



PARK & RECREATION COMMISSION
City Hall—Shared Vision Room, 3989 Central Ave NE
Wednesday, December 03, 2025
6:00 PM

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, or by using Microsoft Teams Meeting at : ID 232 366 062 314, Passcode zhKGrE. For questions, please contact Administration at 763-706-3610.

CALL TO ORDER/ROLL CALL

MISSION STATEMENT

The mission of the Columbia Heights Park & Recreation Commission is to foster a healthy, inclusive community by providing a diverse park system and recreational opportunities that enhance the quality of life for people of all ages while fostering sustainability and environmental stewardship for future generations.

COMMUNITY FORUM:

The Community Forum is an opportunity to address the Park and Recreation Commission about items not scheduled for a public hearing.

All speakers must provide their name and connection to Columbia Heights. In-person speakers should complete a form for Staff and introduce themselves when called on. Virtual speakers should send their information to the moderator via chat and turn on their camera when called.

Comments are limited to five minutes. Disrespectful language is not allowed. The Commission may ask questions or refer items for follow-up but typically does not take action during the forum.

CONSENT AGENDA

(These items are considered to be routine by the Park & Recreation Commission and will be enacted as part of the Consent Agenda by one motion.)

1. Approve August 27, 2025 Park & Recreation Commission Meeting Minutes
2. Approve Payment of Bills - Parks August, September, & October 2025
3. Approve Payment of Bills - John P Murzyn Hall August, September, & October 2025

LETTERS AND REQUESTS

OLD BUSINESS

- [4.](#) Sullivan Park review and update. Staff will review the public comments and provide updates. Public comments and responses are attached from the September 24, 2025 Sullivan Lake Park Open House.
5. Soccer Field Master Planning. Staff will provide updates.

NEW BUSINESS

- [6.](#) Recreation Rental Rates for 2026 & John P Murzyn Hall 2027. Staff will discuss the current rates. Proposed rental rates are attached.

REPORTS

Recreation Director

Public Works Director/City Engineer

Commission Members

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.



MINUTES

Call to Order/Roll Call

Andrew Macko called the meeting to order at 6:04 pm

Members present: Michael Deneen, Teresa Eisenbise, Taher Herzallah, Andrew Macko, Andrea Ostergard

Staff present: Kevin Hansen, Public Works Director; Keith Windschitl, Recreation Director; Deanna Saefke, Recreation; Secretary; Connie Buesgens, Council Liaison

Saefke reported that Perez Umphress submitted her resignation from the Commission due to personal circumstances. She enjoyed her time on the Commission, gaining insight, and getting to know the community members.

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Community Forum

None at this time.

Consent Agenda

Eisenbise asked under the parks budget what the building maintenance contractual services are for and why it is in the red. Hansen replied that it could be for a portion of Public Works and then any of the park buildings. For example, there was a heater in one of the buildings that went out, which the majority of that cost is for that heater. The other cost is for ongoing HVAC issues at Circle Terrace Park. He indicated that it is something that the Park & Recreation Commission previously reviewed if old park buildings should be removed that are no longer in use, because the building is still minimally heated during the winter to avoid pipes bursting. This should be considered in the future as the parks are being redone because many buildings are not used for programs and mostly used for storage. The city pays for insurance on the buildings, there are maintenance costs, and the group should think about what service the building is providing for the community. Windschitl replied there are a fair amount of rentals for the buildings that are usable. We only rent the buildings at Ramsdell, Huset East, Keyes, and McKenna Parks. All other park shelters are on a first come first served basis. Hansen indicated the type of budgeting that is done is not a line item by line item. It is an overall total budget for the parks, and as of July 50% of the budget has been expended. Any one line item can be over or under, but at the end of the day what is really monitored is what the budget total is.

Ostergaard asked what the actual usage is for the park buildings. If that is reported towards the end of the year she often misses that meeting due to other conflicts. Windschitl replied that typically that number is reported when discussing the rental rates of the parks. Staff can get those numbers for her at the end of the year. Ostergaard asked if people are upset or have issues using the shelters on a first come first serve basis. Windschitl replied no we rarely hear of issues, one that was reported was someone putting table clothes on the tables, but then they left and when they returned the plastic tablecloths were thrown away. It actually was one of the parks staff who cleaned up the shelter because they thought it was left behind from the previous evening since no one was on site. Saefke informed the Commission that if you go to the Rec Desk website you can view the calendar for each park and see what weekends it is used or reserved.

Eisenbise asked if there isn't a meeting in November. Windschitl indicated in the past they have merged the two

November and December meetings and held it in early December. Hansen replied it depends on what is going on for the commission. There are two active planning processes that will be going on at that time. One is going to be Sullivan Lake Park and then the ongoing soccer field. If there is a need to meet then there will definitely be a meeting scheduled.

Motion by Eisenbise, second by Deneen, to approve the consent agenda. Upon vote: All ayes. **Motion Carried.**

Letters and Requests

None at this time.

Old Business

Sullivan Lake Park fitness court update.

Macko indicated that the mural is very pretty and he knows the artist. Hansen asked if any other members have been to the park. Ostergaard replied she was there slightly before the mural was finished. Macko said it is vibrant.

Hansen indicated the current contractors will finish the restoration along the sidewalks, and benches need to be installed and they will be wrapped up. Next year the city will put lighting in for the fitness court next year, there will be four lights around the fitness court. City staff will be doing the restoration work where the tennis courts were. He informed the Commission that the grand opening of the fitness court is September 8th. This date was chosen because the National Fitness Campaign is available on that date. The city council, park and recreation commission and public are invited. It will be at 10am. Hopefully members will be able to attend. Hansen indicated there are routines available for the fitness court, pictures and a QR code are posted.

Buesgens asked if there will be more trees planted to create future shade around the fitness court. Hansen replied that the city will do a landscape plan around the court area. Planting trees is certainly part of that. He indicated that some of the plants around the splash pad need to be divided, plus some from the roundabout and they will then be used at Sullivan, particularly around the north side and also the lake side or west side between the court and the trail. Buesgens added that there are security cameras at some of the parks and is wondering if there is one at Sullivan Lake Park. Hansen replied there is a mobile camera. Buesgens stated there are cameras permanently located at other parks. Hansen replied if that is something that the Commission wants to recommend to the city council that would be one thing to include when the playground is being planned. Windschitl stated the cameras around Huset Park haven't always provided the clearest pictures. Hansen indicated the cameras at Huset Park do not have a great resolution and are already considered old in technology standards. Hansen replied the IT Department is working with the police department to replace the cameras to high definition models around Huset Park.

Macko stated he is excited to check out the fitness court when it is not so hot outside. He informed the Commission that the mural artist also won a few first place awards for her art at the State Fair this year.

Macko stated the September Park & Recreation Commission Meeting will be held at Sullivan Lake Park.

Sullivan Lake Park Master Plan

Hansen indicated the Sullivan Lake Park Master Plan will be updated based on public feedback. Invites will be sent out to a large area of residents around Sullivan Lake Park to invite them for input on updating the master plan. This focuses on access to the park, the playground, and we will not get into the type of courts other than indicating the removal of the pickleball court as previously discussed as possible amenity. Due to noise with pickleball Huset Park would be a better fit to place a court in the future. There isn't any funding for the construction of any courts right now at Sullivan Lake Park. The grant was for trails, lighting, and a larger playground area. Hansen indicated this meeting will be an opportunity for the community to engage in the planning process. A consultant will be hired to go through the planning process. A master plan needs to be updated because to get the playground built everything needs to be in place with construction

plans done early next year. At the next meeting there will be the Sullivan Lake Park Open House to discuss the master plan of the park. There will also be a second open house to continue the discussion of the soccer field development. At this open house the feedback that has been received from the community on the plan options will be presented. What the community feedback has been to locate a full size soccer field at Huset Park. This meeting will be after the Sullivan Lake Park open house in September.

Macko asked for the walking path around the park and lake the retaining wall that is dilapidated will be included in this project. Hansen replied that none of the walking trails are included in this current grant. We had previously applied for a grant to completely redo the walking trail around Sullivan. There are some tree root issues that have headed the walking trail and on the south side is the retaining wall that needs to be replaced in order to have a ten foot wide trail. None of that is included in the grant we received, so staff will continue to look for funding options. Ostergaard clarified the current grant funding is only for the area around the playground. Hansen replied it is to access and update where the playset will be relocated. Eisenbise asked where the relocation of the playground is. Hansen replied the playset was located on the south side of the shelter and now the fitness court is there. Staff have taken all of that equipment and will be able to reuse most of it up at Hilltop Park. There are a few parts that need to be replaced. A new larger playset will be installed. That is one comment we often received was that the playset was too small. The Commission previously discussed making sure the playset is accessible and that same comment was given to Hansen while he was inspecting the fitness court and a group of people were at the park. He believes what is meant is that the future playset is not only accessible for handicapped people but also forms of autism or other disabilities. Often times for autistic children there is a separate area away from the larger denser structure. Eisenbise asked if the new playset will be in the northeast side of the park. Hansen replied that is what needs to be determined. We are also required by the National Fitness Campaign to have any playset to be located 150 feet away. He reminded the Commission that whatever changes are made to Sullivan Lake Park, it is meant for all citizens and not just one specific area. We will listen to all concerns and feedback. If we can accommodate concerns we will do our best to do that. Buesgens indicated for decades the parks have been fairly quiet and now that we are trying to reactivate them people are used to them being quiet. Parks are meant to have games, gatherings, kids playing, and it is a change. Hansen indicated that it is unknown as to what type of court will be installed at Sullivan because the needs of the community might change by the time there is available funding. It could be basketball, tennis, pickleball with some kind of screening to help with sound transmission and that will be a future discussion.

Saefke asked Hansen to inform the Commission of how the public meeting process will go for the September meeting. Hansen replied that one thing that is typically done, it needs to be recorded as to whomever is speaking, it becomes part of the minutes and what their comments are. Basically, we listen to what they're saying, people are limited to five minutes. Ostergaard replied they are the same rules as during our community forum in a regular meeting. Hansen replied it is more of a community engagement. The five minutes can be flexible as long as they are not repeating the same information. He stated that he will go through the park process; this is the first step to listen to public comments, create a final plan recommendation, the Commission reviews that recommendation, then passes that recommendation on the City Council, the council adopts the plan, staff then takes the plan into our construction design and prepare plans. The role of the Commission is to determine what is important, relevant, should they try to accommodate certain things, and then relay that to staff and the consultant. Hansen informed the Commission if they have any clarifying questions of a community member to please ask them. For example, the residents that have voiced concerns mostly are speaking about noise related issues. Buesgens asked if there is a screen around the port a potty. Hansen replied it is a chain link fence. This is for appearance and not screening because when there is vandalism at the parks it often is burning of the port a potty. He indicated if there is a concern with seeing a port a potty or hearing a door close, that native plantings or arborvitaes would be a way to help alleviate those concerns. Ostergaard feels a lot of people have opinions and thinks it is a matter of getting the word out there regarding the meeting. Hansen replied the notices will be mailed out to residents up to 53rd, down to 51st, over to Central Ave, and as far west would maybe be halfway in between Sullivan Lake and University Avenue. Typically notices are given out 7 to 10 days notice. If the Commission wants to do a larger area

they certainly can. It will also be on the city website. Eisenbise replied next month the meeting will be at Sullivan Lake Park and a time with the community and after that an open house regarding the soccer field.

