



CITY COUNCIL MEETING
City Hall—Council Chambers, 590 40th Ave NE
Monday, December 13, 2021
7:00 PM

Mayor
Amáda Márquez Simula
Councilmembers
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
Kt Jacobs
City Manager
Kelli Bourgeois

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

*Members of the public who wish to attend may do so in-person, by calling **1-312-626-6799** and entering meeting ID **839 1578 2323** or by Zoom at <https://us02web.zoom.us/j/83915782323>. For questions please call the Administration Department at 763-706-3610.*

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.

APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

MOTION: Move to approve the Consent Agenda as presented.

1. Approve November 22, 2021 City Council Meeting Minutes.

MOTION: Move to approve the City Council Meeting minutes of November 22, 2021.

2. Accept November 3, 2021 Library Board Minutes.

MOTION: Move to accept the Library Board Minutes of November 3, 2021.

3. Accept September 9, 2021 Park and Recreation Commission Minutes.

MOTION: Move to accept the Parks and Recreation Minutes of September 9, 2021.

4. Accept October 19, 2021 Traffic Committee Minutes.

MOTION: Move to accept the Traffic Commission minutes of October 19, 2021.

- 5. Authorize School Resource Officer Contract with Columbia Heights School District.**
MOTION: Move to authorize the Mayor and Police Chief to enter into a Joint Powers agreement with Columbia Heights Public Schools for the provision of a Police School Resource Officer program as stipulated in the Joint Powers Agreement for the period of January 1 through December 31, 2022.
- 6. Approve Resolution 2021-96 Approving State of MN Joint Powers Agreement.**
MOTION: Move to waive the reading of Resolution 2021-96, there being ample copies available to the public.
MOTION: Move to approve Resolution 2021-96, being a Resolution approving State of Minnesota Joint Powers Agreement with the City of Columbia Heights on behalf of its City Attorney and Police Department.
- 7. Approve Resolution 2021-98, A Resolution to Accept the Amended Original Allocation and Redistribution of Unrequested Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act.**
MOTION: Move to waive the reading of Resolution 2021-98, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2021-98, a Resolution to Accept the Amended Original Allocation and Redistribution of Unrequested Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act.
- 8. Anoka County HRA Levy Request for Reimbursement of Cell Tower Relocation Expenditures.**
MOTION: Move to waive the reading of Resolution 2021-99, there being ample copies available to the public.
MOTION: Move to approve Resolution 2021-99, a resolution requesting funds from the Anoka County Housing and Redevelopment Authority to support economic development activities in the City of Columbia Heights.
- 9. Adopt Resolution 2021-95 Establishing Senior Citizens or Retired and Disabled Persons Hardship Special Assessment Deferral.**
MOTION: Move to waive the reading of Resolution No. 2021-95 there being ample copies available to the public.
MOTION: Move to adopt Resolution No. 2021-95, being a resolution establishing a new maximum income of \$41,800 for Senior or Retired and Disabled Persons to be eligible for special assessment deferral.
- 10. Adopt Resolution 2021-100 Accepting the Feasibility Report for Zones 6 And 7 Street Rehabilitation and Ordering the Public Improvement Hearing, City Project No. 2202.**
MOTION: Move to waive the reading of Resolution 2021-100, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2021-100, being a resolution accepting the Feasibility Report for 2022 Street Rehabilitation Improvements - Zones 6 and 7, City Project No. 2202, and ordering the Public Improvement Hearing beginning at 6:15 p.m. on February 7, 2022.

