



AGENDA

CITY COUNCIL CLOSED SESSION AND REGULAR MEETING OF THE CITY OF COACHELLA

THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,
COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,
COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,
COACHELLA WATER AUTHORITY, AND SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY

December 14, 2022

5:00 PM Closed Session

6:00 PM Regular Meeting

Pursuant to Assembly Bill 361,
along with the Governor’s State of Emergency Declaration issued on March 4, 2020,
this meeting may be conducted via teleconference.

This meeting’s options will be either in-person or via Zoom:

<p>In-Person Meeting Location:</p> <p>Coachella City Hall Council Chamber 1515 Sixth Street Coachella, CA</p>	<p>If you would like to attend the meeting via Zoom, here is the link:</p> <p>https://us02web.zoom.us/j/88457271898?pwd=REdzU1NoQmpVSFhWTDVaZ0VCekYxdz09 Or One tap mobile : 16699006833,,88457271898#,,, *606140# Or Telephone: US: +1 669 900 6833 Webinar ID: 884 5727 1898 Passcode: 606140</p> <p>Spanish: El idioma español está disponible en Zoom seleccionado la opción en la parte de abajo de la pantalla</p>
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- Public comments may be received **either in person, via email, telephonically, or via Zoom** with a limit of **250 words, or three minutes:**
 - **In Real Time:**
If participating in real time via Zoom or phone, during the Public Comment Period, use the “**raise hand**” function on your computer, or when using a phone, participants can raise their hand by pressing *9 on the keypad.
 - **In Writing:**
Written comments may be submitted to the City Council electronically via email to cityclerk@coachella.org. Transmittal **prior to the start** of the meeting is required. All written comments received will be forwarded to the City Council and entered into the record.
 - If you wish, you may leave a message at (760) 262-6240 before 5:30 p.m. on the day of the meeting.

- The **live stream** of the meeting may be **viewed online** by accessing the city's website at www.coachella.org, and clicking on the "**Watch Council Meetings**" tab located on the home page, and then clicking on the "live" button.

CALL TO ORDER: - 5:00 P.M.

ROLL CALL:

VIRTUAL PUBLIC MEETINGS:

1. Resolution No. 2022-101 a Resolution to Continue Fully or Partially Virtual Public Meetings (AB 361)

APPROVAL OF AGENDA:

“At this time the Council/ Board/Corporation/Authority may announce any items being pulled from the Agenda or continued to another date or request the moving of an item on the agenda”

PUBLIC COMMENTS (CLOSED SESSION ITEMS):

ADJOURN TO CLOSED SESSION:

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 50021 Balboa St. Coachella, CA 92236 / APN 768-160-001
City Negotiator: City Manager and City Engineer
Negotiating Parties: RMM Investment Capital
Under Negotiation: Price and Terms
3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 50020 Kenmore St. Coachella, CA 92236 / APN 768-163-001
City Negotiator: City Manager and City Engineer
Negotiating Parties: Javier Botello and Virginia Botello
Under Negotiation: Price and Terms
4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 50021 Cesar Chavez St. Coachella, CA 92236 / APN 768-163-013
City Negotiator: City Manager and City Engineer
Negotiating Parties: Madrona Real Estate LLC (SC Fuels)
Under Negotiation: Price and Terms
5. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 50037 Cesar Chavez St. Coachella, CA 92236 / APN 768-163-012
City Negotiator: City Manager and City Engineer
Negotiating Parties: Nika Royal, LLC (Cardenas Markets)
Under Negotiation: Price and Terms

6. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 83801 Avenue 50 Coachella, CA 92236 / APN 779-280-001
City Negotiator: City Manager and City Engineer
Negotiating Parties: Chandi Enterprises, LLC (Vacant Land)
Under Negotiation: Price and Terms

RECONVENE REGULAR MEETING: - 6:00 P.M.

PLEDGE OF ALLEGIANCE:

CLOSED SESSION ANNOUNCEMENTS:

PROCLAMATIONS/PRESENTATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

(It is recommended that Consent Items be acted upon simultaneously unless separate discussion and/or action is requested by a Council Member or member of the audience.)

7. Regular Meeting Minutes of November 9, 2022, of the City Council, Coachella Fire Protection District, Coachella Sanitary District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, and Successor Agency to the Coachella Redevelopment Agency.
8. Special Meeting Minutes of December 7, 2022, of the City Council, Coachella Fire Protection District, Coachella Sanitary District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, and Successor Agency to the Coachella Redevelopment Agency.
9. Voucher Listing — EFT's/Utility Billing Refunds/FY 2022-23 Expenditures as of December 14, 2022, \$3,137,111.00
10. Adopt Ordinance No. 1199 for second reading amending Chapter 4.40 of the Coachella Municipal Code pertaining to the collection of Transportation Uniform Mitigation Fees (TUMF).
11. Adopt Ordinance No. 1200, second reading, revising Municipal Code Title 15, Chapter 15.24 for the purpose of adopting the 2022 California State Fire Code.
12. Adopt Ordinance No. 1201, second reading, revising Municipal Code Title 15 for the purpose of adopting the 2022 California State Building Codes
13. Resolution No. 2022-103 creating job positions in the Customer Service job position series.
14. Resolution No. 2022-104 approving and funding an Administrative Assistant job position in the Economic Development Department.

- [15.](#) Resolution No. 2022-105 approving and funding an administrative assistant job position in the Public Works Department.
- [16.](#) Resolution No. 2022-106 authorizing and funding a Management Analyst job position in the Human Resources Department.
- [17.](#) Investment Report – September 2022
- [18.](#) Authorization to file a Notice of Completion for Street Pavement Rehabilitation Phase 17, City Project ST-105 (Vista Escondida Neighborhood Slurry and Striping Improvements)

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

- [19.](#) Adopt Resolution No. 2022-100 receiving and filing the City of Coachella Development Impact Fees Annual Report 2022 pursuant to Government Code Sections 66000-66008.
- [20.](#) Mayor's Appointments to Various Council Subcommittees, Coachella Valley Association of Government (CVAG) Committees, Other Agencies, etc.
- [21.](#) Consideration to Fill Five Planning Commission Vacancies
- [22.](#) Approve joint construction contract agreement with DR Horton in the amount of \$511,369 plus 15% contingency for roadway widening between the eastern boundary of Mariposa Point and Van Buren Street which is a portion of the Avenue 50 from Calhoun Street to Cesar Chavez Street – City Project ST-93.
- [23.](#) Proposed Modifications to Title 17 Zoning Ordinance - Streamline Code Amendments related to development standards and permitted uses. City-Initiated.

PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

- [24.](#) Resolution No. 2022-89, A Resolution of Necessity for the Acquisition of Fee Interest in Certain Real Property, by Eminent Domain, Located *on the north side of 52nd Avenue, one lot west of Hernandez Street* in the City of Coachella, More Particularly Described as Assessor Parcel No. 763-412-040, In Riverside County, California, for the Central Park Project, in Riverside County, California.

SUCCESSOR AGENCY:

- [25.](#) Resolution No. SA-2022-02, Approving the Recognized Obligation Payment Schedule (ROPS) 23-24.

PUBLIC COMMENTS (NON-AGENDA ITEMS):

The public may address the City Council/Board/Corporation/ Authority on any item of interest to the public that is not on the agenda but is in the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.

REPORTS AND REQUESTS:

Council Comments/Report of Miscellaneous Committees.

City Manager's Comments.

ADJOURNMENT:

*Complete Agenda Packets are available for public inspection on the
City's website www.coachella.org.*

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Dr. Gabriel Martin, City Manager
Best Best & Krieger, LLP, City Attorney

SUBJECT: Resolution No. 2022-101 a Resolution to Continue Fully or Partially Virtual Public Meetings (AB 361)

STAFF RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2022-101 to continue fully or partially virtual public meetings.

BACKGROUND:

The Brown Act generally allows for teleconference or virtual meetings, provided that the physical locations of the council members joining by teleconference are posted on the agenda, that those locations are open to the public and that a quorum of the council members is located within the City. Newly enacted AB 361 provides an exception to these procedures in order to allow for fully virtual meetings during proclaimed emergencies, including the COVID-19 pandemic.

In March of 2020, Governor Newsom issued Executive Order N-29-20, which suspended portions of the Brown Act relating to teleconferencing, enabling fully virtual meetings without having to post the location of the council members attending virtually. Many cities and other public agencies have been holding public meeting using virtual platforms since this time. In June of 2021, Governor Newsom issued Executive Order N-08-21, which provided that the exceptions contained in EO N-29-20 would sunset on September 30, 2021.

On September 10, 2021, the Legislature adopted AB 361, which allows public agencies to hold fully virtual meetings under certain circumstances. Governor Newsom signed the bill into law on September 16, 2021. Because it contained an urgency provision, it took immediate effect. The Governor then suspended AB 361 until October 2, allowing a transition period from the prior Executive Order.

Under AB 361, cities can hold meetings without a public meeting space and without providing notice of the council members' teleconference locations if there is a Governor-proclaimed state of emergency and either state or local officials are imposing or recommending measures to promote social distancing or the City Council determines that meeting in person will be unsafe for attendees. If the virtual meeting is due to social distancing recommendations, the City Council does not have

to make any findings at its first meeting under AB 361. However, to continue meeting virtually, the City Council must find that state or local officials still at least recommend measure to promote social distancing. The findings must be made within 30 days of the first meeting and every thirty days thereafter.

DISCUSSION/ANALYSIS:

On March 4th, 2020, the Governor proclaimed a state of emergency due to the COVID-19 pandemic. The state of emergency remains in effect as of the publication of this report.

Virtual meetings are currently allowed under AB 361 because state and local officials are continuing to recommend measures to promote social distancing. In the case of the pandemic, the requisite standards for holding virtual meetings are low. The City Council would only have to find that any state or local official is recommending measures to promote social distancing. Under the plain language of the statute, there does not have to be an order requiring social distancing, and the recommendation only needs to come from a state or local official. Nothing in the bill requires that the recommendation be a formal recommendation of a local health officer or in any sort of formal guideline.

Under AB 361, the “local agency” – which the Brown Act defines as the City, not the City Council - may utilize virtual meetings if the “legislative body” makes the required findings. As defined in the Brown Act, a “legislative body” includes both the City Council and all committees and commissions. Because the City Council is the most appropriate board to make findings and policy decisions on behalf of the City, the proposed resolution contains a two-pronged approach: It provides that all commissions and committees shall be authorized to utilize virtual meeting procedures for 30 days, and authorizes each individual commission or committee to make findings in support of virtual meetings if the City Council has not renewed or terminated the resolution. Thus, the proposed resolution provides the City Council with the flexibility to allow its commissions and committees to host virtual meetings, while still maintain the City Council’s jurisdiction to require in-person meetings as warranted.

AB 361 allows the use of fully virtual meetings under the foregoing conditions, but it does not prohibit hybrid meetings. By adopting the proposed resolution, and continuing to renew it as conditions warrant, the City Council and any subordinate boards are not precluded from holding meetings that have some traditional components and some virtual or telephonic components. The City Council (and other City boards) may hold meetings where some members join in the Council Chambers and some members join virtually. The City Council may also continue to allow both live and virtual public comments, together with reduced capacity in the Chambers as conditions warrant. For any hybrid meetings, AB 361 requires that members of the public be able to make live public comments directly to the Council or other board using telephonic or electronic means and that the agenda identify the means for making public comments.

As noted above, by adopting the proposed Resolution, the City Council is not prohibited from returning to fully in-person meetings. The Resolution is intended to provide the option to utilize the AB 361 procedures in lieu of the Brown Act’s standard teleconferencing requirements. At future City Council meetings, a consent calendar item will be placed on each agenda to reconsider

and potentially renew the Resolution.

FISCAL IMPACT:

None.

ATTACHMENT:

Resolution No. 2022-101

RESOLUTION NO. 2022-101

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, MAKING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR CONTINUED VIRTUAL MEETINGS

WHEREAS, the Ralph M. Brown Act (Gov. Code § 54950 et seq.) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing; and

WHEREAS, the Legislature recently enacted Assembly Bill 361 (AB 361), which amended Government Code section 54953 to allow local agencies to meet fully virtually during a proclaimed state of emergency if state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, the City Council finds that the Governor issued a proclamation declaring a state of emergency on March 4, 2020 due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act; and

WHEREAS, the City Council has reconsidered the circumstances of the state of emergency and finds that state or local officials continue to recommend measures to promote social distancing; and

WHEREAS, the City Council desires that the City of Coachella, including all commissions, committees, and other Brown Act bodies shall continue to hold virtual meetings pursuant to AB 361 and Government Code section 54953(e).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COACHELLA DOES HEREBY RESOLVE AND FIND AS FOLLOWS:

Section 1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The City Council and all other commissions, committees or other Brown Act bodies of the City shall be authorized to continue to meet virtually in accordance with Government Code section 54953(e) and without compliance with section 54953(b)(3).

Section 3. This Resolution does not prevent or prohibit the City Council or any commission, committee or other Brown Act body of the City from holding hybrid meetings (containing both virtual and in-person components) or from meeting in-person, provided such meetings comply with AB 361 and with all state and local health orders. Commissions, committees and other Brown Act bodies shall comply with all rules established by the City Council and/or City Manager for attendance at meetings.

Section 4. The City Council shall take action to renew this Resolution every thirty days for as long as any state or local officials continue to recommend any measures to promote social

distancing, but the City Council may terminate the Resolution at any time. In the event that more than 30 days pass between regular City Council meetings, the City Council shall take action to renew this Resolution prior to taking any action or engaging in any deliberation or discussion in a virtual meeting; renewal of this Resolution may occur either at the beginning of the next regular meeting or at a special meeting called for such purposes. In the event this Resolution has lapsed, and the City Council has not terminated it, any commission, committee or other Brown Act board of the City shall be authorized to, and shall, make any required findings in order to meet virtually under AB 361.

Section 5. Severability. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council declares that the City Council would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

Section 6. Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED and ADOPTED this 14th day of December 2022.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2022-101 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 14th day of December 2022, by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza, MMC
Deputy City Clerk



City Hall Council Chamber
1515 Sixth Street, Coachella, California
(760) 398-3502 ♦ www.coachella.org

MINUTES

CITY COUNCIL REGULAR MEETING
OF THE CITY OF COACHELLA
THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,
COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,
COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,
COACHELLA WATER AUTHORITY, AND SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY

November 09, 2022
6:00 PM Regular Meeting

CALL TO ORDER:

The Regular Meeting of the City Council of the City of Coachella was called to order at 6:16 p.m. by Councilmember Beaman Jacinto.

ROLL CALL:

Present: Councilmember Beaman Jacinto, Councilmember Delgado, Councilmember Galarza, and Mayor Hernandez (*arrived at 6:34 p.m.*).

City Treasurer Aviles, and City Clerk Zepeda

Absent: Mayor Pro Tem Gonzalez.

Pursuant to Assembly Bill 361, along with the Governor’s State of Emergency Declaration issued on March 4, 2020, this meeting was conducted both in-person and via teleconference/electronically.

VIRTUAL PUBLIC MEETINGS:

- Resolution No. 2022-93 a Resolution to Continue Fully or Partially Virtual Public Meetings (AB 361)

Motion: To approve per staff recommendation

Made by: Councilmember Delgado

Seconded by: Councilmember Beaman Jacinto

Approved: 3-0, by the following roll call vote:

AYES: Councilmember Beaman Jacinto, Councilmember Delgado, and Councilmember Galarza.

NOES: None.

ABSTAIN: None.

ABSENT: Mayor Pro Tem Gonzalez, and Mayor Hernandez.

APPROVAL OF AGENDA:

City Manager Martin asked Council to add to the agenda one item requiring immediate action that came to our attention after the posting of the agenda.

Motion: To **add** to the agenda by 4/5 vote as **Item 24b**.

Made by: Councilmember Delgado
Seconded by: Councilmember Galarza
Approved: 3-0, by a unanimous roll call vote:

AYES: Councilmember Beaman Jacinto, Councilmember Delgado, and Councilmember Galarza.
NOES: None.
ABSTAIN: None.
ABSENT: Mayor Pro Tem Gonzalez, and Mayor Hernandez.

City Manager Martin asked Council to **move Item 21** from New Business to **Public Hearing**. There were no further modifications to the agenda.

Motion: To approve the agenda as **modified**.

Made by: Councilmember Delgado
Seconded by: Councilmember Galarza
Approved: 3-0, by a unanimous roll call vote:

AYES: Councilmember Beaman Jacinto, Councilmember Delgado, and Councilmember Galarza.
NOES: None.
ABSTAIN: None.
ABSENT: Mayor Pro Tem Gonzalez, and Mayor Hernandez.

PLEDGE OF ALLEGIANCE:

PROCLAMATIONS/PRESENTATIONS:

Mayor Hernandez arrived to the meeting at 6:34 p.m. during the Fall Sports team proclamations.

2. Recognition of Coachella Valley High School Fall Sports:

- Cross Country
- Football
- Girls Golf
- Girls Tennis
- Girls Volleyball

3. Proclamation Recognizing Code Enforcement Officer Appreciation Week

4. Imperial Irrigation District (IID) Energy Assistance Programs

5. Presentation from College of the Desert, PaCE: Free CVAG and CVWD Online Landscaping Certification Training for Landscapers Applying for or Renewing a Business License
6. Landscape and Lighting Maintenance Districts (LLMD) 33 Pocket Park Design
7. Frontier Fiber Project

WRITTEN COMMUNICATIONS:

Written communication received will be announced as the item comes forward for discussion.

CONSENT CALENDAR:

8. Regular Meeting Minutes of October 12, 2022, of the City Council, Coachella Fire Protection District, Coachella Sanitary District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, and Successor Agency to the Coachella Redevelopment Agency.
9. Voucher Listing — EFT's/Utility Billing Refunds/FY 2022-23 Expenditures as of November 9, 2022, \$3,892,472.80.
10. Resolution No. 2022-83 creating and/or updating job positions in the management analyst job position series.
11. Resolution No. 2022-94, acknowledging receipt of a report made by the Fire Chief of the Riverside County Fire Department regarding compliance with the annual inspection of certain occupancies pursuant to sections 13146.2 and 13146.3 of the California Health and Safety Code.
12. Resolution No. 2022-95 Approving and Adopting an Amended Conflict of Interest Code Pursuant to the Political Reform Act of 1974
13. Resolution No. 2022-98 Authorizing State of California Cannabis Equity Act Grant Funding
14. Resolution No. WA-2022-06 Authorizing Resolution for the Urban Drought 2022 Coachella Water Authority Proposal
15. Quarterly Reports
16. Investment Report – August 2022
17. Lease Agreement with Alianza Coachella Valley, for property located at 1515 Sixth Street, Coachella.
18. Approve execution of Lease between City of Coachella and Desert Community College District for property located at 1538 Seventh Street; authorize non-substantive changes as authorized by City Attorney.
19. Approve Professional Services Agreement between City of Coachella and the Greater Coachella Valley Chamber of Commerce for fiscal year 2022-2023.

20. Authorize the City Manager to execute Professional Services Agreements with City Advisors for On-Call Professional Planning Consultant Services and add City Advisors to the Official list of On-Call Professional Planning Consultants.

Motion: To approve per staff recommendation, Consent Calendar Items 8 through 20.

Made by: Councilmember Galarza
Seconded by: Councilmember Beaman Jacinto
Approved: 4-0, by the following roll call vote, with the exception of 3-0-1 with *Mayor Hernandez abstaining on Items 17 and 18.

AYES: Councilmember Beaman Jacinto, Councilmember Delgado, Councilmember Galarza, and *Mayor Hernandez.

NOES: None.

ABSTAIN: Mayor Hernandez on Items 17 and 18.

ABSENT: Mayor Pro Tem Gonzalez.

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

Item 21 was moved to Public Hearing during Approval of the Agenda.

22. Introduce Ordinance No. 1200, first reading, revising Municipal Code Title 15, Chapter 15.24 for the purpose of adopting the 2022 California State Fire Code.

Motion: To read title only and pass to second reading.

Made by: Councilmember Delgado
Seconded by: Councilmember Beaman Jacinto
Approved: 4-0, by the following roll call vote:

AYES: Councilmember Beaman Jacinto, Councilmember Delgado, Councilmember Galarza, and Mayor Hernandez.

NOES: None.

ABSTAIN: None.

ABSENT: Mayor Pro Tem Gonzalez.

23. Introduce Ordinance No. 1201, First Reading, revising Municipal Code Title 15 for the purpose of adopting the 2022 California State Building Codes

Motion: To read title only and pass to second reading.

Made by: Mayor Hernandez
Seconded by: Councilmember Galarza
Approved: 4-0, by the following roll call vote:

AYES: Councilmember Beaman Jacinto, Councilmember Delgado, Councilmember Galarza, and Mayor Hernandez.
 NOES: None.
 ABSTAIN: None.
 ABSENT: Mayor Pro Tem Gonzalez.

24. Provide staff direction for 2022 Hometown Heroes Honorees.

Action: No action taken; direction provided on the following individuals:

Bonifacio De La Cruz	Emmanuel Martinez
Eduardo Garcia	Sebastian Fundora

Mayor Hernandez recused himself from the following item and left the dais.

24b. Adopt Resolution No. 2022-99 Authorizing the Grant Application, Acceptance, and Execution of the Grant Funds from the State of California Budget Act of 2021 (SB 129)

Motion: To approve per staff recommendation.

Made by: Councilmember Galarza
 Seconded by: Councilmember Delgado
 Approved: 3-0, by the following roll call vote:

AYES: Councilmember Beaman Jacinto, Councilmember Delgado, and Councilmember Galarza.
 NOES: None.
 ABSTAIN: None.
 ABSENT: Mayor Pro Tem Gonzalez, and Mayor Hernandez.

Mayor Hernandez returned to the dais after the previous vote.

PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

The following item was moved to Public Hearing during Approval of the Agenda.

21. Introduce Ordinance No. 1199 for first reading amending Chapter 4.40 of the Coachella Municipal Code pertaining to the collection of Transportation Uniform Mitigation Fees (TUMF).

Mayor Hernandez opened the Public Hearing for Item 21 at 7:42 p.m.

Public Comment: None.

Mayor Hernandez closed the Public Hearing for Item 21 at 7:42 p.m.

(Continued)

(Item 21, Ordinance No. 1199 – first reading – continued from previous page.)

Motion: To read title only and pass to second reading.

Made by: Councilmember Galarza

Seconded by: Councilmember Beaman Jacinto

Approved: 4-0, by the following roll call vote:

AYES: Councilmember Beaman Jacinto, Councilmember Delgado, Councilmember Galarza, and Mayor Hernandez.

NOES: None.

ABSTAIN: None.

ABSENT: Mayor Pro Tem Gonzalez.

Council resumed with the agenda at this point.

25. Tripoli Mixed-Use Project (Proposed Revisions):

Resolution No. 2022-96, Amendments to Conditional Use Permit (CUP) 351 and Architectural Review (AR) 22-04 for the PUD (Planned Unit Development) Overlay Zone guidelines, design revisions and modifications to conditions of approval for a mixed-use development consisting of 108 apartment units and 2 retail units on 2.8 acres of vacant C-G (General Commercial) zoned property at the northeast corner of Cesar Chavez Street and Bagdad Avenue (APN# 778-081-003 and -001) Applicant: Chelsea Investment Corporation

Mayor Hernandez opened the Public Hearing for Item 25 at 8:01 p.m.

Written Communication: Cheri Hoffman, Chelsea Investment Corporation, 11-09-2022.

Public Comment: Alex Earl, applicant
Colleen Edwards, applicant

Mayor Hernandez closed the Public Hearing for Item 25 at 8:27 p.m.

Motion: To approve per staff recommendation

Made by: Councilmember Beaman Jacinto

Seconded by: Mayor Hernandez

Approved: 4-0, by the following roll call vote:

AYES: Councilmember Beaman Jacinto, Councilmember Delgado, Councilmember Galarza, and Mayor Hernandez.

NOES: None.

ABSTAIN: None.

ABSENT: Mayor Pro Tem Gonzalez.

26. Resolution No. 2022-97 Authorizing the City Manager to Submit an Application to the County of Riverside for the Fiscal Year 2023-24 Community Development Block Grant Program Entitlement Funds in the Amount of \$369,000.00 for the City of Coachella Home Enhancement Program

Mayor Hernandez opened the Public Hearing for Item 26 at 8:32 p.m.

Public Comment: None.

Mayor Hernandez closed the Public Hearing for Item 26 at 8:32 p.m.

Motion: To approve per staff recommendation

Made by: Councilmember Beaman Jacinto

Seconded by: Councilmember Delgado

Approved: 4-0, by the following roll call vote:

AYES: Councilmember Beaman Jacinto, Councilmember Delgado, Councilmember Galarza, and Mayor Hernandez.

NOES: None.

ABSTAIN: None.

ABSENT: Mayor Pro Tem Gonzalez.

PUBLIC COMMENTS (NON-AGENDA ITEMS):

None.

REPORTS AND REQUESTS:

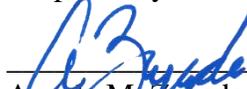
Council Comments/Report of Miscellaneous Committees.

City Manager's Comments.

ADJOURNMENT:

There being no further business to come before the City Council and the Agencies, Mayor Hernandez adjourned the meeting at 8:50 p.m.

Respectfully submitted,



Angela M. Zepeda
City Clerk



City Hall Council Chamber
1515 Sixth Street, Coachella, California
(760) 398-3502 ♦ www.coachella.org

MINUTES

SPECIAL CITY COUNCIL MEETING
OF THE CITY OF COACHELLA
THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,
COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,
COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,
COACHELLA WATER AUTHORITY, AND SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY

December 07, 2022
4:00 PM

CALL TO ORDER:

The Special Meeting of the City Council of the City of Coachella was called to order at 4:12 p.m. by Mayor Hernandez.

ROLL CALL:

Present: Councilmember Delgado, Councilmember Galarza, and Mayor Hernandez.

Absent: Councilmember Beaman Jacinto, Mayor Pro Tem Gonzalez.

City Treasurer Aviles, and City Clerk Zepeda.

Pursuant to Assembly Bill 361, along with the Governor’s State of Emergency Declaration issued on March 4, 2020, this meeting was conducted both in-person and via teleconference/electronically.

APPROVAL OF AGENDA:

There were no modifications to the agenda.

Due to technical difficulties, there was no audio during this portion of the meeting.

PLEDGE OF ALLEGIANCE:

Councilmember-Elect Frank Figueroa led the Pledge of Allegiance.

CANVASS OF BALLOTS:

1. Resolution No. 2022-102, a Resolution of the City Council of the City of Coachella, California, reciting the fact of the General Municipal Election held in said City of Coachella on the 8th day of November 2022, declaring the result thereof and such other matters as are provided by law

Motion: To approve
Due to technical difficulties, the motion and second were inaudible.

Approved: 3-0, by the following roll call vote:

AYES: Councilmember Delgado, Councilmember Galarza, and Mayor Hernandez.
 NOES: None.
 ABSTAIN: None.
 ABSENT: Councilmember Beaman Jacinto, and Mayor Pro Tem Gonzalez.

RECOGNITION:

2. Recognition of Outgoing Elected Officials

- Mayor Pro Tem Josie Gonzalez
- Councilmember Megan Beaman Jacinto

OATH OF OFFICE:

3. Administration of Oath of Office to Newly Elected Officials:

- **Councilmember Frank Figueroa**, ceremoniously performed, and officially performed prior to the meeting by Deputy City Clerk Andrea Carranza.
- **Councilmember Stephanie Virgen**, ceremoniously performed, and officially performed prior to the meeting by Deputy City Clerk Andrea Carranza.
- **Mayor Steven Hernandez**, performed by Riverside County Supervisor V. Manuel Perez.

COUNCIL ORGANIZATION:

4. Nomination for the Position of Mayor Pro Tem

Motion: To nominate **Neftali Galarza** to the position of **Mayor Pro Tem**

Made by: Mayor Hernandez
 Seconded by: Councilmember Virgen
 Approved: 3-0, by the following roll call vote:

AYES: Councilmember Delgado, Councilmember Galarza, and Mayor Hernandez.
 NOES: None.
 ABSTAIN: None.
 ABSENT: Councilmember Beaman Jacinto, and Mayor Pro Tem Gonzalez.

ADJOURNMENT:

There being no further business to come before the City Council and the Agencies, Mayor Hernandez adjourned the meeting at 4:37 p.m.

Respectfully submitted,



Andrea J. Carranza, MMC
Deputy City Clerk

Bank : wfb WELLS FARGO BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
115081	11/3/2022	54893 AGUILAR, CYNTHIA	Ref000230527	11/2/2022	UB Refund Cst #00032784	68.69	68.69
Sub total for WELLS FARGO BANK:							68.69

1 checks in this report.

Grand Total All Checks: 68.69

Date: November 3, 2022



Finance Director: Nathan Statham

apChkLst
11/07/2022 8:52:31AM

Check List
City of Coachella

Bank : ewfb EFT FOR WELLS FARGO BANK -!

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
1021	11/7/2022	54601	THE LEAP INSTITUTE	COAC-20221023	11/1/2022 TRANSPORTATION NEEDS AS	13,333.33	13,333.33
Γ FOR WELLS FARGO BANK -SEPARATE CHECK:							13,333.33

Bank : wfb WELLS FARGO BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
115082	11/7/2022	54214	GALARZA-TOLEDO, NEFTALI Edu Reimb	10/31/2022	FY22/23 EDUCATION REIMBU	5,000.00	5,000.00
Sub total for WELLS FARGO BANK:							5,000.00

2 checks in this report.

Grand Total All Checks: 18,333.33

Date: November 7, 2022



Finance Director: Nathan Statham

apChkLst
11/08/2022 5:15:32PM

Check List
City of Coachella

Bank : ewfb EFT FOR WELLS FARGO BANK -!

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1022	11/9/2022	52366	ALTA LANGUAGE SERVICES, IIS619822	10/31/2022	OCT2022 SPANISH LISTENING	165.00	165.00
1023	11/9/2022	45929	BECK OIL, INC. 519312	10/13/2022	DYED CARB ULS DIESEL	1,094.00	1,094.00
1024	11/9/2022	54673	COMPUTERSHARE CORPOR/122022GasTax	11/3/2022	REV REF BONDS SER 19 (CO	83,500.00	83,500.00
1025	11/9/2022	42500	DEKRA-LITE INDUSTRIES, INCARINV018189	10/31/2022	16OZ MATTE FINISH VINYL SI	5,745.27	
			ARINV017682	9/30/2022	LED MINI LIGHTS	2,093.01	
			ARINV017683	9/30/2022	36" CRYSTAL STAR TREE TOI	1,170.48	
			ARINV017684	9/30/2022	UNIVERSAL LIGHT CLIP	831.56	9,840.32
1026	11/9/2022	51892	HERC RENTALS, INC. 32741417-002	5/16/2022	4/16-5/16 BOARD MSG RNTL	784.49	784.49
1027	11/9/2022	00996	HOME DEPOT 5010505	10/19/2022	12" TOOL BAG, STAKES, ETC	307.01	307.01
1028	11/9/2022	00101	MUNISERVICES/AVENU INV06-015287	11/3/2022	FY21/22 ACFR	2,750.00	
			INV06-015354	11/4/2022	CLEARVIEW/STARS 2022 SVC	300.00	3,050.00
1029	11/9/2022	53736	RG2 MANAGEMENT LLC 3262	10/31/2022	WE 10/30: M. MENDEZ+J. TR	2,772.00	
			3265	10/31/2022	WE 10/30: K. MEDINA	1,417.88	
			3263	10/31/2022	WE 10/30: J. SALINAS	1,409.63	
			3264	10/31/2022	WE 10/30: F. VALLE	192.00	
			3261	10/31/2022	WE 10/30: A. REYES	157.50	5,949.01
1030	11/9/2022	54894	WILLIAMS SCOTSMAN, INC. 9015410926	9/30/2022	9/6-10/3 FIRE STATION #79 M	137,860.12	
			9015410929	9/30/2022	9/13-10/10 FIRE STATION #79	10,240.07	
			9015410927	9/30/2022	9/6-10/3 FIRE STATION #79 M	7,836.86	
			9015450243	10/4/2022	10/4-10/31 FIRE STATION #79	2,653.58	
			9015450244	10/4/2022	10/4-10/31 FIRE STATION #79	922.72	159,513.35
Γ FOR WELLS FARGO BANK -SEPARATE CHECK:							264,203.18

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
115083	11/9/2022	48977	ADT COMMERCIAL	147441335	10/3/2022	NOV2022 ALARM/EXT SVC PF	1,190.16	
				147441336	10/3/2022	NV-JA2023 ALARM/EXT SVC F	624.25	
				147441334	10/3/2022	NV-JA2023 ALARM/EXT SVC F	432.05	
				147441337	10/3/2022	NV-JA2023 ALARM/EXT SVC F	232.01	
				147441339	10/3/2022	NV-JA2023 ALARM/EXT SVC F	179.85	
				147441338	10/3/2022	NOV2022 CELL/EXT SVC PRC	32.08	2,690.40
115084	11/9/2022	46835	AIR AND HOSE SOURCE, INC.	482163	10/24/2022	MALE JIC X MALE METRIC 90	150.46	
				482093	10/24/2022	1/4" GEN SVC RED A/W HOSE	23.49	173.95
115085	11/9/2022	42837	ARAMARK UNIFORM SERVICE	OCT2022	10/31/2022	PE10/31 UNIFORMS, MATS &	3,352.67	
				OCT2022 SAN	10/31/2022	PE10/31 UNIFORMS, MATS &	1,098.68	
				OCT2022 CC	10/31/2022	PE10/31 MATS & MOPS	570.68	5,022.03
115086	11/9/2022	42459	BRUDVIK, INC.	17007	11/7/2022	11/12 SPIDER BOX+100' CORI	1,927.00	1,927.00
115087	11/9/2022	42506	BURRTEC WASTE INDUSTRIESS4-2022		11/1/2022	SS4 FY21/22 REFUSE COLLE	43,676.57	43,676.57
115088	11/9/2022	53423	CBE OFFICE SOLUTIONS	IN2559291	11/5/2022	ACC CC3502, COLOR COPIEF	521.95	521.95
115089	11/9/2022	53220	COACHELLA ACE HARDWARE	4466/1	10/20/2022	ACE GARDEN GLOVES	14.39	14.39
115090	11/9/2022	01924	CONSOLIDATED ELECTRICAL	3298-1015129	10/7/2022	BRASS BULLET NO LAMP, ET	740.50	
				3298-1013628	10/7/2022	FIXTURE KITS	733.82	1,474.32
115091	11/9/2022	09650	CVAG	Sep2022	10/20/2022	SEP2022 TUMF FEES	149,281.44	149,281.44
115092	11/9/2022	44718	DAMARA'S FLOWERS	09335	10/24/2022	BOWS	32.63	32.63
115093	11/9/2022	13300	DESERT FIRE EXTINGUISHER	12465404	9/8/2022	9/8 FIRE SUPPRESSION SYS	200.36	
				12465405	9/8/2022	9/8 FIRE SUPPRESSION SYS	200.36	
				12465403	9/8/2022	9/8 FIRE SUPPRESSION SYS	163.93	564.65
115094	11/9/2022	47952	DESERT LIVE SCAN	7184	9/28/2022	SEP2022 EMPLOYEE FINGER	75.00	
				7208	10/28/2022	OCT2022 EMPLOYEE FINGEF	50.00	125.00
115095	11/9/2022	54644	DIGITAL PALM SPRINGS	665183-1	10/31/2022	10/6-22 YOU TUBE ADS: TT&C	1,500.00	1,500.00
115096	11/9/2022	42442	DIRECTV	018084532X221	10/26/2022	10/25-11/24 BUSINESS ENT P	49.98	49.98
115097	11/9/2022	53880	EBERHARD EQUIPMENT NO.	21254	10/26/2022	10/23-28 TURFCO TOPDRESS	815.63	815.63
115098	11/9/2022	36050	EMPLOYMENT DEVELOPMEN	L0610270864	10/31/2022	AC 944-0806-9, JULY-SEP202	3,708.00	3,708.00
115099	11/9/2022	44713	FARMER BROTHERS CO.	95672466	10/31/2022	COFFEE	362.74	362.74
115100	11/9/2022	15750	FEDEX	7-936-15813	11/4/2022	OCT2022 FEDEX SVCS	16.95	16.95
115101	11/9/2022	02272	FRANKLIN TRUCK PARTS, INC	IN339997	10/24/2022	REMAN GEAR BOX & GEAR/E	1,485.38	1,485.38
115102	11/9/2022	51494	GARDA CL WEST, INC.	10714855	11/1/2022	NOV2022 CASHLINK MAINTEN	1,384.48	
				10714848	11/1/2022	NOV2022 ARMORED TRANSF	1,116.30	2,500.78
115103	11/9/2022	54740	HEPTAGON SEVEN CONSULT	20221004	10/24/2022	PE10/21 LNDSCPE IMPRVMN	6,670.00	6,670.00
115104	11/9/2022	54895	HV ENTERTAINMENT	1315	9/30/2022	11/12 STAGE+LIGHTING+ETC	14,800.00	14,800.00

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
115105	11/9/2022	20450	IMPERIAL IRRIGATION DISTRI	50035560-OT22	10/31/2022	AC50035560, 9/28-10/26, ST LI	24,490.75
				50408460-OT22	10/27/2022	AC50408460, 9/27-10/24, WEL	5,490.06
				50509172-OT22	11/3/2022	AC50509172, 10/4-11/1, CORP	2,549.36
				50705542-OT22	11/3/2022	AC50705542, 10/4-11/1, PERM	1,611.78
				50371785-OT22	10/27/2022	AC50371785, 9/24-10/24, LIFT	1,423.27
				50705544-OT22	11/3/2022	AC50705544, 10/4-11/1, PERM	180.61
				50459796-OT22	10/27/2022	AC50459796, 9/27-10/24	94.02
				50035836-OT22	11/3/2022	AC50035836, 10/4-11/1, WELL	78.99
				50459795-OT22	10/27/2022	AC50459795, 9/27-10/24	50.02
				50217597-OT22	11/3/2022	AC50217597, 10/4-11/1	49.32
				50434217-OT22	10/27/2022	AC50434217, 9/27-10/24	47.36
				50035755-OT22	10/27/2022	AC50035755, 9/27-10/24, PUM	38.91
				50459819-OT22	10/27/2022	AC50459819, 9/27-10/24	38.74
				50522793-OT22	10/27/2022	AC50522793, 9/27-10/24, SCAI	23.14
				50487676-OT22	11/3/2022	AC50487676, 10/4-11/1, LIFT S	22.16
							36,188.49
115106	11/9/2022	45108	IMPERIAL SPRINKLER SUPPL	5304717-00	10/13/2022	ITS FIELD SVC @ DIST 24	2,161.64
				5309851-01	10/13/2022	RAINBIRD 4" POP-UP ROTOR	226.57
				5323751-00	10/13/2022	RAINBIRD 1" PLASTIC INLINE	128.46
				5258057-00	10/13/2022	LED OPTICS REPLACEMENT	82.23
				5317791-00	10/11/2022	14" DIA. METERMAN MEASUF	59.80
				5320213-00	10/12/2022	14" DIA. METERMAN MEASUF	59.80
				5320794-00	10/12/2022	4" ORANGE TRENCH SHOVEL	38.20
				5154955-00	10/13/2022	HUNTER 1" PLASTIC GLOVE	30.15
							2,786.85
115107	11/9/2022	02301	INDIO COLLISION	49801	10/26/2022	BODY REPAIR ON 2021 FORC	1,989.88
				49692	10/26/2022	BODY REPAIR ON 2021 FORC	1,975.51
							3,965.39
115108	11/9/2022	53801	INFOSEND, INC.	223359	10/31/2022	OCT2022 UTILITY BILLING SV	6,264.46
				224110	11/3/2022	9/29-10/18 CALFRESH INSER	1,107.50
							7,371.96
115109	11/9/2022	01948	KIMBALL MIDWEST	100102567	7/12/2022	GALV HHCS, GALV USS FLAT	107.67
115110	11/9/2022	53151	KLOB-FM	663405-1	10/30/2022	10/5-21 AD SPOT: TT&C FEST	1,500.00
				667575-1	10/30/2022	10/19-22 AD SPOT: TT&C FES	500.00
							2,000.00
115111	11/9/2022	47328	KONICA MINOLTA	41044899	10/26/2022	BIZHUB C454E, 1515 6TH ST,	144.64
115112	11/9/2022	24600	LOPES HARDWARE	010808	10/12/2022	STAPLE GUN, RESPIRATOR, I	485.20
				010859	10/27/2022	EXTENSION, CLIP HOOK, PAI	358.30
							843.50
115113	11/9/2022	54701	ONESOURCE SUPPLY SOLUTS	S6979478.001	11/2/2022	FINAL PYMNT- AMERON FAL	8,292.19
							8,292.19

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
115114	11/9/2022	47192	O'REILLY AUTO PARTS	2855-490459	10/20/2022 SEMI-MET PAD & BRACKTED	301.80	
				2855-491765	10/24/2022 BRACKTED CAL & DISC PAD :	212.54	
				2855-491922	10/24/2022 1QT-P/SFLUID	70.34	
				2855-491281	10/22/2022 REC ADAPTER	38.05	
				2855-490498	10/20/2022 1GAL BRAKE FLD	27.39	
				2855-490269	10/19/2022 OIL FILTER	6.17	
				2855-492123	10/25/2022 FUSE ASSRTMT	4.34	
				2855-492450	10/26/2022 REC ADAPTER	-38.05	622.58
115115	11/9/2022	02028	PETE'S ROAD SERVICE, INC.	626726-00	10/25/2022 MOUNT/BALANCE NEW TIRE	603.57	
				624814-00	10/25/2022 MOUNT/BALANCE NEW TIRE	236.39	
				625508-00	10/20/2022 FLAT REPAIR	31.61	871.57
115116	11/9/2022	42759	PROPER SOLUTIONS, INC.	13887	10/28/2022 WE 10/28: ARELLANO+LOPEZ	2,300.63	2,300.63
115117	11/9/2022	54500	RELIABLE TRANSLATIONS	CC23222	11/5/2022 11/5 DOCUMENT TRANSLATI	168.96	168.96
115118	11/9/2022	49697	SANCHEZ, ROBERTO	11122022	10/3/2022 11/12 VETERANS DAY CATER	1,830.00	1,830.00
115119	11/9/2022	50827	SDC SOUND COMPANY LLC	1101	10/25/2022 11/12 SOUND SYSTEM: VETE	750.00	750.00
115120	11/9/2022	44581	SIGNARAMA	INV-114810	10/24/2022 SINGLE SIDED BANNERS FOI	1,131.38	1,131.38
115121	11/9/2022	54620	SOUTHWEST PROTECTIVE S	10382	10/1/2022 SEP2022 PATROL SVCS @ PA	6,832.00	
				10381	10/1/2022 SEP2022 SECURITY SVCS @	6,668.13	
				10380	10/1/2022 SEP2022 PATROL SVCS @ LL	5,040.00	
				10379	10/1/2022 SEP2022 SECURITY SVCS @	3,948.00	
				10413	10/10/2022 9/16-18 EVENT SECURITY SV	2,778.88	25,267.01
115122	11/9/2022	54665	SPECTRUM ENTERPRISE	0037022102822	10/28/2022 AC 8448 20 899 0037022, NOV	2,322.49	2,322.49
115123	11/9/2022	52595	STAPLES BUSINESS CREDIT	7601636738-0-1	10/25/2022 BPA FREE THERMA, BOOK S	498.95	
				7601088213-0-1	10/19/2022 HP 63 BLK, HP 63 COLOR, RE	207.89	
				7367083641-0-1	10/15/2022 HP 85A BLK, PM INKJOY GEL,	141.45	
				7367246698-0-1	10/28/2022 PLASTIC FORKS, 9V DURACE	97.87	
				7366967612-0-1	10/13/2022 CHAIRMAT LIP, SHOULDER R	95.66	
				7601181163-0-1	10/20/2022 ELECTRIC SHARPENER & BC	57.94	
				7601181163-0-2	10/20/2022 6IN PLATES	20.31	
				7601088213-0-2	10/19/2022 DRY ERASE ERASER	3.24	1,123.31
115124	11/9/2022	52593	TROLL FAMILY LIMITED	Nov2022	11/2/2022 LEASE PYMNT OF APN 603-24	5,400.00	5,400.00
115125	11/9/2022	39640	VALLEY LOCK & SAFE	177189	10/18/2022 UNLOCKED RSTRM/INSTLL'D	278.98	278.98
115126	11/9/2022	44966	VERIZON WIRELESS	9918821572	10/22/2022 AC571164685-00001, 9/23-10/2	45.86	45.86
115127	11/9/2022	44775	VISTA PAINT CORPORATION	2022-773806-00	11/2/2022 NITRILE GLOVES, TIP RAC &	130.63	130.63
115128	11/9/2022	54272	WILLDAN	002-27460	10/4/2022 SEP2022- BLDG AND SAFETY	11,805.00	11,805.00

Bank : wfb WELLS FARGO BANK (Continued)

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
115129	11/9/2022	48971	XPRESS GRAPHICS & PRINTII22-49932	10/24/2022	VETERAN POLE BANNERS	381.00	381.00
115130	11/9/2022	42100	ZUMAR INDUSTRIES INC	97949	10/20/2022 30" HD ANCHOR FOR 2" SQ T	2,860.10	
			97947	10/20/2022	14GA EZE-OUT SIGN POST	2,550.40	
			97948	10/20/2022	14GA EZE-OUT SIGN POST	2,285.93	
			97950	10/20/2022	NO PARKING BIKE LN & NO P	1,777.16	9,473.59
Sub total for WELLS FARGO BANK:							363,017.47

57 checks in this report.

Grand Total All Checks: 627,220.65

Date: November 9, 2022



Finance Director: Nathan Statham

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
115131	11/16/2022	54901	CANCHOLA, MARIA	Ref000230826	11/15/2022	UB Refund Cst #00053971	43.59	43.59
115132	11/16/2022	54902	D.R. HORTON	Ref000230827	11/15/2022	UB Refund Cst #00054000	1,000.00	1,000.00
115133	11/16/2022	54903	ELEVEN WESTERN BUILDER	Ref000230828	11/15/2022	UB Refund Cst #00054301	981.79	981.79
115134	11/16/2022	54897	ESQUIVEL, RICARDO	Ref000230822	11/15/2022	UB Refund Cst #00041400	47.81	47.81
115135	11/16/2022	54896	FAVELA, YESSICA	Ref000230821	11/15/2022	UB Refund Cst #00033729	12.51	12.51
115136	11/16/2022	54898	FELIX, VERONICA	Ref000230823	11/15/2022	UB Refund Cst #00049932	3.29	3.29
115137	11/16/2022	54900	HERNANDEZ, MAGGIE	Ref000230825	11/15/2022	UB Refund Cst #00053337	4.25	4.25
115138	11/16/2022	54906	MONTES, MARIANA	Ref000230831	11/15/2022	UB Refund Cst #00055313	81.00	81.00
115139	11/16/2022	54904	SCHERER, PETER	Ref000230829	11/15/2022	UB Refund Cst #00055269	90.08	90.08
115140	11/16/2022	54905	SCHERER, PETER	Ref000230830	11/15/2022	UB Refund Cst #00055307	89.34	89.34
115141	11/16/2022	54899	VALENZUELA, GLORIA	Ref000230824	11/15/2022	UB Refund Cst #00050535	3.44	3.44
Sub total for WELLS FARGO BANK:								2,357.10

11 checks in this report.

Grand Total All Checks: 2,357.10

Date: November 16, 2022



Finance Director: Nathan Statham

Bank : ewfb EFT FOR WELLS FARGO BANK -!

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1031	11/16/2022	53291	ANGENIOUS ENGINEERING	19-07A-023	9/30/2022	PE9/30 AVE 50 BRIDGE	113,250.42
				19-07B-019	9/30/2022	PE9/30 SR-86/AVE50 INTERCI	1,212.76
							114,463.18
1032	11/16/2022	45929	BECK OIL, INC.	58472CL	10/31/2022	PE10/31 SANITARY DEPT FUE	1,919.43
				57448CL	9/30/2022	PE9/30 SANITARY DEPT FUEL	1,739.29
				58431CL	10/31/2022	PE10/31 STREETS DEPT FUE	1,395.94
				58433CL	10/31/2022	PE10/31 WATER DEPT FUEL	860.89
				57437CL	9/30/2022	PE9/30 CODE ENF DEPT FUE	817.97
				57426CL	9/30/2022	PE9/30 VEHICLE MAINT DEPT	747.42
				57404CL	9/30/2022	PE9/30 WATER DEPT FUEL	743.16
				58452CL	10/31/2022	PE10/31 VEHICLE MAINT DEF	543.62
				57407CL	9/30/2022	PE9/30 PARKS DEPT FUEL	524.22
				57398CL	9/30/2022	PE9/30 LLMD DEPT FUEL	493.05
				58436CL	10/31/2022	PE10/31 PARKS DEPT FUEL	409.67
				58453CL	10/31/2022	PE10/31 SENIOR CNTR FUEL	370.26
				58427CL	10/31/2022	PE10/31 LLMD DEPT FUEL	348.50
				58462CL	10/31/2022	PE10/31 CODE ENF DEPT FU	318.24
				58478CL	10/31/2022	PE10/31 BLDG MAINT DEPT F	231.97
				57427CL	9/30/2022	PE9/30 SENIOR CNTR FUEL	230.77
				57480CL	9/30/2022	PE9/30 GRAFFITI DEPT FUEL	218.37
				57396CL	9/30/2022	PE9/30 ENG DEPT FUEL	199.39
				58425CL	10/31/2022	PE10/31 ENG DEPT FUEL	182.74
				58479CL	10/31/2022	PE10/31 ADMIN DEPT FUEL	87.85
				57456CL	9/30/2022	PE9/30 ADMIN DEPT FUEL	72.57
							12,455.32

Bank : ewfb EFT FOR WELLS FARGO BANK - (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1033	11/16/2022	43462	BEST BEST & KRIEGER, LLP	948580	10/21/2022 PE9/30, #80237, GENERAL RE	33,948.00	
				948592	10/21/2022 PE9/30, #80237.00857, RENEV	8,178.60	
				948596	10/21/2022 PE9/30, #80237.00874, CENTF	3,540.84	
				948594	10/21/2022 PE9/30, #80237.00869, AFFOF	2,203.20	
				948588	10/21/2022 PE9/30, #80237.00820, ENVIR	2,131.40	
				948586	10/21/2022 PE9/30, #80237.00450, GLENF	1,992.10	
				948581	10/21/2022 PE9/30, #80237.00211, CODE	1,124.04	
				948591	10/21/2022 PE9/30, #80237.00851, GLENF	1,040.40	
				948589	10/21/2022 PE9/30, #80237.00835, REAL E	1,009.80	
				948587	10/21/2022 PE9/30, #80237.00819, CODE	1,004.00	
				948593	10/21/2022 PE9/30, #80237.00868, TRAVE	860.20	
				948582	10/21/2022 PE9/30, #80237.00231, G. THC	507.02	
				948585	10/21/2022 PE9/30, #80237.00445, DESEF	459.00	
				948583	10/21/2022 PE9/30, #80237.00237, SPOTL	428.40	
				948595	10/21/2022 PE9/30, #80237.00873, SURPL	183.60	
				948590	10/21/2022 PE9/30, #80237.00850, FINAN	153.00	
				948584	10/21/2022 PE9/30, #80237.00240, 52156	25.10	58,788.70
1034	11/16/2022	49486	BRC CONSTRUCTION	202213405	10/7/2022 RPR'D FOUNTAIN @ VETERA	6,964.00	
				202213407	10/7/2022 REPAIRS/PAINTING @ DIST 3	3,200.00	
				202213406	10/7/2022 RPR'D GATE+PAINTING @ AV	3,153.00	
				202213408	10/7/2022 REPAIRS/PAINTING @ DIST 3	2,200.00	15,517.00
1035	11/16/2022	01856	CARROT-TOP INDUSTRIES	INV112029	10/27/2022 5X8' NYLON FLAGS	1,006.49	
				INV112030	10/27/2022 5X8' NYLON FLAGS	1,006.49	
				INV112214	11/2/2022 3X5' NYLON FLAG	249.02	2,262.00
1036	11/16/2022	43672	DESERT VALLEY SERVICES	585531	10/31/2022 S/O CLNR DISINFECT PINE	1,678.42	
				585528	11/1/2022 CLEANER DISINFECT PINE	116.06	
				585527	11/1/2022 URINAL SCREEN W/ ENZYME	110.93	1,905.41
1037	11/16/2022	00207	GRAINGER INC	9494332795	10/27/2022 CEILING TILE	1,446.87	
				9495272628	10/28/2022 MULTI-BIT SCREWDRIVER, P	968.64	
				9494203566	10/27/2022 CEILING TILE	626.78	3,042.29
1038	11/16/2022	51892	HERC RENTALS, INC.	33262717-003	10/25/2022 10/20-25 LIGHT TOWER RNTL	2,222.04	
				33183478-003	11/1/2022 10/17-26 CART UTV 4 PSNGR	1,498.94	
				33262717-001	10/24/2022 10/20-24 LIGHT TOWER RNTL	370.34	
				33262717-002	10/24/2022 10/20-24 LIGHT TOWER RNTL	370.34	4,461.66
1039	11/16/2022	50439	LANTELLIGENCE, INC.	20221097	11/9/2022 MITEL IP PHONE IP480G	1,765.67	1,765.67

Bank : ewfb EFT FOR WELLS FARGO BANK - (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1040	11/16/2022	53736	RG2 MANAGEMENT LLC	3267	11/8/2022	WE 11/6: M. MENDEZ+J. TRU.	2,772.00
				3268	11/8/2022	WE 11/6: J. SALINAS	1,638.00
				3270	11/8/2022	WE 11/6: K. MEDINA	1,396.50
				3269	11/8/2022	WE 11/6: F. VALLE	768.00
				3266	11/8/2022	WE 11/6: A. REYES	346.50
							6,921.00
1041	11/16/2022	50629	VINTAGE ASSOCIATES, INC	226639	10/31/2022	OVERSEEDING @ PARKS/FAI	18,275.80
				226640	10/31/2022	OVERSEEDING @ RLF PARK	12,330.00
				226606	10/27/2022	INSTLL'D BLACK BASALT RO	200.00
							30,805.80
1042	11/16/2022	54719	YUNEX LLC	5620041361	10/27/2022	9/6 SVC CALL @ GRAPEFRUI	7,472.64
							7,472.64
Γ FOR WELLS FARGO BANK -SEPARATE CHECK:							259,860.67

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
115142	11/16/2022	51894	ALPHA MEDIA LLC	661832-1	11/13/2022	11/7-11 AD SPOT: VETERANS	512.00
				653677-1	9/30/2022	9/26-30 AD SPOT: TT&C FEST	120.00
							632.00
115143	11/16/2022	50867	ARCTIC GLACIER USA, INC.	M530006181	11/4/2022	20LB ICE BAGS	52.64
							52.64
115144	11/16/2022	54811	ATKINSON, ANDELSON, LOYA	663623	9/30/2022	PE9/30, #006507- LIBRARY/FII	13,058.50
							13,058.50
115145	11/16/2022	02187	BENLO R.V. II	13335	10/26/2022	7GAL PROPANE	39.97
							39.97
115146	11/16/2022	52723	BRIGHT EVENT RENTALS, LL	681964	11/2/2022	10/21-22 SIDEWALL+LED LIGI	4,648.88
				681962	11/2/2022	10/21-22 TENT+SIDEWALL RM	4,586.80
				682076	11/2/2022	10/22 BAR 8' RNTLS	4,538.80
				681963	11/2/2022	10/21-22 CONCRETE BLOCK+	4,302.18
				682789	11/2/2022	10/25 TENT RNTL	4,037.88
				681961	11/2/2022	10/21-22 TENT+SIDEWALL RM	3,999.84
				682791	11/2/2022	10/25 ASTROTURF RNTL	3,643.20
				681965	11/2/2022	10/21-22 TENT RNTLS	3,068.80
				682790	11/2/2022	10/25 CHAIR+LINEN+TABLE+I	2,173.00
				682277	11/2/2022	10/22 CHAIR+LINEN+TABLE R	219.36
							35,218.74
115147	11/16/2022	42459	BRUDVIK, INC.	57093	10/28/2022	10/19-22 SPIDER BOX+100' C	331.00
							331.00
115148	11/16/2022	02048	CDW GOVERNMENT, INC.	DP39434	10/21/2022	KRAMER 50FT SLR M/F QUAL	121.69
				DP86383	10/21/2022	6FT FAST CHARGING KIT	42.48
							164.17
115149	11/16/2022	53220	COACHELLA ACE HARDWARE	4488/1	10/25/2022	BATTERY AA 20PK, LAW DOG	76.79
				4524/1	11/2/2022	CUTTR BUG KILER FOG, ETC	47.81
				4098/1	8/5/2022	ACE GLOVES	46.74
				4520/1	11/1/2022	HEX KEY SET 22PC, ETC	33.69
				4238/1	9/8/2022	AUGER PLASTIC & CLEANR I	28.25
				3997/1	7/20/2022	INLINE WATER FILTER	21.74
				4413/1	10/8/2022	LAWN/GARDEN SPRAYER	21.74
				4239/1	9/8/2022	AUGER CLOSET	20.65
				4501/1	10/28/2022	LRG ANGLE BROOM	15.21
				4167/1	8/23/2022	SNAP QUIK RND & WIRE STC	15.19
				4523/1	11/2/2022	DISNF DEODOR CLEANER	14.12
				4270/1	9/14/2022	S/F RESPIRATOR	13.04
				4499/1	10/26/2022	SUPPLY HOSE	8.12
				4212/1	9/1/2022	LANDSCAPE PIN	6.51
				4556/1	11/7/2022	COVER OUTLET	6.51
							376.11
115150	11/16/2022	44959	COMPUTER CONSULTANTS,	I35588	11/12/2022	10/27 TV ESTIMATE	105.00
							105.00

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
115151	11/16/2022	54137	CONSERVE LANDCARE LLC	144905	10/31/2022	OCT2022 LNDSCE MAINT @	43,000.00
				144963	10/31/2022	10/31 LNDSCE ENHANCEME	6,810.00
				144970	10/31/2022	10/31 LNDSCE ENHANCEME	3,659.00
				144971	10/31/2022	10/31 LNDSCE ENHANCEME	897.00
				144966	10/31/2022	10/31 RPR'D IRRGTN @ DIST	596.20
				144967	10/31/2022	10/31 RPR'D IRRGTN @ DIST	449.35
				144969	10/31/2022	10/31 RPR'D IRRGTN @ DIST	431.60
				144968	10/31/2022	10/31 RPR'D IRRGTN @ DIST	264.57
				144964	10/31/2022	10/17 LNDSCE ENHANCEME	224.00
				144972	10/31/2022	10/31 RPR'D IRRGTN @ DIST	214.03
				144965	10/31/2022	10/17 LNDSCE ENHANCEME	168.00
115152	11/16/2022	48603	CV STRATEGIES	6947	9/8/2022	JUL-AUG2022 STRATEGIC CC	3,022.50
				7038	11/7/2022	OCT2022 STRATEGIC COMM	2,040.00
				6946	9/8/2022	JULY2022 STRATEGIC COMM	1,106.20
				7025	11/8/2022	OCT2022 STRATEGIC COMM	1,015.00
				7027	11/8/2022	OCT2022 STRATEGIC COMM	990.00
				7026	11/8/2022	OCT2022 STRATEGIC COMM	515.00
							8,688.70
115153	11/16/2022	54135	DEL VALLE INFORMADOR INC	2022-251	11/9/2022	11/10 AD: DESAYUNO DE VTR	1,000.00
115154	11/16/2022	44713	FARMER BROTHERS CO.	95672421	10/24/2022	COFFEE, SWEETNER, CUPS,	611.45
				95672465	10/31/2022	COFFEE, CREAMER & CUPS	543.95
				95672259	11/14/2022	CUPS, LIDS, CREAMER & JAV	507.75
				95672468	10/31/2022	CREAMER	89.20
							1,752.35
115155	11/16/2022	51604	FRONTIER	3982369-OT22	10/25/2022	760/398-2369, 10/25/22	62.06
							62.06
115156	11/16/2022	51494	GARDA CL WEST, INC.	20546679	10/31/2022	OCT2022 EXCESS LIABILITY/I	89.98
							89.98
115157	11/16/2022	44204	HUERTA, JR, ROBERTO	Trvl Exp 8/8-12	8/31/2022	TRVL EXP 8/8-12, TRI-STATE :	1,132.84
							1,132.84
115158	11/16/2022	20450	IMPERIAL IRRIGATION DISTRI	50387122-OT22	11/4/2022	AC50387122, 10/4-11/1, SEWE	40,998.02
							40,998.02
115159	11/16/2022	45108	IMPERIAL SPRINKLER SUPPL	0008505532-001	10/26/2022	BAYER QUIK PRO WTR SOLL	603.46
				0008505532-002	10/28/2022	BAYER ROUNDUP PROMAX F	524.07
							1,127.53
115160	11/16/2022	44047	KONICA MINOLTA BUSINESS	9008937591	10/26/2022	BIZHUB 282, FIRE DEPT, 9/23	4.14
							4.14
115161	11/16/2022	45051	LAMAR OF PALM SPRINGS	114170244	10/31/2022	10/31-11/27 POSTER ADVERT	1,200.00
				114170247	10/31/2022	10/31-11/27 AD: 22/23 ROTAR`	845.45
				114133044	10/17/2022	10/17-23 BULLETIN/DIGITAL A	750.00
							2,795.45
115162	11/16/2022	48220	MARTINEZ, MARITZA	Expns	11/9/2022	REIMB: PLANT BOXES (GRPF	190.26
							190.26
115163	11/16/2022	54624	MONTERROSO, VICTOR	Refund	11/9/2022	DEPOSIT REFUND- BGDMA P	300.00
							300.00
115164	11/16/2022	51868	PALM SPRINGS AIR MUSEUM	1679	10/26/2022	11/12 AIRCRAFT FLYOVER	6,000.00
							6,000.00

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
115165	11/16/2022	52650	PALMS TO PINES PRINTING A1019COTX-FA	11/12/2022	SUGAR SKULL DESIGN & RO	1,687.14	1,687.14
115166	11/16/2022	46837	PRECISION BACKFLOW PBF161926	11/2/2022	RPR'D BACKFLOW @ BGDMA	367.00	367.00
115167	11/16/2022	52344	QUADIENT FINANCE USA, INCCD 11/11/22	11/11/2022	OCT2022 POSTAGE BY PHON	1,073.12	1,073.12
115168	11/16/2022	54500	RELIABLE TRANSLATIONS CC23241	11/9/2022	11/9 CC MTG SVCS	588.00	
			23197	11/2/2022	11/2 PLANNING COMM MTG S	490.00	
			23195	11/2/2022	11/2 DOCUMENT TRANSLATI	75.00	1,153.00
115169	11/16/2022	35450	SOCALGAS	10/26/2022	AC 012 623 3701 5, 9/23-10/24	76.23	
			87075Av54-OT2	10/26/2022	AC 123 573 5834 5, 9/23-10/24	74.32	
			1515 6th-OT22	10/26/2022	AC 031 523 3700 6, 9/23-10/24	22.90	
			1500 6th-OT22	10/26/2022	AC 020 678 1257 4, 9/23-10/24	16.05	
			84626Bag-OT22	10/26/2022	AC 153 323 6215 9, 9/23-10/24	15.29	
			BagPool-OT22	10/26/2022	AC 069 323 6500 7, 9/23-10/24	15.29	220.08
115170	11/16/2022	54620	SOUTHWEST PROTECTIVE S10450	11/1/2022	OCT2022 PATROL SVCS @ P/	6,944.00	
			10467	11/1/2022	OCT2022 SECURITY SVCS @	6,815.00	
			10449	11/1/2022	OCT2022 PATROL SVCS @ LL	5,040.00	
			10451	11/1/2022	OCT2022 SECURITY SVCS @	3,760.00	
			10496	11/4/2022	10/21-22 EVENT SECURITY S'	904.75	23,463.75
115171	11/16/2022	52595	STAPLES BUSINESS CREDIT 7601133829-0-1	10/19/2022	SPLS REC COPY CS, POST-I7	164.19	
			7601133829-0-2	10/19/2022	REMAN HP 564XL INK CART	24.97	189.16
115172	11/16/2022	37600	THE DESERT SUN PUBLISHIN0005051411	10/31/2022	OCT2022 PUBLISHED ADS	2,558.60	2,558.60
115173	11/16/2022	38250	TOPS N BARRICADES	10/24/2022	10/3-21 CHNGBLE MSG SIGN	2,490.00	
			1096646	10/26/2022	10/21-25 CHNGBLE MSG SIGN	1,680.00	
			1096647	10/26/2022	10/24-26 CHNGBLE MSG SIGN	540.00	4,710.00
115174	11/16/2022	39640	VALLEY LOCK & SAFE	11/1/2022	CYBER KEYS	789.53	789.53
115175	11/16/2022	44966	VERIZON WIRELESS	11/1/2022	AC371867190-00002, 10/2-11/	314.29	314.29
115176	11/16/2022	44775	VISTA PAINT CORPORATION 2022-779820-00	11/7/2022	COVERALL EXT FLAT DEEP E	619.92	
			2022-782507-00	11/9/2022	COVERALL EXT FLAT WHITE-	202.76	822.68
115177	11/16/2022	47746	WEST COAST LIGHTS & SIRE 23420	11/14/2022	DOCKING STATION & 120W P	936.13	936.13
115178	11/16/2022	54464	WHITE CAP, L.P.	10/20/2022	20" FS400 WALK BEHIND SAV	2,860.50	2,860.50
115179	11/16/2022	48971	XPRESS GRAPHICS & PRINTII22-50163	11/5/2022	A-FRAME W/ GRAPHICS & PF	590.14	
			22-50263	11/9/2022	VETERANS BREAKFAST MEN	41.31	631.45
Sub total for WELLS FARGO BANK:							212,609.64

50 checks in this report.

