



AGENDA

CITY COUNCIL CLOSED SESSION AND REGULAR MEETING OF THE CITY OF COACHELLA

THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,
COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,
COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,
COACHELLA WATER AUTHORITY, AND SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY

September 09, 2020

5:00 PM Closed Session

6:00 PM Regular Meeting

Pursuant to Executive Order N-29-20, this meeting will be conducted by teleconference/electronically and there will be no in-person public access to the meeting location.

- Public comments may be received **either via email, or telephonically, or via Zoom** with a limit of **250 words, or three minutes**:
 - a) Written comments may be submitted to the City Council electronically via email to cityclerk@coachella.org. Transmittal **prior to the start** of the meeting is required.
 - b) **Or**, you may provide telephonic comments by leaving a message at **(760)-262-6240 before 5:30 p.m.** on the day of the meeting to be added to the public comment queue. At the appropriate time, you will be called so that you may provide your public testimony to the City Council.
 - c) **Or**, you may request to speak via **Zoom** by contacting through the above means **before 5:30 p.m.** on the day of the meeting and requesting a Zoom link to the meeting. *If speaking via Zoom, you must dial in by 5:45 p.m.*
- The **live stream** of the meeting may be **viewed online** by accessing the city's website at www.coachella.org, and clicking on the "**Watch Council Meetings**" tab located on the home page, and then clicking on the "live" button.
- **Spanish:** Para escuchar en **español**, siga los pasos anteriores para ver la transmisión en vivo, haga clic en el botón "Live", apague el audio de su computadora y escuche por teléfono llamando al (667) 776-9077.

CALL TO ORDER: - 5:00 P.M.

ROLL CALL:

APPROVAL OF AGENDA:

“At this time the Council/ Board/Corporation/Authority may announce any items being pulled from the Agenda or continued to another date or request the moving of an item on the agenda”

PUBLIC COMMENTS (CLOSED SESSION ITEMS):

ADJOURN TO CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant Exposure to Litigation, Pursuant to Government Code Section 54956.9(d)(2)/(e)(1)
Three (3) potential cases
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation, Pursuant to Government Code Section 54956.9(d)(4)
Two (2) potential cases
3. PUBLIC EMPLOYEE APPOINTMENT
Title: City Manager

RECONVENE REGULAR MEETING: - 6:00 P.M.

PLEDGE OF ALLEGIANCE:

CLOSED SESSION ANNOUNCEMENTS:

APPROVAL OF MINUTES:

4. Regular Meeting Minutes of July 22, 2020, of the City Council, Coachella Fire Protection District, Coachella Sanitary District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, and Successor Agency to the Coachella Redevelopment Agency.
5. Special Meeting Minutes of August 7, 2020, of the City Council, Coachella Fire Protection District, Coachella Sanitary District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, and Successor Agency to the Coachella Redevelopment Agency.

PROCLAMATIONS/PRESENTATIONS:

6. Presentation on Coronavirus (COVID-19) Response Efforts

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

(It is recommended that Consent Items be acted upon simultaneously unless separate discussion and/or action is requested by a Council Member or member of the audience.)

7. Voucher Listings — EFT's/Manual Checks/Utility Billing Refunds/FY 2019-20 and 2020-21 Expenditures as of September 9, 2020, \$7,921,034.36.
8. Resolution No. 2020-49 Approving the Funding for a Full-Time Code Compliance Manager Position

- [9.](#) Resolution No. 2020-50, a Resolution of the City Council of the City of Coachella, California, Approving Final Parcel Map No. 37209-1
- [10.](#) Investment Report – May 2020
- [11.](#) Investment Report – June 2020
- [12.](#) Approve a Community Based Grant to the Coachella Valley Housing Coalition in the Amount of \$1,000 to Support Its College Scholarship Program
- [13.](#) Finding of Public Convenience and Necessity for “LA Mango” to re-establish an on-sale Beer License at the existing Snack Shop located at 51-704 Cesar Chavez Street.
- [14.](#) Professional Services Agreement with MSA Consulting Group, Inc. for City-Initiated Rezoning of property for the Coachella 5th Cycle Housing Element in the amount of \$53,310.
- [15.](#) Authorize the City Manager to execute Amendment No. 1 to agreement with CV Pipeline for storm drain maintenance services citywide, increasing the current agreement compensation by \$45,000.
- [16.](#) Approve award of letter agreement to Airwave Communications for emergency light bar installation onto twelve (12) city vehicles, in the amount of \$34,212.96.
- [17.](#) Professional Services Agreement with NRO Engineering Amendment #6 in the amount of \$75,000 for Engineering Plan Check Services

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

- [18.](#) Resolution No. 2020-51 A Resolution of the City Council of the City of Coachella, California, declaring the second Monday in October as Indigenous Peoples’ Day; encouraging other institutions to recognize the day; and reaffirming the City Council’s commitment to promote the well-being and growth of Coachella’s Indigenous Community.
- [19.](#) Resolution No. 2020-52 A Resolution of the City Council of the City of Coachella, California, Adopting California Department of Public Health Interim Guidance Related to Youth Sports During COVID-19 State of Emergency.
- [20.](#) Resolution No. 2020-53 Adopting the City of Coachella 2020 Active Transportation Plan (ATP)
- [21.](#) Designation of Voting Delegate and Alternates to the League of California Cities Annual Conference & Expo.
- [22.](#) Consideration to allow an exception to the City’s Noise Regulations for allowable “construction activity” for a concrete pour to begin between 2:00 a.m. and 5:00 a.m. at the Borrego Health Medical Facility located at 49-869 Calhoun Street.

23. 2020 Pavement Improvement Project, City Project ST-119, authorizing the City Manager to authorize:
- a) Amendment 1 by and between the City of Coachella and Matich Corporation;
 - b) Transfer of funds from the Road Maintenance Fund (108) to the City's CIP Fund (182) in the amount of \$66,500.

24. Recommendation to Co-fund Purchase of Replacement Ladder Truck

PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

25. Ordinance No. 1168 Amending Change of Zone No. 18-10 by adding a minimum residential density of 20 units per acre in the RM (General) and RM (Urban) zoning district designators for approximately 72.6 acres of vacant agricultural land generally located south of Avenue 50, west of Tyler Street, approximately ¼ mile north of Avenue 52. City-Initiated.

26. Appeal of Planning Commission's Revocation of Conditional Use Permit (CUP 312) that allowed a 3,250 sq. ft. Retail Cannabis Microbusiness on 20,000 square feet of land located at 84-161 Avenue 48 for "The Coachella Lighthouse, LLC". City- Initiated Revocation.

27. Coachella Travel Centre Project

- a) Environmental Assessment (EA 18-05) adopting a Mitigated Negative Declaration and Mitigation Monitoring Program for the development of the Coachella Travel Centre project.
- b) Ordinance No. 1148 approving Change of Zone (CZ 18-11) from A-R (Agricultural Reserve) to C-G (General Commercial).
- c) Conditional Use Permits (CUP 310 and 311) for drive-thru restaurant, car wash and truck wash facilities.
- d) Variance (VAR 18-09) to allow a four-story hotel building in excess of 50 feet in height, in the C-G (General Commercial) zone.
- e) Architectural Review (AR 18-09) to allow a new 3,800 sq. ft. convenience store with service station, 1,200 sq. ft. drive-thru restaurant, 5,555 sq. ft. restaurant, 2,677 sq. ft. car wash tunnel, 4,754 sq. ft. truck washing facility, and 11, 259 sq. ft. 4-story hotel with related infrastructure on 14.1 acres of vacant land located on the south side of Avenue 50 between the Whitewater Channel and the State Route 86 Expressway.

28. Resolution No. 2020-54 Authorize the City Manager to submit an application to the California Department of Transportation Under its Active Transportation Plan (ATP) Cycle 5 Program.

PUBLIC COMMENTS (NON-AGENDA ITEMS):

The public may address the City Council/Board/Corporation/ Authority on any item of interest to the public that is not on the agenda but is in the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.

REPORTS AND REQUESTS:

Council Comments/Report of Miscellaneous Committees.

City Manager's Comments.

ADJOURNMENT:

Complete Agenda Packets are on the City's website www.coachella.org.

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES



City Hall Council Chamber
1515 Sixth Street, Coachella, California
(760) 398-3502 ♦ www.coachella.org

MINUTES

CITY COUNCIL CLOSED SESSION AND REGULAR MEETING OF THE CITY OF COACHELLA

THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,
COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,
COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,
COACHELLA WATER AUTHORITY, AND SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY

July 22, 2020

5:00 PM Closed Session

6:00 PM Regular Meeting

CALL TO ORDER: - 5:00 P.M.

The Regular Meeting of the City Council of the City of Coachella was called to order at 5:04 p.m. by Mayor Hernandez.

ROLL CALL:

Present: Councilmember Bautista, Councilmember Beaman Jacinto. Councilmember Gonzalez, Mayor Pro Tem Martinez and Mayor Hernandez.

Absent: None.

Pursuant to Executive Order N-29-20 pertaining to the coronavirus/COVID-19, this meeting was conducted entirely by teleconference/electronically with no in-person public access to the meeting location.

APPROVAL OF AGENDA:

Motion: To add presentation Item 4b to the agenda.

Made by: Councilmember Beaman Jacinto

Seconded by: Mayor Hernandez

Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

Motion: To approve the agenda as **modified**.

Made by: Councilmember Beaman Jacinto
Seconded by: Councilmember Gonzalez
Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

PUBLIC COMMENTS (CLOSED SESSION ITEMS):

None.

ADJOURN TO CLOSED SESSION:

The City Council convened into Closed Session at 5:12 p.m. to discuss the following items:

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(d)(1)
Chia Hung Lai, et al., v. City of Coachella
Riverside Superior Court, PSC 1805142
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation, Pursuant to Government Code Section 54956.9(d)(4)
One (1) potential case
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant Exposure to Litigation, Pursuant to Government Code Section 54956.9(d)(2)/(e)(1)
One (1) potential case

RECONVENE REGULAR MEETING: - 6:00 P.M.

The City Council reconvened into open session at 6:01 p.m.

PLEDGE OF ALLEGIANCE:

City Manager Pattison led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS:

City Attorney Campos stated that direction was given in Closed Session, but no reportable action was taken.

APPROVAL OF MINUTES:

4. Regular Meeting Minutes of June 24, 2020, of the City Council, Coachella Fire Protection District, Coachella Sanitary District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, and Successor Agency to the Coachella Redevelopment Agency.

Motion: To approve the minutes as presented.

Made by: Councilmember Beaman Jacinto
Seconded by: Mayor Pro Tem Martinez
Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Gonzalez, Councilmember Beaman Jacinto, Mayor Pro Tem Martinez, and Mayor Hernandez
NOES: None.
ABSTAIN: None.
ABSENT: None.

PROCLAMATIONS/PRESENTATIONS:

- 4b. Proclamation Recognizing Líderes Campesinas Youth.
5. Presentation from the Coachella Valley Association of Governments (CVAG) on Innovation in Green Community Planning Merit Award
6. Presentation from Lift to Rise on Emergency Response Work, Rental Assistance Fund, and COVID-19 Impacts on the Region
7. Update from Riverside County Housing Department Director Heidi Marshall on Rental Assistance Efforts
8. Presentation on Coronavirus (COVID-19) Response Efforts
9. Grapefruit Boulevard Urban Greening Project - Presentation

WRITTEN COMMUNICATIONS:

Written communication received will be read under the appropriate item number.

Public Comments were moved up to this portion of the meeting at 8:10 p.m.:

- a) Maribel Nunez (via email on 07/27/2020 at 5:49 p.m.)

(After Public Comments, the City Council returned to the regular agenda at this point.)

CONSENT CALENDAR:

10. Voucher Listings — EFT/Utility Billing Refunds/FY 2019-20 and 2020-21 Expenditures as of July 22, 2020, \$5,626,436.47.
11. Quarterly Reports
12. Ordinance No. 1164 of the City Council acting as the legislative body of the City of Coachella Community Facilities District No. 2005-01 (Law Enforcement, Fire and Paramedic Services) authorizing the levy of a special tax within Annexation Area No. 31 annexed to said District. *(Second Reading)*
13. Award of purchase for Rubberized Mulch Product for Dateland Park and Rancho De Oro Park to Sierra Mat & Rubber Company, in the amount of \$69,597.
14. Authorization to file a Notice of Completion for CDBG Project No. 4.CO.21-19, City Project ST-117 Araby Avenue Sidewalk Improvement Phase II Project.
15. Authorize the City Manager to Execute a Contract with CV Pipeline for Storm Systems Maintenance within specific Landscape and Lighting Maintenance District (LLMD) Areas in the not to exceed amount of \$379,431.
16. Maintenance Agreement award to Vintage Landscape for Landscape Maintenance Services for Bagdouma Park Project No. 070720.
17. Maintenance Agreement award to Vintage Landscape for Landscape Maintenance Services for City Medians and Downtown 6th Street Project No. 070720B.
18. Award of Amendment No. 7 to the Professional Services Agreement with Power Security Group Inc., for Security Guard Services, in the amount not to exceed \$205,000.
19. Construction Contract with Matich Corporation in the amount of \$1,167,000.00 and 10% for contingency for the construction of the 2020 Pavement Improvement Project, City Project ST-119 *(staff report and recommendation amended to include specifics)*.
20. Authorization to file a Notice of Completion for City Project ST-100, Active Transportation Program (ATP) Cycle 2 Project
21. Amendment to the Professional Service Agreement with Michael Baker International, Inc. in an amount of \$166,782 and to extend the contract term to June 11, 2021 to provide Professional Engineering Services for the Avenue 50 Extension, City Project No. ST-98
22. Authorize the City Manager to Execute the Third Amendment Agreement with Transpo Group USA, Inc., for Term Extension Only.
23. Amendment Five to AB 2766 Memorandum of Understanding (MOU) between CVAG and Member Jurisdictions to provide Sustainable Funding of the Regional PM10 Street Sweeping Program

24. Consideration to List City-Owned Land at the southeast corner of Avenue 50 and Calhoun Street for a sales price of \$3.2 Million with Johnson Commercial Real Estate.

Motion: To approve per staff recommendation, Consent Calendar Items 10 through 24

Made by: Councilmember Beaman Jacinto
Seconded by: Councilmember Bautista
Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez

NOES: None.

ABSTAIN: None.

ABSENT: None.

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

25. Ordinance No. 1166 amending various sections of Chapter 8.32 of the Coachella Municipal Code regarding the use, sale possession, storage and discharge of fireworks in the City’s territorial limits in order to prohibit the use, sale, possession and discharge of dangerous fireworks as that term is defined in the California Health and Safety Code and authorizing the imposition of administrative fines for certain violations of Chapter 8.32’s regulations. (*First Reading*)

Motion: To read title only and pass to second reading

Made by: Councilmember Bautista
Seconded by: Mayor Pro Tem Martinez
Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez

NOES: None.

ABSTAIN: None.

ABSENT: None.

26. Resolution No. 2020-39 to Authorize the Purchase of Vacant Real Property From R.B. Johnson Investments, LLC For a Sales Price of \$694,026 consisting of Two Parcels Totaling 2.21 Acres Located at the southeast Corner of 4th Street and Cesar Chavez Street for the Sunline Transit Hub and Pedestrian Path Project (APN: 778-080-012 and 778-080-013).

Motion: To approve per staff recommendation

Made by: Mayor Pro Tem Martinez
Seconded by: Councilmember Bautista
Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
 NOES: None.
 ABSTAIN: None.
 ABSENT: None.

27. Resolution No. 2020-44:

Approving the Creation and Funding for a Full-Time Economic Development Director Position

Motion: To approve per staff recommendation

Made by: Mayor Hernandez
 Seconded by: Councilmember Beaman Jacinto
 Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
 NOES: None.
 ABSTAIN: None.
 ABSENT: None.

Approving the Funding for a Full-Time Code Compliance Manager Position

Motion: To **continue** the item to September 9, 2020

Made by: Mayor Pro Tem Martinez
 Seconded by: Councilmember Gonzalez
 Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
 NOES: None.
 ABSTAIN: None.
 ABSENT: None.

28. Resolution No. 2020-45, a Resolution of the City Council of the City of Coachella, California, Stating Conviction that Systemic Racism is a Human Rights and Public Health Crisis Which Results in Disparities in Family Stability, Health and Mental Wellness, Education, Employment, Environmental Justice, Economic Development, Transportation, Public Safety, Incarceration and Housing and Reaffirming Its Commitment to Advancing Justice, Equity, Diversity, and Inclusion in the City.

Public Comments: Jazmine Ibarra (*via telephone*)
 Orlia “Yaya” Ortiz (*via email on July 22, 2020, at 12:08 pm.*)

(Continued)

(Item 28, Resolution No. 2020-45, continued from previous page.)

Maribel Nunez *(via email on July 22, 2020, at 2:51 p.m.)*
Vanessa Moreno *(via telephone)*
Guadalupe Meraz *(via email on July 22, 2020, at 5:40 p.m.)*

Motion: To approve per staff recommendation

Made by: Mayor Pro Tem Martinez
Seconded by: Councilmember Gonzalez
Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez

NOES: None.

ABSTAIN: None.

ABSENT: None.

29. Use of Coronavirus Relief Funds (CARES Act) Allocated to the City of Coachella:

Public Comments: Vanessa Moreno *(via telephone)*
Jazmine Ibarra *(via telephone)*
Ruben Gonzalez *(via telephone)*
Oralia “Yaya” Ortiz *(via telephone)*
Bea Gonzalez *(via telephone)*
Erick Lemus *(via telephone)*
Jocelyn Vargas *(via telephone)*
Maribel Nunez *(via email on July 22, 2020, at 2:51 p.m.)*
Claudia Armenta *(via email on July 22, 2020, at 4:18 p.m.)*
Guadalupe Meraz *(via email on July 22, 2020, at 5:40 p.m.)*
Marcos Coronel *(via email on July 22, 2020, at 9:44 p.m.)*

Motion: To allocate the following funds:

Rental and Utility Assistance	\$200.00
Non-profits for Youth Programs	\$100.00
Business Assistance (Outdoor Dining)	\$ 50.00
Mental Health (Non-Profit Assistance	\$ 80.00

And, depending upon what the County says, the \$200.00 for rental assistance can be addressed at a future date, based upon the feedback we receive from the County, and then we can put that back into non-profits in either youth or mental health.

Made by: Councilmember Bautista
Seconded by: Mayor Pro Tem Martinez
Approved: 3-0-2, by the following roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto and Mayor Pro Tem Martinez.
 NOES: None.
 ABSTAIN: Councilmember Gonzalez and Mayor Hernandez.
 ABSENT: None.

30. Approval of a Lease Agreement with Kounkuey Design Initiative, Inc. (KDI), for property located at 1515 Sixth Street, Coachella.

Motion: To approve per staff recommendation

Made by: Mayor Hernandez
 Seconded by: Councilmember Beaman Jacinto
 Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
 NOES: None.
 ABSTAIN: None.
 ABSENT: None.

PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

31. Appeal of Planning Commission’s Revocation of Conditional Use Permit (CUP 312) that allowed a 3,250 sq. ft. Retail Cannabis Microbusiness on 20,000 square feet of land located at 84-161 Avenue 48 for “The Coachella Lighthouse, LLC”. City-Initiated Revocation.

Public Hearing item remains open.

Motion: To **continue** item to September 9, 2020

Made by: Mayor Pro Tem Martinez
 Seconded by: Councilmember Bautista
 Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
 NOES: None.
 ABSTAIN: None.
 ABSENT: None.

32. Adopt Resolution No. 2020-42, authorizing the collection of Residential Solid Waste Rates for Fiscal Year 2020/2021 through the County of Riverside Tax Roll, at the same time and manner as General Taxes, and approve Fiscal Year 2020/2021 Solid Waste Rates.

(Continued)

(Item 32, Resolution No. 2020-42, continued from previous page.)

Mayor Hernandez opened the Public Hearing for Item 32 at 11:09 p.m.

Public Comment: None.

Mayor Hernandez closed the Public Hearing for Item 32 at 11:10 p.m.

Motion: To approve per staff recommendation

Made by: Mayor Hernandez
Seconded by: Councilmember Beaman Jacinto
Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
NOES: None.
ABSTAIN: None.
ABSENT: None.

- 33. Resolution No. 2020-43 authorizing the establishment of an annual special tax for City of Coachella Community Facilities District No. 2005-01 (Law Enforcement, Fire and Paramedic Services) and annexation areas thereto for Fiscal Year 2020/2021.

Mayor Hernandez opened the Public Hearing for Item 33 at 11:11 p.m.

Public Comment: None.

Mayor Hernandez closed the Public Hearing for Item 33 at 11:12 p.m.

Motion: To approve per staff recommendation

Made by: Mayor Pro Tem Martinez
Seconded by: Councilmember Bautista
Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
NOES: None.
ABSTAIN: None.
ABSENT: None.

34. Coachella Travel Center

- a) Environmental Assessment (EA 18-05) adopting a Mitigated Negative Declaration and Mitigation Monitoring Program for the development of the Coachella Travel Centre project.
- b) Ordinance No. 1148 approving Change of Zone (CZ 18-11) from A-R (Agricultural Reserve) to C-G (General Commercial).
- c) Conditional Use Permits (CUP 310 and 311) for drive-thru restaurant, car wash and truck wash facilities.
- d) Variance (VAR 18-09) to allow a four-story hotel building in excess of 50 feet in height, in the C-G (General Commercial) zone.
- e) Architectural Review (AR 18-09) to allow a new 3,800 sq. ft. convenience store with service station, 1,200 sq. ft. drive-thru restaurant, 5,555 sq. ft. restaurant, 2,677 sq. ft. car wash tunnel, 4,754 sq. ft. truck washing facility, and 11, 259 sq. ft. 4-story hotel with related infrastructure on 14.1 acres of vacant land located on the south side of Avenue 50 between the Whitewater Channel and the State Route 86 Expressway.

Public Hearing item remains open.

Motion: To **continue** item to September 9, 2020

Made by: Councilmember Bautista

Seconded by: Mayor Pro Tem Martinez

Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez

NOES: None.

ABSTAIN: None.

ABSENT: None.

35. Adopt Resolution No. SD-2020-05 Authorizing the Collection of Residential Sanitary Sewer Rates for Fiscal Year 2020/2021 Through the County of Riverside Tax Roll

Mayor Hernandez opened the Public Hearing for Item 35 at 11:15 p.m.

Public Comment: None.

Mayor Hernandez closed the Public Hearing for Item 35 at 11:16 p.m.

Motion: To approve per staff recommendation

Made by: Mayor Pro Tem Martinez

Seconded by: Councilmember Gonzalez

Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
NOES: None.
ABSTAIN: None.
ABSENT: None.

SUCCESSOR AGENCY:

36. Consider Approving the Execution by the Successor Agency to the Coachella Redevelopment Agency of the Consent to Transfer Certificate Regarding the Transfer of Real Property from Kirkjan Investment Properties, L.P. to DVD Facility LLC

Motion: To approve per staff recommendation

Made by: Mayor Hernandez
Seconded by: Councilmember Bautista
Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
NOES: None.
ABSTAIN: None.
ABSENT: None.

37. Consider Approving the Execution by the Successor Agency to the Coachella Redevelopment Agency of a Reconveyance of a Deed of Trust Regarding Real Property previously owned by George Kirkjan and Tamara Kirkjan

Motion: To approve per staff recommendation

Made by: Mayor Hernandez
Seconded by: Councilmember Bautista
Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
NOES: None.
ABSTAIN: None.
ABSENT: None.

PUBLIC COMMENTS (NON-AGENDA ITEMS):

With the time being after the 8:00 hour and per Resolution No. 2019-34, Public Comments were moved up (see page 3). There were no further comments at this time.

REPORTS AND REQUESTS:

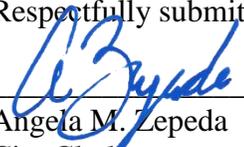
Council Comments/Report of Miscellaneous Committees.

City Manager's Comments.

ADJOURNMENT:

There being no further business to come before the City Council and the Agencies, Mayor Hernandez adjourned the meeting at 11:43 p.m.

Respectfully submitted,



Angela M. Lapeda
City Clerk



City Hall Council Chamber
1515 Sixth Street, Coachella, California
(760) 398-3502 ♦ www.coachella.org

MINUTES

SPECIAL CITY COUNCIL MEETING OF THE CITY OF COACHELLA

THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,
COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,
COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,
COACHELLA WATER AUTHORITY, AND SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY

August 07, 2020
8:00 AM

CALL TO ORDER:

The Special Meeting of the City Council of the City of Coachella was called to order at 8:12 a.m. by Mayor Pro Tem Martinez.

ROLL CALL:

Present: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez.

Absent: None.

Pursuant to Executive Order N-29-20 pertaining to the coronavirus/COVID-19, this meeting was conducted entirely by teleconference/electronically with no in-person public access to the meeting location.

APPROVAL OF AGENDA:

There were no modifications to the agenda, approved unanimously (*no motion*).

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

1. Urgency Ordinance No. 1167 Ratifying the Executive Order Dated July 28, 2020 and Extending the Temporary Moratorium on Evictions due to Non-Payment of Rent or Loan Payments Where the Failure to Pay Results from Income Loss Resulting from the Novel Coronavirus (COVID-19) that was Originally Enacted by City Council Urgency Ordinance No. 1160 and Extended by Urgency Ordinance Nos. 1163 and 1165.

Motion: To approve per staff recommendation

Made by: Councilmember Beaman Jacinto

Seconded by: Mayor Hernandez

Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
NOES: None.
ABSTAIN: None.
ABSENT: None.

(Written public comments submitted via email concurrently with items 2 and 3, were read after the motion and during Item 2.)

2. Resolution No. WA-2020-09, a Resolution Ratifying the July 29, 2020 Executive Order and Extending the Temporary Suspension of Service Turnoffs During the COVID-19 State of Emergency Through September 30, 2020.

Public Comments: Maribel Nunez *(via email on 08/06/2020 at 10:04 p.m.)*
Lupita DeAnda *(via email on 08/07/2020 at 7:09 a.m.)*
Vanessa Moreno *(via email on 08/07/2020 at 8:11 a.m.)*

Motion: To approve per staff recommendation

Made by: Mayor Hernandez
Seconded by: Councilmember Gonzalez
Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
NOES: None.
ABSTAIN: None.
ABSENT: None.

3. Resolution No. 2020-46 Authorizing the Coronavirus Relief Fund Request for Proposal Process Framework and Funding Priorities.

Public Comments: Luz Gallegos *(via telephone)*
Lupita DeAnda *(via email on 08/07/2020 at 7:09 a.m.)*
Maribel Nunez *(via email on 8/06/2020 at 10:04 p.m.)*
Vanessa Moreno *(via email on 08/07/2020 at 8:11 a.m.)*
Maribel Nunez *(via email on 8/07/2020 at 8:40 p.m.)*

Direction: Agency selected by RFP can be making decisions based on guidelines on appropriate COVID-related expenses.

Motion: To approve per staff recommendation

Made by: Councilmember Beaman Jacinto
Seconded by: Councilmember Bautista
Approved: 5-0, by a unanimous roll call vote:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
NOES: None.
ABSTAIN: None.
ABSENT: None.

4. Resolution No. 2020-48, a Resolution of the City Council of the City of Coachella, California, in Support of the Addition of a Valley-Wide Representative to the Salton Sea Management Program (“SSMP”) Engagement Committee, and Supporting the Immediate Comparative Engineering Review of the Ocean Water Import Proposals Accepted by the State of California in 2018.

Motion: To approve per staff recommendation

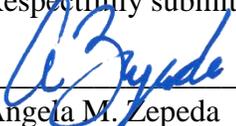
Made by: Councilmember Gonzalez
Seconded by: Mayor Hernandez
Approved: 4-0-1, by the following roll call vote:

AYES: Councilmember Bautista, Councilmember Gonzalez, Mayor Pro Tem Martinez, and Mayor Hernandez
NOES: None.
ABSTAIN: Councilmember Beaman Jacinto.
ABSENT: None.

ADJOURNMENT:

There being no further business to come before the City Council and the Agencies, Mayor Hernandez adjourned the meeting at 9:16 a.m.

Respectfully submitted,



Angela M. Lepeda
City Clerk

apChkLst
08/04/2020 7:46:23AM

Check List
City of Coachella

Page: 1

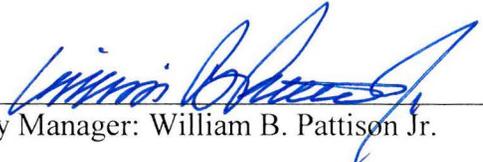
Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
108645	8/12/2020	53765	ANP MANAGEMENT	Ref000212943	7/21/2020	UB Refund Cst #00049937	99.03	99.03
108646	8/12/2020	53766	DEMO UNLIMITED INC	Ref000212944	7/21/2020	UB Refund Cst #00051618	978.58	978.58
108647	8/12/2020	53767	DR HORTON	Ref000212945	7/21/2020	UB Refund Cst #00051817	51.39	51.39
108648	8/12/2020	53768	DR HORTON	Ref000212946	7/21/2020	UB Refund Cst #00051819	100.00	100.00
108649	8/12/2020	53769	DR HORTON	Ref000212947	7/21/2020	UB Refund Cst #00051833	88.90	88.90
108650	8/12/2020	53770	DR HORTON	Ref000212948	7/21/2020	UB Refund Cst #00051836	83.26	83.26
108651	8/12/2020	53771	DR HORTON	Ref000212949	7/21/2020	UB Refund Cst #00051936	90.27	90.27
108652	8/12/2020	53774	DR HORTON	Ref000212952	7/21/2020	UB Refund Cst #00051998	39.01	39.01
108653	8/12/2020	53775	DR HORTON	Ref000212953	7/21/2020	UB Refund Cst #00052004	12.89	12.89
108654	8/12/2020	53776	DR HORTON	Ref000212954	7/21/2020	UB Refund Cst #00052006	43.90	43.90
108655	8/12/2020	53773	FERRO, OLGA	Ref000212951	7/21/2020	UB Refund Cst #00051958	39.77	39.77
108656	8/12/2020	53763	GALLARDO, MAXIMIANO	Ref000212941	7/21/2020	UB Refund Cst #00048461	32.87	32.87
108657	8/12/2020	53762	PHILLIPS-MARTINEZ, RONALD	Ref000212940	7/21/2020	UB Refund Cst #00047357	112.42	112.42
108658	8/12/2020	53772	ROBRES, MARGARITA	Ref000212950	7/21/2020	UB Refund Cst #00051953	18.11	18.11
108659	8/12/2020	53777	UNIVERSAL CONSTRUCTION	Ref000212955	7/21/2020	UB Refund Cst #00052032	918.75	918.75
108660	8/12/2020	53764	ZEPEDA, CECILIA	Ref000212942	7/21/2020	UB Refund Cst #00049811	78.74	78.74
Sub total for WELLS FARGO BANK:							2,787.89	

16 checks in this report.

Grand Total All Checks: 2,787.89

Date: August 12, 2020



City Manager: William B. Pattison Jr.



Finance Director: Nathan Statham

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
108661	8/12/2020	48977	ADT COMMERCIAL	134869505	6/17/2020	LABOR CHRG @ 1517 6TH ST	131.25	
				134869508	6/17/2020	LABOR CHRG @ 53990 ENTE	398.00	
				134917805	6/22/2020	ADDTNL EQUIP/LABOR CHRC	508.93	1,038.18
108662	8/12/2020	48014	ALBERT A. WEBB ASSOCIATE	201241	3/28/2020	PE3/28 SVCS: TRAVEL CENTE	3,996.00	
				201628	4/25/2020	PE4/25 SVCS: TRAVEL CENTE	9,383.50	
				202376	6/27/2020	PE6/27 SVCS: TRAVEL CENTE	11,686.00	
				202441	6/27/2020	PE6/27 SVCS: COC V. LAI	1,170.25	26,235.75
108663	8/12/2020	01436	AMERICAN FORENSIC NURSE	73502	6/15/2020	MAY-JUNE2020 BLOOD DRAV	305.00	
				73552	6/30/2020	JUNE-JULY2020 BLOOD DRA	525.00	
				73557	6/30/2020	JUNE2020 BLOOD DRAWS	110.00	940.00
108664	8/12/2020	53291	ANGENIOUS ENGINEERING	19-03-014	6/30/2020	PE6/30 DILLON RD BRIDGE	34,649.58	
				19-07A-007	6/30/2020	PE6/30 AVE 50 BRIDGE	1,732.50	
				19-07B-005	6/30/2020	PE6/30 SR-86/AVE50 INTERCI	1,155.00	37,537.08
108665	8/12/2020	42837	ARAMARK UNIFORM SERVICE	JUNE2020 SAN	6/30/2020	PE6/30 UNIFORMS, MATS & C	864.64	
				JUNE2020	6/30/2020	PE6/30 UNIFORMS, MATS & C	2,612.91	
				JUNE2020 CC	6/30/2020	PE6/30 MATS & MOPS	344.84	3,822.39
108666	8/12/2020	03650	BARBARA SINATRA CHILDREN	June 2020	7/6/2020	6/29 SVCS: LAW ENFORCEME	231.00	231.00
108667	8/12/2020	45929	BECK OIL, INC.	36043CL	6/30/2020	PE6/30 GRAFFITI DEPT FUEL	61.86	
				35934CL	6/30/2020	PE6/30 BLDG/PLANNING DEP	46.58	
				35936CL	6/30/2020	PE6/30 LLMD DEPT FUEL	124.42	
				35940CL	6/30/2020	PE6/30 STREETS DEPT FUEL	307.28	
				35942CL	6/30/2020	PE6/30 WATER DEPT FUEL	452.66	
				35946CL	6/30/2020	PE6/30 PARKS DEPT FUEL	564.96	
				35968CL	6/30/2020	PE6/30 VEHICLE MAINT DEPT	165.24	
				35969CL	6/30/2020	PE6/30 SENIOR CNTR FUEL	223.33	
				35982CL	6/30/2020	PE6/30 CODE ENF DEPT FUE	297.90	
				35996CL	6/30/2020	PE6/30 SANITARY DEPT FUEL	683.32	
				36004CL	6/30/2020	PE6/30 BLDG MAINT DEPT FL	92.35	
				36005CL	6/30/2020	PE6/30 ADMIN DEPT FUEL	6.54	
				35933CL	6/30/2020	PE6/30 ENG DEPT FUEL	61.50	3,087.94

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
108668	8/12/2020	43462	BEST BEST & KRIEGER, LLP	879885	6/29/2020	PE5/31, #80237, GENERAL RE	31,399.21	
				879893	6/29/2020	PE5/31, #80237.00851, GLEN I	2,575.30	
				879894	6/29/2020	PE5/31, #80237.00857, RENEV	3,411.00	
				879895	6/29/2020	PE5/31, #80237.00860, DILLOI	226.40	
				879896	6/29/2020	PE5/31, #80237.00863, ADV BI	657.45	
				879897	6/29/2020	PE5/31, #80237.00868, TRAVE	1,839.50	
				879898	6/29/2020	PE5/31, #80237.00870, COVID	4,770.80	
				879899	6/29/2020	PE5/31, #80237.00871, LIGHTI	1,100.60	
				879900	6/29/2020	PE5/31, #80237.03004, AV50 F	11,877.20	
				879886	6/29/2020	PE5/31, #80237.00230, 52318 I	31.40	
				879887	6/29/2020	PE5/31, #80237.00445, DESEF	207.00	
				879888	6/29/2020	PE5/31, #80237.00810, LABOF	84.90	
				879889	6/29/2020	PE5/31, #80237.00836, VISTA I	17,179.65	
				879890	6/29/2020	PE5/31, #80237.00840, CANN/	3,180.20	
				879891	6/29/2020	PE5/31, #80237.00842, COA S.	1,273.50	
				879892	6/29/2020	PE5/31, #80237.00844, CHROI	5,335.95	85,150.06
108669	8/12/2020	53109	BIO SOCAL	COVID62620	6/30/2020	CLEAN & DISINFECT CITY VE	1,185.00	1,185.00
108670	8/12/2020	00836	BIO-TOX LABORATORIES	39726	6/11/2020	LAB SERVICE: 5/29	176.00	
				39727	6/11/2020	LAB SERVICES: 5/15+29	1,057.00	
				39852	7/14/2020	LAB SERVICES: 6/12+26	422.00	
				39853	7/14/2020	LAB SERVICES: 6/12+26	698.00	
				39902	7/14/2020	LAB SERVICE: 6/15	186.00	2,539.00
108671	8/12/2020	43862	BRENNTAG PACIFIC, INC	BPI314575	7/2/2020	6/24 DRUM RETURN	-800.00	
				BPI55605	6/15/2020	SODIUM HYPOCHLORITE	2,188.93	
				BPI57967	6/24/2020	SODIUM HYPOCHLORITE	2,188.93	
				BPI57968	6/24/2020	SODIUM HYPOCHLORITE	2,188.93	5,766.79
108672	8/12/2020	53391	BSK ASSOCIATES	RD00407	7/13/2020	MAY-JUNE2020 WASTEWATE	5,752.50	
				RD00408	7/13/2020	JUNE2020 WATER SAMPLES	600.00	6,352.50
108673	8/12/2020	50646	BURRTEC WASTE & RECYCLIBD	7/9/20	7/9/2020	PRINTING & MAILING (SOLID	865.69	865.69
108674	8/12/2020	44494	BURRTEC WASTE & RECYCLIBD	6/30/20	6/30/2020	JUNE2020 SWEEPER BOXES	2,478.25	2,478.25
108675	8/12/2020	46356	C.V. CONSERVATION COMMIS	May2020	7/8/2020	MAY2020 LDMF MULTI-SPECI	18,447.66	18,447.66
108676	8/12/2020	53426	CELL BUSINESS EQUIPMENT	68485661	6/20/2020	SHARP MX5071+MX6071+MX	621.67	621.67
108677	8/12/2020	43470	CERTIFIED LABORATORIES	3979148	6/3/2020	FREE AEROSOL	532.15	532.15
108678	8/12/2020	08330	CITY OF INDIO	Ave 48	6/23/2020	INSTLL'D R73-5 SIGN, ETC @	670.15	670.15
108679	8/12/2020	02273	CLAIREMONT EQUIPMENT	49401101	6/23/2020	6/15-22 WHEEL LOADER+BU	2,494.50	2,494.50

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
108680	8/12/2020	53220	COACHELLA ACE HARDWARE774/1	4/8/2020	BIT DRILL PERCUSN, PUTTY	49.98	
			841/1	5/18/2020	SCOURING STICK	13.02	
			881/1	6/16/2020	ADAPTR HOSE POLY	8.26	
			882/1	6/16/2020	COMPRESSION NUT & SLEEV	2.22	
			907/1	6/25/2020	TRUFUEL 50:1 MIX	78.27	
			922/1	6/30/2020	IRON PULLY	10.86	162.61
108681	8/12/2020	08970	COACHELLA VALLEY BOXING 0520	5/1/2020	MAY2020 BOXING CLUB SER'	2,500.00	
			0620	6/1/2020	JUNE2020 BOXING CLUB SEF	2,500.00	5,000.00
108682	8/12/2020	00214	CORONET CONCRETE PROD 1122011	6/23/2020	6.0 SACK 50/50 NO FLY ASH	425.23	425.23
108683	8/12/2020	00749	COUNTY OF RIVERSIDE SH0000037754	6/30/2020	5/21-6/30 LAW ENFORCEMEN	973,631.75	973,631.75
108684	8/12/2020	11800	COUNTY OF RIVERSIDE AN0000002018	7/14/2020	JUNE2020 ANL SHLTR+FIELD	26,114.80	26,114.80
108685	8/12/2020	02019	COUNTY OF RIVERSIDE SHEFSH0000037766	6/30/2020	FY19/20 RMS/CLETS SVCS	46,046.00	46,046.00
108686	8/12/2020	09650	CVAG May2020	7/8/2020	MAY2020 TUMF FEES	32,340.00	32,340.00
108687	8/12/2020	09950	CVWD May 2020	6/1/2020	CN 332543, MAY2020 WELL R	47,645.40	47,645.40
108688	8/12/2020	49806	DATA TICKET INC. 111483	4/28/2020	MAR2020 CODE ENF CITATIO	84.60	
			112498	5/21/2020	APR2020 CODE ENF CITATIO	200.00	284.60
108689	8/12/2020	49859	DEAZTLAN CONSULTING, LLC2020-1	6/18/2020	2019 CONSUMER CONFIDEN	14,050.00	14,050.00
108690	8/12/2020	51867	DEMBOYZ, INC. 85040	7/10/2020	6/11 SVC CALL @ CORP YARI	210.00	
			85039	7/10/2020	INSTLL'D KEYPAD @ FIRE ST	740.83	950.83
108691	8/12/2020	12870	DEPARTMENT OF JUSTICE 455784	6/30/2020	JUNE2020 BLOOD ALCOHOL	35.00	
			455818	6/30/2020	APR2020 BLOOD ALCOHOL A	70.00	105.00
108692	8/12/2020	13300	DESERT FIRE EXTINGUISHER7153949	6/26/2020	DRY CHEM SVC @ CORP YAF	1,696.67	1,696.67
108693	8/12/2020	50551	DIV. OF THE STATE ARCHITE(OT-JN2020	7/15/2020	OCT2019-JUNE2020 DISABILI	443.20	443.20
108694	8/12/2020	53490	DOVE PRINTING 3320	6/16/2020	COACHELLA HISTORY BOOK	4,804.58	
			3325	6/16/2020	COACHELLA HISTORY BOOK	4,804.58	9,609.16
108695	8/12/2020	14860	E. K. WOOD LUMBER COMPAI489563	6/16/2020	TRIMMER LINE & 50:1 FUEL/C	51.67	51.67
108696	8/12/2020	50593	EAN SERVICES, LLC 24776358	6/30/2020	6/18-25 RNTL, #9F7Q6F: J. CL	279.00	279.00
108697	8/12/2020	44088	FERGUSON ENTERPRISES, IN8950045	6/15/2020	CHEATER PIPE WRENCH, PL	611.62	
			8985840	6/25/2020	TUBE BENDER, SOFT REF TL	222.10	833.72
108698	8/12/2020	51604	FRONTIER 3982369-JN20	6/25/2020	760/398-2369, 6/25/20	70.66	70.66
108699	8/12/2020	43672	FULTON DISTRIBUTING COMIF509099	6/23/2020	GLOVES & SURGICAL MASK	380.41	380.41
108700	8/12/2020	52615	G/M BUSINESS INTERIORS 0261153-IN	6/26/2020	FURNITURE @ WATER DEPT	2,325.76	2,325.76
108701	8/12/2020	51494	GARDA CL WEST, INC. 20440383	6/30/2020	JUNE2020 EXCESS LIABILITY	461.30	461.30
108702	8/12/2020	01864	HAAKER EQUIPMENT COMPAIN08038	5/31/2020	INTEREST CHRГ FOR INV #E	20.19	20.19

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
108703	8/12/2020	20450	IMPERIAL IRRIGATION DISTRI	50642002-JN20	7/8/2020	AC50642002, 6/4-7/1	77.90
				50642141-JN20	7/8/2020	AC50642141, 6/4-7/1	37.04
				50487676-JN20	7/8/2020	AC50487676, 6/4-7/1, LIFT ST/	13.41
				50516108-JN20	7/8/2020	AC50516108, 6/3-7/2	13.37
				50522793-JN20	6/29/2020	AC50522793, 5/27-6/25, SCAD	13.75
				50527782-JN20	7/8/2020	AC50527782, 6/3-7/2	12.34
				50387122-JN20	7/9/2020	AC50387122, 6/4-7/1, SEWER	25,041.75
				50035560-JN20	7/2/2020	AC50035560, 5/29-6/29, ST LIC	18,714.08
				50035734-JN20	7/8/2020	AC50035734, 6/3-7/1, CVHS PI	61.93
				50035755-JN20	6/29/2020	AC50035755, 5/27-6/24, PUMP	50.05
				50035836-JN20	7/8/2020	AC50035836, 6/4-7/1, WELL #1	35.95
				50217597-JN20	7/8/2020	AC50217597, 6/4-7/1	38.91
				50404153-JN20	7/8/2020	AC50404153, 6/3-7/2	65.23
				50404154-JN20	7/8/2020	AC50404154, 6/3-7/2	13.16
				50404155-JN20	7/8/2020	AC50404155, 6/3-7/2	13.41
				50408460-JN20	6/29/2020	AC50408460, 5/27-6/24, WELL	9,676.66
				50416425-JN20	7/8/2020	AC50416425, 6/3-7/2	83.77
				50434217-JN20	6/29/2020	AC50434217, 5/27-6/24	45.21
				50459795-JN20	6/29/2020	AC50459795, 5/27-6/24	40.62
				50459796-JN20	6/29/2020	AC50459796, 5/27-6/24	58.43
				50459819-JN20	6/29/2020	AC50459819, 5/27-6/24	45.46
				50705542-JN20	7/8/2020	AC50705542, 6/4-7/1, PERMIT	1,731.34
				50705544-JN20	7/8/2020	AC50705544, 6/4-7/1, PERMIT	105.62
				50733502-JN20	7/8/2020	AC50733502, 6/3-7/2	24.04
				50734422-JN20	7/8/2020	AC50734422, 6/3-7/2	44.43
				MdMY-MdJN	6/16/2020	MID MAY-MID JUNE 2020 ELE	51,012.77
108704	8/12/2020	45108	IMPERIAL SPRINKLER SUPPL	4225687-00	6/19/2020	36" ALUMINUM L SCAPE RAK	51.03
				4233654-00	6/25/2020	3" BLUE TRENCH SHOVEL, E	40.52
				4233782-00	6/25/2020	HUNTER ULTRA 4" POP-UP AI	456.68
				4234070-00	6/25/2020	RAINBIRD 1" PLASTIC INLINE	134.67
				4234677-00	6/25/2020	CHEM ROUNDUP PRO MAX, I	187.55
				4234879-00	6/25/2020	RAINBIRD ROTOR POP-UP P/	388.56
				4235669-00	6/26/2020	5" RED TRENCH SHOVEL, ET	34.40
				4235982-00	6/26/2020	ARMADA TECHTOOL SOLENC	132.49
				4236556-00	6/26/2020	RAINBIRD 1" PLASTIC INLINE	64.32
							1,490.22

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
108705	8/12/2020	00932	INDIO CAR WASH, INC.	01-0090-20	7/1/2020	JAN-JUNE2020 CAR WASH SE	157.94	157.94
108706	8/12/2020	42223	J.L. WINGERT CO.	3005212	6/29/2020	LMI 60GPD 100PSI PUMP	1,385.12	
				3005215	6/29/2020	LMI 60GPD 100PSI PUMP	1,385.05	2,770.17
108707	8/12/2020	53780	JACOBSSON ENGINEERING	4052019	4/5/2019	PE3/26 SVCS: AVE 50 & PETE	4,095.00	4,095.00
108708	8/12/2020	53779	JONES, ROACH & CARINGELL	2020-063	7/16/2020	PE7/7 COACHELLA ACQUISIT	22,025.00	22,025.00
108709	8/12/2020	47328	KONICA MINOLTA	35748417	6/22/2020	BIZHUB C454+951+C364, JUN	783.00	
				35759055	6/25/2020	BIZHUB C454E, CITY HALL, JI	212.07	
				35787778	6/30/2020	BIZHUB 501, WATER DEPT, JI	163.44	1,158.51
108710	8/12/2020	44047	KONICA MINOLTA BUSINESS	9006875907	6/20/2020	BIZHUB C360, CITY HALL, 6/2	38.94	
				9006902923	6/29/2020	BIZHUB C364+C454+PRO 951	267.45	
				9006910741	6/30/2020	BIZHUB C360, CORP YARD, JI	298.82	605.21
108711	8/12/2020	44160	LEWIS BRISBOIS BISGAARD	2720309	7/31/2020	PE6/30, #41691-2, MORALES `	973.50	
				2566836	1/31/2020	PE12/31, #41691-2, MORALES	1,917.50	
				2590921	2/29/2020	PE1/31, #41691-2, MORALES `	914.50	
				2666808	5/27/2020	PE4/30, #41691-2, MORALES `	442.50	
				2684586	6/16/2020	PE5/31, #41691-2, MORALES `	88.50	4,336.50
108712	8/12/2020	50501	LIVESCAN MGMT GROUP, INC	06302020COC	6/30/2020	ALUMACORE SIGNS	63.08	63.08
108713	8/12/2020	24600	LOPES HARDWARE	009081	11/21/2019	PADLOCKS, DUCK TAPE, ELE	349.05	349.05
108714	8/12/2020	02162	LOWE'S COMPANIES, INC.	965611	3/2/2020	AIRWICK LINEN OIL, ETC	72.76	
				997433	4/22/2020	ACCENT TABLE-BLCK OAK, E	121.23	
				997775	4/24/2020	ENTRYWAY CUBBIE SHELF, E	139.91	333.90
108715	8/12/2020	49857	MANPOWER US INC.	35081422	6/28/2020	WE 6/28: RAMIREZ	744.00	
				35100603	7/5/2020	WE 7/5: RAMIREZ	511.50	1,255.50
108716	8/12/2020	25555	MATICH CORPORATION	62019056	7/14/2020	PE6/30 ATP CYCLE 2	128,050.64	128,050.64
108717	8/12/2020	25900	MEREDITH & SIMPSON CONS	200661	6/26/2020	TRBLSHT/RPR'D ALARM BELI	1,191.10	
				200425	4/15/2020	TRBLSHT CP-CST PLC PANEL	2,457.56	3,648.66
108718	8/12/2020	45197	MSA CONSULTING, INC.	2406.001-17	5/31/2020	PE5/31 SHADY LN WTR SYST	211.25	
				2406.002-16	6/30/2020	PE6/27 SHADY LN SEPTIC TC	360.00	571.25
108719	8/12/2020	53761	MUNICIPAL EMERGENCY SERIN	1473843	6/30/2020	SEEK REVEAL FIRE PRO 4 +	3,448.03	3,448.03
108720	8/12/2020	00101	MUNISERVICES/GRS	INV06-008952	5/28/2020	CLEARVIEW/STARS 2019 SVC	300.00	
				INV06-009447	7/24/2020	SUTA, QTR ENDING 3/31/20	12,387.20	
				INV06-009448	7/24/2020	SUTA (DISTRICT TAX), QTR E	903.00	13,590.20
108721	8/12/2020	53585	MYSIDEWALK, INC.	31604	11/30/2019	FINAL- OPPORTUNITY ZONE:	8,600.00	8,600.00
108722	8/12/2020	49482	NAPA AUTO PARTS	146922	6/30/2020	LEVER PUMP	49.54	
				146945	6/30/2020	BELT- ALTERNATOR	19.71	69.25

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
108723	8/12/2020	42112	NRO ENGINEERING	07-20-013	6/30/2020	PE6/30 PLNCK, ESCONDIDA F	525.00
				07-20-007	6/30/2020	PE6/30 PLNCK, 48TH & HARR	642.60
				07-20-008	6/30/2020	PE6/30 PLNCK, PUEBLO VIEJ	787.50
				07-20-011	6/30/2020	PE6/30 PLNCK, P.U.E. VACATI	109.40
				07-20-009	6/30/2020	PE6/30 PLNCK, PUEBLO VIEJ	600.00
				07-20-010	6/30/2020	PE6/30 PLNCK, PUEBLO VIEJ	856.80
				07-20-014	6/30/2020	PE6/30 PLNCK, TRACT 31698	1,312.50
108724	8/12/2020	44714	NV5, INC.	171005	7/20/2020	PE6/27 GRAPEFRUIT BLVD U	6,145.13
108725	8/12/2020	49479	POLYDYNE INC.	1461277	6/9/2020	CLARIFLOC WE-1238	3,236.12
108726	8/12/2020	52389	POWER SECURITY GROUP IM	4261	6/10/2020	MAY2020 SECURITY GRD SV	3,252.80
				4291	6/30/2020	JUNE2020 PATROL SVCS	5,136.00
108727	8/12/2020	53198	PROACTIVE ENGINEERING	17744	7/27/2020	PE6/30 STORMWATER MASTI	3,220.00
108728	8/12/2020	52344	QUADIENT FINANCE USA, INCCD	7/12/20	7/12/2020	SGLE WDW CERT MAIL	226.20
108729	8/12/2020	53552	QUENCH USA, INC.	INV02496767	6/1/2020	AC D347651, JUNE2020 RNTL	32.63
108730	8/12/2020	52306	QUINN COMPANY	14612001	6/24/2020	6/12-16 W/B CONCRETE SAW	412.25
				14799401	7/1/2020	6/30-7/1 DUMP TRUCK RNTL	457.29
108731	8/12/2020	52470	R & R TOWING	52780	6/26/2020	6/26 TOWING: REDONDO NO	255.00
				53754	6/2/2020	6/2 TOWING: AGUA BLANCA	255.00
108732	8/12/2020	53736	RG2 MANAGEMENT LLC	1009	6/29/2020	WE 6/28: F. HERNANDEZ	720.00
				1011	7/7/2020	WE 7/5: F. HERNANDEZ	607.50
108733	8/12/2020	50340	ROYAL GYM SERVICES	5852	5/12/2020	MAY2020 PREVENTATIVE MA	295.00
108734	8/12/2020	52991	S & D CAR WASH MANAGEMEA	ARC100419	6/30/2020	MAY2020 CAR WASH SERVIC	-6.99
				ARB110173	5/31/2020	MAY2020 CAR WASH SERVIC	83.88
108735	8/12/2020	44262	SCST, INC.	678591	1/26/2020	PE1/26 ATP CYCLE 2 PJCT	1,152.00
				680195	6/26/2020	PE6/26 ATP CYCLE 2 PJCT	3,770.00
108736	8/12/2020	52924	SIEMENS MOBILITY, INC.	5610226854	7/15/2020	JUNE2020 TRAFFIC SIGNAL M	1,812.80
				5620019209	7/15/2020	JUNE2020 TRAFFIC SIGNAL C	3,627.24
				5610203711	3/23/2020	FEB2020 TRAFFIC SIGNAL M/	1,812.80
				5620027294	3/23/2020	FEB2020 TRAFFIC SIGNAL C/	142.66
				5620026726	6/23/2020	5/12 SVC CALL @ HRSN ST/A	13,171.74
							20,567.24

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
108737	8/12/2020	35450	SOCALGAS	1377 6th-JN20	6/24/2020	AC 012 623 3701 5, 5/21-6/22	58.82
				1500 6th-JN20	6/24/2020	AC 020 678 1257 4, 5/21-6/22	16.57
				1515 6th-JN20	6/24/2020	AC 031 523 3700 6, 5/21-6/22	20.31
				1540 7th-JN20	6/24/2020	AC 008 423 3900 4, 5/21-6/22	35.04
				84626Bag-JN20	6/24/2020	AC 153 323 6215 9, 5/21-6/22	15.78
				87075Av54-JN20	6/24/2020	AC 123 573 5834 5, 5/21-6/22	38.44
				BagPool-JN20	6/24/2020	AC 069 323 6500 7, 5/21-6/22	15.78
108738	8/12/2020	51139	SOUTHERN COMPUTER WARIN-000643549	6/11/2020	PANASONIC TOUGHBOOK 14	6,633.91	6,633.91
108739	8/12/2020	47319	SPARKLETTS	9467308 062420	6/24/2020	JUNE2020 WATER @ SANITA	160.35
108740	8/12/2020	52595	STAPLES BUSINESS CREDIT	7307594372-0-1	5/11/2020	OSGOOD BLACK CHAIR, STD	853.72
				7308667464-0-1	6/11/2020	STAPLES 3HOLE COPY, INDE	107.81
108741	8/12/2020	00102	SUNLINE TRANSIT AGENCY	INV04382	7/9/2020	JUNE2020 CNG FUEL	851.93
108742	8/12/2020	52125	TAG/AMS, INC.	2769951	7/14/2020	JUNE2020 DRUG/ALCOHOL T	343.00
108743	8/12/2020	37600	THE DESERT SUN PUBLISHIN	0003390961	6/30/2020	JUNE2020 PUBLISHED ADS	3,018.40
108744	8/12/2020	52784	THE PUN GROUP LLP	112611	6/30/2020	FY19/20 AUDIT SVCS	20,000.00
108745	8/12/2020	51093	T-MOBILE USA, INC.	9401896490	6/17/2020	5/13-6/10 GPS LOCATE	1,479.00
108746	8/12/2020	38250	TOPS N BARRICADES	1082403	6/12/2020	EAR PLUG, NECK GAIT NO S	146.60
				1081533	4/20/2020	NECK GAITER FACE MASK	10.06
				1082620	6/26/2020	REFLECTIVE GLASS BEADS	348.00
108747	8/12/2020	52204	TPX COMMUNICATIONS	131243985-0	6/16/2020	AC33325, 6/15-7/15	3,648.55
108748	8/12/2020	38800	UNDERGROUND SERVICE AL	620200109	7/1/2020	JUNE2020- 53 NEW TICKETS-	97.45
				dsb20193243	7/1/2020	CA STATE FEE FOR REGULA	57.80
108749	8/12/2020	48436	UNIVAR SOLUTIONS USA INC.	48629112	6/23/2020	SODIUM BISULFITE	6,448.12
				48636272	6/29/2020	SODIUM HYPOCHLORITE	5,642.79

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
108750	8/12/2020	50229	URBAN HABITAT ENVIRONME	5657	6/30/2020	6/2 RPR'D IRRGTN @ DIST 19	77.69	
				5658	6/30/2020	6/2 RPR'D IRRGTN @ DIST 17	115.83	
				5628	6/2/2020	RPLC'D PLANTS, IRRGTN, ET	5,600.00	
				5629	6/2/2020	RPLC'D PLANTS, ETC @ DIS1	2,183.00	
				5631	6/2/2020	RPLC'D TREES, ETC @ DIST	3,486.00	
				5632	6/2/2020	RPLC'D PLANTS & RMV'D RIS	596.00	
				5653	6/30/2020	5/29 RPR'D IRRGTN @ DIST 3	92.77	
				5654	6/30/2020	5/29 RPR'D IRRGTN @ DIST 3	147.67	
				5655	6/30/2020	6/1 RPR'D IRRGTN @ DIST 32	78.87	
				5656	6/30/2020	6/1 RPR'D IRRGTN @ DIST 28	348.39	
				5630	6/2/2020	RPLC'D PLANTS & IRRGTN @	4,658.00	
				4422A	3/28/2019	2/26 RMV'D TREE @ DIST 36	345.00	
				4427A	3/28/2019	2/14 RMV'D TREES @ DIST 24	690.00	
				4809A	6/30/2019	6/3 RPR'D IRRGTN @ DIST 25	112.69	
				5626	6/2/2020	RPLC'D IRRGTN, PLANTS & C	4,946.00	
				5627	6/2/2020	RPLC'D PLANTS @ DIST 15	594.00	
				5659	6/30/2020	6/3 RPR'D IRRGTN @ DIST 25	151.61	
				5660	6/30/2020	6/4 RPR'D IRRGTN @ DIST 31	87.58	
				5661	6/30/2020	6/5 RPR'D IRRGTN @ DIST 23	152.82	
				5662	6/30/2020	6/8 RPR'D IRRGTN @ DIST 16	179.67	
				5663	6/30/2020	6/8 RPR'D IRRGTN @ DIST 27	212.51	
				5664	6/30/2020	6/8 RPR'D IRRGTN @ DIST 19	42.97	
				5665	6/30/2020	6/10 RPR'D IRRGTN @ DIST 1	64.49	
				5669	6/24/2020	JUNE2020 LANDSCAPE MAIN	47,504.41	
				5682	6/25/2020	LANDSCAPE ENHANCEMENT	7,075.00	79,542.97
108751	8/12/2020	43751	USA BLUEBOOK	280532	6/29/2020	PURELL INSTANT HAND CLE/	62.88	62.88
108752	8/12/2020	39640	VALLEY LOCK & SAFE	161369	6/5/2020	RPR'D LOCKS @ CORP YARC	175.00	175.00
108753	8/12/2020	53173	VERIZON CONNECT NWF, INC	OSV000002157	7/1/2020	JUNE2020 GPS MONITORING	1,214.25	1,214.25
108754	8/12/2020	44966	VERIZON WIRELESS	9857202402	6/22/2020	AC571164685-00001, 5/23-6/22	45.45	
				9857727781	7/1/2020	AC371867190-00001, 6/2-7/1	6,874.19	
				9857727782	7/1/2020	AC371867190-00002, 6/2-7/1	307.91	7,227.55
108755	8/12/2020	50629	VINTAGE ASSOCIATES, INC	216831	5/20/2020	INSTLL'D PLANTS @ LIBRAR`	2,855.00	2,855.00
108756	8/12/2020	44775	VISTA PAINT CORPORATION	2020-496225-00	6/25/2020	COVERALL EXT FLAT WHITE,	330.56	
				2020-496612-00	6/25/2020	COVERALL EXT FLAT ACCEN	104.19	434.75

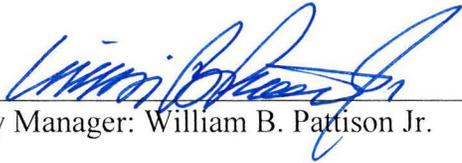
Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
108757	8/12/2020	49778	WEST COAST ARBORIST, INC 161880 161929	6/30/2020 6/17/2020	PE6/30 TREE MAINT @ LLMD 6/17 PRUNING @ DIST 38	225.00 150.00	375.00
108758	8/12/2020	44203	WEST COAST SAND & GRAVE 271420	6/25/2020	WASHED CONCRETE SAND	793.07	793.07
108759	8/12/2020	51697	WESTERN WATER WORKS SI 58248-00 58925-00 58937-00 58249-00	3/18/2020 6/24/2020 6/26/2020 3/18/2020	JAMES JONES J-4060 FIRE H ADJ HYD WRENCH PERMATEX THREAD SEALAN JAMES JONES J-4060 FIRE H	68,778.94 28.49 106.79 5,564.79	74,479.01
108760	8/12/2020	00384	WILLDAN FINANCIAL SERVICE 002-22951	7/7/2020	JUNE2020 BLDG & SAFETY S	9,355.00	9,355.00
108761	8/12/2020	42100	ZUMAR INDUSTRIES INC 88960	6/30/2020	STOP AHEAD SYMBOL, ETC	4,243.63	4,243.63
Sub total for WELLS FARGO BANK:							1,952,069.65

101 checks in this report.

Grand Total All Checks: 1,952,069.65

Date: August 12, 2020



City Manager: William B. Pattison Jr.



Finance Director: Nathan Statham

Bank : ewfb EFT FOR WELLS FARGO BANK -:

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
6	8/12/2020	02320 CALPERS	1000000161138	7/14/2020	#6373819375, AUG2020 HEAL	91,071.53	
			1000000160769	6/15/2020	#6373819375, JULY2020 HEAL	87,847.67	
			1000000160769	6/15/2020	#6373819375, JULY2020 HEAL	7,245.68	
			1000000161138	7/14/2020	#6373819375, AUG2020 HEAL	7,243.51	193,408.39
FOR WELLS FARGO BANK -SEPARATE CHECK:							193,408.39

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
108762	8/12/2020	48977	ADT COMMERCIAL	135050845	7/1/2020	AUG2020 ALARM/EXT SVC PF	1,023.39
				135050844	7/1/2020	AUG2020 ALARM/EXT SVC PF	626.74
				135050846	7/1/2020	AG-OT2020 ALARM/EXT SVC	572.70
				135050843	7/1/2020	AG-OT2020 ALARM/EXT SVC	413.70
				135050847	7/1/2020	AG-OT2020 ALARM/EXT SVC	212.85
				135050850	7/1/2020	AG-OT2020 ALARM/EXT SVC	179.85
				135050848	7/1/2020	AUG2020 CELL/ESUITE/ALAR	62.00
				135050849	7/1/2020	AUG2020 CELL/EXT SVC PRC	27.00
108763	8/12/2020	46835	AIR AND HOSE SOURCE, INC.	390161	7/10/2020	2" BLUE VINYL DISCHARGE F	83.42
108764	8/12/2020	01355	AMERICAN PROMOTIONAL E\	Deposit	7/8/2020	2020 FIREWORKS BOOTH CL	900.00
108765	8/12/2020	50599	ARC IMAGING RESOURCES	A73193	7/2/2020	JL2020/21 SVC MAINT: CR359	1,477.00
108766	8/12/2020	49473	BIG BEAR FIREWORKS	Deposit	7/8/2020	2020 FIREWORKS BOOTH CL	400.00
108767	8/12/2020	52341	BLR	18938387	5/29/2020	2020/21 SBSCRPTN- SAFETY	1,495.00
108768	8/12/2020	49486	BRC CONSTRUCTION	2020205	7/14/2020	RPR'D/STAINED DOORS @ FI	920.00
				2020204	7/14/2020	PAINTED ROLLING GATE @ F	550.00
108769	8/12/2020	43862	BRENNTAG PACIFIC, INC	BPI62771	7/10/2020	SODIUM HYPOCHLORITE	2,188.93
				BPI62770	7/10/2020	HYDROCHLORIC ACID & SOC	2,036.64
108770	8/12/2020	44494	BURRTEC WASTE & RECYCLIBD	7/1/20	7/1/2020	AC 44-BS 405340, 85075 AVE	89.98
108771	8/12/2020	53220	COACHELLA ACE HARDWARE	939/1	7/14/2020	CM SCREWDRIVER SET, HAM	255.48
				936/1	7/8/2020	CORD EXTN, STEEL WOOL P.	79.73
				937/1	7/13/2020	HOSE HTR & TAPE MEASURE	68.29
				950/1	7/22/2020	ACE JOINT TAPE, SCREW DV	14.53
				943/1	7/18/2020	DRILL BIT & FASTENERS	13.36
				944/1	7/19/2020	FASTENERS & PHILIP PN SM:	7.80
108772	8/12/2020	01924	CONSOLIDATED ELECTRICAL	3298-414962	7/16/2020	4' T8 LAMP & 10IN ANG DIAG	445.42
				3298-414982	7/17/2020	10W LAMP, 8W LAMP, ETC	285.80
108773	8/12/2020	00749	COUNTY OF RIVERSIDE	SH000037690	7/6/2020	CAL-ID FY20/21 MBR AGENCY	46,351.00
108774	8/12/2020	53778	CRRA	08746	7/8/2020	AUG2020/21 MBRSHR RNWL:	200.00
108775	8/12/2020	42761	DEPT OF ENVIRONMENTAL H	IN0385447	6/25/2020	FAC #FA0016778, EHP 20/21, I	865.00
108776	8/12/2020	52970	DESERT POOL SPECIALISTS,	123987	7/1/2020	JULY2020 FOUNTAIN SVCS	400.00
108777	8/12/2020	53007	DESERT PROMOTIONAL &	58516	7/23/2019	EMBROIDERY FOR CODE EN	36.00

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
108778	8/12/2020	13700	DEWEY PEST CONTROL INC.	13587031	7/1/2020	AC1281218, JULY2020, 51251	900.00	
				AC1315475-JL/S	7/1/2020	AC1315475, JUL-SEP2020, PE	810.00	
				AC1434611-JL/S	7/1/2020	AC1434611, JUL-SEP2020, PA	480.00	
				AC934340-JL/SF	7/1/2020	AC934340, JUL-SEP2020, SAM	450.00	
				AC1062335-JL/S	7/1/2020	AC1062335, JUL-SEP2020, CC	426.00	
				13587030	7/1/2020	AC1281215, JULY2020, SIERR	301.00	
				13558655	7/1/2020	AC1404426, JUL-SEP2020, LIE	255.00	
				13596654	7/1/2020	AC1161434, JUL-SEP2020, BC	195.00	
				13563680	7/1/2020	AC102942, JUL-SEP2020, 151	175.50	
				13581432	7/1/2020	AC1450610, JULY2020, DE OF	160.00	
				13581431	7/1/2020	AC1452292, JUL-SEP2020, SE	150.00	
				13564968	7/1/2020	AC1008112, JUL-SEP2020, CC	126.00	
				13596649	7/1/2020	AC1178382, JUL-SEP2020, BC	126.00	
				13587015	7/1/2020	AC1318236, JUL-SEP2020, RL	123.00	
				13585119	7/1/2020	AC241000, JUL-SEP2020, 151	111.00	
				13603072	7/1/2020	AC1067451, JUL-SEP2020, 15	111.00	
				13552204	7/1/2020	AC1126447, JUL-SEP2020, SN	90.00	
				13587011	7/1/2020	AC1318239, JUL-SEP2020, FR	90.00	
				13587012	7/1/2020	AC1318244, JUL-SEP2020, BC	90.00	
				13587013	7/1/2020	AC1318235, JUL-SEP2020, 84	90.00	
				13574719	7/1/2020	AC103361, JULY2020, SENIOF	80.00	
108779	8/12/2020	42442	DIRECTV	37573552089	7/3/2020	JULY2020 BUSINESS XTRA PI	195.23	5,339.50
108780	8/12/2020	14860	E. K. WOOD LUMBER COMPAN	490029	7/6/2020	A/C CABLE & WIRE ROPE CLI	340.87	195.23
				490185	7/13/2020	HWH DRILL SCREW, NUT SE	36.67	377.54
108781	8/12/2020	44713	FARMER BROTHERS CO.	70136329	7/16/2020	COFFEE, CREAMER & SUGAR	564.84	564.84
108782	8/12/2020	51604	FRONTIER	3983051-JL20	7/1/2020	760/398-3051, 7/1/20	65.35	65.35
108783	8/12/2020	43672	FULTON DISTRIBUTING COM	510663	7/15/2020	S/O CLNR DISINFECT PINE	748.50	
				511216	7/22/2020	DISINFECTANT SPRAY	52.85	
				511217	7/22/2020	DISINFECTANT SPRAY	52.85	
				510721	7/15/2020	DISINFECTANT SPRAY	31.78	
				510722	7/15/2020	DISINFECTANT SPRAY	31.78	917.76
108784	8/12/2020	51818	GOVERNMENTJOBS.COM, INC	INV-14867	6/18/2020	JL2020-21 SUBSCRIPTION FC	4,662.67	4,662.67
108785	8/12/2020	00207	GRAINGER INC	9595611683	7/20/2020	DRUM PLUG, CHEM RESTNT	410.60	
				9577167076	7/1/2020	HAND DRUM PUMP	84.50	495.10
108786	8/12/2020	52856	GREENWOOD, BRIANNA	Exam Req	7/27/2020	REIMB- PE CIVIL CONSTRUCT	350.00	350.00

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
108787	8/12/2020	00996	HOME DEPOT	2093868	7/14/2020	5GAL JUG, 48QT COOLER, TL	580.40
				2160401	7/14/2020	CAST IRON SUBMERSIBLE SI	204.21
				9014979	7/7/2020	RED SNAP CONN	4.31
							788.92
108788	8/12/2020	45108	IMPERIAL SPRINKLER SUPPL	4248957-00	7/7/2020	CHEM ROUNDUP PRO MAX	139.40
108789	8/12/2020	45051	LAMAR OF PALM SPRINGS	111609207	7/13/2020	7/13-8/9 POSTER ADVERTISIN	1,000.00
108790	8/12/2020	45257	LIEBERT CASSIDY WHITMORI	1498747	5/15/2020	FY20/21 MBRSH+ BASIC LIBF	5,130.00
108791	8/12/2020	50501	LIVESCAN MGMT GROUP, INC	06302021COC	7/9/2020	MAGNETS	40.24
108792	8/12/2020	52799	LTAS TECHNOLOGIES INC.	263-003	6/11/2020	APR2020/21 STR 24/7 HOTLIN	3,500.00
108793	8/12/2020	49857	MANPOWER US INC.	35115655	7/12/2020	WE 7/12: RAMIREZ	744.00
				35133660	7/19/2020	WE 7/19: RAMIREZ	744.00
							1,488.00
108794	8/12/2020	51445	MEDIWASTE DISPOSAL	0000102452	7/1/2020	JULY2020 BIOHAZARD WST 5	74.00
108795	8/12/2020	52757	OLLIN STRATEGIES	123	7/20/2020	JULY2020 CONSULTING SVC:	5,000.00
108796	8/12/2020	47192	O'REILLY AUTO PARTS	2855-229580	7/1/2020	BATTERIES	344.12
108797	8/12/2020	53427	PASTION INDUSTRIES, INC.	032300	6/26/2020	JUL-SEP2020 FIRE ALARM/R/	195.00
108798	8/12/2020	09800	PERMA	GL 2020-21	7/1/2020	2020-21 GENERAL LIABILITY I	226,208.00
				WC 2020-21/1	7/1/2020	2020-21 WORKERS' COMP DE	99,494.25
				PP 2020-21	7/1/2020	2020-21 PROPERTY PROGRA	99,137.00
				ERMA 2020-21	7/1/2020	2020-21 ERMA DEPOSIT PREI	29,418.00
				CC 2020-21	7/1/2020	2020-21 CRIME COVERAGE P	2,865.00
				CL 2020-21	7/1/2020	2020-21 CYBER LIABILITY PR	776.00
				DWR 2020-21	7/1/2020	2020-21 DEADLY WEAPON RS	483.00
							458,381.25
108799	8/12/2020	02028	PETE'S ROAD SERVICE, INC.	427377-00	7/17/2020	FLAT REPAIR	54.23
108800	8/12/2020	52596	PLANIT PRINTWORKS	889231	7/7/2020	FILES- PAVEMENT IMPRVMN	19.80
108801	8/12/2020	39250	PRAXAIR DISTRIBUTION, INC.	97687393	7/9/2020	WRENCH, ELECTR MS 6011,	177.23
108802	8/12/2020	53552	QUENCH USA, INC.	INV02506635	6/23/2020	AC D347652, JULY2020 RNTL,	32.63
				INV02545436	7/1/2020	AC D347648, JULY2020 RNTL,	32.63
							65.26
108803	8/12/2020	52306	QUINN COMPANY	14855901	7/9/2020	7/7-9 DUMP TRUCK RNTL	697.08
				14912301	7/17/2020	7/7-17 DUMP TRUCK RNTL	343.86
							1,040.94
108804	8/12/2020	42443	RDO EQUIPMENT CO.	P4360545	7/15/2020	WINDOW PANE	312.86
108805	8/12/2020	53736	RG2 MANAGEMENT LLC	1013	7/14/2020	WE 7/12: F. HERNANDEZ	720.00
				1016	7/21/2020	WE 7/19: F. HERNANDEZ	720.00
							1,440.00
108806	8/12/2020	50340	ROYAL GYM SERVICES	5889	7/13/2020	DELIVERED/INSTLL'D TREAD	5,343.91
				5890	7/13/2020	DELIVERED/INSTLL'D ELLIPT	4,687.06
							10,030.97
108807	8/12/2020	32950	SAFETY-KLEEN SYSTEMS, IN	83384378	7/1/2020	6/29 SVC	257.12
							257.12

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
108808	8/12/2020	38250	TOPS N BARRICADES	1082824	7/10/2020	RPLC'D CHARACTERS ON M	349.38	
				1082895	7/15/2020	MESH CLASS II LIME W/ SLV	78.84	
				1082844	7/13/2020	HARD HAT	59.54	487.76
108809	8/12/2020	43751	USA BLUEBOOK	290370	7/9/2020	GLASS FIBER FILTER	551.31	551.31
108810	8/12/2020	39640	VALLEY LOCK & SAFE	161453	7/20/2020	LATCH GUARD, ETC	32.92	32.92
108811	8/12/2020	50629	VINTAGE ASSOCIATES, INC	217217	7/15/2020	JULY2020 LNDSCPE MAINT @	10,845.40	
				217218	7/15/2020	JULY2020 LNDSCPE MAINT @	8,832.00	
				217219	7/15/2020	JULY2020 LNDSCPE MAINT @	4,950.00	
				217225	7/15/2020	JULY2020 LNDSCPE MAINT @	3,850.80	28,478.20
108812	8/12/2020	44775	VISTA PAINT CORPORATION	2020-529035-00	7/15/2020	PORTABLE HOPPER SPRAYE	1,453.55	
				2020-529021-00	7/15/2020	CORDLESS SPRAYER	1,184.17	
				2020-529045-00	7/15/2020	DISINFECTANT SANITIZER	288.08	2,925.80
108813	8/12/2020	53455	VORTEX INDUSTRIES, INC.	05-1442804	7/7/2020	RPR'D OVERHEAD DOOR @ I	630.00	630.00
108814	8/12/2020	01732	WAXIE SANITARY SUPPLY	79302046	7/9/2020	ANTIMICROBIAL FOAM, FLOC	721.34	721.34
108815	8/12/2020	49778	WEST COAST ARBORIST, INC	162107	7/15/2020	PE7/15 PALM PRUNING @ PA	1,404.00	1,404.00
108816	8/12/2020	51697	WESTERN WATER WORKS SI	58999-00	7/21/2020	ADPTR FCT X QJ CTS W/ COI	468.72	
				59028-00	7/14/2020	SOFT COPPER TUBING COIL	424.13	
				59017-00	7/13/2020	90 CPLG QJ 110 COMP CTS	116.47	1,009.32
Sub total for WELLS FARGO BANK:								600,969.59

56 checks in this report.

Grand Total All Checks: 794,377.98

Date: August 12, 2020


City Manager: William B. Pattison Jr.


Finance Director: Nathan Statham

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
108817	8/12/2020	53784	CHAN, HARRY	Ref000213298	8/4/2020	UB Refund Cst #00050353	686.04	686.04
108818	8/12/2020	53781	DAVIS, NORA	Ref000213295	8/4/2020	UB Refund Cst #00043869	78.94	78.94
108819	8/12/2020	53790	DR HORTON	Ref000213304	8/4/2020	UB Refund Cst #00051814	97.91	97.91
108820	8/12/2020	53791	DR HORTON	Ref000213305	8/4/2020	UB Refund Cst #00051826	97.91	97.91
108821	8/12/2020	53792	DR HORTON	Ref000213306	8/4/2020	UB Refund Cst #00051846	37.58	37.58
108822	8/12/2020	53793	DR HORTON	Ref000213307	8/4/2020	UB Refund Cst #00051940	97.97	97.97
108823	8/12/2020	53794	DR HORTON	Ref000213308	8/4/2020	UB Refund Cst #00051941	35.86	35.86
108824	8/12/2020	53795	DR HORTON	Ref000213309	8/4/2020	UB Refund Cst #00052008	70.70	70.70
108825	8/12/2020	53796	DR HORTON	Ref000213310	8/4/2020	UB Refund Cst #00052010	97.91	97.91
108826	8/12/2020	53783	FERREL, DANNY	Ref000213297	8/4/2020	UB Refund Cst #00049790	56.64	56.64
108827	8/12/2020	53786	HERNANDEZ, ADRIANA	Ref000213300	8/4/2020	UB Refund Cst #00050921	83.22	83.22
108828	8/12/2020	53788	LOPEZ, RANDI	Ref000213302	8/4/2020	UB Refund Cst #00051140	57.74	57.74
108829	8/12/2020	53787	NCC CONSTRUCTION	Ref000213301	8/4/2020	UB Refund Cst #00050939	808.16	808.16
108830	8/12/2020	53797	PERALTA ASPHALT SC	Ref000213311	8/4/2020	UB Refund Cst #00052133	978.58	978.58
108831	8/12/2020	53789	RIVERSIDE CONSTRUCTION	Ref000213303	8/4/2020	UB Refund Cst #00051666	941.09	941.09
108832	8/12/2020	53782	SANCHEZ, DIANE	Ref000213296	8/4/2020	UB Refund Cst #00048443	77.36	77.36
108833	8/12/2020	53785	SMITH, KYLE	Ref000213299	8/4/2020	UB Refund Cst #00050883	95.16	95.16

Sub total for WELLS FARGO BANK: 4,398.77

17 checks in this report.

Grand Total All Checks: 4,398.77

Date: August 12, 2020


City Manager: William B. Pattison Jr.


Finance Director: Nathan Statham

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08/10/2020 8:52:59AM

Check List
City of Coachella

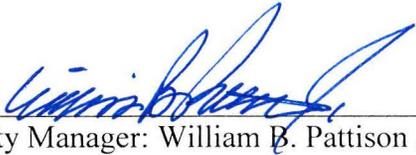
Bank : wfb WELLS FARGO BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
108834	8/10/2020	53798	JESSOP HOLDING CO., LLC	4301	7/2/2020	RUBBER MULCH FOR DATEL	41,097.00
				4302	7/2/2020	RUBBER MULCH FOR DE OR	28,500.00
						Sub total for WELLS FARGO BANK:	69,597.00

1 checks in this report.

Grand Total All Checks: 69,597.00

Date: August 10, 2020



City Manager: William B. Pattison Jr.



Finance Director: Nathan Statham

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
108835	8/26/2020	53805	COVINGTON, DESTINIY	Ref000213680	8/19/2020	UB Refund Cst #00050237	5.23	5.23
108836	8/26/2020	53803	DE LEON, AMBER	Ref000213678	8/19/2020	UB Refund Cst #00039080	53.04	53.04
108837	8/26/2020	53806	DR HORTON	Ref000213681	8/19/2020	UB Refund Cst #00050591	70.70	70.70
108838	8/26/2020	53809	DR HORTON	Ref000213684	8/19/2020	UB Refund Cst #00051834	73.44	73.44
108839	8/26/2020	53810	DR HORTON	Ref000213685	8/19/2020	UB Refund Cst #00051942	73.14	73.14
108840	8/26/2020	53811	DR HORTON	Ref000213686	8/19/2020	UB Refund Cst #00052009	39.68	39.68
108841	8/26/2020	53808	FOOTHILL PACKING, INC.	Ref000213683	8/19/2020	UB Refund Cst #00051436	3.76	3.76
108842	8/26/2020	53804	GAXIOLA, VICTORIANO	Ref000213679	8/19/2020	UB Refund Cst #00049059	11.48	11.48
108843	8/26/2020	53807	MORENO, JUAN	Ref000213682	8/19/2020	UB Refund Cst #00050956	72.66	72.66
Sub total for WELLS FARGO BANK:								403.13

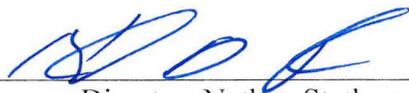
9 checks in this report.

Grand Total All Checks: 403.13

Date: August 26, 2020



City Manager: William B. Partison Jr.



Finance Director: Nathan Statham

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08/24/2020 9:34:11AM

Check List
City of Coachella

Page: 1

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
108844	8/26/2020	46356	C.V. CONSERVATION COMMISJune2020	7/30/2020	JUNE2020 LDMF MULTI-SPEC	115,352.93	115,352.93
108845	8/26/2020	46445	CALIFORNIA BUILDING STAN[Apr-Jun 2020	7/30/2020	APR-JUNE2020, SB1473 QTRI	506.70	506.70
108846	8/26/2020	01856	CARROT-TOP INDUSTRIES IN46717500	6/24/2020	3X5' NYLON MEXICO INDOOF	92.36	92.36
108847	8/26/2020	07950	CITY OF COACHELLA June 2020	6/30/2020	JUNE2020 WATER- ST, PARK:	26,710.19	
			June 2020-LLD's	6/30/2020	JUNE2020 WATER- LLD'S	21,744.36	48,454.55
108848	8/26/2020	53220	COACHELLAACE HARDWARE901/1	6/23/2020	MESH BASKET, PICTURE HAI	41.26	
			724/1	3/12/2020	KNEE BOOT BLK	21.74	63.00
108849	8/26/2020	09650	CVAG June2020	7/30/2020	JUNE2020 TUMF FEES	69,067.00	69,067.00
108850	8/26/2020	09950	CVWD June 2020	7/1/2020	CN 332543, JUNE2020 WELL I	48,378.00	48,378.00
108851	8/26/2020	09950	CVWD 16469	7/10/2020	APR-MAY2020 SWG FACILITA	3,256.60	3,256.60
108852	8/26/2020	49806	DATA TICKET INC. 114338	7/17/2020	JUNE2020 CODE ENF CITATIK	200.00	200.00
108853	8/26/2020	00712	DEPARTMENT OF CONSERVAApr-June2020	7/30/2020	APR-JUNE2020 SMI QTRLY RI	2,009.49	2,009.49
108854	8/26/2020	00118	DEPARTMENT OF TRANSPORSL201048	7/20/2020	APR-JUNE2020 TRAFFIC SIGI	2,343.01	2,343.01
108855	8/26/2020	53734	DIGITAL INTEGRATION 3830	8/14/2020	INSTALLATION OF AUDIO SY\$	12,499.18	12,499.18
108856	8/26/2020	36050	EMPLOYMENT DEVELOPMENL0101514976	7/26/2020	AC 944-0806-9, APR-JUNE202	18,625.00	18,625.00
108857	8/26/2020	15750	FEDEX 3-270-40680	6/24/2020	6/15 FEDEX	92.59	92.59
108858	8/26/2020	43672	FULTON DISTRIBUTING COMF509313	6/25/2020	FACE SHIELD	234.25	234.25
108859	8/26/2020	52615	G/M BUSINESS INTERIORS 0261154-IN	6/26/2020	FURNITURE @ PERMIT CENT	857.17	857.17
108860	8/26/2020	49100	GOLDMAN, RONALD A. Jun/Jul2020	7/1/2020	JUNE/JULY2020 SVCS: VISTA	480.00	480.00
108861	8/26/2020	53123	GRANICUS 126848	5/28/2020	GOVACCESS- WEBSITE DESI	3,746.00	3,746.00
108862	8/26/2020	20450	IMPERIAL IRRIGATION DISTRIMdJN-MdJL	7/16/2020	MID JUNE-MID JULY 2020 ELE	56,559.32	56,559.32
108863	8/26/2020	44047	KONICA MINOLTA BUSINESS 9006960787	7/19/2020	BIZHUB C360, CITY HALL, 6/2	57.36	
			9006944493	7/13/2020	BIZHUB C454E, CITY HALL, 6/	44.50	
			9006924093	7/2/2020	BIZHUB C364+C454+PRO 951	25.99	127.85
108864	8/26/2020	24600	LOPES HARDWARE 009349	5/4/2020	CLOROX SPRAY	45.61	45.61
108865	8/26/2020	45197	MSA CONSULTING, INC. 2406.001-18	6/30/2020	PE6/27 SHADY LN WTR SYST	450.00	450.00
108866	8/26/2020	47192	O'REILLY AUTO PARTS 2855-226725	6/23/2020	CLAMP SET, WHL & TIRE CLM	48.68	
			2855-204324	4/16/2020	TIRE SHINE	15.20	63.88
108867	8/26/2020	52389	POWER SECURITY GROUP IM4292	6/30/2020	JUNE2020 SECURITY GRD SV	2,739.20	2,739.20
108868	8/26/2020	53552	QUENCH USA, INC. INV02187348	12/5/2019	AC D347650, DEC2019 RNTL	32.63	
			INV02210784	1/1/2020	AC D347650, JAN2020 RNTL	32.63	65.26
108869	8/26/2020	52306	QUINN COMPANY 14719401	6/25/2020	6/23-24 DUMP TRUCK RNTL	348.54	
			14002701	4/16/2020	4/14-16 DUMP TRUCK RNTL	687.73	
			14582201	6/11/2020	6/10-11 DUMP TRUCK RNTL	687.73	1,724.00

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
108870	8/26/2020	53475	RUDYS ELECTRIC	10695	1/3/2020	RMV'D/INSTLL'D UNDERGRO	869.00
				10660	10/6/2019	RPR'D COLUMN LIGHTING @	570.00
				10616	8/3/2019	RPR'D TREE LIGHTING @ DIS	375.00
				10660-A	10/6/2019	RPR'D BOLLARD LIGHTING @	300.00
							2,114.00
108871	8/26/2020	45190	RUDY'S TERMITE & PEST COI	1244435	6/2/2020	6/2 RMV'D BEES @ 48644 CAI	250.00
				1244436	6/2/2020	6/2 RMV'D BEES @ 83625 SH/	250.00
							500.00
108872	8/26/2020	47658	RUIZVA L. PEST CONTROL	094	2/25/2020	FEB2020 SVCS: FIRE STATIO	65.00
				098	6/23/2020	JUNE2020 SVCS: FIRE STATIK	65.00
							130.00
108873	8/26/2020	51849	SANTA ROSA DEL VALLE	28230	1/8/2020	DEC2019 SVCS: M. ALEJO	60.00
108874	8/26/2020	44581	SIGN-A-RAMA	102033	7/6/2020	INSTLL'D COVID-19 SIGNAGE	1,901.64
							1,901.64
108875	8/26/2020	47319	SPARKLETTS	9467308 072420	7/24/2020	JUNE2020 WATER @ SANITAI	175.53
							175.53
108876	8/26/2020	52595	STAPLES BUSINESS CREDIT	7309006917-0-1	6/29/2020	FILE FOLDER 3-TAB	15.53
							15.53
108877	8/26/2020	51918	THE GREATER COACHELLA V	30167	6/30/2020	APR-JUNE2020 QTRLY DISBU	10,375.00
							10,375.00
108878	8/26/2020	50229	URBAN HABITAT ENVIRONME	5711	7/31/2020	6/23 RPR'D IRRGTN @ DIST 1	344.80
				5700	7/31/2020	6/16 RPR'D IRRGTN @ DIST 1	232.46
				5709	7/31/2020	6/19 RPR'D IRRGTN @ DIST 1	227.91
				5707	7/31/2020	6/17 RPR'D IRRGTN @ DIST 3	207.63
				5710	7/31/2020	6/22 RPR'D IRRGTN @ DIST 1	166.92
				5705	7/31/2020	6/17 RPR'D IRRGTN @ DIST 1	156.32
				5699	7/31/2020	6/15 RPR'D IRRGTN @ DIST 1	149.98
				5704	7/31/2020	6/16 RPR'D IRRGTN @ DIST 2	127.30
				5706	7/31/2020	6/17 RPR'D IRRGTN @ DIST 2	124.71
				5708	7/31/2020	6/18 RPR'D IRRGTN @ DIST 1	79.83
				5698	7/31/2020	6/12 RPR'D IRRGTN @ DIST 3	74.21
				5713	7/31/2020	6/25 RPR'D IRRGTN @ DIST 1	59.65
				5712	7/31/2020	6/25 RPR'D IRRGTN @ DIST 1	48.60
				5701	7/31/2020	6/16 RPR'D IRRGTN @ DIST 2	47.71
				5718	7/31/2020	6/25 RPR'D IRRGTN @ DIST 2	43.89
							2,091.92
108879	8/26/2020	48066	US BANK	Sta 6/25/20	6/25/2020	ACC XXXX-XXXX-XXXX-0925,	7,799.22
							7,799.22
108880	8/26/2020	50629	VINTAGE ASSOCIATES, INC	217336	7/20/2020	APR-JUN2020 LNDSCPE MAI	1,500.00
				217329	7/9/2020	INSTLL'D PLANTS @ ETHERA	1,300.00
				217330	7/9/2020	INSTLL'D PLANTS @ ETHERA	1,300.00
							4,100.00
Sub total for WELLS FARGO BANK:							417,295.79

37 checks in this report.

Grand Total All Checks: 417,295.79

Date: August 26, 2020



City Manager: William B. Pattison Jr.



Finance Director: Nathan Statham

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08/25/2020 8:33:15AM

Check List
City of Coachella

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
108881	8/26/2020	53760	ACCURATE OVERHEAD DOOR	20G-11940	7/27/2020	BAY DOOR MAINT/RPRS @ F	1,550.55	1,550.55
108882	8/26/2020	48977	ADT COMMERCIAL	135292274	7/17/2020	LABOR CHRG @ COMMUNIT'	398.00	398.00
108883	8/26/2020	44502	ALDCO AIR CONDITIONING &	15615	7/28/2020	SVC'D A/C UNIT @ SANITARY	345.00	
				15573	7/15/2020	TRBLSHT FUJITSU MINI SPLI'	150.00	495.00
108884	8/26/2020	42837	ARAMARK UNIFORM SERVICE	JULY2020	7/31/2020	PE7/31 UNIFORMS, MATS & C	3,258.94	
				JULY2020 CC	7/31/2020	PE7/31 MATS & MOPS	431.05	
				JULY2020 SAN	7/31/2020	PE7/31 UNIFORMS, MATS & C	1,104.44	4,794.43
108885	8/26/2020	45929	BECK OIL, INC.	36276CL	7/15/2020	PE7/15 ENG DEPT FUEL	107.70	
				36277CL	7/15/2020	PE7/15 BLDG/PLANNING DEP	89.23	
				36279CL	7/15/2020	PE7/15 LLMD DEPT FUEL	124.00	
				36283CL	7/15/2020	PE7/15 STREETS DEPT FUEL	505.47	
				36285CL	7/15/2020	PE7/15 WATER DEPT FUEL	554.24	
				36288CL	7/15/2020	PE7/15 PARKS DEPT FUEL	459.91	
				36311CL	7/15/2020	PE7/15 VEHICLE MAINT DEPT	19.09	
				36312CL	7/15/2020	PE7/15 SENIOR CNTR FUEL	127.69	
				36324CL	7/15/2020	PE7/15 CODE ENF DEPT FUE	268.81	
				36336CL	7/15/2020	PE7/15 SANITARY DEPT FUEL	347.45	
				36343CL	7/15/2020	PE7/15 BLDG MAINT DEPT FL	137.87	
				36624CL	7/31/2020	PE7/31 ENG DEPT FUEL	62.37	
				36625CL	7/31/2020	PE7/31 BLDG/PLANNING DEP	136.17	
				36627CL	7/31/2020	PE7/31 LLMD DEPT FUEL	80.64	
				36631CL	7/31/2020	PE7/31 STREETS DEPT FUEL	317.07	
				36633CL	7/31/2020	PE7/31 WATER DEPT FUEL	542.06	
				36637CL	7/31/2020	PE7/31 PARKS DEPT FUEL	651.55	
				36658CL	7/31/2020	PE7/31 VEHICLE MAINT DEPT	194.16	
				36659CL	7/31/2020	PE7/31 SENIOR CNTR FUEL	258.48	
				36671CL	7/31/2020	PE7/31 CODE ENF DEPT FUE	194.90	
				36683CL	7/31/2020	PE7/31 SANITARY DEPT FUEL	423.62	
				36692CL	7/31/2020	PE7/31 BLDG MAINT DEPT FL	93.43	
				36693CL	7/31/2020	PE7/31 ADMIN DEPT FUEL	41.23	5,737.14
108886	8/26/2020	02187	BENLO R.V. II	12781	7/21/2020	7GAL PROPANE	29.61	29.61
108887	8/26/2020	49486	BRC CONSTRUCTION	2020203	8/17/2020	INSTLL'D SOLAR LIGHTS ANC	10,400.00	10,400.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
108888	8/26/2020	43862	BRENNTAG PACIFIC, INC	BPI69571	8/5/2020	SODIUM HYPOCHLORITE	2,146.01
				BPI315246	7/20/2020	7/20 DRUM RETURN	-960.00
				BPI315987	8/5/2020	8/5 DRUM RETURN	-200.00
				BPI64760	7/20/2020	SODIUM HYPOCHLORITE	2,188.93
				BPI64761	7/20/2020	SODIUM HYPOCHLORITE	2,188.93
108889	8/26/2020	53391	BSK ASSOCIATES	RD00485	8/4/2020	JULY2020 WATER SAMPLES	1,216.00
				RD00494	8/4/2020	JUNE-JULY2020 WASTEWATE	4,150.00
108890	8/26/2020	44494	BURRTEC WASTE & RECYCLIBD	7/31/2020	JULY2020 SWEEPER BOXES,	3,659.39	3,659.39
108891	8/26/2020	44494	BURRTEC WASTE & RECYCLIBD	8/1/2020	AC 44-BS 405340, 85075 AVE	179.96	179.96
108892	8/26/2020	01856	CARROT-TOP INDUSTRIES IN	46910200	7/7/2020	5X8' POLYESTER US FLAG, E	1,263.35
108893	8/26/2020	53423	CBE OFFICE SOLUTIONS	IN2287520	7/20/2020	ACC #CC3502, COLOR COPIE	880.33
108894	8/26/2020	02048	CDW GOVERNMENT, INC.	ZHJ4484	7/1/2020	BELKIN 6FT DISPLAY PORT T	175.90
				ZHQ3903	7/2/2020	FELLOWES WRIST SUPPORT	60.64
				ZHX4921	7/6/2020	FELLOWES MICROBAN SILVE	20.18
				ZJM7260	7/8/2020	FELLOWES WRIST SUPPORT	10.78
				ZJS3752	7/9/2020	ERGOTRON LCD STAND	477.28
				ZJT6120	7/9/2020	SANDISK 64GB ULTRA FLAIR	163.89
				ZJV6454	7/10/2020	PLANAR UNIV HT ADJ STAND	281.23
108895	8/26/2020	44725	CLEANSTREET	97771	7/21/2020	7/15+16 SPECIAL SWEEP SVC	1,147.65
108896	8/26/2020	53220	COACHELLA ACE HARDWARE	925/1	7/2/2020	TRUFUEL 50:1 MIX	46.74
				954/1	7/23/2020	WASP & HORNET KILLER, ET	36.30
				961/1	7/27/2020	DUR TRANSPONDER KEY, W	190.34
				967/1	7/29/2020	CASTER PLATE 2" SW, PICK	70.83
				1000/1	8/10/2020	SANDER RANDOM 5" W/ CAS	171.67
108897	8/26/2020	43671	COACHELLA VALLEY GLASS	44275	7/7/2020	INSTLL'D TEMP GLASS W/ BF	994.00
108898	8/26/2020	45032	COLLINS ELECTRIC CORP.	072420-1	7/24/2020	TRBLSHT/RPR LIGHTING COI	170.00
108899	8/26/2020	44959	COMPUTER CONSULTANTS,	131315	7/25/2020	JULY2020 SVC CALLS	3,412.50
108900	8/26/2020	01924	CONSOLIDATED ELECTRICAL	3298-415071	7/23/2020	34W T12 FLUORESCENT LAM	49.20
				3298-415286	8/5/2020	8W 4200K FLU LAMP, ETC	25.68
108901	8/26/2020	44901	CORELOGIC INFORMATION	50028062	7/31/2020	AC RR655396, JL2020-21, ME	4,435.08
108902	8/26/2020	50103	D&H WATER SYSTEMS	I 2020-0811	7/28/2020	SFC ANALYZER	9,720.00
108903	8/26/2020	01848	DAVE BANG ASSOC., INC.	CA48938	7/15/2020	JENSEN RBBR BUCKET TOT	1,095.75
108904	8/26/2020	52970	DESERT POOL SPECIALISTS,	124132	8/1/2020	AUG2020 FOUNTAIN SVCS	400.00
				124147	8/3/2020	RPR'D FILTER CARTRIDGES	983.89
				124186	8/12/2020	RPR'D FOUNTAIN @ KFC	1,325.49
							2,709.38

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108905	8/26/2020	48359	DESERT STEEL SUPPLY	19262	8/10/2020	ANGLE	38.06
				19274	8/11/2020	ANGLE & FLAT BAR	202.28
108906	8/26/2020	51872	DESERT WATER AGENCY	BD 7/29/20	7/29/2020	JUL-SEP CV WATER COUNTS	3,720.00
108907	8/26/2020	13700	DEWEY PEST CONTROL INC.	13647440	8/1/2020	AC103361, AUG2020, SENIOR	80.00
108908	8/26/2020	42442	DIRECTV	37656837439	8/3/2020	AUG2020 BUSINESS XTRA PR	195.23
108909	8/26/2020	02139	DLT SOLUTIONS, LLC	SI488318	8/12/2020	ANNUAL SBSCRPTN- ARCH E	4,125.77
108910	8/26/2020	14860	E. K. WOOD LUMBER COMPAN	490360	7/21/2020	A/C CABLE, RND HEAD RATC	517.44
				490677	8/5/2020	MAGNET PICKUP & POINTER	5.81
				490408	7/23/2020	EDPM RUBB STRAP	32.22
				490508	7/28/2020	LWN RAKE, GORILLA TAPE &	34.03
				490772	8/11/2020	COBALT DRILL, HEAD MACHI	29.83
108911	8/26/2020	00268	EL INFORMADOR DEL VALLE	2020-121	7/20/2020	7/16 AD: ELECTION	126.00
108912	8/26/2020	15750	FEDEX	7-068-74030	7/17/2020	7/9 FEDEX	22.98
				7-081-80628	7/31/2020	7/20+23+24+27+28 FEDEX	187.99
108913	8/26/2020	51141	FENCEWORKS, INC.	121991	8/3/2020	JL-SP2020 FENCE RNTL @ G	248.30
108914	8/26/2020	51604	FRONTIER	BD 7/16/20	7/16/2020	ACC 209-188-4039-091192-5, 7	173.13
108915	8/26/2020	43672	FULTON DISTRIBUTING COMPA	511683	7/29/2020	COG DISINFECT NEUTRAL HI	223.87
				511684	7/29/2020	TRIGGER SPRAYER & CLNR I	119.73
				511685	7/29/2020	MASK DUST KN95	123.32
				511780	7/30/2020	S/O PUMP DRUM	23.68
				511781	7/30/2020	SANITIZING WIPES	532.88
				511839	7/30/2020	TRASH CAN HUGGER & LINE	285.84
108916	8/26/2020	52615	G/M BUSINESS INTERIORS	0261335-IN	7/6/2020	FURNITURE @ LIBRARY	1,656.57
				0261525-IN	7/15/2020	FURNITURE @ LIBRARY	1,370.45
108917	8/26/2020	00207	GRAINGER INC	9617996120	8/11/2020	HPS BULBS & PHOTOCONTR	3,383.10
				9616433885	8/10/2020	PUMP REPAIR KIT, ETC	363.93
108918	8/26/2020	51892	HERC RENTALS, INC.	31600848-001	8/3/2020	8/3 BREAKER 60-69LB ELEC F	106.15
108919	8/26/2020	00996	HOME DEPOT	0011923	8/5/2020	ENERGIZER D4 BATTERY & C	88.66
				3120555	8/2/2020	15PC SCREWDRIVER, 10" MII	348.85
				4160757	8/11/2020	8FT #2BTR PRIME DF	65.33
				5012281	8/10/2020	1/2" VSR DRILL, KD PRIME W'	202.22
				9011244	7/27/2020	BIRD SPIKE KIT, COMPOSITE	78.83

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108920	8/26/2020	20450	IMPERIAL IRRIGATION DISTRI	50035755-JL20	7/30/2020	AC50035755, 6/25-7/27, PUMP	50.13
				50408460-JL20	7/30/2020	AC50408460, 6/25-7/27, WELL	12,113.83
				50434217-JL20	7/30/2020	AC50434217, 6/25-7/27	48.23
				50459795-JL20	7/30/2020	AC50459795, 6/25-7/27	46.34
				50459796-JL20	7/30/2020	AC50459796, 6/25-7/27	65.59
				50459819-JL20	7/30/2020	AC50459819, 6/25-7/27	54.14
				50522793-JL20	7/30/2020	AC50522793, 6/26-7/28, SCAD	13.99
108921	8/26/2020	45108	IMPERIAL SPRINKLER SUPPL	4264500-00	7/17/2020	HUNTER ULTRA 4" POP-UP AI	175.39
				4265320-00	7/17/2020	HUNTER ULTRA 6" POP-UP AI	264.46
				4272966-00	7/23/2020	ECHO ACCESS POWERFUEL	57.57
				4276225-00	7/24/2020	SOLENOID ASSY FOR PEB/GI	182.62
108922	8/26/2020	53801	INFOSEND, INC.	176531	8/4/2020	PROGRAMMING FEE- DELINC	150.00
108923	8/26/2020	50159	IWORQ SYSTEMS	193152	8/3/2020	SP2020-AG2021 INTERNET SI	9,983.00
108924	8/26/2020	47328	KONICA MINOLTA	35815895	7/2/2020	ACC 061-0042081-000, JULY2I	67.43
108925	8/26/2020	44047	KONICA MINOLTA BUSINESS	9006963936	7/20/2020	BIZHUB C360, CITY HALL, 7/2	38.94
108926	8/26/2020	45051	LAMAR OF PALM SPRINGS	111609202	7/13/2020	7/13-8/9 POSTER ADVERTISIN	1,000.00
108927	8/26/2020	50331	LENNAR HOMES OF CALIFOR	2012 Agrmnt	8/12/2020	REIMBURSEMENT OF PARKS	127,500.00
108928	8/26/2020	52037	LILBURN CORPORATION	20-0740	7/23/2020	6/22-7/19 KPC COACHELLA PI	2,520.00
108929	8/26/2020	24600	LOPES HARDWARE	009321	7/14/2020	PADLOCKS, BUCKETS, TOWE	738.75
				009343	8/4/2020	POLE SANDER PAPERS, PUT	196.58
				009373	7/15/2020	PADLOCKS, STRAPS, KEY, E	655.47
				009493	8/6/2020	GLOVES	36.06
108930	8/26/2020	49857	MANPOWER US INC.	35182597	8/9/2020	WE 8/9: RAMIREZ	744.00
				35166314	8/2/2020	WE 8/2: RAMIREZ	744.00
108931	8/26/2020	25900	MEREDITH & SIMPSON CONS	200812	8/6/2020	RPLC'D MOTION SENSORS, E	850.19
108932	8/26/2020	51579	METLIFE- GROUP BENEFITS	Aug2020	7/15/2020	AUG2020 DENTAL/VISION/LIF	13,269.13
108933	8/26/2020	00101	MUNISERVICIS/GRS	INV06-009498	8/4/2020	CLEARVIEW/STARS 2020 SVC	300.00
108934	8/26/2020	42525	MUSCO SPORTS LIGHTING, L	338341	7/30/2020	AUG2020-21 CONTROL LINK :	450.00
108935	8/26/2020	53802	N1 TRANSLATIONS	3663	7/6/2020	TRANSLATION SVC- CWA PO	2,942.76
108936	8/26/2020	49482	NAPA AUTO PARTS	148806	7/14/2020	LUCAS XTRA HD	22.80
				148808	7/14/2020	BALL STUD, ETC	97.81
				149117	7/16/2020	BALL STUD	3.80
				151177	7/30/2020	BELT- AIR PUMP, ETC	24.29

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108937	8/26/2020	01882	NORTHERN TOOL & EQUIPME45639673	7/25/2020	GAUGE	17.85		
			45676858	7/30/2020	LATCH MINI TEARDROP	70.63		
			45690156	8/1/2020	3/8"X100' 300PSI HO	652.49	740.97	
108938	8/26/2020	47192	O'REILLY AUTO PARTS	2855-229977	7/2/2020	CAR DUSTER, TIRE SHINE, E	48.88	
			2855-234524	7/16/2020	SILICON	21.73		
			2855-235904	7/20/2020	HEATER VALVE	27.75		
			2855-236187	7/21/2020	TENSIONER	31.77		
			2855-238509	7/28/2020	SWAY BAR LNK	37.39		
			2855-238631	7/28/2020	SAFETY TREAD, WEATHER S	34.76		
			2855-240558	8/3/2020	2PK KEYLESS	8.69		
			2855-240834	8/4/2020	BATTERY	114.24		
			2855-243253	8/11/2020	BLOWER MOTOR	45.69		
			2855-242950	8/10/2020	FUEL CAP	18.68	389.58	
108939	8/26/2020	49099	OTIS ELEVATOR COMPANY	100400049027	7/14/2020	AG-JA2021 MAINT SVCS: COF	1,603.14	1,603.14
108940	8/26/2020	02028	PETE'S ROAD SERVICE, INC.	433642-00	8/12/2020	FLAT REPAIR	26.11	
			428108-00	7/21/2020	ALIGNMENT & MOUNT/BALAN	634.71		
			432049-00	8/5/2020	FLAT REPAIR	27.11		
			432411-00	8/6/2020	FLAT REPAIR	27.11	715.04	
108941	8/26/2020	53552	QUENCH USA, INC.	INV02557105	7/23/2020	AC D347652, AUG2020 RNTL,	32.63	32.63
108942	8/26/2020	52306	QUINN COMPANY	14936501	7/23/2020	7/16 WHEEL LOADER RNTL	1,064.73	
			15102401	8/10/2020	8/3-10 DUMP TRUCK RNTL	1,218.02		
			15101001	8/12/2020	8/3-10 CAT 950 YD LOADER R	3,300.89	5,583.64	
108943	8/26/2020	52470	R & R TOWING	52794	7/8/2020	7/8 TOWING: THERMAL TO R.	255.00	
			52798	7/12/2020	7/12 TOWING: VISTA DEL NOI	255.00		
			53862	7/1/2020	7/1 TOWING: AVE52/GENOA T	255.00	765.00	
108944	8/26/2020	53736	RG2 MANAGEMENT LLC	1017	7/27/2020	WE 7/26: F. HERNANDEZ	720.00	
			1019	8/5/2020	WE 8/2: F. HERNANDEZ	720.00		
			1021	8/6/2020	WE 8/9: F. HERNANDEZ	720.00	2,160.00	
108945	8/26/2020	00523	RIVERA, ROBERT	7/24 Reimb	8/12/2020	REIMBURSEMENT FOR WOR	246.85	246.85
108946	8/26/2020	45190	RUDY'S TERMITE & PEST COI	1248955	7/23/2020	7/23 RMV'D BEES @ BGDMA I	250.00	250.00
108947	8/26/2020	47658	RUIZVA L. PEST CONTROL	099	7/23/2020	JULY2020 SVCS: FIRE STATIC	65.00	65.00
108948	8/26/2020	00382	SAFEGUARD BUSINESS SYST	034181342	8/11/2020	LASER CHECK 1PT PBLUE LI	407.15	407.15
108949	8/26/2020	52924	SIEMENS MOBILITY, INC.	5620031880	7/31/2020	7/31 SVC CALL @ AVE 52 & T	3,170.72	
			5620028888	7/31/2020	7/31 SVC CALL @ AVE 52 & SI	3,170.72	6,341.44	
108950	8/26/2020	44581	SIGN-A-RAMA	102491	7/29/2020	INSTLL'D MAXIMUM OCCUPA	1,013.82	1,013.82

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108951	8/26/2020	46733	SIMPLOT TURF & HORTICULT	208114431	7/21/2020	AMMONIUM SULFATE BEST, I	2,257.37	2,257.37
108952	8/26/2020	35000	SMART & FINAL	015702	8/6/2020	GATORADE LEMON PWD, W/	143.96	
				039466	7/30/2020	WATER, GATORADE, SPOON	152.00	295.96
108953	8/26/2020	35450	SOCALGAS	1377 6th-JL20	7/24/2020	AC 012 623 3701 5, 6/22-7/22	55.59	
				1500 6th-JL20	7/24/2020	AC 020 678 1257 4, 6/22-7/22	15.53	
				1515 6th-JL20	7/24/2020	AC 031 523 3700 6, 6/22-7/22	19.32	
				1540 7th-JL20	7/24/2020	AC 008 423 3900 4, 6/22-7/22	29.51	
				84626Bag-JL20	7/24/2020	AC 153 323 6215 9, 6/22-7/22	14.79	
				87075Av54-JL20	7/24/2020	AC 123 573 5834 5, 6/22-7/22	35.18	
				BagPool-JL20	7/24/2020	AC 069 323 6500 7, 6/22-7/22	14.79	184.71
108954	8/26/2020	35430	SOUTH COAST A.Q.M.D.	3666683	6/16/2020	ID 7531, FY20/21, EMISSIONS	136.40	
				3670310	6/16/2020	ID 7531, F64139+G24158+G58	2,349.99	2,486.39
108955	8/26/2020	51139	SOUTHERN COMPUTER WARIN-000646554	IN-000646816	7/2/2020	HP 27" LED LCD MONITOR	1,511.84	
				IN-000647220	7/1/2020	STATE OF CA EWASTE FEE	50.00	
					7/10/2020	PANASONIC CR2 PHOTO BAT	88.70	1,650.54
108956	8/26/2020	52595	STAPLES BUSINESS CREDIT	7309135036-0-1	7/13/2020	CLOROX DSNFCT WIPES	10.85	
				7309135036-0-2	7/20/2020	NITRILE DISP GLOVE	7.71	
				7309709051-0-1	7/8/2020	ZIPLOC SANDWICH BAGS, FI	23.49	
				7309709051-0-2	7/8/2020	CLOROX DSNFCT WIPES	6.50	
				7310047274-0-1	7/15/2020	HP 63 BLACK INK, HP 63 TRIC	81.48	
				7310093649-0-1	7/15/2020	SPLS 8.5X11 MULTIUSE, ETC	153.41	
				7310170002-0-1	7/17/2020	HP 62XL HY TRICOLOR INK	45.45	
				7310170002-0-2	7/16/2020	HP 62XL HY BLACK INK	41.31	
				7310171598-0-1	7/21/2020	ZIPLOC QUART BAGS, ETC	69.01	439.21
108957	8/26/2020	00582	STATE WATER RESOURCES (Gr I Rnwl-GL	INV04456	7/25/2020	GR I CERT RNWL: G. LOPEZ,	150.00	150.00
108958	8/26/2020	00102	SUNLINE TRANSIT AGENCY	120185	8/6/2020	JULY2020 CNG FUEL	1,255.15	1,255.15
108959	8/26/2020	53745	SUPERIOR ELECTRIC MOTO	0037022062820	7/17/2020	RMV/RPLC SAFETRONIC VFE	9,721.52	9,721.52
108960	8/26/2020	42289	TIME WARNER CABLE	1083054	6/28/2020	1515 6TH ST-AH, JULY2020	1,582.20	1,582.20
108961	8/26/2020	38250	TOPS N BARRICADES	1083164	7/24/2020	PAINT YELLOW RDRY & AIRP	401.51	
				1083221	7/30/2020	PAINT YELLOW RDRY & AIRP	401.51	
				1082977	8/5/2020	PAINT YELLOW RDRY	491.33	
					7/21/2020	PAINT YELLOW RDRY & STEP	587.79	1,882.14
108962	8/26/2020	50590	TOUCHTONE COMMUNICATIO	926484	7/1/2020	AC 1100006871, JULY2020	6.83	6.83
108963	8/26/2020	52204	TPX COMMUNICATIONS	132375003-0	7/16/2020	AC33325, 7/16-8/15	3,650.98	3,650.98
108964	8/26/2020	45665	TRIMAX SYSTEMS, INC.	0030338-IN	8/5/2020	INSTLL'D AUTOMATION DIRE	2,445.60	2,445.60

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108965	8/26/2020	45053	TYLER TECHNOLOGIES, INC. 045-303605	6/1/2020	FY20/21 MAINTENANCE SUPP	82,717.86	
			045-311534	7/31/2020	FY20/21 CASHIERING SUPPO	-5,832.92	76,884.94
108966	8/26/2020	48436	UNIVAR SOLUTIONS USA INC.48676411	8/3/2020	SODIUM HYPOCHLORITE	5,698.22	5,698.22
108967	8/26/2020	50229	URBAN HABITAT ENVIRONME	7/31/2020	7/1 RPR'D IRRGTN @ DIST 31	125.81	
			5723	7/31/2020	7/1 RPR'D IRRGTN @ DIST 19	48.09	
			5724	7/31/2020	7/1 RPR'D IRRGTN @ DIST 27	49.01	
			5765	7/31/2020	7/23 RPR'D IRRGTN @ DIST 3	220.48	
			5725	7/31/2020	7/1 RPR'D IRRGTN @ DIST 38	51.82	
			5726	7/31/2020	7/2 RPR'D IRRGTN @ DIST 32	305.00	
			5727	7/31/2020	7/3 RPR'D IRRGTN @ DIST 14	219.19	
			5728	7/31/2020	7/7 RPR'D IRRGTN @ DIST 16	463.62	
			5729	7/31/2020	7/8 RPR'D IRRGTN @ DIST 28	163.30	
			5730	7/31/2020	7/8 RPR'D IRRGTN @ DIST 16	109.04	
			5731	7/31/2020	7/8 RPR'D IRRGTN @ DIST 23	77.40	
			5735	7/31/2020	7/10 RPR'D IRRGTN @ DIST 3	114.09	
			5736	7/31/2020	7/13 RPR'D IRRGTN @ DIST 1	281.75	
			5737	7/31/2020	7/13 RPR'D IRRGTN @ DIST 2	80.29	
			5738	7/31/2020	7/14 RPR'D IRRGTN @ DIST 3	113.11	
			5739	7/31/2020	7/15 RPR'D IRRGTN @ DIST 2	81.12	
			5740	7/31/2020	7/15 RPR'D IRRGTN @ DIST 1	87.19	
			5741	7/31/2020	7/16 RPR'D IRRGTN @ DIST 1	106.95	
			5742	7/31/2020	7/16 RPR'D IRRGTN @ DIST 3	128.43	
			5745	7/31/2020	JULY2020 LANDSCAPE MAIN	47,504.41	
			5758	7/31/2020	7/17 RPR'D IRRGTN @ DIST 1	69.60	
			5759	7/31/2020	7/17 RPR'D IRRGTN @ DIST 1	38.00	
			5760	7/31/2020	7/18 RPR'D IRRGTN @ DIST 2	48.05	
			5761	7/31/2020	7/20 RPR'D IRRGTN @ DIST 2	43.89	
			5762	7/31/2020	7/20 RPR'D IRRGTN @ DIST 2	43.86	
			5764	7/31/2020	7/20 RPR'D IRRGTN @ DIST 2	92.48	
			5763	7/31/2020	7/20 RPR'D IRRGTN @ DIST 1	45.51	50,711.49
108968	8/26/2020	43751	USA BLUEBOOK	7/23/2020	PURELL SANITIZING WIPES	61.17	
			305456	7/23/2020	CLOROX DISINFECTING WIP	116.62	177.79
			305457	7/23/2020			

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
108969	8/26/2020	39640	VALLEY LOCK & SAFE	162272	8/6/2020	RPR'D KITCHEN DOOR, ETC	378.58	
				161426	8/3/2020	RPR'D FRONT DOORS @ COI	264.53	
				161435	8/6/2020	RE-INSTLL'D ADJMNT TO DOI	1,301.37	
				162178	7/21/2020	TRBLSHT/RPR DOORS @ OL	195.00	2,139.48
108970	8/26/2020	44966	VERIZON WIRELESS	9859254641	7/22/2020	AC571164685-00001, 6/23-7/22	45.80	
				9859787230	8/1/2020	AC371867190-00002, 7/2-8/1	309.33	355.13
108971	8/26/2020	50629	VINTAGE ASSOCIATES, INC	217337	7/20/2020	RMV'D TREES @ RLF & BGD	810.00	
				217465	8/15/2020	AUG2020 LNDSCPE MAINT @	10,845.40	
				217334	7/20/2020	INSTLL'D PLANTS @ SHADY I	921.00	
				217335	7/20/2020	INSTLL'D WIRES @ SHADY LI	520.00	
				217466	8/15/2020	AUG2020 LNDSCPE MAINT @	8,832.00	
				217467	8/15/2020	AUG2020 LNDSCPE MAINT @	4,950.00	
				217473	8/15/2020	AUG2020 LNDSCPE MAINT @	3,850.80	30,729.20
108972	8/26/2020	44775	VISTA PAINT CORPORATION	2020-577126-00	8/12/2020	ACRIGLO EGGSHELL WHITE	326.07	326.07
108973	8/26/2020	53455	VORTEX INDUSTRIES, INC.	05-1450493	8/11/2020	RPR'D SLIDING GATE @ COR	731.00	731.00
108974	8/26/2020	42495	WATER ENVIRONMENT FEDE	2020 Rnwl	7/13/2020	MBRSHR RNWL #01747990: C	267.00	267.00
108975	8/26/2020	00896	WAUSAU TILE, INC.	602537	7/23/2020	25"X46" WASTE CONTAINER	11,578.14	11,578.14
108976	8/26/2020	01732	WAXIE SANITARY SUPPLY	79351986	7/29/2020	17IN DO NOT HARM	255.24	255.24
108977	8/26/2020	53200	WEST CALI PLUMBING	000924	8/4/2020	SHOWER STATION RPRS @ C	250.00	250.00

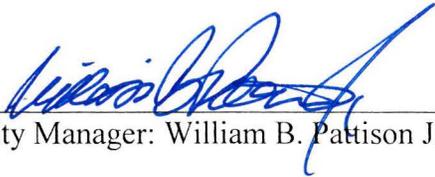
Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
108978	8/26/2020	49778	WEST COAST ARBORIST, INC162496	7/1/2020	7/1 TREE MAINT @ LLMD	2,126.00	
			162497	7/6/2020	PE7/6 TREE MAINT @ LLMD	3,934.00	
			162498	7/7/2020	7/7 TREE MAINT @ LLMD	312.00	
			162499	7/8/2020	7/8 TREE MAINT @ LLMD	10,480.50	
			162500	7/9/2020	7/9 TREE MAINT @ LLMD	1,144.00	
			162501	7/10/2020	7/10 TREE MAINT @ LLMD	225.00	
			162504	7/13/2020	7/13 TREE MAINT @ LLMD	312.00	
			162591	7/31/2020	PE7/31 TREE MAINT @ PARK	1,300.00	
			162916	7/21/2020	7/21 TREE MAINT @ LLMD	520.00	
			162917	7/22/2020	7/22 TREE MAINT @ LLMD	450.00	
			162918	7/23/2020	7/23 TREE MAINT @ LLMD	52.00	
			162919	7/24/2020	7/24 TREE MAINT @ LLMD	1,456.00	
			162920	7/25/2020	7/25 TREE MAINT @ LLMD	3,120.00	
			162921	7/26/2020	7/26 TREE MAINT @ LLMD	450.00	
			162922	7/27/2020	7/27 TREE MAINT @ LLMD	572.00	
			162923	7/28/2020	7/28 TREE MAINT @ LLMD	900.00	
			162924	7/29/2020	7/29 TREE MAINT @ LLMD	2,808.00	
			162911	7/16/2020	7/16 TREE MAINT @ LLMD	208.00	
			162912	7/17/2020	7/17 TREE MAINT @ LLMD	1,508.00	
			162913	7/18/2020	7/18 TREE MAINT @ LLMD	5,938.00	
			162914	7/19/2020	7/19 TREE MAINT @ LLMD	884.00	
			162915	7/20/2020	7/20 TREE MAINT @ LLMD	900.00	39,599.50
108979	8/26/2020	51697	WESTERN WATER WORKS SI58944-00	7/27/2020	3/4 ANGLE BALL MTR VLV	852.60	
			59106-00	7/27/2020	SOFT COPPER TUBING, ETC	554.63	1,407.23
108980	8/26/2020	00384	WILLDAN FINANCIAL SERVICE010-45234	7/31/2020	FY20/21 LANDSCAPE & LIGH	3,285.61	
			010-45321	7/31/2020	FY20/21 SEWER DISTRICT AC	2,500.00	5,785.61
Sub total for WELLS FARGO BANK:							534,921.33

100 checks in this report.