- 11. Adopt Resolution 2021-103 being a Resolution Ordering Preparation of a Report for MSAS Overlay.**
MOTION: Move to waive the reading of Resolution 2021-103, there being ample copies available for the public.
MOTION: Move to adopt Resolution 2021-103, being a Resolution ordering preparation of a feasibility report for MSAS Overlay, Project 2206.
- 12. Adopt Resolution 2021-101 Accepting the Feasibility Report for State Aid Street Rehabilitation and Ordering the Public Improvement Hearing, City Project No. 2206.**
MOTION: Move to waive the reading of Resolution 2021-101, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2021-101 being a resolution accepting the Feasibility Report for 2022 Street Rehabilitation Improvements – M.S.A. Street Overlay, City Project No. 2206, and ordering the Public Improvement Hearing beginning at 6:45 p.m. on February 7, 2022.
- 13. Construction Management Services for the New City Hall.**
MOTION: Move to approve the professional services agreement with Doran Special Projects, LLC in the amount of \$357,534 to provide Construction Manager at Risk Services for the buildout of the new City Hall located at 3989 Central Avenue.
- 14. Final Compensating Change Order and Payment for 2021 Miscellaneous Concrete, Project No. 2100.**
MOTION: Move to approve the final compensating change order and accept the work for 2021 Miscellaneous Concrete Repairs and Installations, City Project No. 2100, and authorize final payment of \$10,178.77 to Standard Sidewalk, Inc. of Blaine, Minnesota.
- 15. Final Payment for 2020 Columbia Heights Infrastructure Program, Project Numbers 1903, 1909, and 1802.**
MOTION: Move to accept the work for 2020 Columbia Heights Infrastructure Program, City Project Numbers 1903, 1909, and 1802, and authorize final payment of \$27,000.05 to Northdale Construction Company, Inc. of Albertville, Minnesota.
- 16. Final Payment for 2021 Sanitary Sewer Lining, City Project 2104.**
MOTION: Move accept the work for 2021 Sanitary Sewer Lining, City Project 2104, and authorize final payment of \$62,990.93 to Hydro-Klean, LLC of Des Moines, IA.
- 17. Capital Equipment: Authorization to Purchase Engineering Van Replacement.**
MOTION: Move to authorize the purchase of one (1) new 2022 Ford E-Transit-350 Fully Electric Cargo Van off the State of Minnesota Purchasing Contract from Boyer Trucks, Minneapolis, MN in the amount of \$55,586.
- 18. Adopt Resolution 2021-104 Establishing the City of Columbia Heights Fee Schedule for 2022.**
MOTION: Move to waive the reading of Resolution No. 2021-104, there being ample copies available to the public.

MOTION: Motion to adopt Resolution No. 2021-104, approving the 2022 City Wide Fee Schedule.

19. Adopt Resolution 2021-105 Establishing Precinct and Polling Locations for 2022 Election Year.

MOTION: Move to waive the reading of Resolution 2021-105 there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-105, establishing Precinct and Polling Locations for the 2022 Election Year

20. Approval of John P. Murzyn Hall Rental Policy Updates.

MOTION: Move to approve the changes the John P Murzyn Hall rental policies as listed.

21. License Agenda.

MOTION: Move to approve the items as listed on the business license agenda for December 13, 2021 as presented.

22. Rental Occupancy Licenses for Approval.

MOTION: Move to approve the items listed for rental housing license applications for December 13, 2021, in that they have met the requirements of the Property Maintenance Code.

23. Cancel December 27, 2021 City Council Meeting.

MOTION: Move to cancel the December 27, 2021 Regular City Council Meeting.

24. Review of Bills.

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$1,277,460.40.

PUBLIC HEARINGS

25. Resolution 2021-102, Adopting a Budget for the Year 2022, Setting the City Levy, Approving the HRA Levy, and Approving a Tax Rate Increase.

MOTION: Move to waive the reading of Resolution 2021-102, there being ample copies available to the public.

MOTION: Move to close the public comment and adopt Resolution 2021-102, being a resolution adopting a budget for the year 2022, setting the city levy, approving the HRA levy, and approving a tax rate increase.

26. Approve Suspension of Tobacco Product Shop License for Smoke and Vape Inc, located at 2311 37th Place NE.

MOTION: Move to close the public hearing and waive the reading of the suspension of Tobacco Product Shop License for Smoke and Vape Inc, there being ample copies available to the public.

MOTION: Move to suspend the Tobacco Product Shop license issued to Khader Safi, on

behalf of Smoke and Vape Inc. located at 2311 37th Place NE. The seven-day suspension shall be effective on the dates determined by the City Council.

ITEMS FOR CONSIDERATION

Ordinances and Resolutions

Bid Considerations

New Business and Reports

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

Report of the City Attorney

COMMUNITY FORUM

At this time, individuals may address the City Council about any item not included on the regular agenda. Speakers that are in-person are requested to come to the podium. All speakers need to state their name and connection to Columbia Heights, and limit their comments to five (5) minutes. All speakers are also asked to fill out this information as well as their address on a form for the Council Secretary's record. Those in attendance virtually should send this information in the chat function to the moderator. The City Council will listen to brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting on which they are raised.

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.