Grand Total All Checks: 472,470.31

Date: November 16, 2022



Finance Director: Nathan Statham

apChkLst
11/16/2022 4:50:23PM

Check List
City of Coachella

Bank : wfb WELLS FARGO BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
115180	11/16/2022	54907	CAPITAL BUILDING SERVICESRef000230848	11/16/2022	November 2022	88,657.14	88,657.14
Sub total for WELLS FARGO BANK:							88,657.14

1 checks in this report.

Grand Total All Checks: 88,657.14

Date: November 16, 2022



Finance Director: Nathan Statham

Bank : ewfb EFT FOR WELLS FARGO BANK -:

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1043	11/23/2022	54859	AMAZON CAPITAL SERVICES,1TQH-MWTF-TI	11/2/2022	COMMERCIAL AUDIO DSKTP	390.71	390.71
1044	11/23/2022	53218	ASSOCIATION OF CALIFORNIA,2023 Dues	10/7/2022	2023 ACWA MEMBERSHIP DL	17,855.00	17,855.00
1045	11/23/2022	45929	BECK OIL, INC.	522476	11/8/2022 DYED CARB ULS DIESEL & W	724.11	724.11
1046	11/23/2022	49486	BRC CONSTRUCTION	20221380	9/27/2022 RPLC'D FIRE HYDRANT @ AV	9,364.00	9,364.00
1047	11/23/2022	43862	BRENNTAG PACIFIC, INC	BPI285780	10/31/2022 CHEMCHLOR SODIUM HYPO	3,902.40	
			BPI345404	10/21/2022	9/29 DRUM RETURN	-210.00	
			BPI345613	10/31/2022	10/31 DRUM RETURN	-1,020.00	2,672.40
1048	11/23/2022	53391	BSK ASSOCIATES	RF01235	10/31/2022 AUG-OCT2022 WASTEWATEF	4,800.00	
			RF01236	10/31/2022	SEPT2022 WATER SAMPLES	360.00	5,160.00
1049	11/23/2022	42500	DEKRA-LITE INDUSTRIES, INC	ARINV018401	11/9/2022 FACETED BULBS	1,493.80	1,493.80
1050	11/23/2022	43672	DESERT VALLEY SERVICES II	585643	11/2/2022 TISSUE TOILET	71.45	71.45
1051	11/23/2022	54908	E SOURCE COMPANIES LLC	10420	10/31/2022 10/1-31 LEVEL 1 WATER AUDI	2,500.00	2,500.00
1052	11/23/2022	53799	ENTERPRISE FM TRUST	FBN4600711	11/3/2022 NOV2022 LEASE CHRGS ('20/	11,915.97	11,915.97
1053	11/23/2022	00207	GRAINGER INC	9484174066	10/19/2022 UTILITY PUMP	647.75	647.75
1054	11/23/2022	51892	HERC RENTALS, INC.	33290150-001	11/2/2022 10/31-11/1 TELEHANDLER RN	637.84	637.84
1055	11/23/2022	00996	HOME DEPOT	0012444	11/3/2022 RED OAK BOARD, 125V WHT	157.94	157.94
1056	11/23/2022	53552	QUENCH USA, INC.	INV04438780	11/1/2022 AC D347648, NOV2022 RNTL,	40.89	
			INV04472738	11/1/2022	AC D347651, NOV2022 RNTL,	40.89	81.78
1057	11/23/2022	52802	RED WING BUSINESS ADVAN	20221103003432	11/3/2022 11/2 EMPLOYEE WORK BOO	500.00	500.00
1058	11/23/2022	53736	RG2 MANAGEMENT LLC	3273	11/14/2022 WE 11/13: M. MENDEZ+J. TRU	2,079.00	
			3274	11/14/2022	WE 11/13: J. SALINAS	1,417.50	
			3276	11/14/2022	WE 11/13: K. MEDINA	876.38	
			3275	11/14/2022	WE 11/13: F. VALLE	576.00	
			3272	11/14/2022	WE 11/13: A. REYES	346.50	5,295.38
1059	11/23/2022	48436	UNIVAR SOLUTIONS USA INC.	50653025	10/19/2022 SODIUM HYPOCHLORITE	2,344.65	2,344.65
1060	11/23/2022	50629	VINTAGE ASSOCIATES, INC	226738	10/31/2022 INSTLL'D PLANTS @ VETERA	5,916.00	
			226844	11/8/2022	PLANTER CLEAN-UP @ PUEE	300.00	6,216.00

Bank : ewfb EFT FOR WELLS FARGO BANK - (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
1061	11/23/2022	49778	WEST COAST ARBORIST, INC	192104	10/6/2022	10/6 TREE MAINT @ LLMD	7,586.00	
				192103	10/5/2022	10/5 TREE MAINT @ LLMD	6,025.00	
				192106	10/7/2022	10/7 TREE MAINT @ LLMD	5,014.00	
				192110	10/10/2022	10/10 TREE MAINT @ LLMD	4,635.00	
				192050	10/15/2022	PE10/15 TREE MAINT @ PARI	3,727.50	
				192111	10/11/2022	10/11 TREE MAINT @ LLMD	1,995.00	
				192100	10/3/2022	10/3 TREE MAINT @ LLMD	1,160.00	
				192101	10/4/2022	10/4 TREE MAINT @ LLMD	1,152.00	
				192112	10/12/2022	10/12 TREE MAINT @ LLMD	882.00	
				192109	10/8/2022	10/8 TREE MAINT @ LLMD	437.50	
				192113	10/14/2022	10/14 EMERGENCY CALL OU	437.50	33,051.50
1062	11/23/2022	51697	WESTERN WATER WORKS S	1405619-01	10/19/2022	APPLIED CREDIT INV #14056	1,017.90	1,017.90
1063	11/23/2022	00384	WILLDAN FINANCIAL SERVIC	1010-52826	10/28/2022	FY22/23 SEWER DISTRICT A	2,500.00	2,500.00
1064	11/23/2022	54671	WILMINGTON TRUST N. A.	Jan 2023	11/17/2022	JA2023 PENSION OBLIGATIO	190,109.40	190,109.40
Γ FOR WELLS FARGO BANK -SEPARATE CHECK:								294,707.58

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
115181	11/23/2022	46835	AIR AND HOSE SOURCE, INC.482470	10/26/2022	2" TIGER GRN SUCTION & DI	147.03	147.03
115182	11/23/2022	54546	ALL STATE INC 22-1029-855	11/2/2022	10/29 TOWING: 41580 GOODF	300.00	300.00
115183	11/23/2022	01436	AMERICAN FORENSIC NURSE76680	10/17/2022	SEPT2022 BLOOD DRAWS	122.44	
			76782	11/4/2022	OCT2022 BLOOD DRAWS	122.44	
			76598	10/10/2022	SEPT2022 BLOOD DRAW	61.22	
			76599	10/10/2022	SEPT2022 BLOOD DRAW	61.22	
			76647	10/13/2022	OCT2022 BLOOD DRAW	61.22	
			76720	10/24/2022	OCT2022 BLOOD DRAW	61.22	
			76648	10/13/2022	SEPT2022 DRY RUN	33.39	523.15
115184	11/23/2022	45927	BARTEL ASSOCIATES, LLC 22-721	11/16/2022	7/1-10/31 OPEB VALUATION &	8,750.00	8,750.00
115185	11/23/2022	53109	BIO SOCAL CS10122	10/10/2022	10/1 BIOHAZARD CLEANUP @	795.00	795.00
115186	11/23/2022	00836	BIO-TOX LABORATORIES 43464	10/13/2022	8/15+29, 9/12+26 LAB SERVIC	3,071.32	
			43515	10/13/2022	9/6 LAB SERVICE	343.85	
			43463	10/13/2022	9/12 LAB SERVICE	106.00	3,521.17
115187	11/23/2022	01109	BSN SPORTS LLC 918871801	10/24/2022	TWIST LOCK NET HOOK	260.93	260.93
115188	11/23/2022	44494	BURRTEC WASTE & RECYCLIBD 11/1/22	11/1/2022	AC 44-BS 405340, 85075 AVE :	65.38	65.38
115189	11/23/2022	53423	CBE OFFICE SOLUTIONS IN2564314	11/20/2022	ACC CC3502, COLOR COPIEF	1,052.98	1,052.98
115190	11/23/2022	02048	CDW GOVERNMENT, INC. DT85414	11/1/2022	HP LASERJET ENTERPRISE S	1,058.52	
			DW06962	11/3/2022	TRIPP SURGE RACKMOUNT	999.51	2,058.03
115191	11/23/2022	53426	CELL BUSINESS EQUIPMENT 78252394	11/20/2022	ACC 1338330, 11/15-12/14, SH	610.58	
			77971607	10/22/2022	ACC 1338330, 10/15-11/14, SH	581.50	1,192.08
115192	11/23/2022	53220	COACHELLA ACE HARDWARE4535/1	11/3/2022	EXTENSION CORD, WEATHE	117.38	
			4497/1	10/26/2022	TRUFUEL 50:1 MIX, MAGNIFY	93.47	
			4547/1	11/5/2022	ATOMIC LED FLASHLIGHT, E	51.08	
			4530/1	11/3/2022	BOLT CUTTER & ACE GLOVE	48.91	
			4426/1	10/12/2022	BROOM CORN WAREHUS ST	47.79	
			4432/1	10/12/2022	CM NUTDRIVER SET & STAR	44.56	
			4519/1	11/1/2022	LUBE GARAGE DOOR & ACE	36.94	
			4536/1	11/4/2022	1G WIU CVR & WEATHERPRC	33.69	
			4546/1	11/5/2022	BATTERY LITHIUM 3V	29.33	
			4531/1	11/3/2022	CASTER INDSTEEL 4" SWIVE	25.00	
			4516/1	11/1/2022	LINK CHAIN, SHACKLE SCR F	21.71	549.86
115193	11/23/2022	01924	CONSOLIDATED ELECTRICAL3298-1015651	10/28/2022	CORN BULB 3CCT+ 3PWR SE	88.85	88.85
115194	11/23/2022	00749	COUNTY OF RIVERSIDE SH0000041951	10/20/2022	8/25-9/21 LAW ENFORCEMEN	11,154.97	11,154.97
115195	11/23/2022	11800	COUNTY OF RIVERSIDE AN0000002593	11/16/2022	OCT2022 ANL SHLTR+FIELD+	31,451.63	31,451.63

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
115196	11/23/2022	49858	CV PIPELINE CORP.	S3013	11/7/2022	STORM DRAIN SYSTEM MAIN	6,195.00
				S2994	10/13/2022	10/12 VIDEO PIPE INSPECTIC	620.00
115197	11/23/2022	02115	CWEA	App Fee-EB	11/3/2022	APP FEE+MBRSHP- CSM2 CE	402.00
				App Fee-JD	11/3/2022	APP FEE- CSM2 CERT: JOSE	200.00
115198	11/23/2022	00118	DEPARTMENT OF TRANSPORSL230156		10/27/2022	JULY-SEP2022 TRAFFIC SIGM	3,202.88
115199	11/23/2022	54275	DESERT HOSE AND SUPPLY	21806	10/20/2022	PW 4000 PSI W/ COUPLERS,	265.64
115200	11/23/2022	13700	DEWEY PEST CONTROL INC.	15467368	11/1/2022	AC103361, NOV2022, SENIOR	80.00
115201	11/23/2022	47748	EISENHOWER OCCUPATIONA	132767	11/2/2022	OCT2022 SVCS: R. GUTIERRI	165.00
115202	11/23/2022	48149	ET WATER SYSTEMS, INC	41367	10/6/2022	JL2022/23 IRRGTN CTRL RNV	1,336.50
				41369	10/6/2022	JL2022/23 IRRGTN CTRL RNV	1,336.50
115203	11/23/2022	44713	FARMER BROTHERS CO.	95672421	11/14/2022	COFFEE, SWEETNER, JAVA J	611.45
				95672468	11/14/2022	CREAMER	89.20
115204	11/23/2022	15750	FEDEX	7-943-74126	11/11/2022	NOV2022 FEDEX SVCS	10.65
115205	11/23/2022	45108	IMPERIAL SPRINKLER SUPPL	0008506739-001	10/26/2022	MAKITA 18V LXT BRUSHLESS	152.24
				0008628519-001	11/4/2022	RECT VALVE BOX	34.23
115206	11/23/2022	51600	IRC, INC.	2022100044	10/1/2022	OCT2022 PRE-EMPLOYMENT	229.80
115207	11/23/2022	43195	KEYSER MARSTON ASSOCIA	10037241	10/6/2022	PE9/30, #10700.019: 29 PALM	17,953.70
				0037141	9/6/2022	PE8/31, #10700.019: 29 PALM	4,416.25
115208	11/23/2022	54911	LA QUINTA POOL & SPA SERV	1005	11/2/2022	NOV2022 FOUNTAIN SVCS	700.00
115209	11/23/2022	24600	LOPES HARDWARE	010854	11/4/2022	LEVEL, PICK HAMMER, KNEE	545.73
115210	11/23/2022	54725	MARCUS NETWORKING	54502	11/20/2022	DEC2022 NETWORK MONITC	420.00
115211	11/23/2022	25900	MEREDITH & SIMPSON CONS	231051	10/31/2022	10/17 INSTLL'D 120V CIRCUIT	2,248.00
				231038	10/25/2022	10/12-13 TRBLSHT 120V TO P	549.89
115212	11/23/2022	45197	MSA CONSULTING, INC.	2405.001-19	9/30/2022	PE9/30 CASTRO'S WTR SYS (2,750.00
115213	11/23/2022	42240	MULTI W. SYSTEMS, INC.	32231284	10/27/2022	LIBERTY PUMP (PRG101M-2)	1,590.57
115214	11/23/2022	49099	OTIS ELEVATOR COMPANY	F10000050394	10/21/2022	LOGISTICS AND FUEL IMPAC	125.00
115215	11/23/2022	54909	PEREZ, SILVIA	Turf Rbt	10/25/2022	TURF REMOVAL REBATE- PR	2,430.00
115216	11/23/2022	02028	PETE'S ROAD SERVICE, INC.	629023-00	11/2/2022	FLAT REPAIR	73.66
115217	11/23/2022	02145	PIONEER RESEARCH CORPO	262321	10/6/2022	FREE FLOW BLOCKS	517.12
115218	11/23/2022	46837	PRECISION BACKFLOW	PBF161912	10/10/2022	BACKFLOW TESTING	9,800.00
115219	11/23/2022	42759	PROPER SOLUTIONS, INC.	13911	11/4/2022	WE 11/4: ARELLANO+LOPEZ	1,920.75
				13936	11/11/2022	WE 11/11: ARELLANO+LOPEZ	1,438.13
115220	11/23/2022	51785	RMC WATER AND ENVIRONM	28023	10/13/2022	PE9/30 MESQUITE SRF SUPP	1,497.25
115221	11/23/2022	50545	ROSE CITY LABEL	157179	10/28/2022	RIV CO DEPUTY SHERIFF ST.	809.00
115222	11/23/2022	52991	S & D CAR WASH MANAGEME	ARB147937	10/31/2022	OCT2022 CAR WASH SERVIC	293.58

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
115223	11/23/2022	35450	SOCALGAS 1540 7th-OT22	10/26/2022	AC 008 423 3900 4, 9/23-10/24	146.69	146.69
115224	11/23/2022	47319	SPARKLETTS 9467308 102422	10/24/2022	LATE FEE	15.72	15.72
115225	11/23/2022	52595	STAPLES BUSINESS CREDIT 7367518954-0-1	11/1/2022	STPLS HD VIEW BINDER 2IN,	84.54	84.54
115226	11/23/2022	54910	STRONG, GARY Turf Rbt	10/25/2022	TURF REMOVAL REBATE- PR	2,040.00	2,040.00
115227	11/23/2022	00102	SUNLINE TRANSIT AGENCY INV06426	11/8/2022	OCT2022 CNG FUEL	1,013.32	1,013.32
115228	11/23/2022	51093	T-MOBILE USA, INC. 9511883214	10/13/2022	6/20-7/21 TIMING ADVANCE &	125.00	
			9511528751	10/10/2022	9/7-10/5 GPS LOCATE	100.00	
			9511528752	10/10/2022	9/7-10/5 GPS LOCATE	100.00	
			9508848865	9/19/2022	6/20-7/21 TIMING ADVANCE	25.00	350.00
115229	11/23/2022	38250	TOPS N BARRICADES 1096783	10/31/2022	9/19-10/31 CHNGBLE MSG SK	5,040.00	
			1096265	9/30/2022	28" CONE SLEEVES	573.66	5,613.66
115230	11/23/2022	54269	TRAFFIC LOGIX CORPORATIC SIN18251	10/31/2022	NOV2021-25 WEB DIRECTOR	2,400.00	2,400.00
115231	11/23/2022	45665	TRIMAX SYSTEMS, INC. 0030958-IN	10/19/2022	8/11 TRBLSHT/RPRS @ WELL	1,736.00	1,736.00
115232	11/23/2022	38800	UNDERGROUND SERVICE AL1020220113	11/1/2022	OCT2022- 69 NEW TICKETS+	130.75	
			22-2301321	11/1/2022	CA STATE FEE FOR REGULA	33.73	164.48
115233	11/23/2022	43751	USA BLUEBOOK 150279	10/20/2022	GLASS FIBER FILTER	373.98	373.98
115234	11/23/2022	44966	VERIZON WIRELESS 9919458734	11/1/2022	AC371867190-00001, 10/2-11/	11,157.44	11,157.44
115235	11/23/2022	44775	VISTA PAINT CORPORATION 2022-789756-00	11/15/2022	ACRIGLO SEMIGLOSS D BAS	280.84	280.84
115236	11/23/2022	54464	WHITE CAP, L.P. 50020064063	10/31/2022	ALL STEEL WALKING GROOV	557.18	
			50020027664	10/26/2022	20" VARI-CUT PLUS ABRASIV	366.05	
			50019936422	10/17/2022	HD WATER HOSE, ADJ WREN	218.68	1,141.91
115237	11/23/2022	42100	ZUMAR INDUSTRIES INC 97973	10/25/2022	NO PED XING & THRU TRAFF	1,452.13	1,452.13
Sub total for WELLS FARGO BANK:							154,891.49

79 checks in this report.

Grand Total All Checks: 449,599.07

Date: November 23, 2022



Finance Director: Nathan Statham

Bank : ewfb EFT FOR WELLS FARGO BANK -

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1065	11/30/2022	54859	AMAZON CAPITAL SERVICES, 1XW7-4FLJ-1M7	11/16/2022	7IN DSLR CAMERA FIELD MO	205.67	
			13HF-GLG9-9VF	11/22/2022	OUTDOOR ETHERNET CABLI	184.29	
			1HCX-WJ91-4J1	11/17/2022	RPLCMNT BELT CLIP HOLSTE	123.47	
			1R7W-WR7G-47	11/17/2022	LANC CAMCORDER ZOOM C	76.11	589.54
1066	11/30/2022	53291	ANGENIOUS ENGINEERING 19-07A-024	10/31/2022	PE10/31 AVE 50 BRIDGE	152,511.78	
			19-07B-020	10/31/2022	PE10/31 SR-86/AVE50 INTERC	1,212.76	153,724.54
1067	11/30/2022	43462	BEST BEST & KRIEGER, LLP 951188	11/18/2022	PE10/31, #80237, GENERAL R	34,011.60	
			951201	11/18/2022	PE10/31, #80237.00857, RENE	7,060.90	
			951194	11/18/2022	PE10/31, #80237.00450, GLEN	6,807.70	
			951202	11/18/2022	PE10/31, #80237.00868, TRAV	6,283.60	
			951189	11/18/2022	PE10/31, #80237.00211, CODE	3,845.10	
			951192	11/18/2022	PE10/31, #80237.00445, DESE	3,549.60	
			951193	11/18/2022	PE10/31, #80237.00447, ADV.	3,420.88	
			951200	11/18/2022	PE10/31, #80237.00851, GLEN	1,713.60	
			951203	11/18/2022	PE10/31, #80237.00869, AFFO	1,550.40	
			951199	11/18/2022	PE10/31, #80237.00850, FINAN	1,128.80	
			951205	11/18/2022	PE10/31, #80237.00874, CENT	1,084.60	
			951190	11/18/2022	PE10/31, #80237.00231, G. TH	542.40	
			951204	11/18/2022	PE10/31, #80237.00872, SUCC	428.40	
			951196	11/18/2022	PE10/31, #80237.00810, LABO	397.80	
			951195	11/18/2022	PE10/31, #80237.00802, WATE	393.00	
			951198	11/18/2022	PE10/31, #80237.00844, CHRC	153.00	
			951197	11/18/2022	PE10/31, #80237.00819, CODE	75.30	
			951191	11/18/2022	PE10/31, #80237.00240, 5215€	25.10	72,471.78
1068	11/30/2022	02320	CALPERS 1000000170013	11/14/2022	#6373819375, DEC2022 HEAL	107,623.31	
			1000000170013	11/14/2022	#6373819375, DEC2022 HEAL	12,388.74	120,012.05
1069	11/30/2022	53627	CANNON DESIGN, INC. 223752	11/8/2022	PE10/31 FIRE STATION REHA	14,580.00	14,580.00
1070	11/30/2022	54912	MISSION ASSET FUND SIN004476	11/4/2022	1ST QTR- IMMIGRANT FAMILI	126,000.00	126,000.00
1071	11/30/2022	09800	PERMA TA 2022	10/6/2022	JUNE2022- LIABILITY MBR TR	18,667.85	18,667.85
1072	11/30/2022	53736	RG2 MANAGEMENT LLC 3280	11/21/2022	WE 11/20: M. MENDEZ+J. TRU	2,913.76	
			3281	11/21/2022	WE 11/20: J. SALINAS	1,386.00	
			3282	11/21/2022	WE 11/20: K. MEDINA	1,168.50	
			3279	11/21/2022	WE 11/20: A. REYES	346.50	5,814.76
1073	11/30/2022	52784	THE PUN GROUP LLP 113620	11/15/2022	FY21/22 AUDIT SVCS BILLING	20,000.00	20,000.00

Bank : ewfb EFT FOR WELLS FARGO BANK - (Continued)

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
1074	11/30/2022	54894	WILLIAMS SCOTSMAN, INC.	9015762659	11/1/2022	11/1-28 FIRE STATION #79 MC	4,785.41
				9015836235	11/8/2022	11/8-12/5 FIRE STATION #79 M	1,467.97
				9015522836	10/11/2022	10/11-11/7 FIRE STATION #79	1,271.18
				9015762660	11/1/2022	11/1-28 FIRE STATION #79 MC	1,078.24
							8,602.80
						Γ FOR WELLS FARGO BANK -SEPARATE CHECK:	540,463.32

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
115238	11/30/2022	54517	BLACK KNIGHT TECHNOLOGI10253055	11/20/2022	NV-DC2022 SITXPRO SBSCRI	250.00	250.00
115239	11/30/2022	46356	C.V. CONSERVATION COMMISOct2022	11/17/2022	OCT2022 LDMF MULTI-SPECI	10,498.95	10,498.95
115240	11/30/2022	02048	CDW GOVERNMENT, INC. DW23568	11/3/2022	BLACK BOX FIBER 3M SM 9 M	60.99	60.99
115241	11/30/2022	09650	CVAG Oct2022	11/17/2022	OCT2022 TUMF FEES	16,506.00	16,506.00
115242	11/30/2022	54790	DALKE & SONS CONSTRUCTI2	10/31/2022	PE10/31 FIRE STATION REHA	134,609.25	134,609.25
115243	11/30/2022	44036	DE LAGE LANDEN PUBLIC 78186727	11/11/2022	ACC #1338330, COLOR COPIE	216.41	216.41
115244	11/30/2022	12870	DEPARTMENT OF JUSTICE 617000	11/3/2022	OCT2022 FINGERPRINTS	98.00	98.00
115245	11/30/2022	53007	DESERT PROMOTIONAL & 88582	10/4/2022	22OZ STAINLESS STEEL BOT	1,624.73	
			89362	11/9/2022	CARDIGANS, T-SHIRTS & CAI	455.66	
			89577	11/17/2022	JACKETS W/ EMBROIDERY	428.48	
			88334	9/23/2022	CP 4 VESTS	60.00	2,568.87
115246	11/30/2022	53854	GRANITE TELECOMMUNICATI579492714	11/1/2022	AC 04418223, NOV2022 SVCS	1,024.16	1,024.16
115247	11/30/2022	48293	KOA CORPORATION JC22043-7	10/19/2022	PE10/2 PEDESTRIAN & RD S/	6,147.07	
			JB92071-27	10/25/2022	PE10/2 AVE 50 IMPROVEMEN	848.54	6,995.61
115248	11/30/2022	44047	KONICA MINOLTA BUSINESS 9008973216	11/13/2022	BIZHUB C454E, 1515 6TH ST,	336.29	336.29
115249	11/30/2022	45051	LAMAR OF PALM SPRINGS 114230507	11/14/2022	11/14 AD: POSTER ADVERTIS	150.00	150.00
115250	11/30/2022	54365	NICHOLS LOCAL GOVERNME2022-9833171-0	11/28/2022	STATE MANDATED COST COI	4,500.00	4,500.00
115251	11/30/2022	42112	NRO ENGINEERING 09-22-028	10/31/2022	PE10/31 PLNCK, PRECISE GF	1,312.50	
			09-22-027	10/31/2022	PE10/31 PLNCK, MARIPOSA:#	750.00	
			09-22-025	10/31/2022	PE10/31 PLNCK, TR 38084:#1:	250.00	
			09-22-026	10/31/2022	PE10/31 PLNCK, MARIPOSA:#	250.00	2,562.50
115252	11/30/2022	52596	PLANIT PRINTWORKS 917424	11/7/2022	PLANS- CASTRO MOBILE HO	99.89	99.89
115253	11/30/2022	44510	RAIMI & ASSOCIATES, INC. 22-5417	11/9/2022	OCT2022 ZONING CONSISTE	5,198.93	5,198.93
115254	11/30/2022	54500	RELIABLE TRANSLATIONS CC22959	10/7/2022	10/7 DOCUMENT TRANSLATI	549.92	
			23309	11/16/2022	11/16 PLANNING COMM MTG	490.00	
			23258	11/10/2022	11/10 DOCUMENT TRANSLAT	125.60	
			23332	11/18/2022	11/18 DOCUMENT TRANSLAT	79.04	
			23268	11/11/2022	11/11 DOCUMENT TRANSLAT	78.76	
			23063	10/20/2022	10/20 DOCUMENT TRANSLAT	75.00	
			23243	11/9/2022	11/9 DOCUMENT TRANSLATI	75.00	
			23355	11/23/2022	11/23 DOCUMENT TRANSLAT	75.00	1,548.32
115255	11/30/2022	50838	RIVERSIDE COUNTY AIRPORApp Fee	11/23/2022	APP FEE- HOUSING ELEMEN	420.00	420.00
115256	11/30/2022	44581	SIGNARAMA INV-114841	11/3/2022	INSTLL'D MDO SIGN @ 53450	856.02	
			INV-114857	10/31/2022	INSTLL'D MDO SIGN @ BGDN	856.02	1,712.04
115257	11/30/2022	42538	STEVEN ENTERPRISES, INC. 0458423-IN	11/16/2022	MATTE BLACK INK, CYAN INK	1,153.73	1,153.73

Bank : wfb WELLS FARGO BANK (Continued)

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>	
115258	11/30/2022	52204	TPX COMMUNICATIONS	164035609-0	11/16/2022	AC33325, 11/16-12/15	4,628.04	4,628.04
115259	11/30/2022	54272	WILLDAN	002-27609	11/2/2022	OCT2022- BLDG AND SAFETY	8,165.00	8,165.00
Sub total for WELLS FARGO BANK:								203,302.98

32 checks in this report.

Grand Total All Checks: 743,766.30

Date: November 30, 2022



Finance Director: Nathan Statham

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
115260	11/30/2022	54914	CITY OF COACHELLA	Ref000231072	11/30/2022	UB Refund Cst #00036648	1,008.10	1,008.10
115261	11/30/2022	54917	DUGGINS CONSTRUCTION INC	Ref000231075	11/30/2022	UB Refund Cst #00053833	953.71	953.71
115262	11/30/2022	54913	GREBELY, ANDREW	Ref000231071	11/30/2022	UB Refund Cst #00032333	3.31	3.31
115263	11/30/2022	54916	JOES TOWING	Ref000231074	11/30/2022	UB Refund Cst #00053317	70.23	70.23
115264	11/30/2022	54915	KOONS, JOANN	Ref000231073	11/30/2022	UB Refund Cst #00051891	22.03	22.03
115265	11/30/2022	54919	MOLINA, HECTOR	Ref000231081	11/30/2022	UB Refund Cst #00051688	8.49	8.49
115266	11/30/2022	54869	PULTE GROUP INC	Ref000231076	11/30/2022	UB Refund Cst #00054678	81.17	81.17
115267	11/30/2022	54870	PULTE GROUP INC	Ref000231077	11/30/2022	UB Refund Cst #00054682	15.60	15.60
115268	11/30/2022	54871	PULTE GROUP INC	Ref000231078	11/30/2022	UB Refund Cst #00054688	15.40	15.40
115269	11/30/2022	54872	PULTE GROUP INC	Ref000231079	11/30/2022	UB Refund Cst #00054689	19.05	19.05
115270	11/30/2022	54918	PULTE GROUP INC	Ref000231080	11/30/2022	UB Refund Cst #00054703	70.03	70.03
Sub total for WELLS FARGO BANK:								2,267.12

11 checks in this report.

Grand Total All Checks: 2,267.12

Date: November 30, 2022



Finance Director: Nathan Statham

Bank : ewfb EFT FOR WELLS FARGO BANK -

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
1075	12/1/2022	51949	THE H.N. & FRANCES C. BER(73	12/1/2022	DEC2022- CIVIC CENTER LO/	8,876.26	8,876.26
Γ FOR WELLS FARGO BANK -SEPARATE CHECK:							8,876.26

1 checks in this report.

Grand Total All Checks: 8,876.26

Date: December 1, 2022



Finance Director: Nathan Statham

Bank : wfb WELLS FARGO BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>	
115271	12/7/2022	44494	BURRTEC WASTE & RECYCLIBD	12/31/21	DEC2021 SWEEPER BOXES,	3,181.01		
			BD 2/28/22	2/28/2022	FEB2022 SWEEPER BOXES, I	2,291.42		
			BD 1/31/22	1/31/2022	JAN2022 SWEEPER BOXES, I	801.76	6,274.19	
Sub total for WELLS FARGO BANK:								6,274.19

1 checks in this report.

Grand Total All Checks: 6,274.19

Date: December 7, 2022



Finance Director: Nathan Statham

Bank : ewfb EFT FOR WELLS FARGO BANK -4

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1076	12/7/2022	54859	AMAZON CAPITAL SERVICES, 1N	11/26/2022	JBL QUANTUM 100- HEADPH	86.80	86.80
1077	12/7/2022	53958	ATLAS TECHNICAL	910	10/24/2022 PE9/16 PUEBLO VIEJO SUST	9,145.00	
			1276	11/30/2022	PE10/28 PUEBLO VIEJO SUS	3,598.00	12,743.00
1078	12/7/2022	45929	BECK OIL, INC.	58841CL	11/15/2022 PE11/15 GRAFFITI DEPT FUE	301.06	301.06
1079	12/7/2022	49486	BRC CONSTRUCTION	20221403	11/7/2022 10/18 EMRGNCY WTR LINE R	2,726.00	2,726.00
1080	12/7/2022	53391	BSK ASSOCIATES	RF00516	4/29/2022 MAR-APR2022 WASTEWATEF	5,209.50	5,209.50
1081	12/7/2022	44307	CIVICPLUS LLC	247122	12/1/2022 ONLINE CODE HOSTING	900.00	900.00
1082	12/7/2022	42500	DEKRA-LITE INDUSTRIES, INC	ARINV018724	11/18/2022 FACETED BULBS	817.49	817.49
1083	12/7/2022	43672	DESERT VALLEY SERVICES IN	586705	11/11/2022 S/O CLEANER VEHICLE WAS	38.07	
			586931	11/15/2022	NITRILE GLOVES	112.89	150.96
1084	12/7/2022	00207	GRAINGER INC	9499626464	11/2/2022 SOLENOID VALVE & RULE	296.92	
			9521706078	11/22/2022	PARALLEL KEY	49.15	
			9522698282	11/23/2022	PARALLEL KEY	42.30	
			9523050509	11/22/2022	INVERTER	232.61	
			9523050517	11/22/2022	PERMANENT MARKER 12PK	55.53	
			9524027662	11/23/2022	REAGENT CL2 TABLETS	200.61	
			9513556622	11/15/2022	KEY BOX	95.07	972.19
1085	12/7/2022	51892	HERC RENTALS, INC.	33305249-003	11/8/2022 11/5-7 LIGHT TOWER RNTLS	227.90	
			33305249-004	11/8/2022	11/5-7 LIGHT TOWER RNTLS	1,224.94	
			33279804-001	11/9/2022	10/27-11/7 SCISSOR LIFT RNT	636.74	
			33305248-003	11/10/2022	11/5-7 LIGHT TOWER RNTL	144.63	
			33305248-004	11/10/2022	11/5-7 LIGHT TOWER RNTLS	341.85	
			33324156-001	11/15/2022	11/14-15 SOD CUTTER RNTL	84.37	
			33305249-002	11/8/2022	11/5-7 LIGHT TOWER RNTLS	341.85	
			33305249-001	11/7/2022	11/5-7 LIGHT TOWER RNTL	385.83	
			33305248-001	11/8/2022	11/5-7 LIGHT TOWER RNTLS	1,069.53	
			33305248-002	11/8/2022	11/5-7 LIGHT TOWER RNTL	113.95	4,571.59
1086	12/7/2022	00996	HOME DEPOT	7014213	11/16/2022 ORANGE SAFETY BARRIER F	467.97	
			8014073	11/15/2022	PRO NYLON SHORT HANDLE	39.10	507.07
1087	12/7/2022	53961	MCCALL'S METER SALES & SI	35362	11/11/2022 FIELD METER TEST @ WELL	750.00	750.00

Bank : ewfb EFT FOR WELLS FARGO BANK - (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1088	12/7/2022	53736	RG2 MANAGEMENT LLC	3284	11/28/2022 WE 11/27: A. REYES	346.50	
				3286	11/28/2022 WE 11/27: J. SALINAS	850.50	
				3287	11/28/2022 WE 11/27: K. MEDINA	812.25	
				3285	11/28/2022 WE 11/27: M. MENDEZ+J. TRU	2,394.00	
				3288	11/28/2022 WE 11/27: F. VALLE	576.00	4,979.25
1089	12/7/2022	32950	SAFETY-KLEEN SYSTEMS, INC	90425379	11/3/2022 11/1 SVC	273.50	273.50
1090	12/7/2022	48436	UNIVAR SOLUTIONS USA INC.	50697056	11/8/2022 SODIUM HYPOCHLORITE	750.89	
				50697057	11/8/2022 SODIUM HYPOCHLORITE	403.80	
				50707462	11/2/2022 SODIUM HYPOCHLORITE	9,735.04	
				50696475	11/7/2022 SODIUM BISULFITE	7,956.01	18,845.74
1091	12/7/2022	54567	VARI SALES CORPORATION	90851558	11/30/2022 VARIDESK CUBE CORNER 36	479.59	479.59
1092	12/7/2022	49778	WEST COAST ARBORIST, INC	192686	10/17/2022 10/17 TREE MAINT @ LLMD	142.50	
				192687	10/18/2022 10/18 TREE MAINT @ LLMD	570.00	
				192688	10/19/2022 10/19 TREE MAINT @ LLMD	285.00	
				192689	10/21/2022 10/21 TREE MAINT @ LLMD	570.00	
				192690	10/24/2022 10/24 TREE MAINT @ LLMD	7,513.50	
				192691	10/27/2022 10/27 TREE MAINT @ LLMD	380.00	
				192692	10/28/2022 10/28 TREE MAINT @ LLMD	570.00	
				192374	10/31/2022 PE10/31 TREE MAINT @ STRI	1,170.00	
				192662	10/31/2022 PE10/31 TREE MAINT @ PARI	13,827.00	25,028.00
1093	12/7/2022	48364	WEST COAST TURF	INV055065	11/15/2022 TIFWAY 419 OS SOD	178.52	178.52
1094	12/7/2022	51697	WESTERN WATER WORKS SI	1405982-00	11/3/2022 SOFT COPPER TUBING 60FT	1,284.89	1,284.89
1095	12/7/2022	00384	WILLDAN FINANCIAL SERVICE	1010-52840	10/28/2022 FY22/23 LANDSCAPE & LIGHT	8,750.00	8,750.00
1096	12/7/2022	54894	WILLIAMS SCOTSMAN, INC.	9016058206	11/29/2022 11/29-12/26 FIRE STATION #7	2,749.48	
				9016058207	11/29/2022 11/29-12/26 FIRE STATION #7	963.02	3,712.50
FOR WELLS FARGO BANK -SEPARATE CHECK:							93,267.65

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
115272	12/7/2022	48977	ADT COMMERCIAL	147857139	11/1/2022	DEC2022 CELL/EXT SVC PRC	130.70
				147857140	11/1/2022	DC-FB2023 ALARM/EXT SVC	223.59
				147857141	11/1/2022	DC-FB2023 ALARM/EXT SVC	234.46
				147857142	11/1/2022	DC-FB2023 ALARM/EXT SVC	213.97
				147857143	11/1/2022	DC-FB2023 ALARM/EXT SVC	227.34
				147857144	11/1/2022	DC-FB2023 ALARM/EXT SVC	213.97
				147857145	11/1/2022	DC-FB2023 ALARM/PRIME CE	219.09
				147857146	11/1/2022	DC-FB2023 ALARM, BGDMA S	158.65
				147857149	11/1/2022	DC-FB2023 EQUIP LSE/EXT S	1,497.75
				147857147	11/1/2022	DC-FB2023 ALARM/ESUITE/C	221.85
				147857148	11/1/2022	DC-FB2023 EQUIP LSE/EXT S	459.68
				147857132	11/1/2022	DC-FB2023 EQUIP LSE/EXT S	514.62
				147857133	11/1/2022	DC-FB2023 FIRE, 87101 AVE 5	161.61
				147857134	11/1/2022	DC-FB2023 ALARM, 87101 AV	101.01
				147857135	11/1/2022	DC-FB2023 EQUIP LSE/EXT S	276.93
				147857136	11/1/2022	DC-FB2023 ALARM, 87075 AV	158.65
				147857137	11/1/2022	DC-FB2023 FIRE/ALARM, 870	222.23
				147857138	11/1/2022	DC-FB2023 FIRE, COMMUNIT	257.81
				147857129	11/1/2022	DC-FB2023 ALARM/EXT SVC	210.69
				147857130	11/1/2022	DC-FB2023 ALARM/EXT SVC	249.49
				147857131	11/1/2022	DEC2022 ALARM/EXT SVC PF	1,190.16
				147762964	10/25/2022	ADDTNL EQUIP @ WELL #19	167.33
							7,311.58
115273	12/7/2022	54921	ADVANTAGE LASER PRODUC	127308	11/29/2022	PREMIUM CF258A MICR TON	350.00
							350.00
115274	12/7/2022	51894	ALPHA MEDIA LLC	661510-1	11/30/2022	11/7-27 AD SPOT: SB1383 EDI	1,000.00
							1,000.00
115275	12/7/2022	01436	AMERICAN FORENSIC NURSE	76842	11/11/2022	JUL-AUG2022 BLOOD DRAW	244.88
							244.88
115276	12/7/2022	42837	ARAMARK UNIFORM SERVICE	NOV2022 GRFT	11/30/2022	PE11/30 UNIFORMS	47.96
				NOV2022	11/30/2022	PE11/30 UNIFORMS, MATS &	3,052.25
				NOV2022 CC	11/30/2022	PE11/30 MATS & MOPS	632.32
				NOV2022 SAN	11/30/2022	PE11/30 UNIFORMS, MATS &	1,078.88
							4,811.41
115277	12/7/2022	42837	ARAMARK UNIFORM SERVICE	25056564	11/6/2022	POLOS W/ EMBROIDERY	158.29
							158.29
115278	12/7/2022	42251	ARCOS, MARIA	Ck 12/7/22	12/1/2022	VOUCHER 87, 9/5-11/30	295.56
							295.56
115279	12/7/2022	48669	AUTOZONE	5552484021	11/14/2022	GORILLA GLUE TAPE	40.61
							40.61
115280	12/7/2022	02187	BENLO R.V. II	13348	11/14/2022	8GAL PROPANE	45.68
							45.68
115281	12/7/2022	00836	BIO-TOX LABORATORIES	43599	11/11/2022	10/11 LAB SERVICE	516.13
				43600	11/11/2022	10/11 LAB SERVICE	791.60
							1,307.73

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
115282	12/7/2022	01819	BOB WILLIAMS NURSERY, INC(B36868/1	11/7/2022	1GAL RUELLIA CALIFORNIA	68.13	68.13
115283	12/7/2022	50646	BURRTEC WASTE & RECYCLIC09122	10/12/2022	SEP2022 CITY IMPLEMENTAT	6,071.75	
			C10122	11/10/2022	OCT2022 CITY IMPLEMENTAT	5,671.24	11,742.99
115284	12/7/2022	45932	CITY OF COACHELLA 12-2022	12/1/2022	DEBT SVC REIMB TO GAS TA	363,500.00	363,500.00
115285	12/7/2022	53220	COACHELLAACE HARDWAREC62706/1	11/7/2022	DUCT TAPE, ETC	32.59	
			3833/1	6/14/2022	MARK PAINT IC SB FLR GRN	21.73	
			4492/1	10/25/2022	CORD EXTN, POWER CNTR,	148.64	
			4518/1	11/1/2022	ATLAS GRIP GLOVE	8.69	
			4555/1	11/7/2022	CRDLS BLOWER 20V MAX & '	299.04	
			4560/1	11/8/2022	SUPPLY HOSE, DEWALT WD	236.07	
			4515/1	11/1/2022	TORX BIT SCKT SET & WATE	81.54	
			4565/1	11/9/2022	TORX BIT SCKT SET	59.80	
			4569/1	11/9/2022	3/4" 3H 1G BOX GRY	10.86	
			4583/1	11/11/2022	JB CLEARWELD EPOXY	8.69	
			4610/1	11/17/2022	PLYWOOD ROUND & READYI	26.08	
			4593/1	11/15/2022	MAGNIFYING GLASS	3.25	
			4597/1	11/15/2022	SNIPS OFFSET 9 1/4" RED	30.44	
			4599/1	11/15/2022	SNIPS LH CMPND	27.17	
			4598/1	11/15/2022	SNIPS OFFSET 9 1/4" RED	-30.44	964.15
115286	12/7/2022	00214	CORONET CONCRETE PROD'1165190	10/31/2022	6.0 SACK EQ 60/40 FA	932.45	932.45
115287	12/7/2022	54922	COUNTY OF RIVERSIDE 2022-21	12/1/2022	12/8 STATE OF THE COUNTY	1,000.00	1,000.00
115288	12/7/2022	49858	CV PIPELINE CORP. S3020	11/10/2022	11/4+7+9 DRAIN CLEAN-UP @	4,687.50	4,687.50
115289	12/7/2022	48603	CV STRATEGIES 6825	7/6/2022	JUNE2022 STRATEGIC COMM	5,500.00	
			7048	11/16/2022	POSTCARDS: DIA DE LOS ML	1,514.78	
			7049	11/16/2022	POSTCARDS: LLMD	628.11	7,642.89
115290	12/7/2022	09650	CVAG CV23077-22	11/29/2022	1ST QTR- FY22/23 (JL-SP) AB	10,613.36	10,613.36
115291	12/7/2022	09950	CVWD Oct 2022	11/1/2022	CN 332543, OCT2022 WELL R	44,243.69	44,243.69
115292	12/7/2022	01089	DESERT ELECTRIC SUPPLY S3030235.001	11/2/2022	LEV GFWR2-W 20A 125V REC	479.59	
			S3030245.001	11/2/2022	LEV GFWR2-W 20A 125V REC	314.21	
			S3030516.001	11/3/2022	KLEIN CL800 600A AC CLAMP	290.72	
			S3030516.002	11/3/2022	SEL-SW SS205-5-BG 10A SPS	9.70	
			S3028454.001	11/2/2022	SECURITY LID	1,640.32	
			S3028461.001	11/2/2022	WIRE THHN-6-WHT-19STR-C	1,288.30	
			S3029469.001	11/2/2022	CHRISTY N09-BOX CONCRET	341.69	4,364.53

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
115293	12/7/2022	54461	DESERT GROWERS NURSER 9193	11/9/2022	CROWN OF TORN & CARRIS,	108.75	
			9238	11/16/2022	TORCH GLOW BOUGAINVILL	157.69	266.44
115294	12/7/2022	53007	DESERT PROMOTIONAL & 89060	10/27/2022	POLOS+SHIRTS W/ EMBROIC	502.43	502.43
115295	12/7/2022	13700	DEWEY PEST CONTROL INC. 15473399	11/1/2022	AC1434611, NOV2022, DIST 3:	60.00	
			15483742	11/1/2022	AC2012540, NOV2022, 51301	1,200.00	
			15489395	11/1/2022	AC1281215, NOV2022, SIERR.	301.00	
			15489396	11/1/2022	AC1281218, NOV2022, 51251	900.00	
			15483743	11/1/2022	AC2012536, NOV2022, 48400 '	1,200.00	
			15473408	11/1/2022	AC1450610, NOV2022, DE OR	160.00	3,821.00
115296	12/7/2022	54233	DJ2A ENTERTAINMENT 603	11/16/2022	12/9 DJ @ HOLIDAY PARADE	750.00	
			604	11/29/2022	12/7 DJ @ TREE LIGHTING	200.00	950.00
115297	12/7/2022	14860	E. K. WOOD LUMBER COMPAI507076	11/2/2022	SAFETY EYEWEAR & 3' GRIP	69.78	
			507218	11/9/2022	ONE-SIDED KEY	8.40	78.18
115298	12/7/2022	54924	EL TRANVIA RESTAURANT 1	10/25/2022	10/25 CATERING: URBAN GRI	948.30	
			2	12/1/2022	12/1 CATERING: EMPLOYEE I	1,764.71	
			1-1	11/22/2022	11/22 CATERING: EMPLOYEE	1,798.50	4,511.51
115299	12/7/2022	51401	ENCHANTED MEMORIES PAR5380	12/5/2022	12/7 MR & MRS CLAUS+ELF	600.00	600.00
115300	12/7/2022	44088	FERGUSON ENTERPRISES, IN1972483	11/4/2022	1.6 GPF 111 ROYAL 1.6 FV W/	234.86	234.86
115301	12/7/2022	51604	FRONTIER 3986515-NV22	11/16/2022	760/398-6515, 11/16/22	62.06	62.06
115302	12/7/2022	52614	GARCIA, JR., ABEL 12/7 Event	9/28/2022	12/7 TREE LIGHTING PERFO	1,000.00	1,000.00
115303	12/7/2022	51494	GARDA CL WEST, INC. 10717483	12/1/2022	DEC2022 ARMORED TRANSP	1,116.30	
			10717490	12/1/2022	DEC2022 CASHLINK MAINTEN	1,384.48	2,500.78
115304	12/7/2022	54740	HEPTAGON SEVEN CONSULT20221104	11/15/2022	LANDSCAPE IMPRVMNTS @	3,842.33	3,842.33
115305	12/7/2022	20450	IMPERIAL IRRIGATION DISTRIMdOT-MdNV	11/15/2022	MID OCTOBER-MID NOVEMB	74,682.40	74,682.40
115306	12/7/2022	45108	IMPERIAL SPRINKLER SUPPL'0008690988-001	11/10/2022	50LB YARA TURF ROYALE	33.31	
			0008755581-001	11/17/2022	47" SHOVEL LAQUERED HND	26.49	
			0008459058-001	11/18/2022	4G CELLULAR NCC W/ 1YR S	6,010.57	
			0008736693-001	11/16/2022	50LB YARA LIVA TROPICOTE	2,534.97	
			0008448517-001	11/18/2022	4G CELLULAR NCC W/ 1YR S	3,003.81	
			0008448721-001	11/18/2022	PRO MODULAR CONTROLLE	1,673.68	
			0008706940-001	11/14/2022	2" PVC PIPE CUTTER, ETC	141.96	13,424.79
115307	12/7/2022	52906	JOHNSON CONTROLS SECUF38104649	11/5/2022	12/1-2/28 ALARM @ 1515 6TH	1,472.98	1,472.98
115308	12/7/2022	53151	KLOB-FM 669843-1	11/27/2022	11/7-11 AD SPOT: VETERANS	500.28	500.28
115309	12/7/2022	48293	KOA CORPORATION JB92071-28	11/29/2022	PE10/30 AVE 50 IMPROVEMEI	570.25	570.25
115310	12/7/2022	47328	KONICA MINOLTA 41244721	11/25/2022	BIZHUB C454E, 1515 6TH ST,	212.07	212.07

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
115311	12/7/2022	54911	LA QUINTA POOL & SPA SERV 1111	11/14/2022	RPLC'D FILTER CARTRIDGES	1,580.00	1,580.00	
115312	12/7/2022	24250	LEAGUE OF CALIFORNIA CITI 2611	9/30/2022	9/7 DIVISION MTG (7 ATTEND	350.00	350.00	
115313	12/7/2022	24600	LOPES HARDWARE	010784	10/24/2022	PADLOCKS, EXT CORDS, PIP	914.30	914.30
115314	12/7/2022	54700	MACIAS NURSERY INC.	86814	11/17/2022	BOUGAINVILLEA	96.97	
				86986	11/11/2022	BOUGAINVILLEA, CALIANDR/	116.57	
				87153	11/7/2022	PINK MUHLY, ETC	69.69	
				87226	11/14/2022	TECOMA, CASSIA, ETC	76.50	359.73
115315	12/7/2022	48220	MARTINEZ, MARITZA	Expns	11/30/2022	SENIOR CENTER THANKSGIV	397.75	397.75
115316	12/7/2022	54920	ONEFUTURE COACHELLA VAI 320		11/9/2022	11/16 CV YOUNG PROFESSIC	1,500.00	1,500.00
115317	12/7/2022	47192	O'REILLY AUTO PARTS	2855-496297	11/7/2022	OIL FILTER	17.26	
				2855-496629	11/8/2022	WIPER BLADE	32.52	
				2855-497010	11/9/2022	1GAL ANTIFREEZE	117.38	
				2855-498840	11/15/2022	BATTERY	150.39	
				2855-499241	11/16/2022	LATCH CABLE	9.45	327.00
115318	12/7/2022	50595	PACIFIC LIGHTWAVE INC	22-1004	10/3/2022	OCT-DEC2022 BUSINESS INT	2,397.00	2,397.00
115319	12/7/2022	54812	PAX FITNESS REPAIR, LLC	1731	10/21/2022	OCT2022 PREVENTATIVE MA	225.00	
				1705	11/10/2022	NOV2022 PREVENTATIVE MA	225.00	450.00
115320	12/7/2022	49551	PEST CONTROL SOLUTIONS	C09	11/10/2022	11/10 BEEHIVE REMOVAL @ I	325.00	325.00
115321	12/7/2022	02028	PETE'S ROAD SERVICE, INC.	632691-00	11/17/2022	TRBLSHT TIRES	44.00	44.00
115322	12/7/2022	52596	PLANIT PRINTWORKS	918010	12/1/2022	PLANS- CASTRO MOBILE HO	513.91	513.91
115323	12/7/2022	42433	POOL & ELECTRICAL PRODU	0005855103-001	11/11/2022	LMI REBUILD KIT, ETC	310.20	310.20
115324	12/7/2022	46837	PRECISION BACKFLOW	PBF161932	11/11/2022	RPR'D BOOSTER PUMP @ DI	669.00	
				PBF161907	10/4/2022	RPR'D BACKFLOW @ FREDE	908.00	1,577.00
115325	12/7/2022	42759	PROPER SOLUTIONS, INC.	13963	11/18/2022	WE 11/18: ARELLANO+LOPEZ	2,165.63	
				13993	11/25/2022	WE 11/25: ARELLANO+LOPEZ	1,726.50	3,892.13
115326	12/7/2022	50187	RAFTELIS FINANCIAL	26003	12/1/2022	NOV2022 UTILITY OPERATIOI	2,750.00	2,750.00
115327	12/7/2022	42443	RDO EQUIPMENT CO.	P8059245	11/2/2022	YELLOW SPRAY PAINT	28.64	28.64
115328	12/7/2022	54500	RELIABLE TRANSLATIONS CC	23382	11/30/2022	11/30 DOCUMENT TRANSLAT	75.00	75.00
115329	12/7/2022	52995	RM BROADCASTING, LLC	CC-1221125045	11/30/2022	11/22-30 AD SPOT: HOLIDAY I	750.00	
				CC-1221125092	11/30/2022	11/8-30 AD SPOT: SB 1383 & \	1,000.00	
				CC-1221125098	11/30/2022	11/8-11 AD SPOT: VETERANS	500.00	
				CC-1221125200	11/30/2022	11/1-10 AD SPOT: CITY OF CC	2,000.00	4,250.00
115330	12/7/2022	50827	SDC SOUND COMPANY LLC	1102	10/25/2022	12/7 SOUND SYSTEM: TREE I	750.00	
				1103	10/25/2022	12/9 SOUND SYSTEM: HOLID.	1,100.00	1,850.00
115331	12/7/2022	44581	SIGNARAMA	INV-114507	11/15/2022	INSTLL'D EPANEL SIGNS @ P	466.68	466.68

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
115332	12/7/2022	46733	SIMPLOT TURF & HORTICULT	208139964	11/14/2022	50LB NITREX	2,812.28
				208140174	11/18/2022	8-30-15 W/ AVAIL	40.95
115333	12/7/2022	53044	SUPER BIRTHDAY, INC.	27889	11/17/2022	12/7 MINI EXPRESS TRAIN: TI	1,150.00
				27890	11/17/2022	12/9 MINI EXPRESS TRAIN: H	1,150.00
115334	12/7/2022	54923	TACO SHOP 760	1	11/23/2022	12/7 CATERING: TREE LIGHTI	3,037.39
115335	12/7/2022	54054	TALAMANTES, CESAR	11/23 Expns	12/5/2022	REIMB FOR THANKSGIVING I	139.20
115336	12/7/2022	53897	THE GATE GUY	INV1042	11/16/2022	11/15+16 TRBLSHT/RPR'D GA	220.00
115337	12/7/2022	38250	TOPS N BARRICADES	1096891	11/8/2022	11/3-6 BARRICADE+TEMP NO	972.94
				1096860	11/4/2022	LIME FLEECE JACKET	41.87
				1096761	10/31/2022	HARD HAT	59.54
				1096866	11/7/2022	10/24-11/7 CHNGBLE MSG SIC	3,870.00
115338	12/7/2022	02097	UNION PACIFIC RAILROAD CC	323146237	11/1/2022	YR-LY LSE, FLDR 0248086, 49	6,806.65
115339	12/7/2022	49173	URBAN RESTORATION GROU	00035441	11/23/2022	SENSITIVE SURFACE GRAFF	2,264.33
115340	12/7/2022	43751	USA BLUEBOOK	162101	11/1/2022	PROSOLO ODO METER+PRO	1,790.81
115341	12/7/2022	39640	VALLEY LOCK & SAFE	184601	11/18/2022	RPR'D LOCK @ BGDMA PRK I	220.00
115342	12/7/2022	44966	VERIZON WIRELESS	9921205595	11/22/2022	AC571164685-00001, 10/23-11,	45.86
115343	12/7/2022	54464	WHITE CAP, L.P.	50020052696	10/28/2022	HARD HAT & GEN PURPOSE	330.67
115344	12/7/2022	48971	XPRESS GRAPHICS & PRINTI	12-50474	11/17/2022	HOLIDAY STREET SWEEPING	84.57
Sub total for WELLS FARGO BANK:							623,953.19

94 checks in this report.

Grand Total All Checks: 717,220.84

Date: December 7, 2022



Finance Director: Nathan Statham



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Gabriel Perez, Development Services Director

SUBJECT: Adopt Ordinance No. 1199 for second reading amending Chapter 4.40 of the Coachella Municipal Code pertaining to the collection of Transportation Uniform Mitigation Fees (TUMF).

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt Ordinance No. 1199 for second reading, by title only, to amend Chapter 4.40 of the Coachella Municipal Code pertaining to the collection of Transportation Uniform Mitigation Fees (TUMF).

EXECUTIVE SUMMARY:

Ordinance No. 1199 would modify the Coachella Municipal Code relating to the Transportation Unified Mitigation Fee (TUMF), which would authorize an inflation adjustment for the each fiscal year reflecting the annual Consumer Price Index (CPI) increase when an action by the Coachella Valley Association of Governments (CVAG) Executive Committee approves adjusting the TUMF rates for fiscal year.

BACKGROUND:

The TUMF was established in 1989 as a one-time impact fee charged on all new development occurring within the CVAG region. TUMF funds are applied to transportation-related facilities and infrastructure required to address new growth within the Coachella Valley and are intended to compliment revenue generated through Riverside County's Measure A sales tax. The current TUMF rates were adopted in 2018. The existing ordinance requires that a resolution be presented annually to the City Council authorizing the inflation adjustment to the TUMF subsequent to an action by CVAG to adjust TUMF. CVAG is requesting that cities adopt a TUMF model ordinance, which would allow the City to administratively implement the TUMF adopted by CVAG for the corresponding fiscal year.

DISCUSSION/ANALYSIS:

The CVAG Executive Committee approved adjusting the TUMF rates for fiscal year 2022-2023 by rise 8.2% rise in CPI. The comparison of current and proposed increase in fees is shown below in Table 1.

**Table 1 –
TUMF Increase FY 2022-23**

<i>TUMF Category</i>	<i>Current Rate</i>	<i>Proposed Rate</i>	<i>Difference</i>
<i>Residential (per dwelling unit)</i>			
<i>Single family detached</i>	\$2,358	\$2,550	\$192
<i>Multi-family attached</i>	\$1,358	\$1,470	\$112
<i>Nursing/congregate care</i>	\$505	\$545	\$40
<i>Transit oriented single family</i>	\$2,004	\$2,170	\$166
<i>Transit oriented multi-family</i>	\$1,154	\$1,250	\$96
<i>Non Residential (per 1,000 sq. ft)</i>			
<i>Retail</i>	\$6,135	\$6,640	\$505
<i>Office</i>	\$2,440	\$2,640	\$200
<i>Industrial</i>	\$1,240	\$1,340	\$100
<i>Fuel - gas (per dispensing unit)</i>	\$8,790	\$9,515	\$725
<i>Fuel - electric (per dispensing unit)</i>	\$93	\$100	\$7
<i>Hotel (per room)</i>	\$3,583	\$3,880	\$297
<i>Golf course (per acre)</i>	\$939	\$1,015	\$76

In addition to the TUMF increase, CVAG is requesting that cities amend their TUMF ordinances to allow for Coachella Valley cities to administratively implement the TUMF rate adjustments approved by the CVAG Executive Committee. Currently, the existing City ordinance requires that the City Council approve a resolution to implement any new TUMF rate increases. Staff believes adoption of the ordinance would streamline the TUMF adoption and allow City staff the time to prepare administration of the TUMF rate increases before the rate increases take effect.

ALTERNATIVES:

1. Adopt Ordinance No. 1199 for first reading, by title only, to amend Coachella Municipal Code Chapter 4.40.
2. Take no action.
3. Continue this item and provide staff with direction.

FISCAL IMPACT:

The total projected collection for TUMF is unknown and is dependent on future development activity. The TUMF CPI adjustment will increase the fee as determined by the CVAG Executive Committee.

RECOMMENDED ALTERNATIVE(S):

Staff recommends alternative #1.