Grand Total All Checks: 534,921.33

Date: August 26, 2020



City Manager: William B. Pattison Jr.



Finance Director: Nathan Statham

apChkLst
08/24/2020 9:54:38AM

Check List
City of Coachella

Bank : ewfb EFT FOR WELLS FARGO BANK -SEPAF

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
7	8/24/2020	53800	WILMINGTON TRUST N. A.	AUG2020	8/24/2020	CFD 2018-1 SPEC TAX FD	206,980.81	206,980.81
Voucher:								
for EFT FOR WELLS FARGO BANK -SEPARATE CHECK:							206,980.81	

1 checks in this report.

Grand Total All Checks: 206,980.81

Date: August 24, 2020



City Manager: William B. Pattison Jr.



Finance Director: Nathan Statham

apChkLst
08/25/2020 12:14:07PM

Check List
City of Coachella

Bank : ewfb EFT FOR WELLS FARGO BANK -SEPAR

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
8	8/25/2020	02167	RBF CONSULTING, INC.	1082090	4/29/2020 PE3/29 AVE50/I-10 INTERCHANG	73,598.16	73,598.16
for EFT FOR WELLS FARGO BANK -SEPARATE CHECK:							73,598.16

1 checks in this report.

Grand Total All Checks: 73,598.16

Date: August 25, 2020



City Manager: William B. Pattison Jr.



Finance Director: Nathan Statham

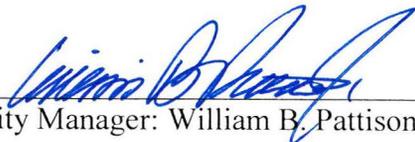
Bank : ewfb EFT FOR WELLS FARGO BANK -1

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
9	8/26/2020	53813	MUFG-SER 2013	8/25/2020	COACHELLA13 SUBORDINATE TAX SERIES 2	347,229.21	347,229.21
10	8/26/2020	53812	MUFG-SERIER 2016 A&B	8/25/2020	COACH2016A SA AGY COACHELLA RDA SEI	1,441,102.38	1,441,102.38
11	8/26/2020	53814	MUFG-SERIES 2014	8/25/2020	COCHELLA14 SUBORDINATE TAX ALLOC BI	399,985.01	399,985.01
T FOR WELLS FARGO BANK -SEPARATE CHECK:							2,188,316.60

3 checks in this report.

Grand Total All Checks: 2,188,316.60

Date: August 26, 2020



City Manager: William B. Pattison Jr.



Finance Director: Nathan Statham

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
108981	9/9/2020	48014	ALBERT A. WEBB ASSOCIATE 201856	5/23/2020	PE5/23 SVCS: TRAVEL CENTE	16,656.50	16,656.50
108982	9/9/2020	42837	ARAMARK UNIFORM SERVICE JUNE2020 GRF	6/30/2020	PE6/30 UNIFORMS	47.47	47.47
108983	9/9/2020	43462	BEST BEST & KRIEGER, LLP 882210	7/29/2020	PE6/30, #80237, GENERAL RE	32,499.92	
			882223	7/29/2020	PE6/30, #80237.03004, AV50 F	8,818.45	
			882216	7/29/2020	PE6/30, #80237.00844, CHROI	2,080.90	
			882218	7/29/2020	PE6/30, #80237.00857, RENEV	1,846.50	
			882214	7/29/2020	PE6/30, #80237.00836, VISTA I	1,578.15	
			882217	7/29/2020	PE6/30, #80237.00851, GLEN I	1,132.00	
			882222	7/29/2020	PE6/30, #80237.00872, SUCCE	1,075.40	
			882211	7/29/2020	PE6/30, #80237.00230, 52318 I	844.01	
			882213	7/29/2020	PE6/30, #80237.00819, CODE	757.70	
			882220	7/29/2020	PE6/30, #80237.00868, TRAVE	622.60	
			882215	7/29/2020	PE6/30, #80237.00840, CANN/	367.20	
			882219	7/29/2020	PE6/30, #80237.00860, DILLOI	254.70	
			882212	7/29/2020	PE6/30, #80237.00445, DESEF	216.20	
			882221	7/29/2020	PE6/30, #80237.00871, LIGHTI	69.60	52,163.33
108984	9/9/2020	53746	CANNABIZ CONSULTING GRC June 2020	8/19/2020	PE6/30 CANNABIS CONSULTI	5,912.50	
			May 2020	6/2/2020	PE5/31 CANNABIS CONSULTI	950.00	6,862.50
108985	9/9/2020	44989	CARRANZA, ANDREA MLge 12/10-13	1/8/2020	MLGE 12/10-13, LOCC SMNR:	126.44	126.44
108986	9/9/2020	02048	CDW GOVERNMENT, INC. ZFC7702	6/22/2020	LOGI HD C615 WEBCAM	275.09	
			XBV6081	3/2/2020	CRUCIAL 32GB KIT DDR4	252.91	528.00
108987	9/9/2020	09550	COACHELLA VALLEY COLLEC 063180	5/31/2020	MAY2020 UB COLLECTION SE	182.30	
			062867	4/30/2020	APR2020 UB COLLECTION SE	110.98	
			063433	6/30/2020	JUNE2020 UB COLLECTION S	7.50	300.78
108988	9/9/2020	44959	COMPUTER CONSULTANTS, I31188	6/27/2020	JUNE2020 SVC CALLS	577.50	577.50

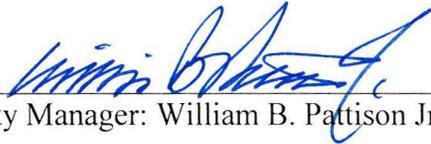
Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
108989	9/9/2020	48603	CV STRATEGIES	5679	7/6/2020	JUNE2020 PBL RL TNS SVCS:	4,867.50
				5682	7/6/2020	JUNE2020 PBL RL TNS SVCS:	4,702.50
				5643	6/11/2020	MAY2020 PBL RL TNS SVCS: T	4,496.25
				5645	6/11/2020	MAY2020 PBL RL TNS SVCS: E	3,300.00
				5642	6/11/2020	MAY2020 PBL RL TNS SVCS: C	2,928.75
				5683	7/6/2020	JUNE2020 PBL RL TNS SVCS:	2,186.25
				5680	7/6/2020	JUNE2020 PBL RL TNS SVCS:	1,595.00
				5684	7/6/2020	JUNE2020 PBL RL TNS SVCS:	1,567.50
				5681	7/6/2020	JUNE2020 PUBLIC RELATION	1,278.75
				5644	6/11/2020	MAY2020 PBL RL TNS SVCS: M	783.75
108990	9/9/2020	12870	DEPARTMENT OF JUSTICE	465320	8/12/2020	MAY-JUNE2020 BLOOD ALCO	105.00
108991	9/9/2020	48293	KOA CORPORATION	JB92071x6	5/8/2020	PE4/26 PS&E/RIGHT-OF-WAY	50,684.00
				JB92071x8	7/10/2020	PE6/28 PS&E/RIGHT-OF-WAY	36,177.50
				JB92071x7	6/12/2020	PE5/31 PS&E/RIGHT-OF-WAY	26,227.50
108992	9/9/2020	42112	NRO ENGINEERING	07-20-012	6/30/2020	PE6/30 PLNCK, ST-123 PJCT;	5,622.75
108993	9/9/2020	52082	PROWEST PCM, INC.	06 PC	6/30/2020	PE6/30 FIRE STATION REHAB	22,228.16
108994	9/9/2020	51849	SANTA ROSA DEL VALLE	30060	7/13/2020	JUNE2020 SVCS: CASTILLO+	375.00
				30030	7/13/2020	JUNE2020 SVCS: CASTILLO+	95.00
108995	9/9/2020	52595	STAPLES BUSINESS CREDIT	7309112156-0-1	6/29/2020	2M BLACK USB EXTENSION	9.67
108996	9/9/2020	48152	TKE ENGINEERING, INC.	2020-398	7/9/2020	JUNE2020 ENGINEERING SV	7,382.08
				2020-397	7/9/2020	JUNE2020 AIRPORT BUSINES	490.00
Sub total for WELLS FARGO BANK:							254,365.43

16 checks in this report.

Grand Total All Checks: 254,365.43

Date: September 9, 2020



City Manager: William B. Pattison Jr.



Finance Director: Nathan Statham

apChkLst
09/01/2020 5:18:47PM

Check List
City of Coachella

Bank : ewfb EFT FOR WELLS FARGO BANK -!

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12	9/9/2020	02320	CALPERS	1000000161450	8/14/2020	#6373819375, SEP2020 HEAL	273.58
				1000000161450	8/14/2020	#6373819375, SEP2020 HEAL	0.00
13	9/9/2020	51658	FIRE KING COMMERCIAL SERT406034		8/14/2020	8/10 INSTLL'D KEY SWITCH @	295.65
Γ FOR WELLS FARGO BANK -SEPARATE CHECK:							569.23

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
108997	9/9/2020	48977	ADT COMMERCIAL	135485017	8/3/2020	SP-NV2020 ALARM/EXT SVC	177.33	
				135485018	8/3/2020	SP-NV2020 ALARM/EXT SVC	209.98	
				135485019	8/3/2020	SEP2020 ALARM/EXT SVC PF	626.74	
				135485020	8/3/2020	SEP2020 ALARM/EXT SVC PF	1,023.39	
				135485021	8/3/2020	SP-NV2020 EQUIP LSE/EXT S	472.13	
				135485022	8/3/2020	SP-NV2020 FIRE, 87101 AVE	136.02	
				135485023	8/3/2020	SP-NV2020 ALARM, 87101 AV	85.02	
				135485024	8/3/2020	SP-NV2020 EQUIP LSE/EXT S	254.06	
				135485025	8/3/2020	SP-NV2020 ALARM, 87075 AV	133.53	
				135485026	8/3/2020	SP-NV2020 FIRE/ALARM, 870	187.05	
				135485027	8/3/2020	SP-NV2020 FIRE, COMMUNIT	216.99	
				135485028	8/3/2020	SEP2020 CELL/ESUITE/ALARI	62.00	
				135485029	8/3/2020	SP-NV2020 CELL BACKUP/FIF	218.58	
				135485030	8/3/2020	SEP2020 CELL/EXT SVC PRO	110.01	
				135485031	8/3/2020	SP-NV2020 ALARM/EXT SVC	188.19	
				135485032	8/3/2020	SP-NV2020 ALARM/EXT SVC	197.34	
				135485033	8/3/2020	SP-NV2020 ALARM/EXT SVC	180.09	
				135485034	8/3/2020	SP-NV2020 ALARM/EXT SVC	191.34	
				135485035	8/3/2020	SP-NV2020 ALARM/EXT SVC	180.09	
				135485036	8/3/2020	SP-NV2020 ALARM/PRIME CE	201.00	
				135485037	8/3/2020	SP-NV2020 ALARM, BGDMA S	133.53	
				135485038	8/3/2020	SP-NV2020 ALARM/ESUITE/C	221.85	
				135485039	8/3/2020	SP-NV2020 EQUIP LSE/EXT S	459.68	
				135485040	8/3/2020	SP-NV2020 ALARM/EXT SVC	1,497.75	
108998	9/9/2020	02137	AGGREGATE PRODUCTS, INC	48815	8/6/2020	ACCM-9.5MM (3/8") STATE CC	4,295.10	7,363.69
108999	9/9/2020	46835	AIR AND HOSE SOURCE, INC.	393017	8/6/2020	1/4" MALE NPT X 1/4" FEM NP	78.95	4,295.10
				395659	8/31/2020	3/8" STRAIGHT THRU QD NIP	16.75	95.70
109000	9/9/2020	48014	ALBERT A. WEBB ASSOCIATE	202906	7/25/2020	PE7/25 SVCS: COC V. LAI	2,052.50	
				202938	7/25/2020	PE7/25 SVCS: TRAVEL CENTE	3,177.00	5,229.50
109001	9/9/2020	01436	AMERICAN FORENSIC NURSE	73615	7/15/2020	JULY2020 BLOOD DRAWS	165.00	165.00
109002	9/9/2020	02200	AMERICAN WATER WORKS	7001833920	7/23/2020	MBRSHP RNWL #00640425- N	2,223.00	2,223.00
109003	9/9/2020	53291	ANGENIOUS ENGINEERING	19-03-015	7/31/2020	PE7/31 DILLON RD BRIDGE	44,145.22	
				19-07A-008	7/31/2020	PE7/31 AVE 50 BRIDGE	3,681.56	
				19-07B-006	7/31/2020	PE7/31 SR-86/AVE50 INTERCI	30,796.66	78,623.44

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
109004	9/9/2020	42837	ARAMARK UNIFORM SERVICE	JULY2020 GRFT 7/31/2020	PE7/31 UNIFORMS	76.84	
			AUG2020 GRFT 8/31/2020		PE8/31 UNIFORMS	63.76	140.60
109005	9/9/2020	03650	BARBARA SINATRA CHILDREN	July 2020 8/6/2020	7/17 SVCS: LAW ENFORCEME	231.00	231.00
109006	9/9/2020	45929	BECK OIL, INC.	36730CL 7/31/2020	PE7/31 GRAFFITI DEPT FUEL	130.38	130.38
109007	9/9/2020	46355	BEN CASTILLO PAINTING INC	1746 8/19/2020	INTERIOR PAINTING OF OLD	6,453.00	6,453.00
109008	9/9/2020	43862	BRENNTAG PACIFIC, INC	BPI72439 8/17/2020	SODIUM HYPOCHLORITE	3,219.02	
			BPI72440 8/17/2020		SODIUM HYPOCHLORITE	2,146.01	
			BPI72441 8/17/2020		SODIUM HYPOCHLORITE	2,146.01	
			BPI316465 8/17/2020		8/17 DRUM RETURN	-1,440.00	6,071.04
109009	9/9/2020	50977	BRISAS AIR CONDITIONING I	11278 8/13/2020	RPLC'D MOTOR & CAPACITO	525.00	525.00
109010	9/9/2020	46356	C.V. CONSERVATION COMMIS	July2020 8/19/2020	JULY2020 LDMF MULTI-SPEC	29,860.38	29,860.38
109011	9/9/2020	53746	CANNABIZ CONSULTING GRC	July 2020 8/19/2020	PE7/31 CANNABIS CONSULTI	5,250.00	5,250.00
109012	9/9/2020	02048	CDW GOVERNMENT, INC.	ZKR0900 7/14/2020	TRIPP 10FT HDMI CAB GRIPF	60.81	
			ZLG0419 7/16/2020		FELLOWES BLUE GEL MOUS	30.32	
			ZLN9214 7/17/2020		STARTECH 1M USB EXTENSI	106.84	
			ZMM9683 7/23/2020		TRIPP 15FT DP TO HD ADAPT	60.83	
			ZMT9494 7/24/2020		SAMSUNG 860 EVO 1TB SAT/	483.87	
			ZND3355 7/26/2020		BLACK BOX 6FT USB 2.0 TYP	37.19	
			ZNV6590 7/29/2020		TRIPP 3FT USB EXTENSION C	36.76	
			ZPS1595 7/31/2020		LOGI Z150 MULTIMEDIA SPEA	84.96	
			ZQB8672 8/3/2020		PROLINE 8GB DDR4-2666 CL	150.95	
			ZSJ4863 8/12/2020		TOTAL MICRO AC ADAPTER	94.81	
			ZSJ5249 8/13/2020		HP CE410X GENUINE 305X BI	513.06	
			ZSL9178 8/13/2020		BATT TECH BATTERY F/PROE	162.80	
			ZSR2325 8/14/2020		SONICWALL CONTENT FILTE	318.56	
			ZSS1260 8/14/2020		EDGE 8GB PC4-2133 DDR4 S	101.89	
			ZVB3391 8/20/2020		HP SB 650 G5 I7-8565U 256/16	1,536.10	3,779.75
109013	9/9/2020	53426	CELL BUSINESS EQUIPMENT	68857741 7/25/2020	SHARP MX5071+MX6071+MX	610.58	610.58
109014	9/9/2020	53220	COACHELLA ACE HARDWARE	1018/1 8/16/2020	REFILL STRIPS WTR RSTNT,	39.07	
			1020/1 8/17/2020		TAPE RULE	9.77	
			952/1 7/22/2020		AIRWICK OIL, ETC	1.91	50.75
109015	9/9/2020	44959	COMPUTER CONSULTANTS, I	131451 8/22/2020	JL-AG2020 SVCS- PC REPLAC	5,880.00	5,880.00
109016	9/9/2020	01924	CONSOLIDATED ELECTRICAL	3298-415384 8/10/2020	32W CLF LMP	105.05	
			3298-415641 8/20/2020		FLUOR LAMP & SAFETY EYE	32.10	137.15

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
109017	9/9/2020	52375	CORE & MAIN LP	M487734	8/12/2020	3/4X7.5 BLMJ ALLEGRO METE	158,949.00	
				M802339	8/7/2020	E130 1X2" MTR COUPLING, B	945.87	159,894.87
109018	9/9/2020	00749	COUNTY OF RIVERSIDE	SH0000037879	8/26/2020	7/1-29 LAW ENFORCEMENT S	670,905.98	670,905.98
109019	9/9/2020	53085	COUNTY OF RIVERSIDE	TL0000015413	7/21/2020	52ND/54TH AVENUE ROADW/	176,974.23	176,974.23
109020	9/9/2020	09650	CVAG	July2020	8/19/2020	JULY2020 TUMF FEES	50,820.00	50,820.00
109021	9/9/2020	09950	CVWD	July 2020	8/1/2020	CN 332543, JULY2020 WELL F	53,163.00	53,163.00
109022	9/9/2020	44718	DAMARA'S FLOWERS	4793	8/3/2020	FLORAL ARRANGEMENT: MR	100.00	100.00
109023	9/9/2020	01089	DESERT ELECTRIC SUPPLY	S2769713.001	8/4/2020	FLUORESCENT EMERGENCY	723.62	723.62
109024	9/9/2020	13700	DEWEY PEST CONTROL INC.	13654764	8/1/2020	AC1450610, AUG2020, DE OR	160.00	
				13660152	8/1/2020	AC1281215, AUG2020, SIERR.	301.00	
				13660153	8/1/2020	AC1281218, AUG2020, 51251	900.00	1,361.00
109025	9/9/2020	02139	DLT SOLUTIONS, LLC	SI488441	8/13/2020	KETIV LIFELINE SUPPORT RE	1,995.00	1,995.00
109026	9/9/2020	52963	ESPINOZA, OSCAR	8/12 Reimb	8/13/2020	REIMBURSEMENT FOR WOR	184.86	184.86
109027	9/9/2020	02271	ESRI, INC.	93888515	8/19/2020	8/15/20-21 ARCGIS DESKTOP	1,200.00	1,200.00
109028	9/9/2020	15750	FEDEX	7-094-51468	8/14/2020	AUG2020 FEDEX SVCS	28.86	28.86
109029	9/9/2020	51604	FRONTIER	3982369-JL20	7/25/2020	760/398-2369, 7/25/20	70.51	
				3983051-AG20	8/1/2020	760/398-3051, 8/1/20	65.35	
				BD 8/16/20	8/16/2020	ACC 209-188-4039-091192-5, f	173.13	308.99
109030	9/9/2020	51494	GARDA CL WEST, INC.	10582994	8/1/2020	AUG2020 ARMORED TRANSF	626.43	
				10583043	8/1/2020	AUG2020 CASHLINK MAINTEN	788.43	
				20443237	7/31/2020	JULY2020 EXCESS PREMISE	35.84	
				20443245	7/31/2020	JULY2020 EXCESS LIABILITY	340.95	1,791.65
109031	9/9/2020	45108	IMPERIAL SPRINKLER SUPPL	4292739-00	8/5/2020	GLASSES, GLUE, ETC	26.47	
				4294025-00	8/6/2020	RAINBIRD 6" POP-UP BODY, I	45.80	
				4296542-00	8/7/2020	HUNTER MP ROTATOR, ETC	134.00	206.27
109032	9/9/2020	52906	JOHNSON CONTROLS SECUR	34685104	8/8/2020	9/1-11/30 ALARM, 1515 6TH S	1,255.64	1,255.64
109033	9/9/2020	48293	KOA CORPORATION	JB92071x9	8/14/2020	PE8/2 PS&E/RIGHT-OF-WAY C	38,201.85	38,201.85
109034	9/9/2020	47328	KONICA MINOLTA	35943846	7/26/2020	BIZHUB C454E, CITY HALL, JI	212.07	
				35979940	7/31/2020	BIZHUB 501, WATER DEPT, JI	163.43	
				35979941	8/2/2020	ACC 061-0042081-000, AUG20	67.43	442.93
109035	9/9/2020	44047	KONICA MINOLTA BUSINESS	9006986222	8/1/2020	BIZHUB C360, CORP YARD, JI	339.63	
				9007028262	8/13/2020	BIZHUB C454E, CITY HALL, 7/	95.16	
				9007044017	8/19/2020	BIZHUB C360, CITY HALL, 7/2	59.20	493.99

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
109036	9/9/2020	45051	LAMAR OF PALM SPRINGS	111583778	7/6/2020	7/6-8/2 ADVERTISING: COVID	1,500.00	
				111668426	8/3/2020	8/3-30 ADVERTISING: COVID-	1,625.00	
				111686811	8/10/2020	8/10-9/6 POSTER ADVERTISIN	1,000.00	4,125.00
109037	9/9/2020	44160	LEWIS BRISBOIS BISGAARD	2738496	8/21/2020	PE7/31, #41691-2, MORALES '	2,301.00	2,301.00
109038	9/9/2020	24600	LOPES HARDWARE	009527	8/26/2020	WATER COOLER JUGS	123.94	
				009336	7/31/2020	BLADES, DRILL BIT, WD-40, E	343.07	467.01
109039	9/9/2020	49857	MANPOWER US INC.	35197432	8/16/2020	WE 8/16: HIBBITTS II+RAMIRE	558.00	558.00
109040	9/9/2020	53815	MARTINEZ, DESIREE PINEDO	Turf Rbt	8/25/2020	TURF REMOVAL REBATE- PR	1,950.00	1,950.00
109041	9/9/2020	42710	MCDOWELL AWARDS	2018-4626	8/20/2020	2X9 & 2X10 ENGRAVED NAME	147.90	147.90
109042	9/9/2020	45197	MSA CONSULTING, INC.	2406.001-19	7/31/2020	PE7/31 SHADY LN WTR SYST	3,880.00	
				2406.002-17	7/31/2020	PE7/31 SHADY LN SEPTIC TC	6,360.00	10,240.00
109043	9/9/2020	42112	NRO ENGINEERING	08-20-004	7/31/2020	PE7/31 PLNCK, DATE PALM B	79.50	
				08-20-005	7/31/2020	PE7/31 PLNCK, 54101 ENTER	267.75	
				08-20-006	7/31/2020	PE7/31 PLNCK, COACHELLA '	535.50	
				08-20-007	7/31/2020	PE7/31 PLNCK, PUEBLO VIEJ	109.35	
				08-20-008	7/31/2020	PE7/31 PLNCK, ESCONDIDA F	525.00	
				08-20-009	7/31/2020	PE7/31 PLNCK, TRACT 31698	1,312.50	
				08-20-010	7/31/2020	PE7/31 PLNCK, PUEBLO VIEJ	262.50	
				08-20-011	7/31/2020	PE7/31 PLNCK, PUEBLO VIEJ	2,409.75	
				08-20-013	7/31/2020	PE7/31 PLNCK, CV APARTMEI	456.10	
				08-20-014	7/31/2020	PE7/31 PLNCK, BORREGO MI	218.75	
				08-20-015	7/31/2020	PE7/31 PLNCK, VISTA ESCON	1,575.00	
				08-20-016	7/31/2020	PE7/31 PLNCK, BORREGO MI	393.75	
				08-20-017	7/31/2020	PE7/31 PLNCK, PUEBLO VIEJ	109.40	8,254.85
109044	9/9/2020	52757	OLLIN STRATEGIES	135	8/19/2020	AUG2020 CONSULTING SVCS	5,000.00	5,000.00
109045	9/9/2020	47192	O'REILLY AUTO PARTS	2855-245464	8/18/2020	OIL FILTER	14.03	
				2855-245737	8/19/2020	SWAY BAR LNK	37.39	
				2855-245877	8/19/2020	FLOOR MATS & STR WHL CV	430.39	
				2855-242723	8/9/2020	16OZ COLORWAX, PADS, ET	40.51	
				2855-245431	8/18/2020	WD-40 & BRAKE CLNR	62.90	585.22
109046	9/9/2020	50595	PACIFIC LIGHTWAVE INC	19-3722	7/3/2020	JUL-SEPT2020 BUSINESS INT	2,397.00	2,397.00
109047	9/9/2020	02028	PETE'S ROAD SERVICE, INC.	433406-00	8/11/2020	FLAT REPAIR	27.11	
				434438-00	8/14/2020	FLAT REPAIR ON TRACTOR	79.29	106.40
109048	9/9/2020	53198	PROACTIVE ENGINEERING	17854	8/12/2020	PE7/31 STORMWATER MASTI	4,860.00	4,860.00
109049	9/9/2020	52082	PROWEST PCM, INC.	07 PC	7/31/2020	PE7/31 FIRE STATION REHAB	4,270.00	4,270.00

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
109050	9/9/2020	50333	PUEBLO UNIDO CDC	Rsvp/Dep	8/20/2020	RSVP/DEPOSIT REIMB- LIBR/	550.75	550.75
109051	9/9/2020	52344	QUADIENT FINANCE USA, INC	CD 8/12/20	8/12/2020	POSTAGE BY PHONE #7900 C	1,014.38	1,014.38
109052	9/9/2020	52306	QUINN COMPANY	15294701	8/20/2020	8/19-20 DUMP TRUCK RNTL	774.53	
				15313401	8/21/2020	8/21 COMPACT TRACK LDR &	802.15	1,576.68
109053	9/9/2020	53736	RG2 MANAGEMENT LLC	1022	8/14/2020	WE 8/16: F. HERNANDEZ	720.00	720.00
109054	9/9/2020	50340	ROYAL GYM SERVICES	5923	8/17/2020	RPLC'D PARTS ON WORKOU	639.68	
				5924	8/17/2020	AUG2020 PREVENTATIVE MA	295.00	934.68
109055	9/9/2020	45190	RUDY'S TERMITE & PEST CO	1252978	8/12/2020	8/12 RMV'D BEES @ RLF PAR	250.00	250.00
109056	9/9/2020	35000	SMART & FINAL	019496	8/19/2020	CREAMER, WATER & GATOR.	78.07	78.07
109057	9/9/2020	53816	STATHAM, NATHAN	Edu Reimb	8/19/2020	FY20/21 EDUCATION REIMBU	609.00	609.00
109058	9/9/2020	51173	SWAGIT PRODUCTIONS LLC	15723	7/30/2020	JULY2020/21 VIDEO STREAMI	11,580.00	11,580.00
109059	9/9/2020	52237	THE WORKS FLOOR & WALL	5393-1	8/20/2020	INSTLL'D PLAQUE @ VETER/	362.70	362.70
109060	9/9/2020	42289	TIME WARNER CABLE	0037022072820	7/28/2020	1515 6TH ST-AH, AUG2020	1,586.48	1,586.48
109061	9/9/2020	38250	TOPS N BARRICADES	1083329	8/12/2020	PAINT YELLOW RDRY, ETC	1,024.86	1,024.86
109062	9/9/2020	50590	TOUCHTONE COMMUNICATIO	958087	8/1/2020	AC 1100006871, AUG2020	6.93	6.93
109063	9/9/2020	38800	UNDERGROUND SERVICE AL	dsb20193876	8/1/2020	CA STATE FEE FOR REGULA	57.80	
				720200110	8/1/2020	JULY2020- 55 NEW TICKETS+	100.75	158.55
109064	9/9/2020	53345	UNIVERSAL CONSTRUCTION	2010-3	7/22/2020	RETENTION- ARABY AVE SID	8,558.32	8,558.32
109065	9/9/2020	50229	URBAN HABITAT ENVIRONME	5775	8/11/2020	LANDSCAPE ENHANCEMENT	5,871.00	5,871.00
109066	9/9/2020	43751	USA BLUEBOOK	335343	8/21/2020	ISOPROPANOL ACS GRADE	71.06	71.06
109067	9/9/2020	39640	VALLEY LOCK & SAFE	162293	8/19/2020	RPLC'D ENDCAP TO PANIC B	140.18	140.18
109068	9/9/2020	50629	VINTAGE ASSOCIATES, INC	217578	8/15/2020	AUG2020 LNDSCPE MAINT @	250.00	250.00
109069	9/9/2020	50158	VIRTUAL CONNECT TECHNOI	3018669	9/1/2020	OCT2020/21 CLOUDFILTER &	3,139.20	3,139.20
109070	9/9/2020	44775	VISTA PAINT CORPORATION	2020-508186-00	7/1/2020	FRAME 9 PRO CAGE, ETC	96.95	
				2020-521406-00	7/10/2020	PLASTIC HIGH DENSITY	47.00	
				2020-554590-00	7/30/2020	COVERALL EXT FLAT WHITE,	386.91	
				2020-576073-00	8/12/2020	ACRIGLO SEMIGLOSS P BAS	239.85	
				2020-582954-00	8/17/2020	ACRIGLO EGGSHELL WHITE	326.07	
				2020-584582-00	8/18/2020	ACRIGLO EGGSHELL WHITE	168.75	1,265.53
109071	9/9/2020	49778	WEST COAST ARBORIST, INC	163093	8/15/2020	PE8/15 TREE MAINT @ PARK	5,512.00	
				163094	8/15/2020	PE8/15 TREE MAINT @ STRE	1,040.00	6,552.00
109072	9/9/2020	51697	WESTERN WATER WORKS SI	59192-00	8/13/2020	RUBBER MTR GSKT	23.50	
				59236-00	8/13/2020	POLYMER MTR BOX, ETC	159.54	183.04
109073	9/9/2020	00384	WILLDAN FINANCIAL SERVICE	002-23106	8/7/2020	JULY2020 BLDG & SAFETY S\	11,740.00	11,740.00

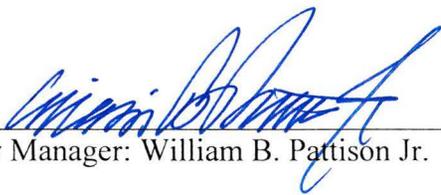
Bank : wfb WELLS FARGO BANK (Continued)

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
109074	9/9/2020	53596	XTREME HEATING AND AIR	1992	8/14/2020	A/C REPAIRS @ PERMIT CEN	350.00
				1995	8/14/2020	A/C REPAIRS @ PERMIT CEN	97.00
				2008	8/5/2020	A/C REPAIRS @ LIBRARY/CO	252.00
							699.00
						Sub total for WELLS FARGO BANK:	1,421,352.59

80 checks in this report.

Grand Total All Checks: 1,421,921.82

Date: September 9, 2020



City Manager: William B. Pattison Jr.



Finance Director: Nathan Statham



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: William Pattison, City Manager

SUBJECT: Resolution No. 2020-49 Approving the Funding for a Full-Time Code Compliance Manager Position

STAFF RECOMMENDATION:

Staff recommends that the City Council approve Resolution No. 2020-49 approving the funding for a full-time Code Compliance Manager Position.

BACKGROUND:

On December 31, 2019, the City's Code Compliance Manager retired and the position was left vacant due to the loss of CDBG funding. To maintain the internal controls of the department, staff is asking that Council approve funding so the City can begin recruitment and fill the position. Currently, the Code Enforcement Department consists of two Senior Code Enforcement Officers, two Code Enforcement Offices, one Graffiti Abatement Worker, and one Code Enforcement Aide.

The Code Compliance Manager position falls under the Confidential Mid-Management Employees bargaining unit and already exists on the Salary Schedule as Pay Grade 25, salary range \$102,211.20 to \$124,196.80 annually.

ALTERNATIVES:

1. Approve staff's recommendation to approve Resolution No. 2020-49 approving the creation and funding for a full-time Code Compliance Manager position.
2. Do not approve staff's recommendation.

FISCAL IMPACT:

Approval of the position would add \$38,100 to the salary and benefits expenses of the Community Development department's current operating budget, and would be appropriated from the General Fund.

City of Coachella - Salary Schedule
Confidential Mid-Management Employees
July 1, 2020 - June 30, 2021
4% COLA Effective July 1, 2020

Performance
Step (5%)
"0"

	Step	A	B	C	D	E	
Accounting Manager	h	49.73	52.21	54.82	57.54	60.41	63.45
	m	8,619.87	9,049.73	9,502.13	9,973.60	10,471.07	10,998.00
	a	103,438.40	108,596.80	114,025.60	119,683.20	125,652.80	131,976.00
<i>Grade 37</i>							
Administrative Assistant	h	30.09	31.60	33.19	34.83	36.58	38.41
	m	5,215.60	5,477.33	5,752.93	6,037.20	6,340.53	6,657.73
	a	62,587.20	65,728.00	69,035.20	72,446.40	76,086.40	79,892.80
<i>Grade 10</i>							
Assistant to the City Manager	h	49.58	52.06	54.65	57.37	60.25	63.25
	a	8,593.87	9,023.73	9,472.67	9,944.13	10,443.33	10,963.33
	m	103,126.40	108,284.80	113,672.00	119,329.60	125,320.00	131,560.00
<i>Grade 36</i>							
Associate Planner	h	38.57	40.49	42.50	44.64	46.85	49.19
	m	6,685.47	7,018.27	7,366.67	7,737.60	8,120.67	8,526.27
	a	80,225.60	84,219.20	88,400.00	92,851.20	97,448.00	102,315.20
<i>Grade 32</i>							
Building Official	h	49.14	51.59	54.16	56.86	59.71	62.69
	m	8,517.60	8,942.27	9,387.73	9,855.73	10,349.73	10,866.27
	a	102,211.20	107,307.20	112,652.80	118,268.80	124,196.80	130,395.20
<i>Grade 25</i>							
Chief Treatment/Collections System Operator	h	39.95	41.94	44.05	46.25	48.57	51.00
	m	6,924.67	7,269.60	7,635.33	8,016.67	8,418.80	8,840.00
	a	83,096.00	87,235.20	91,624.00	96,200.00	101,025.60	106,080.00
<i>Grade 29</i>							
Civil Engineering Associate	h	38.02	39.90	41.89	44.00	46.19	48.48
	m	6,590.13	6,916.00	7,260.93	7,626.67	8,006.27	8,403.20
	a	79,081.60	82,992.00	87,131.20	91,520.00	96,075.20	100,838.40
<i>Grade 31</i>							
Code Compliance Manager	h	49.14	51.59	54.16	56.86	59.71	62.69
	m	8,517.60	8,942.27	9,387.73	9,855.73	10,349.73	10,866.27
	a	102,211.20	107,307.20	112,652.80	118,268.80	124,196.80	130,395.20
<i>Grade 25</i>							
Community Development Technician	h	33.21	34.86	36.62	38.44	40.37	42.39
	m	5,756.40	6,042.40	6,347.47	6,662.93	6,997.47	7,347.60
	a	69,076.80	72,508.80	76,169.60	79,955.20	83,969.60	88,171.20
<i>Grade 17</i>							
Community Services Coordinator	h	30.09	31.60	33.19	34.83	36.58	38.41
	m	5,215.60	5,477.33	5,752.93	6,037.20	6,340.53	6,657.73
	a	62,587.20	65,728.00	69,035.20	72,446.40	76,086.40	79,892.80
<i>Grade 10</i>							
Deputy City Clerk	h	37.46	39.33	41.30	43.36	45.53	47.82
	m	6,493.07	6,817.20	7,158.67	7,515.73	7,891.87	8,288.80
	a	77,916.80	81,806.40	85,904.00	90,188.80	94,702.40	99,465.60
<i>Grade 22</i>							
Economic Development Manager	h	49.97	52.47	55.09	57.82	60.73	63.76
	m	8,661.47	9,094.80	9,548.93	10,022.13	10,526.53	11,051.73
	a	103,937.60	109,137.60	114,587.20	120,265.60	126,318.40	132,620.80
<i>Grade 38</i>							
Environmental/Regulatory Programs Manager	h	38.57	40.49	42.50	44.64	46.85	49.19
	m	6,685.47	7,018.27	7,366.67	7,737.60	8,120.67	8,526.27
	a	80,225.60	84,219.20	88,400.00	92,851.20	97,448.00	102,315.20
<i>Grade 32</i>							

RESOLUTION NO. 2020-49

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF COACHELLA, CALIFORNIA, APPROVING FUNDING FOR A
FULL-TIME CODE COMPLIANCE MANAGER POSITION**

WHEREAS, on December 31, 2019, the City’s Code Compliance Manager retired and the position was left vacant due to the loss of CDBG funding. To maintain the internal controls of the department, staff is asking that Council approve funding so the City can begin recruitment and fill the position. Currently, the Code Enforcement Department consists of two Senior Code Enforcement Officers, two Code Enforcement Officers, one Graffiti Abatement Worker, and one Code Enforcement Aide.

WHEREAS, the Code Compliance Manager position falls under the Confidential Mid-Management Employees bargaining unit and already exists on the Salary Schedule as Pay Grade 25, salary range \$102,211.20 to \$124,196.80 annually.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the City Council of the City of Coachella, as follows:

Section 1. **Incorporation of Recitals.** The City Council hereby finds and determines that the foregoing Recitals of this Resolution are true and correct and hereby incorporated into this Resolution as though fully set forth herein.

Section 2. **Title.** Adopt Resolution No. 2020-49, a Resolution of the City Council of Coachella, California, Approving Funding for a Full-Time Code Compliance Manager Position.

PASSED, APPROVED and ADOPTED this 9th day of September, 2020.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos

City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2020-49 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 9th day of September, 2020, by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza
Deputy City Clerk



City Hall
53990 Enterprise Way
Coachella, CA 92236
Telephone: (760) 398-3502

AUGUST 2016

FLSA: EXEMPT

CODE COMPLIANCE MANAGER

DEFINITION

Under general direction, plans, schedules, assigns, and reviews the work of code compliance staff within the City; supervises, plans, and coordinates a comprehensive code compliance program, including identification, investigation, and correction of violations of the City’s municipal, zoning, housing, tree, development, and signage codes; investigates citizen complaints of public nuisances and quality of life issues and seeks voluntary compliance or issues citations and initiates abatement procedures; provides complex staff assistance to departmental management staff in areas of expertise; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Development Services Director and City Prosecutor. Exercises direct and general supervision over technical and office support staff.

CLASS CHARACTERISTICS

This is the management-level class in the Code Compliance series. Incumbents are responsible for planning, organizing, supervising, reviewing, and evaluating the work of code compliance staff either directly or through lead workers. Incumbents are also expected to perform the full range of code compliance duties. Performance of the work requires the use of considerable independence, initiative, and discretion within established guidelines.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

Management reserves the rights to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations where appropriate so that qualified employees can perform the essential functions of the job.

- Plans, organizes, assigns, supervises, and reviews the work of code compliance staff; trains staff in work procedures; evaluates employee performance, counsels employees, and effectively recommends initial disciplinary action; assists in selection and promotion.
- Monitors activities of the code compliance work unit; recommends improvements and modifications and prepares various reports on activities and projects; recommends and assists in the implementation of goals and objectives; implements policies and procedures.
- Determines and recommends staffing needs for assigned activities and projects; participates in the annual budget preparation; prepares detailed cost estimates with appropriate justifications, as required; maintains a variety of records and prepares routine reports of work performance.
- Answers questions and provides information to the public; investigates complaints; recommends corrective actions to resolve issues.

- Plans, supervises, and participates in investigations of potential violations and the enforcement of municipal, zoning, housing, tree, development, signage, and related codes, ordinances, standards, and regulations; provides technical and investigative support to other City departments and regulatory agencies; provides technical, procedural, and legal assistance to management and code compliance staff to ensure continuity and consistency of code compliance actions.
- Under the authority of applicable codes and as directed by the City Prosecutor, oversees the preparation of notices of violation or noncompliance and citations according to applicable codes and regulations; issues letters to property owners notifying them of violations.
- Oversees and initiates contacts with residents, business representatives, and other parties to explain the nature of incurred violations and to encourage compliance with municipal codes, ordinances, and community standards.
- Directs, coordinates, and conducts follow-up abatement procedures including the preparation of additional correspondence, site visits, and communication with property owners and attorneys; conducts follow-up investigations to ensure compliance with applicable codes and ordinances; prepares non-compliance cases for legal action; presents testimony at hearings.
- Meets with City planning, building, engineering, police, and public works staff and legal counsel regarding complaints; coordinates activities with other staff and code compliance personnel.
- Develops new public notices in accordance with City ordinances; drafts and recommends revisions to City code compliance policies, procedures, and standards.
- Responds to and resolves difficult and sensitive public inquiries and complaints.
- Oversees and participates in special projects and programs, as directed by departmental management staff, the City Manager, City Council, and/or Mayor.
- Prepares staff reports and presentations related to code compliance activities and services; may present information to the City Council and various commissions, committees, and boards; performs a variety of public relations and outreach work related to assigned activities.
- Maintains files, databases, and records related to citations and violations; prepares a variety of written reports, memoranda, and correspondence.
- Prepares and maintains a variety of correspondence, reports, correction notices, and other written materials.
- Represents the City in meetings with members of other public and private organizations, community groups, contractors, developers, and the public.
- Provides technical and administrative assistance to assigned management staff; develops, prepares, and presents reports, surveys, and performs other administrative activities.
- Oversees and coordinates all special event applications.
- Performs duties of a disaster services worker in event of an emergency.
- Performs related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles and practices of employee supervision, including work planning, assignment, review and evaluation, discipline, and the training of staff in work procedures.
- Basic principles and practices of budget development, administration, and accountability.
- Principles, practices, methods, and techniques of code violation investigation and compliance.
- Methods and procedures used in code compliance including citation issuance procedures, methods used to obtain various types of inspection warrants, and principles used to prepare legal documents.
- Practices for documenting inspections, correcting violations, and carrying through on court procedures.
- Basic requirements of zoning and related codes, ordinances, and regulations.
- Applicable Federal, State, and local laws, codes, regulations, and departmental policies.

- Legal descriptions and boundary maps of real property and legal terminology as used in code compliance.
- Occupational hazards and standard safety practices necessary in the area of code compliance.
- Mathematical principles of algebra and geometry.
- Principles and procedures of record keeping.
- Modern office practices, methods, and computer equipment and applications related to the work.
- English usage, grammar, spelling, vocabulary, and punctuation.
- Techniques for effectively representing the City in contacts with governmental agencies, community groups, various business, professional, educational, and regulatory organizations and with property owners, developers, contractors, and the public.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors and City staff.

Ability to:

- Assist in developing and implementing goals, objectives, practices, policies, procedures, and work standards.
- Supervise, train, plan, organize, schedule, assign, review, and evaluate the work of staff.
- Interpret, apply, explain, and ensure compliance with applicable Federal, State, and local policies, procedures, laws, regulations, codes, and departmental policies.
- Identify problems, research and analyze relevant information, and develop and present recommendations and justification for solutions.
- Perform the most complex code compliance duties.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Coordinate and deal with property owners, as well as investigate code violations and respond to inquiries and complaints in a fair, tactful, and timely manner.
- Respond to complaints or inquiries from citizens, staff, and outside organizations.
- Read, understand, and interpret blueprints, plans, and specifications.
- Prepare clear, effective, and accurate reports, correspondence, change orders, specifications, and other written materials.
- Effectively represent the department and the City in meetings with other departments, public and private organizations, and individuals.
- Maintain accurate and precise records.
- Make accurate mathematic computations.
- Make sound, independent decisions within established policy and procedural guidelines.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities and meet critical time deadlines.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience, which would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to graduation from an accredited four-year college or university with major coursework in public policy, public or business administration, criminal justice, or a related field, and five (5) years of responsible experience in municipal code compliance, including two (2) years of lead or supervisory experience.

Licenses and Certifications:

- Valid California class C driver’s license with satisfactory driving record and automobile insurance.
- Possess and maintain a valid California PC832 certificate.
- Possess and maintain a valid Supervisory Level P.O.S.T. Code Enforcement Certificate.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to inspect various City sites, including traversing uneven terrain, climbing ladders, stairs, and other temporary or construction access points; to attend meetings and to operate a motor vehicle; vision to read printed materials and a computer screen, and make inspections; and hearing and speech to communicate in person, before groups, and over the telephone. This is partially a sedentary office and partially a field operations classification; frequent standing in work areas and walking between work areas is required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 40 pounds.

ENVIRONMENTAL ELEMENTS

Employees work partially in an office environment with moderate noise levels and controlled temperature conditions, and partially in the field and are occasionally exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives and contractors in interpreting and enforcing departmental policies and procedures.



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Gabor Pakozdi, P.E., City Engineer

SUBJECT: Resolution No. 2020-50, a Resolution of the City Council of the City of Coachella, California, Approving Final Parcel Map No. 37209-1

STAFF RECOMMENDATION:

Approve Resolution No. 2020-50, a Resolution of the City Council of the City of Coachella, California, Approving Final Parcel Map No. 37209-1.

DISCUSSION/ANALYSIS:

A final Parcel Map has been prepared by an appropriately licensed professional for Parcel Map No. 37209-1 in accordance with the approved Tentative Parcel Map 37209. Parcel Map 37209-1 will subdivide an approximately ten (10) acre portion of the approved Tentative Parcel Map parcel into two (2) lots with the required right of way dedications. Subject to posting required securities and execution of a Subdivision Improvement Agreement acceptable to the City within 120 days of City Council's approval of the Final Parcel Map, Final Parcel Map No. 37209-1 is in compliance with the conditions of approval and is in accordance with the Subdivision Map Act of the State of California.

Staff recommends that the City Council Approve the Final Parcel Map 37209-1.

FISCAL IMPACT:

The approval of this Parcel Map will have no fiscal impact to the City of Coachella.

RESOLUTION NO. 2020-50

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF COACHELLA, CALIFORNIA,
APPROVING FINAL PARCEL MAP NO. 37209-1**

WHEREAS, A final Parcel Map has been prepared by an appropriately licensed professional as Parcel Map No. 37209-1, subdividing a portion of those certain lands identified on the approved Tentative Parcel Map No. 37209; and

WHEREAS, as a requirement of the Subdivision Map Act of the State of California, as it existed at the time of the approval of Tentative Parcel Map No. 37209, that map complied with said requirements; and

WHEREAS, the City Council of the City of Coachella deems it is in the best interest of the citizens of the City of Coachella, California, that this division of land is consistent with the goals and policies of the General Plan.

NOW, THEREFORE, BE IT RESOLVED, that this City Council does hereby approve said Final Parcel Map No. 37209-1, subject to posting required securities and execution of the required Subdivision Improvement Agreement acceptable to the City within 120 days of adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 9th day of September, 2020.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos

City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2020-50 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 9th day of September 2020 by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza
Deputy City Clerk

PARCEL MAP NO. 37209-1

A PORTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 32, TOWNSHIP 5 SOUTH, RANGE 8 EAST, SBM

THE ALTUM GROUP  JULY, 2020

RECORDER'S STATEMENT

FILED THIS _____ DAY OF _____, 2020,
AT _____ M. IN BOOK _____ OF PARCEL MAPS,
AT PAGES _____, AT THE REQUEST OF THE CITY CLERK
OF THE CITY OF COACHELLA.
NO. _____

FEE _____
PETER ALDANA, COUNTY ASSESSOR/CLERK/RECORDER

BY: _____, DEPUTY

SUBDIVISION GUARANTEE BY: FIRST AMERICAN TITLE INSURANCE COMPANY

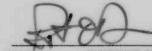
OWNER'S STATEMENT

I HEREBY STATE THAT WE ARE THE OWNERS OF THE LAND INCLUDED WITHIN THE SUBDIVISION SHOWN HEREON; THAT WE ARE THE ONLY PERSONS WHOSE CONSENT IS NECESSARY TO PASS A CLEAR TITLE TO SAID LAND; THAT WE CONSENT TO THE MAKING AND RECORDING OF THIS SUBDIVISION MAP AS SHOWN WITHIN THE DISTINCTIVE BORDER LINE.

THE REAL PROPERTY DESCRIBED BELOW IS HEREBY DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES: LOT "A" (HARRISON STREET) AND LOT "B" (KHADRAWI WAY), AS SHOWN HEREON. THE DEDICATION IS FOR PUBLIC STREET AND PUBLIC UTILITY PURPOSES.

WE HEREBY RETAIN AN EASEMENT LYING WITHIN PARCELS 1 AND 2 FOR LANDSCAPE AND PUBLIC UTILITIES PURPOSES AS SHOWN HEREON, FOR THE SOLE BENEFIT OF OURSELVES, OUR SUCCESSORS, ASSIGNEES AND LOT OWNERS WITHIN THIS PARCEL MAP.

DATE PALM BUSINESS PARK, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

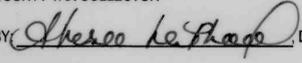
BY:  DATE: 7-8-20
NAME: ROBERT BIANCO
TITLE: MANAGING MEMBER

TAX BOND CERTIFICATE

I HEREBY CERTIFY THAT A BOND IN THE SUM OF \$ 22,000.00 HAS BEEN EXECUTED AND FILED WITH THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, CALIFORNIA, CONDITIONED UPON THE PAYMENT OF ALL TAXES, STATE, COUNTY, MUNICIPAL, OR LOCAL, AND ALL SPECIAL ASSESSMENTS COLLECTED AS TAXES, WHICH AT THE TIME OF THE FILING OF THIS MAP WITH THE COUNTY RECORDER ARE A LIEN AGAINST SAID PROPERTY BUT NOT YET PAYABLE AND SAID BOND HAS BEEN DULY APPROVED BY SAID BOARD OF SUPERVISORS.

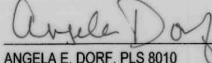
DATE: July 14, 2020

CASH OR SURETY BOND
JON CHRISTENSEN
COUNTY TAX COLLECTOR

BY:  DEPUTY

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF DATE PALM BUSINESS PARK, LLC ON AUGUST 1, 2016. ALL MONUMENTS SHOWN HEREON ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED, OR WILL BE IN PLACE WITHIN 60 DAYS OF SUBSTANTIAL COMPLETION OF THE PROJECT IMPROVEMENTS; AND THAT SAID MONUMENTS WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED. I HEREBY STATE THAT THIS PARCEL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP, IF ANY.

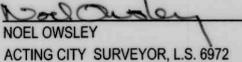

ANGELA E. DORF, PLS 8010
EXPIRATION DATE: 12/31/2020

7/6/2020
DATED

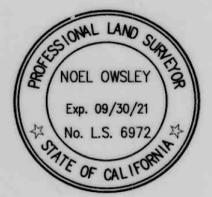


CITY SURVEYOR'S STATEMENT

I, HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND FOUND THAT IT CONFORMS WITH THE MAPPING PROVISIONS OF THE SUBDIVISION MAP ACT AND I AM SATISFIED THIS MAP IS TECHNICALLY CORRECT.


NOEL OWSLEY
ACTING CITY SURVEYOR, L.S. 6972
EXPIRATION DATE: SEPTEMBER 30, 2021

7-23-20
DATED



A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

NOTARY ACKNOWLEDGMENT

STATE OF California
SS

COUNTY OF Riverside

ON July 8, 2020 BEFORE ME, Sylvia Alsubaie, Notary Public

A NOTARY PUBLIC, PERSONALLY APPEARED Robert D. Bianco

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL

SIGNATURE: 

PRINT: Sylvia Alsubaie

COMMISSION NO.: 2202814

COMMISSION EXPIRES: June 26, 2021

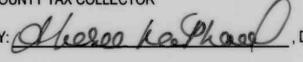
PRINCIPAL PLACE OF BUSINESS: _____

TAX COLLECTOR'S CERTIFICATE

I HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF THIS OFFICE, AS OF THIS DATE, THERE ARE NO LIENS AGAINST THE PROPERTY SHOWN ON THE WITHIN MAP FOR UNPAID STATE, COUNTY, MUNICIPAL, OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES, EXCEPT TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES, NOW A LIEN BUT NOT YET PAYABLE, WHICH ARE ESTIMATED TO BE \$ 22,000.00.

DATED July 14, 2020

JON CHRISTENSEN,
COUNTY TAX COLLECTOR

BY:  DEPUTY

SIGNATURE OMISSIONS

PURSUANT TO SECTION 66436 OF THE SUBDIVISION MAP ACT, THE SIGNATURES OF THE FOLLOWING OWNERS OF EASEMENTS AND/OR OTHER INTERESTS HAVE BEEN OMITTED:

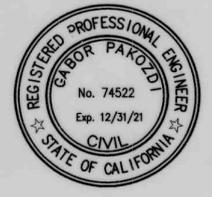
UNITED STATES OF AMERICA, HOLDER OF A RESERVATION FOR RIGHT OF WAY FOR DITCHES OR CANALS, PER PATENT RECORDED JULY 28, 1952, IN BOOK 1388, PAGE 215 OF OFFICIAL RECORDS, RIVERSIDE COUNTY, CALIFORNIA;

CITY ENGINEER'S STATEMENT

I, GABOR PAKOZDI, CITY ENGINEER OF THE CITY OF COACHELLA, STATE OF CALIFORNIA, STATE THAT I HAVE EXAMINED THIS MAP AND HAVE FOUND IT TO BE SUBSTANTIALLY IN CONFORMANCE WITH THE TENTATIVE MAP, IF REQUIRED, AS FILED WITH, AMENDED, AND APPROVED BY THE CITY PLANNING COMMISSION; THAT ALL PROVISIONS OF THE SUBDIVISION REGULATIONS HAVE BEEN COMPLIED WITH.

GABOR PAKOZDI
RCE 74522
EXPIRATION DATE: DECEMBER 31, 2021

DATED _____



CITY CLERK'S STATEMENT

I, ANDREA J. CARRANZA, DEPUTY CITY CLERK OF THE CITY OF COACHELLA, STATE OF CALIFORNIA, DO HEREBY STATE THAT THIS MAP WAS PRESENTED FOR APPROVAL TO THE CITY COUNCIL OF SAID CITY AT A REGULAR MEETING THEREOF HELD ON THE DAY OF _____, 2020 AND THAT THERE UPON SAID COUNCIL DID BY AN ORDER DULY PASSED AND ENTERED APPROVED SAID MAP AND ALSO APPROVE SUBJECT MAP PURSUANT TO THE PROVISIONS OF SECTION 66436 (C) OF THE SUBDIVISION MAP ACT.

WE HEREBY ACCEPT THE OFFERS OF DEDICATION OF LOT "A" AND LOT "B" FOR PUBLIC STREET AND PUBLIC UTILITY PURPOSES OFFERED HEREON.

DATED THIS _____ DAY OF _____, 2020

ANDREA J. CARRANZA
DEPUTY CITY CLERK OF THE CITY OF COACHELLA

PARCEL MAP NO. 37209-1

MONUMENT NOTES:

- ① FOUND ALUMINUM DISK STAMPED "LS 5573"; NO REFERENCE, ACCEPTED AS SW CORNER OF SECTION 32.
- ② SEARCHED FOUND NOTHING; ESTABLISHED AT PRORATED POSITION AS W1/16 CORNER.
- ③ FOUND 3" BRASS DISK CAP PER PMB 130/80-81 AND PMB 219/73-74; ACCEPTED AS 1/4 CORNER.
- ④ FOUND 2"x2" REDWOOD HUB AND TAG "RCE 6284" PER PMB 5/61; ACCEPTED AS NORTH LINE OF S1/2 OF SW1/4 OF SECTION 32.
- ⑤ FOUND CONCRETE NAIL AND TAG ILLEGIBLE; NO REFERENCE, HELD FOR RIGHT OF WAY OF OATES LANE.
- ⑥ FOUND 1-1/4" IRON PIPE NO TAG PER CORNER RECORD 15/914 IN LIEU OF 1" IRON PIPE TAGGED "LS 3638" PER PMB 55/64. ACCEPTED AS SOUTHERN PACIFIC RAILROAD RIGHT OF WAY AND THE NORTH LINE OF S1/2 OF SW1/4 OF SECTION 32.
- ⑦ FOUND 1-1/4" IRON PIPE TAGGED "RCE 8630" PER PMB 15/35; ACCEPTED AS ON SECTION LINE.
- ⑧ FOUND 1" IRON PIPE, NO TAG IN LIEU OF BLM 3-1/2" BRASS DISK PER PMB 148/92-93; ACCEPTED AS CW1/16 COR OF SECTION 32, SET TAG "L.S. 8788".
- ⑨ FOUND BLM 3-1/2" BRASS DISK DOWN 0.9" PER PMB 148/92-93; ACCEPTED AS W1/4 CORNER OF SECTION 32.
- ⑩ FOUND 1" IRON PIPE BENT EASTERLY IN LIEU OF 1" IRON PIPE TAGGED "RCE 30846" PER PMB 148/92-93; ESTABLISHED AT PRORATED POSITION AS SE CORNER OF NW1/4 OF NW1/4 OF SECTION 32.
- ⑪ FOUND 1" IRON PIPE NO TAG DN. 0.7" IN LIEU OF 1" IRON PIPE TAGGED "RCE 30846" PER PMB 148/92-93; 0.04' EAST OF SEC. LINE, SET TAG "L.S. 8788".
- ⑫ FOUND 1" IRON PIPE TAGGED "RCE 30846" PER PMB 148/92-93 BENT EASTERLY; ACCEPTED AS ON W1/16 SECTION LINE.
- ⑬ FOUND 1" IRON PIPE TAGGED "RCE 30846" PER PMB 148/92-93; ACCEPTED AS ON W1/16 SECTION LINE AND COACHELLA VALLEY STORMWATER CHANNEL RIGHT OF WAY.
- ⑭ FOUND BLM 3-1/2" BRASS DISK DOWN 1.3' PER PMB 148/92-93; ACCEPTED AS NW CORNER OF SECTION 32.
- ⑮ SEARCHED FOUND NOTHING; ESTABLISHED AS W1/16 CORNER OF SEC. 32 AT PRORATED POSITION.
- ⑯ SEARCHED FOUND NOTHING; ESTABLISHED AS N1/4 CORNER OF SEC. 32 AT PRORATED POSITION AND HOLDING RECORD ANGLE PER PMB 148/92-93.
- ⑰ FOUND COPPERWELD MONUMENT STAMPED "LS 6298" PER CR 5/586; ACCEPTED AS NE CORNER OF SECTION 32.

A PORTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 32, TOWNSHIP 5 SOUTH, RANGE 8 EAST, SBM

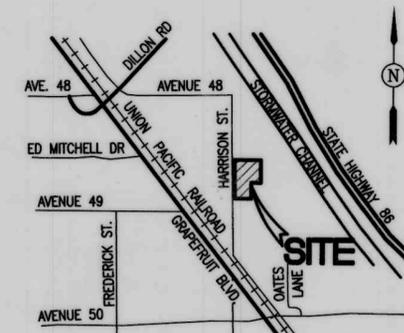


THE ALTUM GROUP

JULY, 2020

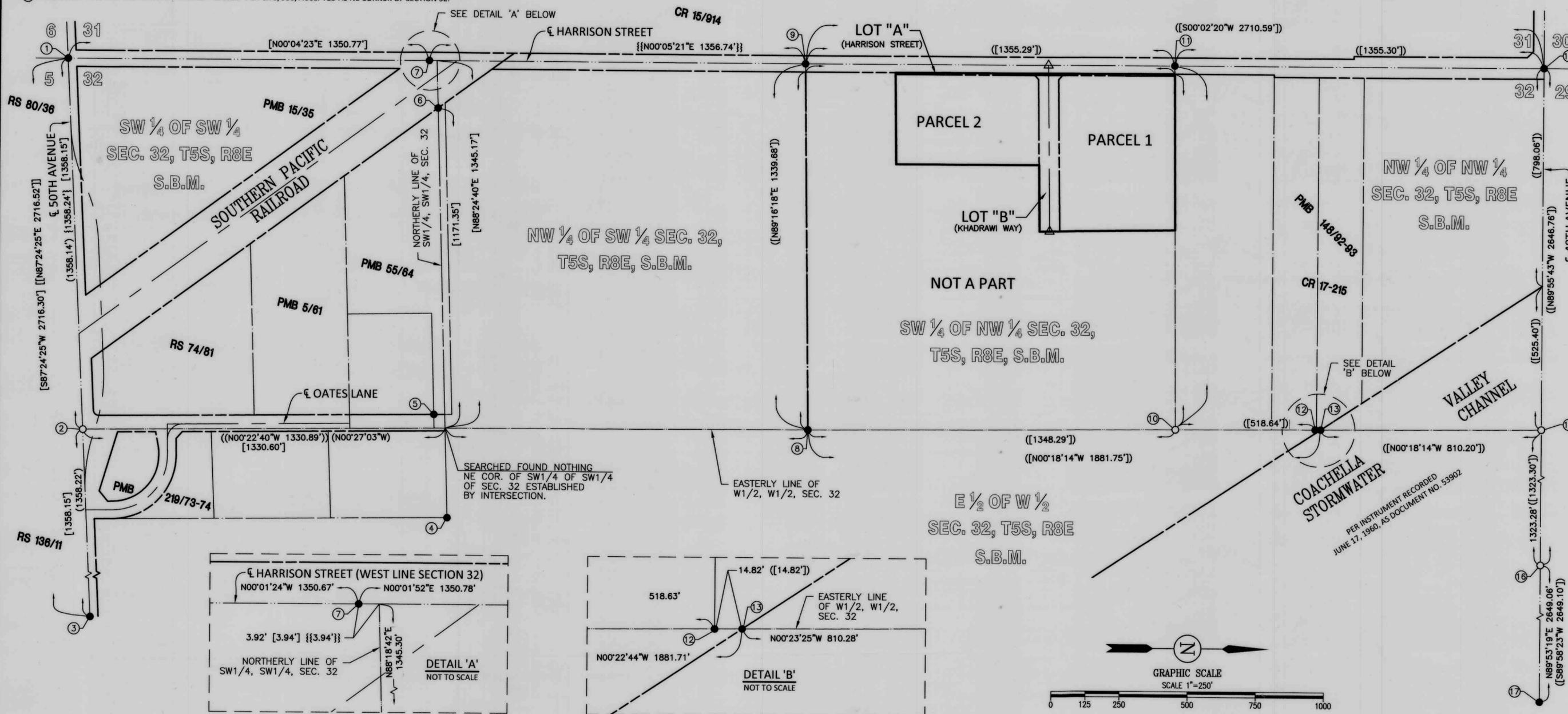
SURVEYOR'S NOTES:

- INDICATES FOUND MONUMENT AS NOTED.
- INDICATES SET 2" I.P. WITH TAG STAMPED "L.S. 8010", FLUSH, IN DIRT AREAS, OR SET LEAD, TACK AND TAG STAMPED "L.S. 8010" IN CONCRETE AREAS AND TOP OF WALLS, OR SET SPIKE AND WASHER STAMPED "L.S. 8010" FOR PARCEL CORNERS UNLESS OTHERWISE NOTED.
- △ INDICATES SET CITY OF COACHELLA TYPE "B" MONUMENT, 1-1/2" DIA. COPPERWELD, STAMPED "L.S. 8788" FLUSH, IN ASPHALT FOR STREET CENTERLINES.
- [] INDICATES RECORD DATA PER PARCEL MAP NO. 33, P.M.B. 55/64, O.R. COUNTY OF RIVERSIDE.
- () INDICATES RECORD DATA PER PARCEL MAP NO. 30841, P.M.B. 219/73-74, O.R. COUNTY OF RIVERSIDE.
- { } INDICATES RECORD DATA PER RECORD OF SURVEY 80/36, O.R. COUNTY OF RIVERSIDE.
- [{ }] INDICATES RECORD DATA PER RECORD OF SURVEY 136/11, O.R. COUNTY OF RIVERSIDE.
- {() } INDICATES RECORD DATA PER PARCEL MAP NO. 3, P.M.B. 5/61, O.R. COUNTY OF RIVERSIDE.
- {(}) } INDICATES RECORD DATA PER CORNER RECORD 15-914.
- {(}) } INDICATES RECORD DATA PER PARCEL MAP NO. 22656, P.M.B. 148/92-93, O.R. COUNTY OF RIVERSIDE.



VICINITY MAP
NOT TO SCALE

THIS MAP CONSISTS OF TWO (2) NUMBERED LOTS AND TWO (2) LETTERED LOTS AND CONTAINS 10.61 ACRES.



PARCEL MAP NO. 37209-1

A PORTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SEC. 32, TOWNSHIP 5 SOUTH, RANGE 8 EAST, SBM

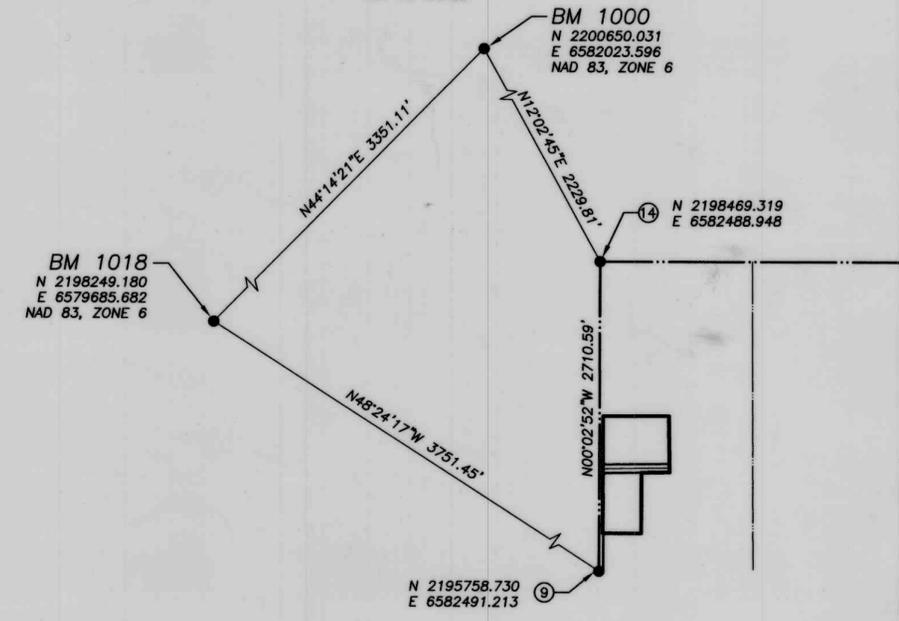


THE ALTUM GROUP

JULY, 2020

HORIZONTAL CONTROL DIAGRAM

NOT TO SCALE



EASEMENT NOTES:

- 1 INDICATES AN EASEMENT FOR LANDSCAPE AND PUBLIC UTILITIES PURPOSES, RESERVED HEREON.
- 2 INDICATES EASEMENT(S) FOR THE PURPOSE(S) SHOWN AND RIGHTS INCIDENTAL THERETO, AS GRANTED IN FAVOR OF THE PUBLIC FOR PUBLIC HIGHWAYS, RECORDED APRIL 17, 1959 IN INSTRUMENT NO. 32692, OFFICIAL RECORDS.

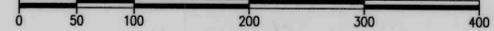
NON-PLOTTABLE EASEMENT

RIGHT OF WAY EASEMENT FOR DITCHES AND CANALS OVER THE SW1/4, NW1/4, SEC. 32, T.5S., R.8E., S.B.M. AS RESERVED BY THE UNITED STATES OF AMERICA IN THE PATENT REC. 07/28/1952 AS BK. 1388, PG. 215 OF O.R.

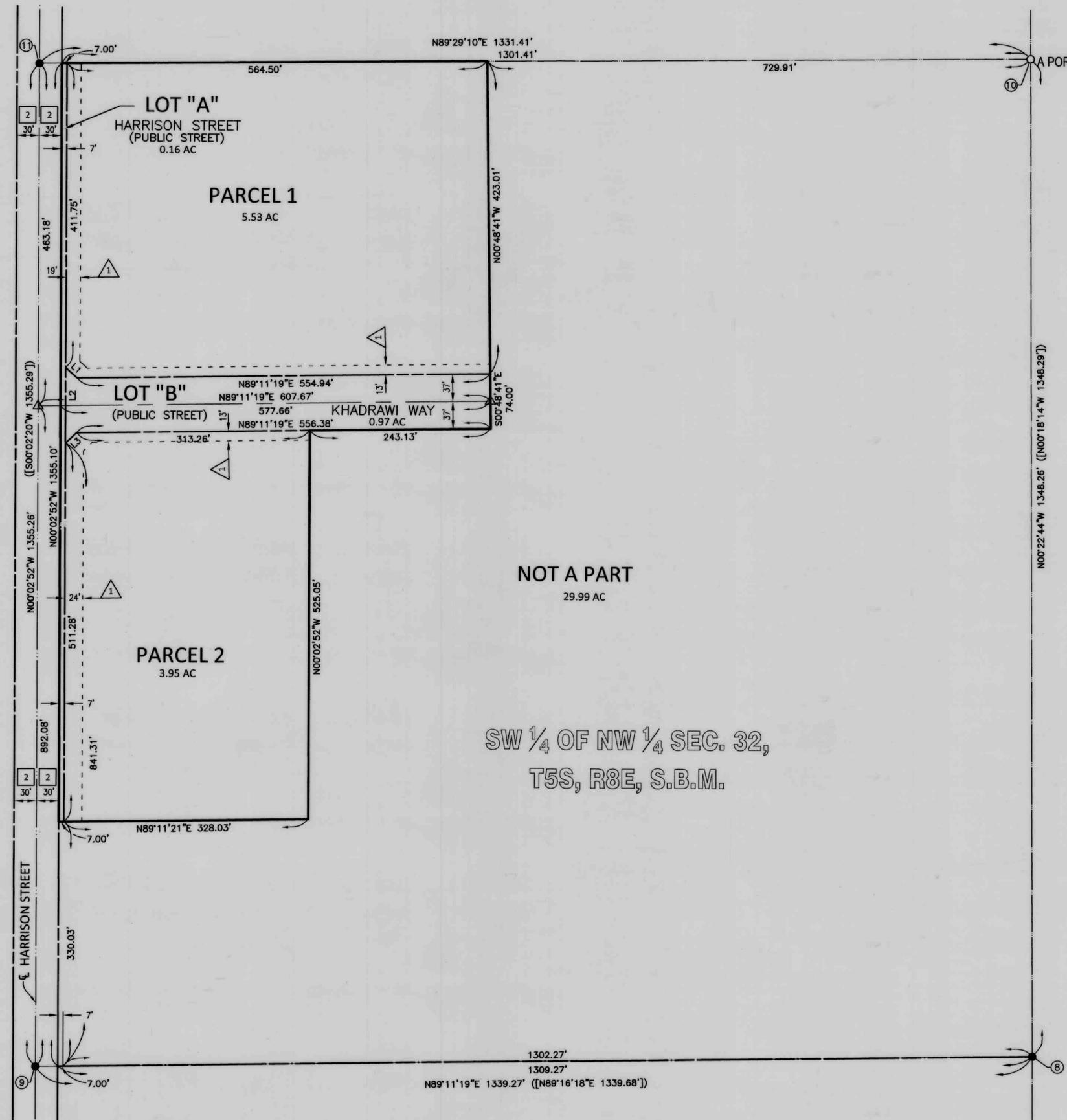
SEE SHEET 2 FOR MONUMENT NOTES, SURVEYOR'S NOTES AND BASIS OF BEARING



GRAPHIC SCALE
SCALE 1"=100'



LINE TABLE		
#	BEARING	LENGTH
L1	N47°23'08"W	20.71'
L2	N00°02'52"W	102.00'
L3	N46°34'21"E	20.32'





STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Nathan Statham, Finance Director

SUBJECT: Investment Report – May 2020

STAFF RECOMMENDATION:

Staff recommends that the City Council receive and file the investment report for May of 2020

EXECUTIVE SUMMARY:

On April 10, 2019, the City of Coachella along with its component units (Sanitary District, Educational & Governmental Access Cable Corporation, Fire Protection District and Water Authority) approved and adopted the current “Statement of Investment Policy”.

Pursuant to Section 16 of that policy, the City Treasurer shall provide to the City Council a monthly investment report which provides a clear picture of the status of the current investment portfolio. This report shall include, at a minimum, the following information for each type of investment held in the City’s investment portfolio: the issuer; amount of investment; current market value; yield on investment; income generated from investments; dollar amount invested on all securities, investments and moneys held by the local agency; and shall additionally include a description of any of the local agency’s funds, investments, or programs; and a description of unusual investment activity or developments during the month for which the report is prepared. This information shall be provided for all City and component unit pooled investments, as well as for bond accounts, which are managed by outside Fiscal Agents.

The interest rates presented are the most current rates available as of the date of these reports. The market values presented for pooled City investments are based on closing prices for the related investments as of the date of these reports. This information was obtained from the Wall Street Journal or other reliable sources of market prices.

The Market values presented for investments managed by fiscal agents are based on amounts reported by the fiscal agent on their investment statements. The purchase date and type of investment are not included for funds held by fiscal agents.

Attached is the Treasurer’s Report of Investments which includes an overview on investments which provides information on investment activity, withdrawals and deposits, interest earned,

payment of interest and payment of principal as of the periods ending May 31, 2020. In addition, this report includes detailed information and current activity on individual investments.

All City investments are in compliance with the guidelines established for Authorized Investments as specified in the Investment Policy, Section 8.

There was no unusual investment activity to report.

The City and Districts have sufficient moneys to meet their expenditure requirements for the next six months.

FISCAL IMPACT:

None, this report is receive and file only.

CITY OF COACHELLA
 TREASURER'S REPORT - INVESTMENT REPORT
 As of May 31, 2020
 Fiscal Year 2019-2020

Item 10.

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 4/30/2020	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF INTEREST	PAYMENT OF PRINCIPAL	BALANCE AS OF 5/31/2020
INVESTMENTS							
STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND (LAIF)							
Successor Agency (#004)	1.36%	2,475.35	-	-	-	-	2,475.35
City General Account (#171)	1.36%	2,867,877.41	-	-	-	-	2,867,877.41
Coachella Sanitary District	1.36%	1,880,321.44	-	-	-	-	1,880,321.44
Redevelopment Bonds	1.36%	123.73	-	-	-	-	123.73
TOTAL LAIF ACCOUNTS		4,750,797.93	-	-	-	-	4,750,797.93 ⑦
INVESTMENT MANAGEMENT ACC							
PFM Funds	2.17%	20,305,535.17	-	73,933.28	-	-	20,379,468.45
TOTAL INVESTMENT MANAGEMENT ACCT		20,305,535.17	-	73,933.28	-	-	20,379,468.45 ⑧
SAVINGS ACCOUNT							
Police Evidence Acct - Wells Fargo	0.0%	5,080.09	-	-	-	-	5,080.09
TOTAL SAVINGS ACCOUNT		5,080.09	-	-	-	-	5,080.09 ⑨
COUNTY INVESTMENT POOL							
County Of Riverside - Fire	0.88%	164,532.25	-	-	-	-	164,532.25
County Of Riverside - Sanitary	0.88%	7.46	-	-	-	-	7.46
TOTAL COUNTY INVESTMENT POOL		164,539.71	-	-	-	-	164,539.71 ⑩
TOTAL INVESTMENTS		25,225,952.90	-	73,933.28	-	-	25,299,886.18

CITY OF COACHELLA
 TREASURER'S REPORT - INVESTMENT REPORT
 As of May 31, 2020
 Fiscal Year 2019-2020

Item 10.

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 4/30/2020	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF INTEREST	PAYMENT OF PRINCIPAL	BALANCE AS OF 5/31/2020
CASH WITH FISCAL AGENT							
UNION BANK OF CALIFORNIA							
COACHELLA WATER AUTHORITY							
<u>CITY OF COACHELLA WATER: WATER REFUNDING BONDS 2012 SERIES</u>							
A/C #: 6712016201 Bond Fund	0.09%	44.67	-	-	-	-	44.67
A/C #: 6712016202 Interest Account	0.09%	-	-	-	-	-	-
A/C #: 6712016203 Principal Account	0.09%	-	-	-	-	-	-
A/C #: 6712016204 Reserve Fund	0.09%	1.00	-	-	-	-	1.00
COACHELLA FINANCING AUTHORITY							
<u>Successor Agency to the Coachella Redevelopments Agency 2014 Series</u>							
A/C #: 6712104701 Debt Service Fund	0.11%	47.24	-	-	-	-	47.24
A/C #: 6712104702 Interest Account	0.11%	-	-	-	-	-	-
A/C #: 6712104703 Principal Account	0.11%	-	-	-	-	-	-
A/C #: 6712104704 Reserve Account	0.11%	1.00	-	-	-	-	1.00
COACHELLA SANITARY DISTRICT							
<u>WASTEWATER SERIES 2015A</u>							
A/C #: 6712148601 Bond Fund	0.12%	9.40	-	-	-	-	9.40
A/C #: 6712148602 Interest Account	0.12%	-	-	-	-	-	-
A/C #: 6712148603 Principal Account	0.12%	-	-	-	-	-	-
A/C #: 6712148604 Reserve Account	0.12%	1.00	-	-	-	-	1.00
A/C #: 6712148605 Redemption Fund	0.12%	-	-	-	-	-	-
<u>COACHELLA SANITARY DISTRICT: PROJECT FUND 2011</u>							
A/C #: 6711963500 Project Fund 2011	0.10%	25,253.11	-	3.90	-	-	25,257.01

CITY OF COACHELLA
 TREASURER'S REPORT - INVESTMENT REPORT
 As of May 31, 2020
 Fiscal Year 2019-2020

Item 10.

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 4/30/2020	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF INTEREST	PAYMENT OF PRINCIPAL	BALANCE AS OF 5/31/2020
COACHELLA SUCCESSOR AGENCY							
MERGED PROJECT AREAS BONDS 98 & 99: BONDS 2013							
A/C #: 6712071401 Interest Account	0.07%	15.54	-	-	-	-	15.54
A/C #: 6712071402 Interest Account	0.07%	-	-	-	-	-	-
A/C #: 6712071403 Principal Account	0.07%	-	-	-	-	-	-
A/C #: 6712071404 Reserve Account	0.07%	1.00	-	-	-	-	1.00
SA TO COACHELLA RDA REFUNDING BONDS SERIES 2016A & 2016B							
A/C #: 6712160601 Debt Service	0.10%	120.50	-	-	-	-	120.50
A/C #: 6712160602 Interest Account	0.10%	-	-	-	-	-	-
A/C #: 6712160604 Principal Account	0.10%	-	-	-	-	-	-
A/C #: 6712160604 Reserve Account	0.10%	1.00	-	-	-	-	1.00
COACHELLA LEASE BONDS 2016							
A/C #: 6712179801 Interest Account	0.01%	105.76	436,260.87	-	-	-	436,366.63
A/C #: 6712179802 Interest Account	0.01%	-	-	-	-	-	-
A/C #: 6712179803 Principal Account	0.01%	-	-	-	-	-	-
A/C #: 6712179804 Reserve Account	0.01%	1.00	-	-	-	-	1.00
A/C #: 6712179805 Project Fund	0.01%	160.41	-	-	-	-	160.41
TOTAL UNION BANK OF CALIFORNIA		25,762.63	436,260.87	3.90	-	-	462,027.40
WELLS FARGO BANK, N.A.							
GAS TAX BONDS SERIES 2019							
A/C #: 83925300 Debt Service Fund	1.10%	13,350.61	(13,350.61)	0.11	-	-	0.11
A/C #: 83925301 Interest Account	0.00%	-	113,683.91	-	-	-	113,683.91
A/C #: 83925302 Principal Account	0.00%	-	240,000.00	-	-	-	240,000.00
A/C #: 83925304 Reserve Fund	0.00%	-	-	-	-	-	-
A/C #: 83925305 Cost of Issuance Fund	0.00%	1.73	-	-	-	-	1.73
A/C #: 83972700 Escrow Account	0.00%	-	-	-	-	-	-
A/C #: 83972700 Other Escrow Fund	0.00%	-	-	-	-	-	-
TOTAL WELLS FARGO BANK, N.A.		13,352.34	340,333.30	0.11	-	-	353,685.75
TOTAL CASH WITH FISCAL AGENT		39,114.97	776,594.17	4.01	-	-	815,713.15

Managed Account Detail of Securities Held

For the Month Ending **May 31, 2020**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 03/31/2017 1.875% 03/31/2022	912828W89	545,000.00	AA+	Aaa	09/04/18	09/06/18	528,926.76	2.75	1,731.05	536,753.51	561,860.94
US TREASURY NOTES DTD 07/31/2015 2.000% 07/31/2022	912828XQ8	250,000.00	AA+	Aaa	08/30/17	08/31/17	253,095.70	1.74	1,675.82	251,362.45	259,843.75
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	430,000.00	AA+	Aaa	04/02/18	04/05/18	418,846.88	2.51	2,702.27	424,416.37	445,721.88
US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022	912828L57	335,000.00	AA+	Aaa	06/04/18	06/06/18	321,325.19	2.76	993.10	327,620.63	347,196.08
US TREASURY N/B NOTES DTD 10/31/2017 2.000% 10/31/2022	9128283C2	275,000.00	AA+	Aaa	05/02/18	05/04/18	265,826.17	2.80	478.26	270,069.28	287,031.25
US TREASURY NOTES DTD 02/01/2016 1.750% 01/31/2023	912828P38	25,000.00	AA+	Aaa	10/02/18	10/04/18	23,806.64	2.93	146.63	24,264.35	26,035.16
US TREASURY NOTES DTD 02/29/2016 1.500% 02/28/2023	912828P79	520,000.00	AA+	Aaa	07/02/18	07/05/18	491,968.75	2.74	1,971.20	503,468.33	538,606.22
US TREASURY NOTES DTD 03/31/2016 1.500% 03/31/2023	912828O29	185,000.00	AA+	Aaa	02/08/19	02/12/19	178,185.35	2.44	470.08	180,331.87	191,850.77
US TREASURY NOTES DTD 08/01/2016 1.250% 07/31/2023	912828S92	140,000.00	AA+	Aaa	04/02/19	04/04/19	134,071.88	2.28	586.54	135,663.72	144,615.63
US TREASURY NOTES DTD 11/15/2013 2.750% 11/15/2023	912828WE6	355,000.00	AA+	Aaa	03/06/19	03/08/19	358,591.60	2.52	450.99	357,646.00	385,896.08
US TREASURY NOTES DTD 11/30/2016 2.125% 11/30/2023	912828U57	460,000.00	AA+	Aaa	01/07/19	01/09/19	451,770.31	2.52	26.71	454,115.73	490,475.00
US TREASURY N/B DTD 12/31/2018 2.625% 12/31/2023	9128285U0	70,000.00	AA+	Aaa	01/30/19	01/31/19	70,207.81	2.56	772.36	70,151.43	75,971.88
US TREASURY N/B NOTES DTD 05/01/2017 2.000% 04/30/2024	912828X70	655,000.00	AA+	Aaa	06/03/19	06/05/19	657,967.97	1.90	1,139.13	657,368.08	699,724.19
US TREASURY N/B DTD 07/31/2017 2.125% 07/31/2024	9128282N9	125,000.00	AA+	Aaa	08/01/19	08/05/19	126,933.59	1.80	890.28	126,614.15	134,648.44

Managed Account Detail of Securities Held

For the Month Ending May 31, 2020

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B NOTES DTD 08/31/2017 1.875% 08/31/2024	9128282U3	450,000.00	AA+	Aaa	09/03/19	09/05/19	461,724.61	1.33	2,132.30	459,987.15	480,375.00
US TREASURY NOTES DTD 10/02/2017 2.125% 09/30/2024	9128282Y5	295,000.00	AA+	Aaa	10/01/19	10/03/19	303,815.43	1.50	1,061.92	302,645.84	318,415.63
US TREASURY N/B DTD 11/30/2017 2.125% 11/30/2024	9128283J7	425,000.00	AA+	Aaa	01/03/20	01/07/20	434,844.73	1.63	24.68	434,041.30	459,796.88
US TREASURY N/B DTD 11/30/2017 2.125% 11/30/2024	9128283J7	580,000.00	AA+	Aaa	12/02/19	12/04/19	591,917.19	1.69	33.67	590,740.51	627,487.50
US TREASURY N/B DTD 02/17/2015 2.000% 02/15/2025	912828J27	415,000.00	AA+	Aaa	03/02/20	03/04/20	438,003.32	0.85	2,439.84	436,871.59	447,875.80
Security Type Sub-Total		6,535,000.00					6,511,829.88	2.10	19,726.83	6,544,132.29	6,923,428.08
Supra-National Agency Bond / Note											
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	225,000.00	AAA	Aaa	04/12/18	04/19/18	224,505.00	2.70	689.06	224,854.57	229,591.35
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	270,000.00	AAA	Aaa	07/18/18	07/25/18	269,368.20	2.83	2,640.00	269,759.18	277,544.34
Security Type Sub-Total		495,000.00					493,873.20	2.77	3,329.06	494,613.75	507,135.69
Municipal Bond / Note											
CA ST TXBL GO BONDS DTD 10/24/2019 2.400% 10/01/2023	13063DRJ9	190,000.00	AA-	Aa2	10/16/19	10/24/19	193,801.90	1.87	760.00	193,217.60	199,207.40
Security Type Sub-Total		190,000.00					193,801.90	1.87	760.00	193,217.60	199,207.40
Federal Agency Collateralized Mortgage Obligation											
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/01/2021	3136B1XP4	67,202.87	AA+	Aaa	04/11/18	04/30/18	68,539.59	2.93	199.37	67,703.59	67,778.02

Managed Account Detail of Securities Held

For the Month Ending **May 31, 2020**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Collateralized Mortgage Obligation											
FHLMC MULTIFAMILY STRUCTURED P DTD 05/01/2015 2.791% 01/01/2022	3137BHYX8	170,000.00	AA+	Aaa	05/16/19	05/21/19	171,062.50	2.54	395.39	170,643.50	173,264.64
FHLMC MULTIFAMILY STRUCTURED P DTD 11/01/2015 2.716% 06/01/2022	3137BLUR7	100,000.00	AA+	Aaa	04/02/19	04/05/19	100,250.00	2.63	226.33	100,158.28	102,457.44
FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	100,000.00	AA+	Aaa	04/04/18	04/09/18	100,851.56	2.88	257.50	100,427.67	104,019.56
FHLMC MULTIFAMILY STRUCTURED P DTD 12/01/2012 2.307% 08/01/2022	3137AWQH1	100,000.00	AA+	Aaa	09/04/19	09/09/19	101,476.56	1.78	192.25	101,104.98	103,123.36
FANNIEMAE-ACES DTD 04/01/2014 3.346% 03/01/2024	3136AJB54	131,081.43	AA+	Aaa	12/13/19	12/18/19	137,451.18	2.14	365.50	136,762.33	142,163.42
FHMS K043 A2 DTD 03/01/2015 3.062% 12/25/2024	3137BGK24	110,000.00	AA+	Aaa	03/19/20	03/25/20	115,448.44	1.97	280.68	115,235.02	120,423.97

Security Type Sub-Total		778,284.30					795,079.83	2.38	1,917.02	792,035.37	813,230.41
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Federal Agency Bond / Note											
FANNIE MAE NOTES DTD 01/09/2017 2.000% 01/05/2022	3135G0S38	760,000.00	AA+	Aaa	06/27/17	06/29/17	764,856.40	1.85	6,164.44	761,714.89	781,564.24
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	200,000.00	AA+	Aaa	01/09/19	01/11/19	199,856.00	2.65	2,041.67	199,922.61	207,743.20
FANNIE MAE NOTES DTD 04/10/2017 1.875% 04/05/2022	3135G0T45	465,000.00	AA+	Aaa	06/27/17	06/29/17	464,930.25	1.88	1,356.25	464,973.04	479,014.64
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G04O3	305,000.00	AA+	Aaa	05/20/20	05/22/20	304,081.95	0.35	19.06	304,090.33	304,512.61
FREDDIE MAC NOTES DTD 06/11/2018 2.750% 06/19/2023	3137EAEN5	500,000.00	AA+	Aaa	01/07/19	01/09/19	503,510.00	2.58	6,187.50	502,408.53	537,100.50
FANNIE MAE NOTES DTD 09/14/2018 2.875% 09/12/2023	3135G0U43	330,000.00	AA+	Aaa	12/03/18	12/06/18	329,333.40	2.92	2,081.98	329,541.31	357,560.28
FEDERAL HOME LOAN BANKS NOTES DTD 12/09/2013 3.375% 12/08/2023	3130A0F70	190,000.00	AA+	Aaa	01/30/19	01/31/19	195,600.04	2.72	3,081.56	194,060.98	209,917.51

Managed Account Detail of Securities Held

For the Month Ending **May 31, 2020**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FANNIE MAE NOTES DTD 10/18/2019 1.625% 10/15/2024	3135G0W66	250,000.00	AA+	Aaa	10/22/19	10/23/19	249,122.50	1.70	519.10	249,229.59	262,698.50
FANNIE MAE NOTES DTD 01/10/2020 1.625% 01/07/2025	3135G0X24	400,000.00	AA+	Aaa	03/04/20	03/05/20	414,876.00	0.84	2,545.83	414,135.98	420,616.40
FEDERAL FARM CREDIT BANK NOTES DTD 04/09/2020 1.150% 04/09/2025	3133ELWC4	250,000.00	AA+	Aaa	04/09/20	04/13/20	250,000.00	1.15	415.28	250,000.00	250,459.25
FEDERAL HOME LOAN BANK NOTES DTD 04/16/2020 0.500% 04/14/2025	3130AJHU6	200,000.00	AA+	Aaa	04/15/20	04/16/20	199,008.00	0.60	125.00	199,033.02	199,899.60
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	260,000.00	AA+	Aaa	04/22/20	04/24/20	259,464.40	0.67	167.01	259,475.56	261,437.02
Security Type Sub-Total		4,110,000.00					4,134,638.94	1.73	24,704.68	4,128,585.84	4,272,523.75
Corporate Note											
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	200,000.00	A	A1	09/05/17	09/07/17	203,460.00	2.00	638.89	200,772.78	203,148.40
BANK OF AMERICA CORP NOTE DTD 04/19/2016 2.625% 04/19/2021	06051GFW4	180,000.00	A-	A2	11/01/17	11/03/17	181,348.20	2.40	551.25	180,343.72	183,358.26
GOLDMAN SACHS GROUP CORP NOTES DTD 07/27/2011 5.250% 07/27/2021	38141GGO1	160,000.00	BBB+	A3	11/03/17	11/07/17	175,342.40	2.53	2,893.33	164,756.37	167,810.88
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	180,000.00	BBB+	A3	11/20/17	11/22/17	181,229.40	2.72	2,508.50	180,446.05	184,959.00
IBM CORP BONDS DTD 01/27/2017 2.500% 01/27/2022	459200JO5	400,000.00	A	A2	02/01/17	02/03/17	400,840.00	2.45	3,444.44	400,279.38	413,467.60
APPLE INC CORP NOTES DTD 02/09/2017 2.500% 02/09/2022	037833CM0	440,000.00	AA+	Aa1	01/07/19	01/09/19	433,470.40	3.01	3,422.22	436,419.44	455,191.44
BB&T CORP (CALLABLE) NOTES DTD 03/21/2017 2.750% 04/01/2022	05531FAX1	185,000.00	A-	A3	04/03/18	04/05/18	181,564.55	3.25	847.92	183,422.57	190,993.45

Managed Account Detail of Securities Held

For the Month Ending **May 31, 2020**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
UNITED PARCEL SERVICE CORP NOTES DTD 09/27/2012 2.450% 10/01/2022	911312AQ9	275,000.00	A-	A2	03/01/18	03/05/18	268,545.75	3.00	1,122.92	271,709.14	286,692.45
ADOBE INC CORP NOTE DTD 02/03/2020 1.700% 02/01/2023	00724PAA7	100,000.00	A	A2	01/22/20	02/03/20	99,863.00	1.75	557.22	99,877.90	103,299.10
PFIZER INC CORP NOTES DTD 03/11/2019 2.950% 03/15/2024	717081ES8	260,000.00	AA-	A1	04/02/19	04/04/19	263,146.00	2.69	1,619.22	262,407.81	281,541.78
WALMART INC CORPORATE NOTES DTD 04/23/2019 2.850% 07/08/2024	931142EL3	360,000.00	AA	Aa2	07/10/19	07/12/19	371,235.60	2.19	4,075.50	368,576.04	391,188.96
WALT DISNEY COMPANY/THE DTD 09/06/2019 1.750% 08/30/2024	254687FK7	195,000.00	A-	A2	09/03/19	09/06/19	194,204.40	1.83	881.56	194,321.99	201,223.43
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025	89236TGT6	60,000.00	A+	A1	05/20/20	05/26/20	60,586.20	1.58	324.00	60,584.16	61,319.34
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025	89236TGT6	90,000.00	A+	A1	05/20/20	05/26/20	90,879.30	1.58	486.00	90,876.24	91,979.01
NOVARTIS CAPITAL CORP DTD 02/14/2020 1.750% 02/14/2025	66989HAP3	295,000.00	AA-	A1	05/06/20	05/08/20	305,504.95	0.98	1,534.41	305,360.30	309,187.73

Security Type Sub-Total		3,380,000.00					3,411,220.15	2.37	24,907.38	3,400,153.89	3,525,360.83
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Certificate of Deposit

BANK OF NOVA SCOTIA HOUSTON CD DTD 06/07/2018 3.080% 06/05/2020	06417GU22	320,000.00	A-1	P-1	06/05/18	06/07/18	319,878.40	3.10	4,818.49	319,997.63	320,103.04
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 08/03/2018 3.190% 08/03/2020	06370REU9	325,000.00	A-1	P-1	08/01/18	08/03/18	325,000.00	3.19	8,668.38	325,000.00	326,868.75
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	330,000.00	A-1+	P-1	08/03/17	08/07/17	330,000.00	2.05	2,142.25	330,000.00	331,142.46
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 10/18/2018 3.390% 10/16/2020	86565BPC9	185,000.00	A-1	P-1	10/16/18	10/18/18	184,748.40	3.45	801.36	184,952.72	187,262.37

Managed Account Detail of Securities Held

For the Month Ending **May 31, 2020**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit												
SWEDBANK (NEW YORK) CERT DEPOS DTD 05/16/2019 2.270% 11/16/2020		87019U6D6	370,000.00	A-1	P-1	11/16/17	11/17/17	370,000.00	2.24	326.63	370,000.00	373,204.20
MUFG BANK LTD/NY CERT DEPOS DTD 02/28/2019 2.970% 02/26/2021		55379WZT6	185,000.00	A-1	P-1	02/27/19	02/28/19	185,000.00	2.94	1,465.20	185,000.00	188,757.72
CREDIT AGRICOLE CIB NY CERT DEPOS DTD 04/04/2019 2.830% 04/02/2021		22535CDU2	250,000.00	A-1	P-1	04/03/19	04/04/19	250,000.00	2.83	1,100.56	250,000.00	254,847.75
SOCIETE GENERALE NY CERT DEPOS DTD 02/19/2020 1.800% 02/14/2022		83369XDL9	190,000.00	A	A1	02/14/20	02/19/20	190,000.00	1.80	969.00	190,000.00	190,647.90
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022		65558TLL7	280,000.00	AA-	Aa3	08/27/19	08/29/19	280,000.00	1.84	1,381.33	280,000.00	288,597.96
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022		83050PDR7	295,000.00	A+	Aa2	08/29/19	09/03/19	295,000.00	1.85	1,463.20	295,000.00	304,124.35
DNB BANK ASA/NY LT CD DTD 12/06/2019 2.040% 12/02/2022		23341VZT1	145,000.00	AA-	Aa2	12/05/19	12/06/19	145,000.00	2.03	1,462.57	145,000.00	150,343.69
Security Type Sub-Total			2,875,000.00					2,874,626.80	2.48	24,598.97	2,874,950.35	2,915,900.19
Asset-Backed Security												
HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023		43814WAC9	100,000.00	AAA	NR	02/19/19	02/27/19	99,997.32	2.83	102.19	99,998.15	102,865.35
HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023		44932NAD2	80,000.00	AAA	NR	04/03/19	04/10/19	79,989.47	2.66	94.58	79,992.35	82,035.74
HAROT 2019-2 A3 DTD 05/29/2019 2.520% 06/21/2023		43815MAC0	100,000.00	NR	Aaa	05/21/19	05/29/19	99,996.27	2.52	70.00	99,997.20	102,748.66
TAOT 2019-A A3 DTD 02/13/2019 2.910% 07/15/2023		89239AAD5	150,000.00	AAA	Aaa	02/05/19	02/13/19	149,972.67	2.91	194.00	149,980.70	154,075.61
ALLYA 2019-1 A3 DTD 02/13/2019 2.910% 09/15/2023		02004WAC5	65,000.00	NR	Aaa	02/05/19	02/13/19	64,992.15	2.91	84.07	64,994.37	66,394.16
NAROT 2019-A A3 DTD 02/13/2019 2.900% 10/15/2023		65479KAD2	120,000.00	NR	Aaa	02/05/19	02/13/19	119,981.82	2.90	154.67	119,986.87	123,779.12

Managed Account Detail of Securities Held

For the Month Ending **May 31, 2020**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	100,000.00	AAA	Aaa	05/21/19	05/30/19	99,979.74	2.51	111.56	99,984.31	102,699.16
NAROT 2019-B A3 DTD 05/28/2019 2.500% 11/15/2023	65479HAC1	105,000.00	NR	Aaa	05/21/19	05/28/19	104,976.26	2.51	116.67	104,981.64	107,498.82
HAROT 2020-1 A3 DTD 02/26/2020 1.610% 04/22/2024	43813RAC1	105,000.00	NR	Aaa	02/19/20	02/26/20	104,979.42	1.61	46.96	104,980.72	107,366.74
TAOT 2020-A A3 DTD 02/12/2020 1.660% 05/15/2024	89232HAC9	140,000.00	AAA	Aaa	02/04/20	02/12/20	139,989.89	1.66	103.29	139,990.61	142,376.79
CARMX 2020-1 A3 DTD 01/22/2020 1.890% 12/16/2024	14315XAC2	100,000.00	AAA	NR	01/14/20	01/22/20	99,980.38	1.89	84.00	99,981.82	102,740.98
Security Type Sub-Total		1,165,000.00					1,164,835.39	2.43	1,161.99	1,164,868.74	1,194,581.13
Managed Account Sub-Total		19,528,284.30					19,579,906.09	2.17	101,105.93	19,592,557.83	20,351,367.48
Money Market Mutual Fund											
PFM Funds - Govt Select, Instl Cl		28,100.97	AAA	NR			28,100.97		0.00	28,100.97	28,100.97
Money Market Sub-Total		28,100.97					28,100.97		0.00	28,100.97	28,100.97
Securities Sub-Total		\$19,556,385.27					\$19,608,007.06	2.17%	\$101,105.93	\$19,620,658.80	\$20,379,468.45
Accrued Interest											\$101,105.93
Total Investments											\$20,480,574.38

Managed Account Security Transactions & Interest

For the Month Ending **May 31, 2020**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
BUY											
	05/06/20	05/08/20	NOVARTIS CAPITAL CORP DTD 02/14/2020 1.750% 02/14/2025	66989HAP3	295,000.00	(305,504.95)	(1,204.58)	(306,709.53)			
	05/20/20	05/22/20	FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G0403	305,000.00	(304,081.95)	0.00	(304,081.95)			
	05/20/20	05/26/20	TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025	89236TGT6	60,000.00	(60,586.20)	(309.00)	(60,895.20)			
	05/20/20	05/26/20	TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025	89236TGT6	90,000.00	(90,879.30)	(463.50)	(91,342.80)			

Transaction Type Sub-Total **750,000.00** **(761,052.40)** **(1,977.08)** **(763,029.48)**

INTEREST											
	05/01/20	05/25/20	FHMS K043 A2 DTD 03/01/2015 3.062% 12/25/2024	3137BGK24	110,000.00	0.00	280.68	280.68			
	05/01/20	05/25/20	FHLMC MULTIFAMILY STRUCTURED P DTD 11/01/2015 2.716% 06/01/2022	3137BLUR7	100,000.00	0.00	226.33	226.33			
	05/01/20	05/25/20	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/01/2021	3136B1XP4	74,302.26	0.00	231.38	231.38			
	05/01/20	05/25/20	FHLMC MULTIFAMILY STRUCTURED P DTD 05/01/2015 2.791% 01/01/2022	3137BHXY8	170,000.00	0.00	395.39	395.39			
	05/01/20	05/25/20	FANNIEMAE-ACES DTD 04/01/2014 3.346% 03/01/2024	3136AJB54	135,000.00	0.00	366.15	366.15			
	05/01/20	05/25/20	FHLMC MULTIFAMILY STRUCTURED P DTD 12/01/2012 2.307% 08/01/2022	3137AWOH1	100,000.00	0.00	192.25	192.25			
	05/01/20	05/25/20	FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	100,000.00	0.00	257.50	257.50			
	05/15/20	05/15/20	NAROT 2019-B A3 DTD 05/28/2019 2.500% 11/15/2023	65479HAC1	105,000.00	0.00	218.75	218.75			
	05/15/20	05/15/20	HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	80,000.00	0.00	177.33	177.33			
	05/15/20	05/15/20	US TREASURY NOTES DTD 11/15/2013 2.750% 11/15/2023	912828WE6	355,000.00	0.00	4,881.25	4,881.25			

Managed Account Security Transactions & Interest

For the Month Ending **May 31, 2020**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
INTEREST										
05/15/20	05/15/20	NAROT 2019-A A3 DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	120,000.00	0.00	290.00	290.00			
05/15/20	05/15/20	TAOT 2019-A A3 DTD 02/13/2019 2.910% 07/15/2023	89239AAD5	150,000.00	0.00	363.75	363.75			
05/15/20	05/15/20	ALLYA 2019-1 A3 DTD 02/13/2019 2.910% 09/15/2023	02004WAC5	65,000.00	0.00	157.63	157.63			
05/15/20	05/15/20	CARMX 2020-1 A3 DTD 01/22/2020 1.890% 12/16/2024	14315XAC2	100,000.00	0.00	157.50	157.50			
05/15/20	05/15/20	TAOT 2020-A A3 DTD 02/12/2020 1.660% 05/15/2024	89232HAC9	140,000.00	0.00	193.67	193.67			
05/15/20	05/15/20	COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	100,000.00	0.00	209.17	209.17			
05/18/20	05/18/20	SWEDBANK (NEW YORK) CERT DEPOS DTD 05/16/2019 2.270% 11/16/2020	87019U6D6	370,000.00	0.00	4,246.16	4,246.16			
05/18/20	05/18/20	HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	100,000.00	0.00	235.83	235.83			
05/21/20	05/21/20	HAROT 2019-2 A3 DTD 05/29/2019 2.520% 06/21/2023	43815MAC0	100,000.00	0.00	210.00	210.00			
05/21/20	05/21/20	HAROT 2020-1 A3 DTD 02/26/2020 1.610% 04/22/2024	43813RAC1	105,000.00	0.00	140.88	140.88			
05/31/20	05/31/20	US TREASURY N/B DTD 11/30/2017 2.125% 11/30/2024	9128283J7	1,005,000.00	0.00	10,678.13	10,678.13			
05/31/20	05/31/20	US TREASURY NOTES DTD 11/30/2016 2.125% 11/30/2023	912828U57	460,000.00	0.00	4,887.50	4,887.50			
Transaction Type Sub-Total				4,144,302.26	0.00	28,997.23	28,997.23			
PAYDOWNS										
05/01/20	05/25/20	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/01/2021	3136B1XP4	5,926.39	5,926.39	0.00	5,926.39	(117.88)	0.00	
05/01/20	05/25/20	FANNIEMAE-ACES DTD 04/01/2014 3.346% 03/01/2024	3136AJB54	240.24	240.24	0.00	240.24	(11.67)	0.00	
Transaction Type Sub-Total				6,166.63	6,166.63	0.00	6,166.63	(129.55)	0.00	

Managed Account Security Transactions & Interest

For the Month Ending **May 31, 2020**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
SELL										
05/06/20	05/08/20	US TREASURY NOTES DTD 03/31/2017 1.875% 03/31/2022	912828W89	55,000.00	56,744.53	107.07	56,851.60	3,366.60	2,606.64	FIFO
05/06/20	05/08/20	US TREASURY NOTES DTD 03/31/2017 1.875% 03/31/2022	912828W89	115,000.00	118,647.66	223.87	118,871.53	7,421.10	5,602.17	FIFO
05/21/20	05/22/20	FEDERAL HOME LOAN BANKS NOTES DTD 10/12/2018 3.000% 10/12/2021	3130AF5B9	205,000.00	212,992.95	683.33	213,676.28	5,489.90	6,665.65	FIFO
05/21/20	05/22/20	FANNIE MAE NOTES DTD 01/09/2017 2.000% 01/05/2022	3135G0S38	235,000.00	241,885.50	1,788.61	243,674.11	5,383.85	6,346.14	FIFO
Transaction Type Sub-Total				610,000.00	630,270.64	2,802.88	633,073.52	21,661.45	21,220.60	
Managed Account Sub-Total					(124,615.13)	29,823.03	(94,792.10)	21,531.90	21,220.60	
Total Security Transactions					(124,615.13)	\$29,823.03	(\$94,792.10)	\$21,531.90	\$21,220.60	



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Nathan Statham, Finance Director

SUBJECT: Investment Report – June 2020

STAFF RECOMMENDATION:

Staff recommends that the City Council receive and file the investment report for June of 2020

EXECUTIVE SUMMARY:

On April 10, 2019, the City of Coachella along with its component units (Sanitary District, Educational & Governmental Access Cable Corporation, Fire Protection District and Water Authority) approved and adopted the current “Statement of Investment Policy”.