New Business

None at this time.

Reports

A. Recreation Director

Windschitl reported the summer youth programs have ended. The last trip was today. The participation numbers were good all summer. Programs were successful. There were a lot of new staff this year. Men's softball ended last week. The next program of focus will be youth soccer.

B. Public Works Director

Hansen reported that the seasonal positions were full this year with twelve in parks and they are starting to roll off. There are a few that are not going to school so they will stay on staff as long as we are able to keep them. Seasonals can only work 67 days if they are going to school or 100 days if they are not in school.

C. Commission Members

Deneen indicated he is involved in a lot of theater activities and rehearsal space is for limited. He had an idea that using rooms inside Murzyn Hall could be a source for these groups to rent out. Windschitl replied there are a few rooms that do not get used on a regular basis. There are civic groups who use rooms and recreation programs are scheduled throughout the facility. Hansen replied the open space on the fitness court at Sullivan Lake Park would be a good idea. Buesgens replied they should check with local churches as well.

Buesgens attended the Recreation Theater performance of by the Millstreet Players. It was very good, and she found out that they can use other resources on stage through the school. There were 22 kids, and they did a really good job. Windschitl indicated that it has been a better fit to use the PAC instead of Murzyn Hall. It is a nice opportunity that we get from the school district, and they also utilize the Hylander Center gym during the school year. It gets used more often than he has been aware of. He is working with the principal to get a schedule. The only concern with additional use because of the wear and tear on the equipment. Windschitl stated that the adult open volleyball on Monday and Friday evenings has been very busy. Buesgens has been seeing more and more volleyball nets in people's yards.

Eisenbise gave a suggestion for programming to hold a seasonal clothing swap. Buesgens replied that she might want to work with Nathen at First Lutheran because they host a Buy Nothing Group. Ostergaard asked what is different for the type of event Eisenbise is thinking of. Eisenbise indicated it has more intention of just clothing, there are often time organizers that will take dropped off items and organize them. Sometimes it is open for more than one day. Buesgens replied that she has hosted a puzzle swap in the Senior Center.

Motion by Ostergaard, second by Deneen, to adjourn the meeting. Upon vote: All ayes. **Motion Carried.**

Macko adjourned the meeting at 6:55 pm.
Deanna Saefke, Recreation Secretary

Parks GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS					
TRANSACTIONS FROM 08/01/2025 TO 08/31/2025					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL					
Department 5200 PARKS					
08/01/2025	101.5200.42000 OFFICE SUPPLIES	BEG. BALANCE			166.48
08/29/2025	INNOVATIVE OFFICE SOLUTIONS LLC	IN4920035	13.54		180.02
	PENS, PAPER				
08/31/2025	101.5200.42000	END BALANCE	13.54	0.00	180.02
08/01/2025	101.5200.42160 MAINT & CONSTRUCTION MAT	BEG. BALANCE			4,846.32
08/08/2025	REHBEINS BLACK DIRT	15152	2,220.00		7,066.32
	80YDS PULVERIZED BLACK DIRT				
08/31/2025	101.5200.42160	END BALANCE	2,220.00	0.00	7,066.32
08/01/2025	101.5200.42171 GENERAL SUPPLIES	BEG. BALANCE			13,727.02
08/06/2025	WW GRAINGER,INC	9597824979	1,248.50		14,975.52
	PEST WASTE BAGS, PEST WASTE DISPENSORS				
08/12/2025	HOME DEPOT #2802	7021569	4.39		14,979.91
	FENCE POST, POST CAP				
08/14/2025	MENARDS CASHWAY LUMBER-FRIDLEY	34837	165.76		15,145.67
	HOSES, SPRINKLERS, VALVE, BLOOM +				
08/31/2025	101.5200.42171	END BALANCE	1,418.65	0.00	15,145.67
08/01/2025	101.5200.42175 FOOD SUPPLIES	BEG. BALANCE			26.72
08/07/2025	CUB FOODS	00749Q	8.98		35.70
	SNACKS,BEVERAGES- IN HOUSE MEETING				
08/31/2025	101.5200.42175	END BALANCE	8.98	0.00	35.70
08/01/2025	101.5200.42280 VEHICLE REPAIR AND PARTS	BEG. BALANCE			15,656.98
08/31/2025	PARKS PARTS	15044	2,643.34		18,300.32
08/31/2025	101.5200.42280	END BALANCE	2,643.34	0.00	18,300.32
08/01/2025	101.5200.43050 EXPERT & PROFESSIONAL SER	BEG. BALANCE			641.45
08/20/2025	PICTURES AND GIFTS LLC	2101	20.00		661.45
	EMBROIDERY				
08/31/2025	101.5200.43050	END BALANCE	20.00	0.00	661.45
08/01/2025	101.5200.43105 TRAINING & EDUCATION ACTI	BEG. BALANCE			2,909.99
08/01/2025	SAFEASSURE CONSULTANTS INC	3844	1,166.04		4,076.03
	SAFETY SERVICES 0925-0826				
08/31/2025	101.5200.43105	END BALANCE	1,166.04	0.00	4,076.03
08/01/2025	101.5200.43210 TELEPHONE	BEG. BALANCE			15.90

08/26/2025	POPP.COM INC	992889929	1.32		17.22
	082625 - 10013121				
08/31/2025	101.5200.43210	END BALANCE	1.32	0.00	17.22
08/01/2025	101.5200.43211 CELL PHONES	BEG. BALANCE			1,324.26
08/14/2025	VERIZON WIRELESS	6121040641	208.24		1,532.50
	081425 442735411-00001				
08/31/2025	101.5200.43211	END BALANCE	208.24	0.00	1,532.50
08/01/2025	101.5200.43250 OTHER TELECOMMUNICATION	BEG. BALANCE			611.03
08/11/2025	ANOKA COUNTY	B250811G	3.75		614.78
	BROADBAND CONN 0825				
08/15/2025	COMCAST	248938946	9.27		624.05
	081525 934571297				
08/31/2025	101.5200.43250	END BALANCE	13.02	0.00	624.05
08/01/2025	101.5200.43600 PROP & LIAB INSURANCE	BEG. BALANCE			12,308.31
08/31/2025	25 PROPERTY & LIAB INSURANCE ALLOCATION	15027	1,758.33		14,066.64
08/31/2025	101.5200.43600	END BALANCE	1,758.33	0.00	14,066.64
08/01/2025	101.5200.43800 UTILITY SERVICES	BEG. BALANCE			9,417.60
08/10/2025	Internal Charge		685.55		10,103.15
08/31/2025	101.5200.43800	END BALANCE	685.55	0.00	10,103.15
08/01/2025	101.5200.43810 ELECTRIC	BEG. BALANCE			9,597.98
08/07/2025	XCEL ENERGY (N S P)	1205280924	41.41		9,639.39
	51-0011039127-7				
08/07/2025	XCEL ENERGY (N S P)	1205264090	11.66		9,651.05
	51-9597586-9				
08/07/2025	XCEL ENERGY (N S P)	1205299308	85.55		9,736.60
	51-0012266105-3				
08/07/2025	XCEL ENERGY (N S P)	1205249053	13.82		9,750.42
	51-7654903-4				
08/07/2025	XCEL ENERGY (N S P)	1205249053	122.97		9,873.39
	51-7654903-4				
08/07/2025	XCEL ENERGY (N S P)	1205238259	38.38		9,911.77
	51-8042065-3				
08/11/2025	XCEL ENERGY (N S P)	1205851185	93.66		10,005.43
	51-0010057576-7				
08/12/2025	XCEL ENERGY (N S P)	1206328139	95.98		10,101.41
	51-5950185-0				
08/12/2025	XCEL ENERGY (N S P)	1206328139	100.61		10,202.02
	51-5950185-0				
08/18/2025	XCEL ENERGY (N S P)	51-4159573-1	14.49		10,216.51

	51-4159573-1				
08/18/2025	XCEL ENERGY (N S P)	51-4159573-1	20.06		10,236.57
	51-4159573-1				
08/18/2025	XCEL ENERGY (N S P)	51-4159573-1	32.21		10,268.78
	51-4159573-1				
08/18/2025	XCEL ENERGY (N S P)	51-4159573-1	8.69		10,277.47
	51-4159573-1				
08/18/2025	XCEL ENERGY (N S P)	51-4159573-1	28.23		10,305.70
	51-4159573-1				
08/18/2025	XCEL ENERGY (N S P)	51-4159573-1	32.21		10,337.91
	51-4159573-1				
08/18/2025	XCEL ENERGY (N S P)	51-4159573-1	176.64		10,514.55
	51-4159573-1				
08/18/2025	XCEL ENERGY (N S P)	51-4159573-1	227.01		10,741.56
	51-4159573-1				
08/18/2025	XCEL ENERGY (N S P)	51-4159573-1	53.62		10,795.18
	51-4159573-1				
08/18/2025	XCEL ENERGY (N S P)	51-4159573-1	221.19		11,016.37
	51-4159573-1				
08/18/2025	XCEL ENERGY (N S P)	51-4159573-1	9.34		11,025.71
	51-4159573-1				
08/18/2025	XCEL ENERGY (N S P)	51-4159573-1	20.12		11,045.83
	51-4159573-1				
08/18/2025	XCEL ENERGY (N S P)	51-4159573-1	29.89		11,075.72
	51-4159573-1				
08/31/2025	101.5200.43810	END BALANCE	1,477.74	0.00	11,075.72
08/01/2025	101.5200.43830 GAS	BEG. BALANCE			5,139.00
08/06/2025	CENTERPOINT ENERGY	10802324-3	18.02		5,157.02
	10802324-3				
08/06/2025	CENTERPOINT ENERGY	5467671-3	16.91		5,173.93
	5467671-3				
08/15/2025	CENTERPOINT ENERGY	8000014661-5	16.91		5,190.84
	8000014661-5				
08/15/2025	CENTERPOINT ENERGY	8000014661-5	16.91		5,207.75
	8000014661-5				
08/15/2025	CENTERPOINT ENERGY	8000014661-5	16.91		5,224.66
	8000014661-5				
08/15/2025	CENTERPOINT ENERGY	8000014661-5	16.91		5,241.57
	8000014661-5				
08/15/2025	CENTERPOINT ENERGY	8000014661-5	16.91		5,258.48
	8000014661-5				
08/31/2025	101.5200.43830	END BALANCE	119.48	0.00	5,258.48