Attachments:

1. Ordinance No. 1199 (2nd Reading)
2. April 25, 2022 CVAG Notice of TUMF inflation adjustment

ORDINANCE NO. 1199

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF COACHELLA AMENDING CHAPTER 4.40
OF TITLE 4 OF THE COACHELLA MUNICIPAL
CODE PERTAINING TO THE COLLECTION OF
TRANSPORTATION UNIFORM MITIGATION FEES**

WHEREAS, the City of Coachella ("City") is a Member Agency of the Coachella Valley Association of Governments ("CVAG"), a joint powers agency consisting of the County of Riverside ("County"), the Agua Caliente Band of Cahuilla Indians, the Cabazon Band of Mission Indians, the Torres Martinez Desert Cahuilla Indians, the City of Blythe, and the nine cities (Desert Hot Springs, Palm Springs Cathedral City, Rancho Mirage, Palm Desert, Indian Wells, La Quinta, Indio and Coachella) situated in the Coachella Valley (collectively, "Member Agencies"); and

WHEREAS, acting in concert, the Member Agencies developed a plan whereby the shortfall in funds needed to enlarge the capacity of the Regional System of Highways and Arterials within CVAG's jurisdiction (the "Regional System") could be made up in part by a Transportation Uniform Mitigation Fee ("TUMF") imposed on future residential, commercial and industrial development within the jurisdiction; and

WHEREAS, as a CVAG Member Agency, the City participated in the preparation of the 1987 Coachella Valley Area Transportation Study ("1987 Transportation Study") prepared pursuant to the Mitigation Fee Act (Government Code section 66000 et seq.) and based on the 1987 Transportation Study, the City adopted and implemented CVAG's model TUMF ordinance as * Municipal Code Chapter *;

WHEREAS, CVAG commissioned Michael Baker International, Inc. to prepare an updated TUMF study entitled "Transportation Uniform Mitigation Fee (TUMF) 2018 Fee Schedule Update, Nexus Study Report", and dated March 2018 ("2018 Nexus Study") to establish updated TUMF levels and program revenue collection targets, which was approved by the CVAG Executive Committee on April 30, 2018; and

WHEREAS, the 2018 Nexus Study revealed the need to revise certain provisions of the model TUMF ordinance to reflect changes in the Mitigation Fee Act which governs the adoption and implementation of development impact fees and to reflect the findings of the 2018 Nexus Study; and

WHEREAS, by notice duly given and posted on October 20, 2022 the City Council conducted a public hearing on November 9, 2022 to consider approval of the 2018 Nexus Study and this Ordinance; and

WHEREAS, at the time and place set for the hearing, the City Council duly considered the data and information provided by CVAG, City staff and the public relative

to the TUMF and all other comments, whether written or oral, submitted prior to the conclusion of the hearing; and

WHEREAS, the City Council wishes to accurately collect TUMF fees along with the other participating jurisdictions within the Coachella Valley as requested by the CVAG General Assembly.

WHEREAS, The Development Services Department staff has determined that the Municipal Code Amendments are not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3). The activity is not subject to CEQA because it will not result in a direct or reasonably foreseeable indirect physical change in the environment; the activity is not a project as defined in Section 15378 of the California Public Resources Code, and the activity is covered by the general rule that CEQA applies only to projects, which have the potential for causing a significant impact on the environment. Where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activity is not subject to CEQA

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COACHELLA DOES ORDAIN AS FOLLOWS:

Section 1. REVISED CHAPTER 4.40 "TRANSPORTATION UNIFORM MITIGATION FEE"

Coachella Municipal Code Chapter 4.40, "Transportation Uniform Mitigation Fee" is hereby amended in its entirety and replaced to read as follows:

**Chapter 4.40
Transportation Uniform Mitigation Fee**

4.40.010 Purpose, use and findings.

The City Council finds and determines as follows:

A. The City is a Member Agency of the Coachella Valley Association of Governments ("CVAG"), a joint powers agency consisting of public agencies situated in the Coachella Valley (collectively, "Member Agencies").

B. Acting in concert, the Member Agencies developed a plan whereby the shortfall in funds needed to enlarge the capacity of the Regional System of Highways and Arterials within CVAG's jurisdiction (the "Regional System") could be made up in part by a Transportation Uniform Mitigation Fee ("TUMF") imposed on future residential, commercial and industrial development within the jurisdiction.

C. That CVAG commissioned the preparation of various studies ("Fee Studies") which evaluate population and employment growth, future transportation needs and the availability of traditional transportation funding sources to establish updated TUMF levels and program revenue collection targets.

D. That the Fee Studies, as periodically updated, make it possible to determine a reasonable relationship between the cumulative regional impacts of new land development projects in the Coachella Valley on the Regional System and the need to mitigate these transportation impacts using funds levied through the TUMF program.

E. That the Fee Studies, as periodically updated, establish the purposes of the TUMF, which may be summarized as a uniform development impact fee to help fund construction of the Regional System needed to accommodate growth in the Coachella Valley to the year 2030.

F. That the Fee Studies, as periodically updated, establish that the TUMF proceeds will be used to help pay for the engineering, construction and acquisition of the Regional System improvements identified therein. Such improvements are necessary for the safety, health and welfare of the residential and non-residential users of the development projects on which the TUMF will be levied.

G. That the Fee Studies, as periodically updated, establish a reasonable and rational relationship between the use of the TUMF proceeds and the type of development projects on which the TUMF is imposed.

H. That the Fee Studies, as periodically updated, establish the reasonable relationship between the impact of new development and the need for the TUMF.

I. That the TUMF program revenues to be generated by new development will not exceed the total fair share of these costs.

J. That the projects and methodology identified in the Fee Studies, as periodically updated, for the collection of fees is consistent with the goals, policies, objectives and implementation measures of the City's General Plan.

K. That the TUMF program complies with the provisions of the Mitigation Fee Act.

4.40.020 Definitions

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them as follows:

"Change of use" means any change in the use of an existing building that results in the increase of vehicular trips.

“Development” means any activity which requires discretionary or ministerial action by the City resulting in the issuance of grading, building, plumbing, mechanical or electrical permits, or certificates of occupancy issued by the City to construct, or change the use of, a building or property. Where “development” applies to an enlargement of an existing building, or a change of use of an existing building that results in increased vehicle trips, the average weekday trips shall be only the additional trips in excess of those associated with the existing use.

"Fee Study" means the studies prepared by CVAG and adopted by the City Council, which supports the fee established by this chapter, and includes all the underlying reports and documents referenced therein.

"Mitigation Fee Act" means the law set forth in the California Government Code (Government Code Section 66000 et seq.) that establishes the criteria for establishing a fee as a condition of approval of a development project.

"Regional System" means the regional system of roads, streets and highways identified by CVAG in its 2016 Transportation Project Prioritization Study (TPPS) to accommodate growth in the Coachella Valley to the year 2040. Only those projects scoring above 7.5 points in the TPPS are included for TUMF consideration.

"Transportation Mitigation Trust Fund" means the fund established pursuant to this chapter.

“TUMF” means the Transportation Uniform Mitigation Fee established by this chapter.

4.40.030 Fee Established

A. There is established a Transportation Uniform Mitigation Fee ("TUMF"), which shall apply to new development yet to receive final discretionary approval and/or issuance of a building permit or other development right and to any reconstruction or new use of existing buildings that results in change of use and generates additional vehicular trips.

B. The facilities to be funded by the TUMF are detailed in the Fee Study, which is on file with the City's Development Services Department.

C. The TUMF is in addition to the requirements imposed by other City laws, policies or regulations relating to the construction or the financing of the construction of public improvements within subdivisions or developments.

4.40.040 Fund Established

A. There is established a Transportation Mitigation Trust Fund ("Trust Fund") into which TUMF proceeds shall be deposited.

B. TUMF proceeds shall be imposed and collected by the City and shall be transmitted to CVAG to be placed in the Trust Fund. All interest or other earnings of the Trust Fund shall be credited to the Trust Fund.

C. CVAG shall administer the Trust Fund in accordance with the Mitigation Fee Act.

4.40.050 Calculation and Collection of the TUMF

A. The method of calculating the TUMF shall be described in CVAG's Transportation Uniform Mitigation Fee Handbook, a copy of which is on file with the City's Public Works Department.

B. The amount of the fees due shall be the amount adopted by the CVAG Executive Committee. The TUMF shall be collected pursuant to the City's established procedures for the collection of development impact fees.

4.40.060 Use Restrictions

TUMF proceeds shall be solely used for the engineering, construction and acquisition of the Regional System improvements identified in the Fee Study and any other purpose consistent with this chapter. TUMF proceeds shall not be used for Regional System maintenance.

4.40.070 Exemptions and Credits

A. The following developments are exempted from payment of the fee required by this chapter:

1. Low and lower-income residential housing, including single-family homes, apartments and mobile homes built for those whose income is no more than eighty percent of the median income in the San Bernardino-Riverside Standard Metropolitan Statistical Area and as determined and approved by the City Council or its designee. The sales or rental price shall not exceed the affordability criteria as established under HUD Section 8 guidelines.

B. Credit against the TUMF shall be given where a developer improves streets included within the Regional System beyond the City's requirements established for on-site and off-site improvements imposed upon projects. To receive a credit, the developer shall obtain in advance an agreement with CVAG pursuant to CVAG's rules and regulations. That credit shall be an amount equal to the actual engineering and construction costs incurred at the time of the development to the

extent that CVAG has included those costs in its estimated cost of constructing the Regional System.

4.40.070 Appeal Procedures

A. Any developer, who, because of the nature or type of uses proposed for a development project, contends that application of the TUMF is unconstitutional or unrelated to mitigation of the burdens of the development, may file a written appeal with the City within ninety days after imposition of the TUMF as a condition of approval or as otherwise provided by the Mitigation Fee Act.

B. The appeal shall be heard by the CVAG Executive Committee in accordance with CVAG's established policies and procedures for conducting such matters. The decision of the Executive Committee shall be final.

4.40.080 Administrative Fee

A. The City may impose an administrative fee in an amount computed to cover the average cost to the City of processing the TUMF. The City shall establish such fee in accordance with the City's procedures for establishing service-related fees.

B. The administrative fee authorized by this section shall be in addition to the fee imposed under Section 4.40.30. The administrative fee, when collected, shall be retained by the City to recover its costs.

Section 2. SEVERABILITY

The City Council declares that, should any provision, section, paragraph, sentence or word of this ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this ordinance as hereby adopted shall remain in full force and effect.

Section 3. Publication and Effective Date. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause this Ordinance to be published or posted as required by law, which shall take full force and effect thirty (30) days from its adoption.

PASSED, APPROVED, AND ADOPTED this 14th of December, 2022 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Steven Hernandez, Mayor
City of Coachella

ATTEST:

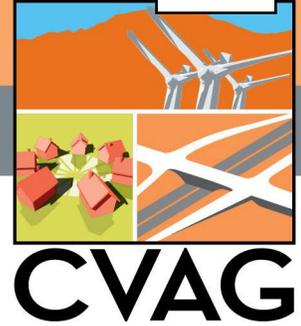
Angela M. Zepeda, City Clerk
City of Coachella

APPROVED AS TO FORM:

Carlos Campos, Best Best & Krieger LLP
City Attorney

COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS

73-710 Fred Waring Dr., Suite 200, Palm Desert, CA 92260 · (760) 346-1127 · www.cvag.org



April 28, 2022

REVISED FEE SCHEDULE FOR THE TRANSPORTATION UNIFORM MITIGATION FEE EFFECTIVE JANUARY 1, 2023

The Transportation Uniform Mitigation Fee (TUMF) is a development impact fee designed to offset the effects of population growth on transportation infrastructure within the Coachella Valley. It is charged on any construction that will result in an increase in vehicular trips.

The TUMF is collected by the permitting jurisdiction in accordance with an adopted local ordinance, which further allows for an annual adjustment for inflation based on the Consumer Price Index for the Riverside-San Bernardino-Ontario metropolitan area. This inflation factor has been applied to the current fee schedule and results in the revised rates that will be assessed on new development starting January 1, 2023.

<i>TUMF Category</i>	<i>Assessment Unit</i>	<i>Rate as of January 1, 2023</i>
<i>Single family detached</i>	Dwelling unit	\$2,550
<i>Multi-family attached</i>	Dwelling unit	\$1,470
<i>Nursing/congregate care</i>	Dwelling unit	\$545
<i>Retail</i>	1,000 sq. ft.	\$6,640
<i>Office</i>	1,000 sq. ft.	\$2,640
<i>Industrial</i>	1,000 sq. ft.	\$1,340
<i>Fuel-gas</i>	Dispensing unit	\$9,515
<i>Fuel-electric</i>	Dispensing unit	\$100
<i>Hotel</i>	Room	\$3,880
<i>Golf course</i>	Acre	\$1,015

For any question regarding the application of TUMF, please contact the Coachella Valley Association of Governments at (760) 346-1127 or by emailing cvag@cvag.org.



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Chris Cox, Assistant Fire Marshall

SUBJECT: Adopt Ordinance No. 1200, second reading, revising Municipal Code Title 15, Chapter 15.24 for the purpose of adopting the 2022 California State Fire Code.

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt Ordinance No. 1200 for second reading, by title only, to amend Title 15, Chapter 15.24 of the Coachella Municipal Code adopting the California Fire Code.

BACKGROUND:

California Fire Code updates occur every three years in order to update the State Fire Codes to the currently adopted and amended sections of the Coachella Municipal Code.

DISCUSSION/ANALYSIS:

California State Law Title 24 requires that the new California Model Codes (Title 24 Part 9) be adopted at a local level with local amendments prior to their official enforcement date, in this case January 1, 2023. The California Fire Code (CFC) contains regulations consistent with nationally recognized and accepted practices for safeguarding life and property from the hazards of:

- Fire and explosion.
- Dangerous conditions arising from the storage, handling, and use of hazardous materials and devices.
- Hazardous conditions in the use or occupancy of buildings or premises.

ENVIRONMENTAL REVIEW:

The City Council finds that this Ordinance is not subject to the California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonable foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

FISCAL IMPACTS:

There is no financial impact in adopting this ordinance for either the City or residents of the City. It does not change any fees or require expenditure of any kind and presents no financial burden to the City of Coachella residents. Lack of adoption would not relieve the City from complying with the uniform Codes.

ALTERNATIVES:

1. Adopt Ordinance No. 1200 for second reading, by title only, to adopt the new California State Fire Code.
2. Continue this matter and provide staff direction.
3. Take no action.

RECOMMENDED ALTERNATIVE(S):

Staff recommends Alternative #1 as shown above.

Attachments:

1. Ordinance No. 1200 (second reading)
Exhibit A – Title 15, Chapter 15.24 Amendments

Attachment 1

ORDINANCE NO. 1200

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, AMENDING PROVISIONS OF THE COACHELLA MUNICIPAL CODE IN TITLE 15 BUILDING AND CONSTRUCTION, CHAPTER 15.24 REGARDING TITLE 24 PART 9 OF THE CALIFORNIA FIRE CODE. CITY-INITIATED.

WHEREAS, pursuant to the authority granted to the City of Coachella (“City”) by Article XI, Section 7 of the California Constitution, the City has the police power to regulate building permitting and construction within the City in a manner designed to promote public convenience and general prosperity, as well as public health, welfare, and safety; and,

WHEREAS, adoption and enforcement of comprehensive fire code regulations lies within the City’s police power; and,

WHEREAS, the subject Municipal Code Amendment is not subject to the California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3). The activity is not subject to CEQA because it will not result in a direct or reasonably foreseeable indirect physical change in the environment; the activity is not a project as defined in Section 15378 of the California Public Resources Code, and the activity is covered by the general rule that CEQA applies only to projects, which have the potential for causing a significant impact on the environment. Where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activity is not subject to CEQA; and,

WHEREAS, the City Council considered the findings and facts related to adoption of the 2022 California Fire Code at the regular City Council meeting of November 9, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COACHELLA DOES ORDAIN AS FOLLOWS:

SECTION 1. Incorporation of Recitals. The City Council of the City of Coachella, California, hereby finds that the foregoing recitals are true and correct and are incorporated herein as substantive findings of this Ordinance.

SECTION 2. Amendment to the Coachella Municipal Code. is hereby amended to include the underlined text and delete text in strike-out as identified in “Exhibit A”

SECTION 3. CEQA. The City Council finds that this Ordinance is not subject to the California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonable foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 4. Effective Date. This Ordinance shall take effect thirty (30) days after its adoption.

SECTION 5. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 6. Certification. The City Clerk shall certify the passage of this Ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a local newspaper of general circulation and which is hereby designated for that purpose.

ORDINANCE PASSED AND APPROVED at a regular meeting of the City Council of the City of Coachella this 14th day of December, 2022.

Steven Hernandez, Mayor

ATTEST:

Angela M. Zepeda, City Clerk

APPROVED AS TO FORM:

Carlos Campos, City Attorney

I, Angela M. Zepeda, City Clerk, City of Coachella, California, certify that the foregoing Ordinance was adopted by the City Council at a regular meeting of the City Council held on the 14th day of December 2022 and was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Angela M. Zepeda, City Clerk

EXHIBIT A – Ordinance No. 1200 (California Fire Code)

Chapter 15.24 FIRE CODE¹**15.24.010 Adoption of the Fire Code.**

Except as stated in this section or as amended below in Section 5 [sic] of this chapter, all of the provisions and appendices of the 2022~~19~~ California Fire Code, inclusive of all of the inclusions and exclusions set for in each chapter's matrix, are hereby adopted and shall apply to the city of Coachella. In addition, the following provisions that are excluded in the 2022~~19~~ California Fire Code are hereby adopted - Chapter 1, Division II of the California Fire Code is hereby adopted, except that Section 103.2 and ~~1114~~09.3 are not adopted, and Chapters 3, 25, and Sections 403.1~~2~~, 503, 510.2, ~~and~~ 1103.2, ~~and~~ 5707 are adopted.

~~(Ord. No. 1147, § 4, 1-22-20)~~

~~15.24.015 Fire authority adoption of the Fire Code.~~

~~Except as stated in this section or as amended below in Section 5 [sic] of this chapter, all of the provisions and appendices of the 2019 California Fire Code, inclusive of all of the inclusions and exclusions set for in each chapter's matrix, are hereby adopted and shall apply to the city of Coachella fire authority. In addition, the following provisions that are excluded in the 2019 California Fire Code are hereby adopted - Chapter 1, Division II of the California Fire Code is hereby adopted, except that Section 103.2 and 109.3 are not adopted, and Chapters 3, 25, and Sections 403.12, 503, 510.2, and 1103.2 are adopted.~~

~~(Ord. No. 1147, § 4, 1-22-20)~~

15.24.020 Express findings.

The city of Coachella finds the following:

The fire department hereby finds that the proposed amendments to the fire code are reasonable and necessary because of local climatic, geologic and topographical conditions within the city of Coachella. This finding is supported and based upon the following express findings which address each of these conditions and present the local situation which make the proposed amendments necessary.

I. Climatic Conditions:

- A. The city of Coachella located in Riverside County is located in Southern California and covers a vast and varied geographic area. The base climate in western Riverside County consists of semi- arid Mediterranean weather patterns. Eastern Riverside County is a desert area with Mohave Desert temperatures and weather patterns. Those two primary areas are divided by the San Bernardino Mountain Range. Both areas outside of the mountain terrain annually experience extended periods of high temperatures with little or no precipitation. Hot, dry winds, which may reach speeds of seventy (70) miles per hour or greater, are common to the area. Examples are: Santa Ana/Foehn winds, afternoon surface-heating generated winds, and prevailing desert winds.

¹Editor's note(s) — Ord. No. 1147, § 3, adopted Jan. 22, 2020, repealed the former Ch. 15.24, §§ 15.24.010 — 15.24.030, and § 4 of the same ord. enacted a new chapter as set out herein. The former Ch. 15.24 pertained to similar subject matter and derived from Ord. No. 1099, § 4, adopted Jan. 11, 2017.

These climatic conditions cause extreme drying of vegetation and common building materials. Frequent periods of drought and low humidity add to the fire danger. This predisposes the area to large destructive fires (conflagration) which necessitates rapid identification, locating and extinguishment of all fires in the smallest stage possible. In addition to directly damaging or destroying buildings, these fires are also prone to disrupt utility services throughout the county. Obstacles generated by a strong wind, such as fallen trees, street lights and utility poles, will greatly impact the response time to reach an incident scene. During these winds, the inability to use aerial type firefighting apparatus would further decrease our ability to stop fires in large buildings and place rescue personnel at increased risk of injury.

- B. Although Riverside County and the city of Coachella occasionally experiences periods of significant drought, the county can also experience periods of substantial rainfall. Annual rainfall varying from three inches in Blythe to over thirty-three (33) inches in Pine Cove. When Riverside County does experience heavy rain, or rain over a period of days or weeks, many areas of the county are subject to flooding. Runoff from rain drains either naturally into rivers, washes, and creeks or into flood control facilities. Flash flooding is also a common problem, especially in the Coachella Valley and the easterly portions of the county. Flash flooding is typically associated with short duration, high intensity precipitation events often associated with summer thunderstorms. Such events can occur even during a drought.
 - C. Water demand in densely populated Southern California far exceeds the quantity supplied by natural precipitation; and although the population continues to grow, the already-taxed water supply does not. California is projected to increase in population by nearly ten million over the next quarter of a century with fifty (50) percent of that growth centered in Southern California. Due to storage capacities and consumption, and a limited amount of rainfall future water allocation is not fully dependable. This necessitates the need for additional and on-site fire protection features. It would also leave tall buildings vulnerable to uncontrolled fires due to a lack of available water and an inability to pump sufficient quantities of available water to floors in a fire.
 - D. These dry climatic conditions and winds contribute to the rapid spread of even small fires originating in high-density housing or vegetation. These fires spread very quickly and create a need for increased levels of fire protection. The added protection of fire sprinkler systems and other fire protection features such as identification and notification will supplement normal fire department response by providing immediate protection for the building occupants and by containing and controlling the fire spread to the area of origin. Fire sprinkler systems will also reduce the use of water for firefighting by as much as fifty (50) to seventy-five (75) percent.
- II. Topographical conditions.
- A. Natural: The topographical conditions of Riverside County varies from three hundred (300) feet below sea-level, flat desert communities, to mountains over ten thousand (10,000) feet in Alpine-like areas of the San Bernardino Mountain Range. In between these areas, developable slopes of twenty-five (25) percent and greater generally occur throughout the foothills. Riverside County extends from Orange County to the state of Arizona and is mixed with congested urban areas, rural lands and wild lands. A large number of sensitive habitats for various animal species and vegetation consist within large open space areas between major urban centers that impact building and structure location, which impedes emergency access and response. This variety in regions contributes to an increased emergency response time, which necessitates cooperation between local agencies.
 - B. Traffic and circulation congestion is an artificially created, obstructive topographical condition, which is common throughout Riverside County.
 - C. These topographical conditions combine to create a situation, which places fire department response time to fire occurrences at risk, and makes it necessary to provide automatic on-site fire-extinguishing systems and other protection measures to protect occupants and property.

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III. Geological Conditions: Located within Riverside County are several known active and potentially active earthquake faults, including the San Andreas, San Jacinto, and Elsinore Fault. In the event of an earthquake, the location of the epicenter as well as the time of day and season of the year would have a profound effect on the number of deaths and casualties, as well as property damage.

The major form of direct damage from most earthquakes is damage to construction. Bridges are particularly vulnerable to collapse, and dam failure may generate major downstream flooding. Buildings vary in susceptibility, dependent upon construction and the types of soils on which they are built. Earthquakes destroy power and telephone lines; gas, sewer, or water mains; which, in turn, may set off fires and/or hinder firefighting or rescue efforts. The hazard of earthquakes varies from place to place, dependent upon the regional and local geology. Ground shaking may occur in areas sixty-five (65) miles or more from the epicenter (the point on the ground surface above the focus). Ground shaking can change the mechanical properties of some fine grained, saturated soils, where upon they liquefy and act as a fluid (liquefaction).

- A. Previous earthquakes in southern California have been accompanied by disruption of traffic flow and fires. A severe seismic event has the potential to negatively impact any rescue or fire suppression activities because it is likely to create obstacles similar to those indicated under the high wind section above. With the probability of strong aftershocks there exists a need to provide increased protection for anyone on upper floors of buildings.
- B. Road circulation features located throughout the county also make amendments reasonably necessary. Located throughout the county are major roadways, highways and flood control channels that create barriers and slow response times. Hills, slopes, street and storm drain design accompanies with occasional heavy rainfall, causes roadway flooding and landslides and at times may make an emergency access route impassable. There are areas in Riverside County that naturally have extended emergency response times that exceed the five-minute goal.

California Health and Safety Code Sections 17958.7 and 18941.5 require that the modification or change be expressly marked and identified as to which each finding refers. Therefore the city council finds that the following table sets forth the 2022 California Fire Code sections that have been modified and the associated local climatic, geological and/or topographical conditions described above supporting the modification.

2022 CODE SECTION	TITLE/SUBJECT	FINDINGS I, II, III
101.4	Severability	Administrative
102.5	Application of the residential code	I, II & III
103.4 and 103.4.1 104.1.1	Liability Authority of the Fire Chief and Fire Department	Administrative
104.1.1 104.7 and 104.7.1	Authority of the Fire Chief and Fire Department Liability	Administrative
104.132	Authority of the Fire Chief to close hazardous fire areas	Administrative
107.2	Fees	Administrative
107.76-6	Cost Recovery	Administrative
11109.1	Board of Appeals established	Administrative
1120.4	Violation and Penalties	Administrative
202	Fire Chief	Administrative
308.1.6.3	Sky Lanterns	I, II & III
503.2.1	Dimensions	Administrative
503.2.2	Authority	Administrative

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503.6.1	Automatic opener	Administrative
503.7	Loading areas and passenger drop-offs	Administrative
507.5.7	Fire hydrant size and outlets	I & III
507.5.8	Fire hydrant street marker	I, II & III
508.1, 508.1.1, 508.1.3, 508.1.6, 508.1.8	Fire command center	I, II & III
509.2.1	Minimum clearances	I & III
6085.110.1.2	Manual operation	II & III
903.2	Where required (automatic sprinkler systems)	I, II & III
903.3.5.3	Hydraulically calculated systems	I & II
3204.2.1	Minimum requirements for client leased or occupant	Administrative
4904. 2.13	High Fire Hazard Severity Zone Maps	Administrative
App Ch B, Table B105.2	Buildings other than one- or two-family dwellings	I, II & III
App Ch C, C103.1	Fire hydrant location	I, II & III

15.24.030 Amendments to the Fire Code.

A. **DEFINITIONS.** Section 202, definition of "Fire Chief" in the California Fire Code is deleted in its entirety and replaced with the following:

FIRE CHIEF. The Fire Chief of Riverside County or the Fire Chief's designee.

B. **SCOPE AND GENERAL REQUIREMENTS.**

1. Section 101.4 of the California Fire Code is deleted in its entirety and replaced with the following:

101.4 Severability. If any provision, clause, sentence or paragraph of this ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are hereby declared to be severable.

C. **APPLICABILITY.**

1. Section 102.5 of the California Fire Code is amended as follows:

102.5 Application of residential code. Where structures are designed and constructed in accordance with the California Residential Code, the provisions of this code shall apply as follows:

1. Construction and design provisions of this code pertaining to the exterior of the structure shall apply including, but not limited to, premises identification, fire apparatus access and water supplies. Where interior or exterior systems or devices are installed, construction permits required by Section 105.~~67~~ of this code shall apply.
2. Administrative, operational and maintenance provisions of this code shall apply.
3. Automatic fire sprinkler system requirements of this code shall apply to detached accessory buildings 3,600 square feet or greater in accordance with Section 903.2. The provisions contained in Section 903.2.18 of the California Fire Code or Section R309.6 of the California Residential

Code may be used for the design of the automatic fire sprinkler system for detached private garages.

D. DEPARTMENT OF FIRE PREVENTION.

1. Sections ~~104.73-4~~ and ~~104.713-4-1~~ of the California Fire Code are deleted in their entirety and replaced with the following:

104.73-4 Liability. Any liability against Riverside County or the City of Coachella or any officer or employee for damages resulting from the discharge of their duties shall be as provided by law.

E. GENERAL AUTHORITY AND RESPONSIBILITIES.

1. A new Section 104.1.1 is added to Section 104.1 of the California Fire Code to read as follows:

104.1.1 Authority of the Fire Chief and Fire Department.

1. The Fire Chief is authorized and directed to enforce all applicable State fire laws and provisions of this ordinance and to perform such duties as directed by the City Council.
2. The Fire Chief is authorized to administer, interpret and enforce this ordinance. Under the Fire Chief's direction, the Riverside County Fire Department is authorized to enforce ordinances of the City of Coachella pertaining to the following:
 - 2.1. The prevention of fires.
 - 2.2. The suppression or extinguishment of dangerous or hazardous fires.
 - 2.3. The storage, use and handling of hazardous materials.
 - 2.4. The installation and maintenance of automatic, manual and other private fire alarm systems and fire extinguishing equipment.
 - 2.5. The maintenance and regulation of fire escapes.
 - 2.6. The maintenance of fire protection and the elimination of fire hazards on land, in buildings, structures and other property, including those under construction.
 - 2.7. The maintenance of means of egress.
 - 2.8. The investigation of the cause, origin and circumstances of fire and unauthorized releases of hazardous materials.
3. The following persons are hereby authorized to interpret and enforce the provisions of this ordinance and to make arrests and issue citations as authorized by law:
 - 3.1. The Unit Chief, Peace Officers and Public Officers of the California Department of Forestry and Fire Protection.
 - 3.2. The Fire Chief, Peace Officers and Public Officers of the Riverside County Fire Department.
 - 3.3. The Riverside County Sheriff and any deputy sheriff.
 - 3.4. The Police Chief and any police officer of any city served by the Riverside County Fire Department.
 - 3.5. Officers of the California Highway Patrol.
 - 3.6. Code Officers of the City of Coachella Code Enforcement Department.
 - 3.7. Peace Officers of the California Department of Parks and Recreation.
 - 3.8. The law enforcement officer of the Federal Bureau of Land Management.

2. Section 104.12 is added to Section 104 of the California Fire Code to read as follows:

104.12 Authority of the Fire Chief to close hazardous fire areas. Except upon National Forest Land, the Fire Chief is authorized to determine and announce the closure of any hazardous fire area or portion thereof. Any closure by the Fire Chief for a period of more than fifteen (15) calendar days must be approved by the Riverside County Board of Supervisors and/or the City Council within fifteen (15) calendar days of the Fire Chief's original order of closure. Upon such closure, no person shall go in or be upon any hazardous fire area, except upon the public roadways and inhabited areas. During such closure, the Fire Chief shall erect and maintain at all entrances to the closed area sufficient signs giving notice of closure. This section shall not prohibit residents or owners of private property within any closed area, or their invitees, from going in or being upon their lands. This section shall not apply to any entry, in the course of duty, by a peace officer, duly authorized public officer or fire department personnel. For the purpose of this section, "hazardous fire area" shall mean public or private land that is covered with grass, grain, brush or forest and situated in a location that makes suppression difficult resulting in great damage. Such areas are designated on Hazardous Fire Area maps filed with the office of the Fire Chief.

F. **FEES.**

1. Section ~~1076.2~~ of the California Fire Code is deleted in its entirety and replaced with the following:

1076.2 Schedule of permit fees. Fees for services and permits shall be as set forth in the City of Coachella fee schedule.

2. A new Section ~~107.76-6~~ is added to Section 106 of the California Fire Code to read as follows:

107.76-6 Cost recovery. Fire suppression, investigation, rescue or emergency medical costs are recoverable in accordance with Health and Safety Code Sections 13009 and 13009.1, as may be amended from time to time. Additionally, any person who negligently, intentionally or in violation of law causes an emergency response, including, but not limited to, a traffic accident, spill of toxic or flammable fluids or chemicals is liable for the costs of securing such emergency, including those costs pursuant to Government Code Section 53150, et seq, as may be amended from time to time. Any expense incurred by the Riverside County Fire Department for securing such emergency shall constitute a debt of such person and shall be collectable by Riverside County in the same manner as in the case of an obligation under contract, express or implied.

G. **BOARD OF APPEALS.**

1. Section ~~1109.1~~ of the California Fire Code is deleted in its entirety and replaced with the following:

1109.1 Board of appeals established. The Board of Appeals shall be the City Manager. If he or she determines an outside board is needed, he or she shall designate an outside hearing officer to hear the appeal. The Fire Chief shall be notified of any appeal and the Fire Chief or designee shall be in attendance at the appeal hearing. Depending on the subject of the appeal, specialized expertise may be solicited, at the expense of the applicant, for the purpose of providing input to the Appeals Board.

H. **VIOLATIONS.**

1. Section ~~1120.4~~ of the California Fire Code is deleted in its entirety and replaced with the following:

11012.4 Violation and penalties. It shall be unlawful for any person, firm, corporation or association of persons to violate any provision of this ordinance, or to violate the provisions of any permit granted pursuant to this code or Ordinance. Punishments and penalties for violations shall be in accordance with the City of Coachella ordinances, fee schedule and Health and Safety Code Sections 17995 through 17995.5.

I. **OPEN FLAMES.**

1. Section 308.1.6.3 of the California Fire Code is deleted in its entirety and replaced with the following:

308.1.6.3 Sky lanterns or similar devices. A person shall not release or cause to be released a sky lantern or similar device.

J. FIRE APPARATUS ACCESS ROADS.

1. Section 503.2.1 of the California Fire Code is deleted in its entirety and replaced with the following:

503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 24 feet (7315 mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm). For additional requirements or alternatives see Riverside County Fire Department Standards and Policies, as may be amended from time to time.

2. Section 503.2.2 of the California Fire Code is deleted in its entirety and replaced with the following:

503.2.2 Authority. The fire code official shall be the only authority authorized to designate fire apparatus access roads and fire lanes and to modify the minimum fire lane access widths for fire or rescue operations.

3. A new Section 503.6.1 is added to Section 503.6 of the California Fire Code to read as follows:

503.6.1 Automatic opener. New motorized gates shall be provided with means to be automatically opened remotely by emergency vehicle in accordance with Riverside County Fire Department standards and Policies, as may be amended from time to time.

Exception: Gates serving individual one- and two-family dwelling parcels.

4. A new Section 503.7 is added to Section 503 of the California Fire Code to read as follows:

503.7 Loading areas and passenger drop-off areas. On private properties, where fire apparatus access roads are utilized for loading or unloading or utilized for passenger drop-off or pick-up, an additional eight (8) feet of width shall be added to the minimum required width for the fire apparatus access road.

K. FIRE PROTECTION WATER SUPPLIES.

1. A new Section 507.5.7 is added to Section 507 of the California Fire Code to read as follows:

507.5.7 Fire hydrant size and outlets. As determined by the fire code official, fire hydrant sizes and outlets shall be based on the following:

1. Residential Standard - one (1) four (4) inch outlet and one (1) two and half (2 ½) inch outlet.
2. Super Hydrant Standard - one (1) four (4) inch outlet and two (2) two and one half (2 ½) inch outlet.
3. Super Hydrant Enhanced - two (2) four (4) inch outlet and one (1) two and one half (2 ½) inch outlet.

2. A new Section 507.5.8 is added to Section 507 of the California Fire Code to read as follows:

507.5.8 Fire hydrant street marker. Fire hydrant locations shall be visually indicated in accordance with Riverside County Fire Department Technical Policy 06-11, as may be amended from time to time. Any hydrant marker damaged or removed during the course of street construction or repair shall be immediately replaced by the contractor, developer or person responsible for removal or damage.

L. FIRE COMMAND CENTER.

1. Section 508.1 of the California Fire Code is deleted in its entirety and replaced with the following:

508.1 General. Where required by other sections of this code and in all buildings classified as high-rise buildings by the California Building Code, in all buildings greater than 300,000 square feet in area and in

Group I-2 occupancies having occupied floors located more than 75 feet above the lowest level of fire department vehicle access, a fire command center for fire department operations shall be provided and comply with Sections 508.1.1 through 508.1.7~~8~~.

2. Section 508.1.1 of the California Fire Code is deleted in its entirety and replaced with the following:

508.1.1 Location and access. The fire command center shall be located adjacent to the main lobby and shall be accessible from fire department vehicular access or as approved by the fire code official. The room shall have direct access from the building exterior at the lowest level of fire department access.

3. Section 508.1.3 of the California Fire Code is amended to add the following:

Exception: A fire command center solely required because a building is greater than 300,000 square feet in area shall be a minimum of 96 square feet (9 m²) with a minimum dimension of 8 feet (2438 mm).

~~4. Section 508.1.6 of the California Fire Code is amended to add the following:~~

~~**Exception:** A fire command center solely required because a building is greater than 300,000 square feet in area shall comply with NFPA 72 and contain the features set forth in Section 508.1.6 subsections 5, 8, 10, 12, 13 and 14. The features set forth in Section 508.1.6 subsections 1, 2, 3, 4, 6, 7, 9, 11, 15, 16, 17, 18 and 19 shall be required when such building contains systems or functions related to these features.~~

~~5. A new Section 508.1.8 is added to Section 508 of the California Fire Code to read as follows:~~

~~**508.1.8 Fire command center identification.** The fire command center shall be identified by a permanent easily visible sign stating "Fire Dept. Command Center," located on the door to the fire command center.~~

M. FIRE PROTECTION AND UTILITY EQUIPMENT IDENTIFICATION AND LOCATION.

1. Section 509.2.1 of the California Fire Code is amended to add the following:

509.2.1 Minimum clearances. A 3-foot (914 mm) clear space shall be maintained around the circumference of exterior fire protection system control valves, or any other exterior fire protection system component that may require immediate access, except as otherwise required or approved.

N. MECHANICAL REFRIGERATION.

1. Section ~~608.11.1.25-10.1.2~~ of the California Fire Code is deleted in its entirety and replaced with the following:

~~**608.11.1.25-10.1.2 Manual operation.** When required by the fire code official, automatic crossover valves shall be capable of manual operation. The manual valves shall be located in an approved location immediately outside of the machinery room in a secure metal box or equivalent and marked as Emergency Controls.~~

O. AUTOMATIC SPRINKLER SYSTEMS.

1. Section 903.2 of the California Fire Code is deleted in its entirety and replaced with the following:

903.2 Where required. In all new buildings and structures which are 3,600 square feet or greater, an approved automatic sprinkler system shall be provided regardless of occupancy classification. Where the Sections 903.2.1 - 903.2.2~~10~~ of the California Fire Code require more restrictive requirements than those listed below, the more restrictive requirement shall take precedence.

Exception: Unless required elsewhere in this code or the California Building Code, automatic fire sprinkler systems shall not be required for the following:

1. Detached Group U occupancies used for agricultural purposes constructed in accordance with the California Building Code.

2. Detached non-combustible equestrian arena shade canopies that are open on all sides and used for riding only - no commercial, assembly or storage uses.
3. Detached fabric or non-combustible shade structures that are open on all sides and used to shade playground equipment, temporary storage of vehicles and dining areas with no cooking.
4. Where determined by the Fire Chief that no major life safety hazard exists, and the fuel load does not pose a significant threat to firefighter safety or to other structures or property, automatic fire sprinklers may be exempted.

One- and two-family dwellings shall have an automatic fire sprinkler system regardless of square footage in accordance with the California Residential Code. Fire sprinkler systems shall be installed in mobilehomes, manufactured homes and multifamily manufactured homes with two dwelling units in accordance with Title 25 of the California Code of Regulations.

The following exceptions in the California Fire Code shall not be allowed:

- a. Exception in Section 903.2.3
- b. Exception ~~2~~ in Section 903.2.11.3

2. A new Section 903.3.5.3 is added to Section 903 of the California Fire Code to read as follows:

903.3.5.3 Hydraulically calculated systems. The design of hydraulically calculated fire sprinkler systems shall not exceed 90% of the water supply capacity.

P. DESIGNATION OF HIGH-PILED STORAGE AREAS.

1. A new Section is added to Section 3204.2 of the California Fire Code to read as follows:

3204.2.1 Minimum requirements for client leased or occupant owned warehouses. Designs of an automatic sprinkler system for client leased or occupant owned buildings containing high pile storage shall be based on the requirements of NFPA 13. The responsible fire protection engineer shall perform a survey of the building to determine commodity classification, storage configuration, building height and other information related to the development of an appropriate sprinkler system design. The fire protection engineer shall also make reasonable efforts to meet with the building owner or operator to understand seasonal or customer related fluctuations to the stored commodities, storage height, and configuration. The sprinkler design shall be based on the most demanding requirements determined through the onsite survey and discussions with the building owner or operator. The technical report shall describe the basis for determining the commodity and sprinkler design selection, how the commodities will be isolated or separated, and include references to the design document(s). If a specific fire test is used as the basis of design, a copy of the fire test report shall be provided at the time of plan review.

Q. FIRE HAZARD SEVERITY ZONES.

1. A new Section 4904.3 is added to Section 4904 of the California Fire Code to read as follows:

4904.2.1~~3~~ High Fire Hazard Severity Zone Maps. In accordance with Government Code Sections 51175 through 51189, Very High Fire Hazard Severity Zones (**VHFHSZ**), located in the Local Responsibility Areas (LRA), are designated as shown on a map titled Very High Fire Hazard Severity Zones, dated December 24, 2009, the most recently published VHFHSZ IN LRA map, as recommended and published by the Director of the California Department of Forestry and Fire Protection (CAL FIRE), which may be revised from time to time and retained on file at the office of the Fire Chief, The most recent VHFHSZ IN LRA map is on file at the office of the Fire Chief, which supersedes other maps previously adopted by Riverside County designating high fire hazard areas.

R. APPENDIX B.

(Supp. No. 24)

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1. Table B105.2 of the California Fire Code is amended as follows:

TABLE B105.2
REQUIRED FIRE-FLOW FOR BUILDINGS OTHER
THAN ONE- AND TWO-FAMILY
DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND TOWNHOUSES

AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE-FLOW (gallons per minute)	FLOW DURATION (hours)
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the California Fire Code	50% of the value in Table B105.1(2) ^a	Duration in Table B105.1(2) at the reduced flow rate
Section 903.3.1.2 of the California Fire Code	50% of the value in Table B105.1(2) ^b	Duration in Table B105.1(2) at the reduced flow rate

For SI: 1 gallon per minute = 3.785 L/m.

- a. The reduced fire-flow shall be not less than 1,000 gallons per minute.
- b. The reduced fire-flow shall be not less than 1,500 gallons per minute.

S. APPENDIX C.

1. Section C103.1 of the California Fire Code is deleted in its entirety and replaced with the following:

C103.1 Hydrant spacing. Fire apparatus access roads and public streets providing required access to buildings in accordance with Section 503 of the International Fire Code shall be provided with one or more fire hydrants, as determined by Section C102.1. Where more than one fire hydrant is required, the distance between required fire hydrants shall be in accordance with Sections C103.2 and C103.3. Fire hydrants shall be provided at street intersections.

~~(Ord. No. 1147, § 4, 1-22-20)~~



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Brian F. Gumpert, City Building Official

SUBJECT: Adopt Ordinance No. 1201, second reading, revising Municipal Code Title 15 for the purpose of adopting the 2022 California State Building Codes

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt Ordinance No. 1201 for second reading, by title only, to amend Chapter 15 of the Coachella Municipal Code.

BACKGROUND:

Building Code updates occur every three years in order to update the State Building Codes to the currently adopted and amended sections of the Coachella Municipal Code. The new codes do not represent a significant change from the old code and the State has still not adopted the International Swimming Pool and Spa Code and neither will the City in this cycle. The California Referenced Standards Code will be adopted this cycle as was done by the State Building Standards Commission.

DISCUSSION/ANALYSIS:

California State Law Title 24 Part 1 requires that the new California Model Codes (Title 24 Parts 1,2,2.5,3,4,5,6,8,10-12) be adopted at a local level with local amendments prior to their official enforcement date, in this case January 1, 2023. This does not include the Title 24 Part 9 (California Fire Code) as this will be adopted under a separate resolution drafted by the governing Fire Authority, Riverside Country Cal-Fire. New updates include:

- Clarification that walkways are not exempt from a building permit.
- Allow for post tension designs for block walls that mitigate soil conditions.
- Delegates the Planning Commission as the City's Cultural Heritage Board with responsibilities such as:
 - Compiling and maintaining list of site and structures determines to be historical or cultural sites.
 - Publish and transmit list to the public concerning a list of historic resources.
 - Make recommendations to Council with respect to historic preservation.
 - Designate landmarks and historical districts subject to Council approval.

ENVIRONMENTAL REVIEW:

The City Council finds that this Ordinance is not subject to the California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonable foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

FISCAL IMPACTS:

There is no financial impact in adopting this ordinance for either the City or residents of the City. It does not change any fees or require expenditure of any kind and presents no financial burden to the City of Coachella residents.

ALTERNATIVES:

1. Adopt Ordinance No. 1201 for second reading, by title only, to adopt the new California State Building Code.
2. Continue this matter and provide staff direction.
3. Take no action.

RECOMMENDED ALTERNATIVE(S):

Staff recommends Alternative #1 as shown above.

Attachments:

1. Ordinance No. 1201 (second reading)
Exhibit A – Amendments to Coachella Municipal Code Title 15 adopting California Building Codes Title 24 Parts 1,2,2.5,3,4,5,6,8,10-12

Attachment 1

ORDINANCE NO. 1201

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, AMENDING PROVISIONS OF THE COACHELLA MUNICIPAL CODE IN TITLE 15 BUILDING AND CONSTRUCTION REGARDING THE TITLE 24 PARTS 1,2,2.5,3,4,5,6,8,10-12. CITY-INITIATED.

WHEREAS, pursuant to the authority granted to the City of Coachella (“City”) by Article XI, Section 7 of the California Constitution, the City has the police power to regulate building permitting and construction within the City in a manner designed to promote public convenience and general prosperity, as well as public health, welfare, and safety; and,

WHEREAS, adoption and enforcement of comprehensive building code regulations lies within the City’s police power; and,

WHEREAS, the subject Municipal Code Amendment is not subject to the California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3). The activity is not subject to CEQA because it will not result in a direct or reasonably foreseeable indirect physical change in the environment; the activity is not a project as defined in Section 15378 of the California Public Resources Code, and the activity is covered by the general rule that CEQA applies only to projects, which have the potential for causing a significant impact on the environment. Where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activity is not subject to CEQA; and,

WHEREAS, the City Council considered the findings and facts related to adoption of the 2022 California Building Codes at the regular City Council meeting of November 9, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COACHELLA DOES ORDAIN AS FOLLOWS:

SECTION 1. Incorporation of Recitals. The City Council of the City of Coachella, California, hereby finds that the foregoing recitals are true and correct and are incorporated herein as substantive findings of this Ordinance.

SECTION 2. Amendment to the Coachella Municipal Code. is hereby amended to include the underlined text and delete text in strike-out as identified in “Exhibit A.”

SECTION 3. CEQA. The City Council finds that this Ordinance is not subject to the California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonable foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 4. Effective Date. This Ordinance shall take effect thirty (30) days after its adoption.

SECTION 5. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 6. Certification. The City Clerk shall certify the passage of this Ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a local newspaper of general circulation and which is hereby designated for that purpose.

ORDINANCE PASSED AND APPROVED at a regular meeting of the City Council of the City of Coachella this 14th day of December, 2022.

Steven Hernandez, Mayor

ATTEST:

Angela M. Zepeda, City Clerk

APPROVED AS TO FORM:

Carlos Campos, City Attorney

I, Angela M. Zepeda, City Clerk, City of Coachella, California, certify that the foregoing Ordinance was adopted by the City Council at a regular meeting of the City Council held on the 14th day of December 2022 and was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Angela M. Zepeda, City Clerk

Title 15
BUILDINGS AND CONSTRUCTION

Chapters:

Chapter 15.04 ADMINISTRATION¹

15.04.010 Adoption of Chapter 1 of the California Building Code.

Except as provided in this chapter, the code currently adopted state building code under Title 24 sections parts 1-6, 8, 9 and 11 of the California Code of Regulations (CCR) known and designated as the 2022 California Building Codes (CBC), as adopted by the state of California, based on the 2021 International Building Code published by the International Code Council and the Plumbing and Mechanical Codes written by IAPMO and the National Electrical Code and Fire Code as written by NFPA, shall become the administrative provisions of the City of Coachella for regulating the construction, erection, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, equipment, use and occupancy and maintenance of all buildings and/or structures in the city. Chapter 1 of the 2022 California Building Code and all other formally adopted building code will be on file for public examination in the offices of the building official as required by State law.

The city of Coachella does hereby formally adopt the State of California model building codes into local law as listed below:

- 2022 California Administrative Code Title 24 Part 1
- 2022 California Building Code Title 24 Part 2 (Volumes 1 & 2)
- 2022 California Electrical Code Title 24 Part 3 (based on 2017 NEC)
- 2022 California Mechanical Code Title 24 Part 4 (based on 2018 Uniform Mechanical Code)
- 2022 California Plumbing Code Title 24 Part 5
- 2022 California Energy Code Title 24 Part 6
- 2022 California Historical Building Code Title 24 Part 8
- 2022 California Fire Code Title 24 Part 9
- 2022 California Green Building Standards Code Part 11

All sections of the code listed here and legally adopted by the state of California's Building Standards Commission or by the Office of the State Fire Marshall shall be formally adopted by the city of Coachella as the California Building Code to be enforced within the city limits as required by state law. Sections and appendices not specifically adopted by the aforementioned state offices are hereby adopted by reference. Appendix J of the Building Code is hereby adopted as the Garding Code for Title 24 Buildings as well as referenced elsewhere in this code for land development.

(Ord. No. 1147 , § 4, 1-22-20)

15.04.020 Amendments to Chapter 1, Division II of the California Building Code.

A. "Sub-section 105.1 Required." is amended to read as follows:

Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit. The City of Coachella requires a building permit for the following projects:

1. Hardscape work including concrete flatwork, patio slabs, and pavers, (Walkways not exempt)
2. New driveways made of concrete, pavers, grass-crete or comparable permeable or impermeable surfaces.
3. Removal and repair of existing masonry walls for the purpose of installation of gates and driveways.
4. Tent structures and canvas shade structures and coverings over 200 square feet, unless exempt as part of a Special Event Permit.
5. Storage sheds and metal containers in excess of 120 square feet.
6. Re-surfacing and re-stripping of existing parking lots.

105.1(a) Prohibited Block Walls: Notwithstanding the provisions of the 2022 California Building Code, the City shall prohibit post-tension masonry walls, unless said post tension designs are specifically designed to mitigate soil conditions specific to this jurisdiction and pre-approved by the City Building Official in advance by way of engineered design.

B. "Sub-section 105.2 Work exempt from permit", Items 2, 4, and 6 under "Building" are hereby deleted and replaced in their entirety as follows:

2. Fences conforming to design requirements of Title 17 of this Code, not exceeding a height of 2 feet (610 mm).
4. Retaining walls that are not over 2 feet (610 mm) in height measured from the top of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or IIIA liquids.

C. The "Electrical" provision of Section 105.2 is hereby amended to read as follows:

Electrical:

1. Listed cord and plug connected temporary decorative lighting.
2. Reinstallation of attachment plug receptacles, but not the housing, wiring and conduit therefore.
3. Repair or replacement of branch circuit overcurrent devices, listed for the use, of the required capacity in the same location.
4. Installation or maintenance of communications wiring, devices, appliances, apparatus or equipment specifically under the jurisdiction of utilities as described by the code.
5. Installation or replacement of electrical equipment such as lamps and of electrical utilization equipment approved for connection to suitable permanently installed receptacles, Replacement of flush or snap switches, fuses, lamp sockets, and receptacles, and other minor maintenance and repair work, such as replacing worn cords and tightening connections on a wiring device.
6. The process of manufacturing, testing, servicing, or repairing electrical equipment or apparatus.

7. The installation or replacement of electrical meter sockets within an existing panel or private meter assembly. (Locally occurring condition)
- D. Section 105.2 Work exempt from permit, is amended by adding thereto language to read as follows:
- Grading:**
- See Appendix J, Section J103.2 Exemptions, for work exempt from grading permits.
- E. Section 113, Board of Appeals is hereby amended to read as follows:

Section 113
BOARD OF APPEALS

113.1 General. A local Appeals Board shall be created, as described by CBC 113, for the purpose of providing determinations in relation to the application and interpretation of the Code. Code language not susceptible to interpretation and clearly defined under law, as written, shall not be the subject of appeal. This Board shall be tasked with ruling on appeals of orders, decisions or determinations made by the Building Official and will hereby be known as the "Board of Appeals". This Board shall also serve as the Accessibility Appeals Board as described below.

113.2 Definition. The following term shall, for the purpose of this section, have the meaning shown.

ACCESSIBILITY APPEALS BOARD. The board of the city which is authorized by the governing body of the city to hear appeals brought by any person regarding action taken by the building department of the city in enforcement of the authority to grant exceptions to the standards and specifications contained in California Health and Safety Code section 19957. (Note: The establishment of this board is pursuant to Health and Safety Code 19957.5)

113.3 Appeals Board Defined. The Housing Appeals Board, Accessible Appeals Board, and the Local Appeals Board shall be for the purposes of this code and may be one in the same and shall be referred to herein throughout this code as the Appeals Board.

113.4 Qualifications. In addition to the qualifications established in CBC Section 1.8.8, at least two members shall be physically disabled, if the Appeals Board is to hear appeals relating to accessibility issues pursuant to CBC, (California) Chapter 1, Section 1.9.1.5 (Special conditions for persons with disabilities requiring appeals action ratification; Pursuant to Health and Safety Code 19957.5)

- E. Section 114.4, Violation penalties, is hereby amended to read as follows:

114.4 Violation penalties. Any person, firm or corporation violating any of the provisions, regulations, requirements, additions, amendments and/or deletions of this code is guilty of a misdemeanor and the penalty for such a misdemeanor shall be as set forth in Chapter 3.48.090 of the City of Coachella Municipal Code.

Chapter 15.08 BUILDING CODE²

²Editor's note(s)—Ord. No. 1147 , § 3, adopted Jan. 22, 2020, repealed the former Ch. 15.08, §§ 15.08.010—15.08.030, and § 4 of the same ord. enacted a new chapter as set out herein. The former Ch. 15.08 pertained to similar subject matter and derived from Ord. No. 1099, § 4, adopted Jan. 11, 2017.

15.08.010 Adoption of specific sections of the California Building Code.

Except as amended in this chapter, those certain building codes known and designated as the 2022 California Building Code (CBC), including Chapters 2 through 35, and Appendix C, G, H, I, and J as adopted by the State of California, based on the 2021 International Building Code as published by the International Code Council, except as amended herein, shall become the building code of the city of Coachella for regulating the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, equipment, use, height, area and maintenance of all buildings and/or structures in the city. The 2022 California Building Code and its adopted appendices and amendments will be on file for public examination in the offices of the building official and is available online at the State California Building Standards Commission homepage..

(Ord. No. 1147 , § 4, 1-22-20)

15.08.020 Enforcement.

Pursuant to California Building Code, (California) Chapter 1, Section 1.11.2.1, the delegated enforcement official responsible for the enforcement of the building standards relating to fire and panic safety and other regulations of the State Fire Marshal as they relate to Group R, Division 3 Dwellings shall be the Building Official.

(Ord. No. 1147 , § 4, 1-22-20)

15.08.030 Amendments to the California Building Code.

- A. Automatic Sprinkler Systems. Where determined by the Fire Chief that no major life safety hazard exists, and the fuel load does not pose a significant threat to firefighter safety or to other structures or property, automatic fire sprinklers may be exempted.

Newly constructed one- and two-family dwellings shall have an automatic fire sprinkler system regardless of square footage in accordance with the California Residential Code. Fire sprinkler systems shall be installed in mobile homes, manufactured homes and multifamily manufactured homes with two dwelling units in accordance with Title 25 of the California Code of Regulations.

The following exceptions in the California Fire Code shall not be allowed:

- a. Exception in Section 903.2.3
- b. Exceptions 2 in Section 903.2.11.3

- B. Section 1904.3 is hereby amended by adding thereto Section 1904.3.1 and 1904.3.2 to read as follows:

1904.3.1 Type of cement. All concrete used in floor slabs where floor slab is supported by earth or fill of any kind and all concrete used in footings, foundations, curbs, gutters, sidewalks, driveways and walls supporting or retaining earth or fill shall contain only sulfate resistant Type V. Portland cement. Portland cement concrete shall be composed of not less than four hundred seventy (470) pound (five sacks) of Portland cement per cubic yard of concrete, except that any concrete containing an approved water reducing admixture, used in accordance with the manufacturer's recommendations shall contain not less than four hundred eighteen (418) pound (4.5 sacks) of Portland cement per cubic yard of concrete.

- C. Section 1907.1 is hereby amended by adding thereto Section 1910.1.1 and 1910.1.2 to read as follows:

1907.1.1 Base course required. A base course shall be provided beneath the concrete floor slab of any structure consisting of at least a four inch thickness of a limited capillarity material. Base course shall be either clean graded gravel or crushed rock. Material shall pass a two inch sieve and be retained in a one-fourth inch sieve.

Capillary break in conformance with the California Green Building Standards Code Chapter 4, Division 4.5 is required.

1907.1.2 Expansion protection for slab. A two-inch layer of dry washed sand shall be placed on top of the base course under of a ten (10) mil thick water-proof membrane. This waterproof membrane shall be placed on top of the base course under all slabs to provide for expansion protection for concrete.

D. Section G101.5 is hereby added to Appendix G, FLOOD-RESISTANT CONSTRUCTION, to read as follows:

G101.5 Administration and Enforcement. For the purpose of the administration and enforcement of this Appendix G, Flood-Resistant Construction, the Building Official shall mean the City Director of Public Works or their designated representative.

E. Appendix J, GRADING, is hereby amended as follows:

1. Section J101.3 is hereby added to read as follows:

J101.3 Administration and Enforcement. For the purpose of the administration and enforcement of this Appendix Chapter, Grading, the Building Official shall mean the City Director of Public Works or their designated representative.

2. The "Exception" in Section J104.3 is hereby amended to read as follows:

Exception: A soils report is not required where the building official determines that the nature of the work applied for is such that a report is not necessary.

3. Section J107.4 is hereby amended by adding thereto Section J107.4.1 to read as follows:

J107.4.1 Using alkaline fill soil. Soils or materials which may have an alkali or sulfate content shall not be relocated, placed or used as fill at any location within the city unless a test sample of the soil is first obtained under the direction of the department of building and tests conducted by an approved testing agency indicates that the alkali or sulfate content of the soil sample does not exceed the amount in the natural soil at the location where the fill is to be placed. The director of building may waive the test sample requirements for good cause.

4. Section J109.5 is hereby added to read as follows:

J109.5 Drainage Devices.

J109.5.1 Minimum gradients. Except on slopes, drainage devices shall be constructed with minimum gradients as follows: Poured in place cement concrete construction - 0.5%; Shotcrete concrete construction - 0.5%; Asphaltic concrete pavement - 1.0%; Soils swales - 0.5%; Pipes - 0.4%.

J109.5.2 Slopes. Drainage devices constructed on slopes shall have a minimum gradient of five percent (5.0%). Such drainage devices shall be constructed of shotcrete or poured in place concrete with suitable reinforcement. Closed piping, unpaved swales and Asphaltic concrete drainage structures shall not be used for slope drainage.

J109.5.3 Erosion prevention. Drainage devices shall be constructed to convey drainage to an established private or public watercourse, channel, storm drain or public street, and shall be designed to prevent erosion.

J109.5.4 Device design. Drainage devices conveying water to the public streets shall drain over driveway approaches, through curb drains, through sidewalk culverts, or through non-concentrated sheet flow over the curb as designated by the City Engineer.

(Ord. No. 1147 , § 4, 1-22-20)

Chapter 15.12 ELECTRICAL CODE³

15.12.010 Adoption of the Electrical Code.

Except as provided in this chapter, the 2022 California Electrical Code, including Appendix Chapters A, B, C, D, E, F, and G, as adopted by the state of California, based on the 2020 National Electrical Code as published by the National Fire Protection Association (NFPA), shall become the electrical code of the city of Coachella, regulating all installation, arrangement, alteration, repair, use and other operation of electrical wiring, connections, fixtures and other electrical appliances on premises within the city. The California Electrical Code is on file for public examination in the office of the building official and is also available online at <https://codes.iccsafe.org>.

(Ord. No. 1147 , § 4, 1-22-20)

15.12.020 Amendments to the California Electrical Code.

The 2022 Edition of the California Electrical Code is hereby adopted with no amendments.

(Ord. No. 1147 , § 4, 1-22-20)

Chapter 15.16 MECHANICAL CODE⁴

15.16.010 Adoption of the Mechanical Code.

Except as provided in this chapter, the 2022 California Mechanical Code, including Appendix Chapters Appendices A, B, C, and D as adopted by the state of California, based on the 2021 Uniform Mechanical Code as published by the International Association of Plumbing and Mechanical Officials (IAPMO), shall be and become the mechanical code of the city of Coachella, regulating and controlling the design, construction, installation, quality of materials, location, operation and maintenance of heating, ventilating, cooling, refrigeration systems, incinerators and other miscellaneous heat producing appliances. The California Mechanical Code is on file for public examination in the office of the building official.

(Ord. No. 1147 , § 4, 1-22-20)

15.16.020 Amendments to the California Mechanical Code.

The 2022 Edition of the California Mechanical Code is hereby adopted with no amendments.

(Ord. No. 1147 , § 4, 1-22-20)

Chapter 15.20 PLUMBING CODE⁵

15.20.010 Adoption of the Plumbing Code.

Except as provided in this chapter, the 2022 California Plumbing Code, including Appendix Chapters A, B, D, G, H, I and K as adopted by the state of California, based on the 2021 Uniform Plumbing Code as published by the International Association of Plumbing and Mechanical Officials (IAPMO), shall be and become the plumbing code of the city of Coachella, regulating erection, installation, alteration, repair, relocation, replacement, maintenance or use of plumbing systems within the city. The California Plumbing Code will be on file for public examination in the office of the building official.

(Ord. No. 1147 , § 4, 1-22-20)

15.20.020 Amendments to Chapter 1, Division II of the California Plumbing Code.

The 2022 Edition of the California Plumbing Code is hereby adopted with the following amendment to section 104.1.

A. "104.1 Permits Required." is amended to read as follows:

It shall be unlawful for a person, firm, or corporation to make an installation, alteration, repair, replacement, or remodel a plumbing system regulated by this code except as permitted in Section 104.2, or to cause the same to be done without first obtaining a separate plumbing permit for each separate building or structure. The City of Coachella requires a plumbing permit to abandon an existing private disposal system, and connect to a public sewer system for the following projects:

1. Additions to existing buildings or structures that result in the need for enlarged capacity of septic tank pursuant to Table H 201.1(1), whenever there is an existing public sewer main line or lateral line within 30 feet of the property boundaries.
2. Remodels to existing buildings or structures that increase the number of plumbing fixtures to a structure served by an existing septic tank that is out of compliance with Table H 201.1 (1), whenever there is an existing public sewer main line or lateral line within 30 feet of the property boundaries.

(Ord. No. 1147 , § 4, 1-22-20)

Chapter 15.28 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS⁶

⁶Editor's note(s)—Ord. No. 1147 , § 4, adopted Jan. 22, 2020, amended Ch. 15.28 in its entirety to read as herein set out. Former Ch. 15.28, §§ 15.28.010, 15.28.020, pertained to Uniform Code for the Abatement of Dangerous Buildings Adopted and derived from Ord. 928, § 12, adopted in 2005; prior code, §§ 7-136, 7-137.