Pursuant to Section 16 of that policy, the City Treasurer shall provide to the City Council a monthly investment report which provides a clear picture of the status of the current investment portfolio. This report shall include, at a minimum, the following information for each type of investment held in the City’s investment portfolio: the issuer; amount of investment; current market value; yield on investment; income generated from investments; dollar amount invested on all securities, investments and moneys held by the local agency; and shall additionally include a description of any of the local agency’s funds, investments, or programs; and a description of unusual investment activity or developments during the month for which the report is prepared. This information shall be provided for all City and component unit pooled investments, as well as for bond accounts, which are managed by outside Fiscal Agents.

The interest rates presented are the most current rates available as of the date of these reports. The market values presented for pooled City investments are based on closing prices for the related investments as of the date of these reports. This information was obtained from the Wall Street Journal or other reliable sources of market prices.

The Market values presented for investments managed by fiscal agents are based on amounts reported by the fiscal agent on their investment statements. The purchase date and type of investment are not included for funds held by fiscal agents.

Attached is the Treasurer’s Report of Investments which includes an overview on investments which provides information on investment activity, withdrawals and deposits, interest earned,

payment of interest and payment of principal as of the periods ending June 30, 2020. In addition, this report includes detailed information and current activity on individual investments.

All City investments are in compliance with the guidelines established for Authorized Investments as specified in the Investment Policy, Section 8.

There was no unusual investment activity to report.

The City and Districts have sufficient moneys to meet their expenditure requirements for the next six months.

FISCAL IMPACT:

None, this report is receive and file only.

CITY OF COACHELLA
 TREASURER'S REPORT - INVESTMENT REPORT
 As of June 30, 2020
 Fiscal Year 2019-2020

Item 11.

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 5/31/2020	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF INTEREST	PAYMENT OF PRINCIPAL	BALANCE AS OF 6/30/2020
INVESTMENTS							
STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND (LAIF)							
Successor Agency (#004)	1.22%	2,475.35	-	-	-	-	2,475.35
City General Account (#171)	1.22%	2,867,877.41	-	-	-	-	2,867,877.41
Coachella Sanitary District	1.22%	1,880,321.44	-	-	-	-	1,880,321.44
Redevelopment Bonds	1.22%	123.73	-	-	-	-	123.73
TOTAL LAIF ACCOUNTS		4,750,797.93	-	-	-	-	4,750,797.93 ⑦
INVESTMENT MANAGEMENT ACC							
PFM Funds	2.07%	20,379,468.45	-	43,178.55	-	-	20,422,647.00
TOTAL INVESTMENT MANAGEMENT ACCT		20,379,468.45	-	43,178.55	-	-	20,422,647.00 ⑧
SAVINGS ACCOUNT							
Police Evidence Acct - Wells Fargo	0.0%	5,080.09	-	-	-	-	5,080.09
TOTAL SAVINGS ACCOUNT		5,080.09	-	-	-	-	5,080.09 ⑨
COUNTY INVESTMENT POOL							
County Of Riverside - Fire	0.77%	164,532.25	-	515.36	-	-	165,047.61
County Of Riverside - Sanitary	0.77%	7.46	-	0.02	-	-	7.48
TOTAL COUNTY INVESTMENT POOL		164,539.71	-	515.38	-	-	165,055.09 ⑫
TOTAL INVESTMENTS		25,299,886.18	-	43,693.93	-	-	25,343,580.11

CITY OF COACHELLA
 TREASURER'S REPORT - INVESTMENT REPORT
 As of June 30, 2020
 Fiscal Year 2019-2020

Item 11.

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 5/31/2020	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF INTEREST	PAYMENT OF PRINCIPAL	BALANCE AS OF 6/30/2020
CASH WITH FISCAL AGENT							
UNION BANK OF CALIFORNIA							
COACHELLA WATER AUTHORITY							
<u>CITY OF COACHELLA WATER: WATER REFUNDING BONDS 2012 SERIES</u>							
A/C #: 6712016201 Bond Fund	0.11%	44.67	-	-	-	-	44.67
A/C #: 6712016202 Interest Account	0.11%	-	-	-	-	-	-
A/C #: 6712016203 Principal Account	0.11%	-	-	-	-	-	-
A/C #: 6712016204 Reserve Fund	0.11%	1.00	-	-	-	-	1.00
COACHELLA FINANCING AUTHORITY							
<u>Successor Agency to the Coachella Redevelopments Agency 2014 Series</u>							
A/C #: 6712104701 Debt Service Fund	0.00%	47.24	-	-	-	-	47.24
A/C #: 6712104702 Interest Account	0.00%	-	-	-	-	-	-
A/C #: 6712104703 Principal Account	0.00%	-	-	-	-	-	-
A/C #: 6712104704 Reserve Account	0.00%	1.00	-	-	-	-	1.00
COACHELLA SANITARY DISTRICT							
<u>WASTEWATER SERIES 2015A</u>							
A/C #: 6712148601 Bond Fund	0.12%	9.40	-	-	-	-	9.40
A/C #: 6712148602 Interest Account	0.12%	-	-	-	-	-	-
A/C #: 6712148603 Principal Account	0.12%	-	-	-	-	-	-
A/C #: 6712148604 Reserve Account	0.12%	1.00	-	-	-	-	1.00
A/C #: 6712148605 Redemption Fund	0.12%	-	-	-	-	-	-
<u>COACHELLA SANITARY DISTRICT: PROJECT FUND 2011</u>							
A/C #: 6711963500 Project Fund 2011	0.11%	25,257.01	-	2.28	-	-	25,259.29

CITY OF COACHELLA
 TREASURER'S REPORT - INVESTMENT REPORT
 As of June 30, 2020
 Fiscal Year 2019-2020

Item 11.

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 5/31/2020	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF INTEREST	PAYMENT OF PRINCIPAL	BALANCE AS OF 6/30/2020
COACHELLA SUCCESSOR AGENCY							
<u>MERGED PROJECT AREAS BONDS 98 & 99: BONDS 2013</u>							
A/C #: 6712071401 Interest Account	0.14%	15.54	-	-	-	-	15.54
A/C #: 6712071402 Interest Account	0.14%	-	-	-	-	-	-
A/C #: 6712071403 Principal Account	0.14%	-	-	-	-	-	-
A/C #: 6712071404 Reserve Account	0.14%	1.00	-	-	-	-	1.00
<u>SA TO COACHELLA RDA REFUNDING BONDS SERIES 2016A & 2016B</u>							
A/C #: 6712160601 Debt Service	0.11%	120.50	-	-	-	-	120.50
A/C #: 6712160602 Interest Account	0.11%	-	-	-	-	-	-
A/C #: 6712160604 Principal Account	0.11%	-	-	-	-	-	-
A/C #: 6712160604 Reserve Account	0.11%	1.00	-	-	-	-	1.00
<u>COACHELLA LEASE BONDS 2016</u>							
A/C #: 6712179801 Interest Account	0.00%	436,366.63	(436,365.63)	0.36	-	-	1.36
A/C #: 6712179802 Interest Account	0.00%	-	171,365.63	-	(171,365.63)	-	-
A/C #: 6712179803 Principal Account	0.00%	-	265,000.00	-	-	(265,000.00)	-
A/C #: 6712179804 Reserve Account	0.00%	1.00	-	-	-	-	1.00
A/C #: 6712179805 Project Fund	0.00%	160.41	-	-	-	-	160.41
TOTAL UNION BANK OF CALIFORNIA		462,027.40	-	2.64	(171,365.63)	(265,000.00)	25,664.41
WELLS FARGO BANK, N.A.							
<u>GAS TAX BONDS SERIES 2019</u>							
A/C #: 83925300 Debt Service Fund	1.10%	0.11	-	0.10	-	-	0.21
A/C #: 83925301 Interest Account	0.00%	113,683.91	-	0.12	(113,683.91)	-	0.12
A/C #: 83925302 Principal Account	0.00%	240,000.00	-	0.26	-	(240,000.00)	0.26
A/C #: 83925304 Reserve Fund	0.00%	-	-	-	-	-	-
A/C #: 83925305 Cost of Issuance Fund	0.00%	1.73	-	-	-	-	1.73
A/C #: 83972700 Escrow Account	0.00%	-	-	-	-	-	-
A/C #: 83972700 Other Escrow Fund	0.00%	-	-	-	-	-	-
TOTAL WELLS FARGO BANK, N.A.		353,685.75	-	0.48	(113,683.91)	(240,000.00)	2.32
TOTAL CASH WITH FISCAL AGENT		815,713.15	-	3.12	(285,049.54)	(505,000.00)	25,666.73

Managed Account Detail of Securities Held

For the Month Ending June 30, 2020

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 03/31/2017 1.875% 03/31/2022	912828W89	545,000.00	AA+	Aaa	09/04/18	09/06/18	528,926.76	2.75	2,568.65	537,123.87	561,179.69
US TREASURY NOTES DTD 07/31/2015 2.000% 07/31/2022	912828X08	250,000.00	AA+	Aaa	08/30/17	08/31/17	253,095.70	1.74	2,087.91	251,310.71	259,531.25
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	430,000.00	AA+	Aaa	04/02/18	04/05/18	418,846.88	2.51	3,366.76	424,628.41	445,318.75
US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022	912828L57	335,000.00	AA+	Aaa	06/04/18	06/06/18	321,325.19	2.76	1,473.63	327,880.77	346,882.05
US TREASURY N/B NOTES DTD 10/31/2017 2.000% 10/31/2022	9128283C2	275,000.00	AA+	Aaa	05/02/18	05/04/18	265,826.17	2.80	926.63	270,236.99	286,730.46
US TREASURY NOTES DTD 02/01/2016 1.750% 01/31/2023	912828P38	25,000.00	AA+	Aaa	10/02/18	10/04/18	23,806.64	2.93	182.69	24,287.01	26,011.72
US TREASURY NOTES DTD 02/29/2016 1.500% 02/28/2023	912828P79	520,000.00	AA+	Aaa	07/02/18	07/05/18	491,968.75	2.74	2,607.07	503,963.29	538,362.50
US TREASURY NOTES DTD 03/31/2016 1.500% 03/31/2023	912828O29	185,000.00	AA+	Aaa	02/08/19	02/12/19	178,185.35	2.44	697.54	180,467.44	191,735.15
US TREASURY NOTES DTD 08/01/2016 1.250% 07/31/2023	912828S92	140,000.00	AA+	Aaa	04/02/19	04/04/19	134,071.88	2.28	730.77	135,776.36	144,593.75
US TREASURY NOTES DTD 11/15/2013 2.750% 11/15/2023	912828WE6	355,000.00	AA+	Aaa	03/06/19	03/08/19	358,591.60	2.52	1,246.84	357,583.10	385,507.81
US TREASURY NOTES DTD 11/30/2016 2.125% 11/30/2023	912828U57	460,000.00	AA+	Aaa	01/07/19	01/09/19	451,770.31	2.52	827.94	454,253.96	490,187.50
US TREASURY N/B DTD 12/31/2018 2.625% 12/31/2023	9128285U0	70,000.00	AA+	Aaa	01/30/19	01/31/19	70,207.81	2.56	4.99	70,147.96	75,917.18
US TREASURY N/B NOTES DTD 05/01/2017 2.000% 04/30/2024	912828X70	655,000.00	AA+	Aaa	06/03/19	06/05/19	657,967.97	1.90	2,207.07	657,318.36	699,417.19
US TREASURY N/B DTD 07/31/2017 2.125% 07/31/2024	9128282N9	125,000.00	AA+	Aaa	08/01/19	08/05/19	126,933.59	1.80	1,109.20	126,582.32	134,589.85

Managed Account Detail of Securities Held

For the Month Ending June 30, 2020

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B NOTES DTD 08/31/2017 1.875% 08/31/2024	9128282U3	450,000.00	AA+	Aaa	09/03/19	09/05/19	461,724.61	1.33	2,820.14	459,794.10	480,515.63
US TREASURY NOTES DTD 10/02/2017 2.125% 09/30/2024	9128282Y5	295,000.00	AA+	Aaa	10/01/19	10/03/19	303,815.43	1.50	1,575.75	302,500.85	318,415.63
US TREASURY N/B DTD 11/30/2017 2.125% 11/30/2024	9128283J7	425,000.00	AA+	Aaa	01/03/20	01/07/20	434,844.73	1.63	764.94	433,876.22	459,863.26
US TREASURY N/B DTD 11/30/2017 2.125% 11/30/2024	9128283J7	580,000.00	AA+	Aaa	12/02/19	12/04/19	591,917.19	1.69	1,043.92	590,544.39	627,578.10
US TREASURY N/B DTD 02/17/2015 2.000% 02/15/2025	912828J27	415,000.00	AA+	Aaa	03/02/20	03/04/20	438,003.32	0.85	3,123.90	436,490.11	447,940.63
Security Type Sub-Total		6,535,000.00					6,511,829.88	2.10	29,366.34	6,544,766.22	6,920,278.10
Supra-National Agency Bond / Note											
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	225,000.00	AAA	Aaa	04/12/18	04/19/18	224,505.00	2.70	1,181.25	224,868.12	229,203.00
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	270,000.00	AAA	Aaa	07/18/18	07/25/18	269,368.20	2.83	3,258.75	269,776.50	277,108.29
Security Type Sub-Total		495,000.00					493,873.20	2.77	4,440.00	494,644.62	506,311.29
Municipal Bond / Note											
CA ST TXBL GO BONDS DTD 10/24/2019 2.400% 10/01/2023	13063DRJ9	190,000.00	AA-	Aa2	10/16/19	10/24/19	193,801.90	1.87	1,140.00	193,138.29	201,764.80
Security Type Sub-Total		190,000.00					193,801.90	1.87	1,140.00	193,138.29	201,764.80
Federal Agency Collateralized Mortgage Obligation											
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/01/2021	3136B1XP4	65,694.66	AA+	Aaa	04/11/18	04/30/18	67,001.38	2.93	194.89	66,152.01	66,498.51



Managed Account Detail of Securities Held

For the Month Ending June 30, 2020

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Collateralized Mortgage Obligation											
FHLMC MULTIFAMILY STRUCTURED P DTD 05/01/2015 2.791% 01/01/2022	3137BHYX8	170,000.00	AA+	Aaa	05/16/19	05/21/19	171,062.50	2.54	395.39	170,610.16	173,008.25
FHLMC MULTIFAMILY STRUCTURED P DTD 11/01/2015 2.716% 06/01/2022	3137BLUR7	100,000.00	AA+	Aaa	04/02/19	04/05/19	100,250.00	2.63	226.33	100,151.78	102,215.71
FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	100,000.00	AA+	Aaa	04/04/18	04/09/18	100,851.56	2.88	257.50	100,411.45	102,808.69
FHLMC MULTIFAMILY STRUCTURED P DTD 12/01/2012 2.307% 08/01/2022	3137AWOH1	100,000.00	AA+	Aaa	09/04/19	09/09/19	101,476.56	1.78	192.25	101,063.07	103,208.42
FANNIEMAE-ACES DTD 04/01/2014 3.346% 03/01/2024	3136AJB54	130,858.15	AA+	Aaa	12/13/19	12/18/19	137,217.05	2.14	364.88	136,405.10	142,293.68
FHMS K043 A2 DTD 03/01/2015 3.062% 12/25/2024	3137BGK24	110,000.00	AA+	Aaa	03/19/20	03/25/20	115,448.44	1.97	280.68	115,140.87	120,791.42
Security Type Sub-Total		776,552.81					793,307.49	2.38	1,911.92	789,934.44	810,824.68

Federal Agency Bond / Note											
FANNIE MAE NOTES DTD 01/09/2017 2.000% 01/05/2022	3135G0S38	170,000.00	AA+	Aaa	06/27/17	06/29/17	171,086.30	1.85	1,662.22	170,363.85	174,571.98
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	200,000.00	AA+	Aaa	01/09/19	01/11/19	199,856.00	2.65	2,479.17	199,926.55	207,343.60
FANNIE MAE NOTES DTD 04/10/2017 1.875% 04/05/2022	3135G0T45	465,000.00	AA+	Aaa	06/27/17	06/29/17	464,930.25	1.88	2,082.81	464,974.24	478,465.94
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G0403	305,000.00	AA+	Aaa	05/20/20	05/22/20	304,081.95	0.35	82.60	304,115.49	304,685.85
FREDDIE MAC NOTES DTD 06/11/2018 2.750% 06/19/2023	3137EAEN5	500,000.00	AA+	Aaa	01/07/19	01/09/19	503,510.00	2.58	458.33	502,343.61	536,372.00
FREDDIE MAC NOTES DTD 06/26/2020 0.250% 06/26/2023	3137EAES4	275,000.00	AA+	Aaa	06/24/20	06/26/20	274,197.00	0.35	9.55	274,200.67	274,707.68
FANNIE MAE NOTES DTD 09/14/2018 2.875% 09/12/2023	3135G0U43	330,000.00	AA+	Aaa	12/03/18	12/06/18	329,333.40	2.92	2,872.60	329,552.79	357,063.96

Managed Account Detail of Securities Held

For the Month Ending June 30, 2020

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FEDERAL HOME LOAN BANKS NOTES DTD 12/09/2013 3.375% 12/08/2023	3130A0F70	190,000.00	AA+	Aaa	01/30/19	01/31/19	195,600.04	2.72	409.69	193,966.17	209,711.17
FANNIE MAE NOTES DTD 10/18/2019 1.625% 10/15/2024	3135G0W66	250,000.00	AA+	Aaa	10/22/19	10/23/19	249,122.50	1.70	857.64	249,244.07	262,923.75
FANNIE MAE NOTES DTD 01/10/2020 1.625% 01/07/2025	3135G0X24	400,000.00	AA+	Aaa	03/04/20	03/05/20	414,876.00	0.84	3,087.50	413,883.71	421,214.80
FEDERAL FARM CREDIT BANK NOTES DTD 04/09/2020 1.150% 04/09/2025	3133ELWC4	250,000.00	AA+	Aaa	04/09/20	04/13/20	250,000.00	1.15	654.86	250,000.00	250,493.50
FEDERAL HOME LOAN BANK NOTES DTD 04/16/2020 0.500% 04/14/2025	3130AJHU6	200,000.00	AA+	Aaa	04/15/20	04/16/20	199,008.00	0.60	208.33	199,049.33	200,493.60
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	260,000.00	AA+	Aaa	04/22/20	04/24/20	259,464.40	0.67	302.43	259,484.37	262,188.68
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	360,000.00	AA+	Aaa	06/03/20	06/05/20	361,843.20	0.52	418.75	361,816.31	363,030.48
FREDDIE MAC NOTES (CALLABLE) DTD 05/29/2020 0.750% 05/28/2025	3134GVB31	200,000.00	AA+	Aaa	06/05/20	06/09/20	199,400.00	0.81	133.33	199,407.28	200,211.20
FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	305,000.00	AA+	Aaa	06/17/20	06/19/20	304,368.65	0.54	50.83	304,372.80	305,480.68

Security Type Sub-Total		4,660,000.00					4,680,677.69	1.43	15,770.64	4,676,701.24	4,808,958.87
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Corporate Note											
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	200,000.00	A	A1	09/05/17	09/07/17	203,460.00	2.00	1,055.56	200,692.00	203,004.40
BANK OF AMERICA CORP NOTE DTD 04/19/2016 2.625% 04/19/2021	06051GFW4	180,000.00	A-	A2	11/01/17	11/03/17	181,348.20	2.40	945.00	180,311.70	183,153.42
GOLDMAN SACHS GROUP CORP NOTES DTD 07/27/2011 5.250% 07/27/2021	38141GGQ1	160,000.00	BBB+	A3	11/03/17	11/07/17	175,342.40	2.53	3,593.33	164,417.44	167,997.76



Managed Account Detail of Securities Held

For the Month Ending June 30, 2020

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	180,000.00	BBB+	A3	11/20/17	11/22/17	181,229.40	2.72	333.50	180,420.56	185,383.98
IBM CORP BONDS DTD 01/27/2017 2.500% 01/27/2022	459200JO5	400,000.00	A	A2	02/01/17	02/03/17	400,840.00	2.45	4,277.78	400,265.53	412,893.60
APPLE INC CORP NOTES DTD 02/09/2017 2.500% 02/09/2022	037833CM0	440,000.00	AA+	Aa1	01/07/19	01/09/19	433,470.40	3.01	4,338.89	436,593.25	454,533.20
BB&T CORP (CALLABLE) NOTES DTD 03/21/2017 2.750% 04/01/2022	05531FAX1	185,000.00	A-	A3	04/03/18	04/05/18	181,564.55	3.25	1,271.88	183,493.31	191,716.06
UNITED PARCEL SERVICE CORP NOTES DTD 09/27/2012 2.450% 10/01/2022	911312A09	275,000.00	A-	A2	03/01/18	03/05/18	268,545.75	3.00	1,684.38	271,825.02	286,680.63
ADOBE INC CORP NOTE DTD 02/03/2020 1.700% 02/01/2023	00724PAA7	100,000.00	A	A2	01/22/20	02/03/20	99,863.00	1.75	698.89	99,881.66	103,587.70
PFIZER INC CORP NOTES DTD 03/11/2019 2.950% 03/15/2024	717081ES8	260,000.00	AA-	A1	04/02/19	04/04/19	263,146.00	2.69	2,258.39	262,355.58	281,078.72
WALMART INC CORPORATE NOTES DTD 04/23/2019 2.850% 07/08/2024	931142EL3	360,000.00	AA	Aa2	07/10/19	07/12/19	371,235.60	2.19	4,930.50	368,330.55	390,513.60
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025	89236TGT6	60,000.00	A+	A1	05/20/20	05/26/20	60,586.20	1.58	414.00	60,573.96	61,975.26
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025	89236TGT6	90,000.00	A+	A1	05/20/20	05/26/20	90,879.30	1.58	621.00	90,860.94	92,962.89
NOVARTIS CAPITAL CORP DTD 02/14/2020 1.750% 02/14/2025	66989HAP3	295,000.00	AA-	A1	05/06/20	05/08/20	305,504.95	0.98	1,964.62	305,179.50	308,293.29
Security Type Sub-Total		3,185,000.00					3,217,015.75	2.40	28,387.72	3,205,201.00	3,323,774.51
Certificate of Deposit											
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 08/03/2018 3.190% 08/03/2020	06370REU9	325,000.00	A-1	P-1	08/01/18	08/03/18	325,000.00	3.19	9,532.34	325,000.00	325,974.03

Managed Account Detail of Securities Held

For the Month Ending June 30, 2020

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit											
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	330,000.00	A-1+	P-1	08/03/17	08/07/17	330,000.00	2.05	2,706.00	330,000.00	330,597.96
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 10/18/2018 3.390% 10/16/2020	86565BPC9	185,000.00	A-1	P-1	10/16/18	10/18/18	184,748.40	3.45	1,323.98	184,963.07	186,750.29
SWEDBANK (NEW YORK) CERT DEPOS DTD 05/18/2020 2.270% 11/16/2020	87019U6D6	370,000.00	A-1	P-1	11/16/17	11/17/17	370,000.00	0.00	1,026.54	370,000.00	372,587.04
MUFG BANK LTD/NY CERT DEPOS DTD 02/28/2019 2.970% 02/26/2021	55379WZT6	185,000.00	A-1	P-1	02/27/19	02/28/19	185,000.00	2.94	1,923.08	185,000.00	188,357.38
CREDIT AGRICOLE CIB NY CERT DEPOS DTD 04/04/2019 2.830% 04/02/2021	22535CDU2	250,000.00	A-1	P-1	04/03/19	04/04/19	250,000.00	2.83	1,690.14	250,000.00	254,500.50
SOCIETE GENERALE NY CERT DEPOS DTD 02/19/2020 1.800% 02/14/2022	83369XDL9	190,000.00	A	A1	02/14/20	02/19/20	190,000.00	1.80	1,254.00	190,000.00	191,179.90
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	280,000.00	AA-	Aa3	08/27/19	08/29/19	280,000.00	1.84	1,813.00	280,000.00	288,503.32
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	295,000.00	A+	Aa2	08/29/19	09/03/19	295,000.00	1.85	1,920.45	295,000.00	304,021.99
DNB BANK ASA/NY LT CD DTD 12/06/2019 2.040% 12/02/2022	23341VZT1	145,000.00	AA-	Aa2	12/05/19	12/06/19	145,000.00	2.03	238.28	145,000.00	150,542.05
Security Type Sub-Total		2,555,000.00					2,554,748.40	2.08	23,427.81	2,554,963.07	2,593,014.46
Asset-Backed Security											
HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	100,000.00	AAA	NR	02/19/19	02/27/19	99,997.32	2.83	102.19	99,998.21	102,745.01
HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	80,000.00	AAA	NR	04/03/19	04/10/19	79,989.47	2.66	94.58	79,992.56	82,000.47
HAROT 2019-2 A3 DTD 05/29/2019 2.520% 06/21/2023	43815MAC0	100,000.00	NR	Aaa	05/21/19	05/29/19	99,996.27	2.52	70.00	99,997.27	103,001.04
TAOT 2019-A A3 DTD 02/13/2019 2.910% 07/15/2023	89239AAD5	150,000.00	AAA	Aaa	02/05/19	02/13/19	149,972.67	2.91	194.00	149,981.21	154,423.61



Managed Account Detail of Securities Held

For the Month Ending June 30, 2020

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)												
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security												
ALLYA 2019-1 A3	DTD 02/13/2019 2.910% 09/15/2023	02004WAC5	65,000.00	NR	Aaa	02/05/19	02/13/19	64,992.15	2.91	84.07	64,994.51	66,619.01
NAROT 2019-A A3	DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	120,000.00	NR	Aaa	02/05/19	02/13/19	119,981.82	2.90	154.67	119,987.19	123,614.23
COPAR 2019-1 A3	DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	100,000.00	AAA	Aaa	05/21/19	05/30/19	99,979.74	2.51	111.56	99,984.69	102,637.52
NAROT 2019-B A3	DTD 05/28/2019 2.500% 11/15/2023	65479HAC1	105,000.00	NR	Aaa	05/21/19	05/28/19	104,976.26	2.51	116.67	104,982.08	108,059.29
HAROT 2020-1 A3	DTD 02/26/2020 1.610% 04/22/2024	43813RAC1	105,000.00	NR	Aaa	02/19/20	02/26/20	104,979.42	1.61	46.96	104,981.13	107,452.62
TAOT 2020-A A3	DTD 02/12/2020 1.660% 05/15/2024	89232HAC9	140,000.00	AAA	Aaa	02/04/20	02/12/20	139,989.89	1.66	103.29	139,990.80	143,251.78
CARMX 2020-1 A3	DTD 01/22/2020 1.890% 12/16/2024	14315XAC2	100,000.00	AAA	NR	01/14/20	01/22/20	99,980.38	1.89	84.00	99,982.14	102,888.72
Security Type Sub-Total			1,165,000.00					1,164,835.39	2.43	1,161.99	1,164,871.79	1,196,693.30
Managed Account Sub-Total			19,561,552.81					19,610,089.70	2.03	105,606.42	19,624,220.67	20,361,620.01
Money Market Mutual Fund												
PFM Funds - Govt Select, Instl Cl			61,026.99	AAA	NR			61,026.99		0.00	61,026.99	61,026.99
Money Market Sub-Total			61,026.99					61,026.99		0.00	61,026.99	61,026.99
Securities Sub-Total			\$19,622,579.80					\$19,671,116.69	2.07%	\$105,606.42	\$19,685,247.66	\$20,422,647.00
Accrued Interest												\$105,606.42
Total Investments												\$20,528,253.42

Managed Account Security Transactions & Interest

For the Month Ending June 30, 2020

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
PAYDOWNS										
06/01/20	06/25/20	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/01/2021	3136B1XP4	1,508.21	1,508.21	0.00	1,508.21	(30.00)	0.00	
06/01/20	06/25/20	FANNIEMAE-ACES DTD 04/01/2014 3.346% 03/01/2024	3136AJB54	223.28	223.28	0.00	223.28	(10.85)	0.00	
Transaction Type Sub-Total				1,731.49	1,731.49	0.00	1,731.49	(40.85)	0.00	
SELL										
06/05/20	06/09/20	WALT DISNEY COMPANY/THE DTD 09/06/2019 1.750% 08/30/2024	254687FK7	195,000.00	200,758.35	957.40	201,715.75	6,553.95	6,432.86	FIFO
06/17/20	06/19/20	FANNIE MAE NOTES DTD 01/09/2017 2.000% 01/05/2022	3135G0S38	295,000.00	303,035.80	2,687.78	305,723.58	6,150.75	7,390.70	FIFO
06/25/20	06/26/20	FANNIE MAE NOTES DTD 01/09/2017 2.000% 01/05/2022	3135G0S38	295,000.00	303,009.25	2,802.50	305,811.75	6,124.20	7,372.15	FIFO
Transaction Type Sub-Total				785,000.00	806,803.40	6,447.68	813,251.08	18,828.90	21,195.71	
Managed Account Sub-Total					(11,273.96)	30,432.21	19,158.25	18,909.65	21,195.71	
Total Security Transactions					(\$11,273.96)	\$30,432.21	\$19,158.25	\$18,909.65	\$21,195.71	



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Celina Jimenez, Grants Manager

SUBJECT: Approve a Community Based Grant to the Coachella Valley Housing Coalition in the Amount of \$1,000 to Support Its College Scholarship Program

STAFF RECOMMENDATION:

Staff recommends that the City Council consider approving a Community Based Grant to the Coachella Valley Housing Coalition in the amount of \$1,000 to support its college scholarship program.

BACKGROUND:

The Community Based Grant Program was established in 2010 and allows the City of Coachella to offer financial assistance to local nonprofit organizations, schools, youth-serving organizations, and other community-based organizations that provide essential services, programs and activities to residents in Coachella. Applicant organizations are only eligible to submit one application for consideration each fiscal year and must be legally established with non-profit or tax-exempt status, be based in the Coachella Valley, or provide direct service to Coachella residents. Approval of grant funds does not constitute a precedent for grant allocations in subsequent years. All CBG grants are reimbursement grants to ensure that applicants are meeting their stated goals. The FY 20-21 budget included an allocation of \$15,000 for the Community Based Grant Program.

DISCUSSION/ANALYSIS:

The Coachella Valley Housing Coalition is a nonprofit affordable housing organization established in 1982. In 2002, the Board of Directors and Employees of the Coachella Valley Housing Coalition (CVHC) established the JFM College Scholarship Fund Program, in honor of CVHC's founding and retired Executive Director, John F. Mealey. The scholarship fund awards scholarships annually to students who reside in affordable housing communities developed by CVHC, who are pursuing undergraduate higher education at any accredited college, university or vocational school. A Community Based Grant will help provide scholarship support

ALTERNATIVES:

1. Approve a Community Based Grant to the Coachella Valley Housing Coalition in the Amount of \$1,000 to Support Its College Scholarship Program
2. Not Approve a Community Based Grant to the Coachella Valley Housing Coalition in the Amount of \$1,000 to Support Its College Scholarship Program

FISCAL IMPACT:

The Community Based Grant program has a current budget allocation of \$15,000. Granting an award will reduce the fund by \$1,000 bringing the balance down to \$14,000.

ATTACHMENT(S):

1. Copy of Community Based Grant Application



CITY OF COACHELLA, CA COMMUNITY BASED GRANT PROGRAM APPLICATION FOR FUNDS REQUEST

Please Type Information and Print
Information entered in the provided spaces cannot be saved.

(Attach additional pages as needed, however applicants are encouraged to be brief.)

1. Application Funding Cycle: **Date:** 06/15/2020
July 1, 2020 - June 30, 2021

2. Total Amount Requested: \$ 1,000

If requesting waiver of City fees or charges, please indicate the City service for which the waiver is being requested.

3. Proposed Program/Service of Funding Request:
To provide scholarship for students in the City of Coachella (JFM Scholarship Fund).

4. Agency/Organization:
Coachella Valley Housing Coalition
5. Mailing Address:
45-701 Monroe Street, Suite G
City: Indio Zip: 92201
6. Telephone: (760) 347-3157
Fax: (760) 342-6466

7. Official Contact Person:
Name: Pam Grogan
Title: Resource Development Manager
Telephone: (760) 347-3157
Fax: (760) 342-6466
E-mail: pamela.grogan@cvhc.org

8. Does this organization have a non-profit status with the Internal Revenue Service (IRS)?
Yes No (Attach documentation)

9. How long has this organization been in existence?
We have been in existence for over 38 years; since 1982.

10. Has the organization previously received funding from the City of Coachella?
 Yes No
If yes, please identify the program/service, total prior grant allocation, and the fiscal year in which the funds were received.

Yes we have previously received funding from the city (see attached)

11. Is this request for a New or Existing program/service within the City?

12. What is the anticipated time frame to provide the proposed program/service and the expenditure of the requested funds?
October 1, 2020 through September 30, 2021

13. Describe briefly how the requested funds will be used.
Funds will be used to provide two \$500 scholarships to students who reside in the City of Coachella to attend two or four-year colleges for Fall 2020/Spring 2021 academic year.

14. Will the program/service require additional funding sources? If so, identify all funding sources and provide the steps taken to acquire funding.
Yes. To date, we have secured funding from the following sources: Individual donations in the amount of \$24,012 and we are expecting another \$10,500 by September 2020.

15. If the program/service is planned to continue beyond the period provided by this grant, what funding plans are there to sustain the program/service?
Efforts to sustain this program include donations and sponsorships from various corporations and government sources (see attached).

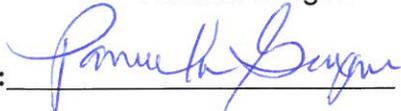
16. How will the proposed program/service serve City of Coachella residents? Will the proposed program/service also serve non-Coachella residents? Please describe.
This funding will provide scholarships for two students (Coachella residents) of \$500 each to attend college.

17. Describe the characteristics of the clients the proposed program/service anticipates to serve (i.e. age group, gender, income level, ethnicity, etc.)
Recipients of the JFM Scholarship Fund Program are low-income Hispanic students (typically 90%) who are graduating high school seniors and/or current college students.

18. Attach a proposed budget for requested funds.

Authorized Official: Pamela Grogan

Title: Development Manager

Signature: 

Date: 6-16-2020

CITY OF COACHELLA
APPLICATION ADDENDUM – FY2020/2021

10. List of Previous Funding from the City of Coachella:

- FY2018/2019 JFM Scholarship Program \$1,000
- FY2016-2017 Mariachi Music Classes \$200
- FY2012-2013 Housing Rehabilitation \$91,000
- FY2010-2012 Neighborhood Stabilization Program \$75,800
- FY2006-2007 Afterschool Program \$10,000

15. If the program/service is planned to continue beyond the period provided by this grant, what funding plans are there to sustain the program/service?

Efforts to sustain this program include grant solicitations to various foundations, corporations and government funding sources. Currently, we have grant applications pending with the following funders:

Funder/Corporation	Amount	Status
Altura Credit Union	\$2,500	Anticipated – August 2020
Augustine Casino	\$1,000	Anticipated – July 2020
Buster Family Foundation	\$5,000	Anticipated – July 2020
California Alliance for Renewable Energy	\$1,000	Anticipated – August 2020
Everyday Energy	\$1,000	Anticipated – July 2020



JFM Scholarship Fund Program

PROGRAM BUDGET – FY2019/2020

Expenditures	Amount
PERSONNEL	
Resource Development Coordinator (\$38,000 @ .25FTE)	\$9,500
Taxes/benefits (23%)	2,185
TOTAL PERSONNEL	\$11,685
DIRECT SERVICES	
Scholarships (minimum of 40)	30,000
Awards Luncheon	7,500
Office Supplies	870
Mailing & Printing Costs	1,340
Photographer	600
Guest Speaker – Lodging/transportation/miscellaneous	700
Travel – per diem staff travel allowance	100
TOTAL DIRECT SERVICES	\$41,110
TOTAL PROGRAM BUDGET	\$52,785



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0752251710
Feb, 06, 2019 LTR 4168C 0
95-3814898 000000 00

00007972
BODC: TE

COACHELLA VALLEY HOUSING COALITION
45-701 MONRDE STSUITE G
INDIO CA 92201



041156

Employer ID number: 95-3814898
Form 990 required: YES

Dear Taxpayer:

We're responding to your request dated Jan. 28, 2019, about your tax-exempt status.

We issued you a determination letter in July, 1983, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Juan Carrillo, Associate Planner

SUBJECT: Finding of Public Convenience and Necessity for “LA Mango” to re-establish an on-sale Beer License at the existing Snack Shop located at 51-704 Cesar Chavez Street.

STAFF RECOMMENDATION:

Staff recommends that the City Council authorize the Development Services Director to issue a Letter of Public Convenience and Necessity for a Type 40 (On-Sale Beer) to allow the sale of beer at “LA Mango” (Previously “La Mangoneada”) located at 51-704 Cesar Chavez Street.

DISCUSSION/ANALYSIS:

The new owner of “LA Mango” snack bar is requesting a determination from the City that the public convenience and necessity would be served by the issuance of an On-Sale Beer (Type 40) license by the Alcoholic Beverage Control (ABC) Board for the existing business located at 51-704 Cesar Chavez Street. Section 23958.4 of the Business and Professions Code requires the City Council to issue a letter of public convenience and necessity for any business requesting a new alcoholic beverage license of a certain type and which is in a census tract that has an over-concentration of licenses per the ABC’s guidelines. Staff has considered this request, and finds that the proposed license is for the sale of beer only, as part of an existing snack bar under new ownership. The prior business was established prior to the City’s passage of the ordinance requiring a conditional use permit for alcohol sales licenses. As such, the new owner is not required to apply for a conditional use permit because there has been no lapse in the business in excess of 12 months (pursuant to Section 17.78.010(H) of the Coachella Municipal Code which considers this use “as if it had a CUP”). Staff recommends that a letter of Public Convenience and Necessity be issued to LA Mango.

Type 40 licenses authorizes the sale of beer for consumption on the premises where sold, and minors are allowed on the premises. Due to the over-concentration of on-sale alcoholic beverage licenses within the census tract where this business is located, staff consulted with the Coachella Police Department regarding public safety concerns for this request.

Type 40 licenses are generally issued to places where meals are provided on the premises. Due to the recent pandemic, Covid-19, there has been a large portion of alcohol sales occurring for “take out” purposes and the California Department of Beverage Control allows this as a policy so long

as the beer is sold with the regular food items sold in the premises. Under existing law on-sale licensees may exercise off-sale retail privileges with respect to manufacturer pre-packaged containers of beer and wine (or beer only for Type-40 licenses).

Staff is recommending the following findings for the issuance of a letter of public convenience and necessity requested by LA Mango:

- 1) The proposed on-sale alcohol license would allow the sale of beer among a variety of other beverages and cold-prepared snacks and food items sold at the existing business. The “LA Mango” business sells a variety of appetizers, snacks, fruit platters, and smoothies. The applicant plans to include beer in the sale of snacks for its customers.
- 2) The applicant is not proposing the display of beer in the customer area at the business that may result in incidences of theft. Beer will only be sold for on-site consumption and can be displayed or sold for off-site consumption under the policies for Type 40 licenses per the California Alcohol and Beverage Control.

In addition to the above, the Coachella Police Department has not had any calls for service at the existing business location, and is not opposed to the issuance of an on-sale beer license at this location.

ALTERNATIVES:

1. Authorize the issuance of a Letter of Public Convenience and Necessity.
2. Deny the request and oppose the issuance of a Type 40 license.

FISCAL IMPACT:

There will be no fiscal impact to the City's General Fund if the Letter of Convenience and Necessity is issued.

RECOMMENDED ALTERNATIVE(S):

Staff recommends alternative #1.

Exhibits:

1. Section 23958.4 of the Business and Professions Code
2. Summary of existing Alcohol Licenses

California Business and Professions Code Section 23958.4

(a) For purposes of Section 23958, "undue concentration" means the case in which the applicant premises for an original or premises-to-premises transfer of any retail license are located in an area where any of the following conditions exist:

(1) The applicant premises are located in a crime reporting district that has a 20 percent greater number of reported crimes, as defined in subdivision (c), than the average number of reported crimes as determined from all crime reporting districts within the jurisdiction of the local law enforcement agency.

(2) As to on-sale retail license applications, the ratio of on-sale retail licenses to population in the census tract or census division in which the applicant premises are located exceeds the ratio of on-sale retail licenses to population in the county in which the applicant premises are located.

(3) As to off-sale retail license applications, the ratio of off-sale retail licenses to population in the census tract or census division in which the applicant premises are located exceeds the ratio of off-sale retail licenses to population in the county in which the applicant premises are located.

(b) Notwithstanding Section 23958, the department may issue a license as follows:

(1) With respect to a nonretail license, a retail on-sale bona fide eating place license, a retail license issued for a hotel, motel, or other lodging establishment, as defined in subdivision (b) of Section 25503.16, a retail license issued in conjunction with a beer manufacturer's license, or a winegrower's license, if the applicant shows that public convenience or necessity would be served by the issuance.

(2) With respect to any other license, if the local governing body of the area in which the applicant premises are located, or its designated subordinate officer or body, determines within 90 days of notification of a completed application that public convenience or necessity would be served by the issuance. The 90-day period shall commence upon receipt by the local governing body of (A) notification by the department of an application for licensure, or (B) a completed application according to local requirements, if any, whichever is later.

If the local governing body, or its designated subordinate officer or body, does not make a determination within the 90-day period, then the department may issue a license if the applicant shows the department that public convenience or necessity would be served by the issuance. In making its determination, the department shall not attribute any weight to the failure of the local governing body, or its designated subordinate officer or body, to make a determination regarding public convenience or necessity within the 90-day period.

(c) For purposes of this section, the following definitions shall apply:

(1) "Reporting districts" means geographical areas within the boundaries of a single governmental entity (city or the unincorporated area of a county) that are identified by the local law enforcement agency in the compilation and maintenance of statistical information on reported crimes and arrests.

(2) "Reported crimes" means the most recent yearly compilation by the local law enforcement agency of reported offenses of criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny theft, and motor vehicle theft, combined with all arrests for other crimes, both felonies and misdemeanors, except traffic citations.

(3) "Population within the census tract or census division" means the population as determined by the most recent United States decennial or special census. The population determination shall not operate to prevent an applicant from establishing that an increase of resident population has occurred within the census tract or census division.

(4) "Population in the county" shall be determined by the annual population estimate for California counties published by the Population Research Unit of the Department of Finance.

(5) "Retail licenses" shall include the following:

(A) Off-sale retail licenses: Type 20 (off-sale beer and wine) and Type 21 (off-sale general).

(B) On-sale retail licenses: All retail on-sale licenses, except Type 43 (on-sale beer and wine for train), Type 44 (on-sale beer and wine for fishing party boat), Type 45 (on-sale beer and wine for boat), Type 46 (on-sale beer and wine for airplane), Type 53 (on-sale general for train and sleeping car), Type 54 (on-sale general for boat), Type 55 (on-sale general for airplane), Type 56 (on-sale general for vessels of more than 1,000 tons burden), and Type 62 (on-sale general bona fide public eating place intermittent docksidelicense for vessels of more than 15,000 tons displacement).

(6) A "premises to premises transfer" refers to each license being separate and distinct, and transferable upon approval of the department.

(d) For purposes of this section, the number of retail licenses in the county shall be determined by the most recent yearly retail license count published by the department in its Procedure Manual.

(e) The enactment of this section shall not affect any existing rights of any holder of a retail license issued prior to April 29, 1992, whose premises were destroyed or rendered unusable as a result of the civil disturbances occurring in Los Angeles from April 29 to May 2, 1992, to reopen and operate those licensed premises.

(f) This section shall not apply if the premises have been licensed and operated with the same type license within 90 days of the application.

Exhibit 1

List of Existing ABC Licenses in Census Tract 0457.04

Business	Location	Type
1. Taqueria & Restaurante Arandas	51557 Cesar Chavez Street	41
2. Arco AM/PM	52138 Cesar Chavez Street	21
3. Fastrip Market	51893 Cesar Chavez Street	21
4. Beertown Market	85101 Avenue 52	20
5. Carniceria Rancho Grande	51508 Cesar Chavez Street	21



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Luis Lopez, Development Services Director

SUBJECT: Professional Services Agreement with MSA Consulting Group, Inc. for City-Initiated Rezoning of property for the Coachella 5th Cycle Housing Element in the amount of \$53,310.

STAFF RECOMMENDATION:

Staff recommends that the City Council authorize a Professional Service Agreement with MSA Consulting Group, Inc. for the 5th Cycle Housing Element mandatory rezoning efforts at a contract price not to exceed \$53,310.

BACKGROUND:

On May 13, 2020 staff agendized a Professional Services Agreement Letter with Arivitas Partners, LLC to complete mandatory rezoning of several parcels, pursuant to the City's Vacant Land Inventory of the Coachella Certified 2013-2021 Housing Element. Because staff had been made aware of grant funding opportunities to pay for these services, it was decided to continue the matter and obtain additional bids from local planning consultants to do this work. Staff sent a request for proposals to other local firms, but only two proposals were received.

DISCUSSION/ANALYSIS:

Over the next 12 months, the City's current Housing Element planning period will come to an end. There were numerous policy tasks that were left unfinished due to the staffing shortfalls, and the intensive development activity the City has experience over the past several years. One of the major required tasks is to complete mandatory re-zoning of vacant land to comply with the 5th Cycle Housing Element RHNA allocation as part of the City's vacant land inventory program, which shows vacant parcels that are candidates for very high density residential zoning. Failure to complete this task in a timely manner during the current planning period will subject the City to significant penalties. For example, the City would be required to "carry over" the remaining 2,542 RHNA unit capacity into the 6th Cycle Housing Element Update (currently our RHNA is approximately 7,800 dwelling units and this would result in a total remaining RHNA of 10,350 new units for the next Housing Element Update).

Additionally, since 2017 any land programmed for mandatory rezoning intended to satisfy low and moderate income housing categories must have minimal barriers of entry and be "permit

ready”. This has resulted in the exclusion of large vacant lots for this purpose, because it is unrealistic that a non-profit residential builder would buy up large-scale multifamily projects (i.e., 20 acre or more) without major public subsidies. Therefore, the current rezoning program to rezone four large-acreage parcels for the needed 2,542 remaining RHNA will allow a “clean slate” prior to the completion of the next Housing Element, and will reduce consultant costs accordingly, to the upcoming Housing Element Update.

The zoning districts must be designated with very high density residential zoning, and the district must be ready for “plan check and development” without any further discretionary reviews by the City. As such, this requires that proper zoning be in place, and that all CEQA environmental clearances are included for a builder to process administrative reviews and plan check/permitting for future development.

Review of Proposals:

Staff compared two proposals submitted by Arivitas Strategies, LLC (“Arivitas”) dated July 7, 2020 and MSA Consulting Group, Inc. (“MSA”) dated July 6, 2020 respectively, and found that MSA’s budget was \$23,310 higher than Arivitas’ proposal for similar tasks. However, the ability to complete the tasks in-house and independently from city staff oversight in a “fast track” mode is needed, especially since the Planning Division’s work load has not slowed down this year and the deadlines are fast approaching. Arivitas is a sole proprietor business owned by Mr. Kevin Maevers (previously contracted as Arivitas Partners, LLC) that has been used by the City in the past, but that would likely subcontract some portions of this work in order to fast track the process. And, there was no specific management team identified in the Arivitas proposal. MSA provided a detailed statement of qualifications, budget, and key staff that would facilitate the planning and environmental documentation work (see both attached proposals and SOQ). For these above-stated reasons, staff is recommending that MSA be engaged for this work.

The term of this agreement will be from September 10, 2020 through March 11, 2021. The consultant will bill the City on a time and material basis with an hourly rate of \$125 per hour and \$105 per hour, with a total contract amount not to exceed \$53,310 unless approved in writing by both parties (any contract amendment to augment compensation is subject to City Council approval).

Grant Funding:

The entire scope of work included in the proposed Agreement with MSA Consulting Group, Inc. qualifies for grant funding under California HCD’s Local Early Action Planning (LEAP) Grants program, which is a non-competitive funding program. Staff would like to start incurring expenses immediately and the contract amount will have adequate grant funding, using the standard HCD Agreement. Accordingly, the attached consultant agreement is contingent upon grant funding being in place to pay for at least 75% of the award, even though the City has been assured that 100% of this work qualifies under the grant.

ALTERNATIVES:

- 1) Approve the standard Professional Services Agreement for \$53,310 with MSA Consulting Group, Inc.
- 2) Approve the standard Professional Services Agreement with modified terms.
- 3) Approve the standard Professional Services Agreement with Arivitas Strategies, LLC based on the scope presented on May 13, 2020
- 4) Continue this item and provide staff with direction.

FISCAL IMPACT:

The terms of this agreement would require the City to pay up to 25% of the contract cost, or \$13,327.50, and 75% of the contract work must qualify for grant funding. Staff anticipated no fiscal impact in that the project will qualify for full funding through the LEAP Grant. City Council appropriates the amount of the grant funded portion of the agreement in the general fund (101) and grants fund (152) and approves a corresponding transfer from the City's grants fund (152) to the general fund (101).

RECOMMENDED ALTERNATIVES:

Staff recommends Alternative #1 or #2 above.

Attachments: Standard Agreement Letter
Proposal and SOQ by MSA
Proposal by Arivitas

Date

Name

MSA Consulting Group
34200 Bob Hope Drive
Rancho Mirage, CA 92270

Re: Letter of Agreement for "Housing Re-Zoning Services 2020"

Dear Mr. [REDACTED]:

This letter shall be our Agreement regarding planning, management, and environmental services for processing applications for planning approval as described below ("Services") to be provided by MSA Consulting Inc. (Name, President), a California Corporation ("Contractor") as an independent contractor to the City of Coachella for the various current and future projects ("Projects").

The Services to be provided may include, but are not limited to the following:

1. Assist City of Coachella with professional planning and graphic services by processing, and formulating recommendations for up to four (4) City-initiated change of zone applications as assigned by the City Manager, Development Services Director, or designee including, but not limited to, the following:
 - a. Process the standard planning applications using the selected sites that will accommodate a minimum of 2,542 additional dwelling units by right on properties previously identified in the City 2013-2021 Certified Housing Element and related tasks including:
 - i. Participation in meetings with landowners to discuss project scope and schedule, negotiate entitlement requests and get written owners' consent to proceed.
 - ii. Work on behalf of City staff in preparation of file documents with exhibits for routing to City and outside agencies, preparation of preliminary CEQA documents including preparation of up to two (2) draft Negative Declarations and two (2) Notice of Determinations, and Notice of Exemptions.
 - iii. Assist City staff in preparing draft notices of public hearing for publication and mailings for each Planning Commission and City Council meeting, as directed by City staff.
 - iv. Prepare draft staff reports, resolutions, ordinances, exhibits, and responses to comments, as needed for finalization by City staff for Planning Commission and City Council agendas.

2. Attendance at staff meetings and/or project proponent meetings, as directed by the City Manager, Development Services Director, and designee. Attendance at Planning Commission and City Council meetings, public hearings, and other meetings as directed by the City Manager, Development Services Director, or designee.
3. Completion of draft written and graphic documents, and other correspondence as needed to carry out the tasks of "project planner" for Projects as described in Item No. 1 and 2 above.
4. Coordination of schedules, follow up items, budgetary concerns and related items to ensure the City's Project schedule is maintained for Item No. 1 above.

The above tasks will be billed to the City of Coachella on a *"time and materials"* basis based on the following rates:

Contract Planner \$____/hr.
 Additional Staff.....\$____/ hr.

Reimbursable Expenses:

- Mileage to be billed at IRS Business Rate plus 20%
- Printing, Reproduction, Scanning, etc. billed at direct cost plus 20%
- Sub-Consultant Fees billed at direct cost plus 20%

Per Diem Rates:

- Per Diem for overnight trips (lodging, meals, and incidentals) shall be billed at current Government Services Administration (GSA) rates for the County for which the travel occurs (Riverside County, San Bernardino County, etc.) plus 20%. Current rate schedule is for FY 2020 and shall be adjusted annually pursuant to GSA guidelines.

Annual Review and Adjustment:

- MSA Consulting's Schedule of Hourly Rates is subject to change based on an annual review of the cost of living and employee wage increases. In the event MSA's Schedule of Hourly Rates is adjusted, a corresponding percentage increase shall be applied to all remaining Agreement budgets and such Agreement budgets and such Schedule of Hourly Rates shall apply to subsequent Extra Work.

Contractor shall perform all Services under this Letter of Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California, and consistent with all applicable laws. Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications, and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Compensation for the above services shall be based on the actual amount of time spent in adequately performing the Services, and shall be billed at the hourly rate of \$_____ for Contract Planner. However, unless expressly agreed in writing in advance by the City, the cost to the City for the Services shall not exceed fourteen thousand eight hundred seventy five (\$14,875.00).

Prior to and as a condition precedent to the effectiveness of this Agreement, City staff shall procure grant funding to cover at least 75% of the Contractor's work and compensation, as qualifying under housing productivity planning work. Consultant shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant for all the tasks identified in the Services,



July 6, 2020

MSA Consulting, Inc.
34200 Bob Hope Drive Rancho Mirage, CA 92270
(760) 320 - 9811
pdepalatis@msaconsultinginc.com

Affordable Housing Rezoning Support

Statement of Qualifications



Mr. Luis Lopez, J.D., Development Services Director
llopez@coachella.org

City of Coachella, Permit Center
53-990 Enterprise Way
Coachella, CA 92236



July 6, 2020

Mr. Luis Lopez, J.D., Development Services Director
City of Coachella – Permit Center
53-990 Enterprise Way
Coachella, CA 92236

Subject: Statement of Qualifications
Affordable Housing Rezoning Support (RFP 9001)

Dear Mr. Lopez:

MSA Consulting, Inc. (MSA) appreciates the opportunity to assist the City with its Affordable Housing rezoning needs. We understand how important it is that this go to hearings in November/early December well ahead of HCD's final December 31, 2020 deadline. We feel uniquely qualified to help the City accomplish this since we regularly manage land use entitlements according to pre-determined schedules to meet our clients' goals.

MSA has a 40-year track record here in the Coachella Valley and offers the following expertise to the City:

- We understand and can effectively engage with private sector landowners and developers.
- We have prepared and successfully processed hundreds of entitlement packages, including many Zoning Map Amendments.
- We understand entitlement processes comprehensively, from beginning to end, and proactively manage these processes to achieve hearing milestones.
- We regularly and routinely prepare thorough and defensible CEQA documents.
- We have served in the role of municipal planning and environmental consultants to multiple jurisdictions, allowing us to work seamlessly and efficiently with City Staff.

Attached are Qualifications materials describing our firm and key staff members assigned to this project as well as two sample affordable housing projects we have been involved with,

Very truly yours,

Paul DePalatis
Director of Planning Services
MSA Consulting, Inc.

PDP:ar

Via Electronic Mail



MSA Consulting, Inc. (MSA) is a multi-disciplinary **Planning, Civil Engineering, Land Surveying, Environmental and Landscape Architectural** firm providing professional services to public agencies, tribal interests, non-profits, schools and private development since 1976. Located in Rancho Mirage, California, MSA is the Coachella Valley's largest locally owned, full-service planning, engineering and surveying company with an outstanding history of past performance on local and national projects with the capacity and expertise to provide services beyond our borders. MSA became an Employee-Owned company with an ESOP Trust in 2016. Included in the current staff of 65 are eight registered civil engineers and land surveyors as well as AICP, LEED and QSD Accredited Professionals and Landscape Architects.

- Firm Complete Name: MSA CONSULTING, INC.
 - Type of Firm: California Corporation
 - Date of Incorporation: December 21, 1976
 - Address of Corporate and only office:
34200 Bob Hope Drive, Rancho Mirage, CA 92270
 - Telephone; Website; E-mail 760.320.9811
www.msaconsultinginc.com ; info@msaconsultinginc.com
 - Number of Employees: 65
 - Completed Projects: 2,500
- Firm Board of Directors: Robert S. Smith, Chair of the Board
Julian A. De La Torre, P.E., President Michael Oehlbaum, CFO
- Services: Planning; Environmental; Surveying; Engineering; Utility Coordination; Landscape Architecture; Construction Management
 - Planning and Environmental Staff: 8
 - Affiliated Organizations:
Urban Land Institute (ULI)
Desert Valley Builders Association (DVBA) American Planning Association (APA)
Association of Environmental Professionals (AEP)
U.S. Green Building Council (USGBC) American Public Works Association (APWA)
Desert Roundtable
American Society of Landscape Architects (ASLA)





MSA Consulting, Inc. Services

Planning Services

MSA Consulting offers a full complement of professional planning and design services thoroughly attuned to the needs of our private and public sector clients.

MSA specializes in land use entitlements, municipal contract planning support, physical and policy planning, and site design. We approach each project with an experience-based sensitivity to the economic, political, and environmental realities that must be balanced to achieve a successful land development project. Our expertise draws from extensive work in private sector land development, including affordable housing builder clients, as well as contract services to municipalities, counties, special districts, and regional councils of government. MSA’s land planners, designers, and mapping specialists work seamlessly with our in-house environmental, civil engineering and other technical staff.

Our solutions consistently balance creativity (being innovative, forward-thinking, and inspirational) with practicality (being approvable, buildable, and cost sensitive) in a way that provides optimal service and value to our clients.

Featured Services

- Entitlement Processing and Oversight
- Development Feasibility
- Site / Master Planning
- Policy and Community Plans
- Municipal Staff Support

Primary Contact

Paul DePalatis
 Vice President/Director of Planning Services
pdepalatis@msaconsultinginc.com
 760-320-9811

Environmental Services

MSA provides a full range of environmental services, a critical element in achieving timely project approvals given California’s increasingly complex regulatory environment.

Through extensive training and experience, our staff has the tools to develop comprehensive and proactive solutions to the environmental challenges unique to Southern California and the Coachella Valley. We have a thorough understanding of the California Environmental Quality Act (CEQA) developed through hands-on experience in preparing scores of Categorical Exemptions, Negative Declarations and Environmental Impact Reports over the last 40 years. In-house GIS and AutoCad mapping resources enhance our capability for effective and efficient environmental analysis and presentation.

Featured Services

- CEQA and NEPA Environmental Documentation
- Water Supply Assessments / Verifications
- Water Quality Management Plans
- QSD / QSP Services
- Phase One Environmental Site Assessments

Primary Contact

Michelle Witherspoon, LEED AP BD+C,
 CPESC, REPA, QSD/QSP
 Director of Environmental Services
mwitherspoon@msaconsultinginc.com
 760-320-9811 x 5130



Paul Depalatis, AICP

VICE PRESIDENT/DIRECTOR OF PLANNING



Mr. DePalatis has worked as a professional planner for over 35 years with a focus on the Inland Empire and Coachella Valley areas of Southern California. He joined MSA Consulting, Inc. in April of 2013 after serving as Planning Director for various major California planning, engineering and environmental firms and running his own consulting practice in the Coachella Valley during the mid-2000's. He earned his Bachelor's Degree in Urban Planning from Stanford University in 1979. Because Mr. DePalatis has served as a consultant to public agencies and private developers, he understands the needs, goals and

priorities of each. He has managed scores of private development, CEQA/NEPA and municipal planning projects and clients have consistently rated his customer service and product quality as among the highest they have experienced. Mr. DePalatis is AICP certified, a member of the American Planning Association (APA) and the Association of Environmental Professionals (AEP) and, during his career, has also served as a Planning Commissioner, a board member for the APA California Chapter, Inland Empire Section and a general member of the Building Industry Association.

EDUCATION

- Urban Planning - Stanford University; Stanford, CA

REGISTRATIONS

- American Institute of Certified Planners AICP #6686

AFFILIATIONS

- American Planning Association
- Association of Environmental Professionals

WORK EXPERIENCE

Section 31 Specific Plan, Rancho Mirage, CA - Project Manager, Principal Author

Section 31 is a 618-acre master-planned, mixed-use community featuring a 34-acre swimmable Crystal Lagoon. Plans for the site include luxury resort hotels and a vibrant mixed-use town center. The site will accommodate a mix of single- and multi-family residential, live/workspaces, retail, recreation, and resort hotel land uses within a residential and mixed-use development. The MSA project team was contracted to perform a wide range of services for this project, including due diligence, entitlement, environmental, survey, utilities, landscape architecture, and preliminary engineering services.

Indian Wells Tennis Garden Stadium No. 2; Indian Wells, CA – Municipal Services Manager

Provided municipal support services to process plans, prepare staff reports, perform CEQA analysis and make staff presentations for the Indian Wells Tennis Gardens, a high-profile project known internationally for its spring tournament that attracts world class tennis talent to the desert. The project included a new tennis stadium, grand entry and expanded parking facilities. The project was processed through the City's Architectural Review Committee, Planning Commission and City Council in only four months to facilitate an aggressive construction schedule.

West Anchorage District Plan, Anchorage, AK - Project Manager, Principal Author

A 23-square mile policy plan addressing key issues involving land use density/intensity, airport compatibility, public transportation, circulation adequacy and recreation/open space. A central aspect of the plan involved facilitation and education efforts to overcome long-standing conflicts between the international airport and local residents.

REFERENCES

- Mary Alexander, Exec VP/General Counsel, DMB Development, (480) 357-7376, malexander@dmbdevelopment.com
- Jon Berg, Community Development Director, City of Indian Wells, (760) 346-2489, jberg@indianwells.com
- Jeremy Gleim, Director of Development Svcs., City of Rancho Mirage, (760) 328-2266, jeremyg@ranchomirageca.gov



Nicole Vann

PLANNER



Nicole Vann joined the Planning Department at MSA Consulting, Inc. in 2004 and serves as a project manager in MSA's planning and environmental departments. She is responsible for document preparation, team oversight and general consulting for a wide range of environmental and entitlement projects. She has been involved in the successful completion and approvals of numerous Specific Plans, LAFCO annexations, CEQA/NEPA Analyses, Water Supply Assessments, and Regulatory Agency permitting. In her time at MSA and utilizing her extensive experience in the Coachella Valley, Mrs. Vann continues to work proactively with

all stakeholders to ensure that each Client is provided with the best service possible on each and every project.

EDUCATION

- Land Use Environmental Planning Certificate - University of California; Riverside, CA

AFFILIATIONS

- American Planning Association
- Association of Environmental Professionals
- Inland Empire AEP VP of Programs for the Coachella Valley

WORK EXPERIENCE

North City Extended Specific Plan; Cathedral City, CA – Planner

Worked as part of the environmental team on the Draft EIR writing sections and assisting the City with circulation and assembling final environmental documents. Served as the Planner for the annexation of 591.38 acres of vacant land into Cathedral City. Prepared a Plan of Service and coordinated with the City of Cathedral City, and Riverside County LAFCO staff to meet the requirements of the Plan of Service and processed for approval through LAFCO.

Glass House Pharms; Cathedral City, CA –Planner

Worked as part of the environmental team on the Mitigated Negative-Declaration for a 300-acre cannabis campus and coordinated the submittal of the CEQA document. Facilitated the City's review and assisted with the circulation for public review.

Trilogy at the Polo Club; Indio, CA – Project Manager

Responsible for preparing and managing entitlements and environmental services for the 255-acre master planned residential project in Indio.

Abode Communities; Coachella CA – Project Manager

Managed entitlements and processed a 160-unit affordable housing community using the Streamlined Ministerial Approval Process (SB 35).

Coachella Valley Housing Coalition; Thermal CA – Project Manager

Worked as the Project Manager to process entitlements and environmental services for a mixed-use development consisting of commercial/retail and 160 units of affordable multi-family residential units on approximately 26 acres in the community of Thermal-Oasis.

REFERENCES

- William S. Messenger, Jr., Messenger Investment Company, (714) 313-9867, bill@messengerco.com
- Cassie Gogreve, Abode Communities, (213) 225-2815, cgogreve@abodecommunities.org
- David Yrigoyen, Coachella Valley Housing Coalition, (760) 347-3157, david.yrigoyen@cvhc.org



Michelle Witherspoon, LEED AP BD+C, CPESC, REPA, QSD/QSP DIRECTOR OF ENVIRONMENTAL SERVICES



Ms. Witherspoon has over 20 years' experience understanding the convergence of natural systems, technical research and planning for land development. She joined MSA Consulting, Inc. in 2000 as a member of the Planning Department and was instrumental in the formation and management of Environmental Services in 2001 and GIS Services in 2005. With a Master's Degree in Urban and Regional Planning from CA State Polytechnic University, Pomona and a BS in Zoology from the University of Oklahoma, she enhances MSA's ability to help Lead

Agencies as well as clients in identification of Environmental challenges and solutions that work. As Director of Environmental Services and a project manager for the firm, she oversees the preparation of the firm's environmental documents/plans including, but not limited to: CEQA Initial Studies, Environmental Impact Reports, NEPA Environmental Assessments, Environmental Impact Statements, Fugitive Dust Control Plans, Stormwater Pollution Prevention Plans, Water Quality Management Plans, Water Supply Assessments, Designated Waters Permitting and Phase I Environmental Site Assessments. In addition, she provides consultation for various projects which have particularly challenging site assessment issues or environmental constraints.

EDUCATION

- Urban and Regional Planning - California State Polytechnic University; Pomona, CA
- Zoology - University of Oklahoma; Norman, OK

REGISTRATIONS

- CV Fugitive Dust Control Certification CV19020075707715
- Certified Prof. in Erosion and Sediment Control #5971
- SWPPP Developer/ Practitioner #20152
- LEED AP BD+C #10187135-AP-BD+C
- Environmental Property Assessor #897425

AFFILIATIONS

- Association of Environmental Professionals
- American Planning Association
- APWA
- US Green Building Council

WORK EXPERIENCE

On-Call Environmental Consultant; City of Desert Hot Springs, CA – Environmental Project Manager

MSA was selected to provide as-needed municipal services with the City of Desert Hot Springs. Once under agreement, MSA performed Environmental Reviews for various development projects within the City of Desert Hot Springs. Projects include the Tuscan Hills EIR Addendum and Interstate West Industrial Park CEQA Mitigated Negative Declaration. MSA worked closely with the City to ensure the Environmental documents followed CEQA guidelines.

Desert Palisades; Palm Springs, CA – Environmental Project Manager, Principal Author

Desert Palisades is a proposed gated single-family residential community consisting of a maximum of 110 custom home sites in the Chino Cone area of Palm Springs. MSA's project team was responsible for the overall Master Plan, Specific Plan and preparation and processing of the Environmental Impact Report (EIR) for the environmentally sensitive area. Included in the EIR was the analysis of two Desert Water Agency (DWA) Water Reservoirs and consultation with the Agua Caliente Band of Cahuilla Indians Tribal planning staff.

Downtown Specific Plan EIR; City of Indio, CA – Environmental Project Manager

MSA is currently providing environmental utility services for the City of Indio Downtown Specific Plan EIR. MSA is preparing the Public Utilities CEQA EIR topical section and associated exhibits by researching existing conditions, defining thresholds of significance, analyzing potential significant impacts and identifying any required mitigation measures to reduce these impacts. While writing this section, MSA works with local utility providers to research future capacities that will serve development within the Downtown Specific Plan area. MSA continues to work closely with the City to make sure all documents and exhibits are accurate and follow the CEQA guidelines.

REFERENCES

- Maryann Ybarra, Coachella Valley Housing Coalition, (760) 347-3157, maryann.ybarra@cvhc.org
- Ryan Lamb, Desert Community College District, (760) 776-7219, rlamb@collegeofthedesert.edu



Christopher Brizuela

PLANNER



Mr. Brizuela joined MSA's Planning Department after contract work with the Engineering and Planning Departments of the City of Hemet. His previous experience includes work for the Cities of Temecula and Perris. As Planner for MSA, he works closely with clients and Project Managers to ensure a timely submittal and quality entitlement process, while also managing sub-consultant and agency interactions. His other responsibilities include specific plan writing, CEQA document research, and preparing GIS exhibits for presentations and senior staff. Having worked in the public sector for multiple municipal agencies, he understands the

importance of a close working relationship between local government, developers, and the public. Mr. Brizuela's work in the public sector includes counter assistance, field work, grant writing, staff report and ordinance writing, participation in development review committees, and presenting at commission and council meetings. With his firm understanding of city government, land use policies, and general plan and zoning regulations, Mr. Brizuela produces quality reports, plans, and exhibits that are both communicative and effective.

EDUCATION

- Economics - University of California, Los Angeles, CA (UCLA)

AFFILIATIONS

- American Planners Association (APA)
- Association of Environmental Professionals (AEP)

RELEVANT EXPERIENCE

City of Indian Wells; Indian Wells, CA – Municipal Staff Support Services

Reviewed and processed applications for residential and commercial projects (resort hotel, single family homes, general plan/zoning map amendment, zone text amendment, etc.). Prepared GIS updates to City's General Plan and Zoning maps. Issued permits for various planning requests (Temporary use and event permits, etc.). Provided Zoning and General Plan research for complex planning projects. Drafted staff reports and resolutions for various projects, presented to Planning Commission and Architectural Review Board.

City of Desert Hot Springs; Desert Hot Springs, CA – Municipal Staff Support Services

Assisted with staff report and ordinance writing. Provided coordination and drafted documents for CEQA notifications, determinations, and filings.

City of Hemet; Hemet, CA – Contract Planner – Planning Department

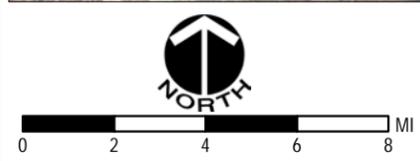
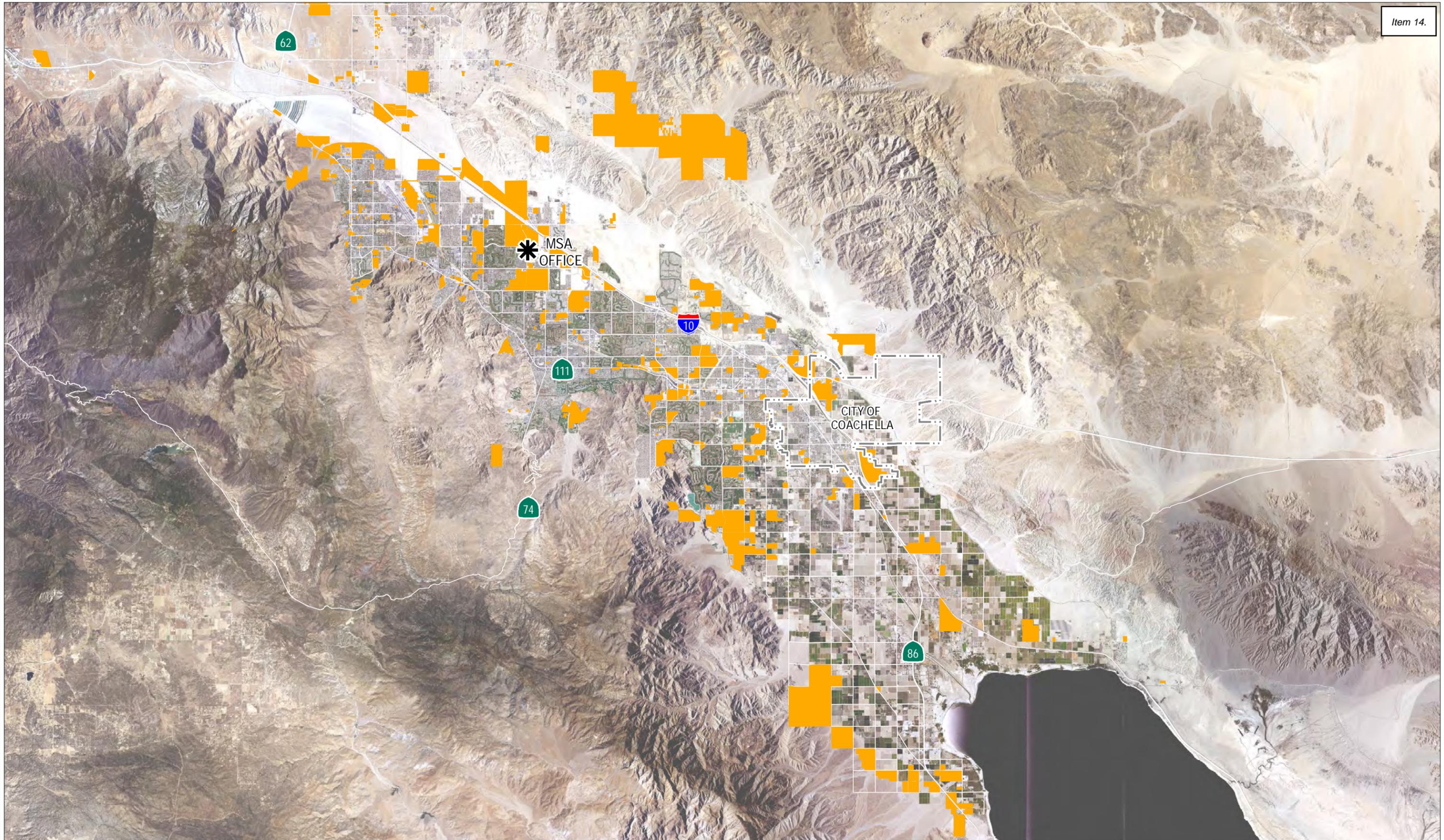
Serviced planning counter, assisted public with zoning information and inquiries, issued permits, and answered phone calls. Reviewed applications for residential, commercial, and industrial developments. Assisted with advanced planning projects including the City's Zoning Consistency Update Plan. Participated in the City's Development Review Committee for various planning projects. Drafted staff reports, amendments, resolutions, and ordinances to facilitate the Community Development Department's objectives. Rewrote and assisted with various zoning ordinance amendments.

City of Hemet – Contract Work - Engineering Department

Assisted with grant writing on SB 821 and ATP Grants. Assisted with drafting agendas, staff reports, and resolutions for principal engineer. Conducted extensive research and collected statistical data to help create Cartegraph database for the City's Public Works department. Provided general engineering information to public and clients, managed park reservations, and conducted field work.

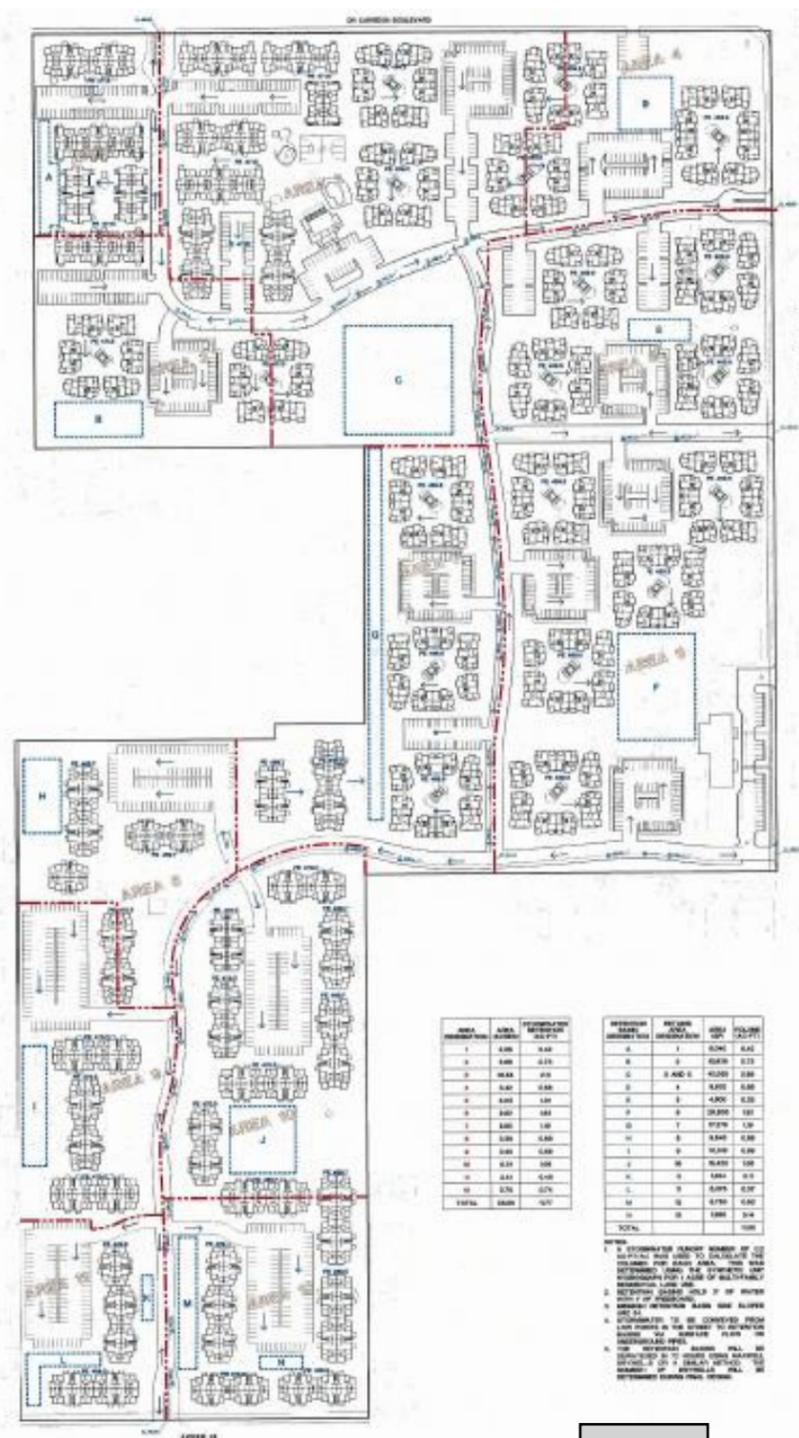
REFERENCES

- Jon Berg, City of Indian Wells, (760) 346-2489, jberg@indianwells.com
- Rebecca Deming, City of Desert Hot Springs, (760) 399-6441 x 240, rdeming@cityofdhs.org
- HP Kang, City of Hemet, (951) 765-2456, hkang@msaet.org



DATE: 7/6/2020
DATA SOURCES: RIVERSIDE COUNTY
IT-GIS (APRIL 2020), USGS, ESRI

MSA PROJECTS



Villa Hermosa Apartments

Coachella Valley Housing Coalition

MSA Consulting, Inc. is responsible for planning, civil engineering, land surveying, utility coordination, environmental services and construction staking for the project.

The Coachella Valley Housing Coalition assumed control of the originally developed 1930s migrant farmworkers housing from the Indio Housing Development Company in the 1980's. Located on Dr. Carreon Blvd., in the City of Indio, the Villa Hermosa Apartments serves low and very low-income farmworkers and their families. A master plan was developed in 2011 for the renovation of the 59.8-acre Fred Young site, which includes new construction to replace the existing 253 rental units with new housing, as well as some single-family housing and extensive renovation of the grounds and community facilities. The first phase of 83 new units was completed in April 2014 which included a community center, amenity areas and an open space park. The next 83 Units were completed in 2019. The remaining 87 units are scheduled to start construction in October of 2020. CVHC also plans to develop senior housing, more rental units, single family homes, and open park space on the remaining 45-acres south of the current project.

Indio, CA
 253 Units
 210,000 GSF
 59.8 Acre Site
 New Construction
 Affordable Housing
 LEED Project
 2012-Present



Coral Mountain Apartments

City of La Quinta

MSA Consulting, Inc. provided Civil Engineering services for the 22-acre, affordable housing community located directly south of Highway 111 just east of Dune Palms Road in the City of La Quinta. Comprised of residential units and a commercial component, the Coral Mountain community serves both the housing needs of low income residents, as well as providing commercial opportunities to facilitate the needs of La Quinta shoppers.

Preliminary services for the entire project included utility research and coordination, pre-design survey, utility research, hydrology and grading along with a drainage review of the residential site plan and a preliminary WQMP based on the NPDES-MS4-Whitewater Region Storm Water Management Plan. Final design engineering and environmental services were provided for the Multi-Family Residential portion to include preparation and processing of all channel permitting, final Water Quality Management Plan, Storm Water Prevention Pollution Plan, and Fugitive Dust Control Plan. MSA also provided onsite and offsite Construction Staking, SWPPP Monitoring services, and utility coordination for the storm drain line through the adjacent Desert Sands Unified School District property.



La Quinta, CA
Total Project Cost \$34 million
200 Units
137,000 GSF
22 Acre Site
New Construction
Affordable Housing
Completed 2014



July 7, 2020

Mr. Luis Lopez, J.D.
 Development Services Director
City of Coachella
 53-990 Enterprise Way
 Coachella, CA 92236
 Email: llopez@coachella.org

Subject: Scope and Fee for the Preparation of Zone Change and Environmental Documents to support and accommodate the remaining housing units required by the 5th Planning Cycle, Regional Housing Needs Analysis.

Greetings Mr. Lopez,

Attached to this cover letter, please find a proposal for professional services to be provided to the **City of Coachella**.

The attached proposal is based upon information provided by yourself and my familiarity with the rezoning requirements of the State of California Housing and Community Development (HCD) Department to meet the goals expressed in the 5th Planning Cycle, Regional Housing Needs Analysis (RHNA) and the requirements of the City of Coachella, Development Services Department.

I look forward to providing these services to you and trust that this is the beginning of a long and prosperous working relationship for all parties.

Sincerely,

Kevin L. Maevers, AICP, CNU, RE
 President / Director of Community and Economic Development
Arivitas Strategies, LLC
KLMaevers@Arivitas.com

Attachments: Project Proposal
 2020 Hourly Rate Schedule
 Statement of Qualifications

- ❖ Strategic Planning for Healthy, Vibrant, & Prosperous Communities
- ❖ Land Use and Environmental Planning
- ❖ Strategic Revitalization, Redevelopment, and Adaptive Reuse Planning
- ❖ Entitlement Services
- ❖ Due Diligence Studies and Opportunities & Constraints Maps
- ❖ Environmental (CEQA) Documentation and Compliance
- ❖ Communications, Public Outreach, and Social Media Management
- ❖ Public Policy Research, Development, and Creation
- ❖ Peer Review Services
- ❖ Municipal Staff Support



PROPOSAL for PROFESSIONAL SERVICES

Prepared for: Mr. Luis Lopez, J.D.
 Development Services Director
City of Coachella
 Email: llopez@coachella.org

Project Name: City of Coachella – RHNA 5th Planning Cycle Rezoning

Project Description: Assist City of Coachella Staff to identify suitable parcels for rezoning to satisfy the requirements of the 5th Planning Cycle, Regional Housing Needs Analysis. The current shortfall is approximately 2,542 dwelling units.

Description of Services to be Provided:

Pursuant to a request received from Luis Lopez, Development Services Director to provide a proposal and fee for planning, management, and environmental services for processing rezoning applications for planning approval as described below ("Services"), Arivitas Strategies, LLC (Kevin L. Maevers, President), a California Limited Liability Company ("Consultant"), acting as an independent contractor to the City of Coachella is pleased to provide the following services to the City of Coachella:

The Services to be provided may include, but are not limited to the following:

1. Consultant to assist City staff with parcel selection and outreach meetings to obtain property owner cooperation and support for rezoning applications. It is assumed staff and consultant will have four (4) property owner meetings.
 - a. Based upon the successful completion of the Zona Central Change of Zone, and pursuant to RHNA 5th Planning Cycle allocations, and State of California Department of Housing and Community Development (HCD) requirements, the selected project sites shall accommodate a minimum of 2,542 additional dwelling units by right on properties previously identified in the City Certified Housing Element.
2. Consultant to prepare four (4) change of zone applications with supporting exhibits for property owner signature and processing. Alteration of parcel boundaries or zoning designations after applications are prepared and signed may require additional work.
3. Consultant to assist City staff by preparing public hearing materials and presenting the rezoning cases at two public hearings, one before the Planning Commission and one before the City Council. This assumes that all four rezoning cases are processed concurrently on the same hearing dates.



4. Consultant to attend meetings/Zoom calls and coordinate with City Staff via e-mail and teleconference as needed to progress the rezoning applications.
5. Consultant to prepare two (2) draft Initial Studies (IS) to assess potential environmental effects of two change of zone applications and identify any mitigation measures, if needed. Consultant will prepare and update one standard round of revisions/edits to the draft document.
6. Consultant will prepare the CEQA Notice of Exemption (NOE) which will include a cover letter to the County Clerk, the NOE, and a Map of the project site and area. Consultant will prepare the cover letter and NOE for the City’s project manager’s signature and will be responsible for submitting the CE package to the County Clerk.

Consultant agrees to perform all Services described in this proposal in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California, and consistent with all applicable laws. Consultant represents that it, its employees and subcontractors have all licenses, permits, qualifications, and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Compensation for the above services shall be based on the actual amount of time spent in adequately performing the Services and shall be billed at the hourly rate of \$125.00 for Principal Planner (please see attached 2020 Schedule of Hourly Rates). However, unless expressly agreed in writing in advance by the City, the cost to the City for the Services described herein shall not exceed twenty-nine thousand, five hundred dollars (\$29,500.00).

The above tasks will be billed to the City of Coachella on a **"time and materials"** basis based on the following rates:

Principal Planner \$125.00/hr.

Reimbursable Expenses:

- Mileage to be billed at IRS Business Rate plus 20%
- Printing, Reproduction, Scanning, etc. billed at direct cost plus 20%
- Sub-Consultant Fees billed at direct cost plus 20%

Per Diem Rates:

- Per Diem for overnight trips (lodging, meals, and incidentals) shall be billed at current Government Services Administration (GSA) rates for the County for which the travel occurs (Riverside County, San Bernardino County, etc.) plus 20%. Current rate schedule is for FY 2020 and shall be adjusted annually pursuant to GSA guidelines.



Annual Review and Adjustment:

- Arivitas' Schedule of Hourly Rates is subject to change based on an annual review of the cost of living and employee wage increases. In the event Arivitas' Schedule of Hourly Rates is adjusted, a corresponding percentage increase shall be applied to all remaining Agreement budgets and such Agreement budgets and such Schedule of Hourly Rates shall apply to subsequent Extra Work.

Consultant agrees to shall provide proof of professional liability (Errors and Omissions) in the amount of \$1,000,000 and automobile liability insurance of \$100,000/\$300,000 (per person/accident) to the City of Coachella with any specific endorsements and conditions required by the City for the Services to be provided. Should Consultant employ or otherwise hire one or more employees during the term of the Project, Consultant shall also provide proof of workers' compensation coverage for such employees which meet all requirements of state law.

Consultant agrees to submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the current billing period.

I look forward to providing these services to the City of Coachella and look forward to the successful completion of the 5th Planning Cycle rezoning efforts.

Sincerely,

Kevin L. Maevers, AICP, CNU, RE

President / Director of Community and Economic Development

Arivitas Strategies, LLC

KLMaevers@Arivitas.com

EXHIBIT B

2020 SCHEDULE OF HOURLY RATES

Arivitas Staff Classification	Hourly Labor Rate
Principal	\$ 125.00
Director	\$ 125.00
Project Manager	\$ 115.00
Assistant Project Manager	\$ 105.00
Senior Associate	\$ 95.00
Associate	\$ 90.00
Assistant	\$ 75.00
Project Coordinator	\$ 60.00
Administrative Assistant/Clerical	\$ 55.00
Intern	\$ 45.00

Reimbursable Expenses:

- Mileage is billed at IRS Business Rate plus 20%
- Printing, Reproduction, Scanning, etc. billed at direct cost plus 20%
- Sub-Consultant Fees billed at direct cost plus 20%

Per Diem Rates:

- Per Diem for overnight trips (lodging, meals, and incidentals) shall be billed at current Government Services Administration (GSA) rates for the County for which the travel occurs (Riverside County, San Bernardino County, etc.) plus 20%. Current rate schedule is for FY 2020 and shall be adjusted annually pursuant to GSA guidelines.

Annual Review and Adjustment:

- Arivitas' Schedule of Hourly Rates is subject to change based on an annual review of the cost of living and employee wage increases. In the event Arivitas' Schedule of Hourly Rates is adjusted; a corresponding percentage increase shall be applied to all remaining Agreement budgets and such Agreement budgets and such Schedule of Hourly Rates shall apply to subsequent Extra Work.



Kevin L. Maevers, AICP, CNU, RE

President / Director of Community and Economic Development

Education:

Antelope Valley College

Lancaster, CA – Associate of Arts

Chapman University

Orange, CA – Bachelor of Arts in Social Sciences

Chapman University

Orange, CA – Master of Arts in Organizational Leadership

Marylhurst University

Marylhurst, OR – Graduate Cert. in Sustainable Development

University of Phoenix

Phoenix, AZ – Doctor of Management in Organizational Leadership

Profile and Qualifications:

To every client and to every project, Kevin brings over thirty years of experience in multi-disciplined professional environments (land use planning, economic development, affordable housing, civil engineering, land surveying, environmental assessment), overlapped with years of public service and a decade of university-level teaching. These diverse experiences provide Kevin with the ability to bring a unique perspective to the clients and community that he serves. To every project and position, he brings over thirty years of land use, public policy, and environmental planning expertise. His specialty area is the communities and the unique environment of the deserts and mountains of the Western United States. To further demonstrate his commitment to excellence, Kevin has over a decade of knowledge and experience in education as an instructor and department chair for the University of Phoenix in subjects that range from environmental science, to technical writing, to sustainable business & management. This additional expertise enhances his ability to coach, mentor, and train new staff.

Registrations / Certifications:

AICP – American Institute of Certified Planners

CNU – New Urbanist Professional

FIGP – Fellow in the Institute of Green Professionals

RE – Certified Revitalization & Resilience Facilitator

Kevin has a commitment to finding solutions to the challenges that face our communities. He has studied and implemented plans for increasing project, community, and regional sustainability. His background includes the application of CEQA and NEPA guidelines for determining the environmental effects of development projects. He has a passion for historic preservation, cultural resource management, and downtown revitalization. Over the course of his career, he developed a commitment to finding solutions to the challenges that face our western communities. With a solid understanding of the housing, employment, and revitalization needs for each community, Kevin works to develop a Strategy for Successful Program Implementation by using the principles of sustainability; Economic Viability & Resilience, Social Responsibility, and Environmental Stewardship.

Professional Affiliations:

American Planning Association

California Chapter – I.E. Section
Arizona Chapter
Western Central Chapter
Economic Development Division
Small Town and Rural Planning
Sustainable Communities Div.

American Institute of Certified Planners

Association of Environment Prof.

California Chapter

Community Builders

Congress for New Urbanism

San Diego Chapter

Lincoln Institute of Land Policy

Project for Public Spaces

RECONOMICS Institute

Smart Growth America

Sonoran Institute

Strong Towns

To ensure that Kevin's skill set continues to grow, and so that he can better serve his community, clients, and peers, Kevin maintains a strong commitment to continuing education and community involvement. In 2015, he applied to the University of Phoenix to pursue and receive a degree as a Doctor of Management in Organizational Leadership. The skills that he learned in this program were immediately applicable to day-to-day business operations. Additionally, he gained insight into a wide variety of leadership techniques that inspire individuals to solve problems in a creative and collaborative manner. Kevin's dissertation involved a case study of the economic, environmental, and social benefits resulting from the effective implementation of a comprehensive downtown revitalization program in a desert community.

Kevin is a recognized expert in Practical Urban Planning, Community Revitalization, and Economic Development Strategies. His ability to envision the opportunities, where others only see obstacles, then apply practical and time-tested techniques to achieve a positive outcome, has given him a high level of professional credibility with both the public and private sectors.



Kevin L. Maevers, AICP, CNU, RE
 President / Director of Community and Economic Development

Areas of Expertise:

- Community Revitalization
- Economic Development
- Environmental Compliance
- Land Use Planning
- Entitlement Processing and Permitting
- Public Policy Creation
- Sustainable Design and Development
- General Plans
- Master Plans; Specific Plans
- Corridor and Circulation Plans
- Mixed-Use Development
- Marketing and Business Development
- Organizational Leadership
- Professional Development
- Team Leadership
- Program and Project Management
- Personnel Management

Public Service:

- **American Planning Association**, Vice Director of Policy - Inland Empire Section; California
- **City of La Quinta**, Chairman – Historic Preservation Comm.
- **Marine Corps Air-Ground Combat Center – 29 Palms, CA**, Chairman - Green Council, Land Use and Environmental Planning
- **Coachella Valley Assoc. of Govt. Palm Desert, CA**, Steering Committee for Healthy Living Project
- **Building Industry Association**, Palm Desert, CA Legislative Affairs Committee
- **City of Palmdale**, Downtown Business Enhancement Commission; Urban Design Circulation Sub-Committee
- **City of Palmdale**, Hillside Ordinance Development Committee – Land Use and Zoning Sub-Committee

Select Project Experience – Municipal Planning:

Zona Central, Coachella, CA

Zona Central is the next evolution in the development of the near downtown areas surrounding Pueblo Viejo. Kevin took personal responsibility for the design and development of the Land Use Plan for this 200+ acre area northeast of the current downtown. In addition to the Land Use Plan, Kevin prepared a City Initiated Zone Change and Mitigated Negative Declaration. Following the completion and approval of the Zone Change, the City of Coachella may begin working on a new Master Plan for Zona Central similar to Pueblo Viejo.

Pueblo Viejo, Coachella, CA

The Pueblo Viejo Revitalization Plan creates a new vision for the old downtown of the City of Coachella. Following years of decline, the City contracted with a number of Consultants and Sub-Consultants to assist in revising the old downtown to create a beautiful, walkable, sustainable urban core that pays homage to the City's past but looks toward a bright future. Kevin's team worked directly with the City and other consultants to develop the revitalization plan, provide community outreach, and provide staff support for implementation.

Downtown Overlay Zone, Palmdale, CA

Kevin's appointment to the Downtown Business Enhancement Committee by then Mayor Pete Knight of the City of Palmdale was specifically to address the zoning and patterns of development that were leading residents away from the core of the City. Kevin's team was determined to create a plan for a pedestrian friendly central core that would resurrect the old downtown and create an environment that would support sustainable business involvement. Kevin's involvement included bringing new ideas for the revitalization of the downtown, and to work with City staff in the creation of a downtown redevelopment overlay zone.

Staff Support (Cannabis Development), Needles, CA

Following the passage of the Commercial Cannabis Ordinance in the City of Needles, Kevin's team was contacted by City Manager to provide staff support, project review, and CEQA Compliance services to the City. Upon approval of the contract Kevin personally worked with the City Manager to develop new implementation procedures to streamline the design and development approval process, including CEQA review and documentation. Following approval by the City Council of new implementation procedures, Kevin also provided staff mentoring, training, and support.

Commercial Cannabis Overlay Zone, Coachella, CA

Following the successful implementation of the initial phase of Cannabis development, the City Council authorized the development of an Overlay Zone that would allow for the controlled expansion of cannabis Facilities Development. Kevin worked directly with City Staff to develop and implement the overlay zone in several industrial areas within the City.



Kevin L. Maevers, AICP, CNU, RE
 President / Director of Community and Economic Development

Select Project Experience – Municipal Planning (cont.):

Avenue S Corridor Area Plan, Palmdale CA

Avenue S is the primary east-west arterial for the southern portion of the City of Palmdale. From Tierra Subida (west end) to 47th Street East (east end), Avenue S provides access to thousands of homes and is a major thoroughfare for shopping, dining, and entertainment. Because the City did not have a Planning Director at the time, and because of the successful working relationship Kevin had created with the City of Palmdale, Mayor Jim Ledford and Public Works Director Steve Williams asked that Kevin perform peer review and editorial services of the documents created by the consultant team. The final document, approved by the City Council, contains many revisions, edits, and comments made by Kevin.

Downtown Lancaster Specific Plan, Lancaster, CA

The Downtown Lancaster Specific Plan creates a new vision for the old downtown of the City of Lancaster. Following years of decline, and a number of minor efforts to recreate and revitalize the area, the City of Lancaster contracted with a RBF Consulting / Urban Design Studio and a number of Sub-Consultants to assist in revising the old downtown to create a beautiful, walkable, sustainable urban core that pays homage to the City's past but looks toward a bright future. Kevin team worked directly with the City of Lancaster Staff and RBF Consulting to develop the Specific Plan, provide community outreach, and provide staff support for implementation. Kevin was also involved in the actual redevelopment of Lancaster Blvd. by providing support services and interpretive guidance to contractors and the Land Surveyor (Quality Surveying).

Note!

The implementation of the Downtown Lancaster Specific Plan and *The BLVD Revitalization Project* is the subject of Kevin's Doctoral Dissertation: SUSTAINABLE COMMUNITY DESIGN AND DOWNTOWN REVITALIZATION: A QUALITATIVE DESCRIPTIVE CASE STUDY. The completion of the case study is expected in early 2020.

Hillside Development Ordinance, Palmdale, CA

As the City of Palmdale continued to develop to the south and west, there was increasing pressure to preserve the native species (plant and animal) as well as protect the scenic views of the San Gabriel mountains and lower foothills surrounding the City. Because of his successful completion of the Downtown Development Overlay, Kevin was appointed as a planning and environmental technical advisor to create a Hillside Development Ordinance in the City of Palmdale. The implementation of the ordinance has successfully provided a buffer between the urban environment of the valley floor, and the suburban environment of the lower foothills.

City of Lancaster General Plan Update, Lancaster, CA

Kevin's appointment to the Land Use Sub-Committee was as the Liaison to the Development Community. His responsibilities were specifically related to concerns of project owners that were expressed relative to significant revisions in the land use element. The City had major concerns about the ability to provide services to outlying areas of the City, specifically, police and fire service, facilities maintenance (sewer and storm drain), as well as adequate transportation, circulation, and environmental concerns. It was Kevin's responsibility to research, and determine the potential impact that the down-zoning would create when weighed against the huge capital outlay that many developers had made in preparing Specific Plans and other Master Planned Developments in the City.

City of Palmdale General Plan Update, Palmdale CA

Kevin was appointed as the Chairman of the Land Use Sub-Committee for the General Plan Amendment by Mayor Jim Ledford. As Chairman, his role was to see that the process of creating a new, updated, land use element kept moving forward in a manner that would lead to completion within the two-year time frame allotted by the City Council. Traffic circulation, environmental compliance, development patterns, and most all other areas of land use planning were addressed by his committee.



Kevin L. Maevers, AICP, CNU, RE
 President / Director of Community and Economic Development

Select Project Experience – Residential and Mixed Use

Stevenson Ranch, Santa Clarita, CA

Kevin acted as Program Manager and Senior Planner for the master developer, Lennar Communities. Kevin's team followed the master planning for the development and created a number of single-family, multi-family, and commercial development areas. Stevenson Ranch is an award-winning project that has become the primary destination for upscale homebuyers, shopping, and entertainment in the Santa Clarita Valley. Kevin's team provided the planning, design, entitlement processing, and engineering for many of the housing elements within Stevenson Ranch including apartment complexes, condominium projects, and single-family residential development.

