| 08/31/2023 | 101.5129.44030 | END BALANCE | 0.00 | 0.00 | 1,200.00 |
| | | | | | |
| 08/01/2023 | 101.5129.44040 INFORMATION SYS:INTERNA | BEG. BALANCE | | | 3,558.66 |
| | | | | | |
| 08/31/2023 | 101.5129.44040 | END BALANCE | 0.00 | 0.00 | 3,558.66 |
| | | | | | |
| 08/01/2023 | 101.5129.44100 RENTS & LEASES | BEG. BALANCE | | | (37,378.41) |
| 08/24/2023 | ON SITE SANITATION INC | 0001565059 | 34.00 | | (37,344.41) |
| | HAND SANITIZERS-1640 73 1/2 AVE NE | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001582441 | | 17.00 | (37,361.41) |
| | CREDIT INV#0001554942-1640 73 1/2 AVE NE | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001565056 | 535.00 | | (36,826.41) |
| | SATELLITE RENT - MCKENNA | | | | |
| 08/24/2023 | ON SITE SANITATION INC | 0001583323 | 204.00 | | (36,622.41) |
| | SATELLITE RENT - MCKENA | | | | |
| 08/31/2023 | 101.5129.44100 | END BALANCE | 773.00 | 17.00 | (36,622.41) |
| | | | | | |
| 08/01/2023 | 101.5129.44310 CREDIT CARD FEES | BEG. BALANCE | | | 650.80 |
| 08/31/2023 | CC FEE REC/COM DEV | 13932 | 137.50 | | 788.30 |
| 08/31/2023 | 101.5129.44310 | END BALANCE | 137.50 | 0.00 | 788.30 |
| | | | | | |
| 08/01/2023 | 101.5129.44390 TAXES & LICENSES | BEG. BALANCE | | | 350.00 |
| | | | | | |
| 08/31/2023 | 101.5129.44390 | END BALANCE | 0.00 | 0.00 | 350.00 |



Simple Gestures. Full Hearts.

9/18/23

Dear Park & Recreation Commission,

SACA Food Shelf will be hosting our Empty Bowls fundraiser Wednesday, October 25 from 4pm – 7pm at Murzyn Hall. We are asking you to waive the rental fee for the use of the venue.

Empty Bowls is a true community event. Guests are asked for a free will offering, so even if people are not able to afford to donate, they are welcome to attend. Empty Bowls is a fundraiser featuring soup and bread from local restaurants. It represents what a family that is facing food insecurity might have for a meal.

There will also be musicians, singers and dancers from local schools and businesses to entertain our guests.

We would like to set up between 1 – 1:30pm. We should be finished tearing down and cleaning up by 8:30 - 9pm (or sooner), depending on how many volunteers we have for cleanup.

Thank you,

Dave Rudolph

Dave Rudolph, Co Director
SACA Food Shelf
daver@sacafoodshelf.org | (763) 789-2444