15.28.010 Adoption of the Uniform Code for the Abatement of Dangerous Buildings.

- A. That certain document, three copies of which are now on file in the office of the city clerk, being marked and designated as the Uniform Code for the Abatement of Dangerous Buildings, 1997 Edition, with all state and city amendments thereto, is adopted as the code for the abatement of dangerous buildings of the city.
- B. Each and all of the regulations, provisions, penalties, conditions and terms of such Uniform Code for the Abatement of Dangerous Buildings, as amended by this chapter and on file in the office of the city clerk, are referred to, adopted, and made a part hereof as if fully set out in this chapter, together with any and all amendments thereto, which have or may be adopted by the state of California except as listed below.

(Ord. No. 1147 , § 4, 1-22-20)

15.28.020 Amendments to the Uniform Code for the Abatement of Dangerous Buildings.

- A. Sections 205, 501, 502 and 503 of the Uniform Code for the Abatement of Dangerous Buildings are repealed.
- B. Section 601.1 of the Uniform Code for the Abatement of Dangerous Buildings is amended to read as follows:

Hearings. The board of appeals shall proceed pursuant to Article VIII of Chapter 2; and said provisions shall prevail over all other conflicting provisions hereof. However, the board of appeals may appoint one or more hearing examiners or designate one or more of its members to serve as hearing examiners to conduct the hearings. The examiner hearing the case shall exercise all powers relating to the conduct of the hearings until it is submitted to the board of appeals for decision.

(Ord. No. 1147 , § 4, 1-22-20)

Chapter 15.32 EXISTING BUILDING CODE⁷

15.32.010 Adoption of the existing building code.

Except as provided in this chapter, the 2022 California Existing Building Code including Appendices A-1 based on the 2021 International Existing Building Code, as adopted by the state of California, as published by the International Code Council (ICC), shall become the Existing Building Code of the city of Coachella for the purpose of regulating the repair, alteration, change of occupancy, addition to and relocation of the Seismic Strengthening Provisions for Unreinforced Masonry Bearing Wall Buildings, in existing buildings in the city. The California Existing Building Code will be on file for public examination in the office of the building official.

(Ord. No. 1147 , § 4, 1-22-20)

15.32.020 Amendments to the existing building code.

- A. Section 202, Definitions, is hereby amended by adding thereto the following definition to read as follows:

Substantial Structural Damage. A condition where:

⁷Editor's note(s)—Ord. No. 1147 , § 3, adopted Jan. 22, 2020, repealed the former Ch. 15.32, §§ 15.32.010, 15.32.020, and § 4 of the same ord. enacted a new chapter as set out herein. The former Ch. 15.32 pertained to similar subject matter and derived from Ord. No. 1099, § 4, adopted Jan. 11, 2017.

1. In any story, the vertical elements of the lateral-force-resisting system, have suffered damage such that the lateral load-carrying capacity of the structure in any direction has been reduced by more than 20 percent from its pre-damaged condition, or
 2. The capacity of any vertical gravity load-carrying component, or any group of such components, that supports more than 30 percent of the total area of the structure's floor(s) and roof(s) has been reduced more than 20 percent from its pre-damaged condition, and the remaining capacity of such affected elements with respect to all dead and live loads is less than 75 percent of that required by the building code for new buildings of similar structure, purpose, and location.
- B. Section 404 is amended by adding thereto Section 404.6 to read as follows:
- 404 Repairs.** Repairs of structural elements shall comply with this section.
- 404.6.1 Seismic evaluation and design.** Seismic evaluation and design of an existing building and its components shall be based on the following criteria.
- 404.6.1.1 Evaluation and design procedures.** The seismic evaluation and design shall be based on the procedures specified in the building code, ASCE 31 Seismic Evaluation of Existing Buildings (for evaluation only) or ASCE 41 Seismic Rehabilitation of Existing Buildings.
- C. **Appendix Chapter A1**(*Seismic Strengthening Provisions for Unreinforced Masonry Bearing Wall Buildings*) only, of the 2019 California Existing Building Code by ICC is hereby adopted with no amendments.
- (Ord. No. 1147 , § 4, 1-22-20)

Chapter 15.40 CONSTRUCTION SITE SECURITY

Sections:

15.40.010 Construction site security.

- A. The owner, contractor or responsible party constructing a new building, addition, alteration, or demolition to an existing building shall maintain security measures as deemed necessary or as required by the building official to control vandalism, fires, blowing dust, sand or debris.
- B. Perimeter security fencing is required along all property lines. Fencing shall be a minimum six feet high with a minimum ninety-four (94) percent blackout heavy-duty plastic screening. The number of access points onto the site shall be minimized, and where feasible, situated in locations that are highly visible from an adjacent street. Vehicle and pedestrian gates and openings shall have gates secured after hours of operation. Locking gates shall be secured with minimum 3/8-inch thick, thirty (30) grade coil chain, or minimum 5/16-inch cable.
- C. The owner, contractor or responsible party constructing a new building, addition, alteration, or demolition to an existing building shall keep the construction site clean by having an adequately sized debris box container placed on the site for the depositing of trash and debris. As used in this section, trash and debris shall include papers, cartons, bottles, cans, garbage, roofing materials, insulation, plaster, concrete, boards and other substance that may be accumulated as a result of construction activities.
- D. A trash container shall remain on the construction site until the building inspector has completed the final inspection or has approved the removal of the container. Said container shall be emptied of its contents on a regular schedule or as ordered by the building inspector in order to avoid blowing debris or other public nuisances.

- E. Disposal shall be by transportation to a legally established dump site by the city's refuse contractor, or other person authorized by law to remove any container from the location where the person in charge for storage and collection placed the container.
- F. Refusal to comply with the provisions of this section shall be deemed a misdemeanor or infraction and is punishable as stipulated in Section 3.48.090 of this code. The non-compliance can be sufficient cause for the revocation of the issued building permit.

(Ord. 988 § 4 (part), 2007)

Chapter 15.41 MOVED BUILDINGS AND TEMPORARY STRUCTURES

Sections:

15.41.010 Permits required.

It is unlawful for any person, firm or corporation to move or cause to be moved any building or structure excepting a contractors tool house, construction office or similar structure which is relocated as construction requires, into or within the city without first obtaining a permit to do so from the building official.

Exception: Buildings moved to the business premises of a house for the purpose of temporary storage.

(Ord. 988 § 4 (part), 2007)

15.41.020 Application and investigation fee.

To obtain a permit to relocate a building or structure the applicant shall first file an application therefore as required by California Building Code. The building official may require plans, photographs and other data to substantiate the application.

Each application shall be accompanied by an investigation fee to cover the costs of processing the application, inspecting the building and premises, and handling other matters connected therewith. Such fee shall be nonrefundable. If the building to be moved is located outside the city, the applicant shall pay an additional fee to cover increased costs of inspection and mileage.

(Ord. 988 § 4 (part), 2007)

15.41.030 Investigation and report.

The building official may cause an investigation to be made of each building or structure for which an application for a relocation permit has been received. A written report shall be prepared based on such inspection, and a copy of the report shall be given to the applicant. This report shall contain the approval or disapproval by the building official for relocating the building. If approved for relocation, the report may list the requirements and corrections necessary for making the building conform to the codes adopted herein.

In granting an approval for relocation, the building official may impose such terms and conditions as he or she may deem reasonable and proper, including time limits for completion of all work, and requirements for whatever changes, alterations, additions or repairs are necessary to assure that relocation will not be materially detrimental or injurious to public health, safety and welfare.

The investigation report shall remain valid for a period of one hundred eighty (180) days after the building or structure has been inspected, after which time a new investigation and report may be required by the building official.

(Ord. 988 § 4 (part), 2007)

15.41.040 Denial of permit.

Except as otherwise provided in this section, the building official shall be vested with the discretion to refuse to issue a relocation permit for any building or structure which:

- A. Is so constructed or is in such condition as to be dangerous;
- B. Is infested with pests or is unsanitary;
- C. Is in such condition in the judgment of the building official that it does not admit of practicable and effective repair;
- D. Is so dilapidated, defective or unsightly or is in such a condition of deterioration or disrepair that its relocation at the proposed site would cause appreciable harm to or be materially detrimental to the property or improvements in the area to which it would be relocated;
- E. Because of age, size, design or architectural treatment, does not substantially conform to the design, plan and construction of the buildings located in the area to which it is to be relocated so that its relocation would be materially detrimental to the property or improvements in said area.

(Ord. 988 § 4 (part), 2007)

15.41.050 Security required.

The building official shall be vested with the authority to require the applicant for a permit to first post with the building official a performance bond executed by the owner of the premises where the building or structure is to be located, listing said owner as principal, and an approved surety company authorized to do business in the state as surety; a cash bond naming the city of Coachella as the payee; or an assignment of certificates or shares issued by a savings and loan association doing business in this state and insured by the Federal Savings and Loan Insurance Corporation. The building official may waive the requirement of security when the owner of the property is a governmental agency.

The performance bond required by this section shall:

- A. Be in form joint and several;
- B. Name the city of Coachella as obligee;
- C. Guarantee that the required work will be completed or, when ordered by the building official, the building or structure will be removed or demolished and the site cleared, cleaned, and restored to its original condition; within a reasonable time frame set by the building official;
- D. Be in an amount equal to the estimated cost, plus ten (10) percent, of the work required to be done in order to comply with all of the conditions of the relocation permit or shall be in an amount equal to the cost of demolition and removal, whichever is greater. Such costs for purposes of the bond shall be as estimated by the building official;
- E. State therein the legal description or address of the property to which the building or structure is to be relocated.

(Ord. 988 § 4 (part), 2007)

15.41.060 Conditions of security.

Every performance bond, cash bond or assignment of shares required by this chapter shall be conditioned as follows:

- A. Unless otherwise specified in the investigation report, work required to be done pursuant to the conditions of the relocation building permit shall be initiated within one hundred eighty (180) days from the date of issuance of the permit;
- B. The time limit specified may be extended for good and sufficient cause after written request of the principal or surety, before said time limit has expired. The building official shall notify the principal and surety in writing of such time extension and may extend the time limit without consent of the surety;
- C. The term of each bond posted pursuant to this section shall begin upon the date of the posting thereof and shall end upon the completion to the satisfaction of the building official of the performance of all the terms and conditions of the relocation building permit;
- D. The building official and the surety, or the duly authorized representative of either, shall have access to the premises described in the relocation permit for the purpose of inspecting the progress of the work;
- E. Upon default by the principal, the surety shall cause all required work to be performed as set forth as stated in the investigation report and relocation permit;
- F. In the event of default in the performance of any term or condition of the relocation permit, the surety or any person employed or engaged on its behalf, or the building official or any person employed or engaged on his or her behalf, may go upon the premises to complete the required work or to remove or demolish the building or structure, and to clear, clean and restore the site.

(Ord. 988 § 4 (part), 2007)

15.41.070 Permit issuance and fees.

Before any permit is issued for the relocation, reconstruction or repair of a building or structure a fee therefore shall be paid to the building official in accordance with the city council resolution for building, electrical, plumbing, mechanical, grading or other permits when applicable. The required permits, together with the investigation report, shall comprise the relocation permit for the purpose of this section.

The valuation for the purpose of determining the relocation permit fee shall be based upon the building officials estimate of the cost of work necessary to relocate the structure and to bring into compliance with conditions listed on the investigation report and permit.

(Ord. 988 § 4 (part), 2007)

15.41.080 General requirements.

The following information shall be filed for review and subject to the approval of the building official prior to the issuance of the building relocation permit:

The location and address of the old and new sites;

- A. A plot plan of the new location, including adjacent lots of all sides of the property with their use and an indication of all structures and improvements on such lot;

(Supp. No. 24)

Created: 2022-06-06 10:54:58 [EST]

- B. Plans and specifications for the proposed improvements at the new location, including drainage, foundation design and attachment, structural, geologic and soil engineering as appropriate;
- C. The definition of the route of travel for the structure to be moved. The time and route shall be subject to the approval of the city engineer, fire chief and chief of police;
- D. A termite inspection report prepared by a legally qualified person;
- E. The abandonment of sewage disposal systems and/or sewer laterals as set forth in the California Plumbing Code, for the old and the new parcels involved;
- F. A current photograph showing all four elevations of each structure to be relocated;
- G. Such additional information as shall be deemed reasonably necessary by the building official to carry out the intent and purpose of this chapter;
- H. That the structure shall comply or be altered to comply with current building, electrical, comfort heating, and air conditioning and plumbing code requirements; and
- I. The vacated site shall be cleaned and restored to a safe and sightly condition, including the removal of abandoned foundation systems.

(Ord. 988 § 4 (part), 2007)

15.41.090 Expiration of permits.

Permits for the relocation, reconstruction and repair of a building or structure shall be null and void in accordance with the provisions of CBC Section 106.4.4 if the building or structure is not relocated to the proposed site and/or the required work commenced within three hundred and sixty five (365) consecutive calendar days of the date of issuance of such permits.

(Ord. 988 § 4 (part), 2007)

15.41.110 Procedure upon default.

- A. **Performance Bond.** Should the principal fail to comply with the conditions required by the relocation permit, the building official shall give notice of default in writing to the principal and to the surety named in the performance bond. The notice of default shall state the conditions of the bond, which have not been complied with and shall specify the period of time the building official deems to be reasonably necessary for completion of the work. Upon receipt of a notice of default, the surety shall cause the required work to be completed within the time specified. The surety shall have the option of removing or demolishing the building or structure in lieu of completing the required work, in which case the site shall be suitably cleared, cleaned and restored to the satisfaction of the building official.

Exception: The surety may be granted a release from its obligation to perform under the conditions of the performance bond provided,

- 1. A written agreement is executed between surety and the division of building and safety under which the division assumes responsibility for causing completion of required work or demolition of the structure; and
- 2. A cash bond is posted by surety in the amount of the performance bond, payable to the city, to enable the building official to cause the required work of repair or demolition to be performed in accordance with subsection B of this section.

- B. Cash Bond. When a cash bond has been posted the building official shall give notice of default to the principal in the manner set forth above. Should the principal fail to comply with requirements within the specified time period, the building official at his or her own discretion may proceed without delay and without further notice or proceeding to use the cash deposit or any portion thereof to cause the required work to be completed by contract or otherwise.
- C. Assignment of Shares. When an assignment of shares has been posted the building official shall give notice of default to the principal in the manner set forth above. Should the principal fail to comply with requirements within the specified time period, the building official may request payment of the assigned certificates or share or any portion thereof by the savings and loan association and at his or her own discretion the building official may proceed without delay and without further notice or proceeding to use such assets to cause the required work to be completed by contractor or otherwise.

(Ord. 988 § 4 (part), 2007)

15.41.120 Release of security.

- A. Performance Bond. When all conditions and requirements of the relocation permit and applicable laws and ordinances have been completed, the building official shall notify the surety that the bond has been exonerated.
- B. Cash Bond. When a cash bond has been posted and all requirements of the relocation permit have been completed, the building official shall return the cash to the depositor, or to his or her successor or assigns, except any portion thereof that may have been used, cashed or deducted as provided elsewhere in this section.
- C. Assignment of Shares. When an assignment of shares has been made and all requirements of the relocation permit have been completed, the building official shall notify the savings and loan association and shall do all things reasonably necessary to effect a release of said assignment to the principal or to his or her successors or assigns, except any portion thereof that may have been used, cashed or deducted as provided elsewhere in this section.

(Ord. 988 § 4 (part), 2007)

Chapter 15.44 BUILDING NUMBERING

Sections:

15.44.010 Required.

Every person owning real property in the city which is improved with a building is required to affix at or near the main entrance to said building a proper street number.

(Prior code § 7-126)

15.44.020 Assignment of number—System.

Building numbers shall be assigned to buildings by the director of building who shall assign such number in accordance with the uniform numbering system heretofore and now being used in the Coachella Valley, county of Riverside, state of California.

(Prior code § 7-127)

(Supp. No. 24)

Created: 2022-06-06 10:54:58 [EST]

15.44.030 Size, color, location of numbers.

The numbers in building numbers shall be of sufficient size and color and shall be so affixed at or near the main entrance to the building so as to be easily visible from that portion of the street upon which such building shall face which shall be immediately adjacent to such front entrance.

(Prior code § 7-128)

15.44.040 Numbering by city.

If any person shall fail to comply with the provisions of this chapter within thirty (30) days of being notified of the number assigned by the director of building, the director shall, and he or she is hereby empowered, to enter upon the real property of such person and affix the number assigned by him or her to such building and to collect the reasonable cost of such installation from the owner of such real property by court action or otherwise.

(Prior code § 7-129)

15.44.050 Correcting erroneous numbers.

In cases where incorrect numbers have been placed and remain or shall hereafter be placed on any house or building, the owner, agent or other person shall, upon notification by the building official, correct the erroneous numbers within thirty (30) days after official notification.

(Ord. 988 § 5 (part), 2007)

15.44.060 Violation—Penalty.

It is unlawful for any person to violate any provision or fail to comply with any of the requirements of this chapter. Any person violating any provision of the chapter or failing to comply with any of the requirements is deemed guilty of a violation of Section 3.48.090 of this code.

(Ord. 988 § 5 (part), 2007)

Chapter 15.48 HISTORIC DISTRICTS AND SITES

Sections:**15.48.010 Purpose—Authority.**

This chapter is adopted pursuant to the authority of Government Code Section 37361 for the purpose of preserving areas and specific buildings of the city which reflect elements of its cultural, social, economic, political, architectural and archaeological history. This chapter is intended to stabilize and improve buildings, structures or areas which are considered to be of historical, architectural, archaeological or ecological value, to foster civic beauty, to strengthen the local economy and to promote the use of specific buildings for the education and welfare of the citizens.

(Prior code § 18-41)

15.48.020 Definitions.

For the purposes of this chapter, the following words shall have the meanings ascribed to them unless the context indicates another meaning:

"Historic district" means any area of the city containing a number of structures, natural features or sites having historic, architectural, archaeological, cultural or aesthetic significance and designated as an historic district under the provisions of this chapter.

"Historic site" means a historic site is any real property such as: a building; a structure, including but not limited to archways, tiled areas and similar architectural elements; an archeological excavation or object that is unique or significant because of its location, design, setting, materials, workmanship or aesthetic effect; and

1. That is associated with events that have made a meaningful contribution to the nation, state or community;
2. That is associated with lives of persons who made a meaningful contribution to the nation, state or local history;
3. That reflects or exemplifies a particular period of the national, state or local history;
4. That embodies the distinctive characteristics of a type, period or method of construction;
5. That presents the work of a master builder, designer, artist, or architect whose individual genius influenced his or her age; or that possesses high artistic value;
6. That represents a significant and distinguishable entity whose components may lack individual distinction; or
7. That has yielded or may be likely to yield information important to national, state or local history or prehistory.

(Prior code § 18-42)

15.48.030 Exceptions.

The regulations contained in this chapter do not apply to routine maintenance or repair to restore a structure as near as possible to its original condition after decay, injury, dilapidation or partial destruction of a structure within an historic district or upon an historic site, provided such maintenance or repair does not exceed one thousand five hundred dollars (\$1,500.00) in value.

(Prior code § 18-43)

15.48.040 Appeal.

Any person aggrieved by an action of the planning commission under this chapter may appeal the decision to the city council by filing a request to appeal with the city clerk within ten (10) days from the planning commission's decision.

(Prior code § 18-44)

15.48.050 Penalty for chapter violation.

Any violation of this chapter shall constitute a misdemeanor.

(Prior code § 18-45)

(Ord. No. 1098, § 37, 12-14-16)

15.48.060 Injunctive relief.

The city council may seek relief from the appropriate court to restrain or enjoin any violation of this chapter and of the orders and decisions of the planning commission, or to compel the reconstruction of any building, structure or object which is destroyed in violation of this chapter or the orders and decisions of the planning commission or city council.

(Prior code § 18-46)

15.48.070 Compliance with other laws.

- A. The provisions of this chapter are separate from and additional to all other requirements of law, including but not limited to compliance with other ordinances and codes of the city, conditions of approval of land use permits and architectural review and approval. Neither a certificate of approval nor any other provisions of this chapter shall be deemed to relieve the owner or applicant from full compliance with any such laws, ordinances, codes or conditions.
- B. All permits issued for construction, preservation, restoration or alteration of a building designated as a historic site shall be issued in accordance with the state historic building code as provided in Health and Safety Code, Sections 18950 through 18961, or as amended, which the city adopts and incorporates in this chapter by this reference.

(Prior code § 18-47)

15.48.080 Created by council.

The city council may designate one or more historic sites or districts by following the procedures specified in this section. Designations will be made by categorizing nominated sites and districts into one of the following classifications and such other categories as may be designated by resolution:

- A. Class 1. Structure/site qualified for city designation; may be qualified at the federal, state and/or county level. Archival file will be maintained. Structure/site may not be modified nor objects moved without the approval of the city council; usage may be limited by the city council to the extent that it may impair the integrity of the site. Site will be plaqued (intended for use when the structure or site still exists as it did during the historical period or is restorable).
- B. Class 2. Site qualified for city designation; may be qualified at the federal, state and/or county level. Archival file will be maintained. Site is eligible for plaquing (intended for use when the site is not occupied by a modern structure or use which is different than that of the historical period or if structure is unusable, nonconforming, unrestorable or the like).
- C. Class 3. Structure/site was constructed before 1945, or a year to be determined by the city council, or construction date cannot be confirmed. Eligible for a six-month stay of demolition. Action of the historical site preservation board may include recommendation to reclassify. All structures built prior to the subject date would be automatically so classified.
- D. Historic District. Qualified for city designation; may be qualified at the federal, state and/or county level. Archival file will be maintained and shall contain a map delineating contributing and

(Supp. No. 24)

Created: 2022-06-06 10:54:58 [EST]

noncontributing structures or sites. Contributing structures/sites shall be subject to class 1 regulations until such time that they may be reclassified. Non-contributing structures/sites shall be subject to review by the historical site preservation board before demolition or construction. A specific plan, containing special regulations pertaining to the subject area, may be adopted by each district.

(Prior code § 18-51)

15.48.090 Investigation and study by the planning commission.

The city council designates the planning commission to act as an investigatory and advisory body with respect to preservation of historic sites or structures within the city. The planning commission shall conduct or cause to be conducted such preliminary surveys, studies or investigations as it deems necessary to adequately inform the planning and city council prior to the public hearing, and shall make available to any interested person the results of any such survey, study or investigation. The planning commission may request the assistance of any individual who has knowledge and interest in the cultural, socioeconomic, architectural or archaeological history of the area, either through experience, training, education or occupation.

A. Planning Commission serves as the Cultural Heritage Board in which the Commission's duties are to:

1. Compile and maintain a current list of all of such sites, buildings or structures which it has determined to be historical or cultural sites or monuments. Such list shall contain a brief description of the site, building, structure or object in its natural setting, and the reasons for its inclusion in the list;
2. Publish and transmit said list to all interested parties and to disseminate public information concerning the list, or any site, building, structure or object in its natural setting contained therein;
3. Take all steps necessary to preserve such historically significant properties which are not in conflict with the health, safety, and general welfare of the public, or the powers and duties of the City, or its several boards, officers or departments;
4. Make any recommendations to the City Council in connection with the exercise of its duties which it determines are necessary to implement or carry out the spirit and intent of this subsection;
5. Designate landmarks and historical districts subject to the approval of the City Council.

(Prior code § 18-52)

1548.095 - Initiation of Historic District or Amendments to the City's Designated Historic Resources List or City's Landmarks List. An amendment to the City's Designated Historic Resources List or Landmarks List may be initiated by any of the following actions:

(Supp. No. 24)

Created: 2022-06-06 10:54:58 [EST]

1. At the direction of the Planning Director, City Council or Planning Commission acting as the Cultural Heritage Board.
2. The filing of an application by a property owner(s) or his/her (their) authorized agent(s).

15.48.100 Notice of public hearing by the planning commission.

- A. Mailed notice of the public hearing shall be provided at least ten (10) days prior to the hearing to the owners of all property lying within the area proposed to be designated as an historic site or district or within three hundred (300) feet of the outer boundaries of the area proposed to be designated as an historic site or district, and in addition to such mailed notice, notice of such hearing shall be published in a newspaper of general circulation within the city at least ten (10) days prior to such hearing. If mailed notice as required above would result in notice to more than two hundred fifty (250) persons, as an alternative to such mailed notice, notice may be given by placing a display advertisement in a newspaper of general circulation in the city, and by posting such notice in at least three conspicuous places within the proposed boundaries of such site.
- B. Notice of public hearing before the city council may be combined with the notice of public hearing before the planning commission; provided, that the date set for public hearing before the city council shall be not more than sixty (60) days later than the date set for public hearing by the planning commission. For good cause, the public hearing may be continued from time to time, without further published notice, by announcing the fact at the time and place set for the public hearing before the city hearing body.

(Prior code § 18-53)

15.48.110 Findings—Recommendation to the city council.

Following such public hearing, the planning commission shall make findings upon which it shall base its recommendation to the city council concerning the designation of such proposed historic site or district. Within thirty (30) days after the conclusion of the public hearing, the planning commission shall file its recommendation with the city council, together with a report of findings, hearings, and other supporting data.

(Prior code § 18-54)

15.48.120 Public hearing—City council.

The city council shall hold a public hearing upon notice given in the same manner and to the same persons as required for the public hearing before the planning commission, which notices may be combined as stated elsewhere in this chapter.

(Prior code § 18-55)

15.48.130 Same—Conduct.

At the public hearing the city council shall receive all evidence and hear all interested persons, and the matter shall then be submitted to the city council for decision.

(Prior code § 18-56)

15.48.140 Same—Findings and decisions—Resolution.

If the city council shall find that the purposes of this chapter are furthered by designation of property as an historic site or district, such findings shall be stated in a resolution designating such property within such historic site or district. From and after the adoption of such resolution, all property within such historic site or district shall be subject to the rules and regulations governing the demolition, preservation, rehabilitation or alteration of historic sites.

(Prior code § 18-57)

15.48.150 Markers for designated historic sites.

- A. Upon designation of an historic site by the city council, the planning commission may determine which historic sites shall be marked with uniform and distinctive markers. The markers shall be of a design approved by the planning commission.
- B. As a courtesy, notice may be given to the county historical commission and the state department of parks and recreation (office of historic preservation) regarding the proposed location of markers prior to installation to permit recommendations by those agencies.

(Prior code § 18-58)

15.48.160 Initiation of proceedings for nomination in the national register.

- A. The planning commission may initiate proceedings for designation of an historic site or district or the recommendation of a property for nomination to the national register by motion, and shall then hold at least one public hearing prior to making a recommendation to the city council.
- B. The city council may initiate proceedings for designation of an historic site or district or the recommendation of a property for nomination to the national register by motion, and shall then refer the matter to the planning commission for public hearing and recommendation.
- C. Upon final action by the city council recommending a property for nomination to the national register, the recommendation will be forwarded by appropriate application to the state department of parks and recreation.

(Prior code § 18-50)

15.48.170 Stay of demolition.

At any time after the initiation of proceedings for designation of an historic site or district, the planning commission may, upon its own motion or upon the application of any interested person, issue an order staying any proposed or threatened demolition or alteration of the exterior or any structure within or upon such proposed site. Such stay order shall be effective for no longer than one hundred twenty (120) days, and is intended to afford time for necessary studies, hearings and determination whether such sit should be designated as an historic site. Such stay order may be extended once for a period not to exceed sixty (60) days.

(Prior code § 18-71)

15.48.180 Effect of stay order—Exceptions.

Upon the issuance of a stay order, no permit shall be given for the demolition or exterior alteration of any structure or the interior arrangement of a public building described in such stay order and any such permit previously issued shall forthwith be revoke subject to any legal constraints that may exist; provided, however, that a stay order shall not prevent the performance of an repairs, demolition, or removal necessary for the protection of public health or safety, and ordered by the chief building official of the city to be performed by the owner or occupier of such structure.

(Prior code § 18-72)

15.48.190 Approval required.

No person may undertake any of the following within or upon a class 1 historic site without a certificate of approval from the planning commission:

- A. Construction of a new structure.
- B. The moving, demolition or alteration of an existing structure in any manner which affects the exterior appearance of the structure.
- C. A change in land use which affects the exterior appearance of a structure or the interior arrangement of public buildings.
- D. The erection, remodeling or replacing of a sign which affects the exterior appearance of a structure.

(Prior code § 18-73)

15.48.200 Application for permit to construct or alter structures.

A person who desires to construct (including new construction), alter, move or demolish a structure within or upon a class 1 historic site or an historic district shall file an application upon a form prescribed by the city. The application shall include all necessary information required by the rules of the planning commission. When the application is filed, it shall be referred to the planning commission for review at its next meeting.

(Prior code § 18-74)

15.48.210 Factors to be considered upon permit application.

In reviewing and acting upon each application, the planning commission shall consider:

- A. The historic value and significance, or the architectural value and significance or both, of the structure and its relation to the historic value of the surrounding area.
- B. The relationship of the exterior architectural features of any structure to the rest of the structure itself and to the surrounding area.
- C. The general compatibility of exterior design, arrangement, texture and material which is proposed by the applicant.
- D. Archaeological or ecological significance of the area.

(Prior code § 18-75)

15.48.220 Board action restricted to exterior features—Exception.

- A. The planning commission shall consider and pass upon only the exterior features of a structure and may not consider the interior arrangement of the structure, except in the case of public buildings. The commission may not disapprove applications except in regard to the considerations set forth in this chapter and in rules and regulations adopted by the planning commission pursuant to this chapter.
- B. It is the purpose and intent of this chapter that the planning commission be strict in its judgment or plans for structures considered to have great historic or architectural value. It is also the purpose of this chapter and the intent of the city council that the planning commission be lenient in its judgment of plans for structures which have little or no historic value except for plans which seriously impair the historic or architectural value of surrounding structures or the archaeological or ecological value of surrounding, area. In adopting this chapter the city council does not intend to limit new construction, alteration or repairs to any particular period or architectural style.

(Prior code § 18-76)

15.48.230 Procedure upon permit application.

- A. Upon the filing of an application, the secretary of the planning commission shall set the matter for review and shall give notice in accordance with this chapter and the rules of the planning commission. The planning commission shall make its decision within forty-five (45) days from the date the application is filed. If the planning commission fails to act within forty-five (45) days, the application is considered approved unless the applicant and the planning commission agree to an extension of time.
- B. At the conclusion of its review, the planning commission shall make its decision and shall file a certificate of approval or certificate of rejection with the building official of the city. No person may do any work upon a structure which is subject to an application until the planning commission has filed its certificate of approval. If the planning commission files a certificate of rejection, the building or demolition official may not issue a permit for such work.

(Prior code § 18-77)

15.48.240 Special considerations.

- A. If an application affects the exterior appearance of a structure or proposes to demolish a structure in a manner which the planning commission considers to be detrimental to the city, the planning commission shall attempt, in cooperation with the owner to arrive at an economically feasible plan for the preservation of the structure.
- B. If the planning commission is satisfied that the propose construction or alteration will not materially impair the historic or architectural value of the structure, it shall approve the application.
- C. If the planning commission finds that the retention of the structure constitutes a hazard to public safety and the hazard cannot be eliminated by economic means available to the owner, it shall approve the application.
- D. The planning commission may approve the application if any of the following circumstances exist:
 - 1. The structure is a deterrent to a major improvement program which substantially benefits the city;
 - 2. Retention of the structure causes an undue hardship to the owner; or
 - 3. Retention of the structure is not in the interest of the majority of the inhabitants of the city.

(Supp. No. 24)

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- E. The planning commission may approve the moving of a structure of historical architectural value as an alternative to demolition.

(Prior code § 18-78)

15.48.250 Limit on number of permit applications.

No application for the same or similar work may be filed within one year after the planning commission has rejected it.

(Prior code § 18-79)

15.48.260 Preexisting building permits.

This chapter does not apply to construction, alteration, moving or demolition of a structure started under a building permit issued before the effective date of this chapter.

(Prior code § 18-80)

Chapter 15.52 CONCRETE ON ALKALINE SOIL

Sections:

15.52.010 Purpose.

This chapter is adopted for the general welfare of the property owners of the city in order to prevent the depreciation of property values and the elimination of economic loss to property owners of the city. The high sulfate content of soil materials within the incorporated limits of the city requires that regulations and restrictions, in accordance with this chapter, be created and adopted pertaining to the placement and protection of all concrete placed within the city which will or may come into contact with alkaline soils containing sulfates.

(Prior code § 7-76)

15.52.020 Applicability.

The regulations and restrictions of this chapter are placed upon all concrete within the city which comes into contact with alkaline soils containing sulfates.

(Prior code § 7-77)

15.52.030 Elevation—Thickness of slabs.

All concrete floor slabs shall have an elevation at least eight inches above the adjacent finish grade and shall not be less than three and one-half inches in thickness.

(Prior code § 7-78)

15.52.040 Height of slab above street.

The top of concrete floor slab shall be at least eight inches above the crest of the street or the top of the curb if curbs are in place.

(Prior code § 7-79)

15.52.050 Type of cement.

All concrete used in floor slabs where floor slab is supported by earth or fill of any kind and all concrete used in footings, foundations, curbs, gutters, sidewalks, driveways and walls supporting or retaining earth or fill shall contain only sulfate resistant Type V. Portland cement. Portland cement concrete shall be composed of not less than four hundred seventy (470) pound (five sacks) of Portland cement per cubic yard of concrete, except that any concrete containing an approved water reducing admixture, used in accordance with the manufacturer's recommendations shall contain not less than four hundred eighteen (418) pound (4.5 sacks) of Portland cement per cubic yard of concrete.

(Prior code § 7-80)

15.52.060 Standards for ready-mix concrete.

Ready mixed concrete shall comply with Uniform Building Code Standard No; 26-11-64 based on the specification standards of the American Society for Testing and Materials.

(Prior code § 7-81)

15.52.070 Using alkaline fill soil.

Soils or materials which may have an alkali or sulfate content shall not be relocated, placed or used as fill at any location within the city unless a test sample of the soil is first obtained under the direction of the department of building and tests conducted by an approved testing agency indicates that the alkali or sulfate content of the soil sample does not exceed the amount in the natural soil at the location where the fill is to be placed. The director of building may waive the test sample requirements for good cause.

(Prior code § 7-82)

15.52.080 Base course required.

A base course shall be provided beneath the concrete floor slab of any structure consisting of at least a four inch thickness of a limited capillarity material. Base course shall be either clean graded gravel or crushed rock. Material shall pass a two inch sieve and be retained in a one-fourth inch sieve.

(Prior code § 7-83)

15.52.090 Expansion protection for slab.

A two-inch layer of dry washed sand shall be placed on top of the base course under of a ten (10) mil thick water-proof membrane. This waterproof membrane shall be placed on top of the base course under all slabs to provide for expansion protection for concrete.

(Prior code § 7-84)

Chapter 15.53 PROTECTION OF PREFORMED CONCRETE BLOCK

15.53.010 Purpose.

This chapter is adopted for the general welfare and safety of the property owners of the city in order to prevent the depreciation of property values and the elimination of economic loss to property owners of the city and to address the deteriorating block walls which have become a nuisance within the city. The high sulfate and selenium content of soil materials within the incorporated limits of the city requires that regulations and restrictions, in accordance with this chapter, be created and adopted pertaining to the placement and protection of all concrete block placed within the city which will or may come into contact with alkaline soils containing sulfates and selenium.

(Ord. No. 1147 , § 5, 1-22-20)

15.53.020 Applicability.

The regulations and restrictions of this ordinance are placed upon all concrete block walls installed within the city in which the block units come into contact with alkaline soils containing sulfates and selenium.

(Ord. No. 1147 , § 5, 1-22-20)

15.53.030 Findings.

High sulfate and selenium content contained within soil within the Coachella city limits has eroded the low plasticity cement contained within concrete block units (CMU) and decomposed this block down to its aggregate content (ruble). This process has left the concrete block unable to maintain compressive strength and has reduced it to a pile of sand. These elements were deposited into the Coachella Valley soil during the cretaceous era by biological sedimentation and naturally break down the soil and clays here into sand and small sized gravel.

(Ord. No. 1147 , § 5, 1-22-20)

15.53.040 Financial considerations.

The below requirement places a minimal financial burden on homeowners and contractors proposing the construction of block walls within the city jurisdiction and represents approximately one dollar (\$1.00) to two dollars (\$2.00) of added cost per linear foot of CMU construction. This financial consideration must be taken into account in the approval of this ordinance.

(Ord. No. 1147 , § 5, 1-22-20)

15.53.050 Requirement.

All concrete block used within the city of Coachella, to construct retaining, freestanding separation, block fence and structural walls within the city jurisdiction shall be protected from sulfate and selenium erosion by use of rubberized, polymer or asphalt membrane which render the block contents impervious to water and deleterious soil elements. All walls will have added membrane protection from the top of the footing up to a level of eight

inches above finished soil grade without interruption, including motor and head joints. Membrane shall consist of the liquid applied, surface bonding type, no preformed membrane papers will be allowed.

(Ord. No. 1147 , § 5, 1-22-20)

15.53.060 Standards for membrane material.

Membrane material installed on walls within the city jurisdiction shall comply with California building code requirements contained in CBC 1805.3 and shall be of a type suitable for use with the type of preformed blocks applied to.

(Ord. No. 1147 , § 5, 1-22-20)

Chapter 15.54 RECYCLING AND DIVERSION OF WASTE FROM CONSTRUCTION AND DEMOLITION

Sections:

15.54.010 Findings and purpose.

The city council of the city of Coachella hereby finds and determines that the city is committed to protecting the public health, safety, welfare, and environment; that in order to meet these goals, it is necessary that the city promote the reduction of solid waste and reduce the stream of solid waste going to landfills; that under California law, as embodied in the California Waste Management Act (California Public Resources Code Section 40000 et seq.), Coachella is required to prepare, adopt, and implement source reduction and recycling elements to reach reduction goals, and is required to make substantial reductions in the volume of waste materials going to landfill, under the threat of penalties of ten thousand dollars (\$10,000.00) per day; that waste from demolition and construction of commercial and residential buildings represents a large portion of the volume presently coming from Coachella, and that a percentage of that waste is particularly suitable for recycling; that Coachella's commitment to the reduction of waste and to compliance with state law requires the establishment of programs for recycling and salvaging construction and demolition materials; that the city council recognizes that requiring demolition and construction waste to be recycled and reused may in some respects add modestly to the cost of demolition and construction and in other respects may make possible some cost recovery and cost reduction; and that it is necessary in order to protect the public health, safety, and welfare that the following regulations be adopted.

(Ord. 930 § 2 (part), 2005)

15.54.020 Definitions.

"Applicant" means any individual, firm, limited liability company, association, partnership, political subdivision, government agency, municipality, industry, public or private corporation, or any other entity whatsoever who applies to the city for the applicable permits to undertake any construction, demolition, or renovation project within the city.

"City-owned projects" means construction, demolition, addition, alteration, and remodel projects that are city-owned and are not described by Section 15.54.050 of this chapter as exemptions.

"Compliance official" means a person designated by the city to evaluate C&D waste plans, track project progress, and determine return and forfeiture of securities.

"Construction" means all building, landscaping, remodeling, addition, removal or destruction involving the use or disposal of designated recyclable and reusable materials as defined in Section 15.54.030 of this chapter.

"Construction and demolition (C&D) waste" means and includes the waste building materials, packaging and rubble resulting from construction, remodeling, repair and demolition operations on pavements, houses, commercial buildings and other structures.

C&D waste includes the following items that meet the above criteria:

1. Components of the building or structure that is the subject of the construction work including, but not limited to, lumber and wood, gypsum wallboard, glass, metal, roofing material, tile, carpeting and floor coverings, window coverings, plastic pipe, concrete, fully cured asphalt, heating, ventilating, and air conditioning systems and their components, lighting fixtures, appliances, equipment, furnishings, and fixtures;
2. Tools and building materials consumed or partially consumed in the course of the construction work including material generated at construction trailers, such as blueprints, plans, and other similar wastes;
3. Cardboard and other packaging materials derived from materials installed in or applied to the building or structure or from tools and equipment used in the course of the construction work; and
4. Plant materials resulting from construction work when commingled with dirt, rock, inert debris or C&D waste.

"Construction and demolition waste plan (C&D waste plan)" means a completed C&D waste form, approved by the city for the purpose of compliance with this chapter, submitted by the applicant for any covered project.

"Contractor" means any person or entity holding, or required to hold, a contractor's license of any type under the laws of the state of California, or who performs (whether as contractor, subcontractor or owner-builder) any construction, demolition, remodeling, or landscaping relating to buildings or accessory structures in the city of Coachella.

"Conversion rate" means the rate set forth in the standardized Conversion Rate Table approved by the city pursuant to this chapter for use in estimating the volume or weight of materials identified in a C&D waste plan.

"Covered projects" means all construction, demolition, addition, alteration, and remodel projects within the city requiring a building permit.

"Demolition" means the decimating, razing, ruining, tearing down or wrecking of any facility, structure, pavement or building, whether in whole or in part, whether interior or exterior.

"Diversion requirement" means the diversion of at least fifty (50) percent of the total C&D waste generated by a project via reuse or recycling, unless the applicant has been granted an exemption pursuant to Section 15.54.050 of this chapter, in which case the diversion requirement shall be the maximum feasible diversion rate established by the compliance official.

"Divert" means redirection of material that would previously be disposed into the landfill. Appropriate diversion methods include transfer of materials to acceptable recycling facilities, approved on-site reuse techniques, and other waste minimization methods approved by the compliance official.

"Exempt" means projects that are described by the criteria outlined in Section 15.54.050 of this chapter are considered exempt.

"Large project" means projects that are forty (40) or more homes under a subdivision or a specific plan constructing one hundred thousand (100,000) square feet or more.

"Mixed waste processing facility" means a recycling, composting, materials recovery or reuse facility for which the compliance official has issued a certification pursuant to regulations promulgated by the compliance official.

"Noncovered projects" means projects that are not described by the definition of "covered projects."

"Performance security" means a letter of credit, certificate of deposit, or cash and cash equivalents submitted to the city pursuant to Section 15.54.080 of this chapter.

"Project" means a building or buildings covered under an individual permit.

"Recycling" means the process of collecting, sorting, cleansing, treating, and reconstituting materials that would otherwise become solid waste, and returning them to the economic mainstream in the form of raw material for new, reused, or reconstituted products which meet the quality standards necessary to be used in the marketplace.

"Recycling facility" means an approved processing facility by city, county, state, or federal government.

"Renovation" means any change, addition, or modification to an existing structure.

"Residential standards" means standards that apply to the construction of residential development.

"Reuse" means further or repeated use of construction or demolition waste.

"Salvage" means the controlled removal of construction or demolition waste from a permitted building or demolition site for the purpose of recycling, reuse, or storage for later recycling or reuse.

(Ord. 930 § 2 (part), 2005)

15.54.030 Designated recyclable and reusable materials.

- A. Recyclable and reusable materials include, but are not limited to, the following:
1. Appliances including, but not limited to, stoves, refrigerators, water heaters, air conditioning, and lighting;
 2. Cardboard materials;
 3. Drywall and plaster materials including drywall, gypsum, and sheetrock;
 4. Green waste, which includes tree trimmings, grass, leaves, roots, and palm fronds;
 5. Masonry building materials including all products generally used in construction including, but not limited to, concrete, rock, stone, and brick;
 6. Metals including ferrous (steel, stainless steel, steel piping, roofing, and flashing) and nonferrous (aluminum, copper, and brass);
 7. Paving materials including asphalt, brick, and concrete;
 8. Roofing materials including wood shingles as well as asphalt, stone, concrete, metal, and slate-based roofing material;
 9. Salvageable materials and structures including, but not limited to, wallboard, doors, windows, fixtures, toilets, sinks, and bathtubs;
 10. Wood waste includes any and all dimensional lumber, fencing or construction wood that is not chemically treated, creosoted, CCA pressure-treated, contaminated or painted;
 11. Any other construction or demolition debris that is nonhazardous and available for recycling or reuse, including dirt.

(Ord. 930 § 2 (part), 2005)

15.54.040 Diversion requirements/covered projects requirements.

- A. Demolition. Every structure planned for demolition shall be made available for deconstruction, salvage, and recovery prior to demolition. It shall be the responsibility of the owner, the general contractor and all subcontractors to recover the maximum feasible amount of salvageable designated recyclable and reusable materials prior to demolition. Recovered and salvaged designated recyclable and reusable materials from the deconstruction phase shall qualify to be counted in meeting the diversion requirements of this chapter. Recovered or salvaged materials may be given or sold on the premises, or may be removed to a reuse warehouse facility for storage or sale.

All covered projects must do the following:

1. Meet the diversion requirement of at least fifty (50) percent of all construction waste;
 2. Submit a construction and demolition waste plan (on the required forms);
 3. Submit a performance security along with the application required for a construction permit. City-owned projects will not be required to pay the performance security.
- B. New Construction. All covered projects must do the following:
1. Meet the diversion requirement of at least fifty (50) percent of all construction waste.
 2. Submit a construction and demolition waste plan (on the required forms).
 3. Submit a performance security along with the application required for a construction permit. City-owned projects will not be required to pay the performance security.
- C. Every applicant shall submit a properly completed "Recycling and Waste Reduction Form" as prescribed by the city's compliance official, to the building and safety department, as a portion of the building or demolition permit process. The form shall contain an accurate estimate of the tonnage or other specified units of construction and/or demolition waste to be generated from construction and demolition on the site. Approval of the form as complete and accurate shall be a condition precedent to issuance of any building or demolition permit.

(Ord. 930 § 2 (part), 2005)

15.54.050 Diversion requirement exemptions.

- A. Evaluation of the C&D waste plan may determine the following projects exempt:
1. Work for which a building or demolition permit is not required;
 2. Roofing projects that do not include tear-off of existing roof;
 3. Remodels, alterations, or additions with total area less than five hundred (500) square feet;
 4. Work for which only a plumbing, only an electrical, or only a mechanical permit is required;
 5. Seismic tie-down projects;
 6. Installation of pre-fabricated patio enclosures or accessories such as signs or antennas where no structural building modifications are required;
 7. Projects where no structural building modifications are required;

(Supp. No. 24)

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8. Emergency demolition that is required to protect the public health and safety; and
 9. Other projects that the compliance official determines infeasible to comply with the diversion requirement.
- B. The compliance official shall determine if the construction project is in compliance with this section. While not required, it shall be encouraged that at least fifty (50) percent of all project-related construction and demolition waste from exempt projects be diverted. The compliance official shall distribute education materials that encourage recycling of construction and demolition waste.

(Ord. 930 § 2 (part), 2005)

15.54.060 Mixed waste processing facilities.

- A. The compliance official shall issue a certification only if the owner or operator of the facility submits documentation satisfactory to the compliance official:
1. That the facility has obtained all applicable federal, state, and local permits, and is in full compliance with all applicable regulations; and
 2. The mixed waste facility shall determine the amount of material landfilled versus diverted and provide the compliance official with tonnage diverted on receipts.
- B. The city shall make available to each building permit applicant paying a performance security a current list of mixed waste processing facilities.

(Ord. 930 § 2 (part), 2005)

15.54.070 Construction and demolition waste plan.

- A. In conjunction with the building permit applications fee, the applicant shall submit a properly completed C&D waste plan to the compliance official, in a form as prescribed by that official, for one or more building permits issued at the same time. The completed C&D waste plan shall contain the following:
1. The estimated volume or weight of construction and demolition waste that will be disposed;
 2. The estimated weight of such materials that can feasibly be diverted via reuse or recycling by material type;
 3. The vendor(s) that the applicant proposes to use to service the clean up activities and the markets identified that will be used in recycling or reusing the diverted materials.

The applicant must contract with the city's designated refuse hauler for all refuse removal including, but not limited to, recycling materials.

Because actual material weights are not available in this stage, estimates are used. In estimating the volume or weight of materials as identified in the C&D waste plan, the applicant shall use the standardized conversion rates approved by the city of Coachella for this purpose. Approval of the C&D waste plan as complete and accurate shall be a condition precedent to the issuance of any building or demolition permit. If the applicant calculates the projected feasible diversion rate as described above, and find the rate does not meet the diversion goal, the applicant must then submit information supporting the lower diversion rate. If this documentation is not included, the C&D waste plan shall be deemed incomplete.

- B. Evaluation of the C&D waste plan will determine the following:

(Supp. No. 24)

Created: 2022-06-06 10:54:59 [EST]

1. Approval. No building or demolition permit shall be issued for any covered project unless and until the compliance official has approved the C&D waste plan. The compliance official shall only approve a C&D waste plan if he or she determines that all of the following conditions have been met:
 - a. The C&D waste plan provides all of the information set forth in this section;
 - b. The C&D waste plan indicates that the diversion requirements of Section 15.54.040 of this chapter are met; and
 - c. The applicant has submitted an appropriate performance security for the project.
2. Nonapproval. If the compliance official determines that the C&D waste plan is incomplete or fails to indicate that the diversion requirements of Section 15.54.040 of this chapter will be met, he or she shall either:
 - a. Return the C&D waste plan to the applicant marked "Disapproved," including a statement of reasons, and will notify the building department, which shall then immediately stop processing the building or demolition permit application; or
 - b. Return the C&D waste plan to the applicant marked "Further Explanation Required."

(Ord. 930 § 2 (part), 2005)

15.54.080 Performance security.

- A. The applicant for a building or demolition permit shall submit a performance security along with the C&D waste plan. This performance security shall be in the amount of one percent of the building permit valuation, but not greater than one hundred thousand dollars (\$100,000.00).
- B. For large projects, a one hundred thousand dollars (\$100,000.00) performance security will be deposited. The security may be carried forward to the following phase provided the contractor has met the required diversion requirements. If diversion requirements are not met and a portion or all of the performance security is forfeited, the security must be replenished to meet one hundred thousand dollars (\$100,000.00). The dollar amount to be replenished will be based on the diversion schedule in Section 15.54.130 of this chapter.
- C. The applicant shall post performance security in the form of cash, money order, letter of credit, performance or surety bond.

(Ord. 930 § 2 (part), 2005)

15.54.090 Refund of performance security.

- A. The compliance official may authorize the refund of any performance security which was erroneously paid or collected.
- B. The compliance official may authorize the refund of any performance security when the building permit application is withdrawn or cancelled before any work has begun.
- C. The performance security shall be returned, without interest, in total or prorated, upon proof of satisfaction by the compliance official that no less than the required percentage of construction and demolition waste tonnage generated by the covered project has been diverted from disposal and has been recycled or reused. If a lesser percentage of construction and demolition waste tonnage than is required is diverted, a proportionate share of the deposit shall be returned. The deposit shall be forfeited entirely or to the

(Supp. No. 24)

Created: 2022-06-06 10:55:00 [EST]

prorated extent that there is a failure to comply with the requirements of this chapter. The city may, by formal resolution, modify the amount of the required security.

(Ord. 930 § 2 (part), 2005)

15.54.100 Use of performance security.

- A. Monies received by the city as performance security shall be used only for:
1. Payment of performance security refunds;
 2. Programs to divert construction, demolition, and alteration projects from the landfill;
 3. Programs whose purpose is to develop or improve the infrastructure needed to divert wastes from construction, demolition, and alteration projects from landfill disposal;
 4. Allocated staff costs.

(Ord. 930 § 2 (part), 2005)

15.54.110 Reporting.

- A. To the extent practical, all construction and demolition waste shall be weighed in compliance with all regulatory requirements for accuracy and maintenance. For construction and demolition waste for which weighing is not practical due to small size or other considerations, a volumetric measurement shall be used. For conversion of volumetric measurements to weight, the applicant shall use the standardized conversion rates approved by the city for this purpose.
- B. Throughout the duration of the project, the applicant is required to submit documentation to the compliance official that proves compliance with the requirements of Sections 15.54.040 and 15.54.070 of this chapter. The documentation shall consist of monthly updates showing waste tonnage data, total tonnage, tonnage diverted, and tonnage landfilled supported by original or certified photocopies of receipts and weight tags or other records of measurement from recycling companies, deconstruction contractors, and/or landfill and disposal companies. Receipts and weight tags will be used to verify whether waste generated from the covered project has been or is being recycled, reused, salvaged or disposed. The applicant shall make reasonable efforts to ensure that all designated recyclable and reuse waste salvaged or disposed are measured and recorded using the most accurate method of measurement available. If the applicant fails to complete this requirement, the building inspector or compliance official will consider placing a stop work order on the project or covered project to ensure compliance with this section.
- C. Within sixty (60) days following the completion of the demolition of a covered project (if applicable), and again within sixty (60) days following the final inspection of the project, the applicant shall submit documentation to the compliance official that proves compliance with the requirements of Sections 15.54.040 and 15.54.070 of this chapter. The documentation shall consist of a final completed C&D waste plan showing actual waste tonnage data, supported by original or certified photocopies of receipts and weight tags or other records of measurement from recycling companies, deconstruction contractors, and/or landfill and disposal companies. Receipts and weight tags will be used to verify whether waste generated from the covered project has been or is to be recycled, reused, salvaged, or disposed. The applicant shall make reasonable efforts to ensure that all designated recyclable and reuse waste salvaged or disposed are measured and recorded using the most accurate method of measurement available. If the applicant fails to comply with this requirement, the performance security will be forfeited.

(Ord. 930 § 2 (part), 2005)

15.54.120 Forfeiture of performance security.

- A. If the compliance official determines that the applicant has not made a good faith effort to comply with this chapter, or if the applicant fails to submit the documentation required by Sections 15.54.070, 15.54.110, and 15.54.130 of this chapter within the sixty (60)-day time period, then the deposit shall be forfeited to the city.
- B. If it has been determined through the monthly progress of submitted documentation that the project is failing to meet the criteria of Section 15.54.040 of this chapter, the city reserves the right to hire appropriate assistance necessary for the project to achieve compliance. If this occurs, the applicant will be held liable for the costs associated with compliance.
- C. If the compliance official determines that the applicant has diverted a lesser percentage of construction and demolition waste tonnage than required, the deposit shall be forfeited entirely or to the prorated extent that there is failure of compliance.

(Ord. 930 § 2 (part), 2005)

15.54.130 Compliance and release of performance security.

The compliance official shall review the information submitted under Section 15.54.110 of this chapter and determine whether the applicant has complied with the diversion requirement as follows:

- A. Full Compliance. If the compliance official determines that the applicant has fully complied with the diversion requirement applicable to the project, the compliance official shall cause the performance security to be returned in full, without interest, within fifteen (15) days.
- B. Partial Compliance. If the contractor is not found in compliance but has submitted required forms and documentation, the city may refund a percentage of the deposit for partial compliance. See schedule in this subsection to determine the amount of the security to be refunded based on the level of diversion obtained and supported.

% Diverted	% Deposit Returned
50%	100%
40—49%	80%
30—39%	60%
20—29%	40%
10—19%	20%
Under 10%	0%

- C. Noncompliance. If the compliance official determines that the applicant has not fully or partially complied with the diversion requirement, or if the applicant fails to submit the documentation required by Section 15.54.110 of this chapter within the sixty (60)-day time period, then the performance security shall be forfeited to the city.

(Ord. 930 § 2 (part), 2005)

15.54.140 Appeal/administrative appeal.

- A. Any decision of a code compliance officer made under Section 15.54.130 of this chapter may be appealed under the procedure set forth in Chapter 3.28 of this code.

(Ord. 930 § 2 (part), 2005)

15.54.150 Option to revise.

Annually, the city will evaluate the Recycling and Diversion of Construction and Demolition Waste Ordinance to determine its effectiveness in reducing the amount of C&D waste disposed. In making this determination, the city will consider issues such as the amount of C&D waste disposed, volume of C&D activity, markets for C&D waste, and other barriers encountered by applicants. If the city determines the C&D disposed had the potential for diversion, then the city may amend these provisions and implement the necessary measures to divert more C&D waste.

(Ord. 930 § 2 (part), 2005)

15.54.160 Violation as a public nuisance.

A violation of any provision of this chapter shall be a public nuisance subject to the enforcement provisions of Title 3 of this code.

(Ord. 930 § 2 (part), 2005)

15.54.170 Misdemeanor violation.

A violation of any provision of this chapter shall be a misdemeanor and shall be punishable by a fine not to exceed one thousand dollars (\$1,000.00) or imprisonment for no more than one year, or both.

(Ord. 930 § 2 (part), 2005)

Chapter 15.56 FLOODPLAIN MANAGEMENT*

Sections:

Article I Statutory Authorization, Findings of Fact, Purpose and Methods

15.56.010 Statutory authorization.

The legislature of the state of California has in Government Code Sections 65302, 65560, and 65800 conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the city of Coachella of the county of Riverside does hereby adopt the following floodplain management regulations.

(Ord. 1005 § 2 (part), 2008; Ord. 1002 § 2 (part), 2008)

15.56.020 Findings of fact.

- A. The flood hazard areas of Coachella Valley are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.

(Supp. No. 24)

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- B. These flood losses are caused by uses that are inadequately elevated, floodproofed, or protected from flood damage. The cumulative effect of obstructions in areas of special flood hazards which increase flood heights and velocities also contributes to flood losses.

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

15.56.030 Statement of purpose.

It is the purpose of this chapter to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by legally enforceable regulations applied uniformly throughout the community to all publicly and privately owned land within flood prone, mudslide (i.e., mudflow) or flood related erosion areas. These regulations are designed to:

- A. Protect human life and health;
- B. Minimize expenditure of public money for costly flood control projects;
- C. Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- D. Minimize prolonged business interruptions;
- E. Minimize damage to public facilities and utilities such as water and gas mains; electric, telephone and sewer lines; and streets and bridges located in areas of special flood hazard;
- F. Help maintain a stable tax base by providing for the sound use and development of areas of special flood hazard so as to minimize future blighted areas caused by flood damage;
- G. Ensure that potential buyers are notified that property is in an area of special flood hazard; and
- H. Ensure that those who occupy the areas of special flood hazard assume responsibility for their actions.

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

15.56.040 Methods of reducing flood losses.

In order to accomplish its purposes, this chapter includes regulations to:

- A. Restrict or prohibit uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or flood heights or velocities;
- B. Require that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- C. Control the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel floodwaters;
- D. Control filling, grading, dredging, and other development which may increase flood damage;
- E. Prevent or regulate the construction of flood barriers which will unnaturally divert floodwaters or which may increase flood hazards in other areas.

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

Article II Definitions

15.56.050 Definitions.

Unless specifically defined below, words or phrases used in this chapter shall be interpreted so as to give them the meaning they have in common usage and to give this chapter its most reasonable application.

A Zone. See "Special flood hazard area."

"Accessory structure" means a structure that is either:

1. Solely for the parking of no more than two cars; or
2. A small, low cost shed for limited storage, less than one hundred fifty (150) square feet and one thousand five hundred dollars (\$1,500.00) in value.

"Accessory use" means a use which is incidental and subordinate to the principal use of the parcel of land on which it is located.

"Alluvial fan" means a geomorphologic feature characterized by a cone or fan-shaped deposit of boulders, gravel and fine sediments that have been eroded from mountain slopes, transported by flood flows, and then deposited on the valley floors, and which is subject to flash flooding, high velocity flows, debris flows, erosion, sediment movement and deposition, and channel migration.

"Apex" means a point on an alluvial fan or similar landform below which the flow path of the major stream that formed the fan becomes unpredictable and alluvial fan flooding can occur.

"Appeal" means a request for a review of the floodplain administrator's interpretation of any provision of this chapter.

"Area of shallow flooding" means a designated AO or AH zone on the flood insurance rate map (FIRM). The base flood depths range from one to three feet; a clearly defined channel does not exist; the path of flooding is unpredictable and indeterminate; and velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

Area of Special Flood Hazard. See "Special flood hazard area."

"Base flood" means a flood which has a one percent chance of being equaled or exceeded in any given year (also called the "one hundred (100) year flood"). Base flood is the term used throughout this chapter.

"Base flood elevation (BFE)" means the elevation shown on the flood insurance rate map for zones AE, AH, A1-30, VE and V1-V30 that indicates the water surface elevation resulting from a flood that has a one percent or greater chance of being equaled or exceeded in any given year.

"Basement" means any area of the building having its floor subgrade - i.e., below ground level - on all sides.

Building. See "Structure."

"Development" means any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

"Encroachment" means the advance or infringement of uses, plant growth, fill, excavation, buildings, permanent structures or development into a floodplain which may impede or alter the flow capacity of a floodplain.

"Existing manufactured home park or subdivision" means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before August 19, 1980.

"Expansion to an existing manufactured home park or subdivision" means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

"Flood," "flooding," or "floodwater" means:

1. A general and temporary condition of partial or complete inundation of normally dry land areas from the overflow of inland or tidal waters; the unusual and rapid accumulation or runoff of surface waters from any source; and/or mudslides (i.e., mudflows); and
2. The condition resulting from flood-related erosion.

"Flood boundary and floodway map (FBFM)" means the official map on which the Federal Emergency Management Agency or Federal Insurance Administration has delineated both the areas of special flood hazards and the floodway.

"Flood insurance rate map (FIRM)" means the official map on which the Federal Emergency Management Agency or Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

"Flood insurance study" means the official report provided by the Federal Insurance Administration that includes flood profiles, the flood insurance rate map, the flood boundary and floodway map, and the water surface elevation of the base flood.

"Floodplain" or "flood-prone area" means any land area susceptible to being inundated by water from any source - see "Flooding."

"Floodplain administrator" is the community official designated by title to administer and enforce the floodplain management regulations.

"Floodplain management" means the operation of an overall program of corrective and preventive measures for reducing flood damage and preserving and enhancing, where possible, natural resources in the floodplain, including but not limited to emergency preparedness plans, flood control works, floodplain management regulations, and open space plans.

"Floodplain management regulations" means this chapter and other zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as grading and erosion control) and other application of police power which control development in flood-prone areas. This term describes federal, state or local regulations in any combination thereof which provide standards for preventing and reducing flood loss and damage.

"Floodproofing" means any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents. For guidelines on dry and wet floodproofing, see FEMA Technical Bulletins TB 1-93, TB 3-93, and TB 7-93.

"Floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot. Also referred to as "Regulatory Floodway."

"Floodway fringe" is that area of the floodplain on either side of the "Regulatory Floodway" where encroachment may be permitted.

"Fraud and victimization" as related to Article VI of this chapter, means that the variance granted must not cause fraud on or victimization of the public. In examining this requirement, the city council will consider the fact that every newly constructed building adds to government responsibilities and remains a part of the community for fifty (50) to one hundred years (100). Buildings that are permitted to be constructed below the base flood

elevation are subject during all those years to increased risk of damage from floods, while future owners of the property and the community as a whole are subject to all the costs, inconvenience, danger, and suffering that those increased flood damages bring. In addition, future owners may purchase the property, unaware that it is subject to potential flood damage, and can be insured only at very high flood insurance rates.

"Functionally dependent use" means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, and does not include long-term storage or related manufacturing facilities.

"Governing body" is the local governing unit, i.e., county or municipality, that is empowered to adopt and implement regulations to provide for the public health, safety and general welfare of its citizenry.