08/01/2025	101.5200.44000 REPAIR & MAINT. SERVICES	BEG. BALANCE			15,914.04
08/27/2025	J. BECHER & ASSOC INC	25130096-F	497.00		16,411.04
	TROUBLESHOOT PATHWAY LIGHTS-LABELLE				
08/27/2025	J. BECHER & ASSOC INC	25130099-F	639.00		17,050.04
	TROUBLESHOOT & DISCONNECT LIGHTING-SULLI				
08/31/2025	101.5200.44000	END BALANCE	1,136.00	0.00	17,050.04
08/01/2025	101.5200.44020 BLDG MAINT CONTRACTUAL S	BEG. BALANCE			7,198.01
08/13/2025	NORTHLAND REFRIGERATION INCORPORATE	6506	229.00		7,427.01
	BUILDING MAINTENANCE 2025				
08/31/2025	101.5200.44020	END BALANCE	229.00	0.00	7,427.01
08/01/2025	101.5200.44030 SOFTWARE & SOFTWARE SUBS	BEG. BALANCE			1,532.83
08/31/2025	101.5200.44030	END BALANCE	0.00	0.00	1,532.83
08/01/2025	101.5200.44050 GARAGE, LABOR BURD.	BEG. BALANCE			32,817.65
08/31/2025	PARKS LABOR	15044	4,784.64		37,602.29
08/31/2025	101.5200.44050	END BALANCE	4,784.64	0.00	37,602.29
08/01/2025	101.5200.44100 RENTS & LEASES	BEG. BALANCE			71,014.08
08/02/2025	ON SITE SANITATION INC	0001935674	232.00		71,246.08
	SATELLITE RENT-HUSET				
08/02/2025	ON SITE SANITATION INC	0001935675	74.00		71,320.08
	SATELLITE RENT-MCKENNA				
08/02/2025	ON SITE SANITATION INC	0001935676	220.00		71,540.08
	SATELLITE RENT-SULLIVAN				
08/02/2025	ON SITE SANITATION INC	0001935677	74.00		71,614.08
	SATELLITE RENT-KEYES				
08/02/2025	ON SITE SANITATION INC	0001935678	74.00		71,688.08
	SATELLITE RENT-LABELLE				
08/02/2025	ON SITE SANITATION INC	0001935679	74.00		71,762.08
	SATELLITE RENT-GAUVITTE				
08/02/2025	ON SITE SANITATION INC	0001935680	74.00		71,836.08
	SATELLITE RENT-PRESTEMON				
08/02/2025	ON SITE SANITATION INC	0001935681	146.00		71,982.08
	SATELLITE RENT-RAMSDALL				
08/02/2025	ON SITE SANITATION INC	0001935682	380.00		72,362.08
	SATELLITE RENT-SILVER LAKE				
08/02/2025	ON SITE SANITATION INC	0001935683	148.00		72,510.08
	SATELLITE RENT-HUSET				
08/02/2025	ON SITE SANITATION INC	0001935684	380.00		72,890.08
	SATELLITE RENT-HUSET				
08/02/2025	ON SITE SANITATION INC	0001935685	74.00		72,964.08

	SATELLITE RENT-LOMIANKI				
08/02/2025	ON SITE SANITATION INC	0001935686	222.00		73,186.08
	SATELLITE RENT-MCKENNA				
08/02/2025	ON SITE SANITATION INC	0001935687	74.00		73,260.08
	SATELLITE RENT-OSTRANDER				
08/02/2025	ON SITE SANITATION INC	0001935688	74.00		73,334.08
	SATELLITE RENT-RAMSDELL				
08/31/2025	25 GARAGE SPACE ALLOCATION	15028	7,966.67		81,300.75
08/31/2025	101.5200.44100	END BALANCE	10,286.67	0.00	81,300.75
TOTAL FOR DEPARTMENT 5200 PARKS			28,190.54	0.00	

Parks GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS					
TRANSACTIONS FROM 09/01/2025 TO 10/31/2025					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL Department 5200 PARKS					
09/01/2025	101.5200.42000 OFFICE SUPPLIES	BEG. BALANCE			203.80
09/02/2025	AMAZON.COM	112-3821506-6768229	5.35		209.15
	HIGHLIGHTERS,FOLDERS				
09/10/2025	AMAZON.COM	112-2318931-1389058	3.69		212.84
	SCISSORS				
09/25/2025	AMAZON.COM	112-9254875-2213059	2.31		215.15
	PERMANENT MARKERS				
09/29/2025	AMAZON.COM	112-8068113-2701833	19.22		234.37
	MEASURING CUPS				
10/01/2025	AMAZON.COM	112-6402544-7184262	4.35		238.72
	SHARPIE PERMANENT MARKER				
10/01/2025	AMAZON.COM	112-2009739-2823416	14.56		253.28
	SHARPIES, NAPKINS, PLUNGER, PAPER TOWELS				
10/07/2025	AMAZON.COM	112-1925708-4603445	7.38		260.66
	GLASS CLEANER, SWIFFER				
10/22/2025	INNOVATIVE OFFICE SOLUTIONS LLC	IN4961660	27.68		288.34
	PAPER, FILE FOLDERS				
10/22/2025	INNOVATIVE OFFICE SOLUTIONS LLC	IN4962175	3.00		291.34
	PENS				
10/31/2025	101.5200.42000	END BALANCE	87.54	0.00	291.34
09/01/2025	101.5200.42010 MINOR EQUIPMENT	BEG. BALANCE			10,762.40
09/10/2025	TRACTOR SUPPLY CO.	3008185026	1,006.00		11,768.40
	6FT T-POSTS				
10/13/2025	GOALS & POLES LLC	11844	958.00		12,726.40
	BASKETBALL RIMS & NETS				
10/31/2025	101.5200.42010	END BALANCE	1,964.00	0.00	12,726.40
09/01/2025	101.5200.42160 MAINT & CONSTRUCTIO	BEG. BALANCE			14,851.76
09/26/2025	MARTIN MARIETTA MATERIALS, INC	47315040	319.90		15,171.66
	MV4 WEAR ASPHALT				
10/16/2025	CENTRAL WOOD PRODUCTS	512048	1,121.00		16,292.66
	DOUBLE SHREDDED HARDWOOD MULCH				
10/20/2025	HOME DEPOT #2802	8410735	29.88		16,322.54
	CONCRETE				
10/31/2025	101.5200.42160	END BALANCE	1,470.78	0.00	16,322.54
09/01/2025	101.5200.42171 GENERAL SUPPLIES	BEG. BALANCE			15,762.48
09/04/2025	MENARDS CASHWAY LUMBER-FRIDLEY	36131	29.98		15,792.46
	FERTILIZER				

09/04/2025	MINNEAPOLIS SAW CO INC	198979	23.00		15,815.46
	TRIMMER LINE				
09/08/2025	CONTINENTAL RESEARCH CORP	0066121	1,016.00		16,831.46
	TOWELS, AIR FRESHENER				
09/09/2025	MINNEAPOLIS SAW CO INC	199143	84.99		16,916.45
	TRIMMER LINE				
09/23/2025	HOME DEPOT #2802	5011526	127.59		17,044.04
	PLIER, ANTIFREEZE, RAGS				
09/24/2025	HOME DEPOT #2802	4011668	199.00		17,243.04
	8' STEP LADDER				
09/26/2025	AMAZON.COM	112-7914162-2843425	14.39		17,257.43
	MEASURING CUPS				
10/02/2025	MENARDS CASHWAY LUMBER-FRIDLEY	37789	25.52		17,282.95
	GOO GONE, HDMI CABLE, FLY TRAP				
10/03/2025	HOME DEPOT #2802	5012626	50.45		17,333.40
	FLEX SEAL, GORILLA SEAL				
10/08/2025	MENARDS CASHWAY LUMBER-FRIDLEY	38188	67.94		17,401.34
	PAINT				
10/10/2025	SHERWIN WILLIAMS	1694-1	113.77		17,515.11
	PAINT, ROLLERS, BRUSHES				
10/10/2025	SHERWIN WILLIAMS	9204-6	64.56		17,579.67
	PAINT				
10/10/2025	MENARDS CASHWAY LUMBER-FRIDLEY	38302	56.22		17,635.89
	BRUSHES, ROLLERS, CAULK GUN, CAULK				
10/13/2025	MENARDS CASHWAY LUMBER-FRIDLEY	38463	48.58		17,684.47
	BRUSHES, CONTAINER, STIR STICK				
10/13/2025	SHERWIN WILLIAMS	9265-7	88.14		17,772.61
	PAINT				
10/14/2025	MENARDS CASHWAY LUMBER-FRIDLEY	38530	8.96		17,781.57
	MULTI-PURPOSE WIPES				
10/15/2025	MENARDS CASHWAY LUMBER-FRIDLEY	38608	11.56		17,793.13
	GOO GONE				
10/20/2025	MENARDS CASHWAY LUMBER-FRIDLEY	38878	11.08		17,804.21
	TREATED WOOD POST				
10/27/2025	CENTRAL MCGOWAN	0001069674	104.92		17,909.13
	CUT OFF WHEELS, FLAP DISCS				
10/28/2025	MENARDS CASHWAY LUMBER-FRIDLEY	39396	75.00		17,984.13
	FOAM BOARD, PIPE, PULL SAW, SPRAY PAINT				
10/31/2025	101.5200.42171	END BALANCE	2,221.65	0.00	17,984.13
09/01/2025	101.5200.42172 UNIFORMS	BEG. BALANCE			1,431.12
10/03/2025	SUMMARY PR 10/03/2025		132.66		1,563.78
10/17/2025	SUMMARY PR 10/17/2025		215.47		1,779.25
10/31/2025	101.5200.42172	END BALANCE	348.13	0.00	1,779.25

09/01/2025	101.5200.42173 PROTECTIVE CLOTHING	BEG. BALANCE			1,728.92
09/04/2025	PICTURES AND GIFTS LLC	2102	269.15		1,998.07
	SAFETY VESTS				
09/04/2025	PICTURES AND GIFTS LLC	2102	269.15		2,267.22
	SAFETY VESTS				
09/19/2025	SUMMARY PR 09/19/2025		219.95		2,487.17
10/03/2025	SUMMARY PR 10/03/2025		600.00		3,087.17
10/17/2025	SAFE-FAST INC	INV315561	661.09		3,748.26
	CLASS 3 JACKETS, SWEATSHIRTS				
10/26/2025	SANDQUIST/TIM	142116	144.95		3,893.21
	DAMAGED WORK BOOTS				
10/31/2025	101.5200.42173	END BALANCE	2,164.29	0.00	3,893.21
09/01/2025	101.5200.42280 CENT. GARAGE REPAIR	BEG. BALANCE			18,300.32
09/30/2025	PARKS PARTS	15087	4,671.18		22,971.50
10/31/2025	PARKS PARTS	15128	2,720.29		25,691.79
10/31/2025	101.5200.42280	END BALANCE	7,391.47	0.00	25,691.79
09/01/2025	101.5200.42282 GAS, OIL, LUBRICANTS	BEG. BALANCE			8,959.52
09/30/2025	PARK FUEL	15086	1,165.23		10,124.75
10/31/2025	PARK FUEL	15127	911.97		11,036.72
10/31/2025	101.5200.42282	END BALANCE	2,077.20	0.00	11,036.72
09/01/2025	101.5200.43210 TELEPHONE	BEG. BALANCE			17.22
09/26/2025	POPP.COM INC	992893320	1.32		18.54
	092625 - 10013121				
10/31/2025	101.5200.43210	END BALANCE	1.32	0.00	18.54
09/01/2025	101.5200.43211 CELL PHONES	BEG. BALANCE			1,532.50
09/14/2025	VERIZON WIRELESS	6123523572	208.50		1,741.00
	091425 442735411-00001				
10/14/2025	VERIZON WIRELESS	6126009375	208.48		1,949.48
	101425 442735411-00001				
10/31/2025	101.5200.43211	END BALANCE	416.98	0.00	1,949.48
09/01/2025	101.5200.43250 OTHER TELECOMMUNIC	BEG. BALANCE			824.05
09/11/2025	ANOKA COUNTY	B250911G	3.75		827.80
	BROADBAND CONN 0925				
09/15/2025	COMCAST	251474656	9.27		837.07
	091525 934571297				
09/29/2025	PRECISE MRM LLC	IN200-2008223	240.00		1,077.07
	DATA PLAN 0925				
10/15/2025	COMCAST	253931693	9.27		1,086.34