Virada Specific Plan, Indio, CA

Virada is a new, master-planned community set into the Indio Hills area of City of Indio, California that sets a new standard for healthy, sustainable, community living. The project has been completely redesigned to incorporate the latest, most innovative, community design standards, relies heavily on sustainable design techniques that will provide significant reductions in water and energy usage, while simultaneously affording the residents of the community a wide variety of options for creating an active, healthy lifestyle.

With a total planning area of approximately 656 acres, Virada is designed to integrate seamlessly into the natural desert environment. Over 166 acres of the project is undisturbed, open space set into the Indio Hills. A Community Park featuring hiking trails, plus areas for both active and passive recreation is set adjacent to the natural open space and will provide for another 107 acres of recreational opportunities. A Community Demonstration Garden will feature the bold colors and water efficiency that can be found among the palette of natural, desert plants, trees, and shrubs. A Community Center and Clubhouse will provide a place for the residents to gather and will be a focal point for community events. Smaller, neighborhood parks are easily accessible from all of the neighborhoods within the Virada community via trails and paseos. When combined, the total open space for Virada, including parks, gardens, paseos, trails, and easements, is in excess of 420 acres, or 64% of the total project site.

Montevera Specific Plan, Palm Desert, CA

Montevera is another new, master-planned community located in the City of Palm Desert, California. The project site, formerly the location of the Santa Rosa Golf Club, has been completely reimagined and redesigned to incorporate the latest, most innovative, community design standards, and relies heavily on sustainable design techniques that will provide significant reductions in water and energy usage, while simultaneously affording the residents of the community a wide variety of options for creating an active, healthy lifestyle. Additionally, Montevera is only minutes away from world-class shopping and dining on El Paseo, the award-winning McCallum Theatre, and the Palm Desert campuses of College of the Desert, California State University San Bernardino, University of California at Riverside, and the University of Phoenix.

With a total planning area of nearly 80 acres, Montevera is designed to integrate seamlessly into the natural desert environment, while preserving the qualities that define the neighborhood character of the surrounding communities, and promote the active, healthy, Palm Desert lifestyle. Over 20 acres of the project (more than 25%) is set aside for both passive and active recreational pursuits. Nearly two miles of walking trails connect all five of Montevera's beautiful neighborhoods to community recreation areas that feature sparkling pools, outdoor pavilions, public and private BBQ areas, and comfortable outdoor seating with fire pits that can turn any evening into a romantic rendezvous. The recreation areas and pavilions will provide a place for the residents to gather and will be a focal point for community events. The gardens and landscaping of Montevera will feature the bold colors and water efficiency that can be found among the palette of natural, desert plants, trees, and shrubs.



Kevin L. Maevers, AICP, CNU, RE
 President / Director of Community and Economic Development

Select Project Experience – Residential and Mixed Use (cont.)

Victoria Arbors Master Plan, Rancho Cucamonga, CA

Kevin acted as Program Manager and Senior Planner for the master developer, American Beauty Development. Kevin's team created the master development for Victoria Arbors in Rancho Cucamonga, CA. This award-winning project includes the Victoria Gardens mall/lifestyle center and has become the primary destination for upscale shopping and entertainment in the Inland Empire. Kevin's team provided the planning, design, entitlement processing, and engineering for many of the housing elements within Victoria Arbors including apartment complexes, condominium projects, and single-family residential development.

Southern Oaks Specific Plan, Santa Clarita, CA

Kevin provided his land planning expertise to John Laing Homes on this project. The Southern Oaks project is a major component of the community of Stevenson Ranch, located in northern Los Angeles County, CA. The project consists of 600 semi-custom home sites, mini-parks, trails, and dedicated open space. This project contained some of the most difficult environmental constraints that Kevin ever encountered; from 400-year-old oak trees to major drainage courses and open chaparral, together with the historical significance of a possible Native American settlement. All of these factors had to be balanced with the public safety, access, and the economic constraints of the development.

Austin Estates Specific Plan, Imperial County, CA

Imperial County is set to become one of the fastest growing areas in California, and the City of El Centro is the hub of the activity. Austin Estates is a Master Planned Community that revolves around the equestrian and agricultural lifestyle. The project was designed in full by Kevin and his team, and includes over 200 residential units on lots ranging in size from 15,000 s.f. to over one acre; several interior parks that provide flood control as well as recreational amenities; trails for equestrian, pedestrian, and bicycle use; and facilities for sanitary sewer, water treatment and distribution, and storm water collection, treatment, and infiltration, on 320 acres of former agricultural land in the unincorporated territory of Imperial County, adjacent to the City of El Centro.

The Preserve Master Plan, Chino, CA.

Kevin provided his land development services on this project. Covering over 5000 acres in the southeastern portion of the City of Chino, The Preserve is truly a city within the city. Over 2200 acres of developable land are anticipated with a complete variety of home sites, from apartments to estates, commercial uses, parks, schools, and all the other facilities needed to operate a small city. This is truly the single most impressive project that he has ever worked on. Since the specific plan had been previously approved prior to his arrival on the project, his personal involvement has been limited to the design of the residential subdivisions and the associated infrastructure.

Hettinga Specific Plan, Ontario, CA

Kevin provided his services on this smaller specific plan located within the New Model Colony of the City of Ontario. The project contains 15 residential neighborhoods of varying lot sizes for a total of 1263 dwelling units. Interior parks and curvilinear streets add to the small town feeling of the plan with the center of the project being a pair of large parks and school sites. His personal involvement was to assist the site architect in writing and preparing the specific plan, paying particular attention to development details.

West Haven Specific Plan, Ontario, CA

Kevin provided his expertise on this small specific plan within the New Model Colony of the City of Ontario. Much like the Hettinga Specific plan this project contains a variety of residential neighborhoods of varying lot sizes for a total of 1037 dwelling units. A series of interconnected trails and mini-parks and school sites form the core of the development. His involvement was in the drafting of the specific plan and to provide input on the development scenario to follow approval.



Kevin L. Maevers, AICP, CNU, RE
 President / Director of Community and Economic Development

Select Project Experience – Commercial, Industrial, and Cannabis

Date Palm Business Park, Coachella, CA

Kevin led a team of Planners, Environmental Scientists, and Engineers to create the largest Commercial Cannabis facility in the City of Coachella. The final plan encompassed more than 80-acres and provided for the development of over 1.2 million square feet of Cannabis Cultivation facilities, with additional area for manufacturing, processing, and ancillary facilities (offices parking, etc.). The project incorporated a number of design efficiencies including centralized retention basins that served as passive parks, collector streets that provided for NEV use, interior storm drains that reduced grading operations, and transplanting of native date palms into enhanced landscape areas irrigated with reclaimed water. Additionally, the business park included a 3.3-acre site for the construction and operation of a 120MW Substation for enhanced power delivery through Imperial Irrigation District's Power Division.

Concours Plaza, Ontario, CA

Kevin provided his land development expertise on this project. Located in the City of Ontario, Concours Plaza is a mixed use, professional office and retail center with a condominium component. Totaling over 250,000 square feet of mixed retail and professional office, this project incorporated a "campus" feel with the buildings arranged in a manner as to create a central courtyard area with room for walking, relaxing, and to just get out of the office for a few minutes during the day. Kevin personally followed this project from concept through to final approval and occupancy, including the recording of the final map and condominium plans.

Cultivation Technologies, Inc., Coachella, CA

Cultivation Technologies, Inc. (CTI) hired Kevin and his team to assist in the development of the First Commercial Cannabis Facility in the City of Coachella. The facility totaled 115,000 s.f. on approximately 6-acres of land that was a former wrecking yard. In addition to being the first project of this type in the City, there were additional environmental concerns related to soil remediation, water quality, and greenhouse gas emissions that had to be addressed prior to approval of the project.

Mariposa Specific Plan, Lancaster, CA

Kevin provided his land planning expertise and land development services on this project. This project was one of the first major land development specific plans to be approved in the City of Lancaster. In 1987, when he presented this project to the City Council, it was only the second specific plan to ever be brought to the City of Lancaster. It was his professional presentation, as well as his ability to address the concerns of the founders of a newly created City (Lancaster was Incorporated in 1977) that led to a successful approval.

Rychebosch Industrial Park, Lancaster, CA

The first, and to date, the only, heavy industrial, rail served, Industrial Park in North Los Angeles County. Located in the City of Lancaster. Following the successful completion of the Mariposa Estates Specific Plan, Kevin was asked to represent the interests of the private property owners in the creation of this heavy industrial park. This project involved the participation of the City of Lancaster to create the Community Facilities District (CFD) as well as the property owners who agreed to work together to form this 300-acre project. His direct involvement on behalf of the property owners, none of whom were professional land developers, kept the City of Lancaster from creating a financial burden on the property owners while simultaneously clearing the path for significant industrial development.

Del-Gro, Coachella, CA

Sited immediately east of the CTI project, Del-Gro is three times larger than CTI and has the added burden of both environmental clean-up (soil) remediation and the revitalization of three existing buildings. When completed the Del-Gro site will contain nearly 350,000 s.f. of commercial cannabis facilities on 20 acres in the heart of Coachella's cannabis district.



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Authorize the City Manager to execute Amendment No. 1 to agreement with CV Pipeline for storm drain maintenance services citywide, increasing the current agreement compensation by \$45,000.

STAFF RECOMMENDATION:

Authorize the City Manager to execute Amendment No. 1 to agreement with CV Pipeline for storm drain maintenance services citywide, increasing the current agreement compensation by \$45,000.

EXECUTIVE SUMMARY:

A Request for Proposals (RFP) was published on June 9, 2020 for storm drain maintenance services and CV Pipeline was recommended as the most qualified respondent to the RFP. On July 22, 2020 the Council awarded a storm drain maintenance agreement to CV Pipeline; this agreement was to service some of the LLMD basin areas as allowed by the originating Engineer's Report for each District. The current agreement was awarded for a three year term that commenced August 1, 2020 and goes to June 30, 2023. Staff is recommending execution of Amendment No 1 that would increase compensation by \$45,000 (\$15,000 per year) to use these services as needed for non-LLMD areas along city right-of-ways.

FISCAL IMPACT:

Approval of the contract would have no adverse impact to the General Fund as these funds are budgeted in the Street Division account annually.

Attachments:

Proposed Amendment No. 1

**Amendment No. 1 to the Maintenance Services Agreement
Between the City of Coachella
and
CV Pipeline**

1. Parties And Date.

This Amendment No. 1 to the Maintenance Services Agreement ("Amendment No.1 ") is made and entered into this 9th day of September, 2020 by and between the City of Coachella ("City") and CV Pipeline, ("Contractor"). City and Contractor are sometimes individually referred to as "Party" and collectively as "Parties" in this Amendment No.1.

2. Recitals.

2.1 Agreement. City and Contractor entered into that certain Agreement for Landscape Maintenance Service for Storm Drain System Maintenance within Specific LLMD Areas ("Agreement"), entered into on July 22, 2020.

2.2 Amendment. City and Contractor desire to amend the Agreement for the first time to amend the term of the Agreement as set forth in this Amendment No. 1.

3. Amendments.

3.1. Compensation. Section 3.3.1 Compensation. of the Agreement is hereby deleted in its entirety and replaced with the following:

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **Four Hundred Twenty-Four Thousand Four Hundred Thirty-One Dollars and No Cents (\$424,431.00)**. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.2 Exhibit A. Exhibit A is hereby replaced with a revised Exhibit A, attached hereto.

3.4 Continuing Effect of Agreement. Except as amended by this Amendment No.1, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment No.1, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement as amended by this Amendment No.1.

3.5 Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No.1.

3.6 Counterparts. This Amendment No.1 may be executed in duplicate originals, each of which is deemed to be an original, but when taken together shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Amendment.No.1 as of the date first written above.

THE CITY OF COACHELLA

CV PIPELINE

By: _____
William B. Pattison, Jr.
City Manager

By: _____

Attest:

City Clerk

Approved as to Form:

Carlos Campos, City Attorney

EXHIBIT "A"**SCOPE OF MAINTENANCE SERVICES**

1. Maintenance/Clean out of Storm Drain Systems City wide as needed and in specific Landscape and Lighting Maintenance Districts Areas, Maps are attached as Exhibit "A".
 - a. Remove lid
 - b. Sweep walls and floor
 - c. Dispose of collected debris at a legal disposal site
 - d. Grease threads of the securing bolts in the lid
 - e. Stencil date of cleaning inside catch basin and NPDES logo prior to replacing lid and grease set screws
 - f. Compile and submit required NPDES maintenance logs after each scheduled cleaning. Logs are subject to Contract Administrator's approval.

2. Maintenance of the Storm Drain Systems will be performed as requested by the City minimum of once a year possibility of twice a year if funding allows.

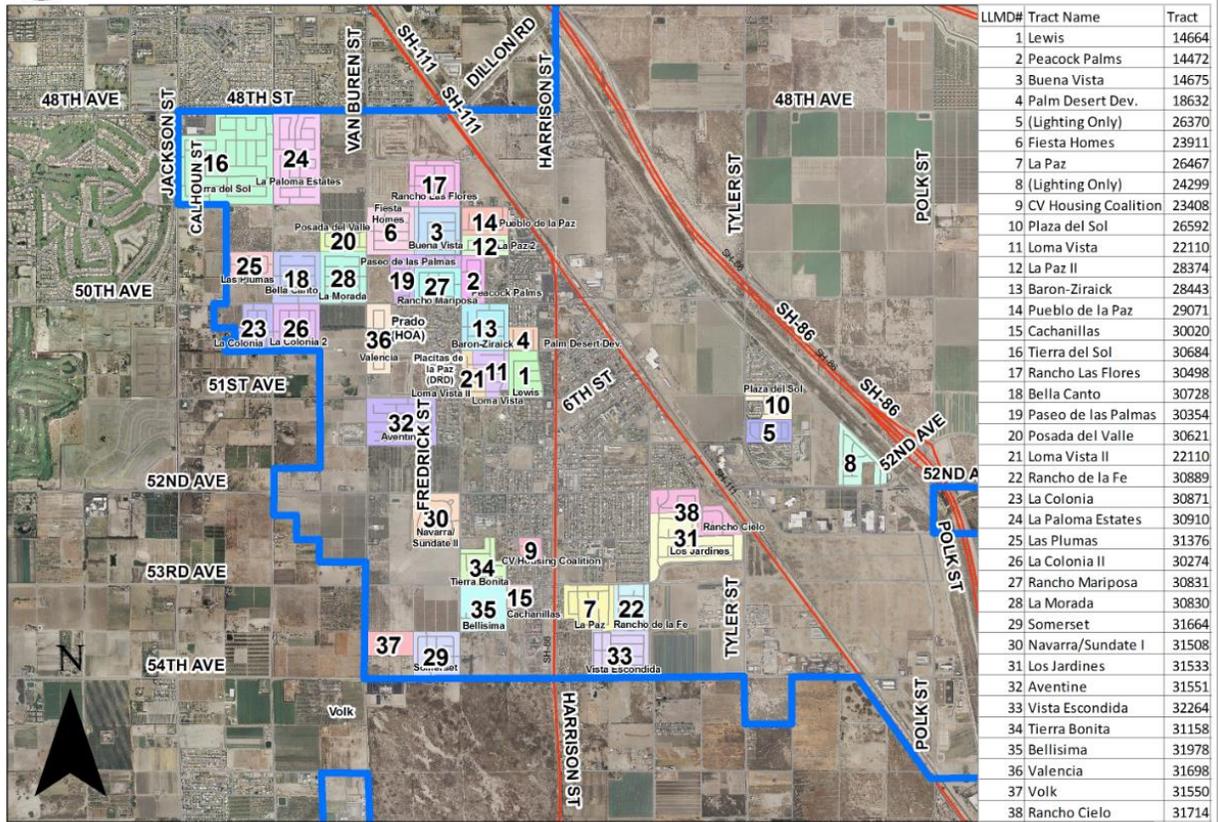
3. Within the pricing all dump fees and water usage will be included

The Contractor shall obtain and pay for all costs incurred for any necessary water meter and water meter permits. No extra compensation will be allowed for the permit and or water meter. For water meter and permit information please call the City of Coachella Water Department.

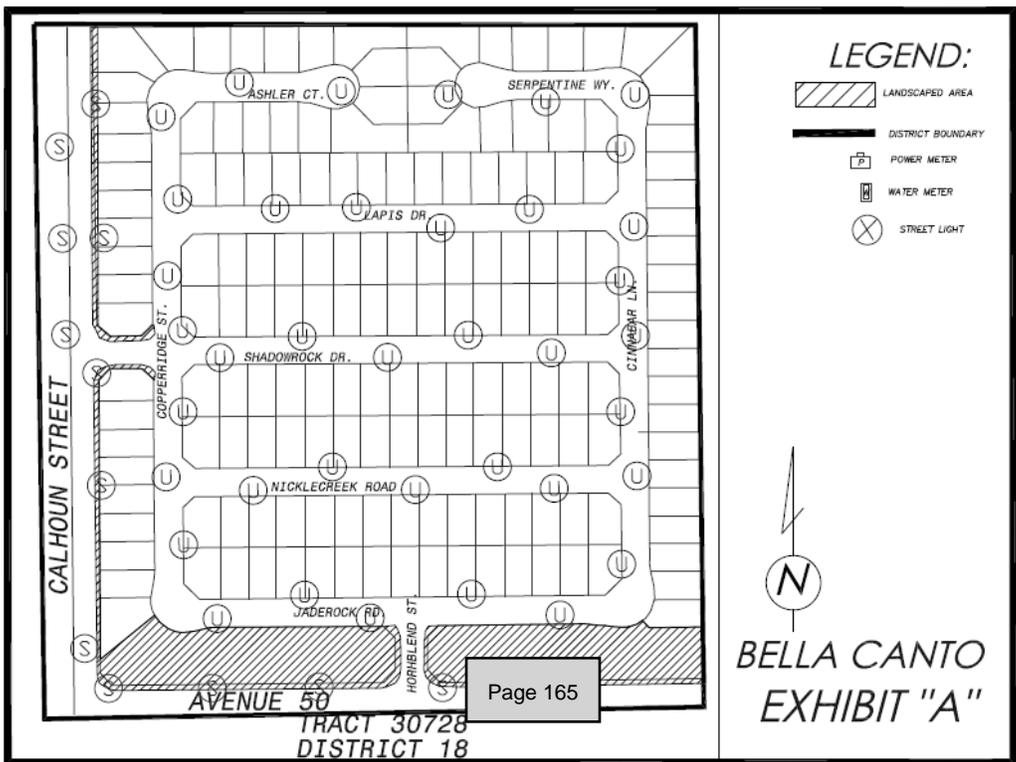
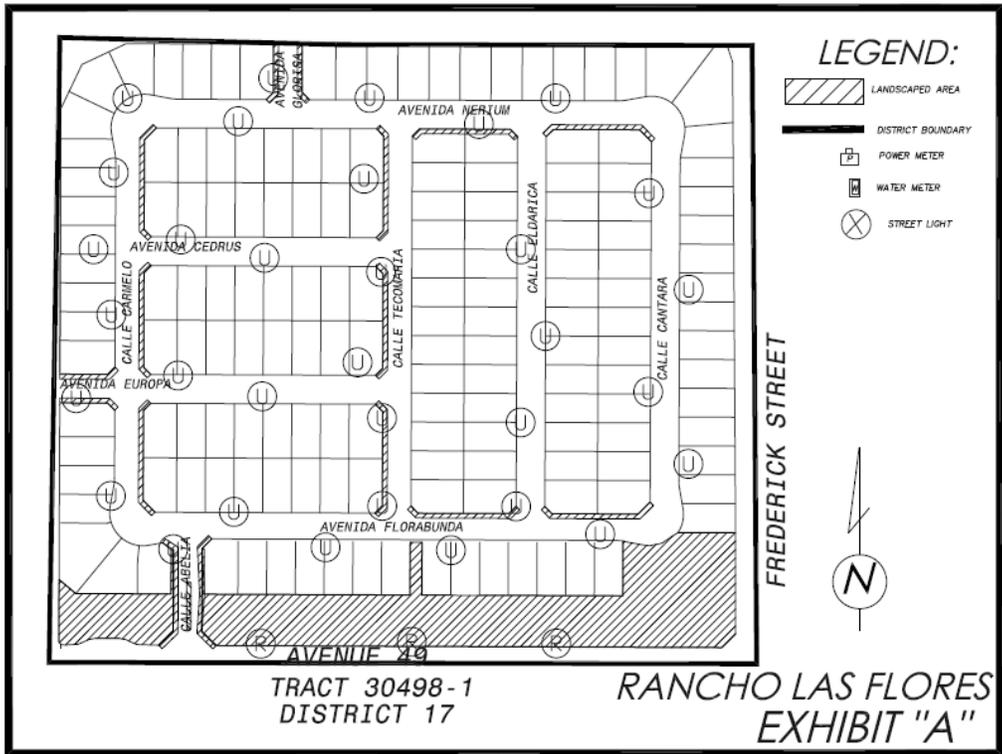
EXHIBIT "A"
MAPS

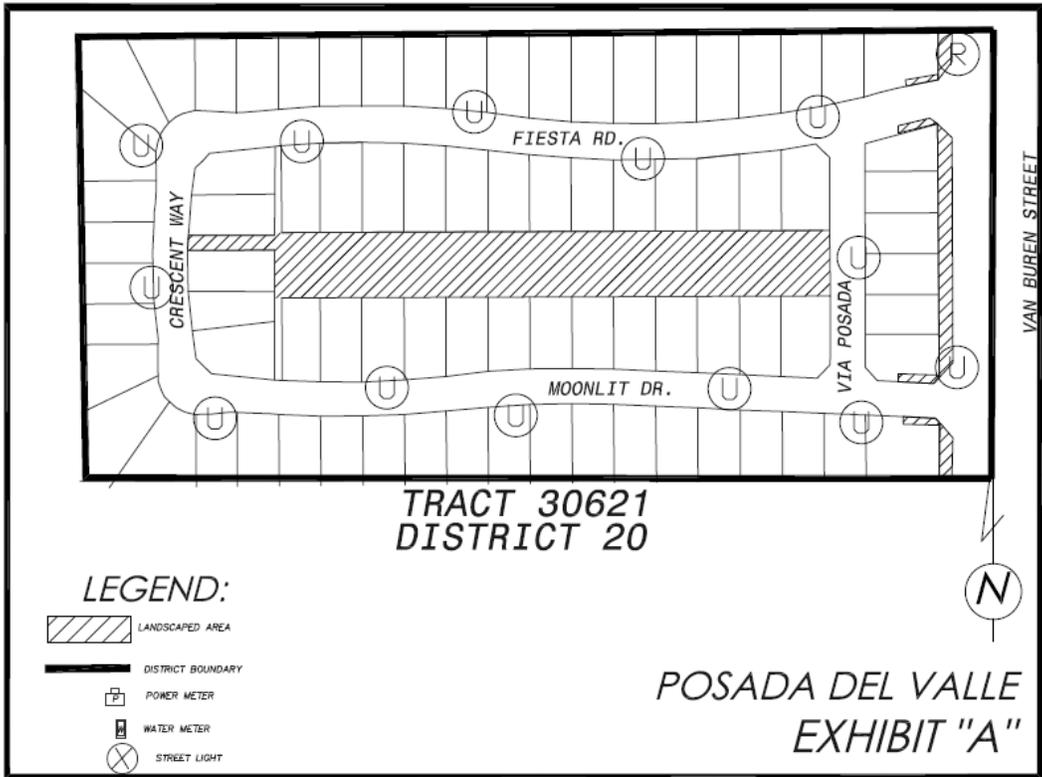


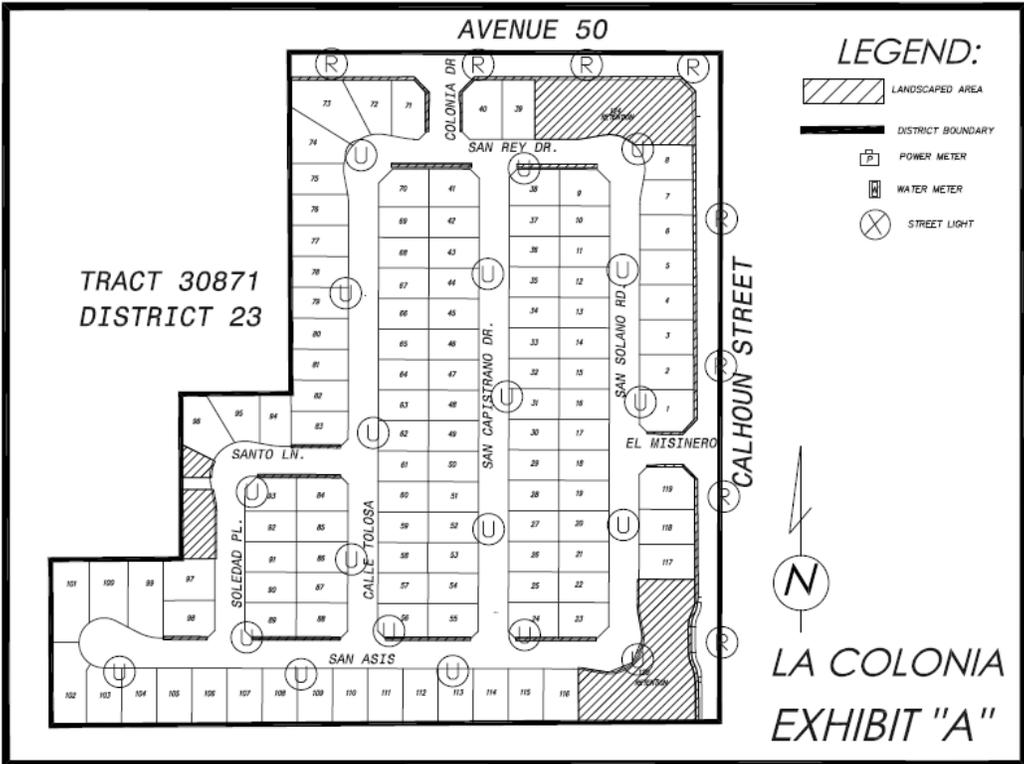
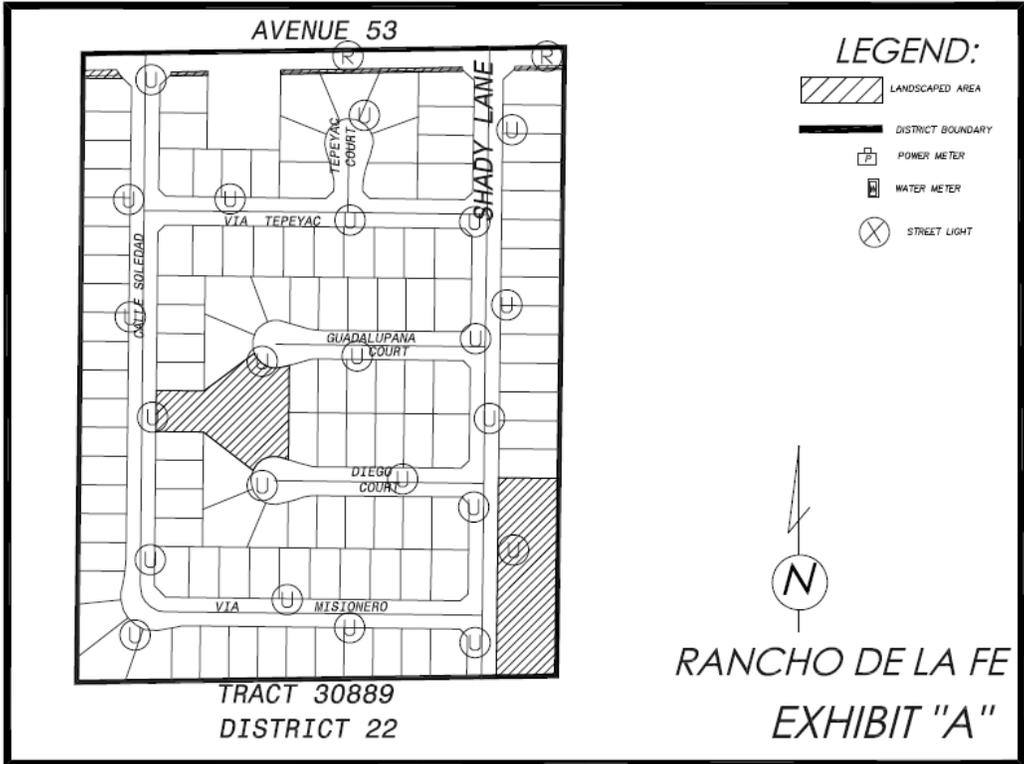
City of Coachella Landscape and Lighting Districts 2012

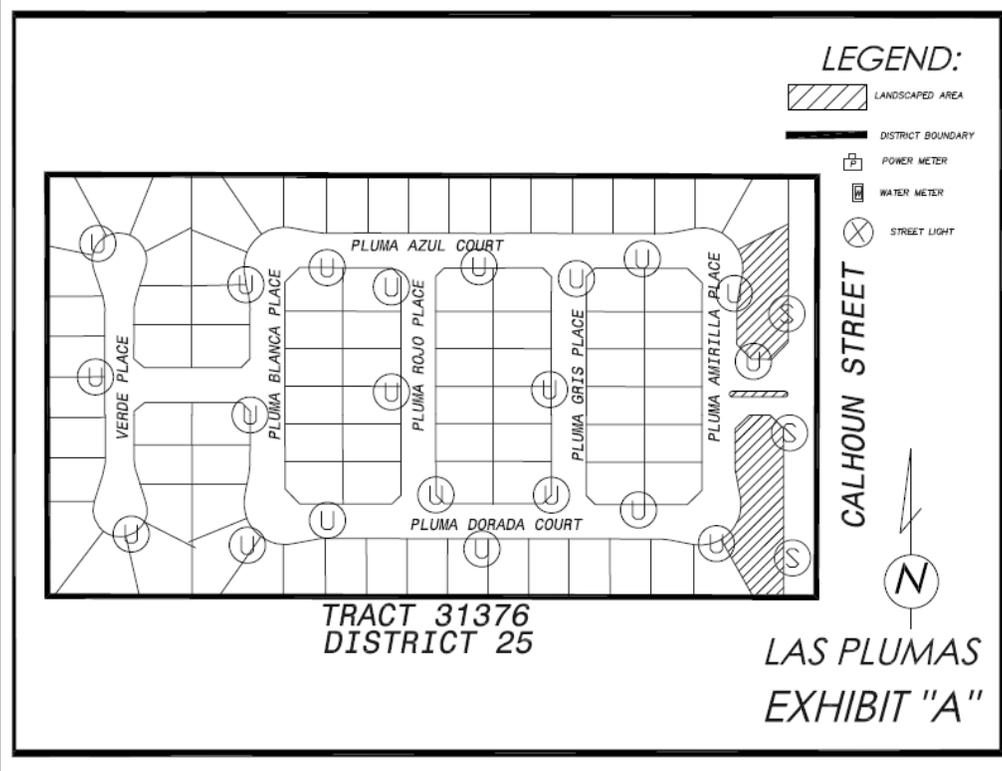
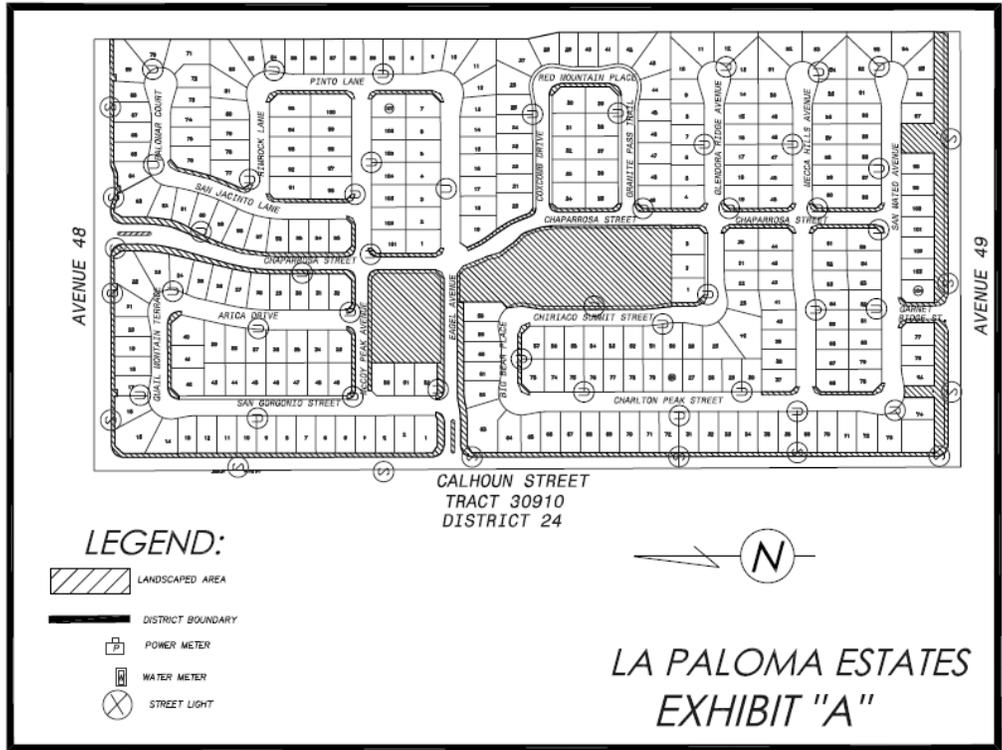


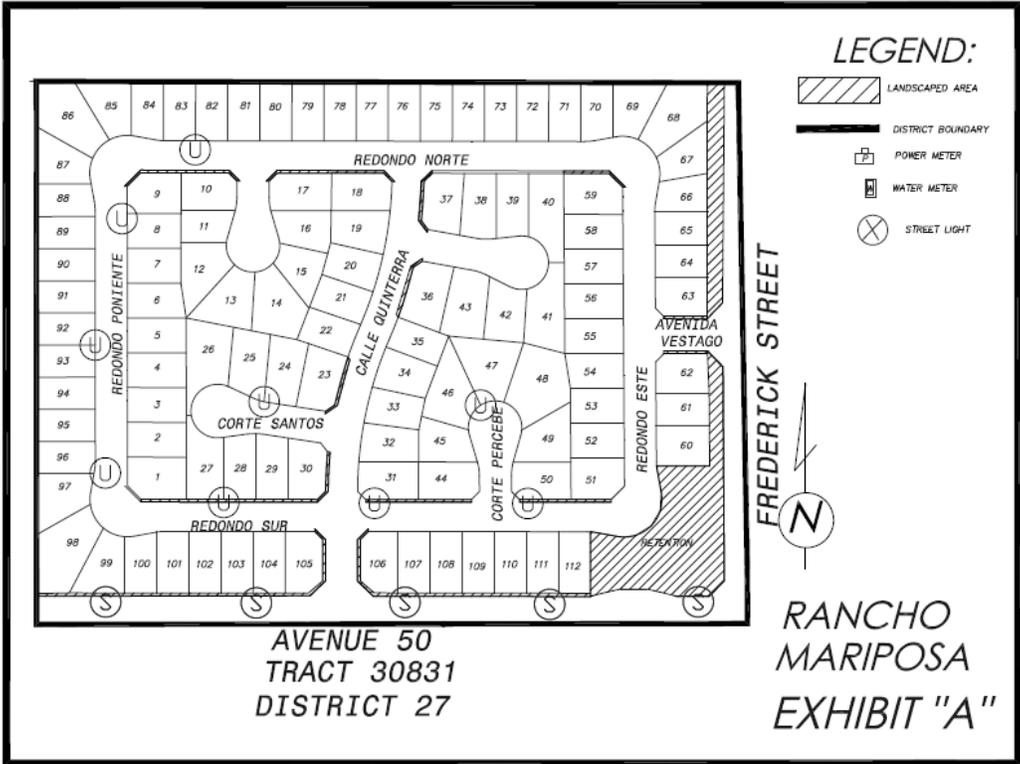
LLMD#	Tract Name	Tract
1	Lewis	14664
2	Peacock Palms	14472
3	Buena Vista	14675
4	Palm Desert Dev.	18632
5	(Lighting Only)	26370
6	Fiesta Homes	23911
7	La Paz	26467
8	(Lighting Only)	24299
9	CV Housing Coalition	23408
10	Plaza del Sol	26592
11	Loma Vista	22110
12	La Paz II	28374
13	Baron-Ziraick	28443
14	Pueblo de la Paz	29071
15	Cachanillas	30020
16	Tierra del Sol	30684
17	Rancho Las Flores	30498
18	Bella Canto	30728
19	Paseo de las Palmas	30354
20	Posada del Valle	30621
21	Loma Vista II	22110
22	Rancho de la Fe	30889
23	La Colonia	30871
24	La Paloma Estates	30910
25	Las Plumas	31376
26	La Colonia II	30274
27	Rancho Mariposa	30831
28	La Morada	30830
29	Somerset	31664
30	Navarra/Sundate I	31508
31	Los Jardines	31533
32	Aventine	31551
33	Vista Escondida	32264
34	Tierra Bonita	31158
35	Bellisima	31978
36	Valencia	31698
37	Volk	31550
38	Rancho Cielo	31714

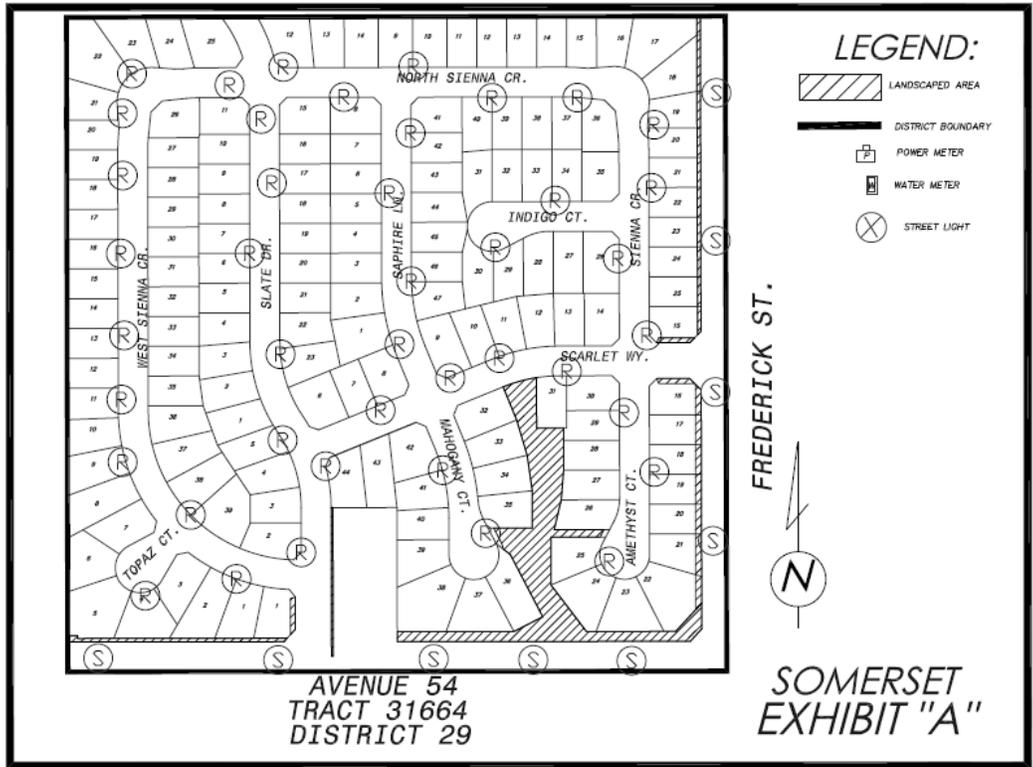
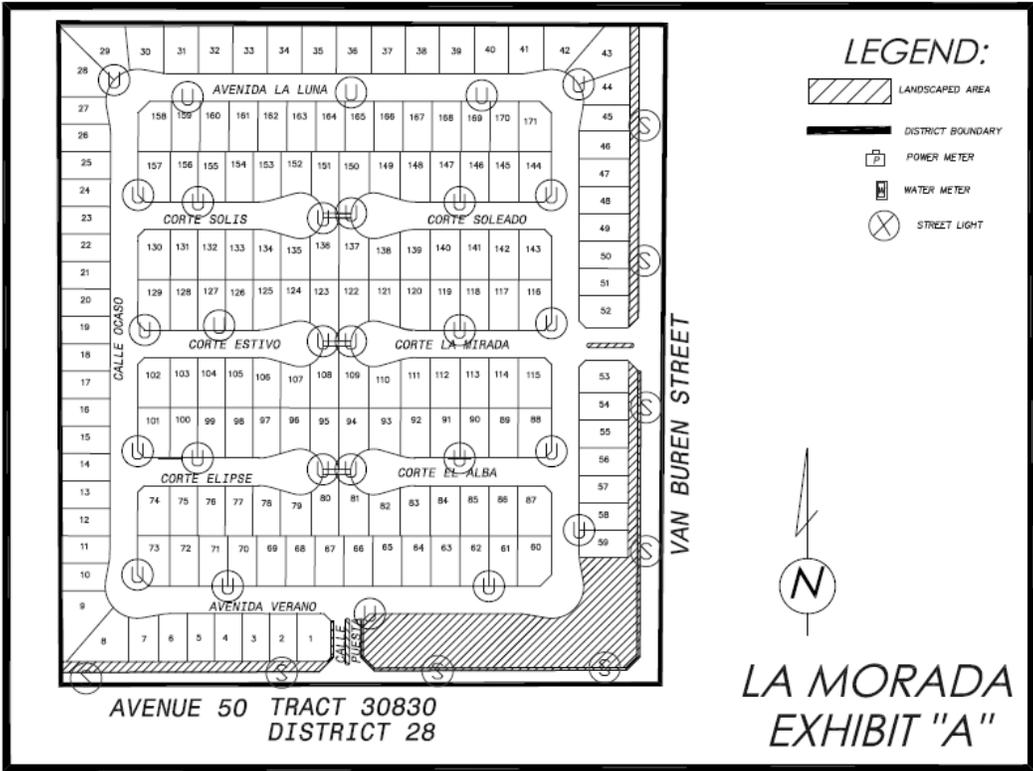


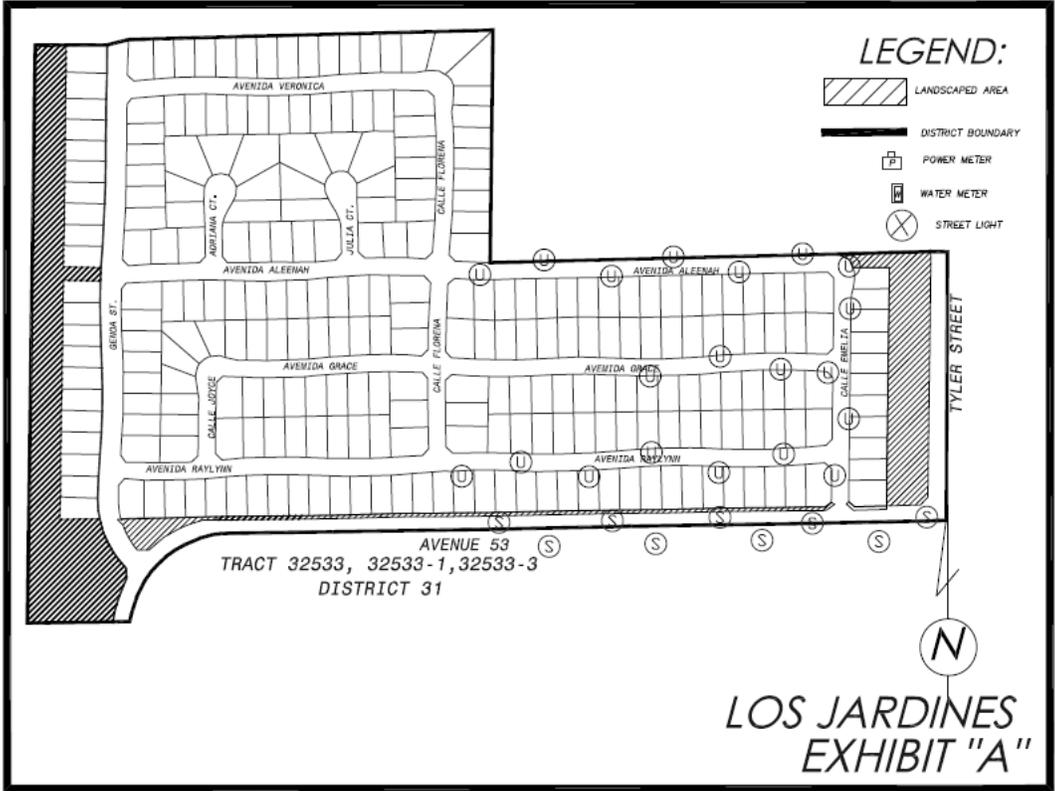
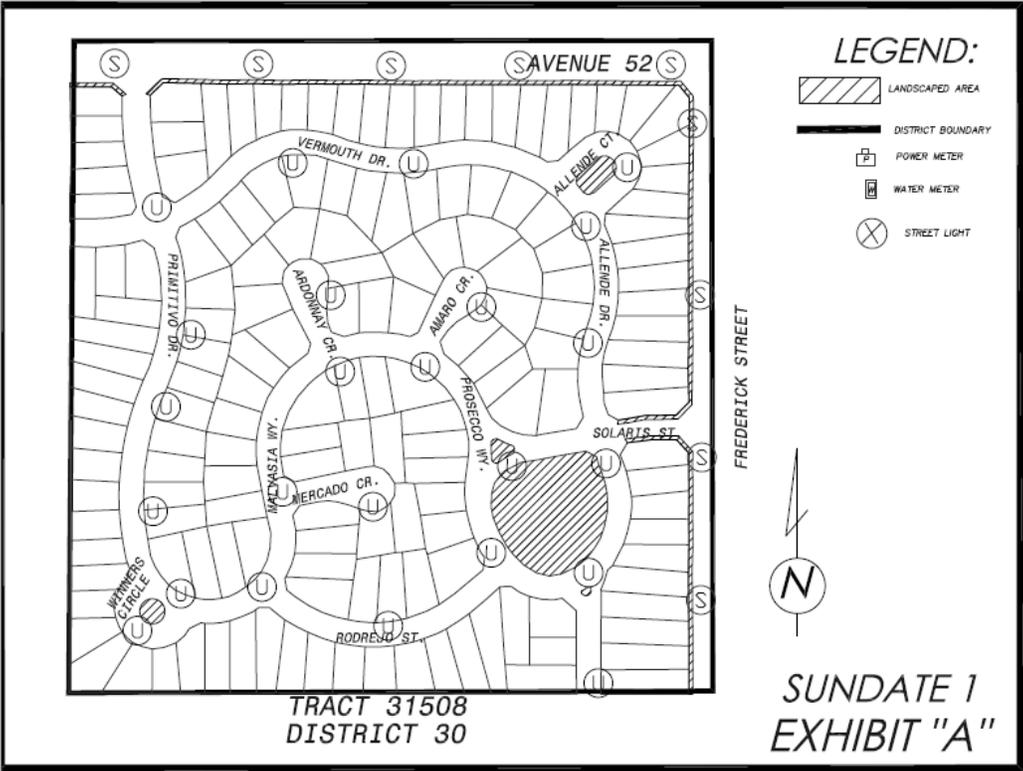


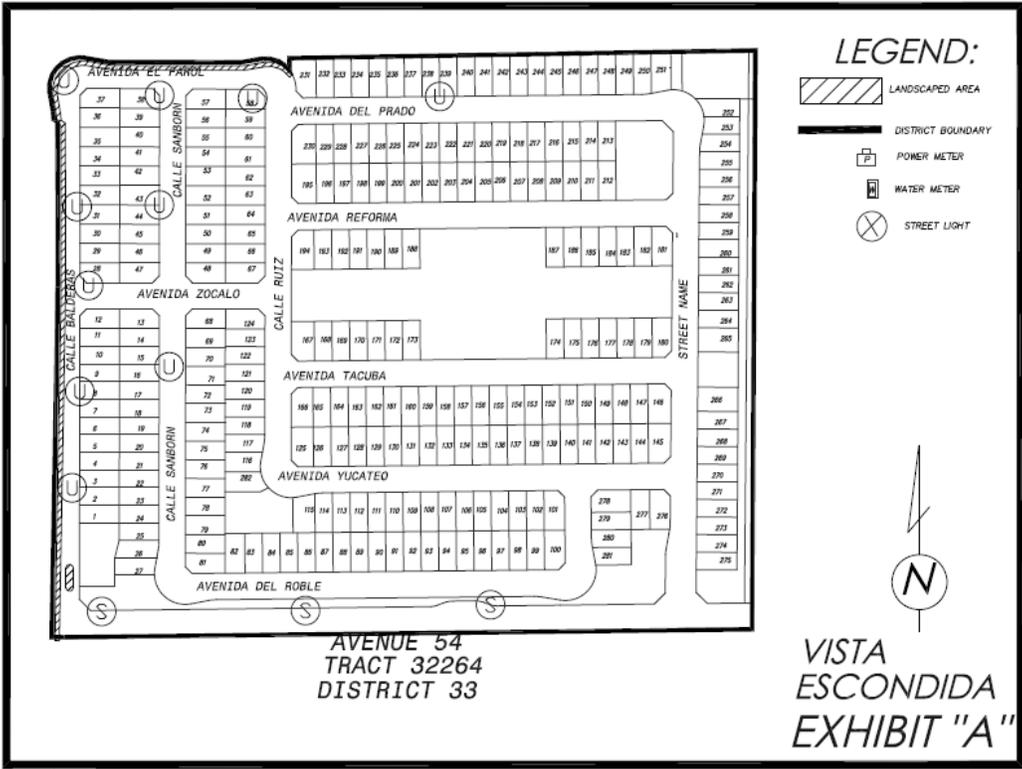
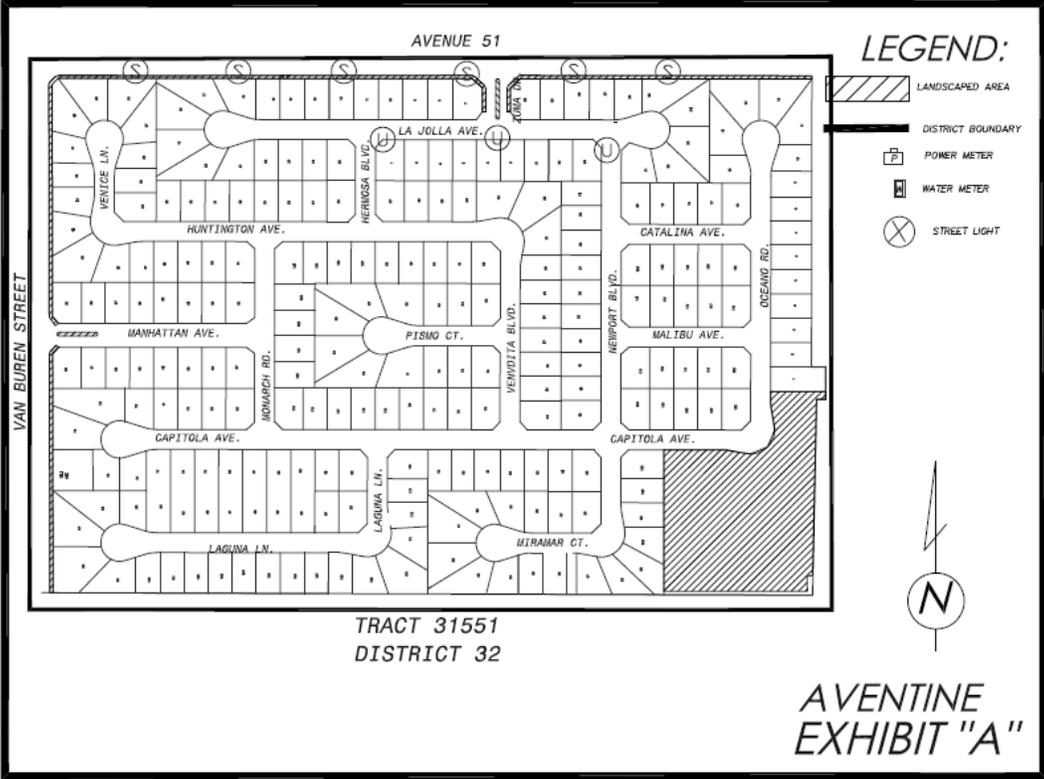


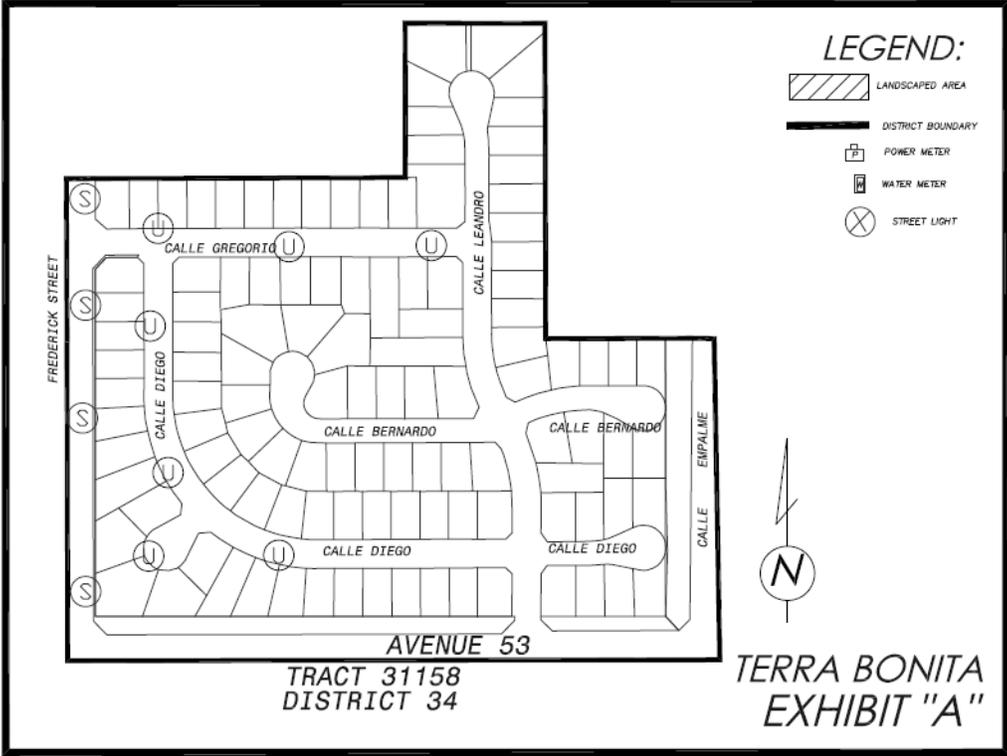


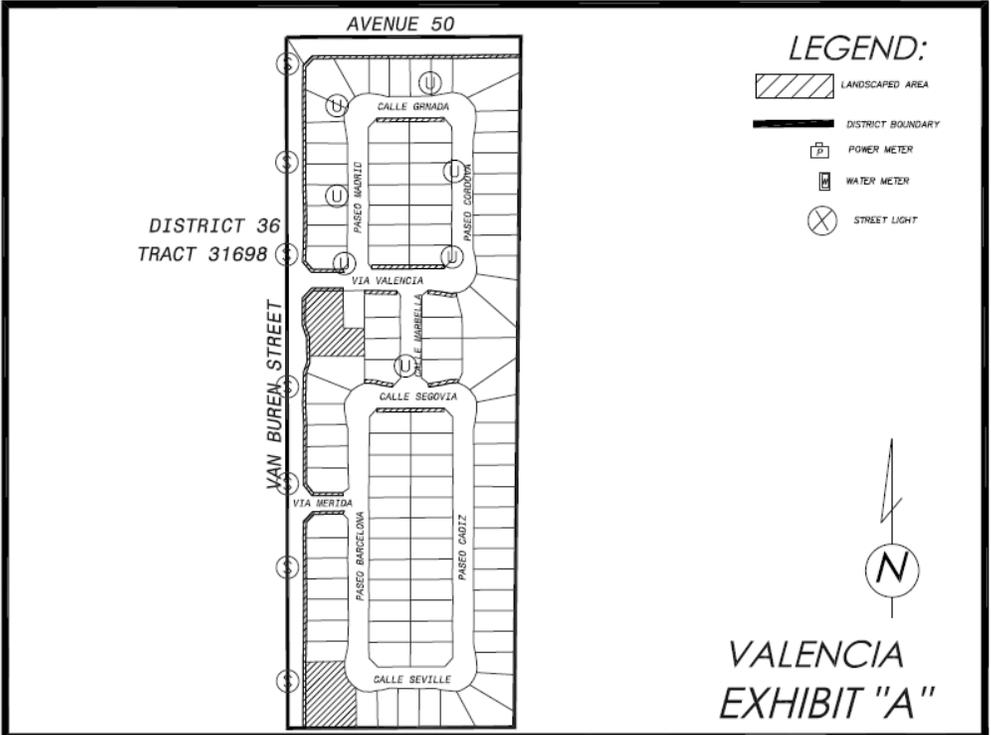
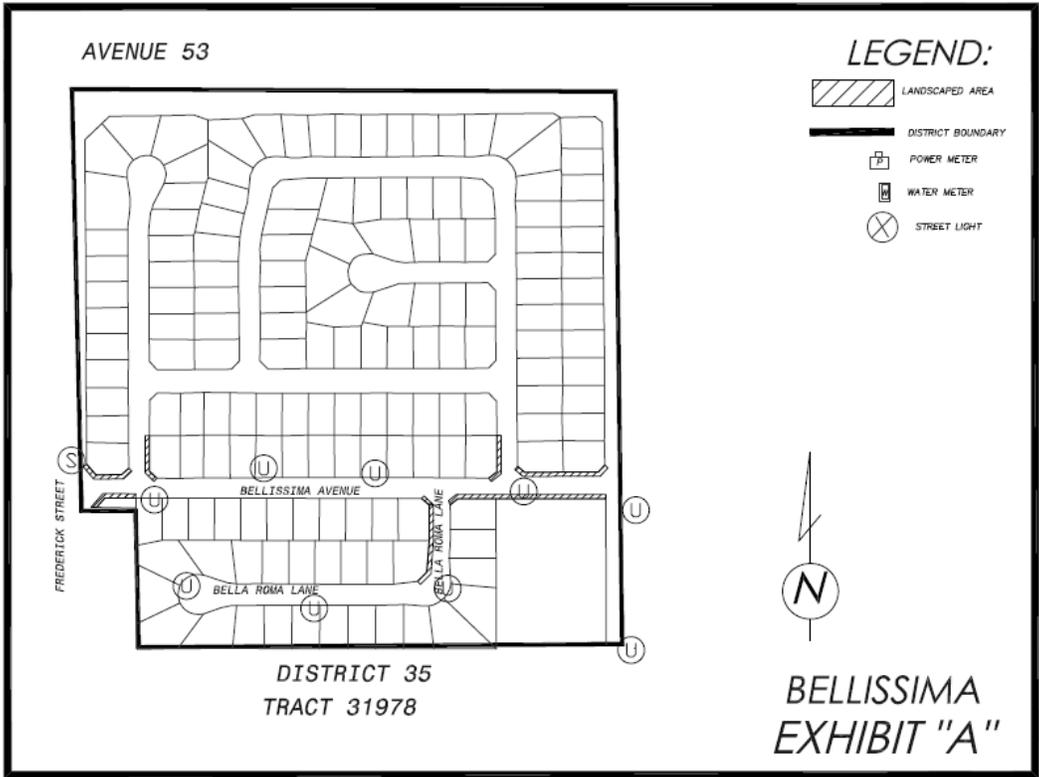


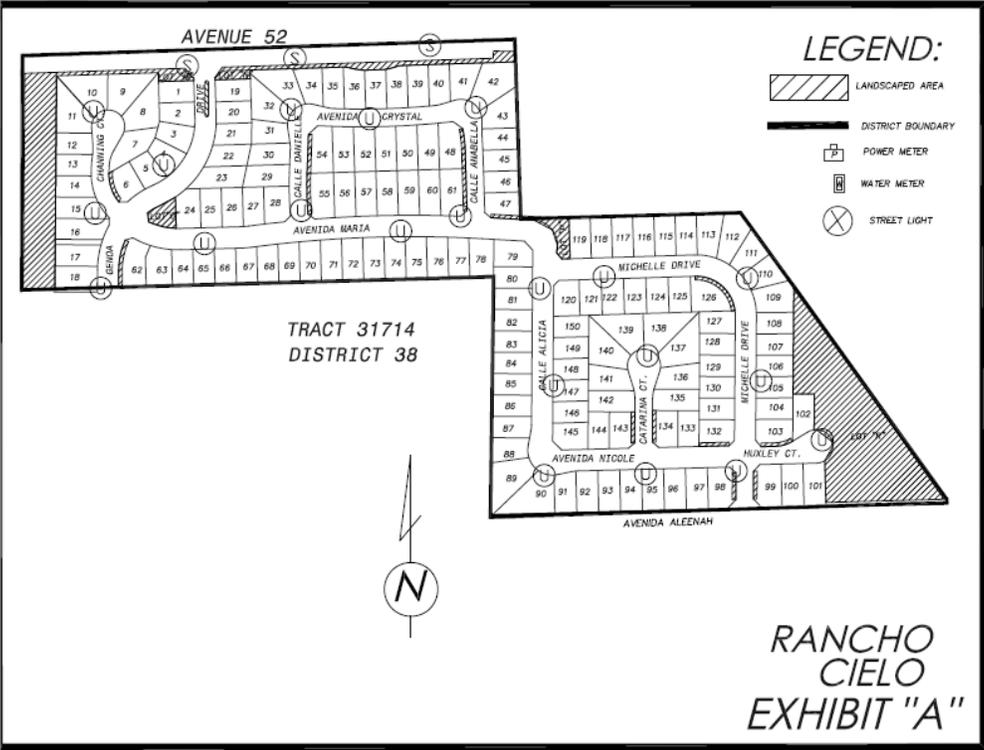














STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Approve award of letter agreement to Airwave Communications for emergency light bar installation onto twelve (12) city vehicles, in the amount of \$34,212.96.

STAFF RECOMMENDATION:

Approve award of letter agreement to Airwave Communications for emergency light bar installation onto twelve (12) city vehicles, in the amount of \$34,212.96.

EXECUTIVE SUMMARY:

On February 12, 2020, City Council approved leasing twelve (12) new Ford 150 units from Enterprise Fleet Management Inc. These units were recently delivered and require installation of emergency light bar equipment, which is standard for field use. Staff has obtained three bids for the needed equipment and the lowest bidder was Airwave Communications. Staff is recommending award of a letter agreement to Airwave Communications for the emergency light bar equipment and installation, in the amount of \$34,212.96 (\$2,851.08 per unit). The responses received for bid requests include:

- | | |
|--------------------------------------|---------------------|
| 1. Airwave Communications | \$2,851.08 per unit |
| 2. 10-8 Retrofit | Non-Responsive |
| 3. West Coast Lights and Siren, Inc. | \$5,142.97 per unit |

FISCAL IMPACT:

The action taken on February 12, 2020, by City Council to approve the lease of twelve units also appropriated \$50,000 for purchase of safety light/radio equipment. The recommended action will not require additional appropriation of funds.

Attachment:
Proposed Letter Agreement

City of Coachella

August 27,2020

Airwave Communications
75-450 Gerald Ford Drive- Suite 310
Palm Desert, CA 92211
Phone 760-834-8967

Re: Letter of Agreement to install emergency light bars on 12 Ford F-150 (2020 models)

Dear : Mr. Chris Kraus

This letter shall be our Agreement regarding the emergency light bars described below (“Services”) to be provided by Airwave Communications Enterprises (“Contractor”) as an independent contractor to the City of Coachella for the Emergency Light Bar Installation (“Project”).

The Services to be provided include the following: The Services to be provided are more particularly described in the Scope of Services attached hereto as Exhibit “A” and incorporated herein by reference.

Contractor shall perform all Services under this Letter of Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California, and consistent with all applicable laws. Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications, and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Compensation for the above services shall be based on the actual amount of time spent in adequately performing the Services, and shall be billed at the actual amount of time spent in adequately performing the services. However, unless expressly agreed in writing in advance by the City, the cost to the City for the Services shall not exceed \$34,212.96 (\$2,851.08 Per vehicle).

Contractor is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 1600, et seq., (“Prevailing Wage Laws”), which require the payment of prevailing wage rates and the performance of other requirements on “public works” and “maintenance” projects. Since the Services are being performed as part of an applicable “public works” or “maintenance” project, as defined by the Prevailing Wage Laws, and since the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. City shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Contractor’s principal place of business and at the project site. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

Contractor shall provide proof of commercial general liability and automobile insurance to the City in amounts and with policies, endorsements and conditions required by the City for the Services. If Contractor is an employer or otherwise hires one or more employees during the term of this Project, Contractor shall also provide proof of workers’ compensation coverage for such employees which meets all requirements of state law: Contractor shall also provide errors and omissions professional liability insurance appropriate to its profession in an amount, with conditions and for a term acceptable to the City.

Invoices shall be submitted to the City monthly as performance of the Services progresses. City shall review and pay the approved charges on such invoices in a timely manner. Services on the Project shall begin immediately and be completed by September 20, 2020, unless extended by the City in writing. The City may terminate this Letter of Agreement at any time with or without cause. If the City finds it necessary to terminate this Letter of Agreement without cause before Project completion, Contractor shall be entitled to be paid in full for those Services adequately completed prior to the notification of termination. Contractor may terminate this Letter of Agreement for cause only.

Contractor shall defend, indemnify and hold the City, its officials, officers, employees, agents, and volunteers free and harmless from any and all claims, demands, causes of action, expenses, liabilities, losses, damages, and injuries to property or persons, including wrongful death, in any manner arising out of or incident to any alleged negligent acts, omissions or willful misconduct of Contractor, its officials, officers, employees, agents, consultants, and contractors arising out of or in connection with the performance of the Services or this Agreement, including, without limitation, the payment of all consequential damages, attorneys fees and other related costs and expenses to the fullest extent permitted by law, Contractor shall defend, indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or relating to any negligence, errors or omissions, recklessness, or willful misconduct of Contractor, its officials, officers, employees, agents, consultants, and contractors arising out of or in connection with the performance of the Contractor's Services, including without limitation the payment of all consequential damages, expert witness fees, and attorneys fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, its directors, officials, officers, employees, agents, or volunteers. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against City or its directors, officials, officers, employees, agents, or volunteers, in any such suit, action or other legal proceeding. Contractor shall reimburse City and its directors, officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the City, its directors, officials officers, employees, agents, or volunteers.

If you agree with the terms of this Letter of Agreement, please indicate by signing and dating where indicated below. An original, executed copy of this Letter of Agreement is enclosed for your records.

CITY OF COACHELLA

CONTRACTOR

Approved by:

Reviewed and Accepted by Contractor:

William B. Pattison, Jr.
City Manager

Signature

Carlos Campos
City Attorney

Name

Title



7213 OLD 215 FRONTAGE RD
 MORENO VALLEY, CA 92553
 PHONE 951-656-5699

75-450 GERALD FORD DRIVE- SUITE 310
 PALM DESERT, CA 92211
 PHONE 760-834-8967

2727 SUPPLY AVE
 COMMERCE, CA 90040
 323-725-0998

bill to:

City of Coachella
 53462 Enterprise Way
 CEASAR QTY 12 F150
 Coachella, CA 92236

Item 16.

Quote

Estimate Date: Aug-27-2020
Estimate Number: 2010448548
Total Amount: **\$2,851.08**
Payment Terms: Net 30

ship to:	summary:
----------	----------

City of Coachella
 53462 Enterprise Way
 CEASAR QTY 12 F150
 Coachella, CA 92236

Estimate Date: 08/27/2020
Estimate Number: 2010448548
Estimate Amount: **\$2,851.08**
Payment Terms: Net 30

Description <i>Details</i>	Item Price	Quantity	Total Price
212050 <i>50 amp circuit breaker</i>	\$30.62	1	\$30.62
Installation <i>INSTALLATION OF RADIO, ANTENNA, LIGHTBAR, FOUR CORNER STROBES WITH AMBER IN THE FRONT HEADLIGHTS CLEAR IN REAR TAIL LIGHT,. (LIGHTBAR CONTROLLER THREE POSITION SWITCH WILL BE CONFIGURED FOR POSITION ONE TO OPERATE REAR FLASH PATTERN ON THE BACK OF LIGHT BAR, POSITION 2 WILL OPERATE REAR FLASH PATTERN ON BACK OF LIGHT BAR AND FOUR CORNER STROBES, POSITION 3 WILL OPERATE FLASH PATTERN ON FRONT AND REAR OF LIGHT BAR AND FOUR CORNER STROBES. (LIGHTBAR WILL BE WIRED SO IT COMES ON AND OFF WITH THE VEHICLE IGNITION AND THE RADIO WILL BE TIED TO THE VEHICLE IGNITION.)</i>	\$930.00	1	\$930.00
0332002150 <i>75 Amp, 12 Volt, Heavy Duty Relay</i>	\$35.00	1	\$35.00
AC-BLC-108 <i>8 Position Fuse Block</i>	\$27.30	1	\$27.30
Vendor Shipping/ Freight <i>FREIGHT CHARGE FROM VENDOR TO AIRWAVE</i>	\$8.50	1	\$8.50
<i>Pricing was based off of Qty 12 vehicles</i>	\$0.00	1	\$0.00

Subtotal: \$2,697.19
Sales Tax: \$153.89
Total: **\$2,851.08**



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Gabor Pakozdi, City Engineer

SUBJECT: Professional Services Agreement with NRO Engineering Amendment #6 in the amount of \$75,000 for Engineering Plan Check Services

STAFF RECOMMENDATION:

Authorize the City Manager to execute a Professional Services Agreement with NRO Engineering Amendment #7 in the amount of \$75,000 for hourly rate Engineering Plan Check Services.

BACKGROUND:

NRO Engineering currently has a Professional Service Agreement (PSA) with the City of Coachella to provide Engineering Plan Check Services. These services include the review of subdivision improvement drawings and final maps associated with private development within the City of Coachella. As per this agreement, NRO Engineering is paid 70% of the plan check fees received by the City. Since January 2013 plan check activity has increased substantially. Therefore, the staff is recommending NRO to cover the increase in plan check services. NRO will comply with all City requirements, City standards and conditions of approval.

FISCAL IMPACT:

Approval of the Professional Service Agreement Amendment #6, in the amount of \$75,000.00 with NRO Engineering will have no adverse impact on the General Fund. The proposed PSA will be paid by the revenue collected from the plan check fees within the Engineering Department.

**CITY OF COACHELLA
PROFESSIONAL SERVICES AGREEMENT
AMENDMENT #6**

1. PARTIES AND DATE.

This Agreement is made and entered into this _____ day of September, 2020 by and between the City of Coachella, a municipal corporation organized under the laws of the State of California with its principal place of business at 1515 6th Street, Coachella, California 92236 (“City”) and NRO Engineering, with its principal place of business at 41-945 Boardwalk, Suite H, Palm Desert, CA 92211 (“Consultant”). City and Consultant are sometimes individually referred to as “Party” and collectively as “Parties.”

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of certain professional services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing Professional Services to public clients and is a licensed civil engineer in the State of California. NRO is also familiar with the plans of the City.

2.2 Project.

City desires to engage Consultant to render such services for the Engineering Plan Check Services for the Engineering Department as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional engineering services necessary for the Project (“Services”). The Services are more particularly described in Exhibit “A” attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules, and regulations.

3.1.2 Term. The term of this Agreement shall be from July 1, 2020 to June 30 2021, unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Services.

3.2 Responsibilities of Consultant.

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of City and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, City shall respond to Consultant's submittals in a timely manner. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

3.2.4 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the City. The key personnel for performance of this Agreement are as follows: Noel Owsley at NRO Engineering.

3.2.5 City’s Representative. The City hereby designates Jonathan Hoy P.E., City Engineer, or his or her designee, to act as its representative for the performance of this Agreement (“City’s Representative”). City’s Representative shall have the power to act on behalf of the City for all purposes under this Contract. Consultant shall not accept direction or orders from any person other than the City’s Representative or his or her designee.

3.2.6 Consultant’s Representative. Consultant hereby designates Noel Owsley, or his or her designee, to act as its representative for the performance of this Agreement (“Consultant’s Representative”). Consultant’s Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant’s Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City’s staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant’s failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.8.1 Period of Performance and Liquidated Damages. Consultant shall perform and complete all Services under this Agreement within the term set forth in Section 3.1.2 above (“Performance Time”). Consultant shall also perform the Services in strict accordance with any completion schedule or Project milestones described in Exhibits “A” or “B” attached hereto, or which may be separately agreed upon in writing by the City and Consultant (“Performance Milestones”). Consultant agrees that if the Services are not completed within the aforementioned Performance Time and/or pursuant to any such Project Milestones developed pursuant to provisions of this Agreement, it is understood, acknowledged and agreed that the City will suffer damage. Pursuant to Government Code Section 53069.85, Consultant shall pay to the City as fixed and liquidated damages the sum of **One Hundred Dollars (\$100.00) per day**

for each and every calendar day of delay beyond the Performance Time or beyond any Project Milestones established pursuant to this Agreement.

3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If the Consultant performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the City, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold City, its officials, directors, officers, employees, and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Consultant shall not commence Work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the sub consultant has secured all insurance required under this section.

3.2.10.2 Minimum Requirements. Consultant shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees or subconsultants. Consultant shall also require all of its subconsultants to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

(A) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability:* Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability:* Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto); and (3) *Workers' Compensation and Employer's Liability:* Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

(B) Minimum Limits of Insurance. Consultant shall maintain limits no less than: (1) *General Liability:* **\$1,000,000** per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used including, but not limited to, form CG 2503, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability:* **\$1,000,000** per accident for bodily injury and property damage; and (3) *Workers' Compensation and Employer's Liability:* Workers' Compensation limits as required by the Labor Code of the State of California. Employer's Liability limits of \$1,000,000 per accident for bodily injury or disease.

3.2.10.3 Professional Liability. Consultant shall procure and maintain, and require its sub-consultants to procure and maintain, for a period of five (5) years following completion of the Project, errors and omissions liability insurance appropriate to their profession. Such insurance shall be in an amount not less than **\$1,000,000** per claim, and shall be endorsed to include contractual liability.

3.2.10.4 Insurance Endorsements. The insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms supplied or approved by the City to add the following provisions to the insurance policies:

(A) General Liability. The general liability policy shall be endorsed to state that: (1) the City, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insured with respect to the Work or operations performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work; and (2) the insurance coverage shall be primary insurance as respects the City, its directors, officials, officers, employees, agents, and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the City, its directors, officials, officers, employees, agents, and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way.

(B) Automobile Liability. The automobile liability policy shall be endorsed to state that: (1) the City, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Consultant or for which the Consultant is responsible; and (2) the insurance coverage shall be primary insurance as respects the City, its directors, officials, officers, employees, agents, and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the City, its directors, officials, officers, employees, agents, and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way.

(C) Workers' Compensation and Employer's Liability Coverage. The insurer shall agree to waive all rights of subrogation against the City, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.

(D) All Coverages. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the City, its directors, officials, officers, employees, agents, and volunteers.

3.2.10.5 Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insureds provisions. In

addition, such insurance shall not contain any special limitations on the scope of protection afforded to the City, its directors, officials, officers, employees, agents, and volunteers.

3.2.10.6 Deductibles and Self-Insurance Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. Consultant shall guarantee that, at the option of the City, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its directors, officials, officers, employees, agents, and volunteers; or (2) the Consultant shall procure a bond guaranteeing payment of losses and related investigation costs, claims, and administrative and defense expenses.

3.2.10.7 Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating no less than A: VIII, licensed to do business in California, and satisfactory to the City.

3.2.10.8 Verification of Coverage. Consultant shall furnish City with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to the City. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the City if requested. All certificates and endorsements must be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

3.2.10.9 Reporting of Claims. Consultant shall report to the City, in addition to Consultant's insurer, any and all insurance claims submitted by Consultant in connection with the Services under this Agreement.

3.2.11 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and life saving equipment and procedures; (B) instructions in accident prevention for all employees and subconsultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **Seventy Five Thousand Dollars and Zero Cents (\$75,000.00)** without written

approval of City's Engineer. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Consultant shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within 45 days of receiving such statement, review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from City's Representative.

3.3.5 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 1600, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft; classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. Consultant shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant:

NRO Engineering
41-945 Boardwalk, Suite H
Palm Desert, CA 92211
Attn: Noel Owsley

City:

City of Coachella
1515 6th Street
Coachella, CA 92236
Attn: City Engineer

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement (“Documents & Data”). Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the City. City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City’s sole risk.

3.5.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City’s name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.5.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.5 Attorney’s Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney’s fees and all other costs of such action.

3.5.6 Indemnification. To the fullest extent permitted by law, Consultant shall defend, indemnify and hold the City, its officials, officers, employees, volunteers, and agents

free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or relating to any negligence, errors or omissions, recklessness, or willful misconduct of Consultant, its officials, officers, employees, agents, consultants, and contractors arising out of or in connection with the performance of the Consultant's Services, including without limitation the payment of all consequential damages, expert witness fees, and attorneys fees and other related costs and expenses. Consultant shall defend, at Consultant's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, its directors, officials, officers, employees, agents, or volunteers. Consultant shall pay and satisfy any judgment, award or decree that may be rendered against City or its directors, officials, officers, employees, agents, or volunteers, in any such suit, action or other legal proceeding. Consultant shall reimburse City and its directors, officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the City, its directors, official's officers, employees, agents, or volunteers.

3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Riverside County.

3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.10 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.5.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.12 Assignment or Transfer. Consultant shall not assign, hypothecate or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to

City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement.

3.5.14 Amendment; Modification. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.

3.5.16 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.5.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.18 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subconsultants to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.19 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.5.20 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5.21 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.22 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.6 Subcontracting.

3.6.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

CITY OF COACHELLA

NRO Engineering

By: _____
Bill Pattison, City Manager

By: _____
Noel Owsley, Owner

Attest:

Carlos Campos, City Attorney

Attest:

City Clerk

EXHIBIT "A"

SCOPE OF SERVICES

SIMILAR SERVICES

Staff at NRO Engineering is currently providing Plan Check Services to the Cities of Blythe, Indio and the Town of Yucca Valley.

We believe that it is the strength of our design abilities in preparing improvement plans and maps, and our experience in providing plan check services, which will enable us to objectively serve the interests of the City of Coachella. Our plan checking philosophy includes many elements that attempt to:

- ◊ Reduce the City's liability (risk management).
- ◊ Encourage quality designs without mandating personal preference
- ◊ Develop a rapport with the Design Engineer whenever possible to encourage effective communication, especially in regard to design intent.
- ◊ Treat the Design Engineer as we like to be treated by plan checkers.
- ◊ Perform thorough plan checks to minimize the total number of plan checks for the project.

SCOPE OF WORK

The anticipated Scope of Work would include the following:

1. Review of grading and improvement plans including street, drainage, traffic signal and signing and striping plans. Included in the plan check process will be a review of the hydrology and hydraulic calculations, preliminary drainage studies, FEMA requirements, ADA requirements and the connections to existing systems.

All plan checks will be performed to ensure all City requirements, and Conditions of Approval, are adhered to, and all proposed improvements are designed to City standards when applicable. The City's Plan Check-List will be used as a basis of determining plan completeness.

2. Perform additional services requested by the City.

PERFORMANCE OF WORK

Included in the above scope of work, NRO Engineering will also:

1. Provide for pickup and delivery of all projects during the review process.
2. Provide plan checking services in a timely manner.
3. Every effort will be taken to ensure thorough and comprehensive checks are provided to minimize the need for additional plans checks.
4. In addition to ensuring accuracy of the design, additional overview will be provided to examine the overall concept before checking details of the design; to point out any conflicts, mistakes, or omissions on the plans; to call for re-design of any portion of the plans that appear to be impractical to construct, will be potentially unsafe, will be a maintenance problem, will not function properly, or do not appear to meet the intent of the City's requirements; to identify construction problems that may need special traffic controls, street closures, etc.; and to ensure that dedications and easements to the City are obtained.

APPROVAL PROCESS

For any special studies an approval letter will be supplied to the City. For improvement plans a "Recommended for Approval" stamp and signature on the plans by the Registered Civil Engineer supervising the plan checking will be added to the approved mylar originals.

STAFFING

All the proposed plan check effort will be supervised by Noel Owsley, P.E., L.S. Mr. Owsley will be in charge of insuring the adequacy and uniformity of the plan checks, the adherence to the City's required scheduling and all contacts with the City or the Design Engineers.

A resume for Mr. Owsley is included at the end of these qualifications.

STAFF AVAILABILITY

Mr. Owsley will be dedicated to the improvement plan checks full time. Mr. Singer and additional staff will be incorporated as required by the plan check volume.

PLAN CHECK TIMES

First (1st) Plan Check drawings shall be returned to the City within two (2) weeks of receipt by NRO ENGINEERING. Recheck Work will be completed within one (1) week of receipt by NRO ENGINEERING.

FAMILIARITY WITH ADA REQUIREMENTS

From our plan check experience with other agencies, we are familiar with ADA requirements for public improvements. We have also prepared Standard Plans for the City of Blythe and the Town of Yucca Valley, and as such were required to ensure that the proposed standards met ADA requirements.

INSURANCE COVERAGE

NRO Engineering carries \$1,000,000 General and Professional Liability Insurance. A copy of our Liability Insurance is included within. In addition, we carry \$500,000 automobile coverage.

As a sole proprietorship with no employees we are not required to carry Workman's Compensation insurance.

EXHIBIT "B"
SCHEDULE OF SERVICES

As Needed

EXHIBIT "C"
COMPENSATION

City shall compensate NRO Engineering for services rendered at the rate of 70% of the City's Fee Schedule for plan check services from applicants whose engineering plans NRO reviews.



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: William B. Pattison, Jr., City Manager

SUBJECT: Resolution No. 2020-51 A Resolution of the City Council of the City of Coachella, California, declaring the second Monday in October as Indigenous Peoples' Day; encouraging other institutions to recognize the day; and reaffirming the City Council's commitment to promote the well-being and growth of Coachella's Indigenous Community.

STAFF RECOMMENDATION:

Review, discuss, and adopt Resolution No. 2020-51 declaring the second Monday in October as Indigenous Peoples' Day, encouraging other institutions to recognize the day, and reaffirming the City Council's commitment to promote the well-being and growth of Coachella's Indigenous Community.

EXECUTIVE SUMMARY:

The proposed Resolution would declare the second Monday in October as Indigenous Peoples' Day in the City of Coachella, encourage other institutions to do the same, and express the City Council's commitment to promote the well-being of Coachella's Indigenous community. Adoption of this proposed Resolution does not affect the recognition or non-recognition of the second Monday in October as a holiday for City departments and employees.

BACKGROUND:

Indigenous Peoples' Day was first proposed in 1977 by a delegation of Native Nations to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas. In 2011, the Affiliated Tribes of Northwest Indians, representing 59 Tribes from Washington, Oregon, Idaho, Northern California, Western Montana and some Alaskan Tribes, passed resolution #11-57 to "Support to Change Columbus Day, (2nd Monday of October) to Indigenous Peoples' Day."

DISCUSSION/ANALYSIS:

While it is important to recognize the contributions that peoples from all over the world have made to the history of our community, it is equally important to understand and acknowledge that places like the Coachella Valley were originally home to many Indigenous people for thousands of years.

The Coachella City Council recognizes that the Indigenous Peoples of the lands that would later become known as the Americas have occupied these lands since time immemorial and recognizes the fact that the Coachella Valley is built upon the homelands and villages of the Indigenous Peoples of this region, without whom the building of the City would not have been possible. The City Council values the many contributions made to the community through Indigenous Peoples' knowledge, labor, technology, science, philosophy, arts and cultural contribution that has substantially shaped the character of the City of Coachella.

The City Council has a responsibility to oppose the systematic racism towards Indigenous people in the United States, which perpetuates high rates of poverty and income inequality, exacerbating disproportionate health, education, and social crises. The City Council promotes the closing of the equity gap for indigenous Peoples through policies and practices that reflect the experiences of Indigenous Peoples, ensure greater access and opportunity, and honor our nation's indigenous roots, history, and contributions.

The proposed Resolution would express the City Council's strong supports for the proposition that Indigenous Peoples' Day shall be an opportunity to celebrate the thriving cultures and values of the Indigenous Peoples of the region. The proposed Resolution would encourage other businesses, organizations, and public institutions to recognize Indigenous Peoples' Day and express the City Council's firm commitment to continue its efforts to promote the well-being and growth of Coachella's Indigenous community. The proposed Resolution would declare the second Monday in October as Indigenous Peoples' Day in the City of Coachella. Adoption of this proposed Resolution would not affect the recognition or non-recognition of the second Monday in October as a holiday for City departments and employees.

ATTACHMENT:

1. Resolution No. 2020-51

RESOLUTION NO. 2020-51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, DECLARING THE SECOND MONDAY IN OCTOBER AS INDIGENOUS PEOPLES' DAY IN THE CITY OF COACHELLA; ENCOURAGING OTHER INSTITUTIONS TO RECOGNIZE THE DAY; AND REAFFIRMING THE CITY COUNCIL'S COMMITMENT TO PROMOTE THE WELL-BEING AND GROWTH OF COACHELLA'S INDIGENOUS COMMUNITY

WHEREAS, the Coachella City Council recognizes that the Indigenous Peoples of the lands that would later become known as the Americas have occupied these lands since time immemorial; and

WHEREAS, the City Council recognizes the fact that the Coachella Valley is built upon the homelands and villages of the Indigenous Peoples of this region, without whom the building of the City would not have been possible; and

WHEREAS, the City Council values the many contributions made to our community through Indigenous Peoples' knowledge, labor, technology, science, philosophy, arts and cultural contribution that has substantially shaped the character of the City of Coachella; and

WHEREAS, the City Council has a responsibility to oppose the systematic racism towards Indigenous people in the United States, which perpetuates high rates of poverty and income inequality, exacerbating disproportionate health, education, and social crises; and

WHEREAS, the City Council promotes the closing of the equity gap for Indigenous Peoples through policies and practices that reflect the experiences of Indigenous Peoples, ensure greater access and opportunity, and honor our nation's indigenous roots, history, and contributions; and

WHEREAS, Indigenous Peoples' Day was first proposed in 1977 by a delegation of Native Nations to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas; and

WHEREAS, in 2011 the Affiliated Tribes of Northwest Indians, representing 59 Tribes from Washington, Oregon, Idaho, Northern California, Western Montana and some Alaskan Tribes, passed resolution #11-57 to "Support to Change Columbus Day, (2nd Monday of October) to Indigenous Peoples' Day."

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Coachella, California, as follows:

SECTION 1. Recitals. The City Council hereby finds that the foregoing recitals are true and correct and are incorporated herein as substantive findings of this Resolution.

SECTION 2. Declaring the Second Monday in October as Indigenous Peoples' Day.

The City Council strongly supports the proposition that Indigenous Peoples' Day shall be an opportunity to celebrate the thriving cultures and values of the Indigenous Peoples of our region. The City Council encourages other businesses, organizations, and public institutions to recognize Indigenous Peoples' Day. The City Council firmly commits to continue its efforts to promote the well-being and growth of Coachella's Indigenous community. The City Council declares the second Monday in October as Indigenous Peoples' Day in the City of Coachella. Adoption of this Resolution does not affect the recognition or non-recognition of the second Monday in October as a holiday for City departments and employees.

SECTION 3. CEQA. The City Council hereby finds and determines that this Resolution will not result in direct or indirect physical changes in the environment, and therefore is not a project within the meaning of the California Environmental Quality Act ("CEQA") and the State CEQA Guidelines, section 15378(b)(5).

SECTION 4. Severability. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

SECTION 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED and ADOPTED this 9th day of September 2020.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2020-51 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 9th day of September 2020 by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza, MMC
Deputy City Clerk



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: William B. Pattison, Jr., City Manager

SUBJECT: Resolution No. 2020-52 A Resolution of the City Council of the City of Coachella, California, Adopting California Department of Public Health Interim Guidance Related to Youth Sports During COVID-19 State of Emergency.

STAFF RECOMMENDATION:

Review, discuss, and adopt Resolution No. 2020-52 Adopting California Department of Public Health Interim Guidance Related to Youth Sports During COVID-19 State of Emergency.

EXECUTIVE SUMMARY:

The California Department of Public Health has issued new guidance on youth sports during the COVID-19 state of emergency that generally allows youth sports and physical education ONLY when the following can be maintained: (1) physical distancing of at least six (6) feet between participants; and (2) a stable cohort, such as a class, that limits the risk of transmission. The proposed Resolution formally adopts the interim guidance, which can be enforced by the City.

BACKGROUND:

On July 13, 2020, Dr. Sonia Y. Angell, California Department of Public Health (“CDPH”) Director and State Health Officer, expanded statewide the indoor closures for businesses that encourage mixing of individuals beyond immediate households and make physical distancing and wearing face coverings difficult. The Order also provides that for counties on the County Monitoring List, including the County of Riverside, “the risks and impacts of disease transmission are even greater”. Therefore, the Order also required the immediate closure of indoor operations of additional businesses, events and activities in counties listed on the State’s Monitoring List. Pursuant to this Order, the indoor operation of gyms and fitness centers is not currently permitted in the County of Riverside. Once again, this Order remains in effect today and will be applicable until otherwise directed by Dr. Angell.

As a result of the July 13, 2020 Order closing the indoor operation of gyms and fitness centers in the County of Riverside, any and all youth sports and physical education programs within the County are required to take place outdoors until otherwise advised by the State Health Officer.

DISCUSSION/ANALYSIS:

On August 3, 2020, the CDPH issued new Interim Guidance as related to Youth Sports. A summary of the Interim Guidance is as follows:

- No outdoor and indoor sporting events, assemblies, and other activities that require close contact are allowed at this time (e.g. tournaments, events, or competitions).
- Youth sports and physical education are permitted only with (1) physical distancing (6 feet); and (2) a stable cohort.
- If sport/activity doesn't allow for physical distancing/cohorting, then ONLY physical conditioning and training is allowed as long as physical distancing can be maintained.
- Avoid equipment sharing, and if unavoidable, clean and disinfect shared equipment between use.
- Wear cloth face coverings during indoor physical conditioning.
- Activities that require heavy exertion should be conducted outside in a physically distanced manner without face coverings.
- Youth sports programs and schools should provide information to parents or guardians regarding this and related guidance, along with the safety measures.

Also on August 3, 2020, CDPH issued the “Youth Sports Questions and Answers” memorandum, which is attached to the Resolution as Exhibit “B.”

Pursuant to CDPH’s Interim Guidance and FAQ’s, beginning July 30, 2020, CDPH is allowing youth sports and physical education ONLY when the following can be maintained: (1) physical distancing of at least six (6) feet between participants; and (2) a stable cohort, such as a class, that limits the risk of transmission.

For sports that cannot be played with sufficient distancing or cohorting (e.g., basketball, football, soccer), only physical conditioning and training is permitted and ONLY where physical distancing can be maintained. Conditioning and training should focus on individual skill building (e.g., running drills and body weight resistance training).

The August 3, 2020 Interim Guidance and FAQ’s impacts all youth sports and activities, including school-based, club and recreational youth sports, including but not limited to football, basketball, volleyball, hockey, softball, baseball, soccer, swim, water polo, gymnastics, cheer, dance, and karate.

The City Council adopted Urgency Ordinance No. 1159 adding Section 1.08.030 to the Coachella Municipal Code making it unlawful for any person to violate any emergency order made by the Governor of the State of California under the Emergency Services Act or any order of the State

Department of Public Health or Riverside County Health Officer issued for the purpose of preventing the spread of any contagious, infectious, or communicable disease.

Violation of an emergency order shall be punishable by administrative citation fines, misdemeanor criminal prosecution, and/or civil action, in addition to other means listed in Urgency Ordinance No. 1159. Violations are ongoing and remedies are cumulative.

The proposed Resolution would formally adopt the CDPH guidance and would allow the City to enforce this guidance.

ATTACHMENT:

1. Resolution No. 2020-52

RESOLUTION NO. 2020-52

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, ADOPTING CALIFORNIA DEPARTMENT OF PUBLIC HEALTH INTERIM GUIDANCE RELATED TO YOUTH SPORTS DURING COVID-19 STATE OF EMERGENCY.

WHEREAS, on July 13, 2020, Dr. Sonia Y. Angell, California Department of Public Health (“CDPH”) Director and State Health Officer, expanded statewide the indoor closures for businesses that encourage mixing of individuals beyond immediate households and make physical distancing and wearing face coverings difficult. The Order also provides that for counties on the County Monitoring List, including the County of Riverside, “the risks and impacts of disease transmission are even greater”. Therefore, the Order also required the immediate closure of indoor operations of additional businesses, events and activities in counties listed on the State’s Monitoring List. Pursuant to this Order, the indoor operation of gyms and fitness centers is not currently permitted in the County of Riverside. Once again, this Order remains in effect today and will be applicable until otherwise directed by Dr. Angell; and,

WHEREAS, as a result of the July 13, 2020 Order closing the indoor operation of gyms and fitness centers in the County of Riverside, any and all youth sports and physical education programs within the County are required to take place outdoors until otherwise advised by the State Health Officer; and,

WHEREAS, on August 3, 2020, the CDPH issued new Interim Guidance as related to Youth Sports. A true and correct copy of this Interim Guidance is attached hereto as **Exhibit “A”**; and,

WHEREAS, also on August 3, 2020, CDPH issued the “Youth Sports Questions and Answers” memorandum. A true and correct copy of the Frequently Asked Questions document is attached hereto as **Exhibit “B”**; and,

WHEREAS, pursuant to CDPH’s Interim Guidance and FAQ’s, beginning July 30, 2020, CDPH is allowing youth sports and physical education **ONLY** when the following can be maintained: (1) physical distancing of at least six (6) feet between participants; and (2) a stable cohort, such as a class, that limits the risk of transmission. For sports that cannot be played with sufficient distancing or cohorting, only physical conditioning and training is permitted and **ONLY** where physical distancing can be maintained. Conditioning and training should focus on individual skill building (e.g., running drills and body weight resistance training). Sports that cannot be played with sufficient distancing and cohorting are not permitted; and,

WHEREAS, the August 3, 2020 Interim Guidance and FAQ’s impacts all youth sports and activities, including school-based, club and recreational youth sports, including but not limited to football, basketball, volleyball, hockey, softball, baseball, soccer, swim, water polo, gymnastics, cheer, dance, and karate; and,

WHEREAS, the City of Coachella (“City”) wishes to adopt and enforce the CDPH’s Interim Guidance in order to slow the spread of COVID-19; and,

WHEREAS, the Coachella City Council adopted Urgency Ordinance No. 1159 adding Section 1.08.030 to the Coachella Municipal Code making it unlawful for any person to violate any emergency order made by the Governor of the State of California under the Emergency Services Act or any order of the State Department of Public Health or Riverside County Health Officer issued for the purpose of preventing the spread of any contagious, infectious, or communicable disease; and

WHEREAS, violation of an emergency order shall be punishable by administrative citation fines, misdemeanor criminal prosecution, and/or civil action, in addition to other means listed in Urgency Ordinance No. 1159. Violations are ongoing and remedies are cumulative.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Calexico, California, as follows:

SECTION 1. Recitals and Exhibits. The City Council hereby finds that the foregoing recitals and exhibits (“A” - CDPH Interim Guidance and “B” - FAQs) are true and correct and are incorporated herein as substantive findings of this Resolution.

SECTION 2. Adoption of CDPH Interim Guidance. The CDPH Interim Guidance as related to Youth Sports (Exhibit “A”) is hereby adopted by the City of Coachella.

SECTION 3. Use of City Facilities. Use of City facilities for youth sports shall comply with the CDPH Interim Guidance (“Guidance”) attached hereto as Exhibit “A.” Any use that cannot comply with the Guidance is prohibited.

SECTION 4. CEQA. The City Council hereby finds and determines that this Resolution will not result in direct or indirect physical changes in the environment, and therefore is not a project within the meaning of the California Environmental Quality Act (“CEQA”) and the State CEQA Guidelines, section 15378(b)(5).

SECTION 5. Severability. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

SECTION 6. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED and ADOPTED this 9th day of September 2020.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2020-52 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 9th day of September 2020 by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza, MMC
Deputy City Clerk

EXHIBIT “A”
CDPH Interim Guidance



COVID-19 INTERIM GUIDANCE: Youth Sports

Release date: **August 3, 2020**

All guidance should be implemented only with local health officer approval following their review of local epidemiological data including cases per 100,000 population rate



Consistent with the July 20, 2020 [announcement](#) of the California Interscholastic Federation, this document provides guidance for all youth sports programs—including school-based, club, and recreational programs—to support a safe environment for players, coaches and trainers, families, spectators, event/program/facility managers, workers, and volunteers. For further guidance related to school settings, please see this [updated guidance for schools and school-based programs](#).

NOTE: The risk of transmitting the COVID-19 virus depends on several factors germane to sports, including:

- Number of people in a location
- Type of location (indoor versus outdoor)
- Distance between people
- Length of time at a location
- Physical contact between people
- Touching of shared objects
- Use of face coverings
- Mixing of people from locations with different levels of community transmission

As general guidance, smaller groups are safer than larger; outdoor locations are safer than indoor; sports that can ensure distance of six feet or more are safer than close contact; and shorter duration is safer than longer. Leagues, coaches, parents, and athletes need to consider all these factors as they plan to return to play.

- Outdoor and indoor sporting events, assemblies, and other activities that require close contact or that would promote congregating are not permitted at this time. For example, tournaments, events, or competitions, regardless of whether teams are from the same school or from different schools, counties, or states are not permitted at this time.
- Youth sports and physical education are permitted only when the following can be maintained: (1) physical distancing of at least six feet; and (2) a stable cohort, such as a class, that limits the risks of transmission (see [CDC Guidance on Schools and Cohorting](#)). Activities should take place outside to the maximum extent practicable.
- For sports that cannot be conducted with sufficient distancing or cohorting, only physical conditioning and training is permitted and ONLY where physical distancing can be maintained. Conditioning and training should focus on individual skill-building (e.g., running drills and body weight resistance training) and should take place outside, where practicable. Indoor physical conditioning and training is allowed only in counties where gyms and fitness centers are allowed to operate indoors.

- Avoid equipment sharing, and if unavoidable, clean and disinfect shared equipment between use by different people to reduce the risk of COVID-19 spread.
- Consistent with guidance for gyms and fitness facilities, cloth face coverings must be worn during indoor physical conditioning and training or physical education classes (except when showering). Activities that require heavy exertion should be conducted outside in a physically distanced manner without face coverings. Activities conducted inside should be those that do not require heavy exertion and can be done with a face covering. Players should take a break from exercise if any difficulty in breathing is noted and should change their mask or face covering if it becomes wet and sticks to the player's face and obstructs breathing. Masks that restrict airflow under heavy exertion (such as N-95 masks) are not advised for exercise.
- Youth sports programs and schools should provide information to parents or guardians regarding this and related guidance, along with the safety measures that will be in place in these settings with which parents or guardians must comply.



EXHIBIT “B”
CDPH FAQ Document



SONIA Y. ANGELL, MD, MPH
State Public Health Officer & Director

State of California—Health and Human
Services Agency
**California Department of
Public Health**



GAVIN NEWSOM
Governor

August 3, 2020

TO: All Californians

SUBJECT: Youth Sports Questions and Answers

To help slow the spread of COVID-19, California's stay-at-home order issued on March 19, 2020, effectively suspended youth sports, including school-based, club, and recreational youth sports.

Beginning July 30, the California Department of Public Health is allowing youth sports training, conditioning, and physical education under specific circumstances.

What sports are allowed?

Youth sports and physical education are permitted only when the following can be maintained: (1) physical distancing of at least six feet between participants; and (2) a stable cohort, such as a class, that limits the risks of transmission (see CDC Guidance on Schools and Cohorting). Activities should take place outside to the maximum extent practicable.

What if the sport cannot be played with physical distancing and cohorting?

For sports that cannot be conducted with sufficient distancing or cohorting, only physical conditioning and training is permitted and ONLY where physical distancing can be maintained. Conditioning and training should focus on individual skill-building (e.g., running drills and body weight resistance training) and should take place outside, where practicable. Indoor physical conditioning and training is allowed only in counties where gyms and fitness centers are allowed to operate indoors.

What's not allowed?

As noted above, sports that cannot be played with sufficient distancing and cohorting are not permitted. In addition, outdoor and indoor sporting events, assemblies, and other activities that require close contact or that would promote congregating are not permitted at this time. For example, tournaments, events, or competitions, regardless of whether teams are from the same school or from different schools, counties, or states are not permitted at this time.

What youth sports are impacted?

This impacts all youth sports and activities, including school-based, club and recreational youth sports.

Are pre-season, conditioning pr permitted?

Sport conditioning programs are permitted for individual or team training ONLY where physical distancing of at least 6 feet can be maintained. Conditioning and training should take place outside, where practicable, and focus on individual skill-building activities such as running drills and body weight resistance training.

Item 19.

Can individual or team conditioning be conducted indoors?

Conditioning and training should take place outside, where practicable, and indoor sports activities should follow local guidance for gyms and fitness centers, including requirements for physical distancing, face coverings, and occupancy.

- Indoor physical conditioning is allowed only in counties where gyms and fitness centers are allowed to operate indoors.
- Consistent with guidance for gyms and fitness facilities, cloth face coverings must be worn during indoor physical conditioning and training or physical education classes (except when showering). Activities that require heavy exertion should be conducted outside in a physically distanced manner without face coverings. Activities conducted inside should be those that do not require heavy exertion and can be done with a face covering. Players should take a break from exercise if any difficulty in breathing is noted and should change their mask or face covering if it becomes wet and sticks to the player's face and obstructs breathing. Masks that restrict airflow under heavy exertion (such as N-95 masks) are not advised for exercise.

Are adult team sports allowed?

Adult, amateur (non-professional) team sports are not permitted at this time. The state plans to issue guidance for amateur, adult team sports soon.

California Department of Public Health
PO Box, 997377, MS 0500, Sacramento, CA 95899-7377
Department Website (cdph.ca.gov)



Page Last Updated : August 4, 2020



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Gabriel Martin, Economic Development Director

SUBJECT: Resolution No. 2020-53 Adopting the City of Coachella 2020 Active Transportation Plan (ATP)

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt the attached Resolution No. 2020-53 adopting the City's 2020 Active Transportation Plan (ATP).

BACKGROUND:

An active transportation plan prepared by a city may be integrated into circulation element of its general plan or a separate plan which is compliant or will be brought into compliance with Complete Streets Act, Assembly Bill 1358 (Chapter 657, Statutes of 2008). The City of Coachella has developed an Active Transportation Plan (ATP) that incorporates bicycling, walking and safe routes to school. This ATP establishes a vision for the City and will guide the community toward a future where active transportation is a viable option for all ages who live, work, and play within Coachella and the greater Coachella Valley.

DISCUSSION/ANALYSIS:

In order to receive regional and state funding for roadway improvements, the City is required to have Pedestrian and Bikeway Master Plans approved by City Council and on record with Caltrans. The 2020 Active Transportation Plan serves as a combined update to both the Pedestrian and Bikeway Master Plans, with a goal to promote and upgrade pedestrian and bicycle transportation connectivity within the City in accordance with complete streets principles.

The objective of the 2020 Active Transportation Plan (Plan) is to review and make recommendations on how the current bikeway/pedestrian network within the City can be updated to best suit the needs of the City in the future. The planning efforts include the integration of various modes of transportation including transfers between modes at transit centers and park-and-ride facilities.

The bicycle goals include:

- To provide a bicyclist the opportunity to ride to any chosen destination, thereby making the bicycle a viable transportation alternative.
- To provide a system of bicycle routes with maximum possible safety.
- To provide facilities and services necessary for the bikeway system.
- To foster the development of an interconnecting bikeway system throughout the region.
- To support healthy lifestyles among residents through increasing opportunities for regular physical activity.
- To provide efficient multi-modal access and connections to and between activity centers.
- To promote alternative modes of transportation, which are intended to encourage a healthy lifestyle and reduce reliance on the automobile, and support the viability of transit through land use distribution and design.

The pedestrian goals include:

- To guide the way the City plans and implements pedestrian improvements considering the City's focus ensuring safe routes to schools.
- The Plan will implement the urban form and neighborhood quality policies by facilitating pedestrian improvement projects that will enhance the pedestrian environment, safety, and mobility options throughout the City.
- The Plan will establish a comprehensive plan for identifying, prioritizing, and implementing pedestrian projects and programs to improve the pedestrian environment and increase walking as a mode of transportation Citywide.
- The Plan will identify and prioritize potential pedestrian improvement project locations and provide descriptions of the types of improvements needed to improve the pedestrian environment.
- By identifying and prioritizing potential pedestrian improvement projects, the Plan will promote an orderly implementation of citywide pedestrian improvement projects

ALTERNATIVES:

1. Revise Active Transportation Plan, per City County comments and feedback

FISCAL IMPACT:

None

RECOMMENDED ALTERNATIVE(S):

Staff recommends that the City Council adopt the attached Resolution No. 2020-53 adopting the City of Coachella 2020 Active Transportation Plan (ATP)

Attachments: Resolution No. 2020-53 – Adopting the City of Coachella 2020 ATP
2020 Active Transportation Plan (ATP)

RESOLUTION NO. 2020-53

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA ADOPTING THE CITY OF COACHELLA 2020 ACTIVE TRANSPORTATION PLAN (ATP)

WHEREAS, in order to receive regional and state funding for roadway improvements, the City is required to have the 2020 Active Transportation Plan (Plan) approved by the City Council and on record with Caltrans; and

WHEREAS, the 2020 Active Transportation Plan serves as a pedestrian and bikeway master plan with the goal to promote and upgrade pedestrian and bicycle transportation connectivity within the City in accordance with complete streets principles; and

WHEREAS, the City issued a Request for Proposals for the preparation of the Plan and selected Transpo Group USA, Inc. for the amount of \$53,000; and

WHEREAS, the objective of the Plan is to review and make recommendations on how the current bikeway and pedestrian network with the City can be updated to best suit the needs of the City in the future; and

WHEREAS, the main components of the Plan are surveying and identifying existing conditions, public input/community involvement, preferred pedestrian and bicycle network, and implementation/prioritization strategies; and

WHEREAS, on July 12, 2017, the City Council passed and adopted Ordinance No. 1108 and 1109, which established amendments to the City’s municipal code and regulations to allow commercial cannabis activity zoning and regulatory permits; and

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the City Council of the City of Coachella, that it approve the 2020 Active Transportation Plan.

PASSED, APPROVED and ADOPTED this 9th day of September 2020.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2020-53 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 9th day of September 2020, by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza, MMC
Deputy City Clerk

ACTIVE TRANSPORTATION PLAN

City of Coachella, CA

2020 | Transpo Group

ACKNOWLEDGEMENTS

CITY OF COACHELLA

Jacob Alvarez
Brianna Greenwood
Celina Jimenez
Gabriel D. Martin
Jonathan Hoy
Maritza Martinez

TRANSPO GROUP

Ryan Snyder
Melody Wu
Jane Jessen
Cameron Duncan
Bob Sisco
Nathan Jones

ACTIVE TRANSPORTATION PLAN FOR DISADVANTAGED COMMUNITIES

GUIDANCE FOR PLANS

A city, county, county transportation commission, regional transportation planning agency, MPO, school district, or transit district may prepare an active transportation plan (bicycle, pedestrian, safe-routes-to-school, or comprehensive). An active transportation plan prepared by a city or county may be integrated into the circulation element of its general plan or a separate plan

which is compliant or will be brought into compliance with the Complete Streets Act, Assembly Bill 1358 (Chapter 657, Statutes of 2008). An active transportation plan must include, but not be limited to, the following components or explain why the component is not applicable.