"Hardship" as related to Article VI of this chapter means the exceptional hardship that would result from a failure to grant the requested variance. The city council requires that the variance be exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

"Highest adjacent grade" means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

"Historic structure" means any structure that is:

1. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
2. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
3. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or
4. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either by an approved state program as determined by the Secretary of the Interior or directly by the Secretary of the Interior in states without approved programs.

"Levee" means a man-made structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control or divert the flow of water so as to provide protection from temporary flooding.

"Levee system" means a flood protection system which consists of a levee, or levees, and associated structures, such as closure and drainage devices, which are constructed and operated in accord with sound engineering practices.

"Lowest floor" means the lowest floor of the lowest enclosed area, including basement (see "Basement" definition).

1. An unfinished or flood resistant enclosure below the lowest floor that is usable solely for parking of vehicles, building access or storage in an area other than a basement area, is not considered a building's lowest floor provided it conforms to applicable non-elevation design requirements, including, but not limited to:
 - a. The flood openings standard in Section 15.56.170(C)(3);

- b. The anchoring standards in Section 15.56.170(A);
 - c. The construction materials and methods standards in Section 15.56.170(B); and
 - d. The standards for utilities in Section 15.56.180.
2. For residential structures, all subgrade enclosed areas are prohibited as they are considered to be basements (see "Basement" definition). This prohibition includes below-grade garages and storage areas.

"Manufactured home" means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle."

"Manufactured home park or subdivision" means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

"Market value" is defined in the county of Riverside substantial damage/improvement procedures. See Section 15.56.140(B)(1).

"Mean sea level" means, for purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD) of 1988, or other datum, to which base flood elevations shown on a community's flood insurance rate map are referenced.

"New construction," for floodplain management purposes, means structures for which the "start of construction" commenced on or after August 19, 1980, and includes any subsequent improvements to such structures.

"New manufactured home park or subdivision" means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after August 19, 1980.

"Obstruction" means and includes, but is not limited to, any dam, wall, wharf, embankment, levee, dike, pile, abutment, protection, excavation, channelization, bridge, conduit, culvert, building, wire, fence, rock, gravel, refuse, fill, structure, vegetation or other material in, along, across or projecting into any watercourse which may alter, impede, retard or change the direction and/or velocity of the flow of water, or due to its location, its propensity to snare or collect debris carried by the flow of water, or its likelihood of being carried downstream.

"One Hundred (100) Year Flood. See "Base flood."

"Program deficiency" means a defect in a community's floodplain management regulations or administrative procedures that impairs effective implementation of those floodplain management regulations.

"Public safety and nuisance" as related to Article VI of this chapter, means that the granting of a variance must not result in anything which is injurious to safety or health of an entire community or neighborhood, or any considerable number of persons, or unlawfully obstructs the free passage or use, in the customary manner, of any navigable lake, or river, bay, stream, canal, or basin.

"Recreational vehicle" means a vehicle which is:

1. Built on a single chassis;
2. Four hundred (400) square feet or less when measured at the largest horizontal projection;
3. Designed to be self-propelled or permanently towable by a light-duty truck; and
4. Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

"Regulatory floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot.

"Remedy a violation" means to bring the structure or other development into compliance with state or local floodplain management regulations, or if this is not possible, to reduce the impacts of its noncompliance. Ways that impacts may be reduced include protecting the structure or other affected development from flood damages, implementing the enforcement provisions of the ordinance or otherwise deterring future similar violations, or reducing state or federal financial exposure with regard to the structure or other development.

"Riverine" means relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

"Sheet Flow Area." See "Area of shallow flooding."

"Special flood hazard area (SFHA)" means an area in the floodplain subject to a one percent or greater chance of flooding in any given year. It is shown on an FHBM or FIRM as zone A, AO, A1-A30, AE, A99, or AH.

"Start of construction" means and includes substantial improvement and other proposed new development and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within one hundred eighty (180) days from the date of the permit. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufacture home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

"Structure" means a walled and roofed building that is principally above ground; this includes a gas or liquid storage tank or a manufactured home.

"Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.

"Substantial improvement" means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:

1. Any project for improvement of a structure to correct existing violations or state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or
2. Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure."

"Variance" means a grant of relief from the requirements of this chapter which permits construction in a manner that would otherwise be prohibited by this chapter.

"Violation" means the failure of a structure or other development to be fully compliant with this chapter. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in this chapter is presumed to be in violation until such time as that documentation is provided.

"Water surface elevation" means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD) of 1988, or other datum, of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

"Watercourse" means a lake, river, creek, stream, wash, arroyo, channel or other topographic feature on or over which waters flow at least periodically. Watercourse includes specifically designated areas in which substantial flood damage may occur.

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

Article III General Provisions

15.56.060 Lands to which this chapter applies.

This chapter shall apply to all areas of special flood hazards within the jurisdiction of city of Coachella.

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

15.56.070 Basis for establishing the areas of special flood hazard.

The areas of special flood hazard identified by the Federal Emergency Management Agency (FEMA) in the "Flood Insurance Study (FIS) for Riverside County, California Unincorporated Areas" dated August 18, 2003, with accompanying flood insurance rate maps (FIRMs) and flood boundary and floodway maps (FBFMs), dated August 18, 2003, and all subsequent amendments and/or revisions, are adopted by reference and declared to be a part of this chapter. This FIS and attendant mapping is the minimum area of applicability of this chapter and may be supplemented by studies for other areas which allow implementation of this chapter and which are recommended to the city council by the floodplain administrator. The study, FIRMs and FBFMs are on file at 1515 Sixth Street, City of Coachella, California City Engineers Office.

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

15.56.080 Compliance.

No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this chapter and other applicable regulations. Violation of the requirements (including violations of conditions and safeguards) shall constitute a misdemeanor. Nothing herein shall prevent the city council from taking such lawful action as is necessary to prevent or remedy any violation.

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

15.56.090 Abrogation and greater restrictions.

This chapter is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this chapter and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

15.56.100 Interpretation.

In the interpretation and application of this chapter, all provisions shall be:

- A. Considered as minimum requirements;
- B. Liberally construed in favor of the governing body; and
- C. Deemed neither to limit nor repeal any other powers granted under state statutes.

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

15.56.110 Warning and disclaimer of liability.

The degree of flood protection required by this chapter is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This chapter does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This chapter shall not create liability on the part of city council, any officer or employee thereof, the state of California, or the Federal Emergency Management Agency, for any flood damages that result from reliance on this chapter or any administrative decision lawfully made hereunder.

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

15.56.120 Severability.

This chapter and the various parts thereof are hereby declared to be severable. Should any section of this chapter be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the ordinance as a whole, or any portion thereof other than the section so declared to be unconstitutional or invalid.

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

Article IV Administration**15.56.130 Designation of the floodplain administrator.**

The director of public works is appointed to administer, implement, and enforce this chapter by granting or denying development permits in accord with its provisions.

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

15.56.140 Duties and responsibilities of the floodplain administrator.

The duties and responsibilities of the floodplain administrator shall include, but not be limited to the following:

- A. Permit Review. Review all development permits to determine:
 1. Permit requirements of this chapter have been satisfied, including determination of substantial improvement and substantial damage of existing structures;
 2. All other required state and federal permits have been obtained;

3. The site is reasonably safe from flooding;
 4. The proposed development does not adversely affect the carrying capacity of areas where base flood elevations have been determined but a floodway has not been designated. This means that the cumulative effect of the proposed development when combined with all other existing and anticipated development will not increase the water surface elevation of the base flood more than one foot at any point within the city of Coachella; and
 5. All letters of map revision (LOMR's) for flood control projects are approved prior to the issuance of building permits. Building permits must not be issued based on conditional letters of map revision (CLOMR's). Approved CLOMR's allow construction of the proposed flood control project and land preparation as specified in the "start of construction" definition.
- B. Development of Substantial Improvement and Substantial Damage Procedures.
1. Using FEMA publication FEMA 213, "Answers to Questions About Substantially Damaged Buildings," develop detailed procedures for identifying and administering requirements for substantial improvement and substantial damage, to include defining "Market Value."
 2. Assure procedures are coordinated with other departments/divisions and implemented by community staff.
- C. Review, Use and Development of Other Base Flood Data. When base flood elevation data has not been provided in accordance with Section 15.56.070, the floodplain administrator shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a federal or state agency, or other source, in order to administer Article V.

NOTE: A base flood elevation may be obtained using one of two methods from the FEMA publication, FEMA 265, "Managing Floodplain Development in Approximate Zone A Areas—A Guide for Obtaining and Developing Base (100-year) Flood Elevations" dated July 1995.

- D. Notification of Other Agencies.
1. Alteration or Relocation of a Watercourse.
 - a. Notify adjacent communities and the California Department of Water Resources prior to alteration or relocation;
 - b. Submit evidence of such notification to the Federal Emergency Management Agency; and
 - c. Assure that the flood carrying capacity within the altered or relocated portion of said watercourse is maintained.
 2. Base Flood Elevation Changes Due to Physical Alterations.
 - a. Within six months of information becoming available or project completion, whichever comes first, the floodplain administrator shall submit or assure that the permit applicant submits technical or scientific data to FEMA for a letter of map revision (LOMR).
 - b. All LOMR's for flood control projects are approved prior to the issuance of building permits. Building permits must not be issued based on conditional letters of map revision (CLOMR's). Approved CLOMR's allow construction of the proposed flood control project and land preparation as specified in the "start of construction" definition.

Such submissions are necessary so that upon confirmation of those physical changes affecting flooding conditions, risk premium rates and floodplain management requirements are based on current data.

3. Changes in Corporate Boundaries. Notify FEMA in writing whenever the corporate boundaries have been modified by annexation or other means and include a copy of a map of the community clearly delineating the new corporate limits.
- E. Documentation of Floodplain Development. Obtain and maintain for public inspection and make available as needed the following:
1. Certification required by Sections 15.56.170(C)(1) and 15.56.200 (lowest floor elevations);
 2. Certification required by Section 15.56.170(C)(2) (elevation or floodproofing of nonresidential structures);
 3. Certification required by Sections 15.56.170(C)(3) (wet floodproofing standard);
 4. Certification of elevation required by Section 15.56.190(A)(3) (subdivisions and other proposed development standards);
 5. Certification required by Section 15.56.220(B) (floodway encroachments); and
 6. Maintain a record of all variance actions, including justification for their issuance, and report such variances issued in its biennial report submitted to the Federal Emergency Management Agency.
- F. Map Determination. Make interpretations where needed, as to the exact location of the boundaries of the areas of special flood hazard, where there appears to be a conflict between a mapped boundary and actual field conditions. The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in Section 15.56.160.
- F. Remedial Action. Take action to remedy violations of this chapter as specified in Section 15.56.080.
- G. Biennial Report. Complete and submit Biennial Report to FEMA.
- H. Planning. Assure community's general plan is consistent with floodplain management objectives herein.

(Ord. 1005 § 2 (part), 2008; Ord. 1002 § 2 (part), 2008)

15.56.150 Development permit.

A development permit shall be obtained before any construction or other development, including manufactured homes, within any area of special flood hazard established in Section 15.56.070. Application for a development permit shall be made on forms furnished by the city of Coachella. The applicant shall provide the following minimum information:

- A. Plans in duplicate, drawn to scale, showing:
1. Location, dimensions, and elevation of the area in question, existing or proposed structures, storage of materials and equipment and their location;
 2. Proposed locations of water supply, sanitary sewer, and other utilities;
 3. Grading information showing existing and proposed contours, any proposed fill, and drainage facilities;
 4. Location of the regulatory floodway when applicable;
 5. Base flood elevation information as specified in Section 15.56.070 or 15.56.140;
 6. Proposed elevation in relation to mean sea level, of the lowest floor (including basement) of all structures; and

7. Proposed elevation in relation to mean sea level to which any nonresidential structure will be floodproofed, as required in Section 15.56.170(C)(2) of this chapter and detailed in FEMA Technical Bulletin TB 3-93.
- B. Certification from a registered civil engineer or architect that the nonresidential floodproofed building meets the floodproofing criteria in Section 15.56.170(C)(2).
- C. For a crawl-space foundation, location and total net area of foundation openings as required in Section 15.56.170(C)(3) of this chapter and detailed in FEMA Technical Bulletins 1-93 and 7-93.
- D. Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.
- E. All appropriate certifications listed in Section 15.56.140(E) of this chapter.

(Ord. 1005 § 2 (part), 2008; Ord. 1002 § 2 (part), 2008)

15.56.160 Appeals.

The city council of the city of Coachella shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the floodplain administrator in the enforcement or administration of this chapter.

(Ord. 1005 § 2 (part), 2008; Ord. 1002 § 2 (part), 2008)

Article V Provisions for Flood Hazard Reduction

15.56.170 Standards of construction.

In all areas of special flood hazards the following standards are required:

- A. Anchoring. All new construction and substantial improvements of structures, including manufactured homes, shall be adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy.
- B. Construction Materials and Methods. All new construction and substantial improvements of structures, including manufactured homes, shall be constructed:
 1. With flood resistant materials, and utility equipment resistant to flood damage for areas below the base flood elevation;
 2. Using methods and practices that minimize flood damage;
 3. With electrical, heating, ventilation, plumbing and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding; and
 4. Within zones AH or AO, so that there are adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures.
- C. Elevation and Floodproofing.
 1. Residential Construction. All new construction or substantial improvements of residential structures shall have the lowest floor, including basement:
 - a. In AE, AH, A1-30 zones, elevated two feet above the base flood elevation.

- b. In an AO zone, elevated above the highest adjacent grade to a height equal to or exceeding the depth number specified in feet on the FIRM, or elevated at least two feet above the highest adjacent grade if no depth number is specified.
- c. In an A zone, without BFE's specified on the FIRM (unnumbered A zone), elevated two feet above base flood elevation; as determined under Section 15.56.140(C).

Upon the completion of the structure, the elevation of the lowest floor, including basement, shall be certified by a registered civil engineer or licensed land surveyor, and verified by the community building inspector to be properly elevated. Such certification and verification shall be provided to the floodplain administrator.

- 2. Nonresidential Construction. All new construction or substantial improvements of nonresidential structures shall either be elevated to conform with subsection (C)(1) of this section or:
 - a. Be floodproofed, together with attendant utility and sanitary facilities, below the elevation recommended under subsection (C)(1) of this section, so that the structure is watertight with walls substantially impermeable to the passage of water;
 - b. Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy; and
 - c. Be certified by a registered civil engineer or architect that the standards of subsections (C)(2)(a) and (C)(2)(b) of this section are satisfied. Such certification shall be provided to the floodplain administrator.
- 3. Flood Openings. All new construction and substantial improvements of structures with fully enclosed areas below the lowest floor (excluding basements) that are usable solely for parking of vehicles, building access or storage, and which are subject to flooding, shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwater. Designs for meeting this requirement must meet the following minimum criteria:
 - a. For non-engineered openings:
 - i. Have a minimum of two openings on different sides having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding;
 - ii. The bottom of all openings shall be no higher than one foot above grade;
 - iii. Openings may be equipped with screens, louvers, valves or other coverings or devices provided that they permit the automatic entry and exit of floodwater; and
 - iv. Buildings with more than one enclosed area must have openings on exterior walls for each area to allow floodwater to directly enter; or
 - b. Be certified by a registered civil engineer or architect.
- 4. Manufactured Homes.
 - a. See Section 15.56.200.
- 5. Garages and Low Cost Accessory Structures.
 - a. Attached Garages.
 - i. A garage attached to a residential structure, constructed with the garage floor slab below the BFE, must be designed to allow for the automatic entry of

floodwaters. See Section 15.56.170(C)(3). Areas of the garage below the BFE must be constructed with flood resistant materials. See Section 15.56.170(B).

- ii. A garage attached to a nonresidential structure must meet the above requirements or be dry floodproofed. For guidance on below grade parking areas, see FEMA Technical Bulletin TB-6.
- b. Detached garages and accessory structures.
1. "Accessory structures" used solely for parking (two car detached garages or smaller) or limited storage (small, low-cost sheds), as defined in Section 15.56.050, may be constructed such that its floor is below the base flood elevation (BFE), provided the structure is designed and constructed in accordance with the following requirements:
 - i. Use of the accessory structure must be limited to parking or limited storage;
 - ii. The portions of the accessory structure located below the BFE must be built using flood-resistant materials;
 - iii. The accessory structure must be adequately anchored to prevent flotation, collapse and lateral movement;
 - iv. Any mechanical and utility equipment in the accessory structure must be elevated or floodproofed to or above the BFE;
 - v. The accessory structure must comply with floodplain encroachment provisions in Section 15.56.200; and
 - vi. The accessory structure must be designed to allow for the automatic entry of floodwaters in accordance with Section 15.56.170(C)(3).
 2. Detached garages and accessory structures not meeting the above standards must be constructed in accordance with all applicable standards in Section 15.56.170.

(Ord. 1005 § 2 (part), 2008; Ord. 1002 § 2 (part), 2008)

15.56.180 Standards for utilities.

- A. All new and replacement water supply and sanitary sewage systems shall be designed to minimize or eliminate:
 1. Infiltration of floodwaters into the systems; and
 2. Discharge from the systems into floodwaters.
- B. On-site waste disposal systems shall be located to avoid impairment to them, or contamination from them during flooding.

(Ord. 1005 § 2 (part), 2008; Ord. 1002 § 2 (part), 2008)

15.56.190 Standards for subdivisions and other proposed development.

- A. All new subdivisions proposals and other proposed development, including proposals for manufactured home parks and subdivisions, greater than fifty (50) lots or five acres, whichever is the lesser, shall:

1. Identify the special flood hazard areas (SFHA) and base flood elevations (BFE);
 2. Identify the elevations of lowest floors of all proposed structures and pads on the final plans;
 3. If the site is filled above the base flood elevation, the following as-built information for each structure shall be certified by a registered civil engineer or licensed land surveyor and provided as part of an application for a letter of map revision based on fill (LOMR-F) to the floodplain administrator:
 - a. Lowest floor elevation,
 - b. Pad elevation,
 - c. Lowest adjacent grade.
- B. All subdivision proposals and other proposed development shall be consistent with the need to minimize flood damage.
- C. All subdivision proposals and other proposed development shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage.
- D. All subdivisions and other proposed development shall provide adequate drainage to reduce exposure to flood hazards.

(Ord. 1005 § 2 (part), 2008; Ord. 1002 § 2 (part), 2008)

15.56.200 Standards for manufactured homes.

- A. All manufactured homes that are placed or substantially improved, on sites located: (1) outside of a manufactured home park or subdivision; (2) in a new manufactured home park or subdivision; (3) in an expansion to an existing manufactured home park or subdivision; or (4) in an existing manufactured home park or subdivision upon which a manufactured home has incurred "substantial damage" as the result of a flood, shall:
1. Within zones A1-30, AH, and AE on the community's flood insurance rate map, be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated to or above the base flood elevation and be securely fastened to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.
- B. All manufactured homes to be placed or substantially improved on sites in an existing manufactured home park or subdivision within zones A1-30, AH, and AE on the community's flood insurance rate map that are not subject to the provisions of Section 15.56.200(A) will be securely fastened to an adequately anchored foundation system to resist flotation, collapse, and lateral movement, and be elevated so that either the:
1. Lowest floor of the manufactured home is at or above the base flood elevation; or
 2. Manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than thirty-six (36) inches in height above grade.

Upon the completion of the structure, the elevation of the lowest floor including basement shall be certified by a registered civil engineer or licensed land surveyor, and verified by the community building inspector to be properly elevated. Such certification and verification shall be provided to the floodplain administrator.

(Ord. 1005 § 2 (part), 2008; Ord. 1002 § 2 (part), 2008)

15.56.210 Standards for recreational vehicles.

- A. All recreational vehicles placed in zones A1-30, AH, and AE will either:

1. Be on the site for fewer than one hundred eighty (180) consecutive days; or
2. Be fully licensed and ready for highway use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions; or
3. Meet the permit requirements of Section 15.56.150 of this chapter and the elevation and anchoring requirements for manufactured homes in Section 15.56.200(A).

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

15.56.220 Floodways.

Since floodways are an extremely hazardous area due to the velocity of floodwaters which carry debris, potential projectiles, and erosion potential, the following provisions apply:

- A. Until a regulatory floodway is adopted, no new construction, substantial development, or other development (including fill) shall be permitted within zones A1-30 and AE, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other development, will not increase the water surface elevation of the base flood more than one foot at any point within the city of Coachella.
- B. Within an adopted regulatory floodway, the city of Coachella shall prohibit encroachments, including fill, new construction, substantial improvements, and other development, unless certification by a registered civil engineer is provided demonstrating that the proposed encroachment shall not result in any increase in flood levels during the occurrence of the base flood discharge.
- C. If Sections 15.56.220(A) and (B) are satisfied, all new construction, substantial improvement, and other proposed new development shall comply with all other applicable flood hazard reduction provisions of Article V.

(Ord. 1005 § 2 (part), 2008: Ord. 1002 § 2 (part), 2008)

Article VI Variance Procedure

15.56.230 Nature of variances.

The issuance of a variance is for floodplain management purposes only. Insurance premium rates are determined by statute according to actuarial risk and will not be modified by the granting of a variance.

The variance criteria set forth in this section of the ordinance are based on the general principle of zoning law that variances pertain to a piece of property and are not personal in nature. A variance may be granted for a parcel of property with physical characteristics so unusual that complying with the requirements of this chapter would create an exceptional hardship to the applicant or the surrounding property owners. The characteristics must be unique to the property and not be shared by adjacent parcels. The unique characteristic must pertain to the land itself, not to the structure, its inhabitants, or the property owners.

It is the duty of the city council to help protect its citizens from flooding. This need is so compelling and the implications of the cost of insuring a structure built below flood level are so serious that variances from the flood elevation or from other requirements in the flood ordinance are quite rare. The long term goal of preventing and reducing flood loss and damage can only be met if variances are strictly limited. Therefore, the variance guidelines provided in this chapter are more detailed and contain multiple provisions that must be met before a variance can

be properly granted. The criteria are designed to screen out those situations in which alternatives other than a variance are more appropriate.

(Ord. 1005 § 2 (part), 2008; Ord. 1002 § 2 (part), 2008)

15.56.240 Conditions for variances.

- A. Generally, variances may be issued for new construction, substantial improvement, and other proposed new development to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing that the procedures of Articles IV and V of this chapter have been fully considered. As the lot size increases beyond one-half acre, the technical justification required for issuing the variance increases.
- B. Variances may be issued for the repair or rehabilitation of "historic structures" (as defined in Section 15.56.050 of this chapter) upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as an historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- C. Variances shall not be issued within any mapped regulatory floodway if any increase in flood levels during the base flood discharge would result.
- D. Variances shall only be issued upon a determination that the variance is the "minimum necessary" considering the flood hazard, to afford relief. "Minimum necessary" means to afford relief with a minimum of deviation from the requirements of this chapter. For example, in the case of variances to an elevation requirement, this means the city council need not grant permission for the applicant to build at grade, or even to whatever elevation the applicant proposes, but only to that elevation which the city council believes will both provide relief and preserve the integrity of the local ordinance.
- E. Any applicant to whom a variance is granted shall be given written notice over the signature of a community official that:
 - 1. The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as twenty-five dollars (\$25.00) for one hundred dollars (\$100.00) of insurance coverage; and
 - 2. Such construction below the base flood level increases risks to life and property. It is recommended that a copy of the notice shall be recorded by the floodplain administrator in the office of the Riverside County recorder and shall be recorded in a manner so that it appears in the chain of title of the affected parcel of land.
- F. The floodplain administrator will maintain a record of all variance actions, including justification for their issuance, and report such variances issued in its biennial report submitted to the Federal Emergency Management Agency.

(Ord. 1005 § 2 (part), 2008; Ord. 1002 § 2 (part), 2008)

15.56.250 Appeal board.

- A. In passing upon requests for variances, the city council shall consider all technical evaluations, all relevant factors, standards specified in other sections of this chapter, and the:
 - 1. Danger that materials may be swept onto other lands to the injury of others;
 - 2. Danger of life and property due to flooding or erosion damage;

3. Susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the existing individual owner and future owners of the property;
 4. Importance of the services provided by the proposed facility to the community;
 5. Necessity to the facility of a waterfront location, where applicable;
 6. Availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
 7. Compatibility of the proposed use with existing and anticipated development;
 8. Relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
 9. Safety of access to the property in time of flood for ordinary and emergency vehicles;
 10. Expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters expected at the site; and
 11. Costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water system, and streets and bridges.
- B. Variances shall only be issued upon a:
1. Showing of good and sufficient cause;
 2. Determination that failure to grant the variance would result in exceptional "hardship" to the applicant; and
 3. Determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense, create a nuisance (see "Public safety and nuisance"), cause "fraud and victimization" of the public, or conflict with existing local laws or ordinances.
- C. Variances may be issued for new construction, substantial improvement, and other proposed new development necessary for the conduct of a functionally dependent use provided that the provisions of subsections A through D of this section are satisfied and that the structure or other development is protected by methods that minimize flood damages during the base flood and does not result in additional threats to public safety and does not create a public nuisance.
- D. Upon consideration of the factors of Section 15.56.240(A) and the purposes of this chapter, the city council may attach such conditions to the granting of variances as it deems necessary to further the purposes of this chapter.

(Ord. 1005 § 2 (part), 2008; Ord. 1002 § 2 (part), 2008)

APPENDIX

Appendices

1.0 ALLUVIAL FAN ADVISORY

Hazards of Alluvial Fan Development

Alluvial fans present a unique flood hazard environment where the combination of sediment, slope, and topography create an ultra hazardous condition for which elevation on fill will not provide reliable protection.

Active alluvial fan flooding is characterized by flow path uncertainty combined with abrupt deposition and erosion. As a result, any area of an alluvial fan may be subject to intense flood hazards.

The technology of mathematically modeling the hydrodynamics of water and debris flows for alluvial fans is still in the early development stage. The Federal Emergency Management Agency (FEMA) has formulated a mapping procedure for the purpose of defining the likelihood of flood hazards on inundated alluvial fan zones to be used for flood insurance purposes and general floodplain regulation, referred to as the FEMA alluvial fan methodology.

An active alluvial fan flooding hazard is indicated by three related criteria:

- a. Flow path uncertainty below the hydrographic apex;
- b. Abrupt deposition and ensuing erosion of sediment as a stream or debris flow loses its competence to carry material eroded from a steeper, upstream source area; and
- c. An environment where the combination of sediment availability, slope, and topography creates an ultra hazardous condition for which elevation on fill will not reliably mitigate the risk.

Inactive alluvial fan flooding is similar to traditional riverine flood hazards, but occurs only on alluvial fans. It is characterized by flow paths with a higher degree of certainty in realistic assessments of flood risk or in the reliable mitigation of the hazard. Counter to active alluvial fan flooding hazards, an inactive alluvial fan flooding hazard is characterized by relatively stable flow paths. However, areas of inactive alluvial fan flooding, as with active alluvial fan flooding, may be subject to sediment deposition and erosion, but to a degree that does not cause flow path instability and uncertainty.

An alluvial fan may exhibit both active alluvial fan flooding and inactive alluvial fan flooding hazards. The hazards may vary spatially or vary at the same location, contingent on the level of flow discharge. Spatially, for example, upstream inactive portions of the alluvial fan may distribute flood flow to active areas at the distal part of the alluvial fan. Hazards may vary at the same location, for example, with a flow path that may be stable for lower flows, but become unstable at higher flows.

More detailed information can be found at FEMA's website: "Guidelines for Determining Flood Hazards on Alluvial Fans" at http://www.fema.gov/fhm/ft_afgd2.shtm#1.

Alluvial Fans and LOMR's

The NFIP does not allow for the removal of land from the floodplain based on the placement of fill (LOMR-F) in alluvial fan flood hazard areas. The NFIP will credit a major structural flood control project, through the LOMR process, that will effectively eliminate alluvial fan flood hazards from the protected area. Details about map revisions for alluvial fan areas can be found in the Code of Federal Regulations at Title 44, Part 65.13.

Alluvial Fan Task Force

As stated in AB 2141 (Longville, Chapter 878, Statutes of 2004), the State of California Department of Water Resources will convene an Alluvial Fan Task Force (AFTF). The AFTF will produce an alluvial fan model ordinance for local communities and a recommendations report to the legislature. As of March 2006, the ordinance and report are projected to be completed by 2007.

2.0 HIGHER STANDARDS RECOMMENDED BY THE STATE OF CALIFORNIA

This ordinance meets the minimum standards required to participate in the National Flood Insurance Program. Community adoption of higher standards can be applied towards credit under the Community Rating System (CRS) program and result in reduced premiums for all flood insurance policy holders within the entire community. The State of California recommends:

A. Freeboard.

- To elevate at least 2 feet above the minimum required base flood elevation, make the following changes:
 1. Modify Sections 5.1.C.1.a, 5.1.C.1.C, and 5.4.A.1 by replacing "elevated to or above" with "elevated 2 feet above."
 2. Modify Section 5.4.B.1 by replacing "at or above" with "at least 2 feet above."
 3. Replace Section 5.1.C.1.b with:

In an AO zone, elevated above the highest adjacent grade to a height 2 feet above the depth number specified in feet on the FIRM, or elevated at least 4 feet above the highest adjacent grade if no depth number is specified.

B. Determining BFE's in Unnumbered A Zones.

- Replace "may" with "shall" in the second paragraph of Section 4.2.C to read:

"NOTE: A base flood elevation shall..."

C. Determining Market Value of Existing Structures.

- Replace the "Market value" definition in Section 2 with:

"Market value" shall be determined by estimating the cost to replace the structure in new condition and adjusting that cost figure by the amount of depreciation which has accrued since the structure was constructed.

 1. The cost of replacement of the structure shall be based on a square foot cost factor determined by reference to a building cost estimating guide recognized by the building construction industry.
 2. The amount of depreciation shall be determined by taking into account the age and physical deterioration of the structure and functional obsolescence as approved by the floodplain administrator, but shall not include economic or other forms of external obsolescence.

Use of replacement costs or accrued depreciation factors different from those contained in recognized building cost estimating guides may be considered only if such factors are included in a report prepared by an independent professional appraiser and supported by a written explanation of the differences.

D. Increased Cost of Compliance (ICC) Coverage—Repetitive Loss Provisions.

This provision allows communities the opportunity for flood insurance policy holders to have ICC coverage made available in repetitive loss situations.

- Modify the definition of "Substantial damage" as follows:

"Substantial damage" means:

 1. Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred; or
 2. Flood-related damages sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such event, on the average, equals

or exceeds 25 percent of the market value of the structure before the damage occurred.
This is also known as "repetitive loss."

E. Non-conversion of Enclosed Areas Below the Lowest Floor.

- Insert/add the following section as Section 4.2.J.

A. Non-conversion of Enclosed Areas Below the Lowest Floor.

To ensure that the areas below the BFE shall be used solely for parking vehicles, limited storage, or access to the building and not be finished for use as human habitation without first becoming fully compliant with the floodplain management ordinance in effect at the time of conversion, the Floodplain Administrator shall:

1. Determine which applicants for new construction and/or substantial improvements have fully enclosed areas below the lowest floor that are 5 feet or higher;
2. Enter into a "NON-CONVERSION AGREEMENT FOR CONSTRUCTION WITHIN FLOOD HAZARD AREAS" or equivalent with the City of Coachella. The agreement shall be recorded with the County of Riverside County Recorder as a deed restriction. The non-conversion agreement shall be in a form acceptable to the Floodplain Administrator and County Counsel; and
3. Have the authority to inspect any area of a structure below the base flood elevation to ensure compliance upon prior notice of at least 72 hours.

3.0 SPECIAL REQUIREMENTS

A. Crawlspace Construction.

Communities with construction practices that result in crawl spaces with interior floors up to 2 feet below grade have historically been in violation of the NFIP requirements. FEMA Technical Bulletin 11-01 now provides accommodation for these practices.

- Remove the following from "Lowest floor" definition in Section 2:
 2. For residential structures, all subgrade enclosed areas are prohibited as they are considered to be basements (see "Basement" definition). This prohibition includes below-grade garages and storage areas.
- Add the following section into your ordinance at Section 5.1 .C:

5.1 .C. Crawlspace Construction.

This sub-section applies to buildings with crawl spaces up to 2 feet below grade. Below-grade crawl space construction in accordance with the requirements listed below will not be considered basements.

- a. The building must be designed and adequately anchored to resist flotation, collapse, and lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy. Crawl space construction is not allowed in areas with flood velocities greater than 5 feet per second unless the design is reviewed by a qualified design professional, such as a registered architect or professional engineer;

- b. The crawl space is an enclosed area below the BFE and, as such, must have openings that equalize hydrostatic pressures by allowing for the automatic entry and exit of floodwaters. For guidance on flood openings, see FEMA Technical Bulletin 1-93;
- c. Crawl space construction is not permitted in V zones. Open pile or column foundations that withstand storm surge and wave forces are required in V zones;
- d. Portions of the building below the BFE must be constructed with materials resistant to flood damage. This includes not only the foundation walls of the crawl space used to elevate the building, but also any joists, insulation, or other materials that extend below the BFE; and
- e. Any building utility systems within the crawl space must be elevated above BFE or designed so that floodwaters cannot enter or accumulate within the system components during flood conditions.
- f. Requirements for all below-grade crawl space construction, in addition to the above requirements, to include the following:
 1. The interior grade of a crawl space below the BFE must not be more than 2 feet below the lowest adjacent exterior grade (LAG), shown as D in figure 3 of Technical Bulletin 11-01;
 2. The height of the below-grade crawl space, measured from the interior grade of the crawl space to the top of the crawl space foundation wall must not exceed 4 feet (shown as L in figure 3 of Technical Bulletin 11-01) at any point;
 3. There must be an adequate drainage system that removes floodwaters from the interior area of the crawl space within a reasonable period of time after a flood event, not to exceed 72 hours; and
 4. The velocity of floodwaters at the site should not exceed 5 feet per second for any crawl space. For velocities in excess of 5 feet per second, other foundation types should be used.

B. Mudslide (i.e., Mudflow) Prone Areas. (Zone M)

- Communities with mudslide prone areas shall insert the following:

1. Definitions to Section 2:

"Area of special mudslide (i.e., mudflow) hazard" is the area subject to severe mudslides (i.e., mudflows). The area is designated as Zone M on the Flood Insurance Rate Map (FIRM).

"Mudslide" describes a condition where there is a river, flow or inundation of liquid mud down a hillside, usually as a result of a dual condition of loss of brush cover and the subsequent accumulation of water on the ground, preceded by a period of unusually heavy or sustained rain.

"Mudslide (i.e., mudflow) prone area" means an area with land surfaces and slopes of unconsolidated material where the history, geology, and climate indicate a potential for mudflow.

2. Section **"5.{X} Mudslide (i.e., Mudflow) Prone Areas"**:

5.{X} Mudslide (i.e., Mudflow) Prone Areas.

- A.** The Floodplain Administrator shall review permits for proposed construction of other development to determine if it is proposed within a mudslide area.
- B.** Permits shall be reviewed to determine that the proposed site and improvement will be reasonably safe from mudslide hazards. Factors to be considered in making this determination include, but are not limited to:
 - 1. The type and quality of soils;
 - 2. Evidence of ground water or surface water problems;
 - 3. Depth and quality of any fill;
 - 4. Overall slope of the site; and
 - 5. Weight that any proposed development will impose on the slope.
- C.** Within areas which may have mudslide hazards, the Floodplain Administrator shall require:
 - 1. A site investigation and further review by persons qualified in geology and soils engineering;
 - 2. The proposed grading, excavation, new construction, and substantial improvement be adequately designed and protected against mudslide damages;
 - 3. The proposed grading, excavations, new construction, and substantial improvement not aggravate the existing hazard by creating either on-site or off-site disturbances; and
 - 4. Drainage, planting, watering, and maintenance not endanger slope stability.

C. Erosion-prone areas. (Zone E)

- Communities with erosion prone areas shall insert the following:

1. Definitions into Section 2:

"Area of special flood-related erosion hazard" is the land within a community which is most likely to be subject to severe flood-related erosion losses. The area may be designated as Zone E on the Flood Insurance Rate Map (FIRM).

"Flood-related erosion" means the collapse or subsidence of land along the shore of a lake or other body of water as a result of undermining caused by waves or currents of water exceeding anticipated cyclical level or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a flash flood or an abnormal tidal surge, or by some similarly unusually and unforeseeable event which results in flooding.

"Flood-related erosion area" or "Flood-related erosion prone area" means a land area adjoining the shore of a lake or other body of water, which due to the composition of the shoreline or bank and high water levels or wind-driven currents, is likely to suffer flood-related erosion damage.

"Flood-related erosion area management" means the operation of an overall program of corrective and preventive measures for reducing flood-related erosion damage, including but not limited to emergency preparedness plans, flood-related erosion control works, and floodplain management regulations.

2. Section "5.{X} FLOOD-RELATED EROSION-PRONE AREA" into Section 5:

5.{X} FLOOD-RELATED EROSION-PRONE AREA

- A. The Floodplain Administrator shall require permits for proposed construction and other development within all flood-related erosion-prone areas known to the community.
- B. Permit applications shall be reviewed to determine whether the proposed site alterations and improvements will be reasonably safe from flood-related erosion, and will not cause flood-related erosion hazards or otherwise aggravate the existing hazard.
- C. If a proposed improvement is found to be in the path of flood-related erosion or would increase the erosion hazard, such improvement shall be relocated or adequate protective measures shall be taken to avoid aggravating the existing erosion hazard.
- D. Within Zone E on the Flood Insurance Rate Map, a setback is required for all new development from the ocean, lake, bay, riverfront or other body of water to create a safety buffer consisting of a natural vegetative or contour strip. This buffer shall be designated according to the flood-related erosion hazard and erosion rate, in relation to the anticipated "useful life" of structures, and depending upon the geologic, hydrologic, topographic, and climatic characteristics of the land. The buffer may be used for suitable open space purposes, such as for agricultural, forestry, outdoor recreation and wildlife habitat areas, and for other activities using temporary and portable structures only.

Chapter 15.60 ENFORCEMENT

Sections:

15.60.010 Violations.

- A. It shall be a misdemeanor for any person to alter, construct, convert, demolish, enlarge, equip, erect, improve, maintain, move, occupy, repair, or use any building or structure in the city, or cause or permit the same to be done, contrary to or in violation of any provision of any code adopted under this chapter. A person shall be guilty of a separate and distinct offense for each and every day during which any violation of any provision of any code adopted under this chapter is committed, continued, or permitted to be committed or continued.
- B. It shall be a misdemeanor for any person to fail to comply with a notice or order to comply or repair issued under any provision of any code adopted under this chapter. A person shall be guilty of a separate and distinct offense for each and every day that he or she fails to comply with the notice or order.

(Prior code § 7-176)

15.60.020 Penalties.

Every person found guilty of a misdemeanor shall be punishable for each separate offense by a fine not exceeding one thousand dollars (\$1,000.00) or by imprisonment in the county jail not exceeding six months, or by both such fine and imprisonment.

(Prior code § 7-177)

15.60.030 Mobilehome Parks Act and Special Occupancy Parks Act—Notice of cancellation of responsibility.

- A. Pursuant to subdivisions 18300(e) and 18865(e) of the California Health and Safety Code and Section 1006 of the California Code of Regulations, Title 25, Division 1, Chapter 2, the city of Coachella does hereby provide notification to the department of housing and community development of its intent to cancel its assumption of responsibility for enforcement of the Mobilehome Parks Act (Health and Safety Code Section 18200 et seq.) and the Special Occupancy Parks Act (Health and Safety Code Section 18860 et seq).
- B. The mayor is authorized to sign such written notice of cancellation on behalf of the city as may be necessary to provide proper notice to the department of housing and community development.
- C. The city clerk is authorized to transmit a certified copy of the ordinance codified in this section to the administrative office of the department of housing and community development, mobilehome parks program.
- D. Provided the applicable provisions for cancellation of responsibility contained in the Mobilehome Parks Act and the Special Occupancy Parks Act have been met, the ordinance codified in this section shall become effective in accordance with applicable law.

(Ord. 969 § 1, 2007)

15.60.040 Purpose and intent; violation of chapter.

The city council has determined that the quality of life in Coachella is tied to the character and condition of real property within the city, and that inadequate property maintenance tends to cause a diminution in the enjoyment, use, aesthetics, and value of surrounding properties. It is the purpose of this chapter to restate, cross-reference, and amend the city's property maintenance standards, in an effort to promote public awareness of those standards, visual unity and order, as well as enhance the value of land and development within the city, and protect the appearance, integrity and character of the community. Restatements and cross-references of existing code provisions and laws are not intended to supersede or conflict with those laws.

Inspection of property for compliance with these standards may be accomplished in any constitutionally permissible fashion including inspection from public rights-of-way, inspection with a property owner or occupier's consent, and inspection through a court-issued warrant. Violations of the property management standards of this chapter are declared a public nuisance, which may be abated by the city in accordance with Chapter 8.20 of this code. In addition to or in lieu of such administrative abatement, the city may pursue any other legal or equitable remedies available to it under this code or state law, including, but not limited to, the procedures contained in the California Health and Safety Code.

(Ord. 988 § 6 (part), 2007)

(Supp. No. 24)

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15.60.050 Substandard buildings and housing.

Buildings and structures on property shall not be left abandoned, partially destroyed, in an "unreasonable state of partial construction," or in a condition that violates an applicable provision of the California Health and Safety Code or of the California Codes previously adopted by the city, as the same currently exist or may hereafter be amended. See California Health and Safety Code Sections 17920.3, 17922.2; see also Title 15 of this code.

For purposes of this section, the following definitions shall apply:

"Abandoned" means forsaken and devoid of any apparent owner or other person claiming title, or unoccupied and unmaintained for such an extended period of time and in such a manner as to give an outward appearance that all claims to possession or control have been relinquished.

"Partially destroyed" means severely damaged by fire, flood, earthquake, vandalism or other forces and, as a result, substantially detracting from the appearance of the immediate neighborhood or reduces the property values in the immediate neighborhood.

"Unreasonable state of partial construction" means a state in which building permits for construction have expired before the completion of construction and the partially constructed building or structure substantially detracts from the appearance of the immediate neighborhood, or reduces the property values in the immediate neighborhood.

(Ord. 988 § 6 (part), 2007)

Chapter 15.62 SAFETY ASSESSMENT PLACARDS

Sections:

15.62.010 Intent.

This chapter establishes standard placards to be used to indicate the condition of a structure for continued occupancy. The chapter further authorizes the building official and his or her authorized representatives to post the appropriate placard at each entry point to a building or structure upon completion of a safety assessment.

(Ord. 958 § 1 (part), 2006)

15.62.020 Application of provisions.

The provisions of this chapter are applicable to all buildings and structures of all occupancies regulated by the city of Coachella. The council may extend the provisions as necessary.

(Ord. 958 § 1 (part), 2006)

15.62.030 Definitions.

As used in this chapter:

"Safety assessment" means a visual, nondestructive examination of a building or structure for the purpose of determining the condition for continued occupancy.

(Ord. 958 § 1 (part), 2006)

15.62.040 Placards.

- A. The following are verbal descriptions of the official jurisdiction placards to be used to designate the condition for continued occupancy of buildings or structures. Copies of actual placards are attached.
1. "INSPECTED - Lawful Occupancy Permitted" is to be posted on any building or structure wherein no apparent structural hazard has been found. This placard is not intended to mean that there is no damage to the building or structure.
 2. "RESTRICTED USE" is to be posted on each building or structure that has been damaged wherein the damage has resulted in some form of restriction to the continued occupancy. The individual who posts this placard will note in general terms the type of damage encountered and will clearly and concisely note the restrictions on continued occupancy.
 3. "UNSAFE - Do Not Enter or Occupy" is to be posted on each building or structure that has been damaged such that continued occupancy poses a threat to life safety. Buildings or structures posted with this placard shall not be entered under any circumstance except as authorized in writing by the building official, or his or her authorized representative. Safety assessment teams shall be authorized to enter these buildings at any time. This placard is not to be used or considered as a demolition order. The individual who posts this placard will note in general terms the type of damage encountered.
- B. The number of the ordinance codified in this chapter, the name of the jurisdiction, its address, and phone number shall be permanently affixed to each placard.
- C. Once it has been attached to a building or structure, a placard is not to be removed, altered or covered until done so by an authorized representative of the building official. It is unlawful for any person, firm or corporation to alter, remove, cover or deface a placard unless authorized pursuant to this section.

(Ord. 958 § 1 (part), 2006)

Chapter 15.66 SEISMIC HAZARD MITIGATION

Sections:

15.66.010 Purpose.

The purpose of this chapter is to promote public safety by identifying those buildings in the city of Coachella which are most susceptible to earthquake damage and to require certain mitigation measures to protect the lives of persons working and residing in Coachella.

(Ord. 985 § 1, 2007)

15.66.020 Definitions.

As used in this chapter:

"Accessory building" is a detached subordinate building, the use of which is customarily incidental to that of the principal building or to the primary uses of the land and which is located on the same lot with the principal building or use.

"California Building Code (CBC)" is as published by the International Conference of Building Officials, Whittier, California, as adopted by the city of Coachella.

(Supp. No. 24)

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"Civil engineer or structural engineer" means a licensed civil or structural engineer registered by the state of California pursuant to the rules and regulations set forth in Chapter 5 of Title 16 of the California Administrative Code.

"Diaphragm" is a horizontal or nearly horizontal system acting to transmit lateral forces to the vertical resisting elements. When the term "diaphragm" is used, it includes horizontal bracing systems.

"Essential building" is any building housing a hospital or other medical facility having surgery or emergency treatment areas; fire or police stations; municipal government disaster operation and communication centers.

"Exterior design elements" means and includes, but are not limited to, parapets, cornices, masonry veneers, and any additional exterior nonstructural features which are likely to fall on the public right-of-way during an earthquake.

"Load bearing walls" means masonry walls having all of the following characteristics:

1. Provide the vertical support for a floor or roof;
2. Have a total superimposed load over one hundred (100) pounds per linear foot.

"Unreinforced masonry (URM) building" means any building containing load bearing walls and/or columns constructed wholly or partially of masonry which have an area of vertical, horizontal and combined reinforcing steel less than fifty (50) percent of that required by the 1988 Uniform Building Code, and includes, but is not limited to:

1. Unreinforced brick masonry;
2. Hollow clay tile;
3. Adobe unburned clay tile;
4. Stone masonry.

(Ord. 985 § 2, 2007)

15.66.030 Applicability.

The provisions of this chapter shall apply to all unreinforced masonry buildings in the city, and to buildings with exterior design elements which, in the opinion of the building official, are subject to failure in the event of an earthquake.

(Ord. 985 § 3, 2007)

15.66.040 Exempted unreinforced masonry buildings.

The following buildings are exempted from complying with this chapter:

- A. Unoccupied accessory buildings on residential lots;
- B. Buildings which meet the minimum hazard reduction requirements of Section 15.66.090, and are used as warehouses with not more than ten (10) percent of the gross floor area used as office space accessory to the warehouse use. Warehouses which contain pharmaceutical supplies or hazardous materials or are used for disaster relief or emergency services are not exempt from this chapter;
- C. Buildings which have been structurally upgraded in substantial conformity to the structural standards for unreinforced masonry buildings of Appendix Chapter 1 of the Uniform Code for Building

Conservation ("UCBC"), or to the force levels of the 1973 or later, edition of the California Building Code, or to another standard approved by the building official.

(Ord. 985 § 4, 2007)

(Ord. No. 1147 , § 6, 1-22-20)

15.66.050 Notification of owners.

Owners of buildings subject to the provisions of this chapter shall be notified within thirty (30) days of the effective date of this chapter by the building division of the city of Coachella that each such building has been included in the city's list of potentially hazardous buildings, and of all of the requirements of this chapter. Building owners shall also be notified that they are required to comply with the sign posting requirements of California Government Code Section 8875.8.

(Ord. 985 § 5, 2007)

15.66.060 Removal from list of potentially hazardous buildings.

A building may be removed from the city's list of potentially hazardous buildings by demonstrating to the satisfaction of the building official that either:

- A. The building is exempt under the provisions of Section 15.66.040; or
- B. All of the following conditions are met:
 1. The minimum hazard reduction requirement of Section 15.66.090 has been satisfied,
 2. A seismic safety report has been prepared in accordance with Section 15.66.070 herein, and
 3. That any additional mitigation work recommended in the seismic safety report has been performed and the building has been structurally upgraded to be in substantial conformity with the structural standards for unreinforced masonry buildings of the California Building Code, or to another standard approved by the building official.

(Ord. 985 § 6, 2007)

(Ord. No. 1147 , § 6, 1-22-20)

15.66.070 Seismic safety report.

Owners of buildings identified as potentially hazardous shall submit a seismic safety report to the building division of the city of Coachella as follows:

- A. Time Frame. Seismic safety reports shall be submitted within twelve (12) months of the effective date of this chapter, or such additional time as the building official deems necessary and proper;
- B. Authorized Preparers. Seismic safety reports shall be prepared by a civil or structural engineer licensed by the state of California. Each seismic safety report shall bear the signature and professional registration number, including its expiration date, or the responsible engineer;
- C. Purpose. The purpose of the seismic safety report shall be to evaluate the structural adequacy of the building to resist the seismic effects of earthquake, meet the standards described in subsection D

(Supp. No. 24)

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hereof, and to identify any exterior design elements. The report may include a compliance plan as described in Section 15.66.080, if rehabilitation is deemed necessary.

Building Standards. The building standards to be used in preparation of seismic safety reports shall be the minimum hazard reduction described in Section 15.66.090 the UCBC or the 1973, or later edition of the UBC, and any other standards accepted by the building official;

- D. Format. The format for seismic safety reports shall incorporate the following data:
1. General Information. The building's address, age, original use, and any subsequent changes in use or occupancy,
 2. Configuration. A description of the building's size, shape, arrangement of structural elements, and any irregularities or discontinuities. Shall also include nonstructural elements such as appendages, parapets, and veneers,
 3. Materials. The types, ages and present conditions of all materials,
 4. Plans of Existing Construction. A description of the seismic integrity of existing conditions with an adequate and appropriate degree of detail,
 5. Calculations to Check Existing Construction. A description of the capacities of existing resisting elements and connections and including any testing results,
 6. Conclusions and Recommendations. A description of the areas found to be deficient in their ability to withstand prescribed seismic forces. This section discuss in general terms the alternatives available for mitigation to the applicable standards of these inadequacies and recommendations for the most suitable solutions.

(Ord. 985 § 7, 2007)

15.66.080 Compliance plan.

If the seismic safety report for a building has identified deficiencies the owner shall submit a compliance plan for approval by the building official within ninety (90) days after submittal of the seismic safety report. The report shall describe how the building owner intends to approach hazard reductions of the building in addition to improvements required under Section 15.66.090 (Minimum hazard reduction requirement) and when the indicated improvements will be made. Options available to the building owner to achieve hazard reduction include, but are not limited to, the following:

- A. Commence the structural rehabilitation of the building to meet or exceed the seismic provisions of the engineering standards referenced in Section 15.66.070(D) of this chapter;
- B. Any building which qualifies as "historical property" as determined by an appropriate governmental agency under Section 37602 of the Health and Safety Code shall be retrofitted in accordance with the State Historical Building Code;
- C. Vacate the Building. Any vacated building shall either be rehabilitated or demolished within twelve (12) months from the date of the engineer's report;
- D. Demolish the building, or proportions thereof, to eliminate the potentially hazardous conditions. Any reconstruction shall be made in accordance with the design review provisions of the zoning code.

(Ord. 998 § 1, 2008; Ord. 985 § 8, 2007)

15.66.090 Minimum hazard reduction requirement.

Owners of buildings included in the list of potentially hazardous buildings shall be required to do the following within thirty-six (36) months of the effective date of this chapter: (1) to secure the roof and floor(s) to the building's walls if such attachment is lacking or declared inadequate in the seismic safety report to insure that bearing walls will transfer loads of at least one hundred (100) pounds per linear foot of wall, and (2) remove, upgrade or repair dangerous exterior design elements. The building official may, at his or her sole discretion, grant additional time to comply with this section.

(Ord. 985 § 9, 2007)

15.66.100 City's review of seismic safety reports and compliance plan.

The building division shall review the documents submitted for each building identified as potentially hazardous and approve the seismic safety report and compliance plan pursuant to this chapter. Copies of approved seismic safety reports submitted shall be available to the public for inspection at the building division upon request.

(Ord. 985 § 10, 2007)

15.66.110 Interpretation.

The interpretation of the building official shall prevail on matters relating to the implementation of this chapter.

(Ord. 985 § 11, 2007)

15.66.120 Appeal of building official's determination.

Any decision made by the building official pursuant to this chapter may be appealed in writing to the city manager or his or her designee who may be a licensed civil or structural engineer. The written appeal shall include all facts relevant to the decision and reasons to support any alleged abuse of discretion by the building official. The city manager may take testimony of the appellant and the building official and independent experts or may in his or her discretion determine the appeal based upon the written record. The decision of the city manager or his or her designee shall be final.

(Ord. 985 § 12, 2007)

15.66.130 Fees and costs of appeal.

The building owners shall pay an engineer's report review fee for review of the seismic safety report as established by resolution. The amount of this fee shall be deducted from the plan checking fee collected for any building permit issued for the seismic rehabilitation of the structure. The building owner is responsible for any fees and costs necessary for an appeal and shall also deposit, in advance of any appeal provided herein, an amount equal to the estimated cost of experts retained to testify or to determine the appeal.

(Ord. 985 § 13, 2007)

15.66.140 Remedies.

It is unlawful for the owner of any building subject to this chapter to violate any provision of this chapter. The remedies that are available to the city shall include, but not be limited to:

- A. The city may seek injunctive relief to enjoin a building owner's violation of this chapter;
- B. A building owner violating this chapter shall be guilty of a misdemeanor and, upon conviction thereof, shall be punishable by a fine of not more than one thousand dollars (\$1,000.00) or by imprisonment in the county jail for a term not exceeding six months, or by both such fine and imprisonment. Such building owner shall be guilty of a separate offense for each and every day during any portion of which such violation of this chapter is committed, continued or permitted by such building owner.
- C. The remedies provided under this section are not exclusive.

(Ord. 985 § 14, 2007)

15.66.150 Building tenant notification.

Owners of each identified building shall provide each of their tenants with written notification that a seismic investigation of their building has taken place, and that the seismic safety report documenting the investigation is available for review at the building division. Such notification shall occur within thirty (30) days after submittal of the seismic safety report to the building division.

(Ord. 985 § 15, 2007)

15.66.160 Exemption from subsequent amendments.

Buildings on which construction has been completed in compliance with all requirements of this chapter existing at the date of completion shall not be declared a potentially hazardous building under standards adopted after the date of completion and may be allowed to post signage pursuant to California Government Code Section 8875.9. This exemption from later adopted standards shall be effective for a period of fifteen (15) years from the date of completion. This exemption shall not apply to a building which no longer meets the standards under which the seismic work was completed or buildings which undergo a change of use or occupancy. For the purposes of this section "date of completion" shall refer to the date that the building is removed from the list of potentially hazardous buildings.

(Ord. 985 § 16, 2007)

15.66.170 Administrative citations.

An owner who is subject to this section and who does not comply with the posting requirements specified in Section 15.66.050 shall be subject to an administrative citation pursuant to city of Coachella Municipal Code Chapter 3.48.090 and subject to an administrative fine of two hundred fifty dollars (\$250.00) no sooner than fifteen (15) days after notification by the building official that the owner is subject to the administrative fine. Thereafter, if the owner does not comply with and maintain compliance with the posting requirements, within thirty (30) days of the first administrative fine, the owner shall be subject to an additional administrative citation and an additional administrative fine of one thousand dollars (\$1,000.00).

(Ord. 998 § 2, 2008)



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Nathan Statham, Finance Director

SUBJECT: Resolution No. 2022-103 creating job positions in the Customer Service job position series.

STAFF RECOMMENDATION:

Approve Resolution No. 2022-103 creating job positions in the Customer Service job position series.

BACKGROUND:

Customer Service Representative Series

The City currently has utility billing clerks and department assistants performing customer service activities at the Corporate Yard and Civic Center. There are currently four City staff performing these customer service roles. The customer service activities include taking payments of all types, answering phones, utility customer account administration (opening, closing, establishing and adjusting customer accounts), utility billing and street sweeping citation processing among other duties. These positions act as the primary point of contact between the City and residents conducting business with the City. After reviewing the tasks performed by these positions, it was determined that the Department Assistant I/II and Utility Clerk I/II job descriptions did not separately reflect the actual duties being performed by these positions.

City Council approved the currently filled Customer Service Supervisor position in May of 2022 when the previous technician position for utility billing was vacated. Subsequently, City staff evaluated the entire job classification series and noted a disconnect between entry and top level positions. To properly transition from the entry level position (CSR I) to the highest level in the customer service series (Customer Service Supervisor) an intermediary or training position is needed. Without the transitional position, a CSR II would not be able to develop the required supervision experience to move up to the Customer Service Supervisor position. Without the transitional Customer Service Technician position the City would be precluded from hiring from within. The Customer Service Technician position is not filled or funded, the recommendation is to create the position to complete the series. Any actual filling or funding of the position would need separate Council approval.

DISCUSSION/ANALYSIS:

To properly align duties with job descriptions, a new job description of Customer Service Representative I/II (CSR) is being proposed. The proposed action would reclassify the Utility Clerk I/II and Department Assistant I/II staff currently working in customer service as Customer Service Representatives in their current I/II classifications. The Utility Clerk I/II position is no longer needed for City operations and would be retired as a job description. The Department Assistant I/II classification is used across the City in other departments and would remain as an approved job description, but there would be no Department Assistant in the Finance Department.

Staff is additionally recommending that a job description of Customer Service Technician be created to allow a CSR II to gain supervisory experience that would allow them to transition to a Customer Service Supervisor. Without the transitional position, City staff would never be able to gain the experience required under the already approved Customer Service Supervisor position and the City would always be hiring from outside for the Supervisor role.

As part of the evaluation process for new positions, it is standard practice to use comparable salaries from similar organizations in the local area to determine applicable salary ranges.

Proposed salary ranges:

- CSR 1 - \$50,547.74 - \$61,462.44/annually – Grade TBD
- CSR II - \$53,044.99 - \$64,476.36/annually - Grade TBD
- CSR Technician – \$63,356.90 - \$77,005.66, Grade 17

These positions have been developed under the meet and confer provisions of the collective bargaining process with union representatives. Employee bargaining units are supportive of the proposed staff positions and resulting rearrangement.

FISCAL IMPACT:

No additional appropriations are being requested as part of this action since the minor salary increases can be absorbed in the 2022-23 approved budget. The fiscal impact from this action is expected to be roughly \$6,000 during the current fiscal year (included in the approved budget). The ongoing annual budget increase is expected to be roughly \$12,000. This action is a reclassification and does not add any additional staff.

ALTERNATIVES:

1. Approve staff's recommendation to approve Resolution No. 2022-103 creating job positions in the Customer Service job position series.
2. Approve Resolution No. 2022-103 creating job positions in the Customer Service job position series at lower than market compensation ranges consistent with existing related positions.
3. Give staff direction on modifications to the proposed new positions and updates.

ATTACHMENTS

Resolution 2022-103

Exhibit 1:

Customer Service Representative I/II Job Description

Customer Service Technician Job Description

RESOLUTION NO. 2022-103

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, APPROVING THE CREATION AND FUNDING OF POSITIONS IN THE CUSTOMER SERVICE JOB SERIES

WHEREAS, the City has four customer service representatives serving residents and has an approved and filled Customer Service Supervisor position.

WHEREAS, customer service positions are currently classified as Department Assistants and Utility Clerks. The current customer service functions and assigned duties are not consistent with either current job description. It would be more appropriate to classify customer service positions under a customer service classification series. City Council has already approved and funded a Customer Service Supervisor job description to oversee customer service activities.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the City Council of the City of Coachella, as follows:

Section 1. The City Council hereby finds and determines that the foregoing Recitals of this Resolution are true and correct and hereby incorporated into this Resolution as though fully set forth herein.

Section 2. The City approves the creation of a full-time Customer Service Representative I, Customer Service Representative II and Customer Service Technician position setting initial compensation ranges as outlined in the staff report submitted herewith accounting for trivial adjustments to keep ranges consistent with existing salary grades.

Section 3. Currently approved job descriptions of Utility Clerk I and Utility Clerk II are retired and the four currently approved customer service positions classified as Department Assistants and Utility Clerks are reclassified to Customer Service Representatives in the same respective levels.

PASSED, APPROVED and ADOPTED this 14th day of December 2022.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2022-103 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 14th day of December 2022, by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza, MMC
Deputy City Clerk



Civic Center
53-990 Enterprise Way
Coachella, CA 92236
Telephone: (760) 398-3502

DECEMBER 2022

FLSA: NON-EXEMPT

CUSTOMER SERVICE REPRESENTATIVE

DEFINITION

Under direct supervision, provides customer service to City constituents, performs a variety of routine to complex technical and administrative support duties in the preparation, maintenance, and processing of accounting and customer account records for the City, in addition to balancing, reconciling and maintaining accounting and financial records; prepares correspondence using independent judgment in content and style; interacts frequently with the public and explains City policies and procedures and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives direct supervision from the Finance Director or designee. Exercises no direct supervision over staff.

CLASS CHARACTERISTICS

Customer Service Representative I - This is the entry-level class in the CSR series. Initially, under close supervision, incumbents with basic clerical experience learn to perform routine to moderately complex customer service and administrative support duties, including document preparation, records management, researching, compiling, and organizing information from various sources, screening phone calls, visitors, mail, directing questions to the appropriate staff, and customer account functions. As more experience is gained, assignments become more varied and are performed with greater independence. Positions at this level usually perform most of the duties required of the positions at the II class, but are not expected to function at the same skill level and usually exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise. Since this class is often used as a training class, employees may have only limited or no directly related work experience. Must have the ability to properly communicate with customers and provide exceptional customer service.