	101525 934571297				
10/17/2025	ANOKA COUNTY	B251014G	3.75		1,090.09
	BROADBAND CONN 1025				
10/28/2025	PRECISE MRM LLC	IN200-2008722	240.00		1,330.09
	DATA PLAN 1025				
10/31/2025	101.5200.43250	END BALANCE	506.04	0.00	1,330.09
09/01/2025	101.5200.43600 PROP & LIAB INSURANC	BEG. BALANCE			14,066.64
09/30/2025	25 PROPERTY & LIAB INSURANCE ALLOC	15065	1,758.33		15,824.97
10/31/2025	25 PROPERTY & LIAB INSURANCE ALLOC	15119	1,758.33		17,583.30
10/31/2025	101.5200.43600	END BALANCE	3,516.66	0.00	17,583.30
09/01/2025	101.5200.43800 UTILITY SERVICES	BEG. BALANCE			10,103.15
09/16/2025	Internal Charge		837.67		10,940.82
10/10/2025	Internal Charge		35,952.49		46,893.31
10/31/2025	101.5200.43800	END BALANCE	36,790.16	0.00	46,893.31
09/01/2025	101.5200.43810 ELECTRIC	BEG. BALANCE			11,075.72
09/08/2025	XCEL ENERGY (N S P)	1213030758	11.80		11,087.52
	51-9597586-9				
09/08/2025	XCEL ENERGY (N S P)	1213022264	151.20		11,238.72
	51-7654903-4				
09/08/2025	XCEL ENERGY (N S P)	1213053471	41.80		11,280.52
	51-0011039127-7				
09/08/2025	XCEL ENERGY (N S P)	1213011473	38.40		11,318.92
	51-8042065-3				
09/08/2025	XCEL ENERGY (N S P)	1213070895	78.23		11,397.15
	51-0012266105-3				
09/10/2025	XCEL ENERGY (N S P)	1213787921	109.98		11,507.13
	51-0010057576-7				
09/12/2025	XCEL ENERGY (N S P)	1214522187	116.34		11,623.47
	51-5950185-0				
09/12/2025	XCEL ENERGY (N S P)	1214522187	54.98		11,678.45
	51-5950185-0				
09/18/2025	XCEL ENERGY (N S P)	51-4159573-1	82.97		11,761.42
	51-4159573-1				
09/18/2025	XCEL ENERGY (N S P)	51-4159573-1	15.14		11,776.56
	51-4159573-1				
09/18/2025	XCEL ENERGY (N S P)	51-4159573-1	38.31		11,814.87
	51-4159573-1				
09/18/2025	XCEL ENERGY (N S P)	51-4159573-1	8.69		11,823.56
	51-4159573-1				
09/18/2025	XCEL ENERGY (N S P)	51-4159573-1	32.58		11,856.14
	51-4159573-1				

09/18/2025	XCEL ENERGY (N S P)	51-4159573-1	37.14		11,893.28
	51-4159573-1				
09/18/2025	XCEL ENERGY (N S P)	51-4159573-1	145.79		12,039.07
	51-4159573-1				
09/18/2025	XCEL ENERGY (N S P)	51-4159573-1	152.68		12,191.75
	51-4159573-1				
09/18/2025	XCEL ENERGY (N S P)	51-4159573-1	61.36		12,253.11
	51-4159573-1				
09/18/2025	XCEL ENERGY (N S P)	51-4159573-1	171.28		12,424.39
	51-4159573-1				
09/18/2025	XCEL ENERGY (N S P)	51-4159573-1	9.68		12,434.07
	51-4159573-1				
09/18/2025	XCEL ENERGY (N S P)	51-4159573-1	22.94		12,457.01
	51-4159573-1				
09/18/2025	XCEL ENERGY (N S P)	51-4159573-1	33.89		12,490.90
	51-4159573-1				
09/18/2025	XCEL ENERGY (N S P)	1216114660	20.14		12,511.04
	51-7654903-4				
10/07/2025	XCEL ENERGY (N S P)	1220503827	67.05		12,578.09
	51-0012266105-3				
10/07/2025	XCEL ENERGY (N S P)	1220537283	90.78		12,668.87
	51-0014068181-7				
10/07/2025	XCEL ENERGY (N S P)	1220470101	40.78		12,709.65
	51-0011039127-7				
10/07/2025	XCEL ENERGY (N S P)	1220452082	11.67		12,721.32
	51-9597586-9				
10/08/2025	XCEL ENERGY (N S P)	1220771309	85.10		12,806.42
	51-8042065-3				
10/09/2025	XCEL ENERGY (N S P)	1221103964	115.04		12,921.46
	51-0010057576-7				
10/14/2025	XCEL ENERGY (N S P)	1222374735	42.26		12,963.72
	51-7654903-4				
10/14/2025	XCEL ENERGY (N S P)	1222374735	149.39		13,113.11
	51-7654903-4				
10/14/2025	XCEL ENERGY (N S P)	1222365554	115.20		13,228.31
	51-5950185-0				
10/14/2025	XCEL ENERGY (N S P)	1222365554	11.19		13,239.50
	51-5950185-0				
10/20/2025	XCEL ENERGY (N S P)	51-4159573-1	96.70		13,336.20
	51-4159573-1				
10/20/2025	XCEL ENERGY (N S P)	51-4159573-1	14.56		13,350.76
	51-4159573-1				
10/20/2025	XCEL ENERGY (N S P)	51-4159573-1	38.20		13,388.96
	51-4159573-1				

10/20/2025	XCEL ENERGY (N S P)	51-4159573-1	40.07		13,429.03
	51-4159573-1				
10/20/2025	XCEL ENERGY (N S P)	51-4159573-1	40.85		13,469.88
	51-4159573-1				
10/20/2025	XCEL ENERGY (N S P)	51-4159573-1	36.77		13,506.65
	51-4159573-1				
10/20/2025	XCEL ENERGY (N S P)	51-4159573-1	8.69		13,515.34
	51-4159573-1				
10/20/2025	XCEL ENERGY (N S P)	51-4159573-1	41.01		13,556.35
	51-4159573-1				
10/20/2025	XCEL ENERGY (N S P)	51-4159573-1	52.22		13,608.57
	51-4159573-1				
10/20/2025	XCEL ENERGY (N S P)	51-4159573-1	190.64		13,799.21
	51-4159573-1				
10/20/2025	XCEL ENERGY (N S P)	51-4159573-1	9.48		13,808.69
	51-4159573-1				
10/20/2025	XCEL ENERGY (N S P)	51-4159573-1	22.49		13,831.18
	51-4159573-1				
10/20/2025	XCEL ENERGY (N S P)	51-4159573-1	30.98		13,862.16
	51-4159573-1				
10/31/2025	101.5200.43810	END BALANCE	2,786.44	0.00	13,862.16
09/01/2025	101.5200.43830 GAS	BEG. BALANCE			5,258.48
09/08/2025	CENTERPOINT ENERGY	10802324-3	17.00		5,275.48
	10802324-3				
09/08/2025	CENTERPOINT ENERGY	5467671-3	17.00		5,292.48
	55467671-3				
09/08/2025	CENTERPOINT ENERGY	5452216-4	17.00		5,309.48
	5452216-4				
09/17/2025	CENTERPOINT ENERGY	8000014661-5	17.00		5,326.48
	8000014661-5				
09/17/2025	CENTERPOINT ENERGY	8000014661-5	17.00		5,343.48
	8000014661-5				
09/17/2025	CENTERPOINT ENERGY	8000014661-5	17.00		5,360.48
	8000014661-5				
09/17/2025	CENTERPOINT ENERGY	8000014661-5	17.00		5,377.48
	8000014661-5				
09/17/2025	CENTERPOINT ENERGY	8000014661-5	17.00		5,394.48
	8000014661-5				
09/24/2025	BONA COMPANIES INC.	1013740	95.93		5,490.41
	CLEAR GAS 092425				
10/08/2025	CENTERPOINT ENERGY	10802324-3	18.03		5,508.44
	10802324-3				
10/08/2025	CENTERPOINT ENERGY	5467671-3	17.00		5,525.44

	5467671-3				
10/08/2025	CENTERPOINT ENERGY	5452216-4	17.00		5,542.44
	5452216-4				
10/16/2025	CENTERPOINT ENERGY	8000014661-5	17.00		5,559.44
	8000014661-5				
10/16/2025	CENTERPOINT ENERGY	8000014661-5	17.00		5,576.44
	8000014661-5				
10/16/2025	CENTERPOINT ENERGY	8000014661-5	17.00		5,593.44
	8000014661-5				
10/16/2025	CENTERPOINT ENERGY	8000014661-5	17.00		5,610.44
	8000014661-5				
10/16/2025	CENTERPOINT ENERGY	8000014661-5	17.00		5,627.44
	8000014661-5				
10/31/2025	101.5200.43830	END BALANCE	368.96	0.00	5,627.44
09/01/2025	101.5200.44000 REPAIR & MAINT. SERVICE	BEG. BALANCE			17,050.04
09/18/2025	SEAL TEAM 6 LLC	1174	1,860.00		18,910.04
	SEAL COATING, LINE STRIPING-GAUVITTE				
10/31/2025	101.5200.44000	END BALANCE	1,860.00	0.00	18,910.04
09/01/2025	101.5200.44020 BLDG MAINT CONTRACT	BEG. BALANCE			7,427.01
10/31/2025	101.5200.44020	END BALANCE	0.00	0.00	7,427.01
09/01/2025	101.5200.44030 SOFTWARE & SOFTWARE	BEG. BALANCE			1,563.35
09/10/2025	TYLER TECHNOLOGIES, INC.	025-527449	15.26		1,578.61
	EP&L PROFESSIONAL SERVICES 100125-123125				
09/17/2025	OPENAI, LLC	LD2PV00X-003	1.00		1,579.61
	API USAGE CREDIT				
09/22/2025	OPENAI, LLC	093BA36A-002	150.00		1,729.61
	BUSINESS SUBSCRIPTION 091725-091726				
10/03/2025	ENVIRONMENTAL SYSTEMS RESEARCH	900107604	727.77		2,457.38
	ARCGIS MAINT 092825-092726				
10/31/2025	101.5200.44030	END BALANCE	894.03	0.00	2,457.38
09/01/2025	101.5200.44050 GARAGE, LABOR BURD.	BEG. BALANCE			37,602.29
09/30/2025	PARKS LABOR	15087	9,270.98		46,873.27
10/31/2025	PARKS LABOR	15128	3,573.05		50,446.32
10/31/2025	101.5200.44050	END BALANCE	12,844.03	0.00	50,446.32
09/01/2025	101.5200.44100 RENTS & LEASES	BEG. BALANCE			83,482.75
09/27/2025	ON SITE SANITATION INC	0001960835	148.00		83,630.75
	SATELLITE RENT-HUSET				
09/27/2025	ON SITE SANITATION INC	0001960827	74.00		83,704.75