COMPONENTS	DESCRIPTION	CHAPTER(S) IN THIS PLAN)
A. Mode Share	The estimated number of existing bicycle trips and pedestrian trips in the plan area, both in absolute numbers and as a percentage of all trips, and the estimated increase in the number of bicycle trips and pedestrian trips resulting from implementation of the plan.	2
B. Description of Land Use/ Destinations	A map and description of existing and proposed land use and settlement patterns which must include, but not be limited to, locations of residential neighborhoods, schools, shopping centers, public buildings, major employment centers, major transit hubs, and other destinations. Major transit hubs must include, but are not limited to, rail and transit terminals, and ferry docks and landings.	2
C. Pedestrian Facilities	A description of existing and proposed pedestrian facilities, including those at major transit hubs and those that serve public and private schools.	4, 5
D. Bicycle Facilities	A map and description of existing and proposed bicycle transportation facilities, including those at major transit hubs and those that serve public and private schools.	3
E. Bicycle Parking	A map and description of existing and proposed end-of-trip bicycle parking facilities. Include a description of existing and proposed policies related to bicycle parking in public locations, private parking garages and parking lots and in new commercial and residential developments. Also include a map and description of existing and proposed bicycle transport and parking facilities for connections with and use of other transportation modes. These must include, but not be limited to, bicycle parking facilities at transit stops, rail and transit terminals, ferry docks and landings, park and ride lots, and provisions for transporting bicyclists and bicycles on transit or rail vehicles or ferry vessels.	3
F. Wayfinding	A description of existing and proposed signage providing wayfinding along bicycle and pedestrian networks to designated destinations.	3

COMPONENTS	DESCRIPTION	CHAPTER(S) IN THIS PLAN)
G. Non-Infrastructure	A description of existing and proposed bicycle and pedestrian safety, education, and encouragement, enforcement, and evaluation programs conducted in the area included within the plan. Include efforts by the law enforcement agency having primary traffic law enforcement responsibility in the area to enforce provisions of the law impacting bicycle and pedestrian safety, and the resulting effect on collisions involving bicyclists and pedestrians.	3
H. Collision Analysis	The number and location of collisions, serious injuries, and fatalities suffered by bicyclists and pedestrians in the plan area, both in absolute numbers and as a percentage of all collisions and injuries, and a goal for collision, serious injury, and fatality reduction after implementation of the plan.	2
I. Equity Analysis	Identify census tracts that are considered to be disadvantaged or low-income and identify bicycle and pedestrian needs.	2
J. Community Engagement	A description of the extent of community involvement in development of the plan, including disadvantaged and underserved communities.	1
K. Coordination	A description of how the active transportation plan has been coordinated with neighboring jurisdictions, including school districts within the plan area, and is consistent with other local or regional transportation, air quality, or energy conservation plans, including, but not limited to, general plans and a Sustainable Community Strategy in a Regional Transportation Plan.	1
L. Prioritization	A description of the projects and programs proposed in the plan and a listing of their priorities for implementation, including the methodology for project prioritization and a proposed timeline for implementation.	7
M. Funding	A description of future financial needs for projects and programs that improve safety and convenience for bicyclists and pedestrians in the plan area. Include anticipated cost, revenue sources and potential grant funding for bicycle and pedestrian uses.	6
N. Implementation	A description of steps necessary to implement the plan and the reporting process that will be used to keep the adopting agency and community informed of the progress being made in implementing the plan.	7
O. Maintenance	A description of the policies and procedures for maintaining existing and proposed bicycle and pedestrian facilities, including, but not limited to, the maintenance of smooth pavement, ADA level surfaces, freedom from encroaching vegetation, maintenance of traffic control devices including striping and other pavement markings, and lighting.	5
P. Resolution	A resolution showing adoption of the plan by the city, county or district. If the active transportation plan was prepared by a county transportation commission, regional transportation planning agency, MPO, school district or transit district, the plan should indicate the support via resolution of the city(s) or county(s) in which the proposed facilities would be located.	Attached

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Design Guidelines - Appendix

CHAPTER 1. INTRODUCTION

PURPOSE, VISION & GOALS

The City of Coachella has developed an Active Transportation Plan (ATP) that incorporates bicycling, walking and safe routes to school. This ATP establishes a vision for the City and will guide the community toward a future where active transportation is a viable option for all ages who live, work, and play within Coachella and the greater Coachella Valley.

PROJECT CONTEXT

The City of Coachella is well advanced in planning and providing for bicyclists and pedestrians. With its Vision Plan in 2006 Coachella began planning for smart growth. Coachella had its first Pedestrian Plan in 2007, at a time when few cities had such plans. The City also produced one of the first Safe Routes to School (SRTS) plans in 2007. Coachella became one of the first, if not the first, city to update

its Safe Routes to School Plan in 2012. The Coachella Valley Association of Governments (CVAG) Non-Motorized Transportation Plan in 2001 produced a citywide bicycle plan for Coachella. That plan was updated by CVAG in 2010, and again in 2016. Further, each of the SRTS plans produced detailed plans for bikeways to connect to schools. Due to the fact that schools are well distributed throughout Coachella, these essentially produced plans for a citywide network of bikeways and plans for pedestrian improvements that closed many of the gaps in the sidewalk network and planned improvements at most of the key intersections.

The City has been very assertive and successful at pursuing funding for the projects in each of these plans and has either constructed or funded most of the projects in previous plans. This ATP update produces the next round of projects for the City to apply for funds for, and to construct.

COORDINATION WITH NEIGHBORING JURISDICTIONS

This ATP was produced with links to neighboring jurisdictions in mind. These are bikeways that connect to existing and planned bikeways in neighboring Indio and unincorporated Riverside County. The following tables list these existing and planned projects along with their bikeway type in the neighboring jurisdiction

TABLE 1: BIKEWAY LINKS TO INDIO

STREET OR CORRIDOR	BIKEWAY TYPE
Ave. 44	bike lanes
Ave. 48	bike lanes
Ave. 49	bike lanes
Ave. 50	buffered bike lanes
Ave. 51	bike lanes
Ave. 52	bike lanes
Calhoun St.	bike lanes
Coachella Canal	bike path
CV Link (Whitewater River)	bike path
Dillon Rd.	bike lanes
Grapefruit Blvd.	bike lanes
Jackson St.	bike lanes
Van Buren St.	bike lanes

TABLE 2: BIKEWAY LINKS TO UNINCORPORATED RIVERSIDE COUNTY

STREET OR CORRIDOR	BIKEWAY TYPE
Ave. 52	bike lanes
Ave. 54	bike lanes
Ave. 56 (Airport Blvd.)	bike lanes
Grapefruit Blvd.	bike lanes
Harrison St.	bike lanes
Pierce St.	bike lanes
Polk St.	bike lanes
Tyler St.	bike lanes
Van Buren St.	bike lanes
CV Link (Whitewater River)	bike path

Additionally, as the CV Link plan is implemented, the Coachella Valley Association of Governments is coordinating with Coachella, Indio and La Quinta to plan the bike lanes along Avenue 48 as buffered bike lanes.

COMMUNITY OUTREACH

The City sent our survey questionnaires to people who attended a Movies in the Park on a Friday evening in June of 2018. The questionnaire asked attendees:

- What intersections near their school where safety improvements are needed for pedestrians to cross
- Where sidewalks near their school are missing
- Where bikeways near their school are needed.

Table 3 displays the results.

TABLE 3: SCHOOL QUESTIONNAIRE RESULTS

PLEASE LIST UP TO THREE INTERSECTIONS NEAR YOUR SCHOOL WHERE SAFETY IMPROVEMENTS ARE NEEDED FOR PEOPLE CROSSING THEM	PLEASE LIST ANY LOCATIONS NEAR YOUR SCHOOL WHERE SIDEWALKS ARE MISSING	PLEASE LIST ANY LOCATIONS NEAR YOUR SCHOOL WHERE BIKEWAYS ARE NEEDED
Ave. 52 @ Calle Techa	3 RD St.	Valley Rd.
Ave. 52 @ Calle Camacho	Ave. 52	Ave. 54
Ave. 53 @ Bonita St.	Airport Blvd.	Cesar Chavez St.
Ave. 53 @ Calle La Paz	Calle Camacho	Orchard St.
Ave. 54 @ Airport Blvd.	Frederick St.	Tyler St.
Ave. 54 @ Cesar Chavez St.	Morgan Ave.	Ave. 53
Ave. 54 @ Van Buren St.	Tyler St.	
3 rd St. @ Orchard St.	Via Misionera	
Valley Rd. @ Cesar Chavez St.		

In July of 2020 the City circulated a survey questionnaire to principals of the public schools to learn what traffic safety issues they see, and improvements they would like the City to make. The results are shown below.

TABLE 4: SCHOOL PRINCIPAL SURVEY RESULTS

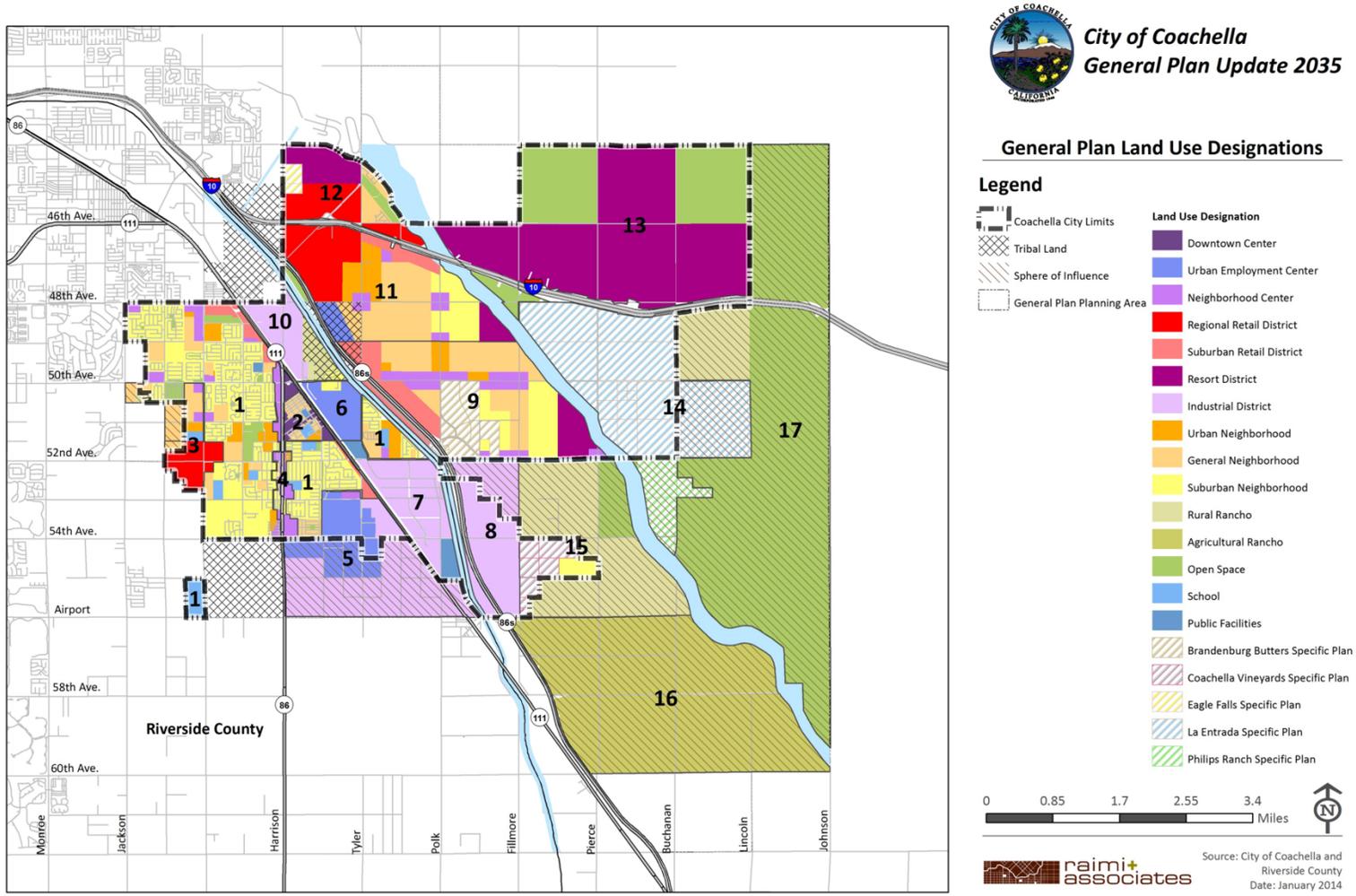
SCHOOL	MISSING SIDEWALKS	INTERSECTIONS NEEDING IMPROVEMENT	STREETS NEEDING IMPROVEMENTS?	DO YOU HAVE BICYCLE PARKING?	IF YOU HAVE BICYCLE PARKING, HOW MANY BICYCLES CAN BE ACCOMMODATED?	PLEASE LIST AND DESCRIBE AND EDUCATION, ENCOURAGEMENT OR ENFORCEMENT PROGRAMS YOU HAVE TO MAKE IT SAFER AND TO ENCOURAGE STUDENTS TO WALK OR BICYCLE TO YOUR SCHOOL.
Bobby Duke Middle School		speed bumps and flashing lights for crosswalks; change the flashing crosswalk lights to a traffic signal on Ave 52 and Shady Lane.				
Cesar Chavez Elementary School	A walkway leading to kinder and pre-school entry			no	NA	We recognize students with Star tickets when they are respectful, responsible and safe which includes to and from school.
Coachella Valley High School	in front of the school on Airport Blvd.; on Calhoun St.	Van Buren St. and Calhoun St.; Airport Blvd. and Van Buren St. has no streetlights	no streets around the school have bike lanes	yes	10	no
Coachella Valley Adult School		8th St. and Orchard St.		yes	4	no
Coral Mountain Academy	both sides of Van Buren St. between Ave. 50 and Ave. 52	the intersection entering the school at Van Buren St. and Coral Mountain Way; needs crosswalk improvements and something to address flooding when it rains		yes	10	Safe Routes to School International Walk-to-School Day
Palm View Elementary School	one side of Pendleton Way	Dateland Park and Veterans' Park (transients); 9th St. and Pendleton Way	9th St. and Pendleton Way	no		Positive Behavior Support and Incentive Management Program
Valle del Sol Elementary School		1. Speed bumps along Education Way leading to the school will reduce car speeds and enhance the safety for students walking and biking to school. 2. Flashing Crosswalk at the entrance of Education Way when a button is pushed. 3. Enhance the secure bike area at the school. 4. Crosswalks along Tyler Street into the side streets. 5. Educational Programs about bike and walking safety. 6. Walking path parallel to the southern border of the school. The path would connect the apartment complex with Education Way and would allow parents and students the ability to walk on a path instead of uneven dirt to school.				
Valley View Elementary School			Valley Rd. speeding and drop-off issues	yes	10	Safe Routes to School; Walk-to-School Day; Positive Behavior Support and Incentive Management Program

CHAPTER 2. EXISTING CONDITIONS

LAND USE & DESTINATIONS

The Official General Plan Map shows the current and future land uses of Coachella as presently zoned. Coachella consists primarily of low-density residential, commercial and industrial land uses. Most of the retail is concentrated along Cesar Chavez Street, 6th Street and Grapefruit Boulevard/SR 111. Most of the industrial uses are planned along the Southern Pacific railway corridor. Eight public schools are located throughout the community. Six public parks are located between Avenue 48 and Avenue 52. Presently, Coachella’s first large hotel complex is under construction along Avenue 48 near Dillon Road. A one-square-mile section of southwestern Coachella is zoned for agriculture.

Figure 1



DOCUMENT REVIEW

This section discusses adopted plans and policies relevant to walking and bicycling in the City of Coachella. This ATP coincides with planning efforts conducted regionally and locally. This Plan compliments and expands upon these previous efforts to create a well-connected network for pedestrians and bicyclists throughout the City.

CITY OF COACHELLA GENERAL PLAN AND MOBILITY ELEMENT

The Coachella General Plan contains a vision that supports and encourages active transportation. The Vision for the General Plan says the in the future Coachella will become:

- A healthy city where people can walk to the store and bicycle to school
- A walkable city where destinations are within walking distance and streets are safe and inviting to all
- A city with multi-modal streets with a highly connected network of walking and bicycling amenities
- A connected city small blocks with a comprehensive network of bikeways
- A city with walkable neighborhoods.

The Mobility Element contains street typology cross sections with bikeway facilities. It also contains the following goals that are consistent with this ATP:

- Complete Streets: A balanced transportation system that accommodates all modes of travel safely and efficiently without prioritizing automobile travel at the expense of other modes.
- Traffic Calming: A transportation system that limits negative impacts from vehicular travel on residents and workers.

- Pedestrian Network: A safe pedestrian network that provides direct connections between residences, employment, shopping and civic uses.
- Bicycle Trail Network: A bicycle and multi-use trail network that facilitates bicycling for commuting, school, shopping and recreational trips.

COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS NON-MOTORIZED TRANSPORTATION PLAN

In 2016 the Coachella Valley Association of Governments (CVAG) updated the regional non-motorized transportation plan (NMTP). This updated the bikeway plans for all jurisdictions in the Coachella Valley. Input was taken from each city and unincorporated Riverside County to ensure that the proposed projects coincide with each of their planning efforts. This plan is consistent with the NMTP. In addition to a regionwide network of bikeways, the NMTP planned pedestrian improvements and Neighborhood Electric Vehicle (NEV) routes. This ATP updates the bikeway plans in Coachella.

COACHELLA VALLEY (CV) LINK

The CV Link Plan proposes a bicycle/NEV path along the Whitewater River in the Coachella Valley. The core alignment stretches from Palm Springs to the southern edge of Coachella. The CV Link Plan also contains provisions for future extensions to Desert Hot Springs and the Salton Sea. This project would enable someone to walk, bicycle, take an NEV, or use another non-motorized mode such as a skateboard or scooter throughout Coachella Valley communities. This ATP incorporates the facility along the Whitewater River in Coachella.

MODE SHARE

The 2016 American Community Survey of the United State Census identified 1% (approximately 177) of workers 16 years of age or older (17,666) who walk to work. It found no one who commute to work bicycle. This ATP sets a goal of 5% (approximately 883) of workers to commute by bicycle and 10% (1,767) to commute by walking by the year 2030. Given the progress that has been made in other cities that have implemented ambitious ATPs, this is well within the achievable range.

Although the Census doesn't track people who walk or bicycle for non-work purposes, as a relatively small city geographically, many more people likely walk or bicycle. The 2012 Safe Routes to School

plan conducted surveys and found that between 29% and 51% walked to school at each school, except Coral Mountain Academy which had 9% walking in the morning, and 15% walking in the afternoon. The percentage of students bicycling to school ranged from 0.3% to 3%.

Likely with implementation of this ATP, the numbers of people walking and bicycling for all purposes should increase significantly

COLLISION ANALYSES

Table 4 below provides an analysis of bicycle and pedestrian collisions for the most recent five-year period that data is available.

TABLE 5: COLLISION ANALYSIS 2013-2017

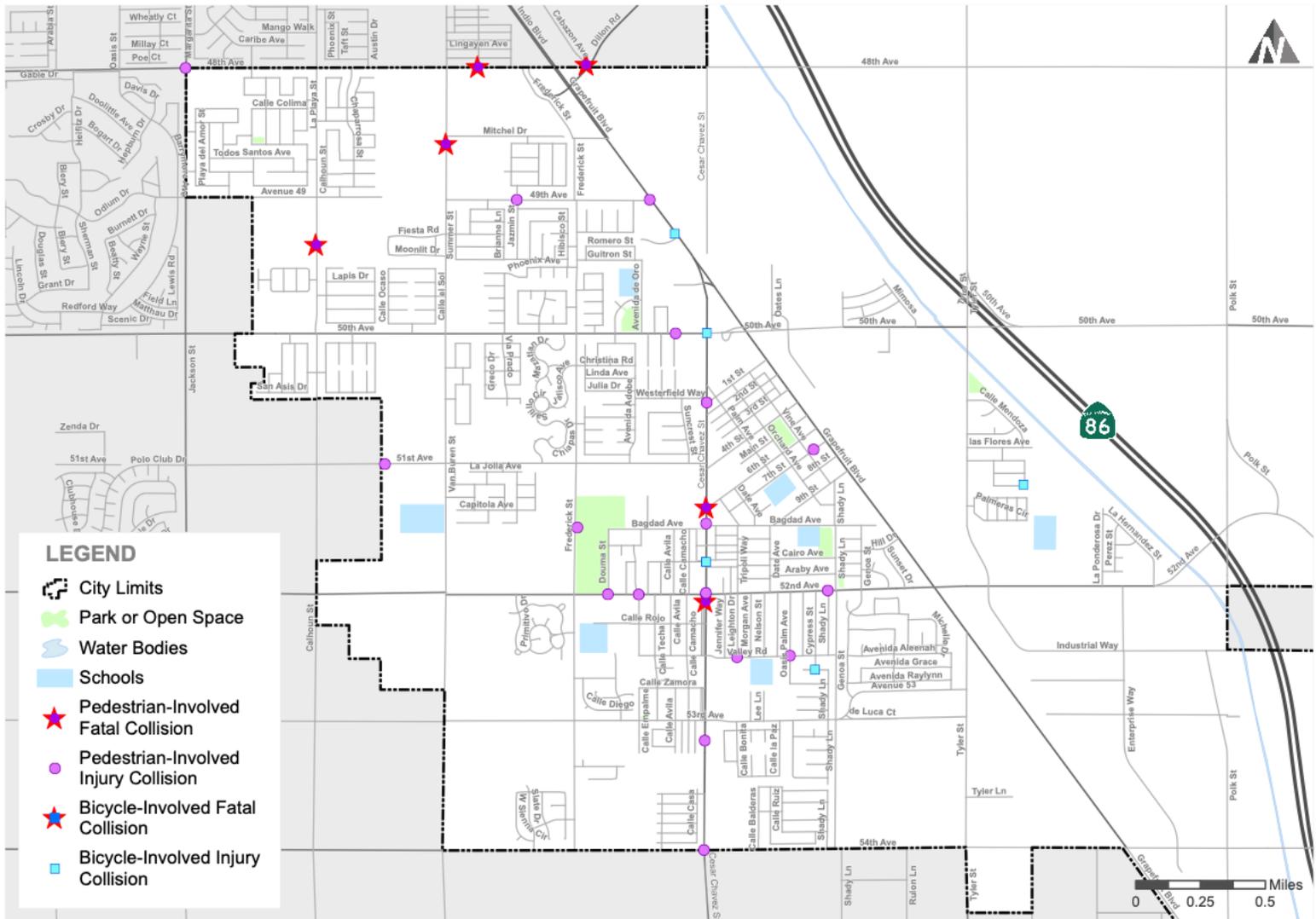
YEAR	TOTAL # OF BICYCLE COLLISIONS	FATAL	SEVERE INJURY	TOTAL # OF PEDESTRIAN COLLISIONS	FATAL	SEVERE INJURY
2013	0	0	0	6	3	2
2014	2	1	0	2	0	1
2015	1	0	0	4	0	2
2016	1	0	0	10	3	1
2017	2	0	0	5	0	1

Source: California Highway Patrol Statewide Integrated Traffic Records System (SWITRS)

Note: 2015 - 2017 is provisional and subject to change

Figure 2 on the following page displays where these crashes occurred.

Figure 2



2013-2017 Bicycle and Pedestrian Collisions

City of Coachella Active Transportation Plan
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Source: California Highway Patrol Statewide Integrated Traffic Records System (SWITRS)



Figure 2

EQUITY ANALYSIS

Coachella is a disadvantaged community. The text below illustrates this with a census tract analysis, the California EnviroScreen and the percentage of students receiving free or reduced lunches.

CENSUS TRACTS BELOW MEDIAN HOUSEHOLD INCOME (ALL DATA FROM US CENSUS BUREAU 2016)

The median household income of Coachella is \$36,124. Fully 30.1% of Coachella residents are in poverty. Table 5 below shows the median income of Coachella census tracts that are below the Median Household Income (MHI) and the percentage of MHI.

TABLE 6: CENSUS TRACTS BELOW 80% MHI

CENSUS TRACT	MHI	% RANGE OF MHI
9404	\$42,604	65% through < 70% of MHI
457.07	\$39,667	<65% of MHI
457.06	\$30,801	<65% of MHI
457.04	\$23,073	<65% of MHI
457.05	\$31,086	<65% of MHI
457.03	\$31,615	<65% of MHI
456.09	\$29,548	<65% of MHI

CALIFORNIA ENVIROSCREEN

Three census tracts within Coachella are defined as disadvantaged by the California EnviroScreen. They are shown in Table 6 below with their scores.

TABLE 7: CALIFORNIA ENVIROSCREEN FOR COACHELLA CENSUS TRACTS

CENSUS TRACT	CAL ENVIRO SCREEN 3.0 SCORE	CAL ENVIRO SCREEN 3.0 PERCENTILE RANGE	POLLUTION BURDEN PERCENTILE	POPULATION CHARACTERISTICS PERCENTILE	TOTAL POP.
6065940400	\$47	86-90%	80.9	78.17	6,504
6065045706	\$44	81-85%	64.62	84.37	4,821
6065045707	\$40	76-80%	55.88	82.51	6,397

ELIGIBILITY FOR FREE OR REDUCED LUNCHES

Table 8 below shows the percentage of school children in each Coachella school that are eligible for free or reduced lunches. The results show that a strong majority of Coachella students are eligible.

PAST EXPENDITURES

The City has won the following grants to fund active transportation projects.

- Federal Safe Routes to School Cycle 2 - \$482,500
- State Safe Routes to School Cycle 8 – \$438,750

- Federal Safe Routes to School Cycle 3 - \$496,100
- State Safe Routes to School Cycle 10 – \$447,700
- Cycle 1 Active Transportation Program – \$1.7 million
- Cycle 2 Active Transportation Program - \$2.5 million
- Congestion Management and Air Quality funds - \$550,000
- Urban Greening Grant : \$3,19 million
- Affordable Housing Sustainable Communities (AHSC): \$696,500
- Infill Infrastructure Grant (IIG): \$300,000

These grants funded miscellaneous bikeways and pedestrian improvements at intersections and new sidewalks. These projects came from Coachella’s two Safe Routes to School plans and previous bicycle plans.

TABLE 8: COACHELLA STUDENTS ELIGIBLE FOR FREE OR REDUCED MEALS

SCHOOL	ENROLLMENT	FREE OR REDUCED MEAL COUNT	%ELIGIBLE FOR FREE OR REDUCED MEALS
Coachella Valley High School	2,684	2,307	86.00%
Bobby Duke Middle School	714	685	95.90%
Cesar Chavez Elementary School	931	812	87.20%
Coral Mountain Academy	924	766	82.90%
Palm View Elementary School	501	483	96.40%
Peter Pendleton Elementary School	564	535	94.90%
Valle del Sol Elementary School	805	642	79.80%
Valley View Elementary School	663	617	93.10%

California Department of Education Free or Reduced Meals Data 2016-2017

CHAPTER 3. EXISTING AND PROPOSED BICYCLE FACILITIES AND PROGRAMS

BIKEWAYS

EXISTING BIKEWAYS

Table 9 below shows existing bikeways in Coachella. Figure 3 on the following page displays these.

TABLE 9: EXISTING BIKEWAYS

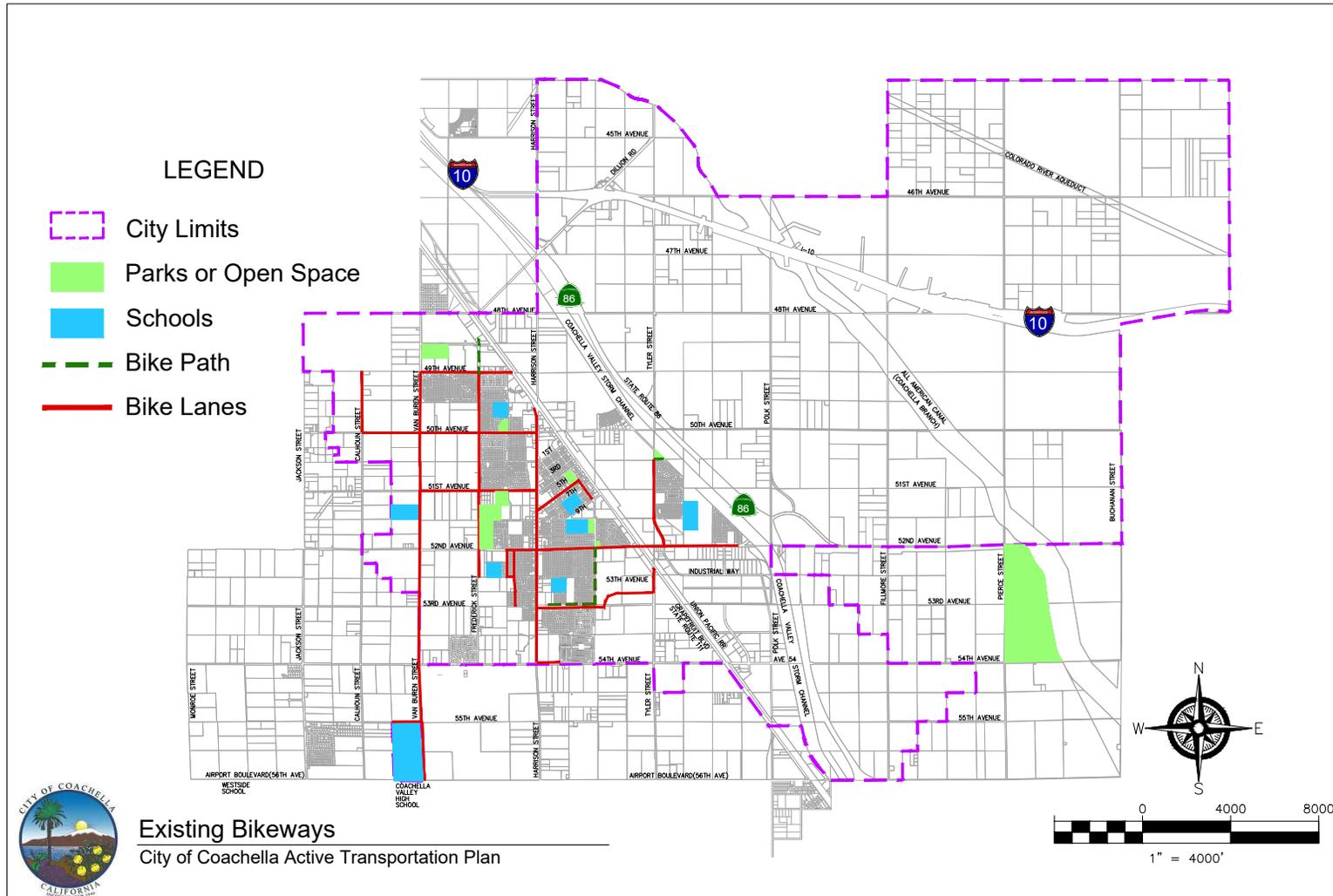
STREET	FROM	TO	TYPE	LENGTH (MI.)
Ave. 49	Van Buren St.	Grapefruit Blvd.	bike lanes	0.7
Ave. 50	Van Buren St.	Cesar Chavez St.	bike lanes	1.0
Ave. 50	Calhoun St.	Van Buren St.	bike lanes on north side	0.5
Ave. 51	Van Buren St.	Cesar Chavez St.	colored bike lanes	0.5
Ave. 52	Van Buren St.	Calle Enpalme	colored bike lanes	0.75
Ave. 52	Calle Enpalme	Cesar Chavez St.	colored bike lanes	0.25
Ave. 52	Cesar Chavez St.	Shady Ln.	bike route with greenback sharrows	0.5
Ave. 52	Grapefruit Blvd.	Hernandez St.	colored bike lanes	0.9
Ave. 53	Cesar Chavez St.	Shady Ln.	bike path on the north side	0.5
Ave. 53	Cesar Chavez St.	Shady Ln.	colored buffered bike lanes	0.5
Ave. 53	Shady Ln.	Tyler St.	colored bike lanes	0.6
Ave. 54	Cesar Chavez St.	Calle Balderas	colored bike lanes on the north side	0.1

STREET	FROM	TO	TYPE	LENGTH (MI.)
Ave. 55	1/4 mi. west of Van Buren St.	Van Buren St.	colored bike lanes	0.25
6th St.	Cesar Chavez St.	Vine Ave.	bike route with greenback sharrows	0.5
Calhoun St.	475' north of Las Plumas Ct.	Shadowrock Dr.	colored buffered bike lanes	0.1
Calhoun St.	Shadowrock Dr.	Ave. 50	buffered bike lanes on east side, bike lanes on west side	0.1
Calhoun St.	Ave. 50	south city limit	bike lanes	1.3
Calle Enpalme	Ave. 52	Calle Verde	bike route with greenback sharrows	0.2
Calle Techa	Ave. 52	Ave. 53	bike route with greenback sharrows	0.5
Calle Verde	Calle Enpalme	Calle Techa	bike route with greenback sharrows	0.1
Cesar Chavez St.	Park Ln.	Ave. 54	colored bike lanes	2.0
Education Way	Ave. 52	north 0.1 mi.	bike path on west side	0.1
Frederick St.	Ave 49	Mitchell Dr.	bike path	0.25
Frederick St.	Ave. 49	1/4 mile south of Ave 52	bike lanes	1.7
Shady Lane	Ave. 52	Ave. 53	bike path	0.5
Tyler St.	Calle Mendoza	Ave. 52	colored bike lanes	0.7
Tyler St.	Grapefruit Blvd.	Ave. 53	colored bike lane on the west side	0.1
Van Buren St.	Ave. 49	Fiesta Rd.	colored bike lanes on the east side	0.1
Van Buren St.	Fiesta Rd.	Ave. 50	colored bike lanes	0.4
Van Buren St.	Ave. 50	450' south of Via Merida	colored bike lanes on the east side; colored buffered bike lanes on the west side	0.4

STREET	FROM	TO	TYPE	LENGTH (MI.)
Van Buren St.	450' south of Via Merida	Ave. 51	bike lanes	0.1
Van Buren St.	Ave. 51	Ave. 52	colored bike lanes on the east side	0.5
Van Buren St.	Ave. 52	Ave. 55	buffered bike lanes	1.5
Van Buren St.	Ave. 55	Airport Blvd.	bike lanes	0.5
Vine Ave.	6th St.	7th St.	bike route with greenback sharrow	0.1
Vine Ave.	7th St.	9th St.	colored bike lanes	0.1

Some of the bikeways in Table 10 are now under construction now and will soon become existing bikeways.

Figure 3



BIKEWAYS UNDER CONSTRUCTION OR FUNDED

The City of Coachella has been very aggressive in pursuing funding for new bikeways. Table 10 below lists those bikeways that are currently under construction, and those that are funded and will soon be constructed. Figure 4 displays these bikeways.

TABLE 10: BIKEWAYS UNDER CONSTRUCTION OR FUNDED

STREET	FROM	TO	TYPE	LENGTH (MI.)
1st St.	Cesar Chavez St.	Grapefruit Blvd.	colored bike lanes	0.3
2nd St.	western end	Grapefruit Blvd.	colored bike lanes	0.3
3rd St.	western end	Grapefruit Blvd.	colored bike lanes	0.3
4th St.	Cesar Chavez St.	Grapefruit Blvd.	colored bike lanes	0.4
5th St.	western end	Orchard Ave.	colored bike lanes	0.15
5th St.	Vine Ave.	Grapefruit Blvd.	colored bike lanes	0.07
7th St.	Tripoli Way	Grapefruit Blvd.	colored bike lanes	0.05
8th St.	Date Ave.	Pendleton Way	colored bike lanes	0.07
8th St.	Orchard Ave.	Grapefruit Blvd.	colored bike lanes	0.15
9th St.	Date Ave.	Pendleton Way	colored bike lanes	0.05
Ave. 50	Calhoun St.	Van Buren St.	colored bike lanes	0.5
Ave. 50	Calhoun St.	Van Buren St.	buffered bike lanes on the south side	0.5
Calle Rojo	Calle Enpalme	Calle Techa	bike route with greenback sharrows	0.1
Date Ave.	6th St.	8th St.	colored bike lanes	0.15
Frederick St.	1/4 mi. south of Ave. 52	Ave. 53	colored bike lanes on the east side	0.25
Grapefruit Blvd.	Leoco Ln.	9th St.	protected bike lanes	0.7

STREET	FROM	TO	TYPE	LENGTH (MI.)
Orchard Ave.	1st St.	9th St.	colored bike lanes	0.5
Palm Ave.	1st St.	7th St.	colored bike lanes	0.4
Pendleton Way	7th St.	9th St.	colored bike lanes	0.15
Vine Ave.	1st St.	6th St.	colored bike lanes	0.3

Figure 4



Funded or Under Construction Bikeways
City of Coachella Active Transportation Plan

PROPOSED BIKEWAYS

In total, this ATP proposes 52.8 miles of new bikeways. This includes:

- 16.2 miles of bike paths
- 27.8 miles of bike lanes
- 1.05 miles of colored bike lanes
- 0.45 miles of buffered bike lanes

- 0.6 miles of colored buffered bike lanes
- 5.2 miles of signed bike routes
- 1.2 miles of signed bike routes with greenback sharrows.

The buffered bike lanes in this ATP can be converted later on to separated/protected bike lanes.

Table 11 includes proposed bikeways from the CVAG Non-Motorized Plan as well as those that were added per new field work conducted. Figure 5 illustrates these bikeways.

TABLE 11: PROPOSED BIKEWAYS

STREET	FROM	TO	TYPE	LENGTH (MI.)
Ave. 44	Cesar Chavez St.	Dillon Rd.	bike lanes	1.0
Ave. 48	Jackson St.	Van Buren St.	buffered bike lanes	1.0
Ave. 48	Van Buren St.	Dillon Rd.	buffered bike lanes	0.3
Ave. 48	Tyler St.	Coachella Canal	bike lanes	1.6
Ave. 49	west city limit	Van Buren St.	bike lanes	1.0
Ave. 52	Shady Ln.	Industrial Way	colored buffered bike lanes	0.6
Ave. 52	Industrial Way	Coachella Canal	bike lanes	3.3
Ave. 53	Frederick St.	Calle Enpalme	colored bike lanes	0.25
Ave. 53	Calle Enpalme	Calle Avila	buffered bike lanes	0.15
Ave. 53	Calle Avila	Cesar Chavez St.	bike route with greenback sharrows	0.1
Ave. 54	Van Buren St.	Whitewater River	bike lanes	3.2
Ave. 54	Cesar Chavez St.	Tyler St.	bike path	1.3

STREET	FROM	TO	TYPE	LENGTH (MI.)
1/2 way between Ave. 51 and Ave. 52	Van Buren St.	Frederick St.	bike path	0.5
Access road along east side of Spotlight 29 Casino	just south of I-10	Harrison Pl.	bike lanes	1.1
Airport Blvd.	east city limit	west city limit	bike lanes	0.7
Bagdad Ave.	Douma St.	Grapefruit Blvd.	bike route with greenback sharrows	1.1
Calhoun St.	Ave. 50	south city limit	bike lanes	0.5
Connector to 1-10	Ave. 50	I-10	bike lanes	1.1
Connector to Coachella Canal	Polk St.	1930' west of Pierce St.	bike path	2.4
Dillon Rd.	Ave. 44	Harrison Pl.	bike lanes	1.5
Dillon Rd.	Ave. 48	north city limit	bike lanes	1.4
Enterprise Way	Ave. 52	Ave. 54	bike lanes	1.0
Frederick St.	Ave. 49	Ave. 51	bike lanes	1.0
Frederick St.	Ave. 53	Ave. 54	colored bike lanes	0.5
Grapefruit Blvd.	northern city limit	Leoco Ln.	protected bike lanes	1.25
Grapefruit Blvd.	Leoco Ln.	Tyler St.	protected bike lanes	1.45
Grapefruit Blvd.	Tyler St.	Ave. 54	bike lanes	1.0
Harrison Pl.	Access road along east side of Spotlight 29 Casino	Dillon Rd.	bike lanes	0.3
Industrial Way	Enterprise Way	Polk St.	bike lanes	0.3
Jackson St.	Ave. 48	Ave. 49	bike lanes	0.5

STREET	FROM	TO	TYPE	LENGTH (MI.)
Mitchell Dr.	Grapefruit Blvd.	Van Buren St.	bike lanes	0.6
Orchard St.	9th St.	Shady Ln.	bike lane	0.1
Polk St.	Ave. 48	Ave. 52	bike lanes	2.0
Polk St.	Industrial Way	Ave. 54	bike lanes	0.8
Shadow View Blvd.	Dillon Rd.	Tyler St.	bike lanes	1.2
Shady Ln.	Orchard. St.	Ave. 52	bike lanes	0.5
Shady Ln.	9th St.	Ave. 54	bike path on east side	1.5
SR - 86 Expressway	Dillon Rd.	south city limit	signed bike route	5.2
Tyler St.	Dillon Rd.	Vista del Norte	bike path	0.5
Tyler St.	Ave. 48	Ave. 50	bike lanes	1.0
Tyler St.	Ave. 50	Calle Mendoza	colored bike lanes	0.3
Tyler St.	Ave. 53	Ave. 54	bike lanes	0.5
Vista del Norte	Tyler St.	Coachella Canal	bike lanes	0.6
Whitewater River	Tyler St.	Airport Blvd.	bike path	5.3
Frederick St. extension	Mitchell Dr.	Dillon Rd. at Ave. 48	bike path	0.3
Grapefruit Blvd. adjacent	northern city limit	southern city limit	bike path	4.4

FIELDWORK RESULTS

As part of this ATP, new fieldwork was conducted. This resulted in some new projects as well as upgrades to bikeways that were previously planned.

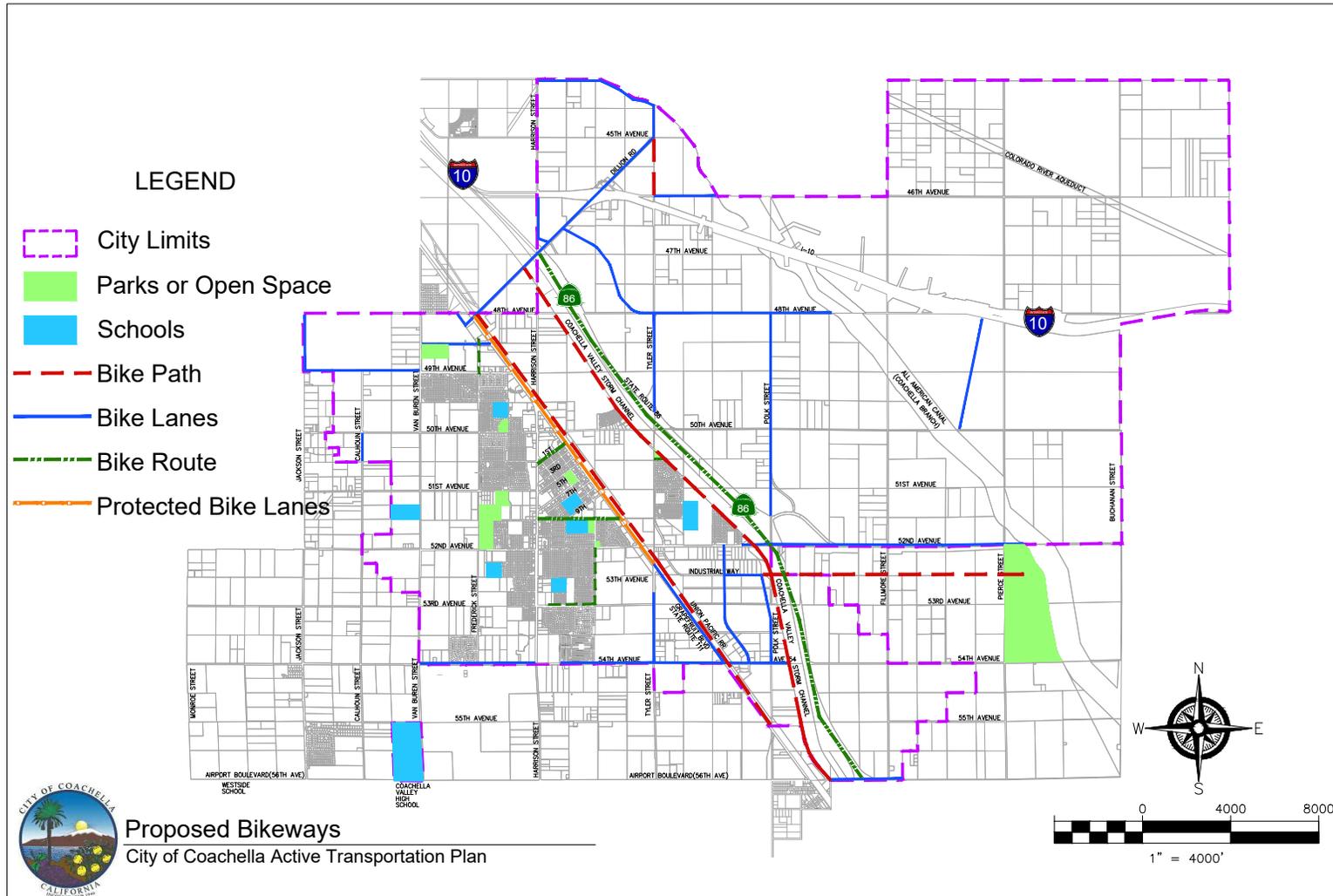
OTHER NEW BIKEWAY PROJECTS

- A new bike path connecting Mitchell Drive as extension of Frederick Street could link bicyclists to Dillon Road that would connect to the CV Link bikeway and other points east of Grapefruit Boulevard and the parallel railroad. This bike path would connect just west of Dillon Road at Avenue 48.
- Another bike path could use the right-of-way along the east side of Grapefruit Boulevard from the north city limit to the south city limit.

- A new traffic signal at the intersection of Bagdad Avenue and Grapefruit Boulevard would enable bicyclists to cross Grapefruit Boulevard to access the new bike path along Grapefruit Boulevard. It would be put in at the same time the bike path is paved.

A new traffic signal at 6th Street and Grapefruit Boulevard to access the new bike path along Grapefruit Boulevard.

Figure 5



BICYCLE PARKING

Bicycle parking can be provided in two general types: racks and high-security bicycle parking. Racks are best for short-term needs such as quick shopping trips or stops at the library or post office. Racks are also beneficial in commercial corridors where bicyclists may want to get a meal or go from store to store. Racks should be placed at dispersed locations to take advantage of the point-to-point flexibility of the bicycle. Commuters and those who park for longer times need higher security. High-security parking may consist of lockers, attendant parking or automated parking. Presently, the City uses wave racks.

Table 12 shows where bike racks exist.

Existing Bike Parking: Wave Racks in Bagdouma Park



TABLE 12: EXISTING BIKE PARKING

LOCATION	SPECIFIC LOCATION	BICYCLE PARKING TYPE	# BICYCLES ACCOMMODATED
Along 6th St	NE corner of Grapefruit Blvd.	rack	3
	NE corner of Vine Ave.	rack	3
	NW corner of Vine Ave.	rack	3
	In front of City Hall	2 racks	6
	NE corner of Palm Ave.	rack	3
Bagdouma Park	at the north end of the park	3 racks	6
	at the Bagdad Park Community Center in the center of the park	2 racks	8
	Lee Espinoza Coachella Valley Boxing Club at the south end of the park	rack	3
Rancho Las Flores Park	NW corner of the park	rack	3
Veterans' Memorial Park	east side of the park	rack	3
	west side of the park	rack	3
Walgreens	NE corner of Cesar Chavez St. and Ave. 50	rack	4

PROPOSED BICYCLE PARKING

Table 13 shows where bicycle parking is proposed.

TABLE 13: PROPOSED BIKE PARKING

LOCATION	SPECIFIC LOCATION	BICYCLE PARKING TYPE	# BICYCLES ACCOMMODATED
Bagdouma Park	each of 2 baseball fields	racks	8
	swim center	racks	4
	soccer field	racks	4
	basketball courts	racks	4
Dateland Park	center of the park	racks	4
Rancho De Oro Park	NE, SE, SW corners of the park	racks	12
Rancho Las Flores Park	north end of the park	racks	4
Shady Lane Park	SW corner of the park	racks	4
Sierra Vista Park	SW corner of the park	racks	4
Coachella Valley High School	secure, convenient location	racks	12
Bobby Duke Middle School	secure, convenient location	racks	12
6 elementary schools	secure, convenient location	racks	8 at each school (48 total)
Boys and Girls Club 85-350 Bagdad Ave.	near the front door	racks	6
CV Link (Whitewater River path)	every ½ mile (9 locations in Coachella_	racks	18

Additionally, the City will purchase 50 racks to be distributed at stores where they don't exist now. Altogether, this ATP proposes new racks to accommodate 194 bicycles. As demand demonstrates itself at specific locations, more can be added. It is recommended that the City use racks with an "inverted-U" design for support, security and ease of locking.

Inverted U-Rack



The City does not have an ordinance that requires bicycle parking in new developments. New non-residential developments must follow the requirements of the California Green Building Standards Code which requires that new or add-ons to non-residential buildings with over 10 tenant-occupants provide bike racks for 5 percent of new visitor motorized vehicle parking spaces with at least one rack that accommodates two bicycles. The code also requires that new or add-ons to non-residential buildings with over 10 tenant-occupants provide long-term storage for bicycles for 5 percent of vehicle parking spaces, with a minimum of one space. These facilities must be convenient from the street and meet one of the following requirements:

- Covered, lockable enclosures with permanently anchored racks; or
- Lockable bicycle rooms with permanently anchored racks; or
- Lockable permanently anchored bicycle lockers.

LINKS TO TRANSIT

Sunline Transit that serves the Coachella Valley has bike racks on the front of all its buses. The older buses have racks that support two bicycles. Sunline Transit is now purchasing newer racks the

accommodate three bicycles each. Additionally, the City will add bicycle parking at key bus stops as displayed below in Table 14. Altogether, this ATP proposes new racks to accommodate 18 bicycles and bicycle lockers to accommodate 12 bicycles at bus stops.

TABLE 14: PROPOSED BICYCLE PARKING AT BUS STOPS

BUS LINE	STREET	CROSS STREET	STOP #	BICYCLE PARKING
91	Cesar Chavez St.	Grapefruit Blvd.	304	rack for 2 bicycles, locker for 2 bicycles
91	Cesar Chavez St.	Grapefruit Blvd.	305	rack for 2 bicycles
90/111	Cesar Chavez St.	Ave. 50	356	rack for 2 bicycles, locker for 2 bicycles
90/91	Orchard Ave.	5th St.	361	rack for 2 bicycles, locker for 2 bicycles
90	Orchard Ave.	5th St.	452	rack for 2 bicycles
90	Van Buren St.	Ave. 50	453	rack for 2 bicycles, locker for 2 bicycles
90/91	Cesar Chavez St.	Ave. 50	815	rack for 2 bicycles, locker for 2 bicycles
90	7th St.	Orchard Ave.	968	rack for 2 bicycles
90/111	7th St.	Orchard Ave.	514	rack for 2 bicycles, locker for 2 bicycles

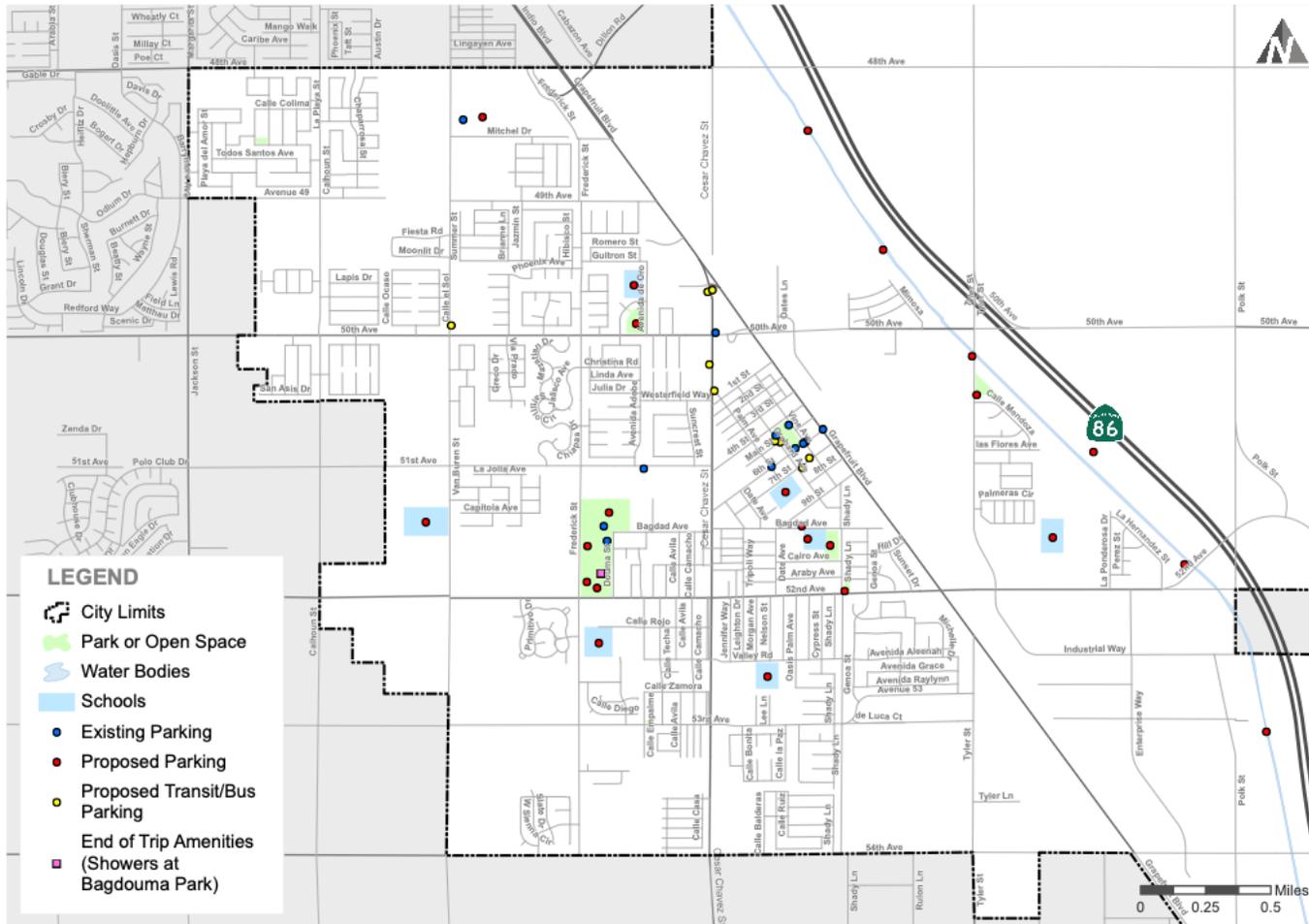
Sunline Transit Bus with Bike Rack



END-OF-TRIP AMENITIES

Bagdoura Park has showers that could be used by bicycle commuters. There are no City ordinances that require showers and/or clothing lockers that are open to the public. The California Green Building Standards Code requires that new non-residential buildings provide showers and changing facilities to accommodate bicycle commuters. Specifically, the Code requires that buildings with over 10 tenant-occupants provide changing/shower facilities or make arrangements with nearby changing/shower facilities.

Figure 6



Bicycle Parking

City of Coachella Active Transportation Plan

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Figure

6

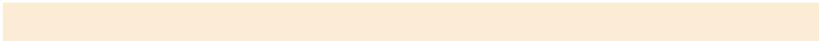
PROGRAMS

Coachella doesn't have any formal education or encouragement programs for active transportation. The Police Department enforces all traffic laws.

The City will apply for a grant to fund a start-up of a Safe Routes to School education and encouragement program.

WAYFINDING SIGNS

The City doesn't currently have wayfinding signs. It will seek funds to provide wayfinding signs to the CV Link when it is completed.



MAINTENANCE PRACTICES

The City restripes all major and arterial streets twice per year. The City has a pavement management program that gets updated every three years. The pavement management study prioritizes streets for resurfacing and spends \$1.5 million per year on the highest priority streets. Bike paths will be part of the pavement management program and will be resurfaced as needed.

REPORTING PRACTICES

The City follows all required protocols for reporting on grants that are won as prescribed by each funding agency.

CHAPTER 4: PROPOSED PEDESTRIAN IMPROVEMENTS

Based on comments received from the two surveys conducted, the City plans the following pedestrian improvements.

NEW SIDEWALKS

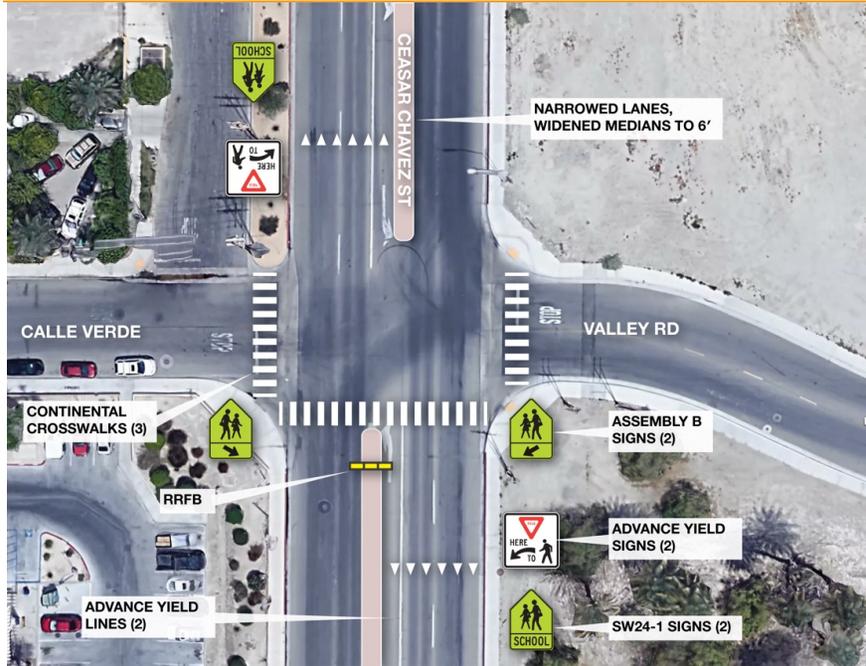
Generally, new sidewalks in Coachella are added with new development. New sidewalks are proposed at the following locations to fill in gaps where they are missing.

TABLE 15: PROPOSED BICYCLE PARKING AT BUS STOPS

STREET	SIDE	FROM	TO	LENGTH (FEET)
Van Buren St.	west	Ave. 51	630' south to existing sidewalk	630
Van Buren St.	east	Ave. 51	650' north to existing sidewalk	650
Tyler St.	east	Ave. 53	Ave. 54	2,550
Pendleton Way	west	8th St.	9th St.	320
Pendleton Way	west	7th St.	130' south	130
Ave. 52	north	Tyler St.	Education Way	1,300
Ave. 54	north	Calle Balderas	Cesar Chavez St.	1,000

INTERSECTION IMPROVEMENTS

VALLEY RD. AND CESAR CHAVEZ ST.



Existing

- Cesar Chavez St. has 4 lanes, a center-turn lane, buffered bike lanes and a 3' median, 80' wide
- Valley Rd. has 2 lanes and on-street parking
- No marked crosswalks

Proposed

- Add continental crosswalks to the east, west and south legs (3)
- Narrow the lanes to widen the median to 6' to create crossing islands (1 pair)
- Add rectangular rapid-flash beacons to the south leg (1 set)
- Add SW24-1 signs to each approach of the south leg (2)
- Add Assembly B signs to both sides of the south leg (2)
- Add advance yield lines to each approach of the north leg (2)
- Add advance yield signs (R1-5) to each approach of the north leg (2)

AVE. 53 AND CALLE LA PAZ



Existing

- 3-way stop
- Ave. 53 has 2 lanes, a center-turn lane and buffered bike lanes
- Calle La Paz has 2 lanes and on-street parking
- Yellow ladder crosswalk on the west leg
- Crossing islands on west leg
- School crossing signs on both approaches on Ave. 53

Proposed

- Color the crosswalk white (1)
- Add an advance stop line to the west leg (1)

AVE. 53 AND CALLE BONITA



Existing

- 3-way stop
- Ave. 53 has 2 lanes, a center-turn lane and buffered bike lanes
- Calle Bonita has 2 lanes and on-street parking
- Yellow ladder crosswalk on the east leg
- School crossing signs on both approaches on Ave. 53

Proposed

- Narrow lanes to fit in 6' crossing islands on the east leg crossing (1 pair)
- Color the crosswalk white (1)
- Add an advance stop line to the east leg (1)

9TH ST. AND PENDLETON WAY



Existing

- 3-way intersection
- Stop for Pendleton Way
- Stop for school drop-off exit
- No controls for 9th St.
- Yellow ladder crosswalk on the north leg (Pendleton Way)

Proposed

- Add curb extensions to the north leg (Pendleton Way) (2)
- Add a continental crosswalk over the school drop-off exit (1)
- Add raised crosswalks on the north leg and the school drop-off leg (2)

ORCHARD ST. AND 8TH ST.



Existing

- 3-way intersection
- 1-way stop for 8th St.
- Yellow ladder crosswalk on the north leg
- School crossing sign at the crosswalk

Proposed

- Add R1-6 sign on a small island on the north leg (1)
- Add SW24-1 signs to each approach of the north leg (2)
- Add advance yield lines to each approach of the north leg (2)
- Add advance yield signs (R1-5) to each approach of the north leg (2)
- Add curb extensions to the north leg (2)

ORCHARD ST. AND 3RD ST.



Existing

- 2-way stop for 3rd St.
- No marked crosswalks
- Both streets have 2 lanes and on-street parking

Proposed

- Add continental crosswalks to north, east and west legs (3)
- Add SW24-1 signs to each approach of the north leg (2)
- Add Assembly B signs to the crosswalk on the north leg (2)
- Add advance yield lines to each approach of the north leg (2)
- Add advance yield signs (R1-5) to each approach of the north leg (2)
- Add curb extensions to the north leg (2)

AVENIDO DE ORO SOUTH OF NORTH SCHOOL PARKING LOT ENTRANCE



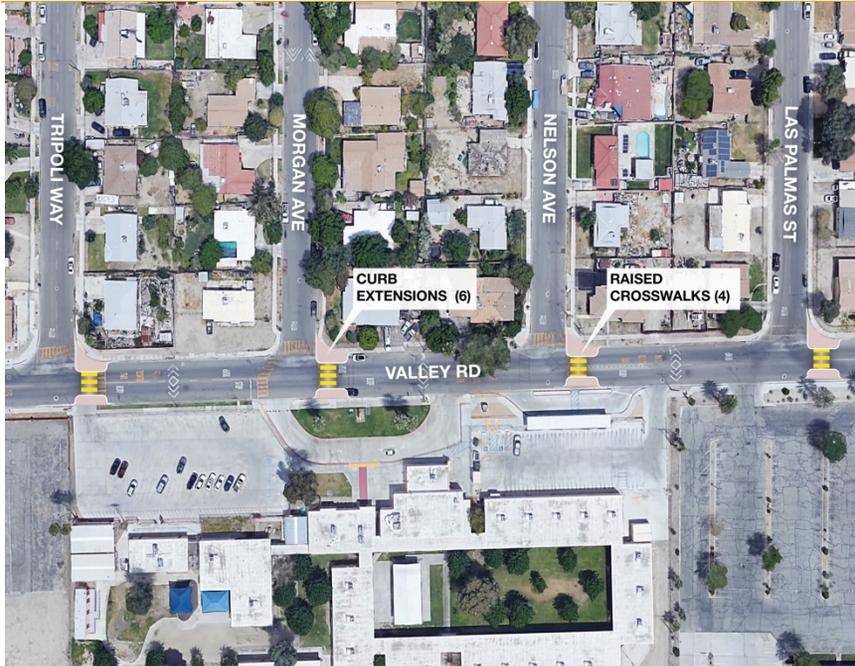
Existing

- No marked crosswalks

Proposed

- Add a continental crosswalk just south of the parking lot entrance (1)
- Add advance yield lines to each approach (2)
- Add advance yield signs (R1-5) to each approach (2)
- Add an R1-6 sign to this crosswalk (1)
- Add a SW24-1 sign to each approach (2)
- Add curb extensions to this crosswalk (2)

VALLEY RD. BETWEEN TRIPOLI WAY AND LAS PALMAS ST.



Speeding problem

Existing

- Yellow ladder crosswalks on the north and east legs of Tripoli Way, the north, east and west legs of Morgan Ave., and the north and east legs of Nelson Ave.
- 4 Speed humps

Proposed

- Add curb extensions to the east legs of Valley Rd. at Tripoli Way, Morgan Ave., and Nelson Ave. (6)
- Add raised crosswalks to the east legs of Valley Rd. at Tripoli Way, Morgan Ave., and Nelson Ave. (4)

CHAPTER 5: DOWNTOWN STREET PLAN

Coachella downtown streets are wide and have a number of issues that can be improved.

- There is a lack of landscaping
- Many drivers speed
- Many of the sidewalks have no parkways and the driveways cause people in wheelchairs and baby strollers to go over a cross-slope when traversing over driveways.

These downtown streets include:

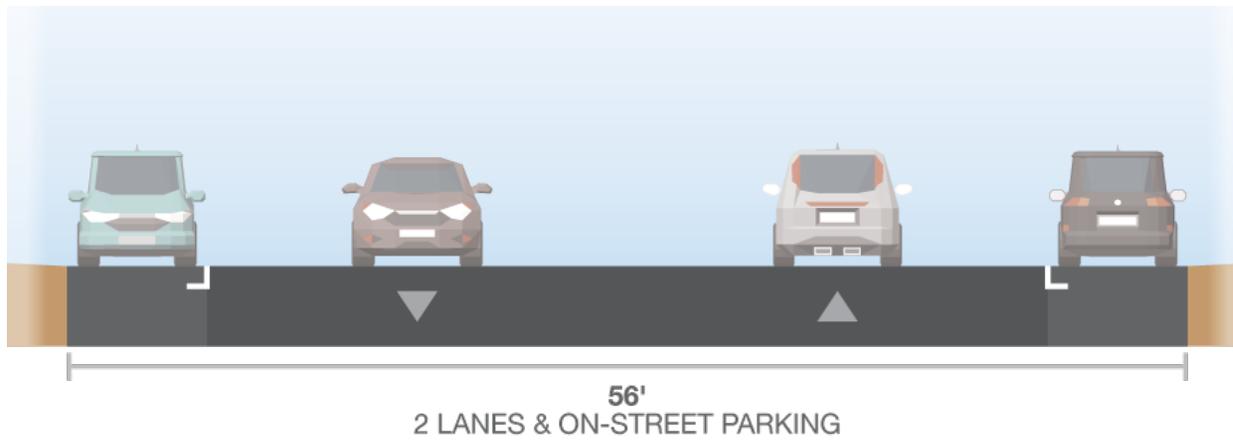
- 1st Street
- 2nd Street
- 3rd Street
- 4th Street
- 5th Street
- 7th Street
- Palm Avenue
- Orchard Street
- Vine Avenue.

They range in width from 52 feet to 64 feet, although most of the cross sections are 56 feet wide. The travel lanes can be reduced to 10 feet wide each and parking to 7 feet wide. This leaves 22 feet on most segments that can be repurposed to address these shortcomings. The City may choose from a variety of treatments including, but not limited to:

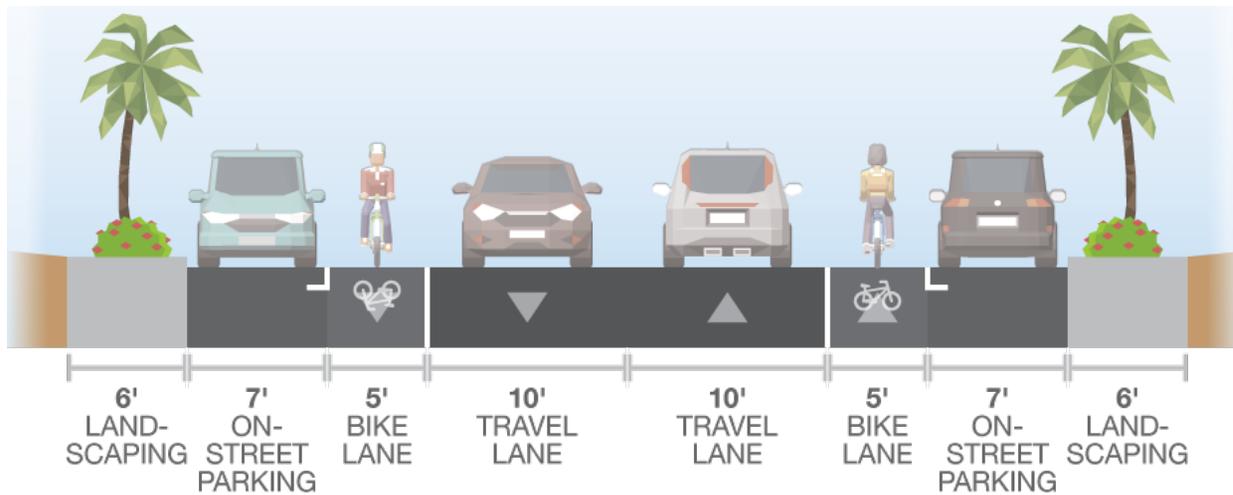
- Adding parkways either by moving curbs or by simply adding landscaping
- Adding bike lanes
- Traffic calming
- Creating a wide usable area within the street right-of-way.

The following graphics illustrate how a typical cross section could be modified. The City could choose to create “yield” streets in this neighborhood whereby the travel portion of the street is further narrowed from 20 feet to 16 or 18 feet. This would allow for wider parkways and/or bike lanes.

Existing Cross-Section



Proposed Cross-Section



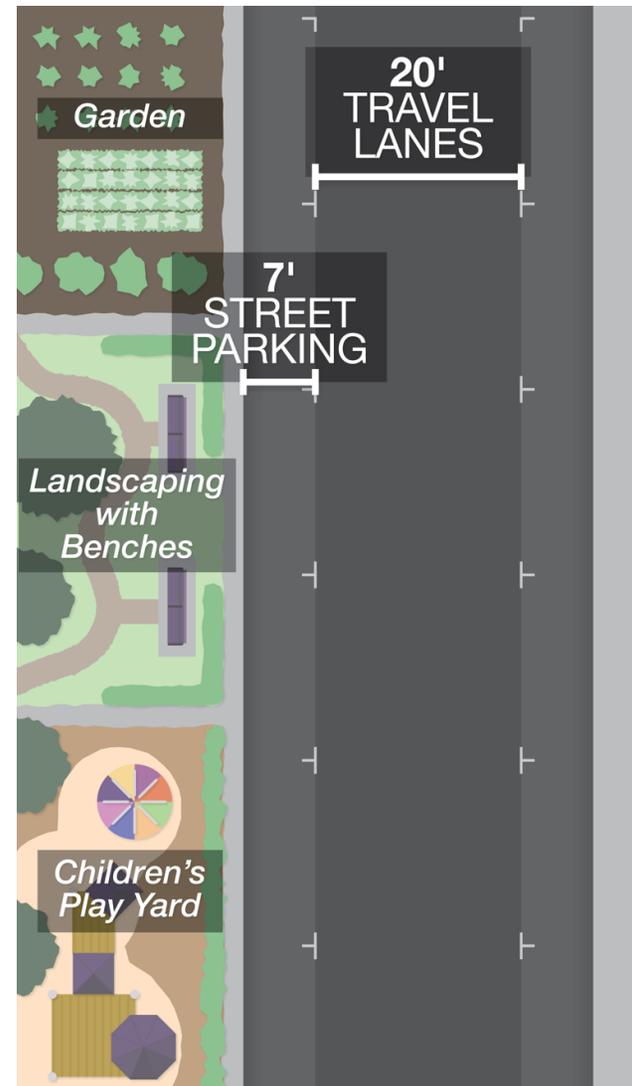
The street cross section modification doesn't have to be expensive. It is possible, for example, to use plastic or rubber pre-fabricated curbing that attaches to the street to designate the new curb instead of poured concrete as shown below.

Pre-Fabricated Curbing



The following graphic shows another way, among many, that the City could choose to reconfigure the streets. As traffic volumes are low, bike lanes aren't as necessary as on faster moving and busier streets. The City could choose to consolidate the new space to one side as to create enough space that it could become usable. Some possible uses would be a place to garden, a children's play yard, or landscaping with benches as shown in the adjacent graphic.

Proposed Alternative Cross-Section



Existing Intersections



Proposed Intersection Treatment



Another way to address speeding and improve pedestrian safety is to add curb extensions to the intersection corners and replace stop-controlled intersections with mini traffic circles. Given the amount of space available, the curb extensions could be large and still enable cars, buses and emergency vehicles through. The graphic above (right) illustrates this concept.

These concepts would address the aforementioned issues, as well as improve safety for pedestrians and bicyclists. They would also make the streets more conducive to social interaction.

CHAPTER 6: FUNDING SOURCES

FEDERAL FUNDING

FIXING AMERICA'S SURFACE TRANSPORTATION (FAST) ACT

Passed in December 2015, the Fixing America's Surface Transportation (FAST) Act is five-year legislation starting in the current Federal fiscal year, FY2016 to improve the Nation's surface transportation infrastructure, including our roads, bridges, transit systems, and rail transportation network. Over the five-year period FY 2016-2020, \$305 billion in spending has been set aside for all modes. The FAST Act eliminates the 2012 Moving Ahead for Progress in the 21st Century Act (MAP-21), but since MAP-21 projects were still carried over under the FAST Act, bicycling and walking projects are also eligible for the following core programs:

SURFACE TRANSPORTATION BLOCK GRANT (STBG)

The STBG program has the most flexible eligibilities among all Federal-aid highway programs and promotes flexibility in State and local transportation decisions to best address their transportation needs.

ADMINISTERING AGENT: FHWA apportions funding for the State (Caltrans) that then divides that total among apportioned Programs.

ELIGIBLE PROJECTS: Flexible in eligibility requirements; STBG may be used for projects to preserve and improve the conditions and performance on any Federal-aid highway, bridge and tunnel projects on any public road, pedestrian and bicycle infrastructure, and transit capital projects. Specifically, the TA set-aside funds include a variety of smaller scale transportation projects such as pedestrian and

bicycle facilities, recreational trails, safe routes to schools, and community improvements.

DISTRIBUTION & FREQUENCY: STBG requires a Transportation Alternatives (TA) set-aside. Between \$11-12 billion annually nationwide under the STBG; approximately \$850 million annually nationwide of the STBG funds is dedicated towards the TA set-aside. California administers these funds through the Active Transportation Program (ATP).

More information can be found at:

<http://www.fhwa.dot.gov/fastact/factsheets/stbgfs.cfm>

HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)

The HSIP program aims to achieve a significant reduction in traffic fatalities and serious crashes through the implementation of infrastructure-related highway safety improvements.

ADMINISTERING AGENT: FHWA apportions funding for the State (Caltrans) that then divides that total among apportioned programs.

ELIGIBLE PROJECTS: Project applications must demonstrate that the proposed engineering improvements will increase the safety of the proposed project area. Project areas that have a prior history of injuries or fatalities are more likely to be funded. These improvements may be on any public road or publicly owned bicycle and pedestrian pathway or trail and can include the use of devices such as traffic signals, curb extensions, and crosswalks.

DISTRIBUTION & FREQUENCY: Between \$2-3 billion annually nationwide; in California, Caltrans releases HSIP funds approximately every one to two years. HSIP assigned approximately

\$158 million in Cycle 7 (2015) and approximately \$219 million in Cycle 8 (2-16).

More information can be found at:

<http://www.dot.ca.gov/hq/LocalPrograms/hsip.htm> and <https://www.fhwa.dot.gov/fastact/factsheets/hsipfs.cfm>

CONGESTION MANAGEMENT AND AIR QUALITY (CMAQ)

THE CMAQ program is implemented to support surface transportation projects and other related efforts that contribute air quality improvements and provide congestion relief.

ADMINISTERING AGENT: FHWA apportions funding for the State (Caltrans) that then divides that total among apportioned programs.

ELIGIBLE PROJECTS: While the legislation places emphasis on air quality projects or other elements of flexible federal aid highway spending such as diesel engine retrofits and alternative fuel infrastructure, funds may also be used for bicycle and pedestrian-related projects such as bikeways, bicycle parking, crosswalks, sidewalks, signs and signals.

DISTRIBUTION & FREQUENCY: Approximately \$2-3 billion annually nationwide.

MATCH REQUIREMENTS: 20% local or state match is required for these funds.

More information can be found at:

http://www.fhwa.dot.gov/environment/air_quality/cmaq/

The FAST Act also creates a priority safety fund to focus on education and enforcement programs that reduce pedestrian and bicycle fatalities. Only states in which 15% or more of overall fatalities are bicyclists or pedestrians will receive funds. California is one of these states and should be eligible.

More information can be found at:

<https://www.fhwa.dot.gov/fastact/>

<http://www.fhwa.dot.gov/map21/summaryinfo.cfm>

TRANSPORTATION INVESTMENTS GENERATING ECONOMIC RECOVERY (TIGER) GRANT PROGRAM

The Consolidated Appropriations Act, 2017 appropriated \$500 million, available through September 30, 2020, for National Infrastructure Investments otherwise known as TIGER Grants. The TIGER Grant Program allows State and local agencies to obtain funding for multi-modal, multi-jurisdictional projects that are more difficult to support through traditional DOT programs. TIGER can provide capital funding directly to any public entity, including municipalities, counties, port authorities, tribal governments, and MPOs (rather than traditionally only to State DOTs).

ADMINISTERING AGENT: U.S. Department of Transportation

ELIGIBLE PROJECTS: Capital projects include bridge and infrastructure repairs, safety improvements to reduce fatalities and serious injuries, access to critical health services; projects that connect communities and people to jobs, services, and education; and, projects that anchor economic revitalization and job growth. Projects that demonstrate significant non-Federal financial contributions will increase their competitiveness.

DISTRIBUTION & FREQUENCY: Annually. Based on guidelines FY 2017, maximum grant award was \$25-50 million to a single State; for projects located in urban areas, the minimum award is \$5 million (minimum total project cost for a project located in an urban area must be \$6.25 million to meet match requirements).

MATCH REQUIREMENTS: Grants may be used for up to 80% of project cost (In other words, the implementing agency would need to be able to fund 20% of project cost).

More information can be found at:

<https://www.transportation.gov/tiger/about>

COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG)

CDBG entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low and moderate-income persons.

ADMINISTERING AGENT: US Department of Housing and Urban Development (HUD)

ELIGIBLE PROJECTS: Projects address affordable housing needs and fair housing issues, assist homeless persons, provide adequate infrastructure, and support programs that enhance civic/community design. Bicycle and pedestrian facilities are eligible uses of these funds.

DISTRIBUTION & FREQUENCY: Annually; CDBG funds only pay for projects in areas of economic need. HUD determines the amount of each grant by using a formula comprised of several measures of community need. Cities must certify with the HUD that at least 70% of all funding received will be used to benefit persons of low and moderate income in CDBG eligible areas. Additionally, up to 15% of CDBG program funds may be for public services in eligible areas.

MATCH REQUIREMENTS: N/A

More information can be found at:

https://www.hud.gov/program_offices/comm_planning/communitydevelopment/programs

STATE FUNDING

ACTIVE TRANSPORTATION PROGRAM (ATP)

The Active Transportation Program (ATP) results from Senate Bill 99, Chapter 359, and Assembly Bill 101, Chapter 354 that passed and was signed by Governor Brown. The purpose of ATP is to increase the use of active modes of transportation such as bicycling and walking by funding projects that improve options.

ADMINISTERING AGENT: State (Caltrans) administers the ATP, MPOs (SCAG) oversees the competitive project selection process.

ELIGIBLE PROJECTS: ATP funds are available for design and construction of any bicycle or pedestrian project, including infrastructure projects, plans, and non-infrastructure projects; capital improvements such as environmental design, right-of-way, and construction are also eligible.

DISTRIBUTION & FREQUENCY: Caltrans has administered three cycles of ATP grants in 2014, 2015, and 2017. The 2019 Cycle 4 Call-for-Projects is out as of the preparation of this ATP. The funds are distributed through competitive grants with the following formula:

- 40% to Metropolitan Transportation Organizations in urban areas with populations greater than 200,000
- 10% will funnel to small urban and rural areas with 200,000 or fewer people
- 50% will be available statewide in competitive grants.

MATCH REQUIREMENTS: N/A

More information can be found at:

<http://www.dot.ca.gov/hq/LocalPrograms/atp/>

STATE TRANSPORTATION IMPROVEMENT PLAN (STIP)

The State Transportation Improvement Program (STIP) is a multi-year capital improvement program of transportation projects on and off the State Highway System. Each STIP will cover a 5-year period and add two new years of programming capacity.

The STIP consists of two state programs: The Interregional Transportation Improvement Program (ITIP), prepared by the State (Caltrans); and the Regional Transportation Improvement Program (RTIP), prepared by regional planning agencies (SCAG). Approximately 75% of new STIP funding is allocated to RTIP, which is sub-allocated to counties per formula basis, and 25% is distributed to the ITIP, which is allocated to the State (Caltrans) for projects with interregional significance.

ADMINISTERING AGENT: State (Caltrans); cities work through their regional planning agency, County Transportation Commission (RCTC), or MPO (SCAG) to nominate projects to be included in the STIP.

ELIGIBLE PROJECTS: Bicycle and pedestrian projects may be programmed in the STIP so long as they are eligible for State Highway Account or Federal funds.

DISTRIBUTION & FREQUENCY: Generally, occurs every two years.

MATCH REQUIREMENTS: N/A

More information can be found at:

<http://dot.ca.gov/hq/LocalPrograms/STIP.htm>

http://www.dot.ca.gov/hq/transprog/ocip/adopted_2018_stip_guidelines/2018-stip-guidelines-adopted-081617.pdf

CALTRANS TRANSPORTATION PLANNING GRANT PROGRAM

A total of \$40.8 million for the FY 2018-2019 is available for transportation planning projects statewide. Caltrans administers these grants every year. The following transportation grants are awarded on the competitive basis.

SUSTAINABLE COMMUNITIES GRANT (\$29.5 MILLION)

Encourage local and regional planning that furthers state goals, including, but not limited to, the goals and best practices cited in the Regional Transportation Plan (RTP) Guidelines adopted by the California Transportation Commission.

ADMINISTERING AGENT: State (Caltrans) will distribute to MPOs (SCAG) through via competitive grants and formula-based grants.

ELIGIBLE PROJECTS: Multimodal transportation and land use projects that contribute to the State’s greenhouse gas reduction targets, employ the goals and best practices cited in the 2017 RTP guidelines, and address the needs of disadvantaged communities.

DISTRIBUTION & FREQUENCY: Grants are available in amounts from \$50,000 to \$500,000.

MATCH REQUIREMENTS: 11.47% local match.

STRATEGIC PARTNERSHIP GRANTS (\$4.3 MILLION)

Identify and address statewide, interregional, or regional transportation deficiencies on the State highway system in partnership with Caltrans. New for FY 2018-19 is a transit component that will fund planning projects that address multimodal transportation deficiencies with a focus on transit.

ADMINISTERING AGENT: State (Caltrans) will distribute to MPOs (SCAG) through via competitive grants and formula-based grants.

ELIGIBLE PROJECTS: Projects that address multi-modal deficiencies with a focus on transit.

DISTRIBUTION & FREQUENCY: Grants are available in amounts from \$100,000 to \$500,000.

MATCH REQUIREMENTS: State highway systems via FHWA funds require 20% local match; transit projects via FTA funds require 11.47% local match.

ADAPTION PLANNING GRANTS

Support planning actions at local and regional levels that advance climate change efforts on the transportation system.

ADMINISTERING AGENT: State (Caltrans)

ELIGIBLE PROJECTS: Projects that have adaption planning efforts, including transportation adaptation planning. Eligible projects must have a transportation nexus per Article XIX Sections 2 and 3 of the California Constitution.

DISTRIBUTION & FREQUENCY: Grants are available in amounts from \$100,000 to \$1,000,000.

MATCH REQUIREMENTS: 11.47% local match.

More information can be found at:

<http://www.dot.ca.gov/hq/tpp/grants.html>

SUSTAINABILITY PLANNING GRANT PROGRAM – ACTIVE TRANSPORTATION CALL FOR PROPOSALS

SCAG provides its Sustainability Planning Grants Program for agencies that were not awarded funds in preceding cycles to develop capacity and be competitive for future funding by developing active transportation plans or participating in the region’s successful Go Human event series.

ADMINISTERING AGENT: SCAG

ELIGIBLE PROJECTS: Planning and non-infrastructure projects that promote walking and bicycling, and to provide preliminary funding for future applicants that submit active transportation projects.

DISTRIBUTION & FREQUENCY: For SCAG’s first 2017 Call for Proposals, the program allocated \$2 million in grant awards of up to \$200,000 each. Public agencies that have been previously awarded a California Active Transportation Program Grant are ineligible.

MATCH REQUIREMENTS: N/A

More information can be found at:

<http://sustain.scaq.ca.gov/Pages/DemoProjApplication.aspx>

TRANSPORTATION DEVELOPMENT ACT (TDA)

The Transportation Development Act (TDA) provides two major sources of funding for public transportation: The Local Transportation Fund (LTF) and the State Transit Assistance fund (STA). These funds are for the development and support of public transportation needs that exist in California and are allocated to areas of each county based on population, taxable sales and transit performance. Some counties have the option of using LTF for local streets and roads projects, if they can show there are no unmet transit needs.

ADMINISTERING AGENT: State (Caltrans)

ELIGIBLE PROJECTS: The TDA funds a wide variety of transportation programs, including planning and program activities, pedestrian and bicycle facilities, community transit services, public transportation, and bus and rail projects.

MATCH REQUIREMENTS: N/A

More information can be found at:

<http://dot.ca.gov/hq/MassTrans/State-TDA.html>

OFFICE OF TRAFFIC SAFETY

The California Office of Traffic Safety (OTS) seeks to reduce motor vehicle fatalities and injuries through the pedestrian and bicycle safety program. Funding is provided for education, enforcement, and engineering projects that improve safety on existing facilities. Eligible projects include traffic safety studies, helmet giveaways, and safety education programs.

ADMINISTERING AGENT: California OTS

ELIGIBLE PROJECTS: Bicycle safety programs are eligible programs for OTS start-up funds.

DISTRIBUTION & FREQUENCY: The OTS provides grants for one to two years. There is no set maximum for grants.

MATCH REQUIREMENTS: Not required; however, contributions of other funds may make projects more competitive.

More information can be found at:

<http://www.ots.ca.gov/Grants/>

SCAQMD AB 2766 CLEAN AIR FUNDS SUBVENTION PROGRAM

South Coast Air Quality Management District (SCAQMD) receives approximately \$20 million in motor vehicle fee annually. Since these funds are generally not fully spent every year, local governments also can carry over fund balances indefinitely, which allows flexibility in accumulating funding for future projects or secure additional grant matches.

ADMINISTERING AGENT: SCAQMD

ELIGIBLE PROJECTS: Projects are up to the discretion of the city and may be used for, but not limited to, the following: new bikeways,

pedestrian and bicycle facilities, bike loan programs (i.e., for police, members of the community or the public), transportation demand management strategies, traffic management and signal coordination, and safety education and encouragement programs that promote bicycling and/or walking in lieu of driving.

DISTRIBUTION & FREQUENCY: 40% of the first \$4 of each vehicle registration fee is distributed to local jurisdictions quarterly according to their prorated share of population for projects that reduce mobile source emissions. Since these funds are generally not fully spent every year, local governments also have the ability to carry over fund balances indefinitely, which allows flexibility in accumulating funding for future projects or secure additional grant matches.

MATCH REQUIREMENTS: N/A

More information can be found at:

[http://www.aqmd.gov/home/programs/local-government/local-governmentdetail?](http://www.aqmd.gov/home/programs/local-government/local-governmentdetail?title=ab2766-motor-vehicle-subvention-program)

[title=ab2766-motor-vehicle-subvention-program](http://www.aqmd.gov/home/programs/local-government/local-governmentdetail?title=ab2766-motor-vehicle-subvention-program)

LAND AND WATER CONSERVATION FUND (LWCF)

The State Side of the LWCF provides matching grants to States and local governments for the acquisition and development of public outdoor recreation areas and facilities.

ADMINISTERING AGENT: California State Parks Department

ELIGIBLE PROJECTS: Cities, counties, recreation and park districts, and any other entity that has the authority to develop or maintain a public park is eligible to apply. Chosen applications are then forwarded to the National Park Service for formal approval and obligation of federal grant monies. Bike paths and recreational trails are eligible uses of this money.

DISTRIBUTION & FREQUENCY: States initiate a statewide competition for the amount available annually.

MATCH REQUIREMENTS: One for one match is required, and federal funds cannot be used as a match, except Community Development Block Grants.

More information can be found at:

<https://www.nps.gov/subjects/lwcf/index.htm>

LOCAL AND REGIONAL FUNDS

MEASURE A

In 1998, voters approved Measure A, Riverside County’s half-cent sales tax for transportation. Funds are allocated to each of three districts—western Riverside County, the Coachella Valley, and the Palo Verde Valley—in proportion to what they contribute. In 2002, Measure A was extended by Riverside County voters to fund transportation improvements through 2039.

Non-motorized transportation projects are not included in a specific category of funding under Measure A. Individual projects can be included by each city under the Local Streets and Roads program’s allocation of funds. Local Streets and Roads funds are remitted to local jurisdictions on a monthly basis. In order for individual projects to receive these funds, cities must provide an annual Maintenance of Effort certification and five-year capital improvement plan/program (CIP) that lists projects that will be funded under Measure A. Projects not included in the five-year CIP would not be eligible for Measure A funding.

Of the \$870 million of 20-year Measure A revenues, approximately \$240 million is allocated for the Coachella Valley and \$13 million for the Palo Verde Valley, which may or may not include those for on-street bicycle facilities. Often, bicycle lane projects are included as part of larger roadway projects and would not be called out specifically as a bicycle project.

The Riverside County Transportation Commission administers Measure A funds. Thirty-five percent of Measure A funds are

distributed to cities and 15 percent is distributed to SunLine Transit, with the remaining 50 percent administered by CVAG.

More information can be found at:

www.rctc.org/planning-and-funding/

TRANSPORTATION UNIFORM MITIGATION FEE (TMPF)

As part of Measure A, an innovative Transportation Uniform Mitigation Fee or TUMF was created. Under the TUMF,

developers of residential, industrial, and commercial property pay a development fee to fund transportation projects that will be required as a result of the growth the projects create. CVAG administers the fee program. The TUMF program does not have a specific category set aside for non-motorized transportation projects; however, the TUMF Advisory Subcommittee will recommend whether non-motorized projects should be considered in the Total Regional Transportation System Cost used in the TUMF calculations. Eligible projects must be included in a city’s general plan circulation element.

The Transportation Project Prioritization Study, the Regional Arterial Cost Estimate, and the TUMF Nexus Study update guidelines for TUMF funds.

RESURFACE AND REPAVING

A jurisdiction is able to add bicycle lanes and sharrows when resurfacing and repaving streets. While other lanes are restriped, the bike facilities can be painted as well.

NEW CONSTRUCTION

Future road widening and construction projects are one means of providing bike lanes. To ensure that roadway construction projects provide bike lanes where needed, it is important that an effective

review process is in place to ensure new roads meet the standards and guidelines presented in this plan. Developers may also be required to dedicate land toward the widening of roadways in order to provide for enhanced bicycle mobility.

More information can be found at:

www.rctc.org/planning-and-funding/

CHAPTER 7. IMPLEMENTATION

The following table provides a capital cost estimate of all the proposed projects in this ATP. It doesn't include the cost of the downtown improvements since the project is conceptual at this point.

The total capital cost of all proposed projects is \$36,861,500. The City will apply for funds for ongoing education, encouragement and enforcement programs at a cost of approximately \$50,000 per year.

TABLE 16: TYPICAL CAPITAL COSTS

PLANNING-LEVEL COST ESTIMATE	PER MILE COST	PER UNIT COST
Bike lanes	\$100,000/mi.	
Colored bike lanes	\$130,000/mi.	
Buffered bike lanes	\$120,000/mi.	
Colored buffered bike lanes	\$150,000/mi.	
Bike paths	\$2,000,000/mi.	
Protected bike lanes	\$200,000/mi.	
Signed bike routes	\$20,000/mi.	
Bike routes with greenback sharrows	\$45,000/mi.	
Sidewalk with curb and gutter	\$150/linear ft.	
Traffic signals		\$350,000
Bicycle racks (2 bikes per rack)		\$800
Bicycle lockers		\$2,500
Signs		\$400
Curb extensions		\$30,000

PLANNING-LEVEL COST ESTIMATE	PER MILE COST	PER UNIT COST
Raised crosswalks		\$20,000
Rectangular rapid-flash beacons (1 set)		\$35,000
Crossing islands (1 pair)		\$20,000
Continental crosswalks (2-lane street)		\$400
Continental crosswalks (4-lane street)		\$800
Advance stop/yield lines		\$200
Narrow travel lanes to create room for median widening		\$30,000

TABLE 17: PROPOSED CAPITAL BICYCLE COSTS

STREET	FROM	TO	TYPE	LENGTH (MI.)	COST PER MILE/UNIT	COST
Ave. 44	Cesar Chavez St.	Dillon Rd.	bike lanes	1.0	\$100,000	\$100,000
Ave. 48	Jackson St.	Van Buren St.	buffered bike lanes	1.0	\$120,000	\$120,000
Ave. 48	Van Buren St.	Dillon Rd.	buffered bike lanes	0.3	\$120,000	\$36,000
Ave. 48	Tyler St.	Coachella Canal	bike lanes	1.6	\$100,000	\$160,000
Ave. 49	west city limit	Van Buren St.	bike lanes	1.0	\$100,000	\$100,000
Ave. 52	Shady Ln.	Industrial Way	colored buffered bike lanes	0.6	\$150,000	\$90,000
Ave. 52	Industrial Way	Coachella Canal	bike lanes	3.3	\$100,000	\$330,000
Ave. 53	Frederick St.	Calle Enpalme	colored bike lanes	0.25	\$130,000	\$32,500

STREET	FROM	TO	TYPE	LENGTH (MI.)	COST PER MILE/UNIT	COST
Ave. 53	Calle Enpalme	Calle Avila	buffered bike lanes	0.15	\$120,000	\$18,000
Ave. 53	Calle Avila	Cesar Chavez St.	bike route with greenback sharrows	0.1	\$45,000	\$4,500
Ave. 54	Van Buren St.	Whitewater River	bike lanes	3.2	\$100,000	\$320,000
Ave. 54	Cesar Chavez St.	Tyler St.	bike path	1.3	\$2,000,000	\$2,600,000
1/2 way between Ave. 51 and Ave. 52	Van Buren St.	Frederick St.	bike path	0.5	\$2,000,000	\$1,000,000
Access road along east side of Spotlight 29 Casino	just south of I-10	Harrison Pl.	bike lanes	1.1	\$100,000	\$110,000
Airport Blvd.	east city limit	west city limit	bike lanes	0.7	\$100,000	\$70,000
Bagdad Ave.	Douma St.	Grapefruit Blvd.	bike route with greenback sharrows	1.1	\$45,000	\$49,500
Calhoun St.	Ave. 50	south city limit	bike lanes	0.5	\$100,000	\$50,000
Connector to 1-10	Ave. 50	I-10	bike lanes	1.1	\$100,000	\$110,000
Connector to Coachella Canal	Polk St.	1930' west of Pierce St.	bike path	2.4	\$2,000,000	\$4,800,000
Dillon Rd.	Ave. 44	Harrison Pl.	bike lanes	1.5	\$100,000	\$150,000
Dillon Rd.	Ave. 48	north city limit	bike lanes	1.4	\$100,000	\$140,000
Enterprise Way	Ave. 52	Ave. 54	bike lanes	1.0	\$100,000	\$100,000
Frederick St.	Ave. 49	Ave. 51	bike lanes	1.0	\$100,000	\$100,000
Frederick St.	Ave. 53	Ave. 54	colored bike lanes	0.5	\$130,000	\$65,000

STREET	FROM	TO	TYPE	LENGTH (MI.)	COST PER MILE/UNIT	COST
Grapefruit Blvd.	northern city limit	Leoco Ln.	protected bike lanes	1.25	\$200,000	\$250,000
Grapefruit Blvd.	9th St.	Tyler St.	protected bike lanes	1.45	\$200,000	\$290,000
Grapefruit Blvd.	Tyler St.	Ave. 54	bike lanes	1.0	\$100,000	\$100,000
Harrison Pl.	Access road along east side of Spotlight 29 Casino	Dillon Rd.	bike lanes	0.3	\$100,000	\$30,000
Industrial Way	Enterprise Way	Polk St.	bike lanes	0.3	\$100,000	\$30,000
Jackson St.	Ave. 48	Ave. 49	bike lanes	0.5	\$100,000	\$50,000
Mitchell Dr.	Grapefruit Blvd.	Van Buren St.	bike lanes	0.6	\$100,000	\$60,000
Orchard St.	9th St.	Shady Ln.	bike lane	0.1	\$100,000	\$10,000
Polk St.	Ave. 48	Ave. 52	bike lanes	2.0	\$100,000	\$200,000
Polk St.	Industrial Way	Ave. 54	bike lanes	0.8	\$100,000	\$80,000
Shadow View Blvd.	Dillon Rd.	Tyler St.	bike lanes	1.2	\$100,000	\$120,000
Shady Ln.	Orchard. St.	Ave. 52	bike lanes	0.5	\$100,000	\$50,000
Shady Ln.	9th St.	Ave. 54	bike path on east side	1.5	\$2,000,000	\$3,000,000
SR - 86 Expressway	Dillon Rd.	south city limit	signed bike route	5.2	\$20,000	\$104,000
Tyler St.	Dillon Rd.	Vista del Norte	bike path	0.5	\$2,000,000	\$1,000,000
Tyler St.	Ave. 48	Ave. 50	bike lanes	1.0	\$100,000	\$100,000
Tyler St.	Ave. 50	Calle Mendoza	bike lanes	0.7	\$100,000	\$70,000

STREET	FROM	TO	TYPE	LENGTH (MI.)	COST PER MILE/UNIT	COST
Tyler St.	Ave. 53	Ave. 54	bike lanes	0.5	\$100,000	\$50,000
Van Buren St.	Ave. 48	Ave. 49	colored buffered bike lanes	0.5	\$150,000	\$75,000
Vista del Norte	Tyler St.	Coachella Canal	bike lanes	0.6	\$100,000	\$60,000
Whitewater River	Tyler St.	Airport Blvd.	bike path	5.3	\$2,000,000	\$10,600,000
Frederick St. extension	Mitchell Dr.	Dillon Rd. at Ave. 48	bike path	0.3	\$2,000,000	\$600,000
Grapefruit Blvd. adjacent	northern city limit	southern city limit	bike path	4.4	\$2,000,000	\$8,800,000
Traffic signal at 6th St. and Grapefruit Blvd.				1	\$350,000	\$350,000
Traffic signal at Bagdad Ave. and Grapefruit Blvd.				1	\$350,000	\$350,000
Bicycle racks (2 bikes per rack)				106	\$800	\$84,800
Bicycle lockers				6	\$2,500	\$15,000
TOTAL BICYCLE PROJECT COST						\$37,184,300

TABLE 18: NEW SIDEWALK COSTS

STREET	SIDE	FROM	TO	LENGTH (FT.)	COST PER LINEAR FT	TOTAL COST
Van Buren St.	west	Ave. 51	630' south to existing sidewalk	630	\$150	\$94,500
Van Buren St.	east	Ave. 51	650' north to existing sidewalk	650	\$150	\$97,500
Tyler St.	east	Ave. 53	Ave. 54	2,550	\$150	\$382,500
Pendleton Way	west	8th St.	9th St.	320	\$150	\$48,000
Pendleton Way	west	7th St.	130' south	130	\$150	\$19,500
Ave. 52	north	Tyler St.	Education Way	1,300	\$150	\$195,000
Ave. 54	north	Calle Balderas	Cesar Chavez St.	1,000	\$150	\$150,000
TOTAL				6,540		\$987,000

TABLE 19: PROPOSED INTERSECTION IMPROVEMENT COSTS

LOCATION	# SIGNS	UNIT COST	# CURB EXTENSIONS	UNIT COST	# RAISED CROSSWALKS	UNIT COST	RAPID-FLASH BEACONS (SET)	UNIT COST	# CROSSING ISLANDS (PAIR)	UNIT COST	# CONTINENTAL CROSSWALKS	UNIT COST	# CONTINENTAL CROSSWALKS	UNIT COST	# ADVANCE STOP/YIELD LINES	UNIT COST	NARROW LANES FOR MEDIAN	UNIT COST	TOTAL COST PER LOCATION
Valley Rd. and Cesar Chavez St.	6	\$400		\$30,000		\$20,000	1	\$35,000	1	\$20,000	1	\$800	2	\$400	2	\$200	1	\$30,000	\$89,400
Ave. 53 and Calle La Paz		\$400		\$30,000		\$20,000		\$35,000		\$20,000		\$800	1	\$400	1	\$200		\$30,000	\$600
Ave. 53 and Calle Bonita		\$400		\$30,000		\$20,000		\$35,000	1	\$20,000		\$800	1	\$400	1	\$200	1	\$30,000	\$50,600
9 th St. and Pendleton Way		\$400	2	\$30,000	2	\$20,000		\$35,000		\$20,000		\$800	1	\$400		\$200		\$30,000	\$100,400
Orchard St. and 8 th St.	5	\$400	2	\$30,000		\$20,000		\$35,000		\$20,000		\$800		\$400	2	\$200		\$30,000	\$62,400
Orchard St. and 3 rd St.	6	\$400	2	\$30,000		\$20,000		\$35,000		\$20,000		\$800	3	\$400	2	\$200		\$30,000	\$64,000
Avenida de Oro South of North School Parking Lot Entrance	5	\$400	2	\$30,000		\$20,000		\$35,000		\$20,000		\$800	1	\$400	2	\$200		\$30,000	\$62,800
Valley Rd. between Tripoli Way and Las Palmas St.		\$400	6	\$30,000	3	\$20,000		\$35,000		\$20,000		\$800		\$400		\$200		\$30,000	\$240,000
TOTAL	22		14		5		1		2		1		9		10		2		\$670,200

PRIORITIZATION METHODOLOGY

The City will need to prioritize these projects. Tables 20, 21, 22, 23 and 24 below recommend breaking the projects into three tiers.

These priorities considered the following criteria:

- Destinations served
 - Schools
 - Parks
 - Downtown
 - Stores
- Centrality
- Links to CV Link (Whitewater River)
- Completion of networks
- Bus routes
- Preferences of City staff

As the City implements this ATP the priorities may change, especially if other street projects arise that are scheduled that could be done along with the bikeways.

If the City is able to attract \$800,000 per year (adjusted for 2020 dollars) it will take just over four years to complete the short-term projects, approximately 20 years to complete the mid-term projects, and 21 years to complete the long-term projects. This assumes \$50,000 per year for the ongoing education, encouragement and enforcement programs.

PRIORITY PROJECTS & PLANNING-LEVEL COST ESTIMATES

TABLE 20 SHORT-TERM BICYCLE PROJECTS

STREET	FROM	TO	TYPE	LENGTH (MI.)	COST PER MILE/UNIT	COST
Ave. 48	Jackson St.	Van Buren St.	buffered bike lanes	1.0	\$120,000	\$120,000
Ave. 48	Van Buren St.	Dillon Rd.	buffered bike lanes	0.3	\$120,000	\$36,000
Ave. 48	Tyler St.	Coachella Canal	bike lanes	1.6	\$100,000	\$160,000
Ave. 53	Frederick St.	Calle Enpalme	colored bike lanes	0.25	\$130,000	\$32,500
Ave. 53	Calle Enpalme	Calle Avila	buffered bike lanes	0.15	\$120,000	\$18,000
Ave. 53	Calle Avila	Cesar Chavez St.	bike route with greenback sharrows	0.1	\$45,000	\$4,500
Bagdad Ave.	Douma St.	Grapefruit Blvd.	bike route with greenback sharrows	1.1	\$45,000	\$49,500
Frederick St.	Ave. 49	Ave. 51	bike lanes	1.0	\$100,000	\$100,000
Frederick St.	Ave. 53	Ave. 54	colored bike lanes	0.5	\$130,000	\$65,000
Orchard St.	9th St.	Shady Ln.	bike lane	0.1	\$100,000	\$10,000
Shady Ln.	Orchard. St.	Ave. 52	bike lanes	0.5	\$100,000	\$50,000
Shady Ln.	9th St.	Ave. 52	bike path on east side	0.5	\$2,000,000	\$1,000,000
Bicycle racks (2 bikes per rack)				106	\$800	\$84,800
Bicycle lockers				6	\$2,500	\$15,000
Wayfinding signs				50	\$400	\$20,000
TOTAL CAPITAL COST						\$1,765,300

TABLE 21: SHORT-TERM SIDEWALK PROJECTS

STREET	SIDE	FROM	TO	LENGTH (FT)	COST PER LINEAR FT	TOTAL COST
Van Buren St.	west	Ave. 51	630' south to existing sidewalk	630	\$150	\$94,500
Van Buren St.	east	Ave. 51	650' north to existing sidewalk	650	\$150	\$97,500
Tyler St.	east	Ave. 53	Ave. 54	2,550	\$150	\$382,500
Pendleton Way	west	8th St.	9th St.	320	\$150	\$48,000
Pendleton Way	west	7th St.	130' south	130	\$150	\$19,500
Ave. 52	north	Tyler St.	Education Way	1,300	\$150	\$195,000
Ave. 54	north	Calle Balderas	Cesar Chavez St.	1,000	\$150	\$150,000
TOTAL				6,580		\$987,000

TABLE 22 SHORT-TERM INTERSECTION PROJECTS

LOCATION	TOTAL COST PER LOCATION
Valley Rd. and Cesar Chavez St.	\$89,400
Ave. 53 and Calle La Paz	\$600
Ave. 53 and Calle Bonita	\$50,600
9 th St. and Pendleton Way	\$100,400
Orchard St. and 8 th St.	\$62,400
Orchard St. and 3 rd St.	\$64,000
Avenida de Oro South of North School Parking Lot Entrance	\$62,800
Valley Rd. between Tripoli Way and Las Palmas St.	\$240,000
TOTAL INTERSECTION IMPROVEMENT COSTS	\$670,200

TABLE 23: MEDIUM TERM PROJECTS

STREET	FROM	TO	TYPE	LENGTH (MI.)	COST PER MILE	COST
Ave. 52	Shady Ln.	Industrial Way	colored buffered bike lanes	0.6	\$150,000	\$90,000
Ave. 52	Industrial Way	Coachella Canal	bike lanes	3.3	\$100,000	\$330,000
Ave. 54	Van Buren St.	Whitewater River	bike lanes	3.2	\$100,000	\$320,000
Ave. 54	Cesar Chavez St.	Tyler St.	bike path	1.3	\$2,000,000	\$2,600,000
1/2 way between Ave. 51 and Ave. 52	Van Buren St.	Frederick St.	bike path	0.5	\$2,000,000	\$1,000,000
Calhoun St.	Ave. 50	south city limit	bike lanes	0.5	\$100,000	\$50,000
Grapefruit Blvd.	northern city limit	Leoco Ln.	protected bike lanes	1.25	\$200,000	\$250,000
Grapefruit Blvd.	9th St.	Tyler St.	protected bike lanes	1.45	\$200,000	\$290,000
Grapefruit Blvd.	Tyler St.	Ave. 54	bike lanes	1.0	\$100,000	\$100,000
Van Buren St.	Ave. 48	Ave. 49	colored buffered bike lanes	0.5	\$150,000	\$75,000
Whitewater River	Tyler St.	Airport Blvd.	bike path	5.3	\$2,000,000	\$10,600,000
Frederick St. extension	Mitchell Dr.	Dillon Rd. at Ave. 48	bike path	0.3	\$2,000,000	\$600,000
TOTAL CAPITAL COST						\$16,305,000

TABLE 24: LONG-TERM PROJECTS

STREET	FROM	TO	TYPE	LENGTH (MI.)	COST PER MILE/UNIT	COST
Ave. 44	Cesar Chavez St.	Dillon Rd.	bike lanes	1.0	\$100,000	\$100,000
Ave. 49	west city limit	Van Buren St.	bike lanes	1.0	\$100,000	\$100,000
Access road along east side of Spotlight 29 Casino	just south of I-10	Harrison Pl.	bike lanes	1.1	\$100,000	\$110,000
Airport Blvd.	east city limit	west city limit	bike lanes	0.7	\$100,000	\$70,000
Connector to 1-10	Ave. 50	I-10	bike lanes	1.1	\$100,000	\$110,000
Connector to Coachella Canal	Polk St.	1930' west of Pierce St.	bike path	2.4	\$2,000,000	\$4,800,000
Dillon Rd.	Ave. 44	Harrison Pl.	bike lanes	1.5	\$100,000	\$150,000
Dillon Rd.	Ave. 48	north city limit	bike lanes	1.4	\$100,000	\$140,000
Enterprise Way	Ave. 52	Ave. 54	bike lanes	1.0	\$100,000	\$100,000
Harrison Pl.	Access road along east side of Spotlight 29 Casino	Dillon Rd.	bike lanes	0.3	\$100,000	\$30,000
Industrial Way	Enterprise Way	Polk St.	bike lanes	0.3	\$100,000	\$30,000
Jackson St.	Ave. 48	Ave. 49	bike lanes	0.5	\$100,000	\$50,000
Mitchell Dr.	Grapefruit Blvd.	Van Buren St.	bike lanes	0.6	\$100,000	\$60,000
Polk St.	Ave. 48	Ave. 52	bike lanes	2.0	\$100,000	\$200,000
Polk St.	Industrial Way	Ave. 54	bike lanes	0.8	\$100,000	\$80,000
Shadow View Blvd.	Dillon Rd.	Tyler St.	bike lanes	1.2	\$100,000	\$120,000
SR - 86 Expressway	Dillon Rd.	south city limit	signed bike route	5.2	\$20,000	\$104,000

STREET	FROM	TO	TYPE	LENGTH (MI.)	COST PER MILE/UNIT	COST
Tyler St.	Dillon Rd.	Vista del Norte	bike path	0.5	\$2,000,000	\$1,000,000
Tyler St.	Ave. 48	Ave. 50	bike lanes	1.0	\$100,000	\$100,000
Tyler St.	Ave. 50	Calle Mendoza	bike lanes	0.7	\$100,000	\$70,000
Tyler St.	Ave. 53	Ave. 54	bike lanes	0.5	\$100,000	\$50,000
Vista del Norte	Tyler St.	Coachella Canal	bike lanes	0.6	\$100,000	\$60,000
Grapefruit Blvd. adjacent	northern city limit	southern city limit	bike path	4.4	\$2,000,000	\$8,800,000
Traffic signal at 6th St. and Grapefruit Blvd.				1	\$350,000	\$350,000
Traffic signal at Bagdad Ave. and Grapefruit Blvd.				1	\$350,000	\$350,000
TOTAL CAPITAL COST						\$17,134,000

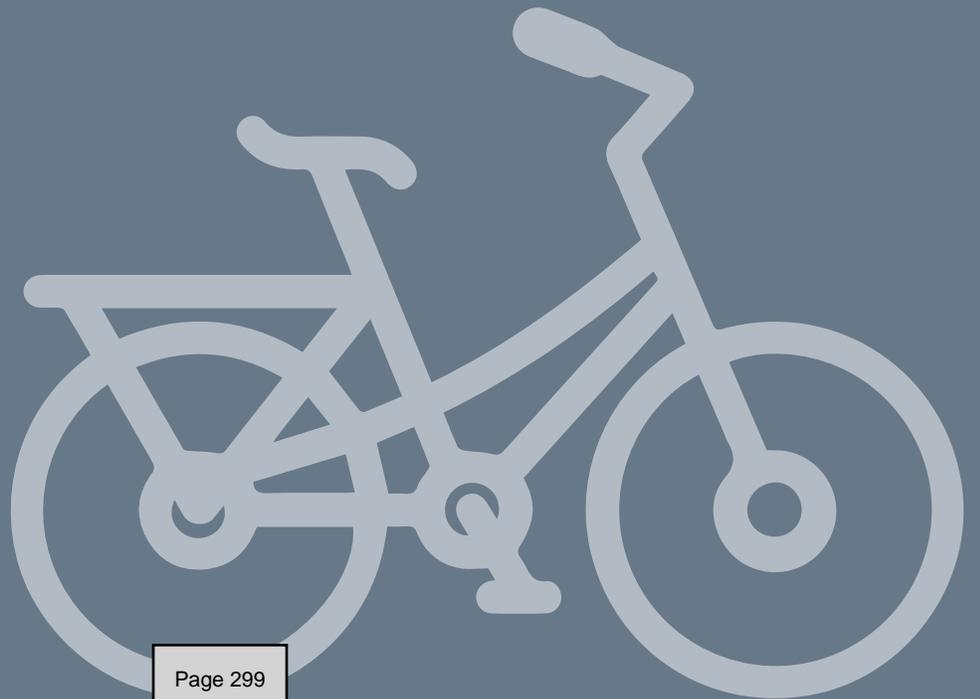
DESIGN GUIDELINES



APPENDIX

A

BICYCLE DESIGN GUIDELINES



BICYCLE DESIGN GUIDELINES

The following guidelines present the recommended minimum design standards and other recommended ancillary support items for:

BIKE PATHS

Class I Bike Paths

BIKE LANES

Class II Bike Lanes
Colored Bike Lanes
Buffered Bike Lanes
Double Buffered Bike Lanes

BIKE ROUTES

Class III bike routes
Sharrows
Greenback Sharrows

PROTECTED BIKE LANES

Class IV Protected Bike Lanes
One-way Protected Bike Lanes
Two-way Protected Bike Lanes

BIKEWAY REFERENCE MATRIX

SIGNING AND MARKINGS

Colored Pavement Treatments
Bike Route Wayfinding Signage

INTERSECTIONS

Bikeway Markings at Intersections
Bike Boxes
Two-Stage Turn Queue Boxes
Protected Intersections

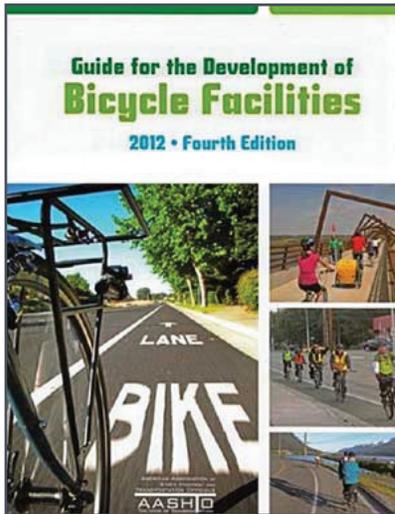
BICYCLE SIGNALS

Bicycle Signal Heads
Bicycle Signal Detection
Bicycle Countdowns
Leading Bicycle Intervals

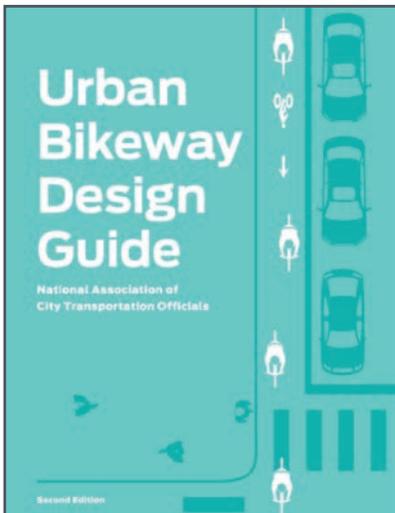
BICYCLE PARKING

LEGAL STATUS

RECOMMENDED BIKEWAY CROSS SECTIONS



AASHTO Guide for the Development of Bicycle Facilities, 2012 Edition



NACTO Urban Bikeway Design Guide, 2014 Edition

DESIGN STANDARDS

Where possible, it may be desirable to exceed the minimum standards. These guidelines cover basic concepts. The Caltrans Highway Design Manual (HDM) Chapter 1000 contains more detailed standards and guidance and should be followed. The City may also reference the American Association of State Highway and Transportation Officials (AASHTO) Guide for the Development of Bicycle Facilities (2012), and the National Association of City Transportation Official (NACTO) Urban Bikeway Design Guide (2014) where the HDM is silent.