Customer Service Representative II - This is the full journey-level class in the CSR series. Incumbents are capable of performing the full range of complex customer service and administrative support duties, including document preparation, records management, researching, compiling, and organizing information from various sources, screening phone calls, visitors, mail, directing questions to the appropriate staff, and customer account functions. Positions at this level are distinguished from the I level by the performance of the full range of duties as assigned, working independently and exercising judgement and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit. They exercise a higher level of discretion and independent decision-making and provides technical and functional direction to class I CSR staff.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Receives payments and fees from the public and/or other departments and processes payments at customer service locations; makes change as necessary and maintains cash drawer as appropriate; processes automatic customer account debits through electronic bank transfers; balances payments and posts transactions in the accounting system daily.
- Post information to departmental, fiscal or other records; collects and submits data for reports pertaining to assigned functions.
- Sets up new accounts or closes out terminated accounts; enters meter readings for monthly billing; notifies customers of excessive usage and initiates work orders to investigate for high consumption, potential leaks, or broken utility meters; calculates and processes billing adjustments due to leaks, penalty adjustments, or overestimating; enters new meters into utility inventory system, and performs other various customer account activities.
- Sends out late and final notices, collection notices, and performs necessary collections and delinquency processing.
- Performs a variety of routine to complex administrative and technical account support duties related to utility billing, citations, revenue, collections and other customer related payments, including posting, balancing, reconciling, and maintaining account and financial records according to established policies and procedures.
- Verifies, posts, and records a variety of financial transactions; prepares and maintains database, records, and a variety of periodic and special financial, accounting and statistical reports.
- Maintains a variety of ledgers, registers, and journals according to established account policies and procedures; reconciles transactions and data as directed; records changes and resolves differences; maintains the accuracy of accounting and financial records.
- Generates and assists in the preparation of monthly, quarterly, and year-end financial, summary and technical reports.
- Researches records within areas of responsibility to prepare and provide follow-up information to customer and staff inquiries.
- Performs general office support duties such as opening and routing mail and deliveries; preparing correspondence; filing and record keeping; and duplicating and distributing various written materials.
- Operates a variety of standard office equipment, including job-related computer hardware and software applications, copiers, postage meters, scanners, facsimile machines, and multi-line telephones; may operate other department-specific equipment.
- Assists customers, departments, and employees by providing answers and information regarding specific account information, discrepancies and/or general accounting procedures; researches issues regarding specific transactions; and updates related files and departments on action items.
- May provide direction and training to lower-level or less experienced staff in area of assignment.
- Performs duties of disaster worker in event of an emergency.
- Performs other related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Terminology and practices of financial and account document processing and record keeping, related to utility billing.
- Business arithmetic and basic financial and statistical techniques.
- Record-keeping principles and procedures.
- Standard office practices, methods, and computer equipment.

- Computer applications related to work, including word processing spreadsheet, customer billing software and cash handling.
- English usage, grammar, spelling, vocabulary, and punctuation.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors and City staff.

Ability to:

- Provide exceptional customer service including greeting customers, communicating with customer and resolving issues with unsatisfied customers.
- Respond to and effectively prioritize multiple phone calls and other requests for service.
- Interpret, apply, and explain policies and procedures.
- Compose correspondence and reports independently or from brief instructions.
- Make accurate arithmetic, financial, and statistical computations
- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Understand and follow oral and written instructions.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Operate and learn how to operate computer equipment and specialized software applications.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying.

Customer Service Representative I - Graduation from high school or possession of a high school equivalency and one (1) year of varied customer service and administrative support experience.

Customer Service Representative II - In addition to the above, specialized training in business or customer accounts and three (3) years of increasingly responsible administrative support experience, or two (2) years of experience equivalent to the Customer Service Representative I at the City of Coachella. An associates degree from an accredited college or university can be substituted for (1) year of experience and a bachelor degree for (2) years of experience.

Licenses and Certifications:

Valid California class C driver's license with satisfactory driving record and automobile insurance.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, be able to operate a motor vehicle to visit various City and meeting sites, possess adequate vision to read printed materials and a computer screen and possess sufficient hearing and speech to communicate in person, before groups, and over the telephone. This position includes sedentary activities but standing in work areas and walking between work areas will be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push and pull drawers open and closed to retrieve and

file information. Employees must possess the ability to lift, carry, push and pull materials and objects weighing up to 25 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

DRAFT



Civic Center
53-990 Enterprise Way
Coachella, CA 92236
Telephone: (760) 398-3502

DECEMBER 2022

FLSA: NON-EXEMPT

CUSTOMER SERVICE TECHNICIAN

DEFINITION

Under direct and/or general supervision, provides a variety of technical customer service to City constituents, performs a variety of routine to complex technical and administrative support duties in the preparation, maintenance, and processing of accounting and customer account records for the City, in addition to balancing, reconciling and maintaining accounting and financial records; prepares correspondence using independent judgment in content and style; interacts frequently with the public and explains City policies and procedures and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives direct or technical supervision from the Finance Director or designee. Exercises supervision over lower-level staff.

CLASS CHARACTERISTICS

This is the full journey-level class in the Customer Service series. Incumbents are capable of performing the full range of complex customer service and administrative support duties, including document preparation, records management, researching, compiling, and organizing information from various sources, screening phone calls, visitors, mail, directing questions to the appropriate staff, and customer account functions. The incumbent organizes and oversees assigned customer service functions and provides direct and technical supervision to assigned customer service representatives.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Receives payments and fees from the public and/or other departments and processes payments at customer service locations; makes change as necessary and maintains cash drawer as appropriate; processes automatic customer account debits through electronic bank transfers; balances payments and posts transactions in the accounting system daily.
- Posts information to departmental, fiscal or other records; collects and submits data for reports pertaining to assigned functions.
- Sets up new accounts or closes out terminated accounts; enters meter readings for monthly billing; notifies customers of excessive usage and initiates work orders to investigate for high consumption, potential leaks, or broken utility meters; calculates and processes billing adjustments due to leaks, penalty adjustments, or overestimating; enters new meters into utility inventory system, and performs other various customer account activities.
- Sends out late and final notices, collection notices, and performs necessary collections and delinquency processing.

- Performs a variety of routine to complex administrative and technical account support duties related to utility billing, citations, revenue, collections and other customer related payments, including posting, balancing, reconciling, and maintaining account and financial records according to established policies and procedures.
- Verifies, posts, and records a variety of financial transactions; prepares and maintains database, records, and a variety of periodic and special financial, accounting and statistical reports.
- Maintains a variety of ledgers, registers, and journals according to established account policies and procedures; reconciles transactions and data as directed; records changes and resolves differences; maintains the accuracy of accounting and financial records.
- Generates and assists in the preparation of monthly, quarterly, and year-end financial, summary and technical reports.
- Researches records within areas of responsibility to prepare and provide follow-up information to customer and staff inquiries.
- Performs general office support duties such as opening and routing mail and deliveries; preparing correspondence; filing and record keeping; and duplicating and distributing various written materials.
- Operates a variety of standard office equipment, including job-related computer hardware and software applications, copiers, postage meters, scanners, facsimile machines, and multi-line telephones; may operate other department-specific equipment.
- Assists customers, departments, and employees by providing answers and information regarding specific account information, discrepancies and/or general accounting procedures; researches issues regarding specific transactions; and updates related files and departments on action items.
- May provide direction and training to lower-level or less experienced staff in area of assignment.
- Performs duties of disaster worker in event of an emergency.
- Performs other related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles of direct and technical supervision (may be learned on the job).
- Terminology and practices of financial and account document processing and record keeping, related to utility billing.
- Business arithmetic and basic financial and statistical techniques.
- Record-keeping principles and procedures.
- Standard office practices, methods, and computer equipment.
- Computer applications related to work, including word processing spreadsheet, customer billing software and cash handling.
- English usage, grammar, spelling, vocabulary, and punctuation.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors and City staff.

Ability to:

- Provide exceptional customer service including greeting customers, communicating with customers and resolving issues with unsatisfied customers.
- Respond to and effectively prioritize multiple phone calls and other requests for service.
- Interpret, apply, and explain policies and procedures.
- Compose correspondence and reports independently or from brief instructions.
- Make accurate arithmetic, financial, and statistical computations.
- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Understand and follow oral and written instructions.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.

- Operate and learn how to operate computer equipment and specialized software applications.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.
- Oversee and review the work of assigned Customer Service Representative staff.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying.

Graduation from an accredited two (2) year college with a degree in accounting, finance, business or related field, and two (2) years of experience equivalent to the Customer Service Representative II.

Licenses and Certifications:

Valid California class C driver's license with satisfactory driving record and automobile insurance.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, be able to operate a motor vehicle to visit various City and meeting sites, possess adequate vision to read printed materials and a computer screen and possess sufficient hearing and speech to communicate in person, before groups, and over the telephone. This position includes sedentary activities but standing in work areas and walking between work areas will be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push and pull materials and objects weighing up to 25 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Nathan Statham, Finance Director

SUBJECT: Resolution No. 2022-104 approving and funding an Administrative Assistant job position in the Economic Development Department.

STAFF RECOMMENDATION:

Adopt Resolution No. 2022-104 approving and funding an Administrative Assistant job position in the Economic Development Department.

BACKGROUND:

The City has an “Assistant” job classification series that moves progressively through responsible/qualification increases that includes Department Assistant I, Department Assistant II, Administrative Assistant and Executive Assistant. The City currently fills positions in multiple departments in the Department Assistant I & II roles. The Administrative & Executive Assistant roles are currently not filled. Compensation levels are progressive through the “Assistant” job classification series to allow for career advancement and are consistent with the associated increased responsibility/qualification levels.

The City has historically filled the Administrative & Executive Assistant roles to retain more experienced staff as a means of providing career advancement opportunities in these more general job classification categories. The City also uses more responsible/qualified positions to ensure coverage of necessary work assignments. The Administrative & Executive Assistant positions allow for broader and more responsible work assignments. When work assignments are identified that do not fall under the Department Assistant I & II job descriptions, Administrative & Executive Assistant positions are opened up to align the identified work assignment with the respective job description.

DISCUSSION/ANALYSIS:

City management evaluates the efficiency of work assignments on an ongoing basis and has found inefficiencies in the current role filled by one Department Assistant II position. The identified position is currently assigned work from multiple City departments and has been filled since August of 2001 with varied assignments.

Significant additional staffing needs were identified in the Economic Development Department specifically relating to grant/program administration. This need was discussed with Council during the 2022-23 budget approval process. It is recommended that the Department Assistant II position be assigned to the Economic Development Department to align with City needs and provide a more clear career path for the Department Assistant II position. However, certain identified duties in the Economic Development Department are not included in the Department Assistant II job description. Opening up an Administrative Assistant position in the Economic Development Department will allow the City the opportunity to more fully utilize the Department Assistant II position rather than continue to assign work from multiple departments.

It has been the City's long standing practice to provide opportunities for employees to grow within the organization through promotion and to transition through the various steps of a chosen career path. Opening this position for internal recruitment would continue that practice and facilitate employee growth and retention.

This position is specifically recommended to provide internal advancement opportunity and facilitate improvements in the Economic Development Department. This position is not intended to be an external recruitment and will only be opened up to existing City personnel. In the absence of an application from a qualified internal candidate, the position will not be filled. The position is also not intended as an additional position. The position vacated by a selected qualified internal applicant will be frozen (not filled without subsequent Council approval).

FISCAL IMPACT:

The minimal expected cost increase associated with this action of \$10,000 can be absorbed in the City's 2022-23 approved budget and will not result in additional appropriations. The potential annual impact is approximately \$20,000, which would be included in future annual budgets. This impact presumes the selection of a Department Assistant I (highest possible increase) as the qualified internal candidate. Based on an assessment of known qualifications, it is expected that a qualified candidate will be a Department Assistant II (as outlined in the above Discussion and Analysis section) in which case the impact to the 2022-23 budget would be \$4,500 with an ongoing annual impact of \$9,000 (most likely increase).

ALTERNATIVES:

1. Adopt staff's recommendation to approve Resolution No. 2022-104 approving and internally opening up an Administrative Assistant position in the Economic Development Department.
2. Maintain the current position level.

ATTACHMENTS

Resolution 2022-104

Exhibit 1:

Administrative Assistant Job Description

RESOLUTION NO. 2022-104

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, APPROVING THE FUNDING OF AN ADMINISTRATIVE ASSISTANT JOB POSITION IN THE ECONOMIC DEVELOPMENT DEPARTMENT

WHEREAS, the City has a need to provide for career growth and higher responsible assignments in the Economic Development Department.

WHEREAS, the duties outlined in the currently filled Department Assistant II position are not sufficiently responsible to fully support the Department’s needs and do not allow for career growth into more responsive aspects of the Department.

WHEREAS, the job position of Administrative Assistant includes higher responsive duties that allow for career growth.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the City Council of the City of Coachella, as follows:

Section 1. The City Council hereby finds and determines that the foregoing Recitals of this Resolution are true and correct and hereby incorporated into this Resolution as though fully set forth herein.

Section 2. The City Council approves the associated Administrative Assistant job description as previously adopted and attached hereto as Exhibit 1.

Section 3. The City Council approves and funds a full-time Administrative Assistant position in the Economic Development Department.

Section 4. The City Council freezes the currently funded position of the selected qualified City employee and specifies that this action does not add an additional funded position. This position is not approved for external recruitment.

PASSED, APPROVED and ADOPTED this 14th day of December 2022.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2022-104 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 14th day of December 2022, by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza, MMC
Deputy City Clerk



City Hall
1515 Sixth Street
Coachella, CA 92236
Telephone: (760) 398-3502

April 2014

FLSA: EXEMPT

ADMINISTRATIVE ASSISTANT

DEFINITION

Under general supervision, performs a variety of advanced administrative support duties of considerable complexity requiring thorough knowledge of the assigned department, its procedures, and operational details; provides administrative support to the department head and professional staff, including handling sensitive material; composes and prepares correspondence using considerable judgment in content and style; performs skilled word processing, data entry, and typing; provides information to the public and staff requiring knowledge of department services, policies, and procedures; provides assistance for a wide variety of assignments related to administration of budgets, contracts, research projects, and department programs; provides office coordination and support; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from assigned managerial personnel. May exercise technical and functional direction over assigned administrative support staff.

CLASS CHARACTERISTICS

This is the advanced journey-level class in the administrative support series. Incumbents at this level are capable of performing advanced and complex administrative and office support duties, including taking and transcribing meeting minutes, providing overall department office coordination and management, and assisting in department-related projects and programs. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned. Employees at this level are required to be fully trained in all procedures related to the assigned area(s) of responsibility, working with a high degree of independent judgment, tact, and initiative. This class is distinguished from the Executive Assistant in that the latter is a one-position specialized class that provides complex and confidential administrative support to the City Manager's office, including the City Manager, Mayor, and City Council.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Provides administrative support to a department head and managers by assisting with duties of an advanced, complex, and sensitive nature; represents the department at meetings; acts as a liaison between the department head and other staff or the public, coordinating resolutions when appropriate.
- Supervises and trains assigned subordinates to ensure office work flow is maintained and office goals are met; assigns work according to changes in workload priorities; evaluates office and administrative functions to recommend changes in office procedures; may evaluate the work performance of staff.
- Performs various financial and accounting related duties, including receiving payments and reconciling

- them with purchasing orders, tracking vendor and invoice information, assisting with bid requests, price quotes, purchase and expenditure requests, and purchase orders.
- Maintains calendars for department executives and managers; schedules and/or coordinates meetings, seminars, conferences, and training sessions for department staff; acts as meeting secretary including posting required public notices, preparing agendas and informational packets, setting up the room, and taking and transcribing minutes for assigned boards and commissions.
 - Assists or administers department projects and/or programs as assigned by the department head; provides assistance to department staff in various research and department-related projects; assembles a variety of data and conducts special studies as directed.
 - Composes, types, edits, and proofreads a variety of complex documents, including forms, memos, statistical and analytical reports, and correspondence for department staff from rough draft, dictation equipment, handwritten copy, verbal instructions, or from other material; inputs and retrieves data and text using a computer terminal; checks draft documents for punctuation, spelling, and grammar; makes or suggests corrections to drafts; assists with displays of exhibits and the preparation of computer graphics.
 - Provides information to the public including contractors and vendors by phone or in person to ensure contract compliance and an understanding of department and City policies and procedures; listens to questions and explains procedures according to existing guidelines; responds to citizen and staff inquiries and complaints; refers citizens to the appropriate department source; coordinates or resolves problems of a moderate nature when appropriate.
 - Designs and implements computerized and manual file, index, tracking, and record keeping systems; researches records within areas of assigned responsibility; prepares a variety of statistical and narrative reports; provides follow-up information to customer and staff inquiries.
 - Maintains the City's and the assigned department's website; plans and implements web content; designs department-specific web pages; works with other departmental staff regarding web content and making relevant resources available to the public.
 - Operates a variety of standard office equipment, including job-related computer hardware and software applications, copiers, postage meters, facsimile machines, multi-line telephones, and transcription equipment; may operate other department-specific equipment.
 - May perform all duties of the Department Assistant I and II.
 - Performs duties of a disaster services worker in event of an emergency.
 - Performs related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Practices and methods of office management and administration, including the use of standard office equipment.
- Basic principles and practices of supervision and training.
- Computer applications related to the work, including word processing, database, and spreadsheet applications.
- Applicable Federal, State, and local laws, codes, regulations, and policies, technical processes, and procedures related to the department to which assigned.
- Principles and procedures of financial record keeping and reporting, basic accounts payable, and purchasing.
- Principles and practices of data collection and report preparation.
- Business letter writing and the standard format for reports and correspondence.
- Business arithmetic, financial, and statistical techniques.
- Record keeping principles and procedures.
- Modern office practices, methods, and computer equipment.
- English usage, grammar, spelling, vocabulary, and punctuation.

- Techniques for providing a high level of customer service to public and City staff, in person and over the telephone.

Ability to:

- Maintain confidentiality and be discreet in handling and processing confidential information and data.
- Interpret, apply, and explain applicable Federal, State, and local laws, rules, regulations, policies, and timelines, as well as complex administrative and departmental policies and procedures.
- Perform responsible administrative support work with accuracy, speed, and general supervision.
- Provide varied and responsible office administrative work requiring the use of tact and discretion.
- Participate in the preparation of department budget, including gathering and analyzing data related to expenditures and projected charges and monitoring budget expenditures and revenues.
- Supervise and train assigned staff.
- Understand the organization and operation of the City and of outside agencies as necessary to assume assigned responsibilities.
- Compose correspondence and reports independently or from brief instructions.
- Understand and carry out complex oral and written directions.
- Research, analyze, and summarize data and prepare accurate and logical written reports.
- Make accurate arithmetic, financial, and statistical computations.
- Enter and retrieve data from a computer with sufficient speed and accuracy to perform assigned work.
- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Operate and maintain modern office equipment, including computer equipment and specialized software applications programs.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to the completion of the twelfth (12th) grade and five (5) years of varied administrative support experience preferably involving some public contact or two (2) years of experience equivalent to Department Assistant II at the City of Coachella.

Licenses and Certifications:

Possession of a valid California class C driver's license with satisfactory driving record and automobile insurance.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; operate a motor vehicle to visit various City and meeting sites; vision to read printed materials and a computer screen, and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas will be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification

occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 25 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Nathan Statham, Finance Director

SUBJECT: Resolution No. 2022-105 approving and funding an administrative assistant job position in the Public Works Department.

STAFF RECOMMENDATION:

Adopt Resolution No. 2022-105 approving and funding an administrative assistant job position in the Public Works Department.

BACKGROUND:

The City currently employees one Department Assistant II in the Public Works Department. The Administrative Assistant II has filled this role since July of 2012.

The City has an “Assistant” job classification series that moves progressively through responsible/qualification increases that includes Department Assistant I, Department Assistant II, Administrative Assistant and Executive Assistant. The City currently fills positions in multiple departments in the Department Assistant I & II roles. The Administrative & Executive Assistant roles are currently not filled. Compensation levels are progressive through the “Assistant” job classification series to allow for career advancement and are consistent with the associated increased responsibility/qualification levels.

The City has historically filled the Administrative & Executive Assistant roles to retain more experienced staff as a means of providing career advancement opportunities in these more general job classification categories. The City also uses more responsible/qualified positions to ensure coverage of necessary work assignments. The Administrative & Executive Assistant positions allow for broader and more responsible work assignments. When work assignments are identified that do not fall under the Department Assistant I & II job descriptions, Administrative & Executive Assistant positions are opened up to align the identified work assignment with the respective job description.

DISCUSSION/ANALYSIS:

City management evaluates the efficiency of work assignments on an ongoing basis and has determined that it would improve efficiency in Public Works Administration if certain duties not

currently included in the Department Assistant II job description be performed by the current Department Assistant II. Opening up an Administrative Assistant position will allow the Department to more efficiently balance work assignments and allow training to provide a needed backup.

It has been the City's long standing practice to provide opportunities for employees to grow within the organization through promotion and to transition through the various steps of a chosen career path. Opening this position for internal recruitment would continue that practice and facilitate employee growth and retention.

This position is specifically recommended to provide internal advancement opportunity and facilitate improvements in the Public Works Department. This position is not intended to be an external recruitment and will only be opened up to existing City personnel. In the absence of an application from a qualified internal candidate, the position will not be filled. The position is also not intended as an additional position. The position vacated by a selected qualified internal applicant will be frozen (not filled without subsequent Council approval).

FISCAL IMPACT:

The minimal expected cost increase associated with this action of \$10,000 can be absorbed in the City's 2022-23 approved budget and will not result in additional appropriations. The potential annual impact is approximately \$20,000 which would be included in future annual budgets. This impact presumes the selection of a Department Assistant I (highest possible increase) as the qualified internal candidate. Based on an assessment of known qualifications, it is expected that a qualified candidate will be a Department Assistant II in which case the impact to the 2022-23 budget would be \$4,500 with an ongoing annual impact of \$9,000 (most likely increase).

ALTERNATIVES:

1. Approve staff's recommendation to approve Resolution No. 2022-105 approving and internally opening up an Administrative Assistant position in the Public Works Department.
2. Maintain the current position level.

ATTACHMENTS

Resolution 2022-105

Exhibit 1:

Administrative Assistant Job Description

RESOLUTION NO. 2022-105

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, APPROVING THE FUNDING OF AN ADMINISTRATIVE ASSISTANT POSITION IN THE PUBLIC WORKS DEPARTMENT

WHEREAS, the City has a need to provide for career growth and higher responsible assignments in the Public Works Department.

WHEREAS, the duties outlined in the currently filled Department Assistant II position are not sufficiently responsible to fully support the Department’s needs and do not allow for career growth into more responsive aspects of the Department.

WHEREAS, the job position of Administrative Assistant includes higher responsive duties that allow for career growth.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the City Council of the City of Coachella, as follows:

Section 1. The City Council hereby finds and determines that the foregoing Recitals of this Resolution are true and correct and hereby incorporated into this Resolution as though fully set forth herein.

Section 2. The City Council approves the associated Administrative Assistant job description as previously adopted and attached hereto as Exhibit 1.

Section 3. The City Council approves and funds a full-time Administrative Assistant position in the Public Works Department.

Section 4. The City Council freezes the currently funded position of the selected qualified City employee and specifies that this action does not add an additional funded position. This position is not approved for external recruitment.

PASSED, APPROVED and ADOPTED this 14th day of December 2022.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2022-105 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 14th day of December 2022, by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza, MMC
Deputy City Clerk



City Hall
1515 Sixth Street
Coachella, CA 92236
Telephone: (760) 398-3502

April 2014

FLSA: EXEMPT

ADMINISTRATIVE ASSISTANT

DEFINITION

Under general supervision, performs a variety of advanced administrative support duties of considerable complexity requiring thorough knowledge of the assigned department, its procedures, and operational details; provides administrative support to the department head and professional staff, including handling sensitive material; composes and prepares correspondence using considerable judgment in content and style; performs skilled word processing, data entry, and typing; provides information to the public and staff requiring knowledge of department services, policies, and procedures; provides assistance for a wide variety of assignments related to administration of budgets, contracts, research projects, and department programs; provides office coordination and support; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from assigned managerial personnel. May exercise technical and functional direction over assigned administrative support staff.

CLASS CHARACTERISTICS

This is the advanced journey-level class in the administrative support series. Incumbents at this level are capable of performing advanced and complex administrative and office support duties, including taking and transcribing meeting minutes, providing overall department office coordination and management, and assisting in department-related projects and programs. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned. Employees at this level are required to be fully trained in all procedures related to the assigned area(s) of responsibility, working with a high degree of independent judgment, tact, and initiative. This class is distinguished from the Executive Assistant in that the latter is a one-position specialized class that provides complex and confidential administrative support to the City Manager's office, including the City Manager, Mayor, and City Council.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Provides administrative support to a department head and managers by assisting with duties of an advanced, complex, and sensitive nature; represents the department at meetings; acts as a liaison between the department head and other staff or the public, coordinating resolutions when appropriate.
- Supervises and trains assigned subordinates to ensure office work flow is maintained and office goals are met; assigns work according to changes in workload priorities; evaluates office and administrative functions to recommend changes in office procedures; may evaluate the work performance of staff.
- Performs various financial and accounting related duties, including receiving payments and reconciling

- them with purchasing orders, tracking vendor and invoice information, assisting with bid requests, price quotes, purchase and expenditure requests, and purchase orders.
- Maintains calendars for department executives and managers; schedules and/or coordinates meetings, seminars, conferences, and training sessions for department staff; acts as meeting secretary including posting required public notices, preparing agendas and informational packets, setting up the room, and taking and transcribing minutes for assigned boards and commissions.
 - Assists or administers department projects and/or programs as assigned by the department head; provides assistance to department staff in various research and department-related projects; assembles a variety of data and conducts special studies as directed.
 - Composes, types, edits, and proofreads a variety of complex documents, including forms, memos, statistical and analytical reports, and correspondence for department staff from rough draft, dictation equipment, handwritten copy, verbal instructions, or from other material; inputs and retrieves data and text using a computer terminal; checks draft documents for punctuation, spelling, and grammar; makes or suggests corrections to drafts; assists with displays of exhibits and the preparation of computer graphics.
 - Provides information to the public including contractors and vendors by phone or in person to ensure contract compliance and an understanding of department and City policies and procedures; listens to questions and explains procedures according to existing guidelines; responds to citizen and staff inquiries and complaints; refers citizens to the appropriate department source; coordinates or resolves problems of a moderate nature when appropriate.
 - Designs and implements computerized and manual file, index, tracking, and record keeping systems; researches records within areas of assigned responsibility; prepares a variety of statistical and narrative reports; provides follow-up information to customer and staff inquiries.
 - Maintains the City's and the assigned department's website; plans and implements web content; designs department-specific web pages; works with other departmental staff regarding web content and making relevant resources available to the public.
 - Operates a variety of standard office equipment, including job-related computer hardware and software applications, copiers, postage meters, facsimile machines, multi-line telephones, and transcription equipment; may operate other department-specific equipment.
 - May perform all duties of the Department Assistant I and II.
 - Performs duties of a disaster services worker in event of an emergency.
 - Performs related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Practices and methods of office management and administration, including the use of standard office equipment.
- Basic principles and practices of supervision and training.
- Computer applications related to the work, including word processing, database, and spreadsheet applications.
- Applicable Federal, State, and local laws, codes, regulations, and policies, technical processes, and procedures related to the department to which assigned.
- Principles and procedures of financial record keeping and reporting, basic accounts payable, and purchasing.
- Principles and practices of data collection and report preparation.
- Business letter writing and the standard format for reports and correspondence.
- Business arithmetic, financial, and statistical techniques.
- Record keeping principles and procedures.
- Modern office practices, methods, and computer equipment.
- English usage, grammar, spelling, vocabulary, and punctuation.

- Techniques for providing a high level of customer service to public and City staff, in person and over the telephone.

Ability to:

- Maintain confidentiality and be discreet in handling and processing confidential information and data.
- Interpret, apply, and explain applicable Federal, State, and local laws, rules, regulations, policies, and timelines, as well as complex administrative and departmental policies and procedures.
- Perform responsible administrative support work with accuracy, speed, and general supervision.
- Provide varied and responsible office administrative work requiring the use of tact and discretion.
- Participate in the preparation of department budget, including gathering and analyzing data related to expenditures and projected charges and monitoring budget expenditures and revenues.
- Supervise and train assigned staff.
- Understand the organization and operation of the City and of outside agencies as necessary to assume assigned responsibilities.
- Compose correspondence and reports independently or from brief instructions.
- Understand and carry out complex oral and written directions.
- Research, analyze, and summarize data and prepare accurate and logical written reports.
- Make accurate arithmetic, financial, and statistical computations.
- Enter and retrieve data from a computer with sufficient speed and accuracy to perform assigned work.
- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Operate and maintain modern office equipment, including computer equipment and specialized software applications programs.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to the completion of the twelfth (12th) grade and five (5) years of varied administrative support experience preferably involving some public contact or two (2) years of experience equivalent to Department Assistant II at the City of Coachella.

Licenses and Certifications:

Possession of a valid California class C driver's license with satisfactory driving record and automobile insurance.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; operate a motor vehicle to visit various City and meeting sites; vision to read printed materials and a computer screen, and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas will be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification

occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 25 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Nathan Statham, Finance Director

SUBJECT: Resolution No. 2022-106 authorizing and funding a Management Analyst job position in the Human Resources Department.

STAFF RECOMMENDATION:

Approve Resolution No. 2022-106 authorizing and funding a Management Analyst job position in the Human Resources (HR) Department.

BACKGROUND:

The City currently has three full time positions in the Human Resources Department. For the past eight years, the department has consisted of a Human Resources Manager (Department Head) and a Human Resources Technician. The current HR Technician has been filling her role since February of 2014. The Department Assistant position, which Council recently approved, is in the process of being filled.

The City Council recently approved the Management Analyst job classification series. This job classification series is based on a higher level of experience and responsibility than positions classified as Technicians. The Management Analyst job classification allows sufficient flexibility to fit the needs of any specific department and would be an ideal next step for the HR Department in bridging job duties between the HR Technician and HR Manager positions. Compensation for the Management Analyst position is also higher than Technician compensation ranges allowing for career advancement opportunities.

DISCUSSION/ANALYSIS:

This position is specifically recommended to provide internal advancement opportunity and facilitate improvements in the HR Department. It would improve efficiency and stability within the HR Department if certain duties can be performed by staff other than the Department Head. Opening up a Management Analyst position will allow the Department to more efficiently balance work assignments and allow for training to provide a needed backup position for the Department Head. The position is not intended to be an external recruitment and will only be opened up to existing City personnel. In the absence of an application from a qualified internal candidate, the position would not be filled. The position is also not intended as an additional position. The

position vacated by a selected qualified internal applicant would be frozen (not filled without subsequent Council approval).

It has been the City's long standing practice to provide opportunities for employees to grow within the organization through promotion and to transition through the various steps of a chosen career path. Opening this position for internal recruitment with the expectation that the HR Technician would be the most qualified candidate would continue that practice and facilitate employee growth and retention.

FISCAL IMPACT:

The minimal expected cost increase associated with this action of \$3,754 can be absorbed in the City's 2022-23 approved budget and will not result in additional appropriations. The full annual impact is approximately \$7,500 which would be included in future annual budgets.

ALTERNATIVES:

1. Approve staff's recommendation to approve Resolution No. 2022-106 internally opening up a Management Analyst position in the HR Department.
2. Maintain the current position level.

ATTACHMENTS

Resolution 2022-106

Exhibit 1:

Management Analyst Job Description

RESOLUTION NO. 2022-106

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, APPROVING THE FUNDING OF A MANAGEMENT ANALYST POSITION IN THE HUMAN RESOURCES DEPARTMENT

WHEREAS, the City has a need to provide for career growth and higher responsible assignments in the Human Resources (HR) Department.

WHEREAS, the duties outlined in the currently filled HR Technician position are not sufficiently responsible to fully support the HR Manager and do not allow for career growth into more responsible aspects of the human resources field.

WHEREAS, the currently approved job position of Management Analyst includes higher responsible duties and allows for career growth and retention within the Department.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the City Council of the City of Coachella, as follows:

Section 1. The City Council hereby finds and determines that the foregoing Recitals of this Resolution are true and correct and hereby incorporated into this Resolution as though fully set forth herein.

Section 2. The City Council approves and funds a full-time Management Analyst in the HR Department.

Section 3. The City Council freezes the currently funded position vacated by the selected qualified City employee and specifies that this action does not add an additional funded position to the HR Department. This position is not approved for external recruitment.

PASSED, APPROVED and ADOPTED this 14th day of December 2022.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2022-106 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 14th day of December 2022, by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza, MMC
Deputy City Clerk



Civic Center
53-990 Enterprise Way
Coachella, CA 92236
Telephone: (760) 398-3502

October 2022

FLSA: EXEMPT

MANAGEMENT ANALYST

DEFINITION

Under direction of the respective department head, performs a full range of analytical work to research, evaluate, develop, implement and administer assigned programs, projects and functions; plans and implements analytical strategies to resolve problems; gather and analyzes information from various sources to prepare comprehensive analytical reports and recommendations; administers complex research and assignments as it pertains to the respective department. Performs a full range of responsible and varied professional, analytical, financial, systems, statistical programmatic, management and other administrative analyses duties in providing responsible staff support to a City department, division, function, or program area; performs a variety of assigned projects, prepares various reports to improve the efficiency and effectiveness of departmental or division operations; and coordinates assigned activities with other departments, divisions, outside agencies, and the general public. This is a broad classification with individual positions assigned to specific functional areas; duties and assignments may overlap depending on department staffing and operational needs. This position is intended to fit individual department/division needs. All duties outlined are general with the understanding that they pertain to the respective hiring department.

SUPERVISION RECEIVED AND EXERCISED

Receives direct and general direction from the respective department head or designee. May exercise technical and functional supervision over technical and office support staff if assigned.

CLASS CHARACTERISTICS

This is the full journey-level class in the Management Analyst Series. Incumbent is responsible for the management and administration of new and existing departmental projects. Incumbent works under general and direct supervision and exercises a moderate level of discretion and independent judgment in performing a full range of routine and complex functions and duties relating to the management of departmental projects and analytical research.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Performs difficult and responsible assignments in assigned areas of respective department.
- Drafts proposed contracts, bid documents; agreements and a variety of other supporting documents; monitors program/ contract performance and expenditures; researches and

resolves program/contract problems and disputes; compiles and drafts federal and state agency reports and documents.

- Reviews specification; develops, procures, implements and administers contracts and agreements. May prepare RFP's for contract services to establish new projects within the department.
- Responsible for the management, administration and oversight of programs.
- Assists the department head in the development and administration of programs.
- May assist other departments in various tasks or programs.
- Performs duties of disaster worker in event of an emergency.
- Performs related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles, practices, and methods of administrative, organizational, financial and procedural analysis.
- Principles and practices of public administration, including budgeting, contracting, purchasing and maintenance of public records.
- Federal state and local laws, regulations and court decisions applicable to assigned areas of responsibility, including the Public Contracts Code.
- State guidelines and rules.
- City department guidelines and specifications.
- Principles and practices of effective management and supervision.
- Modern office practices, methods, and computer equipment and applications related to the work.
- English usage, grammar, spelling, vocabulary, and punctuation.
- Techniques for effectively representing the City in contacts with government agencies, community groups, and various business, professional, regulatory, and legislative organizations.

Ability to:

- Organize, set priorities and exercise sound independent judgment within areas of responsibility; coordinate effort with other City departments and regulatory agencies.
- Analyze administrative, operational, procedural, organizational and/or financial problems, evaluate alternatives and reach sound, logical, fact-based conclusions and recommendations.
- Communicate effectively, both orally and in writing; present conclusions and recommendations clearly and logically.
- Prepare clear, concise and comprehensive correspondence, reports and other written materials.
- Establish and administer contracts in accordance with contract requirements and all applicable legal and other requirements.

- Analyze proposed state and local legislation to determine impacts on the City or respective City departments.
- Use and operate computers and standard business software; maintains files, records and documentation
- Establish and maintain effective working relationships with staff, contractors, developers, consultants and other encountered in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying.

Graduation from an accredited four-year college or university with major coursework consistent with the standard needs of the hiring department or a closely related field and at least three (3) years of progressively responsible professional work experience performing duties consistent with the needs of the respective department.

Licenses and Certifications:

Valid California class C driver's license with satisfactory driving record and automobile insurance.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, be able to operate a motor vehicle to visit various City and meeting sites, possess adequate vision to read printed materials and a computer screen and possess sufficient hearing and speech to communicate in person, before groups, and over the telephone. This position includes sedentary activities but standing in work areas and walking between work areas will be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push and pull materials and objects weighing up to 25 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Nathan Statham, Finance Director

SUBJECT: Investment Report – September 2022

STAFF RECOMMENDATION:

Staff recommends that the City Council receive and file the investment report for September of 2022

EXECUTIVE SUMMARY:

On June 8, 2022, the City of Coachella along with its component units (Sanitary District, Educational & Governmental Access Cable Corporation, Fire Protection District and Water Authority) approved and adopted the current “Statement of Investment Policy”.

Pursuant to Section 16 of that policy, the City Treasurer shall provide to the City Council a monthly investment report which provides a clear picture of the status of the current investment portfolio. This report shall include, at a minimum, the following information for each type of investment held in the City’s investment portfolio: the issuer; amount of investment; current market value; yield on investment; income generated from investments; dollar amount invested on all securities, investments and moneys held by the local agency; and shall additionally include a description of any of the local agency’s funds, investments, or programs; and a description of unusual investment activity or developments during the month for which the report is prepared. This information shall be provided for all City and component unit pooled investments, as well as for bond accounts, which are managed by outside Fiscal Agents.

The interest rates presented are the most current rates available as of the date of these reports. The market values presented for pooled City investments are based on closing prices for the related investments as of the date of these reports. This information was obtained from the Wall Street Journal or other reliable sources of market prices.

The Market values presented for investments managed by fiscal agents are based on amounts reported by the fiscal agent on their investment statements. The purchase date and type of investment are not included for funds held by fiscal agents.

Attached is the Treasurer's Report of Investments which includes an overview on investments which provides information on investment activity, withdrawals and deposits, interest earned, payment of interest and payment of principal as of the months ended August 31, 2022. In addition, this report includes detailed information and current activity on individual investments.

All City investments are in compliance with the guidelines established for Authorized Investments as specified in the Investment Policy, Section 8.

There was no unusual investment activity to report.

The City and Districts have sufficient moneys to meet their expenditure requirements for the next six months.

FISCAL IMPACT:

None, this report is receive and file only.

CITY OF COACHELLA
TREASURER'S REPORT - INVESTMENT REPORT
 As of September 30, 2022
 Fiscal Year 2022-2023

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 8/31/2022	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF INTEREST	PAYMENT OF PRINCIPAL	BALANCE AS OF 9/30/2022
CASH ON HAND							
Wells Fargo-General Checking	N/A	6,831,724.13	203,447.31	-	-	-	7,035,171.44
Wells Fargo-Road Maintenance	N/A	1,518,564.51	77,136.29	-	-	-	1,595,700.80
Wells Fargo-Gas Tax	N/A	177,928.33	102,297.77	-	-	-	280,226.10
Mechanics Bank - Payroll Acct	N/A	461,250.93	(201,251.12)	-	-	-	259,999.81
Petty Cash	N/A	6,000.00	-	-	-	-	6,000.00
Total Cash on Hand		8,995,467.90	181,630.25	-	-	-	9,177,098.15
INVESTMENTS							
State of California - LAIF	1.51%	17,940,295.32	-	-	-	-	17,940,295.32
Investment Management Acct	1.37%	33,208,528.94	(507,711.11)	-	-	-	32,700,817.83
Total Investments		51,148,824.26	(507,711.11)	-	-	-	50,641,113.15
CASH WITH FISCAL AGENT							
US Bank	varies	2,481,647.67	(2,395,462.50)	2,847.03	-	-	89,032.20 ①
Wells Fargo Bank, N.A.	5.83%	32.34	-	0.05	-	-	32.39 ②
Wilmington Trust, N. A.	0.03%	1,161,183.41	-	1,916.95	-	-	1,163,100.36 ③
Total Cash with Fiscal Agent		3,642,863.42	(2,395,462.50)	4,764.03	-	-	1,252,164.95
Grand Total		63,787,155.58	(2,721,543.36)	4,764.03	-	-	61,070,376.25

Completed By: Blanca Flores, Finance Manager
 Reviewed By: Nathan Statham-Finance Director

CITY OF COACHELLA
TREASURER'S REPORT - INVESTMENT REPORT
 As of September 30, 2022
 Fiscal Year 2022-2023

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 8/31/2022	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF INTEREST	PAYMENT OF PRINCIPAL	BALANCE AS OF 9/30/2022
CASH WITH FISCAL AGENT							
US BANK							
COACHELLA WATER AUTHORITY							
<u>CITY OF COACHELLA WATER: WATER REFUNDING BONDS 2012 SERIES</u>							
A/C #: 6712016201 Bond Fund	0.03%	-	-	-	-	-	-
A/C #: 6712016202 Interest Account	0.03%	-	-	-	-	-	-
A/C #: 6712016203 Principal Account	0.00%	-	-	-	-	-	-
A/C #: 6712016204 Reserve Fund	0.00%	-	-	-	-	-	-
COACHELLA FINANCING AUTHORITY							
<u>Successor Agency to the Coachella Redevelopments Agency 2014 Series</u>							
A/C #: 6712104701 Debt Service Fund	0.00%	-	221.22	437.65	-	-	658.87
A/C #: 6712104702 Interest Account	0.00%	147,756.25	(147,813.82)	57.57	-	-	(0.00)
A/C #: 6712104703 Principal Account	0.00%	420,000.00	(420,163.65)	163.65	-	-	(0.00)
COACHELLA SANITARY DISTRICT							
<u>WASTEWATER SERIES 2015A</u>							
A/C #: 6712148601 Bond Fund	0.00%	60,712.51	(60,712.51)	23.68	-	-	23.68
A/C #: 6712148602 Interest Account	0.00%	-	60,712.51	-	-	-	60,712.51
A/C #: 6712148603 Principal Account	0.00%	-	-	-	-	-	-
<u>COACHELLA SANITARY DISTRICT: PROJECT FUND 2011</u>							
A/C #: 6711963500 Project Fund 2011	0.0100%	25,344.66	-	43.27	-	-	25,387.93

CITY OF COACHELLA
TREASURER'S REPORT - INVESTMENT REPORT
 As of September 30, 2022
 Fiscal Year 2022-2023

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 8/31/2022	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF INTEREST	PAYMENT OF PRINCIPAL	BALANCE AS OF 9/30/2022
COACHELLA SUCCESSOR AGENCY							
MERGED PROJECT AREAS BONDS 98 & 99: BONDS 2013							
A/C #: 6712071401 Interest Account	0.00%	-	139.05	275.09	-	-	414.14
A/C #: 6712071402 Interest Account	0.00%	46,868.75	(46,887.01)	18.26	-	-	(0.00)
A/C #: 6712071403 Principal Account	0.00%	310,000.00	(310,120.79)	120.79	-	-	0.00
SA TO COACHELLA RDA REFUNDING BONDS SERIES 2016A & 2016B							
A/C #: 6712160601 Debt Service	0.00%	-	573.09	1,133.79	-	-	1,706.88
A/C #: 6712160602 Interest Account	0.00%	375,837.50	(375,983.94)	146.44	-	-	(0.00)
A/C #: 6712160603 Principal Account	0.00%	1,095,000.00	(1,095,426.65)	426.65	-	-	0.00
COACHELLA LEASE BONDS 2016							
A/C #: 6712179801 Payment Account	0.0000%	127.95	-	0.19	-	-	128.14
A/C #: 6712179802 Interest Account	0.0000%	0.05	-	-	-	-	0.05
A/C #: 6712179803 Principal Account	0.0000%	-	-	-	-	-	-
TOTAL US BANK OF CALIFORNIA		4,449,237.28	(2,395,462.50)	2,847.03	-	-	89,032.20 ①
WELLS FARGO BANK, N.A.							
GAS TAX BONDS SERIES 2019							
A/C #: 83925300 Debt Service Fund	0.0000%	6.46	-	0.01	-	-	6.47
A/C #: 83925301 Interest Account	0.0000%	8.29	-	0.01	-	-	8.30
A/C #: 83925302 Principal Account	0.0000%	17.59	-	0.03	-	-	17.62
TOTAL WELLS FARGO BANK, N.A.		32.34	-	0.05	-	-	32.39 ②

CITY OF COACHELLA
TREASURER'S REPORT - INVESTMENT REPORT
 As of September 30, 2022
 Fiscal Year 2022-2023

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 8/31/2022	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF INTEREST	PAYMENT OF PRINCIPAL	BALANCE AS OF 9/30/2022
WILMINGTON TRUST, N. A.							
<u>CITY OF COACHELLA TAXABLE PENSION OBLIGATION BONDS</u>							
A/C #: 144613-001 Interest Account	0.03%	-	-	-	-	-	-
A/C #: 144613-002 Principal Account	0.00%	-	-	-	-	-	-
<u>CITY OF COACHELLA 2022A BOND FUND</u>							
A/C #: 154278-000 Bond Fund	1.76%	1,227.00	1,725.97	4.78	-	-	2,957.75
A/C #: 154278-001 Interest Account	0.00%	-	-	-	-	-	-
A/C #: 154278-002 Principal Account	0.00%	-	-	-	-	-	-
A/C #: 154278-004 Project FD Account	1.76%	1,159,844.34	(1,725.97)	1,911.88	-	-	1,160,030.25
<u>CITY OF COACHELLA 2022B BOND FUND</u>							
A/C #: 155657-000 Bond Fund	1.76%	112.07	-	0.29	-	-	112.36
A/C #: 155657-001 Interest Account	0.00%	-	-	-	-	-	-
A/C #: 155657-002 Principal Account	0.00%	-	-	-	-	-	-
A/C #: 155657-004 COI Account	0.00%	-	-	-	-	-	-
TOTAL WILMINGTON TRUST BANK, N.A.		1,161,183.41	-	1,916.95	-	-	1,163,100.36
TOTAL CASH WITH FISCAL AGENT		5,610,453.03	(2,395,462.50)	4,764.03	-	-	1,252,164.95

③

Managed Account Detail of Securities Held

For the Month Ending **September 30, 2022**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note												
US TREASURY NOTES DTD 07/02/2018 2.625% 06/30/2023		9128284U1	1,250,000.00	AA+	Aaa	07/05/22	07/07/22	1,247,119.14	2.86	8,292.29	1,247,811.19	1,236,328.13
US TREASURY NOTES DTD 07/15/2020 0.125% 07/15/2023		912828ZY9	1,270,000.00	AA+	Aaa	02/17/22	02/18/22	1,249,015.23	1.31	336.48	1,258,237.05	1,229,915.63
US TREASURY NOTES DTD 08/01/2016 1.250% 07/31/2023		912828S92	140,000.00	AA+	Aaa	04/02/19	04/04/19	134,071.88	2.28	294.84	138,862.43	136,587.50
US TREASURY NOTES DTD 11/15/2013 2.750% 11/15/2023		912828WE6	355,000.00	AA+	Aaa	03/06/19	03/08/19	358,591.60	2.52	3,687.47	355,859.64	348,732.05
US TREASURY NOTES DTD 11/30/2016 2.125% 11/30/2023		912828U57	460,000.00	AA+	Aaa	01/07/19	01/09/19	451,770.31	2.52	3,285.04	458,041.65	448,787.50
US TREASURY NOTES DTD 12/31/2018 2.625% 12/31/2023		9128285U0	70,000.00	AA+	Aaa	01/30/19	01/31/19	70,207.81	2.56	464.37	70,052.79	68,545.32
US TREASURY NOTES DTD 05/01/2017 2.000% 04/30/2024		912828X70	350,000.00	AA+	Aaa	06/03/19	06/05/19	351,585.94	1.90	2,929.35	350,510.94	337,476.58
US TREASURY N/B NOTES DTD 05/31/2022 2.500% 05/31/2024		91282CER8	1,250,000.00	AA+	Aaa	07/05/22	07/07/22	1,242,626.95	2.82	10,502.05	1,243,540.61	1,213,671.88
US TREASURY N/B NOTES DTD 07/15/2021 0.375% 07/15/2024		91282CCL3	1,285,000.00	AA+	Aaa	02/17/22	02/18/22	1,248,206.84	1.59	1,021.37	1,257,635.61	1,199,467.19
US TREASURY NOTES DTD 07/31/2017 2.125% 07/31/2024		9128282N9	125,000.00	AA+	Aaa	08/01/19	08/05/19	126,933.59	1.80	447.52	125,709.97	120,234.38
US TREASURY NOTES DTD 08/31/2017 1.875% 08/31/2024		9128282U3	165,000.00	AA+	Aaa	09/03/19	09/05/19	169,299.02	1.33	264.93	166,651.65	157,729.69
US TREASURY NOTES DTD 10/02/2017 2.125% 09/30/2024		9128282Y5	295,000.00	AA+	Aaa	10/01/19	10/03/19	303,815.43	1.50	17.22	298,528.11	283,015.63
US TREASURY NOTES DTD 10/31/2019 1.500% 10/31/2024		912828YM6	195,000.00	AA+	Aaa	01/11/21	01/12/21	203,630.27	0.33	1,224.05	199,731.73	184,335.94
US TREASURY NOTES DTD 11/30/2017 2.125% 11/30/2024		9128283J7	425,000.00	AA+	Aaa	01/03/20	01/07/20	434,844.73	1.63	3,035.09	429,352.81	406,140.63

Managed Account Detail of Securities Held

For the Month Ending **September 30, 2022**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 11/30/2017 2.125% 11/30/2024	9128283J7	580,000.00	AA+	Aaa	12/02/19	12/04/19	591,917.19	1.69	4,142.01	585,170.87	554,262.50
US TREASURY N/B NOTES DTD 01/15/2022 1.125% 01/15/2025	91282CDS7	1,265,000.00	AA+	Aaa	02/17/22	02/18/22	1,244,888.48	1.69	3,016.41	1,249,149.40	1,178,031.25
US TREASURY NOTES DTD 02/17/2015 2.000% 02/15/2025	912828J27	130,000.00	AA+	Aaa	03/02/20	03/04/20	137,205.86	0.85	332.07	133,457.54	123,337.50
US TREASURY NOTES DTD 03/31/2020 0.500% 03/31/2025	912828ZF0	1,330,000.00	AA+	Aaa	07/05/22	07/07/22	1,248,953.13	2.83	18.27	1,255,937.13	1,213,001.50
US TREASURY NOTES DTD 08/31/2020 0.250% 08/31/2025	91282CAJ0	555,000.00	AA+	Aaa	08/02/21	08/06/21	548,799.61	0.53	118.82	550,556.25	494,296.88
US TREASURY NOTES DTD 08/31/2020 0.250% 08/31/2025	91282CAJ0	1,500,000.00	AA+	Aaa	07/06/22	07/07/22	1,381,816.41	2.89	321.13	1,390,646.81	1,335,937.50
US TREASURY NOTES DTD 09/30/2020 0.250% 09/30/2025	91282CAM3	460,000.00	AA+	Aaa	09/07/21	09/09/21	452,273.44	0.67	3.16	454,291.10	408,753.15
US TREASURY NOTES DTD 10/31/2020 0.250% 10/31/2025	91282CAT8	350,000.00	AA+	Aaa	03/01/22	03/01/22	333,361.33	1.59	366.17	336,018.55	309,859.37
US TREASURY NOTES DTD 10/31/2020 0.250% 10/31/2025	91282CAT8	410,000.00	AA+	Aaa	10/04/21	10/06/21	401,319.53	0.78	428.94	403,422.47	362,978.13
US TREASURY NOTES DTD 11/30/2020 0.375% 11/30/2025	91282CAZ4	210,000.00	AA+	Aaa	11/02/21	11/03/21	204,659.77	1.01	264.65	205,851.27	186,145.30
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	190,000.00	AA+	Aaa	04/05/21	04/07/21	185,494.92	0.89	180.06	186,907.15	168,001.57
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	350,000.00	AA+	Aaa	01/11/21	01/12/21	347,867.19	0.50	331.69	348,604.39	309,476.58
US TREASURY NOTES DTD 01/31/2021 0.375% 01/31/2026	91282CBH3	160,000.00	AA+	Aaa	05/03/22	05/04/22	145,500.00	2.95	101.09	147,089.91	140,950.00
US TREASURY NOTES DTD 01/31/2019 2.625% 01/31/2026	9128286A3	255,000.00	AA+	Aaa	02/04/21	02/08/21	282,063.87	0.47	1,127.75	273,131.90	242,329.69

Managed Account Detail of Securities Held

For the Month Ending **September 30, 2022**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 01/31/2021 0.375% 01/31/2026	91282CBH3	270,000.00	AA+	Aaa	02/26/21	02/26/21	264,410.16	0.80	170.58	266,217.54	237,853.13
US TREASURY NOTES DTD 01/31/2021 0.375% 01/31/2026	91282CBH3	475,000.00	AA+	Aaa	07/02/21	07/07/21	465,871.09	0.80	300.10	468,337.92	418,445.31
US TREASURY NOTES DTD 01/31/2021 0.375% 01/31/2026	91282CBH3	1,320,000.00	AA+	Aaa	02/17/22	02/18/22	1,246,626.56	1.84	833.97	1,258,067.33	1,162,837.50
US TREASURY NOTES DTD 02/28/2021 0.500% 02/28/2026	91282CBQ3	310,000.00	AA+	Aaa	03/05/21	03/09/21	305,676.95	0.79	132.74	307,035.49	273,526.58
US TREASURY NOTES DTD 02/28/2021 0.500% 02/28/2026	91282CBO3	630,000.00	AA+	Aaa	12/03/21	12/07/21	613,019.53	1.15	269.75	616,296.85	555,876.59
US TREASURY N/B NOTES DTD 05/31/2021 0.750% 05/31/2026	91282CCF6	290,000.00	AA+	Aaa	06/02/21	06/04/21	289,365.62	0.79	730.94	289,534.14	256,151.55
US TREASURY N/B NOTES DTD 05/31/2021 0.750% 05/31/2026	91282CCF6	325,000.00	AA+	Aaa	06/06/22	06/08/22	297,857.42	2.99	819.16	300,005.66	287,066.39
US TREASURY N/B NOTES DTD 09/30/2021 0.875% 09/30/2026	91282CCZ2	300,000.00	AA+	Aaa	04/05/22	04/07/22	276,222.66	2.77	7.21	278,793.58	263,953.14
US TREASURY NOTES DTD 02/15/2017 2.250% 02/15/2027	912828V98	295,000.00	AA+	Aaa	07/05/22	07/07/22	287,371.48	2.85	847.72	287,761.06	272,690.63
US TREASURY NOTES DTD 02/15/2017 2.250% 02/15/2027	912828V98	925,000.00	AA+	Aaa	09/14/22	09/15/22	871,451.17	3.68	2,658.12	871,982.01	855,046.87
US TREASURY N/B NOTES DTD 04/30/2020 0.500% 04/30/2027	912828ZN3	1,110,000.00	AA+	Aaa	08/03/22	08/05/22	992,062.50	2.92	2,322.55	995,950.55	944,193.75
US TREASURY NOTES DTD 08/15/2017 2.250% 08/15/2027	9128282R0	1,050,000.00	AA+	Aaa	09/01/22	09/06/22	995,490.23	3.40	3,017.32	996,245.63	964,687.50
Security Type Sub-Total		22,680,000.00					22,003,264.84	2.06	58,664.45	22,056,988.68	20,890,657.91
Supra-National Agency Bond / Note											
INTL BK RECON & DEVELOP NOTES DTD 11/24/2020 0.250% 11/24/2023	459058JM6	150,000.00	AAA	Aaa	11/17/20	11/24/20	149,677.50	0.32	132.29	149,876.60	143,245.50

Managed Account Detail of Securities Held

For the Month Ending **September 30, 2022**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Supra-National Agency Bond / Note												
INTER-AMERICAN DEVEL BK NOTES DTD 09/23/2021 0.500% 09/23/2024		4581X0DZ8	300,000.00	AAA	Aaa	09/15/21	09/23/21	299,778.00	0.52	33.33	299,853.55	278,503.50
Security Type Sub-Total			450,000.00					449,455.50	0.46	165.62	449,730.15	421,749.00
Municipal Bond / Note												
CA ST TXBL GO BONDS DTD 10/24/2019 2.400% 10/01/2023		13063DRJ9	190,000.00	AA-	Aa2	10/16/19	10/24/19	193,801.90	1.87	2,280.00	190,965.02	186,471.70
MS ST TXBL GO BONDS DTD 08/06/2020 0.565% 11/01/2024		605581MZ7	200,000.00	AA	Aa2	07/24/20	08/06/20	200,000.00	0.57	470.83	200,000.00	182,902.00
OR ST DEPT TRANS TXBL REV BONDS DTD 09/17/2020 0.566% 11/15/2024		68607DVA0	135,000.00	AAA	Aa1	09/11/20	09/17/20	135,000.00	0.57	288.66	135,000.00	123,730.20
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025		341271AD6	40,000.00	AA	Aa3	09/03/20	09/16/20	40,282.80	1.11	125.80	40,162.34	36,309.60
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025		341271AD6	110,000.00	AA	Aa3	09/03/20	09/16/20	110,000.00	1.26	345.95	110,000.00	99,851.40
LOS ANGELES CCD, CA TXBL GO BONDS DTD 11/10/2020 0.773% 08/01/2025		54438CYK2	80,000.00	AA+	Aaa	10/30/20	11/10/20	80,000.00	0.77	103.07	80,000.00	71,724.80
NJ TURNPIKE AUTHORITY TXBL REV BONDS DTD 02/04/2021 1.047% 01/01/2026		646140DP5	40,000.00	AA-	A1	01/22/21	02/04/21	40,000.00	1.05	104.70	40,000.00	35,678.40
Security Type Sub-Total			795,000.00					799,084.70	1.06	3,719.01	796,127.36	736,668.10
Federal Agency Commercial Mortgage-Backed Security												
FANNIEMAE-ACES DTD 04/01/2014 3.346% 03/01/2024		3136AJB54	73,392.38	AA+	Aaa	12/13/19	12/18/19	76,958.80	2.14	204.64	74,593.58	72,513.07
FHMS K043 A2 DTD 03/01/2015 3.062% 12/01/2024		3137BGK24	110,000.00	AA+	Aaa	03/19/20	03/25/20	115,448.44	1.95	280.68	112,520.54	106,678.84
Security Type Sub-Total			183,392.38					192,407.24	2.03	485.32	187,114.12	179,191.91

Managed Account Detail of Securities Held

For the Month Ending **September 30, 2022**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note												
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023		3135G04Q3	255,000.00	AA+	Aaa	05/20/20	05/22/20	254,232.45	0.35	228.44	254,836.68	248,957.78
FREDDIE MAC NOTES DTD 06/11/2018 2.750% 06/19/2023		3137EAEN5	325,000.00	AA+	Aaa	01/07/19	01/09/19	327,281.50	2.58	2,532.29	325,367.12	321,898.53
FREDDIE MAC NOTES DTD 06/26/2020 0.250% 06/26/2023		3137EAES4	175,000.00	AA+	Aaa	06/24/20	06/26/20	174,489.00	0.35	115.45	174,874.93	170,137.10
FANNIE MAE NOTES DTD 07/10/2020 0.250% 07/10/2023		3135G05G4	280,000.00	AA+	Aaa	07/08/20	07/10/20	279,398.00	0.32	157.50	279,844.96	271,832.12
FREDDIE MAC NOTES DTD 08/21/2020 0.250% 08/24/2023		3137EAEV7	185,000.00	AA+	Aaa	08/19/20	08/21/20	184,811.30	0.28	47.53	184,943.80	178,668.38
FANNIE MAE NOTES DTD 09/14/2018 2.875% 09/12/2023		3135G0U43	330,000.00	AA+	Aaa	12/03/18	12/06/18	329,333.40	2.92	500.73	329,867.52	325,877.64
FEDERAL FARM CREDIT BANK (CALLABLE) DTD 09/21/2020 0.250% 09/21/2023		3133EMAM4	250,000.00	AA+	Aaa	10/07/20	10/09/20	249,575.00	0.31	17.36	249,859.91	240,679.25
FEDERAL HOME LOAN BANKS NOTES DTD 12/09/2013 3.375% 12/08/2023		3130A0F70	190,000.00	AA+	Aaa	01/30/19	01/31/19	195,600.04	2.72	2,012.81	191,368.41	187,871.81
FEDERAL HOME LOAN BANK NOTES DTD 04/16/2020 0.500% 04/14/2025		3130AJHU6	200,000.00	AA+	Aaa	04/15/20	04/16/20	199,008.00	0.60	463.89	199,496.39	181,739.80
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025		3135G03U5	260,000.00	AA+	Aaa	04/22/20	04/24/20	259,464.40	0.67	717.71	259,725.74	236,841.28
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025		3135G03U5	360,000.00	AA+	Aaa	06/03/20	06/05/20	361,843.20	0.52	993.75	360,966.08	327,934.08
FREDDIE MAC NOTES (CALLABLE) DTD 05/29/2020 0.750% 05/28/2025		3134GVB31	200,000.00	AA+	Aaa	06/05/20	06/09/20	199,400.00	0.81	512.50	199,679.16	181,997.60
FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025		3135G04Z3	175,000.00	AA+	Aaa	07/02/20	07/07/20	175,201.25	0.48	252.78	175,110.32	157,979.50
FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025		3135G04Z3	225,000.00	AA+	Aaa	10/01/20	10/05/20	226,055.25	0.40	325.00	225,608.80	203,116.50

Managed Account Detail of Securities Held

For the Month Ending **September 30, 2022**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	305,000.00	AA+	Aaa	06/17/20	06/19/20	304,368.65	0.54	440.55	304,657.33	275,335.70
FREDDIE MAC NOTES DTD 07/23/2020 0.375% 07/21/2025	3137EAEU9	185,000.00	AA+	Aaa	07/21/20	07/23/20	184,078.70	0.48	134.90	184,482.78	165,858.05
FANNIE MAE NOTES DTD 08/27/2020 0.375% 08/25/2025	3135G05X7	195,000.00	AA+	Aaa	08/25/20	08/27/20	194,087.40	0.47	73.13	194,470.15	174,184.34
FANNIE MAE NOTES DTD 08/27/2020 0.375% 08/25/2025	3135G05X7	420,000.00	AA+	Aaa	10/21/20	10/22/20	417,727.80	0.49	157.50	418,638.99	375,166.26
FREDDIE MAC NOTES (CALLABLE) DTD 08/30/2022 4.050% 08/28/2025	3134GXS54	1,000,000.00	AA+	Aaa	08/19/22	08/30/22	999,600.00	4.06	3,487.50	999,611.70	979,782.00
FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	285,000.00	AA+	Aaa	09/23/20	09/25/20	284,142.15	0.44	23.75	284,488.30	253,884.84
FANNIE MAE NOTES DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	185,000.00	AA+	Aaa	11/09/20	11/12/20	184,337.70	0.57	370.00	184,587.93	164,725.11

Security Type Sub-Total		5,985,000.00					5,984,035.19	1.44	13,565.07	5,982,487.00	5,624,467.67
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Corporate Note

ADOBE INC CORP NOTE DTD 02/03/2020 1.700% 02/01/2023	00724PAA7	100,000.00	A+	A2	01/22/20	02/03/20	99,863.00	1.75	283.33	99,984.60	99,123.00
PFIZER INC CORP NOTES DTD 03/11/2019 2.950% 03/15/2024	717081ES8	260,000.00	A+	A2	04/02/19	04/04/19	263,146.00	2.69	340.89	260,888.24	255,095.36
MORGAN STANLEY CORP NOTES (CALLABLE) DTD 04/22/2021 0.731% 04/05/2024	61772BAA1	25,000.00	A-	A1	04/19/21	04/22/21	25,000.00	0.73	89.35	25,000.00	24,408.73
MORGAN STANLEY CORP NOTES (CALLABLE) DTD 04/22/2021 0.731% 04/05/2024	61772BAA1	75,000.00	A-	A1	04/20/21	04/22/21	75,094.50	0.69	268.04	75,024.65	73,226.17
AMAZON.COM INC CORPORATE NOTES DTD 05/12/2021 0.450% 05/12/2024	023135BW5	115,000.00	AA	A1	05/10/21	05/12/21	114,832.10	0.50	199.81	114,909.77	107,868.74