	SATELLITE RENT-MCKENNA				
09/27/2025	ON SITE SANITATION INC	0001960840	74.00		83,778.75
	SATELLITE RENT-RAMSDELL				
09/27/2025	ON SITE SANITATION INC	0001960839	74.00		83,852.75
	SATELLITE RENT-OSTRANDER				
09/27/2025	ON SITE SANITATION INC	0001960836	220.00		84,072.75
	SATELLITE RENT-HUSET				
09/27/2025	ON SITE SANITATION INC	0001960837	74.00		84,146.75
	SATELLITE RENT-LOMIANKI				
09/27/2025	ON SITE SANITATION INC	0001960834	220.00		84,366.75
	SATELLITE RENT-SILVER LAKE				
09/27/2025	ON SITE SANITATION INC	0001960833	146.00		84,512.75
	SATELLITE RENT-RAMSDELL				
09/27/2025	ON SITE SANITATION INC	0001960832	74.00		84,586.75
	SATELLITE RENT-PRESTEMON				
09/27/2025	ON SITE SANITATION INC	0001960830	74.00		84,660.75
	SATELLITE RENT-LABELLE				
09/27/2025	ON SITE SANITATION INC	0001960831	74.00		84,734.75
	SATELLITE RENT-GAUVITTE				
09/27/2025	ON SITE SANITATION INC	0001960826	146.00		84,880.75
	SATELLITE RENT-HUSET				
09/27/2025	ON SITE SANITATION INC	0001960828	220.00		85,100.75
	SATELLITE RENT-SULLIVAN				
09/27/2025	ON SITE SANITATION INC	0001960829	74.00		85,174.75
	SATELLITE RENT-KEYES				
09/30/2025	25 GARAGE SPACE ALLOCATION	15066	7,966.67		93,141.42
10/09/2025	ON SITE SANITATION INC	0001972355		55.50	93,085.92
	SATELLITE RENT-HUSET				
10/24/2025	ON SITE SANITATION INC	0001975867	74.00		93,159.92
	SATELLITE RENT-TRUNK OR TREAT				
10/25/2025	ON SITE SANITATION INC	0001977405	74.00		93,233.92
	SATELLITE RENT-OSTRANDER				
10/25/2025	ON SITE SANITATION INC	0001977404	146.00		93,379.92
	SATELLITE RENT-SULLIVAN				
10/25/2025	ON SITE SANITATION INC	0001977402	146.00		93,525.92
	SATELLITE RENT-HUSET				
10/25/2025	ON SITE SANITATION INC	0001977401	74.00		93,599.92
	SATELLITE RENT-LABELLE				
10/25/2025	ON SITE SANITATION INC	0001977400	74.00		93,673.92
	SATELLITE RENT-KEYES				
10/31/2025	25 GARAGE SPACE ALLOCATION	15120	7,966.67		101,640.59
10/31/2025	101.5200.44100	END BALANCE	18,213.34	55.50	101,640.59
TOTAL FOR DEPARTMENT 5200 PARKS			95,923.02	55.50	

Parks EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS							
PERIOD ENDING 10/31/2025							
% Fiscal Year Completed: 83.29							
				ACTIVITY FOR			
		2025	YTD BALANCE	MONTH	ENCUMBERED	UNENCUMBERED	% BDGT
ACCOU	DESCRIPTION	AMENDED BUDGET	10/31/2025	10/31/25	YEAR-TO-DATE	BALANCE	USED
Dept 5200 - PARKS							
41010	REGULAR EMPLOYEES	513,700.00	403,521.03	59,431.14	0.00	110,178.97	78.55
41011	PART-TIME EMPLOYEES	6,700.00	1,992.95	280.54	0.00	4,707.05	29.75
41012	SEASONAL EMPLOYEES	60,700.00	95,566.39	1,807.53	0.00	(34,866.39)	157.44
41020	OVERTIME-REGULAR	8,200.00	5,490.63	985.65	0.00	2,709.37	66.96
41050	ACCRUED LEAVE ADJUSTMENT	0.00	5,421.91	0.00	0.00	(5,421.91)	100.00
41210	P.E.R.A. CONTRIBUTION	40,000.00	31,564.82	4,423.13	0.00	8,435.18	78.91
41220	F.I.C.A. CONTRIBUTION	45,700.00	38,008.80	4,666.21	0.00	7,691.20	83.17
41300	INSURANCE	96,000.00	52,175.97	5,416.06	0.00	43,824.03	54.35
41510	WORKERS COMP INSURANCE PREM	20,900.00	16,828.33	2,007.33	0.00	4,071.67	80.52
41810	COLA ALLOWANCE	27,200.00	0.00	0.00	0.00	27,200.00	0.00
42000	OFFICE SUPPLIES	300.00	291.34	56.97	0.00	8.66	97.11
42010	MINOR EQUIPMENT	26,200.00	12,726.40	958.00	0.40	13,473.20	48.58
42011	END USER DEVICES	3,000.00	0.00	0.00	0.00	3,000.00	0.00
42012	OTHER TECHNOLOGY EQUIPMENT	0.00	178.56	0.00	0.00	(178.56)	100.00
42030	PRINTING & PRINTED FORMS	200.00	0.00	0.00	0.00	200.00	0.00
42070	TRAINING & INSTR SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
42160	MAINT & CONSTRUCTION MATERIALS	26,500.00	16,322.54	1,150.88	0.00	10,177.46	61.59
42161	CHEMICALS	9,500.00	3,678.28	0.00	0.00	5,821.72	38.72
42171	GENERAL SUPPLIES	22,200.00	17,984.13	726.70	0.00	4,215.87	81.01
42172	UNIFORMS	2,500.00	1,779.25	348.13	0.00	720.75	71.17
42173	PROTECTIVE CLOTHING	2,200.00	3,893.21	1,406.04	0.00	(1,693.21)	176.96
42175	FOOD SUPPLIES	0.00	35.70	0.00	0.00	(35.70)	100.00
42280	CENT. GARAGE REPAIR AND PARTS	23,000.00	25,691.79	2,720.29	0.00	(2,691.79)	111.70
42282	GAS, OIL, LUBRICANTS	15,500.00	11,036.72	911.97	0.00	4,463.28	71.20
43050	EXPERT & PROFESSIONAL SERV.	1,100.00	661.45	0.00	0.00	438.55	60.13
43105	TRAINING & EDUCATION ACTIVITIES	5,900.00	4,532.03	0.00	0.00	1,367.97	76.81

43120	EDUCATIONAL REIMBURSEMENT	0.00	1,656.00	0.00	0.00	(1,656.00)	100.00
43210	TELEPHONE	100.00	18.54	0.00	43.17	38.29	61.71
43211	CELL PHONES	2,500.00	1,949.48	208.48	0.00	550.52	77.98
43250	OTHER TELECOMMUNICATIONS	200.00	1,330.09	253.02	0.00	(1,130.09)	665.05
43310	LOCAL TRAVEL EXPENSE	300.00	322.17	0.00	0.00	(22.17)	107.39
43320	OUT OF TOWN TRAVEL EXPENSE	500.00	0.00	0.00	0.00	500.00	0.00
43500	LEGAL NOTICE PUBLISHING	100.00	0.00	0.00	0.00	100.00	0.00
43600	PROP & LIAB INSURANCE	21,100.00	17,583.30	1,758.33	0.00	3,516.70	83.33
43800	UTILITY SERVICES	40,000.00	46,893.31	35,952.49	0.00	(6,893.31)	117.23
43810	ELECTRIC	23,500.00	13,862.16	1,351.12	0.00	9,637.84	58.99
43830	GAS	10,000.00	5,627.44	137.03	0.00	4,372.56	56.27
44000	REPAIR & MAINT. SERVICES	70,000.00	18,910.04	0.00	2.00	51,087.96	27.02
44020	BLDG MAINT CONTRACTUAL SERVICES	1,200.00	7,427.01	0.00	458.00	(6,685.01)	657.08
44030	SOFTWARE & SOFTWARE SUBSCRIPTION	3,500.00	2,457.38	727.77	91.56	951.06	72.83
44050	GARAGE, LABOR BURD.	42,500.00	50,446.32	3,573.05	0.00	(7,946.32)	118.70
44100	RENTS & LEASES	112,900.00	101,640.59	8,499.17	0.00	11,259.41	90.03
44300	MISC. CHARGES	0.00	1,187.34	0.00	0.00	(1,187.34)	100.00
44310	CREDIT CARD FEES	0.00	2.04	0.00	0.00	(2.04)	100.00
44330	SUBSCRIPTION, MEMBERSHIP	200.00	0.00	0.00	0.00	200.00	0.00
44376	CIVIC EVENTS	300.00	0.00	0.00	0.00	300.00	0.00
44390	TAXES & LICENSES	800.00	1,915.21	0.00	0.00	(1,115.21)	239.40
Total Dept 5200 - PARKS		1,287,000.00	1,022,610.65	139,757.03	595.13	263,794.22	79.50

JPM GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS					
TRANSACTIONS FROM 08/01/2025 TO 08/31/2025					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL					
Department 5129 MURZYN HALL					
08/01/2025	101.5129.42160 MAINT & CONSTRUCTION M	BEG. BALANCE			141.33
08/04/2025	MENARDS CASHWAY LUMBER-FRIDLEY	67486027501	1.56		142.89
	DECOR 1G PLATE				
08/04/2025	MENARDS CASHWAY LUMBER-FRIDLEY	67486027501	5.98		148.87
	2-PORT DECO STRAP				
08/31/2025	101.5129.42160	END BALANCE	7.54	0.00	148.87
08/01/2025	101.5129.42170 PROGRAM SUPPLIES	BEG. BALANCE			0.00
08/03/2025	TAHO SPORTSWEAR	20127	557.40		557.40
	STAFF SHIRTS				
08/31/2025	101.5129.42170	END BALANCE	557.40	0.00	557.40
08/01/2025	101.5129.42171 GENERAL SUPPLIES	BEG. BALANCE			2,038.11
08/01/2025	MENARDS CASHWAY LUMBER-FRIDLEY	34081	19.99		2,058.10
	LIGHT BULBS				
08/06/2025	GOODIN CO INC	1473200-00	222.88		2,280.98
	TOILET SEATS				
08/14/2025	TRIO SUPPLY COMPANY INC	1041006	156.72		2,437.70
	TP DISPENSER				
08/15/2025	MENARDS CASHWAY LUMBER-FRIDLEY	34916	24.56		2,462.26
	WIRE STIPPER, AAA BATTERIES				
08/21/2025	MENARDS CASHWAY LUMBER-FRIDLEY	35298	20.56		2,482.82
	TUBING,CONTNR SET,HOSE CLAMPS-BEER COOLR				
08/31/2025	101.5129.42171	END BALANCE	444.71	0.00	2,482.82
08/01/2025	101.5129.42990 COMM. PURCHASED FOR P	BEG. BALANCE			1,386.63
08/08/2025	SHAMROCK GROUP-ACE ICE	566279	323.00		1,709.63
	POP JPM 080825				
08/31/2025	101.5129.42990	END BALANCE	323.00	0.00	1,709.63
08/01/2025	101.5129.43050 EXPERT & PROFESSIONAL S	BEG. BALANCE			3,935.42
08/07/2025	ALLIED UNIVERSAL SECURITY SERVICES	17407752	224.00		4,159.42
	SECURITY JPM 080225-080325				
08/12/2025	ADAM'S PEST CONTROL, INC	4235556	95.40		4,254.82
	PEST CONTROL-JPM 0825				
08/21/2025	ALLIED UNIVERSAL SECURITY SERVICES	17460903	192.00		4,446.82
	SECURITY JPM 081625				
08/28/2025	ALLIED UNIVERSAL SECURITY SERVICES	17478312	208.00		4,654.82