This section also references the uniform standards and specifications for traffic control devices under the 2014 California Manual on Uniform Traffic Control Devices (CA MUTCD).

EXPERIMENTAL DEVICES

As of the writing of this manual, a number of recommended devices are considered experimental. They have not yet been fully adopted by the FHWA MUTCD or CA MUTCD.

These devices appear to be promising improvements in bicycle and pedestrian access and safety as they have been widely used in Europe and experimented with in the US. Any jurisdiction wishing to use these treatments should follow the appropriate experimental procedures. Colored bike lanes have been given blanket interim approval for use in California. For these, the City only needs to notify Caltrans that it will use these. Bike boxes and colored treatments of shared lane markings are approved for experimentation by the Federal Highway Administration (FHWA). To conduct these experiments, the City would need to follow the guidelines set forth by the FHWA here: <https://mutcd.fhwa.dot.gov/condexper.htm> and to the California Traffic Control Device Committee following their guidelines set forth in Section 1A.10 of the CA MUTCD.

CLASS I BIKE PATHS



TYPICAL APPLICATIONS

- **Facility Design**

Class I bike paths should generally be designed as **protected** facilities away from parallel streets. They are commonly planned along rights-of-way such as waterways, utility corridors, railroads, and the like that offer continuous **protected** riding opportunities.



Class I Bike Path



No Motor Vehicles (R5-3) Sign

- **Adherence to Design Guidelines**

All Class I bike paths should conform to the design guidelines set forth by Caltrans. Sidewalk paths and unpaved facilities that are not funded with federal transportation dollars and that are not designated as Class I bike paths do not need to be designed to Caltrans standards.

- **Where Possible, Separate from Sidewalks**

Both AASHTO and Caltrans recommend against using most sidewalks for bike paths. This is due to conflicts with driveways and intersections. Where sidewalks are used as bike paths, they should be placed along routes with few driveways and intersections, be properly separated from the roadway, not contain obstructions (bus stops, signs, trees, trash receptacles, etc.) and have carefully designed intersection crossings.

- **Recommended Widths**

Bike paths should have a minimum of 8' of

pavement, with at least 2' of unpaved shoulder for pedestrians/runners, or a separate pathway for pedestrians/runners where feasible. A pavement width of 12' is preferred.

- **Roadway Crossings Design**

Class I bike path roadway crossings should be carefully engineered to accommodate safe and visible crossing for users. The design needs to consider the width of the roadway, whether it has a median, and the roadway's average daily and peak-hour traffic volumes. Crossings of low-volume streets may require simple stop signs. Crossings of streets with Average Daily Traffic (ADT) of over 15,000 vehicles per hour should be assessed for signalized crossing, flashing LED beacons, crossing islands, or other devices. Roundabouts may be a desirable treatment for a bike path intersecting with roadways where the bike path is not next to a parallel street.

- **Lighting**

Lighting should be provided where bicyclists will likely use the bike path in the late evening, such as along commuter routes.

- **Physical Barriers & Signs**

Barriers at path entrances to prevent motorized vehicles from entering, such as obstacle posts and gates, can obstruct bicyclists and should be avoided when possible. Typically, barriers should not be considered until after it has been determined that other measures to prevent motor vehicles from entering have failed, and where the safety and other issues posed by unauthorized vehicles are more serious than the safety and access issues posed to path users. Signs and other design solutions are preferred.

- **Maintenance & Emergency Vehicle Access**

Bike path construction should take into account vertical requirements and the impacts of maintenance and emergency vehicles on shoulders.

CLASS II BIKE LANES



TYPICAL APPLICATIONS

- **Facility Design**

Class II bike lanes are a portion of the roadway designated for preferential use by bicyclists; they have been designated by striping, signage, and pavement markings.

Bike lanes run adjacent to the travel lanes and flows in the same direction as motor vehicle traffic. Bike lanes are typically on the right side of the street, between the adjacent travel lane and curb, road edge, or parking lane.



Class II Bike Lane

- **Adherence to Design Guidelines**

The following guidelines should be used when designing Class II bikeway facilities. The Caltrans HDM Chapter 1000, AASHTO, the CA MUTCD, and the Caltrans Traffic Manual provide these guidelines.

- **Recommended Widths**

Class II Bike Lane facilities should conform to the minimum design standard of 5' in width in the direction of vehicle travel adjacent to the curb lane. Where space is available, a width of 6' to 8' is preferred, especially on busy arterial streets, on grades, and adjacent to parallel parking.

Under certain circumstances, bike lanes may be 4' in width. Situations where this is permitted include:

- » Bike lanes located between through



Bike Lane (R81) and Bike Route (D11-1) Sign



Bike Lane Striping and Stencil

traffic lanes and right turn pockets
intersection approaches

- » Where there is no parking, the gutter pan is no more than 12" wide, and the pavement is smooth and flush with the gutter pan
- » Where there is no curb and the pavement is smooth to the edge

- **Signs**

"Bike Lane" (R81) and "Bike Route" (D11-1) Signage shall be posted after every significant intersection along the route of the bike lane facility. "Begin" and "End" plaques (R81A or R81B) should accompany the "Bike Lane" sign when appropriate. The route number shown on the Bike Route Identification sign should correspond to the latest City Bicycle Routes and Facilities Map. The Bike Route Identification sign can also be used in conjunction with an arrow plaque (M6 series) in advance of another approaching bike lane or route to direct bicyclists. If a bike lane exists where parking is prohibited, "no parking" signage may accompany bike lane signage.

- **Striping**

Bike lanes should be striped with a 6" wide solid white stripe of (CA MUTCD Detail 39) and should be dashed (Detail 39A) at an intersection approach. The length of Detail 39A shall be 100' when the block is short (less than 400') and 200' where the block is longer or vehicle speeds are high (greater than 35 mph). The dashed bike lane stripe allows for use of the bike lane as a right-turn pocket for motor vehicles.

Bike lanes with two stripes are more visible than those with one and are preferred. The second inside stripe (4" solid white) would differentiate the bike lane from the parking lane where appropriate.

- **Markings**

At the beginning of each and end of each block and at approximately 150' to 250' intervals, pavement stencils of a bicycle and arrow shall be used to show the direction of travel. The stencils

at the end of the block should be placed just before the dashed bike lane stripe (Detail 39B).

- **Intersection Treatments**

Where space permits, intersection treatments should include bike lane ‘pockets’.

At signalized intersections, loops or other means of bicycle detection should be installed near the limit line in the bike lane and all vehicle lanes that have detection. Signal timing and phasing should be set to accommodate bicycle acceleration speeds. Painted bicycle detector stencils may be placed at detection zones located within the bike lane to notify bicyclists where they can actuate the signal.

Traffic signals can be timed and coordinated for cyclists (where appropriate).

- **Transitions from Class II Bike Lanes to Class III Bike Routes**

Where bike lanes terminate, they typically should transition to a Class III bike route when possible. Cyclists should be notified through a sign that includes the Bike Lane sign (R81) with End plaque (R81B). Shared lane markings (sharrows) should be placed in the transition zone to help guide cyclists to the proper place to ride in the lane. Class III bike route time, distance and destination signs should help provide continuity.

- **Roadway Conditions**

When bike lanes are to be implemented on existing roadway surfaces, it is important to identify and remediate any longitudinal cracking greater than 1/2" wide, vertical deformations such as utility covers that are not flush, and other conditions that may affect rideability.

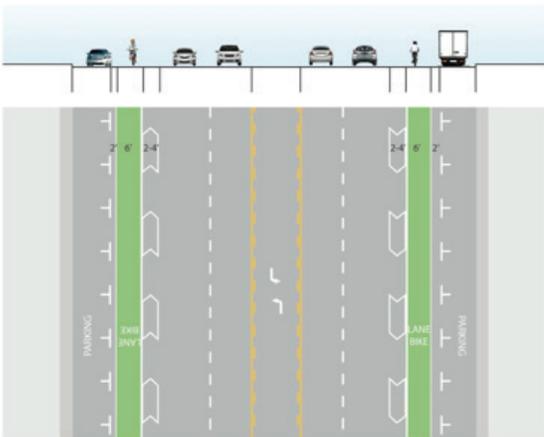


Green Bicycle Lanes

COLORED BIKE LANES



Buffered Bicycle Lane



Buffered Bicycle Lane Schematic



Double Buffered Bicycle Lanes

Green bicycle lanes increase visibility for cyclists. The Federal Highway Administration (FHWA) and the California Traffic Control Device Committee have approved green bike lanes on an interim basis per CA MUTCD IA-14; Interim Approval for Optional Use of Green Colored Pavement for Bike Lanes. The State of California has requested and received approval from the FHWA to implement CA MUTCD IA-14 statewide. Consequently, the City may implement green bike lanes without need to notify the State or FHWA, provided the CA MUTCD guidelines are followed.

Green bicycle lanes are sometimes used as “conflict zone” treatments. They are short lanes that are used at right-turn pockets or driveways to alert right-turning motorists of the bike lane. Green bicycle lanes can also be used as a continuous treatment spanning the extended length of a bike lane corridor.

BUFFERED BIKE LANES

Buffered bike lanes provide a painted divider between the bike lane and the adjacent travel lane. This additional space can improve the comfort of cyclists, as they don't have to ride as close to motor vehicles. Buffered bike lanes can also be used to narrow travel lanes, which slows traffic. Buffered bike lanes are most appropriate on wide, busy streets. They can be used on streets where physically separating the bike lanes with protected bike lanes is undesirable for cost, operational, or maintenance reasons.

DOUBLE BUFFERED BIKE LANES

Double buffered bike lanes provide a painted divider on both the travel lane and the parking lane. This additional buffer between parked cars and bike lanes directs cyclists to ride outside of the door zone of the parked cars. These are most important with significant parking turnover.

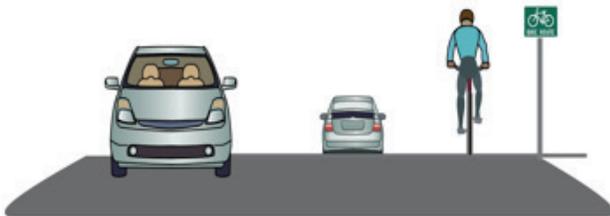
CLASS III BIKE ROUTES



TYPICAL APPLICATIONS

- **Facility Design**

Class III bike routes are typically simple signed routes along street corridors, usually local streets and collectors. With proper route signage, design, and maintenance, bike routes can be effective in guiding bicyclists along a route suited for bicycling that does not have enough roadway space for a dedicated Class II bike lane. Class III bike routes can be designed in a manner that encourages bicycle usage, convenience, and safety.



Class III Bike Route

Bike routes can become more useful when coupled with the following techniques:

- » Route, directional, and distance signage
- » Wide curb lanes
- » Shared lane marking stencils painted in the traffic lane along the appropriate path of where a bicyclist would ride in the lane
- » Accelerated pavement maintenance schedules
- » Traffic signals timed and coordinated for cyclists (where appropriate)
- » At signalized intersections, loop detectors or other means of bicycle detection should be installed near the limit lane in all vehicle lanes that have vehicle detection.
- » Traffic signals can be timed and coordinated for cyclists (where

appropriate). Signal timing and phasing should be set to accommodate bicycle acceleration speeds.

- » Traffic calming measures
- » Remediation of longitudinal cracking greater than 1/2" wide, utility covers that are not flush, vertical deformations, and other conditions that may affect rideability.

- **Signs**

“Bike Route” (D11-1) signage should be posted after every intersection along the route to inform bicyclists that the bikeway facility continues and alert motorists to the presence of bicyclists. “Begin” and “End” plaques (M4-14 and M4-6) should accompany the Bike Route sign when appropriate. The route number shown on the Bike Route Identification sign should correspond to the latest City Bicycle Routes and Facilities Map. The Bike Route sign can also be used in conjunction with an arrow plaque (M6 series) in advance of another approaching bike route or lane to direct bicyclists. If a bike route exists where parking is prohibited, “no parking” signage may accompany bike lane signage.

SHARROWS

TYPICAL APPLICATIONS

- **Facility Design**

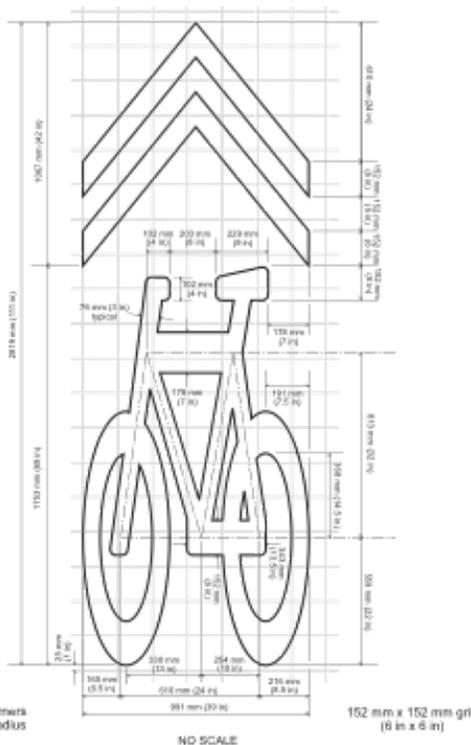
Sharrow stencils are recommended as a way to enhance the visibility and safety of Class III bike routes. Sharrows (officially known as “shared lane markings”) indicate to cyclists the proper position to ride within the travel lane and assist with wayfinding. They also alert motorists that the travel lane is to be shared with bicyclists.

- **Adherence to Design Guidelines**

CA MUTCD, Section 9C.103(CA) Shared Roadway Bicycle Markings states: “The shared roadway bicycle marking shall only be used on a roadway (Class III Bikeway (Bike Route) or Shared Roadway (No Bikeway Designation)).”

- **Placement & Spacing of Sharrows**

When used on streets with on-street parking, sharrows are to be placed such that the centers of the markings are a minimum of 11' from the curb face or edge of paved shoulder on streets with on-street parallel parking. Where space is



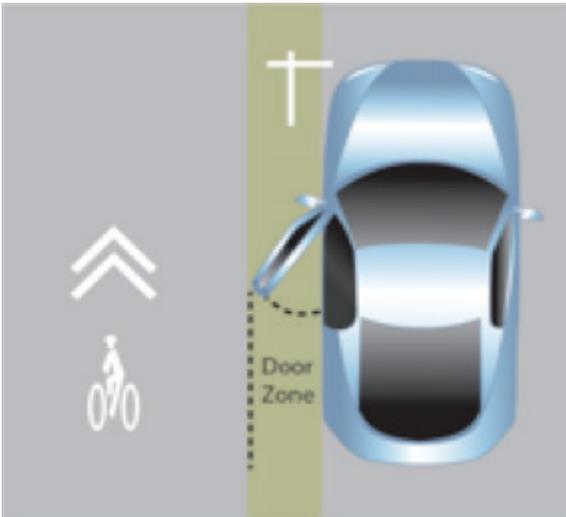
Sharrow Stencil

available, 12' or more from the curb is preferred. On streets without on-street parking that have an outside travel lane that is less than 14' wide, the centers of the sharrows should be at least 4' from the face of the curb.

On two-lane roadways, these minimum distances allow vehicles to pass bicyclists on the left within the same lane without encroaching into the opposite lane of traffic. (On multi-lane roadways, motorists must change lanes to pass a cyclist.)

On streets with on-street parking, installing sharrows more than 11' from the curb will also move the bicyclist farther from the "door zone" (approximately 4').

Sharrows should be placed in straight lines to encourage the bicyclist to travel in a straight line. This often means the sharrows are in the center of the lane, greater than the minimum guideline of 4' or 11' from the curb. Sharrows should always be placed outside the "door zone" where on-street parking is provided.



"Door Zone" and Sharrows



Sharrow Marking



Greenback Sharrows

GREENBACK SHARROWS

TYPICAL APPLICATIONS

- **Facility Design**

Some cities use greenback sharrows, or sharrows with a square of green paint to make them more visible.

- **Adherence to Design Guidelines**

The FHWA currently permits experimentation of greenback sharrows. Cities should use the same design guidelines as regular shared lane markings. They are likely to be more effective where spaced close together.

CLASS IV PROTECTED BIKE LANES



TYPICAL APPLICATIONS

- **Facility Design**

Protected bike lanes, sometimes called “separated bike lanes” or “cycle tracks” provide a physical barrier between the bike lane and the adjacent travel lanes, parking lanes, and sidewalks. They are most effective in attracting users who are concerned about conflicts with motorized traffic.

Protected bike lanes may be one-way or two-way. They may also be at the level of the street, at the level of the sidewalk, or between the two. If they are at the sidewalk level, different pavement colors and textures separate the bike lanes from the sidewalks. If at the street level, they can be separated from the travel lanes by physical barriers. If there is on-street parking they are placed between the sidewalk and parking.

- **Adherence to Design Guidelines**

The design guidelines issued by Caltrans for Class IV separated bike lanes are compliant with HDM Chapter 1000 and the CA MUTCD.

- **Types of Protection**

The methods of vertical protection can be implemented with a variety of design approaches. Protected bike lanes can be protected from motor traffic by raised medians, concrete curbs, landscaping, on-

street parking, bollards, flexible delineator posts, or by a change in elevation between the bike lane and the travel lane.

- **Intersection Design**

Protected bike lanes tend to work most effectively where there are few uncontrolled crossing points with unexpected traffic conflicts. These concerns include treatment at intersections, uncontrolled midblock driveways and crossings, and difficulty accessing or exiting the facility at midblock locations. If the protected bike lanes are parking protected, parking should be prohibited near the intersection to improve visibility. The recommended no-parking zone is 30' from each side of the intersection crossing. Two-stage turn queue boxes should be provided to assist in making turns from the protected bike lane facility. A dedicated bicycle signal phase can prevent conflicts at intersections between turning vehicles and bicyclists.

- **Markings**

Pavement stencils of a bicycle and arrow markings shall be placed at the beginning of a protected bike lane facility and at periodic

intervals along the facility to define the bike lane direction and designate that portion of the street for preferential use by bicyclists.

- **Maintenance**

The **protected** bike lane area to be used by bicycles should be designed with adequate width for street sweeping to ensure that debris will not accumulate.

- **Adherence to ADA Considerations**

When providing accessible parking spaces along **protected** bike lanes, the following design considerations are recommended to accommodate persons with disabilities in the design of one-way and two-way **protected** bike lanes:

- » widened buffer space to accommodate a side mounted vehicle ramp or lift
- » mid-block curb ramps and tactile surfaces may be provided near accessible parking spaces
- » roadway cross-slopes that do not exceed a 2% grade
- » if bollards are used, to consider placement of bollards that avoid impeding access by disabled users

ONE-WAY PROTECTED BIKE LANES



Parking-Protected Bike Lanes with Flexible Delineator Posts

One-way **protected** bike lanes are bikeways that are at street level and use a variety of methods for physical protection from motor traffic. They are generally placed on both sides of the street.

- **Recommended Widths**

The minimum recommended width for a one-way **protected** bike lane is 5', although 6' is preferred. Areas with high bicyclist volumes or uphill sections, the recommended minimum width is 7' to allow for bicyclists passing each other.

At least 3' is recommended for a parking buffer to allow for passenger loading and to prevent "dooring" collisions. Without a parking buffer, 2' is preferred.



Wider widths allows for bicyclists passing



One-Way Protected Bike Lanes with Landscaping

TWO-WAY PROTECTED BIKE LANES



Two-Way protected Bike Lanes

Two-way **protected** bike lanes are bikeways that are physically **protected** bikeways that allow bicycle movement in both directions on one side of the street. Two-way **protected** bike lanes share some of the same design characteristics as one-way **protected** bike lanes but may require additional design considerations at driveway and side-street crossings.

- **Recommended Widths**

The preferred width for a two-way **protected** bike lane is 12'. Minimum width in constrained locations is 8'.

At least 3' is recommended for a parking buffer to allow for passenger loading and to prevent "dooring" collisions. Without a parking buffer, 2' is preferred.

BIKEWAY REFERENCE MATRIX

DESCRIPTION	ADVANTAGES	DISADVANTAGES
<p>BIKE PATHS</p>  <p>Width: 8' min., 12' preferred</p>	<ul style="list-style-type: none"> • Provide a protected facility that serves recreational and utilitarian purposes • Attract new bicyclists • Increase community physical activity 	<ul style="list-style-type: none"> • Cost more for construction and maintenance
<p>BIKE LANES</p>  <p>Width: 5' min., 6' preferred</p>	<ul style="list-style-type: none"> • Dedicate roadway for bicyclists • Increase cyclist's comfort through visual separation 	<ul style="list-style-type: none"> • Can preclude other possible uses based on space requirements • Provide no buffer between bicyclists and vehicular traffic • May not appeal to the majority of the non-cycling population
<p>COLORED BIKE LANES</p>  <p>Width: 5' min., 6' preferred</p>	<ul style="list-style-type: none"> • Increase the visibility of bicyclists • When used in conflict zones, raises motorists and cyclists awareness and mitigates conflicts • Can slow traffic by making the street appear 	<ul style="list-style-type: none"> • Cost more for colored pavement • Require more maintenance
<p>BUFFERED BIKE LANES</p>  <p>Width: 2' min. buffer, 3' preferred buffer</p>	<ul style="list-style-type: none"> • Provide a buffer between bicyclists and vehicular traffic • Provide space for bicyclists to pass without encroaching into the travel lane • Will likely attract new bicyclists with lower-stress facility 	<ul style="list-style-type: none"> • Require more space for the buffer

BIKEWAY REFERENCE MATRIX

DESCRIPTION	ADVANTAGES	DISADVANTAGES
<p>DOUBLE BUFFERED BIKE</p>  <p>Width: 2' min. buffer, 3' preferred buffer</p>	<ul style="list-style-type: none"> • Provide bicyclists with a buffer to avoid the "dooring zone" of the parking lane and a buffer from the travel lane • Will likely attract new bicyclists 	<ul style="list-style-type: none"> • Require more space than basic bike lanes • Require more maintenance for the buffer striping
<p>COLORED BUFFERED BIKE LANES</p>  <p>Width: 2' min. buffer, 3' preferred buffer</p>	<ul style="list-style-type: none"> • Increase the visibility of bicyclists • Will likely attract new bicyclists 	<ul style="list-style-type: none"> • Require more space than basic bike lanes • Require more maintenance for the buffer striping and colored pavement
<p>ONE-WAY PROTECTED BIKE LANES</p>  <p>Width: 2' min. buffer, 3' preferred buffer</p>	<ul style="list-style-type: none"> • Provide physical protection between motorists and bicyclists • Provide the highest level of comfort for on-street bicycling • Likely attract the highest number of new bicyclists of all the bike lane types • Calm vehicle traffic • Are simpler to design and less costly than two-way protected bike lanes 	<ul style="list-style-type: none"> • Can require removal of travel lane or on-street parking • Cost more than basic bike lanes, colored bike lanes and buffered bike lanes • Require conflict mitigation with driveways, bus stops, intersections and turning vehicular movement
<p>TWO-WAY PROTECTED BIKE LANES</p>  <p>Width: 10' bike lane with 2' buffer min., 12' bike lane with 3' buffer preferred</p>	<ul style="list-style-type: none"> • Provide physical protection between motorists and bicyclists • Provide the highest level of comfort for on-street bicycling • Likely attract the highest number of new bicyclists of all the bike lane types • Calm vehicle traffic • Require less space than one-way protected bike lanes 	<ul style="list-style-type: none"> • Can require removal of travel lane or on-street parking • Cost more than basic bike lanes, colored bike lanes and buffered bike lanes • Require conflict mitigation with driveways, bus stops, intersections and turning vehicular movement • Are more complicated to design and operate, and costs more than one-way protected bike lanes

BIKEWAY REFERENCE MATRIX

DESCRIPTION	ADVANTAGES	DISADVANTAGES
<p>BIKE ROUTE</p>  <p>Width: No additional pavement width required</p>	<ul style="list-style-type: none"> • Raises motorist awareness of the presence of bicyclists and to share the road • Helps to properly position bicyclists with wayfinding signage • Informs bicyclists of continuous and connected bikeway network 	<ul style="list-style-type: none"> • Requires the bicyclists to share the lane with vehicular traffic • Provide little additional comfort for bicyclists • Attracts few new riders
<p>BIKE ROUTE WITH GREENBACK SHARROWS</p>  <p>Width: No additional pavement width required; spacing placement no greater than 250' apart</p>	<ul style="list-style-type: none"> • More visible than signed bike routes • Helps to properly position cyclists with visible pavement markings • Educates motorists that bicyclists may use the full lane 	<ul style="list-style-type: none"> • Requires the bicyclists to share the lane with vehicular traffic • Provide little additional comfort for bicyclists • Requires slightly more maintenance and cost

BIKEWAY SIGNING & MARKINGS



Green Colored Bicycle Lanes



Greenback Sharrow

COLORED PAVEMENT MARKINGS

- Pavement coloring is useful for a variety of applications in conjunction with bicycle facilities. The primary goal of colored pavements is to differentiate specific portions of the traveled way, but colored pavements can also visibly reduce the perceived width of the street.
- Colored pavements are used to highlight conflict areas between bicycle lanes and turn lanes, especially where bicycle lanes merge across motor vehicle turn lanes. Colored pavements can be used in conjunction with shared lane markings (greenback sharrows) in heavily used commercial corridors where no other provisions for bicycle facilities are evident.
- While a variety of colored treatments have been used, FHWA has approved a bright green for interim use. Maintenance of color and surface condition are considerations. Traditional traffic paints and coatings can become slippery. Long life surfaces with good wet skid resistance should be considered.



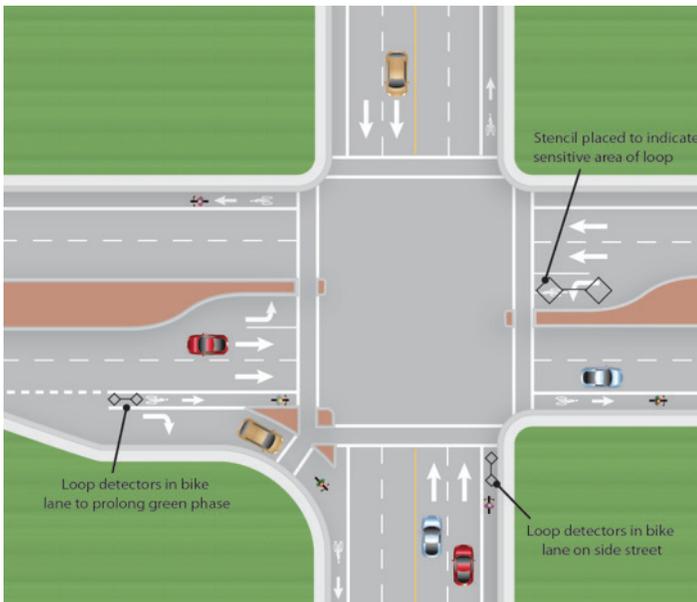
Bicycle Wayfinding Signs

WAYFINDING

The ability to navigate through a region is informed by landmarks, natural features, signs, and other visual cues. Wayfinding is a cost-effective and highly visible way to improve the bicycling environment by familiarizing users with the bicycle network, helping users identify the best routes to destinations, addressing misconceptions about time and distance, and helping overcome a barrier to entry for infrequent cyclists (e.g., “interested but concerned” cyclists).

A bikeway wayfinding system is typically composed of signs indicating direction of travel, location of destinations, and travel time/distance to those destinations; pavement markings indicating to bicyclists that they are on a designated route or bike boulevard and reminding motorists to drive courteously; and maps providing users with information regarding destinations, bicycle facilities, and route options.

BIKEWAY INTERSECTIONS

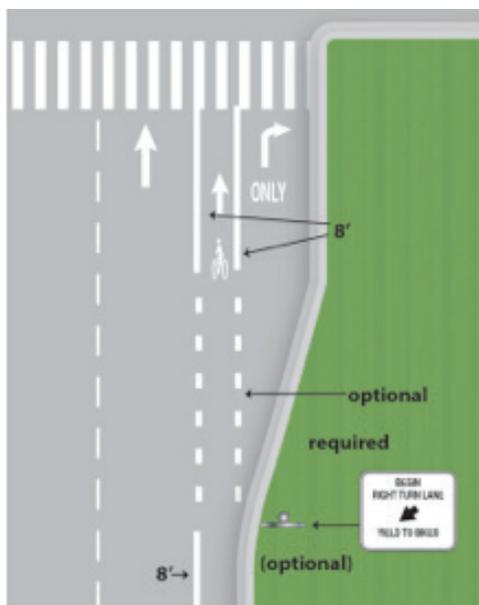


Bikeway Markings at Intersections

Intersections are junctions at which different modes of transportation meet and facilities overlap. A well-designed intersection facilitates the interchange between bicyclists, pedestrians, motorists, and transit so traffic flows in a safe and efficient manner. Designs for intersections with bicycle facilities should reduce conflicts between bicyclists (and other vulnerable road users) and vehicles by heightening visibility, denoting a clear right of way, and ensuring that the various users are aware of each other. Intersection treatments can resolve both queuing and merging maneuvers for bicyclists, and are often coordinated with timed or specialized signals.

The configuration of a safe intersection for bicyclists may include additional elements such as color, signs, medians, signal detection, and pavement markings. Intersection design should take into consideration existing and anticipated bicyclist, pedestrian, and motorist movements. In all cases, the degree of mixing or separation between bicyclists and other modes is intended to reduce the risk of crashes and increase bicyclist comfort. The level of treatment required for bicyclists at an intersection will depend on the bicycle facility type used, whether bicycle facilities are intersecting, the adjacent street function, and the adjacent land use.

BIKEWAY MARKINGS AT INTERSECTIONS



Bicycle Lane Markings at Intersections with Right-turn Lanes



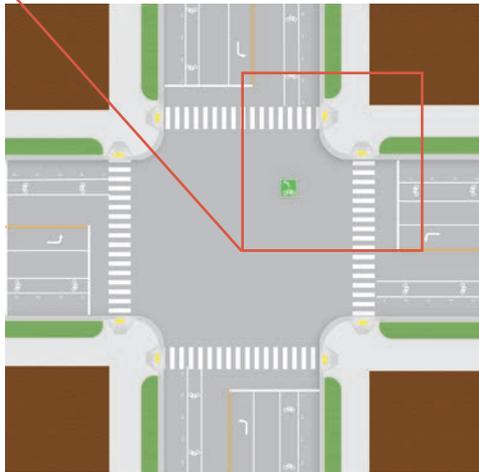
Bike Box

Continuing marked bicycle facilities at intersections (up to the crosswalk) ensures that separation, guidance on proper positioning, and awareness by motorists are maintained through these potential conflict areas. The appropriate treatment for right-turn only lanes is to place a bike lane pocket between the right-turn lane and the right-most through lane. If a full bike lane pocket cannot be accommodated, a shared bicycle/right turn lane can be installed that places a standard-width bike lane on the left side of a dedicated right-turn lane. A dashed strip delineates the space for bicyclists and motorists within the shared lane. This treatment includes signs advising motorists and bicyclists of proper positioning within the lane. Sharrows are another option for marking a bikeway through an intersection where a bike lane pocket cannot be accommodated.

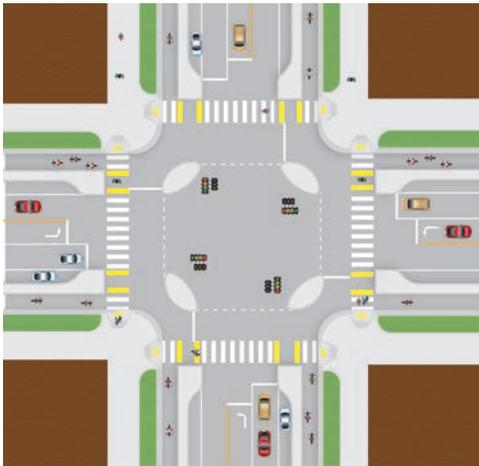
BIKE BOXES

A bike box is a designated area at the head of a traffic lane at a signalized intersection that provides bicyclists with a safe and visible way to get ahead of queuing traffic during the red signal phase. Appropriate locations include:

- At signalized intersections with high volumes of bicycles and/or motor vehicles, especially those with frequent bicyclist left-turns and/or motorist right-turns
- Where there may be right or left-turning conflicts between bicyclists and motorists
- Where there is a desire to better accommodate left-turning bicycle traffic
- Where a left turn is required to follow a designated bike route or boulevard or access a shared-use path, or when the bicycle lane moves to the left side of the street
- When the dominant motor vehicle traffic flows right and bicycle traffic continues through (such as at a Y intersection or access ramp)



Two-Stage Turn Queue Boxes



Protected Intersections

TWO-STAGE TURN QUEUE BOXES

On right side protected bike lanes, bicyclists are often unable to merge into traffic to turn left due to physical separation. This makes the provision of two-stage left turns critical in ensuring these facilities are functional. The same principles for two-stage turns apply to both bike lanes and protected bike lanes. While two-stage turns may increase bicyclist comfort in many locations, this configuration will typically result in higher average signal delay for bicyclists due to the need to receive two separate green signal indications (one for the through street, followed by one for the cross street) before proceeding.

PROTECTED INTERSECTIONS

At some intersections Holland is using protective treatments for bicycles similar to protected bike lanes. These intersections have islands and crosswalks that allow people on bicycles to advance further in the intersection than motor vehicles, and to stay to the right of motor vehicles. The islands protect bicyclists at the intersections. These treatments are designed in conjunction with and next to pedestrian crossings.

BICYCLE SIGNALS

BICYCLE SIGNAL HEADS

Bicycle signal heads may be installed at signalized intersections to improve identified safety or operational problems for bicyclists; they provide guidance for bicyclists at intersections where bicyclists may have different needs from other road users (e.g., bicycle-only movements and leading bicycle intervals) or to indicate separate bicycle signal phases and other bicycle-specific timing strategies. A bicycle signal should only be used in combination with an existing conventional or hybrid beacon. In the United States, bicycle signal heads typically use standard three-lens signal heads in green, yellow, and red with a stencil of a bicycle.



Bicycle Signal Head

LEADING BICYCLE INTERVALS

Based on the Leading Pedestrian Interval, a Leading Bicycle Interval (LBI) can be implemented in conjunction with a bicycle signal head. Under an LBI, bicyclists are given a green signal while the vehicular traffic is held at all red for several seconds, providing a head start for bicyclists to advance through the intersection. This treatment is particularly effective in locations where bicyclists are required to make a challenging merge or lane change (e.g., to access a left turn pocket) shortly after the intersection, as the LBI would give them sufficient time to make the merge before being overtaken by vehicular traffic. This treatment can be used to enhance a bicycle box.

BICYCLE SIGNAL DETECTION

Bicycle detection is used at actuated traffic signals to alert the signal controller of bicycle crossing demand on a particular approach. Bicycle detection occurs either through the use of push buttons or by automated means (e.g., in-pavement loops, video, and microwave). Inductive loop vehicle detection at many signalized intersections is calibrated to the size or metallic mass of a vehicle, meaning that bicycles may often go undetected. The result is that bicyclists must either wait for a vehicle to arrive, dismount, and push the pedestrian button (if available), or cross illegally. Loop sensitivity can be increased to detect bicycles.

Proper bicycle detection must accurately detect bicyclists (be sensitive to the mass and volume of a bicycle and its rider); and provide clear guidance to bicyclists on how to actuate detection (e.g., what button to push or where to stand).



Loop Detectors

BICYCLE COUNTDOWNS

Near-side bicycle signals may incorporate a “countdown to green” display to provide information about how long until the green bicycle indication is shown, enabling riders to push off as soon as the light turns green.

BICYCLE PARKING



“INVERTED-U” BIKE RACKS



MULTI-BICYCLE PARKING RACK



“BICYCLE” PARKING RACK



BICYCLE LOCKERS

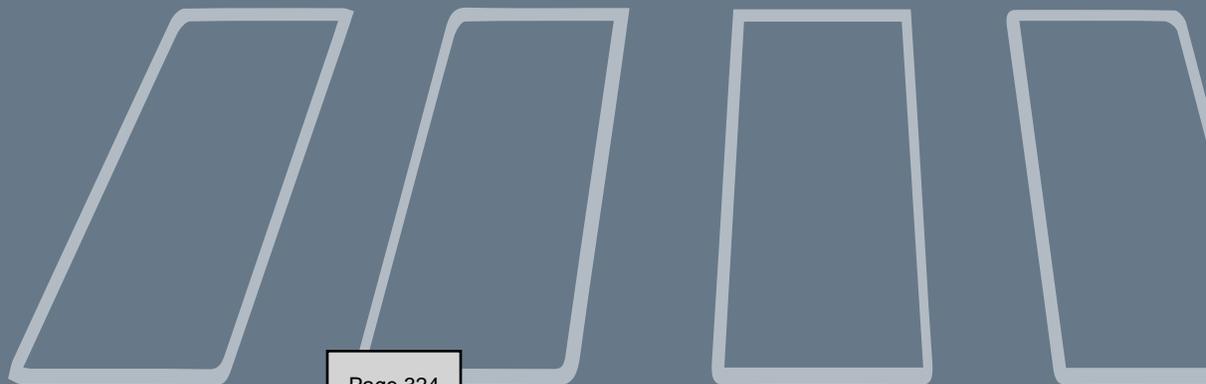


BICYCLE PARKING SIGN
(CALTRANS)

Bicycle parking is not standardized in any state or municipal code. However, there are preferable types of secure bicycle accommodations available. Bicycle parking is a critical component of the network and facilitates bicycle travel, especially for commuting and utilitarian purposes. The provision of bicycle parking at every destination ensures that bicyclists have a place to safely secure their mode of travel. Elements of proper bicycle parking accommodation are outlined below.

- Bike racks provide short-term parking. Bicycle racks should offer adequate support for the bicycles and should be easy to lock to. The figures to the right display a common inverted-U design, a multi-bicycle rack, and an innovative concept in which the bike rack itself looks like a bicycle.
- Long-term parking should be provided for those needing all day storage or enhanced safety. Bicycle lockers offer good long-term storage, as shown on the left. Attendant and automated parking also serves long-term uses.
- Bicycle parking should be clearly identified by signage, such as shown in the figure on the left. Signage shall also identify the location of racks and lockers at the entrance to shopping centers, buildings, and other establishments where parking may not be provided in an obvious location, such as near a front door.
- Bicycle parking should be located close to the front door of buildings and retail establishments in order to provide for the convenience, visibility, and safety of those who park their bicycles.
- Bicycle lockers should have informational signage, placards, or stickers placed on or immediately adjacent to them identifying the procedure for how to use a locker. This information at a minimum should include the following:
 - » Contact information to obtain a locker at City Hall or other administrating establishment
 - » Cost (if any) for locker use
 - » Terms of use
 - » Emergency contact information
- Bicycle lockers should be labeled explicitly as such and shall not be used for other types of storage.
- Bicycle racks and storage lockers should be bolted tightly to the ground in a manner that prevents their tampering.

SAFE ROUTES TO SCHOOL DESIGN GUIDELINES



SAFE ROUTES TO SCHOOL DESIGN GUIDELINES

Many traffic control devices, signs, markings, and other street design features can be used to make walking and bicycling to school safer. This section highlights some of the most important and most commonly recommended.

The following guidelines present the recommended minimum design standards and other recommended ancillary support items for:

CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA MUTCD) SIGNS & MARKINGS

INTERSECTION TYPE GUIDANCE

SAFE ROUTES TO SCHOOL DEVICES

CROSSINGS

Audio Pedestrian Signals
Advance Stop Bars
Advance Yield Lines
Countdown Signals
Crosswalk Markings
Curb Extensions
Curb Ramps
Intersection Geometry Modifications
LED-Flashing Lights on Stop Signs
Lighting
Medians
Median Noses
Midblock Crossings

Neighborhood Traffic Circles
Pedestrian Crossing Islands
Pedestrian Hybrid Beacons
Pedestrian-Activated Pushbuttons
Raised Crosswalks
Rectangular Rapid-Flash Beacons
Reduced Curb Radius
Removable Pylons
Right-turn Channelization Islands
Roundabouts
Rumble Bars
Scramble Phases
Signal Timing/Phasing
Signs
Speed Feedback Signs

SIDEWALKS

Access Management
Streetscape Features

SIDEWALK DESIGN

SAFE ROUTES TO SCHOOL REFERENCE MATRIX

CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA MUTCD)

Many traffic control devices, signs, markings, and other street design features can be used to make walking and bicycling to school safer. This section highlights some of the most important and most commonly recommended.

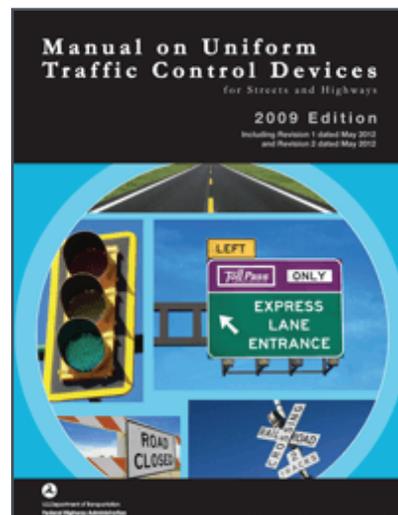
The California Manual on Uniform Traffic Control Devices (CA MUTCD) has developed standards and guidance to be used for signs and markings. Some are mandatory, others are advisory, and some are optional. The following subsection shows the basic signs and markings used around schools. The recommendations provided in this document are based on the CA MUTCD, 2014 Edition.

EXPERIMENTAL DEVICES

As of the writing of this manual, a number of recommended devices are considered experimental. They have not yet been fully adopted by the Federal Highway Administration Manual on Uniform Traffic Control Devices (FHWA MUTCD) or CA MUTCD. These devices appear to be promising improvements in bicycle and pedestrian access and safety as they have been widely used in Europe and experimented with in the US. Any jurisdiction wishing to use these treatments should follow the appropriate experimental procedures. Rectangular-rapid flash beacons (RRFBs) have been given blanket interim approval for use in California¹. For these, the City only needs to notify Caltrans that it will use these. To conduct these experiments, the City would need to follow the guidelines set forth by the FHWA here: <https://mutcd.fhwa.dot.gov/condexper.htm> and to the California Traffic Control Device Committee following their guidelines set forth in Section 1A.10 of the CA MUTCD.



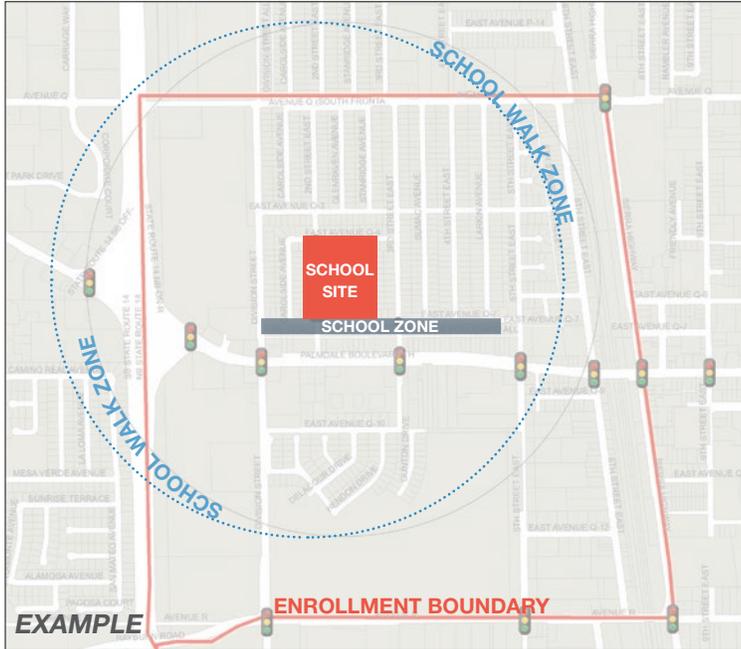
CA MUTCD, 2014 Edition



FHWA MUTCD, 2009 Edition with Revisions in 2012

¹ Federal Highway Administration. *Interim Approval for Option Use of Rectangular Rapid Flashing Beacons (IA-11)*. 2008.

SCHOOL AREA SIGNS



SCHOOL AREA

- The **School Walk Zone** may be defined by State or Local policy, but if not, a general rule of thumb is walking boundary ½ mile or 1-mile out from an elementary school, sometimes further for middle and high schools. The dotted circle shown in this photo is intended to provide a visual of a “walk zone”, but rarely is the walk zone an exact circle.
- The **School Zone** is the roadway (or roadways) immediately adjacent to the school, usually extending 1 to two blocks in each direction.

SCHOOL AREA SIGNS



SR1-1 (SCHOOL ZONE SIGN)

Many school signs begin with the basic School Advanced Warning sign labeled “S1-1”. It is used to notify street users that they are entering a School Zone that includes school buildings or grounds, a school crossing, or a related activity adjacent to the street. It can identify the location of the beginning of a School Zone. It also combines with other signs, including Assembly B and D signs, to designate the location of and approach to school crossings.



ASSEMBLY A

The School Warning Assembly A includes the School (SP-4) plaque, and may be used to supplement the SR1-1 sign. This should be posted at the school boundary, and may be posted up to 500 feet in advance of the school boundary. It may also be accompanied with arrows pointing to the school if on another street.



ASSEMBLY B

The School Crosswalk Warning Assembly B includes S1-1 with an arrow. It shall be posted at a crosswalk that is not controlled by a stop sign or traffic signal.

ASSEMBLY C

The School Speed Limit Sign (Assembly C) includes a Speed Limit (R2-1) sign, with a School (S4-3P) sign, and When Children Are Present (S4-2P). The Assembly C sign should be used where a reduced school speed limit zone has been established based on an engineering study or where a reduced school speed limit is specified by statute. The sign should be placed where the reduced school speed limit exists. It may be placed up to 500 feet in advance of the school boundary. The sign should be used on streets where speed limits contiguous to a school or school grounds are greater than 25 mph. The prima facie speed limit of 25 mph is in effect for Assembly C. With an engineering study (designated by the CA MUTCD) a city may reduce the school speed limit to 15 mph on a residential street where some other conditions are met.



ASSEMBLY D

The School Advanced Warning Assembly D includes the S1-1 sign along with either Ahead (W16-9P) or a distance sign e.g. "200 FT" (W16-2aP). It should be used on the approach of a crosswalk that is not controlled by a stop sign or traffic signal.

Assembly D signs shall be used in advance of any Assembly B or C signs. Assembly D signs are optional where an S1-1 sign or Assembly A sign is posted. It may also be accompanied with arrows pointing to the school if on another street.



R1-6

In-Street signs (R1-6) may include a School (S4-3P) and be placed in a crosswalk that is not controlled by a traffic signal. These are useful where speeding is a problem.



R1-5

Yield Here to Pedestrians (R1-5) signs may be used in advance of a crosswalk that crosses an uncontrolled multi-lane approach. They should be placed at the location of Advance Yield Lines (see page D-50).



W82-1

Railroad warning signs (W82-1) can be used to alert pedestrians of railroad crossings.



R15-8

Alternative to W82-1, R15-8 signs may be used.

INTERSECTION TYPE GUIDANCE

Every location needs tailored design and engineering judgment. That judgment should follow the guidelines described in each of the following device sheets, as well as other guidance from the CA MUTCD and other documents. We can, however, identify the treatments that are commonly used at different types of intersections. They are as listed below.

UNCONTROLLED CROSSINGS (NO SIGNAL OR STOP SIGN)

- High-visibility continental crosswalks
- Advance yield lines
- Signs
- Crossing islands (the most important device at multi-lane crossings)
- Rectangular rapid-flash beacons
- Hybrid beacons

As the number of travel lanes, traffic volume, street width and speed increases, more devices are needed. Pedestrians need signals to cross four-lane crossings with ADTs between 20,000 and 30,000 (or greater); the exact threshold depends on the number of lanes, speeds, and roadway width.

STOP-CONTROL CROSSINGS

- Marked crosswalks (high-visibility continental crosswalks depending on traffic volumes, number of lanes, street width, number of pedestrians, presence of schools nearby)
- Advance stop bars
- Perpendicular curb ramps with tactile warning devices
- Curb extensions where on-street parking exists (depending on traffic volumes, number of lanes, street width, number of pedestrians, presence of schools nearby)
- Crossing islands (depending on number of

SIGNALIZED CROSSINGS

- Countdown pedestrian signal heads
- Advance stop bars
- High-visibility continental crosswalks
- Accessible pedestrian signals
- Curb extensions where on-street parking exists
- Crossing islands (depending on available space, traffic volumes, number of lanes, street width, number of pedestrians, presence of schools nearby)

CROSSINGS

AUDIO PEDESTRIAN SIGNALS

DESCRIPTION

A device that communicates information to pedestrians in nonvisual format such as audible tones, verbal messages, and/or vibrating surfaces. These signals provide accessibility to those who have visual impairments. Verbal messages are generally preferred to tones.



Audio signal at signalized intersection tells pedestrians when it is safe to cross.

KEY DESIGN FEATURES

- Provide pedestrian signal information to those who cannot see the pedestrian signal head across the street
- Provide information to pedestrians about the presence and location of pushbuttons, if pressing a button is required to actuate pedestrian timing
- Provide unambiguous information about the WALK indication and which crossing is being signaled
- Use audible beaoning only where necessary
- Two poles should be installed for APS speakers, located close to departure location and crosswalk
- Ensure accessibility to for pushbutton placement

BENEFITS

- Create a more accessible pedestrian network
- Assist those who are visually impaired
- Can contain additional wayfinding information in messages
- More accurate judgments of the onset of the WALK interval
- Reduction in crossings begun during DON'T WALK
- Reduced delay
- Significantly more crossings completed before the signal changed

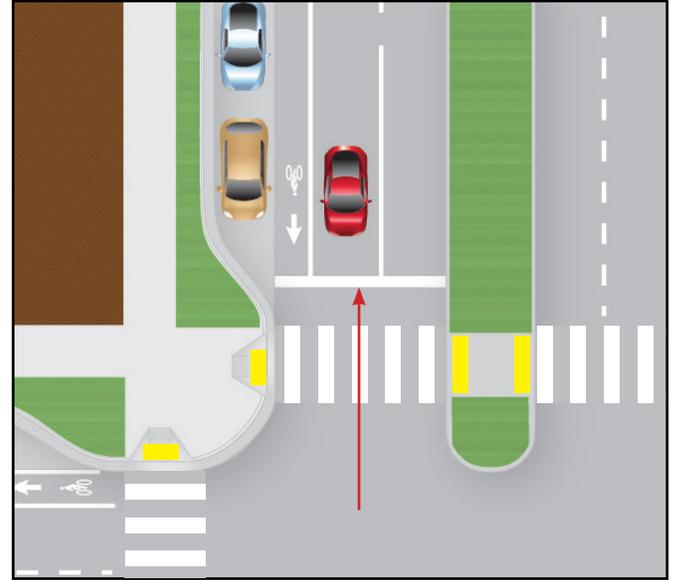
APPLICATIONS

- ADA requires newly constructed or altered public facilities to be accessible, regardless of the funding source
- Installed by request along a specific route of travel for a particular individual, or group of individuals who are blind or visually impaired

ADVANCE STOP BARS

DESCRIPTION

A placing of the stop limit line for vehicle traffic at a traffic signal behind the crosswalk for the added safety of crossing pedestrians.



KEY DESIGN FEATURES

- Vehicle stop line moved 4 to 6 feet further back from the pedestrian crossing



Car stops at advanced stop line, prior to crosswalk

BENEFITS

- Keep cars from encroaching on crosswalk
- Low cost, effective device
- Improve visibility of through cyclists and crossing pedestrians for motorists
- Allow pedestrians and motorists more time to assess each other's intentions when the signal phase changes

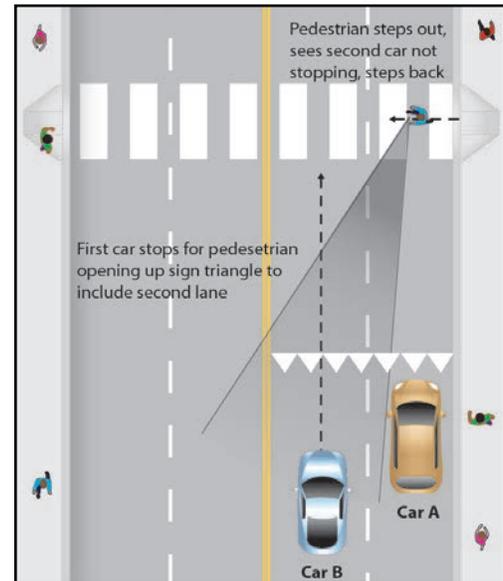
APPLICATIONS

- Can be used at any signalized or stop-controlled intersection
- Presence of advanced stop bar is more important on roadways with higher speeds (30 mph and greater)
- Should be included at all crossings of road with four or more lanes without a raised median or crossing island that has an ADT of 12,000

ADVANCE YIELD LINES

DESCRIPTION

A placing of the yield line (shark's teeth) for vehicle traffic in advance of a crosswalk at uncontrolled locations.



KEY DESIGN FEATURES

- Advance yield lines should be placed 20 to 50 feet in advance of crosswalks along with “Yield here to pedestrians” sign placed adjacent to the markings



Advanced yield line (shark's teeth) denote yield point to motorists

BENEFITS

- Inexpensive treatment
- Improve sight visibility of pedestrians and motorists when used correctly
- Help reduce potential of multiple-threat crashes
- Yielding vehicle does not screen the view of motorists in the pedestrian's next lane of travel
- Reduce likelihood that vehicle travelling behind yielding vehicle will cross centerline and strike pedestrian

APPLICATIONS

- Crosswalks on streets with uncontrolled approaches
- Right-turn slip lane crossings
- Midblock marked crosswalks
- Presence of advanced yield line are most important on multi-lane streets

COUNTDOWN SIGNALS

DESCRIPTION

A walk signal that provides a countdown to the next solid “don’t walk” signal phase in order to provide pedestrians with information on how much time they have to cross.



KEY DESIGN FEATURES

- Ensure that signals are visible to pedestrians
- When possible, provide a walk interval for every cycle
- Pedestrian push buttons must be well positioned and within easy reach for all approaching pedestrians



Pedestrian countdown signal shows there are 12 seconds left to cross before signal will turn

BENEFITS

- Indicate appropriate time for pedestrians to cross
- Provide pedestrian clearance interval

APPLICATIONS

- Should be placed for each crossing leg at signalized intersections

CROSSWALK MARKINGS

DESCRIPTION

High-visibility crosswalks — continental, zebra-stripe, piano key, or ladder style, should be provided at any intersection where a significant number of pedestrians cross. They are most important at uncontrolled crossings of multi-lane streets.



KEY DESIGN FEATURES

- Locations should be convenient for pedestrian access
- Used in conjunction with other measures such as advance warning signs, markings, crossing islands, and curb extensions
- Place to avoid wear due to tires

BENEFITS

- Indicate preferred pedestrian crossings
- Warn motorists to expect pedestrians crossing
- Higher visibility than typical lateral-line marked crosswalks
- Can be placed to minimize wear and tear (between tire tracks)



Continental-style marked crosswalk at midblock crossing is visible from farther away

APPLICATIONS

- Enhance all marked crossings
- Necessary at marked midblock and uncontrolled crossing locations

CURB EXTENSIONS

DESCRIPTION

A segment of sidewalk, landscaping, or curb that is extended into the street at the corner, and usually associated with crosswalks. A curb extension typically extends out to align with the edge of the parking lane. They can be placed at locations where there is no on-street parking by tapering the extensions to the approach.



KEY DESIGN FEATURES

- Curb extensions sited at corners or midblock
- Extends out to approximately align with parking (typically 1' to 2' less than parking lane width)
- Reduced effective curb radius
- Can be tapered at approach in cases where there is no on-street parking
- Should not block travel or bicycle lanes
- Paired with bicycle lanes, curb extensions can increase the effective curb radius for larger vehicles
- Bulb-outs are a type of curb extension that has a distinct bulb-shape that extends into the on-street parking lane (see above graphic)

APPLICATIONS

- Areas with high pedestrian traffic (downtown, mixed-use areas) where traffic calming is desired
- Jurisdiction must evaluate placement on case-by-case basis, taking into account drainage, signal pole modification, lane widths, driveways, and bus stops

BENEFITS

- Shorten pedestrian crossing
- Reduce curb radius, slowing turning vehicles
- Provide traffic calming
- Improve sight visibility for pedestrians and motorists
- Provide space for landscaping, beautification, water treatment, furnishings, signs, etc.
- Often can provide space for perpendicular curb ramps

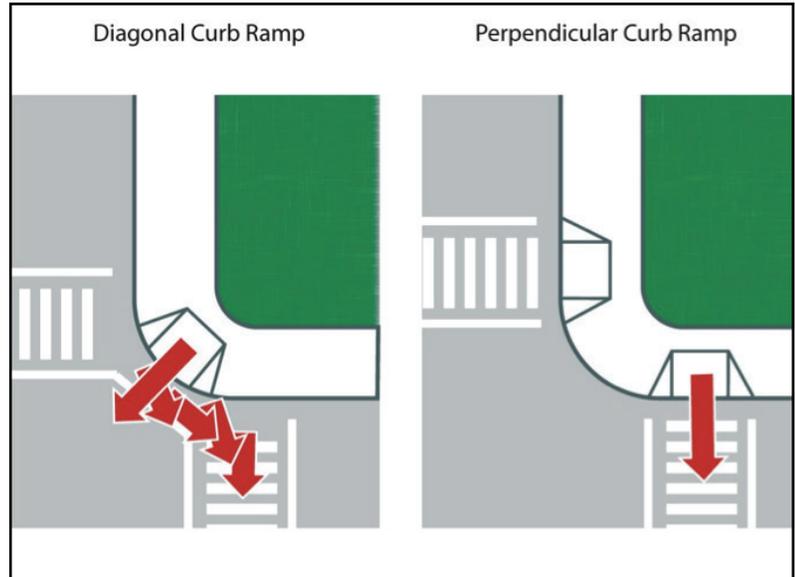


Asheville, North Carolina curb extension

CURB RAMPS

DESCRIPTION

A ramp and landing that allows for a smooth transition between sidewalk and street via a moderate slope. The Americans with Disabilities Act requires wheelchair access at every street corner. On streets with low traffic volumes and short crossing distances, diagonal ramps may be acceptable.



KEY DESIGN FEATURES

- Where feasible, ramps for each crosswalk at an intersection are preferable
- Tactile warnings will alert pedestrians to the sidewalk/street edge
- Curb ramps must have a slope of no more than 1:12 (must not exceed 25.4 mm/0.3 m (1 in/ft) or a maximum grade of 8.33 percent), and a maximum slope on any side flares of 1:10

BENEFITS

- Double curb ramps make the trip across the street shorter and more direct than diagonal ramps
- Provide compliance with ADA when designed correctly
- Improve pedestrian accessibility for those in wheelchairs, with strollers, and for children

APPLICATIONS

- Curb ramps must be installed at all intersections and midblock locations where pedestrian crossings exist, as mandated by federal legislation (1973 Rehabilitation Act and 1990 Americans with Disabilities Act)
- Priority locations for curb ramps are in Downtown, near transit stops, schools, parks, medical facilities, and near residences with people who use wheelchairs

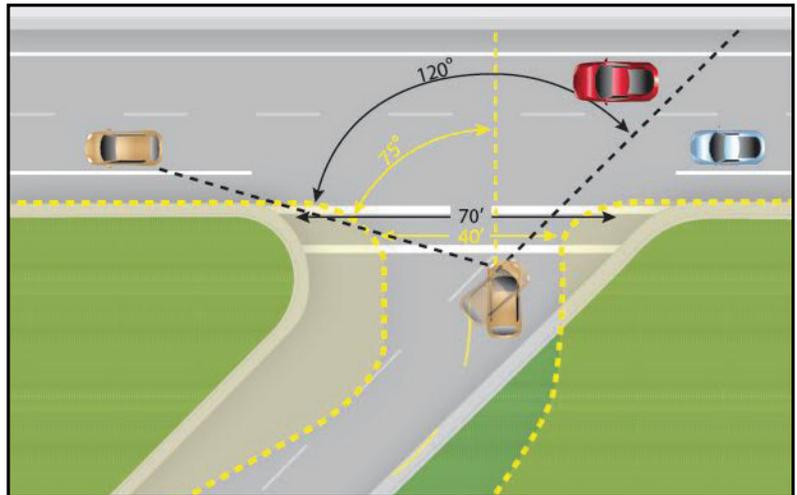


Perpendicular ramps with truncated domes assist sight-impaired and wheelchair users

INTERSECTION GEOMETRY MODIFICATION

DESCRIPTION

Geometry sets the basis for how all users traverse intersections and interact with each other. Intersection skew can create an unfriendly environment for pedestrians. Skewed intersections are those where two streets intersect at angles other than right angles. Intersection geometry should be as close to 90 degrees as possible.



KEY DESIGN FEATURES

- Consider removing one or more legs from the major intersection and creating a minor intersection further up or downstream (if there are more than two streets intersecting)
- Close one or more of the approach lanes to motor vehicle traffic, while still allowing access for pedestrians and bicyclists
- Introduce pedestrian islands if the crossing distance exceeds three lanes (approximately 44 feet)
- General use, travel lanes, and bike lanes may be striped with dashes to guide bicyclists and motorists through a long undefined area

BENEFITS

- Skewed intersections are undesirable
- Slow turning vehicles by making angles more acute
- Shorten pedestrian crossing distances
- Improve sight visibility

APPLICATIONS

- Every reasonable effort should be made to design or redesign the intersection closer to a right angle

LED-FLASHING LIGHTS ON STOP SIGNS

DESCRIPTION

LED-Flashing Stop Signs heightens motorists' awareness and increases compliance.



KEY DESIGN FEATURES

- LED units may be used individually within the face of a sign and in the border of a sign
- LEDs units shall be red to go with stop signs. If flashed, all LED units shall flash simultaneously at a rate of between 50-60 times per minute
- LEDs visible during daytime and nighttime
- Commonly solar-powered and requires low power usage
- May be set to flash throughout the day or be vehicle or pedestrian activated

BENEFITS

- Increase motorists compliance with stop signs
- Enhance visibility and recognition of regulatory and warning signs to drivers, especially under low-light or low-visibility conditions

APPLICATIONS

- Apply at stop sign locations with sight visibility limitations (i.e. dusk/dawn glare) and documented problems of drivers failing to stop
- LED flashing stop signs are covered in the FHWA MUTCD under Section 2A.08

LIGHTING

DESCRIPTION

Lighting is important to include at all pedestrian crossing locations for the comfort and safety of the road users. Lighting should be present at all marked crossing locations. Lighting provides cues to drivers to expect pedestrians earlier.



KEY DESIGN FEATURES

- FHWA HT-08-053, The Information Report on Lighting Design for Mid-block Crosswalks, found that a vertical illumination of 20 lux in front of the crosswalk, measured at a height of 5 feet from the road surface, provided adequate detection distances in most circumstances.
- Illumination just in front of crosswalks creates optimal visibility of pedestrians
- Crosswalk lighting should provide color contrast from standard roadway lighting

APPLICATIONS

- Ensure pedestrian walkways and crosswalks are well lit
- Use uniform lighting levels
- When installing roadway lighting, install on both sides of wide streets
- Consider pedestrian vs. vehicular scale for lighting (each has a different application)

BENEFITS

- Enhance safety of all roadway users, particularly pedestrians
- Enhance commercial districts
- Improve nighttime safety



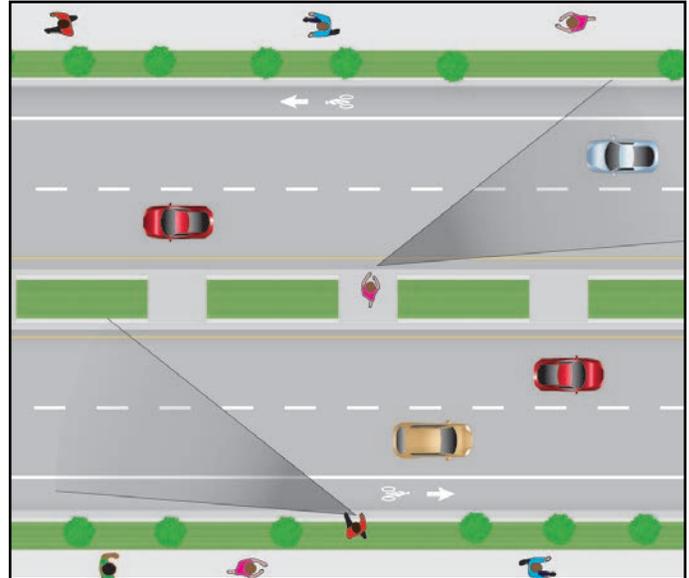
Well-lit crosswalk

MEDIANS

DESCRIPTION

Raised medians are the most important, safest, and most adaptable engineering tool for improving many street crossings. A median is a continuous raised area separating opposite flows of traffic.

Medians are a FHWA Proven Safety Countermeasure.



KEY DESIGN FEATURES

- Raised median with center area for landscaping
- Provide frequent breaks in median to assist crossing pedestrians
- Minimum of 6' wide, but usually as wide as center-turn lane



A gap and channelization in this raised median places pedestrians in correct orientation to cross

BENEFITS

- Separate traffic flows
- Slow traffic
- Break crossings into shorter segments
- Provide space for landscaping and beautification
- Make street feel narrower
- Allow pedestrians to cross during a gap in one direction of traffic at a time

APPLICATIONS

Raised medians and crossing islands are commonly used between intersections when blocks are long (500 feet or more in downtowns) and in the following situations:

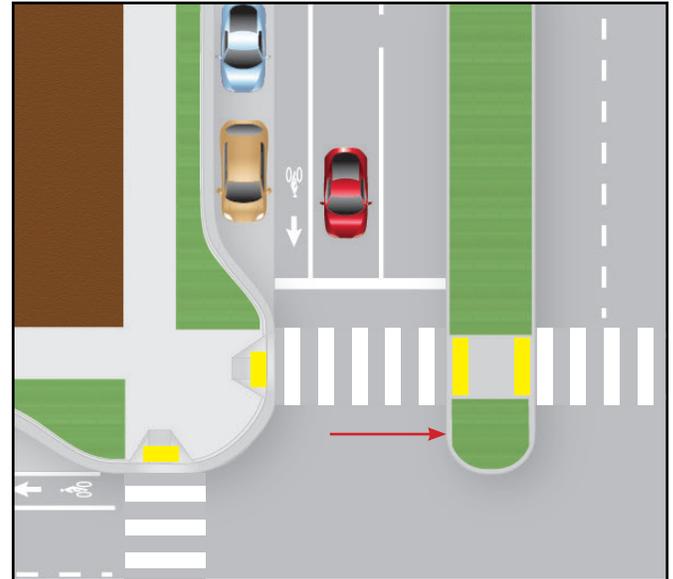
- Speeds are higher than desired
- Streets are wide
- Traffic volumes are high
- Sight distances are poor
- Raised islands have nearly universal applications and should be placed where there is a need for people to cross the street
- To slow traffic

MEDIAN NOSES

DESCRIPTION

A median nose, which extends past the crosswalk, protects people waiting on the median and slows turning drivers.

Median noses, which create refuge areas, are a FHWA Proven Safety Countermeasure.



KEY DESIGN FEATURES

- Should be as wide as the existing median but preferably a minimum of 6' wide
- Do not block through path for pedestrians and turning movements for vehicles
- Separate directions of vehicle travel

BENEFITS

- Allow pedestrians to cross one direction of traffic at a time
- Slow vehicles
- Provide refuge if crossing time is insufficient



A median nose reduces the exposure time experienced by a pedestrian in the intersection

APPLICATIONS

- Any bi-directional street with adequate width, typically where a raised median exists
- Especially important on multi-lane streets
- Intersections where there are mixtures of significant pedestrian and vehicle traffic (typically with more than 12,000 ADT and intermediate or high travel speeds)

MIDBLOCK CROSSINGS

DESCRIPTION

A crosswalk designed at a mid-point between intersections. These are best suited where there is a long distance (greater than 400 feet) between crosswalks on retail streets, in front of schools, etc. Intersections without traffic signals or STOP signs are considered uncontrolled intersections.



KEY DESIGN FEATURES

- High-visibility crosswalk marking
- Crossing islands, median gap, or short crossing
- Advanced crossing and crossing signs
- Advanced yield markings and signs
- Signs
- Rapid-flash beacons where traffic volumes and street width merit
- Pedestrian activated signals should be used for streets with high speeds and volumes

APPLICATIONS

- Decision to mark a crosswalk at an uncontrolled location should be guided by an engineering study
- Consider vehicular volumes and speeds, roadway width and number of lanes, stopping sight distance and triangles, distance to the next controlled crossing, night time visibility, grade, origin-destination of trips, left turning conflicts, and pedestrian volumes.
- On multi-lane roadways, marked crosswalks ALONE are not recommended under the following conditions: ADT > 12,000 without median; ADT > 15,000 with median; or speeds > 40 mph. Add devices such as advanced stop bar, crossing islands, etc.

BENEFITS

- Bring both sides of the street closer for pedestrians
- Enhance visibility of pedestrians
- Informs drivers to expect pedestrians, and directs pedestrians to cross at specified locations
- Deter pedestrians from dashing across street at random



Midblock crossing in Vancouver B.C., Canada

NEIGHBORHOOD TRAFFIC CIRCLES

DESCRIPTION

Neighborhood traffic circles, sometimes called “mini-circles” are small circles that are retrofitted into local street intersections to control vehicle speeds within a neighborhood. Typically, a tree and/or landscaping are located within the central island to provide increased visibility of the roundabout and enhance the intersection.



KEY DESIGN FEATURES

- The design of neighborhood traffic circles is primarily confined to selecting a central island size to achieve the appropriate design speed of around 15 to 20 mph
- Neighborhood traffic circles should generally have similar features as roundabouts, including yield-on-entry and painted or mountable splitter islands
- Can replace stop-controlled intersections in residential areas

APPLICATIONS

- Neighborhood traffic circles should be used on low-volume, neighborhood streets
- Larger vehicles can turn left in front of the central island if necessary
- Curb radius should be tight; may impede some large vehicles from turning
- Landscaped circles often require agreements from adjacent residents and maintenance

BENEFITS

- Create continuous, slow vehicle speeds
- Better for bicyclists than stop-controls
- Improve traffic flow
- Allow space for landscaping and beautification, as well as stormwater recapture
- Reduce crashes



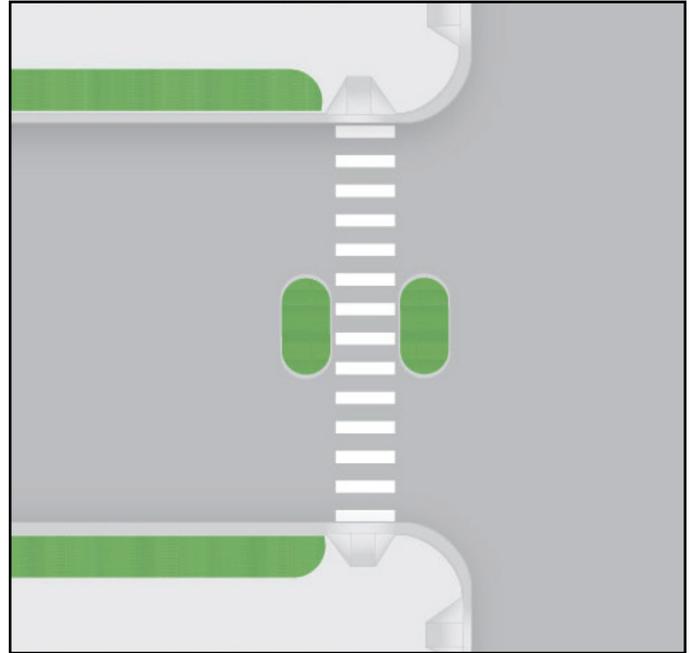
Neighborhood traffic circle in Vancouver B.C., Canada

PEDESTRIAN CROSSING ISLANDS

DESCRIPTION

A defined area in the center of the street that is raised and provides a refuge area for pedestrians crossing a busy street. They can be used at any street crossing, but are most important at uncontrolled crossings of multi-lane streets.

Pedestrian crossing islands are a FHWA Proven Safety Countermeasure.



KEY DESIGN FEATURES

- Raised, curbed islands that flank marked crosswalk
- Do not block through path
- Separate directions of vehicle travel
- Preferred width of at least 6' wide (minimum of at least 4' wide per FHWA)



Pedestrian crossing islands in a Downtown area

BENEFITS

- Allow pedestrians to cross one direction of traffic at a time
- Slow vehicles
- Provide refuge if crossing time is insufficient

APPLICATIONS

- Any bi-directional street with adequate width
- Especially important on uncontrolled multi-lane streets
- Can be placed in between lanes, in slip lanes, and replace center turn lanes
- Need to be designed to accommodate turning movements of large vehicles

PEDESTRIAN HYBRID BEACONS

DESCRIPTION

A pedestrian hybrid beacon is used to warn and control traffic at an unsignalized location so as to help pedestrians cross a street or highway at a marked crosswalk.

The pedestrian hybrid beacon is an intermediate option between the operational requirements and effects of a rectangular rapid-flash beacon (RRFB) and a full pedestrian signal because it provides a positive stop control in areas without the high pedestrian traffic volumes that typically warrant the installation of a signal.

Pedestrian Hybrid Beacons are a FHWA Proven Safety Countermeasure.

Drivers		Pedestrians	
... will see this	... will do this	... will see this	... will do this
	Proceed with Caution		Push the Button to Cross
	Slow Down (Pedestrian has activated the push button)		Wait
	Prepare to Stop		Continue to Wait
	STOP! (Pedestrian in Crosswalk)		Start Crossing
	STOP! Proceed with Caution if Clear		Continue Crossing (Countdown Signal)
	Proceed if Clear		Push the Button to Cross

KEY DESIGN FEATURES

- Minimum of 20 pedestrians per hour is needed to warrant installation
- Should be placed in conjunction with signs, crosswalks, and advanced yield lines to warn and control traffic at locations where pedestrians enter or cross a street or highway
- Should only be installed at a marked crosswalk



Pedestrian hybrid beacon on four lane street with high speeds and volumes

BENEFITS

- Can be used at a location that does not meet traffic signal warrants or at a location that meets traffic signal warrants but a decision has been made to not install a traffic control signal
- Additional safety measure and warning device at uncontrolled location
- Remain dark until activated

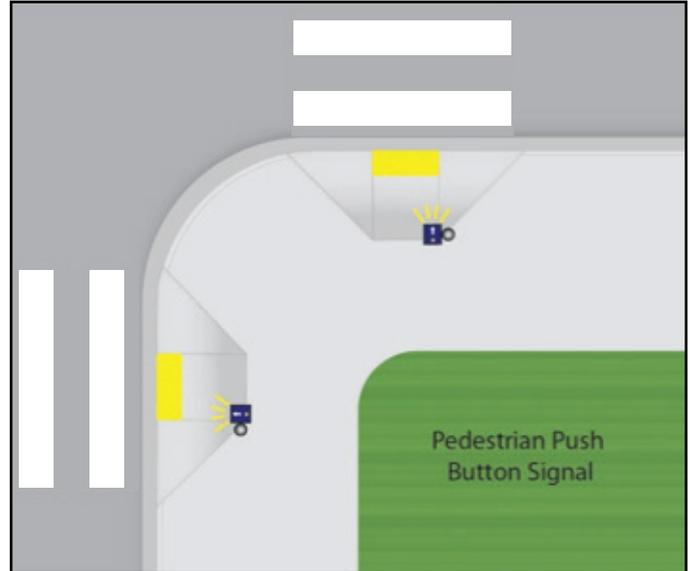
APPLICATIONS

- Installations should be done according to the Federal MUTCD and CA MUTCD Chapter 4F, "Pedestrian Hybrid Beacons."

PEDESTRIAN-ACTIVATED PUSHBUTTONS

DESCRIPTION

Pedestrian-activated traffic controls require pedestrians to push a button to activate a walk signal. Where significant pedestrian traffic is expected, pedestrian-activated signals are generally discouraged. The “WALK” signal should automatically come on.



KEY DESIGN FEATURES

- Should be located as close as possible to top of curb ramps without reducing the width of the path
- Buttons should be at a level that is easily reached by people in wheelchairs near the top of the ramp.
- U.S. Access Board guidelines recommend buttons raised above or flush with their housing and large enough (a minimum of 2 inches) for people with visual impairments to see them.
- Buttons should also be easy to push

APPLICATIONS

- Areas where there are few pedestrians
- Midblock crossings at locations where signalized crossing is needed

BENEFITS

- Provide for smoother traffic flow if there are few pedestrians, and no need to provide walk signal for every cycle



Pedestrian push button

RAISED CROSSWALKS

DESCRIPTION

A crosswalk that has been raised in order to slow motor vehicles and to enhance the visibility of crossing pedestrians.



KEY DESIGN FEATURES

- Trapezoidal in shape on both sides and have a flat top where the pedestrians cross
- Level crosswalk area must be paved with smooth materials
- Texture or special pavements used for aesthetics should be placed on the beveled slopes, where they will be seen by approaching motorists
- Often require culverts or another means of drainage treatment

APPLICATIONS

- Areas with significant pedestrian traffic and where motor vehicle traffic should move slowly, such as near schools, on college campuses, in Main Street retail environments, and in other similar places
- Effective near elementary schools where they raise small children by a few inches and make them more visible

BENEFITS

- Increase visibility of pedestrian, especially to motorists in large vehicles
- Traffic calming
- Continuous level for pedestrians



Raised crosswalk on campus

RECTANGULAR RAPID-FLASH BEACONS

DESCRIPTION

The RRFB uses rectangular-shaped high-intensity LED-based indications, flashes rapidly in a wig-wag “flickering” flash pattern, and is mounted immediately between the crossing sign and the sign’s supplemental arrow plaque.



KEY DESIGN FEATURES

- Placed at crosswalk and in center median / crossing island
- Crosswalk sign with arrow
- Wig-wag flickering flash pattern mounted between crossing sign and arrow pointing to crosswalk

BENEFITS

- Increase motorist compliance to yield to pedestrians crossing at uncontrolled marked locations
- Provide additional visibility to crosswalks
- Visible at night and during the day



RRFBs at uncontrolled crossing location

APPLICATIONS

- Approved for interim use by the California Traffic Control Device Committee (CTCDC) and FHWA
- City should go through appropriate CTCDC steps to use
- Use of RRFBs should be limited to locations with the most critical safety concerns, such as pedestrian and school crosswalks at uncontrolled locations

REMOVABLE PYLONS

DESCRIPTION

Removable pylons, also known as flexible delineators, are intended not so much to obstruct traffic as to guide it. They alert motorists to changing road conditions and are especially useful in areas where side-swipe types of crashes are likely to occur.

For the purposes of this Plan, removable pylons have been proposed on wide streets where painted buffers have been used to delineate non-standard roadway shoulders. They are used to reduce the crossing distance for pedestrians and provide a physical buffer from vehicular traffic.



KEY DESIGN FEATURES

- High degree of visibility as they rise vertically from the road surface and are reflective at night
- Typically used to alert motorists of changing road conditions

BENEFITS

- Provide a physical buffer from the travel lanes to increase comfort for pedestrians and bicyclists
- Narrow the streets to slow driver speeds



Low cost curb extension with paint and removable pylons

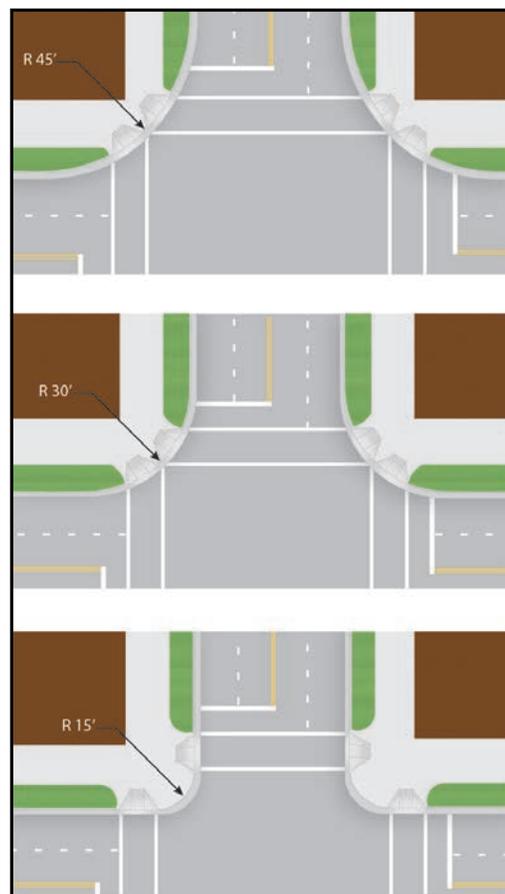
APPLICATIONS

- May be used to create temporary curb extensions
- May also be used to delineate protected bike lanes
 - » 3' minimum buffer width preferred per FHWA or 18" per NACTO
 - » 10'-40' spacing desired by FHWA

REDUCED CURB RADIUS

DESCRIPTION

The geometry of the corner radius impacts the feel and look of a street. Tight corner radii create shorter crossing distances, and provide a traffic calming effect.



KEY DESIGN FEATURES

- Default design vehicle should be the passenger (P) vehicle; initial corner radius is between 15 and 25 feet
- Larger design vehicles should be used only where they are known to regularly make turns at the intersection (such as in the case of a truck or bus route)
- Design based on the larger design vehicle traveling at near 5 mph or crawl speed
- Consider the effect that bicycle lanes and on-street parking have on the effective radius, increasing the ease with which large vehicles can turn

BENEFITS

- Slower vehicular turning speeds
- Reduced pedestrian crossing distance and crossing time
- Better geometry for installing perpendicular ramps for both crosswalks at each corner
- Simpler and more appropriate crosswalk placement that aligns directly with sidewalks on the other side of the intersection

APPLICATIONS

- All corners

RIGHT-TURN CHANNELIZATION ISLANDS

DESCRIPTION

A raised channelization island between the through lanes and the right-turn lane is a good alternative to an overly large corner radius and enhances pedestrian safety and access. Allow pedestrians to cross fewer lanes at a time.



KEY DESIGN FEATURES

- Provide a yield sign for the slip lane
- Provide at least a 60-degree angle between vehicle flows
- Place the crosswalk across the right-turn lane about one car length back from where drivers yield to traffic on the other street
- Typical layout involves creating an island that is roughly twice as long as it is wide. The corner radius will typically have a long radius (150 feet to 300 feet) followed by a short radius (20 feet to 50 feet)
- Necessary to allow large trucks to turn into multiple receiving lanes

APPLICATIONS

- Right-turn lanes should generally be avoided as they increase the size of the intersection, the pedestrian crossing distance, and the likelihood of right-turns-on-red by inattentive motorists who do not notice pedestrians on their right
- Heavy volumes of right turns (approximately 200 vehicles per hour or more)

BENEFITS

- Allow motorists and pedestrians to judge the right turn/pedestrian conflict separately
- Reduce pedestrian crossing distance, which can improve signal timing for all users
- Balance vehicle capacity and truck turning needs with pedestrian safety
- Provide an opportunity for landscape and hardscape enhancement
- Slow motorists



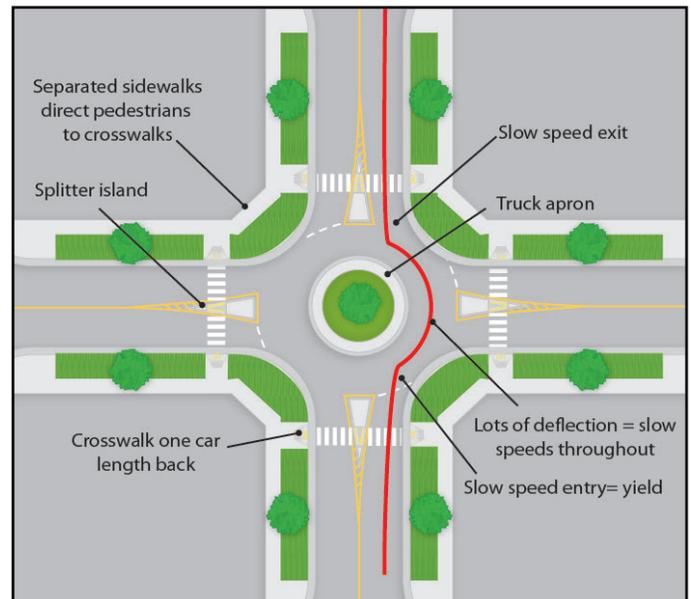
Right-turn lane in Orlando, Florida

ROUNABOUTS

DESCRIPTION

A roundabout is an intersection design that can replace traffic signals. Users approach the intersection, slow down, stop and/or yield to pedestrians in a crosswalk, and then enter a circulating roadway, yielding to drivers already in the roundabout. The circulating roadway encircles a central island around which vehicles travel counterclockwise.

Roundabouts are a FHWA Proven Safety Countermeasure.



KEY DESIGN FEATURES

- Deflection encourages slow traffic speeds,
- Landscaped visual obstruction in the central island discourage users from entering the roundabout at high speeds
- Central island should not contain attractions
- Each leg of a roundabout has a triangular splitter island that prevents drivers from turning left (the “wrong-way”)
- Truck apron

APPLICATIONS

Before starting the design of a roundabout it is very important to determine the following:

- Number and type of lane(s) on each approach and departure as determined by a capacity analysis
- Design vehicle for each movement
- Presence of on-street bike lanes
- Right-of-way and its availability for acquisition if needed
- Existence or lack of sidewalks
- Approach grade of each approach
- Transit, existing or proposed
- Roundabouts can be applied at nearly all intersections, but are more legible for single-lane approaches
- Must have adequate space

BENEFITS

- Reduce conflicts, all forms of crashes and crash severity (particularly left-turn and right-angle crashes)
- Little to no delay for pedestrians
- Improved accessibility for bicyclists
- Approximately 30% more vehicle capacity than signals (allowing possible reduction in number of lanes and roadway width)
- Reduced maintenance and operational costs, delay, travel time, and vehicle queue lengths



Single-lane roundabout in La Jolla, California

RUMBLE BARS

DESCRIPTION

Rumble bars, or transverse rumble strips, are used to alert drivers of an unexpected change in the roadway, such as the need to slow down or stop, or changes in the roadway alignment. They are a warning device used to supplement signing and alert drivers of the need to reduce speed.

Rumble bars are a FHWA Proven Safety Countermeasure.



KEY DESIGN FEATURES

- Can be raised bars or grooves placed across the travel lane
- If grooved rumble bars, limit maximum height or depth of ½ in to minimize the jarring action to vehicles. If thermoplastic materials are used to create raised bars, the material should be white

BENEFITS

- Provide visual and aural cues to alert motorists to slow down and pay attention to changes in the roadway
- Delineate and create awareness of a pedestrian crosswalk



Transverse rumble bars

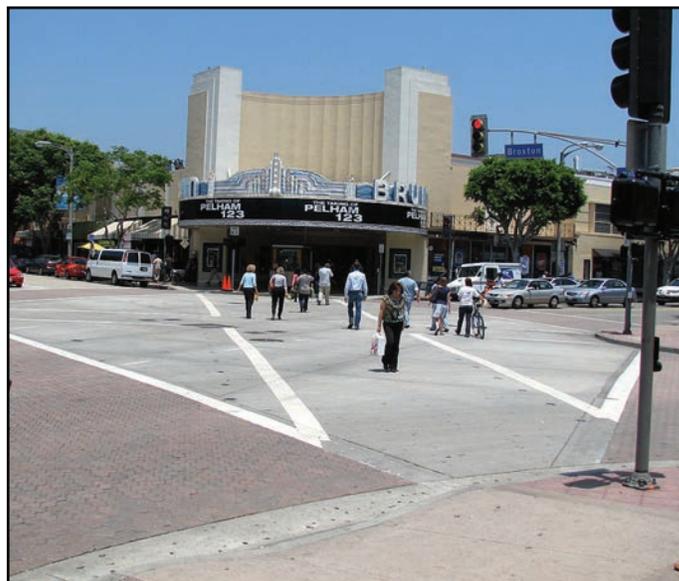
APPLICATIONS

- Apply on approaches leading up to a pedestrian crosswalk or changing roadway conditions

SCRAMBLE PHASES

DESCRIPTION

A scramble phase provides a separate all-direction red phase in the traffic signal to allow pedestrians to cross linearly and diagonally. They are most appropriate in retail districts with heavy volumes of both pedestrians and motor vehicles, and/or many vehicle turning movements.



KEY DESIGN FEATURES

- Signs indicating scramble is permitted
- Countdown signals
- Markings indicating diagonal cross
- Allow pedestrians to cross straight and reduces delay

BENEFITS

- Reduce pedestrian delay for those crossing both directions
- Reduce pedestrian-vehicle conflicts by providing an all-pedestrian crossing phase
- Does not necessarily eliminate regular walk phase



Sign indicating pedestrian scramble phase

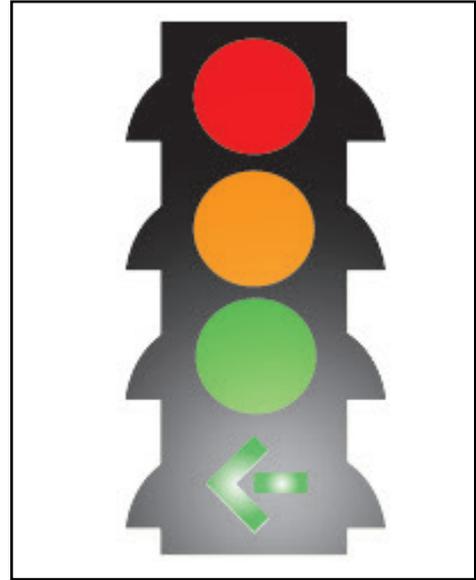
APPLICATIONS

- Exclusive pedestrian phases may be used where turning vehicles conflict with very high pedestrian volumes and pedestrian crossing distances are short
- Should be used in areas with high pedestrian volumes such as near shopping centers, downtown, university crossings, turning movements, etc.

SIGNAL TIMING/PHASING

DESCRIPTION

Signals provide control of pedestrians and motor vehicles. Signals can be used to control vehicle speeds by providing appropriate signal progression on a corridor. Traffic signals allow pedestrians and bicyclists to cross major streets with only minimal conflict with motor vehicle traffic. Signalized intersections often have significant turning volumes, which conflict with concurrent pedestrian and bicycle movements.



KEY DESIGN FEATURES

- Signal progression at speeds that support the target speed of a corridor
- Short signal cycle lengths
- Ensure signals detect bicycles
- Place pedestrian signal heads in locations where they are visible
- Time the pedestrian phase to be on automatic recall
- Where few pedestrians are expected, place pedestrian pushbuttons in convenient locations, using separate pedestals if necessary.
- Include adequate pedestrian crossing time of 3.5 feet per seconds or more
- Leading Pedestrian Intervals (LPI) allows pedestrians to begin crossing while all directions of traffic have red signal
- Protected left-turn phases are preferable to permissive movements

APPLICATIONS

- City must follow standard warrants in the California MUTCD

BENEFITS

- Reduces pedestrian-vehicle conflicts by providing separate phases for travel
- Limiting permissive turning movements at signalized intersections improves safety for pedestrians
- Walk signals timed at 3.5 feet / second reduce conflicts; less where large numbers of seniors or disabled pedestrians crossing



Traffic signal with pedestrian countdown signal and restricts right-turns on red

SIGNS

DESCRIPTION

Signs alert motorists to the presence of crosswalks and pedestrians. Center signs can help slow traffic. These are placed according to the CA MUTCD.



KEY DESIGN FEATURES

- Placed with adequate sight distance and according to MUTCD standards
- Should not block pedestrian view or obstruct pathways
- Kept free of graffiti and in good condition
- Should have adequate nighttime reflectivity

BENEFITS

- Provide important information
- Give motorists advance warning
- Regulatory signs require certain driver actions and can be enforced



Pedestrian crossing sign indicating location of marked pedestrian crossing

APPLICATIONS

- Overuse of signs can create noncompliance and disrespect
- Signs should be placed at locations where appropriate to enforce certain types of behavior
- Uncontrolled crossings
- Commonly used signs are advanced pedestrian crossing sign in advance of marked uncontrolled crossing; pedestrian crossing sign at uncontrolled crossing; and advanced yield signs

SPEED FEEDBACK SIGNS

DESCRIPTION

Alerts motorists when they are going over the speed limit. They are most appropriate where motor vehicles commonly speed and there are pedestrians or bicyclists.



KEY DESIGN FEATURES

- Must be placed in conjunction with speed limit sign
- Should flash “SLOW DOWN” message if driver is going above speed limit

BENEFITS

- Heighten awareness of speed limits
- Can be used to specify lower speed limit during school crossing times
- Alert drivers of their actual speed and posted speed
- Can record traffic counts and speeds



School speedback sign placed after a School Assembly C sign

APPLICATIONS

- Place in school zones or corridors where speeding is a known issue

SIDEWALK DESIGN



SIDEWALKS

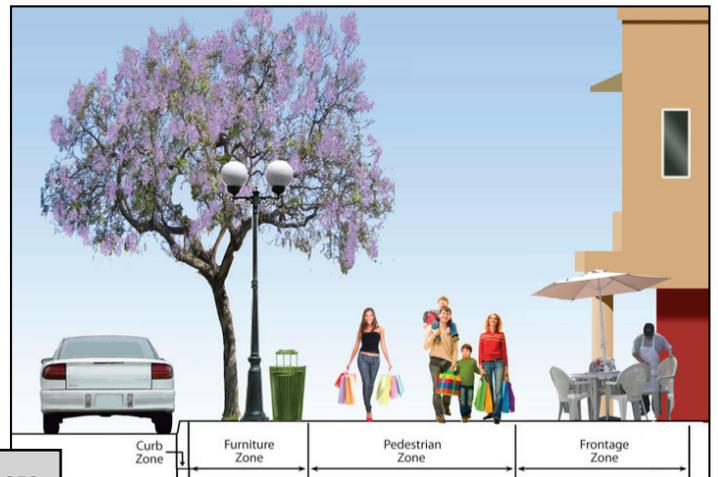
Sidewalks should provide a comfortable space for pedestrians between the roadway and adjacent land uses. Sidewalks along city streets are the most important component of pedestrian mobility. They provide access to destinations and critical connections between modes of travel, including automobiles, transit, and bicycles. General provisions for sidewalks include pathway width, slope, space for street furniture, utilities, trees and landscaping, and building ingress/egress.

Sidewalks in the public right-of-way are generally constructed of concrete, with construction details regarding materials, procedures, and design specified in the Standard Specifications for Public Works Construction (SSPWC), along with its companion SSPWC Standard Plans. However, sidewalks may also be constructed and maintained of other materials such as rubber, decomposed granite, or other hard unyielding surface.

Besides pedestrian mobility, sidewalks also add to people's outdoor enjoyment of landscape, urban forest, and streetscapes.

Sidewalk maintenance is also important since trees and large shrubs and plant life are common near and around sidewalks, and root systems sometimes lift sidewalks and create vertical displacements. These vertical displacements must be controlled and maintained to a maximum of one inch.

Sidewalks include four distinct zones: the frontage zone, the pedestrian (walking) zone, the furniture zone, and the curb zone. The minimum widths of each of these zones vary based on street classifications as well as land uses.



Left:
Four distinct sidewalk

FRONTAGE ZONE

The frontage zone is the portion of the sidewalk located immediately adjacent to buildings, and provides shy distance from buildings, walls, fences, or property lines. It includes space for building-related features such as entryways and accessible ramps. It can include landscaping as well as awnings, signs, news racks, benches, and outdoor café seating. In single family residential neighborhoods, landscaping typically occupies the frontage zone.

PEDESTRIAN ZONE

The pedestrian zone, situated between the frontage zone and the furniture zone, is the area dedicated to walking and should be kept clear of all fixtures and obstructions. Within the pedestrian zone, the Pedestrian Access Route (PAR) is the path that provides continuous connections from the public right-of-way to building and property entry points, parking areas, and public transportation.

This pathway is required to comply with ADA guidelines and is intended to be a seamless pathway for wheelchair and white cane users. As such, this route should be firm, stable, and slip-resistant, and should comply with maximum cross slope (transverse) requirements (2 percent grade). The walkway grade (longitudinal) shall not exceed the general grade of the adjacent street. Aesthetic textured pavement materials (e.g., brick and pavers) are best used in the frontage and furniture zones, rather than the PAR. The PAR should be a minimum of 4 feet, but preferably at least 5 feet in width to provide adequate space for two pedestrians to comfortably pass or walk side by side. All transitions (e.g., from street to ramp or ramp to landing) must be flush and free of changes in level. The engineer should determine the pedestrian zone width to accommodate the projected volume of users. In no case will this zone be less than the width of the PAR.

Non-compliant driveways often present significant obstacles to wheelchair users. The cross slope on these driveways is often much steeper than the 2 percent maximum grade. Driveway aprons that extend into the pedestrian zone can render a sidewalk impassable to users of wheelchairs, walkers, and crutches. They need a flat plane on which to rest all four supports (two in the case of crutches). To provide a continuous PAR across driveways, aprons should be confined to the furniture and curb zones.

FURNITURE ZONE

The furniture zone is located between the curb line and the pedestrian zone. The furniture zone should contain all fixtures, such as street trees, bus stops and shelters, parking meters, utility poles and boxes, lamp posts, signs, bike racks, news racks, benches, waste receptacles, drinking fountains, and other street furniture to keep the pedestrian zone free of obstructions. In residential neighborhoods, the furniture zone is often landscaped. Resting areas with benches and space for wheelchairs should be provided in high volume pedestrian districts and along blocks with a steep grade to provide a place to rest for older adults, wheelchair users, and others who need to catch their breath.

CURB ZONE

The curb zone serves primarily to prevent water and cars from encroaching on the sidewalk. It defines where the area for pedestrians begins, and the area for cars ends. It is the area people using assistive devices must traverse to get from the street to the sidewalk, so its design is critical to accessibility.

OTHER SIDEWALK GUIDELINES

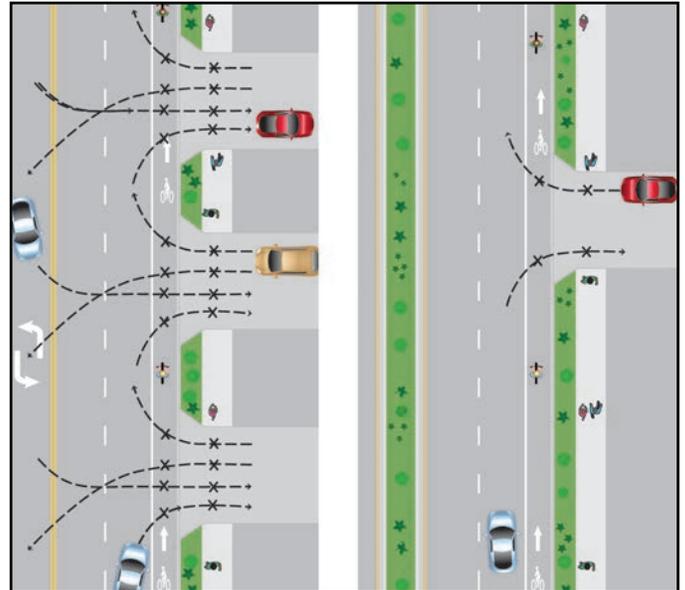
- Landscaped buffers or fences should separate sidewalks from off-street parking lots or off-street passenger loading areas.
- Pedestrian and driver sight distances should be maintained near driveways. Fencing and foliage near the intersection of sidewalks and driveways should ensure adequate sight distance as vehicles enter or exit.
- Where no frontage zone exists, driveway ramps usually violate cross slope requirements. In these situations, sidewalks should be built back from the curb at the driveway as shown in the adjacent photo.
- Construction tolerances require less than one quarter inch (1/4") vertical displacement between panel levels
- Sidewalks should be maintained so that a one inch (1") vertical displacement is not exceeded.

SIDEWALKS

ACCESS MANAGEMENT

DESCRIPTION

Most conflicts between users occur at intersections and driveways. The presence of many driveways in addition to the necessary intersections creates many conflicts between vehicles entering or leaving a street and bicyclists and pedestrians riding or walking along the street.



KEY DESIGN FEATURES

- When possible, new driveways should be minimized and old driveways should be eliminated or consolidated, and raised medians should be placed to limit left turns into and out of driveways

BENEFITS

- Number of conflict points is reduced
- Pedestrian crossing opportunities are enhanced with a raised median
- Universal access for pedestrians is easier, since the sidewalk is less frequently interrupted by driveway slopes
- Result in more space available for higher and better uses.
- Improved traffic flow may reduce the need for road widening

APPLICATIONS

- New development
- Redevelopment
- Where driveways make sidewalk inaccessible based on ADA guidelines

STREETScape FEATURES

DESCRIPTION

Well-designed walking environments are enhanced by urban design elements and street furniture, such as benches, bus shelters, trash receptacles, and water fountains. Landscaping and streetwater management can create a more beautiful and sustainable environment.