Managed Account Detail of Securities Held

For the Month Ending **September 30, 2022**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note												
TEXAS INSTRUMENTS INC CORP NOTES (CALLAB DTD 05/04/2017 2.625% 05/15/2024		882508BB9	300,000.00	A+	Aa3	02/23/22	02/25/22	304,716.00	1.90	2,975.00	303,343.39	292,432.50
WALMART INC CORPORATE NOTES DTD 04/23/2019 2.850% 07/08/2024		931142EL3	360,000.00	AA	Aa2	07/10/19	07/12/19	371,235.60	2.19	2,365.50	363,860.08	349,244.64
JPMORGAN CHASE & CO CORPORATE NOTES (CAL DTD 09/16/2020 0.653% 09/16/2024		46647PBS4	115,000.00	A-	A1	09/09/20	09/16/20	115,000.00	0.65	31.29	115,000.00	109,720.47
BANK OF AMERICA CORP (CALLABLE) CORPORAT DTD 10/21/2020 0.810% 10/24/2024		06051GJH3	150,000.00	A-	A2	10/16/20	10/21/20	150,000.00	0.81	529.88	150,000.00	142,499.55
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 01/10/2022 1.250% 01/10/2025		24422EVY2	190,000.00	A	A2	03/08/22	03/10/22	185,200.60	2.17	534.38	186,149.37	176,060.84
MICROSOFT CORP (CALLABLE) NOTES DTD 02/12/2015 2.700% 02/12/2025		594918BB9	190,000.00	AAA	Aaa	03/15/21	03/17/21	202,921.90	0.92	698.25	197,476.52	182,306.33
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025		89236TGT6	60,000.00	A+	A1	05/20/20	05/26/20	60,586.20	1.58	144.00	60,294.46	56,042.10
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025		89236TGT6	90,000.00	A+	A1	05/20/20	05/26/20	90,879.30	1.58	216.00	90,441.69	84,063.15
NOVARTIS CAPITAL CORP DTD 02/14/2020 1.750% 02/14/2025		66989HAP3	295,000.00	AA-	A1	05/06/20	05/08/20	305,504.95	0.98	673.99	300,129.75	276,689.65
AMAZON.COM INC CORPORATE NOTES DTD 04/13/2022 3.000% 04/13/2025		023135CE4	245,000.00	AA	A1	04/11/22	04/13/22	244,610.45	3.06	3,430.00	244,671.23	236,302.01
CITIGROUP INC (CALLABLE) CORPORATE NOTES DTD 05/04/2021 0.981% 05/01/2025		172967MX6	50,000.00	BBB+	A3	04/27/21	05/04/21	50,000.00	0.98	204.38	50,000.00	46,278.65

Managed Account Detail of Securities Held

For the Month Ending **September 30, 2022**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
CITIGROUP INC (CALLABLE) CORPORATE NOTES DTD 05/04/2021 0.981% 05/01/2025	172967MX6	55,000.00	BBB+	A3	04/28/21	05/04/21	55,145.75	0.91	224.81	55,077.08	50,906.52
GOLDMAN SACHS GROUP INC CORPORATE NOTES DTD 05/22/2015 3.750% 05/22/2025	38148LAE6	135,000.00	BBB+	A2	02/12/21	02/17/21	150,819.30	0.94	1,814.06	144,441.94	129,164.63
JPMORGAN CHASE & CO (CALLABLE) CORP NOTE DTD 06/01/2021 0.824% 06/01/2025	46647PCH7	115,000.00	A-	A1	05/24/21	06/01/21	115,000.00	0.82	315.87	115,000.00	106,437.91
JPMORGAN CHASE & CO CORP NOTES (CALLABLE) DTD 08/10/2021 0.768% 08/09/2025	46647PCM6	50,000.00	A-	A1	08/03/21	08/10/21	50,000.00	0.77	55.47	50,000.00	46,040.90
BRISTOL-MYERS SQUIBB CO CORPORATE NOTES DTD 11/13/2020 0.750% 11/13/2025	110122DN5	72,000.00	A+	A2	06/17/21	06/21/21	71,282.88	0.98	207.00	71,491.41	64,019.30
BANK OF AMERICA CORP NOTES (CALLABLE) DTD 03/22/2022 3.384% 04/02/2026	06051GKM0	220,000.00	A-	A2	03/17/22	03/22/22	220,000.00	3.38	3,908.52	220,000.00	208,131.44
TARGET CORP CORP NOTES (CALLABLE) DTD 01/24/2022 1.950% 01/15/2027	87612EBM7	25,000.00	A	A2	01/19/22	01/24/22	24,957.50	1.99	102.92	24,963.35	22,409.20
TARGET CORP CORP NOTES (CALLABLE) DTD 01/24/2022 1.950% 01/15/2027	87612EBM7	125,000.00	A	A2	01/27/22	01/31/22	124,923.75	1.96	514.58	124,933.99	112,046.00
BANK OF NY MELLON CORP (CALLABLE) CORPORATE DTD 01/26/2022 2.050% 01/26/2027	06406RBA4	200,000.00	A	A1	01/26/22	01/28/22	200,644.00	1.98	740.28	200,555.64	177,479.00
BANK OF NY MELLON CORP (CALLABLE) CORPORATE DTD 01/26/2022 2.050% 01/26/2027	06406RBA4	300,000.00	A	A1	08/02/22	08/04/22	280,158.00	3.67	1,110.41	280,861.44	266,218.50
JPMORGAN CHASE CORP NOTES (CALLABLE) DTD 04/22/2021 1.578% 04/22/2027	46647PCB0	260,000.00	A-	A1	08/02/22	08/04/22	235,172.60	3.81	1,812.07	236,008.83	224,205.80

Managed Account Detail of Securities Held

For the Month Ending **September 30, 2022**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Security Type Sub-Total		4,177,000.00					4,186,694.38	1.99	23,790.08	4,160,507.43	3,918,421.09

Certificate of Deposit

BARCLAYS BANK PLC NY CERT DEPOS DTD 02/03/2022 1.050% 02/01/2023	06742TG34	250,000.00	A-1	P-1	02/02/22	02/03/22	250,000.00	1.05	1,750.00	250,000.00	247,098.55
CREDIT SUISSE NEW YORK CERT DEPOS DTD 03/23/2021 0.590% 03/17/2023	22552G3C2	155,000.00	A-1	P-1	03/19/21	03/23/21	155,000.00	0.59	502.98	155,000.00	152,348.11

Security Type Sub-Total		405,000.00					405,000.00	0.87	2,252.98	405,000.00	399,446.66
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Asset-Backed Security

NAROT 2019-B A3 DTD 05/28/2019 2.500% 11/15/2023	65479HAC1	4,864.34	NR	Aaa	05/21/19	05/28/19	4,863.24	2.51	5.40	4,864.06	4,862.62
HAROT 2020-1 A3 DTD 02/26/2020 1.610% 04/22/2024	43813RAC1	38,190.19	NR	Aaa	02/19/20	02/26/20	38,182.71	1.61	17.08	38,187.38	37,842.48
TAOT 2020-A A3 DTD 02/12/2020 1.660% 05/15/2024	89232HAC9	45,974.72	AAA	Aaa	02/04/20	02/12/20	45,971.40	1.66	33.92	45,973.46	45,706.72
CARMX 2020-1 A3 DTD 01/22/2020 1.890% 12/16/2024	14315XAC2	44,539.11	AAA	NR	01/14/20	01/22/20	44,530.37	1.89	37.41	44,535.17	44,118.76
HAROT 2021-1 A3 DTD 02/24/2021 0.270% 04/21/2025	43813GAC5	47,942.24	NR	Aaa	02/17/21	02/24/21	47,941.36	0.27	3.60	47,941.70	46,569.16
HART 2021-A A3 DTD 04/28/2021 0.380% 09/15/2025	44933LAC7	45,000.00	AAA	NR	04/20/21	04/28/21	44,995.27	0.38	7.60	44,996.81	43,438.98
CARMX 2021-1 A3 DTD 01/27/2021 0.340% 12/15/2025	14316NAC3	26,498.59	AAA	NR	01/20/21	01/27/21	26,493.35	0.34	4.00	26,495.15	25,602.50
TAOT 2021-C A3 DTD 09/27/2021 0.430% 01/15/2026	89239BAC5	70,000.00	AAA	Aaa	09/21/21	09/27/21	69,994.42	0.43	13.38	69,995.73	66,213.61
CARMX 2021-2 A3 DTD 04/21/2021 0.520% 02/17/2026	14314QAC8	65,000.00	AAA	NR	04/13/21	04/21/21	64,985.99	0.52	15.02	64,990.19	62,933.30
HART 2021-C A3 DTD 11/17/2021 0.740% 05/15/2026	44935FAD6	35,000.00	AAA	NR	11/09/21	11/17/21	34,992.19	0.75	11.51	34,993.70	33,052.97

Managed Account Detail of Securities Held

For the Month Ending **September 30, 2022**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)											
Security Type/Description			S&P	Moody's	Trade	Settle	Original	YTM	Accrued	Amortized	Market
Dated Date/Coupon/Maturity	CUSIP	Par	Rating	Rating	Date	Date	Cost	at Cost	Interest	Cost	Value
Asset-Backed Security											
DCENT 2021-A1 A1 DTD 09/27/2021 0.580% 09/15/2026	254683CP8	55,000.00	AAA	Aaa	09/20/21	09/27/21	54,988.22	0.58	14.18	54,990.62	50,918.35
Security Type Sub-Total		478,009.19					477,938.52	0.84	163.10	477,963.97	461,259.45
Managed Account Sub-Total		35,153,401.57					34,497,880.37	1.87	102,805.63	34,515,918.71	32,631,861.79
Securities Sub-Total		\$35,153,401.57					\$34,497,880.37	1.87%	\$102,805.63	\$34,515,918.71	\$32,631,861.79
Accrued Interest											\$102,805.63
Total Investments											\$32,734,667.42

Managed Account Security Transactions & Interest

For the Month Ending **September 30, 2022**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
INTEREST										
09/15/22	09/15/22	COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	1,201.85	0.00	2.51	2.51			
09/15/22	09/15/22	CARMX 2021-2 A3 DTD 04/21/2021 0.520% 02/17/2026	14314OAC8	65,000.00	0.00	28.17	28.17			
09/15/22	09/15/22	HART 2021-A A3 DTD 04/28/2021 0.380% 09/15/2025	44933LAC7	45,000.00	0.00	14.25	14.25			
09/16/22	09/16/22	JPMORGAN CHASE & CO CORPORATE NOTES (CAL DTD 09/16/2020 0.653% 09/16/2024	46647PBS4	115,000.00	0.00	375.48	375.48			
09/21/22	09/21/22	HAROT 2021-1 A3 DTD 02/24/2021 0.270% 04/21/2025	43813GAC5	51,477.57	0.00	11.58	11.58			
09/21/22	09/21/22	FEDERAL FARM CREDIT BANK (CALLABLE) DTD 09/21/2020 0.250% 09/21/2023	3133EMAM4	250,000.00	0.00	312.50	312.50			
09/21/22	09/21/22	HAROT 2020-1 A3 DTD 02/26/2020 1.610% 04/22/2024	43813RAC1	43,280.96	0.00	58.07	58.07			
09/21/22	09/21/22	HAROT 2019-2 A3 DTD 05/29/2019 2.520% 06/21/2023	43815MAC0	2,128.71	0.00	4.47	4.47			
09/23/22	09/23/22	FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	285,000.00	0.00	534.38	534.38			
09/23/22	09/23/22	INTER-AMERICAN DEVEL BK NOTES DTD 09/23/2021 0.500% 09/23/2024	4581X0DZ8	300,000.00	0.00	750.00	750.00			
09/30/22	09/30/22	US TREASURY NOTES DTD 09/30/2020 0.250% 09/30/2025	91282CAM3	460,000.00	0.00	575.00	575.00			
09/30/22	09/30/22	US TREASURY N/B NOTES DTD 09/30/2021 0.875% 09/30/2026	91282CCZ2	300,000.00	0.00	1,312.50	1,312.50			
09/30/22	09/30/22	US TREASURY NOTES DTD 10/02/2017 2.125% 09/30/2024	9128282Y5	295,000.00	0.00	3,134.38	3,134.38			
09/30/22	09/30/22	US TREASURY NOTES DTD 03/31/2020 0.500% 03/31/2025	912828ZF0	1,330,000.00	0.00	3,325.00	3,325.00			
Transaction Type Sub-Total				4,618,768.11	0.00	24,420.78	24,420.78			

MATURITY

Managed Account Security Transactions & Interest

For the Month Ending **September 30, 2022**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
MATURITY										
09/15/22	09/15/22	US TREASURY NOTES DTD 09/15/2019 1.500% 09/15/2022	912828YF1	140,000.00	140,000.00	1,050.00	141,050.00	(1,110.16)	0.00	
Transaction Type Sub-Total				140,000.00	140,000.00	1,050.00	141,050.00	(1,110.16)	0.00	
PAYDOWNS										
09/01/22	09/25/22	FANNIEMAE-ACES DTD 04/01/2014 3.346% 03/01/2024	3136AJB54	147.79	147.79	0.00	147.79	(7.18)	0.00	
09/15/22	09/15/22	TAOT 2019-A A3 DTD 02/13/2019 2.910% 07/15/2023	89239AAD5	2,549.18	2,549.18	0.00	2,549.18	0.46	0.00	
09/15/22	09/15/22	NAROT 2019-A A3 DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	759.50	759.50	0.00	759.50	0.12	0.00	
09/15/22	09/15/22	NAROT 2019-B A3 DTD 05/28/2019 2.500% 11/15/2023	65479HAC1	3,541.85	3,541.85	0.00	3,541.85	0.80	0.00	
09/15/22	09/15/22	CARMX 2021-1 A3 DTD 01/27/2021 0.340% 12/15/2025	14316NAC3	1,639.58	1,639.58	0.00	1,639.58	0.32	0.00	
09/15/22	09/15/22	TAOT 2020-A A3 DTD 02/12/2020 1.660% 05/15/2024	89232HAC9	7,271.98	7,271.98	0.00	7,271.98	0.52	0.00	
09/15/22	09/15/22	COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	1,201.84	1,201.84	0.00	1,201.84	0.25	0.00	
09/15/22	09/15/22	CARMX 2020-1 A3 DTD 01/22/2020 1.890% 12/16/2024	14315XAC2	4,500.00	4,500.00	0.00	4,500.00	0.88	0.00	
09/21/22	09/21/22	HAROT 2020-1 A3 DTD 02/26/2020 1.610% 04/22/2024	43813RAC1	5,090.77	5,090.77	0.00	5,090.77	1.00	0.00	
09/21/22	09/21/22	HAROT 2021-1 A3 DTD 02/24/2021 0.270% 04/21/2025	43813GAC5	3,535.33	3,535.33	0.00	3,535.33	0.07	0.00	
09/21/22	09/21/22	HAROT 2019-2 A3 DTD 05/29/2019 2.520% 06/21/2023	43815MAC0	2,128.71	2,128.71	0.00	2,128.71	0.08	0.00	
Transaction Type Sub-Total				32,366.53	32,366.53	0.00	32,366.53	(2.68)	0.00	
Managed Account Sub-Total					(1,694,574.87)	22,305.19	(1,672,269.68)	(1,112.84)	0.00	
Total Security Transactions					(\$1,694,574.87)	\$22,305.19	(\$1,672,269.68)	(\$1,112.84)	\$0.00	



STAFF REPORT
9/14/2022

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, City Engineer

SUBJECT: Authorization to file a Notice of Completion for Street Pavement Rehabilitation Phase 17, City Project ST-105 (Vista Escondida Neighborhood Slurry and Striping Improvements)

STAFF RECOMMENDATION:

Accept the City Project No. ST-105 Street Pavement Rehabilitation Phase 17 (Vista Escondida Neighborhood Slurry and Striping Improvements) as complete, and direct the City Clerk to file a Notice of Completion attached hereto with the County of Riverside.

BACKGROUND:

On September 14, 2022, the City of Coachella acted to award a contract to Petrochem Materials Innovation, LLC (PMI) in the amount of \$376,269.28 plus 20% contingency for the Street Pavement Rehabilitation Phase 17, City Project ST-105.

City Staff has, in order to maximize funds and be as efficient as possible, elected to “Piggy-Back” on the City of Los Angeles REAS Slurry Seal contract resulting in lower costs and streamlined operations. Additionally, the City elected to utilize and apply Rubber Emulsion Aggregate Slurry (REAS) rather than traditional Latex slurry for a longer lasting and more resilient product with a more streamlined application process, which minimized the impact on the local traffic and neighborhoods.

The Street Pavement Rehabilitation Phase 17 (Vista Escondida Neighborhood Slurry and Striping Improvements) improved the overall Pavement Management Index Rating of the local streets as well as provided rubberized crackfilling and a rubberized slurry seal coating to prevent and avoid road decay and increase the overall longevity of the existing asphalt.

DISCUSSION/ANALYSIS:

City Staff has inspected the Project and found the improvements to be in accordance with the project contract and applicable standards. Staff recommends the acceptance of this project and that the City Council authorizes the filing of a Notice of Completion. Upon acceptance by City Council, the Project will enter a one-year warranty period as prescribed by the project contract agreement.

FISCAL IMPACT:

The Project was executed using Measure A (Fund 117) and SB1 (Fund 109) funds, with an original contract amount \$376,269.28 plus 20% for contingencies. The project was constructed under budget for a total amount of \$369,152.46. No fiscal impact to the 2022/23 CIP Budget.

ATTACHMENTS:

1. Notice of Completion

To be recorded with County Recorder within 10 days after completion and Acceptance. No recording fee.

When Recorded, return to:

Andrea Carranza, Deputy City Clerk
City of Coachella
53990 Enterprise Way
Coachella, CA 92236

(For Recorders Use)

Notice of Completion

(California Civil Code Section 3093 - Public Works)

Notice is hereby given by the undersigned owner, a political subdivision of the State of California that a public work improvement described as Street Pavement Rehabilitation Phase 17, City Project ST-105 has been completed and was accepted by the undersigned awarding authority on the date hereof. The pavement rehabilitation improvements are located within City right-of-way on various areas located within the City of Coachella.

The contractor on such work was Petrochem Materials Innovation, LLC (PMI) and the surety on his bond is Liberty Mutual Insurance Company located at 790 The City Drive South, Suite 200 Orange, CA 92868.

The real property upon which said work was performed is in the City of Coachella, County of Riverside, and State of California.

The nature of the interest of the owner is in fee.

Date: December 14, 2022
(Date of Acceptance)

City of Coachella
(Name of Political Subdivision)

Owner Address:
53990 Enterprise Way
Coachella, CA 92236

By: _____
Steven A. Hernandez

Title: Mayor

State of California)
) ss

County of Riverside)

I hereby certify that I am the Deputy City Clerk of the governing board of the City of Coachella, the political subdivision which executed the foregoing notice and on whose behalf I make this verification; that I have read said notice, know its contents, and that the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Coachella, California on _____ (Date)
(City Where Signed)

Andrea Carranza, Deputy City Clerk, City of Coachella

County Counsel Form 1 (Rev. 5-64)



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Nathan Statham, Finance Director

SUBJECT: Adopt Resolution No. 2022-100 receiving and filing the City of Coachella Development Impact Fees Annual Report 2022 pursuant to Government Code Sections 66000-66008.

STAFF RECOMMENDATION:

City Council adopt Resolution No. 2022-100 receiving and filing the City's Development Impact Fee Annual Report pursuant to California Government Code Sections 66000-66008.

EXECUTIVE SUMMARY

Government Code Section 66006 requires each local agency that imposes development impact fees to prepare an annual report for these specific fees. The fees, when collected, must be segregated from the General Fund and accounted for separately from other impact fees. This is done by placing the fees into their own accounting and only expending the monies for the purposes for which the fees were collected. The attached report, for the fiscal year ending June 30, 2022, includes the beginning (prior year ending) and current year ending fund balances for each fund as well as any changes during the year. The report also provides the amount of fees collected, interest, other income, and allowable expenditures for each fund.

BACKGROUND:

The City imposes fees on developer projects for the purpose of mitigating the impacts caused by new development. The City's developer impact fees are collected to defray all or at least a portion of the cost of public facilities, recreation facilities, parks, infrastructure (streets, signals, drainage, etc.) and public safety facilities. The purpose for which many of these developer fees are imposed supports future impacts that are also consistent with several strategic results areas including: Land Use, Open Space; Parks and Recreation; Public Safety, Emergency Services and Transportation.

FISCAL IMPACT:

Receive and File. There is no fiscal impact as a result of this action.

ATTACHMENTS:

1. Resolution No. 2022-100,
2. Development Impact Fees Annual Report 2022

RESOLUTION NO. 2022-100

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA RECEIVING AND FILING THE FISCAL YEAR 2021-22 ANNUAL REPORT ON THE COLLECTION AND USE OF MITIGATION FEES FOR NEW DEVELOPMENT.

WHEREAS, the City of Coachella collects impact fees to mitigate the effects of increased demand for public facilities, transportation infrastructure, and parks; and

WHEREAS, pursuant to the Mitigation Fee Act (Government Code Section 66000 et seq.), the City is required to annually report certain information regarding the collection of development impact fees; and

WHEREAS, the Report for Fiscal Year 2021-22, attached as "Exhibit A," identifies unexpended impact fee programs; and

WHEREAS, the Report has been made available.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COACHELLA HEREBY RESOLVES AS FOLLOWS:

The City Council of the City of Coachella does hereby receive and file the City of Coachella Development Impact Fees Annual Report 2022.

PASSED, APPROVED and ADOPTED, this 14th day of December 2022.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2022-100 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 14th day of December 2022, by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza, MMC
Deputy City Clerk

Park Land Impact Fee (Fund 120)

Description - Providing necessary Parkland and Open-Space to meet the needs of new residential construction.

Fee - Single Family Units - \$3,056.94
 - Multi-Family Units - \$2,567.83

Account Description	Beginning Fund Balance	FY 2021-2022	Ending Fund Balance
Revenues & Other Sources Developer fees Investment earnings (loss)		1,077,925 (6,021)	
Total Sources		\$ 1,071,904	
Expenditures & Other Uses			
Total Uses		\$ -	
Total Available	\$ (1,325,881)	\$ 1,071,904	\$ (253,977)

Public Facilities

Current Year Expenditures	Cost FY 2021-2022	DIF Funded	% DIF Funded
Total	\$ -	\$ -	

Total Facility Expenditures	Est. Facility Cost	% Complete	DIF Funded	% DIF Funded
Total	\$ -		\$ -	

¹ This negative balance resulted from the purchase of park land to construct Rancho Las Flores Park. A formal interfund loan was not recorded, but an implicit interfund loan exists between the General Fund and Fund 120 due to the negative cash balance in 120 that is covered by the General Fund. This implicit interfund loan decreases as additional fees are collected.

Library Facilities Impact Fee (Fund 121)

Description - provide library access to books, internet, and other reading and learning materials to a growing residential population.

Fees - Single Family Units - \$577.88
 - Multi-Family Units - \$485.42

Account Description		Beginning Fund Balance	FY 2021-2022	Ending Fund Balance
Revenues & Other Sources				
Developer fees			112,563	
Investment earnings (loss)			(1,320)	
Total Sources			\$ 111,243	
Expenditures & Other Uses				
Interest expense ¹			3,643	
Other Professional/Contract Svcs			4,845	
Total Uses			\$ 8,488	
Total Available		\$ (11,960,354)	\$ 102,755	\$ (11,857,599)

Public Facilities

Current Year Expenditures		Cost FY 2021-2022	DIF Funded	% DIF Funded
Total		\$ -	\$ -	

Total Facility Expenditures	Est. Facility Cost	% Complete	DIF Funded	% DIF Funded
Total	\$ -		\$ -	

¹ As of June 30, 2022, outstanding interfund loans of \$1,544,509 were owed to the General Fund. The interfund loans will be repaid when impact fee revenues become available, with interest set at the Local Agency Investment Fund (LAIF) rate of return.

Note: On September 13, 2016 the City issued Lease Revenue Bonds, Series 2016 in the amount of \$12,150,000 payable over 30 years for the construction of a new library. As of June 30, 2022, the outstanding balance was \$10,435,000. These bonds are reflected as a long-term liability of this fund.

Bus Shelter Impact Fee (Fund 123)

Description - To provide sufficient bus shelters at designated bus stops to accommodate transit expansion.

- Fee - Residential - \$85/unit
- Hotel/Motel - \$85/Rm
- Office - \$99/1,000sq.ft.
- Retail - \$85/1,000sq.ft.
- Restaurant/Gaming - \$106/1,000sq.ft.
- Gasoline - \$118/1,000sq.ft.
- Open Uses - \$126/Acre

Account Description	Beginning Fund Balance	FY 2021-2022	Ending Fund Balance
Revenues & Other Sources Investment earnings (loss)		(7,967)	
Total Sources		\$ (7,967)	
Transfers out-CIP fund		237,729	
Total Uses		\$ 237,729	
Total Available	\$ 245,696	\$ (245,696)	\$ -

Public Facilities

Current Year Expenditures	Costs FY 2021-2022	DIF Funded	% DIF Funded
Pueblo Viejo Transportation Hub (ST-130)	1,076,747	237,729	22%
Total	\$ 1,076,747	\$ 237,729	

Current Year Expenditures	Est. Facility Cost	% Complete	DIF Funded	% DIF Funded
Pueblo Viejo Trans Hub (ST-130)	3,996,500	49%	237,729	6%
Total	\$ 3,996,500		\$ 237,729	

Note: The Bus Shelter Fee has not been charged to developers since Fiscal Year 2013 and is no longer considered a DIF fee of the City. Bus shelter facilities were considered in the Street and Transportation Nexus study. Remaining funds have been appropriated for the Pueblo Viejo villas transportation hub in downtown Coachella. This fund will no longer be utilized.

Park Improvement Impact Fee (Fund 126)

Description - provide sufficient park facilities and equipment for additional residents.

Fees - Single Family Residential - \$6,480.35/unit
 - Multi-Family Residential - \$5,443.49/unit

Account Description	Beginning Fund Balance	FY 2021-2022	Ending Fund Balance
Revenues & Other Sources Developer fees Investment earnings (loss)		1,071,069 (1,195)	
Total Sources		\$ 1,069,875	
Expenditures & Other Uses Interest expense ¹		2,537	
Total Uses		\$ 2,537	
Total Available²	\$ (604,044)	\$ 1,067,337	\$ 463,293

Public Facilities

Current Year Expenditures	Costs FY 2021-2022	DIF Funded	% DIF Funded
Total	\$ -	\$ -	

Total Facility Expenditures	Est. Facility Cost	% Complete	DIF Funded	% DIF Funded
Total	\$ -		\$ -	

¹As of June 30, 2021, the Park Improvement Impact Fee fund had an outstanding interfund loan of \$67,631 due to the General Fund, this amount has been paid.

²Beginning fund balance does not agree with prior years report ending balance of -\$485,913 due to adjustments. The City agreed to reimburse Park Fees to a developer as part of a settlement agreement in 2012 for the Vista Escondida development. Residential units were completed in fiscal year 2021 leading to these adjustments, causing a reduction to the beginning fund balance in the amount of \$118,131.

Street & Transportation Impact Fee (Fund 127)

Description - To provide for street improvements based on trip demand placed on the road system by new development. This fee includes streets, bridges, interchanges, and grade separations.

Fees - Residential Non-Residential Construction
 Single Family Residential - \$3,357.48 Commercial - \$4.62/sq.ft.
 Multi-Family Residential - \$1,738.69 Office - \$5.46/sq.ft.
 Industrial - \$3.75/sq.ft.

Account Description	Beginning Fund Balance	FY 2021-2022	Ending Fund Balance
<i>Revenues & Other Sources</i>			
Developer fees		675,654	
Transfer in			
Investment earnings (loss)		(10,727)	
Total Sources		\$ 664,927	
<i>Expenditures & Other Uses</i>			
Right-of-way acquisition		1,845,000	
Transfers out - CIP fund		110,000	
Total Uses		\$ 1,955,000	
Total Available	\$ (296,916)	\$ (1,290,073)	\$ (1,586,989)

Public Facilities

Current Year Expenditures	Costs FY 2021-2022	DIF Funded	% DIF Funded
Ave 50 Bridge/Whitewater (ST-69)	752,264	-	0.00%
Avenue 50 Interchange (ST-81)	1,854,240	1,845,000	99.50%
50 Widening Project (ST-93)	87,338	-	0.00%
Ave 50 Extension (ST-98)	896,811	110,000	12.27%
Ave 48 Widening (ST-131)	28,975	-	0.00%
Total	\$ 3,619,627	\$ 1,955,000	

Total Facility Expenditures	Est. Facility Cost	% Complete	DIF Funded	% DIF Funded
Ave 50 Bridge/Whitewater (ST-69)	52,365,000	2%	37,101	0.07%
Avenue 50 Interchange (ST-81)	54,928,767	3%	14,735	0%
50 Widening Project (ST-93)	3,693,750	18%	96,608	3%
Ave 50 Extension (ST-98)	32,765,773	7%	582,141	2%
Ave 48 Widening (ST-131)	1,733,000	2%	-	0%
Total	\$ 145,486,290		\$ 730,585	

Police Facilities Impact Fee (Fund 128)

Description - To provide police facilities and service equipment for increased police needs from expected community growth.

Fees - Residential Non-Residential
 Single Family - \$306.54/unit Commercial - \$23.22/1,000sq.ft.
 Multi-Family - \$257.49 Office - \$30.57/1,000sq.ft.
 Industrial - \$12.10/1,000sq.ft.

Account Description	Beginning Fund Balance	FY 2021-2022	Ending Fund Balance
Revenues & Other Sources			
Developer fees		60,569	
Investment earnings (loss)		(21,512)	
Total Sources		\$ 39,057	
Expenditures & Other Uses			
Total Uses		\$ -	
Total Available	\$ 673,702	\$ 39,057	\$ 712,759

Public Facilities

Current Year Expenditures	Costs FY 2020-2021	DIF Funded	% DIF Funded
Total	\$ -	\$ -	

Total Facility Expenditures	Est. Facility Cost	% Complete	DIF Funded	% DIF Funded
Total	\$ -		\$ -	

General Government Facilities Impact Fee (Fund 129)

Description - To provide general government facilities to serve a growing City population.

Fees - *Residential*
 Single Family - \$2,357.61/unit
 Multi-Family - \$1,980.39/unit

Non-Residential
 Commercial - \$178.54/1,000sq.ft
 Office - \$235.13/1,000sq.ft.
 Industrial - \$93.04/1,000sq.ft.

Account Description	Beginning Fund Balance	FY 2021-2022	Ending Fund Balance
<i>Revenues & Other Sources</i>			
Developer fees		465,864	
Investment earnings (loss)		(3,831)	
Total Sources		\$ 462,033	
<i>Expenditures & Other Uses</i>			
Interest expense ¹		50,415	
Debt service ²		71,570	
Total Uses		\$ 121,986	
Total Available	\$ (4,408,107)	\$ 340,047	\$ (4,068,060)

Public Facilities

Current Year Expenditures	Cost FY 2021-2022	DIF Funded	% DIF Funded
Total	\$ -	\$ -	

Total Facility Expenditures	Est. Facility Costs	% Complete	DIF Funded	% DIF Funded
Total	\$ -		\$ -	

¹ As of June 30, 2022, outstanding interfund loans of \$4,068,060 were owed to the General Fund. The interfund loans will be repaid when impact fee revenues become available, with interest set at the Local Agency Investment Fund (LAIF) rate of return.

² The General Government Facilities Impact Fee Fund has an outstanding note payable for the purchase of the Civic Center Facility. As of June 30, 2021 the balance of the note is \$834,613. The note requires monthly payments of \$8,876.26 (Principal and Interest). The note has an annual interest rate of 4%.

Fire Facilities Impact Fee (Fund 130)

Description - To provide fire protection and medical services facilities and equipment.

Fees - Residential
 Single Family - \$1,750.03/unit
 Multi-Family - \$1,470.02/unit

Non- Residential
 Commercial - \$381.04/1,000sq.ft.
 Office - \$501.80/1,000sq.ft.
 Industrial - \$198.57sq.ft.

Account Description	Beginning Fund Balance	FY 2021-2022	Ending Fund Balance
Revenues & Other Sources Developer fees Investment Earnings (Loss)		355,038 (55,255)	
Total Sources		\$ 299,783	
Expenditures & Other Uses Transfers out - CIP project fund		26,030	
Total Uses		\$ 26,030	
Total Available¹	\$ 1,645,251	\$ 273,753	\$ 1,919,004

Public Facilities

Current Year Expenditures	Costs FY 2021-2022	DIF Funded	% DIF Funded
Fire Facilities Expansion (F7)	26,030	26,030	100%
Total	\$ 26,030	\$ 26,030	

Total Facility Expenditures	Est. Facility Cost	% Complete	DIF Funded	% DIF Funded
Fire Facilities Expansion (F7)	7,668,715	10%	103,015	1%
Total	\$ 7,668,715		\$ 103,015	

¹Beginning fund balance does not agree with prior years report ending balance due to adjustments. The City made adjustments to previously recorded permits. The previously entered permits were improperly coded and were later modified causing a reduction in the beginning fund balance of \$138,586.

Art in Public Places Impact Fee (Fund 131)

Description - To provide continued access to public art in the community as the community grows.

Fees -

- 1) One half of one percent for new commercial or industrial construction
- 2) One half of one percent for remodel or reconstruction of existing commercial or industrial property
- 3) One quarter of one percent for new residential subdivisions of two or more units
- 4) One quarter of one percent for new individual single family units constructed in an existing subdivision with a building permit over \$100,000 for that portion of the building permit valuation in excess of \$100,000

Account Description	Beginning Fund Balance	FY 2021-2022	Ending Fund Balance
Revenues & Other Sources			
Developer fees		108,184	
Investment earnings (loss)		(6,875)	
Total Sources		\$ 101,309	
Expenditures & Other Uses			
Art works - murals		63,888	
Total Uses		\$ 63,888	
Total Available	\$ 222,112	\$ 37,421	\$ 259,533

Public Facilities

Current Year Expenditures	Costs FY 2021-2022	DIF Funded	% Funded with fee
Mural-Dolores Huerta	17,070	17,070	100%
Mural-Vietnam War	23,315	23,315	100%
Mural-Empowerment of Women	4,875	4,875	100%
Mural-Swan	5,875	5,875	100%
Misc-Other Art	12,753	12,753	100%
Total	\$ 63,888		

Total Facility Expenditures	Est. Facility Cost	% Complete	DIF Funded	% Funded with fee
Mural-Dolores Huerta	17,070	100%	17,070	100%
Mural-Vietnam War	23,315	100%	23,315	100%
Mural-Empowerment of Women	4,875	100%	4,875	100%
Mural-Swan	5,875	100%	5,875	100%
Misc-Other Art	12,753	100%	12,753	100%
Total	\$ 63,888		\$ 63,888	

Water Connection Fee (177)

Description - provide adequate water facilities to meet the demands of a growing residential and business population.

Fee - The Water System Backup Facilities Charges (Connection Fee) is \$3,948.17 per equivalent dwelling unit (EDU). The determination of EDUs is based on the number and size of water connections required.

Account Description	Capital	Beginning Fund Balance	FY 2021-2022	Ending Fund Balance
Revenues & Other Sources Developer Fees Investment Earnings (Loss)			852,882 (260,115)	
Total Sources			\$ 592,768	
Expenditures & Other Uses			-	
Total Uses			\$ -	
Total Available		\$ 8,279,602	\$ 592,768	\$ 8,872,370

Public Facilities

Current Year Expenditures		Costs FY 2021-2022	DIF Funded	% DIF Funded
Total		\$ -	\$ -	

Total Facility Expenditures	Est. Facility Cost	% Complete	DIF Funded	% DIF Funded
Total Anticipated Future Projects	\$ -		\$ -	

Sanitary District Connection Fee (360)

Description - to provide adequate sanitation facilities to meet the demands of a growing residential and business population.

Fees - Equivalent Dwelling Units (EDU) are used to provide a common evaluation factor for all development types. One EDU is equal to one single family residential unit. Commercial developments are converted to "equivalent" residential units to facilitate the analysis. Residential development includes all detached homes, apartments units, vacation homes, or mobile homes. The Water System Backup Facilities Charges (Connection Fee) for residential units is \$4,141.56 per EDU. EDUs are determined based on the number and type of included fixtures.

Account Description	Beginning Fund Balance	FY 2021-2022	Ending Fund Balance
Revenues & Other Sources Developer fees Investment earnings (loss)		1,024,950 (160,261)	
Total Sources		\$ 864,689	
Expenditures & Other Uses Debt service ¹ Transfers out-Water		1,505,256 2,125,621	
Total Uses		\$ 3,630,877	
Total Available	\$ 4,680,361	\$ (2,766,187)	\$ 1,914,173

Public Facilities

Current Year Expenditures	Costs FY 2021-2022	DIF Funded	% DIF Funded
S-19 Capacity Improv-Ave 50 Coronado to Harrison	7,785	779	10%
S-24 48th & Harrison sewer improvements	2,117,836	2,117,836	100%
Total	\$ 2,125,621.00	\$ 2,118,615.00	

Total Facility Expenditures	Est. Facility Costs	% Complete	DIF Funded	% DIF Funded
S-19 Capacity Improv-Ave 50 Coronado to Harrison	331,000	2%	779	0.24%
S-24 48th & Harrison sewer improvements	2,287,165	93%	2,117,836	92.60%
Total	\$ 2,618,165		\$ 2,118,615	

¹ On September 26, 2005 the Sanitary District entered into a loan agreement with the State of California Water Resources Control Board ("SWRCB") for \$23,658,615. The interest rate on this loan is 2.3%. The outstanding balance for the SWRCB loan at June 30, 2022 was in the amount of \$7,033,604.



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Andrea J. Carranza, Deputy City Clerk

SUBJECT: Mayor's Appointments to Various Council Subcommittees, Coachella Valley Association of Government (CVAG) Committees, Other Agencies, etc.

STAFF RECOMMENDATION:

Appoint the members of Council to the various intergovernmental organizations, associations and City subcommittees.

BACKGROUND:

The City Council Members represent the City on various intergovernmental agencies and associations that consider policy and legislation, which directly impacts the City. In addition, Council Members serve on City subcommittees (ad hoc and standing) and as liaisons to several entities. In compliance with the requirements of the Maddy Act, Government Code 54972, the attached local appointments list shows all boards, commissions, and committees which are appointed by the legislative body of the local agency and the dates of their terms of office.

Also, attached is a completed Fair Political Practices Commission (FPPC) form 806, which has been posted to the City's website. This form is required pursuant to FPPC Regulation 18705.5. Each agency must post on its website Form 806, which lists all the paid appointed positions to which an official will vote to appoint themselves. This form must be posted prior to a vote (or consent item) to appoint a governing board member if the appointee will participate in the decision and the appointment results in additional income of \$250 or more in a 12-month period.

The Mayor will be identifying Council appointments to these Committees.

FISCAL IMPACT:

There is no fiscal impact to the General Fund.

Attachments: Appointments List
FPPC Form 806

**Agency Report of:
Public Official Appointments**

A Public Document

1. Agency Name City of Coachella		California Form 806 For Official Use Only	
Division, Department, or Region (If Applicable) City Council			
Designated Agency Contact (Name, Title) Andrea J. Carranza, Deputy City Clerk			
Area Code/Phone Number 760-398-3502	E-mail acarranza@coachella.org	Page <u>1</u> of <u>3</u>	Date Posted: <u>09/14/2021</u> <small>(Month, Day, Year)</small>

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
Coachella Valley Association of Governments (CVAG) Executive Committee	▶ Name <u>Steven A. Hernandez</u> <small>(Last, First)</small> Alternate, if any <u>Josie Gonzalez</u> <small>(Last, First)</small>	▶ <u>12 / 09 / 20</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>125</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
Coachella Valley Association of Governments (CVAG) Transportation Committee	▶ Name <u>Steven Hernandez</u> <small>(Last, First)</small> Alternate, if any <u>Neftali Galarza</u> <small>(Last, First)</small>	▶ <u>12 / 09 / 20</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
Coachella Valley Association of Governments (CVAG) Homelessness Committee	▶ Name <u>Josie Gonzalez</u> <small>(Last, First)</small> Alternate, if any <u>Denise Delgado</u> <small>(Last, First)</small>	▶ <u>12 / 09 / 20</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
Coachella Valley Association of Governments (CVAG) Energy Environmental Resource Committee	▶ Name <u>Neftali Galarza</u> <small>(Last, First)</small> Alternate, if any <u>Josie Gonzalez</u> <small>(Last, First)</small>	▶ <u>12 / 09 / 20</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>

3. Verification

I have read and understand FPPC Regulation 18705.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

 Signature of Agency Head or Designee	Andrea J. Carranza Print Name	Deputy City Clerk Title	09/14/2021 (Month, Day, Year)
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Comment: _____

**Agency Report of:
Public Official Appointments
Continuation Sheet**

1. Agency Name City of Coachella	Date Posted: <u>09/14/2021</u> <small>(Month, Day, Year)</small>
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Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
Coachella Valley Association of Governments (CVAG) Public Safety Committee	▶ Name <u>Megan Beaman Jacinto</u> <small>(Last, First)</small> Alternate, if any <u>N/A</u> <small>(Last, First)</small>	▶ <u>12 / 09 / 20</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u> </u> Other
Coachella Valley Conservation Commission (CVCC)	▶ Name <u>Steven Hernandez</u> <small>(Last, First)</small> Alternate, if any <u>Josie Gonzalez</u> <small>(Last, First)</small>	▶ <u>12 / 09 / 20</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u> </u> Other
Sunline Transit Agency 1) Board 2) Finance Committee 3) Taxi Committee 4) Chairman Executive Committee (\$50x1)	▶ Name <u>Megan Beaman Jacinto</u> <small>(Last, First)</small> Alternate, if any <u>Steven A. Hernandez</u> <small>(Last, First)</small>	▶ <u>12 / 09 / 20</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>25</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u> </u> Other
Coachella Valley Mosquito & Vector Control District Board	▶ Name <u>Denise Delgado</u> <small>(Last, First)</small> Alternate, if any <u>N/A</u> <small>(Last, First)</small>	▶ <u>12 / 09 / 20</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u> </u> Other
Riverside County Transportation Commission (RCTC)	▶ Name <u>Steven A. Hernandez</u> <small>(Last, First)</small> Alternate, if any <u>Denise Delgado</u> <small>(Last, First)</small>	▶ <u>12 / 09 / 20</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>120</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u> </u> Other
Coachella/Indio Transfer Station Joint Powers Authority	▶ Name <u>Neftali Galarza</u> <small>(Last, First)</small> Alternate, if any <u>Megan Beaman Jacinto</u> <small>(Last, First)</small>	▶ <u>12 / 09 / 20</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>50</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u> </u> Other

**Agency Report of:
Public Official Appointments
Continuation Sheet**

1. Agency Name
City of Coachella

Date Posted: 09/14/2021
(Month, Day, Year)

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
Coachella Valley Mountains Conservancy	▶ Name <u>Megan Beaman Jacinto</u> <i>(Last, First)</i> Alternate, if any <u>Neftali Galarza</u> <i>(Last, First)</i>	▶ <u>12 / 09 / 20</u> <i>Appt Date</i> ▶ <u>2 Years</u> <i>Length of Term</i>	▶ Per Meeting: \$ <u>75</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
Southern California Association of Governments	▶ Name <u>Megan Beaman Jacinto</u> <i>(Last, First)</i> Alternate, if any _____ <i>(Last, First)</i>	▶ <u>12 / 09 / 20</u> <i>Appt Date</i> ▶ <u>1 Year</u> <i>Length of Term</i>	▶ Per Meeting: \$ <u>120</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
	▶ Name _____ <i>(Last, First)</i> Alternate, if any _____ <i>(Last, First)</i>	▶ _____ <i>Appt Date</i> ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
	▶ Name _____ <i>(Last, First)</i> Alternate, if any _____ <i>(Last, First)</i>	▶ _____ <i>Appt Date</i> ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
	▶ Name _____ <i>(Last, First)</i> Alternate, if any _____ <i>(Last, First)</i>	▶ _____ <i>Appt Date</i> ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
	▶ Name _____ <i>(Last, First)</i> Alternate, if any _____ <i>(Last, First)</i>	▶ _____ <i>Appt Date</i> ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>

CITY OF COACHELLA

ELECTED/APPOINTED OFFICIALS, BOARDS, COMMITTEES AND COMMISSIONS LOCAL APPOINTMENTS LIST

CALENDAR YEAR 2023 - DRAFT

ELECTED OFFICIALS

City Council Meetings are held on the second and fourth Wednesday of each month in the Council Chamber of City Hall, beginning at 6:00 p.m.

ELECTED OFFICIALS		TERM EXPIRES
Mayor	Steven Hernandez	November 2024
Councilmember	Denise Delgado	November 2024
Councilmember	Neftali Galarza	November 2024
Councilmember	Frank Figueroa	November 2026
Councilmember	Stephanie Virgen	November 2026
City Clerk	Angela M. Zepeda	November 2024
City Treasurer	Arturo Aviles	November 2024

APPOINTED OFFICIALS

City Manager	Gabriel D. Martin, PhD
City Attorney	Carlos Campos

In compliance with the requirements of the Maddy Act, Government Code 54972, the following local appointments list shows all boards, commissions, and committees which are appointed by the legislative body of the local agency and the dates of their terms of office.

COACHELLA PLANNING COMMISSION – *(Meets on the first and third Wednesday of each month at 6:00 p.m. at the Coachella Civic Center located at 53-990 Enterprise Way, Coachella.)*

The City Planning Commission shall consist of five regular members and one alternate member. Members of commissions shall be appointed for four-year terms or less. The term of each commission member shall continue for the term of the nominating council member and automatically terminate when the council member's term ends. If a council member is reelected, that council member is entitled to make all new nominations or may choose to re-nominate the council member's previous nominee.

APPOINTEE	NOMINATED BY (MEMBER OF COUNCIL)	ORIGINAL APPOINTMENT	TERM EXPIRES
Frank Figueroa	Councilmember Delgado	February 10, 2021	November 2024
Ruben Gonzalez	Councilmember Galarza	June 26, 2019	November 2024
Miguel Leal	<i>(Promoted from Alternate position on 12/08/2021)</i>	June 26, 2019	November 2022
Miguel Navarrete	Mayor Pro Tem Gonzalez	June 26, 2019	November 2022
Stephanie Virgen	Mayor Hernandez	June 26, 2019	November 2022
Ventura Gutierrez <i>(Alternate)</i>	<i>Filled vacancy</i>	February 23, 2022	November 2022

OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY (HEALTH AND SAFETY CODE SECTION 34179-34181): – *(Meetings held as needed.)*

The Oversight Board was created pursuant to California State law that dissolved the Coachella Redevelopment Agency, along with all 400 redevelopment agencies in California, on February 1, 2012. That law, known as AB X1 26, required the City of Coachella, as the successor agency to the Coachella Redevelopment Agency, to create a new Oversight Board to oversee certain fiscal management of former Agency funds and assets.

Oversight Boards direct the staff of the Successor Agency, have fiduciary responsibilities to holders of enforceable obligations, approves actions of the Successor Agency and establishes the Recognized Payment Obligation Payment Schedule. It takes a majority of the Oversight Board to constitute a quorum and to vote to take action.

The California Redevelopment Dissolution Laws mandated the dissolution of the 25 existing Oversight Boards within the County of Riverside and the creation of a single Consolidated Oversight Board overseeing all 25 successor agencies within the County commencing on **July 1, 2018**.

QUALIFICATIONS	APPOINTEE	ORIGINAL APPOINTMENT	TERM EXPIRES
Authority to represent the Successor Agency before the Countywide Oversight Board, the Riverside County Auditor-Controller, the State Controller, the California Department of Finance, or any other public body with regards to the Successor Agency business with the Countywide Oversight Board.	Gabriel Martin City Manager	December 8, 2021	Open

COACHELLA PARKS AND RECREATION COMMISSION – *(Meets on the third Tuesday of each month at 4:30 p.m. in the upstairs conference room at the Coachella Corporate Yard located at 53-462 Enterprise Way, Coachella.)*

The Coachella Parks and Recreation Commission shall consist of five regular members and one alternate member. Members of commissions shall be appointed for four-year terms or less. The term of each commission member shall continue for the term of the nominating council member and automatically terminate when the council member’s term ends. If a council member is reelected, that council member is entitled to make all new nominations or may choose to re-nominate the council member’s previous nominee.

APPOINTEE	NOMINATED BY (MEMBER OF COUNCIL)	ORIGINAL APPOINTMENT	TERM EXPIRES
Rosalio Avila	Mayor Pro Tem Gonzalez	May 26, 2021	November 2022
J. Carlos Ayala	Councilmember Galarza	June 26, 2019	November 2024
Erza Cadena	Councilmember Delgado	May 26, 2021	November 2024
Lesly Figueroa	Councilmember Beaman Jacinto	May 26, 2021	November 2022
Karina Rodriguez	Mayor Hernandez	June 21, 2016	November 2022
Javier Figueroa	Alternate	June 26, 2019	November 2024

CULTURE AND ARTS COMMISSION – *(Meeting dates and times for this new Commission have not yet been established. Meetings will be held at the Coachella Civic Center located at 53-990 Enterprise Way, Coachella.)*

The Culture and Arts Commission shall consist of five regular members. Members of commissions shall be appointed for four-year terms or less. The term of each commission member shall continue for the term of the nominating council member and automatically terminate when the council member’s term ends. If a council member is reelected, that council member is entitled to make all new nominations or may choose to re-nominate the council member’s previous nominee.

APPOINTEE	NOMINATED BY (MEMBER OF COUNCIL)	ORIGINAL APPOINTMENT	TERM EXPIRES
Yurema Arvizu	Councilmember Delgado	May 26, 2021	November 2024
Keila Cupil	Mayor Pro Tem Gonzalez	May 26, 2021	November 2022
Andrew Gallegos	Mayor Hernandez	May 26, 2021	November 2022
Armando Lerma	Councilmember Beaman Jacinto	May 26, 2021	November 2022
Jonathan Rivera	Councilmember Galarza	May 26, 2021	November 2024

COUNCIL SUB-COMMITTEES

Building/Code Enforcement/Public Safety Sub-Committee – *(Meetings called as needed)*

- Denise Delgado, Councilmember
- Megan Beaman Jacinto, Councilmember
- City Manager
- Development Services Director
- City Engineer
- Police Chief
- Battalion Chief
- Finance Director
- Permit Technician *(Support Staff)*

Economic Development/Planning Sub-Committee – *(Meetings held on the 1st Thursday of each month at 5:00 p.m.)*

- Steven Hernandez, Mayor – Chair
- Denise Delgado, Councilmember
- City Manager
- Development Services Director
- Economic Development Manager
- Finance Director
- Deputy City Clerk *(Support Staff)*

Senior Citizens Advisory Sub-Committee – *(Meetings called as needed, if held, on the 3rd Wednesday of the month at 1:00 p.m.)*

- Josie Gonzalez, Mayor Pro Tem
- Neftali Galarza, Councilmember

Public Works Director
Senior Center Coordinator (*Support Staff*)

Engineering/Public Works/Water-Sewer Sub-Committee – (*Meetings called as needed.*)

Steven Hernandez, Mayor
Denise Delgado, Councilmember
City Manager
Development Services Director
Economic Development Manager
Finance Director
Utilities Department Assistant (*Support Staff*)

Sister City Sub-Committee – (*Meetings called as needed.*)

Steven Hernandez, Mayor
Josie Gonzalez, Mayor Pro Tem
City Manager
Economic Development Manager

COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS – *Dark during the months of March, July, August, October and December**

Executive Committee – (*Meetings held on last Monday* at 4:30 p.m.*)

Steven Hernandez, Mayor, Member
Josie Gonzalez, Mayor Pro Tem, Alternate
City Manager, Staff

CVAG COMMITTEES – (*Continued*)

Transportation Committee – (*Meetings held on 1st Monday* at 10:00 a.m.*)

Steven Hernandez, Mayor, Member
Neftali Galarza, Councilmember, Alternate
City Engineer, Staff

Homelessness Committee – (*Meetings held on 3rd Wednesday* at 10:00 a.m.*)

Josie Gonzalez, Mayor Pro Tem, Member
Denise Delgado, Councilmember, Alternate
Economic Development Manager, Staff
Development Services Director, Staff, Alternate

Energy/Environmental Resources – (*Meetings held on 2nd Thursday of each month at 12:00 noon*)

Neftali Galarza, Councilmember, Member
Josie Gonzalez, Mayor Pro Tem, Alternate
Assistant to the City Manager, Staff

Public Safety – *(Meetings held on 2nd Monday* at 9:00 a.m.)*

Megan Beaman Jacinto, Councilmember, Member
City Manager, Staff
Police Chief
Battalion Chief

Technical Planning Sub-Committee – *(Meetings held on 3rd Tuesday* at 11:00 a.m.)*

Development Services Director, Staff
Senior Planner, Staff, Alternate

Transportation Technical Advisory Sub-Committee – *(Meetings held on 4th Monday* at 10:00 a.m.)*

City Engineer, Staff
Public Works Director, Staff, Alternate

Solid Waste and Recycling Technical Working Group – *(Meetings are held quarterly on 2nd Monday at 3:00 p.m.)*

Public Works Director, Staff
Environmental/Regulatory Program Manager, Staff, Alternate

JPA/ Coachella Valley Conservation Commission (CVCC) – *(Meetings held on 2nd Thursday of each month at 11:00 a.m.) Dark each March, August, October and December.*

Steven Hernandez, Mayor, Member
Josie Gonzalez, Mayor Pro Tem, Alternate

SUNLINE TRANSIT AGENCY – *(Meetings are held on 4th Wednesday of each month at noon in the Board Room, 32505 Harry Oliver Trail, Thousand Palms)*

Denise Delgado, Councilmember, Member
Megan Beaman Jacinto, Councilmember, Alternate

COACHELLA VALLEY MOSQUITO & VECTOR CONTROL DISTRICT BOARD – *(Meetings are held every 2nd Tuesday of each month at 6:00 p.m. at the District's Ben Laflin Administration Building, 43-420 Trader Place, Indio. Trustees are appointed for a fixed term of either two (2) or four (4) years,*

Denise Delgado, Councilmember (Term Expires January 2023)
Public Works Director, Staff

PALM SPRINGS INTERNATIONAL AIRPORT COMMISSION – *(Meetings held on 3rd Wednesday of each month at 5:30 p.m. The City representative(s) may be council members, community members or staff.)*

Economic Development Director/Manager, Member (Term Expires June 30, 2024)

RIVERSIDE COUNTY TRANSPORTATION COMMISSION – *(Executive Meetings are held at 9:00 a.m. on the 2nd Wednesday of each month; and the Budget and Implementation meetings are held at 9:30 a.m. on the 4th Monday of each month at the County of Riverside Administrative Center, 4080 Lemon Street, Riverside. Video teleconferencing is available from La Quinta City Hall.*

Steven Hernandez, Mayor, Member – ***Executive***
Denise Delgado, Councilmember, Member – ***Budget and Implementation***
City Engineer, Staff, TAC Member
Public Works Director, Staff, TAC Alternate

PUBLIC ENTITIES RISK MANAGEMENT AUTHORITY (PERMA) – (Meetings at the DoubleTree Resort 67-967 Vista Chino, Cathedral City. Held quarterly, 1st Thursday of last month of each quarter.)

Human Resources Manager, Staff, Member
Finance Director, Staff, Alternate

ABANDONED VEHICLE AUTHORITY – *(Meetings held quarterly. Date and location for next meeting are announced at each meeting. Locations hosted by different cities.)*

Finance Director, Member
Code Compliance Manager, Alternate

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS – *Three assignments: 1) Community, Economic and Human Development Committee (CEHD) – (Meetings are held from 10 a.m. – 12:00 noon, followed by the 2) Regional Council (RC) from 12:15 – 2:00 p.m.) on the first Thursday of each month; and 3) Legislative/Communications and Membership Committee (LCMC) meets from 8:30 a.m. – 10:00 a.m. on the 3rd Tuesday of each month in Los Angeles at 818 W. 7th Street, 12th Floor; contact number is 213-236-1800).*

Megan Beaman Jacinto, Councilmember, Member

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS – ***General Assembly*** – *(Meetings are held at least once every year (usually in April or May).*

Megan Beaman Jacinto, Voting Delegate

COACHELLA/INDIO WASTE TRANSFER STATION JOINT POWERS AUTHORITY – *(Meetings held at as needed, at Coachella City Hall located at 1515 Sixth Street, Coachella.)*

Neftali Galarza, Councilmember, Board Member
Megan Beaman Jacinto, Councilmember, Board Member
Josie Gonzalez, Board Member, Alternate
Public Works Director, Staff

WASTE MANAGEMENT CONTRACT AMENDMENT - AD HOC COMMITTEE – *(Held as needed.)*

Megan Beaman Jacinto, Councilmember
Steven Hernandez, Mayor

City of Coachella
Committee Membership – 2023 - DRAFT

NPDES TASK FORCE – *(Meetings held first Wednesday of each month at 10 a.m.)*

Environmental/Regulatory Program Manager, Member
Sanitary Superintendent, Member

CHAMBER OF COMMERCE LIAISON – *(Meetings held as needed)*

Josie Gonzalez, Mayor Pro Tem
Neftali Galarza, Councilmember
Assistant to the City Manager, Staff
Executive Assistant, Staff

JOINT WATER POLICY ADVISORY COMMITTEE MEETING – *(As needed at CVWD'S Coachella office, 85-995 Avenue 52, Coachella, Rummonds Training Room.)*

Steven Hernandez, Mayor, Member
Megan Beaman Jacinto, Councilmember, Member
Josie Gonzalez, Mayor Pro Tem, Alternate Member
Utilities Manager, Staff

COACHELLA VALLEY ANIMAL CAMPUS COMMISSION – *(Meetings held on 2nd Thursday, every three months (quarterly) at 9:30 a.m. at the Coachella Valley Animal Campus, 72-050 Pet Land Place, Thousand Palms, CA 92276)*

Denise Delgado, Councilmember, Member
City Manager, Staff

ENERGY CONSUMERS ADVISORY COMMITTEE – *(Meetings held at 6:00 p.m. on the 1st Monday of each month (unless that date falls on a holiday, then it will be held the following Monday). Committee members are appointed for four-year staggered terms and must reside in the IID boundary area for the Coachella Valley. Meetings shall be held, alternately, in the Imperial Irrigation District's William R. Condit Auditorium at 1285 Broadway, El Centro; and in Imperial Irrigation District Board Room, 81- 600 Avenue 58, La Quinta.*

Assistant to the City Manager, Member (Term Expires December 2022)
City Engineer, Member (Term Expires December 2024)
Public Works Director, Staff

COACHELLA VALLEY ENERGY COMMISSION – *(Meetings held at 4:00 p.m. on the second Thursday of each month. Meetings may be held at the IID Boardroom at its La Quinta Headquarters, 81-600 Avenue 58 La Quinta, or rotating at member agency locations. Commission members are appointed for one-year terms with no term limits, and must reside within the IID boundary area for the Coachella Valley. (New for 2021)*

Steven Hernandez, Mayor, Member (Term Expires December 2022)

COACHELLA VALLEY MOUNTAINS CONSERVANCY – *(Meetings held at 3:00 p.m. on the 2nd Monday of January, March, May, July, September and November at Conference Room 115, 73-710 Fred Waring Drive, Palm Desert. Terms are for 2-years. Appointees must be either the Mayor or a Councilmember.)*

Megan Beaman Jacinto, Councilmember, Member (Term Expires December 2022 – 2-year term)
Neftali Galarza, Councilmember, Alternate
Development Services Director, Staff, non-member

DILLON ROAD JOINT POWERS AUTHORITY – *Board Members are represented by the City Coachella, Twenty-Nine Palms Band of Mission Indians, and Cabazon Band of Mission Indians. Each director and alternate shall serve for a term of two (2) years. At least one regular meeting shall be held each fiscal quarter on the 2nd Thursday of each month at 3:00 p.m. at rotating locations of the member agencies.*

Steven Hernandez, as Member (Term Expires December 2022 – 2-year term)
Josie Gonzalez, as Member (Term Expires December 2022 – 2-year term)
Denise Delgado, as Alternate Member (Term Expires December 2022 – 2-year term)



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Gabriel Perez, Development Services Director

SUBJECT: Consideration to Fill Five Planning Commission Vacancies

STAFF RECOMMENDATION:

Staff recommends that the Mayor and City Council solicit applications to fill five vacancies on the Planning Commission.

BACKGROUND:

The Coachella Planning Commission is made up of five members and one alternative member, who are appointed to 4-year terms that are staggered. Accordingly, every two years, three commissioners must be newly appointed. The Coachella Municipal Code 2.26.020 (B), states that each council member may nominate an individual to serve on each city commission and committee subject to appointment by the mayor, with approval by the city council, at open session of a regular or special city council meeting. If a council member fails to nominate an individual, the mayor may appoint someone with approval by the city council. The Coachella Municipal Code 2.26.020 (D), states that in an event of an interim vacancy, the council member who nominated the vacating member may nominate another individual, subject to appointment by the mayor with approval by the city council, for the unexpired term of the member replaced. There is no individual council member nomination for the Alternate Planning Commissioner.

The terms for Planning Commissioner Miguel Navarrete (Nominated by Mayor Pro Tem Gonzalez), Miguel Leal and Ventura Gutierrez expired November 2022 and they are currently serving as Commissioners until the City Council nominates and approves candidates to serve for the next Planning Commissioner 4-year term. Two other vacancies have occurred due to the recent election of Councilmembers Virgen and Figueroa to the City Council who previously serves as Planning Commissioners. The terms of those vacancies will need to be filled until November 2024.

DISCUSSION/ANALYSIS:

Accordingly, the City Council has the following options to approve a vacancy in the Planning Commission.

- 1) Solicit applications to fill the 5 existing vacancies on the Planning Commission
- 2) Immediately appoint two (2) regular Planning Commission members and one (1) alternative to serve until November 2026. Appoint two (2) regular Planning Commission members to serve the remainder term to November 2024 vacated by Councilmembers Virgen and Figueroa.
- 3) Continue this item and provide staff direction.

Planning Commissioners	Term Status	Term action required
Ruben Gonzalez	June 26, 2019-November 2024	None required
Vacancy (Currently served by Miguel Navarrete)	Expired (June 26, 2019-November 2022)	2022- November 2026
Vacancy (Vacated by Frank Figueroa)	Expired (February 10, 2021-November 2024)	Remainder term to November 2024
Vacancy (Vacated by Stephanie Virgen)	Expired (June 26, 2019-November 2024)	Remainder term to November 2024
Vacancy (Currently served by Miguel Leal)	Expired	2022- November 2026
Vacancy (Currently served by Ventura Gutierrez (Alternate))	Expired (February 23, 2022-November 2022)	2022- November 2026

FISCAL IMPACT:

There are no direct fiscal impacts by appointment of Planning Commissioners on the adopted budget for Fiscal Year 2022/2023.