	SECURITY JPM 082325-082425				
08/31/2025	101.5129.43050	END BALANCE	719.40	0.00	4,654.82
08/01/2025	101.5129.43210 TELEPHONE	BEG. BALANCE			416.12
08/26/2025	POPP.COM INC	992889929	1.63		417.75
	082625 - 10013121 PHONE MURZYN HALL				
08/31/2025	POPP.COM INC	992890854	56.82		474.57
	083125 -10010429 TELEPHONE MURZYN HALL				
08/31/2025	101.5129.43210	END BALANCE	58.45	0.00	474.57
08/01/2025	101.5129.43250 OTHER TELECOMMUNICAT	BEG. BALANCE			258.79
08/15/2025	COMCAST	248938946	32.43		291.22
	081525 934571297 MURZYN HALL (3.2%)				
08/31/2025	101.5129.43250	END BALANCE	32.43	0.00	291.22
08/01/2025	101.5129.43600 PROP & LIAB INSURANCE	BEG. BALANCE			5,366.69
08/31/2025	25 PROPERTY & LIAB INSURANCE ALLOCATI	15027	766.67		6,133.36
08/31/2025	101.5129.43600	END BALANCE	766.67	0.00	6,133.36
08/01/2025	101.5129.43810 ELECTRIC	BEG. BALANCE			14,895.96
08/07/2025	XCEL ENERGY (N S P)	1205225609	3,462.09		18,358.05
	ELECTRIC				
08/07/2025	XCEL ENERGY (N S P)	1205220128	190.55		18,548.60
	ELECTRIC				
08/08/2025	CORNILLIE 2 COMMUNITY SOLAR	19089	2,051.98		20,600.58
	SOLAR POWER				
08/31/2025	101.5129.43810	END BALANCE	5,704.62	0.00	20,600.58
08/01/2025	101.5129.43830 GAS	BEG. BALANCE			7,683.76
08/15/2025	CENTERPOINT ENERGY	8000014661-5	340.92		8,024.68
	GAS				
08/31/2025	101.5129.43830	END BALANCE	340.92	0.00	8,024.68
08/01/2025	101.5129.44010 BUILDING MAINT:INTERNAL	BEG. BALANCE			6,883.31
08/31/2025	25 BUILDING MAINT ALLOCATION	15022	983.33		7,866.64
08/31/2025	101.5129.44010	END BALANCE	983.33	0.00	7,866.64
08/01/2025	101.5129.44020 BLDG MAINT CONTRACTUA	BEG. BALANCE			10,682.58
08/08/2025	NORTHLAND REFRIGERATION INCORPORAT	6474	995.00		11,677.58
	WATER HEATER INTALL JPM				
08/11/2025	VIKING AUTOMATIC SPRINKLER	1025-F434645	395.00		12,072.58
	ANNUAL EMERGENCY LIGHTS INSPECTION-JPM				
08/12/2025	CINTAS INC	4239765920	30.52		12,103.10
	MOPS JPM 081225				

08/13/2025	NORTHLAND REFRIGERATION INCORPORAT	6506	1,624.00		13,727.10
	BUILDING MAINTENANCE 2025-MURZYN HALL				
08/18/2025	CLEAN BEVERAGE LINE	25-HALL-8	66.00		13,793.10
	BEER LINE CLEANING 0825				
08/19/2025	CINTAS INC	4240504112	30.52		13,823.62
	MOPS JPM 081925				
08/26/2025	CINTAS INC	4241239703	30.52		13,854.14
	MOPS JPM 082625				
08/31/2025	101.5129.44020	END BALANCE	3,171.56	0.00	13,854.14
08/01/2025	101.5129.44040 INFORMATION SYS:INTERN	BEG. BALANCE			3,733.31
08/31/2025	25 IT ALLOCATION	15029	533.33		4,266.64
08/31/2025	101.5129.44040	END BALANCE	533.33	0.00	4,266.64
08/01/2025	101.5129.44100 RENTS & LEASES	BEG. BALANCE			(38,598.59)
08/30/2025	ON SITE SANITATION INC	0001948002	222.00		(38,376.59)
	SATELLITE RENT-MCKENNA				
08/31/2025	25 MURZYN SPACE ALLOCATION	15030		5,533.34	(43,909.93)
08/31/2025	101.5129.44100	END BALANCE	222.00	5,533.34	(43,909.93)
08/01/2025	101.5129.44310 CREDIT CARD FEES	BEG. BALANCE			995.13
08/31/2025	CC FEE REC/COM DEV 08/25	15033	183.38		1,178.51
08/31/2025	101.5129.44310	END BALANCE	183.38	0.00	1,178.51
08/01/2025	101.5129.44390 TAXES & LICENSES	BEG. BALANCE			350.00
08/31/2025	101.5129.44390	END BALANCE	0.00	0.00	350.00
TOTAL FOR DEPARTMENT 5129 MURZYN HALL			14,048.74	5,533.34	

JPM GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS					
TRANSACTIONS FROM 09/01/2025 TO 10/31/2025					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL , Department 5129 Murzyn Hall					
09/01/2025	101.5129.42171 GENERAL SUPPLIES	BEG. BALANCE			2,482.82
09/11/2025	TRIO SUPPLY COMPANY INC	1046873	1,577.62		4,060.44
	BAGS, CLEANER, TP, PAPER, CUPS, TOWELS				
09/24/2025	ZORO	WB8764339799	24.00		4,084.44
	SOAP DISPENSORS JPM				
10/31/2025	MENARDS CASHWAY LUMBER-FRIDLEY	39663	43.73		4,128.17
	TOWELS, BOWEL BRUSH, MAGIC ERASER				
10/31/2025	101.5129.42171	END BALANCE	1,645.35	0.00	4,128.17
09/01/2025	101.5129.42990 COMM. PURCHASED FOR RESA	BEG. BALANCE			1,709.63
09/01/2025	101.5129.43050 EXPERT & PROFESSIONAL SERV	BEG. BALANCE			4,878.82
09/09/2025	ADAM'S PEST CONTROL, INC	4252108	95.40		4,974.22
	PEST CONTROL-JPM 090925				
09/11/2025	ALLIED UNIVERSAL SECURITY SERVICES	17544849	176.00		5,150.22
	SECURITY JPM 090625-090725				
10/02/2025	ALLIED UNIVERSAL SECURITY SERVICES	17632811	176.00		5,326.22
	SECURITY JPM 092725				
10/09/2025	ALLIED UNIVERSAL SECURITY SERVICES	17654281	208.00		5,534.22
	SECURITY JPM 100425-100525				
10/16/2025	ALLIED UNIVERSAL SECURITY SERVICES	17676925	224.00		5,758.22
	SECURITY JPM 101125-101225				
10/16/2025	ADAM'S PEST CONTROL, INC	4285740	95.40		5,853.62
	PEST CONTROL- JPM 101625				
10/23/2025	ALLIED UNIVERSAL SECURITY SERVICES	17694245	208.00		6,061.62
	SECURITY JPM 101825-101925				
10/30/2025	ALLIED UNIVERSAL SECURITY SERVICES	17728670	208.00		6,269.62
	SECURITY JPM 102525-102625				
10/31/2025	101.5129.43050	END BALANCE	1,390.80	0.00	6,269.62
09/01/2025	101.5129.43210 TELEPHONE	BEG. BALANCE			474.57
09/26/2025	POPP.COM INC	992893320	1.41		475.98
	092625 - 10013121 PHONE MURZYN HALL				
09/30/2025	POPP.COM INC	992894228	56.87		532.85
	093025 -10010429 TELEPHONE MURZYN HALL				
10/31/2025	101.5129.43210	END BALANCE	58.28	0.00	532.85
09/01/2025	101.5129.43250 OTHER TELECOMMUNICATIONS	BEG. BALANCE			291.22
09/15/2025	COMCAST	251474656	32.43		323.65
	091525 934571297 MURZYN HALL (3.2%)				
10/15/2025	COMCAST	253931693	32.43		356.08

	101525 934571297 MURZYN HALL (3.2%)				
10/31/2025	101.5129.43250	END BALANCE	64.86	0.00	356.08
09/01/2025	101.5129.43600 PROP & LIAB INSURANCE	BEG. BALANCE			6,133.36
09/30/2025	25 PROPERTY & LIAB INSURANCE ALLOCATIONS	15065	766.67		6,900.03
10/31/2025	25 PROPERTY & LIAB INSURANCE ALLOCATIONS	15119	766.67		7,666.70
10/31/2025	101.5129.43600	END BALANCE	1,533.34	0.00	7,666.70
09/01/2025	101.5129.43800 UTILITY SERVICES	BEG. BALANCE			3,721.15
10/10/2025	Internal Charge		1,519.91		5,241.06
10/31/2025	101.5129.43800	END BALANCE	1,519.91	0.00	5,241.06
09/01/2025	101.5129.43810 ELECTRIC	BEG. BALANCE			20,600.58
09/08/2025	XCEL ENERGY (N S P)	1213003140	3,552.54		24,153.12
	ELECTRIC				
09/08/2025	XCEL ENERGY (N S P)	1213003140		2,196.09	21,957.03
	SOLAR GARDEN CREDIT				
09/09/2025	CORNILLIE 2 COMMUNITY SOLAR	19225	1,756.29		23,713.32
	SOLAR POWER				
10/07/2025	XCEL ENERGY (N S P)	1220392646	3,314.24		27,027.56
	ELECTRIC				
10/07/2025	XCEL ENERGY (N S P)	1220392646		1,883.94	25,143.62
	SOLAR GARDEN CREDIT				
10/08/2025	CORNILLIE 2 COMMUNITY SOLAR	19313	1,587.44		26,731.06
	SOLAR POWER				
10/31/2025	101.5129.43810	END BALANCE	10,210.51	4,080.03	26,731.06
09/01/2025	101.5129.43830 GAS	BEG. BALANCE			8,024.68
09/17/2025	CENTERPOINT ENERGY	8000014661-5	130.03		8,154.71
	GAS				
10/16/2025	CENTERPOINT ENERGY	8000014661-5	65.00		8,219.71
	GAS				
10/31/2025	101.5129.43830	END BALANCE	195.03	0.00	8,219.71
09/01/2025	101.5129.44000 REPAIR & MAINT. SERVICES	BEG. BALANCE			987.57
10/31/2025	101.5129.44000	END BALANCE	0.00	0.00	987.57
09/01/2025	101.5129.44010 BUILDING MAINT:INTERNAL SVC	BEG. BALANCE			7,866.64
09/30/2025	25 BUILDING MAINT ALLOCATION	15060	983.33		8,849.97
10/31/2025	25 BUILDING MAINT ALLOCATION	15114	983.33		9,833.30
10/31/2025	101.5129.44010	END BALANCE	1,966.66	0.00	9,833.30
09/01/2025	101.5129.44020 BLDG MAINT CONTRACTUAL SE	BEG. BALANCE			13,937.48