KEY DESIGN FEATURES

- Street furniture should be carefully placed to create an unobstructed path and sight lines for pedestrians
- Good-quality street furniture will show that the community values its public spaces and is more cost-effective in the long run
- Include plans for landscape irrigation and maintenance at the outset
- Ensure adequacy of overhead clearances and detectability of protruding objects for pedestrians who are blind or visually impaired
- Create a theme
- Placemaking
- Sustainable drainage

APPLICATIONS

- Focus improvements in downtown areas and commercial districts
- Landscaping should focus on native plants that will not require excessive watering or maintenance
- Shade-giving trees or shelters are important in jurisdictions that have high temperatures

BENEFITS

- Enhance the pedestrian environment
- Enliven commercial districts by providing improved public space
- Encourage visitors and residents to walk to destinations rather than drive

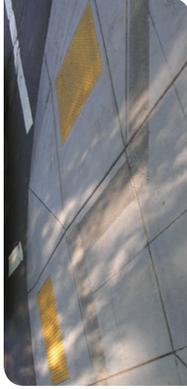
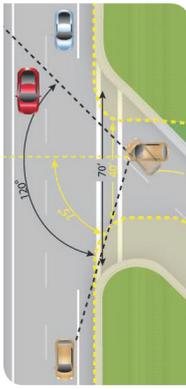


Street furniture and landscaping in Portland, Oregon

SAFE ROUTES TO SCHOOL DEVICES REFERENCE

DESCRIPTION	ADVANTAGES	DISADVANTAGES
<p>AUDIO PEDESTRIAN SIGNALS</p> 	<ul style="list-style-type: none"> • Create a more accessible pedestrian network than without • Assist those who are visually impaired 	<ul style="list-style-type: none"> • Sound levels could create audible intrusion
<p>ADVANCE STOP BARS</p> 	<ul style="list-style-type: none"> • Cost very little • Reduce vehicular encroachment onto crosswalks • Improve visibility of pedestrians • Provide comfort to pedestrians 	<ul style="list-style-type: none"> • Cost slightly more than without
<p>ADVANCE YIELD LINES</p> 	<ul style="list-style-type: none"> • Cost very little • Improve sight visibility of pedestrians and motorists when used correctly • Reduce potential of multiple-threat crashes 	<ul style="list-style-type: none"> • Cost slightly more than without
<p>COUNTDOWN SIGNALS</p> 	<ul style="list-style-type: none"> • Indicate appropriate time for pedestrians to cross • Provide pedestrian clearance interval 	<ul style="list-style-type: none"> • May cause motorists to speed through intersections
<p>CURB EXTENSIONS</p> 	<ul style="list-style-type: none"> • Shorten pedestrian crossing • Provide traffic calming • Improve sight visibility for pedestrians and motorists • Provide additional space for landscaping and street furniture • Are placed where on-street parking is present (does not take away existing parking) 	<ul style="list-style-type: none"> • Are costly, especially where drainage needs to be relocated • Restrict right-turn movements

SAFE ROUTES TO SCHOOL DEVICES REFERENCE

DESCRIPTION	ADVANTAGES	DISADVANTAGES
<p>CURB RAMPS</p> 	<ul style="list-style-type: none"> Comply with ADA when designed correctly Improve pedestrian accessibility for those in wheelchairs, with strollers, and for children Double curb ramps make the trip across the street shorter and more direct than diagonal ramps 	<ul style="list-style-type: none"> May require modifications to street corners and crosswalk locations to accommodate curb ramps
<p>INTERSECTION GEOMETRY MODIFICATIONS</p> 	<ul style="list-style-type: none"> Slow turning vehicles by making angles more acute Shorten pedestrian crossing distances Improve sight visibility 	<ul style="list-style-type: none"> Can be challenging at intersections with larger vehicles
<p>LED-FLASHING LIGHTS ON STOP SIGNS</p> 	<ul style="list-style-type: none"> Increase motorists compliance with stop signs Enhance visibility and recognition of regulatory and warning signs to drivers, especially under low-light or low-visibility conditions 	<ul style="list-style-type: none"> Require maintenance if lights are broken
<p>LIGHTING</p> 	<ul style="list-style-type: none"> Enhances safety of all roadway users, particularly pedestrians Enhances commercial districts Improves nighttime personal safety 	<ul style="list-style-type: none"> Can be expensive
<p>MEDIANS</p> 	<ul style="list-style-type: none"> Separate traffic flows Slow traffic Break crossings into shorter segments Provide space for landscaping and beautification 	<ul style="list-style-type: none"> Potentially impact roadways, including lane narrowing and restricted turning movements Require irrigation, drainage and maintenance if landscaped
<p>MEDIAN NOSES</p> 	<ul style="list-style-type: none"> Allow pedestrians to cross one direction of traffic at a time Slow turning vehicles Provide refuge if crossing time is insufficient 	<ul style="list-style-type: none"> May constrain vehicular turning movements Can be challenging at intersections with larger vehicles

SAFE ROUTES TO SCHOOL DEVICES REFERENCE

DESCRIPTION	ADVANTAGES	DISADVANTAGES
 <p>MIDBLOCK CROSSINGS</p>	<ul style="list-style-type: none"> Bring both sides of the street closer for pedestrians Enhance visibility of pedestrians Inform drivers to expect pedestrians, and directs pedestrians to cross at specified locations Can be designed safer for pedestrians than intersection crossings because of fewer potential conflicts with vehicles 	<ul style="list-style-type: none"> Can eliminate left-turns Requires supplemental signs to alert motorists of crossing location
 <p>NEIGHBORHOOD TRAFFIC CIRCLES</p>	<ul style="list-style-type: none"> Reduce bicycle and vehicular conflicts Calm traffic in all directions Can replace stop signs 	<ul style="list-style-type: none"> Are moderately costly Require irrigation, drainage and maintenance if landscaped Must be designed to accommodate access for larger vehicles (i.e. trucks, emergency response vehicles)
 <p>PEDESTRIAN CROSSING ISLANDS</p>	<ul style="list-style-type: none"> Allow pedestrians to cross one direction of traffic at a time Slow vehicles Provide refuge if crossing time is insufficient 	<ul style="list-style-type: none"> Can eliminate left-turns
 <p>PEDESTRIAN HYBRID BEACONS</p>	<ul style="list-style-type: none"> Can be used at locations that do not meet traffic signal warrants Effective safety measure and warning device at uncontrolled locations Less costly than traffic signals 	<ul style="list-style-type: none"> Require pedestrians to push the push button to be effective More costly than beacons and other pedestrian crossing treatments
 <p>PEDESTRIAN-ACTIVATED PUSHBUTTONS</p>	<ul style="list-style-type: none"> Provide for smoother traffic flow if there are few pedestrians Do not require providing a walk signal for every cycle 	<ul style="list-style-type: none"> Require pedestrians to push the push button May lengthen wait times for pedestrians

SAFE ROUTES TO SCHOOL DEVICES REFERENCE MATRIX

DESCRIPTION	ADVANTAGES	DISADVANTAGES
<p>RAISED CROSSWALKS</p> 	<ul style="list-style-type: none"> • Increase visibility of pedestrian, especially to motorists in large vehicles • Calm traffic • Provide continuous level for pedestrians 	<ul style="list-style-type: none"> • Present potential drainage challenges • Are more costly than basic crosswalks • Noise concerns if located near residences
<p>RECTANGULAR RAPID-FLASH BEACONS</p> 	<ul style="list-style-type: none"> • Increase motorist compliance to yield to pedestrians crossing at uncontrolled marked locations • Provide additional visibility to crosswalks • Are visible at night and during the 	<ul style="list-style-type: none"> • Require pedestrians to push the push button to be effective • More costly than without
<p>REDUCED CURB RADIUS</p> 	<ul style="list-style-type: none"> • Slows vehicular turns • Reduces pedestrian crossing distances and crossing times • Provides better geometry for installing perpendicular curb ramps 	<ul style="list-style-type: none"> • Decreases speed for right-turning vehicles • Can be challenging at intersections with large design vehicles
<p>REMOVABLE PYLONS</p> 	<ul style="list-style-type: none"> • Provide a physical buffer from the travel lanes to increase comfort for pedestrians and bicyclists • Narrow the streets to slow driver speeds • Provide a lower-cost solution than a curb extension 	<ul style="list-style-type: none"> • Do not form a full barrier to prevent vehicles from crossing • Can be damaged if hit, would require additional maintenance cost to replace
<p>RIGHT-TURN CHANNELIZATION ISLANDS</p> 	<ul style="list-style-type: none"> • Allow motorists and pedestrians to judge the right turn/pedestrian conflict separately • Reduce pedestrian crossing distances • Improve signal timing for all users 	<ul style="list-style-type: none"> • Where the slip lane is unsignalized, can create conflicts with crossing pedestrians

SAFE ROUTES TO SCHOOL DEVICES REFERENCE MATRIX

DESCRIPTION	ADVANTAGES	DISADVANTAGES
<p>ROUNDABOUTS</p> 	<ul style="list-style-type: none"> • Improve safety and reduce conflicts in all forms of crashes and crash severity • Shorten traffic queues • Allow approximately 30% more vehicle capacity than signals (allowing possible reduction in number of lanes and roadway width) • Break up the pedestrian crossings into short segments • Slow traffic 	<ul style="list-style-type: none"> • Require space and grade considerations • Are costly • Require irrigation, drainage and maintenance if landscaped
<p>RUMBLE BARS</p> 	<ul style="list-style-type: none"> • Provide visual and aural cues to alert motorists to slow down and pay attention to changes in the roadway • Delineate and create awareness of a pedestrian crosswalk 	<ul style="list-style-type: none"> • Noise concerns if located near residences
<p>SCRAMBLE PHASES</p> 	<ul style="list-style-type: none"> • Reduce pedestrian delay for those crossing both directions • Reduce pedestrian-vehicle conflicts by providing an all-pedestrian crossing phase 	<ul style="list-style-type: none"> • Increase average waiting times for motorists and pedestrians crossing just one direction
<p>SIGNS</p> 	<ul style="list-style-type: none"> • Provide information and warning to motorists • Regulatory signs require certain driver actions and can be enforced • Are inexpensive to install 	<ul style="list-style-type: none"> • May not be effective enough to calm traffic • Need to be combined with other treatments to be effective for pedestrian crossings
<p>SPEED FEEDBACK SIGNS</p> 	<ul style="list-style-type: none"> • Heighten awareness of speed limits • Can be adjusted to lower speed limit during school crossing times • Are moderately costly but highly effective in traffic calming 	<ul style="list-style-type: none"> • Require power (DC or solar)



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Andrea J. Carranza, Deputy City Clerk

SUBJECT: Designation of Voting Delegate and Alternates to the League of California Cities Annual Conference & Expo.

STAFF RECOMMENDATION:

It is recommended that the City Council designate a voting member and two alternates to attend the Friday, October 9, 2020, League of California Cities Annual Business Meeting.

BACKGROUND:

The League of California Cities is one of the primary lobbying organizations for municipalities at the State level. A number of key policy decisions are made in order to support cities and represent municipal interests to the Assembly and the Governor. In order to ensure that the views of the City of Coachella are represented to the League in formulating their policies, we must designate a delegate to represent us at the League Conference and the Annual Business Meeting.

DISCUSSION/ANALYSIS:

The League's 2020 Annual Conference & Expo is scheduled for October 7-9, 2020. Due to the COVID-19 pandemic, this year's conference will be held virtually.

An important part of the Annual Conference is the Annual Business Meeting (during General Assembly). The General Assembly will be held virtually on Friday, October 9, at 11:00 a.m. (subject to change). At this meeting, the League membership considers and takes action on resolutions that establish League policy.

The City of Coachella must designate a voting delegate to represent the City at the Annual Business Meeting. We are also asked to appoint up to two alternate voting delegates. One of these delegates may represent the City in the event that the designated voting delegate is unable to attend the conference.

The designation of a voting delegate and alternates must be done by City Council action and a copy of the Council action reflecting the Council's selection must be forwarded to the League no

later than Wednesday, September 30, 2020. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only.

ALTERNATIVES:

The only alternative action is for the Council to choose not to designate a representative for the City at the Annual Conference and Business Meeting of the League of California Cities.

FISCAL IMPACT:

The voting delegate is required to register and attend the League Conference, which will occur on October 9, 2020, in a virtual setting. The City will incur any expenses necessary for this registration for the delegate to attend the conference during this period.

Attachment: Annual Conference Voting Procedures
Resolution Packet



***Annual Conference
Resolutions Packet***

2020 Annual Conference Resolutions



October 7 – 9, 2020

INFORMATION AND PROCEDURES

RESOLUTIONS CONTAINED IN THIS PACKET: The League bylaws provide that resolutions shall be referred by the president to an appropriate policy committee for review and recommendation. Resolutions with committee recommendations shall then be considered by the General Resolutions Committee at the Annual Conference.

This year, one resolution has been introduced for consideration at the Annual Conference and referred to League policy committees.

POLICY COMMITTEES: Two policy committees will meet virtually at the Annual Conference to consider and take action on the resolution referred to them. The committees are: Governance, Transparency & Labor Relations and Public Safety. These committees will meet virtually on Tuesday, September 29, with the Governance, Transparency and Labor Relations Policy Committee meeting from 9:30 – 11:30 a.m. and the Public Safety Policy Committee meeting from 1:00 – 3:00 p.m. The sponsor of the resolution has been notified of the time and location of the meeting.

GENERAL RESOLUTIONS COMMITTEE: This committee will meet virtually at 1:00 p.m. on Thursday, October 8, to consider the reports of the policy committees regarding the resolutions. This committee includes one representative from each of the League's regional divisions, functional departments and standing policy committees, as well as other individuals appointed by the League president.

GENERAL ASSEMBLY: This meeting will be held virtually at 11:00 a.m. on Friday, October 9.

PETITIONED RESOLUTIONS: For those issues that develop after the normal 60-day deadline, a resolution may be introduced at the Annual Conference with a petition signed by designated voting delegates of 10 percent of all member cities (48 valid signatures required) and presented to the Voting Delegates Desk at least 24 hours prior to the time set for convening the Annual Business Meeting of the General Assembly. This year, that deadline is 12:30 p.m., Thursday, October 8.

Any questions concerning the resolutions procedures may be directed to Meg Desmond at the League office: mdesmond@cacities.org or (916) 658-8224

GUIDELINES FOR ANNUAL CONFERENCE RESOLUTIONS

Policy development is a vital and ongoing process within the League. The principal means for deciding policy on the important issues facing cities is through the League's seven standing policy committees and the board of directors. The process allows for timely consideration of issues in a changing environment and assures city officials the opportunity to both initiate and influence policy decisions.

Annual conference resolutions constitute an additional way to develop League policy. Resolutions should adhere to the following criteria.

Guidelines for Annual Conference Resolutions

1. Only issues that have a direct bearing on municipal affairs should be considered or adopted at the Annual Conference.
2. The issue is not of a purely local or regional concern.
3. The recommended policy should not simply restate existing League policy.
4. The resolution should be directed at achieving one of the following objectives:
 - (a) Focus public or media attention on an issue of major importance to cities.
 - (b) Establish a new direction for League policy by establishing general principals around which more detailed policies may be developed by policy committees and the board of directors.
 - (c) Consider important issues not adequately addressed by the policy committees and board of directors.
 - (d) Amend the League bylaws (requires 2/3 vote at General Assembly).

KEY TO ACTIONS TAKEN ON RESOLUTIONS

Resolutions have been grouped by policy committees to which they have been assigned.

Number	Key Word Index	Reviewing Body Action		
		1	2	3

1 - Policy Committee Recommendation to General Resolutions Committee
 2 - General Resolutions Committee
 3 - General Assembly

GOVERNANCE, TRANSPARENCY & LABOR RELATIONS POLICY COMMITTEE

		1	2	3
1	Amendment to Section 230 of The Communications Decency Act of 1996			

PUBLIC SAFETY POLICY COMMITTEE

		1	2	3
1	Amendment to Section 230 of The Communications Decency Act of 1996			

KEY TO ACTIONS TAKEN ON RESOLUTIONS (Continued)

Resolutions have been grouped by policy committees to which they have been assigned.

KEY TO REVIEWING BODIES

- 1. Policy Committee
- 2. General Resolutions Committee
- 3. General Assembly

KEY TO ACTIONS TAKEN

- A Approve
- D Disapprove
- N No Action
- R Refer to appropriate policy committee for study

ACTION FOOTNOTES

- * Subject matter covered in another resolution
- ** Existing League policy
- *** Local authority presently exists

- a Amend+
- Aa Approve as amended+
- Aaa Approve with additional amendment(s)+
- Ra Refer as amended to appropriate policy committee for study+
- Raa Additional amendments and refer+
- Da Amend (for clarity or brevity) and Disapprove+
- Na Amend (for clarity or brevity) and take No Action+
- W Withdrawn by Sponsor

Procedural Note:

The League of California Cities resolution process at the Annual Conference is guided by the League Bylaws. A helpful explanation of this process can be found on the League’s website by clicking on this link: [Resolution Process](#).

1. A RESOLUTION OF THE GENERAL ASSEMBLY OF THE LEAGUE OF CALIFORNIA CITIES CALLING FOR AN AMENDMENT OF SECTION 230 OF THE COMMUNICATIONS DECENCY ACT OF 1996 TO REQUIRE SOCIAL MEDIA COMPANIES TO REMOVE MATERIALS WHICH PROMOTE CRIMINAL ACTIVITIES

Source: City of Cerritos

Concurrence of five or more cities/city officials

Cities: City of Hawaiian Gardens, City of Lakewood, City of Ontario, City of Rancho Cucamonga, City of Roseville

Referred to: Governance, Transparency and Labor Relations and Public Safety Policy Committees

WHEREAS, local law enforcement agencies seek to protect their communities' residents, businesses, and property owners from crime; and

WHEREAS, increasingly, criminals use social media platforms to post notices of places, dates and times for their followers to meet to commit crimes; and

WHEREAS, Section 230 of the Communications Decency Act of 1996 currently provides online platforms (including social media platforms) immunity from civil liability based on third-party content and for the removal of content; and

WHEREAS, in the 25 years since Section 230's enactment, online platforms no longer function simply as forums for the posting of third-party content but rather use sophisticated algorithms to promote content and to connect users; and

WHEREAS, the United States Department of Justice, in its June 2020 report, "Section 230 — Nurturing Innovation or Fostering Unaccountability?," concluded the expansive interpretation courts have given Section 230 has left online platforms immune from a wide array of illicit activity on their services, with little transparency or accountability, noting it "makes little sense" to immunize from civil liability an online platform that purposefully facilitates or solicits third-party content or activity that violates federal criminal law; and

WHEREAS, current court precedent interpreting Section 230 also precludes state and local jurisdictions from enforcing criminal laws against such online platforms that, while not actually performing unlawful activities, facilitate them; and

WHEREAS, amendment of Section 230 is necessary to clarify that online platforms are not immune from civil liability for promoting criminal activities; and

NOW, THEREFORE, BE IT RESOLVED at the League General Assembly, assembled at the League Annual Conference on October 9, 2020 in Long Beach, California, that the League calls upon the U.S. Congress to amend Section 230 of the Communications Decency Act of 1996 to condition immunity from civil liability on the following:

1. Online platforms must establish and implement a reasonable program to identify and take down content which solicits criminal activity; and
2. Online platforms must provide to law enforcement information which will assist in the identification and apprehension of persons who use the services of the platform to solicit and to engage in criminal activity; and
3. An online platform that willfully or negligently fails in either of these duties is not immune from enforcement of state and local laws which impose criminal or civil liability for such failure.

Background Information to Resolution

Source: City of Cerritos

Background:

Social media platforms are now used as a primary means of communication, including by criminals who use them to advertise locations, dates, and times where the criminal acts will take place. Such communications, because they occur online, render the online platform immune from any civil liability for the costs incurred by law enforcement agencies that respond under Section 230 of the Communications Decency Act of 1996. Immunity from civil liability extends even to injunctive relief, thus preventing local governments from merely seeking an injunction against the online platform to have such a post removed.

The City of Cerritos supports the rights of free speech and assembly guaranteed under the First Amendment, but believes cities should have the ability to hold social media companies liable for their role in promoting criminal acts. Recently, the City suffered thousands of dollars in damages to respond to online threats that the Cerritos Mall would be looted. Anonymous posts on Instagram.com invited followers to “work together to loot Cerritos [M]all” only several days after the Lakewood Mall had been looted, causing thousands of dollars in damages. The posts were made under the names “cerritosmalllooting” and “cantstopusall,” among others. The City of Cerritos had no choice but to initiate response to protect the Mall and the public from this credible threat.

At the same time local governments face historic shortfalls owing to the economic effects of COVID-19, the nation’s social media platforms are seeing a record rise in profits. The broad immunity provided by Section 230 is completely untenable. Online platforms should be held responsible—and liable—for the direct harm they facilitate. Local governments are in no position to bear the costs of the crimes facilitated by these companies alone.

Congress is currently reviewing antitrust legislation and by extension, Section 230’s immunity provisions. The League urges Congress to amend Section 230 to limit the immunity provided to online platforms when they promote criminal activity to provide local governments some measurable form of relief.

League of California Cities Staff Analysis on Resolution No. 1

Staff: Charles Harvey, Legislative Representative
 Bijan Mehryar, Legislative Representative
 Caroline Cirrincione, Policy Analyst
 Johnnie Piña, Policy Analyst

Committees: Governance, Transparency and Labor Relations
 Public Safety

Summary:

This resolution states that the League of California Cities should urge Congress to amend Section 230 of the federal Communications Decency Act of 1996 (CDA) to limit the immunity provided to online platforms where their forums enable criminal activity to be promoted.

Ultimately, the policy objectives proposed under this resolution, if enacted, would incentivize social media companies to establish and implement a reasonable program to identify and remove content that solicits criminal activity.

Background:

The City of Cerritos is sponsoring this resolution in reaction to events whereby persons, using social media platforms to coordinate locations, dates, and times for their planned criminal activity, have committed acts of looting and vandalism resulting in both actual economic harm for targeted businesses, and pecuniary loss to cities who used resources to prevent such acts from occurring when such plans are discovered.

For example, just days after the Lakewood Mall had been looted, the City of Cerritos uncovered online communications via social media that persons were planning to target the nearby Cerritos Mall. Consequently, the city felt compelled to undertake measures to protect the Cerritos Mall, costing the city thousands of dollars to guard against what officials believed to be a credible threat.

Staff Comments:

Overview:

While there is certainly an argument to substantiate concerns around censorship, the use of social media as a tool for organizing violence is equally disturbing.

Throughout much of the 2020 Summer, there have been many reports of looting happening across the country during what were otherwise mostly peaceful demonstrations. Combined with the speculation of who is really behind the looting and why, the mayhem has usurped the message of peaceful protestors, causing a great deal of property damage in the process. Likewise, these criminal actions have upended the livelihood of some small business owners, many of whom were already reeling in the wake of the COVID-19 pandemic.

While social media allows people to connect in real time with others all over the world, organized illegal activity using social media is made easier by the anonymous nature of virtual interactions.

Nation's Reaction to the Murder of George Floyd:

Shortly after the senseless killing of George Floyd by law enforcement on May 26, 2020, civil unrest began as local protests in the Minneapolis–Saint Paul metropolitan area of Minnesota before quickly spreading nationwide to more than 2,000 cities and towns across the United States, and in approximately 60 countries in support of the Black Lives Matter movement. Protests unfolded across the country throughout the entire month of June and into July, and persisted in a handful of cities such as Portland and Seattle into the month of August.

Although the majority of protests were peaceful, some demonstrations in cities escalated into riots, looting, and street skirmishes with police. While much of the nation's focus has been on addressing police misconduct, police brutality, and systemic racism, some have used demonstrators' peaceful protests on these topics as opportunities to loot and/or vandalize businesses, almost exclusively under the guise of the "Black Lives Matter" movement. It has been uncovered that these "flash robs"¹ were coordinated through the use of social media. The spontaneity and speed of the attacks enabled by social media make it challenging for the police to stop these criminal events as they are occurring, let alone prevent them from commencing altogether.

As these events started occurring across the country, investigators quickly began combing through Facebook, Twitter, and Instagram seeking to identify potentially violent extremists, looters, and vandals and finding ways to charge them after — and in some cases before — they sow chaos. While this technique has alarmed civil liberties advocates, who argue the strategy could negatively impact online speech, law enforcement officials claim it aligns with investigation strategies employed in the past.

Section 230 and other Constitutional Concerns

At its core, Section 230(c)(1) of the CDA provides immunity from liability for providers and users of an "interactive computer service" who publish information provided by third-party users. Essentially, this protects websites from lawsuits if a user posts something illegal, although there are exceptions for copyright violations, sex work-related material, and violations of federal criminal law.

Protections from Section 230 have come under more recent scrutiny on issues related to hate speech and ideological biases in relation to the influence technology companies can hold on political discussions.

Setting aside Section 230, there are some potential constitutional issues one could raise, should there be an attempt to implement such a resolution into statute.

¹ The "flash robs" phenomenon—where social media is used to organize groups of teens and young adults to quickly ransack and loot various retail stores—began to occur sporadically throughout the United States over the past ten years.

In the United States, the First Amendment prohibits the government from restricting most forms of speech, which would include many proposals to force tech companies to moderate content. While “illegal” types of speech enjoy limited or no First Amendment protection, the line for delineating between “legal” and “illegal” speech is very difficult to determine. Consequently, one would expect online platforms to push back on whether there is a constitutionally feasible way for them to “identify” protected speech versus unprotected speech, or whether there is a feasible way to define “content which solicits criminal activity.” A law requiring companies to moderate content based on the political viewpoint it expresses, for example, would likely be struck down as unconstitutional.

Nonetheless, private companies can create rules to restrict speech if they so choose. Online platforms sometimes argue they have constitutionally-protected First Amendment rights in their “editorial activity,” and therefore, it violates their constitutional rights to require them to monitor (i.e., “identify and take down”) content that may be protected under the First Amendment. They may also argue, along the same lines, that the government may not condition the granting of a privilege (i.e., immunity) on doing things that amount to a violation of their first amendment rights. This is why Facebook and Twitter ban hate speech and other verifiably false information, for example, even though such speech is permitted under the First Amendment.

With respect to privacy and the Fourth Amendment, online platforms may argue that requiring them to “provide to law enforcement information that will assist in the identification and apprehension of persons who use the services of the platform to solicit and to engage in criminal activity,” turns them into government actors that search users’ accounts without a warrant based on probable cause, in violation of the Fourth Amendment.

Industry Perspective

Unsurprisingly, industry stakeholders have strong opinions for what such changes could mean for their respective business models.

For instance, a Facebook spokesperson recently noted in a Fortune article that, “By exposing companies to potential liability for everything that billions of people around the world say, this would penalize companies that choose to allow controversial speech and encourage platforms to censor anything that might offend anyone.”

The article acknowledges that in recent years, both political parties have put social media companies under increased scrutiny, but they are not unified in their stated concerns. While Republicans accuse the companies of unfairly censoring their post, Democrats complain that these companies fail to do enough to block misinformation, violent content, and hate speech.

The article concludes that there is no way companies like Facebook and Twitter could operate without Section 230, and that the removal of this section would thereby “eliminate social media as we know it.”

Recent Federal Action on Social Media

The President recently issued an *Executive Order on Preventing Online Censorship*. In it, he notes the following:

“The growth of online platforms in recent years raises important questions about applying the ideals of the First Amendment to modern communications technology. Today, many Americans follow the news, stay in touch with friends and family, and share their views on current events through social media and other online platforms. As a result, these platforms function in many ways as a 21st century equivalent of the public square.

Twitter, Facebook, Instagram, and YouTube wield immense, if not unprecedented, power to shape the interpretation of public events; to censor, delete, or disappear information; and to control what people see or do not see.”

Ultimately the President implores the U.S. Attorney General to develop a proposal for federal legislation that “would be useful to promote the policy objectives of this order.” The President is not subtle in communicating his desire to ultimately see legislation heavily slanted toward the preservation of free speech on social media, which some interpret as a maneuver to preempt Twitter and Facebook from regulating speech they otherwise deem as hateful or demonstrably false.

Considerations for Congress

Courts have generally construed Section 230 to grant internet service providers broad immunity for hosting others’ content. Many have claimed that Section 230’s immunity provisions were critical to the development of the modern internet, and some continue to defend Section 230’s broad scope. But simultaneously, a variety of commentators and legislators have questioned whether those immunity provisions should now be narrowed, given that the internet looks much different today than it did in 1996 when Section 230 was first enacted.

One way for Congress to narrow Section 230’s liability shield would be to create additional exceptions, as it did with FOSTA and SESTA². If a lawsuit does not fall into one of the express exceptions contained in Section 230(e)³, courts may have to engage in a highly fact-specific inquiry to determine whether Section 230 immunity applies: Section 230(c)(1) immunity will be inapplicable if the provider itself has developed or helped to develop the disputed content, while Section 230(c)(2) immunity may not apply if a service provider’s decision to restrict access to content was not made in good faith.

Date Storage and Usage Considerations for Cities

Section 2 of the conditions the resolution applies to civil immunity requires that online platforms provide relevant information to law enforcement to assist in the identification and apprehension of persons who use the services of the platform to solicit and to engage in criminal activity. This section would most likely require the development of new procedures and protocols that govern law enforcements usage and retention of such information. Those new policies and procedures would undoubtedly raise privacy concerns depending on how wide the latitude is for law

² The Fight Online Sex Trafficking Act (FOSTA) and the Stop Enabling Sex Traffickers Act (SESTA) create an exception to Section 230 that means website publishers *would* be responsible if third parties are found to be posting ads for prostitution — including consensual sex work — on their platforms.

³ Section 230(e) says that Section 230 will not apply to: (1) federal criminal laws; (2) intellectual property laws; (3) any state law that is “consistent with” Section 230; (4) the Electronic Communications Privacy Act of 1986; and (5) civil actions or state prosecutions where the underlying conduct violates federal law prohibiting sex trafficking.

enforcement to request such information. In those circumstances cities could end up themselves incurring new liability for the governance of data that could either violate certain privacy rules or increase their data governance costs.

Fiscal Impact:

Unlike the costly resources needed to support or oppose a ballot measure, a federal resolution from the League of California Cities that simply urges Congress to undertake certain action should have a negligible fiscal impact, if any monetary impact at all.

Regarding cities, if social media had no immunity for its failure to police content that solicits criminal activity, then an individual city could theoretically save thousands if not millions of dollars, depending on its size and other subjective circumstances. Collectively, cities across the country could potentially save at least hundreds of millions between redress for actual economic harm suffered and/or the cost of preventative measures taken to stop criminal activity from occurring in the first place.

Conversely, if social media platforms were to shut down, due to an inability to comply with a policy requirement to regulate speech on the internet, it is unclear on how cities might be impacted from a fiscal standpoint.

Existing League Policy:

Public Safety:

Law Enforcement

The League supports the promotion of public safety through:

- Stiffer penalties for violent offenders, and
- Protecting state Citizens' Option for Public Safety (COPS) and federal Community Oriented Police Services (COPS) funding and advocating for additional funding for local agencies to recoup the costs of crime and increase community safety.

Violence

The League supports the reduction of violence through strategies that address gang violence, domestic violence, and youth access to tools of violence, including but not limited to firearms, knives, etc.

The League supports the use of local, state, and federal collaborative prevention and intervention methods to reduce youth and gang violence.

Governance, Transparency & Labor Relations:

Private Sector Liability

The League will work closely with private sector representatives to evaluate the potential for League support of civil justice reform measures designed to improve the business climate in California. These measures should be evaluated on a case-by-case basis through the League police process.

Questions to Consider:

Many cities obviously believe that creating civil liability for social media platforms—due to their role in providing the communication mediums for those who organize looting attacks— is key to deterring this organized criminal activity.

If such a change was actually passed by Congress, it would force social media to essentially police every conversation on stakeholders' respective platforms, putting immense pressure on the industry to make subjective determinations about what conversations are appropriate and what are unacceptable.

At the end of the day, there are a few questions to consider in assessing this proposed resolution:

- 1) *What would this resolution's impact be on free speech and government censorship?*
- 2) *What are the expectations for cities when they receive information from a social media platform about a potentially credible threat in their respective communities? Does a city become liable for having information from a social media platform and the threat occurs?*
- 3) *What would the costs be to develop and maintain new data governance policies, including data infrastructure, to store this information?*
- 4) *What is the role of the League in engaging in issues relating to someone's privacy?*

Support:

The following letters of concurrence were received:

City of Hawaiian Gardens
City of Lakewood
City of Ontario
City of Rancho Cucamonga
City of Roseville

LETTERS OF CONCURRENCE
Resolution No. 1

Amendment to Section 230 of the Communications
Decency Act of 1996



CITY OF HAWAIIAN GARDENS

"Our Youth - Our Future"

August 7, 2020

John Dunbar, President
jdunbar@yville.com
 League of California Cities
 1400 K Street, Suite 400
 Sacramento, CA 95814

Dear President Dunbar:

On August 3, 2020, the Cerritos City Council approved to sponsor a **Resolution of the City Council of the City of Cerritos Submitting to the League of California Cities General Assembly a Proposed Resolution Regarding Support of Legislation Related to Social Media Platform Accountability for Promotion of Criminal Acts.**

This proposed resolution with the required background information will be submitted to the League of California Cities for consideration by the General Assembly at the Annual Conference on October 9, 2020. (Attachments 1 and 2) The intent of the resolution is to address the use of social medial platforms for posting information that leads followers to meet and commit crimes and to also hold these platforms and the persons who post said information civilly and criminally accountable for all costs incurred by the local jurisdictions where the crimes occurred.

The public safety efforts in the City of Hawaiian Gardens would certainly benefit from such legislation. This letter serves to support the City of Cerritos in their efforts to submit of the above mentioned resolution to the League of California Cities for consideration at the 2020 Annual Conference.

Sincerely,

Ernie Hernandez
 City Manager

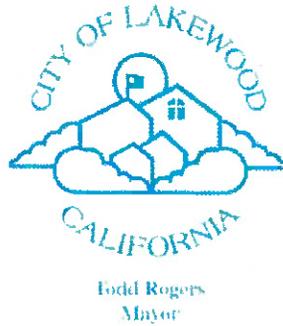
cc Blanca Pacheco, President, LA County Division/League of California Cities - bpacheco@downeyca.org
 Meg Desmond, League of California Cities - mdesmond@cacities.org
 Kristine Guerrero, LA County Division/League of California Cities - kguerrero@cacities.org
 Kathy Matsumoto, Assistant City Manager, City of Cerritos - kmatsumoto@cerritos.us

Jeff Wood
Vice Mayor

Item 21.
Ari
Council Member

Steve Craft
Council Member

Diane DuBois
Council Member



August 5, 2020

John Dunbar, President
jdunbar@yville.com
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

Dear President Dunbar:

On August 3, 2020, the Cerritos City Council approved to sponsor a **Resolution of the City Council of the City of Cerritos Submitting to the League of California Cities General Assembly a Proposed Resolution Regarding Support of Legislation Related to Social Media Platform Accountability for Promotion of Criminal Acts.**

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This letter serves to support the City of Cerritos in their efforts to submit the above mentioned resolution to the League of California Cities for consideration at the 2020 Annual Conference.

Sincerely,

Todd Rogers
Mayor

cc: Blanca Pacheco, President, LA County Division/League of California Cities - bpacheco@downeyca.org
Meg Desmond, League of California Cities - mdesmond@cacities.org
Kristine Guerrero, LA County Division/League of California Cities - kguerrero@cacities.org
Kathy Matsumoto, Assistant City Manager, City of Cerritos - kmatsumoto@cerritos.us

Lakewood

CITY OF



ONTARIO

303 EAST "B" STREET, CIVIC CENTER ONTARIO

CALIFORNIA 91764-4105

(909) 395-2000

FAX (909) 395-2070

PAUL S. LEON
MAYORSCOTT OCHOA
CITY MANAGERDEBRA DORST-PORADA
MAYOR PRO TEM

August 6, 2020

SHEILA MAUTZ
CITY CLERKALAN D. WAPNER
JIM W. BOWMAN
RUBEN VALENCIA
COUNCIL MEMBERSJAMES R. MILHISER
TREASURER

John Dunbar, President
jdunbar@yville.com
 League of California Cities
 1400 K Street, Suite 400
 Sacramento, CA 95814

Dear President Dunbar:

On August 3, 2020, the Cerritos City Council approved to sponsor a **Resolution of the City Council of the City of Cerritos Submitting to the League of California Cities General Assembly a Proposed Resolution Regarding Support of Legislation Related to Social Media Platform Accountability for Promotion of Criminal Acts.**

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This letter serves to support the City of Cerritos in their efforts to submit the above-mentioned resolution to the League of California Cities for consideration at the 2020 Annual Conference.

Sincerely,

Alan D. Wapner
 Council Member
 League of California Cities Board Member

c: Blanca Pacheco, President, LA County Division/League of California Cities - bpacheco@downeyca.org
 Meg Desmond, League of California Cities - mdesmond@cacities.org
 Kristine Guerrero, LA County Division/League of California Cities - kguerrero@cacities.org
 Kathy Matsumoto, Assistant City Manager, City of Cerritos – kmatsumoto@cerritos.us



CITY OF RANCHO CUCAMONGA

10500 Civic Center Drive | Rancho Cucamonga, CA 91730 | 909.477.2700 | www.CityofRC.us

August 6, 2020

John Dunbar, President
jdunbar@yville.com
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

Dear President Dunbar:

On August 3, 2020, the Cerritos City Council approved to sponsor a **Resolution of the City Council of the City of Cerritos Submitting to the League of California Cities General Assembly a Proposed Resolution Regarding Support of Legislation Related to Social Media Platform Accountability for Promotion of Criminal Acts.**

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On behalf of the City of Rancho Cucamonga, this letter serves to support the City of Cerritos in their efforts to submit the above mentioned resolution to the League of California Cities for consideration at the 2020 Annual Conference.

Sincerely,

L. Dennis Michael
Mayor

cc: Blanca Pacheco, President, LA County Division/League of California Cities - bpacheco@downeyca.org
Meg Desmond, League of California Cities - mdesmond@cacities.org
Kristine Guerrero, LA County Division/League of California Cities - kguerrero@cacities.org
Kathy Matsumoto, Assistant City Manager, City of Cerritos - kmatsumoto@cerritos.us



City Council
311 Vernon Street
Roseville, California 95678

August 7, 2020

John Dunbar, President
jdunbar@yville.com
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

Dear President Dunbar:

On August 3, 2020, the Cerritos City Council approved to sponsor a **Resolution of the City Council of the City of Cerritos Submitting to the League of California Cities General Assembly a Proposed Resolution Regarding Support of Legislation Related to Social Media Platform Accountability for Promotion of Criminal Acts.**

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On behalf of the City of Roseville, this letter serves to support the City of Cerritos in their efforts to submit the above mentioned resolution to the League of California Cities for consideration at the 2020 Annual Conference.

Sincerely,

John B. Allard II,
Mayor

Cc: Blanca Pacheco, President, LA County Division/League of California Cities - bpacheco@downeyca.org
Meg Desmond, League of California Cities - mdesmond@cacities.org
Kristine Guerrero, LA County Division/League of California Cities - kguerrero@cacities.org
Kathy Matsumoto, Assistant City Manager, City of Cerritos - kmatsumoto@cerritos.us
Jason Gonsalves, Joe A. Gonsalves and Son



Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



Item 21.
CITY: _____

**2020 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Wednesday, September 30, 2020. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ Email _____

Mayor or City Clerk _____ Date _____ Phone _____
(circle one) (signature)

Please complete and return by Wednesday, September 30, 2020

League of California Cities
ATTN: Darla Yacub
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: dyacub@cacities.org
(916) 658-8254



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Luis Lopez, Development Services Director

SUBJECT: Consideration to allow an exception to the City’s Noise Regulations for allowable “construction activity” for a concrete pour to begin between 2:00 a.m. and 5:00 a.m. at the Borrego Health Medical Facility located at 49-869 Calhoun Street.

STAFF RECOMMENDATION:

Staff recommends that the City Council authorize a one-time exception to the allowable construction activity hours for the Borrego Medical Clinic project, pursuant to Section 7.04.070 of the Coachella Municipal Code, for a concrete pour between the hours of 2:00 a.m. and 5:00 a.m. one weekday in September 2020.

BACKGROUND:

Section 7.04.070 of the Coachella Municipal Code (Noise Control) restricts the City’s allowable construction activity hours as follows:

May 1st through September 30th

Monday—Friday: 5:00 a.m. to 7:00 p.m.
 Saturday: 8:00 a.m. to 5:00 p.m.
 Sunday: 8:00 a.m. to 5:00 p.m.
 Holidays: 8:00 a.m. to 5:00 p.m.

Note: During the winter months, the start time for construction hours is 6:00 am on a weekday.

Tower Energy Group, the owners of the Tower Market/Service Station site, is the developer for the Borrego Health Medical Facility and they have their contractor managing the job site. The new building will consist of a 40,919 square foot, two-story medical complex with public parking, a gated employee parking area, and new retention basin. The construction site is located at 49-869 Calhoun Street, and the steel framing with spot footings have been erected at this time.

The next major task in the construction project is to pour the foundation slab which is approximately 400-450 yards of concrete. The summer heat presents a major problem for this work because there will be over 30 truckloads of concrete coming to the property and the cement

will dry too quickly if they start pouring at 5:00 am, as this will require them to keep working on the concrete finish into the late morning/ early afternoon when the heat will be in excess of 105 degrees. When concrete dries too quickly during installation, a batch can spoil while waiting in the truck, or sections of unfinished pours on the ground could require “removal and replacement”. For these reasons (excessively large pour, and excessive heat) there is compelling public interest to allow a deviation from the City’s noise regulations to allow an early-morning pour.

DISCUSSION/ANALYSIS:

On April 17, 2019, the Planning Commission approved the Borrego Medical Facility project consisting of a new 40,919 square foot, two-story medical office/clinic building with 237 parking spaces on approximately 4.3 acres of vacant land located at 49-869 Calhoun Street. The project site is located on the north side of the Tower Market/Service Station and there will be an employee parking area and retention basin that abut the south side of the “Las Plumas” community.

The two-story medical building will be located directly along the street property line at Calhoun Street with all patient parking and main building entry in the rear (west side) of the parcel. The building and main access drive will be directly across the street from several homes in the “Bella Canto” community located on the east side of Calhoun Street.

The exhibits below are included for informational purposes, and they show the conceptual site plan/ conceptual landscaping, and the architectural elevations of the new building.





Staff has received a written consent from the landowner/developer agreeing to the early-morning pour by his sub-contractor. Additionally, the concrete sub-contractor has agreed to pour one day during the week (Monday through Friday) starting at 2:00 am in September 2020. They have agreed to place small informational flyers on the front doors of all the homes that back up to the construction site in the “Las Plumas” and “Bella Canto” communities. Accordingly, staff is not opposed to this request.

ALTERNATIVES:

1. Authorize a one-time exception to the City’s Noise Regulations to allow construction activity between the hours of 2:00 am – 5:00 am during one weekday in September 2020.
2. Authorize a one-time exception to the City’s Noise Regulations to allow construction activity between different hours.
3. Deny the request for deviation from the City’s Noise Regulations.
4. Continue this item and provide staff with direction.

FISCAL IMPACT:

None.

RECOMMENDED ALTERNATIVE(S):

Staff recommends Alternative #1 as noted above.



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Gabor Pakozdi, P.E., City Engineer

SUBJECT: 2020 Pavement Improvement Project, City Project ST-119, authorizing the City Manager to authorize:

- a) Amendment 1 by and between the City of Coachella and Matich Corporation;
- b) Transfer of funds from the Road Maintenance Fund (108) to the City's CIP Fund (182) in the amount of \$66,500.

STAFF RECOMMENDATION:

1. Authorize the City Manager to execute on behalf of the City Council of the City of Coachella, Amendment 1 in an amount \$588,756.05 and \$34,331.95 for speed bumps and relate construction support by and between the City of Coachella and Matich Corporation for the 2020 Pavement Improvement Project, City Project ST-119.
2. Appropriate \$66,500 from the Road Maintenance Fund (108). Transfer funds from the Road Maintenance Fund (108) to the City's CIP Fund (182) for \$66,500. Appropriate \$66,500 in the City's CIP Fund (182).

BACKGROUND:

On April 22, 2020 the City of Coachella approved Resolution 2020-21, adopting a list of road rehabilitation projects to be funded by SB1 (Gas Tax) and a Maintenance of Effort (MOE), adopting a list of road rehabilitation projects to be funded by Measure A. This resolution and MOE allocated up \$1.84 million for local streets within the Peacock Palms, Casas Del Parque, La Ponderosa neighborhoods and various streets along Avenue 52.

On July 22, 2020 the City of Coachella authorized a Construction Contract with Matich Corporation for the 2020 Pavement Improvement Project, City Project ST-119 to improve local streets within various neighborhoods throughout the City.

DISCUSSION/ANALYSIS:

Additional areas throughout the City, based on availability of funds and pavement management system, were evaluated to be included within this contract amendment #1. The additional areas include Tyler St, Avenue 44, Cairo, Damascus, Tripoli, Coachelita Neighborhood and Van Buren St. The additions will also include various speed humps throughout the City as directed by City Staff.

FISCAL IMPACT:

The total cost for Amendment 1 is \$588,756.05 plus an amount of \$16,831.95 for speed humps and \$17,500 construction support services. The funding sources for this amendment are Fund 109 (SB1) in an amount of \$556,588 and Fund 108 (Road Maintenance) in an amount of \$66,500 for a total amount of \$623,088.

**CONTRACT AMENDMENT NO. 1 TO A CONSTRUCTION CONTRACT
AGREEMENT**

**2020 PAVEMENT IMPROVEMENT PROJECT
CITY PROJECT NO. ST-119**

**CONTRACTOR: Match Corporation
1596 Shepard Blvd
San Bernardino, CA 92660**

CONTRACT AMENDMENT NO. 1

Date: 09-09-2020

Pursuant to the terms of the original Contract Agreement, you are hereby directed to make the herein described changes or do the following described work not included in the plans and specifications for this Contract. Unless otherwise stated all work shall conform to the terms, general conditions, and special provisions of the Contract.

DESCRIPTION OF CHANGE

Construction Contract was awarded to Match Corporation on July 22nd, 2020 in the amount of \$1,167,000.00 plus contingency. Extra Work at Agreed Price and detailed below (See Attached Exhibits). Additional Construction Requested by City Management. City Project No. ST-119 Pavement Improvement Project.

<u>Current Contract Amount</u>	\$1,167,000.00
<u>Amendment No.1 (Not To Exceed)</u>	\$588,756.05
<u>Revised Contract Total</u>	<u>\$1,755,756.05</u>

We, the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, perform all labor, except as may be noted above, and perform all services necessary to complete the above specified work, and hereby accept as full payment the amount shown above.

2020 PAVEMENT IMPROVEMENT PROJECT
CITY PROJECT NUMBER ST-119
AMENDMENT 1

Item 23.

<u>CITY OF COACHELLA</u>	<u>MATICH CORPORATION</u>
<p>By:</p> <p>_____ Signature</p> <p>_____ Name</p> <p>_____ Title</p> <p>Attest:</p> <p>_____ City Clerk</p>	<p>By:</p> <p>_____ Signature</p> <p>_____ Name</p> <p>_____ Title</p> <p>149783 _____ License Number</p>
<p>Recommended By:</p> <p>_____ Signature</p> <p>_____ Name</p> <p>_____ Title</p>	

Bid Item Prices for : Coachella Additions 081820

Match Corporation		Jake Reade		08/24/2020		
Item	Description	Quantity	U/M	Unit Price	Total Price	
01 1	AC PAVE 2.0" (1" Leveling Course+1.5" Cap - 1/2" PG 70-10)	1,436.00	TONS	\$70.44	\$101,151.84	
01 2	VACUUM SWEEP AND HEAVY TACK	1.00	LS	\$10,000.00	\$10,000.00	
01 3	PULL IN SHOULDERS	1.00	LS	\$6,500.00	\$6,500.00	
01 4	STRIPING	1.00	LS	\$800.00	\$800.00	
01 5	TRAFFIC CONTROL	1.00	LS	\$6,800.00	\$6,800.00	
Phase 01	TYLER AVENUE	Subtotal			\$125,251.84	
02 1	COLD MILL 0.20'	40,000.00	SF	\$0.40	\$16,000.00	
02 2	AC PAVE 0.20'	576.00	TONS	\$70.44	\$40,573.44	
02 3	STRIPING - PAINT	1.00	LS	\$2,800.00	\$2,800.00	
02 4	TRAFFIC CONTROL	1.00	LS	\$7,000.00	\$7,000.00	
Phase 02	AVENUE 44	Subtotal			\$66,373.44	
03 1	CAIRO/DAMASCUS/TRIPOLI SLURRY SEAL TYPE 2 (NO CRACKSEAL)	97,230.00	SF	\$0.19	\$18,473.70	
03 2	TRAFFIC STRIPING AND PAVEMENT MARKINGS	1.00	LS	\$11,500.00	\$11,500.00	
Phase 03	CAIRO/DAMASCUS/TRIPOLI SLURRY SEAL	Subtotal			\$29,973.70	
04 1	COACHELITA SLURRY SEAL TYPE2 (NO CRACKSEAL)	560,753.00	SF	\$0.19	\$106,543.07	
04 2	TRAFFIC STRIPING AND PAVEMENT MARKINGS	1.00	LS	\$52,000.00	\$52,000.00	
Phase 04	COACHELITTA SLURRY SEAL	Subtotal			\$158,543.07	
06 1	VAN BUREN AC PAVE 0.13'	550.00	TONS	\$70.44	\$38,742.00	
06 2	COLD MILL AC 0.13'	54,000.00	SF	\$0.50	\$27,000.00	
06 3	TRAFFIC STRIPING AND PAVEMENT MARKINGS	1.00	LS	\$16,000.00	\$16,000.00	
06 4	DOUBLE ADJUST MANHOLES	7.00	EA	\$1,196.00	\$8,372.00	
06 5	TRAFFIC CONTROL	1.00	LS	\$8,500.00	\$8,500.00	
Phase 06	VAN BUREN 0.13' COLD MILL / OVERLAY	Subtotal			\$98,614.00	
09 1	MOBILIZATION	1.00	LS	\$110,000.00	\$110,000.00	
Phase 09	MOBILIZATION	Subtotal			\$110,000.00	
BID TOTALS					\$588,756.05	

Pinot Noir Ln

Vista Del Sur

TYLER ST LEVELING
COURSE AND PAVE
95,000 SF

Tyler St

Ave 48

Avenue 44

AVE 44 EAST COLD MILL OL 0.20' 5,854 SF

Dillon Rd

AVE 44 WEST COLD MILL OL 0.20' 33,811 SF

venue 44

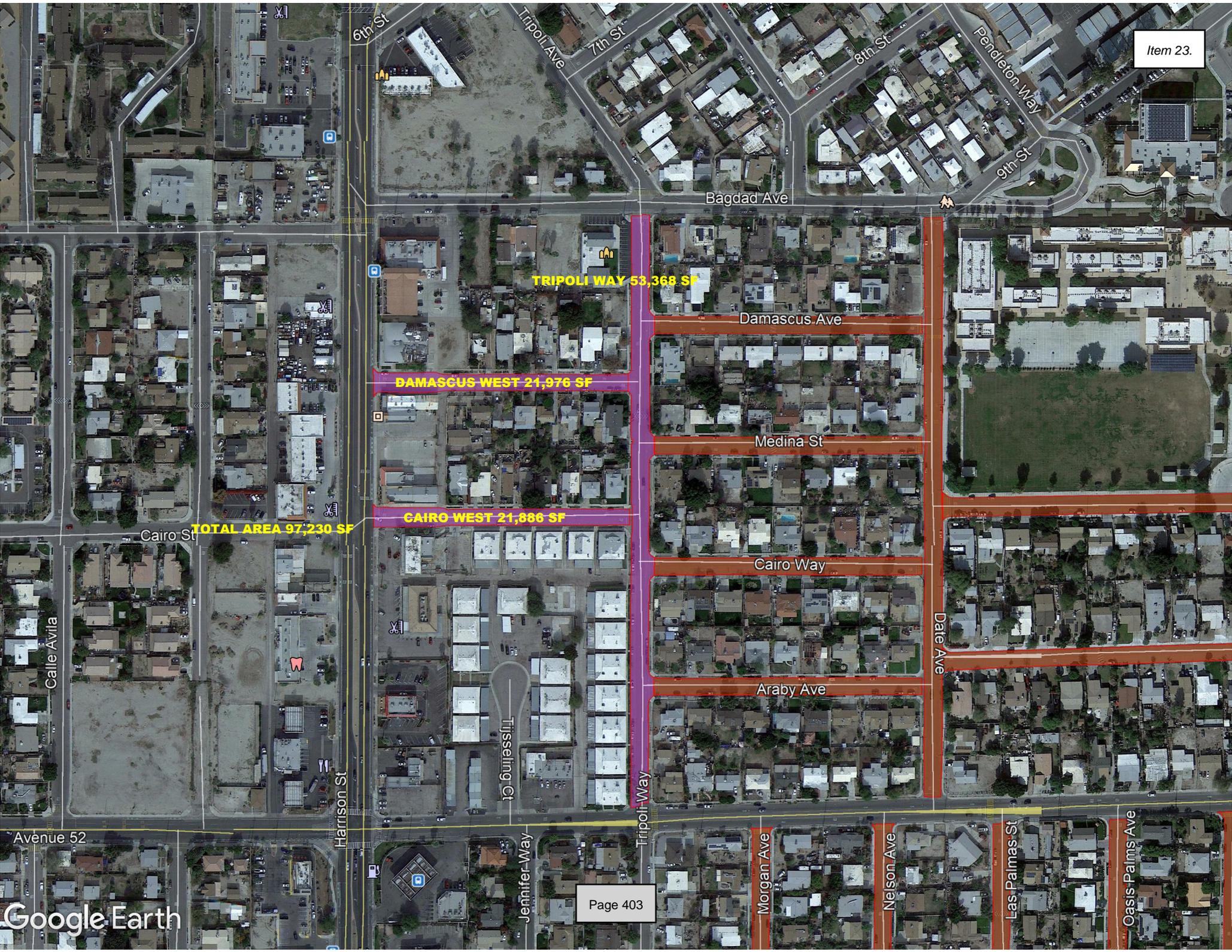
Night Owl Blvd

Terra Lago Pkwy

Aceno Way

Cerreto Ln

Cerreto Ct



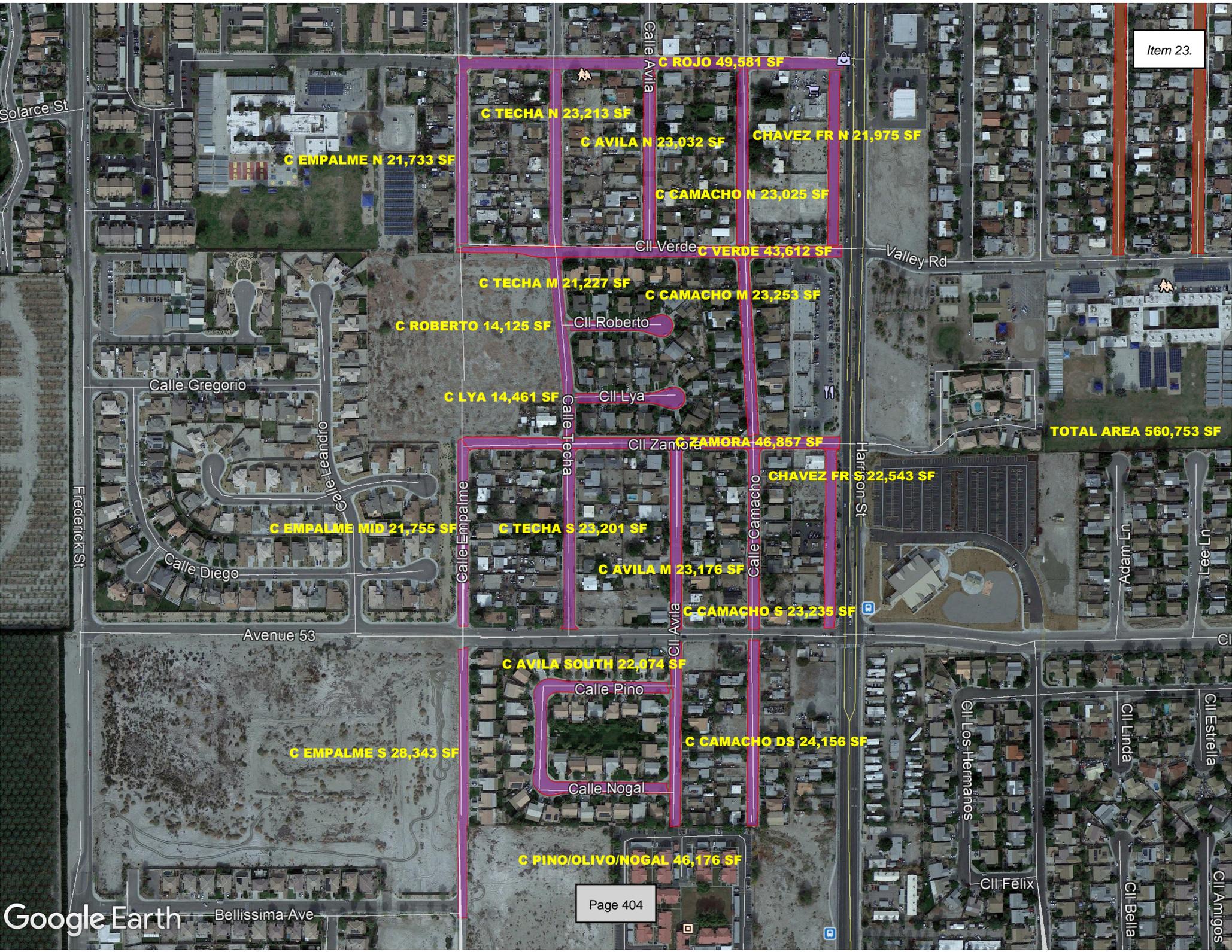
TRIPOLI WAY 53,368 SF

DAMASCUS WEST 21,976 SF

CAIRO WEST 21,886 SF

TOTAL AREA 97,230 SF

Item 23.



C EMPALME N 21,733 SF

C TECHA N 23,213 SF

C AVILA N 23,032 SF

CHAVEZ FR N 21,975 SF

C CAMACHO N 23,025 SF

Cil Verde C VERDE 43,612 SF

C TECHA M 21,227 SF

C CAMACHO M 23,253 SF

C ROBERTO 14,125 SF

Cil Roberto

C LYA 14,461 SF

Cil Lya

C CAMORA 46,857 SF

Cil Zanora

CHAVEZ FR S 22,543 SF

C EMPALME MID 21,755 SF

C TECHA S 23,201 SF

C AVILA M 23,176 SF

C CAMACHO S 23,235 SF

C AVILA SOUTH 22,874 SF

Calle Pino

C CAMACHO DS 24,156 SF

Calle Nogal

C PINO/OLIVO/NOGAL 46,176 SF

C EMPALME S 28,343 SF

TOTAL AREA 560,753 SF



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Bonifacio De La Cruz, Battalion Chief

SUBJECT: Recommendation to Co-fund Purchase of Replacement Ladder Truck

STAFF RECOMMENDATION:

Move that the City Council approves and authorizes to fund its share of a replacement Ladder Truck (Truck 86).

EXECUTIVE SUMMARY:

The City of Coachella has received fire department “all-risk” services through a Cooperative Agreement with the Riverside County Fire Department since October 1990. Another component is a joint agreement in 2006 between the City of Indio, City of La Quinta and the City of Coachella at the inception of the Ladder Truck (Truck 86) program. After ten (10) years and by way of an MOU agreement, these entities will have set aside funds for a replacement Ladder Truck.

BACKGROUND:

Truck 86 provides critical services to the City of Coachella as part of the regional fire protection model provided by the Riverside County Fire Department. Such services include responses to residential and commercial structure fires, use of aerial master streams, technical rope rescues, flood rescues, traffic collisions with entrapments, hazardous materials plus other specialized emergencies.

While the personnel and maintenance costs are shared by the City of Indio (50%), County of Riverside (25%), City of La Quinta (12.5%) and the City of Coachella (12.5%), the replacement of Truck 86 is shared only by the three Cities; which upon approval the new Ladder Truck will be purchased then built per an existing Tractor Drawn Aerial Apparatus specification developed by the Riverside County Fire Department. Construction of the new Ladder Truck is expected to take 12 to 18 months from the time of the order placement.

DISCUSSION/ANALYSIS:

Due to normal wear and tear accrued on a full-time running Ladder Truck, the replacement cycle of such an apparatus becomes due at the ten (10) year mark. The original Truck 86 is still running

as a front-line apparatus for fourteen (14) years now as there has not yet been a replacement purchased. Truck 86 is showing its age and has been out-of-service for many weeks at a time while waiting for custom made electrical harnesses and other repair components to be fabricated.

The purchase price of a new Ladder Truck is estimated at \$1.4 million dollars. Per terms of the agreement (MOU), City of Indio's share is 50% or \$700,000, City of La Quinta at 25% is \$350,000 and the City of Coachella at 25% is \$350,000. Upon delivery and acceptance of the new Ladder Truck, the County of Riverside will invoice each partnering City for their share, which is estimated to be early Spring 2022.

ALTERNATIVES:

None.

FISCAL IMPACT:

The City of Coachella's share is 25% of the costs, estimated to be \$350,000.00. This amount may be split between FY 2020/21 and FY 2021/22. Council approves appropriations for this amount from the City's general fund (101) in the fiscal year of payment under the above referenced agreement.

RECOMMENDED ALTERNATIVE(S):

With this being a vital component of the Cooperative Fire Service's Agreement, staff concludes no other recommendations or alternatives.

**A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LA QUINTA,
THE CITY OF INDIO, AND THE CITY OF COACHELLA TO SHARE THE
ACQUISITION COST OF A LADDER TRUCK**

THIS MEMORANDUM OF UNDERSTANDING ("MOU"), was made and entered this _____ day of _____, 2020, by and between the City of La Quinta, the City of Indio, and the City of Coachella, each a duly created city (hereinafter each a "CITY" and collectively the "CITIES").

SECTION I: PURPOSE

A. The CITIES have contracted with the County of Riverside individually for the provision of Fire Protection, Fire Prevention, Rescue, and Medical Services in a separate cooperative agreement respectively.

B. The CITIES and the County of Riverside have a cost sharing agreement for a ladder truck company (the "Cost Sharing Agreement") which is of mutual benefit for all involved agencies. A copy of the Cost Sharing Agreement is attached hereto as Exhibit A and incorporated herein by this reference.

C. The existing ladder truck is 13 years old and has exceeded its lifecycle.

D. The CITIES have agreed to replace the existing truck with a new truck with the City of Indio contributing fifty percent (50%), City of La Quinta contributing twenty-five percent (25%), and City of Coachella contributing twenty-five percent (25%) of the total cost.

NOW, THEREFORE, IT IS AGREED as follows:

SECTION II: COOPERATIVE OPERATIONS

Emergency Responses: The ladder truck shall be dispatched, when available, to all residential and commercial structure fires within the jurisdictions of the CITIES and County of Riverside. The ladder truck shall also be utilized for staffing and expertise in other emergencies relating to entrapment and medical emergencies. The truck shall be located in a position to provide a response time of fifteen minutes, or less, to the CITIES.

SECTION III: ACQUISITION COST SHARE

The CITIES agree the cost of the ladder truck shall be divided with Indio funding 50%, La Quinta 25%, and Coachella, funding 25% of the final cost. The **actual cost** of the truck will not exceed One Million Four Hundred Thousand Dollars (\$1,400,000).

The CITY purchasing the ladder truck shall comply with all local and state rules and regulations regarding procurement when purchasing the ladder truck.

SECTION IV: TERM

The term of this MOU shall be from July 1, 2020 to July 1, 2022. Any CITY may terminate participation in this MOU for any reason by giving a one (1) year advance written notice to the designated representatives of the other CITIES; provided, however, that in the event a CITY terminates its participation in this MOU during the term of the MOU, such CITY shall still have the obligation to pay its acquisition cost share for the ladder truck pursuant to Section III, such CITY shall not be entitled to any return or refund of its acquisition cost share paid or to be paid pursuant to Section III, and such CITY shall not be entitled to any return or refund for its repair or maintenance costs paid (or that must be paid up to the date of termination) pursuant to Section VI. Upon acquisition of the ladder truck referenced in the Recitals, the TERM of this Agreement is superseded, and shall be governed, by the Cost-Sharing Agreement.

SECTION V: INDEMNIFICATION AND HOLD HARMLESS

The Cost Sharing Agreement is attached to this MOU in Exhibit A and the indemnification and hold harmless terms in Section V are incorporated herein and will apply to this MOU.

SECTION VI: OWNERSHIP, MAINTENANCE, REPAIRS

Upon purchase, the City of Indio will own the ladder truck and maintain the insurance on said ladder truck. The ladder truck maintenance and/or repair costs shall be paid through the cost allocation plan and/or as a direct invoice distributed to each CITY through the cost allocation staffing plan pursuant to Section VI of the Cost Sharing Agreement.

SECTION VII: DELIVERY OF NOTICES

All notices permitted or required under this MOU shall be given to the respective parties at the following address, or at such other addresses as the respective parties may provide in writing for this purpose.

City of La Quinta
78-495 Calle Tampico
La Quinta, CA 92253
Attention: Jon McMillen

City of Indio
100 Civic Center Mall
Indio, CA 92201
Attention: Mark Scott

City of Coachella
53990 Enterprise Way
Coachella, CA 92236
Attention: William B. Patterson Jr.

Any notice required to be given hereunder to either party shall be given by personal delivery or be deposited in the U.S. mail to the address listed, certified with return receipt requested, and pre-paid postage affixed. Such notice shall be deemed made when personally delivered or when mailed. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of method of service.

SECTION VIII: GENERAL PROVISIONS

A. ALTERATION OF TERMS

No addition to, or alteration of, the terms of this MOU, whether by written or verbal understanding of the CITIES, their officers, agents, or employees, shall be valid unless made in the form of a written amendment to this MOU, which is formally approved and executed by all CITIES.

B. DISPUTES

In the event of any dispute arising under this MOU, the injured CITY shall notify the injuring CITY in writing of its contentions by submitting a claim, therefore. The injured CITY shall continue performing its obligations hereunder so long as the injuring CITY commences to cure such default within ten (10) days of service of such notice and completes the cure of such default within forty-five (45) days after service of the notice, or such longer period as may be permitted by the Contract Administrator selected by the CITIES, or assigned designee; provided that if the default is an immediate danger to the health, safety, or general welfare, injured CITY may take such immediate action as injured CITY deems warranted. Compliance with the provisions of this Section shall be a condition precedent to termination of this MOU for cause and to any legal action, and such compliance shall not be a waiver of any CITY's right to take legal action in the event that the dispute is not cured, provided that nothing herein shall limit injured CITY's right to terminate this MOU without cause pursuant to this Section VIII (B). During the period of time that contracting City is in default, injured CITY shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, injured CITY may, in its sole discretion, elect to pay some or all of the outstanding invoices during any period of default.

C. WAIVER

Any waiver by any of the CITIES, separately or collectively, of any breach of any one or more of the terms of this MOU shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term thereof. Failure on the part of the CITIES to require exact, full and complete compliance with any terms of this MOU shall not be construed as in any manner changing the terms hereof, or estopping any one of the CITIES from enforcement hereof.

D. SEVERABILITY

If any provision in this MOU is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

E. ADMINISTRATION

The CITIES respective City Manager shall administer this MOU on behalf of its CITY.

F. ATTORNEY'S FEES

If any CITY in this MOU is required to initiate or defend or made a party to any action or proceeding in any way connected with this MOU, the prevailing CITY in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorneys' fees; provided, however, that the attorneys' fees awarded pursuant to this Section shall not exceed the hourly rate paid by any CITY for legal services multiplied by the reasonable number of hours spent by the prevailing CITY in the conduct of the litigation. Attorneys' fees shall include attorneys' fees on any appeal, and in addition a CITY entitled to attorneys' fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery, and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment. The court may set such fees in the same action or in a separate action brought for that purpose

G. ENTIRE AGREEMENT

This MOU is intended by the CITIES hereto as a final expression of their understanding, with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection therewith.

(Signatures on Following Page)

IN WITNESS WHEREOF, the CITIES hereto have caused this MOU to be executed by their duly authorized representatives on the dates set forth below:

CITY OF LA QUINTA:

By: _____
JON MCMILLEN
City Manager

Dated: _____

ATTEST:

By: _____
MONIKA RADEVA,
City Clerk

Dated: _____

APPROVED AS TO FORM AND CONTENT:

By: _____
WILLIAM H. IHRKE,
City Attorney

CITY OF INDIO:

By: _____
MARK SCOTT,
City Manager

Dated: _____

ATTEST:

By: _____
CYNTHIA HERNANDEZ,
City Clerk

Dated: _____

APPROVED AS TO FORM AND CONTENT:

By: _____
ROXANNE M. DIAZ,
City Attorney

CITY OF COACHELLA:

By: _____
WILLIAM B. PATTISON JR.,
City Manager

Dated: _____

ATTEST:

By: _____
ANDREA CARRANZA,
Deputy City Clerk

Dated: _____

APPROVED AS TO FORM AND CONTENT:

By: _____
CARLOS L. CAMPOS,
City Attorney

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



Item 24.

ITEM
3.25
(ID # 7497)

MEETING DATE:
Tuesday, July 17, 2018

FROM : FIRE DEPARTMENT:

SUBJECT: FIRE DEPARTMENT: Ratification and Approval of the Cooperative Agreement to Provide Fire Protection, Rescue and Medical Emergency Services between the City of Indio, the City of La Quinta, the City of Coachella and the County of Riverside to share the cost of a Ladder Truck Company for three (3) years. District 4; [\$5,815,917]; 75% Contract Reimbursement, 12% Structural Fire Taxes, and 13% General Funds

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Approve the attached Cooperative Agreement to Provide Fire Protection, Rescue and Medical Emergency Services between the City of Indio, the City of La Quinta, the City of Coachella and County of Riverside; and
2. Authorize the Chairman of the Board to execute this Cooperative Agreement on behalf of the County; and
3. Authorized the Fire Chief to negotiate and execute any amendments to the Exhibit "A" of this Agreement.

ACTION:

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Tavaglione, Washington, Perez and Ashley
Nays: None
Absent: None
Date: July 17, 2018
xc: Fire

Kecia Harper-Ihem
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 1,845,490	\$ 1,938,978	\$ 5,815,917	\$ N/A
NET COUNTY COST	\$ 239,913	\$ 252,067	\$ 750,069	\$ N/A
SOURCE OF FUNDS: Contract Revenue 75%, 12% Structural Fire Taxes and 13% General Fund			Budget Adjustment: No	
			For Fiscal Year: 18/19–20/21	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The City of Indio, the City of La Quinta and the City of Coachella desires to continue the ladder truck company cost share agreement for Fire Protection, Rescue and Medical Emergency Services with the Riverside County Fire Department. The ladder truck serves the County unincorporated area, the City of Indio, the City of La Quinta and the City of Coachella. There were no changes in the Agreement level of staffing since the previous signed Amendment. The term of this agreement is July 1, 2018 through June 30, 2021. The total estimated contract revenue will be received annually to cover 75 percent of the contract costs. The County portion of the contract is funded with Structural Fire Taxes and General fund and is \$461,373 for FY 18/19, \$484,745 for FY 19/20 and \$507,862 for FY 20/21. The total contract amount for FY 18/19 is estimated at \$1,845,490, FY 19/20 \$1,938,978 and FY 17/18 \$2,031,449. It is subject to increase and/or decrease based on fiscal year end reconciliation of support services with actual costs to be adjusted on the 4th Quarter Invoice sent out in August following the fiscal year close..

The City of Indio approved the agreement on June 20, 2018. The City of La Quinta approved the agreement on June 6, 2018. The City of Coachella approved the agreement on May 23, 2018.

The agreement has been reviewed and approved as to form by County Counsel.

Impact on Residents and Businesses

There are no changes to the staffing level in the Agreement; therefore, there will be no impact on businesses or citizens of the City of Indio, the City of La Quinta and the City of Coachella due to the renewal of this agreement. However, the language in the Agreement does state that the Cities may request an increase or decrease of employees or services assigned to the Cities with one hundred twenty (120) day written notice to the County. All requests for changes will be evaluated by the designated Chief Officer and/or County Fire Chief to ensure that the levels of service provided to the Community are at or above the minimum standard requirements. Any concerns will be discussed with the City Representative.

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

SUPPLEMENTAL:

Additional Fiscal Information

Fire estimates receiving revenue in FY 18/19 of \$1,384,118, FY 19/20 \$1,454,234 and FY 20/21 \$1,523,587. This amount is included in Fire's FY 18/19 Budgeted Estimated Revenue.

Contract History and Price Reasonableness

The City of Indio has been contracting for Riverside County Fire Service since 1997. The City of La Quinta has been contracting for Riverside County Fire Services since 1985. The City of Coachella has been contracting for Riverside County Fire Services since 1990. The ladder cost share agreement began in January 18, 2006 and an amendment was last approved by the Board of Supervisors on January 30, 2018, Item #3.10. The estimated contract increase from the previous Exhibit A amendment is 2.17%. This increase is due to various rate increases from the State Cooperative Agreement, the County cost increases.

	
Daniel Talbot, Chief Cal Fire Riverside County	Gregory V. Priapos, Director County Counsel
6/27/2018	6/27/2018

	
Diane Sinclair, Deputy Director-Fire Admin	Ryan Carter, Principal Management Analyst
7/9/2018	7/10/2018


Gregory V. Priapos, Director County Counsel
6/27/2018

A COOPERATIVE AGREEMENT BETWEEN THE CITY OF INDIO, THE CITY OF LA QUINTA, THE CITY OF COACHELLA, AND THE COUNTY OF RIVERSIDE TO SHARE THE COST OF A LADDER TRUCK COMPANY

THIS AGREEMENT, was made and entered into this 6TH day of June, 2018, by and between the County of Riverside, on behalf of the Fire Department, a political subdivision of the State of California, (hereinafter referred to as "COUNTY") and the City of Indio, City of La Quinta, and the City of Coachella, each a duly created city (hereinafter each a "CITY" and collectively the "CITIES"). COUNTY and CITIES are hereinafter collectively referred to as the "Parties".

SECTION I: PURPOSE

A. The COUNTY has contracted with the CITIES individually for the provision of Fire Protection, Fire Prevention, Rescue, and Medical Services in a separate cooperative agreement respectively.

B. The CITIES and COUNTY desire to enter into a cost sharing agreement for a ladder truck which will be of mutual benefit for all involved agencies.

C. The CITIES and COUNTY believe the ladder truck staffing cost should be equitably distributed to the participating agencies.

NOW, THEREFORE, IT IS AGREED as follows:

SECTION II: COOPERATIVE OPERATIONS

Emergency Responses: The ladder truck shall be dispatched, when available, to all residential and commercial structure fires within the jurisdictions of the CITIES and COUNTY. The ladder truck shall also be utilized for staffing and expertise in other emergencies relating to entrapment and medical emergencies. The truck shall be located in a position to provide a response time of fifteen minutes, or less, to the CITIES.

SECTION III: COST SHARE

The Parties agree the cost of the ladder truck shall be billed to CITIES by the COUNTY with the normal quarterly billing pursuant to the CITIES respective cooperative agreements, and the cost will be shown as a line item on that bill. The CITIES will receive an estimated cost of the ladder truck staffing based on the top step salaries of the personnel assigned to the ladder truck, at the first of the fiscal year. The cost pool of the ladder truck shall consist of the salaries of 2.3 Fire Captains, 2.3 Fire

Apparatus Engineers, 3 Firefighter II Paramedics and 1.4 Firefighters II. A maintenance budget of \$20,000 will also be included in the cost pool. The cost shall be distributed by the CITIES of Indio contributing fifty percent (50%), the County of Riverside contributing twenty-five percent (25%), and the cities of La Quinta and Coachella each contributing twelve and one half percent (12.5%) of the actual cost of the staffing and maintenance of the ladder truck.

SECTION IV: TERM

The term of this Agreement shall be from July 1, 2018 to June 30, 2021. Any party to this Agreement may terminate this Agreement by providing a written notice of termination to the other party's hereto no less than one (1) year prior to the expiration of the term hereof. If such notice is given unilaterally by COUNTY except any notice issued because of actions of the California Department of Forestry and Fire Protection (hereinafter "CAL FIRE") or CITIES, COUNTY agrees to continue to provide Fire Services to CITIES until such time as CITIES has a reasonable opportunity to implement alternative Fire Services. In no event shall this Agreement be terminated by either party after June 30, 2020.

SECTION V: INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent permitted by applicable law, COUNTY shall and does agree to indemnify, protect, defend and hold harmless CITIES, their agencies, districts, special districts and departments, their respective directors, officers, elected and appointed officials, employees, agents and representatives (collectively, "**City Indemnitees**") for, from and against any and all liabilities, claims, damages, losses, liens, causes of action, suits, awards, judgments and expenses, attorney and/or consultant fees and costs, taxable or otherwise, of any nature, kind or description of any person or entity, directly or indirectly arising out of, caused by, or resulting from (1) the services performed hereunder by COUNTY, or any part thereof, (2) the Agreement, including any approved amendments or modifications, or (3) any negligent act or omission of COUNTY, its officers, employees, subcontractors, agents, or representatives (collectively, "**County Liabilities**"). Notwithstanding the foregoing, the only County Liabilities with respect to which COUNTY's obligation to indemnify, including the cost to defend, the City Indemnitees does not apply is with respect to County Liabilities resulting from the negligence or willful misconduct of a City Indemnitee, or to the extent such claims do not arise out of, pertain to or relate to the Scope of Work in the Agreement.

To the fullest extent permitted by applicable law, but subject to the limits in this paragraph, each CITY shall and does agree to indemnify, protect, defend and hold harmless COUNTY, its agencies, departments, directors, officers, agents, Board of Supervisors, elected and appointed officials and representatives (collectively, "**County Indemnitees**") for, from and against any and all liabilities, claims, damages, losses, liens, causes of action, suits, awards, judgments and expenses, attorney and/or

consultant fees and costs, taxable or otherwise, of any nature, kind or description of any person or entity, directly or indirectly arising out of, caused by, or resulting from (1) the services performed hereunder by the respective CITY, or any part thereof, (2) the Agreement, including any approved amendments or modifications, or (3) any negligent act or omission of the respective CITY, its officers, employees, subcontractors, agents, or representatives (collectively, "City Liabilities"). No CITY shall be required to indemnify, protect, defend and hold harmless County Indemnitees for the acts or omissions of another CITY giving rise to City Liabilities in that other City pursuant to this Agreement. Furthermore, and notwithstanding the first sentence of this paragraph, the City Liabilities with respect to which each CITY's obligation to indemnify, including the cost to defend, the County Indemnitees does not apply with respect to City Liabilities resulting from the negligence or willful misconduct of a County Indemnitee, or to the extent such claims do not arise out of, pertain to or relate to the Scope of Work in the Agreement."

SECTION VI: OWNERSHIP, MAINTENANCE, REPAIRS

The City of Indio owns the ladder truck and maintains the insurance on said ladder truck. The ladder truck maintenance and/or repair costs shall be paid through the cost allocation plan or as a direct invoice distributed to each Party, with the City of Indio contributing fifty percent (50%), the County of Riverside contributing twenty-five percent (25%), and the cities of La Quinta and Coachella each contributing twelve and one half percent (12.5%) of the actual cost of the maintenance and/or repair of the ladder truck.

SECTION VII: DELIVERY OF NOTICES

All notices permitted or required under this agreement shall be given to the respective parties at the following address, or at such other addresses as the respective parties may provide in writing for this purpose.

COUNTY OF RIVERSIDE
County Fire Chief
210 W. San Jacinto Ave.
San Jacinto, CA 92570

CITY OF INDIO
City Manager
100 Civic Center Mall
Indio, CA 92201

CITY OF LA QUINTA
City Manager
78-495 Calle Tampico
La Quinta, CA 92247

CITY OF COACHELLA
City Manager
1515 6th Street
Coachella, CA 92236

Any notice required to be given hereunder to either party shall be given by personal delivery or be deposited in the U.S. mail to the address listed, certified with return receipt requested, and pre-paid postage affixed. Such notice shall be deemed

made when personally delivered or when mailed. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of method of service.

SECTION VIII: GENERAL PROVISIONS

A. ALTERATION OF TERMS

No addition to, or alteration of, the terms of this Agreement, whether by written or verbal understanding of the Parties, their officers, agents, or employees, shall be valid unless made in the form of a written amendment to this Agreement, which is formally approved and executed by both Parties.

B. DISPUTES

CITIES shall select and appoint a "Contract Administrator" who shall, under the supervision and direction of CITIES, be available for contract resolution or policy intervention with COUNTY, when, upon determination by the Chief that a situation exists under this Agreement in which a decision to serve the interest of CITIES has the potential to conflict with COUNTY interest or policy. Any dispute concerning a question of fact arising under the terms of this Agreement which is not disposed of within a reasonable period of time by the CITIES and COUNTY employees normally responsible for the administration of this Agreement shall be brought to the attention of the Chief Executive Officer (or designated representative) of each organization for joint resolution. For purposes of this provision, a "reasonable period of time" shall be ten (10) calendar days or less. CITIES and COUNTY agree to continue with the responsibilities under this Agreement during any dispute. Disputes that are not resolved informally by and between CITIES and COUNTY representatives may be resolved, by mutual agreement of the parties, through mediation. Such mediator will be jointly selected by the parties. The costs associated with mediator shall be shared equally among the participating parties. If the mediation does not resolve the issue(s), or if the parties cannot agree to mediation, the parties reserve the right to seek remedies as provided by law or in equity. The parties agree, pursuant to *Battaglia Enterprises v. Superior Court* (2013) 215 Cal.App.4th 309, that each of the parties are sophisticated and negotiated this agreement and this venue at arm's length. Pursuant to this Agreement, the parties agree that venue for litigation shall be in the Superior Court of Riverside County. Should any party attempt to defeat this section and challenge venue in Superior Court, the party challenging venue stipulates to request the Court change venue to San Bernardino County and shall not ask for venue in any other County.

Any claims or causes of actions, whether they arise out of unresolved disputes as specified in this Section or claims by third parties that are made against the COUNTY, shall be submitted to the Office of the Clerk of the Board for the County of Riverside in a timely manner. For claims made against the COUNTY that involve CAL

FIRE employees, to the extent permissible under the COUNTY's contract with CAL FIRE, the claims will be forwarded on to CAL FIRE for processing.

C. WAIVER

Any waiver by any of the Parties, separately or collectively, of any breach of any one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term thereof. Failure on the part of the Parties to require exact, full and complete compliance with any terms of this Agreement shall not be construed as in any manner changing the terms hereof, or estopping any one of the CITIES or COUNTY from enforcement hereof.

D. SEVERABILITY

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

E. ADMINISTRATION

1. The COUNTY Fire Chief shall administer this Agreement on behalf of the County of Riverside.

2. The CITIES respective CITIES Manager shall administer this Agreement on behalf of its own CITIES.

F. ATTORNEY'S FEES

If CITIES fails to remit payments for services rendered pursuant to any provision of this Agreement, COUNTY may seek recovery of fees through litigation, in addition to all other remedies available.

In the event of litigation between COUNTY and CITIES to enforce any of the provisions of this Agreement or any right of either party hereto, the unsuccessful party to such litigation agrees to pay the prevailing party's costs and expenses, including reasonable attorneys' fees, all of which shall be included in and as a part of the judgment rendered in such litigation.

G. ENTIRE AGREEMENT

This Agreement is intended by the Parties hereto as a final expression of their understanding, with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof and supersedes any and all

IN WITNESS WHEREOF, the duly authorized officials of the parties hereto have, in their respective capacities, set their hands as of the date first hereinabove written.

Dated: 6-20-18

CITY OF INDIO

By: Mark Scott
Mark Scott, City Manager

ATTEST:

APPROVED AS TO FORM:

By: Maria Ypiano for
Cynthia Hernandez, City Clerk

By: Roxanne Diaz
Roxanne Diaz, City Attorney

(SEAL)

Dated: _____

CITY OF LA QUINTA

By: _____
City Manager

ATTEST:

APPROVED AS TO FORM:

By: _____

By: _____
City Attorney

(SEAL)

[ADDITIONAL SIGNATURE PROVISIONS ON NEXT PAGE]

prior and contemporaneous agreements and understandings, oral or written, in connection therewith.

[SIGNATURE PROVISIONS ON NEXT PAGE]

IN WITNESS WHEREOF, the duly authorized officials of the parties hereto have, in their respective capacities, set their hands as of the date first hereinabove written.

Dated: _____

CITY OF INDIO

By: _____
City Manager

ATTEST:

APPROVED AS TO FORM:

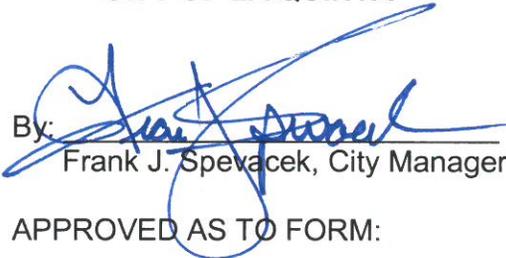
By: _____
City Clerk

By: _____
City Attorney

(SEAL)

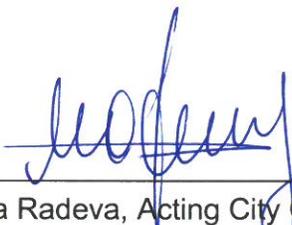
Dated: _____

CITY OF LA QUINTA

By: 
Frank J. Spevacek, City Manager

ATTEST:

APPROVED AS TO FORM:

By: 
Monika Radeva, Acting City Clerk

By: 
William H. Ihrke, City Attorney

(SEAL)

[ADDITIONAL SIGNATURE PROVISIONS ON NEXT PAGE]

Dated: May 23, 2018

CITY OF COACHELLA

By: 
City Manager

ATTEST:

APPROVED AS TO FORM:

By: Andrea Cananza

By: 
City Attorney

(SEAL)

Dated: JUL 17 2018

COUNTY OF RIVERSIDE

By: 
Chairman, Board of Supervisors
CHUCK WASHINGTON

ATTEST:

APPROVED AS TO FORM:

KECIA HARPER-IHEM
Clerk of the Board

GREGORY P. PRIAMOS,
County Counsel

By: 
Deputy

By: 
GREGORY P. PRIAMOS,
County Counsel

(SEAL)

\\FPRRU01\root\root\data\RRU County Finance\Contract Cities\COOPERATIVE AGREEMENT\COST SHARE LADDER TRUCK COOPERATIVE AGREEMENT - INDIO, LA QUINTA, COACHELLA, COUNTY\Ladder Truck Agmt w-Indio La Quinta Coachella 20160428.docx

COOPERATIVE AGREEMENT TO SHARE THE COST OF A LADDER TRUCK COMPANY
CITIES OF INDIO, LA QUINTA, & COACHELLA
July 1, 2018 to June 30, 2021
8 of 8

EXHIBIT "A"
TO THE COOPERATIVE AGREEMENT
TO PROVIDE FIRE PROTECTION, FIRE PREVENTION, RESCUE
AND MEDICAL EMERGENCY SERVICES FOR THE DESERT TRUCK SHARED WITH
THE CITIES OF COACHELLA, INDIO AND LA QUINTA
ESTIMATE DATED JANUARY 1, 2018 FOR FY2018/2019 THROUGH FY2020/2021

CITY BUDGETED EXHIBIT "A" ESTIMATES

FISCAL YEAR 2018/2019	\$1,845,490
FISCAL YEAR 2019/2020	\$1,938,978
FISCAL YEAR 2020/2021	\$2,031,449
TOTAL CITY BUDGET ESTIMATES FOR FY2018/2019 - FY2020/2021	<u>\$5,815,917</u>



The City of Coachella owns the following fire apparatus –

- Paramedic Engine 79 – 2007 year Spartan with 161,739 miles*
- Reserve Paramedic Engine 279 – 2004 year Spartan with 153,851 miles*
- Paramedic Squad 79 – 2016 year Dodge Ram with 5315 miles*.

*Note – mileages obtained on August 1, 2020.

City of Coachella – Fire Services

Item 24.

Fire Station 79

Organizational Chart
June 12, 2020 to present
Exhibit C-3

CAL FIRE & Riverside County
Interim Fire Chief
Casey Hartman

Deputy Chief
Eddy Moore

Division Chief
Robert Fish

Battalion Chief
Bonifacio De La Cruz

Office Assistant-II
Marisa Duran

Fire Captain
Johnny Garcia

Fire Captain
Rodrigo Vega

Fire Captain
Juan Arroyo

Fire Apparatus Engineer
Tommy Lemus

Firefighter-II / Paramedic
Michael Gonzales

Firefighter-II / Paramedic
Joshua Brann

Firefighter-II (Limited-Term)
Daniel Lucido

Firefighter-II / Paramedic
(Limited-Term)
SAFER Grant (Vacant)

Fire Apparatus Engineer/
Paramedic
Brian Merrill

Firefighter-II / Paramedic
Fredy Cruz

Position # 542-312-1082-907

Position # 542-312-1755-907

- Fire Chief Shawn Newman retired on June 12, 2020.
- Deputy Chief Casey Hartman is appointed Acting Fire Chief* until a permanent Riverside Unit and Riverside County Fire Chief is announced.
- The City of Coachella contracts for 8 permanent firefighting positions plus 2 limited-term positions behind the SAFER grant –
 - 3 Fire Captains, 1 Engineer/Paramedic, 1 Engineer, 3 Firefighter-II/Paramedics;
 - 1 limited-term Firefighter-II/Paramedic (SAFER); and
 - 1 limited-term Firefighter-II (SAFER).
 - All of the above are State of California employees of CAL FIRE.
 - Office Assistant-II Marisa Duran is also contracted to the City of Coachella. She is a County of Riverside employee.

*Update – Bill Weiser is appointed as Fire Chief, effective August 3, 2020.

EXHIBIT "A" – FY 2020/21 Estimated Costs

Item 24.

COST ESTIMATE FOR THE CITY OF COACHELLA DATED FEBRUARY 1, 2020 FOR FY2020/2021

	<u>CAPTAIN'S</u>	<u>CAPTAIN'S</u>	<u>ENGINEER'S</u>	<u>ENGINEER</u>	<u>FF II'S</u>	<u>FF II</u>	<u>TOTALS</u>					
STA #79	Medic	Medics	Eng	Medics	FF II's	Medics	Eng	FF II's				
Medic Engine 79	745,188	3	217,923	1	249,040	1	187,871	1	863,509	4	2,263,531	10
SUBTOTALS	745,188		217,923		249,040		187,871		863,509		<u>\$2,263,531</u>	
SUBTOTAL STAFF	3		1		1		1		4			10
OFFICE ASSISTANT II (PCN 00109678)					75,832	each					<u>75,832</u>	1
SUBTOTAL											<u>\$75,832</u>	11
ESTIMATED SUPPORT SERVICES												
Administrative/Operational					21,421	per assigned Staff			244,200		244,200	10
Volunteer Program					7,235	Per Entity Allocation			7,235		7,235	1
Medic Program						Medic FTE/Defib Basis			50,281		50,281	5.4
Battalion Chief Support					80,096	.27 FTE per Station			80,096		80,096	1
ECC Support						Calls/Station Basis			98,815		98,815	
Fleet Support					66,501	per Fire Suppression Equip			66,501		66,501	1
Comm/IT Support						Calls/Station Basis			137,422		137,422	
Facility Support									8,223		8,223	
Hazmat Support						Assigned Staff/Station Basis			17,004		17,004	
ESTIMATED SUPPORT SERVICES SUBTOTAL											<u>\$709,777</u>	
ESTIMATED DIRECT CHARGES												
FIRE ENGINE USE AGREEMENT					25,800	each engine			25,800		25,800	1
COOPERATIVE TRUCK AGREEMENT 12.5%					Truck 86				250,398		250,398	12.5%
TOTAL STAFF COUNT												12.4
NET ESTIMATED CITY BUDGET											<u>\$3,350,107</u>	

10.00 Assigned Staff
0.27 Battalion Chief Support
1.13 Indio Truck (12.5%)
** 11.13 Total Assigned Staff

1 Fire Stations
2,696 Number of Calls
5.67 Assigned Medic FTE

SUPPORT SERVICES

Administrative & Operational Services
Finance
Training

Procurement
Emergency
Page 432

- The current contract estimate of \$3,350,107 was calculated in February 2020. Keep in mind that this estimate is based on all contracted employees at their highest pay step. This provides a cushion for unanticipated cost runs.
- The City of Coachella is billed quarterly for “actual” costs, which in all cases has led to cost savings since 2011.
 - ✓ FY 2019/20 – Still awaiting the 4th quarter invoice but projected to be a (savings) of \$216,384.45.
 - ✓ FY 2018/19 – invoiced actuals amounted to a net difference (savings) of \$423,784.83.
 - ✓ FY 2017/18 – invoiced actuals amounted to a net difference (savings) of \$154,632.80.
 - ✓ FY 2016/17 – invoiced actuals amounted to a net difference (savings) of \$115,048.98.
 - ✓ FY 2015/16 – invoiced actuals amounted to a net difference (savings) of \$87,316.41.
 - ✓ FY 2014/15 – invoiced actuals amounted to a net difference (savings) of \$44,806.98.
 - ✓ FY 2013/14 – invoiced actuals amounted to a net difference (savings) of \$189,878.09.
 - ✓ FY 2012/13 – invoiced actuals amounted to a net difference (savings) of \$57,975.21.
 - ✓ FY 2011/12 – invoiced actuals amounted to a net difference (savings) of \$95,830.57.
 - *These are remarkable amounts which can be set aside for future fire department needs and/or assets.*

- ✦ City of Coachella awarded SAFER grant in August 2018 which was approved to be implemented at a November 14, 2018 City Council meeting.
- ✦ Coachella’s SAFER grant covers a three year period of which the Federal share is \$445,145.00.

BUDGET MATRIX				
	First 12-Month Period	Second 12-Month Period	Third 12-Month Period	Total
Personnel	146,986	146,986	146,986	440,958
Benefits	90,930	90,930	90,930	272,790
Other - Additional Funding	0	0	0	0
Total	237,916	237,916	237,916	713,748
Total Applicant Share	59,479	59,479	154,645	273,603
Total Federal Share	178,437	178,437	83,271	440,145
	TOTAL APPROVED GRANT AMOUNT			\$713,748

- ✦ The least costly option is to fund (1) Firefighter/Paramedic and (1) Firefighter-II. This will allow Engine 79 to operate as a 4-person company, complying with Federal OSHA and NFPA 1500’s “2-in/2-out regulation.

March 25, 2019 was our SAFER grant’s implementation date.

- The SAFER grant allows Coachella’s frontline fire engine to be staffed with a minimum of four (4) firefighting personnel, which meets NFPA’s “two-in/two-out” rule providing a greater degree of safety, efficiency and overall effectiveness while operating at emergency incidents.
- Currently the two SAFER grant positions are filled with limited-term or temporary personnel. However, when a limited-term employee(s) gets an opportunity to accept a permanent position elsewhere then those vacancies are filled with other firefighters on a rotational overtime basis.

Cooperative Ladder Truck Agreement – 12.5%

Item 24.



★ As part of the agreement, the City of Indio, City of La Quinta, the City of Coachella and the County of Riverside share the staffing* cost of Truck 86.

*It must be noted that the three Cities agreed to fund the cost of a replacement Truck 86 at the 10-year mark (May 2016)

★ On December 7, 2015, Truck 86 converted to paramedic firefighter staffing, thus providing full-time Advanced Life Support services to all neighboring areas, including the City of Coachella.

★ This ladder truck (Truck 86) is dispatched to any residential and commercial structure fire within the City of Coachella. It may also be utilized for aerial master streams, technical rescues, plus other specialized emergencies.

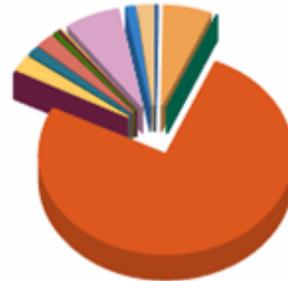
Essentially this provides the City with a specialty unit with four added firefighters on a daily basis.



- The Ladder Truck program, known as “Truck 86” began in May 2006 and involves cost-sharing between the City of Indio, City of La Quinta, City of Coachella and Riverside County for personnel costs.
- The cooperative Ladder Truck agreement essentially provides an additional four (4) specialized trained firefighters to the City of Coachella when the need arises.
- This includes paramedic services for the ill and injured.
- An agreement between the City of Indio, City of La Quinta and the City of Coachella was initiated in which after ten (10) years of the program’s inception, funds will be available collected towards the purchase of a replacement ladder truck. It is now July 2020 and a replacement ladder truck has yet to be purchased. The City of Coachella’s share is estimated to be \$350,000.
- The joint-funded Truck 86 program is a highly effective and cost efficient bonus to our local jurisdictions.

Response Activity

Incidents Reported for Date between 1/1/2020 and 7/23/2020 and City of Coachella



Com Fire	4	0.2%
False Alarm	104	6.1%
Haz Mat	2	0.1%
Medical	1,310	76.2%
Multi-Fam Dwelling Fire	1	0.1%
Other Fire	47	2.7%
Other Misc	23	1.3%
Public Service Assist	35	2.0%
Res Fire	13	0.8%
Rescue	1	0.1%
Ringing Alarm	1	0.1%
Standby	6	0.3%
Traffic Collision	121	7.0%
Vehicle Fire	18	1.0%
Wildland Fire	33	1.9%
Total:	1,719	100.0%

Com Fire	4
False Alarm	104
Haz Mat	2
Medical	1310
Multi-Fam Dwelling Fire	1
Other Fire	47
Other Misc.	23
Public Service Assist	35
Res Fire	13
Rescue	1
Ringing Alarm	1
Standby	6
Traffic Collision	121
Vehicle Fire	18
Wildland Fire	33
Incident Total:	1,719

Average Enroute to Onscene Time*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledge as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
1212	488	80	11	4.5	70.5%

*CODE 3 and CODE 2 incidents are included in the total count of incidents and the average Enroute to Onscene Time.

- Year-to-date (January 1 to July 23) incidents within the City of Coachella is 1719 calls so far for 2020.
- For that same time period in 2019, there were 1497 calls, representing an almost 15% increase in call volume.
- Due to its size and population, it is not uncommon where simultaneous and/or back-to-back calls for service occur in the City of Coachella.
- The advantages of contracting with a larger regional and integrated fire department can be readily seen, where the closest and most appropriate Riverside County Fire Department resource is dispatched to any call within its normal service areas.

2020 Responding Stations - YTD

Item 24.

Incidents by Jurisdiction

	Com Fire	False Alarm	Haz Mat	Medical	Multi-Fa m	Other Fire	Other Misc	Public Service	Res Fire	Rescue	Ringin Alarm	Standby	Traffic Collisio	Vehicle Fire	Wildland Fire	Total
City of Coachella	4	104	2	1,310	1	47	23	35	13	1	1	6	121	18	33	1,719
Grand Total	4	104	2	1,310	1	47	23	35	13	1	1	6	121	18	33	1,719

Incidents by Battalion, Station and Jurisdiction

			Com Fire	False Alarm	Haz Mat	Medical	Multi-Fa m	Other Fire	Other Misc.	Public Service	Res Fire	Rescue	Ringin Alarm	Standby	Traffic Collision	Vehicle Fire	Wildland Fire	Total
Battalion 6	Station 39 Thermal	City of Coachella	0	0	0	12	0	0	0	0	0	0	0	0	2	0	0	14
		Station Total	0	0	0	12	0	0	0	0	0	0	0	0	2	0	0	14
	Station 70 La Quinta PGA	City of Coachella	0	7	0	10	0	0	0	1	0	0	0	0	0	0	0	18
		Station Total	0	7	0	10	0	0	0	1	0	0	0	0	0	0	0	18
	Station 79 Coachella	City of Coachella	4	79	1	1,098	1	37	15	32	13	1	1	4	90	12	25	1,413
	Station Total	4	79	1	1,098	1	37	15	32	13	1	1	4	90	12	25	1,413	
	Battalion Total	4	86	1	1,120	1	37	15	33	13	1	1	4	92	12	25	1,445	
Battalion 7	Station 86 Indio	City of Coachella	0	11	0	143	0	6	5	2	0	0	0	1	22	1	2	193
		Station Total	0	11	0	143	0	6	5	2	0	0	0	1	22	1	2	193
	Station 87 Terra Lago	City of Coachella	0	7	1	47	0	4	3	0	0	0	0	1	7	5	6	81
		Station Total	0	7	1	47	0	4	3	0	0	0	0	1	7	5	6	81
	Battalion Total	0	18	1	190	0	10	8	2	0	0	0	2	29	6	8	274	
Grand Total			4	104	2	1,310	1	47	23	35	13	1	1	6	121	18	33	1,719

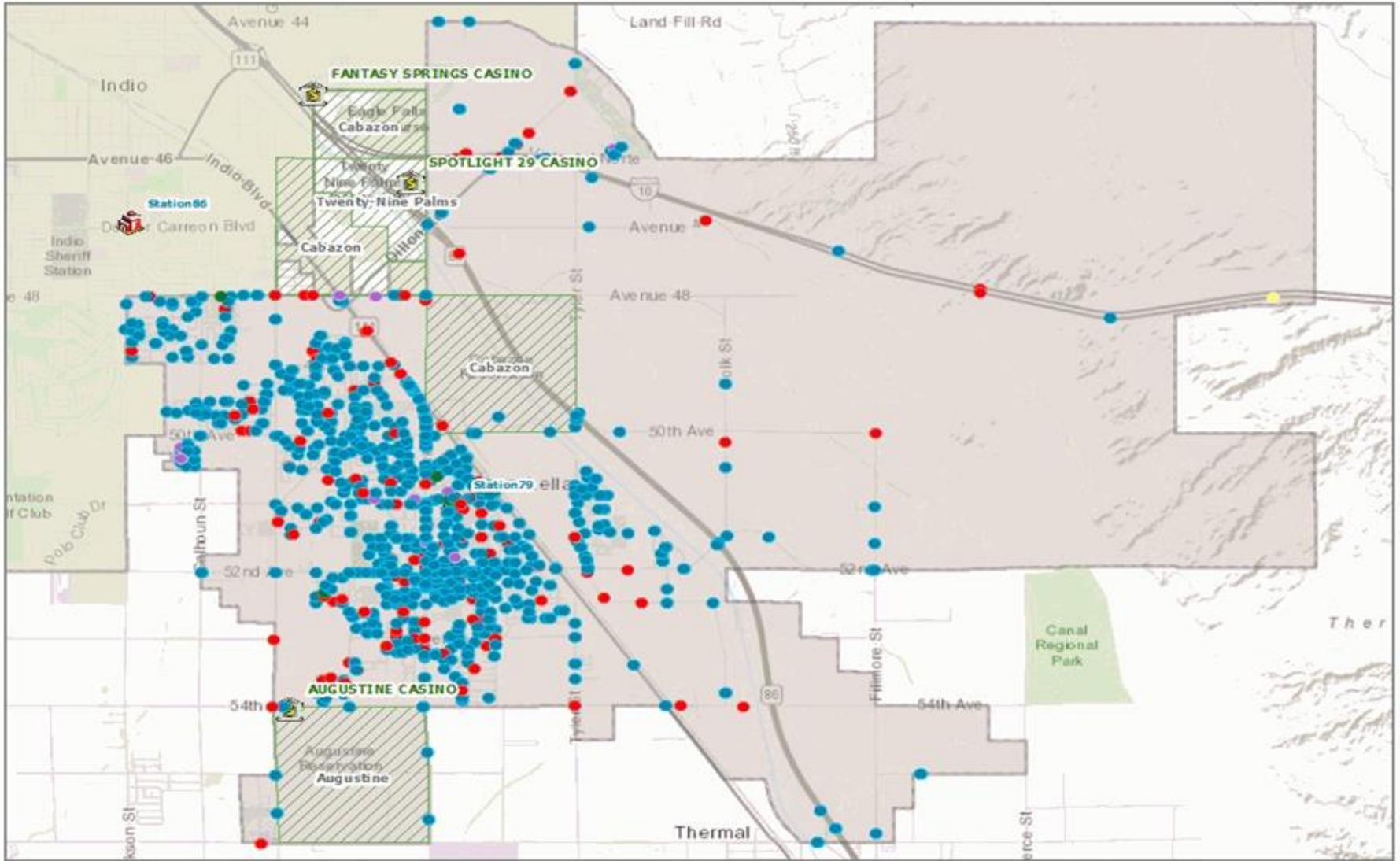
- While Coachella's Paramedic Engine 79 handles most of the incidents in and around the City there are other occasions where simultaneous and/or back-to-back incidents are handled by other closest and most appropriate fire units. Often times these supplementary units respond from the Indio, La Quinta and/or Thermal Fire Stations*.
- It should also be noted that per the Riverside County Fire Department's Standard Response Plan more than one unit responds to a given emergency. Examples include –
 - ✓ Structure Fires – Minimum of 3 Fire Engines, 1 Truck and 1 Battalion Chief;
 - ✓ Vehicle Fires – Minimum of 2 Fire Engines;
 - ✓ Traffic Collision with Entrapment – Minimum of 2 Fire Engines, 1 Truck, 1 Battalion Chief and 1 Ambulance;
 - ✓ Significant Medical – Minimum of 2 Fire Engines and 1 Ambulance;
 - ✓ Hazardous Materials – Minimum of 2 Fire Engines, Hazardous Materials Team, Environmental Health and 1 Battalion Chief.

*Note – During heavy incident activities, it is not uncommon to see, fire units from other Coachella Valley cities plus the western end of Riverside County run calls in the City or provide coverage at Fire Station #79. That is the great advantage of being a cooperative partner with the Riverside County Fire Department.

2020 Response Locations - YTD

Item 24.

INCIDENT_DATE between '2020-1-1 00:00:00' and '2020-7-23 23:59:59' and CITYNAME = 'Coachella'



Legend

- Fire
- Medical
- Riverside County
- Fire Station
- Hazard
- Other Misc
- Reservations
- Casinos
- Haz Mat
- PSA

Page 442

- As depicted in the response map, a great majority of calls for service occurs within a five (5) minute radius of Coachella Fire Station #79.
- The northwest and northeast portions of the City are quicker served by units from the City of Indio, i.e. Engine 86, Truck 86 and/or Engine 87. Again the benefits of being served by a regional fire protection system, i.e. Riverside County Fire Department are apparent.

"HISTORY IN THE MAKING"



**COLLEGE OF THE DESERT - PUBLIC SAFETY ACADEMY (FIRE 063A/B)
BASIC FIREFIGHTER ACADEMY CLASS #1
ROY WILSON TRAINING CENTER DECEMBER 14, 2013**

**ACADEMY COORDINATORS
CHIEF SCOTT VENTURA CHIEF NICK CADENA CHIEF BONIFACIO DE LA CRUZ**

- The City of Coachella has always been a proud sponsor of College of the Desert's Public Safety Academy programs since 2011 and has provided Instructor and Instructional support which are vital to the success of these programs.
- COD's Basic Firefighter Academy is a part-time two-semester program which began with Fire Academy #1 in August 2013. Many local cadets have been successful in attaining careers in the field of Public Safety.
- As an example, Coachella Fire Explorer Salvador Jacquez successfully completed Fire Academy #7 in July 2020 and will be transitioning to Volunteer Reserve Firefighter status while he undergoes the application process with various fire departments.

Additional Notes –

- Coachella Fire Station #79 is a hub for the local Fire Explorer Program which provides youths (ages 14 to 21) an opportunity to learn valuable life skills. There are currently nine (9) boys and girls registered with Coachella Fire Explorer Post #679.
- The Volunteer Reserve Firefighter Program is designed for adult men and women who serve their communities as Certified Firefighters and currently there are twelve (12) Volunteer Reserves serving at our local fire stations.



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Luis Lopez, Development Services Director

SUBJECT: Ordinance No. 1168 Amending Change of Zone No. 18-10 by adding a minimum residential density of 20 units per acre in the RM (General) and RM (Urban) zoning district designators for approximately 72.6 acres of vacant agricultural land generally located south of Avenue 50, west of Tyler Street, approximately ¼ mile north of Avenue 52. City-Initiated.

STAFF RECOMMENDATION:

Staff recommends that the City Council introduce for first reading, by title only, Ordinance No. 1168 establishing a minimum residential density of 20 units per acre in the RM (General) and RM (Urban) zoning districts of the Zona Central project located on the south side of Avenue 50, west of Tyler Street, and approximately ¼ mile north of Avenue 52.

BACKGROUND:

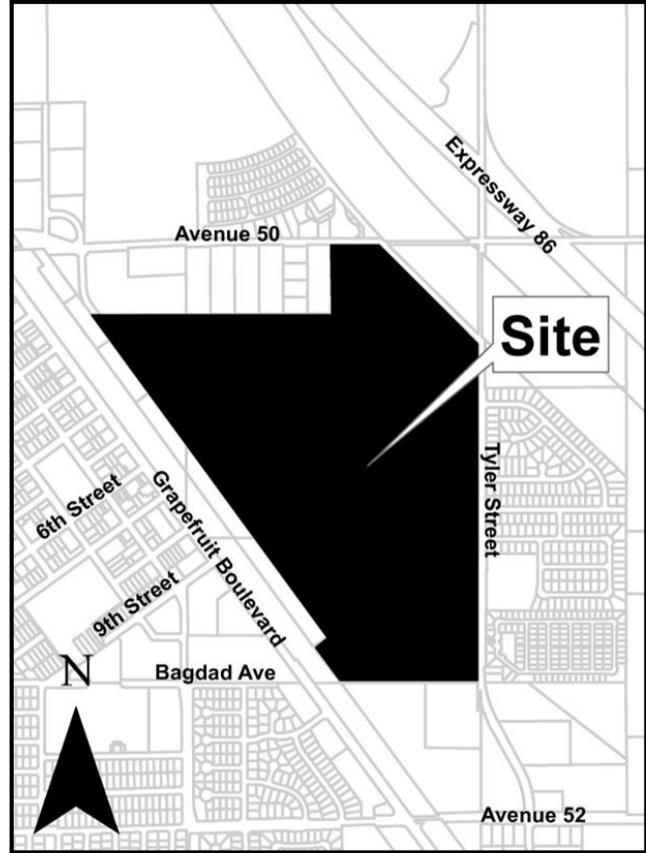
On October 23, 2019 the City Council adopted a Negative Declaration (EA No. 18-04) and approved Ordinance No. 1143 to authorize a Change of Zone (CZ 18-10) that created a conceptual land use plan for the “Zona Central” project, including new streets, open space, and a mixture of residential, neighborhood commercial, and light industrial uses on approximately 206 acres of vacant/agricultural land located on the south side of Avenue 50, west of Tyler Street, and north of Avenue 52. The City Council took final action on the Change of Zone (Ordinance No. 1143) on November 13, 2019.