RECOMMENDED ALTERNATIVE(S):

There are no direct fiscal impacts by appointment of Planning Commissioners on the adopted budget for Fiscal Year 2021/2022.



STAFF REPORT
12/14/2022

Fu

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, P.E., City Engineer

SUBJECT: Approve joint construction contract agreement with DR Horton in the amount of \$511,369 plus 15% contingency for roadway widening between the eastern boundary of Mariposa Point and Van Buren Street which is a portion of the Avenue 50 from Calhoun Street to Cesar Chavez Street – City Project ST-93.

STAFF RECOMMENDATION:

Authorize the City Manager to execute a joint construction contract agreement with DR Horton in the amount of \$511,369 plus 15% contingency (\$588,074) for roadway widening between the eastern boundary of Mariposa Point and Van Buren Street which is a portion of the Avenue 50 from Calhoun Street to Cesar Chavez Street – City Project ST-93.

BACKGROUND:

On July 14, 2021 City Council authorized staff to enter into an amended reimbursement agreement with the Coachella Valley Association of Governments (CVAG) and established a total budget for the project. The total amended cost to complete improvements for this project is an amount of \$9,250,000, currently there is a reimbursement agreement between CVAG and The City of Coachella to provide funding with the regional share of 75%(CVAG) for an amount \$6,937,500 of the total cost. The Project is among the Top 10 projects listed in the 2015 Transportation Project Prioritization Study (TPPS).

The City is the lead agency for this proposed work. The project will widen the existing street and construct concrete curb and gutter on within areas where none exists between Calhoun Street and Cesar Chavez Street. The finished project will complete the planned widening of Avenue 50 to two traffic lanes in each direction, and include pedestrian, bicycle and drainage facilities. The city has completed the design phase of the project to 90% and is currently working to complete the Right-of-way acquisition phase of the project prior to going to construction.

DISCUSSION/ANALYSIS:

In cooperation with the Avenue 50 widening project, DR Horton has completed roadway improvements along the entire frontage of the Mariposa Point development which is being built at the southeast corner of Calhoun St and Avenue 50. DR Horton worked with the City and our

design team to construct the Avenue 50 street improvements in conformance with our ultimate street widening plans. However, the street widening in front of Mariposa point will result in a vehicular bottle neck between their frontage and Van Buren Street. To remove this bottle neck and improve the safety of eastbound vehicles, it is recommended that The City widen the asphalt section east of Mariposa Point. Staff has worked with the DR Horton to produce plans and estimates for this additional off site work.

The work will include removing the existing single east bound lane and replacing it with two east bound lanes and an asphalt shoulder area. The entire widening will occur within existing right-of-way and will serve to improve public safety by removing the need to merge two east bound lanes into one east bound lane. Additional improvements for future curb gutter, sidewalk and landscaping would still be performed by others under separate contracts. Utilizing DR Horton and exiting on site contractors allows the City to be proactive in addressing a potential public safety issue ahead of time. The City seeks to complete this small portion of the ST-93 project now to improve vehicular operations on an interim basis while right-of-way acquisition needs are completed.

FISCAL IMPACT:

This contract would be for previously approved portion of the ST-93 project and would be funded thru the existing approved CIP budget. The total project cost of (\$588,074), which includes a 15% contingency would be reimbursed 75% CVAG (\$441,055.5), and 25% City (\$147,018.5) from Street DIF funds.

ATTACHMENTS:

1. Construction Contract – DR Horton

CONTRACT FOR CONSTRUCTION

This Contract for Construction (“Contract”), is made and entered into this [REDACTED] day of [REDACTED], 2022, by and between City of Coachella, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 53990 Enterprise Way, Coachella, California 92236, sometimes hereinafter called the “City” and **DR Horton**, [REDACTED], a corporation, with its principal place of business at [REDACTED], sometimes hereinafter called “Contractor.”

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other as follows:

ARTICLE 1. SCOPE OF WORK.

The Contractor shall perform all Work within the time stipulated in the Contract, and shall provide all labor, materials, equipment, tools, utility services, and transportation to complete all of the Work required in strict compliance with the Contract Documents as specified in Article 5, below, for the following Project:

ASPHALT WIDENING BETWEEN CALHOUN STREET AND VAN BUREN STREET CITY PROJECT NO. ST-93

Contractor is an independent contractor and not an agent of the City. The Contractor and its surety shall be liable to the City for any damages arising as a result of the Contractor’s failure to comply with this obligation.

ARTICLE 2. TIME FOR COMPLETION.

Time is of the essence in the performance of the Work. The Work shall be commenced on the date stated in the City’s Notice to Proceed. The Contractor shall complete all Work required by the Contract Documents within **60 Working Days** from the commencement date stated in the Notice to Proceed. By its signature hereunder, Contractor agrees the time for completion set forth above is adequate and reasonable to complete the Work.

ARTICLE 3. CONTRACT PRICE.

The City shall pay to the Contractor as full compensation for the performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs, the sum of **FIVE HUNDRED ELEVEN THOUSAND THREE HUNDRED SIXTY NINE DOLLARS (\$511,369)**. Payment shall be made as set forth in the General Conditions. The City will pay to Contractor compensation based upon the prices set forth in the Bid Schedule.

ARTICLE 4. LIQUIDATED DAMAGES.

Contractor acknowledges that the City will sustain actual damages for each and every Working Day completion of the Project is delayed beyond the Contract Time. Because of the nature of the Project, it would be impracticable or extremely difficult to determine the City’s actual damages. Accordingly, in accordance with Government Code section 53069.85, it is agreed that the Contractor will pay the City the sum of **\$1,500.00** for each and every Working Day of delay beyond

the time prescribed in the Contract Documents for finishing the Work, as Liquidated Damages and not as a penalty or forfeiture, if the improvements are not completed by the date set forth in the Invitation to Bid. In the event this is not paid, the Contractor agrees the City may deduct that amount from any money due or that may become due the Contractor under the Contract. This Section does not exclude recovery of other damages specified in the Contract Documents. Liquidated damages may be deducted from progress payments due Contractor, Project retention or may be collected directly from Contractor, or from Contractor's surety. These provisions for liquidated damages shall not prevent the City, in case of Contractor's default, from terminating the Contractor.

ARTICLE 5. COMPONENT PARTS OF THE CONTRACT.

The "Contract Documents" include the following:

- Construction Plans and Drawings
- City of Coachella Standard Specifications and Procedures (June 2007)
- City of Coachella Standard Infrastructure Drawings (2007 Edition) including Surface Improvement Standards and Water Standards
- Standard Specifications for Public Works Construction "Greenbook" (2018), Except Sections 1-9
- Standard Plans for Public Works Construction "Greenbook" (2018)
- Caltrans Standard Specifications (2018), except Division 1
- Caltrans Standard Plans (2018)
- Applicable Local Agency Standards and Specifications, as last revised
- Reference Specifications
- Approved and fully executed Change Orders
- Permits
- Any other documents contained in or incorporated into the Contract

The Contractor shall complete the Work in strict accordance with all of the Contract Documents.

All of the Contract Documents are intended to be complementary. Work required by one of the Contract Documents and not by others shall be done as if required by all. In the event of conflict, the various Contract Documents will be given effect in the order set forth in the General Conditions. This Contract shall supersede any prior agreement of the parties.

ARTICLE 6. PROVISIONS REQUIRED BY LAW AND CONTRACTOR COMPLIANCE.

Each and every provision of law required to be included in these Contract Documents shall be deemed to be included in these Contract Documents. The Contractor shall comply with all requirements of applicable federal, state and local laws, rules and regulations, including, but not limited to, the provisions of the California Labor Code and California Public Contract Code which are applicable to this Work.

ARTICLE 7. INDEMNIFICATION.

Contractor shall provide indemnification and defense as set forth in the General Conditions.

ARTICLE 8. PREVAILING WAGES.

Contractor shall be required to pay the prevailing rate of wages in accordance with the Labor Code which such rates may be obtained online at <http://www.dir.ca.gov> and which must be posted at the job site.

ARTICLE 9. FALSE CLAIMS.

Contractor acknowledges that if a false claim is submitted to the City, it may be considered fraud and Contractor may be subject to criminal prosecution. Contractor acknowledges that the False Claims Act, California Government Code sections 12650, et seq., provides for civil penalties where a person knowingly submits a false claim to a public entity. These provisions include within their scope false claims made with deliberate ignorance of the false information or in reckless disregard of the truth or falsity of the information. In the event the City seeks to recover penalties pursuant to the False Claims Act, it is entitled to recover its litigation costs, including attorneys' fees. Contractor hereby acknowledges that the filing of a false claim may the Contractor to an administrative debarment proceeding wherein Contractor may be prevented from further bidding on public contracts for a period of up to five (5) years.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

IN WITNESS WHEREOF, this Contract has been duly executed by the above-named parties, on the day and year above written.

CITY OF COACHELLA

DR HORTON

By: _____
Gabriel Martin
City Manager

IF CORPORATION, TWO SIGNATURES,
PRESIDENT **OR** VICE PRESIDENT **AND**
SECRETARY **OR** TREASURER **REQUIRED**

By: _____

ATTEST:

Its: _____

By: _____
Andrea Carranza, City Clerk

Printed
Name: _____

APPROVED AS TO FORM:

By: _____

Its: _____

By: _____
Best Best & Krieger LLP
City Attorney

Printed
Name: _____

Contractor's License Number and
Classification

DIR Registration Number

**(CONTRACTOR'S SIGNATURE MUST BE
NOTARIZED AND CORPORATE
SEAL AFFIXED, IF APPLICABLE)**

END OF CONTRACT

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF _____

On _____, 2022, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

- Individual
- Corporate Officer

Title(s)

Title or Type of Document

- Partner(s)
 - Limited
 - General

Number of Pages

- Attorney-In-Fact
- Trustee(s)
- Guardian/Conservator
- Other:

Date of Document

Signer is representing:
Name Of Person(s) Or Entity(ies)

Signer(s) Other Than Named Above

BOND FORMS

Performance Bond

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS, the City of Coachella, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 53990 Enterprise Way, California 92236, (hereinafter referred to as the "City") has awarded to [REDACTED], (hereinafter referred to as the "Contractor") an agreement for [REDACTED], (hereinafter referred to as the "Project").

WHEREAS, the work to be performed by the Contractor is more particularly set forth in the Contract Documents for the Project dated October 12, 2022, (hereinafter referred to as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, the Contractor is required by said Contract Documents to perform the terms thereof and to furnish a bond for the faithful performance of said Contract Documents.

NOW, THEREFORE, we, _____, the undersigned Contractor and _____ as Surety, a corporation organized and duly authorized to transact business under the laws of the State of California, are held and firmly bound unto the City in the sum of **FIVE HUNDRED ELEVEN THOUSAND THREE HUNDRED SIXTY NINE DOLLARS (\$511,369)**. said sum being not less than one hundred percent (100%) of the total amount of the Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the Contractor, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract Documents and any alteration thereof made as therein provided, on its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill all obligations including the one (1) year guarantee of all materials and workmanship; and shall indemnify and save harmless the City, its officials, officers, employees, and authorized volunteers, as stipulated in said Contract Documents, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As a part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees including reasonable attorney's fees, incurred by the City in enforcing such obligation.

As a condition precedent to the satisfactory completion of the Contract Documents, unless otherwise provided for in the Contract Documents, the above obligation shall hold good for a period of one (1) year after the acceptance of the work by the City, during which time if Contractor shall fail to make full, complete, and satisfactory repair and replacements and totally protect the City from loss or damage resulting from or caused by defective materials or faulty workmanship. The obligations of Surety hereunder shall continue so long as any obligation of Contractor remains. Nothing herein shall limit the City's rights or the Contractor or Surety's obligations under the Contract, law or equity, including, but not limited to, California Code of Civil Procedure Section 337.15.

Whenever Contractor shall be, and is declared by the City to be, in default under the Contract Documents, the Surety shall remedy the default pursuant to the Contract Documents, or shall promptly, at the City's option:

- i. Take over and complete the Project in accordance with all terms and conditions in the Contract Documents; or
- ii. Obtain a bid or bids for completing the Project in accordance with all terms and conditions in the Contract Documents and upon determination by Surety of the lowest responsive and responsible bidder, arrange for a Contract between such bidder, the Surety and the City, and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs pursuant to the Contract Documents.
- iii. Permit the City to complete the Project in any manner consistent with California law and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs pursuant to the Contract Documents.

Surety expressly agrees that the City may reject any contractor or subcontractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Contractor.

Surety shall not utilize Contractor in completing the Project nor shall Surety accept a bid from Contractor for completion of the Project if the City, when declaring the Contractor in default, notifies Surety of the City's objection to Contractor's further participation in the completion of the Project.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 2022.

(Corporate Seal)

Contractor/ Principal

By _____

Title _____

(Corporate Seal)

Surety

By _____
Attorney-in-Fact

(Attach Attorney-in-Fact Certificate)

Title _____

The rate of premium on this bond is _____ per thousand. The total amount of premium charges is \$_____.
(The above must be filled in by corporate attorney.)

THIS IS A REQUIRED FORM

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of Agent or Representative for service of process in California, if different from above)

(Telephone number of Surety and Agent or Representative for service of process in California)

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF _____

On _____, 2022, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

- Individual
- Corporate Officer

Title(s)

Title or Type of Document

- Partner(s)
 - Limited
 - General

Number of Pages

- Attorney-In-Fact
- Trustee(s)
- Guardian/Conservator
- Other:

Date of Document

Signer is representing:
Name Of Person(s) Or Entity(ies)

Signer(s) Other Than Named Above

NOTE: This acknowledgment is to be completed for Contractor/Principal.

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF _____

On _____, 2022, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

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- Trustee(s)
- Guardian/Conservator
- Other:

Date of Document

Signer is representing:
Name Of Person(s) Or Entity(ies)

Signer(s) Other Than Named Above

NOTE: This acknowledgment is to be completed for the Attorney-in-Fact. The Power-of Attorney to local representatives of the bonding company must also be attached.

END OF PERFORMANCE BOND

Payment Bond (Labor and Materials)

KNOW ALL MEN BY THESE PRESENTS That

WHEREAS, the City of Coachella, a municipal corporation organized and operating under the laws of the State of California (hereinafter designated as the "City"), by action taken or a resolution passed on [REDACTED], has awarded to [REDACTED], hereinafter designated as the "Principal," a contract for the work described as follows: [REDACTED] (the "Project"); and

WHEREAS, the work to be performed by the Contractor is more particularly set forth in the Contract Documents for the Project dated October 12, 2022 (hereinafter referred to as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, said Principal is required to furnish a bond in connection with said contract; providing that if said Principal or any of its Subcontractors shall fail to pay for any materials, provisions, provender, equipment, or other supplies used in, upon, for or about the performance of the work contracted to be done, or for any work or labor done thereon of any kind, or for amounts due under the Unemployment Insurance Code or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of said Principal and its Subcontractors with respect to such work or labor the Surety on this bond will pay for the same to the extent hereinafter set forth.

NOW THEREFORE, we, the Principal and [REDACTED] as Surety, are held and firmly bound unto the City in the penal sum **FIVE HUNDRED ELEVEN THOUSAND THREE HUNDRED SIXTY NINE DOLLARS (\$511,369)**, lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, his or its subcontractors, heirs, executors, administrators, successors or assigns, shall fail to pay any of the persons named in Civil Code Section 9100, fail to pay for any materials, provisions or other supplies, used in, upon, for or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department or Franchise Tax Board from the wages of employees of the contractor and his subcontractors pursuant to Revenue and Taxation Code Section 18663, with respect to such work and labor the Surety or Sureties will pay for the same, in an amount not exceeding the sum herein above specified, and also, in case suit is brought upon this bond, all litigation expenses incurred by the City in such suit, including reasonable attorneys' fees, court costs, expert witness fees and investigation expenses.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon this bond.

It is further stipulated and agreed that the Surety on this bond shall not be exonerated or released from the obligation of this bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described, or pertaining or relating to the furnishing of labor, materials, or equipment therefore, nor by any change or modification of

any terms of payment or extension of the time for any payment pertaining or relating to any scheme or work of improvement herein above described, nor by any rescission or attempted rescission or attempted rescission of the contract, agreement or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond, nor by any fraud practiced by any person other than the claimant seeking to recover on the bond and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the owner or the City and original contractor or on the part of any obligee named in such bond, but the sole conditions of recovery shall be that claimant is a person described in Civil Code Section 9100, and has not been paid the full amount of his claim.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract to be performed thereunder, shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of Contract, including but not limited to, the provisions of Sections 2819 and 2845 of the California Civil Code.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 2022.

(Corporate Seal)

Contractor/ Principal

By _____

Title _____

(Corporate Seal)

Surety

By _____

Attorney-in-Fact

(Attach Attorney-in-Fact Certificate)

Title _____

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF _____

On _____, 2022, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

- Individual
- Corporate Officer

Title(s)

Title or Type of Document

- Partner(s)
 - Limited
 - General

Number of Pages

- Attorney-In-Fact
- Trustee(s)
- Guardian/Conservator
- Other:

Date of Document

Signer is representing:
Name Of Person(s) Or Entity(ies)

Signer(s) Other Than Named Above

NOTE: This acknowledgment is to be completed for Contractor/Principal.

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF _____

On _____, 2022, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

- Individual
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- Guardian/Conservator
- Other:

Date of Document

Signer is representing:
Name Of Person(s) Or Entity(ies)

Signer(s) Other Than Named Above

NOTE: This acknowledgment is to be completed for the Attorney-in-Fact. The Power-of-Attorney to local representatives of the bonding company must also be attached.

END OF PAYMENT BOND



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Gabriel Perez, Development Services Director

SUBJECT: Proposed Modifications to Title 17 Zoning Ordinance - Streamline Code Amendments related to development standards and permitted uses. City-Initiated.

STAFF RECOMMENDATION:

Staff recommends that the City Council provide direction with respect to Title 17 Zoning Ordinance amendments proposed to the Coachella Municipal Code by Staff in 2023.

BACKGROUND/ANALYSIS:

Planning Division staff has identified a work program to update the Coachella Municipal Code Title 17, Zoning, to streamline the development review process, create more flexibility in development standards, and modify Zoning Ordinance to address new changes required by State Law. Staff has identified Code Amendments as follows:

- **Sidewalk Vending:** Adopt amendments to address SB 946 allowing cities, by ordinance or resolution, to adopt requirements for the public safety regulating any type of vending and the time, place, and manner of vending from a vehicle upon a street if requirements are directly related to objective health, safety, or welfare concern.
- **Housing Law Updates:** Revise residential zoning standards to address new State housing law related to flexibility for construction of accessory dwelling units (ADUs) and SB 9 (Atkins) that requires cities to apply a ministerial review process for eligible development of up to two principal dwelling units on a parcel in a single-family residential zone.
- **Residential Front Yard Structures:** Revise requirements for residential front yards that would permit certain structures to encroach into the front yard setback such as covered vehicle canopies over residential driveways.
- **Parking Standards:** Revise commercial parking requirement to be commensurate with parking standards in surrounding Coachella Valley cities and allow for applicant initiated parking studies as a method to identify projected parking demand for proposed uses and reduce parking below minimum parking requirements if warranted. Staff will further evaluate the merits of eliminating minimum parking requirements.
- **Sign Ordinance:** Revise sign ordinance to only permit freestanding signs in association with multi-tenant commercial centers. The existing sign ordinance permits a 25-foot high

- freestanding sign for any business.
- Special Events: Establish a new permitting mechanism for a range of allowable special events in the Zoning Ordinance.
 - Residential Block Walls: Revise residential development standards to allow for front yard obscuring block walls in the front yard that would accommodate courtyards and front yard pools subject to aesthetic performance standards.
 - Commercial Landscape Maintenance: Revise requirements for commercial landscape maintenance responsibilities to ensure landscape areas subject to approved landscape plans are maintained in a first class condition.
 - Architectural Review Permit Findings: Currently no findings are identified in the Zoning Ordinance for the approval of Architectural Review permits.
 - Minor Variances: Modify minor variance provisions that allow for administrative variances to allow for more flexibility from a numeric development standard by as much as 20% without strict variance findings.

The proposed amendments would modernize the Coachella Municipal Code, allow greater flexibility in development standards, improve aesthetics of commercial centers, streamline the development review process and reduce development costs. Staff will pursue draft Code revisions to address the aforementioned updates and return to the Planning Commission and City Council for Zoning Text Amendments within six to eight months. Staff seeks input from the City Council on the code amendments that Planning Division staff will pursue in calendar year 2023.

ALTERNATIVES:

- 1) That the City Council provide direction with respect to Title 17 Zoning Ordinance amendments proposed by Staff to the Coachella Municipal Code in 2023.
- 2) That the City Council recommend Staff pursue no Zoning Ordinance amendments.

RECOMMENDED ALTERNATIVE(S):

Staff recommends Alternative #1.



STAFF REPORT
12/14/2022

TO: Honorable Mayor and City Council Members

FROM: Carlos Campos, City Attorney

SUBJECT: Resolution No. 2022-89, A Resolution of Necessity for the Acquisition of Fee Interest in Certain Real Property, by Eminent Domain, Located on the north side of 52nd Avenue, one lot west of Hernandez Street in the City of Coachella, More Particularly Described as Assessor Parcel No. 763-412-040, In Riverside County, California, for the Central Park Project, in Riverside County, California.

STAFF RECOMMENDATION:

This item is for the City Council of Coachella to:

- 1) Conduct a hearing to consider the adoption of a resolution of necessity, including providing all parties interested in the affected property and their attorneys, or their representatives, an opportunity to be heard on the issues relevant to the resolutions of necessity;
- 2) Make the following findings as hereinafter described in this report:
 - a) The public interest and necessity require the proposed project;
 - b) The project is planned or located in a manner that will be most compatible with the greatest public good and the least private injury;
 - c) The real property to be acquired is necessary for the project;
 - d) The offer of just compensation has been made to the owner; and
- 3) Adopt Resolution of Necessity No. 2022-89 for the Acquisition of Fee Interest in Certain Real Property, by Eminent Domain, Located on the north side of 52nd Avenue, one lot west of Hernandez Street in the City of Coachella, More Particularly Described as Assessor Parcel No. 763-412-040, In Riverside County, California, for the Central Park Project, in Riverside County, California, California as Further Identified In Exhibit A Attached Hereto.

BACKGROUND:

On November 6, 2018, the California voters approved Proposition 68, which created a grant program to fund the creation or renovation of parks in California. The grant is administered by the California Department of Parks and Recreation (CDP&R). An applicant will be considered for the grant if they satisfy two major requirements. The applicant must have a ratio of less than 3 acres of park space per 1,000 residents (lack park space) and a median household income lower than

\$56,982 (significant poverty). Based on review utilizing the CDP&R Community Factfinder (a tool used to determine eligibility), the City satisfies the requirements to submit an application to build a new park, Central Park, on Avenue 52 between La Ponderosa Drive and Hernandez Street.

On March 3, 2021, the City of Coachella submitted a grant application under this program in a not-to-exceed amount of \$8.5 million dollars to build Central Park. Furthermore, as part of the application process, the City will include in its application the feedback received from the community meetings, designs created by the community, community survey results and testimonials.

On September 8, 2021, the City of Coachella was \$8,454,600 for the new Central Park project. The funds are awarded through the Statewide Park Development and Community Revitalization Grant Program (Round 4). During this round, 112 projects were awarded \$548.3 million in grant funding to create local new parks and revitalize existing parks in more than 100 communities.

DISCUSSION/ANALYSIS:

The City Council is being asked to consider the adoption of a resolution of necessity for the interest in the parcel listed below. This interest is required for the City of Coachella's ("City") Central Park Project ("Project"). The Project will construct Central Park, a 4.7 acre-park featuring an inclusive playground with shade, a splash pad, a multi-purpose pavilion with restrooms, a walking path, botanical/community garden, a multi-purpose court, a fitness area with shade, three picnic areas with shade and BBQ pits, a multi-use field, perimeter fencing, with lighting and landscaping throughout the park.

The City obtained an appraisal of the affected property from Michael Scarcella, MAI, of Capital Realty Analysts and made an offer of just compensation to the property owner pursuant to California Government Code section 7267.2. Property profiles from First American Title and Data Tree were ordered to determine the identity of the record owner. Following standard public records and due diligence searches for ownership information, a notice of this public hearing was mailed to the property owner.

The power of eminent domain is used by the City only as a last resort to obtain interests necessary for projects after 1) negotiations have stalled; or 2) the owner has requested that the City proceed directly to eminent domain for tax or other advantages; or 3) the eminent domain process is necessary to clear the title to the property. In this case, an offer of just compensation has been made to the owners for the full Fair Market Value as determined by the appraisal. City staff attempted to negotiate a voluntary acquisition in good faith, and will continue to do so throughout the process. California's definition of Fair Market Value is one of the most inclusive definitions in the United States and requires the appraiser to consider the highest and best use of the property and the appraiser to consider the highest price a willing buyer and seller would agree to. The City's appraisals must use this definition of Fair Market Value.

California eminent domain law provides that a public entity may not commence with eminent domain proceedings until its governing body has adopted a Resolution of Necessity, which may only be adopted after the governing body has given each party with an interest in the affected

property, or their representatives, a reasonable opportunity to appear and be heard on the following matters:

- 1) The public interest and necessity require the proposed project;
- 2) The project is planned or located in a manner that will be most compatible with the greatest public good and the least private injury;
- 3) The real property to be acquired is necessary for the project; and
- 4) The offers of just compensation have been made to the property owner.

Since an agreement has not been reached with the owner of the parcel, acquisition by eminent domain is the City's last option. The initiation of the eminent domain process is accomplished by the City's adoption of a resolution of necessity for the affected property.

The record owner must be afforded an opportunity to appear at the hearing and lodge objections. A notice of this public hearing was sent by first class mail on September 26, 2022 to each record owner in accordance with Section 1245.235 of the California Code of Civil Procedure. The notice stated the City's intent to consider the adoption of a resolution, the right of the property owner to appear and be heard on these issues, and that failure to file a written request to appear would result in a waiver of the right to appear and be heard. The City scheduled this hearing at which all persons who filed a written request in compliance with applicable law may appear and be heard.

DESCRIPTION OF PROPERTY TO BE ACQUIRED:

The subject property is 4.77 gross acres of vacant land on the north side of 52nd Avenue, one lot west of Hernandez Street, in the City of Coachella, Riverside County, California, and is most commonly identified as Assessor Parcel No. 763-412-040 ("Property").

The proposed acquisition consists of a fee simple interest. The site is vacant of improvements except for the large power transmission poles located within the southerly 110 feet of the parcel. There are four (4) poles in the southeast corner of the property, located approximately 65 feet west of the east parcel line and about 20 feet north of the south property line. Additionally, the Property is encumbered by a pipeline easement. The location of the overhead power pole line easements and pipeline easement are such that suitability for independent current development of the Subject Property is impaired.

The proposed acquisition consists of a full acquisition of the Property to construct Central Park. The legal definitions, descriptions and depictions are attached hereto as Exhibit 2.

HEARINGS AND REQUIRED FINDINGS:

The recommended action of the City Council pertains to the acquisition of a fee interest in certain real property known as Assessor Parcel No. 763-412-040 owned by Cesar Castaneda and Erika Flores Iniguez (collectively referred to as the "Property Owners").

The above four required findings are addressed as follows:

Finding 1: Public Interest and Necessity Require the Project

The Project and the acquisition of the Property will ensure the existence of a large public park, which consists of 4.7 acre-park featuring an inclusive playground with shade, a splash pad, a multi-purpose pavilion with restrooms, a walking path, botanical/community garden, a multi-purpose court, a fitness area with shade, three picnic areas with shade and BBQ pits, a multi-use field, perimeter fencing, with lighting and landscaping throughout the park. The neighborhood of the Property currently does not have any park facilities.

Finding 2: The Project is Planned or Located in a Manner Most Compatible with Greatest Public Good and Least Private Injury

The 4.77 gross acre Property is currently unimproved and vacant, with the exception of the power poles and pipeline easement. These easements make development of the Property challenging. The City is able to acquire the Property with the encumbrances and either unencumber the land, or, develop the park around the encumbrances. There is not another parcel in the City suited to convert to a public park on such a large scale. Additionally, there has been lots of development around the Property. This Project will provide the citizens of Coachella with a centrally located park.

To move this project elsewhere would cause a greater impact in the new location as well as to nearby residents, and be much more costly at the expense of local taxpayers. Notification of street closures and alternate route alternatives, if any, will be provided in advance to all residents in close proximity of the project. All efforts will be made to pursue project completion as quickly as possible once work is begun.

Finding 3: The Real Property to be Acquired is Necessary for the Project

The Property is the only parcel in the City with the capacity for meeting the City's objectives for the construction of a new park. The Project will add a sizeable park to a parkless neighborhood and act as a trailhead, since it will be approximately 900 feet from CV Link.

Finding 4: The Offer of Just Compensation Has Been Made

Appropriate sources, including property profiles from First American Title and property research from Data Tree, were used to confirm and identify the parties with an interest in the property affected by the Project. Michael Scarcella, MAI, conducted an appraisal for the property and determined the fair market value of the property to be acquired. On July 28, 2022, the City made an offer of just compensation for the amount of \$290,000.00 to the property owners to purchase the fee interest in certain real property as established by the approved appraisal and as required by Section 7267.2 of the California Government Code. The Property Owner has not responded.

Although a negotiated settlement may still be possible for the real property cited above, it would be appropriate to commence the procedures to acquire the property through eminent domain, to ensure that the City has possession of the real property, which is necessary in

order for the City to begin construction of the Project.

ENVIRONMENTAL ANALYSIS:

The acquisition of a fee interest for a public park is exempt from environmental review under the California Environmental Quality Act (“CEQA”, Pub. Resources Code, § 21000 et seq.). Specifically, State CEQA Guidelines (Cal. Code Regs., tit. 14, § 15000 et seq.) section 15316 (transfer of ownership of land to create parks) exempts the acquisition of land in order to establish a park where the land is in a natural condition and a management plan for the park has not yet been prepared. The subject property is vacant except for the large power transmission poles located within the southerly 110 feet of the parcel. A review to determine environmental consistency with CEQA will be performed if a future management plan, land use changes, or physical improvements are proposed for the site. None of the exceptions to the categorical exemption listed above apply to the project. No further environmental review or findings are required prior to the City’s action on the proposed Resolution of Necessity.

FISCAL IMPACT:

The City’s associated acquisition cost is estimated to be \$390,000 (the appraised property value of \$290,000.00 plus legal fees of \$100,000). This action appropriates the specified costs in the City’s General Fund and authorizes related interfund transfers to the City’s CIP fund. If the purchase is concluded outside the eminent domain process, the purchase costs will be covered by the California Department of Parks and Recreation’s Statewide Park Development and Community Revitalization Program through Proposition 68 State of California Parks and Water Bond 2018 that Assembly member Eduardo Garcia (SB 5, 2017) authored.

ACTION REQUESTED BY THE CITY COUNCIL:

That the City Council adopt Resolution No. 2022-89, a Resolution of Necessity for the Acquisition of Fee Interest in Certain Real Property, by Eminent Domain, Located on the north side of 52nd Avenue, one lot west of Hernandez Street in the City of Coachella, More Particularly Described as Assessor Parcel No. 763-412-040, In Riverside County, California, for the Central Park Project, in Riverside County, California

ATTACHMENT(S):

1. Resolution No. 2022-89, A Resolution of Necessity for the Acquisition of Fee Interest in Certain Real Property, by Eminent Domain, Located on the north side of 52nd Avenue, one lot west of Hernandez Street in the City of Coachella, More Particularly Described as Assessor Parcel No. 763-412-040, In Riverside County, California, for the Central Park Project, in Riverside County, California.
2. Legal Definitions, Description and Map describing/depicting the Property to be acquired.

RESOLUTION NO. 2022-89

RESOLUTION OF NECESSITY FOR THE ACQUISITION OF A FEE INTEREST IN CERTAIN REAL PROPERTY, BY EMINENT DOMAIN, LOCATED ON THE NORTH SIDE OF 52ND AVENUE, ONE LOT WEST OF HERNANDEZ STREET, IN THE CITY OF COACHELLA, MORE PARTICULARLY DESCRIBED AS ASSESSOR PARCEL NO. 763-412-040, IN RIVERSIDE COUNTY, CALIFORNIA, FOR THE CITY OF COACHELLA'S CENTRAL PARK PROJECT, IN RIVERSIDE COUNTY, CALIFORNIA

WHEREAS, the City of Coachella ("City") proposes to acquire a fee interest in certain real property, located on the north side of 52nd Avenue, one lot west of Hernandez Street, in Coachella, California, more particularly described as Assessor Parcel No. 763-412-040, for the City of Coachella's Central Park Project in the City of Coachella, Riverside County, California, pursuant to the authority granted to it by section 37350.5 of the California Government Code; and

WHEREAS, pursuant to section 1245.235 of the California Code of Civil Procedure, the City scheduled a public hearing for October 12, 2022, at 6:00 p.m., at the City of Coachella's City Council Chambers, located at City Hall, 1515 Sixth Street, Coachella, CA 92236, and gave to each person whose property is to be acquired and whose name and address appeared on the last equalized county assessment roll, notice and a reasonable opportunity to appear at said hearing and be heard on the matters referred to in section 1240.030 of the California Code of Civil Procedure; and

WHEREAS, said hearing has been held by the City, and the affected property owners were afforded an opportunity to be heard on said matters; and

WHEREAS, the City may now adopt a Resolution of Necessity pursuant to section 1240.040 of the California Code of Civil Procedure;

NOW, THEREFORE, THE CITY DOES HEREBY RESOLVE AND DECLARE AS FOLLOWS:

SECTION 1. Compliance with the California Environmental Quality Act. The City finds the acquisition of a fee interest for a public park is exempt from environmental review under the California Environmental Quality Act ("CEQA", Pub. Resources Code, § 21000 et seq.). Specifically, State CEQA Guidelines (Cal. Code Regs., tit. 14, § 15000 et seq.) section 15316 (transfer of ownership of land to create parks) exempts the acquisition of land in order to establish a park where the land is in a natural condition and a management plan for the park has not yet been prepared. The subject property is vacant except for the large power transmission poles located within the southerly 110 feet of the parcel. A review to determine environmental consistency with CEQA will be performed if a future management plan, land use changes, or physical improvements are proposed for the site. None of the exceptions to the categorical exemption listed above apply to the project.

SECTION 2. Compliance with California Code of Civil Procedure. There has been compliance by the City with the requirements of section 1245.235 of the California Code of Civil Procedure regarding notice and hearing.

SECTION 3. Public Use. The public use for the fee interest in certain real property to be acquired is for the construction and development of a new public park known as the City of Coachella’s Central Park Project in the City of Coachella, Riverside County, California. Section 37350.5 of the California Government Code authorizes the City to acquire, by eminent domain, property necessary for such purposes.

SECTION 4. Description of Property. Attached and marked as Exhibit “A” are the legal definitions, and legal description, respectively, of the interest to be acquired by the City, which describe the general location and extent of the property with sufficient detail for reasonable identification.

SECTION 5. Findings. The City hereby finds and determines each of the following:

- (a) The public interest and necessity require the proposed project;
- (b) The proposed project is planned or located in the manner that will be most compatible with the greatest public good and least private injury;
- (c) The properties defined, described and depicted in Exhibit “A” are necessary for the proposed project; and
- (d) The offers required by section 7267.2 of the California Government Code was made.

SECTION 6. Use Not Unreasonably Interfering with Existing Public Use. Some or all of the real property affected by the interest to be acquired is subject to easements and rights-of-way appropriated to existing public uses. The legal descriptions of these easements and rights-of-way are on file with the City and describe the general location and extent of the easements and rights-of-way with sufficient detail for reasonable identification. In the event the herein described use or uses will not unreasonably interfere with or impair the continuance of the public use as it now exists or may reasonably be expected to exist in the future, counsel for the City is authorized to acquire the herein described property subject to such existing public use(s) pursuant to section 1240.510 of the California Code of Civil Procedure.

SECTION 7. More Necessary Public Use. Some or all of the real property affected by the interest to be acquired is subject to easements and rights-of-way appropriated to existing public uses. To the extent that the herein described use or uses will unreasonably interfere with or impair the continuance of the public use as it now exists or may reasonably be expected to exist in the future, the City finds and determines that the herein described use or uses are more necessary than said existing public use. Counsel for the City is authorized to acquire the herein described real property appropriated to such existing public uses pursuant to section 1240.610 of the California Code of Civil Procedure. Staff is further authorized to make such improvements to the affected real property that it determines are reasonably necessary to mitigate any adverse impact upon the existing public use.

SECTION 8. Further Activities. Counsel for the City is hereby authorized to acquire the hereinabove described real property in the name of and on behalf of the City by eminent domain, and counsel is authorized to institute and prosecute such legal proceedings as may be required in connection therewith. Legal counsel is further authorized to take such steps as may be authorized and required by law, and to make such security deposits as may be required by order of court, to permit the City to take possession of and use said real property at the earliest possible time. Counsel is further authorized to correct any errors or to make or agree to non-material changes in the legal description of the real property that are deemed necessary for the conduct of the condemnation action, or other proceedings or transactions required to acquire the subject real property.

Section 9. Effective Date. This Resolution shall take effect upon adoption.

PASSED, APPROVED AND ADOPTED this 14th day of December, 2022

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2022-85 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the day of 14th September 2022 by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza, MMC
Deputy City Clerk

Legal Definition

The following is the definition of legal rights to be acquired by the City of Coachella:

“**Fee,**” also known as fee simple or fee simple absolute, grants to the City of Coachella absolute ownership of the property.

EXHIBIT A
LEGAL DESCRIPTION

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF COACHELLA, IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWNSHIP 6 SOUTH, RANGE 8 EAST, SAN BERNARDINO BASE AND MERIDIAN, IN THE CITY OF COACHELLA, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AS SHOWN BY UNITED STATES GOVERNMENT SURVEY.

[APN: 763-412-040](#)

Description: Riverside, CA Assessor Map 763.41 Page 1 of 1 Only
Order: 210-2320922-15 Comment:

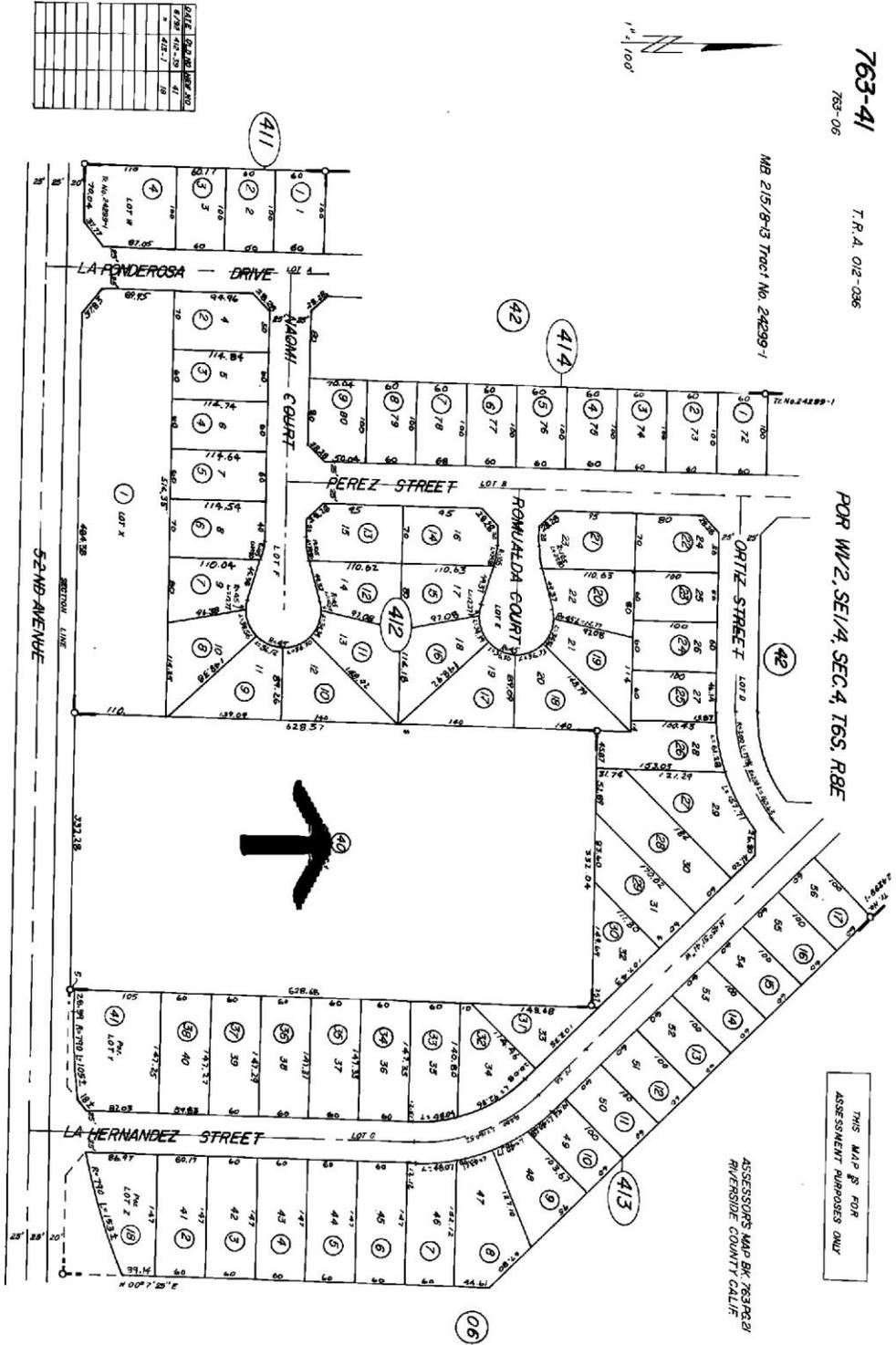
763-41
763-06

T.R. 4. 012-036

POP W/2, SE1/4, SEC. 4, T6S, R8E

THIS MAP IS FOR
ASSESSMENT PURPOSES ONLY

ASSESSOR'S MAP BK 763/06/21
RIVERSIDE COUNTY CALIF



THIS MAP SHOULD BE USED FOR REFERENCE PURPOSES ONLY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA SHOWN. PARCELS MAY NOT COMPLY WITH LOCAL SUBDIVISION OR BUILDING ORDINANCES.

NOTICE OF HEARING TO PROPERTY OWNERS

Pursuant to Section 1245.235 of the California Code of Civil Procedure, you are hereby notified that at a regular meeting to be held on **Wednesday, December 14, 2022, at 6:00 p.m.**, at the City of Coachella, City Council Chambers, at City Hall, located at 1515 Sixth Street, Coachella, CA 92236, the City Council of the City of Coachella (“City”) intends to consider adopting a Resolution of Necessity, authorizing the commencement of eminent domain proceedings for the acquisition of real property interests in property that, according to the last equalized county assessment roll, is owned by you. The public use for which this resolution of necessity will be considered is for the City of Coachella’s construction of the Central Park Project. The description of the property to be acquired is attached as Exhibit “A” to this notice.

A hearing will be held at the time and place mentioned above. You have the right to appear and be heard on the following matters:

1. Whether the public interest and necessity require the project for which the property is sought to be acquired.
2. Whether the project is planned or located in the manner that will be most compatible with the greatest public good and least private injury.
3. Whether the property is necessary for the proposed project.
4. Whether the offer required by Section 7267.2 of the California Government Code has been made.

Please note that your failure to file a written request to appear and be heard after the mailing of this notice may result in the waiver of your right to appear and be heard.

ALL COMMUNICATIONS SHOULD BE ADDRESSED TO:

Gabriel D. Martin, Ph.D | City Manager
City of Coachella
53990 Enterprise Way
Coachella, CA 92236
Office: (760) 398-3502
E-mail: gmartin@coachella.org

DATE OF HEARING: Wednesday, December 14, 2022
6:00 p.m.

PLACE OF HEARING: City of Coachella, City Hall - Council Chambers
1515 Sixth Street
Coachella, CA 92336

DATED: September 27, 2022

BEST BEST & KRIEGER LLP

By: 

Mark A. Easter
Attorney for the City of Coachella

PROOF OF MAILING NOTICE

I, Monica Smith, acting on behalf of the City of Coachella, hereby certify that on September 26, 2022, I mailed a copy of the attached notice by first-class mail to the following owners of real property located in the County of Riverside, State of California, more particularly described as Assessor Parcel No. 763-412-040.

Cesar Castaneda
P.O Box 2794
Indio, CA 92202

Erika Flores Iniguez
P.O Box 2794
Indio, CA 92202

DATED: September 27, 2022



Monica Smith

EXHIBIT A

Legal Definition

The following is the definition of legal rights to be acquired by the City of Coachella:

“**Fee,**” also known as fee simple or fee simple absolute, grants to the City of Coachella absolute ownership of the property.

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THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWNSHIP 6 SOUTH, RANGE 8 EAST, SAN BERNARDINO BASE AND MERIDIAN, IN THE CITY OF COACHELLA, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AS SHOWN BY UNITED STATES GOVERNMENT SURVEY.

[APN: 763-412-040](#)

Description: Riverside, CA Assessor Map 763.41 Page 1 of 1 Only
Order: 210-2320922-15 Comment:

763-41

763-06

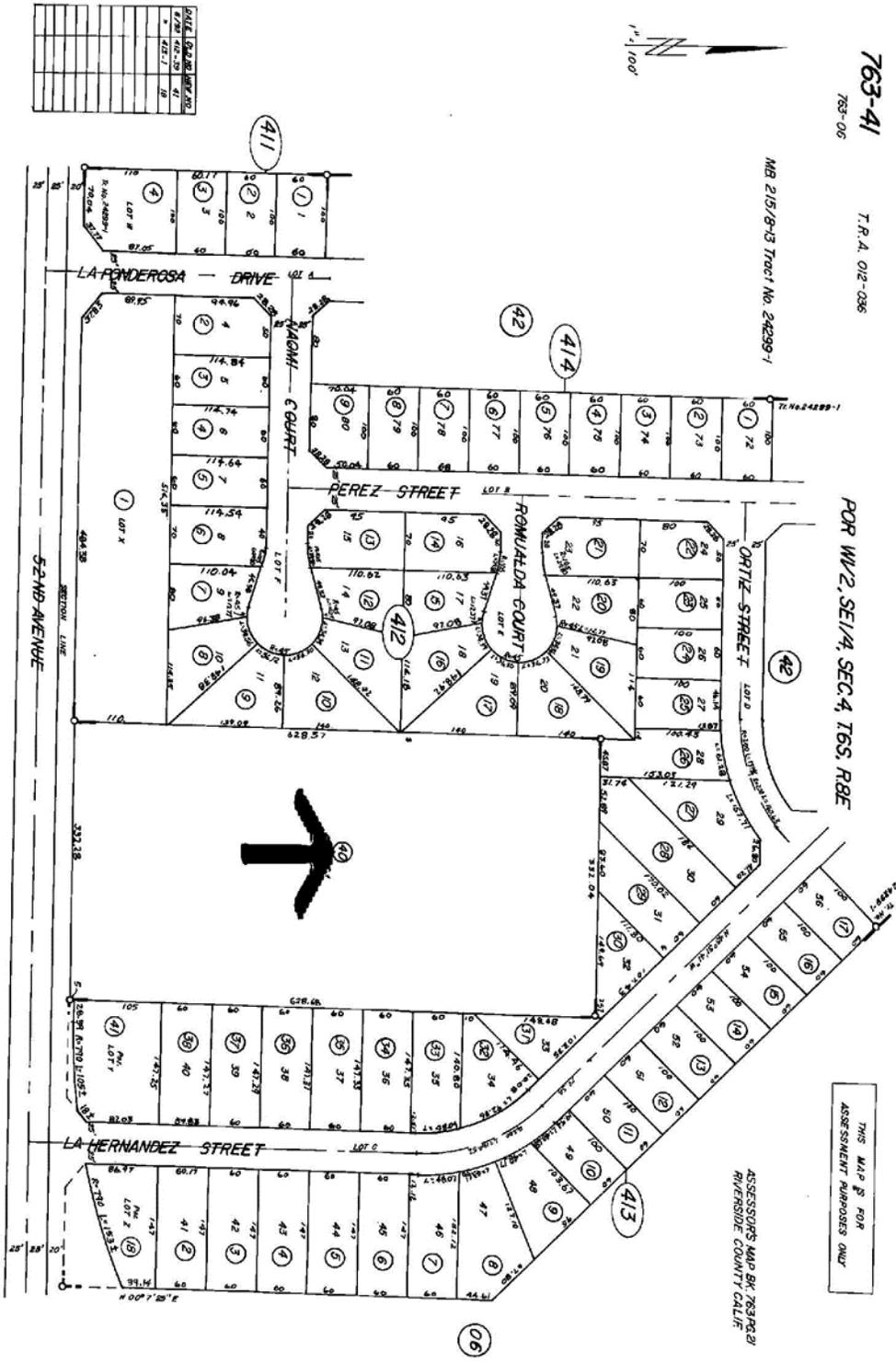
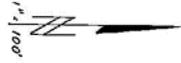
T.R.A. 012-036

MB 215/8-13 Tract No. 24299-1

FOR W/2, SE/4, SEC. 4, T6S, R9E

THIS MAP IS FOR ASSESSMENT PURPOSES ONLY

ASSESSOR'S MAP BK. 763 PG. 21 RIVERSIDE COUNTY CALIF.



THIS MAP SHOULD BE USED FOR REFERENCE PURPOSES ONLY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA SHOWN. PARCELS MAY NOT COMPLY WITH LOCAL SUBDIVISION OR BUILDING ORDINANCES.



STAFF REPORT
12/14/2022

TO: Honorable Chair and Board Members of the Successor Agency to the City of Coachella Redevelopment Agency

FROM: Nathan Statham, Finance Director

SUBJECT: Resolution No. SA-2022-02, Approving the Recognized Obligation Payment Schedule (ROPS) 23-24.

STAFF RECOMMENDATION:

Staff recommends that the Board of Directors of the Successor Agency to the Coachella Redevelopment Agency adopt Resolution No. SA-2022-02, approving an Annual Recognized Obligation Payment Schedule for the fiscal period from July 1, 2023 through June 30, 2024, pursuant to Health and Safety Code Section 34177 and taking certain related actions.

BACKGROUND:

Pursuant to AB X1 26, the Successor Agency must prepare a Recognized Obligation Payment Schedule (“ROPS”) for each six-month fiscal period (commencing each January 1 and July 1), listing the payments to be made by the Successor Agency during such period. All ROPS must be approved by the Oversight Board. Furthermore, each Oversight Board-approved ROPS must be submitted to the State Department of Finance (“DOF”) for review.

On June 27, 2012, the Governor signed the State budget trailer bill AB 1484, which became effective immediately. AB 1484 imposed new requirements and deadlines for submission of ROPS. At the same time that the Successor Agency submits a ROPS to the Oversight Board for approval, the Successor Agency must also provide a copy of such ROPS to the DOF, the County Auditor-Controller and the County administrative officer. A copy of the Oversight Board-approved ROPS must be submitted to the DOF, the Office of the State Controller and the County Auditor-Controller and be posted on the Successor Agency’s website. The Successor Agency must submit the ROPS to the DOF electronically in the manner of DOF’s choosing.

On September 22, 2015, the Governor signed State budget trailer bill SB 107, which became effective immediately. Pursuant to SB 107, the Successor Agency must now file an annual ROPS, commencing with the fiscal period from July 1, 2016 to June 30, 2017, and for each fiscal year thereafter.

On July 1, 2018, the oversight boards for all successor agencies in the County were consolidated into one County Oversight Board. The Successor Agency must now submit the annual ROPS to the County Oversight Board (the “Oversight Board”), along with a proposed Administrative Budget.

The Successor Agency's ROPS 23-24 and the FY 23-24 Administrative Budget were submitted to the Oversight Board for approval at its meeting on January 19, 2023.

The deadline for the Successor Agency to submit the Oversight Board-approved ROPS 23-24 to DOF, the Office of the State Controller and the County Auditor Controller is February 1, 2023.

FISCAL IMPACT:

The preparation and submittal of ROPS 23-24 is for the purpose of allowing the Successor Agency to pay its enforceable obligations for the period from July 1, 2023 through June 30, 2024.

Attachments:

1. Resolution No. SA-2022-02, including:
 - Exhibit A – ROPS 23-24
 - Exhibit B – Administrative Budget FY 23-24

RESOLUTION NO. SA- 2022-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CITY OF COACHELLA REDEVELOPMENT AGENCY APPROVING AN ANNUAL RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE 2023-24 FISCAL PERIOD FROM JULY 1, 2023 THROUGH JUNE 30, 2024, PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177 AND TAKING CERTAIN RELATED ACTIONS

RECITALS:

WHEREAS, Pursuant to Health and Safety Code Section 34177(o), the Successor Agency to the City of Coachella Redevelopment Agency (the “Successor Agency”) must prepare a proposed Recognized Obligation Payment Schedule (“ROPS”) before each annual fiscal period (commencing July 1) and submit each proposed ROPS to the Oversight Board for the Successor Agency (the “Oversight Board”) for approval.

WHEREAS, Pursuant to Health and Safety Code Section 34177(o)(1), at the same time that the Successor Agency submits a ROPS to the Oversight Board for approval, the Successor Agency must submit a copy of such ROPS to the State Department of Finance (the “DOF), the County administrative officer, and the County Auditor-Controller.

WHEREAS, Pursuant to Health and Safety Code Section 34177(o), the Successor Agency must (1) submit the Oversight Board-approved ROPS for the fiscal period from July 1, 2023 through June 30, 2024 (“ROPS 23-24”), to DOF, the Office of the State Controller, and the County Auditor-Controller no later than February 1, 2023; and (2) post a copy of the Oversight Board-approved ROPS 23-24 on the Successor Agency’s website.

WHEREAS, Pursuant to Health and Safety Code Section 34177(j), the Successor Agency must prepare a proposed administrative budget (“Administrative Budget”) and submit it to the Oversight Board for its approval.

NOW, THEREFORE, THE BOARD OF DIRECTORS FOR THE SUCCESSOR AGENCY TO THE CITY OF COACHELLA REDEVELOPMENT AGENCY (THE “BOARD”), HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

Section 1. The above recitals are true and correct and are a substantive part of this Resolution.

Section 2. This Resolution is adopted pursuant to the provisions of Health and Safety Code Section 34177.

Section 3. The Board hereby approves ROPS 23-24, substantially in the form attached hereto as Exhibit A. The Executive Director of the Successor Agency, in consultation with the Successor Agency’s legal counsel, may modify ROPS 23-24 as the Executive Director or the Successor Agency’s legal counsel deems necessary or advisable.

Section 4. The Board hereby approves the proposed FY 2023-24 Administrative Budget for the Successor Agency, in the form attached as Exhibit B.

Section 5. Staff is hereby authorized and directed to submit a copy of ROPS 23-24 and the Administrative Budget to the Oversight Board for approval and, at the same time, transmit a copy of ROPS 23-24 to the DOF, the County Auditor-Controller and the County administrative officer as designated by the County.

Section 6. Staff is hereby authorized and directed to submit a copy of Oversight Board-approved ROPS 23-24 to the DOF, the Office of the State Controller, and the County Auditor-Controller. If the Oversight Board has not approved ROPS 23-24 by February 1, 2022, Staff is hereby authorized and directed to transmit ROPS 23-24 to the DOF, the Office of the State Controller, and the County Auditor-Controller by February 1, 2023, with a written notification regarding the status of the Oversight Board’s review. Written notice and information regarding the action of the Oversight Board shall be provided to the DOF by electronic means and in a manner of DOF’s choosing.

Section 7. Staff is hereby authorized and directed to post a copy of the Oversight Board-approved ROPS 23-24 on the Successor Agency’s Internet website (being a page on the Internet website of the City of Coachella).

Section 8. The officers and the staff of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution, including requesting additional review by the DOF and an opportunity to meet and confer on any disputed items, and any such actions previously taken by such officers and staff are hereby ratified and confirmed.

PASSED, APPROVED AND ADOPTED this 14th day of December, 2022.

_____,
Chair

ATTEST:

_____,
Angela M Zepeda
Secretary

APPROVED AS TO FORM:

Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE)ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. SA-2022-02 was duly adopted by the Board of Directors of the Successor Agency to the Coachella Redevelopment Agency at a regular meeting thereof held on the 14th day of December 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____,
Andrea J Carranza, MMC
Deputy City Clerk

EXHIBIT A

**SUCCESSOR AGENCY TO THE CITY OF COACHELLA REDEVELOPMENT
AGENCY
RECOGNIZED OBLIGATION PAYMENT SCHEDULE
(July 1, 2023 through June 30, 2024)**

EXHIBIT B

**SUCCESSOR AGENCY TO THE CITY OF COACHELLA REDEVELOPMENT
AGENCY
ADMINISTRATIVE BUDGET
(July 1, 2023 through June 30, 2024)**

**Recognized Obligation Payment Schedule (ROPS 23-24) - Summary
Filed for the July 1, 2023 through June 30, 2024 Period**

Successor Agency: Coachella

County: Riverside

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	23-24A Total (July - December)	23-24B Total (January - June)	ROPS 23-24 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ 2,442,657	\$ 245,236	\$ 2,687,893
B Bond Proceeds	-	245,236	245,236
C Reserve Balance	2,442,657	-	2,442,657
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 59,345	\$ 3,007,342	\$ 3,066,687
F RPTTF	20,845	2,968,842	2,989,687
G Administrative RPTTF	38,500	38,500	77,000
H Current Period Enforceable Obligations (A+E)	\$ 2,502,002	\$ 3,252,578	\$ 5,754,580

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

**Coachella
Recognized Obligation Payment Schedule (ROPS 23-24) - ROPS Detail
July 1, 2023 through June 30, 2024**

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 23-24 Total	ROPS 23-24A (Jul - Dec)					23-24A Total	ROPS 23-24B (Jan - Jun)					23-24B Total	
											Fund Sources						Fund Sources						
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		
								\$37,688,013		\$5,754,580	\$-	\$2,442,657	\$-	\$20,845	\$38,500	\$2,502,002	\$245,236	\$-	\$-	\$2,968,842	\$38,500	\$3,252,578	
8	Employee Costs	Admin Costs	02/01/2012	09/01/2036	Agency Employees	Payroll for Employees	Merged	1,001,000	N	\$77,000	-	-	-	-	38,500	\$38,500	-	-	-	-	-	38,500	\$38,500
9	Professional Services	Fees	06/01/1998	09/01/1936	Union Bank	Trustee Fees	Merged	70,900	N	\$16,600	-	-	-	16,600	-	\$16,600	-	-	-	-	-	-	\$-
10	Professional Services	Fees	07/04/2005	12/31/2016	The Pun Group, LLC	Annual Audit	Merged	233,255	N	\$4,245	-	-	-	4,245	-	\$4,245	-	-	-	-	-	-	\$-
12	2013 Tax Allocation Refunding Bonds	Bonds Issued After 12/31/10	10/24/2013	12/01/2028	Union Bank	Tax Allocation Refunding Bonds (to refund 1998 and 1999 Bonds)	Merged	2,374,314	N	\$398,064	-	361,832	-	-	-	\$361,832	-	-	-	36,232	-	-	\$36,232
26	Calle Verde	Bond Funded Project - Housing	02/01/2012	09/01/2036	Attorney	Document review, counsel, Notices	Merged	9,060	N	\$9,060	-	-	-	-	-	\$-	9,060	-	-	-	-	-	\$9,060
27	Bond Debt Service Reserve Fund	Reserves	07/04/2005	09/01/2036	Successor Agency/ Trustee	Reserve per HSC 34171(d)(1)(A)	Merged	2,466,921	N	\$2,466,921	-	-	-	-	-	\$-	-	-	-	2,466,921	-	-	\$2,466,921
29	2014 Tax Allocation Refund Bonds	Refunding Bonds Issued After 6/27/12	10/01/2014	12/01/2034	Union Bank	Tax Allocation Refunding Bonds (to refund 2004A & portion of 2004B)	Merged	8,601,646	N	\$709,564	-	577,257	-	-	-	\$577,257	-	-	-	132,307	-	-	\$132,307
31	Calle Verde	Bond Funded Project - Housing	02/01/2012	09/01/2036	County Housing Authority	Develop/repair subdivision, permits, Architectural and Engineering		33,587	N	\$33,587	-	-	-	-	-	\$-	33,587	-	-	-	-	-	\$33,587
32	Calle Verde	Bond Funded Project - Housing	02/01/2012	09/01/2036	County Housing Authority	Project delivery costs		25,344	N	\$25,344	-	-	-	-	-	\$-	25,344	-	-	-	-	-	\$25,344
33	2016 Tax Allocation Refund	Refunding Bonds Issued	03/02/2016	09/01/2036	Union Bank	Tax Allocation Refunding Bonds (to		22,694,741	N	\$1,836,950	-	1,503,568	-	-	-	\$1,503,568	-	-	-	333,382	-	-	\$333,382

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 23-24 Total	ROPS 23-24A (Jul - Dec)					23-24A Total	ROPS 23-24B (Jan - Jun)					23-24B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
	Bonds	After 6/27/12				refund 2004B, 2006, 2006 LMI bonds)																
34	Affordable Housing Development	Bond Funded Project - Housing	02/01/2012	09/01/2036	County Housing Authority	Project delivery costs		177,245	N	\$177,245	-	-	-	-	-	\$-	177,245	-	-	-	-	\$177,245

Coachella
Recognized Obligation Payment Schedule (ROPS 23-24) - Report of Cash Balances
July 1, 2020 through June 30, 2021
 (Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.							
A	B	C	D	E	F	G	H
		Fund Sources					
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
	ROPS 20-21 Cash Balances (07/01/20 - 06/30/21)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	Comments
1	Beginning Available Cash Balance (Actual 07/01/20) RPTTF amount should exclude "A" period distribution amount.	745,236		2,188,497		-	
2	Revenue/Income (Actual 06/30/21) RPTTF amount should tie to the ROPS 20-21 total distribution from the County Auditor-Controller					3,224,925	
3	Expenditures for ROPS 20-21 Enforceable Obligations (Actual 06/30/21)	500,000		2,188,316		3,099,912	
4	Retention of Available Cash Balance (Actual 06/30/21) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)						
5	ROPS 20-21 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 20-21 PPA form submitted to the CAC		No entry required			125,013	
6	Ending Actual Available Cash Balance (06/30/21) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$245,236	\$-	\$181	\$-	\$-	

Coachella
Recognized Obligation Payment Schedule (ROPS 23-24) - Notes
July 1, 2023 through June 30, 2024

Item #	Notes/Comments
8	
9	
10	
12	
26	
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34	

**SUCCESSOR AGENCY to the
COACHELLA REDEVELOPMENT AGENCY**

**ADMINISTRATIVE BUDGET
for the Period July 1, 2023 through June 30, 2024**

Salaries and Benefits	\$ 44,000
Executive Director, Finance personnel, City Clerk	
Professional Services	\$ 18,000
Financial, Bond Administration	
Overhead Costs	\$ 15,000
Successor Agency Board, Other	
	<hr/>
Total Administrative Allocation	<u>\$ 77,000</u>