09/02/2025	CINTAS INC	4241853435	147.47		14,084.95
	MOPS, MATS JPM 090225				
09/03/2025	ASSET MANAGEMENT SYSTEMS INC	12405085	116.97		14,201.92
	MONITORING 1025-1225 JPM				
09/09/2025	CINTAS INC	4242715564	36.62		14,238.54
	MOPS JPM 090925				
09/15/2025	CLEAN BEVERAGE LINE	25-HALL-9	66.00		14,304.54
	BEER LINE CLEANING 0925				
09/16/2025	CINTAS INC	4243451090	36.62		14,341.16
	MOPS JPM 091625				
09/19/2025	TRUGREEN CHEMLAWN	216595895	77.02		14,418.18
	LAWN SVC-JPM 091925				
09/23/2025	CINTAS INC	4244197773	36.62		14,454.80
	MOPS JPM 092325				
09/30/2025	SCHINDLER ELEVATOR CORP INC	4607246432	83.34		14,538.14
	PREVENT MAINT 0925-JPM				
10/07/2025	CINTAS INC	4245684371	36.62		14,574.76
	MOPS JPM 100725				
10/13/2025	CLEAN BEVERAGE LINE	25-HALL-10	66.00		14,640.76
	BEER LINE CLEANING 1025				
10/14/2025	CINTAS INC	4246412760	36.62		14,677.38
	MOPS JPM 101425				
10/15/2025	CINTAS INC	4244939902	147.47		14,824.85
	MOPS, MATS JPM 093025				
10/21/2025	CINTAS INC	4247167603	36.62		14,861.47
	MOPS JPM 102125				
10/28/2025	CINTAS INC	4247893463	147.47		15,008.94
	MATS, MOPS JPM 102825				
10/31/2025	101.5129.44020	END BALANCE	1,071.46	0.00	15,008.94
09/01/2025	101.5129.44040 INFORMATION SYS:INTERNAL SV	BEG. BALANCE			4,266.64
09/30/2025	25 IT ALLOCATION	15067	533.33		4,799.97
10/31/2025	25 IT ALLOCATION	15121	533.33		5,333.30
10/31/2025	101.5129.44040	END BALANCE	1,066.66	0.00	5,333.30
09/01/2025	101.5129.44100 RENTS & LEASES	BEG. BALANCE			(43,909.93)
09/27/2025	ON SITE SANITATION INC	0001960838	222.00		(43,687.93)
	SATELLITE RENT-MCKENNA				
09/30/2025	25 MURZYN SPACE ALLOCATION	15068		5,533.34	(49,221.27)
10/25/2025	ON SITE SANITATION INC	0001977403	222.00		(48,999.27)
	SATELLITE RENT-MCKENNA				
10/31/2025	25 MURZYN SPACE ALLOCATION	15122		5,533.34	(54,532.61)
10/31/2025	101.5129.44100	END BALANCE	444.00	11,066.68	(54,532.61)

09/01/2025	101.5129.44310 CREDIT CARD FEES	BEG. BALANCE			1,178.51
09/30/2025	CC FEE RECDESK 09/25	15085	340.59		1,519.10
10/31/2025	CC FEE RECDESK 10/25	15126	515.23		2,034.33
10/31/2025	101.5129.44310	END BALANCE	855.82	0.00	2,034.33
09/01/2025	101.5129.44390 TAXES & LICENSES	BEG. BALANCE			350.00
09/27/2025	MN DEPT OF LABOR & INDUSTRY	ABR0358471X	25.00		375.00
	BOILER LICENSE JPM 2025				
10/31/2025	101.5129.44390	END BALANCE	25.00	0.00	375.00
TOTAL FOR DEPARTMENT 5129 MURZYN HALL			22,481.91	15,146.71	

JPM EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS							
PERIOD ENDING 10/31/2025							
% Fiscal Year Completed: 83.29							
				ACTIVITY FOR			
		2025	YTD BALANCE	MONTH	ENCUMBERED	UNENCUMBERED	% BDGT
ACCOUNT	DESCRIPTION	AMENDED BUDGET	10/31/2025	10/31/25	YEAR-TO-DATE	BALANCE	USED
Dept 5129 - MURZYN HALL							
42000	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
42010	MINOR EQUIPMENT	5,000.00	3,064.09	0.00	0.00	1,935.91	61.28
42160	MAINT & CONSTRUCTION MATERIALS	3,000.00	148.87	0.00	0.00	2,851.13	4.96
42170	PROGRAM SUPPLIES	0.00	557.40	0.00	0.00	(557.40)	100.00
42171	GENERAL SUPPLIES	6,000.00	4,128.17	43.73	0.00	1,871.83	68.80
42172	UNIFORMS	500.00	0.00	0.00	0.00	500.00	0.00
42990	COMM. PURCHASED FOR RESALE	2,000.00	2,143.86	0.00	0.00	(143.86)	107.19
43050	EXPERT & PROFESSIONAL SERV.	10,000.00	6,269.62	1,119.40	0.00	3,730.38	62.70
43210	TELEPHONE	700.00	532.85	0.00	28.20	138.95	80.15
43250	OTHER TELECOMMUNICATIONS	500.00	356.08	32.43	0.00	143.92	71.22
43430	ADVERTISING OTHER	600.00	0.00	0.00	0.00	600.00	0.00
43600	PROP & LIAB INSURANCE	9,200.00	7,666.70	766.67	0.00	1,533.30	83.33
43800	UTILITY SERVICES	5,600.00	5,241.06	1,519.91	0.00	358.94	93.59
43810	ELECTRIC	32,000.00	26,731.06	3,017.74	0.00	5,268.94	83.53
43830	GAS	10,500.00	8,219.71	65.00	0.00	2,280.29	78.28
44000	REPAIR & MAINT. SERVICES	3,800.00	987.57	0.00	0.00	2,812.43	25.99
44010	BUILDING MAINT:INTERNAL SVCS	11,800.00	9,833.30	983.33	0.00	1,966.70	83.33
44020	BLDG MAINT CONTRACTUAL SERVICES	27,000.00	15,008.94	470.80	3,245.00	8,746.06	67.61
44030	SOFTWARE & SOFTWARE SUBSCRIPTIONS	1,300.00	1,374.50	0.00	0.00	(74.50)	105.73
44040	INFORMATION SYS:INTERNAL SVC	6,400.00	5,333.30	533.33	0.00	1,066.70	83.33
44100	RENTS & LEASES	(66,400.00)	(54,532.61)	(5,311.34)	0.00	(11,867.39)	82.13
44310	CREDIT CARD FEES	2,000.00	2,034.33	515.23	0.00	(34.33)	101.72
44330	SUBSCRIPTION, MEMBERSHIP	500.00	0.00	0.00	0.00	500.00	0.00
44390	TAXES & LICENSES	500.00	375.00	0.00	0.00	125.00	75.00
Total Dept 5129 - MURZYN HALL		72,600.00	45,473.80	3,756.23	3,273.20	23,853.00	67.14

**Park & Recreation Commission
Sullivan Lake Park Open House
September 24, 2025**

MINUTES

City Engineer, Retired, Kevin Hansen welcomed attendees and informed the public that the purpose of the meeting is to hear what the community would like to see in Sullivan Lake Park so that an update can be prepared to the Sullivan Lake Park Master Plan. The current plan was created in 2008 when the park was redeveloped. This is the first public meeting and there will be other means for public feedback as plans are developed. Hansen indicated that the city does not make this type of effort independently, they do hire a consultant, landscape architect ISG. This company worked on Keyes Park most recently with the City. Hansen emphasized that the Park and Recreation Commission really wants to hear thoughts on the playset and what amenities are wanted within the rest of the park. The tennis courts were beyond repair and recently removed. Hansen stated that there have been many ideas from the public, some of which will not be shown on the planning boards from ISG. For example, there had been discussion on pickleball courts, but this would not be a good location due to proximity to the residential area due to the noise from the game. Are there other things that this neighborhood would like to see at Sullivan Park. Hansen asked people to raise their hand, and he would call on them for comments on what they are looking for in the park. Not every desire or need of each person will be met, but staff will try to develop a consensus and do the best that they can to meet what those needs are. Hansen indicated this will only be a discussion of the park and nothing regarding the Medtronic site development.

Comments and responses:

Q: How do you get on the mailing list?

-Postcards were mailed to residents around the park from 53rd over to 49th, and from Central over to 7th. You can email Public Works if you are not within that area and would like to get on it.

Q: The area around the lake is looking shaggy.

-When a master park plan is done we also consider landscape improvements. The Public Works department is present at the meeting so they can take the comment and work with staff. There have been some tree removals. It is important to note that there is a certain level in the lake itself that we cannot get below because it is controlled by the DNR. Above that area staff can do some clearing for visibility and improve the walking trail.

Q: Is there a chance of stocking the lake with bigger fish?

-Probably not because this lake experiences winter kill. It is a shallow lake and freezes. There is one lake in the city that is stocked, and that is Silver Lake. The DNR would only stock a lake if there is oxygen introduced into the lake so the introduced fish will survive.

C: The walking path and bike path is very overgrown. It needs to be cleared, and he would even help do the work. It isn't the trees that are overgrown but the lower growth that needs to be cut back. It would only take a day.

-David Cullen, Public Works Director, introduced himself. He stated the forestry department has done substantial tree trimming in the area, and that is usually done in the winter. It is safer and easier on the environment to bring heavy equipment in when the ground is frozen. He will bring the comments back to the forester.

Q: Is the walking trail included in the next construction phase?

-No, it is not. What is going to be done is the main park area. While the trail is part of the park it is not part of the improvements being considered at this time. Approximately 2 years ago we did apply for a separate grant for the trail that the city did not get approved for. Staff understand there are certain parts of the trail that need attention.

C: Pickleball courts are nightmare for neighbors. Hansen indicated there will not be a pickleball court at Sullivan Lake Park.

C: Try to keep the park as natural as possible.

Q: Is the wetland, marsh area on the north side of the park going to remain?

