



CITY COUNCIL MEETING
City Hall—Council Chambers, 590 40th Ave NE
Monday, March 22, 2021
7:00 PM

Mayor
Amada Márquez Simula
Councilmembers
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
Kt Jacobs
City Manager
Kelli Bourgeois

AGENDA

NOTICE THAT THIS MEETING MAY BE CONDUCTED BY A COMBINATION OF IN-PERSON AND ELECTRONIC MEANS

*Following a determination by City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, this meeting may, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. In all meeting formats, members of the public who wish to attend may do so by attending in-person, by calling 1-312-626-6799 and entering **meeting ID 818 1674 2219**, or by Zoom at <https://us02web.zoom.us/j/81816742219> at the scheduled meeting time. For questions regarding this notice, please contact the City Clerk at (763) 706-3611.*

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.

APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

A. School Board Liaison Update - Lorien Mueller

CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

MOTION: Move to approve the Consent Agenda Items.

1. Approve March 1, 2021 City Council Work Session Minutes

MOTION: Move to approve the minutes of the City Council Work Session of March 1, 2021

- 2. Approve March 8, 2021 City Council Special Work Session Minutes**
MOTION: Move to approve the minutes of the City Council Special Work Session of March 8, 2021
- 3. Approve March 8, 2021 City Council Meeting Minutes**
MOTION: Move to approve the minutes of the City Council Meeting of March 8, 2021
- 4. Approve March 15, 2021 City Council Special Work Session Minutes**
MOTION: Move to approve the minutes of the City Council Meeting of March 15, 2021
- 5. Consideration of Appointments to Advisory Commissions**
MOTION: Move to appoint volunteers to serve on various commissions as recommended.
- 6. Award General Construction Contract for Liquor Store 3 Improvements**
MOTION: Motion to the accept the lowest responsible bid of \$79,280 from CM Construction Company for the general construction contract for improvements to liquor store 3, and to authorize the city manager to enter into the related agreement.
- 7. Authorization to Seek Bids for the 2021 Miscellaneous Concrete Replacement and Installation Project**
MOTION: Move to authorize staff to seek bids for the 2021 Miscellaneous Concrete Replacement and Installation Project.
- 8. Adopt Resolution 2021-25 Concurring with Award of Seal Coating, Resolution 2021-26 Award of Street Striping, Resolution 2021-27 Award of Crack Sealing, and Resolution 2021-28 Award of Fog Sealing All as Part of JPA Contract**
MOTION: Move to waive the reading of Resolution 2021-25, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2021-25, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Seal Coating Project to Pearson Bros. Inc. based upon their low, qualified, responsible bid in the amount of \$0.28 per gallon of emulsion and \$1.15 per square yard of FA-2 aggregate with an estimated cost of \$51,983 to be appropriated from Fund 415-52101-4000.
MOTION: Move to waive the reading of Resolution 2021-26, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2021-26, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Street Striping Project to Sir Lines-A-Lot, Inc. based upon their low, qualified, responsible bid in the amount of \$26.00 per gallon for Street Markings and \$115.00 per gallon for Street Symbol Markings with an estimated cost of \$5,760 to be appropriated from Fund 212-43190-4000 and \$850 to be appropriated from Fund 101-43170-4000.
MOTION: Move to waive the reading of Resolution 2021-27, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2021-27, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Crack Sealing Project to Northwest Asphalt and Maintenance based upon their low, qualified,

responsible bid in the amount of \$0.44 per lineal foot for rout and seal crack sealing with an estimated cost of \$7,555 to be appropriated from Fund 212-43190-4000 and \$233 from Fund 101-45200-4000.

MOTION: Move to waive the reading of Resolution 2021-28, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-28, being a resolution concurring with award of the Joint Powers Agreement Contract with the City of Coon Rapids for the 2021 Fog Sealing Project to Allied Blacktop Co. based upon their low, qualified, responsible bid in the amount of \$3.12 per gallon of emulsion for Fire Department parking lot with an estimated cost of \$936 to be appropriated from Fund 411-42200-4000.

9. Approve subordination of mortgage in connection with the City's Single Family Deferred Loan Program.

MOTION: Move to waive the reading of resolution No. 2021-38, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2021-38, being a resolution approving a subordination of Mortgage in connection with the City's Single Family Deferred Loan Program.

10. Rental Occupancy Licenses for Approval

MOTION: Move to approve the items listed for rental housing license applications for March 22, 2021, in that they have met the requirements of the Property Maintenance Code.

11. License Agenda

MOTION: Move to approve the items as listed on the business license agenda for March 22, 2021 as presented.

12. Review of Bills

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,094,199.70.

PUBLIC HEARINGS

13. Consideration of Resolution 2021-29, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 952 44 ½ Avenue for Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-29, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-29, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

14. Consideration of Resolution 2021-30, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 4145 5th Street NE for

Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-30, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-30, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

15. Consideration of Resolution 2021-31, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 4806 Madison Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-31, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-31, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

16. Consideration of Resolution 2021-32, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 5103 6th Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-32, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-32, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

17. Consideration of Resolution 2021-33, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 4008/4010 Cleveland Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-33, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-33, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

18. Consideration of Resolution 2021-34, Revocation of the License to Operate a Rental Unit within the City of Columbia Heights against the Rental Property at 5118 4th Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-34, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-34, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

ITEMS FOR CONSIDERATION

Ordinances and Resolutions

19. Resolution 2021-35 Funding an Evaluation and Strategic Plan for The City's Information Systems

MOTION: Move to waive the reading of Resolution 2021-35, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-35, being a resolution amending the 2021 budget to transfer \$40,000 of fund balance from the general fund to the information systems fund, funding an evaluation and strategic plan for the city's information systems; and to authorize the city manager to enter into the related agreement with Sciens Consulting.

Bid Considerations

20. Adopt Resolution 2021-36 Being a Resolution Accepting Bids and Awarding a Contract for the 3939 Central Avenue Monopole Telecommunication Tower, City Project 2014

MOTION: Move to waive the reading of Resolution 2021-36, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-36 being a Resolution accepting bids and awarding the 3939 Central Avenue Monopole Telecommunication Tower, City Project 2014, to Vinco Inc. of Forest Lake, Minnesota based upon their low, qualified, responsible bid in the amount of \$257,300, appropriated from fund 408-52014; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

21. Adopt Resolution 2021-37 Being a Resolution Accepting Bids and Awarding a Contract for the 2021 Street Rehabilitation Program, Projects 2002 and 2005

MOTION: Move to waive the reading of Resolution 2021-37, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-37 being a Resolution accepting bids and awarding the 2021 Street Rehabilitation Program, consisting of Bid A: Street Rehabilitation – Zone 4B and Zone 5, Project 2002, Bid B: Municipal State Aid – 44th Avenue Mill and Overlay, Project 2005, and Alternate 1: Residential Construction, to Bituminous Roadways, Inc. of Mendota Heights, Minnesota, based upon their low, qualified, responsible bid in the amount of \$1,580,783.42, appropriated from the following funds, \$1,194,618 appropriated from Fund 415-52002, \$251,534 from Fund 415-52005, \$53,442 from Fund 601-49430, and \$81,190 from Fund 604-49650; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

Report of the City Attorney

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.