DISCUSSION/ANALYSIS:

The City of Coachella initiated Change of Zone No. 18-10 at the request of the State of California – Department of Housing and Community Development (HCD) pursuant to a mandatory re-zoning effort called out in the City’s Housing Element. The change of zone’s main purpose was to create additional “development ready” multifamily residential zoning to accommodate the City’s Regional Housing Needs Allocation (RHNA) from the 4th Cycle carryover which was required to be completed as part of the City’s 2013-2021 Housing Element.

The approved “Zona Central” project accommodated a total of 1966 new dwelling units within the RM (Multifamily Residential) zoning districts, comprising approximately 72.6 acres within the overall project.

The “Zona Central” project site is envisioned to create a new urban community on the 206 acres located on the south side of Avenue 50, west of Tyler Street, that would be in full compliance with the General Plan’s “Land The Sub-Area 6 policies of the General Plan allow for a combination of districts that include elements of both urban employment and high-density residential uses. Prior to the approval of this Change of Zone (CZ 18-10), the project site contained only two zoning districts: M-S (Manufacturing Service) and R-S (Single Family Residential). The approved re-zoning project now consists of the following Zoning Districts and respective acreage (see highlighted RM zones which are the subject of this amended ordinance):



- MS-IP; Manufacturing Service – Industrial Park
- C-N; Neighborhood Commercial
- CN-PD; Neighborhood Commercial Planned Development (Mixed Use, Urban Employment Center)
- R-M; Residential, Multi-Family (General Neighborhood)
- R-M; Residential, Multi-Family (Urban Neighborhood)
- O-S; Open Space
- OS-PF; Open Space Public Facilities

Total Project Area	206.2 acres*
MS-IP Zone	35.6 acres*
C-N Zone	13.5 acres*
CN-PD (Mixed Use) Zone	42.6 acres*
R-M (General) Zone	21.2 acres*
R-M (Urban) Zone	51.4 acres*
O-S Zone	8.0 acres*
OS-PF Zone	10.3 acres*
Interior Streets	23.6 acres*

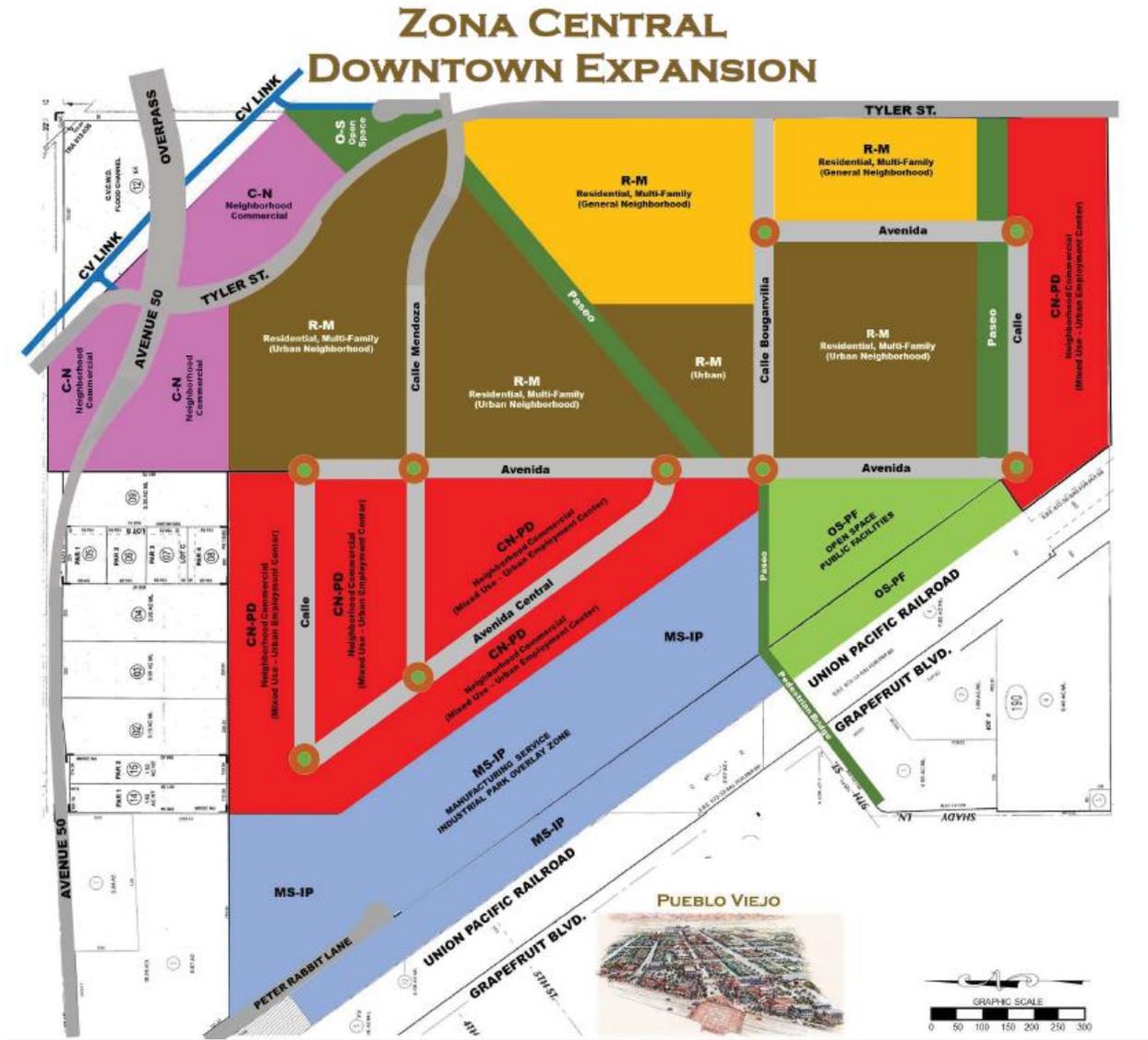
The aerial photograph below shows the “Zona Central” project site.



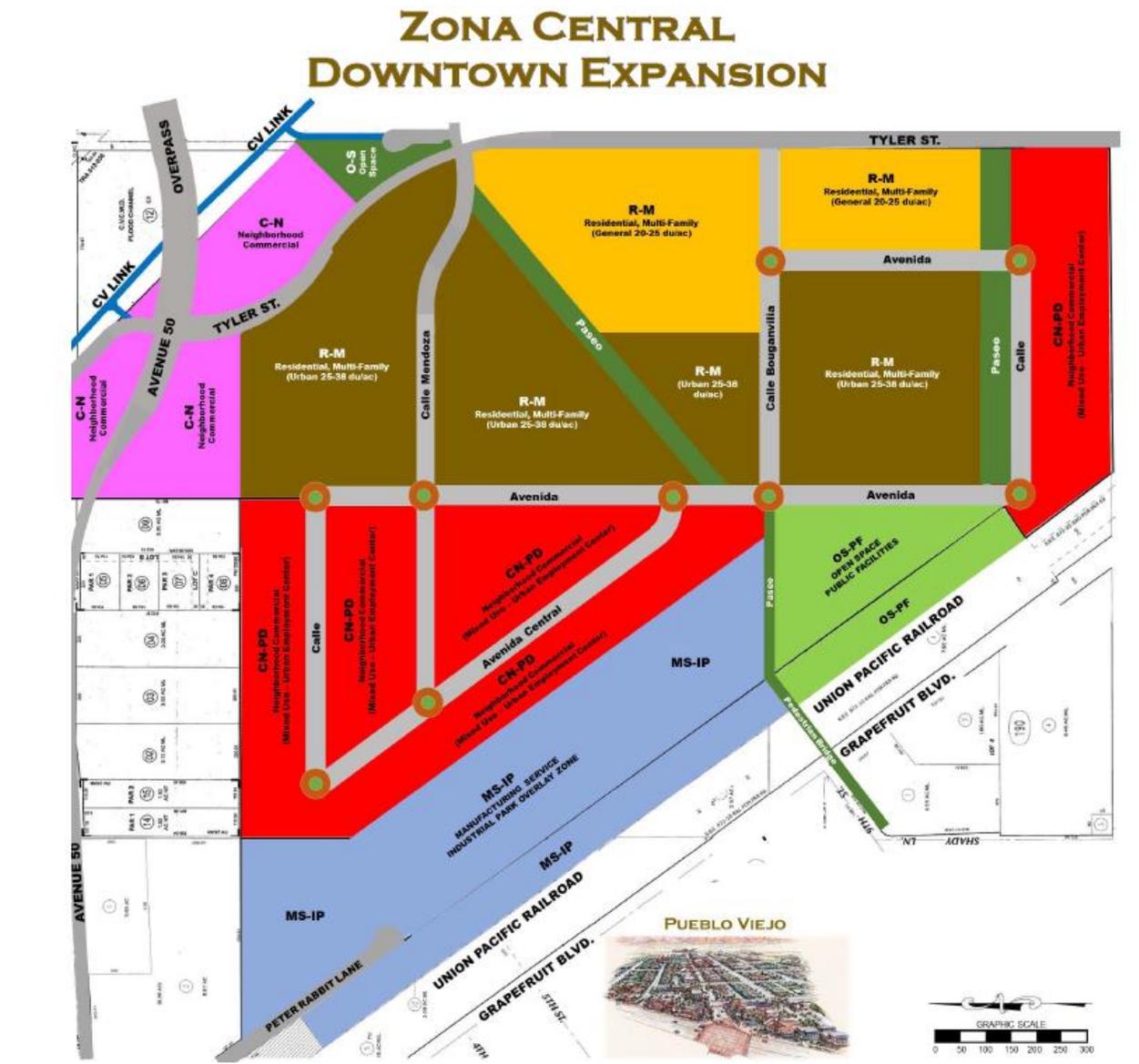
DISCUSSION/ANALYSIS:

Subsequent to the City Council’s final action on Ordinance No. 1143 which approved the change of zone action, staff was notified by HCD that the RM (Multifamily Residential) zoning districts are required by State law to expressly show that they have a “minimum density” of 20 units per acre, and that no additional discretionary actions can be required in order to build at this density. Accordingly, the original zoning designator did not include a “density range” because it was understood that the General Plan densities would govern. However, based on HCD feedback, staff is proposing to amend the zoning district designators for the RM (Multifamily Residential) zones to call out the density ranges showing that 20 units per acres is a minimum threshold density, as shown below.

Change of Zone Exhibit – “BEFORE” Amending Ordinance No. 1143:



Change of Zone Exhibit – “AFTER” Amending Ordinance No. 1143:



As shown above, the change of zone exhibit reflection the “after” condition of Ordinance No. 1143 being amended, includes a density range designator as follows:

- RM – Residential Multifamily (General 20-25 dwelling units per acre)
- RM – Residential Multifamily (Urban 25-38 dwelling units per acre)

When staff prepared the Zona Central land use plan, it was assumed that these zoning districts would generate a total of 1,966 new dwelling units on the RM lots (72.6 acres) which represents the maximum buildout density for both RM districts. The applicable State law that required the City to re-zone properties to comply with our 4th Cycle RNHA carry over, specifically requires that a minimum density of “20 units to the acre” be specified in the zoning district. Section 17.20.030(3) of the Coachella Municipal Code states that the allowable RM zoning density is as follows:

“Multiple-family residential developments shall comply with the allowable density ranges (dwelling units per acre) of the general plan land use designators.”

However, it sets maximum densities for lots under 10,000 square feet. Therefore, a developer could propose a subdivision of lots that results in less than the maximum allowable density. By changing the zoning designation to call out the minimum density as being “20 units per acre” (RM General) and “25 units per acre” (RM Urban) we can avoid this inconsistency with State law.

ALTERNATIVES:

1. Recommend to City Council approval of Ordinance No. 1168 as recommended by staff.
2. Recommend to City Council approval of Ordinance No. 1168 with modifications.
3. Take no action.
4. Continue this item and provide staff with direction.

RECOMMENDED ALTERNATIVE(S):

Staff recommends Alternative #1 as noted above.

Attachment: Ordinance No. 1168 – 1st Reading

ORDINANCE NO. 1168

AN AMENDMENT TO ORDINANCE NO. 1143 OF THE CITY COUNCIL OF THE CITY OF COACHELLA APPROVING AND CLARIFYING THE CITY-INITIATED CHANGE OF ZONE (CZ 18-10) FOR THE ZONA CENTRAL PROJECT FROM M-S (MANUFACTURING SERVICE) AND R-S (SINGLE FAMILY RESIDENTIAL) TO MIXTURE OF MS-IP (MANUFACTURING SERVICE – INDUSTRIAL PARK), C-N (NEIGHBORHOOD COMMERCIAL), CN-PD (NEIGHBORHOOD COMMERCIAL - PLANNED DEVELOPMENT OVERLAY), R-M (MULTI-FAMILY RESIDENTIAL – GENERAL 20-25 DU/AC), R-M (MULTI-FAMILY RESIDENTIAL – URBAN 25-38 DU/AC), O-S (OPEN SPACE), AND OS-PF (OPEN SPACE - PUBLIC FACILITIES). PETER RABBIT FARMS, OWNER.

WHEREAS, The City of Coachella, Development Services Department initiated and filed an application for Change of Zone 18-10 on approximately 206-acres of land located south of Avenue 50 and west of Tyler Street; Assessor Parcel Numbers 778-030-07, 12, 14; 778-170-10, 11; 778-180-02, 03, 04; and 778-191-01, 02, 03 (“Project”); and,

WHEREAS, the Planning Commission conducted a duly noticed public hearing on Change of Zone 18-10 on October 2nd, 2019 in the Coachella Permit Center, 53-900 Enterprise Way, Coachella, California; and,

WHEREAS, the landowner and members of the public were present and were afforded an opportunity to testify regarding the Project; and,

WHEREAS, the Proposed Project includes the following requests: Change of Zone (CZ 18-10) to bring properties into full compliance with the General Plan’s “Land Use and Community Character Element”; and

WHEREAS, the General Plan’s Sub-Area 6 policies call for a combination district that includes elements of both employment and residential uses; and

WHEREAS, Prior to the approval of this Change of Zone (CZ 18-10), the project site contains only two zoning districts: M-S (Manufacturing Service) and R-S (Single Family Residential). Neither of these two zones provides the employment flexibility nor the variety of housing types envisioned by the General Plan; and

WHEREAS, to bring the site into compliance with the General Plan, and to comply with the City’s Housing Element re-zoning requirements, the City of Coachella Development Services with the consent of the Property Owner proposes to create the following Zoning Districts:

- MS-IP; Manufacturing Service – Industrial Park

- C-N; Neighborhood Commercial
- CN-PD; Neighborhood Commercial Planned Development (Mixed Use, Urban Employment Center)
- R-M; Residential, Multi-Family (General 20-25 du/ac.)
- R-M; Residential, Multi-Family (Urban 25-38 du/ac.)
- O-S; Open Space
- OS-PF; Open Space Public Facilities; and

WHEREAS, the Project is permitted pursuant to Chapter 17.80 of the Coachella Municipal Code, and the attendant application for a Change of Zone to allow the Project; and,

WHEREAS, the proposed use is necessary or desirable for the development of the community, is consistent with the objectives of the City's General Plan, and is not detrimental to the existing uses or the uses specifically permitted in the zone in which the proposed use is to be located; and,

WHEREAS, the proposed site is adequate in size and shape to accommodate the proposed development; and,

WHEREAS, the City completed Environmental Assessment/Initial Study No. 18- 04 for the Proposed Project pursuant to the California Environmental Quality Act, as amended; and

WHEREAS, findings of the Initial Study indicated that the Proposed Project will not create any significant impacts to the environment; and,

WHEREAS, the Proposed Project would not be detrimental to the general health, safety, and welfare of the community; and,

WHEREAS, the City Council conducted a duly noticed public hearing on Change of Zone No. 18-01 on October 23, 2019 in the Council Chambers, 1515 Sixth Street, Coachella, California to consider staff recommendations and prior written and oral testimony regarding the project and wherein the public was given an opportunity to testify; and,

WHEREAS, a Negative Declaration was previously prepared and adopted for the Zona Central Project pursuant to the California Environmental Quality Act, as amended; and,

WHEREAS, to meet the State of California, Regional Housing Needs Allocation (RHNA) goals, Multi-Family zones must specify a minimum density of 20 dwelling units per acre as required by California Government Code Section 65583.2(h); and,

WHEREAS, the Planning Commission conducted a duly noticed public hearing on Ordinance No. 1143(a) amending the zoning district designators for Change of Zone 18-10 on June 17, 2020 in the Coachella Permit Center, 53-900 Enterprise Way, Coachella, California; and,

WHEREAS, the City Council conducted a duly noticed public hearing on Ordinance No. 1143(a) amending the zoning district designators for Change of Zone 18-10 on September 9, 2020 in the Coachella City Hall, 1515 6th Street, Coachella, California.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. That the City of Coachella Official Zoning Map be amended as shown on the attached Change of Zone 18-10 Map marked “Exhibit A” from M-S (Manufacturing Service) and R-S (Single Family Residential) To Mixture MS-IP (Manufacturing Service – Industrial Park), C-N (Neighborhood Commercial), CN-PD (Neighborhood Commercial - Planned Development Overlay), R-M (Multi-Family – General 20-25 du/ac.), R-M (Multi-Family – Urban 25-38 du/ac.), O-S (Open Space), And OS-PF (Open Space - Public Facilities) on approximately 206-acres of land located south of Avenue 50 and west of Tyler Street, with the findings listed below.

Findings for Change of Zone 18-10:

1. The Project, as amended, is consistent with the goals, objectives, policies, and implementation measures of the Coachella General Plan 2035. The site has an Urban Employment Center land use designation that is more specifically defined under the Subarea 6 – Downtown Expansion policies, that allows for the proposed development. The proposed change of zone is in keeping with the policies of the Urban Employment Center land use classification and the Project is internally consistent with other General Plan policies for this type of development.
2. The Project is in compliance with the applicable land use regulations and development standards of the City’s Zoning Code. The Project complies with applicable sections of the General Plan and Section 17.80 of the City of Coachella Municipal Code.
3. Every use, development of land and application of architectural guidelines and development standards shall be considered on the basis of the suitability of the site for a particular use or development intended, and the total development, including the prescribed development standards, shall be so arranged as to avoid traffic congestion, ensure the protection of public health, safety and general welfare, prevent adverse effects on neighboring property and shall be in accord with all elements of the general plan. The proposed change of zone is compatible with existing surrounding land uses that include commercial land uses.
4. The Project, as amended, will be compatible with neighboring properties with respect to land development patterns and application of architectural treatments. Surrounding properties to the project site include industrial, commercial, and residential land uses. As such, the Project will be in keeping with the scale, massing, and aesthetic appeal of the existing area and future development.

5. The Project, as amended, will not create any significant impacts to the environment based upon a complete and accurate reporting of the environmental impacts associated with the Project contained in the Negative Declaration, Initial Study, and administrative record. The Negative Declaration and the Initial Study have been completed in compliance with CEQA, the State CEQA Guidelines, and the City of Coachella’s Local CEQA Guidelines.

Section 2. SEVERABILITY. The City Council declares that, should any provision, section, paragraph, sentence or word of this ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this ordinance as hereby adopted shall remain in full force and effect.

Section 3. EFFECTIVE DATE. This ordinance amendment shall take effect thirty days following its approval and adoption by the City Council.

Section 4. CERTIFICATION. The City Clerk shall certify to the adoption of this Ordinance Amendment and shall cause it to be published and circulated in the City of Coachella.

PASSED, APPROVED, and ADOPTED this ____ day of September 2020.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Amendment to Ordinance No 1168 was duly and regularly introduced at a meeting of the City Council on the 9th day of September 2020, and that thereafter the said ordinance amendment was duly passed and adopted September 23, 2020.

AYES:

NOES:

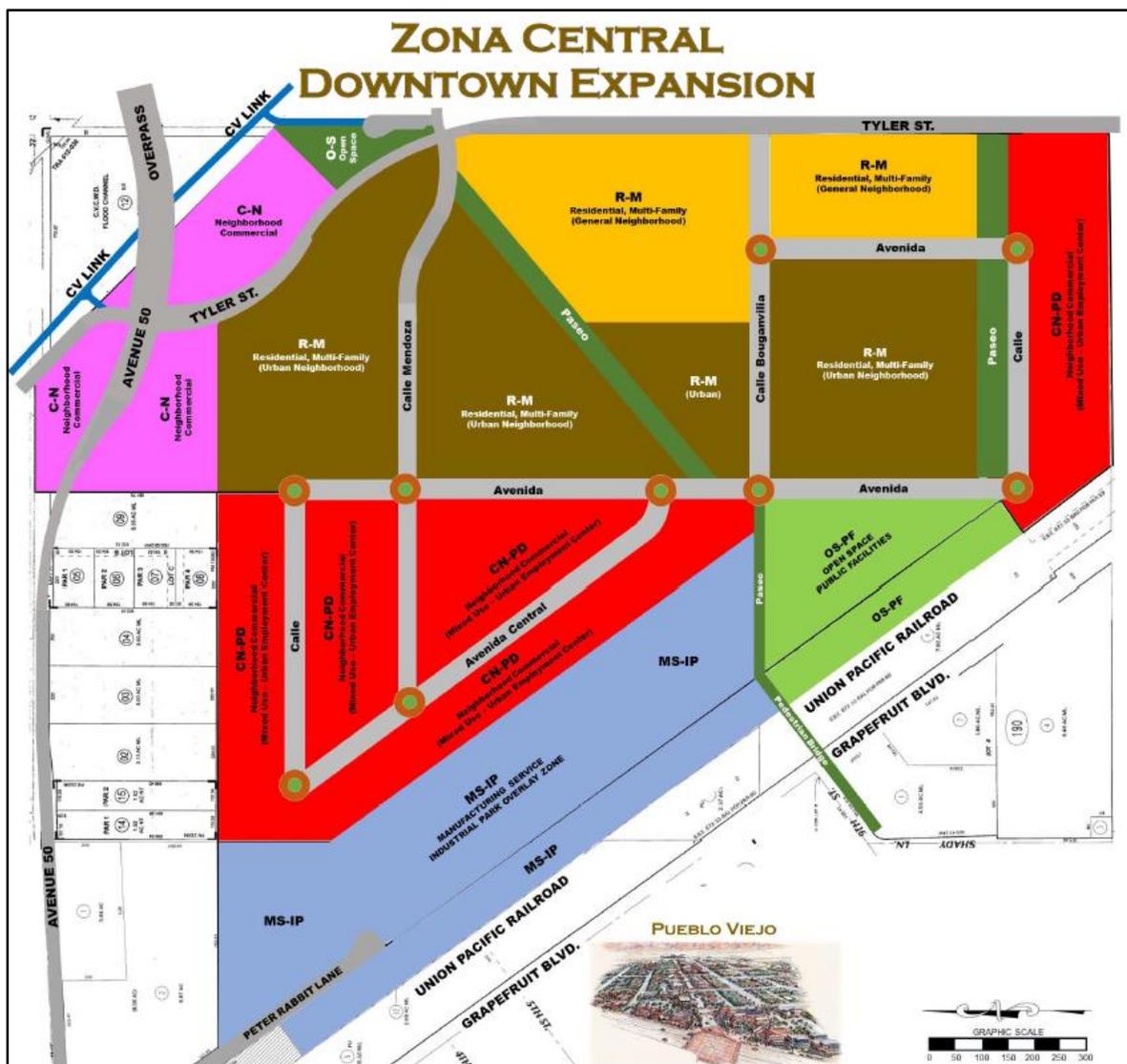
ABSENT:

ABSTAIN:

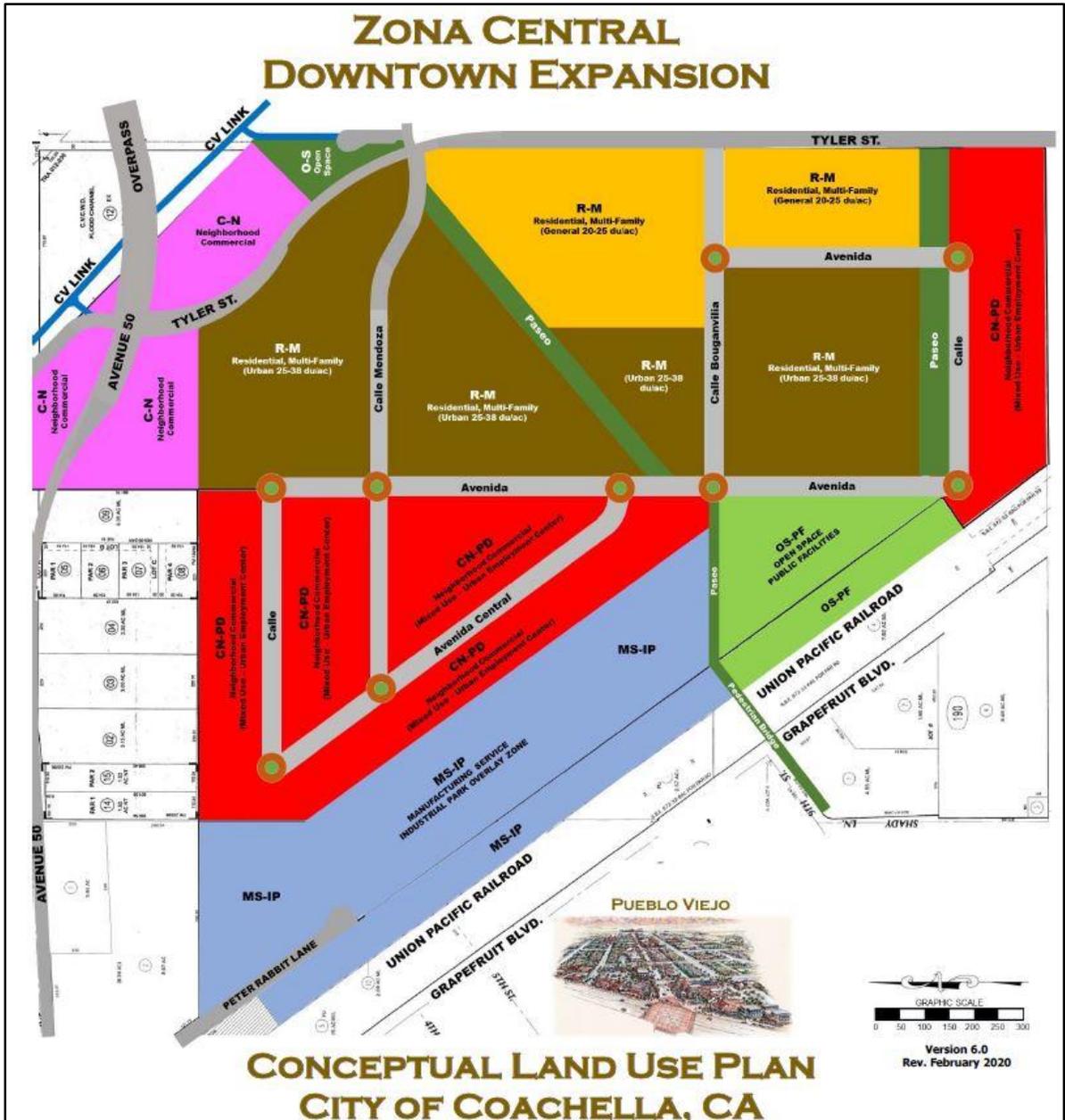
Andrea J. Carranza, MMC
Deputy City Clerk

“Exhibit A” Change of Zone Exhibits

Existing Zoning: Mixture MS-IP (Manufacturing Service – Industrial Park), C-N (Neighborhood Commercial), CN-PD (Neighborhood Commercial - Planned Development Overlay), R-M (Multi-Family – General Neighborhood), R-M (Multi-Family – Urban Neighborhood), O-S (Open Space), and OS-PF (Open Space - Public Facilities).



Proposed Zoning: Mixture MS-IP (Manufacturing Service – Industrial Park), C-N (Neighborhood Commercial), CN-PD (Neighborhood Commercial - Planned Development Overlay), R-M (Multi-Family – General 20-25 du/ac.), R-M (Multi-Family– Urban 25-38 du/ac.), O-S (Open Space), And OS-PF (Open Space - Public Facilities).





STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Luis Lopez, Development Services Director

SUBJECT: Appeal of Planning Commission's Revocation of Conditional Use Permit (CUP 312) that allowed a 3,250 sq. ft. Retail Cannabis Microbusiness on 20,000 square feet of land located at 84-161 Avenue 48 for "The Coachella Lighthouse, LLC". City- Initiated Revocation.

STAFF RECOMMENDATION:

Staff recommends that the City Council uphold the Planning Commission's revocation of Conditional Use Permit No. 312 (CUP 312) based upon numerous violations of the Conditions of Approval of CUP 312. A resolution to that effect is attached to this staff report.

BACKGROUND:

This item was continued from the July 7, 2020 and May 13, 2020 City Council meetings, pursuant to an executed Memorandum Of Understanding agreement (MOU) between the City of Coachella and Glenroy Coachella, LLC. The MOU allows for the interim curing of the CUP violations outlined in this staff report, in exchange for periodic payments of lost Transient Occupancy Tax (TOT) for the hotel resort, and subject to adherence by the developer to a performance schedule that would secure new financing and reactivation of construction activities, and completion of the hotel resort by April 30, 2021.

On February 27, 2019, the Planning Commission granted with conditions Conditional Use Permit No. 312 (CUP 312). Pursuant to Condition No. 3 of CUP 312, the Development Services Director conducted a 12-month review of CUP 312 and determined that the permittee failed to comply with the Conditions of Approval of CUP 312.

On April 15, 2020, the Planning Commission conducted a duly noticed public hearing to determine whether it should revoke CUP 312 for the appellant's failure to comply with the Conditions of Approval. After the closure of the public hearing, the Planning Commission adopted Resolution No. PC2020-03 revoking CUP 312, finding that one or more Conditions of Approval of CUP 312 were violated. Following the Planning Commission's Revocation, The Coachella Lighthouse, LLC filed an appeal to the City Council pursuant to Sections 17.74.040 and 17.74.050(B)(2) of the Coachella Municipal Code ("CMC").

REQUIRED FINDINGS

The Planning Commission’s revocation was based on Sections 17.84.070 and 17.74.050(B)(1) of the Coachella Municipal Code.

Pursuant to Section 17.84.070 of the Coachella Municipal Code, the Planning Commission may consider a conditional use permit for revocation if the applicant or permittee or owner, its agent, employee, or any person connected or associated with the applicant or permittee:

- (1) Has knowingly made false statements in the applicant's application or in any reports or other supporting documents furnished by the applicant or permittee;
- (2) Has failed to maintain a valid state license;
- (3) Has failed to comply with any applicable provision of the Coachella Municipal Code, including, but not limited to, this chapter, the city's building, zoning, health, and public safety regulations;
- (4) Has failed to comply with any condition imposed on the conditional use permit; or
- (5) Has allowed the existence of or created a public nuisance in violation of the Coachella Municipal Code.

In addition, pursuant to Section 17.74.050(B)(1) of the Coachella Municipal Code, the Planning Commission may consider a conditional use permit for revocation if one or more conditions are not complied with.

According to Section 17.70.080 of the CMC, the hearing on an appeal from a Planning Commission decision is a de novo hearing, based upon the evidence and testimony introduced at any previous hearing or hearings and the subsequent record, findings, and recommendations or determinations. Before granting an appeal, in whole or in part, the City Council must find an error or abuse of discretion in the original determination and make any findings required to support any new or revised determination of the matter.

DISCUSSION/ANALYSIS

The written appeal application submitted by the appellant argues with some detail how the Commission erred in its decision to revoke CUP 312 and that the Commission’s action was an abuse of discretion. The City Council is being asked to overturn the decision of the Planning Commission.

Staff contends that there was no error or abuse of discretion in the Planning Commission’s decision. One or more Conditions of Approval of CUP 312 have been violated. The following chart describes the Conditions of Approval of CUP 312 that were in violation at the time of the April 15, 2020 revocation hearing, and continue to be in violation:

CONDITIONS OF APPROVAL OF CUP 312	VIOLATION OF CUP 312
Condition No. 2(a) of CUP 312 states: “Approval of Conditional Use Permit No. 312 is contingent upon City Council approval of	According to a review of City records and inspections of the property by City staff, as of September 2, 2020, the first phase of the

CONDITIONS OF APPROVAL OF CUP 312	VIOLATION OF CUP 312
<p>the attendant Second Amendment to the Glenroy Resort Development Agreement, or a separate Development Agreement, granting an entitlement for a retail cannabis microbusiness and subject to compliance with the following performance schedule... The first phase of the Glenroy Resort Hotel shall be completed and open for business within 90 days of January 1, 2019.”</p>	<p>Glenroy Resort Hotel is not complete or open for business.</p>
<p>Condition No. 2(b) of CUP 312 states: “Approval of Conditional Use Permit No. 312 is contingent upon City Council approval of the attendant Second Amendment to the Glenroy Resort Development Agreement, or a separate Development Agreement, granting an entitlement for a retail cannabis microbusiness and subject to compliance with the following performance schedule... The perimeter landscaping and fencing improvements for the retail cannabis microbusiness shall be completed within 60 days of the effective date of Conditional Use Permit No. 312.”</p>	<p>According to inspections of the property by City staff, as of September 2, 2020, the perimeter landscaping and fencing improvements for the retail cannabis microbusiness have not been completed. Landscaping was installed but the perimeter fencing in front of the dispensary is missing.</p>
<p>Condition No. 2(c) of CUP 312 states: “Approval of Conditional Use Permit No. 312 is contingent upon City Council approval of the attendant Second Amendment to the Glenroy Resort Development Agreement, or a separate Development Agreement, granting an entitlement for a retail cannabis microbusiness and subject to compliance with the following performance schedule... The improvements required under Condition #5 of CUP 312 for additional glazing on the façade of the retail cannabis microbusiness shall be completed within 60 days of the effective date of Conditional Use Permit No. 312.”</p>	<p>According to inspections of the property by City staff, as of September 2, 2020, additional glazing on the façade of the retail cannabis microbusiness was not completed.</p>
<p>Condition No. 5 of CUP 312 states: “The applicant or successor in interest shall comply with all conditions of approval imposed upon</p>	<p>According to inspections of the property by City staff, as of September 2, 2020, the front</p>

CONDITIONS OF APPROVAL OF CUP 312	VIOLATION OF CUP 312
Architectural Review No. 17-07. The front façade of the business shall incorporate additional glazing on the front façade, subject to review by the Development Services Director.”	façade of the business did not incorporate additional glazing.
Condition No. 6 of CUP 312 states: “A comprehensive sign program for the Glenroy Resort project must be reviewed and approved by the Planning Commission prior to the issuance of any sign permits for the retail cannabis microbusiness. The front façade of the retail cannabis microbusiness may have one identification sign and one secondary ‘logo sign’ placed on the front façade.”	According to a review of City records by City staff, as of September 2, 2020 a sign program for the Glenroy Resort project was not yet reviewed or approved by the Planning Commission.
Condition No. 14 of CUP 312 states: “The owner shall install a conforming trash enclosure for solid waste and recyclables within 250 feet of the proposed cannabis retail microbusiness.”	According to inspections of the property by City staff, as of September 2, 2020, no conforming trash enclosure for solid waste and recyclables has been installed within 250 feet of the cannabis retail microbusiness.
Condition No. 15 of CUP 312 states: “The owner shall install a minimum of five bicycle racks in front of the retail cannabis microbusiness, or adjacent to the parking lot serving the proposed business.”	According to inspections of the property by City staff, as of September 2, 2020, there were no bicycle racks in front of the retail cannabis microbusiness or adjacent to the parking lot serving the business.
Condition No. 16 of CUP 312 states: “The fencing along Avenue 48 may consist of a decorative wrought iron fence with a maximum height of five feet. The parking lot security gates shall consist of low barrier, non-automated gates to remain open during all hours of business operation. All entry gates must be reviewed and approved by the Fire Marshal’s Office and the Building Official.”	According to inspections of the property by City staff, as of September 2, 2020, there is no fencing installed in front of the business and no fencing along the front portion of the adjoining parking lot serving the business.

Pursuant to Condition No. 3 of CUP 312, the Development Services Director conducted a 12-month review of CUP 312. As part of this review, on March 9, 2020, the Development Services Director mailed a letter to Quonset Partners LLC, care of Joseph Rubin, requesting written status of compliance with the Conditions of Approval. Quonset Partners LLC failed to respond to the letter. The Development Services Director concluded his review and determined that the project failed to comply with the Conditions of Approval of CUP 312.

On March 24, 2020, the City issued a letter to all interested parties, Coachella Lighthouse, LLC, Quonset Partners LLC, and Inception RE Credit Holds, LLC, demanding compliance with the Conditions of Approval by April 14, 2020, which they failed to meet.

Staff conducted a site visit of The Lighthouse property and the adjoining parking area to the west on April 8, 2020. Staff observed the lack of compliance with several of the Conditions of Approval, as noted above.

However, numerous Conditions of Approval of CUP 312 that were being violated at the time of the Planning Commission's April 15, 2020 revocation hearing have not been cured and are currently being violated. Sections 17.84.070 and 17.74.050(B)(1) of the Coachella Municipal Code authorize revocation of a conditional use permit for *any* violation of a conditional of approval. So each violation of the Conditions of Approval is an independent basis to revoke CUP 312. Thus, the Planning Commission neither erred nor abused its discretion when it determined that "one or more" Conditions of Approval of CUP 312 were violated. In addition, subsequent correction of a violation does not necessarily warrant granting of the appeal. The appeal should only be granted if *all* violations of the Conditions of Approval of CUP 312 have been cured. Again, revocation remains appropriate if "one or more" Conditions of Approval of CUP 312 were violated.

Due to the noncompliance described above, as authorized by Section 17.84.070(D) and Section 17.74.050(B)(1) of the Coachella Municipal Code, revocation of CUP 312 is determined the appropriate City response.

ALTERNATIVES:

1. Adopt Resolution No. 2020-30 and revoke Conditional Use Permit No. 312.
2. Direct Staff to modify the Conditions of Approval of Conditional Use Permit No. 312.
3. Continue this item and provide staff direction.
4. Grant the appeal and set aside the Planning Commission's revocation of CUP 312.

CONCLUSIONS AND RECOMMENDATIONS

Based on the facts noted in this staff report and the documentation attached hereto, City staff recommends Alternative No. 1, noted above, for the City Council to adopt Resolution No. 2020-30 and;

1. Determine that the project is Categorical Exempt pursuant to Section No. 15321 (Enforcement Actions by Regulatory Agencies) of the CEQA; and,
2. Deny the appeal and uphold the Planning Commission's revocation of Conditional Use Permit No. 312.

Attachments: City Council Resolution No. 2020-30
CUP 312 (Coachella City Council Resolution 2019-07)
March 9, 2020 Compliance Verification Letter
March 24, 2020 Compliance Demand Letter
April 15, 2020 Planning Commission Staff Report
Planning Commission Resolution No. PC2020-03 revoking CUP 312
Request for Appeal with Attachment A, submitted by The Coachella Lighthouse, LLC
Public Hearing Notice

RESOLUTION NO. 2020-30

A RESOLUTION OF THE CITY OF COACHELLA CITY COUNCIL AFFIRMING PLANNING COMMISSION'S DECISION AND REVOKING CONDITIONAL USE PERMIT NO. 312, A CONDITIONAL USE PERMIT TO ALLOW A 3,250 SQUARE FOOT RETAIL CANNABIS MICROBUSINESS ON 0.29 ACRES OF LAND IN THE CG-RC (GENERAL COMMERCIAL – RETAIL CANNABIS OVERLAY) ZONE AT 84-161 AVENUE 48, AND MAKING FINDINGS IN SUPPORT THEREOF. THE COACHELLA LIGHTHOUSE, APPELLANT.

WHEREAS, on February 27, 2019, the City of Coachella Planning Commission (“Planning Commission”) issued Conditional Use Permit No. 312 (“CUP 312”) to allow a 3,250 square foot retail cannabis microbusiness with parking and security fencing to be located on 0.29 acres of land at 84-161 Avenue 48 within a commercial center located at the southeast corner of Avenue 48 and Van Buren Street (Assessor Parcel Numbers 603-220-063 and portions of 603-220-066); and,

WHEREAS, pursuant to Condition No. 3 of CUP 312, the Development Services Director conducted a 12-month review of CUP 312 and determined that the permittee failed to comply with the Conditions of Approval of CUP 312; and,

WHEREAS, the Development Services Director determined that the interested parties failed to comply with Conditions of Approval Nos. 2(a) – (c), 5, 6, and 14 – 16; and,

WHEREAS, pursuant to California Constitution Article XI, § 7, the California Zoning and Planning Law (Government Code sections 65800–65912), Chapters 17.70, 17.74, and 17.84 of the Coachella Municipal Code (“CMC”), the City of Coachella (“City”), through the Planning Commission and City Council, is authorized to revoke CUP 312; and,

WHEREAS, CMC section 17.74.050 and 17.84.070(D) authorize the revocation of a conditional use permit upon a finding that one or more conditions of the conditional use permit were not complied with; and,

WHEREAS, an application was initiated by the City for the revocation of CUP 312; and,

WHEREAS, on April 15, 2020, the Planning Commission conducted a duly noticed regular public hearing at which time all interested parties were provided the opportunity to give testimony for or against the revocation of CUP 312; and,

WHEREAS, on April 15, 2020, the Planning Commission revoked CUP 312 at the conclusion of the public hearing; and,

WHEREAS, The Coachella Lighthouse, LLC timely appealed the decision of the Planning Commission to the City Council; and,

WHEREAS, interested parties were properly notified of a public hearing held on May 13, 2020, regarding an appeal of the Commission’s decision to revoke CUP 312; and,

WHEREAS, on May 13, 2020, the City Council conducted a duly noticed public hearing on the appeal in the Council Chambers, 1515 Sixth Street, Coachella, California; and,

WHEREAS, all interested parties were afforded the opportunity to rebut the oral and written evidence that the applicant, City staff, presented in support of its position that revocation of CUP 312 was appropriate; and,

WHEREAS, members of the public were afforded an opportunity to testify regarding the revocation; and,

WHEREAS, the City Council finds that the Planning Commission carefully considered all information pertaining to the revocation, including the staff report and attachments, and all of the information, evidence, and testimony presented at its public hearing on April 15, 2020, after which it exercised its independent judgment to revoke CUP 312; and,

WHEREAS, the City Council, on May 13, 2020, affirmed the Planning Commission decision; and,

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred; and,

WHEREAS, revocation is categorically exempt from environmental review pursuant to Title 14, California Code of Regulations, section 15321(a).

NOW, THEREFORE, BE IT RESOLVED, that the Planning Commission of the City of Coachella, California does hereby resolve as follows:

SECTION 1. The recitals set forth above are true and correct and are incorporated herein by reference.

SECTION 2. Based on the preponderance of the evidence presented to this City Council at the above-referenced public hearing on May 13, 2020, including the staff report with attachments and all information presented at the hearing in support of and in opposition to the revocation, after having reviewed the matter de novo on appeal, the City Council makes its own findings as following in accordance with Sections 17.70.080, 17.74.050, and Section 17.84.070 of the Coachella Municipal Code.

Finding Number 1: One or more conditions of CUP 312 was violated.

1. Pursuant to Condition No. 3 of CUP 312, the Development Services Director conducted a 12-month review of CUP 312 and determined that the permittee failed to comply with the Conditions of Approval of CUP 312, which led to the Planning Commission's revocation of CUP 312 and subsequent appeal to the City Council.

2. The permittee failed to comply with Condition No. 2(a) of CUP 312, which states: “Approval of Conditional Use Permit No. 312 is contingent upon City Council approval of the attendant Second Amendment to the Glenroy Resort Development Agreement, or a separate Development Agreement, granting an entitlement for a retail cannabis microbusiness and subject to compliance with the following performance schedule... The first phase of the Glenroy Resort Hotel shall be completed and open for business within 90 days of January 1, 2019.” According to a review of City records and inspections of the property by City staff, as of April 8, 2020, the first phase of the Glenroy Resort Hotel is not complete nor open for business.
3. The permittee failed to comply with Condition No. 2(b) of CUP 312, which states: “Approval of Conditional Use Permit No. 312 is contingent upon City Council approval of the attendant Second Amendment to the Glenroy Resort Development Agreement, or a separate Development Agreement, granting an entitlement for a retail cannabis microbusiness and subject to compliance with the following performance schedule... The perimeter landscaping and fencing improvements for the retail cannabis microbusiness shall be completed within 60 days of the effective date of Conditional Use Permit No. 296.” According to inspections of the property by City staff, as of April 8, 2020, the fencing improvements for the retail cannabis microbusiness have not been completed.
4. The permittee failed to comply with Condition No. 2(c) of CUP 312, which states that “Approval of Conditional Use Permit No. 312 is contingent upon City Council approval of the attendant Second Amendment to the Glenroy Resort Development Agreement, or a separate Development Agreement, granting an entitlement for a retail cannabis microbusiness and subject to compliance with the following performance schedule... The improvements required under Condition #5 of CUP 312 for additional glazing on the façade of the retail cannabis microbusiness shall be completed within 60 days of the effective date of Conditional Use Permit No. 312.” According to inspections of the property by City staff, as of April 8, 2020, additional glazing on the façade of the retail cannabis microbusiness was not completed.
5. The permittee failed to comply with Condition No. 5 of CUP 312, which states that “The applicant or successor in interest shall comply with all conditions of approval imposed upon Architectural Review No. 17-07. The front façade of the business shall incorporate additional glazing on the front façade, subject to review by the Development Services Director.” According to inspections of the property by City staff, as of April 8, 2020, the front façade of the business did not incorporate additional glazing.
6. The permittee failed to comply with Condition No. 6 of CUP 312, which states: “A comprehensive sign program for the Glenroy Resort project must be reviewed and approved by the Planning Commission prior to the issuance of any sign permits for the retail cannabis microbusiness. The front façade of the retail cannabis microbusiness may have one identification sign and one secondary “logo sign” placed on the front façade.” According to a review of City records by City staff, as of April 8, 2020, no comprehensive sign program for the Glenroy Resort project was reviewed or approved by the Planning Commission.

7. The permittee failed to comply with Condition No. 14 of CUP 312, which states: “The owner shall install a conforming trash enclosure for solid waste and recyclables within 250 feet of the proposed cannabis retail microbusiness.” According to inspections of the property by City staff, as of April 8, 2020, no conforming trash enclosure for solid waste and recyclables has been installed within 250 feet of the cannabis retail microbusiness.
8. The permittee failed to comply with Condition No. 15 of CUP 312, which states: “The owner shall install a minimum of five bicycle racks in front of the retail cannabis microbusiness, or adjacent to the parking lot serving the proposed business.” According to inspections of the property by City staff, as of April 8, 2020, five bicycle racks were not installed in front of the retail cannabis microbusiness or adjacent to the parking lot serving the business.
9. The permittee failed to comply with Condition No. 16 of CUP 312, which states that “The fencing along Avenue 48 may consist of a decorative wrought iron fence with a maximum height of five feet. The parking lot security gates shall consist of low barrier, non-automated gates to remain open during all hours of business operation. All entry gates must be reviewed and approved by the Fire Marshal’s Office and the Building Official.” According to inspections of the property by City staff, as of April 8, 2020, no perimeter fencing was installed along the Avenue 48 frontage adjacent to the retail cannabis business and no perimeter fencing was installed adjacent to the parking area serving the retail cannabis business.
10. Based on the foregoing, the City of Coachella City Council hereby finds that one or more Conditions of Approval of CUP 312 were violated, justifying the CUP 312’s revocation.

SECTION 3. Based upon the findings set forth in Sections 1 and 2 of this Resolution, the City Council hereby affirms the Planning Commission’s decision and revokes Conditional Use Permit No. 312.

SECTION 4. The City Council hereby finds and determines that the revocation is categorically exempt from the requirements of the California Environmental Quality Act, as amended, and the Guidelines promulgated thereunder, pursuant to Section 15321 of the State CEQA Guidelines.

SECTION 6. This decision of the City Council is final and binding upon approval of this Resolution. A copy of this certified Resolution will be transmitted to the interested parties by first class mail. Interested parties may seek judicial review of this decision. Pursuant to Code of Civil Procedure Section 1094.6, any petition to the court must be filed no later than the 90th day from the date on which this decision became final.

SECTION 7. The City Clerk shall certify to the adoption of this Resolution.

PASSED APPROVED, and ADOPTED by the City Council of the City of Coachella, California, at a regular meeting held on this 13th day of May, 2020.

AYES:

NOES:

ABSENT:

ABSTAIN:

Steven A. Hernandez, Mayor
City of Coachella

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss
CITY OF COACHELLA)

I, Angela M. Zepeda, hereby certify that the foregoing is a true and correct copy of a resolution, being Resolution No. 2020-Number, duly passed and adopted by the City Council of the City of Coachella, California, at a regular meeting held this 13th day of May, 2020.

Angela M. Zepeda
City Clerk

RESOLUTION NO. 2019-07

A RESOLUTION OF THE CITY OF COACHELLA CITY COUNCIL APPROVING CONDITIONAL USE PERMIT (CUP 312) TO ALLOW A 3,250 SQUARE FOOT RETAIL CANNABIS MICROBUSINESS ON A 0.29 ACRE PARCEL LOCATED IN THE CG-RC (GENERAL COMMERCIAL – RETAIL CANNABIS OVERLAY) ZONE LOCATED ON THE SOUTH SIDE OF AVENUE 48 BETWEEN VAN BUREN STREET AND THE DILLON ROAD GRADE SEPARATION (AKA 84-161 AVENUE 48). THE COACHELLA LIGHTHOUSE LLC, APPLICANT.

WHEREAS, The Coachella Lighthouse, LLC filed an application for Change of Zone (CZ 18-12) and Conditional Use Permit (CUP 312) to allow a 3,250 square foot retail cannabis microbusiness with parking and security fencing to be located on 0.29 acres of land located 84-161 Avenue 48 within a commercial center located on the south side of Avenue 48 between Van Buren Street and the Dillon Road grade separation; APN: 603-220-063 and portions of APN 603-220-066, (“Project”); and,

WHEREAS, the Planning Commission conducted a duly noticed special public hearing on Change of Zone No. 18-12 and CUP 312 on February 6, 2019 in the Council Chambers, 1515 Sixth Street, Coachella, California; and,

WHEREAS, on February 6, 2019 the Applicant and members of the public were present and were afforded an opportunity to testify regarding the Project; and,

WHEREAS, the Project is permitted pursuant to Chapter 17.84 of the Coachella Municipal Code and Ordinance 1120 with the attendant applications for a Change of Zone to allow a retail cannabis microbusiness; and,

WHEREAS, the proposed project is necessary for economic development purposes as outlined in the Glenroy Resort Development Agreement and is consistent with the objectives of the City’s General Plan, and is not detrimental to the surrounding uses in the vicinity; and,

WHEREAS, the proposed site is adequate in size and shape to accommodate the proposed uses; and,

WHEREAS, the site for proposed use relates properly to streets which are designed to carry the type and quantity of traffic to be generated by the proposed use; and,

WHEREAS, the proposed use will have no significant deleterious effect on the environment; and,

WHEREAS, the City Council conducted a duly noticed public hearing on Change of Zone No. 18-12 and CUP 312 on February 27, 2019 in the Council Chambers, 1515 Sixth Street, Coachella, California to consider staff recommendations and prior written and oral testimony regarding the project and wherein the public was given an opportunity to testify; and,

WHEREAS, a Mitigated Negative Declaration was previously prepared and adopted for the Glenroy Resort Project pursuant to the California Environmental Quality Act, as amended.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Coachella, California does hereby approve Conditional Use Permit No. 312 with the findings and conditions listed below.

Findings for Conditional Use Permit #312:

1. The proposed use is consistent with the goals, objectives, policies, and implementation measures of the Coachella General Plan 2035. The site has a Regional Commercial District land use designation that allows for hotel and commercial uses intended to create a regional attraction to the site. The proposed commercial structure on the site is in keeping with the policies of the Regional Commercial District land use classification and the Project is internally consistent with other General Plan policies for this type of development.

2. The proposed use is in compliance with the applicable land use regulations and development standards of the City's Zoning Code. The site plan proposes a retail cannabis microbusiness totaling 3,250 square feet and common parking and security fencing. The Project complies with applicable CG-RC (General Commercial –Retail Cannabis) and the operators will secure a regulatory permit pursuant to Ordinance 1120.

3. The proposed use and development of the property including the façade and architectural themes and development standards were considered on the basis of the suitability of the site for the particular use intended, and the total development, including the prescribed development standards, were so arranged to avoid traffic congestion, ensure the protection of public health, safety and general welfare, prevent adverse effects on neighboring property and are in accord with all elements of the general plan. As proposed, the site is within the Regional Commercial land use designation of the City's general plan. This category provides for a broad spectrum of commercial uses. The proposed uses are compatible with existing adjacent uses that include similar pattern of hospitality, restaurant and entertainment uses.

4. The Project will be compatible with neighboring properties with respect to land development patterns and application of architectural treatments. The plans submitted for this Project propose a retail cannabis microbusiness that is allowed in the CG-RC zone pursuant to an approved Conditional Use Permit. Surrounding uses include restaurant, hotel and entertainment uses. The residential uses to the north in the County of Riverside will be substantially buffered by the Avenue 48 street right-of-way and other commercial uses making up the Glenroy Resort site. The public park to the south will not be impacted since the park is substantially removed from the proposed retail cannabis business. Additionally, the new Building B was approved by the Planning Commission as having a unified design theme to the adjacent buildings. Therefore, the Project will be in keeping with the scale, massing, and aesthetic appeal of the existing area and future development.

5. An Initial Environmental Study recommending the adoption of a Mitigated

Negative Declaration was prepared for this Project, pursuant to the California Environmental Quality Act Guidelines (CEQA Guidelines) and mitigation measures have been incorporated into the overall project in order to reduce the environmental effects of the project to a level of less than significant. The Project will not have any significant adverse effects on the environment.

Conditions of Approval for Conditional Use Permit #312:

1. Conditional Use Permit No. 312 is hereby granted for the express purpose of operating a cannabis retail microbusiness. The owner must obtain a Cannabis Regulatory Permit and any required State licenses prior to the commencement of business activities. The microbusiness may have retail sales of cannabis products as its primary use, and may include incidental uses not exceeding 50% of the total floor area. Incidental uses may include indoor cultivation of cannabis plants, delivery service, and processing of cannabis products only. Extraction of cannabis oils through volatile and non-volatile systems shall be expressly prohibited at this location.

2. Approval of Conditional Use Permit No. 312 is contingent upon City Council approval of the attendant Second Amendment to the Glenroy Resort Development Agreement, or a separate Development Agreement, granting an entitlement for a retail cannabis microbusiness, and subject to compliance with the following performance schedule:

a. The first phase of the Glenroy Resort Hotel shall be completed and open for business within 90 days of January 1, 2020;

b. The perimeter landscaping and fencing improvements for the retail cannabis microbusiness shall be completed within 60 days of the effective date of Conditional Use Permit No. 312;

c. The improvements required under Condition #5 of CUP 312 for additional glazing on the façade of the retail cannabis microbusiness shall be completed within 60 days of the effective date of Conditional Use Permit No. 312.

3. A 12-month review of this conditional use permit shall be conducted by the Development Services Director to check compliance with the conditions of approval.

4. Approval of Conditional Use Permit No. 296 is contingent upon City Council approval of the attendant Change of Zone No. 18-01 to add the RC (Retail Cannabis Overlay) zone on 20,000 square feet of land encompassing the Building B property and the adjoining area to the east along Avenue 48 having a dimension of approximately 100 feet in length and 40 feet in width.

5. The applicant or successor in interest shall comply with all conditions of approval imposed upon Architectural Review No. 17-07. The front façade of the business shall incorporate additional glazing on the front façade, subject to review by the Development Services Director.

6. A comprehensive sign program for the Glenroy Resort project must be reviewed and approved by the Planning Commission prior to the issuance of any sign permits for the retail cannabis microbusiness. The front façade of the retail cannabis microbusiness may have one identification sign and one secondary “logo sign” placed on the front façade.

7. Hours of operation for the retail cannabis microbusiness may be from 8:30 am to 10:00 pm Sunday through Thursday, and from 8:30 am to 12:30 am on Friday and Saturday. The owner may apply for extended hours during seasonal events subject to obtaining a Special Event Permit from the City of Coachella.

8. The applicant or successor in interest shall meet and confer with the Coachella Police Department to implement security measures for the operation of the retail cannabis microbusiness. Proof of compliance with this condition must be submitted prior to the issuance of a Cannabis Regulatory Permit for the business.

9. Prior to the commencement of business activities, the applicant must obtain a City Cannabis Regulatory Permit and any required State of California licenses for the operation of a retail cannabis microbusiness. The owner may pursue a Special Event Permit for local approval of non-recurring retail cannabis activity during seasonal events prior to securing a Cannabis Regulatory Permit, subject to State agency approvals, and subject to approval by the City Manager or designee.

10. The applicant shall procure the services of a certified private security guard system to provide a minimum of one 24-hour security guard on the premises, and shall maintain a video surveillance and alarm system in compliance with the City’s Municipal Code and the security plan outlined for this project.

11. The applicant shall comply with all applicable conditions of approval imposed on the Glenroy Resort Development Agreement.

12. The applicant or successor in interest shall obtain a City Business License and shall hire a City-approved consultant to prepare a quarterly audit report of the gross retail receipts for all transactions related to the proposed microbusiness. The applicant shall voluntarily participate with City auditing contractors and share business financial information with the City of Coachella for the purpose of complying with this condition of approval.

13. Alcohol sales and tobacco products sales shall be prohibited at the proposed retail cannabis microbusiness location.

14. The owner shall install a conforming trash enclosure for solid waste and recyclables within 250 feet of the proposed cannabis retail microbusiness.

15. The owner shall install a minimum of five bicycle racks in front of the retail cannabis microbusiness, or adjacent to the parking lot serving the proposed business.

16. The fencing along Avenue 48 may consist of a decorative wrought iron fence with

a maximum height of five feet. The parking lot security gates shall consist of low barrier, non-automated gates to remain open during all hours of business operation. All entry gates must be reviewed and approved by the Fire Marshal’s Office and the Building Official.

17. The water system for fire protection of the retail cannabis business shall be in accordance with the California Fire Code and subject to review and approval by the Riverside County Fire Marshal’s Office.

18. The owner shall submit a wastewater industrial survey to the City’s Utility Department prior to the issuance of a water connection meter serving the retail cannabis microbusiness.

19. The applicant shall defend, indemnify and hold harmless the City of Coachella, its officials, officers, employees, and agents from and against any claim, action, or proceeding against the City, its officials, officers, employees or agents to attack, set aside, void or annul any project approval or condition of approval of the City concerning this project, including but not limited to any approval or condition of approval or mitigation measure imposed by the City Council or Planning Commission. The City shall promptly notify the applicant of any claim, action, or proceeding concerning the project and the City shall cooperate fully in the defense of the matter. The City reserves the right, at its own option, and subject to reasonable approval of the applicant, to choose its own attorney to represent the City, its officials, officers, employees and agents in the defense of the matter. The applicant shall execute an indemnification agreement, in a form acceptable to the City Attorney, within five days of the effective date of Conditional Use Permit No. 312.

PASSED, APPROVED and ADOPTED this 27th day of February, 2019.



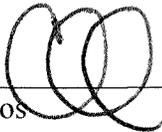
Steven A. Hernandez
Mayor

ATTEST:



Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:



Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

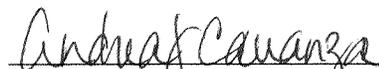
I HEREBY CERTIFY that the foregoing Resolution No. 2019-07 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 27th day of February, 2019 by the following vote of Council:

AYES: Councilmember Bautista, Councilmember Beaman Jacinto, Mayor Pro Tem Martinez, and Mayor Hernandez.

NOES: None.

ABSENT: None.

ABSTAIN: Councilmember Gonzalez.



Andrea J. Carranza, MMC
Deputy City Clerk



March 9, 2020

Mr. Joseph Rubin
1801 S. La Cienega Blvd Suite 302
Los Angeles CA 90035

Subject: Conditional Use Permit No. 312
84-160 Avenue 48, Coachella, California

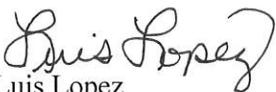
Dear Mr. Rubin:

Pursuant to condition #3 of Conditional Use Permit No. 312 (CUP 312), this is to inform you that the Development Services Director is conducting a 12-month review in order to check compliance with the conditions of approval, related to "The Lighthouse" retail cannabis business. Attached for your convenience is City Council Resolution No. 2019-07 which included 19 conditions of approval.

Within seven (7) days of receipt of this letter, please provide to me a written status of compliance with each of the conditions of approval for CUP 312, as listed in Resolution No. 2019-07.

Please contact me at (760)398-3102 or by e-mail at LLopez@coachella.org if you have any questions.

Sincerely,


Luis Lopez
Development Services Director



March 24, 2020

Coachella Lighthouse
P.O. Box 420
Coachella, California 92236

Coachella Lighthouse, LLC
84160 Avenue 48
Coachella, California 92236

Coachella Lighthouse, LLC
% Joseph Rubin, Manager
1801 South La Cienega Boulevard, Suite 301
Los Angeles, California 90035

Quonset Partners LLC
% Joseph Rubin, Agent for Service of Process
1801 South La Cienega Boulevard, Suite 302
Los Angeles, California 90035

Quonset Partners LLC
% Zachary Werner, Manager
383 South Beverly Glen Boulevard
Los Angeles, California 90024

Inception RE Credit Holdings, LLC
% Paracorp Incorporated, Agent for Service of Process
2804 Gateway Oaks Drive, #100
Sacramento, California 95833

**Subject: Conditional Use Permit No. 312
84-160 Avenue 48, Coachella, California**

To Whom It May Concern:

Pursuant to Condition No. 3 of Conditional Use Permit No. 312 (CUP 312), the Development Services Director has conducted a 12-month review of CUP 312 and has determined that you have failed to comply with the Conditions of Approval of CUP 312. Attached for your convenience is City Council Resolution No. 2019-07, which includes 19 Conditions of Approval.

Specifically, you have failed to comply with Conditions of Approval Nos. 2(a)-(c), 5, 6, and 14-16. Please be advised a conditional use permit may be revoked or modified if the Planning Commission makes any finding that the Conditions of Approval have been violated. Revocation of CUP 312 will prohibit this

business from operating at this location. Revocation of CUP 312 may also lead to revocation of the business license for this business.

Given your failure to comply with the Conditions of Approval, the City is compelled to prescribe a compliance deadline. We strongly encourage you to comply with the following compliance deadline to avoid formal enforcement measures.

We will proceed with revocation proceedings unless you comply with the following corrective actions **within 21 calendar days from the date of this letter:**

- (1) Complete the first phase of the Glenroy Resort Hotel and open for business, as required by Condition of Approval No. 2(a) and No. 16.
- (2) Complete perimeter landscaping and fencing improvements for the retail cannabis microbusiness, as required by Condition of Approval No. 2(b).
- (3) Complete the improvements required for additional glazing on the façade of the retail cannabis microbusiness, as required by Conditions of Approval Nos. 2(c) and 5.
- (4) Obtain Planning Commission approval of a comprehensive sign program for the Glenroy Resort Hotel project, as required by Condition of Approval No. 6.
- (5) Install a conforming trash enclosure for solid waste and recyclables within 250 feet of the cannabis retail microbusiness, as required by Condition of Approval No. 14.
- (6) Install a minimum of five bicycle racks in front of the retail cannabis microbusiness or adjacent to the parking lot, as required by Condition of Approval No. 15.

Thereafter, kindly remember that you have an ongoing responsibility to ensure that violations of the Conditions of Approval do not recur.

It is the policy of the City to obtain voluntary compliance with its laws, permits, and approvals whenever possible. And it is sincerely hoped that you take this opportunity to correct the violations. Please be advised that unless you comply with this notice, we will proceed with revocation proceedings without further warning or notice. Please act before the compliance deadline to avoid enforcement proceedings.

Please contact me at 760-398-3102 or by e-mail at LLopez@coachella.org if you have any questions.

Sincerely,



Luis Lopez

Development Services Director



STAFF REPORT
4/15/2020

TO: Planning Commission Chair and Commissioners

FROM: Luis Lopez, Development Services Director

SUBJECT: Revocation of Conditional Use Permit (CUP 312) that allowed a 3,250 sq. ft. Retail Cannabis Microbusiness on 20,000 square feet of land located at 84-161 Avenue 48 for “The Coachella Lighthouse, LLC”. City- Initiated Revocation.

STAFF RECOMMENDATION:

Staff recommends that the Planning Commission revoke Conditional Use Permit No. 312 (CUP 312) based upon numerous violations of the Conditions of Approval of CUP 312.

On February 27, 2019, the Planning Commission granted with conditions Conditional Use Permit No. 312 (CUP 312) for a 3,250 square foot retail cannabis microbusiness at the above location. Pursuant to Condition No. 3 of CUP 312, the Development Services Director conducted a 12-month review of CUP 312 and determined that the permittee failed to comply with the Conditions of Approval of CUP 312.

REQUIRED FINDINGS

Pursuant to Section 17.84.070 of the Coachella Municipal Code, the Planning Commission may consider a conditional use permit for revocation if the applicant or permittee or owner, its agent, employee, or any person connected or associated with the applicant or permittee:

- (1) Has knowingly made false statements in the applicant's application or in any reports or other supporting documents furnished by the applicant or permittee;
- (2) Has failed to maintain a valid state license;
- (3) Has failed to comply with any applicable provision of the Coachella Municipal Code, including, but not limited to, this chapter, the city's building, zoning, health, and public safety regulations;
- (4) Has failed to comply with any condition imposed on the conditional use permit; or
- (5) Has allowed the existence of or created a public nuisance in violation of the Coachella Municipal Code.

In addition, pursuant to Section 17.74.050(B)(1) of the Coachella Municipal Code, the Planning Commission may consider a conditional use permit for revocation if one or more conditions are not complied with.

DISCUSSION/ANALYSIS

Several Conditions of Approval of CUP 312 have been violated. The following chart describes the Conditions of Approval of CUP 312 that are in violation:

CONDITIONS OF APPROVAL OF CUP 312	VIOLATION OF CUP 312
<p>Condition No. 2(a) of CUP 312 states: “Approval of Conditional Use Permit No. 312 is contingent upon City Council approval of the attendant Second Amendment to the Glenroy Resort Development Agreement, or a separate Development Agreement, granting an entitlement for a retail cannabis microbusiness and subject to compliance with the following performance schedule... The first phase of the Glenroy Resort Hotel shall be completed and open for business within 90 days of January 1, 2019.”</p>	<p>According to a review of City records and inspections of the property, as of the date of the public hearing on April 15, 2020, the first phase of the Glenroy Resort Hotel is not complete or open for business. There are numerous unfinished buildings on the property and construction activities for the Resort Hotel were halted approximately 12 months ago.</p>
<p>Condition No. 2(b) of CUP 312 states: “Approval of Conditional Use Permit No. 312 is contingent upon City Council approval of the attendant Second Amendment to the Glenroy Resort Development Agreement, or a separate Development Agreement, granting an entitlement for a retail cannabis microbusiness and subject to compliance with the following performance schedule... The perimeter landscaping and fencing improvements for the retail cannabis microbusiness shall be completed within 60 days of the effective date of Conditional Use Permit No. 312.”</p>	<p>According to inspections of the property, as of the date of the public hearing on April 15, 2020, the perimeter fencing improvements for the retail cannabis microbusiness have not been completed. The front portion of the business currently has no fencing.</p>
<p>Condition No. 2(c) of CUP 312 states: “Approval of Conditional Use Permit No. 312 is contingent upon City Council approval of the attendant Second Amendment to the Glenroy Resort Development Agreement, or a separate Development Agreement, granting an entitlement for a retail cannabis microbusiness and subject to compliance with the following performance schedule... The improvements required under Condition #5 of CUP 312 for additional glazing on the façade of the retail cannabis microbusiness shall be</p>	<p>According to inspections of the property, as of the date of the public hearing on April 15, 2020, additional glazing on the façade of the retail cannabis microbusiness was not completed. The front of the building has large blank walls with minimal glazing and no plans have been submitted showing additional glazing to be installed.</p>

CONDITIONS OF APPROVAL OF CUP 312	VIOLATION OF CUP 312
completed within 60 days of the effective date of Conditional Use Permit No. 312.”	
Condition No. 5 of CUP 312 states: “The applicant or successor in interest shall comply with all conditions of approval imposed upon Architectural Review No. 17-07. The front façade of the business shall incorporate additional glazing on the front façade, subject to review by the Development Services Director.”	According to inspections of the property, as of the date of the public hearing on April 15, 2020, the front façade of the business did not incorporate additional glazing. The front of the building has large blank walls with minimal glazing and no plans have been submitted showing additional glazing to be installed.
Condition No. 6 of CUP 312 states: “A comprehensive sign program for the Glenroy Resort project must be reviewed and approved by the Planning Commission prior to the issuance of any sign permits for the retail cannabis microbusiness. The front façade of the retail cannabis microbusiness may have one identification sign and one secondary ‘logo sign’ placed on the front façade.”	According to a review of City records, as of the date of the public hearing on April 15, 2020, no comprehensive sign program for the Glenroy Resort project was reviewed or approved by the Planning Commission.
Condition No. 14 of CUP 312 states: “The owner shall install a conforming trash enclosure for solid waste and recyclables within 250 feet of the proposed cannabis retail microbusiness.”	According to inspections of the property, as of April 8, 2020, no conforming trash enclosure for solid waste and recyclables has been installed within 250 feet of the cannabis retail microbusiness. The trash bin is stored in an open area adjacent to the southwest corner of the parking lot adjoining the business.
Condition No. 15 of CUP 312 states: “The owner shall install a minimum of five bicycle racks in front of the retail cannabis microbusiness, or adjacent to the parking lot serving the proposed business.”	According to inspections of the property, as of April 8, 2020, there are no bicycle racks in front of the retail cannabis microbusiness or adjacent to the parking lot serving the business.
Condition No. 16 of CUP 312 states: “The fencing along Avenue 48 may consist of a decorative wrought iron fence with a maximum height of five feet. The parking lot security gates shall consist of low barrier, non-automated gates to remain open during all hours of business operation. All entry gates must be reviewed and approved by the Fire Marshal’s Office and the Building Official.”	According to inspections of the property, as of April 8, 2020, there is no fencing installed in front of the business and no fencing along the front portion of the adjoining parking lot serving the business.

Pursuant to Condition No. 3 of CUP 312, the Development Services Director conducted a 12-month review of CUP 312. As part of this review, on March 9, 2020, the Development Services Director mailed a letter to Quonset Partners LLC, care of Joseph Rubin, requesting written status of compliance with the Conditions of Approval. Quonset Partners LLC failed to respond to the

letter. The Development Services Director concluded his review and determined that the project failed to comply with the Conditions of Approval of CUP 312.

On March 24, 2020, the City issued a letter to all interested parties, Coachella Lighthouse, LLC, Quonset Partners LLC, and Inception RE Credit Holds, LLC, demanding compliance with the Conditions of Approval by April 14, 2020, which they failed to meet.

Staff conducted a site visit of The Lighthouse property and the adjoining parking area to the west on April 8, 2020. Staff observed the lack of compliance with several of the conditions of approval as noted above. Shown below are some of these photographs with a description of the violation of the condition of approval.



Landscaping along Avenue 48 is missing the required "Perimeter Fencing"



“Blank Wall Façade” is missing required additional glazing



Front Entry is missing “Bicycle Racks”



“No Trash Enclosure” - Trash bin is stored in the open parking area.

As noted above, numerous Conditions of Approval of CUP 312 are being violated. Due to this noncompliance, as authorized by Section 17.84.070(D) and Section 17.74.050(B)(1) of the Coachella Municipal Code, revocation of CUP 312 is determined the appropriate City response.

CORRESPONDENCE:

Attached to this letter is correspondence received from owners of The Lighthouse including a letter to the County Tax Collector asking for relief, and a letter from the owner’s attorney requesting to enter into an agreement with the City in order to avoid the CUP 312 revocation in consideration of upfront payments of hotel taxes (TOT – Transient Occupancy Tax) and a new promise to open the Glenroy Resort Hotel in a timely manner. This second matter is being negotiated with the City Council and City Attorney and may cause a stay on the Planning Commission’s revocation of CUP 312 if the City Council decides to execute this new agreement.

Additionally, staff received a phone call from a resident that lives on the corner of Avenue 48 and Luzon Street who registered a concern regarding traffic safety due to vehicles exiting the site onto Avenue 48. Staff explained to the caller that once the road is widened and a raised center median is installed along Avenue 48, as part of the Riverside County Avenue 48 Improvement project, and once a traffic signal is installed at Luzon Street and Avenue 48, these traffic concerns will be substantially mitigated.

ALTERNATIVES:

1. Adopt Resolution No. 2020-03 and Terminate CUP 312
2. Direct Staff to Modify the Conditions of Approval of CUP 312
3. Continue this item and provide staff direction.
4. Take no action.

CONCLUSIONS AND RECOMMENDATIONS

Based on the facts noted in this staff report and the documentation attached hereto, staff recommends Alternative #1, noted above, for the Planning Commission to adopt Resolution No. PC2020-03 and;

1. Determine that the project is Categorically Exempt pursuant to Section No. 15321 (Enforcement Actions by Regulatory Agencies) of the CEQA; and,
2. Revoke Conditional Use Permit No. 312.

Attachments: Resolution No. PC2020-03
CUP 312 (Coachella City Council Resolution 2019-07)
March 9, 2020 Compliance Verification Letter
March 24, 2020 Compliance Demand Letter
Public Hearing Notice
Correspondence

RESOLUTION NO. PC2020-03

A RESOLUTION OF THE CITY OF COACHELLA PLANNING COMMISSION REVOKING CONDITIONAL USE PERMIT NO. 312, A CONDITIONAL USE PERMIT TO ALLOW A 3,250 SQUARE FOOT RETAIL CANNABIS MICROBUSINESS ON 0.29 ACRES OF LAND IN THE CG-RC (GENERAL COMMERCIAL – RETAIL CANNABIS OVERLAY) ZONE AT 84-161 AVENUE 48, AND MAKING FINDINGS IN SUPPORT THEREOF

WHEREAS, on February 27, 2019, the City of Coachella Planning Commission (“Planning Commission”) issued Conditional Use Permit No. 312 (“CUP 312”) to allow a 3,250 square foot retail cannabis microbusiness with parking and security fencing to be located on 0.29 acres of land at 84-161 Avenue 48 within a commercial center located at the southeast corner of Avenue 48 and Van Buren Street (Assessor Parcel Numbers 603-220-063 and portions of 603-220-066); and,

WHEREAS, pursuant to Condition No. 3 of CUP 312, the Development Services Director conducted a 12-month review of CUP 312 and determined that the permittee failed to comply with the Conditions of Approval of CUP 312; and,

WHEREAS, the Development Services Director determined that the interested parties failed to comply with Conditions of Approval Nos. 2(a) - (c), 5, 6, and 14 – 16; and,

WHEREAS, pursuant to California Constitution Article XI, §7, the California Zoning and Planning Law (Government Code sections 65800–65912), Chapters 17.74 and 17.84 of the Coachella Municipal Code (“CMC”), the City of Coachella (“City”), through the Planning Commission is authorized to revoke CUP 312; and,

WHEREAS, CMC section 17.74.050 authorizes the Planning Commission to revoke a conditional use permit upon a finding that one or more conditions of the conditional use permit were not complied with; and,

WHEREAS, an application was initiated by the City for the revocation of CUP 312; and,

WHEREAS, interested parties were properly notified of a public hearing held on April 15, 2020, to determine whether the Planning Commission should revoke CUP 312; and,

WHEREAS, on April 15, 2020, the Planning Commission conducted a duly noticed regular public hearing telephonically at the Permit Center, 53-990 Enterprise Way, Coachella, California, to consider testimony and evidence to determine whether the Planning Commission should revoke CUP 312;

WHEREAS, interested parties were afforded the opportunity to rebut the oral and written evidence that the applicant, City staff, presented in support of its position that revocation of CUP 312 was appropriate; and,

WHEREAS, members of the public were afforded an opportunity to testify regarding the revocation; and,

WHEREAS, the Planning Commission carefully considered all information pertaining to the revocation, including the staff report and attachments, and all of the information, evidence, and testimony presented at its public hearing on April 15, 2020; and,

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred; and,

WHEREAS, revocation is categorically exempt from environmental review pursuant to Title 14, California Code of Regulations, section 15321(a).

NOW, THEREFORE, BE IT RESOLVED, that the Planning Commission of the City of Coachella, California does hereby resolve as follows:

SECTION 1. The recitals set forth above are true and correct and are incorporated herein by reference.

SECTION 2. Based on the preponderance of the evidence presented to this Planning Commission at the above-referenced public hearing on April 15, 2020, including the staff report with attachments, and all related information presented to the Planning Commission, the following findings are made in accordance with Section 17.74.050 and Section 17.84.070 of the Coachella Municipal Code.

Finding Number 1: One or more conditions of CUP 312 was violated.

1. As set forth in the staff report and attached documents and the testimony at the revocation hearing on April 15, 2020, pursuant to Condition No. 3 of CUP 312, the Development Services Director conducted a 12-month review of CUP 312 and determined that the permittee failed to comply with the Conditions of Approval of CUP 312.
2. The permittee failed to comply with Condition No. 2(a) of CUP 312, which states: "Approval of Conditional Use Permit No. 312 is contingent upon City Council approval of the attendant Second Amendment to the Glenroy Resort Development Agreement, or a separate Development Agreement, granting an entitlement for a retail cannabis microbusiness and subject to compliance with the following performance schedule... The first phase of the Glenroy Resort Hotel shall be completed and open for business within 90 days of January 1, 2019." This deadline was later amended by the City Council to read "within 90 days of January 1, 2020." As of the date of the public

hearing on April 15, 2020, the first phase of the Glenroy Resort Hotel is not complete nor open for business.

3. The permittee failed to comply with Condition No. 2(b) of CUP 312, which states: "Approval of Conditional Use Permit No. 312 is contingent upon City Council approval of the attendant Second Amendment to the Glenroy Resort Development Agreement, or a separate Development Agreement, granting an entitlement for a retail cannabis microbusiness and subject to compliance with the following performance schedule... The perimeter landscaping and fencing improvements for the retail cannabis microbusiness shall be completed within 60 days of the effective date of Conditional Use Permit No. 312." As of April 8, 2020, the perimeter landscaping and fencing improvements for the retail cannabis microbusiness have not been completed.
4. The permittee failed to comply with Condition No. 2(c) of CUP 312, which states that "Approval of Conditional Use Permit No. 312 is contingent upon City Council approval of the attendant Second Amendment to the Glenroy Resort Development Agreement, or a separate Development Agreement, granting an entitlement for a retail cannabis microbusiness and subject to compliance with the following performance schedule... The improvements required under Condition #5 of CUP 312 for additional glazing on the façade of the retail cannabis microbusiness shall be completed within 60 days of the effective date of Conditional Use Permit No. 296." As of April 8, 2020, additional glazing on the façade of the retail cannabis microbusiness was not completed.
5. The permittee failed to comply with Condition No. 5 of CUP 312, which states that "The applicant or successor in interest shall comply with all conditions of approval imposed upon Architectural Review No. 17-07. The front façade of the business shall incorporate additional glazing on the front façade, subject to review by the Development Services Director." As of April 8, 2020, the front façade of the business did not incorporate additional glazing.
6. The permittee failed to comply with Condition No. 6 of CUP 312, which states: "A comprehensive sign program for the Glenroy Resort project must be reviewed and approved by the Planning Commission prior to the issuance of any sign permits for the retail cannabis microbusiness. The front façade of the retail cannabis microbusiness may have one identification sign and one secondary "logo sign" placed on the front façade." As of April 8, 2020, no comprehensive sign program for the Glenroy Resort project was reviewed or approved by the Planning Commission.
7. The permittee failed to comply with Condition No. 14 of CUP 312, which states: "The owner shall install a conforming trash enclosure for solid waste and recyclables within 250 feet of the proposed cannabis retail microbusiness." As of April 8, 2020, no conforming trash enclosure for solid waste and recyclables has been installed within 250 feet of the cannabis retail microbusiness.
8. The permittee failed to comply with Condition No. 15 of CUP 312, which states: "The owner shall install a minimum of five bicycle racks in front of the retail cannabis

microbusiness, or adjacent to the parking lot serving the proposed business.” As of April 8, 2020, five bicycle racks were not installed in front of the retail cannabis microbusiness or adjacent to the parking lot serving the business.

9. The permittee failed to comply with Condition No. 16 of CUP 312, which states that “The fencing along Avenue 48 may consist of a decorative wrought iron fence with a maximum height of five feet. The parking lot security gates shall consist of low barrier, non-automated gates to remain open during all hours of business operation. All entry gates must be reviewed and approved by the Fire Marshal’s Office and the Building Official.” As of April 8, 2020, no perimeter fencing was installed along the Avenue 48 street frontage adjacent to the retail cannabis business and no perimeter fencing was installed adjacent to the parking area serving the retail cannabis business.
10. Based on the foregoing, the City of Coachella Planning Commission hereby finds that one or more Conditions of Approval of CUP 312 were violated, justifying the CUP 312’s revocation.

SECTION 3. Based upon the findings set forth in Sections 1 and 2 of this Resolution, the Planning Commission hereby revokes Conditional Use Permit No. 312 to allow a 3,250 square foot retail cannabis microbusiness with parking and security fencing to be located on 0.29 acres of land at 84-161 Avenue 48 within a commercial center located at the southeast corner of Avenue 48 and Van Buren Street (Assessor Parcel Numbers 603-220-063 and portions of 603-220-066).

SECTION 4. This Commission hereby finds and determines that the revocation is categorically exempt from the requirements of the California Environmental Quality Act, as amended, and the Guidelines promulgated thereunder, pursuant to Section 15321 of the State CEQA Guidelines.

SECTION 5. The documents and materials that constitute the record of proceedings on which this Resolution has been based are located at the Development Services Department, Coachella Permit Center located at 53-990 Enterprise Way, Coachella, California 92236. This information is provided in compliance with Public Resources Code section 21081.6.

SECTION 6. This decision of the Planning Commission may be filed with the City Clerk’s office in writing, pursuant to Section 17.74.040 of the Coachella Municipal Code. Any appeal shall be filed within 15 days following the date on which notice of this decision is mailed, Pursuant to Coachella Municipal Code section 17.70.080(B). This decision by the Planning Commission is final and binding upon the expiration of the appeal period. If the Planning Commission’s revocation is appealed, revocation is stayed pending resolution of the appeal.

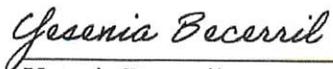
SECTION 7. The Secretary shall certify to the adoption of this Resolution.

PASSED APPROVED and ADOPTED by the Planning Commission of the City of Coachella, California, at a regular meeting held on this 15th day of April, 2020.



Javier Soliz, Chairperson
Coachella Planning Commission

ATTEST:



Yesenia Becerril
Planning Commission Secretary

APPROVED AS TO FORM:



Carlos Campos
City Attorney

I HEREBY CERTIFY that the foregoing Resolution No. PC2020-03, was duly adopted at a regular meeting of the Planning Commission of the City of Coachella, California, held on the 15th day of April, 2020, by the following roll call vote:

AYES: Commissioner Gonzalez, Commissioner Huazano, Commissioner Navarrete,
Vice Chair Virgen, Chair Soliz.

NOES: None.

ABSENT: None.

ABSTAIN: None.

Yesenia Becerril

Yesenia Becerril

Planning Commission Secretary



CITY OF COACHELLA
DEVELOPMENT SERVICES DEPARTMENT
REQUEST FOR APPEAL

Date: 4/16/20

APPLICATION INFORMATION:

Project Address: 84-161 Avenue 48, Coachella, CA 92236
Case Type (CUP, TTM, etc) and Number: CUP No. 312
Hearing/Decision Date: 4/15/20 Appeal Deadline: 4/30/20

APPELLANT INFORMATION:

Appellant: The Coachella Lighthouse
Appellant Address: 84-161 Avenue 48, Coachella CA 92236

Appellant Phone: (310) 229-0326 Appellant Fax: (310) 229-9901
Appellant e-mail: jferguson@venable.com

Applicant (If Different):

I hereby appeal the decision of the:

- Planning Director Planning Commission

REASON FOR APPEAL:

The decision maker failed to comply with the provisions of the Zoning Code, General Plan or other applicable plans in the following manner (use additional sheets if necessary):
(see Attachment A - Reason for Appeal)

Office Use Only:

Date Received: 4-23-20
Received by: L. Lopez

Appeal Fees: \$2607.56

ATTACHMENTA – REASON FOR APPEAL

At its April 15, 2020 hearing the Planning Commission voted to revoke CUP No. 312 and functionally rescind the approvals for The Coachella Lighthouse (“The Lighthouse”) to operate at its location at 84-161 Avenue 48, Coachella CA 92236. This decision was not in compliance with the City of Coachella’s Zoning Code or General Plan, as well as an error and abuse of discretion on the part of the Planning Commission.

The Planning Commission’s decision, at its core, was to shutter an essential business during a global pandemic, to deprive the City of one of its largest revenue sources in the midst of an economic crisis, and to vote to put 30 employees, most of whom are Coachella residents, out of their jobs. This decision was made in open acknowledgement of ongoing negotiations with the City Council to resolve these outstanding issues. The City Council should vote to overturn the Planning Commission’s decision and to allow CUP No. 312 to remain active.

Throughout its history, The Lighthouse has been a model commercial cannabis business, providing critical services to the community and substantial tax revenue to the City. As you are surely aware, Governor Newsom has declared commercial cannabis businesses “essential” during the state-wide COVID-19 stay-at-home order, emphasizing that access to legal, regulated and safe cannabis is vital, especially for Californians who utilize cannabis for medical purposes.

This makes the timing of the Planning Commission’s revocation hearing unfortunate to say the least. In reality, the Planning Commission and staff have chosen the midst of a global health and economic crisis to demand compliance with elements of CUP No. 312 The Lighthouse is already working to accomplish. For the avoidance of doubt, The Lighthouse has every intention of complying with the conditions of its CUP. However, threatening the closure of an essential business during a global pandemic does not serve the best interests of the City or the community served by The Lighthouse. Any cessation of business would leave The Lighthouse’s loyal customers without access to cannabis during a period of widespread illness and growing mental health concerns based on the stresses imposed by self-isolation. This would by no means serve the public good, and in fact could result in direct harm to the citizens of the City and to the community as a whole.

Beyond that, shuttering one of the City’s highest taxpayers during an economic recession that already rivals the Great Depression cannot possibly be in the best interests of the City. The Lighthouse provides substantial tax revenue to the City which would be lost if the threatened revocation were to move forward, and at a time when the City should be welcoming what tax revenue it still receives during this period of social distancing in order to provide its citizens with essential services.

The Lighthouse is a thriving member of the City’s business community in a time of great economic uncertainty and a boon to the community in a period of widespread illness and social unease. *At minimum, we request that the City Council delay any revocation proceedings under CUP No. 312 until 21 calendar days from the date the Governor’s stay-at-home order has been lifted and businesses have been allowed to resume full operation.* We believe it would be a

grave error for the City to attempt to shutter an essential business during a global pandemic, and that such an extension is eminently reasonable under current circumstances.

However, The Lighthouse views itself as a committed partner to the City in good times as well as bad, and will make every effort to comply with the corrective actions demanded by Staff as soon as is practicable given current circumstances. We have assessed your requested corrective actions and have developed a plan to bring all operations into compliance with the CUP as quickly as possible, and to work with the City in the short- and medium-term to ensure we are communicating transparently and complying to the fullest extent possible during the stay-at-home order. We will address each of the purported violations in turn, laying out our proposed compliance and the errors the Planning Commission has made in revoking CUP No. 312.

Complete the first phase of the Glenroy Resort Hotel and open for business

Conditioning the existence of an essential business on the operations of a resort hotel which could not legally be in business at the moment under the best of circumstances is an abuse of the City's discretion. Opening the Glenroy Resort Hotel at present is not only literally impossible, but would violate the current stay-at-home order, not to mention creating an entirely avoidable public health risk. The Glenroy Resort Hotel will not be a party to the spread of COVID-19, and the City's demand for the hotel to open during a global pandemic and while the state of California is practicing severe social distancing is frankly preposterous.

This request is shocking under current circumstances, and displays a complete disregard for the reality of this pandemic and the pervasive public safety risks posed by undertaking massive construction and *opening a resort hotel during the spread of a highly infectious disease*. Even if the Glenroy Resort Hotel could legally be opened within the City's timeline, my clients would refuse to do so out of basic concern for public safety. CUP No. 312 should not be revoked based on the City's desire for an operational resort at a time when no resort in California is open and operational.

That being said, progress is being made as quickly as possible to open the Glenroy Resort Hotel in a manner compliant with California's stay-at-home guidelines and on a timeline that will avoid opening while doing so would cause a massive public health risk. Ownership of the hotel is aiming to have its new loan closed by the end of June. Provided that occurs, ownership hopes to get back to work on construction in August, with an eye towards opening Phase I of the hotel in early 2021, provided government regulations and guidelines deem it safe to do so.

In recognition of the City's lost transient occupancy tax ("TOT") revenue due to the delayed opening of the Glenroy Resort Hotel, and as a partner to the City in these difficult times, ownership of the Glenroy Resort Hotel has already made an offer to pay some of the TOT the City would be receiving were the resort open and operating at this time. As you are aware, the ownership has proposed a payment of \$300,000 over the next 12 months, and ongoing payments pas that point until Phase I of the Glenroy Resort Hotel is open and operating.

This is \$300,000 of revenue the City will not receive should the City Council uphold the revocation. This is also a proposal that involves the Glenroy Resort Hotel paying the City TOT in a time where the City is unlikely to receive TOT from any other establishment due to the stay-

at-home order. The hotel industry is shuttered nationwide for an indefinite period, and it is impossible to say at present when revenues will return. Even if hotels were permitted to reopen tomorrow, it is highly unlikely they would have any customers to serve, given the current travel restrictions.

Were the Glenroy Resort Hotel open and operating, its doors would currently be closed under Governor Newsom's stay-at-home order, and it would currently be paying no TOT to the City based on the complete lack of occupancy it would be seeing during this period. The City is asking Glenroy Resort Hotel to do the impossible during trying times, and we believe the above proposal is more than generous in present circumstances. When most businesses are shuttering their doors, furloughing or laying off employees, and asking for rent reductions or government assistance, the Glenroy Resort Hotel is offering to pay the City hundreds of thousands of dollars in money it would not be receiving right now if the hotel were open and operating.

Perimeter Landscaping and Fencing Improvements

The City alleges a violation of CUP Condition of Approval 2(b) because the front portion of the business currently has no fencing, and has also alleged issues with the landscaping. The required perimeter landscaping and fencing improvements for The Lighthouse have been completed in full compliance with CUP Condition of Approval 2(b). This landscaping and fencing improvement was conducted within 60 days of the effective date of the CUP, pursuant to the instructions of the City.

The only possible issue here is fencing along the front of the property and at the parking lot, neither of which are feasible before the planned work on Avenue 48 is completed. If the City mandates compliance with Condition of Approval 2(b) in a manner that impedes access to the dispensary during this planned improvement work, The Lighthouse asks that this compliance be postponed until such work is complete and fencing can be installed without impeding patient access.

Despite the current stay-at-home order, The Lighthouse is confident it can complete any required corrective action. In either case, The Lighthouse believes it is currently in compliance here and that the Planning Commission erred in finding The Lighthouse in violation of Condition of Approval 2(b). The Lighthouse and will work to achieve any corrective action mandated by the City as soon as is practicable under present circumstances.

Glazing of the Façade on The Coachella Lighthouse

As Staff made clear at the Planning Commission hearing, the original glazing of the façade required pursuant to Conditions of Approval Nos. 2(c) and 5 no longer reflects reality at The Lighthouse, given that most of the façade is currently not glass. We believe the Planning Commission erred in finding a violation here, but we would welcome Staff review and have no doubt The Lighthouse will be found in full compliance at that time.

Obtain Planning Commission Approval of a Sign Program for the Glenroy Resort Hotel

Condition of Approval No. 6 provides that “a comprehensive sign program for the Glenroy Resort project must be reviewed and approved by the Planning Commission *prior to the issuance of any sign permits for the retail cannabis microbusiness*. The front façade of the retail cannabis microbusiness may have one identification sign and one secondary ‘logo sign’ placed on the front façade” (Emphasis added). Given that The Lighthouse has not sought any sign permits to date, no violation of Condition of Approval No. 6 has occurred, the Planning Commission made a clear error in determining a violation of CUP No. 312 had occurred on these grounds.

Further, requiring the Glenroy Resort Hotel to apply for approval of a comprehensive sign program prior to completing construction is absurd, given that any sign program currently approved by the City would almost certainly need to be amended or entirely re-approved when construction is complete and the Glenroy Resort Hotel can reasonably prepare a comprehensive sign program application that will match with its proposed operations. We reiterate that this request is improper at this time and that the City should not force Glenroy Resort Hotel to prematurely adopt a sign program in order to be deemed compliant with a Condition of Approval it has not violated.

However, should the City Council decline to deem The Lighthouse in compliance with Condition of Approval No. 6, we request that the City immediately provide dates for a proposed Planning Commission hearing to approve a comprehensive sign program. If forced to do so, The Lighthouse and the Glenroy Resort Hotel are prepared to submit an application for a comprehensive sign program and to go forward with a Planning Commission hearing in order to avoid unnecessary and inappropriate formal enforcement measures.

Install a conforming trash enclosure within 250 feet of The Coachella Lighthouse

The Lighthouse is acting at present to ensure a conforming trash enclosure is installed at the site, as required by Condition of Approval No. 14. We would welcome your review once installation is complete and have no doubt The Lighthouse will be found in full compliance at that time.

Install a minimum of five bicycle racks in front of The Coachella Lighthouse

The Lighthouse is moving at present to install five bicycle racks as required by Condition of Approval No. 15. We would again welcome your review once installation is complete and have no doubt The Lighthouse will be found in full compliance at that time.

Conclusion

The Lighthouse remains committed to being a partner to the City during the ongoing COVID-19 crisis and is firmly committed to resolving all outstanding issues amicably. We reiterate our request that the City delay any revocation proceedings until 21 calendar days after the present stay-at-home order has been lifted and businesses are permitted to resume regular operations. These are difficult time for all businesses, and The Lighthouse provides an essential

service to the community and much needed tax revenue to the City at a moment when both are in high demand.

Should the City decline to grant this request for an extension of time to comply with the Conditions of Approval under the CUP, we request that the City respond in writing to the proposed corrective actions and confirm that the City will deem The Lighthouse in compliance if the above-referenced actions are taken in a timely fashion given the present circumstances. The Lighthouse believes this proposal is imminently reasonable given the current situation, and proffers this as a good faith effort at resolving these issues and continuing a business relationship that has been mutually beneficial to date.

It would be a grave error to shutter an essential business during the COVID-19 outbreak, and a disservice to members of the community who rely on The Lighthouse to meet their medical needs during a period when social distancing makes other forms of treatment difficult to obtain without creating additional health risks. Revoking the CUP would also deprive the City of substantial tax revenue at a time of great economic uncertainty, which would in all likelihood reduce the ability of the City to respond with agility to the ever-changing needs of its citizens during this ongoing crisis. Beginning revocation proceedings during this crisis would not simply be bad politics, but would result in a loss of a reliable revenue source for the City during times of great financial uncertainty. It would also be a disservice to the most vulnerable populations within the community, all in the name of enforcing compliance with the CUP in a period where full compliance based on the City's current corrective actions is per se impossible.

We respectfully request that the City Council overturn the Planning Commission's revocation of CUP No. 312 and allow The Lighthouse to continue its essential services to the desert community.



Order Confirmation for Ad #: 0004172776

Customer: CITY OF COACHELLA - LEGALS
Address: 1515 6TH ST
 COACHELLA CA 92236 USA
Acct. #: TDS-CIT054
Phone: 7603982503

 CITY OF COACHELLA - LEGALS
Ordered By: Rosa Montoya

OrderStart Date: 05/03/2020

Order End Date: 05/03/2020

<u>Tear Sheets</u>	<u>Affidavits</u>	<u>Blind Box</u>	<u>Promo Type</u>	<u>Materials</u>	<u>Special Pricing</u>	<u>Size</u>
0	1					2 X 49.00

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
\$215.60	\$0.00	\$215.60	Invoice	\$0.00	\$215.60

Ad Order Notes:

Sales Rep: eoettinger

Order Taker: eoettinger

Order Created 04/29/2020

Product	# Ins	Start Date	End Date
TDS-The Desert Sun	1	05/03/2020	05/03/2020

05-03-20,

* ALL TRANSACTIONS CONSIDERED PAID IN FULL UPON CLEARANCE OF FINANCIAL INSTITUTION

Text of Ad: 04/29/2020

CITY OF COACHELLA
 NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Coachella will hold a Public Hearing at the Coachella City Hall on Wednesday, May 13, 2020, to consider oral and written testimony regarding an Appeal of Planning Commission's Decision to revoke Conditional Use Permit No. 312.

This is a request by the City of Coachella to revoke Conditional Use Permit No. 312 for a retail cannabis microbusiness located at 84-161 Avenue 48, Coachella, California (formerly known as 84-160 Avenue 48, Coachella, California), on the grounds that various conditions of Conditional Use Permit No. 312 have been violated.

The City of Coachella has determined that the proposed revocation is categorically exempt from environmental review pursuant to Title 14, California Code of Regulations, CEQA Guidelines §15321(a).

The case files, evidence, and documents for the proposed revocation are available for public inspection by appointment only on Monday through Thursday, from 7:00 a.m. to 6:00 p.m. at the City of Coachella Development Services Department located at the address below. Please contact the Development Services Department in advance to schedule an appointment. Se Habla Español.

If any individual or group challenges this action in court, issues raised may be limited to those issues raised at the public hearing described in this notice or in written testimony. Any questions or comments may be directed to:

Luis Lopez
 City of Coachella Development Services Department
 53-990 Enterprise Way, Coachella CA 92236
 (760) 398-3102

TESTIMONY MAY BE GIVEN by e-mail prior to the Public Hearing, on Wednesday, May 13, 2020, at 6:00 p.m. in the Coachella City Hall, 1515 6th Street, Coachella, CA 92236. You must submit written comments via e-mail to Llopez@coachella.org or contact the City Clerk at (760)398-3502 at least one hour prior to the hearing in order to testify during the hearing.

PUBLISH: May 3, 2020
 BY ORDER OF: CITY CLERK

Published: 5/3/2020



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Luis Lopez, Development Services Director

SUBJECT: Coachella Travel Centre Project

SPECIFICS:

- a) Environmental Assessment (EA 18-05) adopting a Mitigated Negative Declaration and Mitigation Monitoring Program for the development of the Coachella Travel Centre project.
- b) Ordinance No. 1148 approving Change of Zone (CZ 18-11) from A-R (Agricultural Reserve) to C-G (General Commercial).
- c) Conditional Use Permits (CUP 310 and 311) for drive-thru restaurant, car wash and truck wash facilities.
- d) Variance (VAR 18-09) to allow a four-story hotel building in excess of 50 feet in height, in the C-G (General Commercial) zone.
- e) Architectural Review (AR 18-09) to allow a new 3,800 sq. ft. convenience store with service station, 1,200 sq. ft. drive-thru restaurant, 5,555 sq. ft. restaurant, 2,677 sq. ft. car wash tunnel, 4,754 sq. ft. truck washing facility, and 11, 259 sq. ft. 4-story hotel with related infrastructure on 14.1 acres of vacant land located on the south side of Avenue 50 between the Whitewater Channel and the State Route 86 Expressway.

STAFF RECOMMENDATION:

Staff recommends that the City Council open the public hearing and continue this item, including all requested entitlements, to the November 11, 2020 City Council meeting.

BACKGROUND:

This item was continued from the May 13, 2020, July 8, 2020 and July 22, 2020 City Council meeting dates due to numerous issues previously identified by City Council and staff that had yet to be addressed before the City Council could make an informed decision about the proposed development project. Additionally, the City has been in discussions with the City Attorney's office about the future roadway infrastructure project. It was noted by the City Attorney in late July 2020 that a land appraisal had been ordered and that negotiations for a land purchase were to commence.

SUMMARY AND CONCLUSIONS:

The City Council and City staff previously raised traffic concerns with the project, as a result of the following issues:

- 1) Inadequacy of the traffic analysis discussed in the CEQA Initial Study/Mitigated Negative Declaration document in light of existing substandard conditions at the intersection of Avenue 50 and Tyler Street, near the project entry and the need for a traffic impact analysis to be prepared by a licensed traffic engineer.
- 2) Seasonal flooding issues that result in closure of Avenue 50 at the Whitewater Channel immediately adjacent to the main entrance into the property and the proposed project.
- 3) Concern regarding the Cal Trans Bridge Inspection Report for the Dillon Road Bridge requiring posting weight restriction limits signs for truckers to use alternate routes.
- 4) City Engineer concerns for public sewer and water improvements conceptual-level engineering plans and analyses to be submitted for review prior to final decision actions for the project.

The applicant has indicated that they are waiting for the City of Coachella to make an offer to purchase the subject property for the Avenue 50 / 86 Expressway Interchange project. As such, the developer has not met with the City Engineer to further discuss the scoping for a traffic study and for concept-level utility plans for the project.

Because the City's right-of-way acquisition team is currently engaged and the developer is unsure whether to finalize the entitlements at this time, staff is recommending another 60-day continuance to the November 11, 2020 City Council meeting.



STAFF REPORT
9/9/2020

TO: Honorable Mayor and City Council Members

FROM: Gabriel Martin, Economic Development Director

SUBJECT: Resolution No. 2020-54 Authorize the City Manager to submit an application to the California Department of Transportation Under its Active Transportation Plan (ATP) Cycle 5 Program.

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt the attached Resolution No. 2020-54 authorizing the City Manager to submit an application to the California Department of Transportation Under its Active Transportation Plan (ATP) Cycle 5 Program.

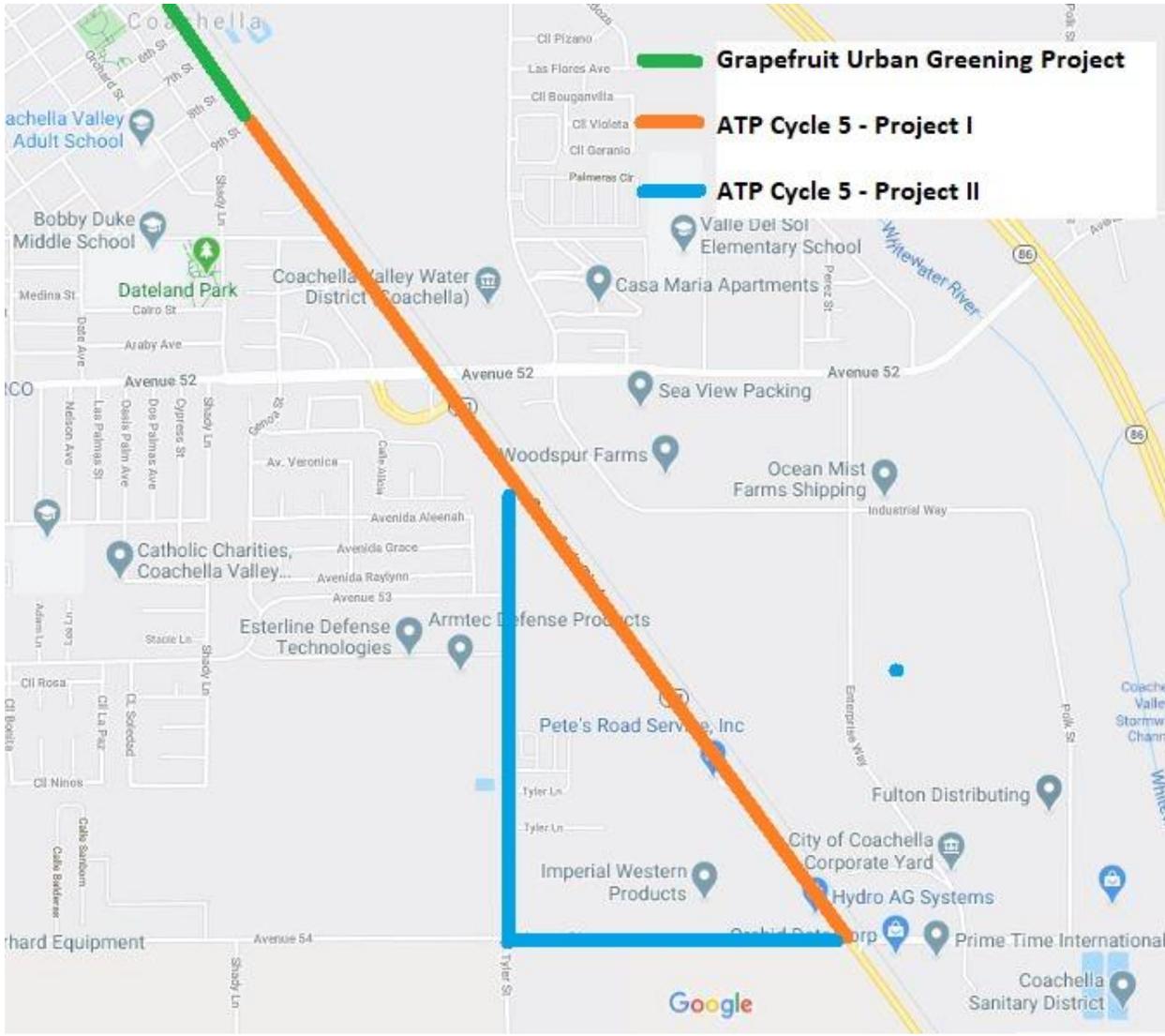
BACKGROUND:

The Active Transportation Program (ATP) was created by Senate Bill 99 (Chapter 359, Statutes of 2013) and Assembly Bill 101 (Chapter 354, Statutes of 2013) to encourage increased use of active modes of transportation. The City of Coachella was awarded in an Active Transportation Plan Cycle 2 grant in FY 2015/2016 from the Riverside County Transportation Commission (RCTC) a grant through SB 821 in the amount of \$2.2 million with a local share in the amount of \$531,000 funded through Measure – City Project ST-100. On July 22, 2020, a Notice of Completion was filed for City Project St-100.

DISCUSSION/ANALYSIS:

In the interest of obtaining grant funding toward roadway improvement projects, City staff prepared two (2) applications for the statewide Active Transportation Program – Cycle 5 grant administered by Caltrans and the California Transportation Commission. The projects will encourage and increase the use of active modes of transportation. The applications are for the following projects:

- Project I: Castro Mobile Park – Tyler Street and Avenue 54
- Project II: Grapefruit Blvd – Phase II



ALTERNATIVES:

- 1. Revise Cycle 5 Active Transportation Plan applications, per City County comments and feedback

FISCAL IMPACT:

None

RECOMMENDED ALTERNATIVE(S):

Staff recommends that the City Council adopt the attached Resolution No. 2020-54 authorizing the City Manager to submit an application to the California Department of Transportation Under its Active Transportation Plan (ATP) Cycle 5 Program.

ATTACHMENT(S):

Resolution No. 2020-54 – Authorizing the City Manager to submit an application to the California Department of Transportation Under its Active Transportation Plan (ATP) Cycle 5 Program.

Cycle 5 Active Transportation Plan (ATP) Project Proposal

RESOLUTION NO. 2020-54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION TO THE CALIFORNIA DEPARTMENT OF TRANSPORTATION UNDER ITS ACTIVE TRANSPORTATION PLAN (ATP) CYCLE 5 PROGRAM

WHEREAS, on May 25, 2020, the California Transportation Commission (CTC) announced the Active Transportation Program (ATP) – Cycle 5 Call for Projects; and

WHEREAS, the purpose of the ATP is to increase the roadway usage by all active modes of transportation, giving preference to areas of high pedestrian and bicycle activity, as well as disadvantaged communities; and

WHEREAS, the ATP – Cycle 5 Call for Projects is expected to include about \$440 million in Federal funding, State SB1, and State Highway Account (SHA) funding; and

WHEREAS, the following Cycle 5 infrastructure grant applications will be submitted:

1. Castro Mobile Park – Tyler Street and Avenue 54
2. Grapefruit Blvd – Phase II

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the City Council of the City of Coachella, that it authorize the City Manager to submit an application to the California Department of Transportation Under its Active Transportation Plan (ATP) Cycle 5 Program.

PASSED, APPROVED and ADOPTED this 9th day of September 2020.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2020-54 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 9th day of September 2020, by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza, MMC
Deputy City Clerk