That land might be owned by Medtronic.

Q: Why can't some of these developments go in on the other side of the park? By the west path on Washington.

-The city does not own majority of that land area. We only own the small pathway that comes into the park. The Sullivan Shores Townhome HOA owns that area.

Q: What type of material will be under the playset? Sand is not preferred.

-One of the features in the new playset is that it will have designated play structures by age group. The previous set was a 2-5 year age. The new set will provide areas for more ages, age 2-5 and 5-12. Comments have been received regarding the playset being accessible and inclusive. Sand will not be used. Typically we use engineered wood fiber chips but will look at the costs for using other types of materials on the ground. In playground design, the height of any particular equipment, determines how thick the material below the structure needs to be. Staff would like to know if there is a need for a play structure to accommodate visually and/or sensory impaired individuals.

Q: What is the open side of the fitness court for?

-The north side has the exercise equipment and the south side is a court area for stretching or programmed activities such as yoga.

C: There are a lot of parties at the pavilion, and the playset should be close to where the adults are.

-The playset is required to be 150 feet away from the fitness court through the grant agreement requirements for the fitness court.

Q: Who decided on the placement of the fitness court? With the playground removed kids are on it and not using it properly.

-Staff did the application for the grant to obtain the fitness court. However, it is ultimately the decision of the city council to move forward with any implementation.

Q: Why wasn't this meeting held prior to the installation of the fitness court at this park?

-Staff felt that there would be a master planning process done for Sullivan Park, that is being done now. The siting for the fitness court was done through the Park & Recreation Commission and the city council.

C: The walking path is the number one activity at this park versus others, so they support every effort to improve the trail. Secondly, outside of the playground, leaving open space as they are.

Q: The tennis courts were beyond repair but there were still people using the court for volleyball. Were staff aware of that usage?

-Yes staff were aware of that usage even though it was being used not for what the area was initially intended. So the question from staff is, if there is an interest for possible volleyball courts? Many attendees responded no. On volleyball nights the street is filled with cars, people are gambling, drinking happens every night and late into the evenings. Since the court was removed there is a house across the street that has paved their backyard to now have volleyball in their yard. It pushes the water into the neighboring yards. They have lights up and play late into the evening. He has informed the City numerous times.

Q: What did the fitness court cost the city because no one will use it.

C: A resident stated there were three people using it currently.

-The installation of the equipment and artwork on the fitness court was grant funded. The City did pay for the equipment.

Q: Cattails are more prominent in the lake than a few years ago. They can quickly take over lakes. Is there a way to remove them?

-The city does not have a cattail removal program. We also cannot do any removal in a lake that is controlled by the DNR. The DNR has a policy on cattails that generally allows for removals when cattails occupy greater than 50% of the water surface area.

Q: Other than a volleyball court what are the ideas for the old tennis court area? There are young boys in this neighborhood that would love to have a basketball court.

-Staff asked is there an interest from the neighborhood on a basketball court or a tennis court?

Residents responded no, but basketball at a bigger park.

C: A resident stated that they feel encouraged by the discussion happening in this meeting and applauded everyone for coming out and talking about the park.

Q: There is a lot of duck and geese poop along the path. Is there some kind of barrier that could be placed along the path to deter them? Especially on the southeast side.

-It is a problem at almost every park trail that we have. There isn't a clear means to control it. The DNR recommends having a natural barrier between the body of water and any path. When there is an open area which provides a straight path to the lake it encourages the animals to walk up from the water.

Q: There is not going to be a soccer field?

-No there is not.

Q: During the winter could there be a warming house and a trail around the lake for skating?

-Staff will need to research to see if the lake could be used for skating. Staff did research this and due to insurance liability would not be likely.

Q: Kids should be close to where adults are. Who is watching the kids at the playground area?

-This is not unique to this park, and the same situation occurs at every park. For example, at Huset Park, that is a larger playset than what is being imagined for Sullivan Lake Park, it is expected that when parents bring children to a park that they watch their kids but there is no way to control that.

C: If the playset is close to the pavilion the adults are more likely to pay attention to them.

C: The spot where the tennis court was is pretty big.

-Staff would like to see how a playset lays out in that area, as a potential location.

Q: The picnic shelter used to be rented out, what is the future consideration in the new plan?

-The city used to have reservations on picnic shelters and it became problematic with staffing availability to clean the park prior to each reservation. Working with the Park & Recreation Commission we felt the best approach for the use of a pavilion is a first come, first served basis. This is not changing with this park plan. The first come, first serve enforces the idea of cleaning up after yourself.

C: Working with kids, there were some nice features at this park specifically for kids and would like to see more activities for working with their arms, bars to hang from, slides, ability to climb, upper arm strengthening. Swings are not preferred due to potential injuries, but if that is a desire of the majority to only have a few swings, especially for young children. A variety of activities to strengthen their whole body.

-Hansen responded that We do not like to have the exact same types of features in the playset at all of the parks. It is important to have different features/activities and that lend a unique experience at this park. We work with a vendor for the playset. It is really helpful if there are kids in this neighborhood for them to give feedback on what they see at other parks or new ideas for features of the playset.

-Staff indicated that there will be other avenues including a future meeting and social media to give comments as concept plans are developed. Staff encourages the neighborhood to continue to provide comments so that staff can develop the final master plan. Postcards will be sent out with details on where to find the plans and to provide additional feedback. Once concept plans are developed, and concepts are posted, staff would like feedback. This will be posted on the city website and interactive social media (Pinpoint). We would like to meet again with the neighborhood to review concepts so we can develop a final master plan that the Park & Recreation Commission can evaluate and recommend to the City Council for approval. This process will go on for the next couple of months.

Q: Is there a way to slow down traffic on 53rd Avenue?

C: Have parents bring their children to a meeting to see the plans and provide feedback on what they want to see in the park.

-We agree. When the examples are posted on the city website and social media, please show your kids and let

them give feedback. It is very important to get their opinions.

C: Between a volleyball court and a basketball court, volleyball players tend to have a nicer demeanor, and more conflicts arise with basketball because it is a contact sport. The type of volleyball that the Ecuadorians were playing uses a much higher net and putting in a court here will not attract the same people. A sand volleyball court will be a better option than basketball.

C: Neighbors are often picking up trash on Monday mornings, beer bottles, and garbage laying around. They don't see city staff cleaning.

C: As far as basketball is concerned, for the younger kids they just need one basket. Then the kids can just take turns, and it would not be full games.

Q: Who is going to keep cleaning the park?

-The city runs a program, Adopt a Park, and every park in the City is adopted. It really helps keep the parks clean. City staff does utilize a mini garbage truck to pick up trash from the garbage containers. When there are seasonal staff we do our best to maintain 15 city parks, but on a day to day basis there is not staff at each park.

Q: Why should there be another meeting when none of the questions have been answered?

-What hasn't been answered? This is a process to develop a park.

Q: When is the pathway going to be cleared?

-We are talking about two separate things. This meeting is for park planning and you are talking about park maintenance. The maintenance is different from the intent of tonight's meeting. We heard you and are going to figure out a plan to get the trail cut back.

Q: So what is the timeline?

-Staff used a brush mower to cut back approximately four feet of overgrowth along the northwest side of Sullivan Lake during the last week of September 2025. Pathway clearance around most of the trail is currently within acceptable standards. Overgrowth encroaching from the townhomes along the north side of the pathway onto City property is being addressed, with full resolution anticipated within the 2025 calendar year.

Q: Where will the outhouses be located? They are currently right outside their door.

-Within the park plan they will certainly look at other locations in the park to locate further away from the residential area.

C: Regarding volleyball, having sand would be terrible and all the geese would be in the sand.

Q: Do we need to have basketball in the park? People can have a hoop in their driveway. Instead, have some green space and a community garden.

-That is what we are trying to determine with this process. People who like it, people who don't, but getting a consensus of what the majority would like to see.

Q: Will there be flushable toilets in the future plan?

-The plan is not to have a building like what is there currently. The new lift station will be similar to what is at the Silver Lake boat landing.

Q: Can the outhouses be more attractive and not the bright blue ones?

-We can look into other options, but we are required to have restroom facilities.

-Thank you everyone for coming. Staff will get comments posted and a meeting will be planned at City Hall in 6 to 8 weeks. There are examples of concepts at the table for people to look at.

Other comments received:

Security cameras

Drinking water available

Handwashing station along with a dog station

Programming activities at the fitness court.

RECREATION

RENTAL INFORMATION	2026 RATES		2027 RATES	
	(Mon - Thur)	(Fri - Sun)	(Mon - Thur)	(Fri - Sun)
Hall/Kitchen/LaBelle Lounge w/Tax	\$1,928.32	\$3,146.52	\$2,024.74	\$3,303.02
LaBelle Lounge w/tax	\$441.91	\$639.34	\$443.57	\$671.32
Senior Center or Maithaire/McKenna Room w/tax	\$502.16	\$605.37	\$527.27	\$635.63
Down Payment (non-refundable)	\$800 / \$100	\$800 / \$100	\$800 / \$100	\$800 / \$100
Damage Deposit (refundable)	\$800 / \$250	\$800 / \$250	\$800 / \$250	\$800 / \$250
Security Officer Deposit	\$250.00	\$250.00	\$250.00	\$250.00
Security Officer hourly rate	\$40.00	\$40.00	\$40.00	\$40.00
Pop/CO2 Charge	\$100/\$150/\$200	\$100/\$150/\$200	\$100/\$150/\$200	\$100/\$150/\$200
Early Entry Fee *Preapproved*	\$65.00	\$65.00	\$75.00	\$75.00
Custodial Charge per hour	\$40.00	\$40.00	\$40.00	\$40.00
Events Lasting 2 hours or less	50%	N/A	50%	N/A
Events Lasting 4 hours or less	25%	N/A	25%	N/A
Heights Resident Discount**	25%	25%	25%	25%

All rental rates, fees, and deposits are subject to State Sales Tax.

All JPM rentals end at 1:00 am. An \$80 plus tax late fee will be assessed every 30 minutes.

Saturday/Sunday rental time: 12:00 noon - 1:00 am. Friday rental time: 9:00 am - 1:00 am. A storage fee of \$100 will be charged for items left in the building outside of rental time. **Single room rentals have a maximum rental time of 7 hours.**

Linen and Napkin rental is available upon request. 2024 Prices are as follows:

White or Ivory Linens \$7.00 per hall table (60" rounds and 8' x 2 1/2' banquet tables) Tax additional \$3.50 per bar table .70 per napkin (various colors available)

White Melamine Dinnerware, Silverware and Plastic Tumblers are available for a rental fee of \$50 plus tax per rental.

Saturday rentals may decorate Friday before their event from 9:00 am - 4:30 pm for a \$150 fee. This reservation can only be made if the hall is available within 3 weeks of the rental date.

PARK RENTAL FEES	w/tax included
Resident	\$100
Non-Resident	\$200
Large groups 100+ people Res	\$175

EVENT WAGON w/tax \$100
 BALLFIELD RENTAL plus tax \$75 per day or \$20 per hr
 GARDEN PLOTS w/tax \$30.00